

Electoral Register of Gifts & Travel

As per Section 30G of the *Local Government (Elections) Regulations 1997*:

- The CEO is to establish and maintain an electoral gift register.
- The CEO is to ensure that all ‘disclosure of gifts’ forms completed by candidates and donors and received by the CEO are placed on the electoral gift register —
 - (a) upon receipt by the CEO; and
 - (b) in a manner that clearly identifies and distinguishes the forms relating to each candidate.
- Any ‘disclosure of gifts’ forms relating to a candidate must be kept on the electoral gift register until the end of the period of 4 years after the relevant election day.
- The CEO must —
 - (a) remove those forms from the electoral gift register at the end of that 4-year period; and
 - (b) retain them separately for a period of at least 2 years.
- The CEO must publish an up-to-date version of the electoral gift register on the local government’s official website.
- The version of the electoral gift register published under subregulation (5) must not include the address of an individual included in a ‘disclosure of gifts’ form and must instead include the town or suburb mentioned in the address.

Name of person making disclosure	Description of gift	Name and town and suburb of person who made gift	Date Gift was received	Estimated value of gift at time it was made	Nature of relationship between person who made gift and person who received gift	For a gift that is a travel contribution – description and date of travel