

## Jean Sutherland

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**From:** Keith Jones <kelor02@bigpond.com>  
**Sent:** Wednesday, 24 January 2018 7:06 AM  
**To:** Jean Sutherland  
**Subject:** I-COR-16211 - Dally C/Park

**SynergySoft:** I-COR-16211

Good morning Jean,

I wish to make a formal offer to lease the Dalwallinu Caravan Park (exclusive of the three (3) accommodation units) at a per annum rate of \$5,000 for a period of three (3) years, with an option to renew.

- As part of the Caravan Park operations the lessee would:
  - Provide longer office hours (7 days)
  - Promote local sporting clubs & businesses where possible
  - Marketing and Advertising on a greater scale to attract more visitors
  - Make available to the Shire, if required, the data relating to visitor figures
- the lessee would be responsible for the day to day operations of the park, including but not limited to:
  - Maintenance of the gardens
  - Cleaning and cleaning materials
  - Administration (bookings)
  - Utilities (electricity, water, gas and telephone)
  - Pest Control
  - Sanitary Service
  - Electrical testing (RCD) and electrical repairs
  - Waste collection (inclusive of sewerage rates)
  - Insurance of buildings (paid by Shire but reimbursed by lessee)
- and the Shire would be responsible for:
  - Any major upgrades to infrastructure
  - Maintenance of the sewerage system
  - Insurance (Public Liability)
  - Rates & DFES levies.

This proposal would mean the residence at 6b Cousins Road, Dalwallinu would become vacant and allow the Shire to utilize the property as deemed appropriate.

I would still be intending to maintain my position as Deputy CEO as I believe my wife Lorri would be an excellent person to handle the public relations activities of the bookings and "meet and greet" the park visitors. This proposal would also allow her to hopefully improve her health and breathing which seems to be a result of something in or around the current house. As far as the cleaning and maintenance my intent is to provide local people with some employment.