Shire of Dalwallinu

Place of wheat and wattle

Special Council Meeting Minutes

11 November 2026

UNCONFIRMED

This page has been left intentionally blank

UNCONFIRMED

PRESIDING OFFICER DECLARATION 2
1 OPENING & ANNOUNCEMENT OF VISITORS 2
2 ANNOUNCEMENTS OF PRESIDING MEMBER 2
3 ATTENDANCE RECORD 2
3.1 Present 2
3.2 Apologies 2
3.3 Leave of Absence Previously Granted 2
4 DECLARATIONS OF INTEREST 2
5 PUBLIC QUESTION TIME 3
5.1 Response to Previous Public Questions Taken on Notice 3
5.2 Public Question Time 3
6 MINUTES OF PREVIOUS MEETINGS 3
7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS 3
7.1 Petitions 3
7.2 Presentations 3
7.3 Deputations 3
7.4 Delegates Reports/Submissions 3
8 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands) 3
9 REPORTS 4
9.1 CORPORATE SERVICES 4
9.1.1 Unbudgeted Expenditure – Additional Works - Dalwallinu Bowling Green* 4
10 APPLICATIONS FOR LEAVE OF ABSENCE 7
11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED 7
12 QUESTIONS FROM MEMBERS WITHOUT NOTICE 7
13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING) 7
14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2) 7
15 SCHEDULING OF MEETING 7
16 CLOSURE 7
17 CERTIFICATION 7

UNCONFIRMED

This page has been left intentionally blank

UNCONFIRMED

SHIRE OF DALWALLINU

MINUTES of the Special Meeting of Council held electronically on Wednesday 11 November 2026. The President has authorised this meeting to be held via electronic means as per the *Local Government Administration Regulations 1996 – Reg 14D(2)(b)(ii)*.

PRESIDING OFFICER DECLARATION

In accordance with the *Local Government Act 1995*, this public meeting is being recorded. The recording will be archived and available on Councils website. Persons participating in public question time will be recorded as part of the meeting proceedings. I request all participants maintain a respectful and professional demeanour throughout the proceedings. Any use of profanity, disrespectful language, or disruptive behaviour may result in removal from the meeting. Thank you for your cooperation.

1 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (President) opened the meeting at 8.04am.

2 ANNOUNCEMENTS OF PRESIDING MEMBER

Nil

3 ATTENDANCE RECORD

3.1 Present

Councillors

Shire President	Cr KL Carter	
Deputy President	Cr MM Harms	*via electronic means at 8.04am*
	Cr SC Carter	
	Cr JL Counsel	*via electronic means at 8.04am*
	Cr DS Cream	*via electronic means at 8.04am*
	Cr S Dawson	*via electronic means at 8.04am*
	Cr S Hickleton	
Chief Executive Officer	Ms JM Knight	
Manager Works & Services	Mr MN Bennett	
Manager Planning & Development Services	Mr DW Burke	

3.2 Apologies

Nil

3.3 Leave of Absence Previously Granted

Nil

4 DECLARATIONS OF INTEREST

Item 9.1.1 – Cr S Hickleton declared an Impartiality Interest as he is the Vice President of the Dalwallinu Bowls Club.

Item 9.1.1 – Cr KL Carter declared an Impartiality Interest as he is a member of the Dalwallinu Bowls Club.

Item 9.1.1 – Cr SC Carter declared an Impartiality Interest as he is the President of the Dalwallinu Bowls Club.

UNCONFIRMED

5 PUBLIC QUESTION TIME

5.1 Response to Previous Public Questions Taken on Notice

Nil

5.2 Public Question Time

Nil

6 MINUTES OF PREVIOUS MEETINGS

(Confirmed in the Minutes of the Ordinary Council Meeting held immediately after Special Meeting.)

7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS

7.1 Petitions

Nil

7.2 Presentations

Nil

7.3 Deputations

Nil

7.4 Delegates Reports/Submissions

Nil

8 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands)

As agreed

8.07am Cr S Hickleton declared an Impartiality Interest in item 9.1.1 as he is the Vice President of the Dalwallinu Bowls Club and remained in the meeting.

8.08am Cr KL Carter declared an Impartiality Interest in item 9.1.1 as he is a member of the Dalwallinu Bowls Club and remained in the meeting.

8.08am Cr SC Carter declared an Impartiality Interest in item 9.1.1 as he is the President of the Dalwallinu Bowls Club and remained in the meeting.

UNCONFIRMED

9 REPORTS

9.1 CORPORATE SERVICES

9.1.1 Unbudgeted Expenditure – Additional Works - Dalwallinu Bowling Green*

Report Date	11 November 2026
Applicant	Shire of Dalwallinu
File Ref	FM/28
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	**Absolute Majority**
Attachments	1. Quote from Contractor 2. Shire of Dalwallinu Works Estimate

Purpose of Report

Council is requested to approve the unbudgeted expenditure for additional works for the removal and replacement of the Dalwallinu Bowling Green project.

Background

At the Ordinary Meeting of Council held 24 February 2026, Council resolved the following:

'MOTION 10517

Moved Cr S Dawson

Seconded Cr JL Counsel

That Council:

1. *Award RFT2526-05 Removal & replacement of bowling green surface to Evergreen Synthetic Grass (Gold surface) at the quoted price of $410,100.00 ex GST;*
2. *Authorise the Chief Executive Officer to enter into a contract with Evergreen Synthetic Grass as per the tender documentation;*
3. *Request the Chief Executive Officer correspond with the Dalwallinu Sports Club regarding the cash financial contribution of $205,050.00 ex GST;*
4. *That Council amend the 2025-2026 budget as follows:*
   - *Addition of New Project (Job O41) - $410,100.00*
   - *Addition of Transfer from Recreation Reserve (I113925) - $205,050.00*
   - *Addition of Contribution from Dalwallinu Sports Club (I113078) - $205,050.00*

CARRIED 6/0'

The tender specifications included the following:

The project is to conform to Bowls WA Pennant Play and is to include:

- the removal and disposal of existing bowling green synthetic surface including existing plinths;
- site assessment (conduct an assessment of existing green, including the condition of the sub-base, plinths and drainage);
- carry out an assessment on the existing drainage and undertake works to correct if necessary;
- remove existing base to 120mm depth;
- laser grade the sub-base level, compact and water bind;
- sub-base tolerance within 3mm over 3m;
- supply and install new galvanised steel plinths;

UNCONFIRMED

- supply and install 120mm free drainage base system including cement stabilisation;
- supply and install 12mm Evergreen synthetic surface or similar standard using a diagonal installation methodology, screwed to plinths;
- supply and install long pile grass in gutters

Works commenced on 2 November 2026.

Consultation
Manager Works & Services
President – Dalwallinu Sports Club

Legislative Implications
State
Local Government Act 1995
Local Government (Financial Management) Regulations 1996

Policy Implications
Nil

Financial Implications
An allocation of $410,100.00 was made in the 2026-2027 budget for this project with income from the Dalwallinu Sports Club of $205,050 (50% contribution).

The variation quote received from the contractor for the drainage works was $44,500 ex GST. In addition, there are works that will be required to be undertaken by the Shire of Dalwallinu. This involves $71,608 worth of direct costs for materials and contracts and $26,299.52 of indirect costs that will need to be re-allocated from other Shire projects in the 26-27 budget.

It was also noted that the new surrounds (from the gutters to the pavers) for the bowling green were not included in the quote. This variance is additional $15,280.00 (ex GST).

The Recreation Reserve has an unallocated amount of $411,351, therefore we propose to transfer the additional expenditure for direct costs of $131,388 from this Reserve.

Should Council approve this variation, this will be adjusted in the budget review in February 2027.

General Function Implications
Nil

Strategic Implications
Nil

Site Inspection
Site inspection undertaken: No

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

UNCONFIRMED

Social implications
There are no known social implications associated with this proposal.

Environmental implications
There are no known significant environmental implications associated with this proposal.

Officer Comment
The Manager Works and Services and Works Supervisor checked the depth of the base on 22 July 2026 and forwarded this information to Evergreen Synthetic Grass. The Manager Works & Services followed up his email on 29 July 2026 and 6 August 2026 and received no response.

Once excavation of the existing base commenced on 2 November 2026, it was discovered that the depth of the existing base was not sufficient. Advice from Evergreen's geotechnical advisor indicated that a depth of 1 metre of clean fill is required to change the class from H2D to Class S.

When the bowling green surface was previously replaced the Contractor advises that the depth of the sub base was bought to Council's attention and the Contractor was requested not to undertake the required works to that depth. This was to avoid additional cost at that time.

It is the Officer's recommendation that Council approve the unbudgeted expenditure as these works are required to be undertaken prior to the installation of the new bowling surface. These additional works will ensure that the surface will meet Bowls WA specifications.

Officer Recommendation/Council Resolution

MOTION 10646
Moved Cr JL Counsel
Seconded Cr SC Carter

That Council:
1. Authorises the unbudgeted expenditure of $157,687.52 (ex GST) for the additional works for the replacement for the Dalwallinu Bowling Green;
2. Authorise the transfer of $131,388 from the Recreation Reserve and adjust the 2026-2027 budget in the budget review in February 2027.

CARRIED BY ABSOLUTE MAJORITY 7/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton
Against: Nil

UNCONFIRMED

Quote

ACN: 137 912 166 ***A.B.N. 36 086 981 162***

Bill To:	***Ship To:***	**Quote #:**	**00010447**
Shire of Dalwallinu	***Shire of Dalwallinu***	**Date:**	**6/11/2026**
Johnston Street	***Dalwallinu Bowling Club***	**Ship Via:**	
Dalwallinu			

Description	Amount GST Inclusive
Supply and install an engineered bowling green drainage system -includes accommodation and living away allowance	$44,500.00
Supply and install Bank grass to the surrounds .Includes accomodation and living away allowance	$15,280.00

If quotation is accepted a 20% deposit is required before the job will commence.

This quotation is valid for 3 months from this date.

Your Order #: **Customer ABN:**

Direct Deposit:
Evergreen Synthetic Grass

BSB: [redacted]

Evergreen Synthetic Grass
23 Langar Way,Landsdale PerthWA 6065
[redacted]

PLEASE USE YOUR QUOTE NUMBER WHEN MAKING ALL PAYMENTS VIA THE INTERNET. THANK YOU.

UNCONFIRMED

COMMENT: We appreciate your business!

Job No.

Source of Funds **Own**

Bowling Road No Section from km to km

Description of Work

Location of Gravel

Employee	Machine	Labour Hours	Plant Hours	Labour Rate	Overheads Percentage	Labor Cost ($)	Overheads Cost ($)	Total Labour Cost ($)	Plant Depn Rates	Plant Op Rates	Plant Depn Costs ($)	Plant Op Costs ($)
[redacted]	DL9346 Nissan Primer Mover	40	40	32.1281	178%	1,285.12	2,283.66	3,568.79	33.89	52.26	1,355.58	2,090.43
	DL9360 Toyota Hilux					-	-	-	7.14	7.92	-	-
[redacted]	DL122 JD Grader			36.8936	178%	-	-	-	54.78	60.41	-	-
	DL275 Toyota Hilux					-	-	-	25.71	29.64	-	-
	DL9138 Hitachi Loader					-	-	-	77.04	169.18	-	-
	DL194 Toyota Hilux					-	-	-	0.00	27.51	-	-
[redacted]	DL80 UD Prime Mover		40	32.1281	178%	-	-	-	24.09	47.51	963.77	1,900.37
	DL647 Hitachi Loader		80			-	-	-	38.44	91.29	3,075.00	7,303.48
[redacted]	DL103 Cat Excavator			36.1594	178%	-	-	-	88.51	56.75	-	-
VACANT	DL9039 Dynapac Roller			30.9570	178%	-	-	-	15.83	41.67	-	-
	DL203 Cat 18T Roller		20			-	-	-	37.83	59.01	756.50	1,180.20
[redacted]	DL9750 Fuso Canter			30.9570	178%	-	-	-	37.90	17.80	-	-
	1TZE886 Water Tanker		20			-	-	-	16.98	16.35	339.62	327.08
	DL10573 Deck Trailer					-	-	-	25.98	20.78	-	-
	DL420 Fuso Crewcab					-	-	-	103.01	49.97	-	-
[redacted]	DL515 Mitsubishi Canter			32.1281	178%	-	-	-	32.26	30.29	-	-
[redacted]	DL747 Toyota Hilux			34.3165	178%	-	-	-	8.79	23.41	-	-
[redacted]	DL73 Toyota Hilux Utility			31.9561	178%	-	-	-	4.95	10.83	-	-
[redacted]	DL695 Caterpillar Backhoe			30.9570	178%	-	-	-	74.52	51.93	-	-
[redacted]	DL159 Isuzu Sullage Truck			30.9570	178%	-	-	-	22.22	43.06	-	-
	DL121 Fuso Tipper Truck					-	-	-	19.24	22.81	-	-
[redacted]	DL134 Toyota Hilux	40		30.9570	178%	1,238.28	2,200.42	3,438.70	14.10	25.77	-	-
	DL9047 Toro Realmaster								8.51	12.60	-	-
	DL209 Toro Z Master					-	-	-	9.67	13.37	-	-
	DL150 Cat Track Loader					-	-	-	42.16	44.08	-	-
	1DUG356 DAF Sweeper					-	-	-	15.09	70.19	-	-
	DL3367 Sewell Sweeper								63.09	27.23	-	-
[redacted]	DL350 Toyota Hilux			41.0837	178%	-	-	-	3.33	3.91	-	-
		80.00	200.00			2,523.40	4,484.09	7,007.49			6,490.48	12,801.55

Material Costs		Size	Quantity	Rate/Cost	Costs ($)
Water					-
Fittings					-
Electricity					-
Contractor		Ash	1	35,000.00	35,000.00
Contractor		Sand	4160	8.80	36,608.00
Contractor	Evergreen	Drainage	1	44,500.00	44,500.00
Contractor	Evergreen	Surrounds	1	15,280.00	15,280.00
Contractors (/hr)					-
Gravel Costs (m3)					
Gravel Royalties (m3)					
Cartage contractor (hr)					
Contractor Wet mix					-
			Total Costs		131,388.00

Labour	Wages	2,523.40
	Overheads	4,484.09
Materials and Contractors		131,388.00
Plant Operating Costs		12,801.55
TOTAL COSTS		151,197.04
Plant Depreciation Costs		6,490.48
TOTAL COSTS		157,687.52

UNCONFIRMED

10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)

Nil

14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2)

Nil

15 SCHEDULING OF MEETING

The next Ordinary Meeting of Council will be held on 24 November 2026 at the Shire of Dalwallinu Council Chambers, Dalwallinu commencing at 5.00pm.

16 CLOSURE

There being no further business, the Chairperson closed the meeting at 8.13am

17 CERTIFICATION

I, Keith Leslie Carter, certify that the minutes of the Special Council meeting held on the 11 November 2026, as shown on page numbers 1 to 9 were confirmed as a true record at the Ordinary Council meeting held on 24 November 2026.

_____

CHAIRPERSON

_____

DATE

UNCONFIRMED