Shire of Dalwallinu

Place of wheat and wattle

Special Council Meeting Agenda

11 November 2026

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NOTICE OF SPECIAL MEETING

NOTICE is hereby given that a Special Meeting of Council of the Shire of Dalwallinu will be held electronically on Wednesday, 11 November 2026 as per the *Local Government Administration Regulations 1996* – Reg 14D(2)(b)(ii) commencing at 8.00am.

The purpose of the meeting will be:

1. Approving a request for additional funds for the Dalwallinu Bowling Green Project

Signed:



_____

Jean Knight
Chief Executive Officer

9 November 2026

Date

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Dalwallinu for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Dalwallinu disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member of officer of the Shire of Dalwallinu during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Dalwallinu. The Shire of Dalwallinu warns that anyone who has an application lodged with the Shire of Dalwallinu must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Dalwallinu in respect of the application.

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SHIRE OF DALWALLINU

AGENDA for the Special Meeting of Council to be held electronically on Wednesday 11 November 2026 commencing at 8.00am. The President has authorised this meeting to be held via electronic means as per the Local Government Administration Regulations 1996 – Reg 14D(2)(b)(ii).

PRESIDING OFFICER DECLARATION

In accordance with the *Local Government Act 1995*, this public meeting is being recorded. The recording will be archived and available on Councils website. Persons participating in public question time will be recorded as part of the meeting proceedings. I request all participants maintain a respectful and professional demeanour throughout the proceedings. Any use of profanity, disrespectful language, or disruptive behaviour may result in removal from the meeting. Thank you for your cooperation.

1 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (President) opened the meeting at 0.00am.

2 ANNOUNCEMENTS OF PRESIDING MEMBER

3 ATTENDANCE RECORD

3.1 Present

Councillors

Shire President	Cr KL Carter	*via electronic means at 0.00am*
Deputy President	Cr MM Harms	*via electronic means at 0.00am*
	Cr SC Carter	*via electronic means at 0.00am*
	Cr JL Counsel	*via electronic means at 0.00am*
	Cr DS Cream	*via electronic means at 0.00am*
	Cr S Dawson	*via electronic means at 0.00am*
	Cr S Hickleton	*via electronic means at 0.00am*
Chief Executive Officer	Ms JM Knight	*via electronic means at 0.00am*
Executive Assistant	Mrs DJ Whitehead	*via electronic means at 0.00am*

3.2 Apologies

3.3 Leave of Absence Previously Granted

4 DECLARATIONS OF INTEREST

5 PUBLIC QUESTION TIME

5.1 Response to Previous Public Questions Taken on Notice

5.2 Public Question Time

6 MINUTES OF PREVIOUS MEETINGS

(Confirmed in the Minutes of the Ordinary Council Meeting held immediately after Special Meeting.)

7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS

7.1 Petitions

7.2 Presentations

7.3 Deputations

7.4 Delegates Reports/Submissions

8 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands)

As agreed

9 REPORTS

9.1 CORPORATE SERVICES

9.1.1 Unbudgeted Expenditure – Additional Works - Dalwallinu Bowling Green*

Report Date	11 November 2026
Applicant	Shire of Dalwallinu
File Ref	FM/28
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	**Absolute Majority**
Attachments	1. Quote from Contractor 2. Shire of Dalwallinu Works Estimate

Purpose of Report

Council is requested to approve the unbudgeted expenditure for additional works for the removal and replacement of the Dalwallinu Bowling Green project.

Background

At the Ordinary Meeting of Council held 24 February 2026, Council resolved the following:

'MOTION 10517

Moved Cr S Dawson

Seconded Cr JL Counsel

That Council:

1. *Award RFT2526-05 Removal & replacement of bowling green surface to Evergreen Synthetic Grass (Gold surface) at the quoted price of $410,100.00 ex GST;*
2. *Authorise the Chief Executive Officer to enter into a contract with Evergreen Synthetic Grass as per the tender documentation;*
3. *Request the Chief Executive Officer correspond with the Dalwallinu Sports Club regarding the cash financial contribution of $205,050.00 ex GST;*
4. *That Council amend the 2025-2026 budget as follows:*
   - *Addition of New Project (Job O41) - $410,100.00*
   - *Addition of Transfer from Recreation Reserve (I113925) - $205,050.00*
   - *Addition of Contribution from Dalwallinu Sports Club (I113078) - $205,050.00*

CARRIED 6/0'

The tender specifications included the following:

The project is to conform to Bowls WA Pennant Play and is to include:

- the removal and disposal of existing bowling green synthetic surface including existing plinths;
- site assessment (conduct an assessment of existing green, including the condition of the sub-base, plinths and drainage);
- carry out an assessment on the existing drainage and undertake works to correct if necessary;
- remove existing base to 120mm depth;
- laser grade the sub-base level, compact and water bind;
- sub-base tolerance within 3mm over 3m;
- supply and install new galvanised steel plinths;

- supply and install 120mm free drainage base system including cement stabilisation;
- supply and install 12mm Evergreen synthetic surface or similar standard using a diagonal installation methodology, screwed to plinths;
- supply and install long pile grass in gutters

Works commenced on 2 November 2026.

Consultation
Manager Works & Services
President – Dalwallinu Sports Club

Legislative Implications
State
Local Government Act 1995
Local Government (Financial Management) Regulations 1996

Policy Implications
Nil

Financial Implications
An allocation of $410,100.00 was made in the 2026-2027 budget for this project with income from the Dalwallinu Sports Club of $205,050 (50% contribution).

The variation quote received from the contractor for the drainage works was $44,500 ex GST. In addition, there are works that will be required to be undertaken by the Shire of Dalwallinu. This involves $71,608 worth of direct costs for materials and contracts and $26,299.52 of indirect costs that will need to be re-allocated from other Shire projects in the 26-27 budget.

It was also noted that the new surrounds (from the gutters to the pavers) for the bowling green were not included in the quote. This variance is additional $15,280.00 (ex GST).

The Recreation Reserve has an unallocated amount of $411,351, therefore we propose to transfer the additional expenditure for direct costs of $131,388 from this Reserve.

Should Council approve this variation, this will be adjusted in the budget review in February 2027.

General Function Implications
Nil

Strategic Implications
Nil

Site Inspection
Site inspection undertaken: No

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

Social implications

There are no known social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

The Manager Works and Services and Works Supervisor checked the depth of the base on 22 July 2026 and forwarded this information to Evergreen Synthetic Grass. The Manager Works & Services followed up his email on 29 July 2026 and 6 August 2026 and received no response.

Once excavation of the existing base commenced on 2 November 2026, it was discovered that the depth of the existing base was not sufficient. Advice from Evergreen's geotechnical advisor indicated that a depth of 1 metre of clean fill is required to change the class from H2D to Class S.

When the bowling green surface was previously replaced the Contractor advises that the depth of the sub base was bought to Council's attention and the Contractor was requested not to undertake the required works to that depth. This was to avoid additional cost at that time.

It is the Officer's recommendation that Council approve the unbudgeted expenditure as these works are required to be undertaken prior to the installation of the new bowling surface. These additional works will ensure that the surface will meet Bowls WA specifications.

Officer Recommendation

That Council:

1. Authorises the unbudgeted expenditure of $157,687.52 (ex GST) for the additional works for the replacement for the Dalwallinu Bowling Green;
2. Authorise the transfer of $131,388 from the Recreation Reserve and adjust the 2026-2027 budget in the budget review in February 2027.

Officer Recommendation/Council Resolution

MOTION
Moved Cr
Seconded Cr
0/0

Quote

ACN: 137 912 166 ***A.B.N.*** ***36 086 981 162***

Bill To:	***Ship To:***	**Quote #:**	**00010447**
Shire of Dalwallinu	***Shire of Dalwallinu***	**Date:**	**6/11/2026**
Johnston Street	***Dalwallinu Bowling Club***	**Ship Via:**	
Dalwallinu			

Description	Amount GST Inclusive
Supply and install an engineered bowling green drainage system -includes accommodation and living away allowance	$44,500.00
Supply and install Bank grass to the surrounds .Includes accomodation and living away allowance	$15,280.00

If quotation is accepted a 20% deposit is required before the job will commence.

This quotation is valid for 3 months from this date.

Your Order #: **Customer ABN:**

Direct Deposit:
Evergreen Synthetic Grass

BSB: [redacted]

Evergreen Synthetic Grass
23 Langar Way,Landsdale PerthWA 6065
[redacted]

PLEASE USE YOUR QUOTE NUMBER WHEN MAKING ALL PAYMENTS VIA THE INTERNET. THANK YOU.

COMMENT: We appreciate your business!

Job No.

Source of Funds **Own**

Bowling Road No Section from km to km

Description of Work

Location of Gravel

Employee	Machine	Labour Hours	Plant Hours	Labour Rate	Overheads Percentage	Labor Cost ($)	Overheads Cost ($)	Total Labour Cost ($)	Plant Depn Rates	Plant Op Rates	Plant Depn Costs ($)	Plant Op Costs ($)
[redacted]	DL9346 Nissan Primer Mover	40	40	32.1281	178%	1,285.12	2,283.66	3,568.79	33.89	52.26	1,355.58	2,090.43
	DL9360 Toyota Hilux					-	-	-	7.14	7.92	-	-
[redacted]	DL122 JD Grader			36.8936	178%	-	-	-	54.78	60.41	-	-
	DL275 Toyota Hilux					-	-	-	25.71	29.64	-	-
	DL9138 Hitachi Loader					-	-	-	77.04	169.18	-	-
	DL194 Toyota Hilux					-	-	-	0.00	27.51	-	-
[redacted]	DL80 UD Prime Mover		40	32.1281	178%	-	-	-	24.09	47.51	963.77	1,900.37
	DL647 Hitachi Loader		80			-	-	-	38.44	91.29	3,075.00	7,303.48
[redacted]	DL103 Cat Excavator			36.1594	178%	-	-	-	88.51	56.75	-	-
VACANT	DL9039 Dynapac Roller			30.9570	178%	-	-	-	15.83	41.67	-	-
	DL203 Cat 18T Roller		20			-	-	-	37.83	59.01	756.50	1,180.20
[redacted]	DL9750 Fuso Canter			30.9570	178%	-	-	-	37.90	17.80	-	-
	1TZE886 Water Tanker		20			-	-	-	16.98	16.35	339.62	327.08
	DL10573 Deck Trailer					-	-	-	25.98	20.78	-	-
	DL420 Fuso Crewcab					-	-	-	103.01	49.97	-	-
[redacted]	DL515 Mitsubishi Canter			32.1281	178%	-	-	-	32.26	30.29	-	-
[redacted]	DL747 Toyota Hilux			34.3165	178%	-	-	-	8.79	23.41	-	-
[redacted]	DL73 Toyota Hilux Utility			31.9561	178%	-	-	-	4.95	10.83	-	-
[redacted]	DL695 Caterpillar Backhoe			30.9570	178%	-	-	-	74.52	51.93	-	-
[redacted]	DL159 Isuzu Sullage Truck			30.9570	178%	-	-	-	22.22	43.06	-	-
	DL121 Fuso Tipper Truck					-	-	-	19.24	22.81	-	-
[redacted]	DL134 Toyota Hilux	40		30.9570	178%	1,238.28	2,200.42	3,438.70	14.10	25.77	-	-
	DL9047 Toro Realmaster								8.51	12.60	-	-
	DL209 Toro Z Master					-	-	-	9.67	13.37	-	-
	DL150 Cat Track Loader					-	-	-	42.16	44.08	-	-
	1DUG356 DAF Sweeper					-	-	-	15.09	70.19	-	-
	DL3367 Sewell Sweeper								63.09	27.23	-	-
[redacted]	DL350 Toyota Hilux			41.0837	178%	-	-	-	3.33	3.91	-	-
		80.00	200.00			2,523.40	4,484.09	7,007.49			6,490.48	12,801.55

Material Costs		**Size**	**Quantity**	**Rate/Cost**	**Costs ($)**
Water					-
Fittings					-
Electricity					-
Contractor		Ash	1	35,000.00	35,000.00
Contractor		Sand	4160	8.80	36,608.00
Contractor	Evergreen	Drainage	1	44,500.00	44,500.00
Contractor	Evergreen	Surrounds	1	15,280.00	15,280.00
Contractors (/hr)					-
Gravel Costs (m3)					
Gravel Royalties (m3)					
Cartage contractor (hr)					
Contractor Wet mix					-
			Total Costs		131,388.00

Labour	Wages	2,523.40
	Overheads	4,484.09
Materials and Contractors		131,388.00
Plant Operating Costs		12,801.55
TOTAL COSTS		151,197.04
Plant Depreciation Costs		6,490.48
TOTAL COSTS		157,687.52

10 APPLICATIONS FOR LEAVE OF ABSENCE

11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)

14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2)

15 SCHEDULING OF MEETING

The next Ordinary Meeting of Council will be held on 24 November 2026 at the Shire of Dalwallinu Council Chambers, Dalwallinu commencing at 5.00pm.

16 CLOSURE

There being no further business, the Chairperson closed the meeting at 0.00am.