

# Ordinary Council Meeting Minutes

*23 August 2022*

*3.30pm*



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## SHIRE OF DALWALLINU

**MINUTES** of the Ordinary Meeting of Council held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 23 August 2022 at 3.30pm.

### **1 OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson (President) opened the meeting at 3.30pm.

### **2 ANNOUNCEMENTS OF PRESIDING MEMBER**

Nil

### **3 ATTENDANCE RECORD**

#### **3.1 Present**

Shire President	Cr KL Carter
Deputy Shire President	Cr SC Carter
	Cr JL Counsel
	Cr KJ Christian
	Cr DS Cream
	Cr MM Harms
	Cr KM McNeill
	Cr NW Mills
Chief Executive Officer	Mrs JM Knight
Executive Assistant	Mrs DJ Whitehead

#### **Public**

Nil

#### **3.2 Apologies**

Nil

#### **3.3 Leave of Absence Previously Granted**

Nil

### **4 DECLARATIONS OF INTEREST**

Nil

### **5 PUBLIC QUESTION TIME**

Nil



**6 MINUTES OF PREVIOUS MEETINGS**

**6.1 Ordinary Council Meeting – 26 July 2022**

**MOTION 9946**

Moved Cr MM Harms

Seconded Cr JL Counsel

That the Minutes of the Ordinary Meeting of Council held 26 July 2022 be confirmed.

**CARRIED 8/0**

**7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS**

**7.1 Petitions**

Nil

**7.2 Presentations**

Nil

**7.3 Deputations**

Nil

**7.4 Delegates Reports/Submissions**

Nil

**8 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands)**

As agreed.



**9 REPORTS**

**9.1 WORKS & SERVICES**

There were nil reports this month for Works & Services.



**9.2 PLANNING & DEVELOPMENT**

There were nil reports this month for Planning & Development.





## 9.3 CORPORATE SERVICES

### 9.3.1 Accounts for Payment for July 2022\*

<b>Report Date</b>	23 August 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/9 Financial Reporting
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Christie Andrews, Senior Finance Officer
<b>Supervised by</b>	Ally Bryant, Manager Corporate Services
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Summary of Accounts for Payment

#### **Purpose of Report**

Council is requested to consider the acceptance and approval of the Schedule of Accounts for Payment.

#### **Background**

A list of invoices paid for the month of July 2022 from the Municipal Account, to the sum of \$921,065.60 paid by EFT is attached together with a list of bank fees, payroll, direct debit payments, loan payments and transfer to Term Deposits. These payments total \$1,209,270.17. There were no payments from the Trust Account. Total payments from all accounts being \$1,209,270.17 have been listed for Council's ratification.

#### **Consultation**

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under Council's delegated authority, is to be completed for each month showing:

- The payees names
- The amount of the payments
- Sufficient information to identify the payment
- The date of the payment

The attached list meets the requirements of the Financial Regulations,

In addition to the above statutory requirements, Financial Management Regulation Section 13(4) requires 'the total of the other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

#### **Legislative Implications**

##### State

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

#### **Policy Implications**

Nil



### **Financial Implications**

Payments are in accordance with the adopted budget for 2022/2023.

### **Strategic Implications**

Nil

### **Site Inspection**

Not applicable

### **Triple Bottom Line Assessment**

#### Economic implications

There are no known significant economic implications associated with this proposal.

#### Social implications

There are no known significant social implications associated with this proposal.

#### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

Accounts for Payments are in accordance with the adopted budget for 2022/2023 or authorised by separate resolution.

### **Officer Recommendation**

That Council, in accordance with the requirements of sections 13(1), 13(3), and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in July 2022 under Chief Executive Officer's delegated authority is endorsed in respect to the following bank accounts:

Municipal Fund Account totalling \$1,209,270.17 consisting of:

EFT Payments (EFT13447-EFT13538)	\$921,065.60
EFT Payments (Payroll)	\$123,943.00
Direct Debit – Superannuation (DD16750.1-12 & DD16776.1-12)	\$25,252.45
Direct Debit – Credit Card (DD16774.1)	\$4,398.35
Direct Debit – Gym Equipment Lease (DD16767.1)	\$5,144.45
Direct Debit – Housing Bonds (DD16779.1 & DD16783.1)	\$207.00
Direct Debit – Payments to Department of Transport	\$102,372.50
Bank Fees	\$447.81
Loan Payment – Loan 64 Sewerage Scheme	\$13,903.56
Loans 157, 159 & 160 Guarantee Fee	\$12,535.45



## Resolution

### **MOTION 9947**

Moved Cr KM McNeill  
Seconded Cr DS Cream

That Council, in accordance with the requirements of sections 13(1), 13(3), and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in July 2022 under Chief Executive Officer's delegated authority is endorsed in respect to the following bank accounts:

Municipal Fund Account totalling \$1,209,270.17 consisting of:

EFT Payments (EFT13447-EFT13538)	\$921,065.60
EFT Payments (Payroll)	\$123,943.00
Direct Debit – Superannuation (DD16750.1-12 & DD16776.1-12)	\$25,252.45
Direct Debit – Credit Card (DD16774.1)	\$4,398.35
Direct Debit – Gym Equipment Lease (DD16767.1)	\$5,144.45
Direct Debit – Housing Bonds (DD16779.1 & DD16783.1)	\$207.00
Direct Debit – Payments to Department of Transport	\$102,372.50
Bank Fees	\$447.81
Loan Payment – Loan 64 Sewerage Scheme	\$13,903.56
Loans 157, 159 & 160 Guarantee Fee	\$12,535.45

**CARRIED 8/0**



**EFT PAYMENTS FOR THE MONTH OF JULY 2022**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT13447	13/07/2022	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	Fuel - Jun 22	3,747.50
EFT13448	13/07/2022	KLEENHEAT GAS	Bulk LPG delivery for Dalwallinu Caravan Park	228.40
EFT13449	13/07/2022	EG & AK Sawyer	Annual lease payment for Kalannie Tip	3,665.21
EFT13450	13/07/2022	Liberty Plumbing & Gas	Assorted plumbing work - June 2022	13,909.50
EFT13451	13/07/2022	Dalwallinu Foodworks	Assorted supplies for Admin, Council and Events -June 2022	347.66
EFT13452	13/07/2022	WheatBeats Productions	Return of venue & key bond for hire 1/7/22	280.00
EFT13453	13/07/2022	River Hill WA Pty Ltd	Contract Works AGRN962 - June 2022	438,828.50
EFT13454	13/07/2022	Exit Weeds	Verge Spraying various rural roads	11,550.00
EFT13455	15/07/2022	On Hold On Line	Monthly on hold message - June 22	77.00
EFT13456	15/07/2022	JOHN R WALLIS ENGINEERING	Assorted supplies for Admin and Works - June 2022	547.06
EFT13457	15/07/2022	WATER CORPORATION	Usage May - June, Service Charges July - August	17,338.26
EFT13458	15/07/2022	AUSTRALIA POST - SHIRE	Postage charges for Shire Admin - June 22	154.00
EFT13459	15/07/2022	BOC LIMITED	Monthly container rental for assorted cylinders	38.12
EFT13460	15/07/2022	Bridgestone Service Centre Dalwallinu	Puncture repair on DL 3601	60.00
EFT13461	15/07/2022	AVON WASTE	Waste collections for June 2022	20,145.88
EFT13462	15/07/2022	IT VISION	SynergySoft version upgrade (after hours installation)	1,595.00
EFT13463	15/07/2022	BURGESS RAWSON (WA) PTY LTD	Water usage 3/5 to 5/7 for Wubin Wheatbin Museum	51.03
EFT13464	15/07/2022	ST JOHN AMBULANCE DALWALLINU	St John Ambulance memberships collected for June 22	212.00
EFT13465	15/07/2022	SYNERGY	Electricity Usage - March - July 2022	13,963.56
EFT13466	15/07/2022	WESTERN POWER	Design fee for 69 McNeill Street, Dalwallinu	1,320.00
EFT13467	15/07/2022	GEOFFREY BELL	Return of key & venue bond for hire 29/6/22	490.00
EFT13468	15/07/2022	SAFEROADS PTY LTD	Annual Zone Car Package Subscription for VMS Trailer	704.00
EFT13469	15/07/2022	Access 1 Security Systems	Alarm monitoring service 1/7/22 to 30/9/22	283.92
EFT13470	15/07/2022	Regional Development Australia - Wheatbelt WA	Subscription to Grant Guru for 2022-23	852.50
EFT13471	15/07/2022	LGIS WA	Reimbursement for skin screening March 22	369.20
EFT13472	15/07/2022	Hanks Maintenance And General	General Maintenance of Kalannie Townscape - June 22	2,860.00
EFT13473	15/07/2022	McLeods Barristers & Solicitors	Legal advice - unauthorised removal of gravel	1,204.18
EFT13474	15/07/2022	Ixom Operations Pty Ltd	Container service fee for sewerage scheme - June 22	81.84
EFT13475	15/07/2022	Marketforce Pty Ltd	Sale of Land Advert -The West Australian 15/6/22	488.13
EFT13476	15/07/2022	Liberty Plumbing & Gas	Assorted plumbing work - June 2022	13,568.20

**EFT PAYMENTS FOR THE MONTH OF JULY 2022**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT13477	15/07/2022	Totally Workwear Joondalup	Works Staff uniforms	286.00
EFT13478	15/07/2022	WA Contract Ranger Services Pty Ltd	Ranger services for June 2022	1,485.00
EFT13479	15/07/2022	West Coast Stabilisers	Provision of Grading Services - June 2022	45,144.00
EFT13480	15/07/2022	Department Of Mines, Industry Regulations And Safety	BSL collected for the month of June 22	107.73
EFT13481	15/07/2022	RICOH FINANCE	Lease fees for Shire admin printers - July 2022	507.09
EFT13482	15/07/2022	Domain Digital	Domain renewal 2022/2023	75.24
EFT13483	15/07/2022	Castle Alarms	Rec Centre alarm monitoring 2022/2023	1,029.60
EFT13484	15/07/2022	TELAIR PTY LTD	Shire admin NBN service fee July 22	445.90
EFT13485	15/07/2022	Harrys Building & Maintenance	Mini Digger hire	2,565.00
EFT13486	15/07/2022	Three Sons Pty Ltd	Provision of GP Services & contribution to cleaning services - 1 July 2022 - 30 September 2022	56,528.33
EFT13487	15/07/2022	Novus Autoglass	Supply and install new windscreen for DL 492	941.31
EFT13488	15/07/2022	Fox Transportable Pty Ltd	Refund of CTF	164.58
EFT13489	15/07/2022	BUNNINGS TRADE	Supplies for Dalwallinu Caravan Park new ablutions	866.40
EFT13490	15/07/2022	Shire Of Mingenew	Velpic usage for April -June 22	397.10
EFT13491	15/07/2022	Dalwallinu Traders	Assorted goods - June 2022	1,323.04
EFT13492	15/07/2022	JMH Group WA	Service for Grader DL 122	1,743.92
EFT13493	15/07/2022	Simply Data Services Pty Ltd	Vehicle Tracking Subscription June 2022 - Sept 2023	148.50
EFT13494	15/07/2022	Alliance Dalwallinu Unit Trust	Council contribution to crossover as per Policy 5.7	2,000.00
EFT13495	15/07/2022	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Professional Membership - CEO - 2022/2023	531.00
EFT13496	15/07/2022	LANDGATE	Assorted valuations for June 2022	185.48
EFT13497	15/07/2022	KALANNIE COMMUNITY RESOURCE CENTRE	Kapers subscription 2022/23 & Advertising for June 2022	1,555.00
EFT13498	28/07/2022	WESTRAC EQUIPMENT PTY LTD	Parts for DL 122	160.85
EFT13499	28/07/2022	RBC - RURAL	Meterplan charge for admin photocopiers - Jul 22	1,148.57
EFT13500	28/07/2022	THE PAPER COMPANY OF AUSTRALIA	50x reams of A4 paper	272.25
EFT13501	28/07/2022	JASON SIGNMAKERS	Assorted signs for July 2022	750.29
EFT13502	28/07/2022	WATER CORPORATION	Service Charges July to August, Usage - May to July	3,110.34
EFT13503	28/07/2022	Bridgestone Service Centre Dalwallinu	Assorted tyre repairs and replacements for June 2022	1,013.50
EFT13504	28/07/2022	TELSTRA	Assorted Shire phone service/rental to 06/08/2022 and usage to	2,715.24
EFT13505	28/07/2022	BURGESS RAWSON (WA) PTY LTD	Water usage May to June 2022	189.12

**EFT PAYMENTS FOR THE MONTH OF JULY 2022**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT13506	28/07/2022	WALLIS COMPUTER SOLUTIONS	3CX Phone system - SIP line fee 2022/2023	4,320.80
EFT13507	28/07/2022	JILL SPRIGG	Return of venue & key bond for hire 8/7/22	280.00
EFT13508	28/07/2022	OFFICEWORKS	Stationery order July 2022	591.27
EFT13509	28/07/2022	IT VISION USER GROUP	IT Vision User Group membership subscription	770.00
EFT13510	28/07/2022	PURCHER INTERNATIONAL	Fan belt for DL121	41.94
EFT13511	28/07/2022	SYNERGY	Electricity Usage - May to June 2022	10,369.05
EFT13512	28/07/2022	Department Of Fire And Emergency Services	2021/22 Annexure 'A' adjustment for ESL	202.47
EFT13513	28/07/2022	TOLL IPEC PTY LTD	Freight charges for June 2022	60.39
EFT13514	28/07/2022	WUBIN PROGRESS ASSOC INC	Donation for 2022-23 as per budget	1,000.00
EFT13515	28/07/2022	Refuel Australia	9,000ltr of Diesel for Dalwallinu Shire Depot	19,608.30
EFT13516	28/07/2022	LGIS INSURANCE BROKING	Marine cargo insurance renewal, 30/6/22 to 30/6/23	302.50
EFT13517	28/07/2022	Hitachi Construction Machinery (Australia) Pty Ltd	Parts for DL 9138	402.90
EFT13518	28/07/2022	STATE LIBRARY OF WA	Better Beginnings programme participation 2022-23	110.00
EFT13519	28/07/2022	DALLY SCRAPPERS GROUP	Refund of venue & key bonds for hire 7-10 July 22	560.00
EFT13520	28/07/2022	Maria Cristina Custodio Abiog	Refund of venue & key bonds for hire 23-24th July 22	280.00
EFT13521	28/07/2022	LGIS WA	Assorted insurance renewals for 2022/2023	141,451.20
EFT13522	28/07/2022	R n R Auto Electrics	UHF CB Radio for DL 9138	383.47
EFT13523	28/07/2022	DALLCON	Cement for assorted works in July 2022	2,739.00
EFT13524	28/07/2022	WCP Civil Pty Ltd	Additional works Kalannie Road	37,251.90
EFT13525	28/07/2022	Liberty Plumbing & Gas	Assorted plumbing work - July 2022	350.00
EFT13526	28/07/2022	Thinkproject Australia Pty Ltd	RAMM Annual Support & Maintenance 2022/2023	11,014.95
EFT13527	28/07/2022	Totally Workwear Joondalup	Works Staff uniforms	412.50
EFT13528	28/07/2022	WA Contract Ranger Services Pty Ltd	Provision of Ranger Services - July 2022	1,782.00
EFT13529	28/07/2022	E Fire & Safety	Fire indicator panel testing at Shire admin - June 22	495.00
EFT13530	28/07/2022	Tractus Australia	Grader tyre repair for DL 122	175.00
EFT13531	28/07/2022	Domain Digital	Monthly IT charges	3,414.29
EFT13532	28/07/2022	Kleen West Distributors	Cleaning stock for Dalwallinu Shire	2,537.70
EFT13533	28/07/2022	Harrys Building & Maintenance	Mini excavator hire	285.00
EFT13534	28/07/2022	Before You Dig Australia Ltd	Annual Subscription fee for 2022/2023	924.00
EFT13535	28/07/2022	Tanya Calitz	Refund of equipment bond for hire 15-18/7/22	50.00

**EFT PAYMENTS FOR THE MONTH OF JULY 2022**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT13536	28/07/2022	Maya Koceska	Return of venue & key bond for hire 17/7/22	262.00
EFT13537	28/07/2022	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2022-23 Corporate membership - silver	2,200.00
EFT13538	28/07/2022	LANDGATE	Assorted valuations March to May 2022	86.94
				<b>921,065.60</b>

**DIRECT DEBITS FOR THE MONTH OF JULY 2022**

Chq/EFT	Date	Name	Description	Amount
DD16750.1	08/07/2022	Aware Super	Superannuation contributions	6,589.18
DD16750.2	08/07/2022	AUSTRALIA SUPER	Superannuation contributions	554.76
DD16750.3	08/07/2022	THE TRUSTEE FOR COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	356.29
DD16750.4	08/07/2022	CBUS	Superannuation contributions	254.96
DD16750.5	08/07/2022	Local Government Superannuation Scheme	Superannuation contributions	866.17
DD16750.6	08/07/2022	PRIME SUPER	Superannuation contributions	208.91
DD16750.7	08/07/2022	Hostplus	Superannuation contributions	616.54
DD16750.8	08/07/2022	Catholic Super	Superannuation contributions	698.30
DD16750.9	08/07/2022	BT Super for Life The Trustee for Retirement Wrap	Superannuation contributions	832.34
DD16750.10	08/07/2022	Rest Industry Super	Superannuation contributions	314.79
DD16750.11	08/07/2022	Australian Super	Superannuation contributions	1,160.07
DD16750.12	08/07/2022	Spirit Super	Superannuation contributions	34.43
DD16767.1	01/07/2022	Maia Financial Pty Ltd	Matrix Gym Equipment lease fee 1/7/22 to 30/9/22	5,144.45
DD16776.1	22/07/2022	Aware Super	Superannuation contributions	6,617.40
DD16776.2	22/07/2022	AUSTRALIA SUPER	Superannuation contributions	567.35
DD16776.3	22/07/2022	THE TRUSTEE FOR COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	447.68
DD16776.4	22/07/2022	CBUS	Superannuation contributions	253.65
DD16776.5	22/07/2022	Local Government Superannuation Scheme	Superannuation contributions	887.82
DD16776.6	22/07/2022	PRIME SUPER	Superannuation contributions	228.97
DD16776.7	22/07/2022	Hostplus	Superannuation contributions	675.64
DD16776.8	22/07/2022	Catholic Super	Superannuation contributions	708.26
DD16776.9	22/07/2022	BT Super for Life The Trustee for Retirement Wrap	Superannuation contributions	834.64
DD16776.10	22/07/2022	Rest Industry Super	Superannuation contributions	320.68
DD16776.11	22/07/2022	Australian Super	Superannuation contributions	1,187.56
DD16776.12	22/07/2022	Spirit Super	Superannuation contributions	36.06
DD16779.1	18/07/2022	Bond Administrator	Part bond payment, 10 Roberts Rd	103.50
DD16783.1	25/07/2022	Bond Administrator	Part bond payment, 10 Roberts Rd	103.50
				<b>30,603.90</b>

**CREDIT CARD PAYMENT DETAILS**

Chq/EFT	Date	Name	Description	Amount
DD16774.1	12/06/2022	Adobe Systems Software Ireland Ltd	Annual Creative Cloud subscription renewal for 22/23	871.07
	05/07/2022	Jarradale Heating & Cooling	Rhapsody fireplace for 65 Johnston St, Dalwallinu	2,379.00
	06/07/2022	Dynamic Gift Promotions	100 Lanyards for gym fobs	87.00
	03/07/2022	7-Eleven	Fuel for CEO vehicle	77.36
	07/07/2022	Bankwest	Interest relating to 1c short payment of Mar/Apr account	15.79
	14/06/2022	Racing, Gaming and Liquor	Occasional liquor license - Street Party 9/12/22	54.50
	14/06/2022	The West Australian	Monthly charge for on-line newspapers	28.00
	19/06/2022	7-Eleven	Fuel - CEO vehicle	130.94
	20/06/2022	The West Australian	Death Notice for Graham Bell - ex Councillor 1977-1980	60.45
	22/06/2022	Aussie Broadband	Monthly charge for internet at Dalwallinu RecCentre	79.00
	01/07/2022	Westnet Pty Ltd	Monthly charge for internet at Shire Admin	129.95
	03/07/2022	SAI Global	Australian standard AS 17725.1-2010	185.21
	05/07/2022	Vividads	2 x banners (1 x harvest & 1 x recreation)	300.08
				<b>4,398.35</b>



### 9.3.2 Monthly Financial Statements for July 2022\*

<b>Report Date</b>	23 August 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/9 Financial Reporting
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Ally Bryant, Manager Corporate Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Monthly Statements of Financial Activity, Variance Report, Investments Held and Bank Reconciliations

#### **Purpose of Report**

Council is requested to receive and accept the Financial Reports for the month end 31 July 2022.

#### **Background**

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

#### **Consultation**

Nil

#### **Legislative Implications**

##### State

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996 s34(1), s19(1)(2) and s34(2)*

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Not applicable

#### **Triple Bottom Line Assessment**

##### Economic implications

There are no known significant economic implications associated with this proposal.

##### Social implications

There are no known significant social implications associated with this proposal.



### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

Financial Reports as at last day of business of the previous month are appended, for the period ending 31 July 2022. It is to be noted that the opening balances in these financial statements are not finalised as further adjustments for 2021-2022 may be required for year-end accruals.

Attached for council's consideration are:

1. Statement of Financial Activity
2. Variance Reports
3. Investments Held
4. Bank Reconciliations

As per Council resolution, all items that have a variance of more than \$10,000 have been noted on the variance reports.

### **Officer Recommendation**

That the Council accept the Financial Reports as submitted for the month ending 31 July 2022.

### **Resolution**

#### **MOTION 9948**

Moved           Cr MM Harms  
Seconded       Cr KJ Christian

That the Council accept the Financial Reports as submitted for the month ending 31 July 2022.

**CARRIED 8/0**



**SHIRE OF DALWALLINU**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 July 2022**

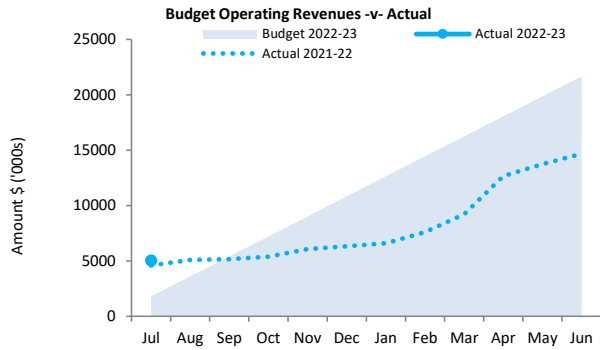
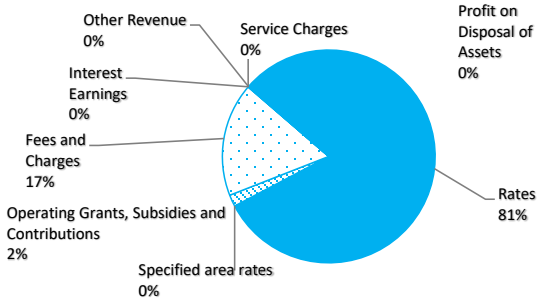
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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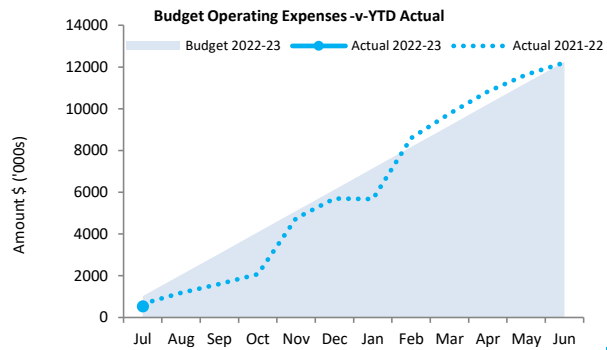
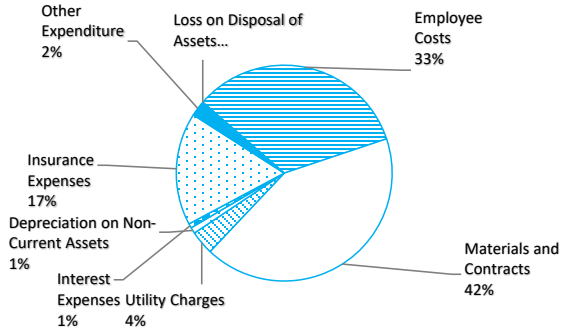
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OPERATING ACTIVITIES

OPERATING REVENUE

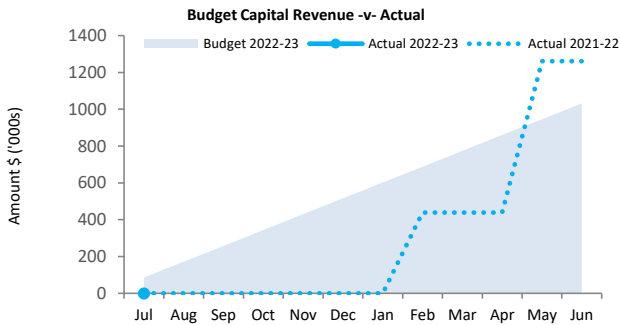


OPERATING EXPENSES

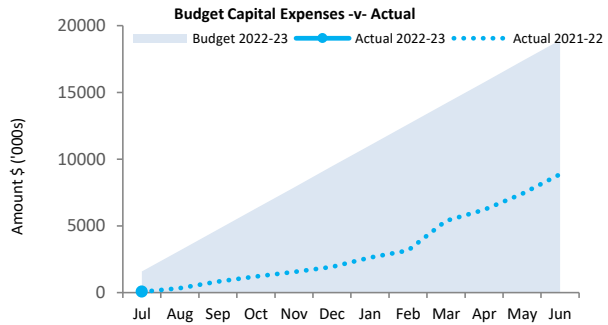


INVESTING ACTIVITIES

CAPITAL REVENUE



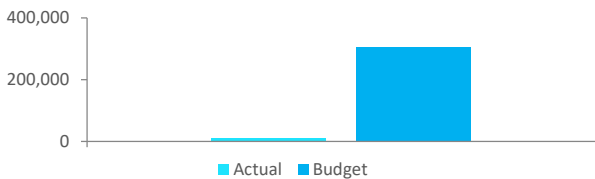
CAPITAL EXPENSES



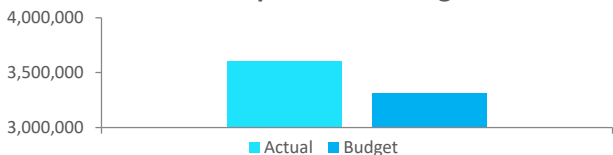
FINANCING ACTIVITIES

BORROWINGS

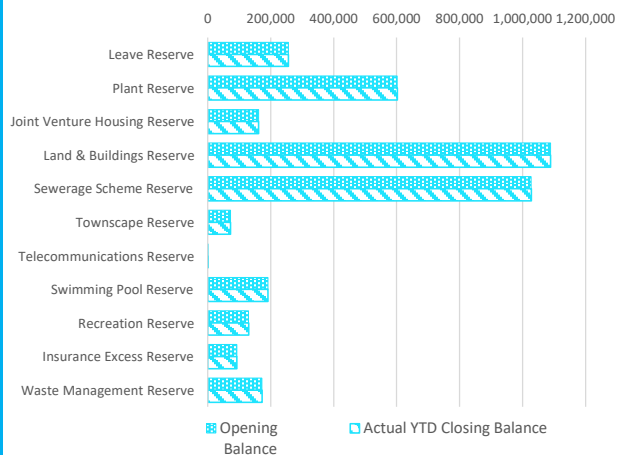
Principal Repayments



Principal Outstanding



CASH BACKED RESERVES



Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.91 M	\$2.91 M	\$3.29 M	\$0.38 M
Closing	\$0.00 M	\$3.86 M	\$7.70 M	\$3.84 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$9.11 M	% of total
Unrestricted Cash	\$5.31 M	58.3%
Restricted Cash	\$3.79 M	41.7%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$0.26 M	% Outstanding
Trade Payables	\$0.20 M	
Over 30 Days		16.5%
Over 90 Days		2%

Refer to Note 5 - Payables

Receivables

	\$0.40 M	% Collected
Rates Receivable	\$4.09 M	5.4%
Trade Receivable	\$0.40 M	
Over 30 Days		36.6%
Over 90 Days		19.9%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.34 M)	\$0.48 M	\$3.96 M	\$3.48 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$3.64 M	% Variance
YTD Budget	\$0.19 M	1794.9%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$0.08 M	% Variance
YTD Budget	\$0.38 M	(79.2%)

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$0.78 M	% Variance
YTD Budget	\$0.61 M	28.1%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.66 M)	\$0.48 M	\$0.46 M	(\$0.01 M)

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.00 M	%
Adopted Budget	\$0.51 M	(100.0%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition

YTD Actual	\$0.08 M	% Spent
Adopted Budget	\$18.91 M	(99.6%)

Refer to Note 8 - Capital Acquisition

Capital Grants

YTD Actual	\$0.55 M	% Received
Adopted Budget	\$15.75 M	(96.5%)

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.09 M	(\$0.00 M)	(\$0.02 M)	(\$0.01 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$0.01 M
Interest expense	\$0.00 M
Principal due	\$3.61 M

Refer to Note 9 - Borrowings

Reserves

Reserves balance	\$3.80 M
Interest earned	\$0.00 M

Refer to Note 11 - Cash Reserves

Lease Liability

Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.02 M

Refer to Note 10 - Lease Liabilities

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 JULY 2022**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES**

**ACTIVITIES**

**GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific Shire services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates income & expenditure, Grants commission and Pensioners deferred rates interest.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention, emergency services and animal control.

**HEALTH**

To provide an operational framework for environmental and community health.

Food quality, pest control, immunisation services and other health.

**EDUCATION AND WELFARE**

To provide services to disadvantaged persons, the elderly, children and youth.

School support, assistance to playgroups, retirements villages and other voluntary services.

**HOUSING**

To provide and maintain employee, non-employee and elderly residents housing.

Provision and maintenance of staff and rental housing.

**COMMUNITY AMENITIES**

To provide services required by the community.

Rubbish collection services, operation of tips, noise control, administration of the town planning scheme, maintenance of cemeteries, maintenance of public conveniences, storm water drainage maintenance, sewerage scheme operation, litter control and roadside furniture.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Provision of facilities and support for organisations concerned with leisure time activities and sport, support for performing and creative arts and preservation of the natural estate. This includes maintenance of halls, aquatic centres, recreation and community centres, parks, gardens, sports grounds and operation of libraries.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction, maintenance and cleaning of streets, roads, bridges, drainage works, footpaths, parking facilities and traffic signs, cleaning and lighting of streets, depot maintenance and airstrip maintenance.

**ECONOMIC SERVICES**

To help promote the Shire and its economic wellbeing.

The regulation and provision of tourism, area promotion, building control, noxious weed control, vermin control, standpipes and land subdivisions.

**OTHER PROPERTY AND SERVICES**

To monitor and control the shire's overheads and operating accounts.

Private works operation, public works overheads, materials, salaries & wages, plant repairs and operation costs. With the exception of private works, the above activities listed are mainly summaries of costs that are allocated to all the works and services undertaken by Council.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,908,832	2,908,832	<b>3,287,159</b>	378,327	13.01%	▲
<b>Revenue from operating activities</b>							
Governance		300	116	<b>5</b>	(111)	(95.69%)	
General purpose funding - general rates	6	3,499,896	192,116	<b>3,640,357</b>	3,448,241	1794.87%	▲
General purpose funding - other		353,250	44,290	<b>51,268</b>	6,978	15.76%	
Law, order and public safety		38,540	332	<b>10,478</b>	10,146	3056.02%	▲
Health		11,950	820	<b>1,631</b>	811	98.90%	
Education and welfare		3,302	257	<b>1,358</b>	1,101	428.40%	
Housing		342,433	28,269	<b>47,247</b>	18,978	67.13%	▲
Community amenities		591,793	534,360	<b>552,352</b>	17,992	3.37%	
Recreation and culture		158,049	10,809	<b>11,628</b>	819	7.58%	
Transport		358,513	324,387	<b>3,081</b>	(321,306)	(99.05%)	▼
Economic services		311,389	14,989	<b>7,440</b>	(7,549)	(50.36%)	
Other property and services		393,773	31,126	<b>173,198</b>	142,072	456.44%	▲
		<b>6,063,188</b>	<b>1,181,871</b>	<b>4,500,043</b>	3,318,172		
<b>Expenditure from operating activities</b>							
Governance		(794,431)	(73,039)	<b>(64,325)</b>	8,714	11.93%	
General purpose funding		(169,436)	(13,739)	<b>(20,134)</b>	(6,395)	(46.55%)	
Law, order and public safety		(212,611)	(26,989)	<b>(19,869)</b>	7,120	26.38%	
Health		(340,765)	(61,303)	<b>(60,805)</b>	498	0.81%	
Education and welfare		(134,407)	(10,149)	<b>(9,195)</b>	954	9.40%	
Housing		(432,016)	(19,803)	<b>(50,484)</b>	(30,681)	(154.93%)	▲
Community amenities		(870,023)	(71,517)	<b>(42,160)</b>	29,357	41.05%	▼
Recreation and culture		(2,261,438)	(178,963)	<b>(104,630)</b>	74,333	41.54%	▼
Transport		(6,432,219)	(623,080)	<b>(91,858)</b>	531,222	85.26%	▼
Economic services		(502,145)	(48,086)	<b>(31,284)</b>	16,802	34.94%	▼
Other property and services		(101,603)	(56,752)	<b>(47,299)</b>	9,453	16.66%	
		<b>(12,251,094)</b>	<b>(1,183,420)</b>	<b>(542,043)</b>	641,377		
Non-cash amounts excluded from operating activities	1(a)	5,850,837	479,822	<b>4,941</b>	(474,881)	(98.97%)	▼
<b>Amount attributable to operating activities</b>		<b>(337,069)</b>	<b>478,273</b>	<b>3,962,941</b>	3,484,668		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	15,750,848	1,644,098	<b>549,221</b>	(1,094,877)	(66.59%)	▼
Proceeds from disposal of assets	7	505,394	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(18,913,692)	(1,167,517)	<b>(84,586)</b>	1,082,931	92.76%	▼
<b>Amount attributable to investing activities</b>		<b>(2,657,450)</b>	<b>476,581</b>	<b>464,635</b>	(11,946)		
<b>Financing Activities</b>							
Transfer from reserves	11	1,031,813	0	<b>0</b>	0	0.00%	
Payments for principal portion of lease liabilities	10	(22,609)	(4,942)	<b>(4,941)</b>	1	0.02%	
Repayment of debentures	9	(304,000)	0	<b>(10,420)</b>	(10,420)	0.00%	▼
Transfer to reserves	11	(619,517)	0	<b>(2,578)</b>	(2,578)	0.00%	
<b>Amount attributable to financing activities</b>		<b>85,687</b>	<b>(4,942)</b>	<b>(17,939)</b>	(12,997)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>3,858,744</b>	<b>7,696,794</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 JULY 2022

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.



**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022**

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,908,832	2,908,832	<b>3,287,159</b>	378,327	13.01%	▲
<b>Revenue from operating activities</b>							
Rates	6	3,499,896	192,116	<b>3,640,357</b>	3,448,241	1794.87%	▲
Operating grants, subsidies and contributions	13	884,983	382,384	<b>79,651</b>	(302,733)	(79.17%)	▼
Fees and charges		1,493,746	606,265	<b>776,910</b>	170,645	28.15%	▲
Interest earnings		30,737	1,098	<b>3,119</b>	2,021	184.06%	
Other revenue		100	8	<b>5</b>	(3)	(37.50%)	
Profit on disposal of assets	7	153,726	0	<b>0</b>	0	0.00%	
		<b>6,063,188</b>	<b>1,181,871</b>	<b>4,500,042</b>	3,318,171		
<b>Expenditure from operating activities</b>							
Employee costs		(2,611,747)	(97,775)	<b>(181,428)</b>	(83,653)	(85.56%)	▲
Materials and contracts		(2,700,695)	(485,010)	<b>(228,680)</b>	256,330	52.85%	▼
Utility charges		(445,845)	(5,224)	<b>(19,437)</b>	(14,213)	(272.07%)	▲
Depreciation on non-current assets		(5,990,306)	(479,822)	<b>(4,941)</b>	474,881	98.97%	▼
Interest expenses		(120,420)	(3,283)	<b>(3,592)</b>	(309)	(9.41%)	
Insurance expenses		(214,234)	(106,358)	<b>(91,400)</b>	14,958	14.06%	▼
Other expenditure		(153,590)	(5,948)	<b>(12,565)</b>	(6,617)	(111.25%)	
Loss on disposal of assets	7	(14,257)	0	<b>0</b>	0	0.00%	
		<b>(12,251,094)</b>	<b>(1,183,420)</b>	<b>(542,043)</b>	641,377		
Non-cash amounts excluded from operating activities							
	1(a)	5,850,837	479,822	<b>4,941</b>	(474,881)	(98.97%)	▼
<b>Amount attributable to operating activities</b>		<b>(337,069)</b>	<b>478,273</b>	<b>3,962,940</b>	3,484,667		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	15,750,848	1,644,098	<b>549,221</b>	(1,094,877)	(66.59%)	▼
Proceeds from disposal of assets	7	505,394	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment	8	(18,913,692)	(1,167,517)	<b>(84,586)</b>	1,082,931	92.76%	▼
<b>Amount attributable to investing activities</b>		<b>(2,657,450)</b>	<b>476,581</b>	<b>464,635</b>	(11,946)		
<b>Financing Activities</b>							
Transfer from reserves	11	1,031,813	0	<b>0</b>	0	0.00%	
Payments for principal portion of lease liabilities		(22,609)	(4,942)	<b>(4,941)</b>	1	0.02%	
Repayment of debentures	9	(304,000)	0	<b>(10,420)</b>	(10,420)	0.00%	▼
Transfer to reserves	11	(619,517)	0	<b>(2,578)</b>	(2,578)	0.00%	
<b>Amount attributable to financing activities</b>		<b>85,687</b>	<b>(4,942)</b>	<b>(17,939)</b>	(12,997)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>3,858,744</b>	<b>7,696,794</b>	3,838,051		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards.

Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 09 August 2022

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
<b>Non-cash items excluded from operating activities</b>				
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	7	(153,726)	0	0
Add: Loss on asset disposals	7	14,257	0	0
Add: Depreciation on assets		5,990,306	501,706	4,941
<b>Total non-cash items excluded from operating activities</b>		<b>5,850,837</b>	<b>501,706</b>	<b>4,941</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	This Time Last Year 31 July 2021	Year to Date 31 July 2022
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	11	(3,794,148)	(4,572,716)	(3,796,725)
Less: Provisions		(362,815)	(391,382)	(314,450)
Add: Borrowings	9	304,001	288,410	293,581
Add: Provisions - employee	12	362,815	391,353	362,815
Add: Lease liabilities	10	0	18,415	(5,029)
Add: Cash backed leave portion		209,381	209,381	209,381
<b>Total adjustments to net current assets</b>		<b>(3,280,767)</b>	<b>(4,056,539)</b>	<b>(3,250,427)</b>

**(c) Net current assets used in the Statement of Financial Activity**

**Current assets**

Cash and cash equivalents	2	8,385,974	7,597,613	9,105,322
Rates receivables	3	47,376	4,036,843	4,089,508
Receivables	3	231,072	313,742	396,431
Other current assets	4	10,157	5,930	11,599
<b>Less: Current liabilities</b>				
Payables	5	(651,611)	(653,344)	(263,242)
Borrowings	9	(304,001)	(288,410)	(293,581)
Contract liabilities	12	(788,226)	(389,568)	(1,741,029)
Lease liabilities	10	0	(18,449)	5,029
Provisions	12	(362,815)	(391,353)	(362,815)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(3,280,767)</b>	<b>(4,008,462)</b>	<b>(3,250,427)</b>
<b>Closing funding surplus / (deficit)</b>		<b>3,287,159</b>	<b>6,204,542</b>	<b>7,696,794</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
<b>Cash on hand</b>								
TelenetSaver Account	Cash and cash equivalents	3,125,041		3,125,041		Bankwest	0.05%	At Call
Municipal Account	Cash and cash equivalents	173,976		173,976		Bankwest	0.00%	At Call
Term Deposit - Municipal Excess	Cash and cash equivalents	2,011,907		2,011,907		Bankwest	0.22%	04/03/2022
Term Deposit - Reserves	Cash and cash equivalents	0	3,794,148	3,794,148		Bankwest	0.27%	24/06/2022
Floats Held	Cash and cash equivalents	250		250		Shire float	0.00%	N/A
<b>Total</b>		<b>5,311,174</b>	<b>3,794,148</b>	<b>9,105,322</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		5,311,174	3,794,148	9,105,322	0			
		<b>5,311,174</b>	<b>3,794,148</b>	<b>9,105,322</b>	<b>0</b>			

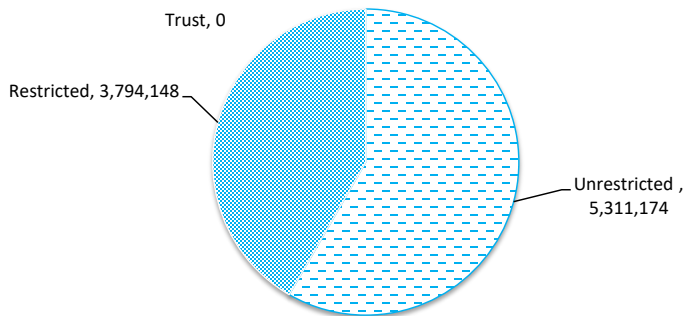
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

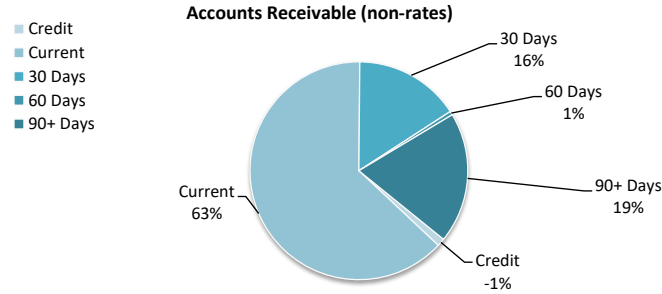
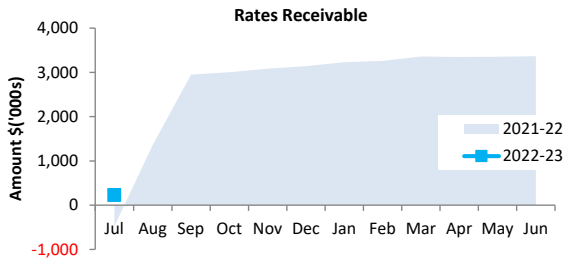
Rates receivable	30 Jun 2022	31 Jul 2022
	\$	\$
Opening arrears previous years	59,824	47,376
Levied this year	3,353,365	4,273,938
Less - collections to date	(3,365,813)	(231,806)
Equals current outstanding	<b>47,376</b>	<b>4,089,508</b>
<b>Net rates collectable</b>	<b>47,376</b>	<b>4,089,508</b>
% Collected	98.6%	5.4%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(4,787)	257,272	64,027	2,272	79,184	397,968
Percentage	(1.2%)	64.6%	16.1%	0.6%	19.9%	
<b>Balance per trial balance</b>						
Sundry receivable	(4,787)	257,272	64,027	2,272	79,184	397,968
GST receivable						(1,537)
<b>Total receivables general outstanding</b>						<b>396,431</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



Other current assets	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 31 July 2022
	\$	\$	\$	\$
<b>Other financial assets at amortised cost</b>				
Financial assets at amortised cost - self supporting loans	0			0
Financial assets at amortised cost - [describe]	0			0
<b>Inventory</b>				
Inventories Fuel & Materials	10,157	1,442	0	11,599
Inventories [describe]	0			0
Inventories [describe]	0			0
Inventories [describe]	0			0
Inventories [describe]	0			0
<b>Land held for resale</b>				
Cost of acquisition	0			0
Development costs	0			0
<b>Prepayments</b>				
Prepayments	0			0
<b>Contract assets</b>				
Contract assets	0	0		0
<b>Total other current assets</b>	<b>10,157</b>	<b>1,442</b>	<b>0</b>	<b>11,599</b>
<b>Amounts shown above include GST (where applicable)</b>				

#### KEY INFORMATION

##### Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

##### Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

##### Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

##### Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	93,127	16,193	0	2,208	111,528
Percentage	0%	83.5%	14.5%	0%	2%	
<b>Balance per trial balance</b>						
Sundry creditors	0	183,495	16,193	0	2,208	201,896
Accrued salaries and wages						17,017
ATO liabilities						13,807
Bonds & Deposits Held						29,419
Rates income received in advance						1,103
<b>Total payables general outstanding</b>						<b>263,242</b>

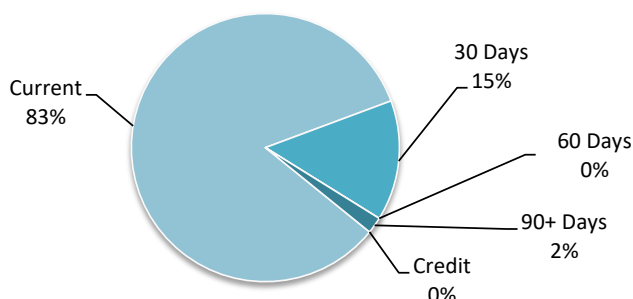
Amounts shown above include GST (where applicable)

KEY INFORMATION

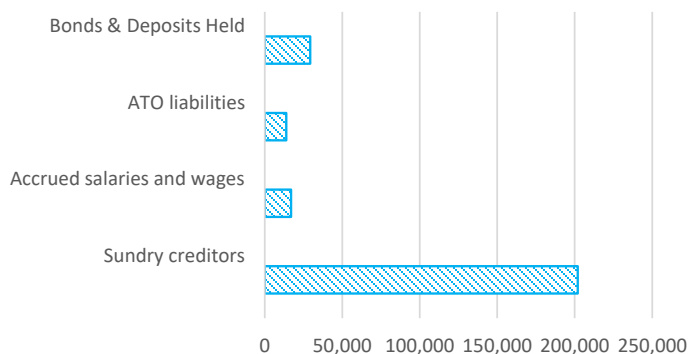
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

- Credit
- Current
- 30 Days
- 60 Days
- 90+ Days

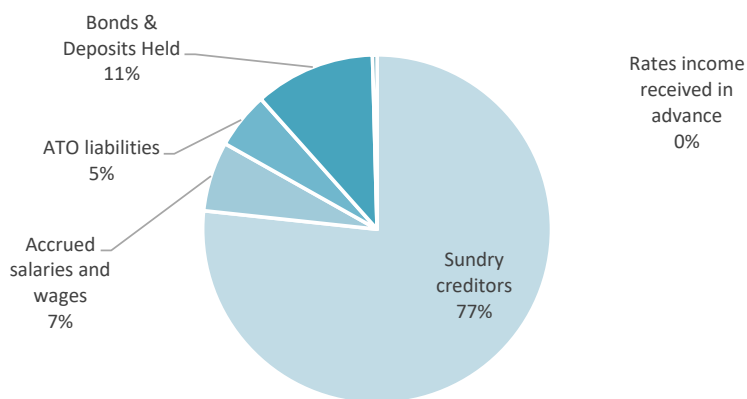
Aged Payables



Payables



Payables



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

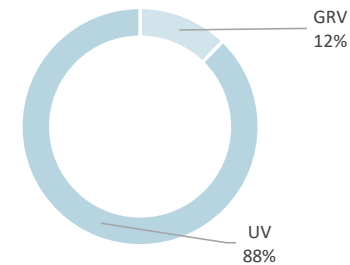
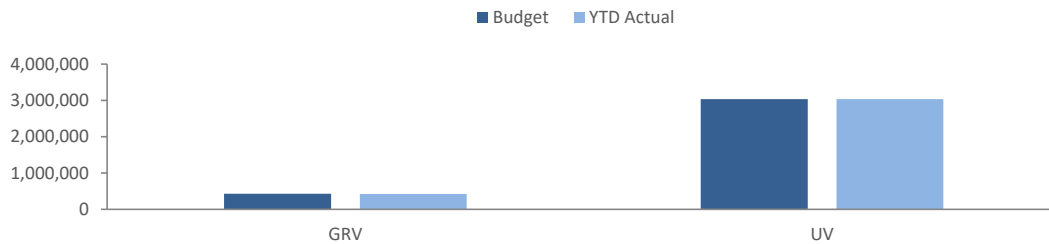
OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

General rate revenue

RATE TYPE	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>Gross rental value</b>				\$	\$	\$	\$	\$	\$	\$	\$
GRV	0.09548	316	4,448,810	424,772	2,000	0	426,772	424,772	0	0	424,772
<b>Unimproved value</b>											
UV	0.01474	362	205,803,500	3,033,544	3,000	0	3,036,544	3,033,544	5,793	0	3,039,337
<b>Sub-Total</b>		<b>678</b>	<b>210,252,310</b>	<b>3,458,316</b>	<b>5,000</b>	<b>0</b>	<b>3,463,316</b>	<b>3,458,315</b>	<b>5,793</b>	<b>0</b>	<b>3,464,109</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV - Dalwallinu	600	109	489,348	65,400	0	0	65,400	65,400	0	0	65,400
GRV - Kalannie	600	29	134,210	17,400	0	0	17,400	17,400	0	0	17,400
GRV - Other Towns	600	80	260,964	48,000	0	0	48,000	48,000	0	0	48,000
<b>Unimproved value</b>											
UV - Rural	700	38	434,166	26,600			26,600	26,600	0	0	26,600
UV - Mining	700	49	736,478	34,300			34,300	34,300	0	0	34,300
<b>Sub-total</b>		<b>305</b>	<b>2,055,166</b>	<b>191,700</b>	<b>0</b>	<b>0</b>	<b>191,700</b>	<b>191,700</b>	<b>0</b>	<b>0</b>	<b>191,700</b>
Discount							(155,120)	(15,452)			(15,452)
<b>Total general rates</b>							<b>3,499,896</b>				<b>3,640,357</b>

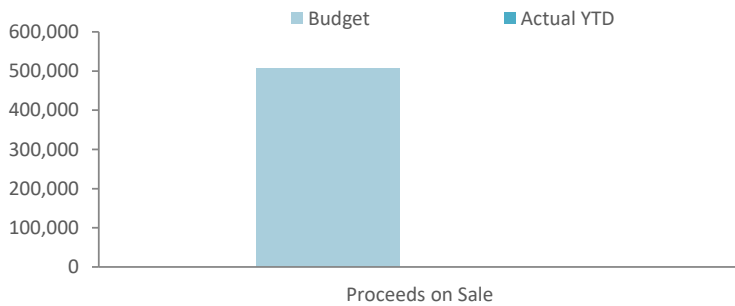
KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.





Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Land &amp; Buildings</b>								
	Sale of Lot 572 Sawyers Ave	68,000	69,394	1,394	0	0	0	0	0
	Sale of Lot 12 McNeill St	75,000	120,000	45,000	0	0	0	0	0
	Sale of Lot 1002 Roberts Rd	65,000	150,000	85,000	0	0	0	0	0
	<b>Other Infrastructure</b>								
	<b>Plant and equipment</b>								
	<b>Transport</b>								
	Crew Cab Truck DL 420	23,573	20,000	0	(3,573)	0	0	0	0
	3.5T Tipper Truck DL 121	20,184	15,000	0	(5,184)	0	0	0	0
	Utility DL 102	9,182	9,500	318	0	0	0	0	0
	Utility L/Hand DL 747	14,000	9,500	0	(4,500)	0	0	0	0
	Utility WS DL 281	22,267	26,000	3,733	0	0	0	0	0
	Utility DL 194	11,000	10,000	0	(1,000)	0	0	0	0
	John Deere Tractor DL 5150	25,719	26,000	281	0			0	0
	<b>Other property and services</b>								
	Ford Everest DL 2	32,000	50,000	18,000	0	0	0	0	0
		<b>365,925</b>	<b>505,394</b>	<b>153,726</b>	<b>(14,257)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



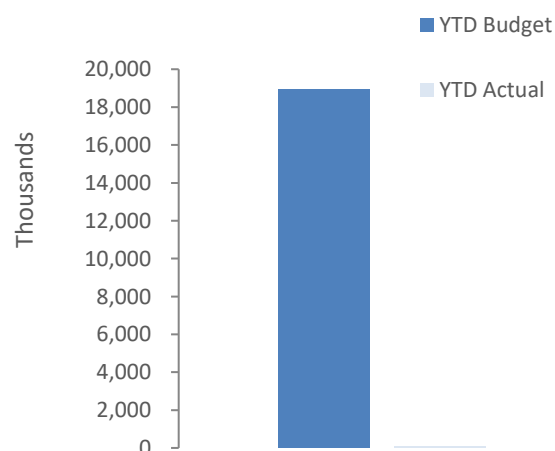
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022**

**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

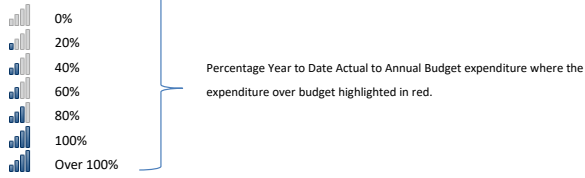
Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	122,000	0	1,200	1,200
Buildings	3,647,443	225,094	0	(225,094)
Furniture and equipment	76,820	0	0	0
Plant and equipment	370,000	0	0	0
Infrastructure - roads	13,966,024	942,423	82,815	(859,608)
Infrastructure - Other	581,405	0	571	571
Infrastructure - Footpaths	150,000	0	0	0
<b>Payments for Capital Acquisitions</b>	<b>18,913,692</b>	<b>1,167,517</b>	<b>84,586</b>	<b>(1,082,931)</b>
<b>Total Capital Acquisitions</b>	<b>18,913,692</b>	<b>1,167,517</b>	<b>84,586</b>	<b>(1,082,931)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	15,750,848	1,644,098	549,221	(1,094,877)
Other (disposals & C/Fwd)	505,394	0	0	0
Cash backed reserves				
Plant Reserve	180,000	0	0	0
Land & Buildings Reserve	499,505	0	0	0
Townscape Reserve	72,000	0	0	0
Telecommunications Reserve	0	0	0	0
Recreation Reserve	29,000	0	0	0
Insurance Excess Reserve	0	0	0	0
Contribution - operations	1,625,637	(476,581)	(464,635)	11,946
<b>Capital funding total</b>	<b>18,913,692</b>	<b>1,167,517</b>	<b>84,586</b>	<b>(1,082,931)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total  
Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			
Account Description		Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>LAND &amp; BUILDINGS</b>					
K60	Dalwallinu Early Learning Centre - Capital Upgrade	2,701,136	225,094	1,200	223,894
K61	Landscaping - MPECLC	202,310	0	0	0
E081804	Capital Expenditure - Land	70,000	0	0	0
E092041	Construction of Employee Housing	477,497	0	0	0
K123	6B Cousins Rd, Dalwallinu - DCEO - Capital Upgrade	8,000	0	0	0
K19	10 Roberts Rd, Dalwallinu - Capital Upgrade	10,000	0	0	0
K18	2 Dowie St, Dalwallinu - Capital Upgrade	10,000	0	0	0
K91	3 Salmon Gums Place, Dalwallinu (CEO) Capital Upgrade	21,000	0	0	0
K17	4 Dowie St, Dalwallinu - Capital Upgrade	10,000	0	0	0
K14	Pioneer House Building Upgrade	12,500	0	0	0
K96	21 Rayner St, Dalwallinu JV - Capital Upgrade	20,000	0	0	0
K5	Dalwallinu Recreation Centre - Capital Upgrade	29,000	0	0	0
K49	Dalwallinu Caravan Park - Capital Upgrade	50,000	0	0	0
K88	Administration Office - Capital Upgrade	36,000	0	0	0
E093855	Purchase of 8 Myers Street Land	52,000	0	0	0
U65	Cemetery Toilet	60,000	0	0	0
<b>ROADS</b>					
E121700	Regional Road Group	840,146	7,056	0	7,056
E121720	Roads To Recovery	1,054,378	87,864	13,200	74,664
E121735	Wheatbelt Secondary Freight Network	4,829,000	255,461	33,865	221,596
E121730	Road Program	251,397	9,450	6,743	2,707
E121795	DRFAWA 962 - Flood Damage Repair Works	6,991,103	582,592	29,006	553,586
<b>OTHER INFRASTRUCTURE</b>					
E135875	Fencing for Dams	1,894	0	571	(571)
Z74	Shire Town Entry Statements	72,000	0	0	0
E112849	Capital Expenditure - Other Infrastructure	88,000	0	0	0
O18	Wubin Playground	55,000	0	0	0
O25	Dalwallinu Recreation Centre Cricket Pitch Upgrade	25,000	0	0	0
O22	Shade Structure - Dalwallinu Sports Club	108,000	0	0	0
E103844	Sewerage System Upgrade	217,417	0	0	0
O24	New Gazebo to Tourism Carpark	14,094	0	0	0
<b>FOOTPATH CONSTRUCTION</b>					
E121740	Footpath Construction	150,000	0	0	0
<b>PLANT &amp; EQUIPMENT</b>					
DL420	Purchase Crew Cab Truck	70,000	0	0	0
DL121	Purchase Tipper Truck 3.5T	70,000	0	0	0
DL194	Purchase Utility DL 194	30,000	0	0	0
DL747	Purchase Utility L/Hand	30,000	0	0	0
DL281	Purchase Utility WS	44,000	0	0	0
CP001	Purchase Sundry Plant	5,000	0	0	0
CP002	Purchase Water Tank 1000Lt on Skids	5,000	0	0	0
C126	Traffic Control Equipment (Wubin)	12,000	0	0	0
E145801	CEO's Vehicle DL 2	65,000	0	0	0
E147300	Cleaner Vehicle - DL	27,000	0	0	0
E134441	Standpipe Controllers	12,000	0	0	0
<b>FURNITURE &amp; FIXTURES</b>					
C124	Altus Payroll & Procurement Software Implementation	54,570	0	0	0
E11	Electronic Scoreboard Kalannie Sports Oval	10,000	0	0	0
C125	HPE Backup Server Proline	12,250	0	0	0
		<b>18,913,692</b>	<b>1,167,517</b>	<b>84,586</b>	<b>1,082,931</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Community amenities</b>										
Dalwallinu Sewerage Scheme	64	70,741			10,420	21,352	60,321	49,389	3,484	6,455
<b>Recreation and culture</b>										
Dalwallinu Discovery Centre	157	460,014			0	61,314	460,014	398,701	0	11,985
Dalwallinu Recreation Centre	159	2,525,185			0	61,829	2,525,185	2,463,356	0	93,295
<b>Other property and services</b>										
Bell St subdivision	160	562,568	0	0	0	159,505	562,568	403,063	0	8,408
<b>C/Fwd Balance</b>		3,618,508	0	0	10,420	304,000	3,608,088	3,314,509	3,484	120,143
<b>Total</b>		3,618,508	0	0	10,420	304,000	3,608,088	3,314,509	3,484	120,143
Current borrowings		304,000					293,581			
Non-current borrowings		3,314,508					3,314,507			
		3,618,508					3,608,088			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022**

**FINANCING ACTIVITIES  
NOTE 10  
LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases Particulars	Lease No.	1 July 2022	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Recreation and culture</b>										
Maia Financial - Gymnasium Equipment	E6N0162493	18,270			4,500	17,851	13,770	419	97	225
<b>Other property and services</b>										
Ricoh - 2 x photocopiers		4,758			442	4,758	4,316	0	11	52
<b>Total</b>		23,028	0	0	4,941	22,609	18,087	419	108	277
Current lease liabilities		0					-5,029			
Non-current lease liabilities		23,028					23,028			
		23,028					17,999			

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES  
NOTE 11  
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	256,141	769	174	0	0	(13,891)	0	243,019	256,315
Plant Reserve	601,957	1,807	409	0	0	(180,000)	0	423,764	602,366
Joint Venture Housing Reserve	161,243	484	110	27,536	0	(20,000)	0	169,263	161,353
Land & Buildings Reserve	1,088,590	4,017	740	339,394	0	(499,505)	0	932,496	1,089,330
Sewerage Scheme Reserve	1,027,550	3,084	690	204,449	0	(217,417)	0	1,017,666	1,028,240
Townscape Reserve	72,246	217	49	0	0	(72,000)	0	463	72,295
Telecommunications Reserve	496	1	0	0	0	0	0	497	496
Swimming Pool Reserve	191,521	575	130	0	0	0	0	192,096	191,651
Recreation Reserve	129,846	390	88	20,000	0	(29,000)	0	121,236	129,934
Insurance Excess Reserve	92,175	277	71	16,000	0	0	0	108,452	92,246
Waste Management Reserve	172,382	517	117	0	0	0	0	172,899	172,499
	<b>3,794,147</b>	<b>12,138</b>	<b>2,578</b>	<b>607,379</b>	<b>0</b>	<b>(1,031,813)</b>	<b>0</b>	<b>3,381,851</b>	<b>3,796,725</b>

Other current liabilities	Note	Opening Balance 1 July 2022	Liability Increase	Liability Reduction	Closing Balance 31 July 2022
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements					
- operating	13	23,053	0.00	0	23,053
- non-operating	14	765,173	1,502,023	(549,220)	1,717,976
<b>Total unspent grants, contributions and reimbursements</b>		788,226	1,502,023	(549,220)	1,741,029
Other Contract liabilities [describe]		0			0
Other Contract liabilities [describe]		0			0
Other Contract liabilities [describe]		0			0
<b>Provisions</b>					
Annual leave		193,815			193,815
Long service leave		169,000			169,000
Landfill Sites		0			0
<b>Total Provisions</b>		362,815	0	0	362,815
<b>Total other current assets</b>		<b>1,151,041</b>	<b>1,502,023</b>	<b>(549,220)</b>	<b>2,103,844.00</b>
<b>Amounts shown above include GST (where applicable)</b>					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

NOTE 13

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue					
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jul 2022	Current Liability 31 Jul 2022	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>											
<b>General purpose funding</b>											
General Purpose Grant (FAGS)				0		128,312	0	128,312		128,312	0
Untied Roads Grant (FAGS)				0		129,589	0	129,589		129,589	0
<b>Law, order, public safety</b>											
DFES Operating Grant				0		30,540	0	30,540		30,540	10,393
<b>Community amenities</b>											
Stronger Communities Round 7	18,053			18,053					0		0
<b>Recreation and culture</b>											
Grants - Library				0						0	4,901
Road Safety Commission Grant	5,000			5,000						0	0
<b>Transport</b>											
Direct Grant - Main Roads				0		321,681	321,681	321,681		321,681	0
	<b>23,053</b>	<b>0</b>	<b>0</b>	<b>23,053</b>	<b>0</b>	<b>610,122</b>	<b>321,681</b>	<b>610,122</b>	<b>0</b>	<b>610,122</b>	<b>15,294</b>
<b>Operating contributions</b>											
<b>Governance</b>											
Miscellaneous Reimbursements				0		100	8	100		100	0
<b>General purpose funding</b>											
Ex- Gratia Rates				0		41,612	41,612	41,612		41,612	47,140
Collection of Legal Costs				0		16,000	1,332	16,000		16,000	891
<b>Health</b>											
Miscellaneous Reimbursements				0		9,850	820	9,850		9,850	1,540
<b>Education and welfare</b>											
Miscellaneous Reimbursements				0		3,301	258	3,301		3,301	1,358
<b>Housing</b>											
Miscellaneous Reimbursements				0		14,681	969	14,681		14,681	4,907
<b>Community amenities</b>											
Miscellaneous Reimbursements				0		2,900	199	2,900		2,900	854
Containers Deposit Scheme Income				0		1,500	124	1,500		1,500	0



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

NOTE 13

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue					
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jul 2022	Current Liability 31 Jul 2022	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and culture</b>											
Miscellaneous Reimbursements				0		66,197	5,513	66,197	0	66,197	1,876
<b>Transport</b>											
Street Lighting Contribution				0		2,000	166	2,000		2,000	0
Miscellaneous Reimbursements				0		500	41	500		500	233
<b>Economic services</b>											
Miscellaneous Reimbursements				0		47,385	3,946	47,385		47,385	3,670
<b>Other property and services</b>											
Fuel Rebates				0		45,000	3,748	45,000		45,000	1,446
Miscellaneous Reimbursements				0		19,200	1,581	19,200		19,200	443
Parental Leave Reimbursements				0		4,635	386	4,635		4,635	0
	0	0	0	0	0	274,861	60,703	274,861	0	274,861	64,356
<b>TOTALS</b>	<b>23,053</b>	<b>0</b>	<b>0</b>	<b>23,053</b>	<b>0</b>	<b>884,983</b>	<b>382,384</b>	<b>884,983</b>	<b>0</b>	<b>884,983</b>	<b>79,651</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022**

**NOTE 14**

**NON-OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jul 2022	Current Liability 31 Jul 2022	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Education and welfare</b>								
LRCIP Phase 3 Grant MP Building	700,000	0	(1,200)	698,800	698,800	1,400,000	0	1,200
LRCIP Phase 3.1 Grant Landscapping				0		202,310	0	0
<b>Housing</b>								
LRCIP Phase 3.1 Grant - Fencing				0		6,000	0	0
<b>Community amenities</b>								
LRCIP Phase 3.1 Grant - Cemetery Toilet				0	0	60,000	0	0
<b>Recreation and culture</b>								
LRCIP Phase 3.1 Grant - Other Rc & Sport			0	0	0	118,000	0	0
LRCIP Phase 3.1 Grant - Swimming Pool				0		88,000	0	0
<b>Transport</b>								
Regional Road Group Grant	5,263		0	5,263	5,263	576,395	144,098	0
Roads to Recovery Grant			0	0	0	723,000	0	0
Wheatbelt Secondary Freight Network Grant			0	0	0	4,841,324	0	0
DRFAWA Grant		1,502,023	(548,021)	954,003	954,003	7,330,399	1,500,000	548,021
GRANT LRCIP Phase 3 Footpaths	59,910			59,910	59,910	119,820	0	0
GRANT LRCIP Phase 3.1 Rabbit Proof Fence				0		210,000	0	0
GRANT LRCIP Phase 3.1 Traffic control equip				0		12,000	0	0
<b>Economic services</b>								
LRCIP Phase 3.1 Grant - Tourism			0	0	0	63,600	0	0
	<b>765,173</b>	<b>1,502,023</b>	<b>(549,221)</b>	<b>1,717,976</b>	<b>1,717,976</b>	<b>15,750,848</b>	<b>1,644,098</b>	<b>549,221</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022**

**NOTE 15  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

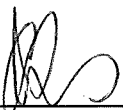
The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Law, order and public safety	10,146	3056.02%	▲ Timing	Budgeted for September
Housing	18,978	67.13%	▲ Timing	Budget timing variance
Transport	(321,306)	(99.05%)	▼ Timing	Budgeted for Direct grant in July paid August
Other property and services	142,072	456.44%	▲ Timing	Budget timing for sale of gravel
<b>Expenditure from operating activities</b>				
Housing	(30,681)	(154.93%)	▲ Timing	Maintenance commenced earlier than budgeted
Community amenities	29,357	41.05%	▼ Timing	July invoice received in August for Waste
Recreation and culture	74,333	41.54%	▼ Timing	Depreciation not yet ran for year
Transport	531,222	85.26%	▼ Timing	Depreciation not yet ran for year and various maintenance down 67k
Economic services	16,802	34.94%	▼ Timing	Various accounts under budget timing
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	(1,094,877)	(66.59%)	▼ Timing	We have budgeted to receive grants which are held in Contract Liability until project expenditure matches revenue
Payments for property, plant and equipment and infrastructure	1,082,931	92.76%	▼ Timing	Refer to Capital Projects Note 8
<b>Financing activities</b>				
Repayment of debentures	(10,420)	0.00%	▼ Timing	Timing variance between budget to date and actuals.

# Shire of Dalwallinu Bank Reconciliation as at 31 July 2022

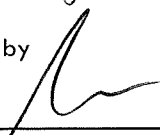
<b>Balance as per General Ledger as at 1 July 2022</b>				
A910000 - Municipal Fund	146,961.26			
A910001 - Telenet Saver	2,432,757.06	2,579,718.32		2,579,718.32
<b>Add Cash Receipts</b>				
Daily Receipts		1,775,343.94	✓	
BPAY Receipts		152,940.77		
Interest Received		284.08		
				1,928,568.79
				4,508,287.11
<b>Less Cash Payments</b>				
EFT Payments - Payroll		123,943.00	✓	
EFT Payments (EFT13447-EFT13538)		921,065.60	✓	
Direct Debit - Credit Card Payments (DD16774.1)		4,398.35		
Direct Debit - Housing Bonds (DD16779.1 & DD16783.1)		207.00		
Direct Debit - Gym Equipment Lease (DD16767.1)		5,144.45		
Direct Debit (Superannuation Payments)		25,252.45		
Bank Fees		447.81		
Loan Payments Loan 64 - Sewerage Scheme		13,903.56		
Loans 157, 159 & 160 Guarantee Fee		12,535.45		
Direct Debit - Payment to DoT		102,372.50	✓	
				1,209,270.17
<b>Balance as per General Ledger as at 31 July 2022</b>				
A910000 - Municipal Fund	173,975.80	✓		
A910001 - Telenet Saver	3,125,041.14	✓		
		3,299,016.94	0.00	3,299,016.94
<b>Add</b>				
<b>Less</b>				
Banking 29/07/22 Banked on 01/08/22				2,935.95
				3,296,080.99
<b>Balance as per Bank Statements as at 31 July 2022</b>				
Muni Cheque Account - 5365914		171,039.85	✓	
Business Telenet Saver - 0373562		3,125,041.14	✓	
			0.00	3,296,080.99

Prepared by



2/8/2022

Reviewed by



9/8/2022



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If you're a business customer, call 13 7000

BSB Number	<b>306-008</b>
Account Number	<b>536591-4</b>
Period	<b>28 Jul 22 - 29 Jul 22</b>
Page 1 of 2	Statement Number 4117

THE COMMITTEE  
SHIRE OF DALWALLINU  
PO BOX 141  
DALWALLINU WA 6609

Account of: SHIRE OF DALWALLINU

### TRANSACTION DETAILS FOR ACCOUNT NUMBER: 536591-4

Date	Particulars	Debit	Credit	Balance
28 JUL 22	<b>OPENING BALANCE</b>			<b>\$190,370.31</b>
28 JUL 22	27/07/2022		\$1,060.00	\$191,430.31
28 JUL 22	4 DOWIE		\$460.00	\$191,890.31
28 JUL 22	BILL PAYMENT 1000004872 001 PIB202207281		\$7,556.60	\$199,446.91
28 JUL 22	BILL PAYMENT 1000005965 001 PIB202207281		\$12,020.48	\$211,467.39
28 JUL 22	BILL PAYMENT 1000006030 001 PIB202207281		\$4,868.02	\$216,335.41
28 JUL 22	BILL PAYMENT 1000006508 001 WBC202207286		\$758.00	\$217,093.41
28 JUL 22	BILL PAYMENT 1000007381 001 WBC202207281		\$758.00	\$217,851.41
28 JUL 22	BILL PAYMENT 1000007390 001 WBC202207285		\$758.00	\$218,609.41
28 JUL 22	BILL PAYMENT 1000007424 001 WBC202207286		\$758.00	\$219,367.41
28 JUL 22	BILL PAYMENT 1000007442 001 WBC202207287		\$785.00	\$220,152.41
28 JUL 22	BILL PAYMENT 1000007734 001 PIB202207281		\$1,332.27	\$221,484.68
28 JUL 22	BILL PAYMENT 1000009743 001 WBC202207281		\$1,303.01	\$222,787.69
28 JUL 22	BILL PAYMENT 1000010033 001 PIB202207281		\$1,312.44	\$224,100.13
28 JUL 22	BILL PAYMENT 1000063334 001 WBC202207287		\$758.00	\$224,858.13
28 JUL 22	BILL PAYMENT 1000761599 001 PIB202207281		\$5,820.23	\$230,678.36
28 JUL 22	RICHARD SANTIAGO 07:10PM 28Jul 38 Leahy		\$303.00	\$230,981.36
28 JUL 22	BILL PAYMENT 1000003381 001 BWA202207280		\$1,601.64	\$232,583.00
28 JUL 22	BILL PAYMENT 1000749025 001 BWA202207280		\$1,674.49	\$234,257.49
28 JUL 22	Telenet to muni		\$100,000.00	\$334,257.49
28 JUL 22	CREDITORS 28.07.22	\$254,074.73		\$80,182.76
28 JUL 22	BILL PAYMENT 2000491349 001 BWA202207280		\$690.00	\$80,872.76
28 JUL 22	BILL PAYMENT 2000491349 001 BWA202207280		\$690.00	\$81,562.76
28 JUL 22	BILL PAYMENT 1000007080 001 BWA202207280		\$924.00	\$82,486.76
28 JUL 22	BILL PAYMENT 1000722033 001 BWA202207280		\$924.00	\$83,410.76
28 JUL 22	BILL PAYMENT 1000722042 001 BWA202207280		\$1,025.18	\$84,435.94
28 JUL 22	BILL PAYMENT 1000679032 001 BWA202207280		\$786.00	\$85,221.94
28 JUL 22	<b>CARRIED FORWARD</b>			<b>\$85,221.94</b>

Make sure you check the entries on this statement carefully. If you see something that doesn't seem right, call us on 13 17 19. For more information about your account, and for details of the dispute resolution mechanism that covers disputed transactions and complaints (including how to access the mechanism and to make a complaint – including to the external dispute resolution body - the Australian Financial Complaints Authority), please see the Product Disclosure Statement for this product (available at our website and branches), or call/visit us. Bankwest, a division of Commonwealth Bank of Australia ABN 48 123 123 124 AFSL / Australian credit licence 234945. If you don't want to receive promotional information from us, let us know by calling us on 13 17 19.

<b>TRANSACTION DETAILS (Cont.)</b>				
<b>Date</b>	<b>Particulars</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
28 JUL 22	<b>BROUGHT FORWARD</b>			<b>\$85,221.94</b>
28 JUL 22	BILL PAYMENT 1000679041 001 BWA202207280		\$563.00	\$85,784.94
28 JUL 22	BILL PAYMENT 1000006924 001 BWA202207280		\$1,095.47	\$86,880.41
28 JUL 22	BILL PAYMENT 1000679023 001 BWA202207280		\$1,086.03	\$87,966.44
28 JUL 22	BILL PAYMENT 1000006067 001 BWA202207280		\$563.00	\$88,529.44
28 JUL 22	0000000-066 DALWALLINU LPO 27JUL2022		\$2,587.49	\$91,116.93
28 JUL 22	DEPT OF FIRE & E 496351		\$11,432.30	\$102,549.23
28 JUL 22	CBA POS POS 16507100 28JUL		\$4,583.27	\$107,132.50
28 JUL 22	TRANSPORT DALO20220726	\$245.45		\$106,887.05
28 JUL 22	KIRA TIMMINS 1southrent0508		\$299.00	\$107,186.05
28 JUL 22	KIRA TIMMINS 1southrent2907		\$299.00	\$107,485.05
28 JUL 22	AMPAC Debt Recov 102305		\$100.00	\$107,585.05
29 JUL 22	Dallcon Rent		\$303.00	\$107,888.05
29 JUL 22	SHI002A293		\$5,052.00	\$112,940.05
29 JUL 22	BILL PAYMENT 1000004535 001 CBA202207290		\$30.00	\$112,970.05
29 JUL 22	BILL PAYMENT 1000063103 001 CBA202207290		\$612.79	\$113,582.84
29 JUL 22	BILL PAYMENT 1000003761 001 NAB202207293		\$50.00	\$113,632.84
29 JUL 22	BILL PAYMENT 1000005840 001 PIB202207291		\$3,887.81	\$117,520.65
29 JUL 22	BILL PAYMENT 1000006483 001 PIB202207291		\$5,512.16	\$123,032.81
29 JUL 22	BILL PAYMENT 1000006517 001 PIB202207291		\$14,053.99	\$137,086.80
29 JUL 22	BILL PAYMENT 1000006906 001 PIB202207291		\$1,086.03	\$138,172.83
29 JUL 22	BILL PAYMENT 1000009567 001 PIB202207291		\$1,387.91	\$139,560.74
29 JUL 22	28/7/2022		\$17,940.84	\$157,501.58
29 JUL 22	BILL PAYMENT 1000003664 001 CBA202207290		\$1,656.28	\$159,157.86
29 JUL 22	BILL PAYMENT 1000005752 001 251202207293		\$30.00	\$159,187.86
29 JUL 22	BILL PAYMENT 1000007187 001 WBC202207295		\$1,170.10	\$160,357.96
29 JUL 22	BILL PAYMENT 1000010060 001 PIB202207291		\$3,243.67	\$163,601.63
29 JUL 22	BILL PAYMENT 1000417245 001 WBC202207295		\$1,554.63	\$165,156.26
29 JUL 22	BILL PAYMENT 2000498308 001 BBL202207290		\$345.00	\$165,501.26
29 JUL 22	BILL PAYMENT 2000499260 001 NAB202207295		\$90.90	\$165,592.16
29 JUL 22	BILL PAYMENT 2000499871 001 ANZ202207293		\$218.32	\$165,810.48
29 JUL 22	BILL PAYMENT 1000156027 001 BWA202207290		\$462.00	\$166,272.48
29 JUL 22	BILL PAYMENT 1000461152 001 BWA202207290		\$70.00	\$166,342.48
29 JUL 22	BILL PAYMENT 1000061592 001 BWA202207290		\$2,799.21	\$169,141.69
29 JUL 22	BILL PAYMENT 1000002696 001 BWA202207290		\$749.46	\$169,891.15
29 JUL 22	BILL PAYMENT 2000491349 001 BWA202207290		\$1,150.00	\$171,041.15
29 JUL 22	CBA POS POS 16507100 29JUL		\$538.70	\$171,579.85
29 JUL 22	TRANSPORT DALO20220727	\$800.00		\$170,779.85
29 JUL 22	KIRA TIMMINS Pet bond 280722		\$260.00	\$171,039.85
29 JUL 22	<b>CLOSING BALANCE</b>			<b>\$171,039.85</b>
	TOTAL DEBITS	\$255,120.18		
	TOTAL CREDITS		\$235,789.72	

# TRANSACTION SEARCH RESULTS

**Account:** 302-162 0373562  
**Account Nickname:** BUSINESS TELENET SAVER  
**Range:** July  
**Transaction Types:** All Transaction Types  
**Opening Balance:** \$2,432,757.06  
**Closing Balance:** \$3,125,041.14

BSB NO.	ACCOUNT NO.	TRANSACTION DATE	NARRATION	CHEQUE NO.	DEBIT	CREDIT	ACCOUNT BALANCE
302-162	0373562	28/07/2022	Telenet to muni		-\$100,000.00		\$3,125,041.14
302-162	0373562	21/07/2022	Telenet to Muni		-\$86,000.00		\$3,225,041.14
302-162	0373562	15/07/2022	Muni to telenet			\$1,298,000.00	\$3,311,041.14
302-162	0373562	13/07/2022	Telenet to Muni		-\$455,000.00		\$2,013,041.14
302-162	0373562	07/07/2022	Muni to telenet			\$35,000.00	\$2,468,041.14
302-162	0373562	01/07/2022	CREDIT INTEREST			\$284.08	\$2,433,041.14



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Bankwest Online Banking, or call on 13 17 19  
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**BUSINESS ZERO TRAN ACCOUNT STATEMENT  
TRUST**

BSB Number	<b>306-008</b>
Account Number	<b>536593-0</b>
Period	<b>1 Jul 22 - 29 Jul 22</b>
Page 1 of 1	Statement Number 3571

THE COMMITTEE MEMBERS  
SHIRE OF DALWALLINU  
PO BOX 141  
DALWALLINU WA 6609

Account of: SHIRE OF DALWALLINU

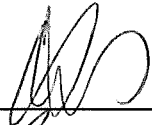
TRANSACTION DETAILS FOR ACCOUNT NUMBER: 536593-0				
Date	Particulars	Debit	Credit	Balance
01 JUL 22	OPENING BALANCE			\$0.00
29 JUL 22	CLOSING BALANCE			\$0.00
	TOTAL DEBITS	\$0.00		
	TOTAL CREDITS		\$0.00	

Make sure you check the entries on this statement carefully. If you see something that doesn't seem right, call us on 13 17 19. For more information about your account, and for details of the dispute resolution mechanism that covers disputed transactions and complaints (including how to access the mechanism and to make a complaint – including to the external dispute resolution body - the Australian Financial Complaints Authority), please see the Product Disclosure Statement for this product (available at our website and branches), or call/visit us. Bankwest, a division of Commonwealth Bank of Australia ABN 48 123 123 124 AFSL / Australian credit licence 234945. If you don't want to receive promotional information from us, let us know by calling us on 13 17 19.




# Shire of Dalwallinu Trust Bank Reconciliation as at 31 July 2022

<b>Balance as per General Ledger as at 1 July 2022</b> 2T9900000 - Trust Fund	0.00	✓0.00		0.00
<b>Add Cash Receipts</b>				0.00
<b>Less Cash Payments</b>				0.00
		0.00		0.00
<b>Balance as per General Ledger as at 31 July 2022</b> 2T9900000 - Trust Fund	0.00	✓0.00	0.00	0.00
<b>Add</b>				
<b>Less</b>				
<b>Balance as per Bank Statements as at 31 July 2022</b> 2T9900000 - Trust Fund		✓0.00	0.00	0.00
				0.00

Prepared by  1/8/2022

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Reviewed by  9/8/2022

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## 9.4 CHIEF EXECUTIVE OFFICER

### 9.4.1 Extension of Joint Venture Housing Agreements

<b>Report Date</b>	23 August 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	A9005, A41603, A46103, A46104, A1002
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### **Purpose of Report**

Council is requested to endorse the extension of the Joint Venture Housing Agreements with the Homeswest (Department of Communities) to expire 30 September 2034.

#### **Background**

The Shire of Dalwallinu currently has the following Joint Venture Housing with Homeswest (Department of Communities) expiring in September 2023:

- 6 McLevie Way, Dalwallinu
- 72 Prior Street, Kalannie
- 21 & 23 Rayner Street Dalwallinu

The Shire of Dalwallinu also has the following Joint Venture Housing with Homeswest (Department of Communities) expiring in January 2029:

- Unit 1-4/11 James Street, Dalwallinu

Correspondence was received from Department of Communities on 11 July 2022, advising that they are conducting a comprehensive review of current contracts and wanted to conduct a review with the Shire of Dalwallinu.

#### **Consultation**

Department of Communities (Teams meeting 18 July 2022)

#### **Legislative Implications**

Nil

#### **Policy Implications**

Nil



### **Financial Implications**

Revenue and expenses for these Joint Venture properties is included in the annual budget each year. Any surplus funds are transferred to the Joint Venture Housing Reserve. As at 30 June 2022 that reserve had a balance of \$161,243.

### **Strategic Implications**

Nil

### **Site Inspection**

Site inspection undertaken: Nil

### **Triple Bottom Line Assessment**

#### Economic implications

There are no known significant economic implications associated with this proposal.

#### Social implications

There are no known significant social implications associated with this proposal.

#### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

At the meeting held 18 July 2022, Officers from the Department of Communities advised that as per Clause 7.1 of the Joint Venture Agreement there are the following options:

- a) To enter into a new joint venture agreement between the parties on new terms and conditions with the view to continuing the Project;
- b) To extend the term of the existing agreement for a further period as agreed between the parties;**
- c) To assign or transfer the organisations interest in the Joint Venture property to another organisation or party which agrees to be bound by all the terms and conditions of this agreement for a new or is willing to negotiate a new Joint Venture agreement with Homeswest (Communities);
- d) The organisation to buy out Homeswest (Communities) Equitable Interest in the Joint Venture at its current Market Value;
- e) Homeswest (Communities) to purchase the Organisations equitable interest in the Joint Venture Property at its current Market Value, thereby transfer proprietorship of the land to Homeswest (Communities)
- f) To sell the Joint Venture Property at its current Market Value and divide the proceeds of the sale between the Parties based on each party's percentage equitable interest in the Joint Venture as identified in Item 3 of the Schedule.

It was requested that should the Shire exercise option B, that consideration be given to aligning all Joint Venture Agreements to expire on the same date.



The properties included in the Joint Venture agreements are all currently leased. When they become vacant they are vacant for a very minimal time. Regular maintenance and capital expenditure is undertaken each year on all of the properties.

It is the Officer's recommendation that the Shire exercise Option B *"To extend the term of the existing agreement for a further period as agreed between the parties"*, with the expiry date being 30 September 2034.

#### **Officer Recommendation**

That Council authorise the Chief Executive Officer to advise Homeswest (Department of Communities) that the Shire of Dalwallinu wishes to extend the term of the existing Joint Venture Agreements for the following properties until 30 September 2034:

- 6 McLevie Way, Dalwallinu
- 72 Prior Street, Kalannie
- 21 & 23 Rayner Street, Dalwallinu
- Units 1-4/11 James Street, Dalwallinu

#### **Resolution**

##### **MOTION 9949**

Moved Cr KM McNeill  
Seconded Cr DS Cream

That Council authorise the Chief Executive Officer to advise Homeswest (Department of Communities) that the Shire of Dalwallinu wishes to extend the term of the existing Joint Venture Agreements for the following properties until 30 September 2034:

- 6 McLevie Way, Dalwallinu
- 72 Prior Street, Kalannie
- 21 & 23 Rayner Street, Dalwallinu
- Units 1-4/11 James Street, Dalwallinu

**CARRIED 8/0**



#### 9.4.2 Offer to purchase Lot 572 (16) Sawyer Avenue, Dalwallinu

<b>Report Date</b>	23 August 2022
<b>Applicant</b>	Dalwallinu Concrete Pty Ltd
<b>File Ref</b>	A6364
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### Purpose of Report

Council is requested to consider an offer received from Dalwallinu Concrete Pty Ltd for \$76,000 (inc GST) to purchase Lot 572 (16) Sawyer Avenue, Dalwallinu.



#### Background

Council purchased Lot 572 (16) Sawyer Avenue from the Department Planning Lands and Heritage in July 2020 for the sum of \$69,393.64 ex GST.

Lot 572 (16) Sawyers Avenue is a vacant lot and the size of the lot is 892<sup>m</sup>2.

Since marketing of this lot began, an offer was received from Mr W Armstrong for \$10,000 and was declined at the December 2021 Ordinary Council Meeting.

On 9 February 2022, correspondence was received from Mr Thomas Sprigg offering to purchase Lot 572 (16) Sawyer Avenue, Dalwallinu for the price of \$25,000. This was declined at the February 2022 Ordinary Council Meeting.

A further offer was received from Mr Thomas Sprigg offering to purchase Lot 572 (16) Sawyer Avenue, Dalwallinu for the price of \$50,000. This was declined at the February 2022 Ordinary Council Meeting.



This offer was presented to the Ordinary Meeting of Council held 22 March 2022 where Council resolved the following:

**'MOTION 9890**

*Moved* Cr KM McNeill

*Seconded* Cr KJ Christian

*That Council:*

1. *Decline the offer of \$50,000 from Mr T Sprigg for the purchase of Lot 572 (16) Sawyer Avenue, Dalwallinu;*
2. *Authorise the Chief Executive Officer to advertise the price of Lot 572 (16) Sawyer Avenue, Dalwallinu as \$76,000 (inc GST).*

**CARRIED 8/0'**

Correspondence was forwarded to Mr Sprigg on 23 March 2022 advising of the above resolution.

Adverts were updated to reflect the advertising price of \$76,000 (inc GST) as per Councils motion above.

A further offer was received from Mrs E Bunggo offering to purchase Lot 572 (16) Sawyer Avenue, Dalwallinu for the price of \$60,000 (inc GST). This was declined at the April 2022 Ordinary Council Meeting.

Correspondence was received from Mr R Sprigg on behalf of Dalwallnu Concrete Pty Ltd, on 27 July 2022 offering to purchase Lot 572 (16) Sawyer Avenue, Dalwallinu for the price of \$76,000 (inc GST).

**Consultation**

Nil

**Legislative Implications**

State

*Local Government Act 1995 – section 3.58*

*Local Government (Administration) Regulations 1996*

**Policy Implications**

Nil

**Financial Implications**

There has been an allocation of included the 2022-2023 budget for income from the disposal of this property.

**Strategic Implications**

Nil

**Site Inspection**

Site inspection undertaken: No



## **Triple Bottom Line Assessment**

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## **Officer Comment**

After declining the last four (4) offers the Administration has continued to market the subject lot at the price set by Council.

This is the last remaining vacant residential lot in the townsite of Dalwallinu that the Shire owns.

It is the Officer's recommendation that this offer be accepted.

## **Officer Recommendation**

That Council:

1. Declares that it believes that the valuation of \$68,000 for Lot 572 (16) Sawyer Avenue, Dalwallinu undertaken by Griffin Valuers in June 2022 is a true indication of the value of the proposed disposition;
2. Accepts the offer from Dalwallinu Concrete Pty Ltd of \$76,000 (inc GST) for Lot 572 (16) Sawyer Avenue, Dalwallinu subject to any submissions;
3. Authorises the Chief Executive Officer to advertise the proposed disposition of Lot 572 (16) Sawyer Avenue, Dalwallinu as per the requirements of the *Local Government Act 1995 Section 3.58*;
4. Subject to not receiving any submissions during the advertising period, authorise the Chief Executive Officer to finalise the disposal of Lot 572 (16) Sawyer Avenue, Dalwallinu;
5. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to any documents relevant to the disposal of Lot 572 (16) Sawyer Avenue, Dalwallinu;
6. Authorise the Chief Executive Officer to transfer the net proceeds to the Land & Buildings Reserve.



## Resolution

### **MOTION 9950**

Moved           Cr KM McNeill  
Seconded       Cr MM Harms

That Council:

1. Declares that it believes that the valuation of \$68,000 for Lot 572 (16) Sawyer Avenue, Dalwallinu undertaken by Griffin Valuers in June 2022 is a true indication of the value of the proposed disposition;
2. Accepts the offer from Dalwallinu Concrete Pty Ltd of \$76,000 (inc GST) for Lot 572 (16) Sawyer Avenue, Dalwallinu subject to any submissions;
3. Authorises the Chief Executive Officer to advertise the proposed disposition of Lot 572 (16) Sawyer Avenue, Dalwallinu as per the requirements of the *Local Government Act 1995 Section 3.58*;
4. Subject to not receiving any submissions during the advertising period, authorise the Chief Executive Officer to finalise the disposal of Lot 572 (16) Sawyer Avenue, Dalwallinu;
5. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to any documents relevant to the disposal of Lot 572 (16) Sawyer Avenue, Dalwallinu;
6. Authorise the Chief Executive Officer to transfer the net proceeds to the Land & Buildings Reserve.

**CARRIED 8/0**





### 9.4.3 Offer to purchase Lot 43 (38) McConnell Street, Pithara

<b>Report Date</b>	23 August 2022
<b>Applicant</b>	Dalwallinu Concrete Pty Ltd
<b>File Ref</b>	A8942
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### Purpose of Report

Council is requested to consider an offer received from Dalwallinu Concrete Pty Ltd for \$1,000 (inc GST) to purchase Lot 43 (38) McConnell Street, Pithara.



#### Background

At the Ordinary Council Meeting held 16 April 2019, Council resolved to acquire two properties in Pithara (47 Leahy Street and 38 McConnell Street) due to non-payment of rates. Previous attempts to purchase the properties from the previous owners proved very difficult due to incomplete data so the best option was to acquire the properties and sell by public auction.

At the Ordinary Council Meeting held 16 April 2019, Council resolved the following:

#### **'MOTION 9363**

*Moved* Cr KL Carter  
*Seconded* Cr NW Mills

*That the Council, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, proceed to sell the properties listed hereunder which have rates in arrears for three (3) or more years, and recover from the proceeds of sale the outstanding balances:*

- *Assessment 554*
- *Assessment 8942*

**CARRIED 9/0'**



At the Ordinary Council Meeting held 23 July 2019, Council resolved the following:

**'MOTION 9403**

Moved Cr KM McNeill

Seconded Cr KL Carter

*That Council set the following reserve prices for the properties that are to be offered at public auction on Wednesday 14 August 2019:*

A554 – 47 Leahy Street, Pithara \$500.00

A8942 – 38 McConnell Street, Pithara \$500.00

**CARRIED 7/0'**

**Consultation**

Nil

**Legislative Implications**

State

Local Government Act 1995 – section 6.64

Local Government Act 1995 – section 9.49A

**Policy Implications**

Nil

**Financial Implications**

No revenue from the sale of this property has been included in the 2022-2023 budget. The sale of this property will see revenue of \$909.09. In addition the property will now become rateable.

It is recommended that the applicant be required to pay both parties settlement fees. Estimated settlement fees for the seller (Shire) would be approx. \$1,500. Reason being that Council would be in a deficit if they had to pay the settlement costs given the sale proceeds are only \$909.09 ex GST.

**Strategic Implications**

Nil

**Site Inspection**

Site inspection undertaken: Nil

**Triple Bottom Line Assessment**

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

**Officer Comment**

The properties were advertised in 2019 in the Shire Newsletter, Shire Facebook page, Totally Locally, Kalannie Kapers and a notice was placed on the noticeboard at the Shire Administration Centre.



The auction, conducted by Russell McPherson was held on Wednesday 14 August 2019 at 11am in the Committee Room at the Shire Administration Centre.

One offer of \$500 was received for 47 Leahy Street, Pithara from Mr Wilfredo Pastera. This offer was accepted by Council and the property transferred accordingly.

No offers were received for 38 McConnell Street, Pithara at that time.

Correspondence was received on 27 July 2022 from Dalwallinu Concrete PL offering to purchase Lot 43 (38) McConnell Street, Pithara for \$1,000 (inc GST).

As the offer is above Council's reserve price it is the Officers recommendation that the offer be accepted.

### **Officer Recommendation**

That Council:

1. Accepts the offer from Dalwallinu Concrete Pty Ltd of \$1,000 (inc GST) for Lot 43 (38) McConnell Street, Pithara, subject to both parties settlement fees being paid by Dalwallinu Concrete;
2. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to any documents relevant to the disposal of Lot 43 (38) McConnell Street, Pithara.

### **Resolution**

#### **MOTION 9951**

Moved            Cr SC Carter  
Seconded       Cr MM Mills

That Council:

1. Accepts the offer from Dalwallinu Concrete Pty Ltd of \$1,000 (inc GST) for Lot 43 (38) McConnell Street, Pithara, subject to both parties settlement fees being paid by Dalwallinu Concrete;
2. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to any documents relevant to the disposal of Lot 43 (38) McConnell Street, Pithara.

**CARRIED 8/0**



#### 9.4.4 Proposed Use of Dalwallinu Town Hall\*

<b>Report Date</b>	23 August 2022
<b>Applicant</b>	Badimia Bandi Barna Aboriginal Corporation
<b>File Ref</b>	A46202
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	Proposal

#### **Purpose of Report**

Council is requested to consider a proposal from Badimia Bandi Barna to establish an Aboriginal Art Centre in the Dalwallinu Town Hall.

#### **Background**

At the August 2021 Council Forum, representatives attended the forum to discuss some matters with Council. One matter discussed was the possibility of setting up a cultural centre at the Buntine Hall. No further dialogue was had with regards to this proposal.

In June 2022, while investigating options for the future of the Dalwallinu Town Hall, the Chief Executive Office made contact with Badimia Bandi Barna to enquire if the setting up of a cultural centre was still something the group was considering and if so would they consider the Dalwallinu Town Hall a suitable space.

On 8 July 2022, the Chief Executive Officer met with representatives of Badimia Bandi Barna to show them the space at the Dalwallinu Town Hall.

Correspondence was received on 17 July 2022 which was a proposal for the use of the Dalwallinu Town Hall. (Copy is attached)

#### **Consultation**

Badimia Bandi Barna Aboriginal Corporation

#### **Legislative Implications**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

No revenue from the use of the Dalwallinu Town Hall for this purpose has been included in the 2022-2023 budget.



## Strategic Implications

Nil

## Site Inspection

Site inspection undertaken: Yes (8 July 2022)

## Triple Bottom Line Assessment

### Economic implications

The establishment of a cultural centre may encourage additional tourists to the area.

### Social implications

The establishment of a cultural centre will provide an opportunity for locals to participate in art and other cultural events.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## Officer Comment

Council has for some time been considering the future of the Dalwallinu Town Hall. The community meeting held 19 July 2022 indicated that the majority of the meeting attendees wished to retain the town hall but for what purpose and at what price is still to be determined. There is no allowance in the 2022-2023 budget to seek costings for the 'retain and maintain' option, therefore it will not be until at least the next budget where funds may become available to seek the costings.

In the meantime, the proposal from the Badimia Bandi Barna Aboriginal Corporation will give a use to the Dalwallinu Town Hall.

The Badimia Bandi Barna Aboriginal Corporation propose to facilitate exhibitions for local Aboriginal artist and will also give the local community the opportunity to produce artworks and crafts on site. They would like to see the following:

### 1. **Art Centre & Shop Front**

This would be an area for local artists to have a place to come and work on their art projects. The art can then be displayed with the possibility to sell to the public which could attract tourists to Dalwallinu. This could lead to the creation of a Tourist Art and Culture Triangle that takes in the already established Art Centres in the Badimia area at Yalgoo and Mount Magnet.

### 2. **Workshops**

Badimia Bandi Barna Aboriginal Corporation would also utilise the space to hold workshops for the community while targeting the youth. This may consist of:

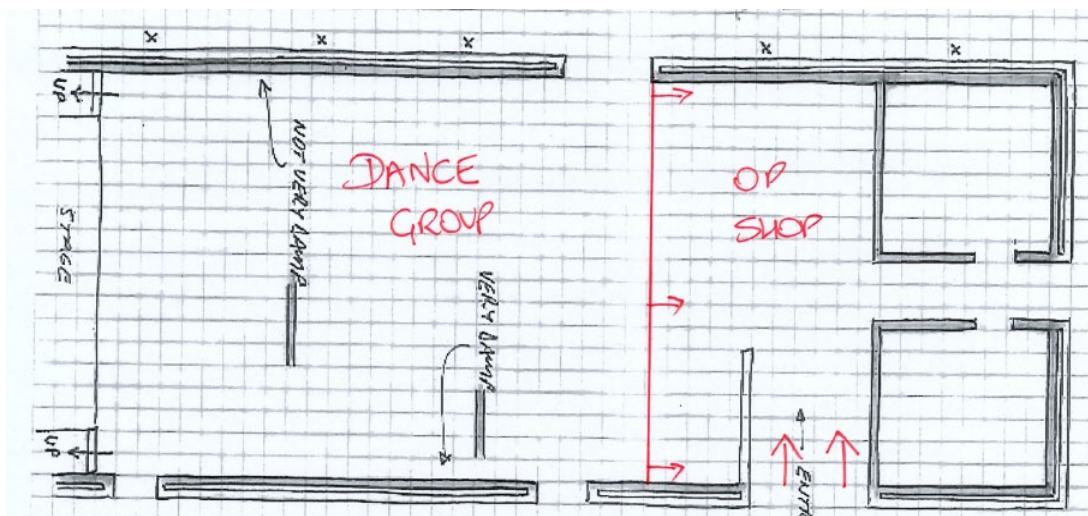
- Afterschool and weekend cultural arts and crafts activities
- Cultural workshops
- Wildflower season cultural art and crafts workshops

### 3. **Cultural Events**

Badimia Bandi Barna Aboriginal Corporation would aim to deliver cultural events including performance of music and dance and the hall with its stage and lighting would provide a place for such events.



Currently the front section of the Dalwallinu Town Hall is used by the Uniting Church as the Dalwallinu Community Op Shop. This group have a lease for this portion until 6 August 2025.



The Dalwallinu Districts Ballet Group uses the remaining section of the Dalwallinu Town Hall for dance lessons for the period from mid May to the end of September each year for dance classes. In 2022 the dates were from 11 May 2022 to 21 September 2022.

The Dalwallinu Baptist Church uses the Dalwallinu Town Hall for 2 hours a night. In 2022 the Hall is booked for eight (8) nights from 6:30pm to 8:30pm during Terms 3 and 4.

Both of the above groups utilise the Dalwallinu Town Hall free of charge.

Should Council support the proposal from the Badimia Bandi Barna Aboriginal Corporation arrangements could be made to relocate the two groups above to the Dalwallinu Recreation Centre.

#### **Dance Group:**

The classes could be held in the Main Hall area or the Foyer. Tap classes could be held in the purpose built dance room at the Dalwallinu Discovery Centre or lessons could be held on the dance floor in the main hall, as tap dancing lessons cannot be held on the basketball courts as the tapping damages the surface.

Council could consider charging the Dalwallinu Districts Ballet Group a fee equivalent to what they are paying now which is the use of the hall for free but a 50% concession for the use of the Dance room.

#### **Youth Group**

Can utilise the meeting room and or foyer of the Recreation Centre which has access to the kitchen.

Council could consider continuing with the provision of nil fee for the usage.

It is the Officer's recommendation that Council support the proposal from Badimia Bandi Barna Aboriginal Corporation as the establishment of a cultural centre in Dalwallinu may have many other spin offs not only for tourists but also the artists and youth of our community.



## Officer Recommendation

That Council:

1. Supports the proposal from Badimia Bandi Barna Aboriginal Corporation to establish an Aboriginal Art Centre in the Dalwallinu Town Hall;
2. Delegates authority to the Chief Executive Officer to enter into a lease agreement for the unoccupied portion of the Dalwallinu Town Hall to be utilised by the Badimia Bandi Barna Aboriginal Corporation at a monthly fee of \$150.00;
3. Requests that the Chief Executive Officer make alternative arrangements for the Dalwallinu Districts Ballet Group and Dalwallinu Baptist Church Youth Group to utilise the Dalwallinu Recreation Centre;
4. Provides:
  - a) a concession to the Dalwallinu Districts Ballet Group for the use of the Dalwallinu Recreation Centre (excluding the basketball courts) being equivalent to 50% of the cost of the Discovery Centre Community Room (no set up fee) rate as per Councils' Fees & Charges Schedule, on the proviso that the space is cleaned after each use, to the satisfaction of the Chief Executive Officer;
  - b) a concession to the Dalwallinu Baptist Church Youth Group of 100% for the hire of the Dalwallinu Recreation Centre foyer and meeting room, on the proviso that the space is cleaned after each use, to the satisfaction of the Chief Executive Officer.



## Resolution

### **MOTION 9952**

Moved           Cr MM Harms  
Seconded       Cr JL Counsel

That Council:

1. Supports the proposal from Badimia Bandi Barna Aboriginal Corporation to establish an Aboriginal Art Centre in the Dalwallinu Town Hall;
2. Delegates authority to the Chief Executive Officer to enter into a lease agreement for the unoccupied portion of the Dalwallinu Town Hall to be utilised by the Badimia Bandi Barna Aboriginal Corporation at a monthly fee of \$150.00;
3. Requests that the Chief Executive Officer make alternative arrangements for the Dalwallinu Districts Ballet Group and Dalwallinu Baptist Church Youth Group to utilise the Dalwallinu Recreation Centre;
4. Provides:
  - a) a concession to the Dalwallinu Districts Ballet Group for the use of the Dalwallinu Recreation Centre (excluding the basketball courts) being equivalent to 50% of the cost of the Discovery Centre Community Room (no set up fee) rate as per Councils' Fees & Charges Schedule, on the proviso that the space is cleaned after each use, to the satisfaction of the Chief Executive Officer;
  - b) a concession to the Dalwallinu Baptist Church Youth Group of 100% for the hire of the Dalwallinu Recreation Centre foyer and meeting room, on the proviso that the space is cleaned after each use, to the satisfaction of the Chief Executive Officer.

**CARRIED BY ABSOLUTE MAJORITY 8/0**







**Badimia Bandi Barna**

Aboriginal Corporation (ICN 8765)

ABN: 92455356950

Date: 15 July 2022

To: Jean Knight CEO  
Dalwallinu Shire

### **Proposal for the use of the Dalwallinu Town Hall**

Badimia Bandi Barna Aboriginal Corporation propose to establish an Aboriginal Art Centre in the Dalwallinu Town Hall on Johnston Street. The proposed Art Centre will be driven by our core values that underpin our corporation, along with our 170 plus membership basis, Board of Directors, and Elders Committee.

Our core values are:

- Respectful
- Good Governance
- Responsible and Accountable
- Cultural Strength
- Self-determination

We propose to facilitate exhibitions for local Aboriginal artists and will also give the local community the opportunity to produce artworks and crafts on site. This Art Centre will give our Aboriginal community a stronger presence within the community and enhance tourism by attracting a wider array of visitors.

We would also like to use this opportunity to provide activities that will attract Aboriginal Elders and youth, giving them the opportunity to share culture and knowledge.

#### **1. Art Centre & Shop Front**

BBBAC would like to set up a workshop area for local artists to have a place to come and work on their art projects. The art can then be displayed with the possibility to sell to the public that could attract tourists to Dalwallinu.

This could lead to the creation of a Tourist Art and Culture Triangle that takes in the already established Art Centres in the Badimia area:

#### **Yalgoo Art and Cultural Centre**

E: [artsandculture@yalgoo.wa.gov.au](mailto:artsandculture@yalgoo.wa.gov.au)

Ph: 0419 325 964

#### **Mount Magnet Wirnda Barna Art Centre**

W: <http://www.wirndabarna.com.au>

Ph: (08) 9963 4172 E: [visitor@mtmagnet.wa.gov.au](mailto:visitor@mtmagnet.wa.gov.au)

51 Johnston Street Dalwallinu WA 6609

PO Box 46 Wubin WA

0459 527 836

[badimia@outlook.com](mailto:badimia@outlook.com)

[www.badimiabandibarnaac.org.au](http://www.badimiabandibarnaac.org.au)

## 2. Workshops

BBBAC would also utilise the space to also hold workshops for the community while targeting the youth. These activities will tap into the arts and craft skills of Elders and local community members and may consist of:

- Afterschool & Weekend cultural arts and crafts activities
- Cultural workshops
- Wildflower season cultural arts and craft workshops

## 3. Cultural Events

BBBAC aim to deliver cultural events including performances of music and dance and the town hall site with its stage lighting and change facilities would be an ideal location for such events. We foresee NAIDOC as a focal point for these events to take place.

Badimia Bandi Barna Aboriginal Corporation as an organisation are undergoing major growth for 2022 and forecast into 2023, and this opportunity aligns with our strategic plan. We are confident that the Dalwallinu Town Hall site will be utilised by our corporation in a positive and impactful way for the Aboriginal community members and the wider Dalwallinu community, and that we have the strength in governance to be an ongoing presence in the Dalwallinu Shire.

We look forward to the possibilities.

Yours sincerely,



Beverley Slater  
**Secretary**

#### 9.4.5 Review of Council Policy 5.12 Deep Drainage\*

<b>Report Date</b>	23 August 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GO/20 – Governance – Policy Manual
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	Policy 5.12 with proposed changes

#### **Purpose of Report**

Council is requested to review Council Policy 5.12 – Deep Drainage.

#### **Background**

Discussions have been held recently with a landowner who wishes to install culverts for deep drainage. This would require the installation of the culverts under the Shire’s infrastructure.

The applicant has advised that the Shire of Dalwallinu’s process is onerous compared to other Councils.

Research has been undertaken on other Council’s with little success as the Councils either don’t have a written policy or their policies are not available on their website.

#### **Consultation**

Manager Works & Services

#### **Legislative Implications**

State

*Local Government Act 1995*

#### **Policy Implications**

Local

Council Policy 5.12 – Deep Drainage

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: N/A

#### **Triple Bottom Line Assessment**

Economic implications

There are no known significant economic implications associated with this proposal.



### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

Council's policy clearly highlights several matters that need to be addressed prior to commencement of works.

On the WA.gov.au website, it makes it clear that landholders intending to drain or pump groundwater on their property to manage salinity are reminded to lodge a Notice of Intent to Drain or Pump Water with the Soils and Land Conservation Commissioner before proceeding.

Failure to notify the Commissioner and commencing works prior to receiving a letter of no objection may result in a fine, while severe breaches could lead to a Soil Conservation Notice.

Officers have reviewed the policy and believe that the policy should remain in place with the following small changes:

Under Procedure

Delete Point 5 – as traffic management is the responsibility of the landowner as stated in the first paragraph under 'Procedure'.

Insert – Provide the Shire with a minimum of seven (7) days' notice prior to commencement of works to enable time to prepare any documentation required.

### **Officer Recommendation**

That Council review and adopt the changes to the Council Policy 5.12 Deep Drainage as attached to this report.

### **Resolution**

#### **MOTION 9953**

Moved           Cr NW Mills  
Seconded       Cr DS Cream

That Council review and adopt the changes to the Council Policy 5.12 Deep Drainage as attached to this report.

**CARRIED BY ABSOLUTE MAJORITY 8/0**



## 5.12 Deep Drainage Policy

Policy	The installation of culverts across road reserves is to be the responsibility of the landowner.
Objective	<p>This policy is designed to guide Officers in relation to applications for deep drainage that directly affects Shire controlled land and infrastructure (i.e Shire roads, reserves and townsites).</p> <p>This policy is designed to allow input to drainage proposals that affect Shire infrastructure and private land and inform the community about proposals.</p>
Guidelines	<p>Prior to commencement of drainage works within the Shire of Dalwallinu, a landholder or authorised agent must submit a Notice of Intent to Drain to the Department of Primary Industries &amp; Regional Development pursuant to the <i>Soil and Land Conservation Regulations 1992</i>.</p> <p>Unless otherwise approved by Council, all drains and associated embankments must not encroach onto Shire managed land.</p> <p>At Council's discretion, the landowner may be required to submit a certified report carried out by an appropriately qualified Environmental Consultant identifying what impacts the drainage proposal will have on the environment within the catchment. Catchment being all that area in which surface water would/may affect the proposal from commencement point to terminal point.</p> <p>If the installation does not proceed within twenty four (24) months of approval by Council, the approval lapses, and the application must be resubmitted.</p> <p><b>Structure of Culvert</b></p> <p>The width of the culvert crossing is to be a minimum of twelve (12) metres each side from the centre of the constructed road.</p> <p>Headwalls and silt traps to be installed and located within the boundary of the proponent's property.</p> <p>Any deep drainage system that proposes a development in excess of ten (10) kilometres in length, the Council may require the above mentioned certified report.</p> <p><b>Insurance</b></p> <p>Any proposal to carry waters through Shire infrastructure must include the preparedness of the proponent, at the proponents cost, to</p>

indemnify the Shire of any liability incurred from any action of law resulting from the development.

#### *Maintenance*

The proponent shall enter in an agreement with the Shire of Dalwallinu that future maintenance costs of the drainage conveyance shall be at the proponent's cost and recorded as an absolute caveat on the affected land. Such remedial works shall be carried out within fourteen (14) days of advice from the Shire of Dalwallinu.

At Council's discretion, proposals to conduct water through Shire infrastructure must be accompanied by an engineering design, as per attachment 5.12a, taking into account the impact on Shire land and/or infrastructure or extra-ordinary events that may cause damage to the integrity of the drainage conveyance.

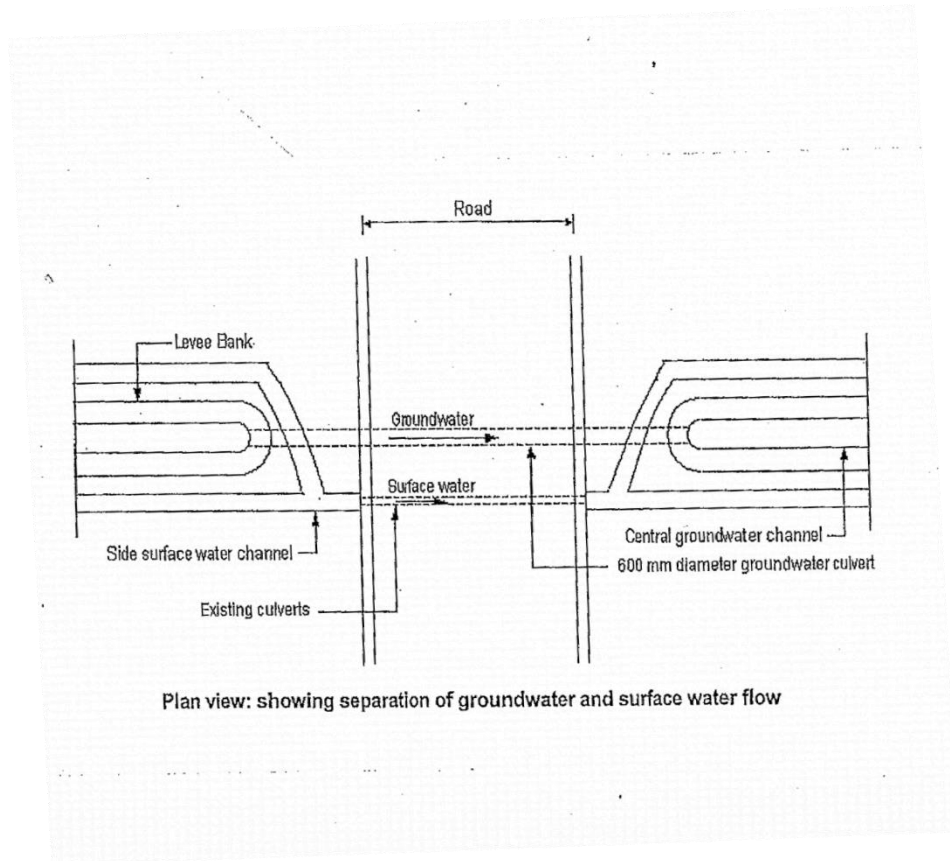
#### *Procedure*

All construction and remedial costs, including traffic management of the drainage conveyance structure, shall be at the proponent's/landowner's cost.

- Proponent/Landowner must provide a copy of the letter of no objection by the Department Primary Industries & Regional Development to the Shire prior to commencing works
- Traffic management means in accordance with the relevant Australian Standards for Traffic Management
- Location and care of utilities i.e. telephone, water, power or others is the landowners responsibility
- ~~Provide the Shire's Works Supervisor a minimum of seven (7) days' notice regarding traffic management~~
- Provide the Shire with a minimum of seven (7) days' notice prior to commencement of works to enable time to prepare any documentation required.
- Only one half of the road to be closed at any time to allow traffic to still pass
- Bitumen to be cut prior to excavation to ensure neat edge
- Trench to be backfilled with suitable gravel material mixed to optimum moisture
- Install a minimum of 600mm diameter Class 4 concrete pipe on all road crossings. (Alternative drainage/pipe suggestions must be submitted and approved by Council ninety (90) days prior to installation).
- Trench to be compacted in no more than 100mm lifts using a standard plate compactor
- Allow to top up material if subsidence is incurred

- Liaise with the Shire to reseal trench

**ATTACHMENT 5.12(A)  
ENGINEERING DESIGN**



Person Responsible	Chief Executive Officer
History	Reviewed April 2017 (M8814) Reviewed March 2018 (M9129) Reviewed March 2019 (M9342) Amended May 2020 (M9556) Reviewed March 2021 (M9688) Reviewed March 2022 (M9885)

#### 9.4.6 Review of Council Delegation 3005\*

<b>Report Date</b>	23 August 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GO/21 – Governance – Delegations
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	Delegation 3005

#### **Purpose of Report**

Council is requested to review Delegation 3005 – Ordering Thresholds.

#### **Background**

During the recent Financial Management Review it was highlighted that the Council Delegation 3005 was in conflict with Council’s Purchasing Policy as the delegation had a condition imposed as follows: *All purchase orders with a value of more than \$150,000, must be through the tender process and supported by a Council resolution.*

Some time ago the tender thresholds changed from \$150,000 to \$250,000 and this document was not updated to reflect this change.

#### **Consultation**

Auditors  
Manager Corporate Services

#### **Legislative Implications**

##### State

*Local Government Act – Section 3.57*

*Local Government (Functions and General) Regulations 1996 – Part 4*

#### **Policy Implications**

##### Local

Council Policy 3.5 - Purchasing

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: N/A





## Triple Bottom Line Assessment

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## Officer Comment

It appears that the amount of \$150,000 was not increased to \$250,000 to reflect the new regulations. However, it is still recommended that all purchases over \$150,000 be supported by a Council resolution, therefore the Officer proposes the following wording for Conditions Imposed under Delegation 3005:

*All purchases with a value of more than \$150,000 must be supported by a Council resolution.*

## Officer Recommendation

That Council review and adopt the following change to Delegation 3005:

Delete - *All purchase orders with a value of more than \$150,000, must be through the tender process and supported by a Council resolution.*

Insert - *All purchases with a value of more than \$150,000 must be supported by a Council resolution.*

## Resolution

### **MOTION 9954**

Moved            Cr NW Mills  
Seconded        Cr MM Harms

That Council review and adopt the following change to Delegation 3005:

Delete - *All purchase orders with a value of more than \$150,000, must be through the tender process and supported by a Council resolution.*

Insert - *All purchases with a value of more than \$150,000 must be supported by a Council resolution.*

**CARRIED BY ABSOLUTE MAJORITY 8/0**



### 3005 ORDERING THRESHOLDS

- Objective of Delegation:** To authorise Officers to sign purchase orders.
- Extent of Delegation:** The authority to authorise Officers to sign purchase orders on behalf of Council provided such proposed purchases are contained within the budget and are within the officer’s area of activity.
- Conditions imposed:** ~~1. All purchase orders with a value of more than \$150,000 must be through the tender process and supported by a Council resolution.~~  
 1. All purchases with a value of more than \$150,000 must be supported by a Council resolution.

<b>Delegation by Council to:</b>	Chief Executive Officer - Unlimited
<b>Delegation by Chief Executive Officer to:</b>	Manager Corporate Services - \$50,000 Manager Planning & Development Services - \$50,000 Manager Works & Services - \$50,000 Works Supervisor - \$20,000
<b>Formal Record:</b>	Recorded in central records system
<b>Heads of Power:</b>	<ul style="list-style-type: none"> <li>• <b>Local Government Act 1995 – Section 5.42, 5.43(b),5.44</b></li> <li>• <b>Local Government (Financial Management) Regulations 1996 – Reg 13</b></li> </ul>
<b>Last Reviewed:</b>	25 October 2015 (formally part of Delegation A01) 28 March 2017 (M8798) 27 March 2018 (M9128) 26 March 2019 (M9343) 24 March 2020 (M9524) 23 March 2021 (M9687) 22 March 2022 (M9884)

#### 9.4.7 Review of Council Policy 3.8 Corporate Credit Card Usage\*

<b>Report Date</b>	23 August 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GO/20 – Governance – Policy Manual
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	Policy 3.8 with proposed change

#### **Purpose of Report**

Council is requested to review Council Policy 3.8 Corporate Credit Card Usage.

#### **Background**

During the recent Financial Management Review an instance was noted when an Officer used the Corporate Credit Card for an expense of a private nature. There was no fraudulent activity, it was just that the Officer used a personal PayPal account to purchase a Shire item and the PayPal stored the Shire's credit card details and when the employee used the PayPal account at a later date it had stored the Shire's details and without knowing the Officer proceeded with the transaction. It was immediately brought to the Chief Executive Officer's attention at the time it was realised and payment was made immediately back to the Shire Credit Card Account.

The Auditors have recommended that management updated the Credit Card Policy accordingly.

#### **Consultation**

Manager Works & Services

#### **Legislative Implications**

State

*Local Government Act 1995*

#### **Policy Implications**

Local

Council Policy 3.8 Corporate Credit Card Usage

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: N/A



## Triple Bottom Line Assessment

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## Officer Comment

As recommended by the Auditors the following wording is proposed to be inserted into the existing Corporate Credit Card Usage Policy:

*It is prohibited for employees to utilise private Pay Pal or other applications when utilising the Shire of Dalwallinu Corporate Credit Card.*

Should Council support the inclusion of the above statement, all Officers will be advised of the updated Policy.

## Officer Recommendation

That Council adopt the inclusion of the following statement into Council Policy 3.8 Corporate Credit Card Usage:

*It is prohibited for employees to utilise private Pay Pal or other applications when utilising the Shire of Dalwallinu Corporate Credit Card.*

## Resolution

### MOTION 9955

Moved           Cr KM McNeill  
Seconded       Cr DS Cream

That Council adopt the inclusion of the following statement into Council Policy 3.8 Corporate Credit Card Usage:

*It is prohibited for employees to utilise private Pay Pal or other applications when utilising the Shire of Dalwallinu Corporate Credit Card.*

**CARRIED BY ABSOLUTE MAJORITY 8/0**



### 3.8 Corporate Credit Card usage

**Policy** Sets out buying conditions that relate to purchases made with any corporate credit cards that carry the Shire of Dalwallinu name.

**Objective** To ensure that all expenditure on corporate credit cards are limited to approved uses.

**Guidelines** Corporate credit cards issued by the Shire can only be used for the business purposes of the Shire. Among the approved uses are:

- In person, across the counter retail purchases,
- Facsimile/telephone/internet business related purchases,
- Mail order purchases and subscriptions,
- Official travel, accommodation and related expenses,
- Entertainment and business hospitality expenses.

The Corporate credit card must not be used for –

- Personal or non-work related expenditure,
- Purchase of fuel (unless the relevant fuel card is not able to be used),
- Obtaining cash advances,

Purchase of goods or services where the cardholder gains personal advantage through the transaction (e.g. special offers such as “Fly Buys” that benefit individuals).

**It is prohibited for employees to utilise private Pay Pal or other applications when utilising the Shire of Dalwallinu Corporate Credit Card.**

Person Responsible	Chief Executive Officer
History	Reviewed April 2016 Reviewed April 2017 (M8814) Reviewed March 2018 (M9129) Reviewed March 2019 (M9342) Reviewed May 2020 (M9556) Reviewed March 2021 (M9688) Reviewed March 2022 (M9885)

10 APPLICATIONS FOR LEAVE OF ABSENCE

**MOTION 9956**

Moved Cr KM McNeill  
Seconded Cr JL Counsel

That the application for leave of absence of Cr Noel Mills and Cr Karen Christian to the Ordinary Meeting of Council to be held on 27 September 2022 be approved.

**CARRIED 8/0**

11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)

Nil

14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2)

Nil

15 SCHEDULING OF MEETING

The next Ordinary Meeting of Council will be held on 27 September 2022 at the Shire of Dalwallinu Council Chambers, Dalwallinu commencing at 3.30pm.

16 CLOSURE

There being no further business, the Chairperson closed the meeting at 3.46pm.

17 CERTIFICATION

I, Keith Leslie Carter, certify that the minutes of the Ordinary Council meeting held on the 23 August 2022, as shown on page numbers 1 to 76 were confirmed as a true record at the meeting held on 27 September 2022.



CHAIRPERSON

27.9.2022

DATE

