



Ordinary Council Meeting Minutes

Tuesday, 26 November 2019 at 3.30pm

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SHIRE OF DALWALLINU

AGENDA for the Ordinary Meeting of Council to be held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 26 November 2019, commencing at 3.30pm.

1 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (President) opened the meeting at 3.30pm.

2 ANNOUNCEMENTS OF PRESIDING MEMBER

3 ATTENDANCE RECORD

3.1 Present

Shire President	Cr SC Carter
Deputy President	Cr KL Carter
	Cr MM Harms
	Cr KM McNeill
	Cr KJ Christian
	Cr JA Huggett
	Cr NW Mills
	Cr AR Dickins

Acting Chief Executive Officer	Mr KT Jones
Executive Assistant	Ms EJ Dutton
Manager of Works & Services	Mr WJ Taylor

3.2 Apologies

Chief Executive Officer	Mrs JM Knight
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3.3 Leave Of Absence Previously Granted

Cr BH Boys

4 DECLARATIONS OF INTEREST

Cr K Carter – Item 14.4 Sale of John Deere loader - Financial
Cr K Carter – Item 14.5 Purchase of new loader – Financial

5 PUBLIC QUESTION TIME

Nil

5.1 Response to Previous Public Questions Taken on Notice

Nil

5.2 Public Question Time
Nil

6 MINUTES OF PREVIOUS MEETINGS
Nil

6.1 Ordinary Council Meeting – 22 October 2019

MOTION 9460

Moved Cr KM McNeill
Seconded Cr KJ Christian

That the Minutes of the Ordinary Meeting of Council held 22 October 2019 be confirmed with the correction to item 17.2 being “accept the offer” changed to “accept an offer”.

CARRIED 8/0

7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES REPORTS/SUBMISSIONS

7.1 Petitions
Nil

7.2 Presentations
Nil

7.3 Deputations
Nil

7.4 Delegates Reports/Submissions
Nil

8 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands)

9 REPORTS

9.2 PLANNING & DEVELOPMENT SERVICES

9.2.1 Proposed Road Closure – Huggett Drive, Dalwallinu*

Report date	26 November 2019
Applicant	Shire of Dalwallinu
File ref	RO/9 – Road Closures
Previous Meeting Reference	OCM - 27 August 2019
Prepared by	Doug Burke, Manager Planning & Development Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	Correspondence and plan of proposed road closure

Purpose of Report

For Council to consider a permanent road closure of parts of Huggett Drive, Dalwallinu as indicated on the attached plan.

Background

Subsequent to being approached by landholders adjacent to the Huggett Drive, Dalwallinu, road reserve Council resolved at the ordinary meeting in August 2019 the following motion:

'MOTION 9409

Moved Cr KL Carter

Seconded Cr BH Boys

That Council:

- 1. Direct the Chief Executive Officer to advertise in the local newspaper the proposed permanent road closure of those portions of Huggett Drive, Dalwallinu as indicated on the annexure;*
- 2. Direct the Chief Executive Officer to report to the Council at the conclusion of the advertising period.*

CARRIED 8/0'

Consultation

The proposal was advertised in the local newspaper with a period of 35 days allowing for submissions from the community.

Infrastructure providers were also approached for comment.

Legislative Implications

State

Land Administration Act 1997

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Following the resolution of the Council at the August meeting the proposed partial road closure of Huggett Drive was advertised inviting comment. No submissions were received during the allotted time.

Infrastructure providers were also approached for comment. It was noted from replies that Telstra and Western Power were not concerned about the proposal as they had no infrastructure within the nominated area. Main Roads also advised that the proposal *“does not appear to result in any impacts to the Main Roads Network”*. However, Water Corporation advised that:

“Portions of the road reserve to be closed contain a DN300 water main. Should the road reserve be closed, we would require the water main to be relocated such that it remains in public land”.

The landholders who would potentially benefit from the road closure were advised of the instruction from Water Corporation. In response Dallcon stated that they were still *“happy”* with the plan for the partial road closure.

For the proposal to be considered under the *Land Administration Act 1997*, the Council needs to make a request to the relevant Minister to grant the request for the road closure.

Officer Recommendation/ Resolution

MOTION 9461

Moved Cr KL Carter
Seconded Cr KM McNeill

That Council:

1. Endorse the permanent closure of a portion of Huggett Drive, Dalwallinu as shown on the attached drawing; and
2. In accordance with Section 58 of the *Land Administration Act 1997*, resolve that the request for the closure of a portion of Huggett Drive be prepared and delivered to the Minister.

CARRIED 8/0

9.2.2 Draft Amendment to the Local Planning Scheme: Amendment N°6

Report date	26 November 2019
Applicant	John Fuller
File ref	Property files (A760)
Previous Meeting Reference	OCM 25 June 2019 (M9380) & OCM 24 September 2019 (M9434)
Prepared by	Doug Burke, Manager Planning & Development Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	Nil

Purpose of Report

For Council to consider the recommendation to provide an amended resolution to satisfy the requirements of the Western Australia Planning Commission.

At the Ordinary Meeting of Council in September 2019 the following motion was resolved:

'MOTION 9434

Moved Cr AR Dickins

Seconded Cr KM McNeill

That Council resolve to:

- 1. Pursuant to Section 75 of the Planning and Development Act 2005 and Part 5 of the Planning and Development (Local Planning Scheme) Regulations 2015, support Amendment N° 6 to the Shire of Dalwallinu Local Planning Scheme N°2, to:
Amend the scheme map to rezone the following property:
· Lot 148 on Deposited Plan 414346 – Leahy Street, Pithara from 'Reserve – Recreation' to 'Townsite' as depicted on the Scheme Amendment map;*
- 2. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to the documents associated with Amendment N° 6 to the Shire of Dalwallinu Local Planning Scheme N°2;*
- 3. Pursuant to Part 5 of the Planning and Development (Local Planning Scheme) Regulations 2015, forward Amendment N° 6 and Council's decision to the Western Australian Planning Commission for consideration.*

CARRIED 7/0'

Consultation

Western Australia Planning Commission

Legislative Implications

State

Planning & Development Act 2005

Planning & Development (Local Planning Schemes) Regulation 2015

Local

Shire of Dalwallinu Town Planning Scheme No. 2

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Not applicable

Triple Bottom Line Assessment*Economic implications*

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant economic implications associated with this proposal.

Environmental implications

There are no known significant economic implications associated with this proposal.

Officer Comment

The Shire was advised by an Officer of the Western Australia Planning Commission that there was an omission in the Motion and on the plan submitted with the proposed amendment. The reference to 'R2' was a requirement that needed to be addressed in both the Motion and also on the plan.

Officer Recommendation/Resolution**MOTION 9462**

Moved Cr KM McNeill
Seconded Cr KJ Christian

That Council resolve to adopt the proposed amendment (Amendment N° 6) to the Shire of Dalwallinu Local Planning Scheme N°2 for the purpose of reclassifying:

1. Lot 148 on Deposited Plan 414346 – Leahy Street, Pithara from 'Reserve – Recreation' to 'Townsite' zone with an R2 density code; and
2. Amend the Scheme maps accordingly.

CARRIED 8/0

9.2.3 Subdivision Application – SD 011920: Bell Street, Dalwallinu*

Report Date:	26 November 2019
Applicant:	Shire of Dalwallinu
File Ref:	Property files - A36324
Previous Meeting Reference:	OCM 27 August 2019 (M9424) & OCM 22 October 2019 (M9456)
Author:	Doug Burke, Manager Planning & Development Services
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Supporting documentation

Purpose of Report

The Western Australian Planning Commission (WAPC) has referred an application for the subdivision of the subject property to Council for comment (refer to attachment 9.2.3). Council has until 28 November 2019 to provide the WAPC with their response.

The recommendation is that the WAPC be advised that the Shire of Dalwallinu has no objection to the proposed freehold subdivision.

Background

Subject Property:	Lot 555 Bell Street, Dalwallinu
Land Use Zoning:	Residential 10/30
Property Owner:	Shire of Dalwallinu
Applicant:	Shire of Dalwallinu
Consent Authority:	Western Australia Planning Commission
Proposed Development:	Subdivision of parent allotment into twelve lots
Value of Development:	N/A
Outside Consultation:	Nil

The Shire of Dalwallinu has submitted a proposal to subdivide the existing land parcel (10,200m²) into twelve new titles. The property is located between McLevie Street to the south-west, and Wasley Street to the north-east. The existing undeveloped property is zoned 'Residential R 10-30 under the Local Planning Scheme. Lot 555 is situated opposite an area that has been fully developed as a residential precinct.

Financial Implications

A report was tabled at the October 2019 meeting that gave consideration to the financial implications for the organisation (M9456).

Triple Bottom Line Assessment

Economic implications

A business case to support the proposed subdivision was addressed in a report to Council in October 2019 (M9456)

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

The earthwork associated with the development of the subdivision will likely change the drainage patterns for the immediate surroundings. A number of mature native trees will need to be removed during the earthwork development.

Comment

The proposed subdivision will effectively create twelve new residential sites ranging in size from 765m² to 1077m² in area. The median size block will be 821m². All of the allotments will be uniform in shape (rectangular) - with the exception of Lot 1.

The lots will be fully serviced with the provision of electricity (underground), potable water and reticulated sewerage (rising main supported by a pumping station). Telstra landline is available to subscribers.

As part of developing the subdivision, land clearing and major earthworks will be undertaken to level the site with imported clean fill. This will be supported by limestone retaining walls being constructed on the western and southern boundaries.

The proposed subdivision is recognised as being 'Bushfire Prone'. Any future development on the allotments will be subject to Bushfire Attack Level (BAL) assessment. The results of the assessment will prescribe building methodology to mitigate potential ember attack. The new development will be within the service area of the town fire brigade and residents will have access to three alternatives for safe vehicular evacuation on sealed road.

Officer Recommendation/Resolution

MOTION 9463

Moved Cr JA Huggett
Seconded Cr MM Harms

That Council endorse the proposed subdivision and advise the Western Australian Planning Commission that they have no objection to the proposal for Lot 555 Bell Street, Dalwallinu as per the plan of subdivision accompanying the Application No: 158567.

CARRIED 8/0

9.3 CORPORATE SERVICES
9.3.1 Accounts for Payment for October 2019*

Report date	26 November 2019
Applicant	Shire of Dalwallinu
File ref	FM/9 Financial Reporting
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Accounting Officer
Supervised by	Keith Jones, Deputy Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	Summary of Accounts for Payment

Purpose of Report

Council is requested to consider the acceptance and approval of the Schedule of Accounts for Payment.

Background

A list of invoices paid for the month of October 2019 from the Municipal Account, to the sum of \$6,716.05 paid by cheque and \$753,104.79 paid by EFT are attached together with a list of bank fees, payroll, direct debit payments and transfers to reserves & term deposit. These payments total \$1,338,412.50. In addition, payments of \$102,339.30 were made from the Trust Account. The total payments from all accounts being \$1,440,751.80 have been listed for Council's ratification.

Consultation

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under Council's delegated authority, is to be completed for each month showing:

- *The payees names*
- *The amount of the payments*
- *Sufficient information to identify the payment*
- *The date of the payment*

The attached list meets the requirements of the Financial Regulations.

In addition to the above statutory requirements, Financial Management Regulation Section 13(4) requires 'the total of other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

Legislative Implications

State

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Strategic Implications

Nil

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Accounts for Payments are in accordance with the original budget for 2019/20 or authorised by separate resolution.

Officer Recommendation/Resolution

MOTION 9464

Moved Cr K Carter
Seconded Cr K Christian

That Council, in accordance with the requirements of sections 13(1), 13(3) and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in October 2019 under Chief Executive Officer's delegated authority is endorsed in respect to the following bank accounts:

1. Municipal Fund Account totalling \$1,338,412.50 consisting of:

Cheque Numbers (35209-35210)	\$6,716.05
EFT Payments (EFT 9965-10077)	\$753,104.79
(Excluding Trust EFT 9970-9974, EFT 10034-10035)	
EFT Payments – Payroll	\$179,195.00
Direct Debit – Credit Card (DD15320.1)	\$3,725.10
Direct Debit – Gym Equipment Lease (DD15289.1)	\$5,144.45
Direct Debit – DPI Licencing	\$4,938.75
Direct Debit – Superannuation	\$36,083.81
Bank Fees	\$4,529.24
Transfer to Reserves Term Deposit	\$309,225.88
Loan 157 – Dalwallinu Discovery Centre	\$35,749.43

2. Trust Account totalling \$102,339.30 consisting of:

Cheque Numbers (649)	\$1,600.00
EFT Payments (EFT 9970-9974, EFT10034-10035)	\$1,136.60
Direct Debit Payments to DPI	\$99,602.70

CARRIED 8/0

9.3.2 Monthly Financial Statements for October 2019*

Report date	26 November 2019
Applicant	Shire of Dalwallinu
File ref	FM/9 Financial Reporting
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Accounting Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	Monthly Statement of Financial Activity, Variance Report, Investments Held and Bank Reconciliations

Purpose of Report

Council is requested to receive and accept the Financial Reports for the month end 31 October 2019.

Background

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The Financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

Consultation

Nil

Legislative Implications

State

Local Government Act 1995 s1.3 (2)(c)

Local Government (Financial Management) Regulations 1996, s34 (1)

Local Government (Financial Management) Regulations 1996, s19 (1)(2)

Local Government (Financial Management) Regulations 1996, s34 (2)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Financial Reports as at last day of business of the previous month are appended, for the period ending 31 October 2019 It is to be noted that financial statements for the 2018-19 financial year are yet to be audited which might change the opening position for 2019-20 financial year.

Attached for Council's consideration are:

1. Statement of Financial Activity
2. Variance Reports
3. Investments Held
4. Bank Reconciliations

As per Council resolution, all items that have a variance of more than \$10,000 have been noted on the variance reports.

Officer Recommendation/Resolution**MOTION 9465**

Moved Cr KJ Christian
Seconded Cr NW Mills

That Council accept the Financial Reports as submitted for the month ending 31 October 2019.

CARRIED 8/0

9.3.3 Bush Fire Advisory Meeting Minutes and Appointments*

Report date	26 November 2019
Applicant	Shire of Dalwallinu
File ref	GO/22 General
Previous Meeting Reference	Nil
Prepared by	Keith Jones, Deputy Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	Committee Minutes

Purpose of Report

Council is requested to accept the minutes of the Bush Fire Advisory Committee and the changes to Bush Fire Control Officers.

Background

The Bush Fire Advisory Committee was formed to make recommendations to Council specifically relating to the Bush Fire Emergency Services managed by community volunteers under the umbrella of Department of Fire & Emergency Services (DFES). The committee is made up of staff, and local community members and aims to oversee the management of functions pertaining to bush fire risks.

The Bush Fire Advisory Committee met on Tuesday 8 October 2019 and the minutes of that meeting are attached.

Consultation

Nil

Legislative Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known social implications with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

The election of Chief Bush Fire Control Officer, Deputies and Fire Control Officers were carried out in March this year, however two Fire Control Officers have resigned and a new one appointed. The following recommendation deals with the changes.

Officer Recommendation/Resolution

MOTION 9466

Moved Cr NW Mills
Seconded Cr MM Harms

That Council

1. Receive the minutes of the Bush Fire Advisory Committee Meeting held 8 October 2019;
2. Remove Alan Dodd and Steve Wassman as Bush Fire Control Officers; and
3. Accept the appointment of Rowan McCreery as a Bush Fire Control Officer

CARRIED 8/0

9.3.4 LGIS 2019 Surplus Distribution

Report date	26 November 2019
Applicant	Shire of Dalwallinu
File ref	GO/22 General
Previous Meeting Reference	Nil
Prepared by	Keith Jones, Deputy Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	Nil

Purpose of Report

Council is requested to determine what to do with the Local Government Insurance Service 2019 Surplus allocated to the Shire of Dalwallinu amounting to \$8,857.00.

Background

An email has been received from the President of WALGA Cr Lynne Craigie OAM as follows:

"Dear Jean

Further to my previous correspondence in August, I am pleased to advise that the LGIS 2018/19 results have now been finalised and a surplus distribution is available to Member Local Governments.

For the Shire of Dalwallinu, your share of the surplus is \$8,857.

Your Local Government can choose to receive its surplus distribution: as an immediate refund via electronic transfer; opt for LGIS to retain the funds to offset your contribution next year; or for LGIS to hold the amounts in trust for risk mitigation activities.

LGIS is a WALGA service, for which we partner with JLT, and which is governed by a sub-board to State Council. It was the decision of the LGIS board, endorsed by State Council, that each Local Government decide on how they wished to apply their surplus share by determination of Council to ensure that all Elected Members were involved in the process.

As such, please advise WALGA or your LGIS account manager once your Council decision has been formalised.

To revisit my previous advice, the surplus this year is a consequence of a lower than anticipated number of claims in Property and WorkCare; a better than expected performance in investments; and a reduced requirement of the capital needed to be carried by the Scheme.

As part of the surplus distribution process, LGIS representatives will meet with your executive team to further discuss the options. This meeting is also an opportunity to discuss how your Local Government can get the most out of your membership, including access to risk mitigation services.

In addition, representatives from WALGA and LGIS are also available to present to a meeting of your Council for a general briefing on your mutual scheme and how it works, which may be of particular interest to Elected Members who are new to the sector.

I would ask that you distribute this information to your newly-elected President through the appropriate channels.

In closing, I would again take the opportunity to thank you for your continued support of this WALGA service and encourage all Elected Members to seek to have an understanding of this significant investment by their Council and the benefits delivered by the mutual scheme model."

Consultation

Nil

Legislative Implications

Nil

Policy Implications

Nil

Financial Implications

Nil if held by LGIS.

Additional unbudgeted income if Council chooses to receive the money.

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known social implications with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

The officer recommends to receive the surplus of \$8,857. The refund relates to insurance costs this year due to low claims and hence the money would be offset against these.

Officer Recommendation

That Council advise Local Government Insurance Services that they choose to receive the surplus distribution of \$8,857 as an immediate refund via electronic transfer.

MOTION 9467

Moved Cr AR Dickins
Seconded Cr KJ Christian

That Council advise Local Government Insurance Services that they choose to receive the surplus distribution of \$8,857 as an immediate refund via electronic transfer and transfer to the insurance claims reserve.

CARRIED 8/0

9.3.5 Offer of rental for 2 Dungey Road, Dalwallinu*

Date of Report:	26 November 2019
Applicant:	Department of Communities
File No:	A375
Previous Meeting Reference:	Nil
Author:	Keith Jones, Deputy Chief Executive Officer
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Absolute Majority
Disclosure of Interest:	Nil
Attachments:	Email and Notice Instigating Rent Review

Purpose of Report

To consider acceptance of weekly rental (\$430.00) for 2 Dungey Road Dalwallinu for the period 15 January 2020 to 14 January 2021.

Background

The Department of Communities as The Housing Authority, acting through the Government Regional Officers' Housing (GROH) program, entered into a lease agreement with the Shire of Dalwallinu for the property at 2 Dungey Road Dalwallinu. The current negotiated rental is \$450.00 per week.

Section 56 of the GROH lease agreement refers to the rental review process as below:-

56. Review of Rent

Note: the comments contained in this dialogue box are intended to assist the parties to understand clause 56. The comments do not form an operative part of this agreement
Clause 56(a)-(l) sets out the process for the review of market rent. It provides (among other things) that prior to the review date either party can propose a new rent which the other party can either accept or dispute. If the parties cannot agree, a valuer will determine the new rent. The new rent is payable from the review date. However if the parties have not determined the new rent by the review date the current rent will continue to be paid until the new rent is determined. Once the new rent is determined there will be an adjustment for any difference between the rent which was paid from the review date and the new rent which should have been paid from the review date (such that any overpayment is repaid and any underpayment paid). The new rent will continue to apply and be payable thereafter.

The attached "Notice Instigating Rent Review" made an offer of \$430 per week against a current value of \$450 per week.

Consultation

Nil

Legislative Implications

Local Government Act 1995 s6.17 - Setting level of fees and charges

Policy Implications

Nil

Financial Implications

This proposal will see a reduction in rental income of \$480.00 for the 2019-2020 budget.

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment*Economic implications*

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

This offer appears to be reasonable considering any further negotiations would potentially incur significant other costs; for example, if a Valuer were engaged, 50% of this charge would be in the area of \$600 - \$700.

Officer Recommendation/Resolution**MOTION 9468**

Moved Cr AR Dickins
Seconded Cr JA Huggett

That Council accept the rent review offer from Department of Communities for 2 Dungey Road, Dalwallinu of \$430.00 per week for the period 15 January 2020 to 14 January 2021.

CARRIED 8/0 BY ABSOLUTE MAJORITY

9.3.6 Community Grants Scheme Allocation – Round 1*

Report date	26 November 2019
Applicant	Shire of Dalwallinu
File ref	GS/1 – Community Grants
Previous Meeting Reference	Nil
Prepared by	Joanne Jones, Strategic Projects & Marketing Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	1. Grant Applications 2. Grant History

Purpose of Report

Council is requested to consider the applications for the allocation of the first portion (\$10,000) of the Community Grant Scheme funding for the 2019-2020 financial year.

Background

Council have provided for \$20,000 in this financial year for community project grants to be allocated in two yearly amounts at \$10,000 each time.

Applications from community groups were called for the first round seeking projects worthy of financial assistance, and which are consistent with Council's policy objective.

At the closing date, two (2) applications were received:

Applicant	Cash	In Kind / Other	Shire	Total
Pithara Speedway	\$700	\$2,240	\$700.00	\$3,640.00
Kalannie Football Association (KFA)	\$18,000	\$0	\$10,000.00	\$28,000.00
TOTAL			\$10,700.00	

Consultation

Nil

Legislative Implications

Nil

Policy Implications

Local

Policy 2.4 Community Grants Scheme

Conditions applicable to Applicants

- Applications must be received at the Shire Office prior to the advertised closing date.*
- Expenditure to be on capital improvements ONLY.*
- Grants will only be approved for future projects/purchases and will not be approved for projects/purchases carried out prior to date of application to Council for financial assistance.*

- d. *All Community Grants are approved on the basis of discretionary contribution from the Council on the nett cost of the project after deducting Grants, subsidies or donations from any other source.*
- e. *Voluntary labour content will be considered at the discretion of the Council.*
- f. *All applications are subject to individual assessment by the Council.*
- g. *Payment of Community Grants will only be made upon receipt of invoices and statements.*
- h. *Grants will be up to 50% of total costs net of other grants, subsidies or donation.*
- i. *Grants to be acquitted by 31 May of each financial year.*

Financial Implications

A provision of \$10,000 is available in the 2019-2020 budget for the first grant round.

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

The community grants help the smaller community groups (usually volunteers) who are not always able to fund projects that can improve and enhance lifestyle and livability in the community.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Council allocates \$20,000 per financial year for funding to Community Groups. This is comprised of two funding rounds of \$10,000.00.

Total funds requested for the first round is **\$10,700**.

No grant funding has been provided to these two groups over the past five years.

The application from the Pithara Speedway meets the grant scheme criteria and is recommended for 50% funding of the cash component as per the request.

Kalannie Football Association are seeking \$10,000.00 towards the resurfacing of the netball courts via this community grants round, and have requested that a further commitment of an allocation of \$8,000.00 be made in the 2020-2021 budget, to be returned to the KFA under the Shire of Dalwallinu Sport and Recreation Plan. DLSGC have advised no funding support is available due to a previous grant allocation towards the failed netball court surface which had to be removed.

It is recommended that the request for \$10,000.00 be approved and an allocation of \$8,000.00 be made in the 2010-2021 budget and KFA be reimbursed for this outlay.

Officer Recommendation/Resolution

MOTION 9469

Moved Cr MM Harms
Seconded Cr KM McNeill

That Council allocate the Community Grant Scheme funding to the following projects:

Pithara Speedway (Kitchen equipment, paint & rollers)	\$700.00
Kalannie Football Association (supply & install surface to netball courts)	\$10,000.00

CARRIED 8/0

9.4 CHIEF EXECUTIVE OFFICER
9.4.1 Shire of Dalwallinu – Re-branding*

Report date	26 November 2019
Applicant	Shire of Dalwallinu
File ref	GO/20 Governance
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	DRAFT Re-brand concept

Purpose of Report

Council is requested to endorse the re-branding concept for the Shire of Dalwallinu.

Background

Currently we have various designs of our logo around the Shire. In some instances we call ourselves ‘A place of wheat and wattle’, and ‘The Wheat Shire’ (on current logo) and ‘Wheat, Wattle & Wildflowers’, yet only have wheat on our logo. Our signage and corporate stationery requires a facelift and after attending a webinar recently, branding is very important to get the Shire’s name out there.



At the Council Forum held 26 March 2019, Council received a presentation from Sharon Watson and Darren Lee from Market Creations regarding re-branding of the Shire of Dalwallinu.

A community workshop facilitated by Market Creations was held on Monday 8 April 2019 with the following in attendance:

Mr Mal Huggett	Cr Karen McNeill
Mrs Janine Huggett	Cr Steven Carter
Mrs Irene Mills	Mrs Jean Knight
Mrs Glenda Donnes	Miss Emily Dutton
Ms Kirsty Carter	Ms Angella Davey

Market Creations proceeded to develop seven (7) concepts from this workshop which they presented to the working group on 2 May 2019. During this presentation the working group members that were in attendance, narrowed the concepts down to two (2). Minor amendments were requested to the two concepts.

The final two (2) concepts were presented to Councillors and members of the working group on 25 June 2019. One (1) concept became the preferred option and further amendments were requested. Once received the concept was distributed by email to Councillors and the working group members seeking further feedback.

At the Agenda Briefing Session held on 16 July 2019, further amendments were requested relating to the stem of the wattle.

At the Council Forum held 23 July 2019, Councillors were presented with an updated concept and further refinements were made regarding the wheat head and the stem and flowers of the wattle.

The refinements were made by Market Creations and version 8 was received on 24 July 2019 and distributed to Councillors and members of the working group on 29 July 2019 seeking further feedback.

At the Council Forum held 27 August 2019, Councillors were presented with stationery concepts containing the preferred concept. Further amendments were requested.

At the Council Forum held 22 October 2019, Darren Lee from Market Creations gave a further presentation to Councillors and members from the working group.

Consultation

Community Workshop – 8 April 2019 at the Dalwallinu Discovery Centre
Councillors
Working Group

Legislative Implications

Nil

Policy Implications

Nil

Financial Implications

The cost of the re-branding for Market Creations was \$13,856, which a portion was paid in 2018-2019 with the balance re-budgeted in 2019-2020.

No additional stationery expenses will be incurred as the stationery stocks will be phased in as required.

Expenses for replacement signage has been included in the townscape budget to the value of \$10,000. The replacement of all signage will need to be a staged process and budgeted in forthcoming budgets.

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Yes, of various signage in the Shire.

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

The objective of the re-branding was to acquire a logo that presents a professional corporate image of the Shire that is distinct and recognisable.

The community were invited to participate in the Shire of Dalwallinu re-brand and excellent feedback was provided at the initial and subsequent workshops.

The proposed logo consists of the following:

Colours

Red - soil

Blue - skies

Green – wheat and wattle

Gold – wheat and wattle

Red & Blue – sporting colours

Elements

Gold Wheat stalk – representing the agriculture in the Shire

Wattle flower – representing one of the many species of wattle found within the Shire

Five orange circles – represents the five (5) towns within the Shire of Dalwallinu

Blue wave – represents the blue skies

Red wave – represents the soil

Green stems – represents the crops

Positioning Statement

‘Place of Wheat and Wattle’

About eighty (80) different types of wattle can be found within the Shire of Dalwallinu (see worldwidewattle.com) and in 2018-2019, 510,548 tonnes of wheat was delivered to Co-operative Bulk Handling from the three (3) bins that were receiving wheat in the Shire of Dalwallinu.

It is proposed to use green font for the positioning statement ‘Place of wheat and wattle’ to represent the agricultural aspects of the Shire.

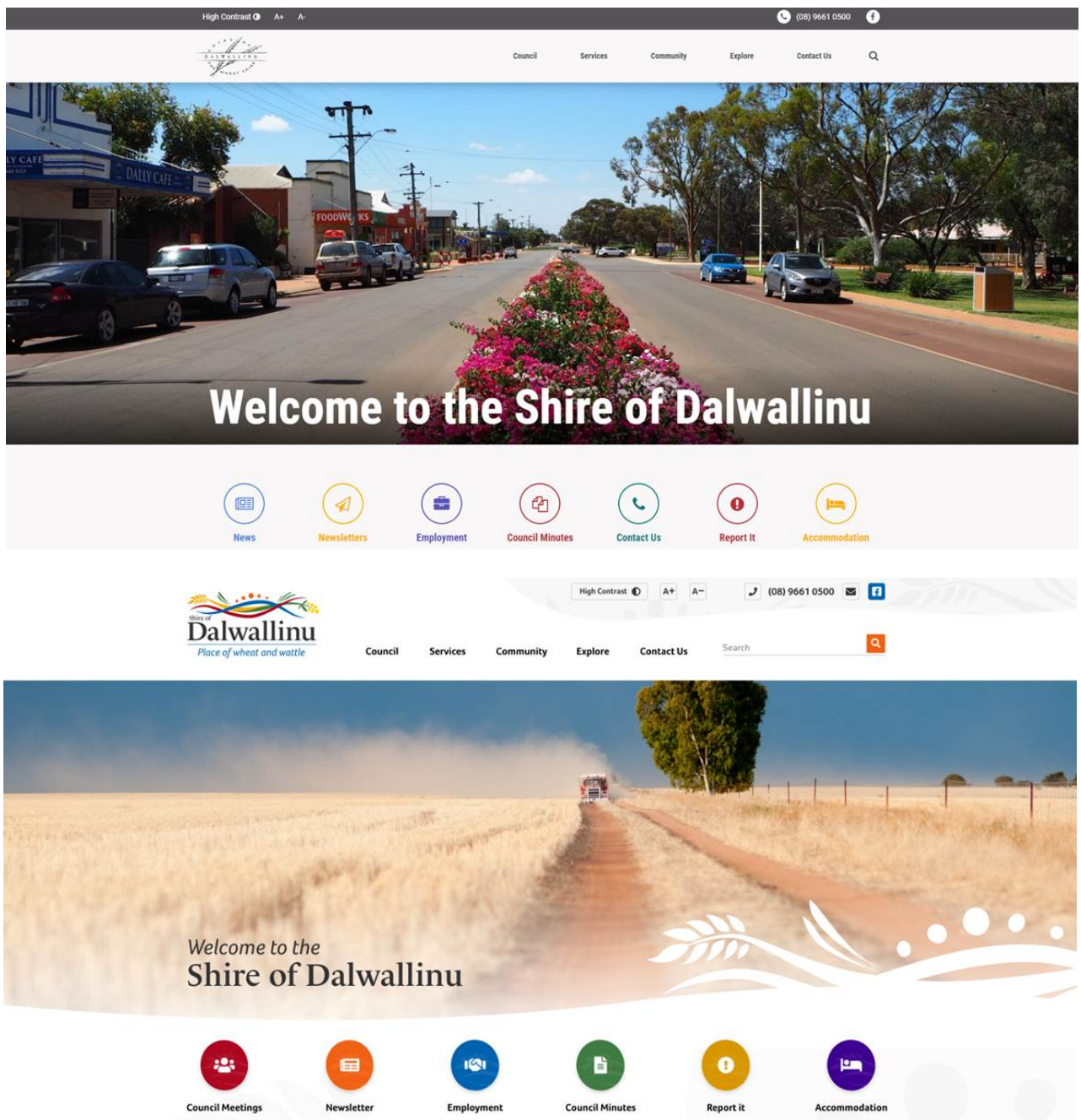


Current logo



Proposed logo

The Shire of Dalwallinu website is undertaking a refresh over the coming months to make the site more vibrant and easier to navigate. Market Creations have provided an example of the website with the proposed logo.



The above samples of the landing page for the Shire's website clearly shows the proposed logo is clearly recognisable and doesn't fade into the banner as with the current logo.

Officer Recommendation/Resolution

MOTION 9470

Moved Cr JA Huggett
Seconded Cr KM McNeill

That Council endorse the proposed re-branding of the Shire of Dalwallinu as attached to this report.

CARRIED 8/0

9.4.2 Consultation on proposed Code of Conduct and CEO Standards*

Report date	26 November 2019
Applicant	Shire of Dalwallinu
File ref	GO/9 – Governance - Reporting
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	1. Survey Responses Code of Conduct 2. Survey Responses CEO Standards

Purpose of Report

Council is requested to endorse the survey responses for the proposed updates to the Code of Conduct for Council Members, Committee Members and Candidates and Chief Executive Officer standards.

Background

The *Local Government Legislation Amendment Act 2019* will introduce new requirements in relation to Codes of Conduct (Sections 5.102A, 5.103 and 5.104) and CEO recruitment, performance and termination (Sections 5.39A and 5.39B).

The Department of Local Government, Sport and Cultural Industries have released two papers for consultation:

1. Mandatory Code of Conduct for Council Members, Committee Members and Candidates
2. Standards and Guidelines For Local Government CEO Recruitment and Selection, Performance Review and Termination

Consultation

Councillors

Legislative Implications

State

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

A workshop was conducted with Councillors on 22 October 2019 to undertake the surveys to provide feedback to the Department of Local Government, Sport and Cultural Industries and the proposed amendments.

There were no major issues with the survey for the proposed Code of Conduct amendments.

Several issues were highlighted with the survey on the proposed CEO standards being:

When Council should re-advertise the CEO position

This should be left for the Council to determine when they wish to re-advertise the CEO position. If the Council and the CEO are satisfied with the employment relationship then forcing the position to be advertised would be disruptive, time-consuming, costly and counterproductive for the local government. In addition it would create uncertainty for the CEO. CEO's are on fixed term contracts, therefore Council already have the opportunity to consider whether to renew the contract or not.

Undertaking Blind CV recruitment

Blind CV recruitment would be impossible given that all CV's have the applicant's job history and a quick google search would provide the identity of the candidate.

The selection panel to include at least one person who is independent of the Council to assist the Council in selecting the CEO

Employment of the CEO is a fundamental role of Council. There is no benefit in an independent person being on the panel. There is no guarantee that the independent person would have the knowledge or experience in recruitment, local government processes or the LG Act requirements.

The performance review panel to include at least one person who is independent of the Council to assist the Council in assessing the performance of the CEO

The requirement to have an independent person assessing the performance of the CEO is impractical as that person may have limited knowledge about the CEO's performance. Having a person that is not involved in the employment relationship involved in the performance review process would be contrary to a fair and proper performance review process.

Officer Recommendation/Resolution

MOTION 9471

Moved Cr KM McNeill
Seconded Cr KL Carter

That Council:

1. endorse the survey responses for the Code of Conduct for Council Members, Committee Members and Candidates and Standards and Guidelines For Local Government CEO Recruitment and Selection, Performance Review and Termination, as attached to this report;
2. authorise the Chief Executive Officer to submit the responses to the Department of Local Government, Sport and Cultural Industries.

CARRIED 8/0

9.4.3 Lease – Kalannie Airstrip*

Report date	26 November 2019
Applicant	Shire of Dalwallinu
File ref	A652
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	1. Correspondence from Mr Painter 2. DRAFT lease

Purpose of Report

Council is requested to consider extending the lease between the Shire of Dalwallinu and Mr Douglas Painter for the site that contains the Kalannie Airstrip.

Background

The airstrip in Kalannie is located on Ninghan Location 2167 and being the whole land comprised in Certificate of Title Volume 1682 Folio 30, which belongs to Mr Painter.

At the Ordinary Council Meeting held 23 February 2010, Council resolved the following:

'MOTION 6665

Moved Cr Huggett
Seconded Cr Sanderson

That Council, by absolute majority;

- 1. Enter into a lease arrangement with Mr D Painter of Kalannie, for the land occupied by the Kalannie Airstrip for a term of ten years, at a rent of \$1,500 per annum, and;*
- 2. Authorise the President and Chief Executive Officer to sign the required lease documents once completed and attach the common seal.*

CARRIED 9/0'

The current lease expires on 24 February 2020.

Consultation

Mr D Painter

Legislative Implications

Nil

Policy Implications

Nil

Financial Implications

There has been an allocation of \$1,500 in the 2019-2020 budget for this lease payment.

The lease document has been drawn up in house therefore there are no additional costs.

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Correspondence was sent to Mr Painter on 4 October 2019 requesting a new lease agreement upon expiry of the current lease.

A response was received from Mr Painter on 30 October 2019 advising he wishes to confirm a new lease agreement for the Kalannie Airstrip.

Officer Recommendation/Resolution

MOTION 9472

Moved Cr MM Harms
Seconded Cr NW Mills

That Council:

1. Enter into a new lease agreement with Mr Painter for the land containing the Kalannie airstrip for a period of ten (10) years commencing on 25 February 2020 with rent payable of \$1,500 per annum;
2. Authorise the Shire President and Chief Executive Officer to sign and affix the common seal to the lease agreement.

CARRIED 8/0

9.4.4 Lease – Lots 254 -255 (67-69) McNeill Street, Dalwallinu*

Report date	26 November 2019
Applicant	Regional Early Education & Development
File ref	A46214
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	DRAFT Lease

Purpose of Report

Council is requested to consider entering into a lease with Regional Early Education & Development (REED) for the premises at Lots 254 - 255 (67-69) McNeill Street, Dalwallinu (formerly leased by Dalwallinu Clubhouse ELC Inc).

Background

With the ever increasing demands on volunteers on small communities the Chief Executive Officer was contacted by Pauline Mitchell, President of Dalwallinu Clubhouse ELC Inc to advise that they were considering transferring the day to day operations of the Centre to REED.

REED currently operate Early Childhood Education and Care Centres in Narrogin, Corrigin, Merredin, Brookton and a mobile service for Wickepin & Pingelly. Over the next three (3) years it is expected that Early Childhood Education and Care Centre's in the Wheatbelt region will gradually transition to REED to ensure that the service in the communities continue to operate and thrive. REED will be responsible for the entire operations of the Centre which is operated out of the Shire premises at Lot 254 - 255 (67-69) McNeil Street, Dalwallinu.

REED have approached the Shire to seek a continuation of the current lease with the Dalwallinu Clubhouse ELC Inc which is a peppercorn rent with the lessee being responsible for insurance, refuse removal, all outgoings (power, water usage, gas), minor maintenance of the building and maintenance of the grounds. Major maintenance is undertaken by the Shire.

On 9 May 2019 the DRAFT lease between the Shire of Dalwallinu and REED was received at this office. At the same time an email was received from Pauline Mitchell requesting that we hold off with moving forward with the lease until their Memorandum of Understanding had been finalised.

On 17 October 2019 the Dalwallinu Clubhouse ELC Inc held a public meeting and resolved to transfer the operations of the Dalwallinu Clubhouse to REED.

Consultation

Dalwallinu Clubhouse ELC Inc

Legislative Implications

State

Local Government Act 1995 – Section 3.58

Local Government (Functions and General) Regulations 1996

As per Regulation 30 (2)(b) this proposal is an exempt disposition.

“30. Dispositions of property excluded from Act s. 3.58

(1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.

(2) A disposition of land is an exempt disposition if —

(a) the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and —

(i) its market value is less than \$5 000; and

(ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;

or

(b) the land is disposed of to a body, whether incorporated or not —

(i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and

(ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body’s transactions”

Policy Implications

Nil

Financial Implications

Nil. The DRAFT lease has been prepared by REED.

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

The transfer of the operations will enable the Early Learning Centre to continue to provide a service to the community.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

To ensure the continuation of the Dalwallinu Clubhouse as a day care provider it is recommended that Council support the request from REED to continue to lease the premises.

This will be seen as Council supporting services within the community. In addition to providing the premises to REED, the Shire currently provides housing to the Manager of the Centre with the relevant rent applicable.

Minor amendments were negotiated with REED on items contained within the DRAFT lease.

As the premises are located on Crown Land, approval from the Minister of Lands is required as per the Management Order.

Officer Recommendation/Resolution

MOTION 9473

Moved Cr AR Dickins

Seconded Cr KL Carter

That Council:

1. Subject to approval from the Minister for Lands, authorise the Chief Executive Officer to enter into a ten (10) year lease between the Shire of Dalwallinu and Regional Early Education & Development for the premises at Lot 254 - 255 (67-69) McNeill Street, Dalwallinu;
2. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to any documents relevant to the lease of Lot 254 - 255 (67-69) McNeill Street, Dalwallinu.

CARRIED 8/0

9.4.5 Dalwallinu Gymnasium – Offer of Metafit Classes*

Report date	26 November 2019
Applicant	Nikki McCuish
File ref	RC/12
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	Email from Nikki McCuish

Purpose of Report

Council is requested to consider an offer from Nikki McCuish to provide Metafit sessions at the Dalwallinu Gymnasium.

Background

An email was forwarded to Councillors on 29 July 2014⁹ offering Metafit Sessions at the Dalwallinu Gym as part of the membership. Although these sessions would be ‘free’ to members there would be a cost to the Shire of \$30.00 per session.

Ms McCuish had previously contacted the Shire Administration and was told that at the time, we were not interested in this program as the gymnasium had just commenced and we would see how the membership panned out.

Consultation

Councillors

Legislative Implications

Nil

Policy Implications

Nil

Financial Implications

There has been no allocation for the provision of these classes in the 2019-2020 budget.

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

The current membership of the Dalwallinu Gymnasium is 50 members.

No requests have been received at the Shire Administration for the provision of such classes. Members can access these classes themselves without the Shire providing them at an unbudgeted cost.

Given that our membership numbers continue to grow, it is the Officer's recommendation that Council declines the offer for the provision of Metafit classes as part of the membership of the Dalwallinu Gymnasium at this time.

Officer Recommendation/Resolution

MOTION 9474

Moved Cr KL Carter
Seconded Cr NW Mills

That Council direct the Chief Executive Officer to write to Ms Nikki McCuish thanking her for her offer to conduct Metafit Classes at the Dalwallinu Gymnasium, however at this time Council declines the offer.

CARRIED 8/0

- 10 APPLICATIONS FOR LEAVE OF ABSENCE**
Nil
- 11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**
Nil
- 12 QUESTIONS FROM MEMBERS WITHOUT NOTICE**
Nil
- 13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)**
Nil
- 14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT 1995, SECTION 5.23(2)**

PROCEDURAL MOTION 9475

Moved Cr KM McNeill

Seconded Cr KL Carter

That Council moves into a confidential session to discuss:

14.1. CONFIDENTIAL: Expression of Interest to Purchase Lot 172 (7) Harris St, Dalwallinu and

14.2 CONFIDENTIAL: Counter Offer – Purchase of Lot 16 (3) Myers St, Dalwallinu and

14.3 CONFIDENTIAL: Management Restructure and

14.4 CONFIDENTIAL: Sale of John Deere Loader 624K Loader by Tender and

14.5 CONFIDENTIAL: Award of E Quote VP162808 – Purchase of One New Loader under the terms of the *Local Government Act 1995, Section 5.23(2)*:

a. *a matter affecting an employee or employees;*

e. *a matter that if disclosed, would reveal -*

(ii) *information that has a commercial value to a person; or*

(iii) *information about the business, professional, commercial or financial affairs of*

a person, where the trade secret or information is held by, or is about, a person other than the local government.”-

CARRIED 8/0

14.1 Expression of Interest to Purchase Lot 172 (7) Harris St, Dalwallinu*

Report date	26 November 2019
Applicant	Coerco Pty Ltd
File ref	CP/21 – Council Properties – Acquisition and Disposal
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	Correspondence from Coerco Pty Ltd Market Valuation

Officer Recommendation/Resolution

MOTION 9476

Moved Cr AR Dickins
Seconded Cr JA Huggett

That Council:

1. Accepts the offer from Coerco Pty Ltd of \$120,000 for Lot 172 (7) Harris Street, Dalwallinu, subject to any submissions;
2. Authorise the Chief Executive Officer to advertise the proposed disposition of Lot 172 (7) Harris Street, Dalwallinu as per the requirements of the *Local Government Act 1995 Section 3.58*;
3. Subject to not receiving any submissions during the advertising period, authorise the Chief Executive Officer to finalise the disposal of Lot 172 (7) Harris Street, Dalwallinu;
4. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to any documents relevant to the sale of Lot 172 (7) Harris Street, Dalwallinu.
5. Authorise the Chief Executive Officer to transfer the proceeds to the Land & Buildings Reserve.

CARRIED 8/0

14.2 Counter Offer – Purchase of Lot 16 (3) Myers Street, Dalwallinu*

Report date	26 November 2019
Applicant	Mr John Minty
File ref	A299
Previous Meeting Reference	OCM – 22 October 2019 (M9458)
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	1. Correspondence from Mr J Minty 2. Valuation Report from LMW

MOTION 9477

Moved Cr KM McNeill
Seconded Cr KL Carter

That Council:

1. Declines the counter offer from Mr John Minty of \$60,500 inc GST for the purchase of Lot 16 (3) Myers Street, Dalwallinu;
2. Authorise the Chief Executive Officer to advise Mr John Minty that Council are willing to accept an offer of \$66,000 (inc GST) for the purchase of Lot 16 (3) Myers Street, Dalwallinu;
3. Direct the Chief Executive Officer to carry out the disposal as per the requirements of the Local Government Act 1995;
4. Subject to not receiving any submissions, authorise the Chief Executive Officer to finalise the disposal of Lot 16 (3) Myers Street, Dalwallinu;
5. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to any documents pertaining to the sale of Lot 16 (3) Myers Street, Dalwallinu.

CARRIED 8/0

14.3 Management Restructure

Report Date: 26 November 2019
Applicant: Shire of Dalwallinu
File Ref: P/E 6
Previous Meeting Reference: Nil
Author: Jean Knight, Chief Executive Officer
Senior Officer: Jean Knight, Chief Executive Officer
Voting Requirements: Simple Majority
Disclosure of Interest: Nil
Attachments: Nil

MOTION 9478

Moved Cr MM Harms
Seconded Cr KM McNeill

That Council:

1. approve the management structure for the Shire of Dalwallinu as follows:
 - Chief Executive Officer
 - Manager Corporate Services
 - Manager Works and Services
 - Manager Planning and Development
2. Authorise the amendment to Shire of Dalwallinu Policy 4.4 – Designated Senior Employees, by deleting “Deputy Chief Executive Officer” and replacing with “Manager Corporate Services”.

CARRIED 8/0

4:11pm Cr KL Carter declared a financial interest in Item 14.4 and 14.5 and left the Chambers and did not return.

14.4 Sale of John Deere 624K Loader by Tender*

Report date	26 November 2019
Applicant	Shire of Dalwallinu
File ref	FM/28 - Tendering
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	Tenders

MOTION 9479

Moved Cr NW Mills
Seconded Cr AR Dickins

That Council accept the tendered price of \$65,450 (inc GST) from KL Carter & Co for the purchase of the John Deere 624K Loader.

CARRIED 7/0

14.5 Award of E Quote VP162808 - Purchase of One New Loader*

Report date	26 November 2019
Applicant	Shire of Dalwallinu
File ref	FM/28- Tendering
Previous Meeting Reference	OCM - 24 September 2019(Motion 9429)
Prepared by	Will Taylor, Manager Works and Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Simple Majority
Attachments	Tender Matrix and Comparison Sheet

MOTION 9480

Moved Cr MM Harms
Seconded Cr AR Dickins

That Council:

1. Award E Quote VP162808 to Hitachi for the supply of a ZW180-5 Loader for the no trade in price of \$245,328 (ex GST);
2. Authorise the Chief Executive Officer to sign the purchase order for the above.

CARRIED 7/0

PROCEDURAL MOTION 9481

Moved Cr NW Mills
Seconded Cr JA Huggett

That the meeting come from behind closed doors at 4.15pm

CARRIED 7/0

15 SCHEDULING OF MEETING

The next Ordinary Meeting of Council will be held on 17 December 2019 at Council Chambers, Dalwallinu commencing at 3.30pm.

16 CLOSURE

There being no further business, the Chairperson closed the meeting at 4.16pm.

17 CERTIFICATION

I, Steven Clifford Carter, certify that the minutes of the Ordinary Council meeting held on the 26 November 2019, as shown on page numbers 1 to 49 were confirmed as a true record at the meeting held on 26 November 2019.

CHAIRPERSON

DATE