



## Ordinary Council Minutes

Tuesday, 26 March 2019

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SHIRE OF DALWALLINU

MINUTES of the Ordinary Meeting of Council held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday, 26 March 2019.

## **1 OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson (President) opened the meeting at 3:31pm.

## **2 ANNOUNCEMENTS OF PRESIDING MEMBER**

## **3 ATTENDANCE RECORD**

### **3.1 Present**

Shire President	Cr SC Carter
Deputy President	Cr KL Carter
	Cr AR Dickins
	Cr GH Sanderson
	Cr NW Mills
	Cr JA Huggett
	Cr BH Boys
Chief Executive Officer	Mrs JM Knight
Deputy Chief Executive Officer	Mr KT Jones

### **3.2 Apologies**

Cr KJ Christian

### **3.3 Leave Of Absence Previously Granted**

Cr KM McNeill

## **4 DECLARATIONS OF INTEREST**

Mrs JM Knight – Item 14.2

## **5 PUBLIC QUESTION TIME**

Nil

## 5.1 Response to Previous Public Questions Taken on Notice

Nil

## 5.2 Public Question Time

Nil

## 6 MINUTES OF PREVIOUS MEETING/S

### 6.1 Ordinary Council Meeting – 26 February 2019

#### **MOTION 9329**

Moved Cr BH Boys

Seconded Cr KL Carter

That the Minutes of the Ordinary Meeting of Council held 26 February 2019 be confirmed.

**CARRIED 7/0**

### 6.2 Community Services & Economic Development Committee Meeting – 11 December 2018

#### **MOTION 9330**

Moved Cr AR Dickins

Seconded Cr JA Huggett

That the Minutes of the Community Services & Economic Development Committee Meeting of Council held 11 December 2018 be confirmed.

**CARRIED 7/0**

### 6.3 Finance & Audit Committee Meeting – 11 December 2018

#### **MOTION 9331**

Moved Cr AR Dickins

Seconded Cr JA Huggett

That the Minutes of the Finance & Audit Committee Meeting of Council held 11 December 2018 be confirmed.

**CARRIED 7/0**

#### 6.4 Works & Plant Committee Meeting – 11 December 2018

##### **MOTION 9332**

Moved Cr AR Dickins

Seconded Cr JA Huggett

That the Minutes of the Works & Plant Committee Meeting of Council held 11 December 2018 be confirmed.

**CARRIED 7/0**

#### 7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES REPORTS/SUBMISSIONS

##### 7.1 Petitions

Nil

##### 7.2 Presentations

Nil

##### 7.3 Deputations

Nil

##### 7.4 Delegates Reports/Submissions

Nil

#### 8 METHOD OF DEALING WITH AGENDA BUSINESS (SHOW OF HANDS)

## 9 REPORTS

### 9.1 WORKS AND SERVICES

#### 9.1.1 Sale of Surplus Plant and Equipment by Tender

Report Date:	26 March 2019
Applicant:	Shire of Dalwallinu
File Ref:	PS/9 – Plant & Equipment – Disposal
Previous Meeting Reference:	Nil
Author:	Will Taylor, Manager Works and Services
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Nil

#### **Purpose of Report**

Council is requested to consider the disposal of surplus plant.

#### **Background**

Council has included in the 2018-2019 budget a provision to purchase a new Grader and trade in the existing 2010 Caterpillar 12M Grader. Due to a recent Council resolution where Council awarded a contract for maintenance grading, the above Grader is surplus to requirements.

Council also included in the 2018-2019 budget a provision to dispose of the:

Iveco Prime Mover  
2012 Mack Granite Truck, and  
2008 Pig Trailer

The 2009 Iveco Prime Mover is old and no longer fit for purpose. The 2012 Mack Granite Truck and Pig Trailer are no longer required due to using cartage contractors.

#### **Policy Requirements**

Nil

#### **Legislative Requirements**

*Local Government Act 1995 – Section 3.58*

#### **Strategic Implications**

Nil

## Sustainability Implications

### *Environment*

Nil

### *Economic*

Nil

### *Social*

Nil

## Financial Implications

The revenue from the disposal of plant has been included in the 2018-2019 budget.

## Comment

The items will be advertised in the West Australian, Totally Locally, Kalannie Kapers, Shire Facebook page and Shire website.

Once the tender period has closed an item will be brought back to Council.

## Officer Recommendation/Resolution

### **MOTION 9333**

Moved            Cr KL Carter

Seconded       Cr BH Boys

That Council authorise the Chief Executive Officer to advertise the disposal by way of tender, the following plant items:

P367 - 2010 Caterpillar Grader;

P342 - Iveco Prime Mover;

P393 – 2012 Mack Granite Truck; and

P322 – 2008 Pig trailer

**CARRIED 7/0**

## 9.2 PLANNING & DEVELOPMENT SERVICES

### 9.2.1 Development Application (DA 161819) – Proposed Telecommunications Tower

Report Date:	26 March 2019
Applicant:	Planning Solutions (Aust.) <i>obo</i> Telstra
File Ref:	A25
Previous Meeting Reference:	Nil
Author:	Doug Burke, Manager Planning & Development Services
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Documents supporting the application

#### Purpose of Report

To consider an application for approval to allow for the proposed development of a telecommunications tower on the subject land as submitted by the applicant on 12 March 2019.

The proposed development requires discretionary approval from the Council.

It is recommended that the proposed development be approved subject to given conditions.

#### Background

Subject Property:	Lot 8459 Buntine-Marchagee Road, Buntine
Land Use Zoning:	Rural
Property Owner:	SL & VA Bryant
Applicant:	Planning Solutions (Aust.) <i>obo</i> Telstra
Consent Authority:	Shire of Dalwallinu Council
Proposed Development:	Telecommunications infrastructure
Value of Development:	\$180K
Outside Consultation:	Nil

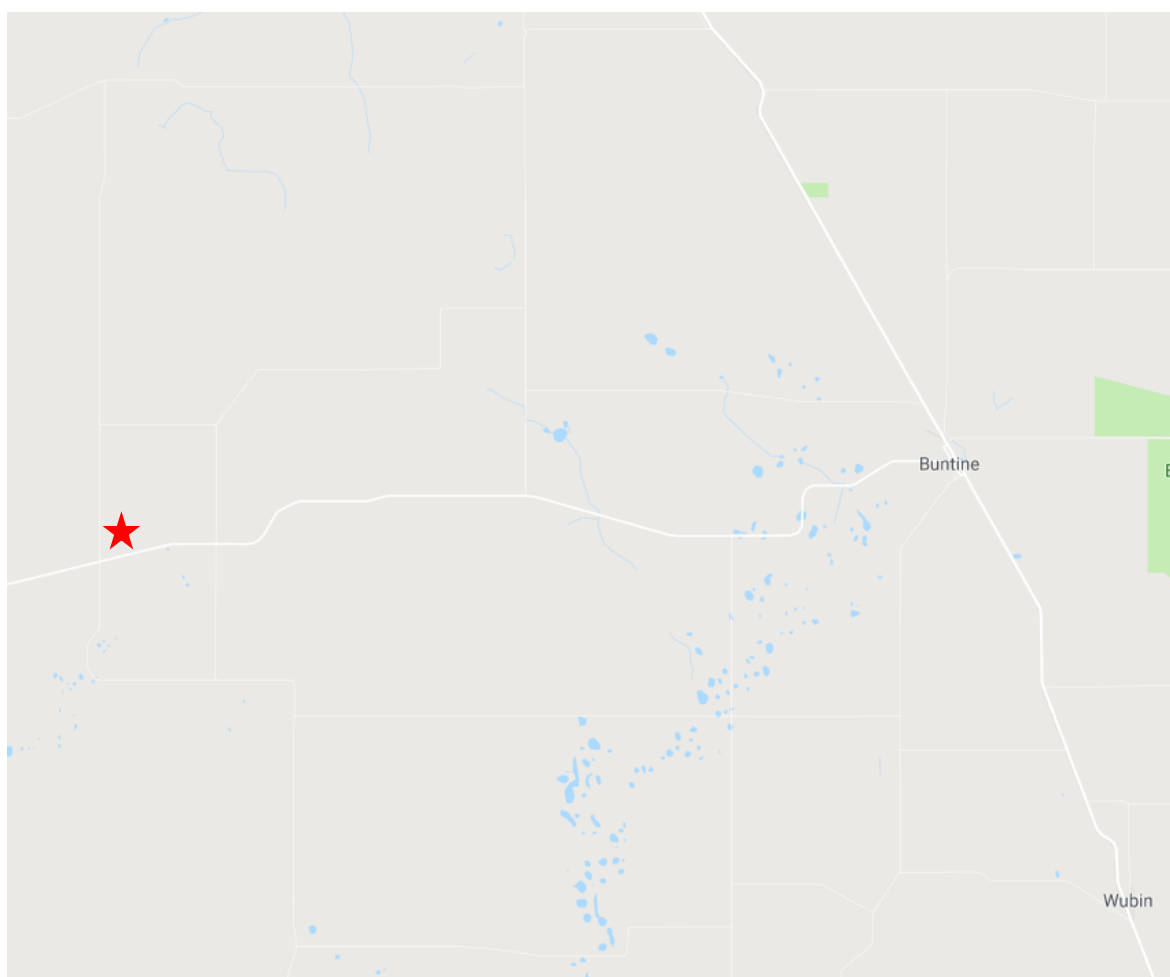


The proposal is for the installation of a mobile phone base station (including a 60m guyed mast) on the subject property. The property, used mainly for broad acre farming, is located approximately 24km east of the hamlet of Buntine. Adjoining lands are similar in rural-type agrarian land use.

Telecommunications infrastructure is defined under the *Planning and Development (Local Planning Schemes) Regulation 2015* as being:

*‘premises used to accommodate the infrastructure used by or in connection with a telecommunications network including any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure related to the network’.*

The subject property is zoned ‘Rural’ under the *Shire of Dalwallinu Planning Scheme N° 2*. Telecommunications infrastructure may not be undertaken in the rural zone without the discretionary approval of the local government.



*Location of subject development site (Googlemap)*

### **Policy Requirements**

Nil

### Legislative Requirements

*Planning and Development Act 2005*

*Telecommunications Act 1997 (Commonwealth)*

The *Planning and Development Act 2005* directs that that any development referred to within the Scheme is not to be commenced or carried out without approval being obtained. Any determination of an application for such development is to be considered under those matters referred to in the *Planning and Development (Local Planning Schemes) Regulation 2015*.

In considering an application for development approval Council is to have due regard to the following matters to the extent that, in the opinion of Council, those matters that are relevant to the development the subject of the application. In assessing the development application, the matters listed in Section 67 of the *Planning and Development (Local Planning Schemes) Regulation 2015* have been taken into consideration for the preparation of this report and are addressed as follows:

'Matters for Consideration'	Comments
The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area	<p>The following Schemes are applicable:</p> <p><i>Shire of Dalwallinu Planning Scheme N<sup>o</sup> 2</i></p> <p>The applicable objective for the Rural Zone is:</p> <p>'To prevent any development that may affect the viability of a holding.'</p> <p>The footprint of the proposed development is small and would have negligible impact upon the productivity of the land holding.</p>
The requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> or any other proposed planning instrument that the local government is seriously considering adopting or approving.	<p>There are no proposed amendments in progress that would affect a determination.</p> <p>There are no other planning instruments currently being considered.</p>
Any approved State planning policy	Nil identified

Any environmental protection policy approved under the <i>Environmental Protection Act 1986</i> section 31(d)	Nil identified.
Any policy of the Commission	Nil applicable
Any policy of the State	Nil applicable
Any local planning policy for the Scheme area	Nil applicable
Any structure plan, activity centre plan or local development plan that relates to the development	Nil applicable
Any report of the review of the local planning scheme that has been published under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>	Nil applicable
In the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve	Not applicable
The built heritage conservation of any place that is of cultural significance;	No items of cultural significance noted
The effect of the proposal on the cultural heritage significance of the area in which the development is located;	Nil impact
The compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the effect of the height, bulk, scale, orientation and appearance of the development	The proposed development is regarded as being suitable in the context of its siting, previous land use and proximity to sensitive land use on adjoining land.
The amenity of the locality including the following — (i) environmental impacts of the development; (ii) the character of the locality; (iii) social impacts of the development	Nil issues identified
The likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource	Nil impact.  There are no natural waterways within close proximity to the proposed works that would be unduly influenced by the potential production of acid mine drainage.

Whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved	There is no evidence of significant trees or other vegetation of note that should be retained.
The suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk	The land does not have a history of experiencing these types of events.

The suitability of the land for the development taking into account the possible risk to human health or safety	No health or safety issues identifiable.
the adequacy of — (i) the proposed means of access to and egress from the site; and (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles	Frontage to a sealed road (Buntine-Marchagee Road).
The amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety	Nil after the construction process.
The availability and adequacy for the development of the following — (i) public transport services; (ii) public utility services; (iii) storage, management and collection of waste; (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities); (v) access by older people and people with disability	No public transport services available.  No utility services are available to the site. Solid waste can be adequately stored and removed from site.
The potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses	Nil impact anticipated.
The history of the site where the development is to be located	Broad acre farming (cereal cropping).

The impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals	Nil identified
Any submissions received on the application	N/A
The comments or submissions received from any authority consulted under clause 66	None consulted
Any other planning consideration the Council considers appropriate	Nil identified

### Strategic Implications

Nil

### Sustainability Implications

#### ***Environment***

There are no known environmental implications.

#### ***Economic***

There are no known economic implications.

#### ***Social***

There are no known social implications.

### Financial Implications

Nil

### Comment

- An assessment report and recommendation has been prepared (the subject of this report) taking into account all relevant provisions of the Act and associated regulations;
- A site inspection was conducted and consideration has been given to the potential impacts upon all lands adjoining or located nearby.

### Conclusion

Council may determine an application for development approval by —

- (a) granting development approval without conditions; or
- (b) granting development approval with conditions; or
- (c) refusing to grant development approval.

It is recommended that the proposed development be approved subject to given conditions.

**Officer Recommendation/Resolution****MOTION 9334**

Moved                      Cr NW Mills  
Seconded                Cr GH Sanderson

That Council approve the development application (DA 161819) for Lot 8459 Buntine-Marchagee Road, Buntine, pursuant to Section 68(2) of the *Planning and Development (Local Planning Schemes) Regulation 2015* subject to the following conditions:

1. The development is to be carried out in accordance with the documents endorsed with the Shire's stamp, except where amended by other conditions of this consent. If there is any inconsistency between the above documents, the most recent document shall prevail to the extent of the inconsistency. However, the conditions of this consent shall prevail to the extent of any inconsistency;
2. Without further approval from Shire of Dalwallinu Council, in writing, this approval will lapse and have no force or effect after two years of the date of this permit;

**CARRIED 7/0**

### 9.2.2 Development Application (DA 171819) General Industry

Report Date:	26 March 2019
Applicant:	Kim Ray
File Ref:	A74701
Previous Meeting Reference:	Nil
Author:	Doug Burke, Manager Planning & Development Services
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Documents supporting the application

#### Purpose of Report

To consider an application for approval to allow for the proposed development of a 'small industrial factory' on the subject land as submitted by the applicant on 12 March 2019.

The proposed development requires discretionary approval from the Council.

It is recommended that the proposed development be approved subject to given conditions.

#### Background

Subject Property:	Lot 801 Huggett Drive, Dalwallinu
Land Use Zoning:	General Industry
Property Owner:	M & D Ray
Applicant:	Kim Ray
Consent Authority:	Shire of Dalwallinu Council
Proposed Development:	Industry - General
Value of Development:	\$140K
Outside Consultation:	Nil

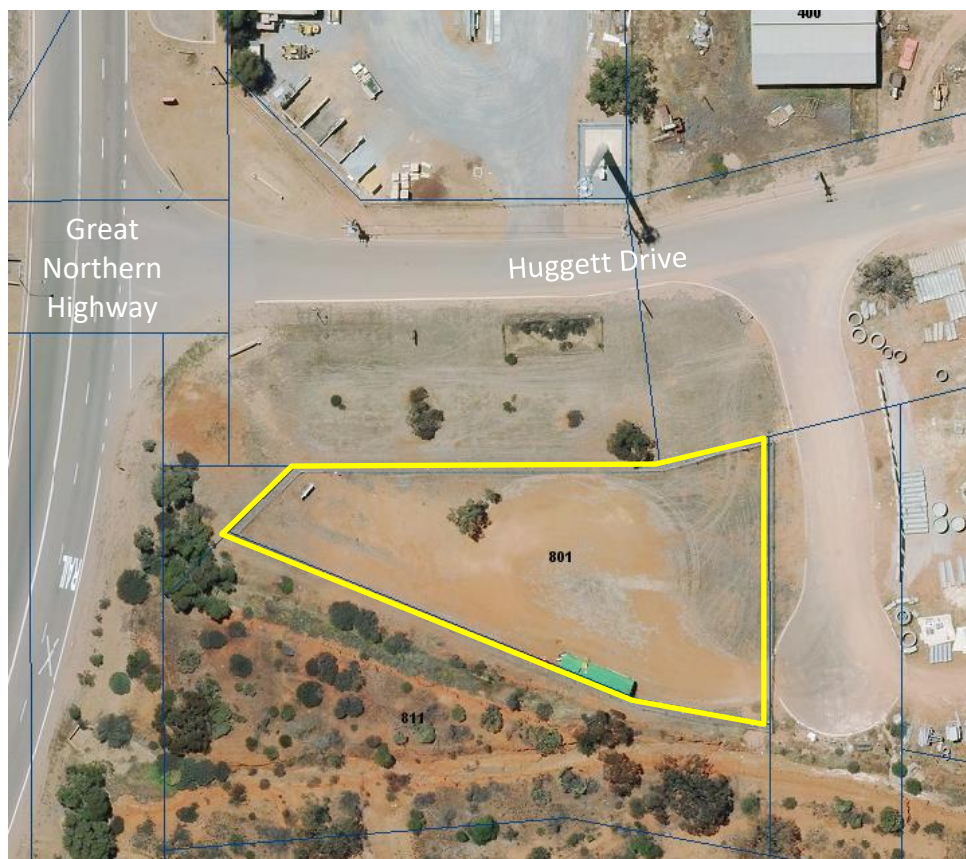
The proposal is for the development of a steel fabrication workshop which will be centred around a new steel clad building 18 metres long, 15 metres wide with an overall height of 6 metres. The industry will be supported by an office and associated amenities.

Industry is defined under the *Planning and Development (Local Planning Schemes) Regulation 2015* as being:

*‘premises used for the manufacture, dismantling, processing, assembly, treating, testing, servicing, maintenance or repairing of goods, products, articles, materials or substances and includes facilities on the premises for any of the following purposes —*

- (a) *the storage of goods;*
- (b) *the work of administration or accounting;*
- (c) *the selling of goods by wholesale or retail;*
- (d) *the provision of amenities for employees;*
- (e) *incidental purposes;*

The subject property is zoned ‘General Industry’ under the *Shire of Dalwallinu Planning Scheme N<sup>o</sup> 2*. General industry requires the discretionary approval of the local government.



*Location of subject development site (Synergy)*

#### **Policy Requirements**

Nil

#### **Legislative Requirements**

*Planning and Development Act 2005*



The *Planning and Development Act 2005* directs that that any development referred to within the Scheme is not to be commenced or carried out without approval being obtained. Any determination of an application for such development is to be considered under those matters referred to in the *Planning and Development (Local Planning Schemes) Regulation 2015*.

In considering an application for development approval Council is to have due regard to the following matters to the extent that, in the opinion of Council, those matters that are relevant to the development the subject of the application. In assessing the development application, the matters listed in Section 67 of the *Planning and Development (Local Planning Schemes) Regulation 2015* have been taken into consideration for the preparation of this report and are addressed as follows:

'Matters for Consideration'	Comments
The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area	<p>The following Schemes are applicable:</p> <p><i>Shire of Dalwallinu Planning Scheme N<sup>o</sup> 2</i></p> <p>The applicable objective for the General Industry Zone is:</p> <p>'To provide for general industry, the storage and distribution of goods and associated uses, which by the nature of their operations may need to be separated from residential and other sensitive areas.'</p>
The requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> or any other proposed planning instrument that the local government is seriously considering adopting or approving.	<p>There are no proposed amendments in progress that would affect a determination.</p> <p>There are no other planning instruments currently being considered.</p>
Any approved State planning policy	Nil identified
Any environmental protection policy approved under the <i>Environmental Protection Act 1986</i> section 31(d)	Nil identified.
Any policy of the Commission	Nil applicable
Any policy of the State	Nil applicable

Any local planning policy for the Scheme area	Nil applicable
Any structure plan, activity centre plan or local development plan that relates to the development	Nil applicable
Any report of the review of the local planning scheme that has been published under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>	Nil applicable
In the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve	Not applicable
The built heritage conservation of any place that is of cultural significance;	No items of cultural significance noted
The effect of the proposal on the cultural heritage significance of the area in which the development is located;	Nil impact
The compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the effect of the height, bulk, scale, orientation and appearance of the development	The proposed development is regarded as being suitable in the context of its siting, previous land use and proximity to sensitive land use on adjoining land.
The amenity of the locality including the following — (i) environmental impacts of the development; (ii) the character of the locality; (iii) social impacts of the development	Nil issues identified
The likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource	Nil impact. There is storm water drainage infrastructure located along the southern boundary that services a large portion of the Dalwallinu township. It is envisaged that any storm water runoff from the development will be directed to this drainage channel. Rainwater harvesting would be encouraged.
Whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved	An objective requirement for the land use zone is:  <i>'To encourage the provision of landscaping to ensure the industrial</i>

	<p><i>development is appropriately screened from the main road.'</i></p> <p>The planning scheme requires general industry development to include a minimum 15% of lot to be landscaped area. The proposal includes an allocated 350m<sup>2</sup> of soft landscaping (16% of plot)</p> <p>There is no evidence of significant trees or other vegetation of note that should be retained.</p>
The suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk	<p>The land does not have a history of experiencing these types of events.</p> <p>Though the development site is designated as being 'bushfire prone', planning and building regulation does not require any increase in setbacks or upgrades to the proposed structure.</p>
The suitability of the land for the development taking into account the possible risk to human health or safety	The potential for crystalline silica dust to migrate from the concrete batching plant located across the road.
<p>the adequacy of —</p> <p>(i) the proposed means of access to and egress from the site; and</p> <p>(ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles</p>	<p>Frontage to a sealed road (Huggett Drive &amp; York Street).</p> <p>The development will allow for 2 car parking spaces onsite. The Scheme requires new development to designate a car parking space for every two employees.</p>
The amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety	Employee vehicles and those commercial vehicles required to deliver raw material and retrieve and transport any finished product.
<p>The availability and adequacy for the development of the following —</p> <p>(i) public transport services;</p> <p>(ii) public utility services;</p> <p>(iii) storage, management and collection of waste;</p> <p>(iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);</p> <p>(v) access by older people and people with disability</p>	<p>No public transport services available.</p> <p>Electricity and potable water are available.</p> <p>Solid waste can be adequately stored and removed from site.</p> <p>Wastewater will need to be treated onsite as the town sewerage system does not extend to the subject property.</p>

	The planning scheme requires that unsewered industrial development be restricted to 'dry industry' types that generate less than 540L per 1000m <sup>2</sup> on a daily rate.
The potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses	Nil impact anticipated.
The history of the site where the development is to be located	Vacant - undeveloped
The impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals	Nil identified
Any submissions received on the application	N/A
The comments or submissions received from any authority consulted under clause 66	None consulted
Any other planning consideration the Council considers appropriate	Endangered flora in the adjacent road reserve

### Strategic Implications

Nil

### Sustainability Implications

#### ***Environment***

There are no known environmental implications.

#### ***Economic***

There are no known economic implications.

#### ***Social***

There are no known social implications.

### Financial Implications

Nil

### Comment

- An assessment report and recommendation has been prepared (the subject of this report) taking into account all relevant provisions of the Act and associated regulations;
- A site inspection was conducted and consideration has been given to the potential impacts upon all lands adjoining or located nearby.

The planning scheme contains a section that outlines the general development requirements for new construction. A defined table that supports that section lists those development controls that pertain to particular types of development.

One such control for general industry specifies prescribed setbacks for buildings from boundaries. The development table requires a nominal 7.5 metre setback from the front boundary. The proponent has requested consideration be given for a reduced setback.

The proponent suggests that the proposed reduction in the setback to Huggett Drive:

*“Is to make more effective use of the section given that it has an irregular shape, also the distance from the boundary to the road is very large on the north side”.*

This line of reasoning put forward by the proponent can be supported given the relative size of the plot, its inherent shape and the inordinately large road reserve that is Huggett Drive (refer to the aerial photograph above). The median distance between the property boundary and the sealed road surface is approximately 25 metres.

Relaxing the front boundary setback to 3 metres would allow for a better use of the land made available for satisfactory development outcomes. The planning scheme allows for variations to be made to a development standard ‘if the local government sees fit’ and is satisfied that the non-compliance will not have an adverse effect upon the occupiers or users of the development, the inhabitants of the locality or the likely future development of the area.

### **Conclusion**

Council may determine an application for development approval by —

- (a) granting development approval without conditions; or
- (b) granting development approval with conditions; or
- (c) refusing to grant development approval.

It is recommended that the proposed development be approved subject to given conditions.

**Officer Recommendation/Resolution****MOTION 9335**

Moved                   Cr AR Dickins  
 Seconded             Cr JA Huggett

That Council approve the development application (DA 171819) for Lot 801 Huggett Drive, Dalwallinu, pursuant to Section 68(2) of the *Planning and Development (Local Planning Schemes) Regulation 2015* subject to the following conditions:

1. The development is to be carried out in accordance with the documents endorsed with the Shire's stamp, except where amended by other conditions of this consent. If there is any inconsistency between the above documents, the most recent document shall prevail to the extent of the inconsistency. However, the conditions of this consent shall prevail to the extent of any inconsistency;
2. Without further approval from Shire of Dalwallinu Council, in writing, this approval will lapse and have no force or effect after two years of the date of this permit;
3. Suitable arrangements being made with the Shire for the provision of vehicular crossover(s) to service the lot shown on the approved plan of development (Shire of Dalwallinu Policy 5.7 - *Property Access and Crossovers*). Crossover to be located and constructed to the specifications and satisfaction of the Shire's Manager Works & Services;
4. A landscape plan is to be submitted to the Shire for approval before the development may commence. The landscape plan is to include a practical water-harvesting and re-use management system;
5. Landscaping areas, vehicle parking spaces, crossovers, etc. are to be installed prior to occupying the proposed development and maintained thereafter by the owner/occupier to the satisfaction of the Shire.

**CARRIED 7/0**

## 9.3 CORPORATE SERVICES

### 9.3.1 Accounts for Payment for February 2019

Date of Report:	26 March 2019
Applicant:	Shire of Dalwallinu
File Reference:	FM/6 – Expenditure Reports
Previous Meeting Reference:	Nil
Author:	Mrs Hanna Jolly, Accounting Officer
Senior Officer:	Mr Keith Jones, Deputy Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Summary of Accounts for Payment

#### Purpose of Report

To consider the acceptance and approval of the Schedule of Accounts for Payment.

#### Background

A list of invoices paid for the month of February 2019 from the Municipal Account, to the sum of \$10,534.62 paid by cheque and \$1,219,838.66 paid by EFT are attached, together with a list of Bank Fees, Payroll, Direct Debit Payments and transfers to Reserves & Term Deposit. These payments total \$1,424,258.91. In addition, payments of \$190,749.02 were made from the Trust Account. The total payments from all accounts being \$1,615,007.93 have been listed for Council's ratification.

#### Comment

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under the Council's delegated authority, is to be completed for each month showing:

- a) The payees names
- b) The amount of the payments
- c) Sufficient information to identify the payment
- d) The date of the payment

The attached list meets the requirements of the Financial Regulations.

In addition to the above statutory provisions, Financial Management Regulation Section 13(4) requires 'the total of other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

#### Policy Requirements

Nil

#### Legislative Requirements

*Local Government (Financial Management) Regulations Act 1996, Regulation 12; and Regulations 13(3) (a) (b); 13(1); and 13(4).*

**Strategic Implications**

Nil

**Sustainability Implications*****Environment***

Nil

***Economic***

Nil

***Social***

Nil

**Financial Implications**

Account payments are in accordance with the revised budget for 2018/19 or authorised by separate resolution.

**Officer Recommendation****MOTION 9336**

Moved           Cr KL Carter  
Seconded       Cr NW Mills

That in accordance with the requirements of section 13(1), 13(3) and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in February 2019 under the CEO's delegated authority is endorsed in respect to the following Bank accounts:

(a) Municipal Fund Account totalling \$1,424,258.91 consisting of:

Cheque Numbers 35193	\$10,534.62
Electronic Fund Transfers 9174 – 9271 (excluding Trust EFTs 9230-9234 & 9272-9276)	\$1,219,838.66
Direct Debit Payments Credit Card DD14831.1	\$6,960.01
Electronic Fund Transfers Payroll	\$130,922.00
Bank Fees	\$1,115.13
Direct Debit Payments (Superannuation)	\$25,568.48
Loan 156 payment	\$29,320.01

(b) Trust Account payments totalling \$190,749.02 consisting of:

Electronic Fund Transfers 9230-9234 & 9272-9276	\$1,293.32
Direct Debits - Payments to DPI	\$187,895.70
Internal transfer to Muni (Miscellaneous bonds)	\$1,560.00
	<b>CARRIED 7/0</b>



### 9.3.2 Monthly Financial Statements for February 2019

Date of Report:	26 March 2019
Applicant:	Shire of Dalwallinu
File No:	FM/6 - Expenditure Reports
Previous Meeting Reference:	Nil
Author:	Hanna Jolly, Accounting Officer
Senior Officer:	Keith Jones, Deputy Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Monthly Statement of Financial Activity, Variance Reports, Investments Held and Bank Reconciliations

#### Purpose of Report

To receive the Financial Reports for the month ending 28 February 2019.

#### Background

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The Financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

#### Policy Requirements

Nil

#### Legislative Requirements

*Local Government Act 1995 s1.3 (2) (c)*

*Local Government (Financial Management) Regulations 1996, s34 (1)*

*Local Government (Financial Management) Regulations 1996, s19 (1) (2)*

*Local Government (Financial Management) Regulations 1996, s34 (2)*

#### Strategic Implications

Nil

#### Sustainability Implications

##### ***Environment***

Nil

##### ***Economic***

Nil

##### ***Social***

Nil

#### Financial Implications

Nil

**Comment**

Financial Reports as at last day of business of the previous month are appended, for the period ending 28 February 2019.

Attached for Council's consideration are:

- Statement of Financial Activity
- Variance Reports
- Investments Held
- Bank Reconciliations

As per Council resolution, all items that have a variance of more than \$10,000 have been noted on the variance reports.

**Officer Recommendation/Resolution****MOTION 9337**

Moved           Cr NW Mills  
Seconded       Cr KL Carter

That the Financial Reports as submitted for the month ending 28 February 2019 be accepted.

**CARRIED 7/0**

### 9.3.3 Schedule of Fees and Charges 2019-2020

Report Date:	26 March 2019
Applicant:	Shire of Dalwallinu
File Ref:	FM/11 – Budgeting Allocations
Previous Meeting Reference:	Nil
Author:	Keith Jones, Deputy Chief Executive Officer
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Absolute Majority
Disclosure of Interest:	Nil
Attachments:	Draft Schedule of Fees and Charges 2019-2020

#### Purpose of Report

Council is requested to review the proposed Shire of Dalwallinu Schedule of Fees and Charges for the 2019-2020 financial year.

#### Background

Each year a local government authority is required to impose a Schedule of Fees and Charges as part of the annual budget process. Reviewing the schedule prior to budget adoption allows Council the time to consider the proposed fees and charges separate to assessing the budget, allowing more time for review. Also as the 2019-2020 budget will not be adopted prior to 30 June 2019, adoption of the 2019-2020 Schedule of Fees and Charges now will allow them to take effect from 1 July 2019. It is proposed that the fees relating to the reopened Recreation Centre are to come into effect from 1 April 2019.

#### Policy Requirements

Nil

#### Legislative Requirements

*Local Government Act, 1995,*

*Local Government (Financial Management) Regulations 1996*

*Waste Avoidance and Resource Recovery Act 2007*

#### Strategic Implications

Nil

#### Sustainability Implications

##### **Environment**

There are no known significant environmental implications.

##### **Economic**

There are no known significant economic implications.

##### **Social**

There are no known significant social implications.

**Financial Implications**

The schedule of fees and charges, when adopted, sets the level of revenue items contained within the budget.

**Comment**

An updated Schedule of Fees and Charges is submitted to Council for adoption and inclusion in the budget for the 2019-2020 financial year.

**Officer Recommendation/Resolution****MOTION 9338**

Moved                      Cr AR Dickins  
Seconded                Cr KL Carter

That Council adopt the Schedule of Fees and Charges as presented for the financial year 2019-2020, with all Fees and Charges to come into effect as of 1 July 2019 except for the reopened Dalwallinu Recreation Centre which will take effect as of 1 April 2019.

**CARRIED BY ABSOLUTE MAJORITY 7/0**

### 9.3.4 Unbudgeted Expenditure - Repairs to Ablution Block at Kalannie Caravan Park

Report Date:	26 March 2019
Applicant:	Shire of Dalwallinu
File Ref:	FM/11 – Budgeting Allocations
Previous Meeting Reference:	Nil
Author:	Keith Jones, Deputy Chief Executive Officer
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	<b>Absolute Majority</b>
Disclosure of Interest:	Nil
Attachments:	2 Quotes from Plumbers

#### Purpose of Report

Council is requested to consider the proposed works required at the ablution block in Kalannie Caravan Park.

#### Background

The Kalannie Caravan Park currently has four permanent residents utilising the ablution block. One of the residents sent an email advising that the water pump runs almost continuously. A plumber was engaged and he has identified issues with the toilet cisterns, taps and hot water system.



## Policy Requirements

Nil

## Legislative Requirements

*Local Government Act, 1995,*

*Local Government (Financial Management) Regulations 1996*

## Strategic Implications

Nil

## Sustainability Implications

### ***Environment***

There are no known significant environmental implications.

### ***Economic***

There are no known significant economic implications.

### ***Social***

There are no known significant social implications.

## Financial Implications

The required works have not been budgeted and the expenditure would increase by \$7,000. If other budgeted maintenance areas do not get expended then this cost may be offset against these savings.

## Comment

It is the Officer's opinion that not making these repairs will result in an unusable ablution facility.

## Officer Recommendation/Resolution

### **MOTION 9339**

Moved            Cr NW Mills  
Seconded       Cr JA Huggett

That Council approve the expenditure to a maximum of \$7,000 plus gst to allow for repairs to the Kalannie Caravan Park Ablution Block.

**CARRIED 7/0 BY ABSOLUTE MAJORITY**

### 9.3.5 Request for Financial Contribution – Joynerslot Consulting/Farmbiosis

Report Date:	26 March 2019
Applicant:	JoynerSlot Consulting/Farmbiosis
File Ref:	CU/1 – Customer Service - Requests
Previous Meeting Reference:	OCM 24 July 2018 (M9206)
Author:	Jean Knight, Chief Executive Officer
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Financial Interest
Attachments:	CONFIDENTIAL - Correspondence from JoynerSlot Consulting/Farmbiosis

#### Purpose of Report

Council is requested to consider a request from JoynerSlot Consulting/Farmbiosis for a financial contribution of \$70,000.

#### Background

Correspondence was received on 19 February 2019 from the applicant seeking a monetary contribution of \$50,000 to continue the development of the Buntine project.

At the Ordinary Meeting of Council held 24 July 2018, Council resolved the following:

#### 'MOTION 9206

*Moved* Cr KM McNeill

*Seconded* Cr AR Dickins

*That Council provide a loan of \$50,000 for the Regional Regeneration – Dalwallinu Project subject to the following conditions:*

- 1. The entity receiving the loan is to be incorporated;*
- 2. The interest free loan is for a five (5) year term;*
- 3. The mushroom farm is to be located in the Shire of Dalwallinu.*

***CARRIED 7/2'***

Upon receipt of the correspondence, clarification was sought with regard to the contribution, as the above motion on the books stipulated the \$50,000 was a loan.

In an email received on 19 February 2019, Ms JoynerSlot advised *"To clarify, our request to Council is to reconsider their decision made in July, namely providing a monetary contribution NOT a loan"*.

#### Policy Requirements

Nil

#### Legislative Requirements

Nil

#### Strategic Implications

Nil

## Sustainability Implications

### *Environment*

Nil

### *Economic*

Nil

### *Social*

Nil

## Financial Implications

An allowance of \$50,000 has been included in the 2018-2019 budget subject to the conditions set by Council in July 2018.

## Comment

Further correspondence was received on 14 March 2019, providing an update on the grant application submitted to Department of Primary Industries and Regional Development, advising that they had been successful in securing \$200,000 of the \$270,900 requested. This leaves a shortfall of \$70,900 which they have requested be funded by a cash (not loan) contribution from Council.

This funding will be used for future and ongoing works;

- Funding attraction for technical feasibility and investor-ready documentation for the Buntine project
- Securing project partnerships – Buntine Project
- Writing and submitting funding applications – Buntine Project
- Development of an Ecosystem Restoration Camp project in Buntine
- Ongoing media liaison and contact for the Regional Repopulation project
- Regional Repopulation project development through the Regional Regeneration Alliance

Although the project has the potential to promote economic development within the Shire of Dalwallinu, it is not Local Government's business to be providing operational funding to a private enterprise. Council previously considered the financial request for \$50,000 at their July 2018 Council Meeting and Motion 9206 was passed.

Should the project be successful, there may be other ways that Council can assist as cash funding of private enterprise could set a future undesirable precedence.



**Officer Recommendation**

Moved            Cr AR Dickins  
 Seconded       Cr GH Sanderson

That Council:

1. decline the request for a monetary contribution (with no conditions) of \$70,000 from Joynerslot Consulting/Farmbiosis;
2. Reaffirm Council Resolution (M9206).

MOTION LOST 3/4

**Resolution****MOTION 9340**

Moved            Cr AR Dickins  
 Seconded       Cr JA Huggett

That Council reaffirm Council Resolution (M9206) from July 2018.

**CARRIED 7/0**

*Council voted against the Officer Recommendation as they wish to seek further information from the applicant.*

### 9.3.6 Round 2 – Community Grants Scheme Allocation

Date of Report:	26 March 2019
Applicant:	Shire of Dalwallinu
File No.	GS/1 Community Grants
Previous Meeting Reference	Nil
Author:	Emily Dutton, Community Support Officer
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Applications & Grant history

#### Purpose of Report

To consider the allocation of the second portion (\$10,000) of community grant scheme funding for the 2018/2019 financial year.

#### Background

Council have provided for \$20,000 in this financial year for community project grants to be allocated in two yearly amounts at \$10,000 each time.

Applications from community groups were called for the second round seeking projects worthy of financial assistance, and which are consistent with Council's policy objective.

At the closing date, three (3) applications were received:

<b>Applicant</b>	<b>Cash</b>	<b>In Kind / Other</b>	<b>Shire</b>	<b>Total</b>
Dalwallinu Netball Association	\$1594.80	\$0	<b>\$1594.80</b>	\$3189.60
Dalwallinu Dance Group	\$333.00	\$333.00	<b>\$1065.00</b>	\$2065.00
Kalannie Sporting & Recreation Club INC	\$0	\$0	<b>\$7200.00</b>	\$7200.00

#### Policy Requirements

*Policy 2.4 Community Grants Scheme*

#### Conditions applicable to Applicants

- Applications must be received at the Shire Office prior to the advertised closing date.
- Expenditure to be on capital improvements ONLY.
- Grants will only be approved for future projects/purchases and will not be approved for projects/purchases carried out prior to date of application to Council for financial assistance.

- d. All Community Grants are approved on the basis of discretionary contribution from the Council on the nett cost of the project after deducting Grants, subsidies or donations from any other source.
- e. Voluntary labour content will be considered at the discretion of the Council.
- f. All applications are subject to individual assessment by the Council.
- g. Payment of Community Grants will only be made upon receipt of invoices and statements.
- h. Grants will be up to 50% of total costs net of other grants, subsidies or donation.
- i. Grants to be acquitted by 31 May of each financial year.

#### **Legislative Requirements**

Nil

#### **Strategic Implications**

Nil

#### **Sustainability Implications**

##### ***Environment***

There are no known environmental implications.

##### ***Economic***

There are no known economic implications.

##### ***Social***

The community grants help the smaller community groups (usually volunteers) who are not always able to fund projects that can improve and enhance lifestyle and liveability in the community.

#### **Financial Implications**

A provision of \$10,000 is available in the 2018/19 budget for the second round.

#### **Comment**

Council allocates \$20,000 per financial year for funding to Community Groups. This is comprised of two funding rounds of \$10,000.00.

Total funds requested for the second round is **\$9,859.80**.

History of grant funding for the following groups over the past five years is as follows:

<b>Applicant</b>	<b>Total Funding</b>
Dalwallinu & Districts Dance Group	\$2,429.00
Dalwallinu Netball Association	\$0
Kalannie Sporting & Recreation Club INC	\$3,182.36

The application from the Dalwallinu & Districts Dance Group fulfils all of the criteria and it is recommended that their project be funded with a 50% contribution.

Dalwallinu Netball Association fulfils all of the criteria and equipment can be utilised by other sporting clubs not just for the Netball Association, so it is recommended the project is funded with a 50% contribution.

The Kalannie Sporting & Recreation Club have not met the Community Grant application guidelines, in that they have requested a fully funded project by the Shire due to the disruption that occurred from storm damage over the past year, at the Kalannie Sports Club. The Shire of Dalwallinu fund a maximum of 50% of community projects with the community groups to contribute the remaining 50% of the desired project.

#### **Officer Recommendation/Resolution**

##### **MOTION 9341**

Moved                      Cr AR Dickins  
Seconded                Cr KL Carter

That community grant scheme funding (from the second round) of \$6,259.80 be allocated to the following projects:

Dalwallinu & Districts Dance Group (Acrobatics and Dance equipment)	\$1,065.00
Dalwallinu Netball Association (Supply & installation of removable netball posts)	\$1,594.80
Kalannie Sports and Recreation Club (Supply & installation of synthetic turf for beer garden)	\$3,600.00

**CARRIED 7/0**

## 9.4 CHIEF EXECUTIVE OFFICER

### 9.4.1 Review of Register of Policies

Report Date:	26 March 2019
Applicant:	Shire of Dalwallinu
File Ref:	GO/21
Previous Meeting Reference:	Nil
Author:	Jean Knight Chief Executive Officer
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Current Shire of Dalwallinu Register of Policies Draft Amended Policies

#### Purpose of Report

To endorse the reviewed and updated Shire of Dalwallinu Register of Policies.

#### Background

In accordance with Section 2.7(2)(b) of the *Local Government Act 1995*, Council is to determine the Shire's policies.

The last review of the Shire of Dalwallinu Policy Manual was conducted in March 2018.

The Senior Management Team have undertaken a review of the current Policy Manual and the updated Register of Policies is now presented to Council to review and endorse.

#### Policy Requirements

##### *1.1 Policy Manual Amendments*

#### Legislative Requirements

*Local Government Act – Section 2.7(2)(b)*

#### Strategic Implications

Nil

#### Sustainability Implications

##### ***Environment***

Nil

##### ***Economic***

Nil

##### ***Social***

Nil

#### Financial Implications

Nil

**Comment**

During the staff workshop the following policies were amended/added:

<b>Policy #</b>	<b>Comment</b>
1.1	No changes
1.2	No changes
1.3	No changes
1.4	No changes
1.5	Exclusion of Dalwallinu Medical Centre
1.6	Removed Reference to Committee meetings
1.7	No changes
1.8	No changes
1.9	No changes
1.10	No changes
1.11	No changes
1.12	No changes
1.13	No changes
1.14	No changes
1.15	No changes
1.16	No changes
2.1	No changes
2.2	No changes
2.3	No changes
2.4	Current policy expended on to explain eligible and ineligible projects and amendment made to remove “capital infrastructure”
2.5	No changes
2.6	No changes
2.7	No changes
2.8	No changes
3.1	No changes
3.2	No changes
3.3	No changes
3.4	No changes
3.5	No changes
3.6	Revoked – Fees for Kalannie are honour system
3.7	No changes
3.8	No changes
3.9	No changes
3.10	Revoked – no longer applicable
3.11	No changes
3.12	No changes
3.13	Removed reference to Medical Centre
4.1	Amended to clarify extent of volunteer service
4.2	No changes

4.3	Amended to allow Chief Executive Officer the right to terminate the eligibility for the rebate should the Shire property not be well maintained and to include 'will be subject to six monthly rental inspections' and
4.4	Amended Manager Regulation & Development Services to Manager Planning & Development
4.5	Amended to allow the Chief Executive Officer to charge the tenant for water usage should the gardens not be maintained (lawns green and mowed, gardens weeded)
4.6	No changes
4.7	No changes
4.8	No changes
4.9	No changes
4.10	No changes
4.11	No changes
4.12	No changes
4.13	No changes
5.1	No changes
5.2	No changes
5.3	No changes
5.4	No changes
5.5	No changes
5.6	No changes
5.7	No changes
5.8	No changes
5.9	No changes
5.10	No changes
5.11	No changes
5.12	No changes
5.13	No changes
5.14	No changes
5.15	No changes
5.16	No changes
5.17	No changes
6.1	No changes
6.2	No changes
6.3	No changes
6.4	No changes
6.5	No changes
6.6	No changes
7.1	No changes
7.2	No changes
7.3	No changes
7.4	No changes
7.5	No changes

7.6	No changes
7.7	No changes
7.8	Revoked – no longer required
7.9	No changes
7.10	No changes
7.11	No changes
7.12	No changes
7.13	No changes
7.14	No changes

## Officer Recommendation/Resolution

### **MOTION 9342**

Moved                      Cr AR Dickins  
 Seconded                Cr NW Mills

That Council endorses the Shire of Dalwallinu Register of Policies with the amended policies attached to this report.

**CARRIED 7/0**



### 9.4.2 Review of Delegated Authority Register

Report Date:	26 March 2019
Applicant:	Shire of Dalwallinu
File Ref:	GO/21
Previous Meeting Reference:	Nil
Author:	Jean Knight, Chief Executive Officer
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	<b>Absolute Majority</b>
Disclosure of Interest:	Nil
Attachments:	Updated Delegated Authority Register

#### Purpose of Report

Council is requested to endorse the updated Delegated Authority Register for the 2018-2019 financial year.

#### Background

In accordance with Section 5.46 of the *Local Government Act 1995*, delegations are to be reviewed at least once every financial year. The 2017-18 review was presented to Council in March 2018.

The Senior Management Team have undertaken a review of the Delegated Authority Register and the 2019 Register is now presented to Council to review and endorse.

#### Policy Requirements

Nil

#### Legislative Requirements

*Local Government Act – Section 5.46*

#### Strategic Implications

Nil

#### Sustainability Implications

##### ***Environment***

Nil

##### ***Economic***

Nil

##### ***Social***

Nil

#### Financial Implications

Nil

**Comment**

The existing Delegated Authority Register has been reviewed and any amendments made to the existing Delegated Authority Register are listed below:

Delegation #	Comment
1001	No changes
1002	No changes
1003	No changes
1004	No changes
1005	No changes
1006	No changes
1007	No changes
1008	No changes
1009	No changes
2001	No changes
2002	No changes
2003	No changes
2004	No changes
2005	No changes
2006	No changes
2007	No changes
2008	No changes
2009	No changes
2010	No changes
2011	No changes
2012	No changes
3001	No changes
3002	No changes
3003	No changes
3004	No changes
3005	Removed ordering threshold for Mechanic
3006	No changes
4001	No changes
4002	No changes
4003	No changes
5001	No changes
5002	No changes
6001	No changes
6002	No changes
6003	No changes
6004	No changes
7001	No changes
7002	No changes
8001	No changes
8002	No changes
8003	No changes

9001	No changes
9002	No changes

During the review it was noted that a new delegation would be more efficient for the Administration to carry out their duties in a timely manner. An example of why this proposed delegation is requested is that in April 2018, a report was presented to Council to authorise the writing off of \$0.35 in interest. This is not a good use of the Officers' and Council's time to have an item requesting such a small sum to be written off being presented at a Council meeting. The proposed new delegation is listed below:

Delegation #	Comment
3007	Debt Write Offs

#### Officer Recommendation/Resolution

##### **MOTION 9343**

Moved                Cr KL Carter  
 Seconded           Cr BH Boys

That Council endorse the 2019 Register of Delegations as attached.

**CARRIED 7/0 BY ABSOLUTE MAJORITY**

**10 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**

Nil

**12 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

**13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)**

**14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT 1995, SECTION 5.23(2)**

**PROCEDURAL MOTION 9344**

Moved Cr AR Dickins

Seconded Cr KL Carter

That Council moves into a confidential session to discuss:

14.1. CONFIDENTIAL: Offer to purchase Lot 16 (3) Myers Street, Dalwallinu under the terms of the *Local Government Act 1995, Section 5.23(2)*:

- e. *a matter that if disclosed, would reveal —*
  - (ii) *information that has a commercial value to a person; or*
  - (iii) *information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government.”-*

14.2 CONFIDENTIAL: Chief Executive Officer – Annual Performance Review under the terms of the *Local Government Act 1995, Section 5.23(2)*:

- b. *a matter affecting an employee or employees.”-*

and

14.3 CONFIDENTIAL: Award of Tender RFT2019-08 - Provision of IT Support under the terms of the *Local Government Act 1995, Section 5.23(2)*:

- e. *a matter that if disclosed, would reveal —*
  - (ii) *information that has a commercial value to a person; or*
  - (iii) *information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government.”-*

**CARRIED 7/0**

**14.1 CONFIDENTIAL: Offer to purchase Lot 16 (3) Myers Street, Dalwallinu**

Report Date:	26 March 2019
Applicant:	Dalwallinu Community Op Shop Group
File Ref:	A299
Previous Meeting Reference:	Nil
Author:	Jean Knight, Chief Executive Officer
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Correspondence from Dalwallinu Community Op Shop Group

## Resolution

### **MOTION 9345**

Moved            Cr KL Carter  
Seconded       Cr AR Dickins

That Council:

1. Declines the offer from the Dalwallinu Community Op Shop Group to purchase Lot 16 (3) Myers Street, Dalwallinu;
2. Authorise the Chief Executive Officer to advertise Lot 16 (3) Myers Street, Dalwallinu for sale by tender.

**CARRIED 7/0**

The CEO and DCEO left the chambers the time being 4:12pm

The CEO and DCEO returned to the chambers the time being 4:19pm

**14.2 CONFIDENTIAL: Chief Executive Officer – Annual Performance Review**

Report Date: 26 March 2019  
 Applicant: Shire of Dalwallinu  
 File Ref: PE/139 – Personnel File  
 Previous Meeting Reference: Nil  
 Author: Jean Knight, Chief Executive Officer  
 Senior Officer: Jean Knight, Chief Executive Officer  
 Voting Requirements: Simple Majority  
 Disclosure of Interest: Financial Interest  
 Attachments: Key Result Area Update

**Resolution****MOTION 9346**

Moved Cr KL Carter  
 Seconded Cr AR Dickins

That the Chief Executive Officer Performance Group recommend to Council that:

1. the performance of the Chief Executive Officer for the seventeen (17) month period from September 2017 to February 2019 was considered more than satisfactory in meeting the Key Result Areas as set by Council;
2. the Chief Executive Officer's cash salary be increased by 12% effective from 29 November 2018;
3. approval be given for the Chief Executive Officer to undertake the Advanced Diploma of Management (Human Resources) & Advanced Diploma of Leadership and Management courses in line with Council *Policy 4.9 – Study Assistance*.

**CARRIED 7/0****PROCEDURAL MOTION 9347**

Moved Cr BH Boys  
 Seconded Cr KL Carter

That Council suspend standing orders for discussion on Provision of IT Support.

**CARRIED 7/0****PROCEDURAL MOTION 9348**

Moved Cr BH Boys  
 Seconded Cr NW Mills

That Council resume standing orders.

**CARRIED 7/0**

## 14.3 CONFIDENTIAL: Award of Tender RFT 2019-08 - Provision of IT Support

Report Date: 26 March 2019  
 Applicant: Shire of Dalwallinu  
 File Ref: FM/28 – Financial Management - Tendering  
 Previous Meeting Reference: OCM – 23 October 2018 (Motion 9260),  
 OCM – 27 November 2018 (Motion 9276),  
 OCM – 26 February 2019 (Motion 9326)  
 Author: Jean Knight, Chief Executive Officer  
 Senior Officer: Jean Knight, Chief Executive Officer  
 Voting Requirements: Simple Majority  
 Disclosure of Interest: Nil  
 Attachments: Tender matrix

### Resolution

#### **MOTION 9349**

Moved Cr KL Carter  
 Seconded Cr AR Dickins

That Council:

1. Award Tender 2019-08 Provision of IT Support (as per the tender documentation) to Domain Digital for a three year period for a rate of \$1,900 (ex GST) per month;
2. Authorise the Chief Executive Officer to enter into a contract with Domain Digital for provision of IT support as per the tender documentation.

**CARRIED 6/1**

#### **PROCEDURAL MOTION 9350**

Moved Cr NW Mills  
 Seconded Cr KL Carter

That the meeting come from behind closed doors.

**CARRIED 7/0**

## 15 SCHEDULING OF MEETING

The next Ordinary Meeting of Council will be held on 16 April 2019 at Council Chambers, Dalwallinu commencing at 3.30pm.

## 16 CLOSURE

There being no further business, the Chairperson closed the meeting at 4:27pm.



## 17 CERTIFICATION

I, **Steven Clifford CARTER**, certify that the Minutes of the Ordinary Council meeting held on 26 March 2019, as shown on page numbers 1 to 173 were confirmed as a true record at the meeting held on 16 April 2019.

  
\_\_\_\_\_  
CHAIRPERSON  
16/4/19  
\_\_\_\_\_  
DATE





## Ordinary Council Meeting

Tuesday, 26 March 2019

ATTACHMENTS		
9.2	PLANNING & DEVELOPMENT SERVICES	Page No
9.2.1	<b>Development Application (DA 161819) – Proposed Telecommunications Tower</b> Documents supporting application	1
9.2.2	<b>Development Application (DA 171819) General Industry</b> Documents supporting application	13

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## 9.2 PLANNING & DEVELOPMENT SERVICES

### 9.2.1 Development Application (DA 161819) – Proposed Telecommunications Tower

Item 9.2.1

Attachment 1



PS Ref: 6050

11 March 2019

Shire of Dalwallinu  
PO Box 141  
DALWALLINU WA 6609

Attention: Planning Services

Dear Sir/Madam,

**TELSTRA – PROPOSAL TO INSTALL A MOBILE PHONE BASE STATION**  
**SITE NO: WA10390.01      SITE NAME: MARCHAGEE EAST**  
**SITE ADDRESS: LOT 8459 (1898) BUNTINE-MARCHAGEE ROAD, BUNTINE WA 6613**

Planning Solutions acts on behalf of Service Stream Network Communications (**SSNC**) for its Client, Telstra Corporation Limited (**Telstra**) with respect to the deployment of its mobile phone network.

Telstra is building more than 650 new mobile base stations under the Mobile Black Spot Program, more than double all of its competitors combined. This includes an investment of more than \$260 million of its own capital, significantly contributing to the co-investment between Telstra, the Federal and State Governments as well as numerous local councils.

In addition to the more than 650 new mobile base stations, Telstra is continuing to install up to 250 small cells to deliver high speed 4G services in some small country towns where suitable Telstra infrastructure is available.

Telstra is committed to continuing to provide coverage to regional Australia. Combined with other investments, this has helped it to extend its national coverage to more than 2.5 million square kilometres.

We enclose an application for planning approval and supporting development application submission for the installation of a telecommunications facility at the above site. To assist this application, we enclose the requisite documentation as detailed below:

1. A cheque for the prescribed Development Application fee of \$576.00.
2. Three (3) sets of plans, to scale, including site locality and proposed layout, site plan with analysis of the site and site elevation.
3. The supporting documentation, including:
  - a copy of the relevant Certificate of Title; and
  - an EME report demonstrating compliance with the Australian Standard.



Level 1, 251 St Georges Tce, Perth WA  
(08) 9227 7970  
GPO Box 2709  
Cloisters Square PO 6950

admin@planningsolutions.com.au  
www.planningsolutions.com.au  
ACN 143 573 184 ABN 23 143 573 184  
Planning Solutions (Aust) Pty Ltd

The application has regard to the relevant Local Planning Scheme requirements, as outlined in the accompanying submission.

The following submission discusses various matters pertaining to the proposal, including:

- Site details.
- Proposal.
- Town planning considerations.
- Telecommunications legislation.

## SITE DETAILS

### Legal description

Table 1 below details the legal description of the subject site.

Table 1 – Lot details

Lot	Plan	Volume	Folio	Area (ha)
8459	150866	1517	702	830.75

Refer **Appendix 1** for a copy of the Certificate of Title.

### Regional context

The subject site is located within the local government boundaries of the Shire of Dalwallinu, within the Wheatbelt region of Western Australia, approximately 220 kilometres north-east of the Perth City Centre and 41 kilometres north-east of Dalwallinu.

### Local context

The subject site bound by Byrant Road to the west, and Buntine-Marchagee Road to the south, located approximately 20 kilometres west of Buntine.

The broader locality is generally characterised by broad hectare farming utilised for cropping and grazing.

### Land use and topography

The subject site is cleared general farming land utilised for grazing and cropping. The facility will be located within a pocket of generally cleared land, located at south-western corner of the subject site.

In terms of topography, the subject site gradually rises from its southern boundaries to the north.

**Photographs 1 - 3** below depict the subject site and surrounds:





Photograph 1 – Aerial photography of the subject site (source: Nearmaps).



Photograph 2 – View of the subject site (including southern lot boundary), looking east.



Photograph 3 – View of Bryant Road from its intersection with Buntine-Marchagee Road, looking north-west.

## PROPOSAL

The facility proposed by Telstra comprises a guyed mast, six (6) panel antennas mounted on a triangular headframe on the proposed mast, two (2) parabolic antennas mounted on the mast, one (1) equipment shelter at ground level and one (1) GPS antenna mounted on the equipment shelter, together with cabling and ancillary equipment, including six (6) tower mounted amplifiers.

The components of the proposal are summarised as follows:

Component	Quantity	Dimensions per unit	Height (AGL)
Guyed mast	1	-	60m
Panel antennas	6	2533mm (h) x 349mm (w) x 208mm (d)	59.50m c/l
Parabolic antenna	1	Ø1200mm	40.00m c/l
Parabolic antenna	1	Ø1200mm	35.00m c/l
GPS Antenna	1	96mm (h) x 68mm (diameter)	3.20m
Equipment shelter	1	3000mm (l) x 2500mm (w) x 2925mm (h)	Ground level
Total structure	1	-	62.00m overall height

In addition, space at an overall height of 54.00m will be reserved on the guyed mast for future emergency services communications equipment.

The proposed facility will be contained within a 15metre x 15metre security fenced compound, within the proposed Telstra lease area. The guyed mast and equipment shelter will be of a non-reflective galvanised finish, which is considered the least obtrusive finish.

Access to the site will be minimal, with an expectation of only one to two visits per year for maintenance. There is sufficient space within the lease area to accommodate a service vehicle.

Detailed plans and elevations depicting the proposal are attached at **Appendix 2**.

## TOWN PLANNING CONSIDERATIONS

### Shire of Dalwallinu Local Planning Scheme No. 2

#### Zoning

The subject site is zoned Rural under the provisions of the Shire of Dalwallinu Local Planning Scheme No.2 (LPS2). The following objectives are provided for the Rural zone under clause 4.2.7 of LPS2:

- To provide for a range of rural pursuits that are compatible with the capability of the land and retain the rural character and amenity of the locality.
- To protect land from urban uses that may jeopardise the future use of that land for other planned purposes that are compatible with the zoning.
- To support sustainable farming practices and the retention of remnant vegetation.
- To prevent any development that may affect the viability of a holding.
- To encourage small scale, low impact tourist accommodation in rural locations.
- To encourage a diversification of rural activities that will reduce the dependency of the rural sector on traditional crops.



- To support the creation of homestead lots in accordance with adopted Local Planning Policy.
- To support mining activities where an environmental management plan has been prepared and is acceptable to the Council and EPA.

Effective mobile phone telecommunications is considered an essential service, vital to successful growth and development. The proposed infrastructure will provide improved mobile phone and wireless data coverage to the surrounding rural locality, including town-to-town and highway coverage for workers, tourists and travellers in the area. The proposed infrastructure is also vital for daily emergency services communications.

The location of the proposed monopole is considered the most suitable from a town planning perspective whilst meeting the carrier's coverage objectives for the locality. The proposed infrastructure comprises the construction of a new facility within a suitable zone which is separated from sensitive sites such as residential development, and will not prejudice rural activities at the site or within the immediate locality.

The proposed development is consistent with the objectives of the Rural zone, and warrants the Shire's approval accordingly.

#### **Land use and permissibility**

'Telecommunications Infrastructure' is a 'D' (discretionary) land use within the Rural zone under Table 1 - Zoning Table of LPS2, meaning the use is not permitted unless the Shire has exercised its discretion by granting planning approval.

The proposed telecommunications infrastructure will facilitate the Federal Government's Blackspot rollout, which has been established to deliver terrestrial mobile, voice and high-speed wireless data broadband to improve highway and town-to-town coverage in regional, rural and remote communities across the nation. Accordingly, the infrastructure will provide an essential service for which there is a demonstrated public demand and does not detract from the character and predominant rural activity of the locality. The proposed development warrants the Shire's approval accordingly.

#### **General development requirements**

Clause 5.12 Rural Development of LPS2 provides:

*All proposals for development in the Rural zone must have regard to both on-site and off-site impacts and, where necessary, should be accompanied by information identifying—*

- a) environmental values and any environmental risks;*
- b) the potential for land use conflict;*
- c) the potential impacts and restrictions on allowed uses on adjacent or nearby locations;*
- d) the separation distances and/or buffers relating to a potentially incompatible land use which need to be provided on-site and the appropriate conditions relating to subdivision and development.*

The proposed facility comprises a 60m guyed mast and equipment shelter which is contained within a 2.4m-high fenced compound, within an established rural locality. The subject site is well removed from sensitive sites and residential development.

There are no chemicals or fuels associated with the structure and although it will be prominent in the local area, it does not provide any environmental risks. Further, the proposed development does not prejudice development and/or subdivision elsewhere within the surrounding locality.

Having regard to the above, the proposed development is consistent with the provisions of the general development requirements of LPS2, and warrants the Shire's approval accordingly.

### **State Planning Policy 5.2 – Telecommunications Infrastructure**

State Planning Policy No. 5.2 (**SPP5.2**) seeks to facilitate the development of an effective state-wide telecommunications network in a manner consistent with the economic, environmental and social objectives and orderly and proper planning.

Clause 4 (c) Policy Objectives of SPP5.2 states:

*The objectives of this policy are to:*

- c) ensure that telecommunications infrastructure is included in relevant planning processes as essential infrastructure for business, personal and emergency reasons*

The following principles, as stated in SPP5.2 are relevant:

#### *Clause 5.1.1*

- ii) Telecommunications facilities should be sited and designed to minimise visual impact and wherever possible:*
  - a) be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites;*
  - b) be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land;*
  - c) not be located on sites where environmental cultural heritage, social and visual landscape values maybe compromised and;*
  - d) Display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape.*

The proposed facility is well removed from residential and other development, sensitive sites and scenic routes by virtue of its location on, and surrounded by cleared rural land utilised for cropping and grazing. There are no prominent landscape features or significant views in the immediate locality and the impact on general views is minimal. There are no cultural heritage, social or visual landscape values impacted by the location.

The guyed mast and equipment shelter is to be of a non-reflective galvanised finish which is considered to be the most unobtrusive option for the proposed infrastructure.

- iv) Telecommunications infrastructure should be located where it will facilitate continuous network coverage and/or improve telecommunications services to the community;*

The proposed infrastructure will facilitate continuous network mobile phone and wireless data coverage to the surrounding rural area, improving highway and town-to-town coverage in the locality, and also provide communications for emergency services.

v) *Telecommunications infrastructure should be co-located...*

Detailed investigations of the locality revealed no opportunities to co-locate telecommunications infrastructure, or utilise existing buildings, which would achieve the coverage objectives for the facility.

## TELECOMMUNICATIONS LEGISLATION

The installation and operation of telecommunications infrastructure is regulated by the *Telecommunications Act 1997* (Commonwealth), in addition to state planning legislation where applicable.

It is a condition of telecommunications carriers' licences that they must comply with the *Telecommunications Act 1997* and the *Telecommunications Code of Practice 2018*. The Code of Practice further requires carriers to comply with the Communications Alliance Industry Code C564:2011 – Mobile Phone Base Station Deployment (**DC Code**). The DC Code imposes site specific obligations on carriers, including the requirement to have regard to guidelines established within the DC Code to take a Precautionary Approach to site selection and infrastructure design. In accordance with the conditions of its licence, Optus has, in selection of the subject site and design of the proposed infrastructure, applied the Precautionary Approach mandated by Sections 4.1 and 4.2 of the DC Code.

The proposed infrastructure will operate in compliance with the Australian Communication and Media Authority (**ACMA**) Electromagnetic Emissions (**EME**) regulatory arrangements. A summary report of the predicted Radiofrequency EME Levels for the proposed facility has been assessed. This assessment was undertaken in accordance with the ARPANSA prediction methodology and report format. The assessment confirms that the proposed installation operating at full power complies with the *Radiocommunications (Electromagnetic Radiation – Human Exposure) Standard 2003*.

A copy of the EME Report pertinent to the subject site is attached at **Appendix 3**.

The subject site, design and operation of the proposed infrastructure are appropriate and consistent with the relevant legislation and subsidiary codes, and warrant approval

## CONCLUSION

The proposal presented is permissible under the provisions of the Shire of Dalwallinu Local Planning Scheme No. 2, is consistent with the objectives and provisions of the applicable statutory planning instrument. The proposal is consistent with the principles of orderly and proper planning as outlined in preceding sections.

In summary, the proposal is justified and considered appropriate for the following reasons:

1. The proposed development is consistent with the provisions and objectives of the Shire of Dalwallinu Local Planning Scheme No. 2
2. The proposal is consistent with the Western Australian Planning Commission's State Planning Policy No. 5.2–Telecommunications Infrastructure.
3. The proposal is adequately separated from sensitive sites and residential development.
4. Works associated with the development are considered minor, and are not anticipated to detrimentally affect the amenity of the rural area.

**330**

We trust that the information contained is sufficient for you to favourably determine the application. However, should you require any additional information or wish to discuss this matter further then please do not hesitate to contact me via phone on 08 9227 7970 or via email at [admin@planningsolutions.com.au](mailto:admin@planningsolutions.com.au).

Yours sincerely,



---

**REECE HENDY**  
**PLANNING CONSULTANT**

190311 6050 DA Submission – Marchagee East

**APPENDIX 1**

**CERTIFICATE OF TITLE**





TN

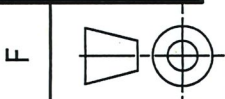
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B

C

D

E



DO NOT SCALE

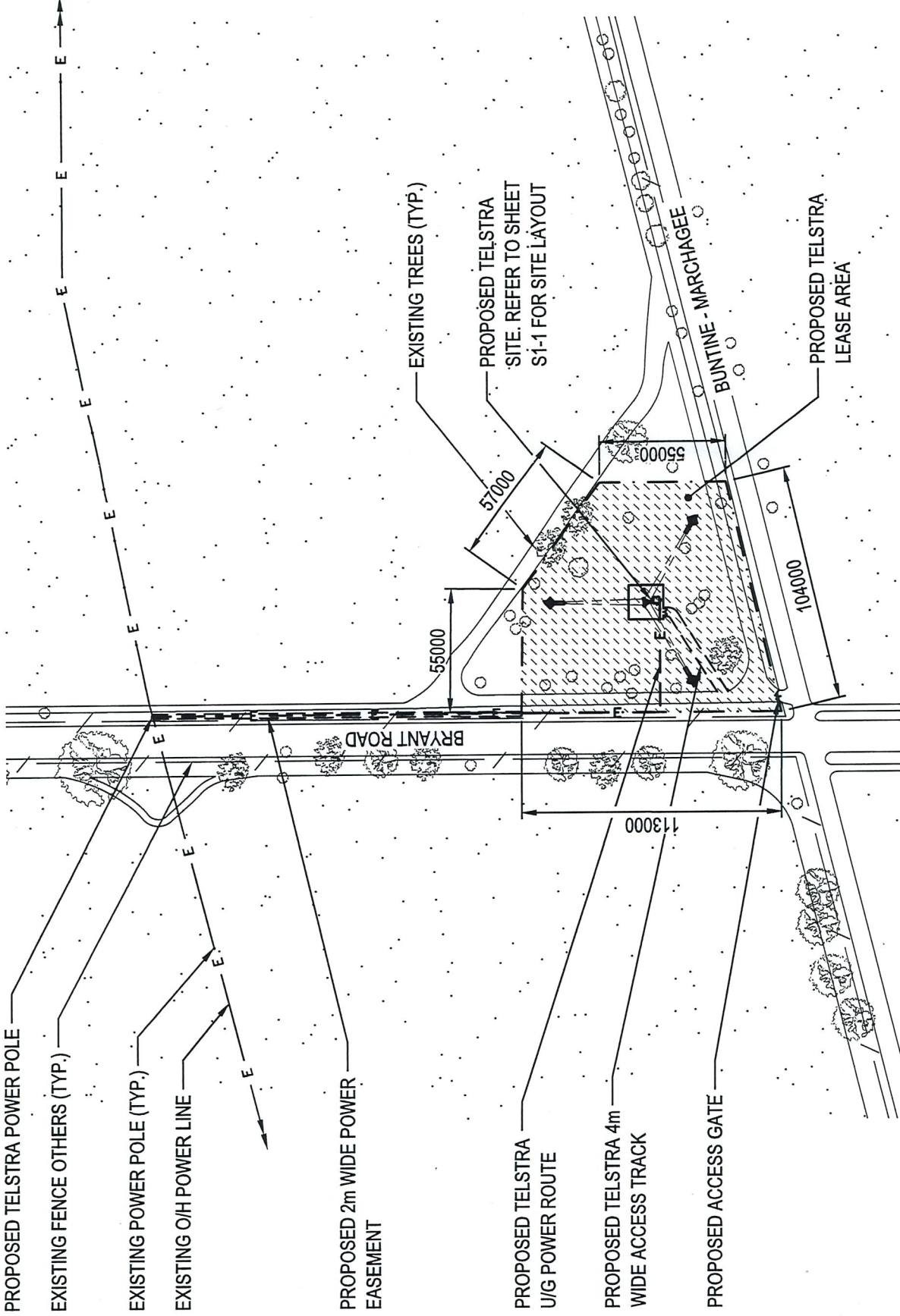
F

**PROPERTY DESCRIPTION**  
PART OF LOT 8459 ON DP 150866,  
VOL 1517 FOLIO 702,  
SHIRE OF DALWALLINU

SITE STRUCTURE CO-ORDINATES (GDA94) GPS READING ACCURACY: ± 10m	
CENTRE OF MAST	
LATITUDE	GDA 94 -30.006306
LONGITUDE	GDA 94 116.357135

**NOTES:**

1. ALL EXTERNAL FEEDERS AND TAILS MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
2. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SPECIFIED OTHERWISE.
3. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
- ☒ PROPOSED TELSTRA LEASE AREA
4. CLEAR ALL TALL GRASS / WEEDS WITHIN THE COMPOUND TO MINIMISE SNAKE ACTIVITY.



**SITE ACCESS**

SCALE 1:2500  
50m 100m SCALE 1:2500

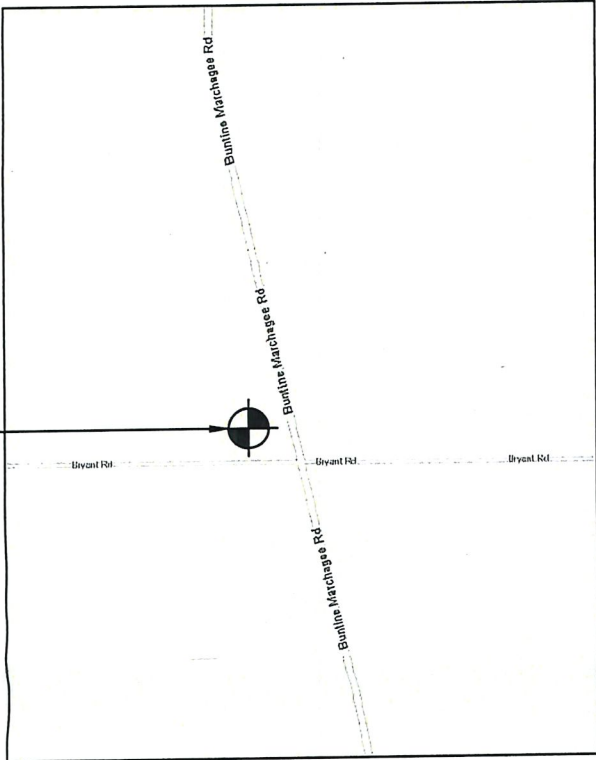
COPYRIGHT © WHEREIS® REGISTERED TRADEMARK OF SENSIS PTY LTD.

**LOCALITY PLAN**

NOT TO SCALE

**SERVICES LEGEND**

- E — ABOVE GROUND ELECTRICAL SUPPLY
- FE — ABOVE GROUND FEEDER CABLES
- E — BELOW GROUND ELECTRICAL SUPPLY
- FE — BELOW GROUND FEEDER CABLES
- T — OPTIC FIBRE BELOW GROUND



**PRELIMINARY**

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1-1 & S1-2

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA109179	MA	BL	PRELIMINARY - 30053700W0089SSNC - LTE700 / WCDMA850	AC	NH	01.03.19	1

<b>Telstra</b>	
MOBILE NETWORK SITE 328342 MARCHAGEE EAST	
SITE ACCESS AND LOCALITY PLAN	
2184 BUNTINE-MARCHAGEE ROAD, MARCHAGEE, WA 6103	
DWG NO.	SHT NO.
W109179	33

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## 9.2.2 Development Application (DA 171819) General Industry

Item 95132 SHIRE OF DALWALLINU

05 MAR 2019

RECEIVED



SHIRE OF DALWALLINU	
RECORD NO:	1-602-17828
OFFICER:	MPDS
FILE NO:	A6232
X REF:	
DATE:	05-03-19

Attachment 1

Shermac Australia Pty Ltd  
 ABN 54 622 839 810  
 15 Deacon Street  
 Dalwallinu 6609  
 Western Australia  
 PO Box 414  
 Dalwallinu 6609  
 Western Australia  
 Freecall 1300 799 943  
 Telephone 08 9661 2330  
 Facsimile 08 9661 2300  
 sales@shermac.com.au  
 www.shermac.com.au

**Shire of Dalwallinu****Proposed Development****Lot 801 Huggett Drive Dalwallinu**


This property is currently owned by Michael and Deborah Ray.

The intent is to construct small industrial factory with supporting amenities to be used for steel fabrication, manufacturing smaller units for the Shermac business.

- The site is basically level and cleared of all vegetation other than grass.
- Factory to be used as a steel fabrication workshop.
- Normal work hours 6.00am to 6.00pm Monday to Friday
- Factory to be 18m long 15m wide 6m to gutter line with 6m x 4m adjacent office/amenities Room
- Factory and hardstand area to be built up 300mm with gravel pad.
- Access via Huggett Drive on north side and York St on east side
- Two parking spaces as per plan
- 400m<sup>2</sup> hardstand for access to factory and loading trucks
- 350m<sup>2</sup> landscaped area. Small trees native shrubs etc.
- The balance of the property will be gravel surface.

We request a 3metre setback from the north boundary to the building. This is to make more effective use of the section given it has an irregular shape, also the distance from the boundary to the road is very large on the north side.

Yours faithfully



Kim Ray

Driving Performance Capacity



336

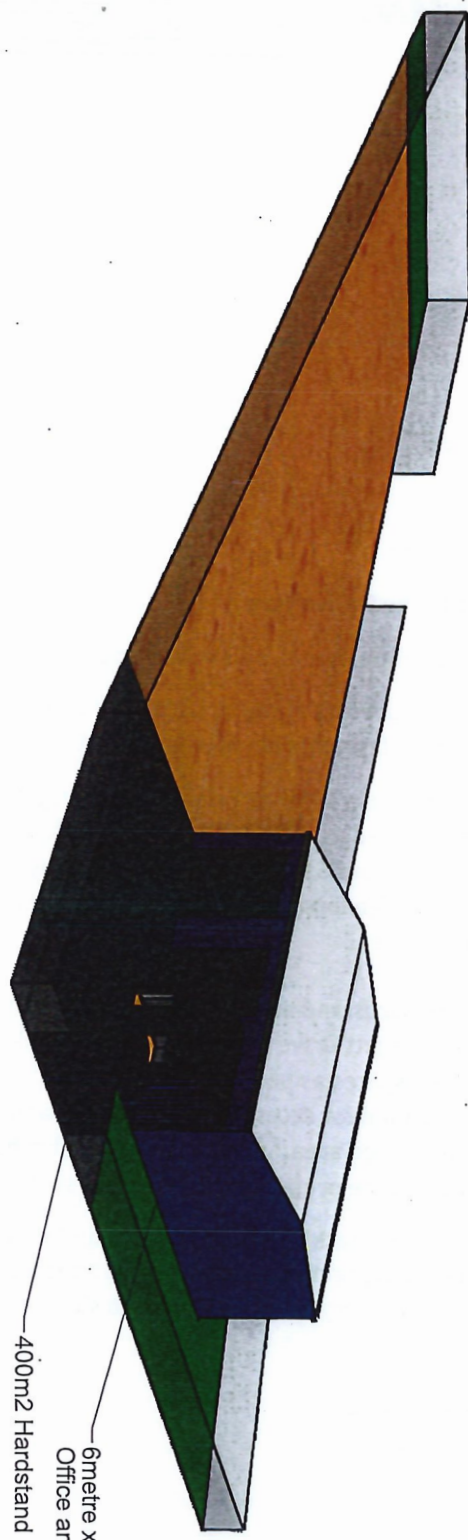


**SHERMAC**

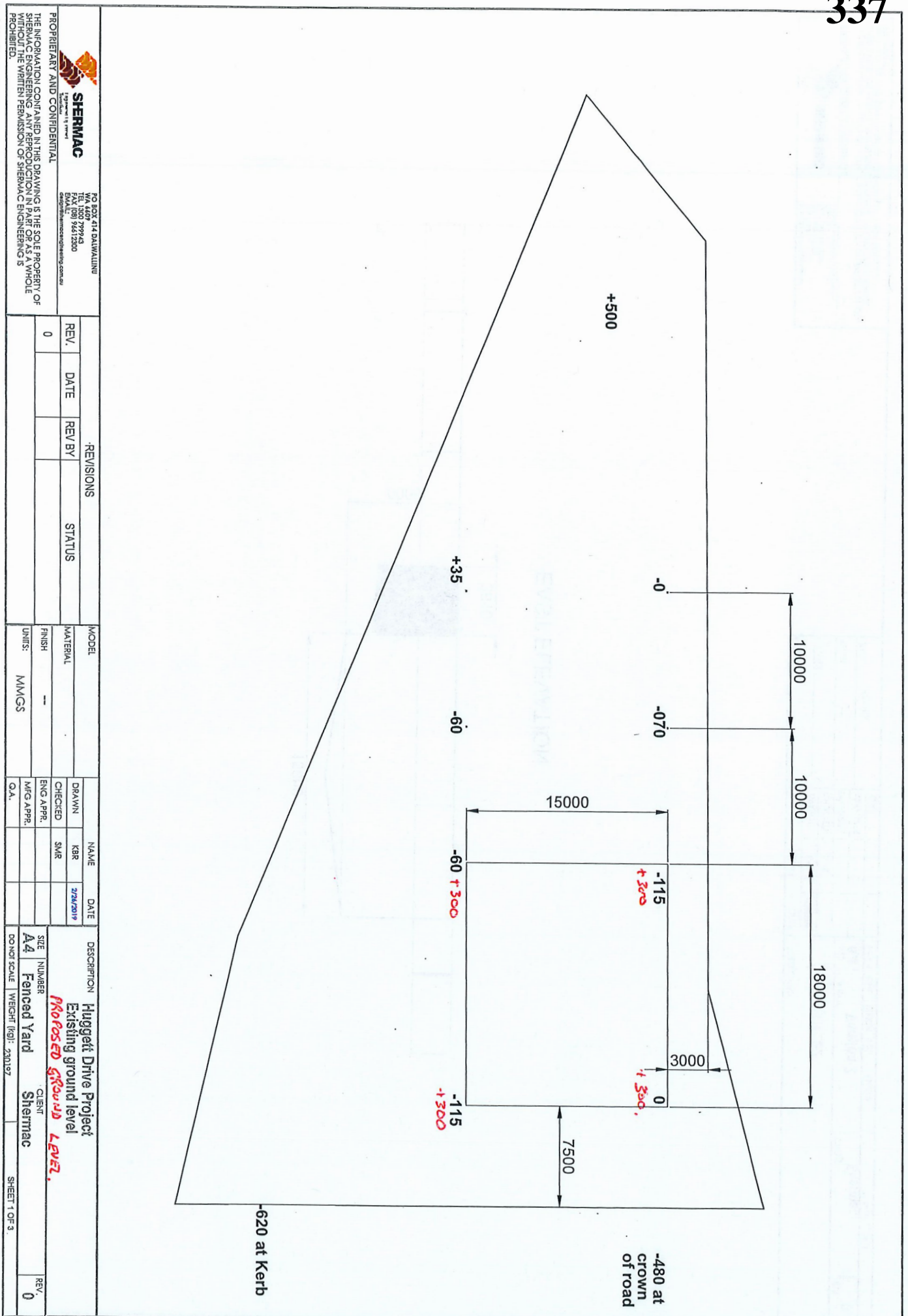
PO BOX 114 DALWALLING  
WA 6202  
TEL: (08) 9499 4433  
FAX: (08) 9461 2300  
info@shermacengineering.com.au

PROPRIETARY AND CONFIDENTIAL

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MODEL		DRAWN	NAME	DATE	DESCRIPTION	SIZE	NUMBER	CLIENT	REV.
MATERIAL		CHECKED	KR	27/02/2019	2 HUGGETT DRIVE	A4	Version 2	Shermac	0
FINISH	--	ENG APPR.	SMR						
UNITS	MMKS	MFG APPR.				DO NOT SCALE	WEIGHT (kg): 654833		
		O.A.							

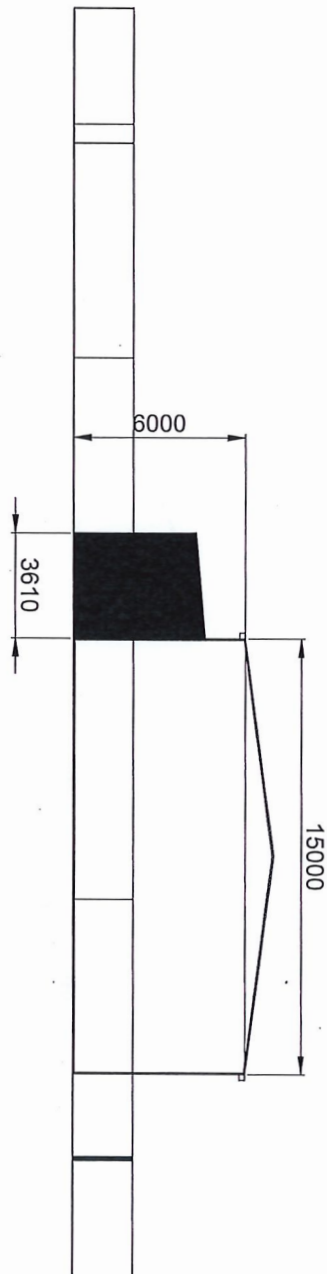


**PROPRIETARY AND CONFIDENTIAL**

**SHERMAC**

PO BOX 414 BAYMOUNT  
WA 4607  
TEL 1200 799943  
FAX 1200 79812300  
EMAIL info@shermacengineering.com.au

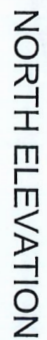
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EAST ELEVATION

MODEL		NAME		DATE		DESCRIPTION	
MATERIAL		DRAWN		CHECKED		TITLE 2	
FINISH		KR		SMR		27/6/2019	
UNITS		MMS		ENG APPR.		MFG APPR.	
O.A.							
SIZE		NUMBER		CLIENT		REV.	
A4		Version 2		Shermac		0	
DO NOT SCALE		WEIGHT (kg)		656/799		SHEET 2 OF 3	





MODEL	NAME		DATE	DESCRIPTION			
	DRAWN	KR	30/04/2019	TITLE  Version 2			
MATERIAL	CHECKED	SMR					
FINISH	ENG APPR.						
UNITS	MFG APPR.						
MARKS	Q.A.			SRE NUMBER	CLIENT	REV.	
				Version 2	Shermac	0	
	DO NOT SCALE	WEIGHT (kg):	656799	SHEET 3 OF 3			

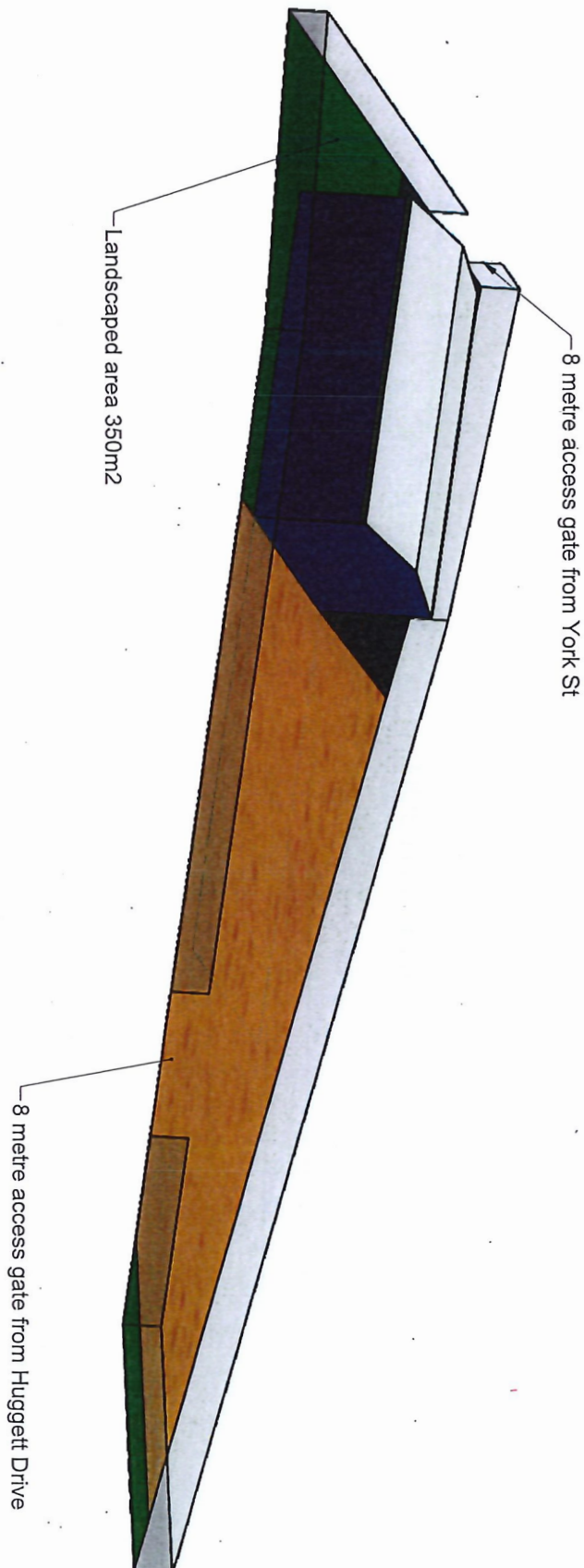
340

**PROPRIETARY AND CONFIDENTIAL**

**SHERMAC**

PO BOX 414 DALLWALLING  
 WA 6052  
 TEL: 1300 799943  
 FAX: (08) 94612300  
 email: info@shermacengineering.com.au

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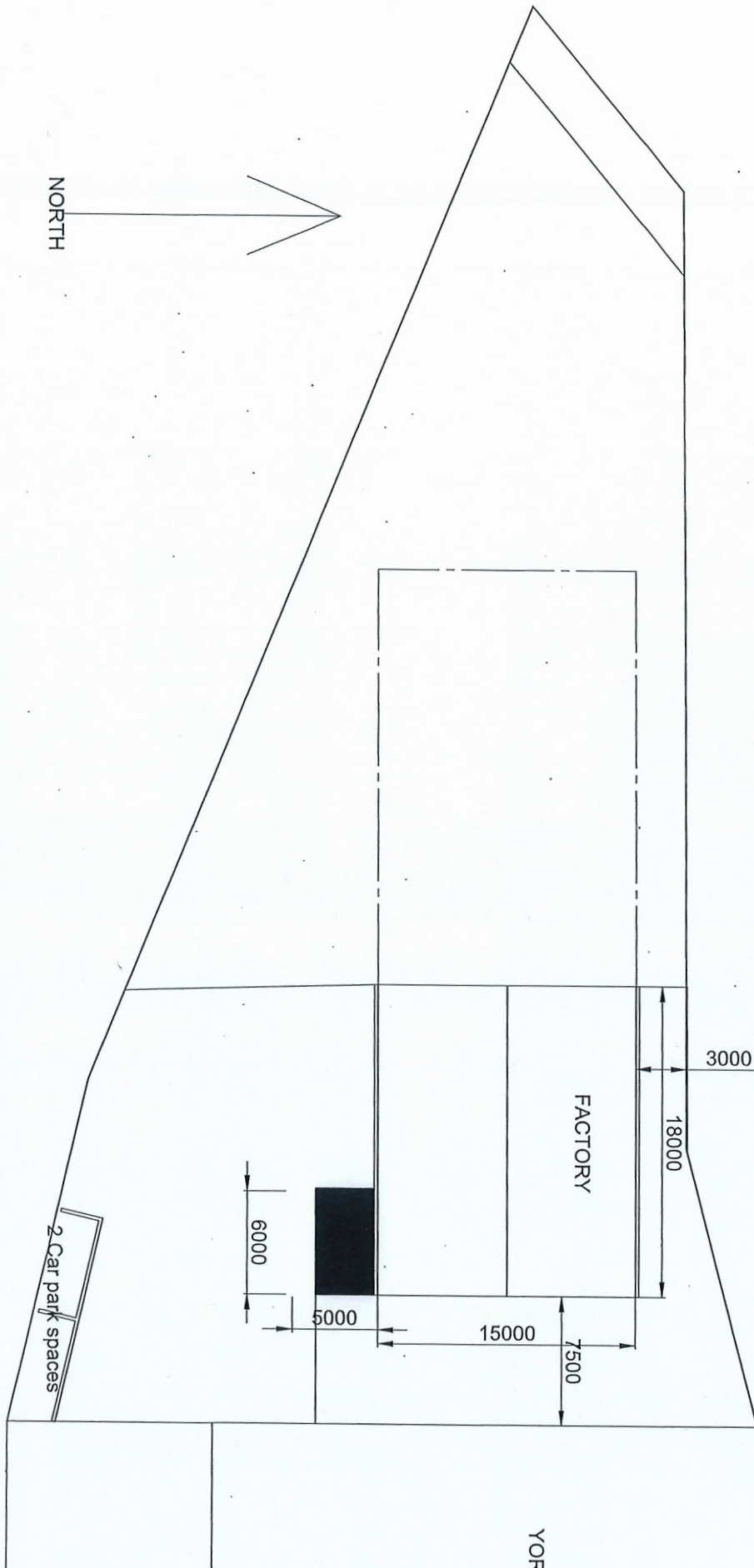


MODEL	DATE	NAME	DESCRIPTION
MATERIAL	DRAWN	KR	2 HUGGETT DRIVE
FINISH	CHECKED	SMR	
UNITS	ENG APPR.		
	MFG APPR.		
	Q.A.		
SIZE	NUMBER	CLIENT	REV.
A4	Version 2	Shermac	0
DO NOT SCALE	WEIGHT (kg):	SHEET 3 OF 3	
	656833		

HUGGETT DRIVE

YORK ST

NORTH



PO BOX 414 DAWWALLU  
WA 6007 799943  
TEL (08) 94612300  
FAX (08) 94612300  
info@shermacengineering.com.au

**SHERMAC**  
Engineering

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REVISIONS				STATUS
REV.	DATE	REV BY		
0				

MODEL	NAME		DATE
	DRAWN	KBR	
MATERIAL	CHECKED	SMR	2/18/2019

DESCRIPTION Huggett Drive

SIZE	NUMBER	CLIENT	REV.
A4	Version 2	Shermac	0

DO NOT SCALE | WEIGHT (kg): 454833

SHEET 1 OF 3

S:\Management\Premises\WA\_Dawwallu\Huggett Drive\_2\Huggett Drive\Drawings\st







## Ordinary Council Meeting

Tuesday, 26 March 2019

ATTACHMENTS		
9.3	CORPORATE SERVICES	Page No
9.3.1	<b>Accounts for Payment for February 2019</b> <ul style="list-style-type: none"> <li>Summary of Accounts for Payment</li> </ul>	2
9.3.2	<b>Monthly Financial Statements for February 2019</b> <ul style="list-style-type: none"> <li>Monthly Statement of Financial Activity, Variance Reports, Investments Held and Bank Reconciliations</li> </ul>	25
9.3.3	<b>Schedule of Fees and Charges 2019-2020</b> <ul style="list-style-type: none"> <li>Draft Schedule of Fees and Charges 2019-2020</li> </ul>	57
9.3.4	<b>Unbudgeted Expenditure - Repairs to Ablution Block at Kalannie Caravan Park</b> <ul style="list-style-type: none"> <li>Quote from Plumber 1</li> <li>Quote from Plumber 2</li> </ul>	65 66
9.3.6	<b>Round 2 Community Grants 2018-19</b> <ul style="list-style-type: none"> <li>Dalwallinu &amp; Districts Dance Group</li> <li>Kalannie Sporting &amp; Recreation Club, Inc.</li> <li>Dalwallinu Netball Association</li> </ul>	67 72 79

9.3 CORPORATE SERVICES  
9.3.1 Accounts for Payment for February 2019

Item 9.3.1  
Date: 05/03/2019  
Time: 9:08:23AM

Attachment 1

Shire of Dalwallinu

USER: Hanna K  
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
35193	14/02/2019	WATER CORPORATION	Water usage charges Kalannie Oval, 29/11/18 to 30/1/19 (Scheme water used for oval)	1		10,534.62
INV 9007842231/01/2019		WATER CORPORATION	Water usage Kalannie Caravan Park 29/11/18 to 30/1/19, Service charge Kalannie Caravan Park 01/01/19 to 28/2/19		301.84	
INV 9007841331/01/2019		WATER CORPORATION	Water usage Lot 19, Locke St, Kalannie, 29/11/18 to 30/1/19, Service charge, Lot 19, Locke St, Kalannie, 01/01/19 to 28/2/19		420.58	
INV 9007842031/01/2019		WATER CORPORATION	Water usage 29/11/18 to 30/1/19 Lot 72 Prior St, Kalannie, Service charge 01/01/19 to 28/02/19 for Lot 72 Prior St, Kalannie		137.92	
INV 9007961031/01/2019		WATER CORPORATION	Service charge Standpipe Kalannie-Kulja Rd 01/01/19 to 28/2/19		42.90	
INV 9007841831/01/2019		WATER CORPORATION	Water usage Standpipe, Hathway Dve, Kalannie, 29/11/18 to 30/1/19, Service charge, Standpipe, Hathway Dve, Kalannie, 01/01/19 to 28/2/19		656.13	
INV 9007841231/01/2019		WATER CORPORATION	Water usage Kalannie Hall, 29/11/18 to 30/1/19, Service charge Kalannie Hall, 01/01/19 to 28/2/19		60.64	
INV 9007841031/01/2019		WATER CORPORATION	Water usage charges Kalannie Sports Pavillion, 29/11/18 to 30/1/19, Water usage charges Kalannie Oval, 29/11/18 to 30/1/19 (Scheme water used for oval)		8,914.61	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Municipal - 536591-4	10,534.62
TOTAL		10,534.62

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9174	14/02/2019	MOORE CATCHMENT COUNCIL	Annual contribution to Moore Catchment Council	1		500.00
INV 0030069508/01/2019		MOORE CATCHMENT COUNCIL	Annual contribution to Moore Catchment Council		500.00	
EFT9175	14/02/2019	West Coast Media/West Coast On Hold	Monthly messages on hold - February 2019	1		69.00
INV INV0802 06/02/2019		West Coast Media/West Coast On Hold	Monthly messages on hold - February 2019,		69.00	
EFT9176	14/02/2019	JOHN R WALLIS ENGINEERING	6 x monroe shockies for DL10254 low loader	1		3,598.40
INV INV-986630/01/2019		JOHN R WALLIS ENGINEERING	Plasma cutter - w/shop, Smoke safety glasses, pair gloves, wire cup brush - w/shop, Asstd filters for DL103, 6 x monroe shockies for DL10254 low loader, Oil & fuel filter for DL281, Fuel filter for sundry plant, Filter for DL304, Drive submersible trash pump, plus fittings for primary sewerage lagoon scheme, Sand blaster gun & male fitting - w/shop, Hydraulic hose & fittings for DL62, 10mm rev gear spanner - w/shop, Hydraulic hose, coupler & fittings for DL999, Silicone hose & clamp - primary lagoon sewerage, Bonded seal for DL2478, Copper washer & 5 litre SN 10W/30 30 for DL304		3,598.40	
EFT9177	14/02/2019	SHERIDAN'S FOR BADGES	One only jarrah desk plate (for CEO)as previous, brass plate - 240 x 40mm, black text as below JEAN KNIGHT	1		124.30
INV 76476	29/01/2019	SHERIDAN'S FOR BADGES	One only jarrah desk plate (for CEO)as previous, brass plate - 240 x 40mm, black text as below, JEAN KNIGHT,		124.30	
EFT9178	14/02/2019	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	Fuel for DL103 (MWS) for January 2019	1		1,571.59
INV 51	31/01/2019	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	Fuel for DL492 (MRDS) for January 2019, Fuel for DL89 (Doctor) for January 2019, Fuel for DL2 (CEO) for January 2019, Fuel for DL103 (MWS) for January 2019		1,571.59	
EFT9179	14/02/2019	AUSTRALIA POST - SHIRE	Shire admin postage costs for January 2019	1		200.95
INV 1008229203/02/2019		AUSTRALIA POST - SHIRE	Shire admin postage costs for January 2019		200.95	
EFT9180	14/02/2019	DALWALLINU MOTORS	Fuel for sundry plant	1		629.78

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 18957	31/01/2019	DALWALLINU MOTORS	Fuel for sundry plant, Fuel for DL475 Buntine Fire Truck - 24/1, Air fresh for DL103, Fuel for Dalwallinu fire tender DL151 31/1, Ice for Australia Day @ pool		629.78	
EFT9181	14/02/2019	BOC LIMITED	Container service charge on oxygen indust G size, dissolved acetylene G size & argoshield light G size - 29/12/18 to 28/1/19	1		47.62
INV 5004384629	01/2019	BOC LIMITED	Container service charge on oxygen indust G size, dissolved acetylene G size & argoshield light G size - 29/12/18 to 28/1/19		47.62	
EFT9182	14/02/2019	Bridgestone Service Centre Dalwallinu	Supply and fit 2 x 195R15C tyres to DL 073	1		349.00
INV 72578	30/01/2019	Bridgestone Service Centre Dalwallinu	Repair puncture in rear tyre on DL 281		30.00	
INV 72524	24/01/2019	Bridgestone Service Centre Dalwallinu	Tube & fitting for wheelbarrow @ pool		26.00	
INV 72654	06/02/2019	Bridgestone Service Centre Dalwallinu	Supply and fit 2 x 195R15C tyres to DL 073		293.00	
EFT9183	14/02/2019	AVON WASTE	Domestic rubbish collection for January 2019	1		17,419.65
INV 0003254031	01/2019	AVON WASTE	Domestic rubbish collection for January 2019, Commercial rubbish collection for January 2019, Street bins rubbish collection for January 2019, Additional rubbish service Mondays for January 2019, Street bins rubbish collection x 30 services per week for January 2019, Recycling bin collection, fortnightly services for January 2019, Bulk Recycling bin collection, 10 bins, services for January 2019, CBH Kalannie, 4 general waste bins, services for January 2019, CBH Kalannie, 1 recycle waste bin, services for January 2019, Kalannie recycle station, services for January 2019, Kerbside recycling, services for January 2019, Frontlift recycling, services for January 2019, Additional rubbish services x 3 (A32901) x 5 weeks for January 2019, Additional recycling services x 2 (A32901) for January 2019		17,419.65	
EFT9184	14/02/2019	TELSTRA	Medical Ctr phone usage to 18/1/19 plus service & equipment rental to 18/2/19	1		110.50
INV P257528723	01/2019	TELSTRA	Medical Ctr phone usage to 18/1/19 plus service & equipment rental to 18/2/19		110.50	
EFT9185	14/02/2019	JENNY'S BAKEHOUSE	Council Lunch rolls (as per attached order list) to be picked up at 11.30am	1		136.40

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1190	30/01/2019	JENNY'S BAKEHOUSE	Council Light Dinner (Finger food) for 9pax to de delivered at 5.00pm, Council Kitchen, Council Lunch rolls (as per attached order list) to be picked up at 11.30am		136.40	
EFT9186	14/02/2019	BURGESS RAWSON (WA) PTY LTD	Water usage Kalannie parks & gardens,29/11/18 to 30/1/19 - Roche St	1		94.76
INV 3564	05/02/2019	BURGESS RAWSON (WA) PTY LTD	Water usage Kalannie parks & gardens,29/11/18 to 30/1/19 - Roche St		91.98	
INV 3565	05/02/2019	BURGESS RAWSON (WA) PTY LTD	Water usage Kalannie Railway station building, 29/11/18 to 30/01/19		2.78	
EFT9187	14/02/2019	WALLIS COMPUTER SOLUTIONS	Managed Service Agreement for IT support GOLD for 24 devices @ \$99 per month for 1 Jan to 31 March 2019	1		12,239.04
INV 17384	04/02/2019	WALLIS COMPUTER SOLUTIONS	Agreement MSA-MlaaS Sophos Managed infrastructure service - XG125 Sophos Firewall for 1 Jan to 31 March 2019		627.00	
INV 17383	04/02/2019	WALLIS COMPUTER SOLUTIONS	Managed Service Agreement for IT support GOLD for 24 devices @ \$99 per month for 1 Jan to 31 March 2019, Managed Service Agreement for IT Support Gold for 1 device @ Dalwallinu Caravan Park @ \$99 per month for 1 Jan to 31 March 2019		8,167.50	
INV 17382	04/02/2019	WALLIS COMPUTER SOLUTIONS	BKP DATTO & Platinum managed back up server agreement for 1 Jan to 31 March 2019		3,444.54	
EFT9188	14/02/2019	Shemapel 2005 Pty Ltd t/as Amcap Parts / Skipper Truck Parts	Kit-Turbocharger(Clamp) #42546380 for Prime mover DL8354	1		102.96
INV 2361757	18/12/2018	Shemapel 2005 Pty Ltd t/as Amcap Parts / Skipper Truck Parts	Kit-Turbocharger(Clamp) #42546380 for Prime mover DL8354		102.96	
EFT9189	14/02/2019	SYNERGY	Streetlights electricity account for 2 Jan 2019 to 1 Feb 2019	1		8,171.19
INV 7153362701/02/2019		SYNERGY	Streetlights electricity account for 2 Jan 2019 to 1 Feb 2019		5,930.35	
INV 7975433107/02/2019		SYNERGY	Electricity usage Dalwallinu airstrip 07/12/2018 to 07/02/2019		187.09	
INV 9667269106/02/2019		SYNERGY	Electricity usage Dalwallinu Sewerage scheme 4/12 to 4/2		1,106.70	
INV 4144813906/02/2019		SYNERGY	Electricity usage Pithara Sports pavillion,McIntosh Park, 6/12/18 to 6/02/19		739.95	
INV 2936120506/02/2019		SYNERGY	Electricity usage FM radio transmitter 06/12/18 to 06/02/19		207.10	
EFT9190	14/02/2019	TASKERS PTY LTD	2x 950mx3000 white windsock for Dalwallinu Airstrip	1		941.60

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0000164301	02/2019	TASKERS PTY LTD	2x 950mx3000 white windsock for Dalwallinu Airstrip		941.60	
EFT9191	14/02/2019	STEWART & HEATON CLOTHING CO PTY LTD	J545-GLD-WABFB, Jacket AS4824 Gold WABFB x 8, bush fire brigade	1		1,736.47
INV SIN-298829	01/2019	STEWART & HEATON CLOTHING CO PTY LTD	J545-GLD-WABFB , Jacket AS4824 Gold WABFB x 3 - bush fire brigade		473.58	
INV SIN-298829	01/2019	STEWART & HEATON CLOTHING CO PTY LTD	J545-GLD-WABFB, Jacket AS4824 Gold WABFB x 8, bush fire brigade		1,262.89	
EFT9192	14/02/2019	Total Eden Pty Ltd	12 x I25 sprinklers	1		3,164.04
INV 407801	5311/01/2019	Total Eden Pty Ltd	24 x Orbit professional gear drive pop up sprinklers, 20 x I20 Sprinklers, 12 x I25 sprinklers		3,164.04	
EFT9193	14/02/2019	Conquest Group Of Companies Pty Ltd	50x50mmx5mm -9.00 Merchant angle per cut to 280mm - street furniture Rec Ctr surrounds	1		257.40
INV 20287	24/01/2019	Conquest Group Of Companies Pty Ltd	50x50mmx5mm -9.00 Merchant angle per cut to 280mm - street furniture Rec Ctr surrounds		257.40	
EFT9194	14/02/2019	WESTERN DIAGNOSTIC PATHOLOGY	Alere iScreen Instant Saliva Test Kits - box of 25	1		940.50
INV 296201	5122/11/2018	WESTERN DIAGNOSTIC PATHOLOGY	Alere iScreen Instant Saliva Test Kits - box of 25, Biohazard Bags (Pack of 100), Security Seals - to seal samples (pack of 50), 3 x Quantisal Saliva Collection Device - for LCMS Confirmation testing, Freight on above order		940.50	
EFT9195	14/02/2019	WESTERN RURAL EARTHMOVING	Please supply and deliver 25 tonnes of screened sand to dalwallinu rec centre	1		783.75
INV 2743	30/01/2019	WESTERN RURAL EARTHMOVING	Please supply and deliver 25 tonnes of screened sand to dalwallinu rec centre		783.75	
EFT9196	14/02/2019	MESSAGENET PTY LTD	555 fire notification messages for January 2019	1		122.10
INV 1054521	31/01/2019	MESSAGENET PTY LTD	555 fire notification messages for January 2019		122.10	
EFT9197	14/02/2019	Dalwallinu Windscreen Service	Supply and fit Rh side door glass on DL 999 - loader	1		2,215.22
INV 928	02/02/2019	Dalwallinu Windscreen Service	Supply and fit Rh side door glass on DL 999 - loader		1,665.22	
INV 929	02/02/2019	Dalwallinu Windscreen Service	Supply and fit front left windscreen to DL80 - Mack Prime mover		550.00	
EFT9198	14/02/2019	DALWALLINU PHARMACY	Medication for J Leonard - W/Comp to be recouped from LGIS	1		82.20

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 144731	04/01/2019	DALWALLINU PHARMACY	Medication for J Leonard - W/Comp to be recouped from LGIS		20.95	
INV 145053	11/01/2019	DALWALLINU PHARMACY	Medication for J Leonard - W/Comp to be recouped from LGIS		61.25	
EFT9199	14/02/2019	Australia Post - Medical Centre	Medical Ctr postage costs for Jan 2019 - to be recouped	1		370.25
INV 1008229203	02/2019	Australia Post - Medical Centre	Medical Ctr postage costs for Jan 2019 - to be recouped		370.25	
EFT9200	14/02/2019	Ampac Debt Recovery	Debt recovery costs for January 19 for A957	1		1,280.54
INV 53119	31/01/2019	Ampac Debt Recovery	Debt recovery costs for January 19 for A69802 - gst free, Debt recovery costs for January 19 for A69802, Debt recovery costs for January 19 for A957 - gst free, Debt recovery costs for January 19 for A957, Debt recovery costs for January 19 for A6205		1,280.54	
EFT9201	14/02/2019	Bitutek Pty Ltd	10 mm reseal, Rabbit Proof Fence Rd, 28721m2 at \$3.16 per m2 (less additional product used over quoted binder application rates)	1		173,284.63
INV 0000417931	01/2019	Bitutek Pty Ltd	10mm reseal, Dalwallinu Kalannie Road, 26292 m2 at \$3.16 per m2 , (less additional product used over quoted binder application rates), 10 mm reseal, Rabbit Proof Fence Rd, 28721m2 at \$3.16 per m2 , (less additional product used over quoted binder application rates)		173,284.63	
EFT9202	14/02/2019	R n R Auto Electrics	Please supply and fit a light bar on DL 2	1		1,423.14
INV 0000361606	02/2019	R n R Auto Electrics	Check air cond and regas in DL 8354		228.80	
INV 0000361706	02/2019	R n R Auto Electrics	Check air cond in DL 80		60.50	
INV 0000361806	02/2019	R n R Auto Electrics	Please supply and fit a light bar on DL 2		1,133.84	
EFT9203	14/02/2019	Dalwallinu Hardware	6 x pop up sprinklers for memorial park	1		2,537.58
INV 279898	03/01/2019	Dalwallinu Hardware	5 x Pop Up Sprinklers for Memorial Park		236.25	
INV 280490	09/01/2019	Dalwallinu Hardware	Safety glasses - Chris w/shop		11.25	
INV 280609	10/01/2019	Dalwallinu Hardware	Lithium batteries for Retic Memorial Park		5.50	
INV 280802	11/01/2019	Dalwallinu Hardware	Scrubbing brush - cleaner stores		14.00	
INV 281203	15/01/2019	Dalwallinu Hardware	4pk 9V battery Sullivan Lodge		21.25	
INV 281277	15/01/2019	Dalwallinu Hardware	Screwdriver bit card, wall plugs & screws for Buntine Hall		24.95	



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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 281332	16/01/2019	Dalwallinu Hardware	Bolts & parts for seating around the Dalwallinu Football Oval		110.00	
INV 281333	16/01/2019	Dalwallinu Hardware	2 New door closers for Dalwallinu squash courts		178.00	
INV 281572	17/01/2019	Dalwallinu Hardware	Boots for Georgia Cousins		199.95	
INV 281707	18/01/2019	Dalwallinu Hardware	Tape measure for workshop		14.50	
INV 281708	18/01/2019	Dalwallinu Hardware	Trade sink mixer & clr cleaner for Community Arts Building		61.25	
INV 280079	04/01/2019	Dalwallinu Hardware	Asstd retic parts for 8 Pioneer Place		22.90	
INV 281726	18/01/2019	Dalwallinu Hardware	Tap mixer tube spanner set for Community Arts building		10.00	
INV 281740	18/01/2019	Dalwallinu Hardware	Padlock 40mm for rubbish tip		23.00	
INV 281802	18/01/2019	Dalwallinu Hardware	Stormwater couplings x 2, 1 x elbow for pool		12.70	
INV 281929	21/01/2019	Dalwallinu Hardware	PVC storm elbow for pool		2.30	
INV 281992	21/01/2019	Dalwallinu Hardware	Paint brush, killrust primer, bolt, nut & disc for renovation of park bench Memorial Park		58.45	
INV 282037	22/01/2019	Dalwallinu Hardware	4 x blue pine 70 x 35 for park bench renovation Memorial Park		96.00	
INV 282052	22/01/2019	Dalwallinu Hardware	2 x wheel cut-off & lubricant - w/shop		75.50	
INV 282151	23/01/2019	Dalwallinu Hardware	Drill sinpac - park bench Memorial Park		6.70	
INV 282174	23/01/2019	Dalwallinu Hardware	Bolt & nut - park bench Memorial Park		0.50	
INV 282184	23/01/2019	Dalwallinu Hardware	60ltr flexi tub - Rec Ctr grounds & surrounds - gardens		11.25	
INV 280103	04/01/2019	Dalwallinu Hardware	Cock hose brass male for 8 Pioneer Plc		10.50	
INV 282237	23/01/2019	Dalwallinu Hardware	Drill bit - rec ctr		55.75	
INV 282247	23/01/2019	Dalwallinu Hardware	Cistern inlet, trade sink mixer & washer repair kit - 36 Annetts Rd CSO		72.35	
INV 282264	24/01/2019	Dalwallinu Hardware	Door lock and dead bolt for Kalannie Sports Club glass door.		164.44	
INV 282360	24/01/2019	Dalwallinu Hardware	Cowdry rub - Rec Ctr ablutions new		39.75	
INV 282393	25/01/2019	Dalwallinu Hardware	Cistern seat & link for 36 Annetts Rd CSO		84.50	
INV 282429	25/01/2019	Dalwallinu Hardware	Gas for pool		91.00	
INV 282434	25/01/2019	Dalwallinu Hardware	Screen pet mesh & door closer for 36 Annetts Rd CSO		66.75	



Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 282463	25/01/2019	Dalwallinu Hardware	Wall hook for admin		5.20	
INV 282478	25/01/2019	Dalwallinu Hardware	Hose & Sprinkler for Wildfred Thomas Lodge		28.95	
INV 282887	31/01/2019	Dalwallinu Hardware	Green plug & carpet gold edging for 21 Rayner St JV		19.60	
INV 280114	04/01/2019	Dalwallinu Hardware	2 x coupler hose end - w/shop		8.80	
INV 282909	31/01/2019	Dalwallinu Hardware	Momar mo-flo 1ltr - for various buildings		59.95	
INV 282741	29/01/2019	Dalwallinu Hardware	Liquid chlorine 5lt baracuda for swimming pool		15.75	
INV 282759	30/01/2019	Dalwallinu Hardware	Corner screen, spline pack, flyscreen frame & insect screen for 3 South St - General hand		55.40	
INV 282792	30/01/2019	Dalwallinu Hardware	Insect screen f/glass & screen pet mesh for U2/11James St JV		60.79	
INV 282802	30/01/2019	Dalwallinu Hardware	9V batteries - Kalannie oval		11.00	
INV 282806	30/01/2019	Dalwallinu Hardware	Assd snap pack rivets - U2/11 James St JV		8.45	
INV 282814	30/01/2019	Dalwallinu Hardware	Rivets for U2/11 James St JV		6.40	
INV 282847	30/01/2019	Dalwallinu Hardware	Screen pet mesh 910mm & 1220mm for 21 Rayner St JV		104.50	
INV 282959	31/01/2019	Dalwallinu Hardware	Killrust spray gloss matte black for workshop		40.00	
INV 282991	31/01/2019	Dalwallinu Hardware	1lt stripper paint & brush - bench seat near Town hall Dalwallinu		22.10	
INV 280261	07/01/2019	Dalwallinu Hardware	2kg total joint finish for 21 Rayner St JV		15.75	
INV 280277	07/01/2019	Dalwallinu Hardware	10mm shackle 1 tonne for DL102		8.60	
INV 280304	07/01/2019	Dalwallinu Hardware	Cover selleys all purpose & cover roller for 21 Rayner St JV		15.30	
INV 280378	08/01/2019	Dalwallinu Hardware	6 x pop up sprinklers for memorial park		257.70	
INV 280390	08/01/2019	Dalwallinu Hardware	Elbow facets & poly nipples for retic Memorial Park		12.10	
EFT9204	14/02/2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	40000km scheduled service for DL492	1		386.47
INV 1812393	31/01/2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	1x JD MIU12707 Gasket for JD Ride on mower		30.47	
INV 1809246	11/01/2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	40000km scheduled service for DL492		356.00	
EFT9205	14/02/2019	Industrial Automation Group Pty Ltd	Standpipe Remote Access Charge @ \$39 per month - full support option 2, 01/01/19 to 30/06/19, for Dalwallinu, Pithara & Kalannie standpipes	1		772.20

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SINV-13424/01/2019		Industrial Automation Group Pty Ltd	Standpipe Remote Access Charge @ \$39 per month - full support option 2, 01/01/19 to 30/06/19, for Dalwallinu, Pithara & Kalannie standpipes		772.20	
EFT9206	14/02/2019	P & J Transport Pty Ltd	Freight on chlorine gas for the pool ex Ixom 14/1/19	1		194.00
INV 0000235529/01/2019		P & J Transport Pty Ltd	Freight on chlorine gas for the pool ex Ixom 14/1/19, Freight on works crew uniforms ex Totally Workwear 9/1/19		172.00	
INV 0000236904/02/2019		P & J Transport Pty Ltd	Freight on gear drive pop-up sprinklers for Memorial Park, Freight on gear drive pop-up sprinklers for Rec Ctr surrounds, Freight on gear drive pop-up sprinklers for Dalwallinu oval		22.00	
EFT9207	14/02/2019	Ixom Operations Pty Ltd	Supply of 1 chlorine gas cylinder for Dalwallinu Aquatic Centre	1		1,197.37
INV 6061485	11/01/2019	Ixom Operations Pty Ltd	Supply of 1 chlorine gas cylinder for Dalwallinu Aquatic Centre		480.70	
INV 6062554	15/01/2019	Ixom Operations Pty Ltd	Supply of 1 chlorine gas cylinder for Dalwallinu Aquatic Centre		480.70	
INV 6069161	31/01/2019	Ixom Operations Pty Ltd	Container service charge on chlorine cylinders for Dalwallinu sewerage scheme 01/1/19 to 31/01/19, Container service charge on chlorine cylinders for Dalwallinu pool 01/1/19 to 31/01/19		235.97	
EFT9208	14/02/2019	Marketforce Pty Ltd	Advert for "Mechanic" in the Saturday 26 January 2019 issue of the West Australian, Local Government Vacancies Page, Lineage NO Logo.	1		878.80
INV 25812	29/01/2019	Marketforce Pty Ltd	Advert- RFT 2019-05 - Provision of Grading Services, Saturday, 19 January 2019 West Australian- Local Government Tenders Section, Lineage, NO Logo		415.29	
INV 25813	29/01/2019	Marketforce Pty Ltd	Advert for "Mechanic" in the Saturday 26 January 2019 issue of the West Australian, Local Government Vacancies Page, Lineage NO Logo.		484.23	
INV 30634	01/02/2019	Marketforce Pty Ltd	Early settlement discount for Dec '18 inv 25386		-20.72	
EFT9209	14/02/2019	Liberty Plumbing & Gas	Decommission, remove old solar hot water system. Supply and install new solar hot water system at 1 Wattle Close, Dalwallinu.	1		5,908.10
INV INV-083830/01/2019		Liberty Plumbing & Gas	Decommission, remove old solar hot water system., Supply and install new solar hot water system at 1 Wattle Close, Dalwallinu.		5,467.00	
INV INV-084331/01/2019		Liberty Plumbing & Gas	Rectify & fix problem at Dalwallinu Male Ablution block urinal,		174.90	
INV INV-084130/01/2019		Liberty Plumbing & Gas	Please repair the inlet on the tank @ Richardson Park		266.20	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9210	14/02/2019	BRISKLEEN SUPPLIES	Main Roads - Cleaning Order - Jan 2019	1		1,950.17
INV 143507	24/01/2019	BRISKLEEN SUPPLIES	Main Roads - Cleaning Order - Jan 2019, Memorial Park Toilets - Cleaning Order - Jan 2019, Shire Admin Centre - Cleaning Order - Jan 2019, Dalwallinu Discovery Centre - Cleaning Order - Jan 2019, Dalwallinu Town Hall - Cleaning Order - Jan 2019, Depot - Cleaning Order - Jan 2019, Dalwallinu Medical Centre - Cleaning Order - Jan 2019, Airstrip - Cleaning Order - Jan 2019, Pithara Supper Room & Toilets - Cleaning Order - Jan 2019, Buntine Toilets - Cleaning Order - Jan 2019, Kalannie Town Hall - Cleaning Order - Jan 2019, Kalannie Caravan Park - Cleaning Order - Jan 2019, Kalannie Sports Pavillion - Cleaning Order - Jan 2019, Wubin Ablutions - Cleaning Order - Jan 2019, Dalwallinu Recreation Centre Precinct Ablutions - Cleaning Order - Jan 2019		1,950.17	
EFT9211	14/02/2019	Site Architecture Studio	Recreation Centre, Contract Administration site visit - 10 of 10.	1		3,960.00
INV 102255	01/02/2019	Site Architecture Studio	Recreation Centre, Contract Administration site visit - 10 of 10.		3,960.00	
EFT9212	14/02/2019	Jean Maree Sutherland	Reimbursement for - Farewell gift for Chris Kay, Recognition gift for Ted Richards	1		469.10
INV REIMBUJ03/02/2019		Jean Maree Sutherland	Reimbursement for - Farewell gift for Chris Kay, Recognition gift for Ted Richards		200.00	
INV REIMBUJ04/02/2019		Jean Maree Sutherland	Leaving gift for Stefania Vankova, Leaving gift for Stefania Vankova - gst free component		269.10	
EFT9213	14/02/2019	W'a Contract Ranger Services Pty Ltd	Contract Ranger services including travel 9hrs 11/1 & 9hrs 29/1/19	1		1,683.00
INV 01924	30/01/2019	W'a Contract Ranger Services Pty Ltd	Contract Ranger services including travel 9hrs 11/1 & 9hrs 29/1/19		1,683.00	
EFT9214	14/02/2019	Dalwallinu Foodworks	Goods purchased for Australia Day celebrations @ pool gst free incl sausages, milk, eggs, bacon, sauce, tea bags & coffee	1		417.28
INV JAN19	04/02/2019	Dalwallinu Foodworks	Daily newspapers for Shire admin, Staff expenses for admin incl milk & coffee, Goods purchased for Australia Day celebrations @ pool incl cutlery, balloons, oj, alfoil trays, Goods purchased for Australia Day celebrations @ pool gst free incl sausages, milk, eggs, bacon, sauce, tea bags & coffee		417.28	
EFT9215	14/02/2019	Elserae Nominees Pty Ltd	Crossover contribution for 11 Gamenya Place, Dalwallinu to Elserae Nominees as per council policy 5.7	1		2,000.00

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV CSOVER31	01/2019	Elserae Nominees Pty Ltd	Crossover contribution for 11 Gamenya Place, Dalwallinu to Elserae Nominees as per council policy 5.7		2,000.00	
EFT9216	14/02/2019	E Fire & Safety	Fire Indicator Panel testing at Shire of Dalwallinu Administration Building - routine maintenance for January 2019.	1		467.50
INV 0023178921	01/2019	E Fire & Safety	Fire Indicator Panel testing at Shire of Dalwallinu Administration Building - routine maintenance for January 2019.,		467.50	
EFT9217	14/02/2019	H&E DOCU-SHRED	Destruction of 33 Archive Boxes @ \$8 ea + GST Travel @ \$420 + GST	1		752.40
INV 0003181229	01/2019	H&E DOCU-SHRED	Destruction of 33 Archive Boxes @ \$8 ea + GST, Travel @ \$420 + GST		752.40	
EFT9218	14/02/2019	Impressive Signs And Designs	2 x 45 degree reverse angle parking signs	1		90.00
INV 34	05/02/2019	Impressive Signs And Designs	2 x 45 degree reverse angle parking signs		90.00	
EFT9219	14/02/2019	Kalannie Sporting & Recreation Club Inc	Wheatstock 2019 event sponsorship to Kalannie Sports Club	1		750.00
INV IV00000028	01/2019	Kalannie Sporting & Recreation Club Inc	Wheatstock 2019 event sponsorship to Kalannie Sports Club		750.00	
EFT9220	14/02/2019	Tractus Australia	Supply & fit one new tyre to DL62 - grader	1		5,412.00
INV 1262	21/01/2019	Tractus Australia	Please supply and fit 2 x 205R16C and carry out a wheel alignment on DL747		365.20	
INV 1261	21/01/2019	Tractus Australia	Supply & fit one new tyre to DL62 - grader		1,799.60	
INV 1275	23/01/2019	Tractus Australia	11R22.5-16 HH104 148/145M Hifly Trailer Spare Tyre, 255/70R22.5 16PR 140/137L HH111 Hifly Tri-axle Float, 2x Earthmoving O-Ring 25" Replace and Refit - DL122, Earthmoving O-Ring 25" and repair puncture DL999, remove repair and refit, 4x 235/60R17 MA656 102H Maxxis and wheel alignment on DL89, 1x 205R16C MA751 Maxxis for DL194, Repair tyre on DL143, 2x 295/80R22.5-16 HH121 152/149M Hifly Steer for DL80		3,247.20	
EFT9221	14/02/2019	Star Door Service & Repairs	ATA Industrial shutter opener 204v AC Inverter with lockable L1 logic control box and key isolation,	1		6,630.00
INV 0001879031	01/2019	Star Door Service & Repairs	ATA Industrial shutter opener 204v AC Inverter with lockable L1 logic control box and key isolation,, Remove roller shutter drums to remove existing end sprockets then install new geared sprockets.		6,630.00	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9222	14/02/2019	Panaceum Group	Contribution for Dalwallinu Medical Centre - 1 Jan 2019 to 31 Mar 2019 - instalment 2 of 4	1		55,000.00
INV 0000098630/01/2019		Panaceum Group	Contribution for Dalwallinu Medical Centre - 1 Jan 2019 to 31 Mar 2019 - instalment 2 of 4,		55,000.00	
EFT9223	14/02/2019	Wongan Hills Hardware	3 x Orbit 2 pop up sprinklers for Memorial park Dalwallinu 8 Jan 2019	1		141.75
INV 265594	08/01/2019	Wongan Hills Hardware	3 x Orbit 2 pop up sprinklers for Memorial park Dalwallinu 8 Jan 2019		141.75	
EFT9224	14/02/2019	Drill-Mac Pty Ltd T/As J & S Drilling	Monitoring bores 2 x 12 metres. Drilling on the 16-17th Jan 2019. Ref: Q18257MB	1		13,512.32
INV 1608	22/01/2019	Drill-Mac Pty Ltd T/As J & S Drilling	Monitoring bores 2 x 12 metres. Drilling on the 16-17th Jan 2019. Ref: Q18257MB		13,512.32	
EFT9225	14/02/2019	Cody Thorne	Remove old Rabobank sign @ Dalwallinu Discovery Centre, replace rendering and gyprock, paint walls.	1		2,200.00
INV 23	30/01/2019	Cody Thorne	Remove old Rabobank sign @ Dalwallinu Discovery Centre, replace rendering and gyprock, paint walls.		2,200.00	
EFT9226	14/02/2019	PacVac Pty Ltd	Back pack Vacuum Cleaner - for use Kalannie Pavillion & Kalannie Town Hall	1		288.05
INV 39205	24/01/2019	PacVac Pty Ltd	Back pack Vacuum Cleaner - Kalannie Town Hall & Kalannie Pavillion, Back pack Vacuum Cleaner - for use Kalannie Pavillion & Kalannie Town Hall		288.05	
EFT9227	14/02/2019	E-Plas Pty Ltd	34 PVC Strips at 2400mm x 25mm x 20mm thick for Dalwallinu pool	1		673.20
INV W27935	05/02/2019	E-Plas Pty Ltd	34 PVC Strips at 2400mm x 25mm x 20mm thick for Dalwallinu pool		673.20	
EFT9228	14/02/2019	Child Support Agency	Payroll deductions	1		609.91
INV DEDUCT08/02/2019		Child Support Agency	Payroll Deduction 08/02/2019		609.91	
EFT9229	14/02/2019	DALWALLINU COMMUNITY RESOURCE CENTRE	3 pages full colour ads in TL - DDC room - ex Rabo, old library space (admin) for lease & 7 Harris Rd sale	1		450.00
INV 0005341830/01/2019		DALWALLINU COMMUNITY RESOURCE CENTRE	3 pages full colour ads in TL - DDC room - ex Rabo, old library space (admin) for lease & 7 Harris Rd sale		450.00	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9235	14/02/2019	Red Dust Holdings Pty Ltd	WANDRRA Flood Jan-Feb 2017 recovery works for AGRN 743 - Jan 19 work order #78 Locke Rd	1		367,483.89
INV 0000297531	01/2019	Red Dust Holdings Pty Ltd	WANDRRA Flood Jan-Feb 2017 recovery works for AGRN 743 - Jan 19 work order #78 Locke Rd		62,653.97	
INV 0000297531	01/2019	Red Dust Holdings Pty Ltd	WANDRRA Flood Jan-Feb 2017 recovery works for AGRN 743 for Jan 19, work order #105 Gatti Rd		19,998.04	
INV 0000297531	01/2019	Red Dust Holdings Pty Ltd	WANDRRA Flood Jan-Feb 2017 recovery works for AGRN 743 for Jan 19 - work order #106 Gatti Rd		27,973.32	
INV 0000297531	01/2019	Red Dust Holdings Pty Ltd	WANDRRA Flood Jan-Feb 2017 recovery works for AGRN 743 for Jan 19 - work order #107 Gatti Rd		27,378.91	
INV 0000297531	01/2019	Red Dust Holdings Pty Ltd	WANDRRA Flood Jan-Feb 2017 recovery works for AGRN 743 for Jan 19 - work order #108 Gatti Rd		4,193.28	
INV 0000297531	01/2019	Red Dust Holdings Pty Ltd	WANDRRA Flood Jan-Feb 2017 recovery works for AGRN 743 for Jan 19 - work order #84 Courtlea Rd		7,997.97	
INV 0000297531	01/2019	Red Dust Holdings Pty Ltd	WANDRRA Flood Jan-Feb 2017 recovery works for AGRN 743 for Jan 19 - work order #85 Courtlea Rd		57,008.58	
INV 0000297531	01/2019	Red Dust Holdings Pty Ltd	WANDRRA Flood Jan-Feb 2017 recovery works for AGRN 743 for Jan 19 - work order #99 Welburn Rd		43,927.53	
INV 0000297531	01/2019	Red Dust Holdings Pty Ltd	WANDRRA Flood Jan-Feb 2017 recovery works for AGRN 743 for Jan 19 - work order #100 Welburn Rd		8,223.92	
INV 0000297531	01/2019	Red Dust Holdings Pty Ltd	WANDRRA Flood Jan-Feb 2017 recovery works for AGRN 743 for Jan 19 - work order #101 Welburn Rd		16,167.94	
INV 0000297531	01/2019	Red Dust Holdings Pty Ltd	WANDRRA Flood Jan-Feb 2017 recovery works for Jan 19 - work order #102 - Welburn Rd		21,056.20	
INV 0000297531	01/2019	Red Dust Holdings Pty Ltd	WANDRRA Flood Jan-Feb 2017 recovery works for AGRN 743 for Jan 19 - work order # 103 Welburn Rd		22,389.31	
INV 0000297531	01/2019	Red Dust Holdings Pty Ltd	WANDRRA Flood Jan-Feb 2017 recovery works for AGRN 743 for Jan 19 - work order #104 Leahy Rd		48,514.92	
EFT9236	26/02/2019	Devlyn Construction	Progress claim 8 for RFT2018-04 Dalwallinu Recreation Centre Upgrade	1		418,050.01
INV 10198	30/01/2019	Devlyn Construction	Progress claim 8 for RFT2018-04 Dalwallinu Recreation Centre Upgrade		418,050.01	
EFT9237	28/02/2019	DOUGLAS JAMES PAINTER	Annual lease payment for lease of Kalannie Airstrip as per agreement 861 from 21/2/19 to 24/02/20	1		1,650.00
INV LEASE2026	02/2019	DOUGLAS JAMES PAINTER	Annual lease payment for lease of Kalannie Airstrip as per agreement 861 from 21/2/19 to 24/02/20		1,650.00	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9238	28/02/2019	KALANNIE PRIMARY SCHOOL	50% Bus travel subsidy for Kalannie Primary school interm swimming lessons at Dalwallinu Pool from 4-8 February 2019	1		1,323.12
INV 235	20/02/2019	KALANNIE PRIMARY SCHOOL	50% Bus travel subsidy for Kalannie Primary school interm swimming lessons at Dalwallinu Pool from 4-8 February 2019		1,323.12	
EFT9239	28/02/2019	RBC - RURAL	Meterplan charge for MPC4504 copier for colour and black & white copies	1		906.94
INV 0002552421	02/2019	RBC - RURAL	Meterplan charge for MPC6004 copier for colour and black & white copies, Meterplan charge for MPC4504 copier for colour and black & white copies		906.94	
EFT9240	28/02/2019	Winc Australia Pty Ltd	Shire Admin Stationery Order - February 2019	1		413.82
INV 9026540906	02/2019	Winc Australia Pty Ltd	Shire Admin Stationery Order - February 2019		413.82	
EFT9241	28/02/2019	T-QUIP	Please provide 1 x Suction unit part# 3 for Hako sweeper - DL487	1		1,565.30
INV 82053#5	13/02/2019	T-QUIP	Please provide 1 x Suction unit part# 3 for Hako sweeper - DL487		1,048.65	
INV 82059#5	14/02/2019	T-QUIP	Suction head brush, rubber strip & easter wheel for Suction unit part# 3		516.65	
EFT9242	28/02/2019	Bridgestone Service Centre Dalwallinu	Supply and fit 1 x 8.5R17.5 tyre to DL515	1		277.50
INV 72845	22/02/2019	Bridgestone Service Centre Dalwallinu	Supply and fit 1 x 8.5R17.5 tyre to DL515		250.00	
INV 72857	22/02/2019	Bridgestone Service Centre Dalwallinu	Supply 1 x tyre inflator for DL122		27.50	
EFT9243	28/02/2019	TELSTRA	Phone usage & directory charges to 6/2/19 for main administration line	1		2,608.75

Date: 15/03/2019.1  
Time: 9:15:04AM

Shire of Dalwallinu

Attachment 1

USER: Hanna K  
PAGE: 14

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Cheque /EFT			Invoice Description		Bank	INV	Amount
No	Date	Name			Code	Amount	Amount
INV P515785914	02/2019	TELSTRA	Service & equipment rental to 6/3/19 for admin line 1, Service & equipment rental to 6/3/19 for Dalwallinu Medical Centre, Phone usage to 6/2/19 for Dalwallinu Medical Centre, Service & equipment rental to 6/3/19 for Dalwallinu Caravan Park, Phone usage to 6/2/19 for Dalwallinu Aquatic Centre, Service & equipment rental to 6/3/19 for Dalwallinu Aquatic Centre, Service & directory charges to 6/2/19 for Dalwallinu Aquatic Centre, Service & equipment rental to 6/3/19 for Office line 4, Service & equipment rental to 6/3/19 for Discovery Centre, Phone usage to 6/2/19 for Discovery Centre, Service & equipment rental to 6/3/19 for Admin internet line, Service & equipment rental to 6/3/19 for Bush fire radio line, Service & equipment rental to 6/3/19 for Dalwallinu Medical Centre, Service & equipment rental to 6/3/19 for Dalwallinu Medical Centre, Phone usage to 6/2/19 for Dalwallinu Medical Centre, Service & equipment rental to 6/3/19 for Depot, Phone usage to 6/2/19 for Depot, Service & equipment rental to 6/3/19 for HPT/CTT line, Service & equipment rental to 6/3/19 for Licensing modem line, Service & equipment rental to 6/3/19 for EFTPOS line, Service & equipment rental to 6/3/19 for 6A Cousins Rd (MRDS), Phone usage to 6/2/19 for 6A Cousins Rd (MRDS), Service & equipment rental to 6/3/19 for DCEO mobile, Service & equipment rental to 6/3/19 for MWS mobile, Service & equipment rental to 6/3/19 for MWS mobile - gst free, Service & equipment rental to 6/3/19 for CEO mobile, Service & equipment rental to 6/3/19 for Mechanic's mobile, Service & equipment rental to 6/3/19 for WS mobile, Service & equipment rental to 6/3/19 for WS mobile-gst free, Service & equipment rental to 6/3/19 for MRDS mobile, Service & equipment rental to 6/3/19 for Councillor Ipad, Service & equipment rental to 6/3/19 for Councillor Ipad-gst free, Service & equipment rental to 6/3/19 for Councillor Ipad, Service & equipment rental to 6/3/19 for Councillor Ipad-gst free, Service & equipment rental to 6/3/19 for Councillor Ipads x 8, 1 x office, Phone usage to 6/2/19 for Councillor & office Ipads, Service & equipment rental to 6/3/19 for Admin fax machine, Phone usage to 6/2/19 for Admin fax machine, Service & equipment rental to 6/3/19 for main				2,608.75



Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
administration line, Other charges gst free to 6/2/19 for main administration line, Phone usage & directory charges to 6/2/19 for main administration line, Service & equipment rental to 6/3/19 for CSO line, Service & equipment rental to 6/3/19 for Dr's house - Salmon Gum Place, Telstra rounding						
EFT9244	28/02/2019	COURIER AUSTRALIA	Freight on cleaning products ex Briskleen - Main Roads Truck Bay Wubin	1		255.56
INV 0402	01/02/2019	COURIER AUSTRALIA	Freight on bush fire brigade protective clothing ex Stewart & Heaton		16.56	
INV 0401	25/01/2019	COURIER AUSTRALIA	Freight on return library exchange for December 2018, Freight on cleaning products ex Briskleen - Main Roads Truck Bay Wubin, Freight on cleaning products ex Briskleen - Dalwallinu ablutions, Freight on cleaning products ex Briskleen - Dalwallinu Shire administration, Freight on cleaning products ex Briskleen - Dalwallinu Medical Centre, Freight on cleaning products ex Briskleen - Dalwallinu Town Hall, Freight on water samples - Dalwallinu pool		205.55	
INV 0403	08/02/2019	COURIER AUSTRALIA	Freight on pool cleaner to Shenton pumps 6 Feb 2019, Freight from Jason Sigmakers to refuse site signs 7 Feb 2019		33.45	
EFT9245	28/02/2019	WALLIS COMPUTER SOLUTIONS	UPS for SPMO computer	1		577.50
INV 17470	25/02/2019	WALLIS COMPUTER SOLUTIONS	UPS for SPMO computer		577.50	
EFT9246	28/02/2019	OFFICEWORKS	Shire Admin Stationery Order - January 2019- backorder ink	1		49.50
INV 4197933601/02/2019		OFFICEWORKS	Shire Admin Stationery Order - January 2019- backorder ink		49.50	
EFT9247	28/02/2019	SYNERGY	Electricity usage at Dalwallinu Discovery Centre 9/1 to 13/2	1		3,964.95
INV 1073087113/02/2019		SYNERGY	Electricity usage at Dalwallinu Discovery Centre 9/1 to 13/2		2,464.05	
INV 2575421021/02/2019		SYNERGY	Electricity usage Factory Unit 2/ 18 Huggett Drive, 02/01/19 to 21/02/19 (to be recouped)		672.80	
INV 3962659021/02/2019		SYNERGY	Electricity usage 17/01/19 to 21/2/19 - Shire admin, Electricity usage 17/01/19 to 21/2/19 - Shire Council chambers		828.10	
EFT9248	28/02/2019	Refuel Australia	Supply and delivery of 9200 litres of diesel to the depot	1		11,698.72
INV 0115947006/02/2019		Refuel Australia	Supply and delivery of 9200 litres of diesel to the depot		11,698.72	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9249	28/02/2019	PJ BYWATERS & CO	Cart away piles of cleared trees from Glamoff Rd - 14.5hrs	1		2,153.25
INV 42075	18/02/2019	PJ BYWATERS & CO	Cart away piles of cleared trees from Glamoff Rd - 14.5hrs		2,153.25	
EFT9250	28/02/2019	Pacific Brands Workwear Group Pty Ltd	Uniform Order for Jean Sutherland - 2018/19	1		60.63
INV 1114889701/02/2019		Pacific Brands Workwear Group Pty Ltd	Uniform Order for Jean Sutherland - 2018/19		60.63	
EFT9251	28/02/2019	DALWALLINU CLUBHOUSE ELC INC	Donation to Dalwallinu Early Learning Centre to cover operating expenses 2018/19	1		5,000.00
INV DONATION 06/02/2019		DALWALLINU CLUBHOUSE ELC INC	Donation to Dalwallinu Early Learning Centre to cover operating expenses 2018/19		5,000.00	
EFT9252	28/02/2019	ROWDY'S ELECTRICAL	Travel out to Kalannie sports pavillion and lengthen and relocate the retic control float	1		2,305.87
INV 4599	17/02/2019	ROWDY'S ELECTRICAL	Repairs to cabling damaged by Dorrington- Dorrington to reimburse		431.48	
INV 4604	17/02/2019	ROWDY'S ELECTRICAL	Travel out to Kalannie sports pavillion and lengthen and relocate the retic control float		958.64	
INV 4601	17/02/2019	ROWDY'S ELECTRICAL	Reset control on transfer pump at sewer treatment plant after power fluctuations		107.25	
INV 4611	24/02/2019	ROWDY'S ELECTRICAL	Please find and repair sewerage pump fault behind public toilets and shire admin building		484.00	
INV 4612	24/02/2019	ROWDY'S ELECTRICAL	Please test underground cable		324.50	
EFT9253	28/02/2019	Keith Thomas Jones	Reimbursement of LG Professionals finance conference registration 2019 for K Jones	1		1,160.00
INV 10436 RE19/02/2019		Keith Thomas Jones	Reimbursement of LG Professionals finance conference registration 2019 for K Jones		1,160.00	
EFT9254	28/02/2019	Jacob Anthony Sprigg	Reimbursement for 5 boxes of bullets, (CCI & Winchester) for Jacob Sprigg 16/2/19	1		91.75
INV 284660	16/02/2019	Jacob Anthony Sprigg	Reimbursement for 5 boxes of bullets, (CCI & Winchester) for Jacob Sprigg 16/2/19		91.75	
EFT9255	28/02/2019	Hanks Maintenance And General	40 hours of General Maintenance of Kalannie Parks and Gardens - 5/10/18 to 28/10/18	1		2,860.00
INV 90	14/02/2019	Hanks Maintenance And General	40 hours of General Maintenance of Kalannie Parks and Gardens - 5/10/18 to 28/10/18,		2,860.00	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9256	28/02/2019	R n R Auto Electrics	Replace headlight globes on DL 62 Quote # 00003675	1		762.03
INV 0000363306	02/2019	R n R Auto Electrics	Please supply 1 x 7 pin flat trailer plug		21.05	
INV 0000363206	02/2019	R n R Auto Electrics	4 x 7 flat skt 7 sml rmd plug trailer light connections		84.21	
INV 0000369120	02/2019	R n R Auto Electrics	Replace headlight globes on DL 62 Quote # 00003675		522.02	
INV 0000369320	02/2019	R n R Auto Electrics	Please investigate reverse sensor fault and clear codes - DL186		52.25	
INV 0000369220	02/2019	R n R Auto Electrics	Investigate why doors are locking themselves Quote # 00003674 - DL304		82.50	
EFT9257	28/02/2019	Liberty Plumbing & Gas	Replace cooktop due to ignition fault @ Lot 503 Salmon Gum Pl (CEO)	1		1,625.50
INV INV-085518	02/2019	Liberty Plumbing & Gas	Replace cooktop due to ignition fault @ Lot 503 Salmon Gum Pl (CEO)		927.00	
INV INV-085320	02/2019	Liberty Plumbing & Gas	Relocate scheme water inlet pipe to the side of the new tank @ Kalannie oval - includes travel, Reconnect pump to sewer system and inspect wet well		698.50	
EFT9258	28/02/2019	Galvin Engineering Pty Ltd	Purchase of 30 grave markers as listed for Dalwallinu Cemetery	1		2,168.10
INV 509415	20/02/2019	Galvin Engineering Pty Ltd	Purchase of 30 grave markers as listed for Dalwallinu Cemetery		2,168.10	
EFT9259	28/02/2019	William John Armstrong	Reimbursement for pool equip silicone for the Dalwallinu Aquatic Centre	1		19.42
INV REIMBU11	02/2019	William John Armstrong	Reimbursement for pool equip silicone for the Dalwallinu Aquatic Centre		19.42	
EFT9260	28/02/2019	Civil Engineering Project Management Pty. Ltd	Project management for WANDRRA claim AGRN 743 1-28 February 2019. Tender 2017-05	1		29,328.75
INV 0707202928	02/2019	Civil Engineering Project Management Pty. Ltd	Project management for WANDRRA claim AGRN 743 1-28 February 2019. Tender 2017-05		29,328.75	
EFT9261	28/02/2019	William James Taylor	Reimbursement to W Taylor renting at 26845 Great Northern Highway, Jibberding in lieu of the housing allowance as per his contract for the month of February 2019	1		400.00
INV RENTRE18	02/2019	William James Taylor	Reimbursement to W Taylor renting at 26845 Great Northern Highway, Jibberding in lieu of the housing allowance as per his contract for the month of February 2019		400.00	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9262	28/02/2019	Totally Workwear Joondalup	2x Long sleeve drill shirts & embroidery for Ty Herron	1		122.10
INV 7200406113/02/2019		Totally Workwear Joondalup	2x Long sleeve drill shirts & embroidery for Ty Herron		105.60	
INV 7200406213/02/2019		Totally Workwear Joondalup	Postage & packing fee on 2x Long sleeve drill shirts for Ty Herron		16.50	
EFT9263	28/02/2019	Department of Planning, Lands and Heritage	Provision of mapping service for Lot 1204 Leahy Street, Pithara	1		81.00
INV IN50145322/02/2019		Department of Planning, Lands and Heritage	Provision of mapping service for Lot 1204 Leahy Street, Pithara		81.00	
EFT9264	28/02/2019	RICOH FINANCE	Upgrade of current printers to Ricoh MPC 6004exSP and Ricoh MPC4504exSP - payment for 8/3/19 to 7/4/19	1		507.09
INV 163626	11/02/2019	RICOH FINANCE	Upgrade of current printers to Ricoh MPC 6004exSP and Ricoh MPC4504exSP - payment for 8/3/19 to 7/4/19		507.09	
EFT9265	28/02/2019	Petersens Industrial Supplies	Blast and paint war memorial at Memorial Park Dalwallinu	1		1,320.00
INV 64	13/02/2019	Petersens Industrial Supplies	Blast and paint war memorial at Memorial Park Dalwallinu		1,320.00	
EFT9266	28/02/2019	GEOFFERY WILLIAM JOHNSON	Reimbursement to Geoff Johnson for 2 x boxes of winchester bullets 30/1/19	1		55.90
INV REIMBUB01/2019		GEOFFERY WILLIAM JOHNSON	Reimbursement to Geoff Johnson for 2 x boxes of winchester bullets 30/1/19		55.90	
EFT9267	28/02/2019	DAVID & TARREN SOUTHCOTT	Rates refund for assessment A1017 LOT 188 GREAT NORTHERN HIGHWAY WUBIN 6612	1		131.92
INV A1017	19/02/2019	DAVID & TARREN SOUTHCOTT	Rates refund for assessment A1017 LOT 188 GREAT NORTHERN HIGHWAY WUBIN 6612		131.92	
EFT9268	28/02/2019	Coerco Pty Ltd	2 x new 50,000 litre premium flatwall tanks & fittings for Kalannie Oval,	1		15,636.50
INV 74202/01 14/02/2019		Coerco Pty Ltd	2 x new 50,000 litre premium flatwall tanks & fittings for Kalannie Oval,		15,636.50	
EFT9269	28/02/2019	KALANNIE COMMUNITY RESOURCE CENTRE	Shire of Dalwallinu advertising in Kalannie Kapers from 06 Nov to 01 Jan	1		660.00
INV 0000393411/01/2019		KALANNIE COMMUNITY RESOURCE CENTRE	Shire of Dalwallinu advertising in Kalannie Kapers from 06 Nov to 01 Jan,		540.00	
INV 0000400318/02/2019		KALANNIE COMMUNITY RESOURCE CENTRE	Shire of Dalwallinu advertising in the Kalannie Kapers - full page 19/2/19		120.00	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9270	28/02/2019	Child Support Agency	Payroll deductions	1		609.91
INV DEDUCT22/02/2019		Child Support Agency	Payroll Deduction for 22/02/2019		609.91	
EFT9271	28/02/2019	DALWALLINU COMMUNITY RESOURCE CENTRE	Shire advertising in Totally Locally - 5/2/19 2 pages full colour, 7 Harris Rd & DDC	1		655.20
INV 0000534705/02/2019		DALWALLINU COMMUNITY RESOURCE CENTRE	Shire advertising in Totally Locally - 5/2/19 2 pages full colour, 7 Harris Rd & DDC		300.00	
INV 0005354212/02/2019		DALWALLINU COMMUNITY RESOURCE CENTRE	Ad in Totally Locally for 7 Harris Rd 12/2, full colour		150.00	
INV 0005342531/01/2019		DALWALLINU COMMUNITY RESOURCE CENTRE	Subscription to "eTL" for 2019		55.20	
INV 0005361219/02/2019		DALWALLINU COMMUNITY RESOURCE CENTRE	Shire advertising in Totally Locally - full page colour rooms for lease DDC		150.00	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Municipal - 536591-4	1,219,838.66
TOTAL		1,219,838.66

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9230	14/02/2019	Department Of Mines, Industry Regulations And Safety	BSL collected for the month ending Jan 31 2019	2		181.32
INV BSLIAN08/02/2019		Department Of Mines, Industry Regulations And Safety	BSL collected for the month ending Jan 31 2019		181.32	
EFT9231	14/02/2019	Dalwallinu Baptist Church	Refund of Hall hire bond paid 13/12/2018	2		105.00
INV REFUND12/02/2019		Dalwallinu Baptist Church	Refund of Hall hire bond paid 13/12/2018		105.00	
EFT9232	14/02/2019	Clara Nleya	Refund of key deposit paid 10/1/19	2		68.00
INV KEYREF12/02/2019		Clara Nleya	Refund of key deposit paid 10/1/19		68.00	
EFT9233	14/02/2019	ST JOHN AMBULANCE DALWALLINU	St John Ambulance memberships collected for the month of January 2019	2		237.00
INV MEMBEF12/02/2019		ST JOHN AMBULANCE DALWALLINU	St John Ambulance memberships collected for the month of January 2019		237.00	
EFT9234	14/02/2019	RACHAEL ELIZABETH LEHMANN	Refund of hall hire bond to R Lehmann paid on 01/08/2018	2		210.00
INV BONDRE12/02/2019		RACHAEL ELIZABETH LEHMANN	Refund of hall hire bond to R Lehmann paid on 01/08/2018		210.00	
EFT9272	28/02/2019	Conquest Group Of Companies Pty Ltd	Refund of standpipe swipecard bond for card 10915 returned 25/2/19 - Conquest	2		50.00
INV REFUND26/02/2019		Conquest Group Of Companies Pty Ltd	Refund of standpipe swipecard bond for card 10915 returned 25/2/19 - Conquest		50.00	
EFT9273	28/02/2019	Robyn Cousins	Refund of hall hire bond to Robyn Cousins - for bond paid 5/2/18	2		171.00
INV BONDRE25/02/2019		Robyn Cousins	Refund of hall hire bond to Robyn Cousins - for bond paid 5/2/18, Refund of key deposit to Robyn Cousins - for deposit paid 5/2/18		171.00	
EFT9274	28/02/2019	Hagstrom Drilling Pty Ltd	Refund of standpipe card 108992 bond received 14/11/16 - card since returned.	2		50.00
INV STPIP26/02/2019		Hagstrom Drilling Pty Ltd	Refund of standpipe card 108992 bond received 14/11/16 - card since returned.		50.00	
EFT9275	28/02/2019	Stabilised Pavements Of Australia	Refund of standpipe card bond - 108926 - Stabilised Pavements of Australia	2		50.00
INV STPIPEB25/02/2019		Stabilised Pavements Of Australia	Refund of standpipe card bond - 108926 - Stabilised Pavements of Australia		50.00	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9276	28/02/2019	DALWALLINU & DISTRICTS DANCE GROUP	Refund of hall bond to Dance Group - paid 01/05/2018	2		171.00
INV REFUND26/02/2019		DALWALLINU & DISTRICTS DANCE GROUP	Refund of key deposit to Dance Group - paid 01/05/2018, Refund of hall bond to Dance Group - paid 01/05/2018		171.00	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
2	Trust - 536593-0	1,293.32
TOTAL		1,293.32

## Municipal Account

**Payroll**  
**February 2019**

		\$
08/02/2019	Payroll fortnight ending 08/02/19	\$ 62,564.00
22/02/2019	Payroll fortnight ending 22/02/19	\$ 68,358.00
	TOTAL	<u>\$ 130,922.00</u>

**Bank Fees**  
**February 2019**

		\$
01/02/2019	OBB Transaction Fee (Muni)	\$ 14.25
01/02/2019	OBB Transaction Fee Ex (Muni)	\$ 1.05
01/02/2019	Bpay Credit Card Merchant Fee (Muni)	\$ 59.83
01/02/2019	Bpay Transaction Fee (Muni)	\$ 83.20
01/02/2019	Paper Transaction Fee (Muni)	\$ 26.40
01/02/2019	OBB Maintenance Fee (Muni)	\$ 5.00
01/02/2019	OBB Payroll Fee (Muni)	\$ 11.10
01/02/2019	FDMSA Admin Fee (Muni)	\$ 194.43
01/02/2019	FDSMA Licencing Fee (Muni)	\$ 714.02
01/02/2019	OBB Record Fee (Muni)	\$ 5.85
	TOTAL	<u>\$ 1,115.13</u>

**Direct Debit Payments**  
**February 2019**

	Superannuation Payments (Pay endings 08/02/19 & 22/02/19)	\$ 25,568.48
14/02/2019	Credit Card Payments by direct debit	\$ 6,960.01
28/02/2019	Loan 156	\$ 29,320.01
	TOTAL	<u>\$ 61,848.50</u>

**Trust Account**

**Trust - Direct Debit Payments**  
**February 2019**

		\$
	Payment to DPI Licensing	\$187,895.70
	Debtor 21092 - Transfer to debtor account from Misc bonds	\$1,000.00
	Wester Power - Power Outage Scheme transfer	\$560.00
		<u>\$ 189,455.70</u>



### 9.3.2 Monthly Financial Statements for February 2019

Item 9.3.2

Attachmen

**SHIRE OF DALWALLINU**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 28 February 2019**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**SHIRE OF DALWALLINU**  
**Information Summary**  
**For the Period Ended 28 February 2019**

## Key Information

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

### Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

### Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 28 February 2019 of \$1,143,621.

### Items of Significance

The material variance adopted by the Shire of Dalwallinu for the 2018/19 year is \$10,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
<b>Significant Projects</b>				
<b>Grants, Subsidies and Contributions</b>				
Operating Grants, Subsidies and Contributions	54%	\$ 5,895,307	\$ 2,831,030	\$ 3,192,486
Non-operating Grants, Subsidies and Contributions	70%	\$ 760,939	\$ 568,845	\$ 531,431
	56%	\$ 6,656,246	\$ 3,399,875	\$ 3,723,917
Rates Levied	100%	\$ 3,194,420	\$ 3,194,420	\$ 3,195,057

% Compares current ytd actuals to annual budget

		PRIOR YEAR	CURRENT YEAR
Financial Position		28 Feb 2018	28 Feb 2019
Adjusted Net Current Assets	47%	\$ 2,421,667	\$ 1,143,621
Cash and Equivalent - Unrestricted	48%	\$ 3,093,059	\$ 1,487,477
Cash and Equivalent - Restricted	60%	\$ 4,405,021	\$ 2,648,191
Receivables - Rates	58%	\$ 286,162	\$ 165,810
Receivables - Other	74%	\$ 147,230	\$ 108,638
Payables	38%	\$ 752,577	\$ 287,951

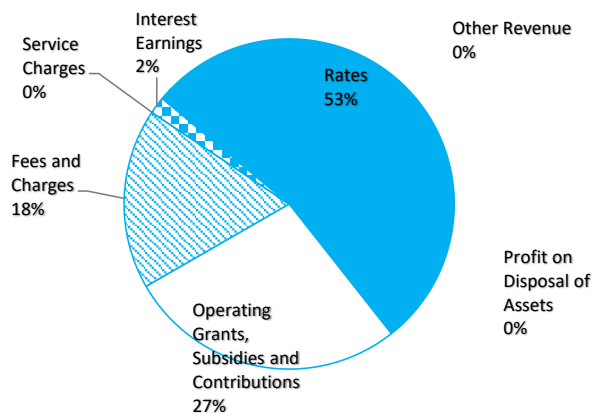
% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

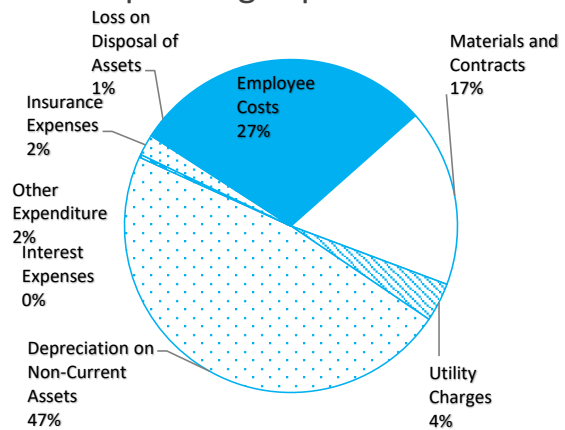
## Preparation

Prepared by: Hanna Jolly  
 Reviewed by: Keith Jones  
 Date prepared: 14/03/2019

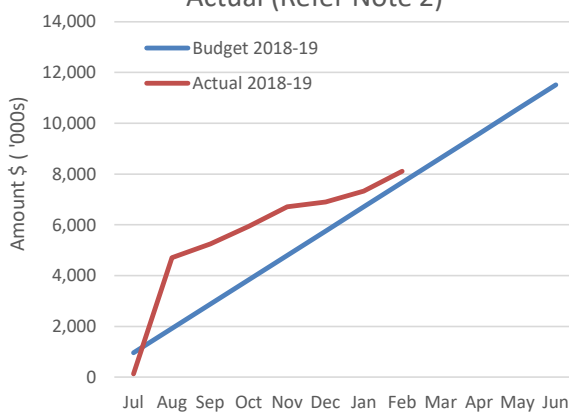
## Operating Revenue



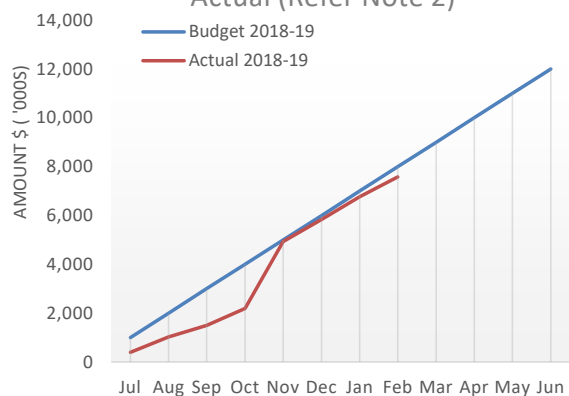
## Operating Expenditure



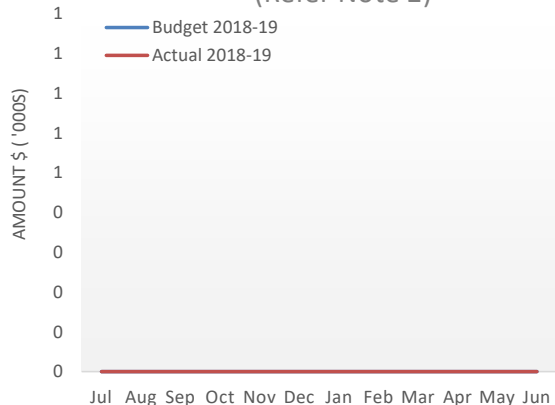
## Budget Operating Revenues -v- Actual (Refer Note 2)



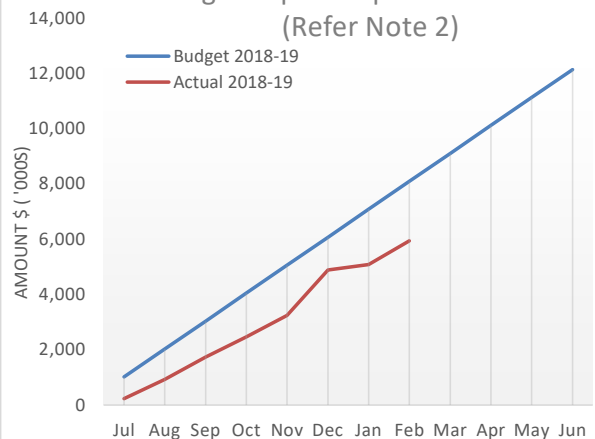
## Budget Operating Expenses -v- YTD Actual (Refer Note 2)



## Budget Capital Revenue -v- Actual (Refer Note 2)



## Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF DALWALLINU  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 28 February 2019

	Note	Amended Annual Budget \$	Amended YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)- (a)/(a) %	Var.
<b>Opening Funding Surplus(Deficit)</b>	3	2,665,858	2,665,858	2,665,858	0	0%	
<b>adjustments since budget passed</b>							
<b>Revenue from operating activities</b>							
Governance		459	306	220	(86)	(28%)	
General Purpose Funding - Rates	9	3,194,420	3,194,420	3,195,057	637	0%	
General Purpose Funding - Other		1,490,928	993,952	1,139,763	145,811	15%	▲
Law, Order and Public Safety		26,676	17,784	17,854	70	0%	
Health		115,301	105,693	109,973	4,281	4%	
Education and Welfare		4,664	3,109	2,371	(739)	(24%)	
Housing		312,710	214,988	219,567	4,579	2%	
Community Amenities		599,033	554,106	579,967	25,862	5%	
Recreation and Culture		384,121	256,081	181,602	(74,479)	(29%)	▼
Transport		4,212,130	1,842,807	282,152	(1,560,654)	(85%)	▼
Economic Services		175,249	102,229	97,865	(4,364)	(4%)	
Other Property and Services		229,314	194,917	204,029	9,112	5%	
		<b>10,745,005</b>	<b>7,480,391</b>	<b>6,030,420</b>			
<b>Expenditure from operating activities</b>							
Governance		(694,452)	(399,310)	(384,726)	14,584	4%	
General Purpose Funding		(259,068)	(172,712)	(180,831)	(8,119)	(5%)	
Law, Order and Public Safety		(163,691)	(144,594)	(150,566)	(5,973)	(4%)	
Health		(613,011)	(521,059)	(539,836)	(18,777)	(4%)	
Education and Welfare		(75,746)	(41,029)	(39,283)	1,746	4%	
Housing		(305,880)	(209,018)	(214,828)	(5,810)	(3%)	
Community Amenities		(747,656)	(485,976)	(468,316)	17,661	4%	
Recreation and Culture		(1,885,424)	(1,241,237)	(1,190,375)	50,862	4%	
Transport		(6,245,207)	(4,163,471)	(3,872,777)	290,694	7%	▼
Economic Services		(784,532)	(523,021)	(395,632)	127,389	24%	▼
Other Property and Services		(222,323)	(148,215)	(141,993)	6,223	4%	
		<b>(11,996,990)</b>	<b>(8,049,644)</b>	<b>(7,579,164)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		5,196,639	3,464,426	3,586,540	122,114	4%	
Adjust (Profit)/Loss on Asset Disposal	8	113,906	85,805	29,407	(56,398)	(66%)	▼
Adjust Provisions and Accruals		0	0	0	0		
<b>Amount attributable to operating activities</b>		<b>4,058,560</b>	<b>2,980,978</b>	<b>2,067,204</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	11	764,575	568,845	2,075,391	1,506,546	265%	▲
Proceeds from Disposal of Assets	8	565,654	107,218	127,218	20,000	19%	▲
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(5,590,023)	(3,026,190)	(2,632,605)	393,585	13%	▲
Infrastructure Assets - Roads	13	(4,343,654)	(3,065,881)	(2,471,323)	594,558	19%	▲
Infrastructure Assets - Other	13	(1,262,310)	(575,206)	(651,827)	(76,621)	(13%)	▼
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(934,756)	(164,920)	(177,754)	(12,834)	(8%)	▼
Furniture and Equipment	13	0	0	0	0		
<b>Amount attributable to investing activities</b>		<b>(10,800,514)</b>	<b>(6,156,134)</b>	<b>(3,730,900)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		4,083,058	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	1,131	1,131		
Transfer from Reserves	7	1,138,306	0	383,306	383,306		▲
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(743,224)	(7,093)	(93,671)	(86,578)	(1221%)	▼
Transfer to Reserves	7	(412,967)	0	(149,307)	(149,307)		▼
<b>Amount attributable to financing activities</b>		<b>4,065,173</b>	<b>(7,093)</b>	<b>141,458</b>			
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(10,923)</b>	<b>(516,391)</b>	<b>1,143,621</b>			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF DALWALLINU  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 28 February 2019

	Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus (Deficit)</b>	3	2,665,858	2,665,858	2,665,858	0	0%	
<b>adjustments since budget passed</b>				0			
<b>Revenue from operating activities</b>							
Rates	9	3,194,420	3,194,420	3,195,057	637	0%	
Operating Grants, Subsidies and Contributions	11	6,209,070	3,174,100	1,647,619	(1,526,481)	(48%)	▼
Fees and Charges		1,213,156	1,026,299	1,065,978	39,679	4%	
Service Charges		0	0	0	0		
Interest Earnings		126,257	84,171	101,739	17,567	21%	▲
Other Revenue		2,100	1,400	27	(1,373)	(98%)	
Profit on Disposal of Assets	8	0	0	20,000	20,000		
		<b>10,745,003</b>	<b>7,480,390</b>	<b>6,030,420</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(3,249,497)	(2,166,331)	(2,050,860)	115,472	5%	▼
Materials and Contracts		(2,548,978)	(1,750,970)	(1,307,621)	443,349	25%	▼
Utility Charges		(452,230)	(301,487)	(285,462)	16,025	5%	▼
Depreciation on Non-Current Assets		(5,196,639)	(3,464,426)	(3,586,540)	(122,114)	(4%)	
Interest Expenses		(53,133)	(35,422)	(21,637)	13,785	39%	▼
Insurance Expenses		(155,482)	(103,655)	(155,482)	(51,827)	(50%)	▲
Other Expenditure		(212,322)	(141,548)	(122,155)	19,393	14%	▼
Loss on Disposal of Assets	8	(128,708)	(85,805)	(49,407)	36,398	42%	
		<b>(11,996,989)</b>	<b>(8,049,644)</b>	<b>(7,579,164)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		5,196,639	3,464,426	3,586,540	122,114	4%	
Adjust (Profit)/Loss on Asset Disposal	8	113,906	85,805	29,407	(56,398)	(66%)	▼
Adjust Provisions and Accruals		0	0	0	0		
<b>Amount attributable to operating activities</b>		<b>4,058,559</b>	<b>2,980,978</b>	<b>2,067,204</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	11	764,575	568,845	2,075,391	1,506,546	265%	▲
Proceeds from Disposal of Assets	8	565,654	107,218	127,218	20,000	19%	▲
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(5,590,023)	(3,026,190)	(2,632,605)	393,585	13%	▲
Infrastructure Assets - Roads	13	(4,343,654)	(3,065,881)	(2,471,323)	594,558	19%	▲
Infrastructure Assets - Other	13	(1,262,310)	(575,206)	(651,827)	(76,621)	(13%)	▼
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(934,756)	(164,920)	(177,754)	(12,834)	(8%)	▼
Furniture and Equipment	13	0	0	0	0		
<b>Amount attributable to investing activities</b>		<b>(10,800,514)</b>	<b>(6,156,134)</b>	<b>(3,730,900)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		4,083,058	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	1,131	1,131		
Transfer from Reserves	7	1,138,306	0	383,306	383,306		▲
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(743,223)	(7,093)	(93,671)	(86,578)	(1221%)	▼
Transfer to Reserves	7	(412,967)	0	(149,307)	(149,307)		▼
<b>Amount attributable to financing activities</b>		<b>4,065,174</b>	<b>(7,093)</b>	<b>141,458</b>			
<b>Closing Funding Surplus (Deficit)</b>	3	<b>(10,923)</b>	<b>(516,392)</b>	<b>1,143,621</b>	<b>1,660,012</b>	<b>(321%)</b>	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

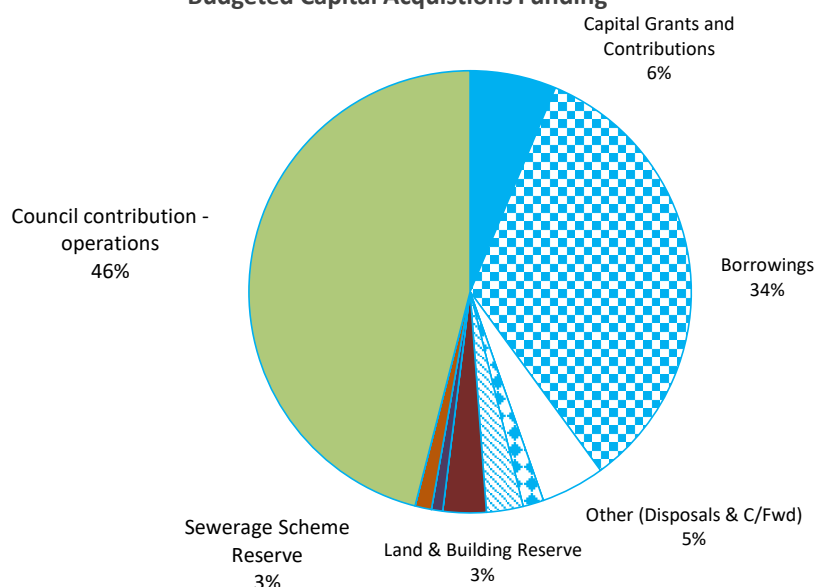
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING  
For the Period Ended 28 February 2019

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	2,516,226	116,379	3,026,190	5,590,023	2,632,605	-393,585
Infrastructure Assets - Roads	13	0	2,471,322	3,065,881	4,343,654	2,471,323	-594,558
Infrastructure Assets - Other	13	623,077	28,750	575,206	1,262,310	651,827	76,621
Infrastructure Assets - Footpaths	13	0	0	0	0	0	0
Infrastructure Assets - Drainage	13	0	0	0	0	0	0
Plant and Equipment	13	177,754	0	164,920	934,756	177,754	12,834
Furniture and Equipment	13	0	0	0	0	0	0
<b>Capital Expenditure Totals</b>		<b>3,317,057</b>	<b>2,616,451</b>	<b>6,832,197</b>	<b>12,130,743</b>	<b>5,933,508</b>	<b>-898,689</b>
<b>Capital acquisitions funded by:</b>							
Capital Grants and Contributions				568,845	764,575	531,431	
Borrowings				0	4,083,058	0	
Other (Disposals & C/Fwd)				107,218	565,654	107,218	
Council contribution - Cash Backed Reserves							
Leave Reserve				0	0	0	
Joint Venture Housing Reserve				0	184,000	0	
Plant Reserve				0	0	0	
Land & Building Reserve				0	325,000	0	
Sewerage Scheme Reserve				0	383,306	383,306	
Townscape Reserve				0	0	0	
Telecommunications Reserve				0	100,000	0	
Swimming Pool Reserve				0	0	0	
Recreation Reserve				0	146,000	0	
Insurance Claims Excess Reserve				0	0	0	
Roadworks Construction & Maintenance Reserve				0	0	0	
Council contribution - operations				6,156,134	5,579,150	4,911,553	
<b>Capital Funding Total</b>				<b>6,832,197</b>	<b>12,130,743</b>	<b>5,933,508</b>	

Budgeted Capital Acquisitions Funding



**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 1: Significant Accounting Policies****(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories****General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 1: Significant Accounting Policies****(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

<b>Asset</b>	<b>Years</b>
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 20 years
Sealed roads and streets	
formation	not depreciated
pavement	40 to 50 years
seal	
bituminous seals	15 to 25 years
asphalt surfaces	15 to 25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

*(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

*(ii) Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**



**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 1: Significant Accounting Policies**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications****Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**(r) Program Classifications (Function/Activity)**

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 1: Significant Accounting Policies**

City/Town/Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

**Objective:**

To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

**Objective:**

To provide services to help ensure a safer and environmentally conscious community.

**Activities:**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

**Objective:**

To provide an operational framework for environmental and community health.

**Activities:**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**EDUCATION AND WELFARE**

**Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

**Activities:**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**HOUSING**

**Objective:**

To provide and maintain elderly residents housing.

**Activities:**

Provision and maintenance of elderly residents housing.

**COMMUNITY AMENITIES**

**Objective:**

To provide services required by the community.

**Activities:**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

**Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

**Activities:**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**TRANSPORT**

**Objective:**

To provide safe, effective and efficient transport services to the community.

**Activities:**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**ECONOMIC SERVICES**

**Objective:**

To help promote the shire and its economic wellbeing.

**Activities:**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

**OTHER PROPERTY AND SERVICES**

**Objective:**

To monitor and control City/Town/Shire overheads operating accounts.

**Activities:**

Private works operation, plant repair and operation costs and engineering operation costs.

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

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**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 or 10% whichever is the greater.

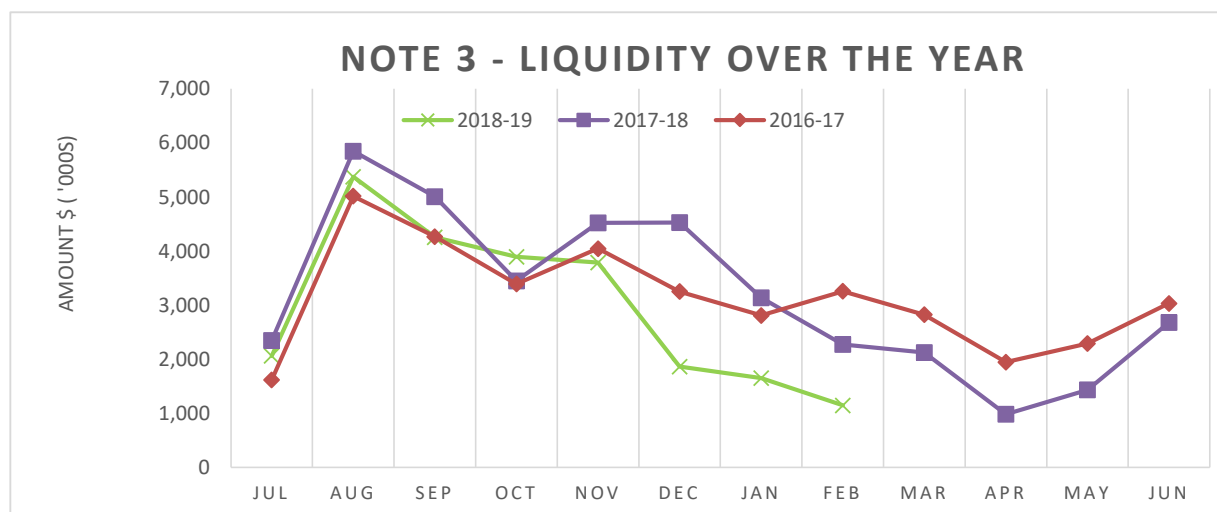
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	(86)	(28%)			
General Purpose Funding Rates	637	0%			
General Purpose Funding Other	145,811	15%	▲	Timing	
Law, Order and Public Safety	70	0%			
Health	4,281	4%			
Education & Welfare	(739)	(24%)			
Housing	4,579	2%			
Community Amenities	25,862	5%			
Recreation and Culture	(74,479)	(29%)	▼	Timing	Kalannie Country Club insurance not yet claimed fully
Transport	(1,560,654)	(85%)	▼	Permanent	WANDRRA Grant budgeted incorrectly as operating - actual grant as non operating.
Economic Services	(4,364)	(4%)			
Other Property and Services	9,112	5%			
<b>Operating Expense</b>					
Governance	14,584	4%			
General Purpose Funding	(8,119)	(5%)			
Law, Order and Public Safety	(5,973)	(4%)			
Health	(18,777)	(4%)			
Education & Welfare	1,746	4%			
Housing	(5,810)	(3%)			
Community Amenities	17,661	4%			
Recreation and Culture	50,862	4%			
Transport	290,694	7%	▼	Timing	
Economic Services	127,389	24%	▼	Timing	
Other Property and Services	6,223	4%			
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	1,506,546	265%	▲	Permanent	WANDRRA Grant not received for Dec 2018 to Jan 2019 to date. Budget under operating grants schedule 12 Transport
Proceeds from Disposal of Assets	20,000	19%	▲	Permanent	Refer note 8 - Dalwallinu Fire Truck disposal not budgeted
<b>Capital Expenses</b>					
Land and Buildings	393,585	13%	▲	Timing	Refer note 13
Infrastructure - Roads	594,558	19%	▲	Timing	Refer note 13
Infrastructure - Other	(76,621)	(13%)	▼	Timing	Refer note 13
Infrastructure - Footpaths	0				
Infrastructure - Drainage	0				
Plant and Equipment	(12,834)	(8%)	▼	Timing	Refer note 13
Furniture and Equipment	0				
<b>Financing</b>					
Loan Principal	(86,578)	(1221%)	▼	Timing	

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2019	28 Feb 2018	28 Feb 2019
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	1,632,357	1,974,716	1,411,127
Cash Restricted - Conditions over Grants	11	1,501,628	1,118,343	76,600
Cash Restricted	4	2,882,192	4,405,021	2,648,191
Receivables - Rates	6	124,939	286,162	165,810
Receivables - Other	6	540,830	147,230	108,638
Interest / ATO Receivable/Trust		0	11,878	58,676
Inventories		13,889	13,299	5,931
		6,695,835	7,956,649	4,474,974
<b>Less: Current Liabilities</b>				
Payables		(752,577)	(818,295)	(287,951)
Provisions		(604,588)	(521,046)	(604,588)
		(1,357,165)	(1,339,341)	(892,539)
Less: Cash Reserves	7	(2,882,192)	(4,405,021)	(2,648,193)
Add: Cash backed leave portion		209,380	209,380	209,380
<b>Net Current Funding Position</b>		<b>2,665,858</b>	<b>2,421,667</b>	<b>1,143,621</b>

**Comments - Net Current Funding Position**

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

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**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) <b>Cash Deposits</b>							
Telenet Saver	1,021,746			1,021,746	BankWest	1.05%	At Call
(b) <b>Muni Account</b>	57,482			57,482	BankWest		
(c) <b>Medical Centre Account</b>	0			0	BankWest		
(d) <b>Term Deposits</b>							
Gold Term Deposit - Muni Funds	408,250			408,250	BankWest	2.20%	14-Mar-19
Gold Term Deposit - Reserves		2,648,191		2,648,191	BankWest	2.65%	17-Jun-19
<b>Total</b>	<b>1,487,477</b>	<b>2,648,191</b>	<b>0</b>	<b>4,135,668</b>			

**Comments/Notes - Investments**

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

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**Note 5: Budget Amendments**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
J142	Dalwallinu Gymnasium	9297	Operating Expenditure	0	0	22,510	22,510
	Transfer from Recreation Reserve	9297	Capital Income		(22,510)		0
K5	Dalwallinu Recreation Centre upgrade	9300	Capital Expenditure			166,477	166,477
K5	Dalwallinu Recreation Centre upgrade fitout	9300	Capital Expenditure			39,982	206,459
	Transfer from Recreation Reserve	9300	Capital Income		(46,000)		160,459
	Budget Review 2018/19	9316	Operating Expenditure			10,923	171,382
							171,382
	<b>Budget Adoption</b>						
	<b>Permanent Changes</b>						
	Opening surplus adjustment		Opening Surplus				
				0	(68,510)	239,892	

SHIRE OF DALWALLINU  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2019

Note 6: Receivables

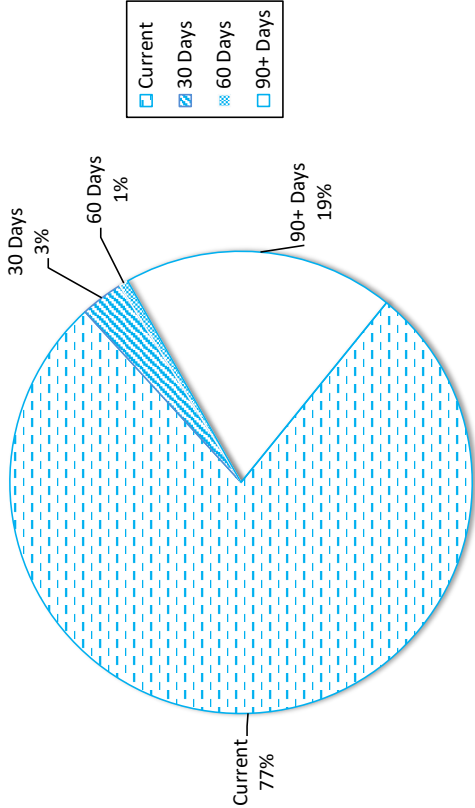
Receivables - Rates Receivable	28 Feb 2019	30 June 2017	Receivables - General	Current	30 Days	60 Days	90+ Days	TOTAL
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	122,205	91,235	Receivables - General	83,839	3,253	686	20,574	108,353
Levied this year	3,902,016	0						
Less Collections to date	(3,841,851)	30,970	<b>Balance per Trial Balance</b>					
Equals Current Outstanding	<b>182,370</b>	<b>122,205</b>	Sundry Debtors					108,353
			Receivables - Other					286
<b>Net Rates Collectable</b>	<b>182,370</b>	<b>122,205</b>	<b>Total Receivables General Outstanding</b>					<b>108,638</b>
% Collected	95.47%	-33.95%						

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

Note 6 - Accounts Receivable (non-rates)

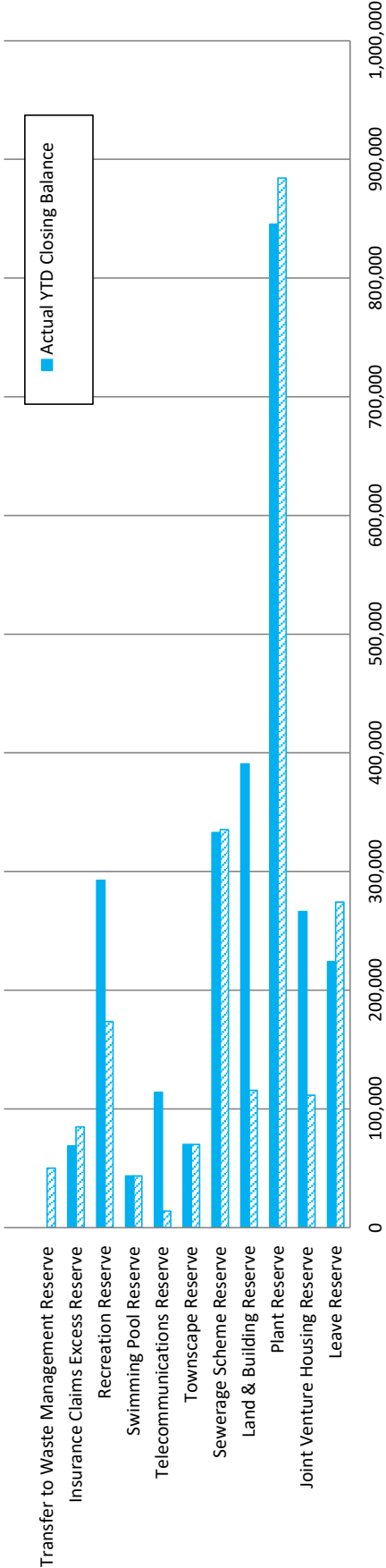


SHIRE OF DALWALLINU  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2019

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	219,787	4,396	4,355	50,000	0	0	0	274,183	224,142
Joint Venture Housing Reserve	261,208	5,224	5,175	29,056	0	(184,000)	0	111,488	266,384
Plant Reserve	829,009	16,580	16,425	38,756	0	0	0	884,345	845,434
Land & Building Reserve	379,455	7,589	7,518	53,636	3,636	(325,000)	0	115,680	390,610
Sewerage Scheme Reserve	615,418	12,308	9,883	90,876	90,876	(383,306)	(383,306)	335,296	332,871
Townscape Reserve	68,594	1,372	1,359	0	0	0	0	69,966	69,953
Telecommunications Reserve	111,675	2,234	2,213	0	0	(100,000)	0	13,909	113,888
Swimming Pool Reserve	42,632	853	845	0	0	0	0	43,485	43,476
Recreation Reserve	286,932	5,739	5,685	27,000	0	(146,000)	0	173,671	292,617
Insurance Claims Excess Reserve	67,482	1,350	1,337	16,000	0	0	0	84,832	68,819
Transfer to Waste Management Reserve	0	0	0	50,000	0	0	0	50,000	0
	2,882,192	57,645	54,795	355,324	94,512	(1,138,306)	(383,306)	2,156,855	2,648,193

Note 7 - Year To Date Reserve Balance to End of Year Estimate





**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 8: Disposal of Assets**

Asset Number	Asset Description	YTD Actual			Amended Budget		
		Net Book Value	Proceeds	Profit	Net Book Value	Proceeds	Profit
		\$	\$	\$	\$	\$	(Loss)
	<b>Land and Buildings</b>						
	Off Road Vehicle	0	0		182,889	175,000	(7,889)
	Off Road Vehicle Bowl Clu	44,231	18,500	(25,731)	34,791	18,500	(16,291)
	Off Road Vehicle, Clu	3,000	1,818	(1,182)	3,000	1,818	(1,182)
	<b>Plant and Equipment</b>						
	Boat 6300 Prim Mo	0	0		22,034	12,000	(10,034)
	Motor Grader Truc	0	0		102,201	85,000	(17,201)
	Cat Grader	0	0		122,906	100,000	(22,906)
	Bombing Roller	0	0		49,697	40,000	(9,697)
	Tractor	36,849	34,091	(2,758)	36,849	31,000	(5,849)
	Old Colorado	25,206	19,091	(6,115)	25,206	17,336	(7,870)
	Mitro Trito	0	0		15,010	11,000	(4,010)
	Ford Territory (Cool card)	0	0		16,317	0	(16,317)
	Old Trailer	35,619	31,818	(3,800)	35,618	32,000	(3,618)
	Nilified	0	0		31,042	27,000	(4,042)
	IG Trailer (TIO)	0	0		17,000	15,000	(2,000)
	IG Trailer (TIO) (Budget Review for t)	0	0		0	0	15,000
	Rom Dulu Car (Car)	11,720	1,900	(9,820)	0	0	
	Dalliu Fir T	0	20,000	20,000	0	0	0
		0	0		0	0	0
		<b>156,625</b>	<b>127,218</b>	<b>20,000</b>	<b>(49,407)</b>	<b>565,654</b>	<b>15,000</b>
					<b>694,560</b>		<b>(128,906)</b>

SHIRE OF DALWALLINU  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2019

Note 9: Rating Information											
	Rate in	Number of Properties	Rateable Value	YTD Actual			Amended Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	8.8391	247	3,711,475	328,061	11,516	328	339,905	328,061	0	0	328,061
UV	1.9897	373	141,517,500	2,815,774	(2,402)	(357)	2,813,371	2,815,774	8,132	-29	2,823,877
Sub-Totals	Minimum	620	145,228,975	3,143,835	9,113	(29)	3,153,276	3,143,835	8,132	-29	3,151,938
Minimum Payment	\$										
GRV - Dalwallinu	600.00	135	712,330	81,000	0	0	81,000	81,000	0	0	81,000
GRV - Kalannie	600.00	35	187,671	21,000	0	0	21,000	21,000	0	0	21,000
GRV - Other Towns	600.00	78	285,105	46,800	0	0	46,800	46,800	0	0	46,800
UV - Rural	700.00	34	568,805	23,800	0	0	23,800	23,800	0	0	23,800
UV - Mining	700.00	25	126,115	17,500	(345)	0	17,155	17,500	0	0	17,500
Sub-Totals		307	1,880,026	190,100	(345)	0	189,755	190,100	0	0	190,100
Concession		927	147,109,001	3,333,935	8,768	(29)	3,343,031	3,333,935	8,132	-29	3,342,038
Amount from General Rates							(154,002)				(147,618)
Specified Area Rates							3,189,029				3,194,420
Totals							0				
							3,189,029				3,194,420

Comments - Rating Information

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 28 February 2019

**Note 10: Information on Borrowings**

(a) Debenture Repayments

Particulars	01 Jul 2018	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
<b>Community amenities</b>			\$	\$	\$	\$	\$	\$
Loan 64 - Sewerage Scheme	138,290		14,535	14,535	123,755	123,755	7,026	13,272
<b>Recreation and culture</b>								
Loan 157 - Dalwallinu Discovery Centre	672,332	648,857	22,781	672,333	649,551	-1	13,090	37,324
Loan 160 - Dalwallinu Recreation Centre Upgrade	0	2,700,000		0	0	2,700,000	0	52,665
<b>Economic services</b>								
Loan 159 - Bell Street Subdivision	0	734,201		0	0	734,201	0	0
<b>Other property and services</b>								
Loan 156 - Staff Housing	56,356		56,356	56,356	0	0	1,521	2,538
	866,978	4,083,058	93,671	743,224	773,307	3,557,955	21,637	105,799

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 11: Grants and Contributions**

	Grant Provider	Type	Opening Balance (a)	Amended Budget		YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual		Unspent Grant (a)+(b)+(c)
				Operating	Capital					Revenue (b)	(c)	
				\$	\$	\$	\$			\$	\$	\$
<b>General Purpose Funding</b>												
Grants Commission - General	WALGGC	Operating	769,352	711,343	0	533,507	711,343		711,343	598,007	(598,007)	0
Grants Commission - Roads	WALGGC	Operating	617,644	576,622	0	432,467	576,622		576,622	393,296	(393,296)	0
Ex-Gratia Rates	CBH	Operating	0	24,038	0	24,038	24,038		24,038	28,472	(28,472)	0
<b>Law, Order and Public Safety</b>												
DFES Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating	7,464	19,676	0	13,117	19,676		19,676	13,570	(13,570)	0
<b>Housing</b>												
Reimbursements - electricity costs	staff	Operating		5,700	0	3,800	5,700		5,700	1,977	(1,361)	0
Reimbursements - electricity costs	Non Employees	Operating		15,000	0	10,000	15,000		15,000	11,321	(9,754)	0
<b>Community Amenities</b>												
Grant - Safer Communities	Australian Government	Non-operating	0	0	10,483	10,483	10,483		10,483	10,483	(10,483)	(0)
<b>Recreation and Culture</b>												
Landscaping for Leahy Street	Landcorp	Non-operating	60,000	0	0	0	0		0	0	0	60,000
Grants - Lotterywest Rec Centre Precinct	LotteryWest	Non-operating	0	0	587,191	391,461	587,191		587,191	354,828	(354,828)	0
Grants - Lotterywest Richardson Park Toilet	LotteryWest	Non-operating	32,168	0	0	0	0		0	0	(32,168)	0
Grant - Bikeweek Programme	Dept. of Transport	Operating	0	0	0	0	0		0	600	0	600
Grant - Keep Australia Beautiful	Keep Australia Beautiful	Non-operating	0	0	0	3,636	3,636		3,636	3,636	(3,636)	0
Grant - Recreation Centre fitout (FRRR)	Found. Of Rural & Regional Renewal	Operating	0	5,000	0	5,000	5,000		5,000	5,000	(5,000)	0
Grant - Children's week	Meerlinga Foundation	Operating	0	0	0	0	0		0	1,000	0	1,000
<b>Transport</b>												
Road Preservation Grant	State Initiative	Operating	0	152,975	0	152,975	152,975		152,975	257,426	(257,426)	0
Grant - WANDRRA	Federal Government	Operating	0	3,914,703	0	1,631,126	3,914,703		3,914,703	1,547,595	(1,547,595)	0
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	0	0	0		0	0	0	0
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	163,265	163,265	163,265		163,265	162,485	(130,340)	0
Landscaping of Median Strip at Leahy Street	Water Corporation	Operating	15,000	0	0	0	0		0	0	0	15,000
<b>Economic Services</b>												
Contribution for fencing of 3 dams	Water Corporation	Operating	0	25,000	0	25,000	25,000		25,000	25,000	0	0
			0	0	0	0	0		0	0	0	0
			0	0	0	0	0		0	0	0	0
			0	445,250	0	296,833	445,250		445,250	309,222	(309,222)	0
<b>TOTALS</b>	Various reimbursements	Operating	<b>1,501,628</b>	<b>5,895,307</b>	<b>760,939</b>	<b>3,696,708</b>	<b>6,659,882</b>	<b>0</b>	<b>6,659,882</b>	<b>3,723,917</b>	<b>(3,695,157)</b>	<b>76,600</b>
<b>SUMMARY</b>												
Operating	Operating Grants, Subsidies and Contributions		1,409,460	5,895,307	0	2,831,030	5,895,307	0	5,895,307	3,192,486	(3,163,703)	16,600
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		92,168	0	760,939	568,845	764,575	0	764,575	531,431	(531,455)	60,000
<b>TOTALS</b>			<b>1,501,628</b>	<b>5,895,307</b>	<b>760,939</b>	<b>3,399,875</b>	<b>6,659,882</b>	<b>0</b>	<b>6,659,882</b>	<b>3,723,917</b>	<b>(3,695,157)</b>	<b>76,600</b>

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 12: Trust Fund**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 28 Feb 2019
	\$	\$	\$	\$
DPI Licensing Fees	25,444	789,947	(786,855)	28,536
St John Ambulance Memberships	626	1,765	(2,190)	201
BCITF Levy	10,941	10,099	(21,040)	(0)
Building Services Levy	123	8,272	(8,395)	0
Standpipe Swipe Cards	2,350	400	(300)	2,450
Hall Hire Bonds	624	945	(1,359)	210
Key Deposits	1,097	671	(1,245)	523
Housing Bonds	0	4,152	(4,152)	0
Pommie Migrant to Pioneer Farmer Book	70	35	0	105
5 Graves in Dalwallinu Book	50	110	(140)	20
Pioneer House Donations	10,076	0	0	10,076
Miscellaneous Deposits Held	92,253	76,505	(24,960)	143,798
	<b>143,654</b>	<b>892,911</b>	<b>(850,646)</b>	<b>185,919</b>

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 28 February 2019













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**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
<b>Land &amp; Buildings</b>								
<b>Housing</b>								
Bell Street Subdivision	E093854	0	0	0	(734,201)	(244,634)	244,634	
Two New Employee Houses	E092041	0	0	0	(500,000)	(166,600)	166,600	
Purchase of Myers Street Land	E093855	0	0	0	(60,000)	(60,000)	60,000	
Construction of two single units - 11 James St	E093856	0	0	0	(250,000)	(83,300)	83,300	
21 Rayner St - Capital Upgrade (3 new split systems)	K96	0	0	0	(5,450)	(5,450)	5,450	
<b>Housing Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,549,651)</b>	<b>(559,984)</b>	<b>559,984</b>	
<b>Recreation And Culture</b>								
Dalwallinu Recreation Centre Upgrade	K5	0	0	(2,469,494)	(3,674,702)	(2,449,552)	(19,942)	
Composting Toilet at Richardson Park	E113875	0	0	(46,731)	(50,000)	(16,654)	(30,077)	
Kalannie Sports Club - Capital Expenditure	K68	0	0	(116,379)	(255,670)	0	(116,379)	
Purchase of 51 Leahy St land (Pithara Bowling Club)	E113877	0	0	0	0	0	0	
<b>Recreation And Culture Total</b>		<b>0</b>	<b>0</b>	<b>(2,632,605)</b>	<b>(3,980,372)</b>	<b>(2,466,206)</b>	<b>(166,399)</b>	
<b>Economic Services</b>								
Purchase of lot 572 Sawyers Ave, Dalwallinu	E135876	0	0	0	(60,000)	0	0	
<b>Economic Services Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(60,000)</b>	<b>0</b>	<b>0</b>	
<b>Other Property &amp; Services</b>								
Shire Administration Centre		0	0	0	0	0	0	
<b>Other Property &amp; Services Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Land &amp; Buildings Total</b>		<b>0</b>	<b>0</b>	<b>(2,632,605)</b>	<b>(5,590,023)</b>	<b>(3,026,190)</b>	<b>393,585</b>	











**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 28 February 2019

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Plant , Equip. &amp; Vehicles</b>								
<b>Recreation And Culture</b>								
 Chlorination System - Aquatic Centre	E112844	0	0	(14,106)	(14,106)	(14,106)	(0)	
<b>Administration Total</b>		<b>0</b>	<b>0</b>	<b>(14,106)</b>	<b>(14,106)</b>	<b>(14,106)</b>	<b>(0)</b>	
<b>Administration</b>								
 DCEO Vehicle Replacement	E145802	0	0	0	0	0	0	
 CEO Vehicle Replacement	E145801	0	0	(54,041)	(54,041)	(54,041)	0	
 MRDS Vehicle Replacement	E145803	0	0	0	(40,730)	0	0	
<b>Administration Total</b>		<b>0</b>	<b>0</b>	<b>(54,041)</b>	<b>(94,771)</b>	<b>(54,041)</b>	<b>0</b>	
<b>Transport</b>								
 Multi-tyred self-propelled Roller (DL203)	E123859	0	0	0	(170,000)	0	0	
 Cat Grader (DL62)	E123864	0	0	0	(365,000)	0	0	
 Mitsubishi Triton (DL194)	E123867	0	0	0	(25,000)	0	0	
 Prime Mover	E123894	0	0	0	(145,000)	0	0	
 Sundry Items	E123841	0	0	(8,727)	(20,000)	(10,000)	1,273	
 MWS Utility Vehicle (DL103)	E123881	0	0	(44,064)	(44,064)	(44,064)	(0)	
 WS Utility Vehicle (DL281)	E123882	0	0	(38,927)	(38,927)	(38,927)	(0)	
 Purchase of Portable Generator	E123901	0	0	(17,888)	(17,888)	(17,888)	0	
<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>(109,607)</b>	<b>(825,879)</b>	<b>(110,879)</b>	<b>1,272</b>	
<b>Plant , Equip. &amp; Vehicles Total</b>		<b>0</b>	<b>0</b>	<b>(177,754)</b>	<b>(934,756)</b>	<b>(164,920)</b>	<b>1,272</b>	

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 28 February 2019

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Infrastructure Other</b>								
<b>Community Amenities</b>								
 Fencing Dalwallinu Refuse Site	E101801	0	0	(15,542)	(15,000)	(15,000)	(542)	
 Sewerage Ponds	E103843	0	0	0	(147,000)	(97,988)	97,988	
 Sewerage System Upgrade	E103844	0	0	(266,785)	(311,870)	(207,886)	(58,899)	
 Townscape Projects - Capital Upgrade	E107806	0	0	(55,192)	(97,823)	(82,817)	27,625	
<b>Community Amenities Total</b>		<b>0</b>	<b>0</b>	<b>(337,519)</b>	<b>(571,693)</b>	<b>(82,817)</b>	<b>68,716</b>	
<b>Recreation And Culture</b>								
 Leahy St Landscaping	E113879	0	0	0	(75,000)	0	0	
 Dalwallinu Recreation Centre Precinct	E113876	0	0	(285,558)	(545,208)	(545,206)	259,648	
 Dalwallinu Recreation Centre Car Park	E113880	0	0	0	(11,409)	0	0	
 Kalannie Tennis Courts & Fencing	E113881	0	0	(28,750)	(30,000)	(30,000)	1,250	
<b>Recreation And Culture Total</b>		<b>0</b>	<b>0</b>	<b>(314,308)</b>	<b>(661,617)</b>	<b>(575,206)</b>	<b>260,898</b>	
<b>Economic Services</b>								
 Pioneer Wall - Kalannie	E135874	0	0	0	(4,000)	(2,855)	2,855	
 Fencing for Dams (ex Water Corp)	E135860	0	0	0	(25,000)	0	0	
<b>Economic Services Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(29,000)</b>	<b>0</b>	<b>1,056,941</b>	
<b>Infrastructure Other Total</b>		<b>0</b>	<b>0</b>	<b>(651,827)</b>	<b>(1,262,310)</b>	<b>(575,206)</b>	<b>1,317,839</b>	



SHIRE OF DALWALLINU  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2019

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Amended Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Roads (Non Town)								
Transport								
Regional Road Group	E121700	0	0	(243,727)	(246,100)	(246,085)	2,358	
Road Program (own works)	E121730	0	0	(175,947)	(265,088)	(265,078)	89,131	
Roads to Recovery	E121720	0	0	0	0	0	0	
WANDRRA Flood Claim 4 AGRN743	E121794	0	0	(2,051,649)	(3,832,466)	(2,554,718)	503,069	
Transport Total				0	(2,471,323)	(3,065,881)	594,558	
Roads (Non Town) Total				0	(2,471,323)	(3,065,881)	594,558	

Capital Expenditure Total  
Level of Completion Indicators



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**28-February-2019**

**Note 14: BALANCE SHEET**

	<b>Period YTD \$</b>	<b>2017/18 Actual \$</b>
<b>CURRENT ASSETS</b>		
Cash Assets	4,135,918	6,016,177
Receivables	335,572	669,347
Inventories	5,931	13,889
<b>TOTAL CURRENT ASSETS</b>	<b>4,477,421</b>	<b>6,699,413</b>
<b>NON-CURRENT ASSETS</b>		
Receivables	16,560	16,560
Inventories	0	0
Property, Plant and Equipment	32,659,288	30,607,765
Infrastructure	277,753,768	277,614,949
<b>TOTAL NON-CURRENT ASSETS</b>	<b>310,429,616</b>	<b>308,239,274</b>
<b>TOTAL ASSETS</b>	<b>314,907,037</b>	<b>314,938,687</b>
<b>CURRENT LIABILITIES</b>		
Payables	(287,951)	(752,577)
Interest-bearing Liabilities	(659,082)	(752,753)
Provisions	(605,888)	(605,888)
<b>TOTAL CURRENT LIABILITIES</b>	<b>(1,552,921)</b>	<b>(2,111,218)</b>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	(3,000)	(3,000)
Provisions	(3,000)	(3,000)
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>(176,903)</b>	<b>(176,902)</b>
<b>TOTAL LIABILITIES</b>	<b>(1,729,824)</b>	<b>(2,288,120)</b>
<b>NET ASSETS</b>	<b>313,177,213</b>	<b>312,650,566</b>
<b>EQUITY</b>		
Retained Surplus	46,582,860	44,594,578
Net Result	526,646	1,754,281
Reserves - Cash Backed	2,648,191	2,882,192
Reserves - Asset Revaluation	263,419,516	263,419,516
<b>TOTAL EQUITY</b>	<b>313,177,213</b>	<b>312,650,567</b>

# Shire of Dalwallinu

## Bank Reconciliation

### as at 28 February 2019

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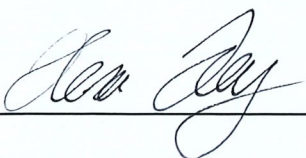
<b>Balance as per General Ledger as at 1 February 2019</b>				
A910000 - Municipal Fund	26,509.77			
A910001 - Telenet Saver	1,268,211.01	1,294,720.78		1,294,720.78
<b>Add Cash Receipts</b>				
Daily Receipts		1,056,773.98		
BPAY Receipts		21,469.00		
Interest Received		698.80		
Transfer from Muni excess funds TD to Muni acc		100,000.00		
Transfer from Sewerage and L&B Reserve TD to Muni acc		29,824.00		
				1,208,765.78
				2,503,486.56
<b>Less Cash Payments</b>				
Cheques (35193)		10,534.62		
EFT Payments - Payroll		130,922.00		
EFT Payments (EFT9174-EFT9271)		1,219,838.66		
(excluding Trust EFT9230-EFT9234, EFT9272-EFT9276)				
Direct Debit - Credit Card Payments		6,960.01		
(DD14831.1)				
Direct Debit (Superannuation Payments)		25,568.48		
Bank Fees		1,115.13		
Loan Payments Loan 156		29,320.01		
				1,424,258.91
<b>Balance as per General Ledger as at 28 February 2019</b>				
A910000 - Municipal Fund	57,481.80			
A910001 - Telenet Saver	1,021,745.85			
		1,079,227.65	0.00	1,079,227.65
<b>Add</b>				
<b>Less</b>				
Banking 28/02/19 Banked on 01/03/19				575.22
Admin Eftpos payments 28/02/19 - received 01/03/19				878.10
				1,077,774.33
<b>Balance as per Bank Statements as at 28 February 2019</b>				
Muni Cheque Account - 536591-4		56,028.48		
Business Telenet Saver - 0373562		1,021,745.85	0.00	1,077,774.33

Prepared by



6/3/19

Reviewed by



11/3/2019

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Bankwest, a division of Commonwealth Bank of Australia  
ABN 48 123 123 124 AFSL / Australian credit licence 234945

Account of SHIRE OF DALWALLINU

### BUSINESS BONUS STATEMENT

BSB: 306-008  
(Bank,State,Branch)  
Account Number 536591-4  
From 23/02/2019  
To 28/02/2019  
Statement Number 3918

DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
23/02/2019	OPENING BALANCE			\$5,382.18
25/02/2019	40 Leahy St JM MORGAN,JARROD KEITH		\$312.00	\$5,694.18
25/02/2019	GWynne 8 Pioneer WYNNE,GLORIA BERNARDO		\$250.00	\$5,944.18
25/02/2019	BILL PAYMENT 1000004386 001 CBA201902230340750002		\$478.55	\$6,422.73
25/02/2019	22/02/2019		\$106.30	\$6,529.03
25/02/2019	CREDIT TRANSFER FROM SILVIA MADGE WILLDER-S M WILDER		\$250.00	\$6,779.03
25/02/2019	BILL PAYMENT 2000498557 001 BWA201902250007504309		\$359.00	\$7,138.03
25/02/2019	BANK OF QLD B SMITH RATES		\$250.00	\$7,388.03
25/02/2019	FDMSA Payment 42298585164721		\$640.00	\$8,028.03
26/02/2019	25.2.2019		\$250.00	\$8,278.03
26/02/2019	Dallcon 10:44AM 26Feb 5 South St arrears		\$888.00	\$9,166.03
26/02/2019	CREDIT TRANSFER FROM W J WALLEY-W J WALLEY-RATES		\$40.00	\$9,206.03
26/02/2019	Tfr to Muni a/c		\$441,150.00	\$450,356.03
26/02/2019	CREDITORS 26.02.19	\$418,050.01		\$32,306.02
26/02/2019	ERIN MARTIN RENT 1 SOUTH ST		\$592.00	\$32,898.02
26/02/2019	FDMSA Payment 42298585164721		\$264.60	\$33,162.62
27/02/2019	BILL PAYMENT 2000490618 001 CBA201902270141762292		\$370.73	\$33,533.35
27/02/2019	4DOWIE		\$450.00	\$33,983.35
27/02/2019	BILL PAYMENT 1000461213 001 BWA201902270006594044		\$140.00	\$34,123.35
27/02/2019	BILL PAYMENT 2000499455 001 BWA201902270007856496		\$880.00	\$35,003.35
27/02/2019	BILL PAYMENT 2000499455 001 BWA201902270007856733		\$880.00	\$35,883.35
27/02/2019	BILL PAYMENT 2000499455 001 BWA201902270007891701		\$41.77	\$35,925.12
27/02/2019	STONDON PTY LTD 10174		\$519.84	\$36,444.96
27/02/2019	CTRLINK CARERS TT0P6686555125968L		\$74.01	\$36,518.97
27/02/2019	DEPARTMENT OF TR PAYMENT:109571		\$3,443.28	\$39,962.25
27/02/2019	FDMSA Payment 42298585164721		\$135.00	\$40,097.25
28/02/2019	CREDIT INTEREST		\$10.62	\$40,107.87
28/02/2019	40 Leahy St JM MORGAN,JARROD KEITH		\$312.00	\$40,419.87
28/02/2019	27.2.2019		\$287.00	\$40,706.87
28/02/2019	BILL PAYMENT 1000401020 001 BBL201902270106191207		\$897.90	\$41,604.77
28/02/2019	BILL PAYMENT 1000422030 001 ANZ201902289224840002		\$372.65	\$41,977.42
28/02/2019	BILL PAYMENT 1000750041 001 ANZ201902289224840001		\$376.55	\$42,353.97

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28/02/2019	Tfr to muni a/c		\$84,000.00	\$126,353.97
28/02/2019	CREDITORS 28.02.19	\$93,006.58		\$33,347.39
28/02/2019	JONESLANGLASALLE Payment # 02018507		\$2,861.10	\$36,208.49
28/02/2019	BRETT WALLIS brett wallis A409		\$100.00	\$36,308.49
28/02/2019	WA TREASURY CORP WATC LOAN REPAYMEN	\$29,320.01		\$6,988.48
28/02/2019	LGIS LGIS		\$48,790.00	\$55,778.48
28/02/2019	FDMSA Payment 42298585164721		\$250.00	\$56,028.48
28/02/2019	CLOSING BALANCE			\$56,028.48

**Total Debits: -\$540,376.60****Total Credits: \$591,022.90**

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## TRANSACTION SEARCH RESULTS

**Account:** 302-162 0373562  
**Account Nickname:** BUSINESS TELENET SAVER  
**Date:** From 01/02/2019 to 28/02/2019  
**Transaction Types:** All Transaction Types  
**Opening Balance:** \$1,268,211.01  
**Closing Balance:** \$1,021,745.85

BSB NO.	ACCOUNT NO.	TRANSACTION DATE	NARRATION	CHEQUE NO.	DEBIT	CREDIT	ACCOUNT BALANCE
302-162	0373562	28/02/2019	Tfr to muni a/c		-\$84,000.00		\$1,021,745.85
302-162	0373562	26/02/2019	Tfr to Muni a/c		-\$441,150.00		\$1,105,745.85
302-162	0373562	21/02/2019	FROM T/S TO MUNI		-\$3,000.00		\$1,546,895.85
302-162	0373562	20/02/2019	FROM MUNI TO T/S			\$310,000.00	\$1,549,895.85
302-162	0373562	19/02/2019	FROM MUNI TO T/S			\$400,000.00	\$1,239,895.85
302-162	0373562	14/02/2019	Tfr to muni		-\$404,000.00		\$839,895.85
302-162	0373562	07/02/2019	FROM T/S TO MUNI		-\$25,000.00		\$1,243,895.85
302-162	0373562	01/02/2019	CREDIT INTEREST			\$684.84	\$1,268,895.85

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# Shire of Dalwallinu

## Trust Bank Reconciliation

### as at 28 February 2019

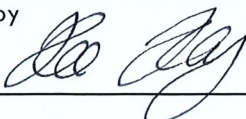
<b>Balance as per General Ledger as at 1 February 2019</b> 2T9900000 - Trust Fund	129,778.51	129,778.51		129,778.51
<b>Add Cash Receipts</b> Daily Receipts		246,889.87		246,889.87
				376,668.38
<b>Less Cash Payments</b> EFT Payments (EFT9230-EFT9234 & EFT9272-EFT9276) Direct Debit Payments to DPI Internal Transfer to Muni - miscellaneous bonds	1,293.32 187,895.70 1,560.00			
		190,749.02		190,749.02
<b>Balance as per General Ledger as at 28 February 2019</b> 2T9900000 - Trust Fund	185,919.36	185,919.36	0.00	185,919.36
<b>Add</b> Outstanding Cheques				165.00
<b>Less</b> Banking 28/02/2019 Banked on 01/03/2019 Credit Cards 28/02/2019 Banked on 01/03/2019				3,306.45 1,495.60
<b>Balance as per Bank Statements as at 28 February 2019</b>				181,282.31
2T9900000 - Trust Fund		181,282.31	0.00	181,282.31

Prepared by



5/3/19

Reviewed by



11/3/2019

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Bankwest, a division of Commonwealth Bank of Australia  
ABN 48 123 123 124 AFSL / Australian credit licence 234945

**BUSINESS CHEQUE ACCOUNT STATEMENT**

Account of SHIRE OF DALWALLINU

BSB: 306-008  
(Bank,State,Branch)  
Account Number 536593-0  
From 23/02/2019  
To 28/02/2019  
Statement Number 3375

DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
23/02/2019	OPENING BALANCE			\$158,738.26
25/02/2019	22/02/2019		\$656.10	\$159,394.36
25/02/2019	TRANSPORT DALO20190221	\$1,240.20		\$158,154.16
25/02/2019	FDMSA Payment 42298585067585		\$5,033.70	\$163,187.86
26/02/2019	25.2.2019		\$3,804.05	\$166,991.91
26/02/2019	TRANSPORT DALO20190222	\$5,689.80		\$161,302.11
26/02/2019	FDMSA Payment 42298585067585		\$10,751.30	\$172,053.41
27/02/2019	26/2/2019		\$3,031.10	\$175,084.51
27/02/2019	TRANSPORT DALO20190225	\$14,555.35		\$160,529.16
27/02/2019	FDMSA Payment 42298585067585		\$839.40	\$161,368.56
28/02/2019	27.2.2019		\$632.65	\$162,001.21
28/02/2019	CREDITORS 28.02.19	\$492.00		\$161,509.21
28/02/2019	TRANSPORT DALO20190226	\$3,779.50		\$157,729.71
28/02/2019	FDMSA Payment 42298585067585		\$23,552.60	\$181,282.31
28/02/2019	CLOSING BALANCE			\$181,282.31

**Total Debits: -\$25,756.85**

**Total Credits: \$48,300.90**



## 9.3.3 Schedule of Fees and Charges 2019-2020

Item 9.3.3 SHIRE OF DALWALLINU SCHEDULE OF FEES and CHARGES Attachment 1

General Ledger Account (Code)	Particulars	Unit Rate	GST Payable Y / N	2018/19 Charges	2019/20 Charges	Increase Percentage vs 2018/19
<b>GENERAL PURPOSE FUNDING</b>						
I 031180.46	<u>Rating</u> Rate Enquiries		N	50.00	50.00	0.00%
I 031180.46	Health/Building Orders (Non Food Premises)		N	37.50	37.50	0.00%
I 031172.46	4 Instalment Plan Admin Fee		N	20.01	20.01	0.00%
I 031172.46	Adhoc Payment Plan Admin Fee		N	20.01	20.01	0.00%
<b>GOVERNANCE</b>						
I 041035.46	<u>Other Charges</u> Copy of Council Minutes	Per month	N	5.00	5.00	0.00%
	Copy of Title Deed if provided by Shire	each	Y	31.00	31.00	0.00%
	<u>Other Sundry Charges</u>					
I 145060.46	Shire Maps	Per map	Y	6.00	6.00	0.00%
I 041037.46	Electoral Rolls	Per copy	Y	13.50	13.50	0.00%
I 132036.46	"Wajarri Wisdom" Book Sales	Per Copy	Y	42.00	42.00	0.00%
I 132037.46	"A Century of Memories 1910-2010" Book -Soft Cover	Per copy	Y	30.00	30.00	0.00%
I 132037.46	"A Century of Memories 1910-2010" Book -Hard Cover	Per copy	Y	40.00	40.00	0.00%
I 132037.46	"As They Saw It" Photographs Book Sales	Per copy	Y	20.00	20.00	0.00%
I 145015.90	Postage/Freight - book sales		Y	as per Aust. Post	as per Aust. Post	
I 132037.46	Dalwallinu Centenary Medallions	Per medallion	Y	3.00	3.00	0.00%
I 145020.46	Photocopying - First 4 Copies	Per A4 page	Y	0.60	0.60	0.00%
	- Each Additional Copy	Per A4 page	Y	0.15	0.15	0.00%
	- Student Copying of Library Books	Per A4 page	Y	0.15	0.15	0.00%
	- Colour Copies	Per A4 page	Y	0.60	0.60	0.00%
I 145020.46	Faxes - Transmissions	Per minute	Y	1.40	1.40	0.00%
	- Receipts - First 4 Pages	Per page	Y	0.60	0.60	0.00%
	- Each Additional Page	Per page	Y	0.15	0.15	0.00%
	*** NOTE: A3 pricing is 2 x A4 charges ***					
	Freedom of Information fees as per the Freedom of Information Regulations 1993 Schedule 1					
I 145065.46	Special Series Plate Admin Fees		Y	65.00	65.00	0.00%
I 145015.90	Freedom of Information (FOI) Application Fee		N	30.00	30.00	0.00%
I 145015.90	FOI - Search Fee	Per hour	N	30.00	30.00	0.00%
I 145015.90	Replacement Cheque Fee	Per Cheque	Y	29.00	29.00	0.00%
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>						
I 051043.43	<u>Bush Fire Infringements</u> These infringement amounts are as fixed by the Bush Fires Act 1954 and regulations			as per Act		
I 052043.43	<u>Dog Infringements</u> These infringement amounts are as fixed by The Dog Act 1976 and regulations					
I 052046.46	<u>Dog Pound Fees</u> Shire Impounding Fee	Per dog	N	64.00	64.00	0.00%
	Shire Impounding Fee - After Hours	Per dog	N	128.00	128.00	0.00%
	Shire Pound Sustenance Fee	Per day	N	14.00	14.00	0.00%
I 052047.46	Destruction of a Dog Fee	Per dog	Y	70.00	70.00	0.00%
I 052042.42	<u>Dog Registration Fee</u> These fees are as fixed by the Dog Act 1976 and Regulations			as per Act		
I 052044.46	<u>Cat Registration Fees</u> These fees are as fixed by the Cat Act 2011 and Regulations			as per Act		
	Bond for Cat cage return			100.00	100.00	0.00%

400 Ledger Account (Code)	Particulars	Unit Rate	GST Payable Y / N	2018/19 Charges	2019/20 Charges	Increase Percentage vs 2018/19
<b>HEALTH</b>						
I 071042.42	<b>Connection to Sewerage Scheme Fees</b> Waste Water connection fee Waste Water application fee	Per unit Per unit	Y Y	112.00 56.00	112.00 56.00	0.00% 0.00%
I 071042.42	<b>Health Act Fees</b> These fees are as fixed by the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Amendment Regulations 2004			as per Act		
I071043.46	<b>Food Act Fees</b> Notification Fee  Registration Fee  Settlement enquiry of a food business Annual Assessment Fee - High risk assessment - Medium risk assessment - Low risk assessment (as per S 112(3)(b)(i) of the Food Act 2008) (as per S 6.16(2)(d) of the Local Gov Act 1995)	On Commencement On Commencement Per Enquiry  Per Annum Per Annum Per Annum	N  N  N  N N N	55.00  154.00  55.00  295.00 240.00 118.00	55.00  154.00  55.00  295.00 240.00 118.00	     0.00%  0.00% 0.00% 0.00%
	<b>Offensive Trade Fees</b> These fees are as specified in the Health (Offensive Trades Fees) Regulations 1976	As per the regulations		as per Act		
	<b>Public Building Fees</b> Public Building Approval	Per Approval	N	250.00	250.00	0.00%
	These fees are as specified in the Health (Public Building) Regulations 1992			as per Act		
	<b>Request for Service (Inspection by Officer)</b> as per Local Government Act 1995 sec 2.6.1.6(2a)	Per Hour (or part)	Y	127.00	127.00	0.00%
	<b>Liquor Licensing Fees</b> Section 39 Certificate Section 40 Certificate Extended Trading Permit Referrals	Per Certificate Per Certificate Per Referral	Y Y Y	55.00 55.00 55.00	55.00 55.00 55.00	0.00% 0.00% 0.00%
I 071045.42	<b>Stallholders Fees</b> Daily Registration of Lodging House (Local health by laws) (Community fund raising organisations are exempt)		Y N	6.00 190.00	11.00 190.00	83.33% 0.00%
I 071045.42	Street Traders Licence Fees	Per annum	N	270.00	270.00	0.00%
<b>HOUSING</b>						
I091210.41 (STAFF)	<b>Council Housing Rentals (Staff)</b> (where otherwise not agreed to in employment contracts)					
	3 Salmon Gum Place, Dalwallinu (CEO)	Per week	N	336.00	340.00	1.19%
	36 Annetts Road, Dalwallinu	Per week	N	212.00	215.00	1.42%
	7 Wattle Close, Dalwallinu	Per week	N	212.00	215.00	1.42%
	11B Anderson Way, Dalwallinu (2bed)	Per week	N	212.00	215.00	1.42%
	6A Cousins Road, Dalwallinu (MRDS)	Per week	N	275.00	279.00	1.45%
	6B Cousins Road, Dalwallinu	Per week	N	300.00	304.00	1.33%
	3 South Street, Dalwallinu	Per week	N	296.00	300.00	1.35%
	1 Wasley Street, Dalwallinu	Per week	N	242.00	245.00	1.24%
	70 McNeill Street, Dalwallinu	Per week	N	268.00	271.00	1.12%
	2 Dowie Street, Dalwallinu	Per week	N	212.00	215.00	1.42%
	13 Rayner Street, Dalwallinu	Per week	N	206.00	209.00	1.46%
	65 Johnston Street, Dalwallinu	Per week	N	212.00	215.00	1.42%
	68 Annetts Road, Dalwallinu	Per week	N	212.00	215.00	1.42%
	15 Rayner Street, Dalwallinu	Per week	N	206.00	209.00	1.46%

General Ledger	Particulars	Unit Rate	GST Payable	2018/19	2019/20	Increase Percentage
Account (Code)			Y / N	Charges	Charges	vs 2018/19
<b>HOUSING</b>						
1092411	<b>Other Housing Rentals</b>					
	<b>Non-Employees</b>					
	8 Harris Street, Dalwallinu (VET)	Per week	N	16.00	16.00	0.00%
	Dungey Road, Dalwallinu	Per week	N	475.00	481.00	1.26%
	1 Salmon Gum Place, Dalwallinu (Panaceum)	Per week	N	500.00	506.00	1.20%
	11A Anderson Way, Dalwallinu (3bed)	Per week	N	242.00	245.00	1.24%
	38 Leahy Street, Dalwallinu	Per week	N	296.00	300.00	1.35%
	1 South Street, Dalwallinu	Per week	N	296.00	300.00	1.35%
	5 South Street, Dalwallinu	Per week	N	296.00	300.00	1.35%
	7 South Street, Dalwallinu	Per week	N	296.00	300.00	1.35%
	40 Leahy Street, Dalwallinu	Per week	N	312.00	316.00	1.28%
	46 Leahy Street, Dalwallinu	Per week	N	312.00	316.00	1.28%
	4 Dowie Street, Dalwallinu	Per week	N	212.00	215.00	1.42%
	10 Roberts Road, Dalwallinu	Per week	N	212.00	215.00	1.42%
	<b>Joint Venture</b>					
	Rentals subject to Dept of Housing & Works Income Test. Following Rentals Indicative Only					
1092414	6 McLevie Way, Dalwallinu	Per week	N	242.00	245.00	1.24%
	Unit 1, 16 South Street, Dalwallinu	Per week	N	192.00	195.00	1.56%
	Unit 2, 16 South Street, Dalwallinu	Per week	N	192.00	195.00	1.56%
	Unit 1, 11 James Street, Dalwallinu (Over 55s)	Per week	N	212.00	215.00	1.42%
	Unit 2, 11 James Street, Dalwallinu (Over 55s)	Per week	N	212.00	215.00	1.42%
	Lot 72 Prior Street, Kalannie	Per week	N	242.00	245.00	1.24%
	<b>Aged Persons Housing</b>					
1092412	Rentals are 30% of Single Aged Pension if Tenant can produce a valid Pensioner Entitlement Card					
	Sullivan Lodge Units (3)	Maximum pw	N	127.00	129.00	1.57%
	Wilfred Thomas Lodge Units (2)	Maximum pw	N	136.00	138.00	1.47%
	8 Pioneer Place, Dalwallinu	Maximum pw	N	152.00	154.00	1.32%
<b>COMMUNITY AMENITIES</b>						
I 101047.47	<b>Refuse Removal Charges</b>					
	Once Weekly Service	Per annum	N	210.00	213.00	1.43%
	Twice Weekly Service	Per annum	N	410.00	415.00	1.22%
	Fortnightly Recycling Service - 240l	Per annum	N	130.00	132.00	1.54%
	Fortnightly Recycling Service - 3m3	Per annum	N	2,322.00	2,352.00	1.29%
I 102053.46	<b>Refuse Site Charges - Refuse From Out of Shire</b>					
	Household Waste (Kitchen, Food scraps, etc) - dumped in pit	m <sup>3</sup>	Y	24.00	24.00	0.00%
	General Waste (Building, Metal, Green) – not dumped in pit	m <sup>3</sup>	Y	18.00	18.00	0.00%
I 103045.45	<b>Sewage Rates</b>					
	As set by section 41 of the Health Act 1911		N	As per Act		
I 103046.46	<b>Sullage Collection &amp; Septic Tank Pumpouts</b>					
	<b>Sullage Within Prescribed Sewerage Area</b>					
	- Initial Charge		N	260.00	263.00	1.15%
	- Sullage Waste Removal Charge	Per 450 litres	N	34.00	34.00	0.00%
	<b>Sullage Outside Prescribed Sewerage Area</b>					
	- Initial Charge		N	195.00	198.00	1.54%
	- Sullage Waste Removal Charge	Per 450 litres	N	22.00	22.00	0.00%
	- Travel Inside Shire (One Way Only)	Per km	N	4.00	4.00	0.00%
	- Travel Outside Shire (Both Ways)	Per km	N	4.00	4.00	0.00%
	(Minimum travel distance = 15km to dump site) (eg if a property is 50km from Dalwallinu town the total kms would be 50+15=65. 70km from Dalwallinu town and Outside of the Shire, the total kms would be 70+70+15=155.)					
	<b>Septic Tank Within Prescribed Sewerage Area</b>					
	- Initial Charge		N	260.00	263.00	1.15%
	- Septic Tank Pumpout	Per pumpout	N	177.00	179.00	1.13%
	<b>Septic Tank Outside Prescribed Sewerage Area</b>					
	- Initial Charge		N	195.00	195.00	0.00%
	- Septic Tank Pumpout	Per pumpout	N	140.00	140.00	0.00%
	- Travel Inside Shire (One Way Only)	Per km	N	4.00	4.00	0.00%
	- Travel Outside Shire (Both Ways)	Per km	N	4.00	4.00	0.00%
	(Minimum travel distance = 15km to dump site) (eg if a property is 50km from Dalwallinu town the total kms would be 50+15=65. 70km from Dalwallinu town and Outside of the Shire, the total kms would be 70+70+15=155.)					
	<b>Portable Toilet Pumpout</b>					
	- Portable Toilet Pumpout	Per Toilet	N	113.00	113.00	0.00%
	- Travel (Both Ways)	Per km	N	4.00	4.00	0.00%

402 General Ledger Account (Code)	Particulars	Unit Rate	GST Payable Y / N	2018/19 Charges	2019/20 Charges	Increase Percentage vs 2018/19
<b>COMMUNITY AMENITIES</b>						
I 102049.46	<b>Asbestos Waste Disposal</b> From Buildings within the Shire (must be wrapped in appropriate plastic - contact Shire for exact processes)	m3	Y	44.00	44.00	0.00%
I 106046.46	<b>Town Planning Fees - Part 1 - Maximum Fixed Fees</b> The fees for town planning are as set under the Planning and Development (Local Government Planning Scheme) Regulations 2000.			As per Act		
I 106048.46	<b>Scheme amendment fees calculated by regulation and available on application.</b>					
T992095 Trust type 016	Waste water Headworks charges (applicable when the development is to be connected to the Shire Sewerage Scheme)		Y	2,084.00	2,084.00	0.00%
	Standard fee per lot/ residential service		Y	540.00	540.00	0.00%
	Storm water Headworks Contribution per lot					
	Infrastructure Bond covering damage to footpaths			\$150/lineal metre to a maximum of \$3,000	\$150/lineal metre to a maximum of \$3,000	
I 107046.46	<b>Cemetery Fees</b> <b>Interment</b> Adult Burial Child Burial ( under 7 years ) Re - Opening Fee ( Ordinary Grave ) " " ( Monumented Grave ) } plus burial fee		Y Y Y Y	624.00 441.00 146.00 178.00	624.00 441.00 146.00 178.00	0.00% 0.00% 0.00% 0.00%
I 107047.46	<b>Grant of Right of Burial (25 years)</b> Land for grave 2.4m x 1.2m Land for grave 2.4m x 2.4m (side by side plots) Copy of Right of Burial		N N N	41.00 72.00 41.00	41.00 72.00 41.00	0.00% 0.00% 0.00%
I 107046.46	<b>Additional Burial Services</b> Interment without due notice Late Interment Interment ( Weekends & Public Holidays ) Grave Digging beyond 1.8m		Y Y Y Y	62.00 62.00 224.00 62.00	62.00 62.00 224.00 62.00	0.00% 0.00% 0.00% 0.00%
I 107046.46	<b>Exhumation Fees</b> Exhumation Fee Re-interment after Exhumation		Y Y	441.00 288.00	441.00 288.00	0.00% 0.00%
I 107047.46	<b>Monumental Permit Fees</b> Permit - Headstone Erection Permit - Monument		N N	41.00 41.00	41.00 41.00	0.00% 0.00%
I 107046.46	<b>Placement of Ashes</b> Disposal of Ashes - Interment of ashes in a family grave } plus reopening fee Niche Wall Fees - Purchase of single niche - Purchase of double niche - Double niche (Second Standard Inscription) - Plaque install Interment of Ashes in Niche Wall - Normal workday during the week - Non workday Reservations		Y Y Y Y Y Y Y Y Y Y Y	62.00 288.00 521.00 237.00 72.00 100.00 205.00 52.00	62.00 288.00 521.00 237.00 72.00 100.00 205.00 52.00	0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%
I 107047.46	<b>Licences</b> Funeral Directors Monumental Workers	Annual Annual	N N	41.00 41.00	41.00 41.00	0.00% 0.00%
	The fees for cemeteries are as set under the Cemeteries Act 1986 and Local Laws.					

General Ledger	Particulars	Unit Rate	GST Payable	2018/19	2019/20	Increase Percentage
Account (Code)			Y / N	Charges	Charges	vs 2018/19
<b>RECREATION &amp; CULTURE</b>						
I 111002.44	<b>Hall Hire Fees</b>					
I 111001.44	<i>Fees applicable for - Dalwallinu Hall</i>					
I 111005.44	<i>- Buntine Hall</i>					
I 111003.44	<i>- Wubin Hall</i>					
I 113144.44	<i>- Kalannie Hall</i>					
	<i>- Kalannie Sports Pavilion</i>					
	<i>** Schools receive a 50% discount on fees **</i>					
	<b>Commercial/Retail Trade/Businesses</b>	Per Day	Y	218.00	218.00	0.00%
	Hourly Fee	Per hour	Y	30.00	30.00	0.00%
	<b>Private Functions</b>	Per Day	Y	145.00	145.00	0.00%
	<b>Community Hire</b>					
	a) Without Entry Charge	Per Day		Free	Free	
	b) With Entry Charge	Per Day	Y	72.00	72.00	0.00%
I 111004.44	<b>Pithara Supper Room - Commercial/Retail Trade/Businesses</b>	Per Day	Y	72.00	72.00	0.00%
	<b>Pithara Supper Room - Private Functions</b>	Per Day	Y	44.00	44.00	0.00%
	<b>Pithara Supper Room - Community Hire</b>					
	Without Entry Charge			Free	Free	
	With Entry Charge	Per Day	Y	30.00	30.00	0.00%
I 111008.46	<b>Discovery Centre - Community Room or upstairs Room</b>					
	> Room Hire w/ no set-up	Per Day	Y	79.00	79.00	0.00%
	>Room Hire w/ set-up	Per Day	Y	127.00	127.00	0.00%
T992040	<b>Hall Hire Bonds</b>					
Trust type 008	refundable on clear inspection		N	210.00	210.00	0.00%
I113044.44	<b>Equipment Hire</b>					
	Flatfold Tables / per table	Per day	Y	6.50	6.50	0.00%
	Chairs / Per chair	Per day	Y	0.75	0.75	0.00%
T992040	<b>Equipment Bond</b>		N	50.00	50.00	0.00%
Trust type 008						
I 112046.46	<b>Swimming Pool Fees</b>					
	<b>Gate Admissions</b>					
	Adults	Per day	Y	3.50	3.50	0.00%
	Seniors/Pensioners	Per day	Y	2.00	2.00	0.00%
	Children (5 - 15 years of age)	Per day	Y	3.50	3.50	0.00%
	Students	Per day	Y	3.50	3.50	0.00%
	Toddlers (from 0-4 years of age)			Free	Free	
	After Hours Usage	Per 1/2 hour	Y	31.00	31.00	0.00%
	School - Interm Swimming/Carnivals (9am-3pm)	Per person	Y	2.50	2.50	0.00%
	Toddlers Lessons - Outside Normal Hours	Per hour	Y	17.00	17.00	0.00%
	Spectator Fee	Per day	Y	1.50	1.50	0.00%
	<b>Season Tickets</b>					
	<i>Does not cover School Functions (carnivals, Swimming Lessons, etc), or Private Functions</i>					
	Adults (Sixteen Years and Over)		Y	158.00	158.00	0.00%
	Children, Students, Seniors, Pensioners		Y	118.00	118.00	0.00%
	Family - (Two Adults + Two Children)		Y	418.00	418.00	0.00%
	- Each Extra Child		Y	65.00	65.00	0.00%
	<b>Discount on Season Tickets</b>					
	15 Kilometres and over from Pool -10%					
	1/2 Season (from 20th January) - 50%					
	<b>Exclusive Use</b>					
	Main Pool - Morning Hire	3 hours	Y	193.00	193.00	0.00%
	- Afternoon Hire	3 hours	Y	234.00	234.00	0.00%
	- Night Hire	3 hours	Y	327.00	327.00	0.00%
I 113046.44	<b>Reserve Hire Fees</b>					
	Dalwallinu Basketball Association		Y	140.00	140.00	0.00%
	Kalannie Tennis Club		Y	140.00	140.00	0.00%
	Kalannie Ladies Hockey Club		Y	140.00	140.00	0.00%
	Pithara Speedway Club Inc		Y	140.00	140.00	0.00%
	Dalwallinu Golf Club		Y	140.00	140.00	0.00%

404 General Ledger	Particulars	Unit Rate	GST Payable	2018/19	2019/20	Increase Percentage
Account (Code)			Y / N	Charges	Charges	vs 2018/19
<b>RECREATION &amp; CULTURE</b>						
I 113046.44	<b>Lease Fees</b>					
	Dalwallinu Sports Club		Y	2.00	2.00	0.00%
	Dalwallinu Sports Club		Y	25.00	25.00	0.00%
	Kalannie Sporting & Recreation Club		Y	2.00	2.00	0.00%
	Kalannie Sporting & Recreation Club		Y	14.00	14.00	0.00%
I 113044.44	<b>Dalwallinu Recreation Centre</b>					
	<b>** Schools receive a 50% discount on fees **</b>					
	<b>Full Complex</b>					
	(8am - midnight)	Daily	Y	663.00	750.00	13.12%
	With Liquor (Hourly or up to 2hrs after Midnight)	Hourly	Y	150.00		
	Without Liquor (8am - midnight)	Daily	Y	314.00		
	Without Liquor (Hourly or up to 2hrs after Midnight)	Hourly	Y	74.00		
	<b>Basketball Court</b>					
	(8am - midnight)	Daily	Y	416.00	200.00	-51.92%
	With Liquor (Hourly or up to 2hrs after Midnight)	Hourly	Y	92.00		
	Without Liquor (8am - midnight)	Daily	Y	221.00		
	Without Liquor (Hourly or up to 2hrs after Midnight)	Hourly	Y	60.00		
	<b>Basketball Court incl. Kitchen/Bar</b>	Daily	Y	new fee	300.00	
	<b>Main Hall (previously Oval Room)</b>					
	(8am - midnight)	Daily	Y	242.00	250.00	3.31%
	With Liquor (Hourly or up to 2hrs after Midnight)	Hourly	Y	60.00		
	Without Liquor (8am - midnight)	Daily	Y	156.00		
	Without Liquor (Hourly or up to 2hrs after Midnight)	Hourly	Y	54.00		
	<b>Main Hall incl. Kitchen/Bar</b>	Daily	Y	new fee	350.00	
	<b>Meeting Room Only</b>	Daily	Y	40.00	70.00	-26.32%
	<b>Foyer Only</b>	Daily	Y	55.00		
	<b>Meeting Room or Foyer incl. Kitchen/Bar</b>	Daily	Y	new fee	150.00	
	<b>Kitchen/Bar Only</b>	Daily	Y	new fee	120.00	
	<b>any additional cleaning (minimum 2 hours)</b>	Hourly	Y	new fee	35.00	
	<b>hire cost for tablecloths</b>	each	Y	new fee	7.00	
	<b>Replacement Access Key Card</b>	each	Y	new fee	10.00	
	<b>Cleaning Fee for use of Deep Fat Fryer</b>	each	Y	new fee	70.00	
	<b>Other Charges</b>					
	Multi-purpose courts light usage	Hourly		20.00	20.00	0.00%
	Indoor Sports Hire (eg Basketball, Netball)	6 monthly	Y	655.00	655.00	0.00%
	- includes use of Outdoor Courts					
	- Limit One Hiring Per Week					
	Junior Sports Hire	6 monthly	Y	50% of charge	50% of charge	
	Oval, Toilets, Showers	Daily	Y	204.00	204.00	0.00%
	Oval	Daily	Y	76.00	76.00	0.00%
	Squash Court	half hour	Y	5.00	5.00	0.00%
	Ag Society & Art Festival (Whole Complex plus Meeting Room up to 10 times)		Y	551.00	750.00	36.12%
	Dalwallinu Football Club - All Home Games and Training Sessions)		Y	1,965.00	3,500.00	78.12%
	<b>Recreation Centre Bonds</b>					
2T9920400	Full Complex	Per hire	N	450.00	450.00	0.00%
Trust type 008	Main Hall	Per hire	N	320.00	350.00	9.38%
	Meeting Room	Per hire	N	40.00	50.00	25.00%
	Oval Bond for commercial use	Per hire	N	510.00	500.00	-1.96%
	Tennis nets and court poles	Per hire	N	34.00	34.00	0.00%
2T9920450	Oval Light Key	Per key	N	68.00	70.00	2.94%
Trust type 009	Any Other Key	Per key	N	68.00	70.00	2.94%
	Microphones	per mike	N	new fee	100.00	
	Portable BBQ bond (Junior Cricket)	Per hire	N	new fee	200.00	
	Government Agencies are exempt from bonds.					
I 113045.44	<b>Wubin Sports Pavillion</b>					
	<b>Commercial/Retail Trade/Businesses</b>					
	Daily Fee	Daily	Y	200.00	200.00	0.00%
	Hourly Fee	Per hour	Y	30.00	30.00	0.00%
	<b>Community Hire</b>					
	Daily Fee	Daily	Y	50.00	50.00	0.00%
2T9920400	<b>Wubin Sports Pavillion Bonds</b>					
Trust type 008	Full Complex	Per hire	N	210.00	210.00	0.00%



General Ledger Account (Code)	Particulars	Unit Rate	GST Payable Y / N	2018/19 Charges	2019/20 Charges	Increase Percentage vs 2018/19
<b>RECREATION &amp; CULTURE</b>						
I 113144.44	<b>Kalannie Pavilion</b> <i>See Hall Charges for all fees except</i> Outdoor Sports Hire (eg Cricket, Hockey) - Oval, Changeroom, Kitchen, Viewing Room - Limit One Hiring Per Week Kalannie Football Club - All Home Games and Training Sessions)	6 monthly	Y	195.00	195.00	0.00%
I 115043.43	<b>Library Fees</b> Lost Library Book Replacement Fees		Y	at cost	at cost	
I 113043.44	<b>Gymnasium Charges</b> Up front fee (1July - 30June) Up front fee paid by direct debit only Up front fee paid by direct debit only plus - Access Card fee - non-refundable <b>Casual Gymnasium Charges</b> casual option is for non-shire residents (tourists, contractors and irregular business travellers Up front fee plus - Access Card fee - refundable <b>Card Replacement Fee -non refundable</b>	Annual Monthly Fortnightly one off  Weekly one off one off	Y Y Y Y  Y Y Y	new fee new fee new fee new fee  new fee new fee new fee	702.00 65.00 30.00 10.00  25.00 10.00 10.00	
<b>ECONOMIC SERVICES</b>						
I 132156.46	<b>Kalannie Caravan Park Charges</b> <b>Weekly Fees - Power Extra</b> Caravan, Caravanettes, etc - with 2 persons Caravan, Caravanettes, etc - with 2 persons - Additional Persons	Powered Non-powered	Y Y Y	135.00 118.00 44.00	135.00 118.00 44.00	0.00% 0.00% 0.00%
I 132156.46	<b>Nightly Charge</b> Caravan, Caravanettes, etc - with 2 persons Caravan, Caravanettes, etc - with 2 persons Caravan, Caravanettes, etc - with 2 persons - Additional Persons	Powered Pensioner Non-powered	Y Y Y Y	27.00 24.50 24.50 9.00	27.00 24.50 24.50 9.00	0.00% 0.00% 0.00% 0.00%
I 132156.46	<b>Other Charges</b> Air-conditioning Car/Tent Sleepers (camping fee) Shower (for non caravan park users) Children under 12	Per night  Per person Per person	Y  Y Y	3.60  12.00 6.00	3.60  12.00 6.00	0.00%  0.00% 0.00%
I 133042.42	<b>Building Control</b> as per statutory charges determine			As per Act		
2T992095 Trust type 016	Infrastructure Bond covering damage to footpaths		N	\$150/lineal metre to a maximum of \$3,000	\$150/lineal metre to a of \$3,000	
I 133042.42	Certificate of Design Compliance	\$1.75/m2	Y	\$300 minimum fee	\$300 minimum fee	
I 133042.42	Certificate of Construction Compliance	\$1.25/m2	Y	\$75 minimum fee	\$75 minimum fee	
I 133042.42	Certificate of Building Compliance	\$1.25/m2	Y	\$75 minimum fee	\$75 minimum fee	
	Bushfire Attack Level Assessment (BAL)	per assessment	Y	400.00	400.00	0.00%
I 133142.42	Demolition Permit Fee		N	100.00	100.00	0.00%
I 071046.46	Swimming Pool Enclosures Inspection Fee		N	60.00	60.00	0.00%
2T9920500 Trust type 026	Building Services Levy (BSL)	Over \$45,000		No Change		
	Occupancy Permit	\$61.65	N			
	Building Approval Certificate	\$61.65	N			
	Unauthorised Building Work	0.274%	N			
I 145005.39	Includes administration fee of \$5.00 (No GST)					
2T9920100 Trust type 003	Building Construction Industry Training Fund Levy (0.2% of estimated value including GST)		Y			
I 145005.39	\$8.25 Administration Fee (inc GST)		Y	8.25	8.25	0.00%
I 134046.46	<b>Other Economic Services</b> Water from Standpipes 1000 Litres = 1 Kilotitre Swipe Card Bond	Per kilolitre	N	3.30  50.00	9.90  50.00	200.00%  0.00%

406 Ledger Account (Code)	Particulars	Unit Rate	GST Payable Y / N	2018/19 Charges	2019/20 Charges	Increase Percentage vs 2018/19
<b>OTHER PROPERTY &amp; SERVICES</b>						
	<b>Extractive Industries</b>					
	Licence Application Fee		N	357.00	357.00	0.00%
	Annual Licence Renewal					
	Excavation less than 1 Hectare		N	178.00	178.00	0.00%
	Excavation between 1 - 5 Hectares		N	357.00	357.00	0.00%
	Excavation Greater than 5 Hectares		N	357.00	357.00	0.00%
	Secured Sum					
	a) Excavate Sand, Clay etc					
	Rate of Bond per Hectare		N	1,182.00	1,182.00	0.00%
	b) Excavate Stone, Gravel etc					
	Rate of Bond per Hectare		N	1,773.00	1,773.00	0.00%
	- Licence Transfer Fee		N	61.00	61.00	0.00%
	<b>Sales of Stock and Materials</b>					
I 144046.46	- Used Grader Blades	Each	Y	80.00	80.00	0.00%
	- Used Grader Tyres	Each	Y	160.00	160.00	0.00%
I 143046.46	- Sand - up to 7m3	m3	Y	22.00	22.00	0.00%
	- over 7m3	m3	Y	16.50	16.50	0.00%
	- 5mm, 10mm & 14mm Aggregate ex Stock	m3	Y	80.00	80.00	0.00%
	- Metal Sweepings	m3	Y	34.00	34.00	0.00%
	- Used Cement Slabs	Each	Y	2.00	2.00	0.00%
	- Gravel	Tonne	Y	2.00	2.00	0.00%
I 141396.46	<b>Private Works based on Plant Hire</b>					
	<b>Hire of Plant - includes Operator (NO dry hire)</b>					
	(All Inclusive - Hourly Rate)					
	Grader	Per hour	Y	192.00	192.00	0.00%
	Loader - Large	Per hour	Y	180.00	180.00	0.00%
	Backhoe and Skid steer	Per hour	Y	215.00	215.00	0.00%
	Truck - 10m3	Per hour	Y	175.00	175.00	0.00%
	Truck - 3m3	Per hour	Y	145.00	145.00	0.00%
	Multi Tyred Roller	Per hour	Y	164.00	164.00	0.00%
	Vibrating Roller	Per hour	Y	180.00	180.00	0.00%
	Utility	Per hour	Y	80.00	80.00	0.00%
	Prime Mover and Low Loader	Per hour	Y	165.00	165.00	0.00%
	Prime Mover and Water Tanker	Per hour	Y	165.00	165.00	0.00%
	Scissor Lift (plus mob & demob)	Per day	Y	495.00	495.00	0.00%
	Staff Hire Rate	Per hour	Y	cost plus 25% plus GST	cost plus 25% plus GST	
	<b>Weekend or Public Holiday Surcharge</b>					
	Extra Charge	Per hour	Y	cost plus 25% plus GST	cost plus 25% plus GST	
	<b>Private Works based on Cost Plus</b>					
	Cost plus Admin Fee of 12.5%					
	Plus Profit Margin of 12.5%					



### 9.3.4 Unbudgeted Expenditure - Repairs to Ablution Block at Kalannie Caravan Park

#### 1. Quote from LPG

Item 9.3.5

Attachment 1



## QUOTE

Shire of Dalwallinu

**Date**  
11 Mar 2019  
**Expiry**  
11 Mar 2019  
**Quote Number**  
QU-0170  
**Reference**  
Attention: Will Taylor  
**ABN**  
31 158 368 766

LIBERTY PLUMBING & GAS  
PTY LTD  
 PHONE: 0455 186 780  
 EMAIL:  
mcliberty1@gmail.com  
 PL: 8200  
 GF: 031968

Description	Quantity	Unit Price	GST	Amount AUD
Supply & Install Induct toilet cisterns @ the Kalannie caravan park.				
Induct Toilet cistern	5.00	760.00	10%	3,800.00
Shower tap set Male & Female cubicle	4.00	75.00	10%	300.00
Basin tap set Male & Female cubicle	4.00	70.00	10%	280.00
Electric storage Hot water unit complete with valve kit, copper & fittings	1.00	1,500.00	10%	1,500.00
Labour	1.00	1,000.00	10%	1,000.00
Dalwallinu, Kalannie round trip	100.00	1.00	10%	100.00
Subtotal				6,980.00
TOTAL GST 10%				698.00
TOTAL AUD				7,678.00

#### Terms

- All rubbish to be taken away by the plumbing contractor.

ABN: 31 158 368 766. Registered Office: PO BOX 193, Dalwallinu, WA, 6609, Australia.



Workshop Address: Lot 211, Melbourne St, Moora WA 6510

Postal Address: PO Box 449, Moora WA 6510

Phone: 08 9651 1404

Fax: 08 9651 1414

Mobile: 0427 995 550

Email: admin@hendosplumbing.com.au

## QUOTE NO. 20142

Dalwallinu Shire  
Po Box 141  
Dalwallinu WA 6609

Site: Kalannie Caravan Park  
Salesperson:  
Created Date: 20/03/2019  
Valid For: 30 Day(s)

Estimate to supply and install 5 x Induct Caroma Slimline toilet cisterns, 4 x shower tap set to Male & female cubicle, 4 x basin tap sets & 1 x Electrical Storage Hot Water Unit complete with valve kit, copper pipe & fittings. Labour - 2 x Tradesman at 8hrs each. **"This quote does not included installation of new pans if the old pans aren't compatible with new Slimline Induct cisterns"**

Item	Quantity
SLIMLINE INDUCT D/F CIST NO F/PIPE #233033	4.00
SLIMLINE INDUCT S/F URINAL CIST NO FP #233034	1.00
LATILLA (EZI) BASIN SET CHROME #23005	4.00
PR LATILLA (EZI) WALL TOP ASSY CHROME #23035	4.00
ALL DIRECTIONAL SHOWER ARM & ROSE CP	4.00
RHEEM ELEC INT/EXT HWU 160LTR 3.6KW #191160G7	1.00
AVG STORAGE HWU KIT COMP #QIK15-1200	1.00
Consumables	1.00
TRAVEL FROM MOORA TO KALANNIE AND RETURN	246.00
Tradesperson Labour	16

Sub-Total ex GST	\$7,365.80
GST	\$736.58
Total Inc GST	\$8,102.38

### 9.3.6 Round 2 Community Grants 2018-19

#### 1. Dalwallinu & Districts Dance Group



Applications for assistance should be completed by an authorised officer of the Club or Organisation and be lodged at the Shire.

#### 1. APPLICANT DETAILS

Name of club/organisation	Dalwallinu and Districts Dance Group		
Contact	Sally Sanderson	Office held	President
Address	PO Box 18, Dalwallinu		
Telephone	0459580005		

#### 2. BRIEF DESCRIPTION OF PROJECT

extension of acrobatics and dance skills and lessons offered to members of the group. Foam cylinders help kids learn new skills in a safe way, ensuring kids don't try new skills without protection. Good quality vinyl protection over the foam cylinders means they can be wiped over, kept hygienic and clean.

#### 3. SITE DETAILS

1	Location	Dalwallinu Town Hall
2	Area (size)	
3	Ownership	Dalwallinu Shire
4	Any unusual features (e.g. special earthworks because of slope etc.)	
		NO

#### 4. FUTURE IMPROVEMENTS

Indicate further improvements being considered by your group  
 Because of the size of the group, we use both the custom made dance room and the hall. When the new rec centre is built, we are hoping we can fit 2 concurrent classes back there, but for now we only want to purchase movable equipment- so that we can set up in any location

#### 5. CURRENT MEMBERSHIP

**MALE:** Senior  Junior  **FEMALE:** Senior  Junior

#### 6. USAGE

6.1 Indicate the expected usage of the facility
every Wednesday for term 2 and 3 plus a dress rehearsal and a concert
6.2 Outline proposed arrangements to make facility available to members and others
The dance group is publicly advertising via facebook to the Dalwallinu and districts to encourage new members to join. We are hoping to offer an adult class also. We are inclusive and all people willing to join the group, are welcome.

**7. NEED**

Give a summary of the need for such a facility

**8. MANAGEMENT**

8.1	Has a committee been appointed to manage the facility?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
	If <b>YES</b> , please give details of the following				
	a) composition of the committee				
	b) powers of the committee				
8.2	How does the Organisation propose to meet operating & maintenance costs?				

**9. WORK SCHEDULE**

9.1	When do you expect the work to commence?
9.2	When do you expect the work to be completed?

**10. FINANCE**

10.1 Budget

a) Total cost estimate (including escalation)		\$	
b) Cash contribution by group	\$		
Work contribution by group	\$		
c) Contribution by others	\$		
<b>Request from Council</b>		<b>TOTAL</b>	\$
			\$

10.2 How was this cost established? List the components and give details of tenders, quotes or estimates and attach verifying documents.

**11. FINANCIAL REPORT**

The latest available financial statement, including details of annual income and expenditure, assets and liabilities must be attached to the application.

## 12. CONDITIONS PERTINENT TO APPLICATIONS

- a. Applications must be received at the Shire Office prior to the advertised closing date
- b. Expenditure to be on capital improvements ONLY
- c. Grants will only be approved for future projects/purchases and will not be approved for projects/purchases carried out prior to date of application to Council for financial assistance
- d. All Community Grants are approved on the basis of discretionary contribution from the Council on the nett cost of the project after deducting Grants, subsidies or donations from any other source
- e. Voluntary labour content will be considered at the discretion of the Council
- f. All applications are subject to individual assessment by the Council
- g. Payment of Community Grants will only be made upon receipt of invoices and statements

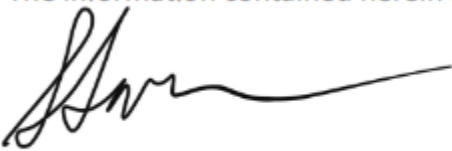
## 13. DECLARATION

I hereby certify that we have been authorised by the (Organisation)

\_\_\_\_\_

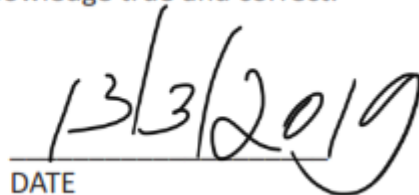
to prepare and submit this application.

The information contained herein is to the best of our knowledge true and correct.



PRESIDENT

SECRETARY



DATE



Phone: 1300 764 719  
 Fax: 1300 764 767  
 info@hartsport.com.au  
 PO Box 379, Virginia BC QLD 4014  
 605 Zillmere Road, Aspley QLD 4034  
 ABN: 21 602 283 659

Delivery to:  
 Dalwallinu and Districts Dance  
 40 Lawler Street  
 SOUTH PERTH  
 WA  
 dalwallinudance@gmail.com 6151

## QUOTATION

No. 20021634

Quote Date: 11 MAR 19

Customer No. Online

Valid to: 11 MAR 19

CODE	PRODUCT NAME	QTY	UNIT	UNIT PRICE	TOTAL
10-469	HART Octo Roll Small: Royal Blue/Yellow Ends	1	EA	219.00	219.00
10-470	HART Octo Roll Medium: Red / Yellow Ends	1	EA	299.00	299.00
10-471	HART Octo Roll Large: Green / Yellow Ends	1	EA	439.00	439.00
10-472	HART Octo Roll X-Large: Orange / Yellow Ends	1	EA	625.00	625.00
	Send to my Delivery Address by Courier (Bulky)				473.10

PRICES INCLUDE GST

If you would like to proceed, email info@hartsport.com.au  
 and remember to mention **Quote # 20021634**

### Payment required prior to despatch

Our bank details for direct deposit are:  
 Westpac BSB 034000  
 Account 461072

<b>TOTAL (ex gst)</b>	\$1,868.27
<b>GST</b>	\$186.83
<b>TOTAL (inc gst)</b>	<b>\$2,055.10</b>

## DALWALLINU AND DISTRICTS DANCE GROUP - BANK RECONCILIATION 2018

<b>BANK BALANCE</b>	<b>\$11,355.90</b>
---------------------	--------------------

**INCOME/DEPOSITS**

DANCE FEES (inc costume hire)	\$25,277.50
-------------------------------	-------------

TICKET SALES	\$2,150
--------------	---------

MISC – key deposit	\$0
--------------------	-----

DVD & CD SALES	\$1,120
----------------	---------

SHIRE GRANT MONEY FOR MATS	\$589
----------------------------	-------

BANK INTEREST	\$1.43
---------------	--------

<b>TOTAL</b>	<b>\$29,137.93</b>
--------------	--------------------

**EXPENSES**

DANCE FEES	\$20,700
------------	----------

HALL/REC CENTRE VENUE HIRE	\$663
----------------------------	-------

COSTUMES	\$2,719
----------	---------

STOCKINGS	\$239.53
-----------	----------

INSURANCE	\$125.00
-----------	----------

ADVERTISING/PRINTING	\$507.05
----------------------	----------

KEY DEPOSIT FOR VENUE HIRE	\$171
----------------------------	-------

DVD & CDS	\$2,100
-----------	---------

DANCE CONCERT NIGHT EXP	\$454.34
-------------------------	----------

ACROBATIC MATS	\$900
----------------	-------

MISC – BANK FEES	\$68.50
------------------	---------

MISC- SEWING MACHINE	\$499
----------------------	-------

<b>TOTAL</b>	<b>\$29,146.42</b>
--------------	--------------------

<b>CLOSING BANK BALANCE</b>	<b>\$11,347.41</b>
-----------------------------	--------------------

<b>DEFIICT</b>	<b>\$8.49</b>
----------------	---------------



Item 9.3.6

Attachment 2

# COMMUNITY GRANT APPLICATION

Applications for assistance should be completed by an authorised officer of the Club or Organisation and be lodged at the Shire.

## 1. APPLICANT DETAILS

Name of club/organisation	Kalannie Sporting & Recreation Club Inc		
Contact	Dani McCreery	Office held	Committee member
Address	5248 Dalwallinu-Kalannie Rd, Kalannie, WA		
Telephone	0429017004		

## 2. BRIEF DESCRIPTION OF PROJECT

Synthetic turf for beer garden area

## 3. SITE DETAILS

1	Location	Gardens & surrounds - Hathway Dr, Kalannie
2	Area (size)	approx 100m <sup>2</sup>
3	Ownership	The land is owned by the shire
4	Any unusual features (e.g. special earthworks because of slope etc.)	No

## 4. FUTURE IMPROVEMENTS

Indicate further improvements being considered by your group  
 The KSRC Committee are aiming to tidy up and beautify the grounds of the club following the recent trauma of having the building being repaired. Such improvements include repairs to the beer garden, outdoor chairs, fencing the carpark, planting a new garden & moving the BBQ structure to a more suitable location.

## 5. CURRENT MEMBERSHIP

MALE: Senior  Junior

FEMALE Senior  Junior

## 6. USAGE

6.1 Indicate the expected usage of the facility
The facility would be available for everyone to use when they visit the club. The children in particular will benefit from a green space to play in.
6.2 Outline proposed arrangements to make facility available to members and others
The turf is outdoors so it is free for all to enjoy & use.



# COMMUNITY GRANT APPLICATION

Applications for assistance should be completed by an authorised officer of the Club or Organisation and be lodged at the Shire.

## 1. APPLICANT DETAILS

Name of club/organisation	Kalannie Sporting & Recreation Club Inc		
Contact	Dani McCreery	Office held	Committee member
Address	5248 Dalwallinu-Kalannie Rd, Kalannie, WA		
Telephone	0429017004		

## 2. BRIEF DESCRIPTION OF PROJECT

Synthetic turf for beer garden area
-------------------------------------

## 3. SITE DETAILS

1	Location	Gardens & surrounds - Hathway Dr, Kalannie
2	Area (size)	approx 100m2
3	Ownership	The land is owned by the shire
4	Any unusual features (e.g. special earthworks because of slope etc.)	No

## 4. FUTURE IMPROVEMENTS

<p>Indicate further improvements being considered by your group</p> <p>The KSRC Committee are aiming to tidy up and beautify the grounds of the club following the recent trauma of having the building being repaired. Such improvements include repairs to the beer garden, outdoor chairs, fencing the carpark, planting a new garden &amp; moving the BBQ structure to a more suitable location.</p>
--

## 5. CURRENT MEMBERSHIP

MALE: Senior  Junior

FEMALE: Senior  Junior

## 6. USAGE

<p>6.1 Indicate the expected usage of the facility</p> <p>The facility would be available for everyone to use when they visit the club. The children in particular will benefit from a green space to play in.</p>
<p>6.2 Outline proposed arrangements to make facility available to members and others</p> <p>The turf is outdoors so it is free for all to enjoy &amp; use.</p>



## 7. NEED

Give a summary of the need for such a facility

The current grass died off during the long months while the club was repaired. It also takes a very large amount of water to maintain & get it to look healthy and green! We would like to replace the grass with modern turf which will be very low maintenance & save money in the long run for water bills.

## 8. MANAGEMENT

8.1	Has a committee been appointed to manage the facility?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
	If YES, please give details of the following		
	a) composition of the committee The committee of the Kalannie Sporting & Recreation Club INC comprises of a President, VP, Secretary (paid), and 8 committee members.		
	b) powers of the committee The committee run the KSRC & make decisions for finance & operational matters		
8.2	How does the Organisation propose to meet operating & maintenance costs?		
	There are no future maintenance costs once the turf is installed.		

## 9. WORK SCHEDULE

9.1	When do you expect the work to commence?
	April 2019
9.2	When do you expect the work to be completed?
	April 2019

## 10. FINANCE

## 10.1 Budget

a) Total cost estimate (including escalation)		\$ 7200
b) Cash contribution by group	\$0	
Work contribution by group	\$0	
c) Contribution by others	\$0	
	TOTAL	\$0
<b>Request from Council</b>		<b>\$7200</b>

10.2 How was this cost established? List the components and give details of tenders, quotes or estimates and attach verifying documents.

I have received a quote from Countrywide Landscaping which is attached. Normally the KSRC committee would contribute their volunteer hours to a project like this, but in light of the number of hours each committee member has contributed to repair the building after storm damage, we would like to request a fully funded project.

## 11. FINANCIAL REPORT

The latest available financial statement, including details of annual income and expenditure, assets and liabilities must be attached to the application.



**12. CONDITIONS PERTINENT TO APPLICATIONS**

- a. Applications must be received at the Shire Office prior to the advertised closing date
- b. Expenditure to be on capital improvements ONLY
- c. Grants will only be approved for future projects/purchases and will not be approved for projects/purchases carried out prior to date of application to Council for financial assistance
- d. All Community Grants are approved on the basis of discretionary contribution from the Council on the nett cost of the project after deducting Grants, subsidies or donations from any other source
- e. Voluntary labour content will be considered at the discretion of the Council
- f. All applications are subject to individual assessment by the Council
- g. Payment of Community Grants will only be made upon receipt of invoices and statements

**13. DECLARATION**

I hereby certify that we have been authorised by the (Organisation)

**Kalannie Sporting & Recreation Club Inc**

to prepare and submit this application.

The information contained herein is to the best of our knowledge true and correct.

V. Dodd  
PRESIDENT

A. Hudson  
SECRETARY

11/3/19  
DATE

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Countrywide Landscaping

## Quote/Estimate

Date: 11/03/2019

Quote No: 2565

ABN: 23 360 453 195

Kalannie Sport & Rec  
Dani McCreery

Quote valid for 14 days

## Description

Supply and placement of approx 100m2 of Artificial Turf to the Kalannie Sporting and Rec Club beer garden. Includes preperation of base, laying of artificial turf and mobilisation of plant and contractors to site.

Accommodation and meals if required \$200pp/night

\*\* Estimate subject to a site visit \*\*

<b>Subtotal</b>	\$6,545.45
<b>Tax</b>	\$654.55
<b>Total</b>	\$7,200.00

I/we \_\_\_\_\_ hereby accept this Quote/Estimate and instruct Countrywide Landscaping to supply the Goods and provide the Services set out above. I/we confirm I have read and accept the Terms and Conditions provided to me along with this Quote/Estimate. In accepting this Quote/Estimate I/we agree to pay a 6.5% deposit to confirm acceptance, 63.5% which will be applied to the costs of providing these Goods and Services set out above and 30% on completion of works.

Sign: \_\_\_\_\_  
CUSTOMER

PO Box 243  
Northam WA 6401  
Phone # (08) 9622 5571  
Fax # (08) 9622 5580  
Email: service@countrywidelandscaping.com.au  
Website: www.countrywidelandscaping.com.au



## Kalannie Sporting &amp; Recreation Club Inc.

Stanley Street  
Kalannie WA 6468

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## Profit &amp; Loss Statement

July 2017 through June 2018

25/10/2018

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Income	
Group 1 - Bulk Beer & Cider	\$61,358.37
Group 2 - Spirits	\$7,884.08
Group 3 - Non Alcoholic Drinks	\$5,764.92
Group 4 - Take Aways	\$35,178.64
Group 5 - Wine & Champagne	\$10,363.26
Group 6 - Food at Bar	\$3,414.17
Group 7 - Cigarettes	\$11,799.17
Group 8 - Sundry Alcohol	\$10,709.25
Group 9 - Package Beer/Premix	\$72,183.84
Kitchen Sales	\$32,889.41
Rebates Received	\$1,745.32
Overs/Unders	-\$344.91
Cash Reconciliation	\$168.47
Total Income	<u>\$253,113.99</u>
Cost of Sales	
Freight	\$4,829.67
Purchases - Bulk Beer & Cider	\$18,176.33
Purchases - Spirits	\$4,266.98
Purchases - Non Alcohol Drinks	\$2,976.35
Purchases - Wine & Champagne	\$6,886.80
Purchases - Cigarettes	\$16,318.02
Purchases - Pack Beer/Premix	\$62,125.77
Purchases - Kitchen Food	\$23,842.98
Closing Stock	\$7,677.00
Total Cost of Sales	<u>\$147,099.90</u>
Gross Profit	<u>\$106,014.09</u>
Expenses	
Bank Charges	\$944.25
Cleaning Expenses	\$185.95
Consumables	\$1,567.81
Depreciation	\$3,651.00
Electricity	\$8,671.43
Entertainment Expenses	\$980.00
Gardening Expenses	\$23.26
Gas	\$1,714.26
Ice Purchases	\$79.00
Insurance	\$10,480.77
License Fees	\$1,384.90
Printing, Postage & Stationery	\$788.76
Rates & Taxes	\$1,563.00
Repairs & Maintenance	\$6,648.03
Replacements	\$95.53
Security	\$623.28
Subscriptions	\$4,343.62
Superannuation Expenses	\$6,979.65
Sundry Expenses	\$632.86
Telephone & Internet Expenses	\$1,455.88
Wages - Manager	\$65,000.00
Wages - Secretary	\$8,470.00
Water Expenses	\$1,552.04
Total Expenses	<u>\$127,835.28</u>
Operating Profit	<u>-\$21,821.19</u>
Other Income	
Subscriptions Received	\$8,118.10
Venue Hire	\$200.00
Bingo Ticket Sales	\$200.00
Grants Received	\$4,250.00

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## Kalannie Sporting &amp; Recreation Club Inc.

## Profit &amp; Loss Statement

July 2017 through June 2018

25/10/2018  
4:13:11 PM

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Ice Sales	\$32.73
Sundry Income	\$512.79
Shire Contribution	\$12,468.18
Contract Work	\$8,400.00
Interest Received	\$469.23
Dividends Received	\$1,298.00
Rent Received	\$4,160.00
Insurance Claims	\$1,133.86
Donations Received	\$5,990.00
Grain Cartage Proceeds	\$9,197.91
Calcutta	\$770.00
Profit/Loss on Sale of Assets	-\$6,871.86
Comedy Night	\$800.00
Total Other Income	<u>\$51,128.94</u>
Other Expenses	
Net Profit / (Loss)	<u>\$29,307.75</u>

**Kalannie Sporting & Recreation Club Inc.**  
*Stanley Street*  
*Kalannie WA 6468*

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**Balance Sheet****As of June 2018****Assets****Current Assets**

Cheque Account	\$56,411.33
Gold Cash Management Account	\$42,396.68
Cash from ATM	\$3,400.00
Sporting Clubs Funds	\$166,924.70
Cash on Hand	\$2,654.95
Deposits - Western Power	\$2.00
Trade Debtors	\$1,312.50
Sundry Debtors	\$3,519.86
Stock on Hand	\$15,612.00
Eftpos Transactions	\$1,375.00
Cash/Cheque Deposits	\$0.00
<b>Total Current Assets</b>	<b>\$293,609.02</b>

**Other Assets**

Shares - Metcash & Woolworths	\$31,764.82
<b>Total Other Assets</b>	<b>\$31,764.82</b>

**Property & Equipment**

Leasehold Imp - Club Premises	\$94,635.39
Leasehold Imp - Building Addit	\$341,350.00
Leasehold Improvements - Roof	\$47,345.75
Leasehold Imp - Bowling Green	\$2,950.00
Leasehold Imp - Tennis Courts	\$83,273.00
Land & Buildings - 26 Locke St	\$69,998.05
Structure at Kennel	\$18,580.37
Plant & Equipment - Club	\$39,736.27
Accumulated Depreciation	-\$20,399.00
<b>Total Property &amp; Equipment</b>	<b>\$677,469.83</b>

**Total Assets****\$1,002,843.67****Liabilities****Current Liabilities**

Trade Creditors	\$9,779.14
Band Sponsorship	\$6,243.00

**GST Liabilities**

GST Collected	\$0.00
GST Paid	\$0.00
Amount Due to ATO	\$6,906.00

<b>Total GST Liabilities</b>	<b>\$6,906.00</b>
------------------------------	-------------------

**Payroll Liabilities**

Superannuation Payable	\$1,859.63
<b>Total Payroll Liabilities</b>	<b>\$1,859.63</b>

**Total Current Liabilities****\$24,787.77****Total Liabilities****\$24,787.77****Net Assets****\$978,055.90****Equity**

Retained Earnings	\$873,600.59
Accumulated Profits/Losses	\$41,077.37
Current Year Earnings	\$29,307.75
Kalannie Bowling Club	\$16,361.97
Kalannie Golf Club	-\$167.07
Kalannie Tennis Club	\$1,366.50
Kalannie Netball Club	-\$261.09
Kalannie Ladies' Hockey Club	-\$270.64
Kalannie Football Club	\$17,040.52
<b>Total Equity</b>	<b>\$978,055.90</b>



## 3. Dalwallinu Netball Association

Item 9.3.6

Attachment 3



Applications for assistance should be completed by an authorised officer of the Club or Organisation and be lodged at the Shire.

## 1. APPLICANT DETAILS

Name of club/organisation	DALWALLINU NETBALL ASSOCIATION	
Contact	Sarah Whyte	Office held
Address	57 McNeill St Dalwallinu	
Telephone	0427780427	

## 2. BRIEF DESCRIPTION OF PROJECT

Installation of netball post on the indoor court. New netball posts and sleeves (x2) Safety padding
---

## 3. SITE DETAILS

1	Location	Dalwallinu Recreation Centre
2	Area (size)	30.5 x 15.25m - (size of netball court)
3	Ownership	Shire of Dalwallinu
4	Any unusual features (e.g. special earthworks because of slope etc.)	

## 4. FUTURE IMPROVEMENTS

Indicate further improvements being considered by your group
--

## 5. CURRENT MEMBERSHIP

MALE: Senior	<input type="checkbox"/>	Junior	<input type="checkbox"/>	FEMALE: Senior	<input checked="" type="checkbox"/>	Junior	<input checked="" type="checkbox"/>
--------------	--------------------------	--------	--------------------------	----------------	-------------------------------------	--------	-------------------------------------

## 6. USAGE

6.1 Indicate the expected usage of the facility
Mortlock Sunday junior + senior netball games Monday night competition - 2-3 games/wk Training for 2 hours/wk
6.2 Outline proposed arrangements to make facility available to members and others
community recreation centre.



# COMMUNITY GRANT APPLICATION

Applications for assistance should be completed by an authorised officer of the Club or Organisation and be lodged at the Shire.

## 1. APPLICANT DETAILS

Name of club/organisation <b>DALWALLINU NETBALL ASSOCIATION</b>	
Contact <b>Sarah Whyte</b>	Office held
Address <b>57 McNeill St Dalwallinu</b>	
Telephone <b>0427 780 427</b>	

## 2. BRIEF DESCRIPTION OF PROJECT

**Installation of netball post on the indoor court.  
New netball posts and sleeves (x2)  
Safety padding**

## 3. SITE DETAILS

1	Location <b>Dalwallinu Recreation Centre</b>
2	Area (size) <b>30.5 x 15.25m - (size of netball court)</b>
3	Ownership <b>Shire of Dalwallinu</b>
4	Any unusual features (e.g. special earthworks because of slope etc.)

## 4. FUTURE IMPROVEMENTS

Indicate further improvements being considered by your group

## 5. CURRENT MEMBERSHIP

MALE: Senior

☐

Junior

☐

FEMALE: Senior

☒

Junior

☒

## 6. USAGE

6.1 Indicate the expected usage of the facility

**Mortlock Sunday Junior + Senior netball games  
Monday night competition - 2-3 games/wk  
Training for 2 hours/wk**

6.2 Outline proposed arrangements to make facility available to members and others

**community recreation centre.**



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DANWALLINU

THE GREAT SHIRE

PAGE 2

## 7. NEED

Give a summary of the need for such a facility

Replacing dangerous &amp; unsafe faulty netball posts.

## 8. MANAGEMENT

8.1 Has a committee been appointed to manage the facility?

YES



NO



If YES, please give details of the following

a) composition of the committee

b) powers of the committee

8.2 How does the Organisation propose to meet operating &amp; maintenance costs?

## 9. WORK SCHEDULE

9.1 When do you expect the work to commence?

9.2 When do you expect the work to be completed?

## 10. FINANCE

## 10.1 Budget

a) Total cost estimate (including escalation)

\$ 3189.51

b) Cash contribution by group

\$ 1594.80

Work contribution by group

\$

c) Contribution by others

\$

TOTAL

\$ 1594.80

Request from Council

\$ 1594.80

10.2 How was this cost established? List the components and give details of tenders, quotes or estimates and attach verifying documents.

See attached quotes &amp; works invoices

## 11. FINANCIAL REPORT

The latest available financial statement, including details of annual income and expenditure, assets and liabilities must be attached to the application.

**12. CONDITIONS PERTINENT TO APPLICATIONS**

- a. Applications must be received at the Shire Office prior to the advertised closing date
- b. Expenditure to be on capital improvements ONLY
- c. Grants will only be approved for future projects/purchases and will not be approved for projects/purchases carried out prior to date of application to Council for financial assistance
- d. All Community Grants are approved on the basis of discretionary contribution from the Council on the nett cost of the project after deducting Grants, subsidies or donations from any other source
- e. Voluntary labour content will be considered at the discretion of the Council
- f. All applications are subject to individual assessment by the Council
- g. Payment of Community Grants will only be made upon receipt of invoices and statements

**13. DECLARATION**

I hereby certify that we have been authorised by the (Organisation)

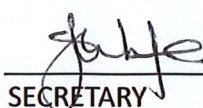
Dalwallinu Netball Association

to prepare and submit this application.

The information contained herein is to the best of our knowledge true and correct.



PRESIDENT



SECRETARY

25-2-19.

DATE



426

devlyn

**Devlyn Constructions**  
1 / 10 McElligott Ct  
CANNING VALE WA 6155

Dear Sir/Madam

**Job: 55007**      **Dalwallinu Recreation Centre**  
  
**Cnr Myer Street and Annetts Road**  
**Site Contact - Andy 0427 941 941**  
**(Variation Quotation No. 55007.19      Status - Pending)**

Ref: EM 250219  
Date Submitted: 10/03/2019

We are pleased to submit our quotation for a variation to the above project.

Net Ball Posts

Netball Cost	\$ 1,320.00
BM @ 10%	\$ 132.00
	-----

Total excluding GST	\$ 1,452.00
	-----

Yours faithfully

de Vries Mitchell  
Project Manager

Client Approval:

Sign:

Date:

**Sam Saraf**

---

**From:** Joanne Jones <spmo@dalwallinu.wa.gov.au>  
**Sent:** Monday, 25 February 2019 3:08 PM  
**To:** Jason Pennings  
**Cc:** Sam Saraf; Andy Poole; Emily Dutton; Jean Knight  
**Subject:** RE: Netball posts

Hi Jason, we want to proceed with this work and the in ground stirrups have been dispatched today express post. Hopefully they will arrive in time to be installed before the scheduled floor work is done next week. Thanks very much for your quick response.

Kind regards,

Jo

Joanne Jones  
Strategic Projects and Marketing Officer

Shire of Dalwallinu  
PO Box 141  
DALWALLINU WA 6609

Ph: 08 9661 0500  
Fax: 08 9661 1097  
Email: [spmo@dalwallinu.wa.gov.au](mailto:spmo@dalwallinu.wa.gov.au)  
Web: [www.dalwallinu.wa.gov.au](http://www.dalwallinu.wa.gov.au)

Dalwallinu - A place of Wheat and Wattle



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**From:** Jason Pennings [mailto:[jpennings@devlyn.com.au](mailto:jpennings@devlyn.com.au)]  
**Sent:** Monday, 25 February 2019 1:42 PM  
**To:** Joanne Jones <spmo@dalwallinu.wa.gov.au>  
**Cc:** Sam Saraf <[sam@devlyn.com.au](mailto:sam@devlyn.com.au)>; Andy Poole <[Andy@devlyn.com.au](mailto:Andy@devlyn.com.au)>  
**Subject:** Netball posts

Hi Joanne



**428**

Please find variation cost for Netball posts.

I will have Sam formalise when he returns from leave.

• Lift timber, cut & remove concrete.	2 men 4hrs	\$460
• Concrete in new stirrups	2 men 4hrs	\$460
• Concrete 8 bags		\$80
• Repair timber floor contractor		\$320
• Builders margin 10%		\$132
	Total +gst	\$1452

We will require the in ground stirrups before this work can commence. This price is based on work being completed before the final polishing and line marking of the existing Basketball court or there will be increased costs.

Thanks Jason

Regards,

The logo for devlyn, with the word "devlyn" in a bold, lowercase, sans-serif font. The "d" and "v" are red, while the "e", "l", "y", "n" are blue.

**Jason Pennings** PROJECT MANAGER

**T** 08 9456 9456 **M** 0447 694 193

**E** [jpennings@devlyn.com.au](mailto:jpennings@devlyn.com.au) **W** [devlyn.com.au](http://devlyn.com.au)

**Perth:** 1/10 McElligott Ct Canning Vale WA 6155

**South West:** 4/11 Worcestor Bend Davenport WA 6230

429

# HiTech Sports Pty Ltd



PO Box 38, Wilston, QLD, 4051  
 info@hitechsports.com.au  
 Ph 07 3168 2978

ABN 79 082 369 079  
 www.hitechsports.com.au

## Tax Invoice

Tax Date	Invoice No
27/02/2019	2530

Invoice To:
Cash Sales

Deliver To:
Dalwallinu Football & Hockey Club C/o Sarah Whyte 57 McNeill Street Dalwallinu WA 6609 Sarah Mb 0427 780427

P.O. Number	S.O. number	Terms	Rep	Ship Date	Due Date	Ship Via
Sarah	2530	COD	TC	27/02/2019	27/02/2019	HTS National Fr

Qty	Item	Description	Unit	Price	TAX	TAX AMT	Amount
2	NBAL	Aluline competition aluminum Netball post. Powder coated, Fixed Height. Sleeves and caps additional. Each.	Ea	295.00	GST	59.00	590.00
2	SLV-NBALT	Aluline straight sleeve for Netball / Badminton. Flanged top. Suits Timber / Outdoor floors	Ea	65.00	GST	13.00	130.00
2	ACP-150	Aluline Access Cover Plate and Ring - 150mm	Ea	125.00	GST	25.00	250.00
1	Delivery	Freight and delivery to site, customer to receive, check and help unload. **Post and goals**		380.00	GST	38.00	380.00
1	Delivery	Freight and delivery to site, customer to receive, check and help unload. **Express Sleeves and access covers**		97.55	GST	9.76	97.55
**Sleeves sent via TNT Couriers 26/02/19 via C/N No NAM000050016** **Post and rings sent by TNT Transport 27/02/19 via C/N No NPP000041640**							

For EFT payments: HiTech Sports Pty Ltd, Westpac Bank, BSB: 034054, Account: 258184. Please email remittance to info@hitechsports.com.au.

Title of the goods on this document remain the property of HiTech Sports Pty Ltd until all monies are paid in full. No claims will be recognised unless received in writing by HiTech Sports Pty Ltd within seven days of the date on this document.

<b>Subtotal</b>	\$1,447.55
<b>Tax</b>	\$144.76
<b>TOTAL</b>	\$1,592.31
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$1,592.31



430

**DALWALLINU NETBALL ASSOCIATION**  
**Income and Expenses 2018**

Opening balance 2907.33

**Income**

Member Fees	2722.00
Petty Cash	364.00
DFHC Court Hire Reimbursement	320.00
Sunday Apparel Payments	1107.00
	<b>4513.00</b>

**Expenses**

Netball WA Re-affiliation	353.00
Netball WA Membership Fees	1172.00
Court Hire Fees	720.00
Umpiring	793.40
Sunday Apparel	1107.00
PO Box Establishment Fee	56.17
Advertising	80.00
Wheatbelt Affiliation	465.00
Trophies	211.00
Sunday Netball Uniforms	522.10
First Aid	23.50
Equipment	69.99
	<b>5573.16</b>

Closing Balance 1847.17

Petty Cash Opening Balance 0.00

Single Playing Vouchers Sold 56.00

Closing Balance 56.00

<b>Total for the Financial Year End 2018</b>	<b>1903.17</b>
--	----------------



## Ordinary Council Meeting

Tuesday, 26 March 2019

ATTACHMENTS		
9.4	CHIEF EXECUTIVE OFFICER	Page No
9.4.1	<b>Review of Register of Policies</b>	2
	Draft Amended Policies	
	<u>Attachment 1 - 9.4.1 DRAFT 1.5 Amended version</u>	2
	<u>Attachment 2 - 9.4.1 DRAFT 1.6 Amended version</u>	3
	<u>Attachment 3 - 9.4.1 DRAFT 2.4 Amended version</u>	4
	<u>Attachment 4 - 9.4.1 DRAFT 3.13 Amended version</u>	7
	<u>Attachment 5 - 9.4.1 DRAFT 4.1 Amended version</u>	8
	<u>Attachment 6 - 9.4.1 DRAFT 4.3 Amended version</u>	10
	<u>Attachment 7 - 9.4.1 DRAFT 4.5 Amended version</u>	11
9.4.2	<b>Review of Delegated Authority Register</b> <u>Attachment 1 – 3007 Debt Write Offs</u>	12

## 9.4 CHIEF EXECUTIVE OFFICER

### 9.4.1 Review of Register of Policies

Attachment 1 - 9.4.1 DRAFT 1.5 Amended version



## SHIRE OF DALWALLINU Register of Policies

### 1.5 Christmas/New Year Closure of Council Facilities

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Person Responsible:	Chief Executive Officer
History:	New Policy - April 2017 (Motion 8814) Amended March 2018 (Motion 9129) Amended March 2019 (Motion 9342)

---

Policy	The Administration Centre, Discovery Centre/Library, and Depot will be closed for business from 3.00pm on the last working day before Christmas and re-open on the first working day following New Year's Day.
--------	--

Shire staff will take leave entitlements during this closure period for those days that are not designated public holidays.

An outside crew skeleton staff is to be on duty during this closure period.

Objective	This policy is for the authorisation for the Council facilities, i.e. administration, engineering, Discovery Centre/library and depot site, to close over the Christmas and New Year period.
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## SHIRE OF DALWALLINU

### Register of Policies

#### 1.6 Members Travel Expenses

Person Responsible:	Deputy Chief Executive Officer
History:	Former Policy 1.1, 1.8
	Amended September 2005
	Amended October 2013 (Motion 7857)
	Reviewed April 2016
	Reviewed April 2017 (Motion 8814)
	Reviewed March 2018 (Motion 9129)
	Amended March 2019 (Motion 9342)

Policy	<p>Council shall reimburse Members for travel to Council meetings and other Council business approved by Council or the President.</p> <p>Reimbursement of travel expenses, if claimed by the Councillor, is to be made in accordance with the Public Service Award 1992 Schedule F.</p> <p>The rates in Schedule F – Motor Vehicle Allowance are to be as per the South West Land Division.</p> <p>Claims will be reimbursed on a quarterly basis in the months of July, October, January and April.</p>
Objective	To set Councillor's expense parameters when travelling on official business.
Guidelines	Claims for expenses are to be forwarded to the Deputy Chief Executive Officer.



## 2.4 Community Grants Scheme

Person Responsible:	Deputy Chief Executive Officer
History:	Former Policy May 2004 Amended April 2012 Reviewed April 2016 Reviewed April 2017 (Motion 8814) Reviewed March 2018 (Motion 9129) Amended March 2019 (Motion 9342)
Policy	<p>In recognition of the pivotal role that community groups and organisations play in developing vibrant and diverse communities, Council is committed to the provision of support and assistance through the Shire of Dalwallinu Community Grants Scheme.</p> <p>The Shire will make available a provision of \$20,000 in its annual budget. Community grant funding will consist of two rounds of funding in each financial year (\$10,000 available each round).</p> <p>Provision of grants will be solely at the discretion of Council.</p>
Objective	To provide financial assistance to community based clubs and organisations.
Guidelines	<p><b>Application</b></p> <ol style="list-style-type: none"> <li>1. Applications, in writing, to be received and approved prior to commencement of the project;</li> <li>2. Applicants to provide full details of the project and financial documentation of the actual or estimated cost;</li> <li>3. Only <b>one</b> application for assistance towards <b>one</b> project will be assessed each financial year for the provision of minor sporting, recreation, cultural or other project;</li> <li>4. The applicant organisation must operate from the Shire of Dalwallinu and beneficiaries must be residents of the Shire of Dalwallinu;</li> <li>5. Only groups who can demonstrate that they are a not for profit community organisation will be considered eligible for funding.</li> </ol> <p><b>Funding amounts</b></p> <p>For funding requests over \$500, a copy of your group's current financial statement must be attached;</p>

**Retrospective funding**

1. No application for retrospective funds will be considered as part of this grant scheme;
2. Projects are not to commence before the announcement of successful applicants.

**Eligible Projects**

Projects will be considered if they can demonstrate that:

1. All other potential funding sources have been sought, and/or
2. They are able to demonstrate benefit to the wider community and/or
3. Provide benefit to Shire residents through recreational, social or cultural means.

**Ineligible Projects**

Some projects will be considered ineligible for funding through this scheme. These include:

1. Any project which is deemed by Council to be of direct benefit of a business, person or any other profit making venture, or any government department or agency (school P&C groups are excepted);
2. Projects that have already commenced;
3. Projects that cannot demonstrate a contribution by the group, organisation or community which will benefit from the granting of funds for the project;
4. Salaries or recurrent operational costs;
5. Any project submitted from a religious group, for a religious purpose or for the provision or improvement of religious infrastructure.

**Other conditions**

1. Council reserves the right to consider and allocate funds without the right of appeal.
2. Council reserves the right to request further information.
3. All applicants will be advised, in writing, of the success or otherwise of their application within one month of Council's decision.

**Advertising**

The Community Grants Scheme will be advertised to coincide with the opening of each funding round. The advertisement will be placed on the Shire website and advertised in the Shire Newsletter, Totally Locally and Kalannie Kapers.

**Funding agreement**

If the organisation is successful in gaining grant assistance it will be expected to enter into a funding agreement. This will require the organisation to:

1. Adhere to the project budget as stated in the application. Significant variations need to be reported to the Community Support Officer as soon as they are known to the organisation;
2. Expend the funds made available only on the agreed project, event or activity;



3. Provide the Shire with a statement of expenditure certified by the organisation's President and Treasurer, and copies of relevant invoices on completion of the project, event or activity so that the approved funding can be reimbursed to the organisation. If the group are registered for GST, a tax invoice will be required;
4. Acknowledge the funding provided by the Shire;
5. Indemnify the Shire insofar as any activities relevant to the funding are concerned.

**Acquittal**

All grants are to be acquitted by **31 May** of each financial year. If this date is not achievable, the group must notify the Community Support Officer.



## SHIRE OF DALWALLINU

### Register of Policies

### 3.13 Debt Collection – Sundry Debtors

Person Responsible: Deputy Chief Executive Officer  
 History: New Policy March 2018 (Motion 9129)  
 Amended March 2019 (Motion 9342)

Policy	<p>This policy has been developed to treat debtors fairly and consistently while recognising the Shire has the responsibility to recover all outstanding sundry debts in a timely manner to finance delivery of its services.</p> <p>Legal proceedings will continue until full payment has been received.</p> <p>The Shire provide trade debtors and miscellaneous debtors thirty (30) days from the invoice date to settle any outstanding accounts.</p> <p>The Chief Executive Officer may allow persons experiencing financial difficulties to make suitable arrangements for payment of sundry debtor charges only (this does not include medical centre invoices).</p> <p>Where no alternative arrangements have been made, the following actions are to occur:</p> <p>After thirty (30) days has expired, contact is to be made by telephone to the sundry debtor seeking a commitment to pay the outstanding debt and a memo to this effect entered on the Debtor's record.</p> <p>If the debt is still outstanding after a further seven (7) days, a letter is to be sent requesting payment of the outstanding balance within seven (7) days of receipt of the letter.</p> <p>Where the debt remains unpaid after seven (7) days, a final demand letter is to be sent stating payment is due within seven (7) days and that failure to pay will result in the matter being placed in the hands of the Shire's debt collection agency.</p> <p>Debtors remaining unpaid after the expiry date of the final demand letter and not subject to any approved arrangement will be subject to the issue of a Claim through the Shire's debt collection agency to effect recovery.</p> <p>The debtor will not be allowed to incur any further debt with the Shire.</p>
Objective	<p>This policy is designed to provide guidelines for the timely collection of money owed to the Shire of Dalwallinu.</p>



## 4.1 Voluntary Service

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Person Responsible:	Deputy Chief Executive Officer
History:	Former Policy 4.12
	Reviewed April 2016
	Reviewed April 2017 (Motion 8814)
	Reviewed March 2018 (Motion 9129)
	Amended March 2019 (Motion 9342)

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### Policy

#### **Paid Leave entitlements**

All staff who are bona fide members of local volunteer emergency service groups, (i.e. Fire Brigade, Fire and Rescue, St John Ambulance, Local Emergency Management Committee or armed services reserves duties), who are required for emergency service by those groups during ordinary working hours, shall be paid for time absent up to the total of ordinary working hours usually worked in that day or period during the emergency, but not including time in excess of ordinary working hours, weekends (unless part of their normal roster of working hours) or public holidays.

For the purposes of this policy, ordinary working hours shall be the time ordinarily worked.

#### **Conditions of volunteering**

- i. Shire employees either volunteering, or as members of volunteer organisations, are required to obtain permission from their Manager, or the Chief Executive Officer, to attend an emergency during ordinary working hours.
- ii. Any Shire employee attending an emergency before or after their ordinary working hours, will be considered to be a volunteer and will not be paid by the Shire. Shire employees will only be paid when volunteering if it is during normal working hours.
- iii. When a specific request has been made by the Chief Bush Fire Control Officer for Shire heavy equipment and approved by the Manager or Chief Executive Officer, the Shire employees operating this equipment will be paid the appropriate award rate for the length of time required. This arrangement is limited to ten (10) hours continuous time, after which time the operator should be relieved from duty. Should the operation continue, then he/she will be a volunteer.



## SHIRE OF DALWALLINU

### Register of Policies

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- iv. Volunteers for St John Ambulance may only attend ambulance call outs for priority calls (not patient transfers) during normal working hours.
  - v. Should the Shire employee volunteer outside of their normal working hours (late into the evening/early morning), there is the expectation they are to present for work that day. If this is not possible, the employee is to use annual leave.

#### Objective

To identify Council's support for volunteer service from Shire employees.

To ensure that the Shire employees who are members of volunteer groups are paid whilst attending emergencies.



### 4.3 Staff Housing – Rental Subsidy

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Person Responsible:	Deputy Chief Executive Officer
History:	Former Policy 2.10
	Reviewed April 2016
	Amended June 2016 – Motion 8634
	Reviewed April 2017 (Motion 8814)
	Amended March 2018 (Motion 9129)
	Amended March 2019 (Motion 9342)

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Policy	<p>Council staff housing, when available will be provided to permanent full time staff members and a subsidy of \$75 per week will be deducted from the current market rental value of the property.</p> <p>Where there is a shortage of suitable staff housing, a rental subsidy may be paid on private rental accommodation subject to the approval of the Chief Executive officer.</p> <p>This subsidy is available to part time employees on a pro rata basis (calculated on base part time hours).</p> <p>Should the shire housing not be maintained to an acceptable standard (both inside and outside), the Chief Executive Officer reserves the right to discontinue the weekly rental subsidy.</p> <p>Shire housing is subject to six monthly rental inspections.</p>
Objective	To provide an incentive for staff to remain within the employ of the Shire.
Guidelines	Rental housing is provided in accordance with the requirements of the Residential Tenancy Act 1987.



## SHIRE OF DALWALLINU

### Register of Policies

#### 4.5 Water Consumption for Council Staff Houses

Person Responsible: Deputy Chief Executive Officer  
 History: Former Policy 2.11  
 Reviewed April 2016  
 Reviewed April 2017 (Motion 8814)  
 Reviewed March 2018 (Motion 9129)  
 Amended March 2019 (Motion 9342)

Policy	Council will meet the full cost of water usage for Council owned staff housing.
Objective	To ensure that Council housing gardens are maintained.
Guidelines	The Chief Executive Officer reserves the right to charge the tenant for water usage should the gardens not be maintained (lawns green/mowed and gardens free of weeds).



### 9.4.2 Review of Delegated Authority Register

Attachment 1 – 3007 Debt Write Offs



## Delegated Authority Register

### 3007 DEBT WRITE OFFS

<b>Objective of Delegation:</b>	<p>To expedite the process of writing off small debts for rates and sundry debtors.</p> <p>To alleviate the need for an agenda item for such an immaterial amount.</p>
<b>Extent of Delegation:</b>	The authority to write off debts to the value of \$100 or less, subject to appropriate follow up action having been undertaken.

<b>Delegation by Council to:</b>	Chief Executive Officer
<b>Delegation by Chief Executive Officer to:</b>	Nil
<b>Formal Record:</b>	Recorded in central records system
<b>Heads of Power:</b>	<ul style="list-style-type: none"> <li><b><i>Local Government Act 1995 – Section 5.42, 5.44, Schedule 3.2, Section 6.12</i></b></li> </ul>
<b>Last Reviewed:</b>	New delegation 26 March 2019 (Motion 9343)