

# Register of Gifts and Travel

As per Section 5.89A of the *Local Government Act 1995*:

- The Chief Executive Officer is to keep a register of gifts;
- The register is to contain a record of the disclosures made under sections 5.87A and 5.87B;
- The CEO must record a disclosure made under section 5.87A or 5.87B in the register within 10 days after the disclosure is made;
- If a gift disclosed under section 5.87A or 5.87B is an excluded gift under section 5.62(1B)(a), the EO must record in the register
  - The date of the approval referred to in section 5.62(1B)(a)(ii); and
  - The reasons for that approval; and
  - Any prescribed information;
- The register is to be in the form that is prescribed – Form 4;
- The CEO is to publish and up-to-date version of the register on the local government’s official website;
- The version of the register published under subsection (5) must not, in the case of the disclosure about a gift made by an individual, include the address disclosed under section 5.87C(3)(b) and must instead include the town or suburb mentioned in the address;
- As soon as practicable after a person ceases to be a person who is required under section 5.87A or 5.87B to make a disclosure, the CEO is to remove from the register all records relating to that person;
- If records relating to a person are removed from the register under subsection (6), a copy of the records is, for a period of at least 5 years after the person ceases to be a person require under section 5.87A or 5.87B to make a disclosure –
  - To be kept by the CEO; and
  - To be made available for public inspection.

Name of person making disclosure	Description of gift	Name and address of person who made gift	Date Gift was received	Estimated value of gift at time it was made	Nature of relationship between person who made gift and person who received gift	For a gift that is a travel contribution – description and date of travel	For an excluded gift under s.5.62(1B) (a): the date of the approval referred to in s.5.62(1B)(a)(ii) and the reasons for approval
Jean Knight	Refreshments	Civic Legal – 125 St Georges Tce Perth WA 6000	01/08/2017	\$75.00	Nil	N/A	N/A
Marc Bennett	Ticket To Cricket and refreshments	HC Construction 26 Kebroyd Way, Kallaroo WA 6025	15/12/2023	\$200.00	Nil	N/A	N/A