



## Agenda

Tuesday, 26 November 2019 at 3.30pm

ATTACHMENTS		
9.3	CORPORATE SERVICES	Page No
9.3.1	<b>Accounts for Payment for October 2019</b> Summary of Accounts for Payment	2
9.3.2	<b>Monthly Financial Statements for October 2019</b> Monthly Statement of Financial Activity, Variance Reports, Investments Held and Bank Reconciliations	30
9.3.3	<b>Bush Fire Advisory Meeting Minutes and Appointments</b>	68
9.3.5	<b>Offer of rental for 2 Dungey Road, Dalwallinu</b>	72
9.3.6	<b>Community Grants Scheme Allocation – Round 1</b>	97

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
35209	10/10/2019	WESTERN AUSTRALIAN PLANNING COMMISSION	Subdevision Application - Lot 555 Bell St Dalwallinu	1		4,247.00
INV 555BELL09/10/2019		WESTERN AUSTRALIAN PLANNING COMMISSION	Subdevision Application - Lot 555 Bell St Dalwallinu		4,247.00	
35210	22/10/2019	SHIRE OF DALWALLINU	LG Election 2019 - staff payments for four officers	1		2,469.05
INV LG ELEC22/10/2019		SHIRE OF DALWALLINU	LG Election 2019 - staff payments for four officers		2,469.05	

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
1	Municipal - 536591-4	<b>6,716.05</b>
<b>TOTAL</b>		<b>6,716.05</b>

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EFT9965	03/10/2019	TELSTRA	Medical Centre Phone Line Directory Fees	1		145.42
INV P647236923/09/2019		TELSTRA	Medical Centre Phone Line Usage Fees to 18/09/2019, Medical Centre Phone Line Rental Fees to 18/10/2019, Medical Centre Phone Line Directory Fees, Medical Centre Phone Line Over Due Fees		145.42	
EFT9966	03/10/2019	ROWDY'S ELECTRICAL	Installation of lighting in Community Hub area of Recreation Centre	1		5,878.33
INV 4883	18/09/2019	ROWDY'S ELECTRICAL	Installation of lighting in Community Hub area of Recreation Centre		5,282.20	
INV 4890	20/09/2019	ROWDY'S ELECTRICAL	Replacment of light switches in Wilfred Thomas Lodge		261.25	
INV 4900	20/09/2019	ROWDY'S ELECTRICAL	Replace faulty timer for carpark lights at sporting complex		227.63	
INV 4892	20/09/2019	ROWDY'S ELECTRICAL	Repair of Dishwasher fault at Dalwallinu Recreation Centre		107.25	
EFT9967	03/10/2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Supply of 2 x complete door locks for DL73	1		1,665.80
INV 1849929	04/07/2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Supply of drive belt for John Deere D110 ride on mower		38.75	
INV 1852239	18/07/2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	100000km Service - DL131		495.39	
INV 1853134	23/07/2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Supply of 2 x GY 21098 spindles for John Deere D110 ride on lawn mower		181.48	
INV 1853227	23/07/2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Supply of 2 x complete door locks for DL73		702.71	
INV 1858498	16/08/2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Replacement wiper blades for DL2		67.29	
INV 1863141	06/09/2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Supply of 1 x GY 21641 cable for John Deere D110 ride on mower		50.78	
INV 1868181	27/09/2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Supply of 2 x sets of mower blades for a John Deere D110 ride on mower		129.40	
EFT9968	03/10/2019	Safeway Building and Renovations Pty Ltd	RFT2018-08 - Repairs to Kalannie Sports Club - Second Progress Claim	1		187,784.38
INV 3367	19/03/2019	Safeway Building and Renovations Pty Ltd	RFT2018-08 - Repairs to Kalannie Sports Club - Second Progress Claim, RFT2018-08 - Repairs to Kalannie Sports Club - Second Progress Claim (5% Retention)		187,784.38	
EFT9969	03/10/2019	Meagan Howe	Refund of Septic Tank Pumpout Paid 19/07/2019	1		715.00

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INV SEPTICR03/10/2019		Meagan Howe	Refund of Septic Tank Pumpout Paid 19/07/2019		715.00	
EFT9975	10/10/2019	West Coast Media/West Coast On Hold	Monthly On Hold Message October 2019	1		69.00
INV INV1061 02/10/2019		West Coast Media/West Coast On Hold	Monthly On Hold Message October 2019		69.00	
EFT9976	10/10/2019	KEITH LESLIE CARTER	Member Attendance Fees - Quarter 1 2019/20 - KL Carter	1		874.70
INV Q12019/209/10/2019		KEITH LESLIE CARTER	Member Attendance Fees - Quarter 1 2019/20 - KL Carter, Member Travel Fees - Quarter 1 2019/20 - KL Carter		874.70	
EFT9977	10/10/2019	ANITA DICKINS	Members Attendance Fees - Quarter 1 2019/20 - A R Dickins	1		829.20
INV Q12019/209/10/2019		ANITA DICKINS	Members Travel Allowance - Quarter 1 2019/20 - A R Dickins, Members Attendance Fees - Quarter 1 2019/20 - A R Dickins		829.20	
EFT9978	10/10/2019	KAREN MARIE MCNEILL	Members Attendance Fees - Quarter 1 2019/20 - K M McNeill	1		1,080.00
INV Q12019/209/10/2019		KAREN MARIE MCNEILL	Members Attendance Fees - Quarter 1 2019/20 - K M McNeill		1,080.00	
EFT9979	10/10/2019	LMW	Updated valuation for Lot 555 Bell Street, Dalwallinu	1		110.00
INV 1907000726/09/2019		LMW	Updated valuation for Lot 555 Bell Street, Dalwallinu		110.00	
EFT9980	10/10/2019	JOHN R WALLIS ENGINEERING	Filters for DL304 Service	1		163.55
INV INV-116404/07/2019		JOHN R WALLIS ENGINEERING	Filters for DL304 Service		163.55	
EFT9981	10/10/2019	RBC - RURAL	Meterplan Charge for Photocopiers - September 2019	1		964.59
INV 26649	20/09/2019	RBC - RURAL	Meterplan Charge for Photocopiers - September 2019		964.59	
EFT9982	10/10/2019	Winc Australia Pty Ltd	Cleaning supplies for The Shire of Dalwallinu - July 2019	1		800.42
INV 9027832716/07/2019		Winc Australia Pty Ltd	Cleaning supplies for The Shire of Dalwallinu - July 2019		292.01	
INV 9028249522/08/2019		Winc Australia Pty Ltd	Shire Admin Stationery Order - August 2019		51.92	
INV 9028338930/08/2019		Winc Australia Pty Ltd	July 2019 - Shire Admin Stationery Order		12.93	
INV 9028349002/09/2019		Winc Australia Pty Ltd	Shire Admin Stationery Order - August 2019		9.60	
INV 9028382804/09/2019		Winc Australia Pty Ltd	Shire Admin Stationery Order - August 2019		5.90	

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INV 9028471311/09/2019		Winc Australia Pty Ltd	Cleaning order for September 2019		175.85	
INV 9028552717/09/2019		Winc Australia Pty Ltd	Shire Admin Stationery Order - September 2019		220.69	
INV 9028581919/09/2019		Winc Australia Pty Ltd	Shire Admin Stationery Order - September 2019		31.52	
EFT9983	10/10/2019	T-QUIP	Supply of 1 Air Filter, 1 x Fuel Filter and 1 x Oil Filter for DL9047	1		114.60
INV 86805#7	18/09/2019	T-QUIP	Supply of 1 Air Filter, 1 x Fuel Filter and 1 x Oil Filter for DL9047, Supply of 1 x Air Filter for DL9048		114.60	
EFT9984	10/10/2019	JASON SIGNMAKERS	2 x Waste signs for Dalwallinu Refuse site	1		652.30
INV 201694	07/10/2019	JASON SIGNMAKERS	2 x Waste signs for Dalwallinu Refuse site		652.30	
EFT9985	10/10/2019	WATER CORPORATION	Water Usage Charges - Kalannie Standpipe - 29/07/2019 to 19/09/2019	1		3,173.88
INV 9007841220/09/2019		WATER CORPORATION	Water Usage Charges - Kalannie Town Hall - 29/07/2019 to 19/09/2019, Water Service Charges - Kalannie Town Hall - 29/07/2019 to 19/09/2019		66.12	
INV 9007841320/09/2019		WATER CORPORATION	Water Usage Charges - Kalannie Sports Club Residence - 29/07/2019 to 19/09/2019, Water Service Charges - Kalannie Sports Club Residence - 01/09/2019 to 31/10/2019		115.31	
INV 9007841020/09/2019		WATER CORPORATION	Water Usage Charges - Kalannie Oval - 29/07/2019 to 19/09/2019, Water Usage Charges - Kalannie Sports Pavillion - 29/07/2019 to 19/09/2019		163.61	
INV 9007842220/09/2019		WATER CORPORATION	Water Usage Charges - Kalannie Caravan Park - 29/07/2019 to 19/09/2019, Water Service Charges - Kalannie Caravan Park - 01/09/2019 to 31/10/2019		276.51	
INV 9007841823/09/2019		WATER CORPORATION	Water Usage Charges - Kalannie Standpipe - 29/07/2019 to 19/09/2019, Water Service Charges - Kalannie Standpipe - 01/09/2019 to 31/10/2019		2,552.33	
EFT9986	10/10/2019	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	Fuel Purchases - September 2019 - DL103	1		2,332.03

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INV SEPTEMB0/09/2019		WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	Fuel Purchases - September 2019 - DL131, Fuel Purchases - September 2019 - DL492, Fuel Purchases - September 2019 - DL186, Fuel Purchases - September 2019 - DL281, Fuel Purchases - September 2019 - DL2, Fuel Purchases - September 2019 - DL103, Fuel Purchases - September 2019 - DL89, Fuel Purchases - September 2019 - DL186 - GST Free, Fuel Purchases - September 2019 - DL103 - GST Free, Fuel Purchases - September 2019 - DL89 - GST Free		2,332.03	
EFT9987	10/10/2019	AUSTRALIA POST - SHIRE	Australia Post Charges - September 2019	1		592.07
INV 1008950703/10/2019		AUSTRALIA POST - SHIRE	Australia Post Charges - September 2019		592.07	
EFT9988	10/10/2019	KLEENHEAT GAS	366.2 units of LPG Bulk - Dalwallinu Caravan Park (to be Recouped)	1		297.68
INV 5968222230/09/2019		KLEENHEAT GAS	366.2 units of LPG Bulk - Dalwallinu Caravan Park (to be Recouped)		297.68	
EFT9989	10/10/2019	JR & A HERSEY PTY LTD	Supply of 3 x 15kg bag of rags, 12x spray & mark pink pait cans, 12 x spray & mark white cans, 12 Line mark Blue cans, 1 x box of lens cleaners & 3 x cans of treblex	1		941.27
INV 46758	16/09/2019	JR & A HERSEY PTY LTD	Supply of 3 x 15kg bag of rags, 12x spray & mark pink pait cans, 12 x spray & mark white cans, 12 Line mark Blue cans, 1 x box of lens cleaners & 3 x cans of treblex, Supply of 12 x cleare safety glasses & 12 x XXL rigger gloves		941.27	
EFT9990	10/10/2019	DALWALLINU MOTORS	Assorted Fuel & Oils for Small Plant - September 2019	1		227.59
INV 19370	30/09/2019	DALWALLINU MOTORS	Assorted Fuel & Oils for Small Plant - September 2019, Assorted Fuel & Oils for DL275,		227.59	
EFT9991	10/10/2019	BOC LIMITED	Container service Fee for R020G Oxygen Inust G Size, R040G Dissolved Acetylene G Size & R060F3VIPR Argoshield Light	1		35.90
INV 5004711828/09/2019		BOC LIMITED	Container service Fee for R020G Oxygen Inust G Size, R040G Dissolved Acetylene G Size & R060F3VIPR Argoshield Light		35.90	
EFT9992	10/10/2019	Bridgestone Service Centre Dalwallinu	Supply of 1 x wheel spacer for DL10254	1		55.00
INV 74736	30/09/2019	Bridgestone Service Centre Dalwallinu	Supply of 1 x wheel spacer for DL10254		55.00	
EFT9993	10/10/2019	AVON WASTE	Domestic waste collections for September 2019	1		15,818.67

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INV 35662	30/09/2019	AVON WASTE	Domestic waste collections for September 2019, Commercial waste collections for September 2019, Recycling service collections for September 2019, Additional Monday services for September 2019, Street bin collections for September 2019, Bulk recycling bin collections for September 2019, Processing charges kerbside recycling services for September 2019, Processing charges frontlift recycling services for September 2019		15,818.67	
EFT9994	10/10/2019	Dalwallinu Hotel Motel	Councillor Refreshments September 2019	1		70.97
INV 576069	16/09/2019	Dalwallinu Hotel Motel	Councillor Refreshments September 2019		70.97	
EFT9995	10/10/2019	OFFICEWORKS	Shire Admin Stationery Order - September 2019	1		371.05
INV 4467160917/09/2019		OFFICEWORKS	Shire Admin Stationery Order - September 2019		325.89	
INV 4469477019/09/2019		OFFICEWORKS	Shire Admin Stationery Order - September 2019		45.16	
EFT9996	10/10/2019	SYNERGY	Electricity Usage - Street Lighting - 02/09/2019 to 02/10/2019	1		9,576.74
INV 3962659019/09/2019		SYNERGY	Electricity Usage Charges - Shire Administration Centre - 15/08/2019 to 19/09/2019, Electricity Usage Charges - Council Chamber - 15/08/2019 to 19/09/2019		893.00	
INV 9741694019/09/2019		SYNERGY	Electricity Usage Charges - Dalwallinu Squash Club - 15/08/2019 to 19/09/2019, Electricity Usage Charges - Dalwallinu Sports & Golf Club - 15/08/2019 to 19/09/2019 (to be recouped), Electricity Usage Charges - Dalwallinu Sports Club Residence - 15/08/2019 to 19/09/2019 (to be recouped), Electricity Usage Charges - Dalwallinu Gym - 15/08/2019 to 19/09/2019, Electricity Usage Charges - Dalwallinu Recreation Centre - 15/08/2019 to 19/09/2019, Electricity Usage Charges - Dalwallinu Aquatic Centre - 15/08/2019 to 19/09/2019, Electricity Usage Charges - Dalwallinu Golf Club - 15/08/2019 to 19/09/2019		2,728.61	
INV 7153362702/10/2019		SYNERGY	Electricity Usage - Street Lighting - 02/09/2019 to 02/10/2019		5,955.13	
EFT9997	10/10/2019	Refuel Australia	Supply and delivery of 9300 litres of diesel to the Shire Depot	1		12,861.24
INV 1309705	11/09/2019	Refuel Australia	Supply of 20 x LMM 450g Grease cartridges, Supply of 2 x 20kg EP2 grease drums		415.98	
INV 0130963611/09/2019		Refuel Australia	Supply and delivery of 9300 litres of diesel to the Shire Depot		12,445.26	

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EFT9998	10/10/2019	PJ BYWATERS & CO	Watercart hire on Rabbit Proof Fence Rd	1		18,896.76
INV 42210	13/09/2019	PJ BYWATERS & CO	Cartage of gravel on Rabbit Proof Fence Rd		5,782.01	
INV 42217	23/09/2019	PJ BYWATERS & CO	Watercart hire on Rabbit Proof Fence Rd		8,723.00	
INV 42219	25/09/2019	PJ BYWATERS & CO	for hire of watercart on Rabbit Proof Fence rd, Cartage of gravel on new Refuse Site Road		4,391.75	
EFT9999	10/10/2019	STEVEN CLIFFORD CARTER	Members Attendance Fees - Quarter 1 2019/20 - S C Carter	1		2,007.48
INV Q12019/209/10/2019		STEVEN CLIFFORD CARTER	Members Attendance Fees - Quarter 1 2019/20 - S C Carter, Members Travel Allowance - Quarter 1 2019/20 - S C Carter		2,007.48	
EFT10000	10/10/2019	ADINA APARTMENT HOTELS	WALGA Convention Accommodation - Cr G Sanderson	1		1,267.00
INV 307126	07/08/2019	ADINA APARTMENT HOTELS	WALGA Convention Accommodation - Cr G Sanderson,		1,267.00	
EFT10001	10/10/2019	ROWDY'S ELECTRICAL	Investigate & repair fault in electric oven @ 11B Anderson Way	1		359.48
INV 4898	20/09/2019	ROWDY'S ELECTRICAL	Investigate & repair fault in electric oven @ 11B Anderson Way		180.73	
INV 4887	01/10/2019	ROWDY'S ELECTRICAL	Work completed for set top box at 36 Annetts Road Dalwallinu		178.75	
EFT10002	10/10/2019	DALWALLINU PHARMACY	Medication for John Leonard for Workers Compensation claim 26802 19/12/16	1		254.51
INV 156495	23/08/2019	DALWALLINU PHARMACY	Medication for John Leonard for Workers Compensation claim 26802 19/12/16		154.22	
INV 157607	11/09/2019	DALWALLINU PHARMACY	Medication for John Leonard for Workers Compensation claim 26802 19/12/16		80.29	
INV 158222	20/09/2019	DALWALLINU PHARMACY	Medication for John Leonard for Workers Compensation claim 26802 19/12/16		20.00	
EFT10003	10/10/2019	STALLION HOMES	As per submitted tender documentation - Construct two, 1x1 Units at rear of 11 James Street, Dalwallinu (Tender RFT2019-07)	1		29,260.00
INV 1219	02/10/2019	STALLION HOMES	As per submitted tender documentation - Construct two, 1x1 Units at rear of 11 James Street, Dalwallinu (Tender RFT2019-07)		29,260.00	
EFT10004	10/10/2019	Ampac Debt Recovery	Debt recovery costs for September 2019	1		226.01
INV 59608	26/09/2019	Ampac Debt Recovery	Debt recovery costs for September 2019		203.40	
INV 59690	30/09/2019	Ampac Debt Recovery	Debt recovery costs for September 2019		22.61	

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EFT10005	10/10/2019	Bitutek Pty Ltd	Supply 6 x 205 litre drums of emulsion	1		1,386.00
INV 4721	18/09/2019	Bitutek Pty Ltd	Supply 6 x 205 litre drums of emulsion		1,386.00	
EFT10006	10/10/2019	Hanks Maintenance And General	General maintenance of Kalannie Parks & Gardens - September 2019	1		2,860.00
INV 0097	03/10/2019	Hanks Maintenance And General	General maintenance of Kalannie Parks & Gardens - September 2019		2,860.00	
EFT10007	10/10/2019	The Old Convent Dalwallinu	Accommodation & evening meal-Michael Alvares (kite workshop)	1		190.00
INV 2331	02/10/2019	The Old Convent Dalwallinu	Accommodation & evening meal-Michael Alvares (kite workshop)		190.00	
EFT10008	10/10/2019	R n R Auto Electrics	Fault testing in the tipper on DL147	1		60.50
INV 4954	02/10/2019	R n R Auto Electrics	Fault testing in the tipper on DL147		60.50	
EFT10009	10/10/2019	DALLCON	Supply of 2 x Double Barrel 600 mm Headwalls & 2 x 600mm class 4 bell end pipes for Dalwallinu-Kalannie Rd	1		3,880.80
INV 301279	30/09/2019	DALLCON	Please supply of 2 x Double Barrel 450mm headwalls for Dalwallinu Kalannie Rd		1,540.00	
INV 301278	30/09/2019	DALLCON	Supply of 2 x Double Barrel 600 mm Headwalls & 2 x 600mm class 4 bell end pipes for Dalwallinu-Kalannie Rd		2,340.80	
EFT10010	10/10/2019	Brett Henderson Boys	Members Attendance Fees - Quarter 1 2019/20 - B H Boys	1		1,080.00
INV Q12019/209/10/2019		Brett Henderson Boys	Members Attendance Fees - Quarter 1 2019/20 - B H Boys		1,080.00	
EFT10011	10/10/2019	Liberty Plumbing & Gas	Inspect and clear sewerage blockage at 11A Anderson way	1		330.00
INV INV-102323/09/2019		Liberty Plumbing & Gas	Inspect and clear sewerage blockage at 11A Anderson way		330.00	
EFT10012	10/10/2019	Miracle Recreation Equipment External site	Replacement seat Richardson Park flying fox	1		1,168.20
INV 39216	24/09/2019	Miracle Recreation Equipment External site	Replacement seat Richardson Park flying fox		1,168.20	
EFT10013	10/10/2019	PERTRAIN PTY LTD	2x Pertrain pre start light vehicle books	1		869.00
INV 14106	23/09/2019	PERTRAIN PTY LTD	2x Pertrain pre start light vehicle books		869.00	

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EFT10014	10/10/2019	Wa Contract Ranger Services Pty Ltd	2019-2020 Contract Ranger Services Performed on 30/07/2019 & 13/08/2019	1		3,366.00
INV 02249	17/08/2019	Wa Contract Ranger Services Pty Ltd	2019-2020 Contract Ranger Services Performed on 30/07/2019 & 13/08/2019		1,683.00	
INV 02291	19/09/2019	Wa Contract Ranger Services Pty Ltd	2019-2020 Contract Ranger Services Performed 27/08/2019 & 10/09/2019		1,683.00	
EFT10015	10/10/2019	Dalwallinu Foodworks	Assorted Goods as Selected for Shire Council - September 2019	1		380.46
INV SEPTEMBER	10/09/2019	Dalwallinu Foodworks	Assorted Goods as Selected for Citezenship Ceremonies - September 2019, Assorted Goods as Selected for Shire Council - September 2019, Assorted Milk, Tea, Coffee as Selected for Shire Council - September 2019, Assorted Milk, Tea, Coffee as Selected by Shire Staff - September 2019, Assorted Milk, Tea, Coffee as Selected for Citezenship Ceremonies - September 2019		380.46	
EFT10016	10/10/2019	E Fire & Safety	Fire indicator panel testing at the Shire of Dalwallinu, Administration Building - September 2019	1		495.00
INV 509048	25/09/2019	E Fire & Safety	Fire indicator panel testing at the Shire of Dalwallinu, Administration Building - September 2019		495.00	
EFT10017	10/10/2019	Deep Bush Mechanical	20000 km service on DL 159 as per Quote # 22	1		2,040.86
INV 643	02/08/2019	Deep Bush Mechanical	20000 km service on DL 159 as per Quote # 22		924.36	
INV 704	16/09/2019	Deep Bush Mechanical	Repairs of the self adjusting brakes on DL 1207		291.50	
INV 732	07/10/2019	Deep Bush Mechanical	Repair of locking fault in passenger side door of DL80		165.00	
INV 733	07/10/2019	Deep Bush Mechanical	Repair of rear door fault on DL 304		275.00	
INV 735	07/10/2019	Deep Bush Mechanical	Repair of tipping fault on DL 147,		385.00	
EFT10018	10/10/2019	Liam's Dally Meat Supply	40 Beef Sausages for Kite Workshop	1		30.00
INV 1/10/2019	10/10/2019	Liam's Dally Meat Supply	40 Beef Sausages for Kite Workshop		30.00	
EFT10019	10/10/2019	Impressive Signs And Designs	Order of 4 x Shire of Dalwallinu Bell Polo Shirts in 3XL for aquatic centre manager	1		140.00
INV 77	11/09/2019	Impressive Signs And Designs	Order of 4 x Shire of Dalwallinu Bell Polo Shirts in 3XL for aquatic centre manager		140.00	

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EFT10020	10/10/2019	Geko	Bases and feet corten planters Recreation Centre	1		3,238.40
INV 15192	08/10/2019	Geko	Bases and feet corten planters Recreation Centre		3,238.40	
EFT10021	10/10/2019	Domain Digital	Cloud Managed Security Appliance (Gateway, installation & configuration, Innter subnet configuration & testing)	1		6,391.66
INV CW6694627/09/2019		Domain Digital	Site Management - Rec Centre (additional to current support contract) to 30 June 2020, Site Management - Rec Centre (additional to current support contract) to 30 June 2020		368.06	
INV CW6697201/10/2019		Domain Digital	Cloud Managed Security Appliance (Gateway, installation & configuration, Innter subnet configuration & testing), Meraki		3,129.50	
INV SLA-P6601/10/2019		Domain Digital	Licence and Support - 3 years, Backup Configuration		2,341.90	
INV SLA-P6601/10/2019		Domain Digital	Provision of IT Services for 1 August 2019 to 30 June 2020 tender RFT2019-08, IT Services - Cloud Storage for 1 August 2019 to 30 June 2020		440.00	
INV SLA-P6601/10/2019		Domain Digital	Site Management - Rec Centre (additional to current support contract) to 30 June 2020, Site Management - Rec Centre (additional to current support contract) to 30 June 2020		112.20	
EFT10022	10/10/2019	The Trustee for Luksa Family Trust	Supply & post security bit tool for salto lock	1		63.80
INV 28117	22/07/2019	The Trustee for Luksa Family Trust	Supply & post security bit tool for salto lock		63.80	
EFT10023	10/10/2019	GRAHAM HARTLEY SANDERSON	Members Attendance Fees - Quarter 1 2019/20 - G H Sanderson	1		1,380.30
INV Q12019/209/10/2019		GRAHAM HARTLEY SANDERSON	Members Attendance Fees - Quarter 1 2019/20 - G H Sanderson, Members Travel Allowance - Quarter 1 2019/20 - G H Sanderson		1,380.30	
EFT10024	10/10/2019	RUSSELL ANTHONY GEORGE MACPHERSON	Auctioneer for auction to sell properties for outstanding rates exceeding 3 years 14 August 2019	1		275.00
INV 7437	26/09/2019	RUSSELL ANTHONY GEORGE MACPHERSON	Auctioneer for auction to sell properties for outstanding rates exceeding 3 years 14 August 2019		275.00	
EFT10025	10/10/2019	JANINE ANNE HUGGETT	Members Attendance Fees - Quarter 1 2019/20 - J A Huggett	1		1,080.00
INV Q12019/209/10/2019		JANINE ANNE HUGGETT	Members Attendance Fees - Quarter 1 2019/20 - J A Huggett		1,080.00	
EFT10026	10/10/2019	NOEL WILLIAM MILLS	Members Attendance Fees - Quarter 1 2019/20 - N W Mills	1		360.00

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INV Q12019/209/10/2019		NOEL WILLIAM MILLS	Members Attendance Fees - Quarter 1 2019/20 - N W Mills		360.00	
EFT10027	10/10/2019	ACEDALE INVESTMENTS PTY LTD	Rates refund for assessment A494 19903 GREAT NORTHERN HIGHWAY PITHARA WA 6608	1		783.13
INV A494	07/10/2019	ACEDALE INVESTMENTS PTY LTD	Rates refund for assessment A494 19903 GREAT NORTHERN HIGHWAY PITHARA WA 6608		783.13	
EFT10028	10/10/2019	BOEKEMAN MACHINERY	Supply of 1 Fog Light Insert for DL194 Bullbar	1		127.50
INV 271966	11/09/2019	BOEKEMAN MACHINERY	Supply of 1 Fog Light Insert for DL194 Bullbar		127.50	
EFT10029	10/10/2019	WA LOCAL GOVERNMENT ASSOCIATION	Registration - WALGA People & Culture Seminar 2019 - CEO Jean Knight	1		300.00
INV I3078946	23/09/2019	WA LOCAL GOVERNMENT ASSOCIATION	Registration - WALGA People & Culture Seminar 2019 - CEO Jean Knight		300.00	
EFT10030	10/10/2019	DALWALLINU & DISTRICTS AGRICULTURAL SOCIETY INC	100 Year Donation fo Dalwallinu Agricultural Society as per 2019/20 Budget	1		10,000.00
INV 2019/20D09/10/2019		DALWALLINU & DISTRICTS AGRICULTURAL SOCIETY INC	100 Year Donation fo Dalwallinu Agricultural Society as per 2019/20 Budget		10,000.00	
EFT10031	10/10/2019	KAREN JOY CHRISTIAN	Members Attendance Fees - Quarter 1 2019/20 - K J Christian	1		1,080.00
INV Q12019/209/10/2019		KAREN JOY CHRISTIAN	Members Attendance Fees - Quarter 1 2019/20 - K J Christian		1,080.00	
EFT10032	10/10/2019	DALWALLINU COMMUNITY RESOURCE CENTRE	Totally Locally Advertising - September 2019	1		15.00
INV 55545	24/09/2019	DALWALLINU COMMUNITY RESOURCE CENTRE	Totally Locally Advertising - September 2019		15.00	
EFT10033	18/10/2019	Baby Grace Colis-matias	Settlement Payment to BG Matias as per Agreement	1		7,500.00
INV SETTLEM7/10/2019		Baby Grace Colis-matias	Settlement Payment to BG Matias as per Agreement		7,500.00	
EFT10036	24/10/2019	LMW	Market Valuation - 3 Myers Street, Dalwallinu	1		1,650.00
INV 1910001007/10/2019		LMW	Market Valuation - 3 Myers Street, Dalwallinu		1,650.00	
EFT10037	24/10/2019	WESTRAC EQUIPMENT PTY LTD	100 Hr Service & Warranty Repairs on DL203	1		535.82
INV SI14363430/08/2019		WESTRAC EQUIPMENT PTY LTD	100 Hr Service & Warranty Repairs on DL203		535.82	

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EFT10038	24/10/2019	RBC - RURAL	Meterplan Charge for Photocopiers - October 2019	1		823.45
INV 26782	21/10/2019	RBC - RURAL	Meterplan Charge for Photocopiers - October 2019		823.45	
EFT10039	24/10/2019	JASON SIGNMAKERS	Supply of 40 x 700mm orange reflective traffic cones and 25 x PVC saddlebags	1		1,582.35
INV 201407	25/09/2019	JASON SIGNMAKERS	Supply of 4 x white on green class 2 rural number plates & 1 x G5-3 150 mm street tag sign, Supply of 40 x 700mm orange reflective traffic cones and 25 x PVC saddlebags		1,582.35	
EFT10040	24/10/2019	TELSTRA	New Admin Phone Line - Rental Fees to 06/11/19	1		3,412.20





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INV 9741694017/10/2019		SYNERGY	Electricity Usage Charges - Dalwallinu Squash Club - 19/09/19 to 17/10/19, Electricity Usage Charges - Dalwallinu Sports Club - 19/09/19 to 17/10/19, Electricity Usage Charges - Dalwallinu Golf Club - 19/09/19 to 17/10/19, Electricity Usage Charges - Dalwallinu Sports Club Residence - 19/09/19 to 17/10/19, Electricity Usage Charges - Dalwallinu Gym - 19/09/19 to 17/10/19, Electricity Usage Charges - Dalwallinu Recreation Centre - 19/09/19 to 17/10/19, Electricity Usage Charges - Dalwallinu Aquatic Centre - 19/09/19 to 17/10/19		2,854.10	
INV 3962659017/10/2019		SYNERGY	Electricity Usage Charges - Shire Admin - 19/09/19 to 17/10/19, Electricity Usage Charges - Council Chamber - 19/09/19 to 17/10/19		493.54	
EFT10043	24/10/2019	Department Of Fire And Emergency Services	2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Dalwallinu Discovery Centre	1		5,437.57

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INV 149674	01/10/2019	Department Of Fire And Emergency Services	2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Dalwallinu Caravan Park, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Dalwallinu Medical Centre, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Shire Administration Centre, , 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Dalwallinu Recreation Centre, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Works Depot, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Factory Unit 1, Lot 806 Huggett Drive, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Factory Unit 2, Lot 806 Huggett Drive, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Factory Unit 3, Lot 806 Huggett Drive, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Dalwallinu Op Shop, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Dalwallinu Community Arts Building, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Dalwallinu Early Learning Centre, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Dalwallinu Ablution Block, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Dalwallinu Discovery Centre, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Unit 1, 11 James Street, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Unit 2, 11 James Street, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 11 A Anderson Way, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 11B Anderson Way, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 6A Cousins Rd, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 6B Cousins Rd, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 2 Dungey Rd, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 6		5,437.57	

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			McLevie Way, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 1 Wasley St, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 65 Johnston Street, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 70 McNeill Street, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Lot 503 Salmon Gums Pl, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Lot 504 Salmon Gums Place, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 68 Annetts Rd, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 8 Pioneer Place, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 40 Leahy St, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 46 Leahy St, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 7 (lot 733) South St, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 5 (lot 734) South St, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 21 Rayner St, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 23 Rayner St, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 36 Annetts Rd, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 1 Wattle Close, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 13 Rayner St, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 15 Rayner St, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 38 Leahy St, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Wilfred Thomas Lodge, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Sullivan Lodge, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Pioneer House, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Wubin CWA Hall, 2019/20 ESL in accordance with the Fire & Emergency			

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			Services Act 1998, Part 6A for Pithara Sports Pavillion (Speedway), 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Buntine Emergency Services Building, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Wubin Sports Pavillion, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Kalannie Community Building, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Kalannie Sports Club, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Lot 19, Locke St, Kalannie - Sports Club Manager, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Buntine Bowling Club, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Buntine Town Hall, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Kalannie Emergency Services Building, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Lot 72 Prior St, Kalannie, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Kalannie Townhall, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Kalannie Sports Pavillion, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Pithara Town Hall & Supper Room, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Wubin Town Hall, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for Wubin Emergency Services Building, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 1 South St, 2019/20 ESL in accordance with the Fire & Emergency Services Act 1998, Part 6A for 3 South St			
EFT10044	24/10/2019	PJ BYWATERS & CO	Watercart Hire - Rabbit Proof Fence Road	1		7,007.00
INV 42221	09/10/2019	PJ BYWATERS & CO	Watercart Hire - Rabbit Proof Fence Road		7,007.00	
EFT10045	24/10/2019	ROWDY'S ELECTRICAL	Supply & Installation of Lighting for Parking Area at Rec Centre Precinct	1		10,483.64
INV 4921	08/10/2019	ROWDY'S ELECTRICAL	Repairs to the Recreation Precinct Ablutions Lighting		200.75	

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INV 4920	08/10/2019	ROWDY'S ELECTRICAL	Repairs to 2 fluoro lights at front counter of Shire administration office		182.45	
INV 4913	09/10/2019	ROWDY'S ELECTRICAL	Re-wire new pool pump at the Dalwallinu Aquatic Centre		107.25	
INV 4917	16/10/2019	ROWDY'S ELECTRICAL	Repairs to TV Satilite at 10 Roberts Rd Dalwallinu		198.00	
INV 4936	22/10/2019	ROWDY'S ELECTRICAL	Replacement of Exhaust Fan in Male Toilets at Dalwallinu Works Depot		417.88	
INV 4937	22/10/2019	ROWDY'S ELECTRICAL	Installation of Chlorine Gas detector and repair to broken power point at the Dalwallinu Aquatic Centre		244.24	
INV 4948	22/10/2019	ROWDY'S ELECTRICAL	Supply & Installation of Lighting for Parking Area at Rec Centre Precinct		9,133.07	
EFT10046	24/10/2019	Access 1 Security Systems	Alarm Monitoring Service - Shire Depot - Second Quarter 2019/20	1		242.34
INV 36053	01/10/2019	Access 1 Security Systems	Alarm Monitoring Service - Shire Administration Centre - Second Quarter 2019/20,		100.38	
INV 36087	01/10/2019	Access 1 Security Systems	Alarm Monitoring Service - Shire Depot - Second Quarter 2019/20		141.96	
EFT10047	24/10/2019	STALLION HOMES	Cabinetry Completed - Units at rear of 11 James Street, Dalwallinu (Tender RFT2019-07)	1		26,950.00
INV 1230	17/10/2019	STALLION HOMES	Cabinetry Completed - Units at rear of 11 James Street, Dalwallinu (Tender RFT2019-07)		26,950.00	
EFT10048	24/10/2019	LGIS WA	Instalment 2 - WorkCare Policy Renewal - 30/06/2019 to 30/06/2020 - Works	1		89,834.22
INV 100-136130/09/2019		LGIS WA	Instalment 2 - LGIS Liability Policy Renewal - 30/06/2019 to 30/06/2020, Instalment 2 - LGIS Liability Policy Renewal - 30/06/2019 to 30/06/2020		18,086.90	
INV 100-136030/09/2019		LGIS WA	Instalment 2 - WorkCare Policy Renewal - 30/06/2019 to 30/06/2020 - Works, Instalment 2 - WorkCare Policy Renewal - 30/06/2019 to 30/06/2020 - Admin, Instalment 2 - WorkCare Policy Renewal - 30/06/2019 to 30/06/2020 - Cleaners, Instalment 2 - WorkCare Policy Renewal - 30/06/2019 to 30/06/2020 - Pool		41,333.55	

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INV 100-135930/09/2019		LGIS WA	Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Plant Centre, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Main Pool, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Junior Pool, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Recreation Centre, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Squash Club, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Recreation Centre Precinct Ablutions, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Caravan Park, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Caravan Park, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Early Learning Centre, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Ablution Block, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Sewerage Scheme, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Memorial Park Dalwallinu, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Aerodrome, , Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Aerodrome Lights & PAALC System, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Community Arts Building, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Works Depot, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Medical Centre, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Shire Administration Centre, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Library Stock, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Discovery Centre, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Town Hall, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Richardson Park Ablutions, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Wubin Emergency Services Building, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Railway Station Building, Wubin, Instalment 2 - Property Policy Renewal -		38,083.63	

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			30/06/2019 to 30/06/2020 - Wubin Sports Pavillion, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Kalannie Townhall, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Kalannie Emergency Services Building, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Kalannie Caravan Park, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Kalannie Townhall, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Railway Station Building, Kalannie, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Kalannie Community Building, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Kalannie Sports Pavillion, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Kalannie Sports Pavillion Amenities, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Buntine Emergency Services Building, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Pioneer House, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Wilfred Thomas Lodge, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Sullivan Lodge, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 8 Pioneer Place, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Unit 1, 11 James Street, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Unit 2, 11 James Street, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 65 Johnston Street, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 6 Dowie St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 68 Annetts Rd, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 70 McNeill Street, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 1 Wasley St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 13 Rayner St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 15 Rayner St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Lot 503 Salmon Gums Pl, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Lot 72 Prior St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 6 McLevie Way, Instalment 2 - Property Policy			

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			Renewal - 30/06/2019 to 30/06/2020 - 21 Rayner St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 23 Rayner St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Sports Club Residence, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 11 A Anderson Way, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 11B Anderson Way, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Lot 504 Salmon Gums Place, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 36 Annetts Rd, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 1 Wattle Close, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 6A Cousins Rd, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 6B Cousins Rd, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Lot 19, Locke St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 4 Dowie St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 2 Dowie St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 10 Roberts Rd, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 2 Dungey Rd, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 38 Leahy St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 1 South St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 3 South St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 5 (lot 734) South St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 7 (lot 733) South St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 40 Leahy St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - 46 Leahy St, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Sports Club, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Sports Club Bowling Green, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Sports Club equipment Shed, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Kalannie Sports Club, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Kalannie			

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INV 100-1363-02/10/2019		LGIS WA	Sports Club Bowling Green, , Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Richardson Park Nature Playground, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Road Survey Equipment, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Factory Unit 1, Lot 806 Huggett Drive, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Factory Unit 2, Lot 806 Huggett Drive, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Factory Unit 3, Lot 806 Huggett Drive, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Recreation Commuity Hub, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Recreation Centre Fire Hydrants & Tanks, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Multipurpose Courts, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Dalwallinu Gymnasium, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Miscellaneous Structures, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Loss of Gross Revenue &/or Rent, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Addition Increased COst of Working, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - Claims Preparation Costs, Instalment 2 - Property Policy Renewal - 30/06/2019 to 30/06/2020 - General Property 2019/20 Contribution Credit Note - Second Instalment		-7,669.86	
EFT10049	24/10/2019	Sigma Chemicals	Purchase of pool chemicals for start of 2019/20 season as per quote No.131250	1		843.59
INV 131250/011/09/2019		Sigma Chemicals	Purchase of pool chemicals for start of 2019/20 season as per quote No.131250		843.59	
EFT10050	24/10/2019	The Leisure Institute of Western Australia Aqautics (inc).	LIWA Membership Renewal - K Johnson	1		231.00
INV 3139	11/10/2019	The Leisure Institute of Western Australia Aqautics (inc).	LIWA Membership Renewal - K Johnson, Regional LIWA Aquatics Seminar Attendance - K Johnson		231.00	
EFT10051	24/10/2019	Ampac Debt Recovery	Debt recovery costs for September 2019	1		1,281.50
INV 59689	30/09/2019	Ampac Debt Recovery	Debt recovery costs for September 2019		1,281.50	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10052	24/10/2019	Hanks Maintenance And General	General Maintenance of Kalannie Parks & Gardens - September 2019	1		2,860.00
INV 98	22/10/2019	Hanks Maintenance And General	General Maintenance of Kalannie Parks & Gardens - September 2019		2,860.00	
EFT10053	24/10/2019	Toll Transport Pty Ltd	Freight for Library - September	1		1,082.27
INV 0433-S4229/09/2019		Toll Transport Pty Ltd	Freight for Pool Pump Repairs - September, Freight for Pool Water Testing - September, Freight for Library - September, Freight for General Road Signage - September		1,082.27	
EFT10054	24/10/2019	Dalwallinu Hardware	Replacement of Kalannie Hall Doors & Fixtures	1		4,898.52
INV 305799	02/09/2019	Dalwallinu Hardware	Clothes Wire - Lot 503 Salmon Gums Pl, Dalwallinu - CEO		33.75	
INV 305828	03/09/2019	Dalwallinu Hardware	Retic Supplies - Dalwallinu Recreation Centre Precinct		49.15	
INV 305835	03/09/2019	Dalwallinu Hardware	Gardening Supplies - Dalwallinu Cemetery		78.00	
INV 305935	04/09/2019	Dalwallinu Hardware	Screws - Dalwallinu Recreation Centre		27.15	
INV 306015	04/09/2019	Dalwallinu Hardware	Toilet Seat - Wubin Ablution Block		8.50	
INV 306031	04/09/2019	Dalwallinu Hardware	Cistern Repairs - Wubin Ablution Block		26.90	
INV 306094	05/09/2019	Dalwallinu Hardware	Mounting Tape - Shire Admin		25.50	
INV 306155	05/09/2019	Dalwallinu Hardware	Nut Setter - 6B Cousins Rd		8.30	
INV 306156	05/09/2019	Dalwallinu Hardware	Light Globes - Works Depot		23.00	
INV 306197	05/09/2019	Dalwallinu Hardware	Sink Repairs - 6B Cousins Rd		12.50	
INV 306215	05/09/2019	Dalwallinu Hardware	Plumbing Supplies - 6B Cousins Rd		11.24	
INV 306076	05/09/2019	Dalwallinu Hardware	Painting Supplies - 6B Cousins Rd		92.55	
INV 306077	05/09/2019	Dalwallinu Hardware	Painting Supplies - 6A Cousins Rd		82.95	
INV 306078	05/09/2019	Dalwallinu Hardware	Water Can for DL515,		17.75	
INV 306260	06/09/2019	Dalwallinu Hardware	Plastic Funnel		16.75	
INV 3306695	10/09/2019	Dalwallinu Hardware	Painting Supplies - 6B Cousins Rd		15.50	
INV 306715	10/09/2019	Dalwallinu Hardware	Pruning Tools - Memorial Park,		51.25	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 306778	10/09/2019	Dalwallinu Hardware	Tap Fixtures - Wilfred Thomas Lodge		96.25	
INV 306782	10/09/2019	Dalwallinu Hardware	Plumbing Supplies - Wilfred Thomas Lodge		57.00	
INV 306854	11/09/2019	Dalwallinu Hardware	Tape Measure - Works Supervisor		12.25	
INV 306932	11/09/2019	Dalwallinu Hardware	Screws - Sullivan Lodge		48.50	
INV 307015	12/09/2019	Dalwallinu Hardware	Painting Supplies - 6B Cousins Rd		29.00	
INV 307035	12/09/2019	Dalwallinu Hardware	Work Boots for David Hughes		200.00	
INV 307231	13/09/2019	Dalwallinu Hardware	Marking Tape - Roche St Kalannie Works		8.90	
INV 307265	13/09/2019	Dalwallinu Hardware	Retic Supplies - Lot 503 Salmon Gums Pl		4.75	
INV 307266	13/09/2019	Dalwallinu Hardware	Tie Down Straps - Mainstreet Banners		24.80	
INV 307316	13/09/2019	Dalwallinu Hardware	Light Globe - Dalwallinu Town Hall		5.40	
INV 307543	16/09/2019	Dalwallinu Hardware	Sledge Hammer - Works Supervisor		76.75	
INV 307561	16/09/2019	Dalwallinu Hardware	Painting Supplies - 6B Cousins Rd		64.95	
INV 307566	16/09/2019	Dalwallinu Hardware	20kg of Granular Chlorine - Dalwallinu Aquatic Centre		133.50	
INV 307601	16/09/2019	Dalwallinu Hardware	Grease Trap Repair Supplies - Dawallinu Recreation Centre		18.40	
INV 307605	16/09/2019	Dalwallinu Hardware	Door Lock - 36 Annetts Rd		21.25	
INV 307635	16/09/2019	Dalwallinu Hardware	Household Chemicals - 6A Cousins Rd		30.00	
INV 307638	16/09/2019	Dalwallinu Hardware	Nuts & Bolts - 6A Cousins Rd		4.95	
INV 307697	17/09/2019	Dalwallinu Hardware	Cable Ties - Work Depot		29.25	
INV 307755	17/09/2019	Dalwallinu Hardware	Gloves & Earmuffs - Pool Manager		25.00	
INV 307766	17/09/2019	Dalwallinu Hardware	Batteries for Retic Contollers - Dalwallinu Sports Grounds		14.40	
INV 307805	17/09/2019	Dalwallinu Hardware	Painting Supplies - 6A Cousins Rd		82.95	
INV 307829	18/09/2019	Dalwallinu Hardware	Additional Keys Cut for Dalwallinu Discovery Centre		61.28	
INV 307830	18/09/2019	Dalwallinu Hardware	Freight for Additional Keys Cut - Dalwallinu Discovery Centre		12.50	
INV 307921	18/09/2019	Dalwallinu Hardware	Plumbing Supplies - Wubin Ablution Block		11.85	
INV 308084	19/09/2019	Dalwallinu Hardware	Retic Supplies - Main Street Gardens		10.85	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 308085	19/09/2019	Dalwallinu Hardware	Bin Cleaner - Main Street Bin Surrounds		23.50	
INV 308098	19/09/2019	Dalwallinu Hardware	Hydrochloric Acid - Dalwallinu Aquatic Centre		55.50	
INV 308106	19/09/2019	Dalwallinu Hardware	Supply of 4 x 10 ltr drums of Seasol		338.00	
INV 308129	19/09/2019	Dalwallinu Hardware	Paint Brush - Refuse Site Signage		6.00	
INV 308222	19/09/2019	Dalwallinu Hardware	Paint - Kalannie Town Hall		67.95	
INV 308273	20/09/2019	Dalwallinu Hardware	Building Materials - Wilfred Thomas Lodge - To be partially credited on October's statement		170.00	
INV 308340	20/09/2019	Dalwallinu Hardware	Book Shelf Supports - Admin Building		9.90	
INV 308675	23/09/2019	Dalwallinu Hardware	Painting Supplies - Kalannie Town Hall		31.45	
INV 308729	24/09/2019	Dalwallinu Hardware	Concrete for Culverts & Headwalls - Dalwallinu Kalannie Road		31.20	
INV 308782	24/09/2019	Dalwallinu Hardware	Concrete for Flynn Rd Signage		72.80	
INV 30802	24/09/2019	Dalwallinu Hardware	Building Materials - Kalannie Town Hall		37.50	
INV 308822	25/09/2019	Dalwallinu Hardware	Supply of 10 x bags of cement - Dalwallinu Kalannie Road		105.00	
INV 308823	25/09/2019	Dalwallinu Hardware	Culverts & Headwalls			
INV 308848	25/09/2019	Dalwallinu Hardware	Water Jug - Works Crew		33.50	
INV 308848	25/09/2019	Dalwallinu Hardware	Additional Keys Cut - Shire Admin		42.10	
INV 308948	26/09/2019	Dalwallinu Hardware	Cement for Culverts & Headwalls - Dalwallinu Kalannie Road		31.50	
INV 309009	26/09/2019	Dalwallinu Hardware	Replacement of Kalannie Hall Doors & Fixtures		1,920.50	
INV 309025	26/09/2019	Dalwallinu Hardware	Spraying Apperatus for DL747,		35.75	
INV 309078	26/09/2019	Dalwallinu Hardware	Building Materials - Kalannie Town Hall		57.25	
INV 309082	26/09/2019	Dalwallinu Hardware	Wall Hooks - Kalannie Town Hall		3.65	
INV 309192	27/09/2019	Dalwallinu Hardware	20 x Fluoro tubes for Shire Admin office, 5 x Fluoro tubes for Works Depot		160.00	
EFT10055	24/10/2019	Great Northern Rural Services Unit Trust	Supply and delivery of Fertiliser for Dalwallinu Oval	1		5,248.76
INV 4090796923/09/2019		Great Northern Rural Services Unit Trust	Supply and delivery of Fertiliser for Dalwallinu Oval		5,248.76	
EFT10056	24/10/2019	Ixom Operations Pty Ltd	Purchase of 2 x Chlorine gas cylinders for Dalwallinu Aquatic Centre	1		1,185.80

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INV 6148717	31/08/2019	Ixom Operations Pty Ltd	2 x 70kg Chlorine Cylinder Packaging Fees - Dalwallinu Sewerage Scheme		84.57	
INV 6154340	16/09/2019	Ixom Operations Pty Ltd	Purchase of 2 x Chlorine gas cylinders for Dalwallinu Aquatic Centre		981.20	
INV 6160379	30/09/2019	Ixom Operations Pty Ltd	2 x Chlorine Gas 70kg - Dalwallinu Aquatic Centre, 2 x Chlorine Gas 70kg - Dalwallinu Sewerage Scheme		120.03	
EFT10057	24/10/2019	Doug Burke	Accommodation Expenses - MPDS - Waste Management Conference - September 2019	1		669.90
INV 37465	27/09/2019	Doug Burke	Accommodation Expenses - MPDS - Waste Management Conference - September 2019		669.90	
EFT10058	24/10/2019	Liberty Plumbing & Gas	Clear blockage and new sewer inspection cut for future inspections/blockages - 11a Anderson Way	1		1,045.00
INV INV-103314	10/2019	Liberty Plumbing & Gas	Clear blockage and new sewer inspection cut for future inspections/blockages - 11a Anderson Way		550.00	
INV INV-104123	10/2019	Liberty Plumbing & Gas	Retic valve kit installation, repairs to water main and tap, clear blockage at Kalannie Park		495.00	
EFT10059	24/10/2019	William John Armstrong	Refund of 6 x treated pine screening to W Armstrong	1		78.80
INV REIMBU23	10/2019	William John Armstrong	Refund of 6 x treated pine screening to W Armstrong, Refund of wall plugs to W Armstrong, Refund of gloves to W Armstrong		78.80	
EFT10060	24/10/2019	William James Taylor	Rental Reimbursement to William Taylor - October 2019	1		874.80
INV RENTOC15	10/2019	William James Taylor	Rental Reimbursement to William Taylor - October 2019		500.00	
INV ELECRES15	10/2019	William James Taylor	Reimbursement to William Taylor for Electricity Used 13/08/2019 to 10/10/2019, as per MWS Contract		374.80	
EFT10061	24/10/2019	Wa Contract Ranger Services Pty Ltd	2019-2020 Contract Ranger Services - 23/09 & 07/10/2019	1		1,683.00
INV 02337	18/10/2019	Wa Contract Ranger Services Pty Ltd	2019-2020 Contract Ranger Services - 23/09 & 07/10/2019		1,683.00	
EFT10062	24/10/2019	Chittering Pest & Weed	Timber pest inspection & treatment - Shire Admin Building	1		655.60
INV 142-2019	11/10/2019	Chittering Pest & Weed	Timber pest inspection & treatment - Shire Admin Building		655.60	
EFT10063	24/10/2019	BCW Air	Call out & diagnostics of Ac & repairs at 1 Wasley st	1		1,191.06
INV 711	13/10/2019	BCW Air	Call out & diagnostics of Ac & repairs at 1 Wasley st		1,191.06	

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EFT10064	24/10/2019	Deep Bush Mechanical	Repairs to Free Roll on DI 122	1		10,090.73
INV 592	04/07/2019	Deep Bush Mechanical	Oil & Filter Change on DL122		529.32	
INV 682	02/09/2019	Deep Bush Mechanical	250 hr service on DL122		935.00	
INV 688	17/09/2019	Deep Bush Mechanical	Service on DL999 as per quote 28		3,679.40	
INV 698	03/10/2019	Deep Bush Mechanical	Repairs to Free Roll on DI 122		3,775.51	
INV 747	21/10/2019	Deep Bush Mechanical	Repair of Air Faults on DL80		1,171.50	
EFT10065	24/10/2019	MG Group	Progress Claim 11- Dalwallinu Recreation Precinct Upgrade - RFT2018-03	1		37,129.64
INV 1802	09/10/2019	MG Group	Progress Claim 11- Dalwallinu Recreation Precinct Upgrade - RFT2018-03, Progress Claim 11- Dalwallinu Recreation Precinct Upgrade - RFT2018-03 - Less Retention Fee		37,129.64	
EFT10066	24/10/2019	Red Dust Holdings Pty Ltd	Maintenance Grade RPF Rd	1		84,749.50
INV 0000315230/09/2019	09/09/2019	Red Dust Holdings Pty Ltd	Maintenance Grade Jibberding Hall Rd, Maintenance Grade RPF Rd, Maintenance Grade Petrudor Rd, Maintenance Grade Struggle St, Maintenance Grade Sanderson Rd, Maintenance Grade Campbell Rd, Maintenance Grade Cottage Rd, Maintenance Grade Bunketch East Rd, Maintenance Grade Gypsum Rd, Maintenance Grade Foyle Rd, Maintenance Grade Jones Rd, Maintenance Grade Bunketch West Rd		84,749.50	
EFT10067	24/10/2019	Tractus Australia	Supply and fit of 6 x 17.5 R 25 XTL A TL Michelin tyres & 6 x O-rings to DL 122	1		12,005.20
INV 1057	26/09/2019	Tractus Australia	Supply and fit of 6 x 17.5 R 25 XTL A TL Michelin tyres & 6 x O-rings to DL 122, , Supply and fit of 4 x 254/70 R 16 tyres to DL 281, , Supply and fit of 2 x LT 265 R 17 tyres to DL 103,		11,970.20	
INV 1058	26/09/2019	Tractus Australia	Repair of puncture for DL102		35.00	
EFT10068	24/10/2019	Dene Jones	Lighting Maintenance and Repairs to Stage Lighting - Dalwallinu Town Hall	1		250.00
INV 16/09/20116/09/2019	16/09/2019	Dene Jones	Lighting Maintenance and Repairs to Stage Lighting - Dalwallinu Town Hall		250.00	
EFT10069	24/10/2019	RICOH FINANCE	Lease Fees for Admin Printers MPC4504EXSP & MPC6004 October 2019	1		507.09

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 213040	09/10/2019	RICOH FINANCE	Lease Fees for Admin Printers MPC4504EXSP & MPC6004 October 2019		507.09	
EFT10070	24/10/2019	Panaceum Group	Quarter 1 Contribution for Dalwallinu Medical Centre for 2019/20 as per agreement	1		55,000.00
INV 1109	30/09/2019	Panaceum Group	Quarter 1 Contribution for Dalwallinu Medical Centre for 2019/20 as per agreement		55,000.00	
EFT10071	24/10/2019	Domain Digital	Office O365 migration and business license	1		12,250.48
INV CW6692210/09/2019		Domain Digital	Site Management - Rec Centre (additional to current support contract) to 30 June 2020		3,052.50	
INV CW6698009/10/2019		Domain Digital	Office O365 migration and business license		8,961.48	
INV CW6699621/10/2019		Domain Digital	2 x Power Shield Defender and postage for DCEO and spare		236.50	
EFT10072	24/10/2019	Malcolm Thompson Pump	Replacement pool pump - Dalwallinu Aquatic Centre	1		8,472.94
INV SLI2109625/09/2019		Malcolm Thompson Pump	Replacement pool pump - Dalwallinu Aquatic Centre		8,472.94	
EFT10073	24/10/2019	TELAIR PTY LTD	Shire Administration NBN Service Fee - August	1		1,193.59
INV T056340831/08/2019		TELAIR PTY LTD	Shire Administration NBN Service Fee - August, Shire Administration NBN Service Fee - September		762.69	
INV T056397730/09/2019		TELAIR PTY LTD	Shire Administration NBN Service Fee - October 2019		430.90	
EFT10074	24/10/2019	TRACY-LEE McALPINE	Reimbursement of Wine Purchased for Arts Festival Cheese & Wine Night 13/09/19	1		476.94
INV ARTSFES13/09/2019		TRACY-LEE McALPINE	Reimbursement of Wine Purchased for Arts Festival Cheese & Wine Night 13/09/19		476.94	
EFT10075	24/10/2019	BOEKEMAN MACHINERY	30000km Service - DL2	1		455.71
INV 274642	18/10/2019	BOEKEMAN MACHINERY	30000km Service - DL2		455.71	
EFT10076	24/10/2019	KALANNIE COMMUNITY RESOURCE CENTRE	Kalannie Kapers Advertising - October 2019	1		390.00
INV 186	09/10/2019	KALANNIE COMMUNITY RESOURCE CENTRE	Kalannie Kapers Advertising - October 2019,		90.00	
INV 187	09/10/2019	KALANNIE COMMUNITY RESOURCE CENTRE	Kalannie Kapers Advertising - October 2019,		30.00	

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
INV 190	09/10/2019	KALANNIE COMMUNITY RESOURCE CENTRE	Kalannie Kapers Advertising - October 2019		120.00	
INV 181	09/10/2019	KALANNIE COMMUNITY RESOURCE CENTRE	Kalannie Kapers Advertising - August 2019		30.00	
INV 182	09/10/2019	KALANNIE COMMUNITY RESOURCE CENTRE	Kalannie Kapers Advertising - September 2019,		120.00	
EFT10077	24/10/2019	DALWALLINU COMMUNITY RESOURCE CENTRE	Totally Locally Advertising - October 2019	1		150.00
INV 55595	01/10/2019	DALWALLINU COMMUNITY RESOURCE CENTRE	Totally Locally Advertising - October 2019		25.00	
INV 55657	08/10/2019	DALWALLINU COMMUNITY RESOURCE CENTRE	Totally Locally Advertising - October 2019,		25.00	
INV 55661	08/10/2019	DALWALLINU COMMUNITY RESOURCE CENTRE	Totally Locally Advertising - October 2019		100.00	

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
1	Municipal - 536591-4	<b>753,104.79</b>
<b>TOTAL</b>		<b>753,104.79</b>

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
649	17/10/2019	Bond Administrator	BOND LODGEMENT FOR 6B COUSINS RD - DESAK ARTINI 14/10/2019	2		1,600.00
INV T2764	17/10/2019	Bond Administrator	Desak Made Artini - 6b Cousins Rd - Housing Bond	2	1,600.00	

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
2	Trust - 536593-0	<b>1,600.00</b>
<b>TOTAL</b>		<b>1,600.00</b>

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9970	10/10/2019	DALWALLINU NETBALL ASSOCIATION	REFUND OF 1 FOB BOND PAID 18/04/2019	2		70.00
INV T2681	09/10/2019	DALWALLINU NETBALL ASSOCIATION	Key Deposit 1 x Dalwallinu Recreation Centre Key FOB	2	70.00	
EFT9971	10/10/2019	WUBIN PROGRESS ASSOC INC	SALES OF 5 GRAVES IN DALWALLINU FOR SEPTEMBER 2019	2		20.00
INV T2769	09/10/2019	WUBIN PROGRESS ASSOC INC	Geoff Edwards 1x 5 Graves in Dalwallinu	2	20.00	
EFT9972	10/10/2019	Clara Nleya	REFUND OF 2 X KEY DEPOSITS PAID 27/09/2019	2		140.00
INV T2763	09/10/2019	Clara Nleya	Guta Ra Mwari Religion - 2 x Key Deposit 27/09/2019	2	140.00	
EFT9973	10/10/2019	Department Of Mines, Industry Regulations And Safety	BSL COLLECTED FOR THE MONTH OF SEPTEMBER 2019	2		226.60
INV T2736	09/10/2019	Department Of Mines, Industry Regulations And Safety	Jarrold Morgan - Building Services Levy - 7 Shannon Street Dalwallinu	2	56.65	
INV T2740	09/10/2019	Department Of Mines, Industry Regulations And Safety	S Lee BSL fee 5 McNeill Street, Dalwallinu	2	56.65	
INV T2770	09/10/2019	Department Of Mines, Industry Regulations And Safety	Brent Petersen - Buildng Services Levy - 2 Stone Way, Action Sheds 2 Stone Way Dalwallinu	2	113.30	
EFT9974	10/10/2019	Ronald Leoncio	REFUND OF RECREATION CENTRE BOND PAID 19/09/2019	2		560.00
INV T2763	09/10/2019	Ronald Leoncio	Key Bond x 3 - Church of Christ/R Leoncio 27/09/19	2	210.00	
INV T2762	09/10/2019	Ronald Leoncio	Rec Centre Bond - Church of Christ/R Leoncio 27/09/19	2	350.00	
EFT10034	24/10/2019	Craig Frost	REFUND OF STANDPIPE CARD BOND FOR CARD 102490 - PAID 03/09/19	2		50.00
INV T2757	24/10/2019	Craig Frost	Standpipe Swipe Card Bond x1 - Red Dust Holdings	2	50.00	
EFT10035	24/10/2019	DALWALLINU & DISTRICTS DANCE GROUP	REFUND OF KEY BOND PAID 17/9/19	2		70.00
INV T2763	23/10/2019	DALWALLINU & DISTRICTS DANCE GROUP	Dalwallinu Districts Ballet Group Sophie Carlshausen Key Bond	2	70.00	

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**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
2	Trust - 536593-0	<b>1,136.60</b>
<b>TOTAL</b>		<b>1,136.60</b>

## Municipal Account

### Payroll October 2019

04/10/2019	Payroll fortnight ending 04/10/19	\$ 59,253.00
18/10/2019	Payroll fortnight ending 18/10/19	\$ 59,811.00
31/10/2019	Payroll reversal from 01/11/2019	\$ 60,131.00
	TOTAL	<u>\$ 179,195.00</u>

### Bank Fees October 2019

01/10/2019	OBB Transaction Fee (Muni)	\$ 11.10
01/10/2019	OBB Transaction Fee Ex (Muni)	\$ 1.80
01/10/2019	Bpay Credit Card Merchant Fee (Muni)	\$ 167.73
01/10/2019	Bpay Transaction Fee (Muni)	\$ 295.20
01/10/2019	Paper Transaction Fee (Muni)	\$ 39.00
01/10/2019	OBB Maintenance Fee (Muni)	\$ 5.00
01/10/2019	OBB Payroll Fee (Muni)	\$ 10.05
01/10/2019	FDMSA Admin Fee (Muni)	\$ 3,696.25
01/10/2019	FDSMA Licencing Fee (Muni)	\$ 283.46
01/10/2019	OBB Record Fee (Muni)	\$ 19.65
	TOTAL	<u>\$ 4,529.24</u>

### Direct Debit Payments October 2019

	Superannuation Payments (Pay endings 04/10/19, 18/10/19 & 01/11/19)	\$ 36,083.81
24/10/2019	Credit Card Payments by direct debit	\$ 3,725.10
01/10/2019	Gym Equipment Lease Payments by direct debit	\$ 5,144.45
09/10/2019	Loan Payment 157 - Dalwallinu Discovery Centre	\$ 35,749.43
23/10/2019	Transfer to Reserves Term Deposit	\$ 309,225.88
	TOTAL	<u>\$ 389,928.67</u>

## Municipal & Trust Account

### Direct Debit Payments to Departmen of Transport October 2019

	Payment to DoT Licensing - Trust account	\$99,602.70
	Payment to DoT Licensing - Municipal account	\$4,938.75
		<u>\$ 104,541.45</u>

**SHIRE OF DALWALLINU**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 31 October 2019**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**SHIRE OF DALWALLINU**  
**Information Summary**  
**For the Period Ended 31 October 2019**

## Key Information

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

### Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

### Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 October 2019 of \$5,044,803.

### Items of Significance

The material variance adopted by the Shire of Dalwallinu for the 2019/20 year is \$10,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
<b>Significant Projects</b>				
<b>Grants, Subsidies and Contributions</b>				
Operating Grants, Subsidies and Contributions	43%	\$ 2,373,984	\$ 1,074,263	\$ 1,021,036
Non-operating Grants, Subsidies and Contributions	54%	\$ 1,399,148	\$ 771,386	\$ 758,359
	47%	\$ 3,773,132	\$ 1,845,649	\$ 1,779,395
Rates Levied	100%	\$ 3,268,453	\$ 3,268,453	\$ 3,271,464

*% Compares current ytd actuals to annual budget*

		PRIOR YEAR 31 Oct 2018	CURRENT YEAR 31 Oct 2019
<b>Financial Position</b>			
Adjusted Net Current Assets	130%	\$ 3,889,793	\$ 5,044,804
Cash and Equivalent - Unrestricted	119%	\$ 4,159,149	\$ 4,942,237
Cash and Equivalent - Restricted	121%	\$ 2,654,312	\$ 3,221,348
Receivables - Rates	101%	\$ 482,411	\$ 489,393
Receivables - Other	193%	\$ 127,031	\$ 244,970
Payables	86%	\$ 460,376	\$ 397,845

*% Compares current ytd actuals to prior year actuals at the same time*

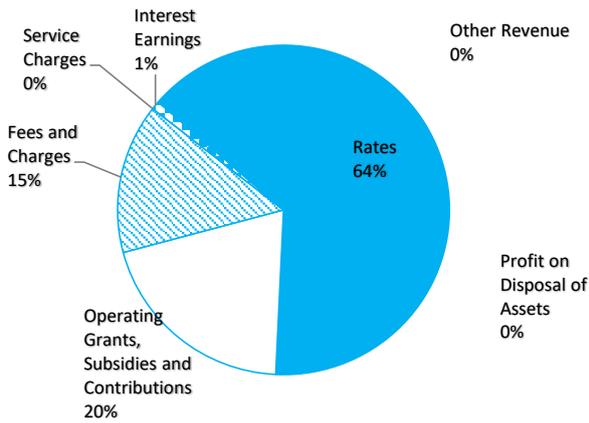
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

## Preparation

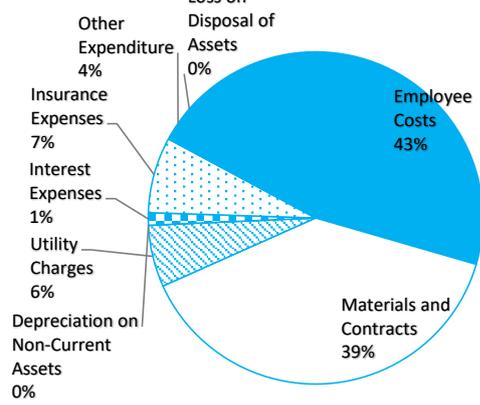
Prepared by: Hanna Jolly  
 Reviewed by: Keith Jones  
 Date prepared: 13/11/2019

**SHIRE OF DALWALLINU**  
**Information Summary**  
**For the Period Ended 31 October 2019**

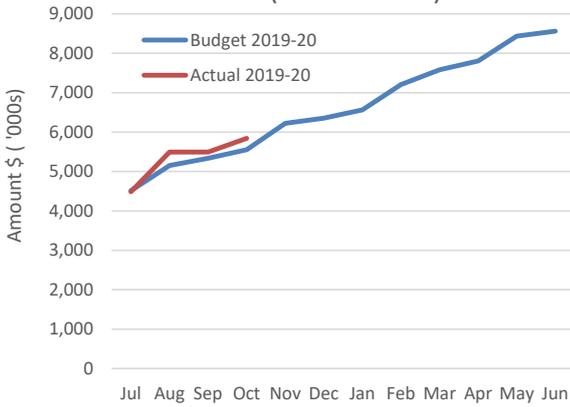
**Operating Revenue**



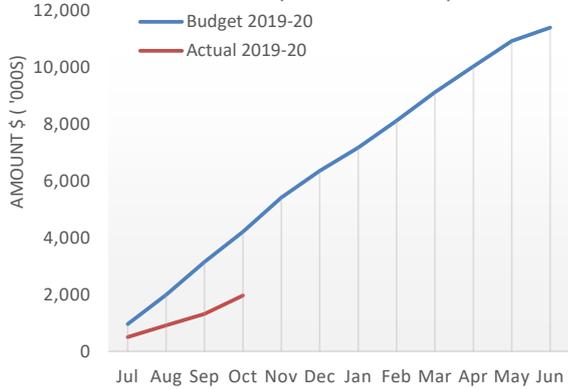
**Operating Expenditure**



**Budget Operating Revenues -v- Actual (Refer Note 2)**



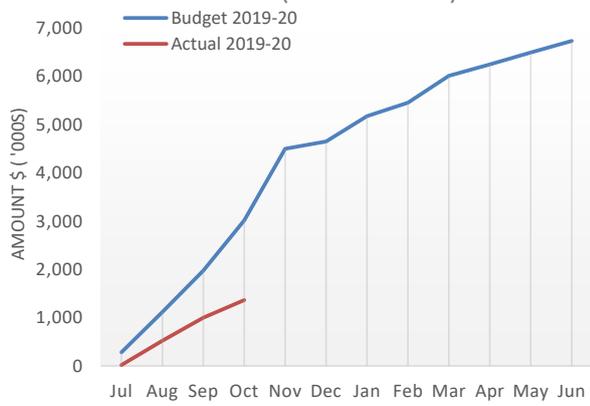
**Budget Operating Expenses -v- YTD Actual (Refer Note 2)**



**Budget Capital Revenue -v- Actual (Refer Note 2)**



**Budget Capital Expenses -v- Actual (Refer Note 2)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DALWALLINU**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 October 2019**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	3	2,678,832	2,678,832	<b>2,655,054</b>	(23,778)	(1%)	
<b>adjustments since budget passed</b>							
<b>Revenue from operating activities</b>							
Governance		459	153	<b>55</b>	(98)	(64%)	
General Purpose Funding - Rates	9	3,268,453	3,268,453	<b>3,271,464</b>	3,011	0%	
General Purpose Funding - Other		1,553,010	452,961	<b>439,650</b>	(13,311)	(3%)	
Law, Order and Public Safety		192,213	64,071	<b>31,732</b>	(32,339)	(50%)	▼
Health		21,082	7,027	<b>9,475</b>	2,447	35%	
Education and Welfare		3,501	1,167	<b>2,058</b>	891	76%	
Housing		425,118	131,078	<b>127,497</b>	(3,581)	(3%)	
Community Amenities		595,078	545,488	<b>556,975</b>	11,487	2%	
Recreation and Culture		265,330	221,108	<b>227,228</b>	6,120	3%	
Transport		314,251	272,351	<b>283,561</b>	11,210	4%	
Economic Services		260,554	75,995	<b>71,238</b>	(4,757)	(6%)	
Other Property and Services		163,032	54,344	<b>61,899</b>	7,555	14%	
		<b>7,062,081</b>	<b>5,094,197</b>	<b>5,082,832</b>			
<b>Expenditure from operating activities</b>							
Governance		(801,108)	(226,981)	<b>(206,266)</b>	20,715	9%	
General Purpose Funding		(220,279)	(73,426)	<b>(69,475)</b>	3,952	5%	
Law, Order and Public Safety		(170,136)	(56,712)	<b>(51,968)</b>	4,744	8%	
Health		(259,103)	(105,800)	<b>(124,850)</b>	(19,049)	(18%)	▲
Education and Welfare		(79,576)	(24,536)	<b>(22,326)</b>	2,210	9%	
Housing		(360,299)	(102,085)	<b>(93,657)</b>	8,428	8%	
Community Amenities		(723,729)	(223,150)	<b>(209,487)</b>	13,662	6%	
Recreation and Culture		(2,031,103)	(677,034)	<b>(463,023)</b>	214,011	32%	▼
Transport		(5,770,850)	(1,923,617)	<b>(567,932)</b>	1,355,684	70%	▼
Economic Services		(812,541)	(216,678)	<b>(200,408)</b>	16,270	8%	
Other Property and Services		(158,507)	(26,418)	<b>46,257</b>	72,675	275%	▼
		<b>(11,387,231)</b>	<b>(3,656,436)</b>	<b>(1,963,135)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		5,197,645	1,732,548	<b>0</b>	(1,732,548)	(100%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(3,120)	(1,040)	<b>0</b>	1,040	(100%)	
Adjust Provisions and Accruals		0	0	<b>0</b>	0		
		<b>869,375</b>	<b>3,169,269</b>	<b>3,119,697</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	11	1,499,148	771,386	<b>758,359</b>	(13,027)	(2%)	
Proceeds from Disposal of Assets	8	520,000	252,000	<b>267,238</b>	15,238	6%	
Land and Buildings	13	(2,488,656)	(739,968)	<b>(440,936)</b>	299,032	40%	▲
Infrastructure Assets - Roads	13	(1,982,273)	(1,383,503)	<b>(473,378)</b>	910,125	66%	▲
Infrastructure Assets - Other	13	(1,351,464)	(457,713)	<b>(448,351)</b>	9,362	2%	
Plant and Equipment	13	(910,000)	(5,000)	<b>0</b>	5,000	100%	▲
		<b>(4,713,245)</b>	<b>(1,562,798)</b>	<b>(337,067)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		1,100,000	0	<b>0</b>	0		
Transfer from Reserves	7	1,161,495	701,495	<b>701,495</b>	0	0%	
Repayment of Debentures	10	(129,812)	(35,871)	<b>(64,340)</b>	(28,469)	(79%)	▼
Transfer to Reserves	7	(966,646)	(966,646)	<b>(1,030,035)</b>	(63,389)	(7%)	
		<b>1,165,038</b>	<b>(301,022)</b>	<b>(392,880)</b>			
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>3,984,281</b>	<b>5,044,803</b>			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF DALWALLINU**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 October 2019**

	Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Opening Funding Surplus (Deficit)</b>	3	\$ 2,678,832	\$ 2,678,832	\$ 2,655,054	\$ (23,778)	% (1%)	
<b>adjustments since budget passed</b>				<b>0</b>			
<b>Revenue from operating activities</b>							
Rates	9	3,268,453	3,268,453	<b>3,271,464</b>	3,011	0%	
Operating Grants, Subsidies and Contributions	11	2,380,984	1,074,262	<b>1,021,037</b>	(53,226)	(5%)	
Fees and Charges		1,249,112	696,972	<b>747,215</b>	50,243	7%	
Interest Earnings		92,590	30,863	<b>43,081</b>	12,218	40%	▲
Other Revenue		100	33	<b>35</b>	2	6%	
Profit on Disposal of Assets	8	70,841	23,614	<b>0</b>	(23,614)	(100%)	
		<b>7,062,080</b>	<b>5,094,197</b>	<b>5,082,832</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(2,451,518)	(817,173)	<b>(846,469)</b>	(29,296)	(4%)	
Materials and Contracts		(2,727,361)	(769,813)	<b>(761,073)</b>	8,740	1%	
Utility Charges		(522,824)	(174,275)	<b>(118,231)</b>	56,044	32%	▼
Depreciation on Non-Current Assets		(5,197,645)	(1,732,548)	<b>0</b>	1,732,548	100%	▼
Interest Expenses		(106,618)	(35,539)	<b>(23,893)</b>	11,647	33%	▼
Insurance Expenses		(162,262)	(54,087)	<b>(144,787)</b>	(90,700)	(168%)	▲
Other Expenditure		(151,281)	(50,427)	<b>(68,683)</b>	(18,256)	(36%)	▲
Loss on Disposal of Assets	8	(67,721)	(22,574)	<b>0</b>	22,574	100%	
		<b>(11,387,230)</b>	<b>(3,656,436)</b>	<b>(1,963,135)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		5,197,645	1,732,548	<b>0</b>	(1,732,548)	(100%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(3,120)	(1,040)	<b>0</b>	1,040	(100%)	
Adjust Provisions and Accruals		0	0	<b>0</b>	0		
<b>Amount attributable to operating activities</b>		<b>869,375</b>	<b>3,169,269</b>	<b>3,119,697</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	11	1,499,148	771,386	<b>758,359</b>	(13,027)	(2%)	
Proceeds from Disposal of Assets	8	520,000	252,000	<b>267,238</b>	15,238	6%	
Land and Buildings	13	(2,488,656)	(739,968)	<b>(440,936)</b>	299,032	40%	▲
Infrastructure Assets - Roads	13	(1,982,273)	(1,383,503)	<b>(473,378)</b>	910,125	66%	▲
Infrastructure Assets - Other	13	(1,351,464)	(457,713)	<b>(448,351)</b>	9,362	2%	
Plant and Equipment	13	(910,000)	(5,000)	<b>0</b>	5,000	100%	▲
<b>Amount attributable to investing activities</b>		<b>(4,713,245)</b>	<b>(1,562,798)</b>	<b>(337,067)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		1,100,000	0	<b>0</b>	0		
Transfer from Reserves	7	1,161,495	701,495	<b>701,495</b>	0	0%	
Repayment of Debentures	10	(129,812)	(35,871)	<b>(64,340)</b>	(28,469)	(79%)	▼
Transfer to Reserves	7	(966,646)	(966,646)	<b>(1,030,035)</b>	(63,389)	(7%)	
<b>Amount attributable to financing activities</b>		<b>1,165,038</b>	<b>(301,022)</b>	<b>(392,880)</b>			
<b>Closing Funding Surplus (Deficit)</b>	3	<b>0</b>	<b>3,984,282</b>	<b>5,044,803</b>	<b>1,060,521</b>	<b>27%</b>	<b>▲</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

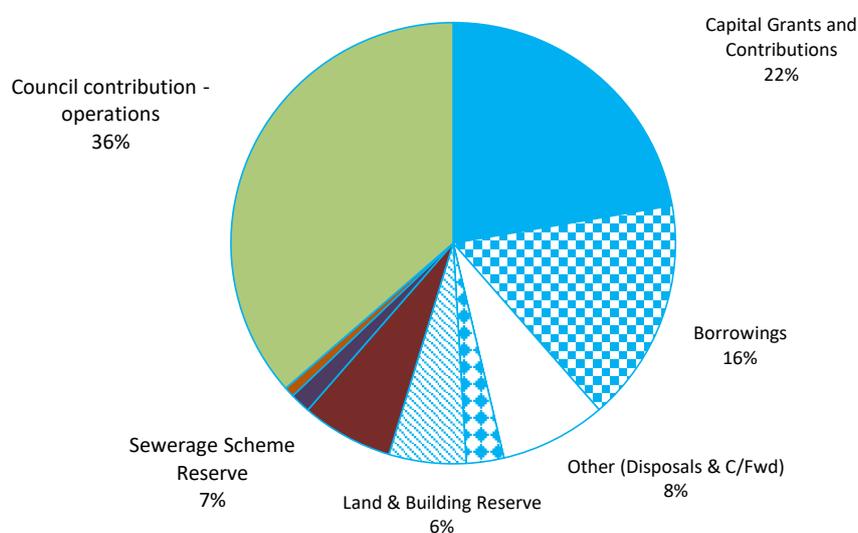
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 31 October 2019

**Capital Acquisitions**

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	270,223	170,713	739,968	2,488,656	<b>440,936</b>	-299,032
Infrastructure Assets - Roads	13	0	473,378	1,383,503	1,982,273	<b>473,378</b>	-910,125
Infrastructure Assets - Other	13	448,351	0	457,713	1,351,464	<b>448,351</b>	-9,362
Infrastructure Assets - Footpaths	13	0	0	0	0	<b>0</b>	0
Infrastructure Assets - Drainage	13	0	0	0	0	<b>0</b>	0
Plant and Equipment	13	0	0	5,000	910,000	<b>0</b>	-5,000
Furniture and Equipment	13	0	0	0	0	<b>0</b>	0
<b>Capital Expenditure Totals</b>		<b>718,574</b>	<b>644,090</b>	<b>2,586,184</b>	<b>6,732,393</b>	<b>1,362,664</b>	<b>-1,223,520</b>
<b>Capital acquisitions funded by:</b>							
Capital Grants and Contributions				<b>771,386</b>	<b>1,499,148</b>	<b>758,359</b>	
Borrowings				<b>0</b>	<b>1,100,000</b>	<b>0</b>	
Other (Disposals & C/Fwd)				<b>252,000</b>	<b>520,000</b>	<b>0</b>	
Council contribution - Cash Backed Reserves							
Leave Reserve				0	0	0	
Joint Venture Housing Reserve				0	184,000	184,000	
Plant Reserve				0	0	0	
Land & Building Reserve				0	377,495	67,495	
Sewerage Scheme Reserve				0	450,000	450,000	
Townscape Reserve				0	0	0	
Telecommunications Reserve				0	100,000	0	
Swimming Pool Reserve				0	0	0	
Recreation Reserve				0	50,000	0	
Insurance Claims Excess Reserve				0	0	0	
Roadworks Construction & Maintenance Reserve				0	0	0	
Council contribution - operations				<b>1,562,798</b>	<b>2,451,750</b>	<b>-97,190</b>	
<b>Capital Funding Total</b>				<b>2,586,184</b>	<b>6,732,393</b>	<b>1,362,664</b>	

**Budgeted Capital Acquisitions Funding**



**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

**Note 1: Significant Accounting Policies**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

**Note 1: Significant Accounting Policies**

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

<b>Asset</b>	<b>Years</b>
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 20 years
Sealed roads and streets	
formation	not depreciated
pavement	40 to 50 years
seal	
bituminous seals	15 to 25 years
asphalt surfaces	15 to 25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

*(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

*(ii) Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

**Note 1: Significant Accounting Policies**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**(r) Program Classifications (Function/Activity)**

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

**Note 1: Significant Accounting Policies**

City/Town/Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

**Objective:**

To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

**Objective:**

To provide services to help ensure a safer and environmentally conscious community.

**Activities:**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

**Objective:**

To provide an operational framework for environmental and community health.

**Activities:**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**EDUCATION AND WELFARE**

**Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

**Activities:**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**HOUSING**

**Objective:**

To provide and maintain elderly residents housing.

**Activities:**

Provision and maintenance of elderly residents housing.

**COMMUNITY AMENITIES**

**Objective:**

To provide services required by the community.

**Activities:**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

**Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

**Activities:**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**TRANSPORT**

**Objective:**

To provide safe, effective and efficient transport services to the community.

**Activities:**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**ECONOMIC SERVICES**

**Objective:**

To help promote the shire and its economic wellbeing.

**Activities:**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

**OTHER PROPERTY AND SERVICES**

**Objective:**

To monitor and control City/Town/Shire overheads operating accounts.

**Activities:**

Private works operation, plant repair and operation costs and engineering operation costs.

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

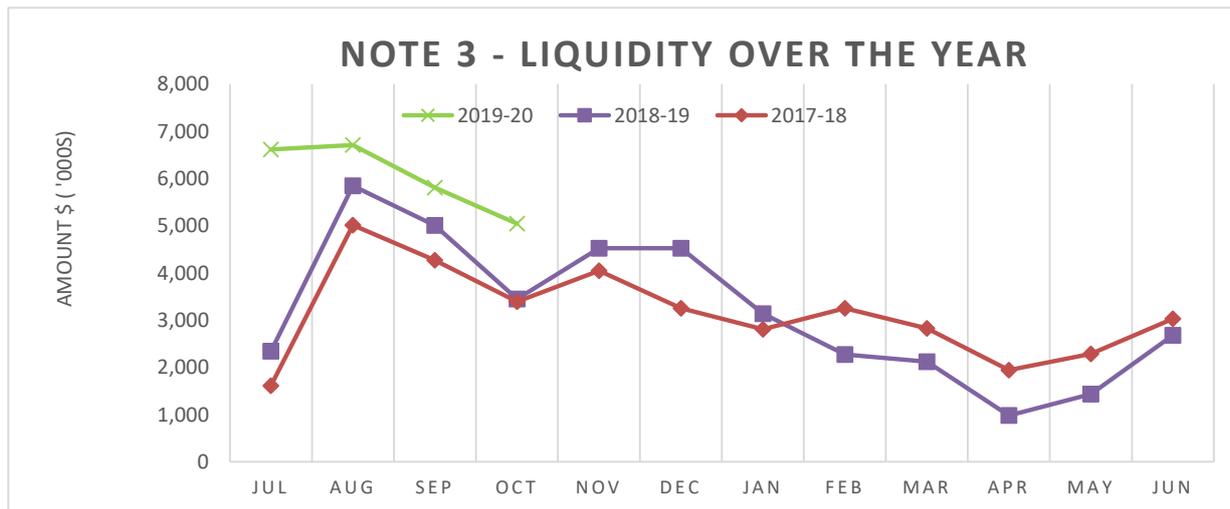
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			<b>**Depreciation not processed for July to Oct 2019**</b>
Governance	(98)	(64%)			
General Purpose Funding Rates	3,011	0%			
General Purpose Funding Other	(13,311)	(3%)			
Law, Order and Public Safety	(32,339)	(50%)	▼	Timing	DFES Capital Grant not received as at 31/10/2019
Health	2,447	35%			
Education & Welfare	891	76%			
Housing	(3,581)	(3%)			
Community Amenities	11,487	2%			
Recreation and Culture	6,120	3%			
Transport	11,210	4%			
Economic Services	(4,757)	(6%)			
Other Property and Services	7,555	14%			
<b>Operating Expense</b>					
Governance	20,715	9%			
General Purpose Funding	3,952	5%			
Law, Order and Public Safety	4,744	8%			
Health	(19,049)	(18%)	▲	Permanent	Increased funding to Panaceum - motion 9422
Education & Welfare	2,210	9%			
Housing	8,428	8%			
Community Amenities	13,662	6%			
Recreation and Culture	214,011	32%	▼	Timing	Depreciation not processed for 19/20
Transport	1,355,684	70%	▼	Timing	Depreciation not processed for 19/20
Economic Services	16,270	8%			
Other Property and Services	72,675	275%	▼	Timing	
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(13,027)	(2%)			
Proceeds from Disposal of Assets	15,238	6%			
<b>Capital Expenses</b>					
Land and Buildings	299,032	40%	▲	Timing	Refer note 13
Infrastructure - Roads	910,125	66%	▲	Timing	Refer note 13
Infrastructure - Other	9,362	2%			
Infrastructure - Footpaths	0				
Infrastructure - Drainage	0				
Plant and Equipment	5,000	100%	▲	Timing	Refer note 13
Furniture and Equipment	0				
<b>Financing</b>					
Loan Principal	(28,469)	(79%)	▼	Timing	Refer note 10

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2019	31 Oct 2018	31 Oct 2019
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	470,213	4,084,149	4,844,487
Cash Restricted - Conditions over Grants	11	1,533,835	75,000	98,000
Cash Restricted	4	2,892,808	2,654,312	3,221,348
Receivables - Rates	6	33,782	482,411	489,393
Receivables - Other	6	1,242,997	127,031	244,970
Interest / ATO Receivable/Trust		72,943	74,343	0
Inventories		10,947	13,554	15,085
		6,257,525	7,510,799	8,913,283
<b>Less: Current Liabilities</b>				
Payables		(460,376)	(575,765)	(397,845)
Provisions		(458,666)	(600,307)	(458,666)
		(919,042)	(1,176,072)	(856,511)
Less: Cash Reserves	7	(2,892,809)	(2,654,313)	(3,221,348)
Add: Cash backed leave portion		209,380	209,380	209,380
<b>Net Current Funding Position</b>		<b>2,655,054</b>	<b>3,889,793</b>	<b>5,044,804</b>



**Comments - Net Current Funding Position**

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) <b>Cash Deposits</b>							
Telenet Saver	552,267			552,267	BankWest	0.30%	At Call
(b) <b>Muni Account</b>	14,383			14,383	BankWest		
(d) <b>Term Deposits</b>							
Gold Term Deposit - Muni Funds	4,375,587			4,375,587	BankWest	1.30%	21-Nov-19
Gold Term Deposit - Reserves		3,221,348		3,221,348	BankWest	1.45%	17-Mar-20
<b>Total</b>	<b>4,942,237</b>	<b>3,221,348</b>	<b>0</b>	<b>8,163,585</b>			

**Comments/Notes - Investments**

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

**Note 5: Budget Amendments**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
E073188	Dalwallinu Medical Centre Support to Panaceum Group Kalannie Bowling Club & Kalannie Football Club -	9422	Operating Expenditure	0	0	37,500	37,500
E113849	Replacement of bowling green	9449	Capital Expenditure	0	0	12,000	49,500
E093854	Bell Street Subdivision expenditure	9457	Capital Expenditure	0	0	249,223	298,723
TBA	Bell Street Subdivision - WA Treasury Loan	9457	Capital Revenue	0	(300,000)	0	(1,277)
	<b>Budget Adoption</b>		Opening Surplus				
	<b>Permanent Changes</b>						
	Opening surplus adjustment						
				0	(300,000)	298,723	

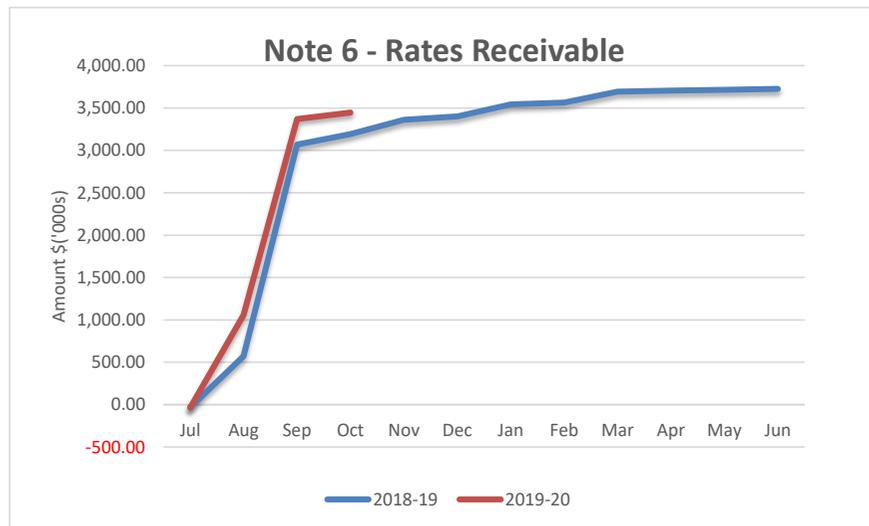
**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

**Note 6: Receivables**

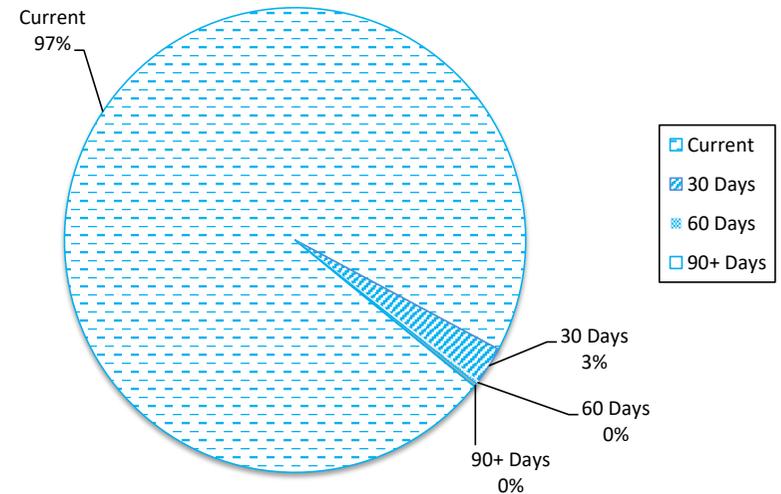
Receivables - Rates Receivable	31 Oct 2019	30 June 2018
	\$	\$
Opening Arrears Previous Years	50,342	122,205
Levied this year	3,902,016	3,902,016
<u>Less</u> Collections to date	(3,446,405)	(3,973,879)
Equals Current Outstanding	<b>505,953</b>	<b>50,342</b>
<b>Net Rates Collectable</b>	<b>505,953</b>	<b>50,342</b>
% Collected	87.20%	98.75%

Receivables - General	Current	30 Days	60 Days	90+ Days	TOTAL
	\$	\$	\$	\$	\$
Receivables - General	236,434	6,330	494	580	243,838
<b>Balance per Trial Balance</b>					
Sundry Debtors					243,838
Receivables - Other					1,132
<b>Total Receivables General Outstanding</b>					<b>244,970</b>

Amounts shown above include GST (where applicable)



Note 6 - Accounts Receivable (non-rates)



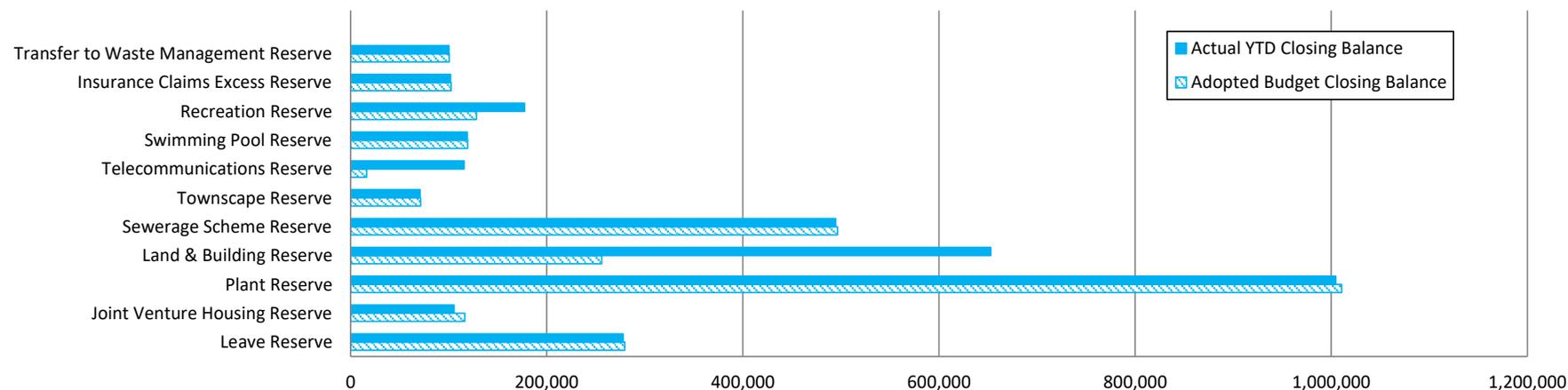
**Comments/Notes - Receivables Rates**

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

**Note 7: Cash Backed Reserve**

Name	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Adopted Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 276,127	\$ 3,452	\$ 1,844	\$ 0	\$ 0	\$ 0	\$ 0	\$ 279,579	\$ 277,971
Joint Venture Housing Reserve	287,722	3,597	1,921	9,240	0	(184,000)	(184,000)	116,559	105,643
Plant Reserve	998,029	12,475	6,663	0	0	0	0	1,010,504	1,004,692
Land & Building Reserve	454,147	5,677	3,032	173,762	263,238	(377,495)	(67,495)	256,091	652,922
Sewerage Scheme Reserve	335,816	4,198	2,242	606,483	606,483	(450,000)	(450,000)	496,497	494,541
Townscape Reserve	70,571	882	471	0	0	0	0	71,453	71,042
Telecommunications Reserve	114,896	1,436	767	0	0	(100,000)	0	16,332	115,663
Swimming Pool Reserve	43,862	548	293	75,000	75,000	0	0	119,410	119,155
Recreation Reserve	176,209	2,203	1,176	0	0	(50,000)	0	128,412	177,385
Insurance Claims Excess Reserve	85,429	1,068	570	16,000	16,000	0	0	102,497	101,999
Transfer to Waste Management Reserve	50,000	625	334	50,000	50,000	0	0	100,625	100,334
	<b>2,892,808</b>	<b>36,161</b>	<b>19,314</b>	<b>930,485</b>	<b>1,010,721</b>	<b>(1,161,495)</b>	<b>(701,495)</b>	<b>2,697,959</b>	<b>3,221,348</b>

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

**Note 8: Disposal of Assets**

Asset Number	Asset Description	YTD Actual				Original Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Land and Buildings</b>								
	Sale of staff housing	0	0		170,234	240,000	69,766		
	Sale of land in Pithara	0	0		0	0			
	<b>Plant and Equipment</b>								
	Utility DL134	0	0		13,466	8,000			(5,466)
	Utility DL73	0	0		6,925	8,000	1,075		
	Loader DL999	0	0		68,761	55,000			(13,761)
	Truck DL2478	0	0		85,000	85,000			
	Utility DL275	0	0		11,661	9,000			(2,661)
	Utility DL103	0	0		44,192	30,000			(14,192)
	Utility DL281	0	0		30,363	17,000			(13,363)
	Backhoe DL695	0	0		49,526	35,000			(14,526)
	Utility DL350	0	0		12,752	9,000			(3,752)
	Prime Mover DL8354	0	0		12,000	12,000			
	Admin Pooled Vehicle DL131	0	0		12,000	12,000			
		<b>0</b>	<b>0</b>	<b>0</b>	<b>516,880</b>	<b>520,000</b>	<b>70,841</b>		<b>(67,721)</b>

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

**Note 9: Rating Information**

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	YTD Actual			Amended Budget				
				Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Rate Revenue \$	Interim Rate \$	Back Rate \$	Total Revenue \$
<b>Differential General Rate</b>											
GRV	8.9750	264	3,902,315	350,237	0	438	350,675	350,237	0	0	350,237
UV	1.9290	362	149,592,000	2,885,481	0	1,673	2,885,481	2,885,480	0	0	2,885,480
<b>Sub-Totals</b>		<b>626</b>	<b>153,494,315</b>	<b>3,235,717</b>	<b>0</b>	<b>2,111</b>	<b>3,236,156</b>	<b>3,235,717</b>	<b>0</b>	<b>0</b>	<b>3,235,717</b>
<b>Minimum Payment</b>	<b>\$</b>										
GRV - Dalwallinu	600.00	128	670,180	76,800	0	0	76,800	76,800	0	0	76,800
GRV - Kalannie	600.00	34	176,742	20,400	0	0	20,400	20,400	0	0	20,400
GRV - Other Towns	600.00	81	282,516	48,600	0	0	48,600	48,600	0	0	48,600
UV - Rural	700.00	34	609,405	23,800	0	0	23,800	23,800	0	0	23,800
UV - Mining	700.00	24	134,579	16,800	0	0	16,800	16,800	0	0	16,800
<b>Sub-Totals</b>		<b>301</b>	<b>1,873,422</b>	<b>186,400</b>	<b>0</b>	<b>0</b>	<b>186,400</b>	<b>186,400</b>	<b>0</b>	<b>0</b>	<b>186,400</b>
		<b>927</b>	<b>155,367,737</b>	<b>3,422,117</b>	<b>0</b>	<b>2,111</b>	<b>3,422,556</b>	<b>3,422,117</b>	<b>0</b>	<b>0</b>	<b>3,422,117</b>
Concession							(55,266)				(153,664)
<b>Amount from General Rates</b>							<b>3,367,290</b>				<b>3,268,453</b>
Specified Area Rates							0				.
<b>Totals</b>							<b>3,367,290</b>				<b>3,268,453</b>

**Comments - Rating Information**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

**Note 10: Information on Borrowings**

(a) Debenture Repayments

Particulars	01 Jul 2019	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Adopted Budget	Actual	Adopted Budget	Actual	Adopted Budget
<b>Community amenities</b>			\$	\$	\$	\$	\$	\$
Loan 64 - Sewerage Scheme	123,755		7,809	16,002	115,946	107,753	505	11,805
<b>Recreation and culture</b>								
Loan 157 - Dalwallinu Discovery Centre	626,128		28,470	57,265	0	0	4,018	14,234
Loan 159 - Dalwallinu Recreation Centre Upgrade	2,700,000	0	28,062	56,545	2,671,938	0	19,370	80,579
<b>Economic services</b>								
Loan 160 - Bell Street Subdivision	0	1,100,000	0	0	0	1,100,000	0	0
	3,449,883	1,100,000	64,340	129,812	2,787,884	1,207,753	23,893	106,618

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

**Note 11: Grants and Contributions**

	Grant Provider	Type	Opening	Amended Budget		YTD	Annual	Post	Expected	YTD Actual		Unspent
			Balance	Operating	Capital	Budget	Budget	Variations		Revenue	Expended	Grant
			(a)				(d)	(e)	(d)+(e)	(b)	(c)	(a)+(b)+(c)
				\$	\$	\$				\$	\$	\$
<b>General Purpose Funding</b>												
Grants Commission - General	WALGGC	Operating	817,154	797,344	0	232,559	797,344		797,344	211,731	(211,731)	0
Grants Commission - Roads	WALGGC	Operating	632,718	624,394	0	182,115	624,394		624,394	133,526	(133,526)	0
Ex-Gratia Rates	CBH	Operating	0	24,038	0	24,038	24,038		24,038	40,641	(40,641)	0
<b>Law, Order and Public Safety</b>												
DFES Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating	8,964	22,795	0	7,598	22,795		22,795	29,771	(29,771)	0
DFES Contribution - New Fire Shed	Dept. of Fire & Emergency Serv.	Operating	0	163,318	0	0	163,318		163,318	0	0	0
<b>Recreation and Culture</b>												
Landscaping for Leahy Street	Landcorp	Operating - Tied	60,000	0	0	0	0		0	0	(2,000)	58,000
Grants - Lotterywest Rec Centre Precinct	LotteryWest	Non-operating	0	0	232,363	232,363	232,363		232,363	232,363	(232,363)	0
Contribution for Artificial Green (Kalannie)	Kalannie Bowling Club	Non-operating	0	0	0	0	100,000		100,000	0	0	0
<b>Transport</b>												
Road Preservation Grant	State Initiative	Operating	0	275,176	0	275,176	275,176		275,176	275,176	(275,176)	0
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	723,092	361,546	723,092		723,092	348,519	(348,519)	0
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	443,693	177,477	443,693		443,693	177,477	(177,477)	0
Landscaping of Median Strip at Leahy Street	Water Corporation	Operating - Tied	15,000	0	0	0	0		0	0	0	15,000
<b>Economic Services</b>												
Contribution for fencing of 3 dams	Water Corporation	Operating - Tied	0	25,000	0	25,000	25,000		25,000	25,000	0	25,000
	Various reimbursements	various	0	441,919	0	327,777	441,919		441,919	305,192	(305,192)	0
<b>TOTALS</b>			<b>1,533,836</b>	<b>2,373,984</b>	<b>1,399,148</b>	<b>1,845,649</b>	<b>3,873,132</b>	<b>0</b>	<b>3,873,132</b>	<b>1,779,395</b>	<b>(1,756,396)</b>	<b>98,000</b>
<b>SUMMARY</b>												
Operating	Operating Grants, Subsidies and Contributions		1,458,836	2,348,984	0	1,049,263	2,348,984	0	2,348,984	996,036	(996,037)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		75,000	25,000	0	25,000	25,000	0	25,000	25,000	(2,000)	98,000
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	1,399,148	771,386	1,499,148	0	1,499,148	758,359	(758,359)	0
<b>TOTALS</b>			<b>1,533,836</b>	<b>2,373,984</b>	<b>1,399,148</b>	<b>1,845,649</b>	<b>3,873,132</b>	<b>0</b>	<b>3,873,132</b>	<b>1,779,395</b>	<b>(1,756,396)</b>	<b>98,000</b>

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

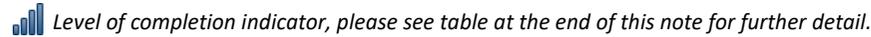
**Note 12: Trust Fund**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 31 Oct 2019
	\$	\$	\$	\$
DPI Licensing Fees	12,897	291,337	(293,395)	10,839
St John Ambulance Memberships	201	592	(737)	56
CTF Levy	265	1,092	(1,357)	0
Building Services Levy	184	1,693	(1,486)	391
Standpipe Swipe Cards	2,000	100	(200)	1,900
Mainly Mutton Cookbooks	0	10	(10)	0
Nomination Fees	0	400	0	400
Hall Hire Bonds	1,499	2,374	(2,164)	1,709
Key Deposits	1,542	1,878	(1,738)	1,682
Housing Bonds	0	6,472	(6,472)	0
5 Graves in Dalwallinu Book	60	60	(120)	0
Miscellaneous Deposits Held	55,788	34	0	55,822
	<b>74,436</b>	<b>306,042</b>	<b>(307,679)</b>	<b>72,799</b>

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2019

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment	
		New/Upgrade	Renewal	Total YTD	Amended Annual Budget	YTD Budget	YTD Variance		
		\$	\$	\$	\$	\$	\$		
									
<b>Land &amp; Buildings</b>									
<b>Housing</b>									
	Bell Street Subdivision	E093854	(10,727)	0	(10,727)	(1,100,000)	(366,630)	355,903	
	Two New Employee Houses	E092041	0	0	0	(550,000)	0	0	
	Purchase of Myers Street Land	E093855	0	0	0	(60,000)	0	0	
	Construction of two single units - 11 James St	E093856	(243,430)	0	(243,430)	(274,516)	(274,516)	31,086	
	Purchase of lot 572 Sawyers Ave, Dalwallinu	E093857	0	0	0	(70,000)	0	0	
	<b>Housing Total</b>		<b>(254,157)</b>	<b>0</b>	<b>(254,157)</b>	<b>(2,054,516)</b>	<b>(641,146)</b>	<b>386,989</b>	
<b>Law, Order and Public Safety</b>									
	New Buntine Fire Shed	K47	0	0	0	(163,318)	0	0	
	<b>Law, Order &amp; Public Safety Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(163,318)</b>	<b>0</b>	<b>0</b>	
<b>Recreation And Culture</b>									
	Dalwallinu Recreation Centre Upgrade	K5	(16,066)	0	(16,066)	(98,822)	(98,822)	82,756	
	Kalannie Sports Club - Capital Expenditure	K68	0	(170,713)	(170,713)	(172,000)	0	(170,713)	
	<b>Recreation And Culture Total</b>		<b>(16,066)</b>	<b>(170,713)</b>	<b>(186,779)</b>	<b>(270,822)</b>	<b>(98,822)</b>	<b>(87,957)</b>	
	<b>Land &amp; Buildings Total</b>		<b>(270,223)</b>	<b>(170,713)</b>	<b>(440,936)</b>	<b>(2,488,656)</b>	<b>(739,968)</b>	<b>299,032</b>	

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2019

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Amended Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Plant , Equip. &amp; Vehicles</b>								
<b>Administration</b>								
 DCEO Vehicle (DL186)	E145802	0	0	0	(38,000)	0	0	
<b>Administration Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(38,000)</b>	<b>0</b>	<b>0</b>	
<b>Transport</b>								
 Utility (DL134)	E123833	0	0	0	(30,000)	0	0	
 Loader (DL999)	E123842	0	0	0	(315,000)	0	0	
 Utility (DL275)	E123849	0	0	0	(30,000)	0	0	
 Utility (DL350)	E123868	0	0	0	(30,000)	0	0	
 Backhoe/Loader (DL695)	E123880	0	0	0	(180,000)	0	0	
 MWS Utility Vehicle (DL103)	E123881	0	0	0	(49,000)	0	0	
 WS Utility Vehicle (DL281)	E123882	0	0	0	(43,000)	0	0	
 Utility (DL73)	E123891	0	0	0	(30,000)	0	0	
 Prime Mover	E123894	0	0	0	(145,000)	0	0	
 Sundry Plant	E123841	0	0	0	(20,000)	(5,000)	5,000	
<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(872,000)</b>	<b>(5,000)</b>	<b>5,000</b>	
<b>Plant , Equip. &amp; Vehicles Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(910,000)</b>	<b>(5,000)</b>	<b>5,000</b>	

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2019

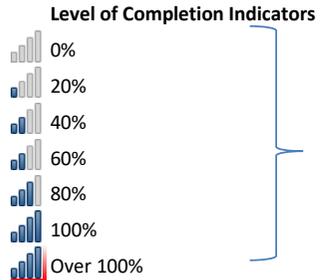
**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Amended Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Infrastructure Other</b>								
<b>Community Amenities</b>								
	Sewerage Ponds	E103843	0	0	0	(200,000)	(66,660)	66,660
	Sewerage System Upgrade	E103844	0	0	0	(450,000)	(149,985)	149,985
	<b>Community Amenities Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(650,000)</b>	<b>0</b>	<b>226,645</b>
<b>Recreation And Culture</b>								
	Dalwallinu Swimming Pool Guttering	E112849	0	0	0	(22,250)	(22,250)	22,250
	Dalwallinu Recreation Centre Precinct	E113876	(425,735)	0	(425,735)	(413,471)	(413,470)	(12,265)
	Dalwallinu Recreation Centre Car Park	E113880	(20,615)	0	(20,615)	(15,743)	(15,743)	(4,872)
	Kalannie Bowling Club Artificial Green	E113849	0	0	0	(150,000)	0	0
	<b>Recreation And Culture Total</b>		<b>(446,351)</b>	<b>0</b>	<b>(446,351)</b>	<b>(601,464)</b>	<b>(451,463)</b>	<b>5,112</b>
<b>Economic Services</b>								
	Leahy Street landscaping	E135860	(2,000)	0	(2,000)	(75,000)	(37,500)	35,500
	Fencing for Dams (ex Water Corp)	E135875	0	0	0	(25,000)	(6,250)	6,250
	<b>Economic Services Total</b>		<b>(2,000)</b>	<b>0</b>	<b>(2,000)</b>	<b>(100,000)</b>	<b>(6,250)</b>	<b>809,297</b>
	<b>Infrastructure Other Total</b>		<b>(448,351)</b>	<b>0</b>	<b>(448,351)</b>	<b>(1,351,464)</b>	<b>(457,713)</b>	<b>814,409</b>

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2019**

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Amended Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Roads (Non Town)</b>								
<b>Transport</b>								
	Regional Road Group	E121700	0	(24,019)	(24,019)	(679,912)	(679,910)	655,891
	Road Program (own works)	E121730	0	(68,992)	(68,992)	(557,739)	(181,866)	112,874
	Roads to Recovery	E121720	0	(380,366)	(380,366)	(744,622)	(521,727)	141,361
<b>Transport Total</b>			<b>0</b>	<b>(473,378)</b>	<b>(473,378)</b>	<b>(1,982,273)</b>	<b>(1,383,503)</b>	<b>910,125</b>
	<b>Roads (Non Town) Total</b>		<b>0</b>	<b>(473,378)</b>	<b>(473,378)</b>	<b>(1,982,273)</b>	<b>(1,383,503)</b>	<b>910,125</b>
<b>Capital Expenditure Total</b>			<b>(718,573)</b>	<b>(644,091)</b>	<b>(1,362,664)</b>	<b>(6,732,393)</b>	<b>(2,586,184)</b>	<b>2,028,567</b>



Percentage YTD Actual to Annual Budget  
 Expenditure over budget highlighted in red.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**31-October-2019**

**Note 14: BALANCE SHEET**

	<b>Period YTD \$</b>	<b>2017/18 Actual \$</b>
<b>CURRENT ASSETS</b>		
Cash Assets	8,163,835	4,971,293
Receivables	734,363	1,349,722
Inventories	15,085	10,947
<b>TOTAL CURRENT ASSETS</b>	<u>8,913,283</u>	<u>6,331,962</u>
<b>NON-CURRENT ASSETS</b>		
Receivables	16,560	16,560
Unlisted Equity Investments	122,620	122,620
Property, Plant and Equipment	33,862,160	33,419,224
Infrastructure	278,861,345	277,941,617
<b>TOTAL NON-CURRENT ASSETS</b>	<u>312,862,685</u>	<u>311,500,021</u>
<b>TOTAL ASSETS</b>	<u>321,775,968</u>	<u>317,831,983</u>
<b>CURRENT LIABILITIES</b>		
Payables	(397,845)	(534,813)
Interest-bearing Liabilities	(65,333)	(129,673)
Provisions	(458,666)	(458,666)
<b>TOTAL CURRENT LIABILITIES</b>	<u>(921,844)</u>	<u>(1,123,152)</u>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	(3,329,739)	(3,329,738)
Provisions	(47,698)	(47,698)
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>(3,377,437)</u>	<u>(3,377,436)</u>
<b>TOTAL LIABILITIES</b>	<u>(4,299,281)</u>	<u>(4,500,588)</u>
<b>NET ASSETS</b>	<u>317,476,685</u>	<u>313,331,392</u>
<b>EQUITY</b>		
Retained Surplus	46,658,062	46,338,242
Net Result	4,145,293	648,360
Reserves - Cash Backed	3,221,348	2,892,808
Reserves - Asset Revaluation	263,451,982	263,451,982
<b>TOTAL EQUITY</b>	<u>317,476,685</u>	<u>313,331,392</u>
	0	-0

# Shire of Dalwallinu Bank Reconciliation as at 31 October 2019

<b>Balance as per General Ledger as at 1 October 2019</b>				
A910000 - Municipal Fund	263,370.82			
A910001 - Telenet Saver	637,320.48	900,691.30		900,691.30
<b>Add Cash Receipts</b>				
Daily Receipts		386,968.89		
BPAY Receipts		66,443.64		
Interest Received		958.79		
Transfer from Muni excess funds Term Deposit		550,000.00		
				1,004,371.32
				1,905,062.62
<b>Less Cash Payments</b>				
Cheques (35209-35210)		6,716.05		
EFT Payments - Payroll		179,195.00		
EFT Payments (EFT9965-EFT10077)		753,104.79		
(excluding Trust EFT9970-EFT9974, EFT10034-EFT10035)				
Direct Debit - Credit Card Payments (DD15320.1)		3,725.10		
Direct Debit - Gym Equipment Lease (DD15289.1)		5,144.45		
Direct Debit (Superannuation Payments)		36,083.81		
Bank Fees		4,529.24		
Loan Payments Loan 157 - Dalwallinu Discovery Centre		35,749.43		
Transfer to Reserves Term Deposit		309,225.88		
Direct Debit Payment to DoT		4,938.75		
				1,338,412.50
<b>Balance as per General Ledger as at 31 October 2019</b>				
A910000 - Municipal Fund	14,383.30			
A910001 - Telenet Saver	552,266.82			
		566,650.12	0.00	566,650.12
<b>Add</b>				
Outstanding Cheques				297.05
Direct Debit Superannuation Pay Ending 01/11/19				12,006.58
<b>Less</b>				
Admin Eftpos payments 31/10/19 - received 01/11/19				171.75
				578,782.00
<b>Balance as per Bank Statements as at 31 October 2019</b>				
Muni Cheque Account - 536591-4		26,515.18		
Business Telenet Saver - 0373562		552,266.82	0.00	578,782.00

Prepared by

 5/11/19

Reviewed by

 5/11/2019

 5/11



Bankwest, a division of Commonwealth Bank of Australia  
 ABN 48 123 123 124 AFSL / Australian credit licence 234945

### BUSINESS BONUS STATEMENT

BSB: 306-008  
 (Bank,State,Branch)  
 Account Number 536591-4  
 From 26/10/2019  
 To 31/10/2019  
 Statement Number 3958

Account of SHIRE OF DALWALLINU

DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
26/10/2019	OPENING BALANCE			\$20,025.80
28/10/2019	J D Cream 10:42PM 27Oct Di Cream		\$592.00	\$20,617.80
28/10/2019	11A ANDERSON WAY		\$490.00	\$21,107.80
28/10/2019	Desak artini ARTINI,DESAK MADE		\$400.00	\$21,507.80
28/10/2019	RENT RAYLENE		\$460.00	\$21,967.80
28/10/2019	25/10/2019		\$27.70	\$21,995.50
28/10/2019	CREDIT TRANSFER FROM JW ROACH		\$500.00	\$22,495.50
28/10/2019	BILL PAYMENT 1000001734 001 BWA201910280000613804		\$474.81	\$22,970.31
28/10/2019	BILL PAYMENT 1000156027 001 BWA201910280000770308		\$467.38	\$23,437.69
28/10/2019	BILL PAYMENT 1000749016 001 BWA201910280010573296		\$232.80	\$23,670.49
28/10/2019	BILL PAYMENT 1000325034 001 BWA201910280008041332		\$40.00	\$23,710.49
28/10/2019	BILL PAYMENT 1000003202 001 BWA201910280000434297		\$100.00	\$23,810.49
28/10/2019	BILL PAYMENT 1000090028 001 BWA201910280010574846		\$288.85	\$24,099.34
28/10/2019	Ezidebit 7873675		\$354.11	\$24,453.45
28/10/2019	CTRLINK PENSION 190P3160555125968L		\$99.01	\$24,552.46
28/10/2019	IRENE DUTTON 8 Pioneer Place		\$252.00	\$24,804.46
28/10/2019	TARA COYNE Rent Coyne		\$632.00	\$25,436.46
28/10/2019	FDMSA Payment 42298585164721		\$633.00	\$26,069.46
29/10/2019	14/10/2019		\$250.00	\$26,319.46
29/10/2019	28/10/2019		\$1,149.00	\$27,468.46

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## BUSINESS BONUS STATEMENT

DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
29/10/2019	BILL PAYMENT 1000003381 001 BWA201910290010878384		\$400.40	\$27,868.86
29/10/2019	BANKING 25/10/19		\$186.80	\$28,055.66
29/10/2019	BILL PAYMENT 2000499659 001 BWA201910290000879529		\$231.17	\$28,286.83
29/10/2019	FDMSA Payment 42298585164721		\$688.50	\$28,975.33
30/10/2019	park back rent max EVANS,MAXWELL RAYMOND		\$45.00	\$29,020.33
30/10/2019	29/10/2019		\$77.86	\$29,098.19
30/10/2019	BILL PAYMENT 2000491349 001 ANZ201910308381969932		\$920.70	\$30,018.89
30/10/2019	BANK OF QLD SMITH RATES		\$240.00	\$30,258.89
30/10/2019	FDMSA Payment 42298585164721		\$65.00	\$30,323.89
31/10/2019	CREDIT INTEREST		\$1.15	\$30,325.04
31/10/2019	BILL PAYMENT 1000005646 001 CBA201910310144777652		\$20.00	\$30,345.04
31/10/2019	BILL PAYMENT 1000003707 001 ING201910300000578907		\$400.40	\$30,745.44
31/10/2019	30.10.2019		\$4,064.21	\$34,809.65
31/10/2019	BILL PAYMENT 1000417096 001 ANZ201910318968831419		\$379.05	\$35,188.70
31/10/2019	BILL PAYMENT 2000499260 001 NAB201910314114438895		\$79.20	\$35,267.90
31/10/2019	BILL PAYMENT 2000499710 001 WBC2019103173189034		\$759.03	\$36,026.93
31/10/2019	CREDIT TRANSFER FROM PAMELA MARGARET WASLEY		\$50.00	\$36,076.93
31/10/2019	CREDIT TRANSFER FROM ANDREW WITHERIDGE		\$250.00	\$36,326.93
31/10/2019	11A ANDERSON WAY		\$6.00	\$36,332.93
31/10/2019	FROM T/S TO MUNI		\$50,000.00	\$86,332.93
31/10/2019	DANILO JR TAJANLA 10:08AM 31Oct 38 leahy street		\$600.00	\$86,932.93
31/10/2019	PAY	\$60,131.00		\$26,801.93
31/10/2019	DEPT OF FIRE & E 462036		\$4,400.00	\$31,201.93
31/10/2019	TRANSPORT DALO20191029	\$4,938.75		\$26,263.18
31/10/2019	FDMSA Payment 42298585164721		\$252.00	\$26,515.18
31/10/2019	CLOSING BALANCE			\$26,515.18

**Total Debits: -\$65,069.75**

**Total Credits: \$71,559.13**

## TRANSACTION SEARCH RESULTS

**Account:** 302-162 0373562  
**Account Nickname:** BUSINESS TELENET SAVER  
**Date:** From 01/10/2019 to 31/10/2019  
**Transaction Types:** All Transaction Types  
**Opening Balance:** \$637,320.48  
**Closing Balance:** \$552,266.82

BSB NO.	ACCOUNT NO.	TRANSACTION DATE	NARRATION	CHEQUE NO.	DEBIT	CREDIT	ACCOUNT BALANCE
302-162	0373562	31/10/2019	FROM T/S TO MUNI		-\$50,000.00		\$552,266.82
302-162	0373562	25/10/2019	FROM MUNI TO T/S			\$550,000.00	\$602,266.82
302-162	0373562	24/10/2019	T/S to Muni		-\$400,000.00		\$52,266.82
302-162	0373562	23/10/2019	FROM T/S TO MUNI		-\$1,000.00		\$452,266.82
302-162	0373562	22/10/2019	FROM T/S TO MUNI		-\$305,000.00		\$453,266.82
302-162	0373562	18/10/2019	Muni to T/S			\$230,000.00	\$758,266.82
302-162	0373562	10/10/2019	T/S to Muni		-\$110,000.00		\$528,266.82
302-162	0373562	01/10/2019	CREDIT INTEREST			\$946.34	\$638,266.82

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# Shire of Dalwallinu Trust Bank Reconciliation as at 31 October 2019

<b>Balance as per General Ledger as at 1 October 2019</b> 2T9900000 - Trust Fund	71,294.46	71,294.46		71,294.46
<b>Add Cash Receipts</b> Daily Receipts		103,844.05		103,844.05
				175,138.51
<b>Less Cash Payments</b> Cheques (649) EFT Payments (EFT9970-EFT9974, EFT10034-EFT10035) Direct Debit Payments to DPI	1,600.00 1,136.60 99,602.70			
		102,339.30		102,339.30
<b>Balance as per General Ledger as at 31 October 2019</b>  2T9900000 - Trust Fund	  72,799.21	  72,799.21	  0.00	  72,799.21
<b>Add</b>  Outstanding Cheques				  120.00
<b>Less</b> Credit Cards 31/1/2019 Banked on 01/10/2019				  2,834.55
<b>Balance as per Bank Statements as at 31 October 2019</b>  2T9900000 - Trust Fund		  70,084.66	  0.00	  70,084.66

Prepared by

 4/11/19

Reviewed by

 4/11/2019

 5/11



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### BUSINESS CHEQUE ACCOUNT STATEMENT

Account of SHIRE OF DALWALLINU

BSB: 306-008  
 (Bank,State,Branch)  
 Account Number 536593-0  
 From 26/10/2019  
 To 31/10/2019  
 Statement Number 3414

DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
26/10/2019	OPENING BALANCE			\$61,581.06
28/10/2019	25/10/2019		\$214.50	\$61,795.56
28/10/2019	TRANSPORT DALO20191024	\$300.70		\$61,494.86
28/10/2019	FDMSA Payment 42298585067585		\$5,134.60	\$66,629.46
29/10/2019	28.10.2019		\$1,881.70	\$68,511.16
29/10/2019	BANKING 25/10/19	\$186.80		\$68,324.36
29/10/2019	TRANSPORT DALO20191025	\$4,882.30		\$63,442.06
29/10/2019	FDMSA Payment 42298585067585		\$616.30	\$64,058.36
30/10/2019	29/10/2019		\$114.40	\$64,172.76
30/10/2019	TRANSPORT DALO20191028	\$2,441.35		\$61,731.41
30/10/2019	FDMSA Payment 42298585067585		\$5,242.35	\$66,973.76
31/10/2019	30.10.2019		\$1,386.95	\$68,360.71
31/10/2019	FDMSA Payment 42298585067585		\$1,723.95	\$70,084.66
31/10/2019	CLOSING BALANCE			\$70,084.66

**Total Debits: -\$7,811.15**

**Total Credits: \$16,314.75**

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## **SHIRE OF DALWALLINU**

**MINUTES** of the Bush Fire Advisory Committee Meeting held in the Dalwallinu Shire Council Chambers, on **Tuesday 8 October 2019**.

### **1.0 OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson opened the meeting at 7.05 pm.

### **2.0 ATTENDANCE RECORD**

#### **2.1 Present**

Ross Fitzsimmons  
Mike Dodd  
Graeme Hathway  
Alan Dodd  
Rowan McCreery  
Aaron Mills  
James Butcher  
Gary Butcher  
Gareth Barnes  
Jean Knight

#### **2.2 Apologies**

Travis Stanley  
Shannon Fry  
Steve Wassman  
Shaun Fitzsimmons  
Keith Jones

### **3.0 MINUTES OF PREVIOUS COMMITTEE MEETING**

#### **3.1 Bush Fire Advisory Committee Meeting 20 March 2019**

#### **MOTION**

**Moved** Aaron Mills  
**Seconded** Ross Fitzsimmons

That the Minutes of the Bush Fire Advisory Committee Meeting of Council held on Monday 20 March 2019 be confirmed.

**CONFIRMED**

#### 4.0 CHIEF BUSH FIRE CONTROL OFFICER'S REPORT

The CBFCO presented his report to the meeting.

#### 5.0 MATTERS FOR CONSIDERATION

##### 5.1 Fire Control Officers - Appointments

<b>Moved</b>	Alan Dodd
<b>Seconded</b>	James Butcher
That:	
1. Alan Dodd and Steve Wassman be removed as Bush Fire Control Officers;	
2. Rowan McCreery be appointed as a Bush Fire Control Officer.	
<b>CARRIED</b>	

CBFCO thanked Alan Dodd and Steve Wassman for their service as FCO's.

#### 6. GENERAL BUSINESS

##### 6.1 The setting up of group texting as an information tool during fires.

Investigations to be made into the use of "Whatsap" as a resource for text messaging. Contact to be made with the Shires of Esperance and Northampton who currently use the app.

Discussion was also held on when sending the texts to drop pin the location.

##### **ACTION:**

***DCEO to contact the Shires that currently use "Whatsap".***

##### 6.2 Letting CBFCO or Deputy know that you have a fire in your area.

CBFCO reiterated the need to let him or the Deputy know that there is a fire in your area.

##### 6.3 Discuss use of fire appliances for controlled burns as training for new crew members

Requests for the use of fire appliances for controlled burns to go through the FCO's before the appliance is used. This is to ensure that the FCO's know the location of the appliances at all times.

##### 6.4 Discussion of the 15<sup>th</sup> November fire storm.

Covered in the CBFCO report earlier.

##### 6.5 Wearing of PPE on fire ground.... This has been very poor at some fires.

It is a requirement that PPE is worn on the fire grounds. FCO's need to enforce this amongst the volunteers.

If anyone needs PPE they are to contact Keith at the Shire.

~ 2 ~

## **6.6 Road blocks during fires..... can the shire help with this ?**

A query was raised, if the Shire staff are able to assist with road blocks during the fire. CEO responded that yes, if there are staff available, this is an option.

## **6.7 List of volunteers from DFES**

Report from DFES dated 2 October 2019 listing all the volunteers was perused by all and amendments were made.

### ***ACTION:***

***DCEO to submit the amendments to DFES.***

## **6.8 Firebreaks**

Reminder that firebreaks are to be installed by mid October. The Shire will be undertaking inspections. Good idea to remind neighbours to ensure they are installed. If anyone is concerned with firebreaks not being installed please call the Shire.

## **6.9 Kalannie Fire Shed – Roller doors**

Request was made for installation of electric roller doors on the Kalannie Fire Shed. Also need battery back up.

Dalwallinu Fire Shed need a battery back up as well.

### ***ACTION:***

***DCEO to seek quotes for the installation of electric doors to Kalannie fire shed along with battery back ups for both Kalannie & Dalwallinu.***

## **6.10 Uniforms – FCO Rowan McCreery**

New uniforms to be ordered for Rowan McCreery.

### ***ACTION:***

***DCEO to order new FCO uniforms for Rowan McCreery.***

## **6.11 Fire Ban and Harvest Ban Information**

Discussion was held on providing information to the community on the data used when calling fire and harvest bans. This is to go in the TL and Shire Facebook page.

### ***ACTION:***

***CBFCO to provide information to the CEO so she can put in TL and Shire Facebook page.***

## **6.12 Hanwha – Wubin**

Discussion was held on the Hanwha site in Wubin.

This is an emulsion processing plant. They are making the explosives on site. There is no testing or storage on site.

The application for this has been overseen by all government agencies including DFES during the approval process. If there were any issues it would not have been approved.

### **6.13 SMS List**

Current SMS list to be updated.

***ACTION:***

***DCEO to liaise with FCO's and update the SMS list accordingly.***

### **6.14 Kochii Eucalytpus Leavf pile**

Discussion was held on the pile of eucalypt leaves at Kochii oil. It is no different to a farmers hay stack therefore they just need to ensure that they have their firebreaks in place.

## **7.0 CLOSURE**

There being no further business, the Chairperson closed the meeting at 8.39pm.



Our Ref: 2017/H04591

**29 October 2019**

Jean Knight  
Chief Executive Officer  
Shire of Dalwallinu  
58 Johnston Street  
Dalwallinu WA 6609

**Re: OFFER OF LEASE RENEWAL – 2 DUNGEY ROAD, DALWALLINU WA 6609**

The Housing Authority (acting through the Government Regional Officers' Housing Program) has leased from you the above premises (**Leased Premises**) pursuant to a residential tenancy agreement which expires on **14/01/2020**.

The Housing Authority makes an offer to renew this arrangement and enter into a new residential tenancy agreement with you for the Leased Premises:

- (a) for a further term of **one (1) year** with an option of **one year**;
- (b) commencing immediately after the current residential tenancy agreement expires;
- (c) at the weekly rent of **\$430.00**; and
- (d) otherwise on the terms and conditions set out in the residential tenancy agreement attached to this letter.

(the **Offer**)

The Offer is subject to, and conditional upon, the following conditions first being agreed and/or satisfied and, failing which, the Offer will lapse or be incapable of acceptance:

- (a) the Housing Authority obtaining all necessary internal approvals to enter into the new residential tenancy agreement with you within 14 days of the Offer;
- (b) you ensuring that the following upgrades are completed in the Leased Premises:
  - (i) All air-conditioning units at the premises are to be serviced annually upon the anniversary date of lease commencement and a copy of the receipt evidencing the same will be provided to the tenant within 14 days of such service.
  - (ii) An electrical compliance certificate (to confirm all hard-wired smoke alarms and safety switches have been installed and are functioning correctly) is to be obtained by the lessor at the lease commencement and thereafter on every 12-month anniversary of the date on which the previous electrical compliance certificate was obtained.

If you wish to accept the Offer, please sign and return by email or post a copy of this letter to the Housing Authority within 14 days of the date of the Offer.

Once the Housing Authority obtains the necessary internal approvals it will prepare and provide to you a copy of the formal lease on the agreed terms and conditions set

out in this letter. You are required to execute and unconditionally deliver the formal lease to the Housing Authority within 14 days of it being provided to you.

If you have any queries in relation to anything set out in the Offer or this letter please do not hesitate to contact the Housing Authority on phone 9286 6072.

Yours faithfully  
Kristel Wenziker  
[Kristel.Wenziker@communities.wa.gov.au](mailto:Kristel.Wenziker@communities.wa.gov.au)

I/We,

\_\_\_\_\_

(insert name/s)

hereby accept the Offer made by the Housing Authority in this letter to take a lease of the Leased Premises on the terms and conditions set out in this letter and acknowledge that, in doing so, a binding lease will be created between me/us and the Housing Authority

<b>Owner Employment</b>	
Is the Owner (or their partner or spouse) an employee of the State Government of Western Australia or a Member of the Parliament of Western Australia?	
_____ Signature:	_____ Signature:
Name:	Name:
Date:	Date:



# GROH RESIDENTIAL TENANCY AGREEMENT (LEASE FROM PRIVATE OWNER)

**Warning: By virtue of Regulations 5AB(b) and 7F of the Residential Tenancies Regulations 1989, sections 27A and 82 of the Residential Tenancies Act 1987 do not apply to this agreement. As a result, this agreement is not required to be in the form prescribed by the Residential Tenancies Regulations 1989 and Parts A and B of this agreement differ in some respects from the form prescribed. Part C of this agreement contains additional terms not found in the prescribed form.**

## **PART A**

**This agreement is made between:**

LESSOR [insert name of lessor(s) and contact details]

[name of lessor(s)] \_\_\_\_\_

[lessor(s) contact details] ADDRESS: \_\_\_\_\_

TELEPHONE (Optional): \_\_\_\_\_ EMAIL (Optional) : \_\_\_\_\_

and

Tenant

The Housing Authority, acting through the Government Regional Officers' Housing (GROH) program, of 99 Plain Street, East Perth, Western Australia

### **Lessor's property manager**

[insert name of lessor's property manager (if any) and contact details]

[name of lessor(s) property manager] \_\_\_\_\_

[lessor(s) property manager's contact details] ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

### **Giving of notices and information by electronic means**

Indicate below for each of the following persons whether the person agrees to notices and information being given by email or facsimile under the *Electronic Transactions Act 2011*.

Lessor

Email: Yes  No  Facsimile: Yes  No

[insert email address or facsimile number if different from contact details above]

Tenant

Email: Yes  No  Facsimile: Yes  No

[insert email address or facsimile number if different from contact details above]

Lessor's property manager

Email: Yes  No  Facsimile: Yes  No

[insert email address or facsimile number if different from contact details above]

Indicate below whether the lessor agrees to rent remittance notices and information being given by email.

Email: Yes  No

[insert email address if different from contact details above]

**Note:** If you agree to receive rent remittance notices by email, paper copies of the same will not be issued.

**TERM OF AGREEMENT**

(\* delete as appropriate)

\* This residential tenancy agreement is **periodic** - starting on [insert date].

\* This residential tenancy agreement is **fixed** - starting on [insert date]; and ending on [insert date].

**Note:** The start date for the agreement should not be a date prior to the date on which the tenant is entitled to enter into occupation of the premises.

**RESIDENTIAL PREMISES**

The residential premises are [insert address] \_\_\_\_\_ and include/exclude (\* delete as appropriate):

[include any additional matters, such as a parking space or furniture provided, or any exclusions, such as sheds]

**MAXIMUM NUMBER OF OCCUPANTS**

Not applicable

**RENT**

The rent is [insert amount] \$ \_\_\_\_\_ per week payable at least one week in advance starting on [insert date] \_\_\_\_\_.

**Note:** Notwithstanding the above, the Tenant may, in its absolute discretion, opt to pay the rent fortnightly or monthly in advance. If the rent is paid monthly in advance, then the amount of rent payable shall be determined by dividing the rent per week by 7 (to equal a rent payable per day), rounded to 3 decimal places and then multiplied by the number of days in the respective month. Note: this means that the rent payable per month will differ depending on the number of days in the month.

The method by which the rent must be paid is:

- (a) by cheque; or
- (b) into the following account or any other account nominated by the lessor:

BSB number: \_\_\_\_\_  
 account number: \_\_\_\_\_  
 account name: \_\_\_\_\_  
 payment reference: \_\_\_\_\_

or  
(c) as follows: Not applicable

## SECURITY BOND

*[Delete which clause is not applicable]*

### New Bond

A security bond of [insert amount] \$\_\_\_\_\_ and a pet bond of [insert amount] \$\_\_\_\_\_ must be paid by the tenant on signing this agreement.

OR

### Previous Bond

A security bond of \$[amount in Habitat] and a pet bond of \$[amount in Habitat] must be paid by the tenant (and being the same amounts currently held as a bond under a former lease for the premises and which the parties agree will, on the date of this tenancy agreement, transfer, and be applied to this agreement, in satisfaction of the tenant's obligation to pay a bond under this clause).

**Note:** Unless the rent for the premises exceeds \$1,200 per week, the security bond must not exceed the sum of 4 weeks' rent plus a pet bond not exceeding \$260 (if a pet is permitted to be kept at the premises). The pet bond is to be used to meet costs of cleaning of the premises but only if the tenant fails to arrange for cleaning in accordance with clause 67

## RENT INCREASE

Rent will be reviewed at the times and in the manner set out in clause 56 of Part C.

## WATER SERVICES

Is scheme water connected to the premises? Yes  No

**Note:** If the property is not connected to scheme water, the tenant may have to purchase water at his or her own expense.

## WATER USAGE COSTS (SCHEME WATER)

The tenant is required to pay [insert amount] of water consumption costs.

## PERMISSION TO CONTACT THE WATER SERVICES PROVIDER

Does the tenant have the lessor's permission to contact the water services provider for the premises to access accounts for water consumption at the premises and to communicate with the water services provider in relation to concessions available to the tenant or supply faults at the premises? Yes  No

## ELECTRICITY, GAS AND OTHER UTILITIES

Indicate for the utilities below whether or not the premises are separately metered:

**Electricity** Yes  No

**Gas** Yes  No

**Water** Yes  No

**Other (please specify)** \_\_\_\_\_

Subject to clause 58 of Part C, where the premises are **separately** metered to measure consumption of a specific utility, the tenant must pay for the connection and consumption costs as per the relevant account for the premises.

Subject to clause 58 of Part C, where the premises are **not separately** metered to measure the consumption of a specific

utility, the tenant must pay the consumption costs for that utility which will be calculated as follows:

- Electricity: [insert method of calculation]
- Gas: [insert method of calculation]
- Water: [insert method of calculation]
- Other (please specify): [insert method of calculation]

### **STRATA BY-LAWS**

Strata by-laws ARE/ARE NOT\* (\*delete as appropriate) applicable to the residential premises. A copy of the by-laws are attached:  
 Yes  No

### **PETS**

The tenant may keep a pet or pets of any type at the residential premises.

### **RIGHT OF TENANT TO ASSIGN OR SUB-LET**

The tenant may assign the tenant's interest under this agreement and/or sub-let the premises (without being required to obtain the consent of the lessor).

### **RIGHT OF TENANT TO AFFIX AND REMOVE FIXTURES**

The tenant may affix any fixtures or fittings to the premises (without being required to obtain the lessor's written permission).

Subject to the preceding paragraph, the tenant may only make any renovation, alteration or addition to the structure of the premises with the lessor's written permission.

### **PROPERTY CONDITION REPORTS**

A property condition report detailing the condition of the premises must be completed by or on behalf of the lessor and 2 copies provided to the tenant within 7 days of the date on which this agreement starts.

If the tenant disagrees with any information contained in the property condition report, the tenant must note his or her disagreement on a copy of the property condition report and return this to the lessor or property manager within 7 days of receipt of the property condition report from the lessor. If the tenant does not give a copy of the property condition report back to the lessor, the tenant is taken to accept the property condition report as a true and accurate description of the condition of the premises.

A final property condition report must be completed by or on behalf of the lessor and provided to the tenant as soon as practicable but in any event within 14 days of the termination of the tenancy. The tenant and subtenant must be given a reasonable opportunity to be present at the final inspection.

## **PART B**

### **STANDARD TERMS APPLICABLE TO ALL RESIDENTIAL TENANCY AGREEMENTS**

Subject to clause 36, the *Residential Tenancies Act 1987* and the *Residential Tenancies Regulations 1989* apply to this agreement. Both the lessor and the tenant must comply with these laws. Some of the rights and obligations in that legislation are outlined below.

### **RIGHT TO OCCUPY THE PREMISES**

1. The tenant has the right to exclusive occupation and quiet enjoyment of the residential premises during the tenancy. The residential premises include the additional items but do not include the exclusions noted under "RESIDENTIAL PREMISES"

in Part A.

## **COPY OF AGREEMENT**

2. The lessor or the property manager must give the tenant:
  - 2.1 a copy of this agreement when this agreement is signed by the tenant; and
  - 2.2 a copy of this agreement signed by both the lessor or the property manager and the tenant within 14 days after it has been signed and delivered by the tenant.

## **RENT**

3. The tenant must pay rent on time or the lessor may issue a notice of termination and, if the rent is still not paid in full, the lessor may take action through the court to evict the tenant.
4. The tenant must not withhold rent because the tenant is of the view that the lessor is in breach of the agreement.
5. The lessor or property manager must not:
  - 5.1 require the tenant to pay rent by post-dated cheque; or
  - 5.2 use rent paid by the tenant for the purpose of any amount payable by the tenant other than rent; or
  - 5.3 require the tenant to pay any monetary amount other than rent, security bond and pet bond.
6. The lessor or property manager must give a rent receipt to the tenant within 3 days of the rent being paid unless the rent is paid into an authorised bank or credit union account nominated by the lessor.
7. A tenancy agreement cannot contain a provision for a penalty, damages or extra payment if the tenant fails to keep to the agreement or breaches any law. If an agreement allows a reduced rent or a rebate, refund or other benefit if the tenant does not breach the agreement, the tenant is entitled to the reduction, rebate, refund or other benefit in any event.
8. **Warning:** it is an offence for a tenant to fail or refuse to pay any rent due under a residential tenancy agreement with the intention that the amount of such rent be recovered by the lessor from the tenant's security bond.

## **PAYMENT OF COUNCIL RATES, LAND TAX, WATER AND OTHER CHARGES**

9. The lessor must pay all rates, taxes or charges imposed in respect of the premises under the *Local Government Act 1995*, the *Land Tax Act 2002* or any written law under which a rate, tax or charge is imposed for water supply or sewerage services under the *Water Agencies (Powers) Act 1984* (other than a charge for water consumed). The lessor is responsible for any contribution levied under the *Strata Titles Act 1985* and any contribution levied on a proprietor under the *Strata Titles Act 1985*.

## **PUBLIC UTILITY SERVICES**

10. **Public utility services** has the meaning given in the *Land Administration Act 1997* and refers to services such as gas, electricity and water.
11. If the premises are not separately metered to measure the tenant's consumption of a public utility service at the premises and the tenant is expected to pay for his or her consumption of the public utility service, the lessor and tenant must agree in writing an alternative method of calculating the charge to be paid by the tenant for the consumption of that public utility service.
12. The tenant must not be required to pay a charge in relation to a public utility service provided to the premises unless the charge is calculated by reference to the tenant's actual consumption of the public utility service at the premises and the tenant is given written notice of the charge.
13. If the premises are separately metered, the notice of the charge must specify:
  - 13.1 the relevant meter reading or readings; and
  - 13.2 the charge per metered unit; and
  - 13.3 the amount of GST payable in respect of the provision of the public utility service to the residential premises.
14. If the premises are not separately metered, the notice of the charge must specify:

- 14.1 the calculation as per the agreed method; and
- 14.2 the amount of GST payable in respect of the provision of the public utility service to the residential premises.

### **POSSESSION OF THE PREMISES**

- 15. The lessor must:
  - 15.1 give the tenant vacant possession of the premises on the day on which the tenant is entitled to enter into occupation of the premises under the agreement; and
  - 15.2 take all reasonable steps to ensure that, at the time of signing this agreement, there is no legal reason why the tenant cannot occupy the premises as a residence for the term of this agreement.

### **TENANT'S RIGHT TO QUIET ENJOYMENT**

- 16. The tenant is entitled to quiet enjoyment of the premises without interruption by the lessor or any person claiming by, through or under the lessor or having superior title to that of the lessor.
- 17. The lessor or the property manager will not interfere with, or cause or permit any interference with, the reasonable peace, comfort or privacy of the tenant in the use of the premises. The lessor or the property manager must also take all reasonable steps to ensure that the lessor's other neighbouring tenants do not interfere with the reasonable peace, comfort or privacy of the tenant in the use of the premises.

### **USE OF THE PREMISES BY TENANT**

- 18. The tenant must:
  - 18.1 use the premises as a place of residence; and
  - 18.2 not use or allow the premises to be used for any illegal purpose; and
  - 18.3 not cause or permit a nuisance; and
  - 18.4 not intentionally or negligently cause or permit damage to the residential premises; and
  - 18.5 advise the lessor or property manager as soon as practicable if any damage occurs; and
  - 18.6 keep the premises in a reasonable state of cleanliness; and
  - 18.7 not cause or allow to be caused injury to the lessor, property manager or any person lawfully on adjacent premises; and
  - 18.8 not allow anyone who is lawfully at the premises to breach the terms of this agreement.
- 19. The tenant is responsible for the conduct or omission of any person lawfully on the premises that results in a breach of the agreement.

### **LESSOR'S GENERAL OBLIGATIONS FOR RESIDENTIAL PREMISES**

- 20. In this clause, **premises** include fixtures and chattels provided with the premises but does not include:
  - 20.1 any fixture or chattel disclosed by the lessor to the tenant as not functioning before the agreement was entered into; or
  - 20.2 any other fixture or chattel that the tenant could not reasonably have expected to be functioning at the time the agreement was entered into.
- 21. The lessor must:
  - 21.1 provide vacant possession of the premises and in a reasonable state of cleanliness and repair; and
  - 21.2 maintain and repair the premises in a timely manner; and
  - 21.3 comply with all laws affecting the premises including building, health and safety laws.

### **URGENT REPAIRS**

- 22. **Urgent repairs** are defined by the *Residential Tenancies Act 1987* and fall into 2 categories: repairs that are necessary for the supply or restoration of an essential service and other urgent repairs.

Essential services are listed in the *Residential Tenancies Regulations 1989* as electricity, gas, a functioning refrigerator (if one is provided with the premises), waste water management treatment and water (including the supply of hot water). Repairs that are necessary to supply or restore an essential service must be completed by a suitable repairer within 24 hours of notification to the lessor of the need for the repairs. Other urgent repairs are those that are not an essential service, but may nevertheless cause damage to the premises, injure a person or cause undue hardship or inconvenience to the tenant. These repairs must be completed within 48 hours of notification to the lessor of the need for the repairs.

In addition, it is a requirement of this agreement that repairs that are necessary to remove or address a serious safety issue (including without limitation the repair or replacement of defective or non-operational smoke alarms and residual current devices) (hereinafter called “**Emergency Repairs**”) must be completed by a suitable repairer within 8 hours of notification to the lessor of the need for those repairs.

“**Routine Repairs**” are repairs which are neither Emergency Repairs or Urgent Repairs and shall include, if any new legislation (including subsidiary legislation) is introduced which requires residential premises (or a class of residential premises within which the premises falls) to meet certain requirements or to have installed within them certain devices (including, without limitation, those relating to safety), the doing of those works which are necessary to meet those requirements and/or the installation of those devices (irrespective of the timeframe within which such matters are required to be done under the applicable legislative provision).

23. In every tenancy, if the need for repair arises other than as a result of a breach of the agreement by the tenant:
- 23.1 the tenant is to notify the lessor or the property manager of the need for repairs as soon as practicable; and
  - 23.2 the lessor is to ensure that the repairs are carried out and completed by a suitable repairer within 8 hours (in the case of Emergency Repairs), 24 hours (in the case of urgent repairs for the supply or restoration of essential services), 48 hours (in the case of other urgent repairs) or 28 days (in the case of Routine Repairs) after that notification; and
  - 23.3 if, within 8 Hours (in the case of Emergency Repairs), 24 hours (in the case of urgent repairs for the supply or restoration of essential services), 48 hours (in the case of other urgent repairs) or 28 days in the case of Routine Repairs, the lessor or property manager cannot be contacted, or, having notified the lessor or property manager of the need for the repairs, the lessor fails to ensure that the repairs will be carried out by a suitable repairer within the applicable period referred to in clause 23.2, the tenant may arrange for the repairs to be carried out by a suitable repairer to the minimum extent necessary to effect those repairs; and
  - 23.4 if a tenant arranges for repairs to be carried out under clause 23.3, the lessor must, as soon as practicable after the repairs are carried out, reimburse the tenant for any reasonable expense incurred by the tenant in arranging for those repairs to be carried out and paying for those repairs.

The lessor agrees that any breach by it of its obligations under this clause 23 will be and be deemed to be a breach of this agreement, which will, in all of the circumstances then existing, justify termination of this agreement by a competent court on application thereto by the tenant in accordance with s.75 of the *Residential Tenancies Act 1987*. Nothing in this paragraph limits any right of termination which the tenant may have under clause 64 consequent upon a breach by the lessor of its obligations under this clause 23

### **LESSOR’S ACCESS TO THE PREMISES**

24. The lessor, property manager or person acting on behalf of the lessor, can only enter the premises in the following circumstances:
- 24.1 in any case of emergency;
  - 24.2 to conduct up to 4 routine inspections in a 12-month period after giving the tenant at least 7 days, but not more than 14 days’ written notice;
  - 24.3 where the agreement allows the rent to be collected at the premises where rent is payable not more frequently than once every week;
  - 24.4 to inspect and secure the premises if there are reasonable grounds to believe that the premises have been abandoned and the tenant has not responded to a notice from the lessor;
  - 24.5 carrying out or inspecting necessary repairs to or maintenance of the premises, at any reasonable time, after giving the tenant not less than 72 hours’ notice in writing before the proposed entry;
  - 24.6 showing the premises to prospective tenants, at any reasonable time and on a reasonable number of occasions during the period of 21 days preceding the termination of the agreement, after giving the tenant reasonable notice in writing;
  - 24.7 showing the premises to prospective purchasers, at any reasonable time and on a reasonable number of occasions, after giving the tenant reasonable notice in writing;
  - 24.8 if the tenant agrees at, or immediately before, the time of entry.
25. There are directions within the *Residential Tenancies Act 1987* which guide tenants, lessors and property managers on appropriate behaviour in relation to gaining or granting access to the premises. The following summary may assist.

### **REASONABLE TIME**

26. **Reasonable time** means:
- 26.1 between 8.00 am and 6.00 pm on a weekday; or
  - 26.2 between 9.00 am and 5.00 pm on a Saturday; or
  - 26.3 at any other time agreed between the lessor and each tenant.

### **REQUIREMENT TO NEGOTIATE A DAY AND TIME FOR A PROPOSED ENTRY BY THE LESSOR**

27. The lessor or property manager must make a reasonable attempt to negotiate a day and time that does not unduly inconvenience the tenant.

### **REQUIREMENT TO GIVE TENANT NOTICE OF PROPOSED ENTRY**

28. Where the lessor or property manager gives a tenant notice of an intention to enter premises on a particular day, the notice must specify the day and whether it will be before or after 12.00 pm.

### **TENANT ENTITLED TO BE PRESENT**

29. The tenant is entitled to be on the premises during the entry by the lessor, the property manager or any other person acting on behalf of the lessor.

### **ENTRY MUST BE REASONABLE AND NO LONGER THAN NECESSARY**

30. The lessor or property manager exercising a right of entry:
- 30.1 must do so in a reasonable manner; and
  - 30.2 must not, without the tenant's consent, stay or permit others to stay on the premises longer than is necessary to achieve the purpose of the entry.

### **LESSOR'S OBLIGATION TO COMPENSATE TENANT IF DAMAGE TO TENANT'S GOODS**

31. If the lessor or property manager (or any person accompanying the lessor or property manager) causes damage to the tenant's goods (including the goods of any subtenant or householder residing in the premises) when exercising a right of entry, the lessor is obliged to compensate the tenant (or the subtenant or the householder, as the case may be).

### **ALTERATIONS AND ADDITIONS TO THE PREMISES**

32. If the tenancy agreement allows the tenant to affix a fixture or fitting or make a renovation, alteration or addition to the premises, then:
- 32.1 the tenant must obtain permission from the lessor prior to making any renovation, alteration or addition to the premises (subject to and provided that, as set out in Part A, the tenant does not need to obtain permission from the lessor to affix any fixtures or fittings to the premises, and may do so at any time in its discretion) ; and
  - 32.2 the tenant may (at any time, at its election) (and must at the end of this agreement if requested to do so by the lessor) remove any fixtures or fittings attached by the tenant and make good any damage; and
  - 32.3 notify the lessor of any damage caused by removing any fixtures or fittings and, at the option of the lessor, repair the damage or compensate the lessor for any reasonable expenses incurred by the lessor in repairing the damage; and
  - 32.4 where required under clause 32.1, the lessor must not unreasonably refuse permission for the installation of an alteration, addition or renovation by the tenant.
33. If the lessor wants to make an alteration or addition or affix a fixture to the premises, then:
- 33.1 the lessor must obtain the tenant's permission prior to affixing any fixture or making any renovation, alteration or addition to the premises; and
  - 33.2 the tenant must not unreasonably refuse permission for the lessor to affix any fixture or make any renovation, alteration or addition to the premises.

### **LOCKS AND SECURITY DEVICES**

34. The prescribed means of securing the premises are specified in the *Residential Tenancies Regulations 1989*. In every tenancy:
- 34.1 the lessor must provide and maintain such means to ensure the premises are reasonably secure as prescribed in the regulations; and
  - 34.2 any lock or security device at the premises must not be altered, removed or added by a lessor or tenant without the consent of the other or except in accordance with clause 34.4; and

- 34.3 the lessor or the tenant must not unreasonably withhold the consent referred to in clause 34.2; and
- 34.4 a tenant, or a person to whom the tenant has assigned their interest under this agreement or sub-let the premises to, may alter or add any lock or other means of securing the residential premises in accordance with the *Residential Tenancies Act 1987* section 45(2)(a), and the tenant and lessor must comply with section 45(2)(b) and (c) in relation to copies of keys to altered or added locks or other mean of securing the residential premises

### **TRANSFER OF TENANCY OR SUB-LETTING BY TENANT**

35. The tenant may assign his or her interest and/or sub-let the premises without being required to obtain the lessor's consent.

### **CONTRACTING OUT**

36. The Housing Authority, pursuant to Regulation 7F of the *Residential Tenancies Regulations 1989*, expressly contracts out of each and every provision of the *Residential Tenancies Act 1987* that is inconsistent with an express or implied provision of this agreement and the parties hereby agree that all such provisions (to the extent of such inconsistency) are hereby excluded from this agreement.

**Note:** S.82 of the *Residential Tenancies Act 1987* provides that any agreement or arrangement that is inconsistent with a provision of the *Residential Tenancies Act 1987* or purports to exclude, modify or restrict the operation of the *Residential Tenancies Act 1987* is to that extent void and of no effect. However, Regulation 7F of the *Residential Tenancies Regulations 1989* provides that s.82 of the *Residential Tenancies Act 1987* does not apply to a residential tenancy agreement to which the Housing Authority is a party, where the agreement provides that the tenant may sublet the premises and where the agreement is entered into by the Housing Authority on the basis that the premises will be sub-let. This agreement is an agreement of the type referred to in Regulation 7F and, accordingly, s.82 of the *Residential Tenancies Act 1987* does not apply to this agreement.

### **ENDING THE RESIDENTIAL TENANCY AGREEMENT**

37. This residential tenancy agreement can only be terminated in certain circumstances.
38. The tenant agrees, when this agreement ends, to give vacant possession of the premises to the lessor. Before giving vacant possession to the lessor the tenant must:
- 38.1 remove all the tenant's goods from the residential premises; and
- 38.2 leave the residential premises as closely as possible in the same condition, fair wear and tear and any damage insured against by the lessor or required to be insured against by the lessor in accordance with clause 62 excepted, as at the commencement of the tenancy; and
- 38.3 return to the lessor all keys, and other opening devices or similar devices, provided by the lessor.
39. The tenant may be liable for losses incurred by the lessor if the above requirements are not met.

### **ENDING A FIXED-TERM AGREEMENT**

40. If this agreement is a fixed-term agreement it may be ended:
- 40.1 by agreement in writing between the lessor and the tenant; or
- 40.2 if either the lessor or tenant does not want to renew the agreement, by giving written notice of termination. The notice must be given to the other party at least 30 days prior to the date on which vacant possession of the premises is to be delivered to the lessor. The notice may be given at any time up until the end of the fixed term but cannot take effect until the term ends.

### **ENDING A PERIODIC AGREEMENT**

41. If this agreement is a periodic agreement it may be ended:
- 41.1 by agreement in writing between the lessor and the tenant; or
- 41.2 by either the lessor or the tenant by giving written notice of termination to the other party. The notice may be given at any time. The lessor must give at least 65 days' notice and the tenant must give at least 20 days' notice.

### **OTHER GROUNDS FOR ENDING AGREEMENT**

42. The *Residential Tenancies Act 1987* also authorises the lessor and tenant to end this agreement on other grounds. The grounds for the lessor include breach of this agreement by the tenant, where the agreement is frustrated (e.g. where the

premises are destroyed or become uninhabitable) and hardship. Additionally, if this agreement is periodic, then the lessor may end this agreement on the sale of the residential premises (but otherwise the lessor agrees to make the sale of the residential premises subject to this agreement). The grounds for the tenant to end this agreement include breach of this agreement by the lessor, where the agreement is frustrated (e.g. where the premises are destroyed or become uninhabitable) and hardship.

**In addition to the grounds set out in *Residential Tenancies Act 1987*, the lessor and the tenant agree that this agreement may be terminated by the tenant in accordance with clause 65 of Part C.**

43. For more information, refer to the *Residential Tenancies Act 1987* or contact the Department of Mines, Industry Regulation and Safety on 1300 30 40 54 or visit [www.commerce.wa.gov.au/ConsumerProtection](http://www.commerce.wa.gov.au/ConsumerProtection).
44. **Warning:**
- 44.1 It is an offence for any person to obtain possession of the residential premises without an order of the Magistrates Court if the tenant does not willingly move out (a termination notice issued by the lessor or property manager is not a court order). The court may order fines and compensation to be paid for such an offence.
- 44.2 It is an offence for a tenant to fail to provide the lessor with a forwarding address when vacating the premises.

## SECURITY BOND

45. The security bond is held by the Bond Administrator.
46. The lessor agrees that where the lessor or the property manager applies to the Bond Administrator for the release of the security bond at the end of the tenancy, the lessor or property manager will provide the tenant with evidence to support the amount claimed.
47. The Bond Administrator can only release the security bond when it receives either:
- 47.1 a Joint Application for Disposal of Security Bond form signed by all the parties to the tenancy agreement; or
- 47.2 an order of the court.
48. If the parties cannot agree on how the security bond is to be dispersed, either party can apply to the Magistrates Court to have the dispute decided.
49. **Warning:** It is an offence for a lessor or a property manager to require a tenant to sign a Joint Application for Disposal of Security Bond form unless the residential tenancy agreement has terminated and the amount of the security bond to be paid to the tenant or lessor is stipulated on the form.

## TENANCY DATABASES

50. A lessor or property manager can only list a person on a residential tenancy database if:
- 50.1 the person is a named tenant on the residential tenancy agreement; and
- 50.2 the residential tenancy agreement has been terminated; and
- 50.3 the person owes the lessor a debt that is greater than the security bond or a court has made an order terminating the tenancy agreement.

## ADVICE, COMPLAINTS AND DISPUTES

### DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY

51. The *Residential Tenancies Act 1987* allows the Commissioner for Consumer Protection to give advice to parties to a residential tenancy agreement, to look into complaints and, wherever possible, help to settle them. The Department of Mines, Industry Regulation may be contacted by telephone on 1300 30 40 54 or by visiting one of the Department's offices.
52. The tenant should generally approach the lessor or property manager to solve any problem before approaching the Department of Mines, Industry Regulation. The Department's role is one of mediation and conciliation, it cannot issue orders or make determinations in respect of disputes.

**IF A DISPUTE CANNOT BE RESOLVED**

53. If a dispute arises between the lessor and the tenant and the dispute cannot be resolved, either party may apply to the Magistrates Court to have the dispute decided by the court. The court can make a range of orders, including:
- 53.1 restraining any action in breach of the agreement; and
  - 53.2 requiring a party to the agreement to perform a certain action under the agreement; and
  - 53.3 order the payment of any amount owing under the agreement; and
  - 53.4 order the payment of compensation for loss or injury.

**PART C****IMPORTANT INFORMATION**

Additional terms may be included in this agreement if:

- (a) both the lessor and tenant agree to the terms; and
- (b) they do not conflict with the *Residential Tenancies Act 1987*, the *Residential Tenancies Regulations 1989*, or any other law; and
- (c) they do not breach the provisions about unfair contract terms in the *Fair-Trading Act 2010*; and
- (d) they do not conflict with the standard terms of this agreement.

ADDITIONAL TERMS ARE NOT REQUIRED BY THE *RESIDENTIAL TENANCIES ACT 1987*. HOWEVER, ONCE THE PARTIES SIGN THIS AGREEMENT, THE ADDITIONAL TERMS ARE BINDING UPON THE PARTIES UNLESS THE TERM IS FOUND TO BE UNLAWFUL.

**ADDITIONAL TERMS:****54. Definitions**

In this Part C of this agreement:

- (a) "Act" means the *Residential Tenancies Act 1987*;
- (b) "Fair Market Rent" means the market rent currently being paid for a commensurate property in a similar location to the residential premises determined as follows:
  - (i) having regard to the current rents of comparable premises in the vicinity of the residential premises;
  - (ii) having regard to the terms of this agreement;
  - (iii) assuming the lessor is a willing but not anxious landlord and the tenant is a willing but not anxious tenant and that the tenant is being offered the residential premises with vacant possession;
  - (iv) taking no account of any value attaching to goodwill created by the tenant's occupation of the residential premises; and
  - (v) having regard to all other relevant valuation principles;
- (c) "Further Term" means the further period(s) (if any) specified in item 1 of the Schedule to this Part C;
- (d) "GEH Act" means the *Government Employees' Housing Act 1964*;
- (e) "Rent Review Dates" means the dates specified in item 2 of the Schedule to this Part C;
- (f) "Valuer" means a registered valuer who is a full member of the Western Australian Division of the Australian Institute of Valuers and Land Economists (Inc.) and who is qualified as a valuer of premises similar to the residential premises.

## 55. Use of Premises

- (a) The lessor acknowledges and agrees that the tenant will be using the residential premises for the provision of rental accommodation under the GEH Act.
- (b) Further to Part A "Right of Tenant to Assign or Sublet" and clauses 35 and 55(a), the tenant may sub-let the residential premises (without the consent of the lessor) and the tenant enters into this agreement on the basis that it will be subletting the residential premises.
- (c) The lessor must not at any time initiate any contact whatsoever with any person to whom the tenant sublets the residential premises (or any part or parts thereof) unless such contact is necessary for the lessor to undertake his, her or their obligations under this agreement including, without limitation, carrying out repairs pursuant to clause 24 in Part B and undertaking routine property inspections pursuant to clause 64 in Part C.

## 56. Review of Rent

**Note: the comments contained in this dialogue box are intended to assist the parties to understand clause 56. The comments do not form an operative part of this agreement**

*Clause 56(a)-(l) sets out the process for the review of market rent. It provides (among other things) that prior to the review date either party can propose a new rent which the other party can either accept or dispute. If the parties cannot agree, a valuer will determine the new rent.*

*The new rent is payable from the review date. However, if the parties have not determined the new rent by the review date the current rent will continue to be paid until the new rent is determined. Once the new rent is determined there will be an adjustment for any difference between the rent which was paid from the review date and the new rent which should have been paid from the review date (such that any overpayment is repaid and any underpayment paid). The new rent will continue to apply and be payable thereafter.*

- (a) On each Rent Review Date, the rent which is payable under this agreement shall, subject to clauses 56(b), (g), (j) and (k), be reviewed with effect from that Rent Review Date to the next Rent Review Date by agreement between the lessor and the tenant or, failing agreement, the rent is to be the Fair Market Rent of the residential premises to be determined in the manner set out in clauses 56(b) to 56(k) inclusive.
- (b) Not more than 60 days prior to each Rent Review Date either the lessor or the tenant ("the Initiating Party") may give to the other ("the Recipient Party") a notice in writing ("the Proposed Rent Notice") stating the rent the Initiating Party proposes should be payable from that Rent Review Date ("the Proposed Rent"). If neither the lessor nor the tenant serves on the other a Proposed Rent Notice on a date which is prior to the Rent Review Date, then neither the lessor nor the tenant shall have the right to give a Proposed Rent Notice and this clause 56 shall cease to apply in respect of that Rent Review Date and the rent from that Rent Review Date until the next Rent Review Date will be the same as the rent for the 12 months prior to that Rent Review Date.
- (c) If the Recipient Party disagrees with the Proposed Rent, the Recipient Party is entitled to give the Initiating Party a notice in writing objecting to it (a "Dispute Notice") within 30 days after the date the Initiating Party gives the Proposed Rent Notice.
- (d) If the Recipient Party does not give the Initiating Party a Dispute Notice within the time period specified in clause 56(c) (time being of the essence) the Recipient Party is to be taken to have agreed to the Proposed Rent.
- (e) If the Recipient Party gives the Initiating Party a Dispute Notice within the time specified in clause 56(c), and the parties cannot successfully negotiate and agree the rent which is to be payable from the Market Rent Review Date, then the Fair Market Rent of the residential premises is to be determined by a Valuer (acting as an expert and not as an arbitrator) jointly appointed by the lessor and the tenant or failing agreement in the manner specified in clause 56(f).

- (f) If the lessor and the tenant do not agree on the Valuer to be appointed under clause 56(e) above within 14 days after the Dispute Notice is given the Fair Market Rent of the residential premises is to be determined by a Valuer (acting as an expert and not an arbitrator) appointed by the President of the Australian Property Institute (Inc) at the request of either the lessor or the tenant.
- (g) If no Valuer has been appointed by agreement or under clause 56(f) within 60 days after the Rent Review Date, this clause 56 shall cease to apply in respect of that Rent Review Date and the rent from that Rent Review Date until the next Rent Review Date will be the same as the rent for the 12 months prior to that Rent Review Date.
- (h) Any determination of the Fair Market Rent of the residential premises by a Valuer is conclusive and binds the lessor and the tenant.
- (i) The lessor and the tenant shall each be liable for the payment of one half of the charges of any Valuer appointed under this clause and if either the lessor or tenant pay the full cost of such valuation they will be immediately entitled to recover half of the charges of the Valuer from the non-contributing party as a debt owed.
- (j) Until the annual rent from a Rent Review Date is agreed or determined under this clause ("the New Rent"), the tenant shall pay to the lessor a rental equivalent to the rent payable immediately prior to the Rent Review Date. The New Rent shall apply from, and including, the Rent Review Date.
- (k) If the New Rent is:
  - (i) more than the rent payable immediately prior to the Rent Review Date then any further sum required to be paid by the tenant shall be paid in full to the lessor immediately that sum is known.
  - (ii) less than the rent payable immediately prior to the Rent Review Date then any further sum required to be paid by the lessor shall be paid in full to the tenant immediately that sum is known.
- (l) For the avoidance of any doubt, the further sum referred to in clause 56(k) above is a debt owed and can be recovered immediately.
- (m) In this clause 56, if a day on or by which an obligation must be performed falls on a Saturday or Sunday or public holiday in Western Australia, then the parties agree that the day by which that obligation must be performed will be the first business day immediately following that particular Saturday, Sunday or public holiday.

## 57. Option to renew

- (a) If:
  - (i) prior to the expiry of the then current term of this agreement this agreement has not been terminated; and
  - (ii) the tenant at least one (1) month but not earlier than six (6) months prior to the expiry of the then current term of this agreement gives the lessor notice to renew the current term of this agreement for the next succeeding Further Term,

the lessor shall grant to the tenant a lease of the residential premises for the next succeeding Further Term at the rent and on the terms and conditions of this agreement (other than the right of renewal for that next succeeding Further Term, which shall be expressly excluded).

- (b) If the tenant is granted a lease of the residential premises for a Further Term, the lessor and the tenant will at the tenant's request promptly sign a deed of extension of lease prepared by the tenant's solicitors.

## 58. Public Utility Services

- (a) Notwithstanding anything to the contrary in Part A, "Electricity, Gas and other Utilities" or clauses 10 to 14 of Part B of this agreement the lessor covenants and agrees that he, she or they will be solely responsible for the payment of all rental, hire, service and/or maintenance fees and charges associated with the supply of gas to the Premises.
- (b) In consideration of the tenant paying the consumption charges for gas consumed on the Premises the tenant may, by notice(s) in writing given to the lessor at any time or times, direct the lessor to utilise an LPG gas retailer nominated by the Lessee to supply gas bottles and/or gas to the Premises, and the Lessor must comply with each direction given under this clause:
  - (i) within one (1) calendar month of receipt of that direction; and
  - (ii) until the expiration of any current or Further Term of this agreement or until a new direction is given by the tenant, whichever occurs first.
- (c) For the avoidance of doubt, nothing in clause 58(b) limits the lessor's obligations under clause 58(a) or exposes the tenant to any liability to any nominated LPG gas retailer(s), or to the lessor in connection with any liability the lessor may have to any nominated LPG gas retailer(s).
- (d) Without limiting clause 58(e) if the lessor receives any accounts for public utility services consumed at the residential premises which are payable by the tenant pursuant to this agreement ("Accounts"), it must provide them to the tenant on a timely basis. Notwithstanding anything to the contrary in Part A, "Electricity, Gas and other Utilities" or clauses 10 to 14 of Part B, if the lessor fails to provide to the tenant any Account within two months of the date of that Account, the tenant shall not be liable to pay for the public utility service consumption charges in that Account.
- (e) Subject to clause 58(j), the lessor authorises the tenant to arrange (if it so desires and without being under any obligation to do so) with the appropriate public utility service providers to directly receive all Accounts.
- (f) The lessor covenants and agrees that he, she or they will be solely responsible for the payment of any water or excess water charges associated with or arising out of any water consumed, used or supplied on or at the residential premises as a consequence of any lavatory, toilet, sink, drain, main, reticulation or any other plumbing facility leaking or otherwise being damaged or faulty. The tenant, acting responsibly, shall determine (and its determination shall be binding on the lessor) the proportion of any charges in an account for water usage attributable to such leak, damage or fault, where appropriate, based upon a comparison by the tenant of the quantity of water previously consumed at the residential premises during the term of this agreement where no such leak, fault or damage existed ("the Determined Amount"). The tenant shall not be required to pay to the relevant public utility service provider directly or to reimburse to the lessor the Determined Amount. However, if the tenant does pay the Determined Amount directly to the relevant public utility service provider, the lessor must reimburse to the tenant the Determined Amount on demand. If the tenant has received from the relevant public utility service provider directly an account for water usage which includes a Determined Amount, the tenant shall provide a copy of such account to the lessor.
- (g) Notwithstanding clause 58(f) above, the lessor will not be required to pay to the public utility service provider or reimburse to the tenant the Determined Amount if the damage or fault which has caused the lavatory, toilet, sink, drain, main, reticulation or any other plumbing facility to leak is directly attributable to the negligence of the tenant or the negligence of any person to whom the tenant sublets the residential premises (or any part or parts thereof).
- (h) The lessor acknowledges and agrees that the tenant is not responsible, and accepts no liability whatsoever, for any water infringement notices which are issued by the relevant public utility service provider in relation to the premises.
- (i) Without limiting clause 58(h) above, the tenant agrees to:
  - (i) require its sub-tenant to comply with water restrictions prescribed or imposed by Water Corporation (or such other authority) from time to time; and
  - (ii) promptly pass onto its sub-tenant any water infringement notices which are provided to it by the lessor,

**BUT** the tenant does not guarantee, nor will it be liable under any circumstances for, the payment of those infringement notices by its sub-tenants.

- (j) If the residential premises contain solar panels and the lessor receives payments and/or benefits from the Government, the national grid and/or any energy suppliers in relation to those solar panels:
- i) the tenant is not authorised to directly receive the Account from the energy supplier and agrees that the Account will remain in the name of the lessor;
  - ii) any rights of the lessor, by agreement with an energy supplier, to receive and retain benefits with respect to feed-in tariffs will remain;
  - iii) the lessor will provide the Account to the tenant on a timely basis; and
  - iv) subject to the terms of clause 58(a), including the obligation on the lessor to have provided the Account no later than two months of the date of that Account, the tenant will be liable to pay that portion of the Account which relates to electricity consumption either to the energy supplier directly or to the lessor as reimbursement (whichever the lessor directs)

#### 59. Line Connection

- (a) It is a term of this agreement that:
- (i) at the date on which this agreement starts, the premises have a fixed line connection for the purpose of telephone and internet use (**Landline**) including at least one outlet which is fully functional; or
  - (ii) if the premises do not have a Landline the lessor will organise for the new connection of a Landline (including at least one outlet) to be completed and operational within 14 days of the date on which this agreement starts.
- (b) If the lessor fails to ensure that the premises have the Landline referred to in clause 59(a) installed within 14 days of the date on which this agreement starts then:
- (i) the tenant may, without reference to the lessor, arrange for the connection of a Landline including at least one outlet; and
  - (ii) the reasonable expense incurred by the tenant in arranging and paying for the connection of a Landline is a debt owed by the lessor to the tenant and is immediately recoverable by the tenant.
- (c) Without limiting clause 59(b)(ii) the tenant may, in its absolute discretion, choose to offset its expense of arranging and paying for the connection of a Landline from the rent payable by it hereunder.

#### 60. Asbestos and other hazardous substances

- (a) The lessor warrants that at the date on which this agreement starts and the tenant is entitled to enter into occupation of the residential premises:
- (i) no materials containing asbestos exist in or upon the residential premises; or
  - (ii) if asbestos containing material exists in or upon the residential premises it is in good condition and in a bonded or non-friable form; and
  - (iii) no Legionnaires disease bacteria or any other hazardous substance or material exists in or upon the residential premises.
- (b) Without limiting clause 60(a) if:

- (i) any asbestos containing material which is not in good condition and not in a bonded or non-friable form (**Friable ACM**) is subsequently discovered in or upon the residential premises; and
  - (ii) the presence of the Friable ACM is not attributable to the negligence of the tenant,
- then:
- (iii) the lessor must at its own expense promptly and in a safe manner remove and remediate the Friable ACM to the satisfaction of the tenant; and
  - (iv) if the tenant elects to vacate the residential premises until such time as the Friable ACM is removed and remediated and the residential premises are rendered safe, from the time when the tenant vacates the residential premises until the residential premises are again rendered safe, the Rent will abate in accordance with section 69(1) of the *Residential Tenancies Act 1987* as if the residential premises had been rendered wholly damaged or destroyed.
- (c) Without limiting clause 60(a) if any Legionnaires disease bacteria or any other hazardous substance or material which may reasonably present risk to the health or wellbeing of the tenant (together the **Harmful Material**) is at any time discovered in or upon the residential premises and its presence is not attributable to the negligence of the tenant, then:
- (i) the lessor must at its own expense promptly and in a safe manner remove and eradicate the Harmful Material; and
  - (ii) if the tenant elects to vacate the residential premises until such time as the residential premises are rendered safe, from the time when the tenant vacates the residential premises until the residential premises are again rendered safe, the Rent will abate in accordance with section 69(1) of the *Residential Tenancies Act 1987* as if the residential premises had been rendered wholly damaged or destroyed.
- (a) If the occupation and use of the residential premises by the tenant has been rendered unsafe as a result of the presence of the Friable ACM or the Harmful Material and in the written opinion of an independent expert appointed by the tenant the residential premises are unlikely to be rendered safe within three (3) months from the date of that opinion the lessor agrees that this will be and be deemed to be a breach of this agreement, which will, in all of the circumstances then existing, justify termination of this agreement by a competent court on application thereto by the tenant in accordance with s.75 of the *Residential Tenancies Act 1987* and PROVIDED FURTHER THAT upon termination of this agreement by a competent court the tenant shall have no obligations under clause 38.2.

## 61. Government Housing

- (a) The lessor covenants and agrees that if:

- (i) he, she or they; or
- (ii) their spouse, de-facto partner or any other person with whom they cohabitate,

(collectively "the Owners") is, or at any time during the term of this agreement becomes, a government employee and, in the opinion of the tenant, the Owners may have reasonably resided in the residential premises, the Owners (or either of them) will not be eligible for subsidised government housing in:

- (iii) the town in which the residential premises are located; or
- (iv) the area which is within a radius of 50 km of the relevant Owner's place of work, (both areas hereinafter referred to as "the Area").

- (b) The lessor agrees that if the Owners (or either of them) is, or at any time during the term of this agreement becomes, a government employee and, in the opinion of the tenant, the Owners may have reasonably resided in the residential premises, the lessor will be in breach of this agreement if the Owners (or either of them):
- (i) continue to occupy subsidised government housing in the Area; or
  - (ii) make an application to a government department or the tenant for subsidised government housing in the Area; or
  - (iii) commence to occupy subsidised government housing in the Area.
- (c) The lessor acknowledges and agrees that, if he, she or they are in breach of clause 60(b) above, this will be and be deemed to be a breach of this agreement which will, in all of the circumstances then existing, justify termination of this agreement by a competent court on application thereto by the tenant in accordance with s.75 of the Act.

## 62. Damage to premises

- (a) Notwithstanding anything to the contrary in this agreement, under no circumstances shall the tenant be liable to repair any structural damage or defects to, or pay for work of a structural nature at, the residential premises, save and except where the said works are necessary to repair structural damage or defects caused by the negligent or unlawful acts or omissions of the tenant or its sub tenants and the building insurance effected by the lessor is vitiated due to the said acts or omissions of the tenant or its sub tenants.
- (b) The lessor must ensure that all repairs, including any structural damage or defects, are carried out by a suitable repairer.
- (c) If repairs are carried out by a suitable repairer and the lessor is of the view that the tenant is liable under this agreement or the Act for those repairs then the lessor must provide any invoice or account for those repairs issued by the repairer ("Invoice") to the tenant on a timely basis. Notwithstanding anything to the contrary in this agreement if the lessor fails to provide the Invoice to the tenant within two months of the date of that Invoice, then the lessor will be taken as having accepted liability for the repairs and responsibility for the payment of the Invoice and the tenant shall not be liable to pay the Invoice or pay for any repairs to which the Invoice relates
- (d) If the lessor is required, in accordance with its obligations under this agreement or the Act (including without limitation under clause 60), to effect any repairs or replacements to or to undertake any maintenance to the residential premises, and the tenant is required to vacate the residential premises in order for such repairs or maintenance to be carried out, then (without limiting any other rights which the tenant may have against the lessor under this agreement or at law), the lessor must pay or reimburse the tenant for all reasonable costs and expenses suffered or incurred or payable by the tenant:
  - (i) to re-locate to alternative premises and to relocate back to the residential premises once the repairs and/or maintenance works have been completed;
  - (ii) to store or secure any goods or possessions which the tenant is required to remove from the residential premises for the duration of the period during which the tenant is required to vacate the residential premises; and
  - (iii) to secure, obtain and occupy alternative accommodation for the duration of the period during which the tenant is required to vacate the residential premises.

For the avoidance of doubt, and without limiting the foregoing, nothing in this clause limits the tenant's right to assert that the breach of clause 16 of this agreement caused by the tenant being required to vacate the residential premises is sufficient in all of the circumstances of the case to justify termination of this agreement.

### 63. Lessor's Insurance

- (a) The lessor must insure and keep insured all buildings and improvements now or at any time during the term of this agreement on or comprising the residential premises against loss or damage by all risks against which a prudent owner would ordinarily insure for the full replacement cost.
- (b) The lessor must:
  - (i) effect the insurance referred to in clause 63(a) (the "Insurance") with a reputable and substantial insurer;
  - (ii) prior to the due date for payment, pay all premiums and other costs of such Insurance; and
  - (iii) if requested by the tenant, provide to the tenant copies of the certificates of currency and policies in relation to the Insurance within 7 days of such request being made.
- (c) Unless the lessor determines, acting reasonably, that the residential premises are to be demolished and not rebuilt, all moneys recovered in respect of the Insurance effected under this clause 63 shall be immediately expended by the lessor in repairing rebuilding or reinstating the residential premises or any part thereof so damaged or destroyed and, subject to the proviso in clause 62(a) the lessor must make up any deficiency out of the lessor's own funds. For the avoidance of doubt nothing in this clause 63(c) limits any other right which the tenant may have under this agreement or at law

### 64. Additional Inspections and Certificates

- (a) In addition to the initial and final property condition reports which are required to be obtained in accordance with Part A "Property Condition Reports", the lessor (or its managing agent) must additionally inspect the residential premises at least twice a year (in each case, not less than 14 days before and not more than 14 days after each six-monthly anniversary of the starting date of this agreement) throughout the term of this agreement and provide any report in relation to that additional inspection to the tenant within 7 days of the inspection having taken place.
- (b) If, as a result of the additional inspection referred to in clause 64(a), if the lessor (or its managing agent) considers that the residential premises are not in the condition required by clause 38.2, then the lessor (or its managing agent) will provide written notice of any damage to the premises which has occurred since the date of the last inspection which is not in the nature of fair wear and tear and which is not damage insured against by the lessor or required to be insured against by the lessor in accordance with clause 63.
- (c) If the lessor (or its managing agent) gives a notice under clause 64(b) above, the tenant will promptly rectify any damage referred to in it (which is not in the nature of fair wear and tear and which is not damage insured against by the lessor or required to be insured against by the lessor in accordance with clause 63). However, if the tenant is of the opinion any damage which is referred to in a notice given by the lessor under clause 64(b) is fair wear and tear or damage insured against by the lessor or required to be insured against by the lessor in accordance with clause 63, it shall promptly after receipt of such notice, notify the lessor of its opinion and the parties shall meet to resolve this dispute, failing which either party may make an application to the Magistrates Court to have the dispute determined.
- (d) The lessor warrants that, at the date of commencement of this agreement, the premises are fitted with fully functioning electrical safety switches and smoke alarms in compliance with any law applicable at the relevant time. The lessor will, on the yearly anniversary of the starting date of this agreement, provide the tenant and subtenant with a copy of a current electrical safety certificate in connection with all safety switches and smoke alarms installed in the premises (which certificate must include the expiry date(s) of the smoke alarm(s). If the lessor fails to provide any electrical safety certificate to the tenant and subtenant, the tenant may obtain such certificate (at the cost and expense of the lessor) and offset its costs of doing so from the rent payable by it hereunder.
- (e) Without limiting the lessor's obligation in relation to smoke alarms under clause 22 and clause 64(d) of this agreement, the lessor agrees that the tenant may undertake its own annual inspection of the smoke alarm installed in the premises and, if the smoke alarm is found to be defective or non-operational at that time of inspection or is found to be of a make or model which does not fall within the nominated list of smoke alarms acceptable to the

tenant, the tenant may (at the cost and expense of the lessor) remediate, repair or replace the smoke alarm and offset its costs of doing so from the rent payable by it hereunder

**65. Termination of this agreement consequent upon the lessor breaching its repair obligations.**

- (a) The tenant may terminate this agreement by 30 days' written notice to the lessor if the lessor has:
- (i) failed to duly and punctually comply with its obligations under clause 23 and has not rectified that failure within 1 Business Day (in the case of Emergency Repairs), 2 Business Days (in the case of urgent repairs) or 7 Business Days (in the case of Routine Repairs) after receiving notice from the tenant of such failure; or
  - (ii) failed to duly and punctually comply with any of its other obligations under this agreement and has not rectified that failure within 10 Business Day (or such longer period as the tenant may allow, in its sole and absolute discretion) after receiving notice from the tenant of such failure,

and, if the tenant gives 30 days' written notice of termination, this agreement shall end at 11.59pm on the date which is 30 days after the date of service of the notice on the lessor (**Effective Date**) (and the tenant must vacate and deliver up possession of the premises at or prior to the Effective Date). The tenant may, in its sole and absolute discretion, withdraw any notice of termination given under this clause at any time prior to the Effective Date.

- (b) For the avoidance of doubt, if a notice is given by the tenant under clause 65(a), this agreement will terminate on the Effective Date without the need for a competent court to make an order terminating this agreement. The right of termination conferred by this clause 65 is in addition to and not in substitution for the rights of termination conferred by the *Residential Tenancies Act 1987*, including without limitation the tenant's right to apply to a competent court for any order terminating this agreement under s. 75 of the *Residential Tenancies Act 1987* on the basis that the lessor has breached this agreement (including without limitation where the alleged breach is of clause 23) and such breach is, in all of the circumstances of the case, such as to justify termination of this agreement.

**66. Pests**

- (a) The lessor warrants that pest control treatment has been carried out on the premises immediately prior to commencement of the tenancy.
- (b) Without limiting the lessor's obligations under clause 66(a) or clause 21 of this residential tenancy agreement, the lessor shall, at its own cost and expense, be responsible during the term of the tenancy for the eradication of any infestations of rodents, vermin, insects, pests, birds or other pests present in the residential premises unless such infestation is caused by, or directly attributable to the actions of, the tenant or its subtenant.
- (c) Without limiting the lessor's obligations under clause 66(b), and regardless of whether pest infestation in the premises is evident, the lessor agrees to, if so requested by the tenant, carry out an annual pest control treatment in the premises (but only if such premises are situated in the north of the 26<sup>th</sup> parallel of the state of Western Australia).

**67. Pets**

If the tenant keeps any pet or pets at the residential premises (expressly excluding any pet exclusively confined within a bowl or other cage), the tenant shall arrange for the cleaning of the premises, including any carpets in the premises, prior to giving up vacant possession of the premises to the lessor under clause 38 and, if it does so, any pet bond paid by the tenant must be refunded by the lessor to the tenant in full at the expiration of this agreement.

**68. Consent of Mortgagee**

If:

- (a) the residential premises or any part thereof is at the date of this agreement or subsequently becomes subject to a mortgage, charge or other encumbrance; and
- (b) this agreement would otherwise not be binding upon the mortgagee, chargee or encumbrancee,

the lessor must at its own expense and without delay obtain the unconditional consent in writing to this agreement from the said mortgagee, chargee or encumbrancee.

#### **69. Registering or Caveating this Lease**

- (a) If this residential tenancy agreement is registrable under the *Transfer of Land Act 1983* and the tenant in its discretion requires and elects that this residential tenancy agreement be registered, the parties shall do everything necessary to cause this residential tenancy agreement to be prepared or amended so that it is in registrable form, the parties shall execute (or if necessary re-execute) this residential tenancy agreement in registrable form and the lessor shall cause this residential tenancy agreement to be registered without delay.
- (b) In addition to the tenant's rights under clause 69(a), the lessor acknowledges and agrees that the tenant may lodge a subject to claims caveat to protect the leasehold interests granted to it under this agreement.

#### **70. Tenant may act by agent**

Each act or thing which the tenant is required or empowered to do under this agreement may be done by the tenant or the representative, solicitor, agent, contractor or employee of the tenant.

#### **71. Variation of this Agreement**

This agreement may be varied only by written agreement made between the lessor and the tenant.

#### **72. Notices**

For the purposes of s.85 of the Act, the tenant specifies the following address as the place to where its mail must be directed in order for any notice or other communication to be taken to be properly served on the tenant:

*The address specified in Item 3 of the Schedule to this Part C, marked to the attention of the Leasing Officer of the Housing Authority office which is specified in item 3 of the said Schedule*

#### **73. Common Areas**

- (a) This clause applies where the residential premises are part of a complex which includes common areas, where:
  - (i) "common areas" means those parts of the complex which the tenant and any other occupiers of premises within the complex are entitled to use, including but not limited to any common driveways, passages, landings, stairways, access ways, lifts, gardens, laundries, swimming pool and car parking area; and
  - (ii) "complex" means, if the residential premises comprise part only of the land in a certificate of title, the land and buildings thereon of which the premises forms a part.
- (b) The lessor grants to the tenant and its visitors the right, to be exercised in common with the lessor and the lessor's other lessees or licensees of the complex (or any part thereof) from time to time and its and each of their officers, employees, agents, contractors, customers, suppliers and invitees, to use the common areas:
  - (i) in the case of any passages, landings, stairways, access ways and lifts, for the purpose of gaining ingress to and egress from the residential premises; and
  - (ii) in any other case, for the purpose for which they were designed.
- (c) For the avoidance of doubt, nothing in this clause 73 intends to limit the application of any strata by laws which may be applicable to the premises. In the event of any inconsistency between strata by laws and this residential

tenancy agreement, the strata by laws will prevail.

**74. Joint and Several Liability**

Unless otherwise stated in this agreement, all persons or entities signing this agreement as the lessor shall be held jointly and severally liable for all terms, conditions and obligations of this lease as they relate to the lessor.

**75. Bond held on Trust**

If the lessor receives an amount of bond from the tenant the lessor holds the amount of bond on trust for the tenant until the amount of bond is paid to the Bond Administrator in accordance with the *Residential Tenancies Act 1987*.

**76. Special Conditions**

- (a) The special conditions (if any) in Item 4 of the Schedule apply to this agreement (and to the extent that there is any inconsistency between them and clauses 1 to 75 inclusive of this agreement, the special conditions shall prevail to the extent of that inconsistency.
- (b) The lessor must arrange for each of the special conditions to be satisfied within the time period specified in Item 4 of the Schedule. If the lessor fails to satisfy any of the special conditions within the time frame specified then the tenant may itself, without reference to the lessor, arrange for the special condition/s to be satisfied.
- (c) If the tenant arranges for the special condition/s to be satisfied in accordance with clause 76(b) above, the reasonable expense incurred by the tenant in arranging and paying for the special condition/s to be satisfied will be a debt owed by the lessor to the tenant and be immediately recoverable by the tenant.
- (d) Without limiting clause 76(b) above the tenant may, in its absolute discretion, offset its expense of arranging and paying for the special condition/s to be satisfied from the rent payable by it hereunder.

**SCHEDULE TO THIS PART C**

**Item 1: Further Term - Option**

An option of a Further Term of 12 months

**Item 2: Market Rent Review Date:**

The first and each subsequent anniversary of the starting date of this agreement (as specified in Part A, "Term of Agreement") during the term of this agreement and any Further Term(s)

**Item 3: Tenant's Address for Service:** [insert] Regional Office  
[insert address],  
Attention: Leasing Officer

**Item 4: Special Conditions**

A. The Lessor must arrange for each of the following items:

- i) The installation of a smoke alarm from the nominated list of smoke alarms acceptable to the tenant and falling within the specifications set by the policies of the tenant (available at [http://www.housing.wa.gov.au/HousingDocuments/Nominated\\_Smoke\\_Alarms\\_List.pdf](http://www.housing.wa.gov.au/HousingDocuments/Nominated_Smoke_Alarms_List.pdf)) (**Approved Smoke Alarm**) - within 28 days of the date on which the tenancy agreement is signed. For the avoidance of doubt, should a smoke alarm which is not an Approved Smoke Alarm already be installed in the premises, the lessor agrees to arrange for the immediate removal of that smoke alarm and the installation of an Approved Smoke Alarm within the above specified time frame.
- ii) An electrical compliance certificate (to confirm all hard-wired smoke alarms and safety switches have been installed and are functioning correctly and, for the smoke alarm, includes at a minimum, manufacturer, installation/expiry date and model number) is to be obtained by the lessor at the lease commencement and thereafter on every 12-month anniversary of the date on which the previous electrical compliance certificate was obtained.
- iii) All air-conditioning units at the premises are to be serviced at the lease commencement and thereafter on every 12-month anniversary of the lease commencement date. A copy of the receipt evidencing the service will be provided to the tenant within 14 days of such service.

**THE LESSOR AND TENANT ENTER INTO THIS AGREEMENT AND AGREE TO ALL ITS TERMS.**





# COMMUNITY GRANT APPLICATION

Applications for assistance should be completed by an authorised officer of the Club or Organisation and be lodged at the Shire.

## 1. APPLICANT DETAILS

Name of club/organisation		Kalannie Football Association	
Contact	Garry Crossman	Office held	President
Address			
8 ROCHE ST KALANNIE WA 6468			
Telephone			
0487529369			

## 2. BRIEF DESCRIPTION OF PROJECT

Please see attached

## 3. SITE DETAILS

1	Location	Kalannie Sports Centre netball courts
2	Area (size)	
3	Ownership	Shire of Dalwallinu
4	Any unusual features (e.g. special earthworks because of slope etc.)	

## 4. FUTURE IMPROVEMENTS

Indicate further improvements being considered by your group

## 5. CURRENT MEMBERSHIP

**MALE:** Senior  Junior 
**FEMALE:** Senior  Junior

## 6. USAGE

6.1 Indicate the expected usage of the facility

The courts are used for junior and senior netball and host games between the Kalannie players and teams from across the Wheatbelt. The courts are also used for social (non-competition) netball games.

6.2 Outline proposed arrangements to make facility available to members and others

The courts are unlocked and accessible to anyone who wishes to use them.

**7. NEED**

Give a summary of the need for such a facility

The current condition of the surface is unplayable and impacts the capacity of the club to host competition games and finals. The condition of the playing surface also poses a significant slip and trip hazard to players, coaches and umpires (see photos attached).

**8. MANAGEMENT**

8.1 Has a committee been appointed to manage the facility? YES  NO

If YES, please give details of the following

a) composition of the committee *GARRY CROSSMAN PRESIDENT - TRAJ STANLEY VICE PRESIDENT - JOEH SMITH SECRETARY, PLUS 8 COMMITTEE MEMBERS*

b) powers of the committee  
*TO ADMINISTER KALANNIE WINTER SPORTS*

8.2 How does the Organisation propose to meet operating & maintenance costs?  
Please see attached

**9. WORK SCHEDULE**

9.1 When do you expect the work to commence?  
1 March 2020

9.2 When do you expect the work to be completed?  
31 March 2020

**10. FINANCE**

10.1 Budget

a) Total cost estimate (including escalation)			\$ 28,000
b) Cash contribution by group	\$ 18,000		
Work contribution by group	\$		
c) Contribution by others	\$		
<b>Request from Council</b>		<b>TOTAL</b>	<b>\$ 10,000</b>

10.2 How was this cost established? List the components and give details of tenders, quotes or estimates and attach verifying documents.

Quotes (attached). If the community grant application is successful KFA will contribute \$18,000 with a request that SoDL include a payment of \$8,000 in the 2020/21 budget to be returned to the KFA under the SoDL Sport & recreation Plan.

**11. FINANCIAL REPORT**

The latest available financial statement, including details of annual income and expenditure, assets and liabilities must be attached to the application.



**12. CONDITIONS PERTINENT TO APPLICATIONS**

- a. Applications must be received at the Shire Office prior to the advertised closing date
- b. Expenditure to be on capital improvements ONLY
- c. Grants will only be approved for future projects/purchases and will not be approved for projects/purchases carried out prior to date of application to Council for financial assistance
- d. All Community Grants are approved on the basis of discretionary contribution from the Council on the nett cost of the project after deducting Grants, subsidies or donations from any other source
- e. Voluntary labour content will be considered at the discretion of the Council
- f. All applications are subject to individual assessment by the Council
- g. Payment of Community Grants will only be made upon receipt of invoices and statements

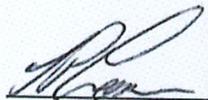
**13. DECLARATION**

I hereby certify that we have been authorised by the (Organisation)

Kalannie Football Association

to prepare and submit this application.

The information contained herein is to the best of our knowledge true and correct.

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
SECRETARY

8/11/2019  
\_\_\_\_\_  
DATE

## **2. Brief description of Project**

To replace the playing surface on the Kalannie netball courts. A new rubber surface was laid in 2014 to improve the poor condition of the underlying surface. The new surface failed and had to be removed as it was dangerous to players and umpires. As the rubber surface was partly funded by a DSR grant, DLGSC have advised that any new works undertaken will not be eligible for funding support.

### **8.2 How does the organisation propose to meet operating & maintenance costs?**

Kalannie Football Association (KFA) meets its own operating costs and undertakes minor maintenance at the Kalannie Sports Club as part of its lease conditions, through volunteer support, sponsor contributions, club memberships and ticket, bar and food sales. Major maintenance of the club buildings is undertaken by the Shire. Maintenance or replacement of playing surfaces is the responsibility of the KFA. KFA seek external funding from sponsors and grants, and include requests for replacement infrastructure on the SoDL Sport & Recreation Plan.



Applications for assistance should be completed by an authorised officer of the Club or Organisation and be lodged at the Shire.

**1. APPLICANT DETAILS**

Name of club/organisation PITHARA SPEEDWAY	
Contact MAGGIE SILVESTRI	Office held Canteen Manager / Treasurer
Address 51 MCNEILL STREET DALWALLINU	
Telephone 0488 331 993	

**2. BRIEF DESCRIPTION OF PROJECT**

Renovating + upgrading the canteen interior at the Pithara Speedway. Painting walls + Concrete Flooring  
 Changing wooden benches to stainless steel, making cleaning easier.

**3. SITE DETAILS**

1	Location McIntosh Park PITHARA-KALANNIE RD.
2	Area (size)
3	Ownership DALWALLINU SHIRE
4	Any unusual features (e.g. special earthworks because of slope etc.)  NIL

SHIRE OF DALWALLINU

RECORD NO: 1-COR-18086

OFFICER: SPMO

FILE NO: 0511

X REF:

DATE: 5-11-19

**4. FUTURE IMPROVEMENTS**

Indicate further improvements being considered by your group

Improving outside eating area to accommodate more people, childrens play area.

**5. CURRENT MEMBERSHIP**

MALE: Senior  Junior

FEMALE: Senior  Junior

**6. USAGE**

6.1 Indicate the expected usage of the facility

To continue to supply good quality Food + Beverages to the Speedway Community at Pithara Speedway Race meets held throughout the year

6.2 Outline proposed arrangements to make facility available to members and others

The facilities are already in use but are in need of refurbishing + renovating. Making the space esthetically pleasing and functional to attract more patrons.

**7. NEED**

Give a summary of the need for such a facility  
 The canteen has not been updated for over 10 years and is in need of freshening up. Mostly cosmetically but also more bench space that is easily cleaned + maintained.

**8. MANAGEMENT**

8.1 Has a committee been appointed to manage the facility? YES  NO

If YES, please give details of the following

a) composition of the committee *Current President + Secretary of Pitnara Speedway, Canteen manager/Treasurer + 2x Canteen Staff*

b) powers of the committee  
*To make decisions on all repairs, maintenance + upgrades of canteen*

8.2 How does the Organisation propose to meet operating & maintenance costs?  
*The canteen is only used at Speedway race meets so the operating, maintenance costs are covered financially by the sale of food + beverages*

**9. WORK SCHEDULE**

9.1 When do you expect the work to commence?  
*Over the Speedway break - November 2019 - February 2020*

9.2 When do you expect the work to be completed?  
*BEFORE 1st RACE meet Held in March 2020*

**10. FINANCE**

10.1 Budget

a) Total cost estimate (including escalation)		<u>\$ 3640.00</u>
b) Cash contribution by group	<u>\$ 700.00</u>	
Work contribution by group	<u>\$ 2240</u> (5 volunteers x 16 hrs x \$28/hr)	
c) Contribution by others	<u>\$ NIL</u>	TOTAL <u>\$ 2940.00</u>
<b>Request from Council</b>		<u>\$ 700.00</u>

10.2 How was this cost established? List the components and give details of tenders, quotes or estimates and attach verifying documents.

*I have attached a quote from Dalwallinu Hardware for the paint only, we will still be needing paint rollers + brushes.  
 I have attached a tender for Dalwallinu Shire to reuse benches + white goods removed from the "Oval Room" Kitchen, keeping the finances locally.*

**11. FINANCIAL REPORT**

The latest available financial statement, including details of annual income and expenditure, assets and liabilities must be attached to the application.



**12. CONDITIONS PERTINENT TO APPLICATIONS**

- a. Applications must be received at the Shire Office prior to the advertised closing date
- b. Expenditure to be on capital improvements ONLY
- c. Grants will only be approved for future projects/purchases and will not be approved for projects/purchases carried out prior to date of application to Council for financial assistance
- d. All Community Grants are approved on the basis of discretionary contribution from the Council on the nett cost of the project after deducting Grants, subsidies or donations from any other source
- e. Voluntary labour content will be considered at the discretion of the Council
- f. All applications are subject to individual assessment by the Council
- g. Payment of Community Grants will only be made upon receipt of invoices and statements

**13. DECLARATION**

I hereby certify that we have been authorised by the (Organisation)

PITHARA SPEEDWAY  
to prepare and submit this application.

The information contained herein is to the best of our knowledge true and correct.

[Signature]  
PRESIDENT

[Signature]  
SECRETARY

05.11.2019  
DATE



To Dalwallinu Shire,

On behalf of Pithara speedway we would like to put in a tender offer for the following items not being used from the old recreational centre kitchen

2 x 1800x710 stainless steel benches both have 2 draws each

1 x pinakus fridge double glass door 1200x2000

1 x Single stainless-steel sink bench 1200x600

1 x Stainless steel sink 1800x600 double sink

We would like to purchase for the canteen at the speedway and would like to offer a total price of \$800 for the above items listed.

We look forward to working with you and wait for your reply to the above request.

Kid regards

Margaret Silvestri

Canteen manager/treasure

# Dalwallinu Hardware

13-15 Johnston Street  
Dalwallinu

A.B.N. 48 381 716 024  
Phone: 08 9661 1080  
Fax: 08 9661 1155



Printed: 30/10/2019 9:08:22AM

Page: 1

**CASH**

**Deliver To**  
PITHARA SPEEDWAY

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

## TRADE QUOTE

Quote No: 1826 Operator: Brad Glover Expiry Date: 30/10/2019 Processed: 30/10/2019

Code	Description	Qty	Unit	Price	GST	Discount	Amount
9316487011073	Accent Int L/Sheen Wht 4L	2.00	EA	\$57.23	\$11.45		\$125.90
9300611548054	Accent Ceiling White 4L	2.00	EA	\$47.23	\$9.45		\$103.90
	4LTR PAVING PAINT	2.00	EA	\$118.18	\$23.64		\$260.00

**Total:** **\$489.80**

**INC GST \$44.53**

Comments:



## Western Australian Incorporated Association Extract

Date/Time: 29/7/2019 16:18:48

This document contains information extracted from the register of incorporated associations database pursuant to sections 161 and 162 of the *Associations Incorporation Act 2015*.

<b>Name:</b>	PITHARA SPEEDWAY CLUB INC.
<b>Registration Number:</b>	A0810209F
<b>Status:</b>	Registered
<b>Date of Incorporation:</b>	22/12/1981
<b>Date of Cancellation:</b>	N/A
<b>Tier:*</b>	
<b>Date of last AGM:*</b>	
<b>Financial Year End:*</b>	
<b>Governing Documents:*</b>	
<b>Current address for service of notice:*</b>	

\*Fields may be blank if information is not currently available

**Disclaimer:**

*This is a true and correct extract of information from the register maintained in accordance with the Associations Incorporation Act 2015 (WA). The information reproduced here has been provided to the Commissioner for Consumer Protection by third parties and the Commissioner makes no representation that the information is correct or appropriate for the purpose for which it has been obtained.*

*This extract is provided in good faith and in the course of performing a function under the Associations Incorporation Act 2015 (WA).*

*Pursuant to section 159 of the Associations Incorporation Act 2015 (WA), neither any person, nor the State, shall be in any way liable for anything done in good faith in the performance or purported performance of a function under the Associations Incorporation Act 2015 (WA).*

*Please advise the Commissioner for Consumer Protection of any error or omission which you may identify.*

EXTRACT