



Ordinary Council Minutes

Tuesday, 25 June 2019 at 3:30pm

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SHIRE OF DALWALLINU

MINUTES of the Ordinary Meeting of Council held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday, 25 June 2019.

1 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (Deputy President) opened the meeting at 3:30pm.

2 ANNOUNCEMENTS OF PRESIDING MEMBER

Nil

3 ATTENDANCE RECORD

3.1 Present

Deputy President	Cr KL Carter Cr AR Dickins Cr GH Sanderson Cr KM McNeill Cr NW Mills Cr KJ Christian Cr JA Huggett Cr BH Boys
Chief Executive Officer	Mrs JM Knight
Deputy Chief Executive Officer	Mr KT Jones

3.2 Apologies

Shire President	Cr SC Carter
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3.3 Leave Of Absence Previously Granted

Nil

4 DECLARATIONS OF INTEREST

Cr JA Huggett – Item 9.2.1 Caretaker dwelling - Proximity

5 PUBLIC QUESTION TIME

5.1 Response to Previous Public Questions Taken on Notice

Nil

5.2 Public Question Time

Nil

6 MINUTES OF PREVIOUS MEETING/S

6.1 Ordinary Council Meeting – 28 May 2019

MOTION 9378

Moved Cr JA Huggett

Seconded Cr BH Boys

That the Minutes of the Ordinary Meeting of Council held 28 May 2019 be confirmed.

CARRIED 8/0

7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES REPORTS/SUBMISSIONS

7.1 Petitions

Nil

7.2 Presentations

Nil

7.3 Deputations

Nil

7.4 Delegates Reports/Submissions

Nil

8 METHOD OF DEALING WITH AGENDA BUSINESS (SHOW OF HANDS)

9 REPORTS

9.1 WORKS AND SERVICES

Nil

Cr JA Huggett left the meeting at 3.32pm.

9.2 PLANNING & DEVELOPMENT SERVICES

9.2.1 Development Application (DA 221819) – Caretaker Dwelling

Report Date:	25 June 2019
Applicant:	Kevin Smith
File Ref:	A39401
Previous Meeting Reference:	Nil
Author:	Doug Burke, Manager Planning & Development Services
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil interest
Attachments:	1. Plan of the proposal 2. Supporting documentation

Purpose of Report

To consider an application for approval to allow for the construction and use of a caretaker's dwelling within the subject premises.

The proposal necessitates discretionary planning consent under the *Shire of Dalwallinu Local Planning Scheme N^o 2* (the planning scheme).

It is recommended that the proposed development be approved subject to given conditions.

Background

Subject Property:	9-11 Johnston Street, Dalwallinu
Land Use Zoning:	Commercial (R 10-50)
Property Owner:	KG Smith
Applicant:	Owner
Consent Authority:	Shire of Dalwallinu Council
Proposed Development:	Construction and use of a caretaker's dwelling
Value of Development:	\$19K
Outside Consultation:	Nil

The proposal is for the addition of a 'Caretaker's Dwelling' to the existing commercial entity currently operating from the subject property. The business involves the administration of services and warehousing of products associated with electrical contractors.

A Caretaker's Dwelling is defined in the *Planning & Development Regulations 2015* as being:

“a dwelling on the same site as a building, operation or plant used for industry, and occupied by a *supervisor of that building, operation or plant.*”



Aerial view of subject development site (Synergysoft)



Street View of Subject Premises (googlemap)

Policy Requirements

Nil

Legislative Requirements

The *Planning and Development Act 2005* directs that that any development referred to within the Scheme is not to be commenced or carried out without approval being obtained. Any determination of an application for such development is to be considered under those matters referred to in the *Planning and Development (Local Planning Schemes) Regulation 2015*.

In considering an application for development approval, Council is to have due regard to the following matters to the extent that, in the opinion of Council, those matters that are relevant to the development the subject of the application. In assessing the development application, the matters listed in Section 67 of the *Planning and Development (Local Planning Schemes) Regulation 2015* have been taken into consideration for the preparation of this report and are addressed as follows:

'Matters for Consideration'	Comments
The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area	The following Schemes are applicable: <i>Shire of Dalwallinu Planning Scheme N^o 2</i>
The requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> or any other proposed planning instrument that the local government is seriously considering adopting or approving.	There are no proposed amendments in progress that would affect a determination. There are no other planning instruments currently being considered.
Any approved State planning policy	Nil
Any environmental protection policy approved under the <i>Environmental Protection Act 1986</i> section 31(d)	Nil applicable
Any policy of the Commission	Nil applicable
Any policy of the State	Nil applicable

Any local planning policy for the Scheme area	Nil applicable
Any structure plan, activity centre plan or local development plan that relates to the development	Nil applicable
Any report of the review of the local planning scheme that has been published under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>	Nil applicable
In the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve	Not applicable
The built heritage conservation of any place that is of cultural significance;	No items of cultural significance noted
The effect of the proposal on the cultural heritage significance of the area in which the development is located;	Nil impact
The compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the effect of the height, bulk, scale, orientation and appearance of the development	The proposed works are for infill development that will retain the existing height and orientation of the existing building and structures.
The amenity of the locality including the following — (i) environmental impacts of the development; (ii) the character of the locality; (iii) social impacts of the development	(i) Nil impact envisaged as the site has been developed and operated as a retail space for a number of decades. The proposed work is for infill development. (ii) No impact envisaged. (iii) No impact envisaged
The likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource	Nil impact

Whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved	The plans submitted do not indicate any planned landscape works. There is no evidence of significant trees or other vegetation of note that should be retained.
The suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk	The land does not have a history of experiencing these types of events.
The suitability of the land for the development taking into account the possible risk to human health or safety	Deemed compatible with minimal risk to public health or safety
the adequacy of — (i) the proposed means of access to and egress from the site; and (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles	The subject property is fronted by a sealed public road. The property has ample onsite parking.
The amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety	No identified issues.
The availability and adequacy for the development of the following — (i) public transport services; (ii) public utility services; (iii) storage, management and collection of waste; (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities); (v) access by older people and people with disability	No public transport services available Water, wastewater and electricity services are available Solid waste can be adequately stored and removed from site. N/A N/A
The potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses	Nil identified

The history of the site where the development is to be located	The site has been occupied by a number of retail ventures from when the township was surveyed and town lots transferred.
The impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals	Nil identified
Any submissions received on the application	N/A
The comments or submissions received from any authority consulted under clause 66	N/A
Any other planning consideration the Council considers appropriate	Nil identified

Strategic Implications

Nil identified

Sustainability Implications

Environment

There are no known environmental implications.

Economic

There are no known economic implications.

Social

There are no known social implications.

Financial Implications

Nil

Comment

The proposed development satisfies the following relevant planning objective for the land use zoning – ‘Commercial’:

“To provide for residential uses only where the residential uses are combined with a commercial use, e.g. hotel, or where the residential uses occupy a floor level where it is impracticable or inappropriate to establish a shop or office.”

In the cover letter submitted with the development application, the proponent states that the proposed development is to help support the existing commercial activity by providing necessary accommodation onsite for utilisation by staff employed directly by the business entity.

The proposed siting of the dwelling is at the rear of the property. A site inspection has revealed that a large portion of the property is currently under-utilised. The addition of the dwelling would not unreasonably curtail further development of the site by way of the inclusion of, or by the expansion of the existing shopfront/office.

The application has been assessed in accordance with the requirements of the *Planning & Development Act 2005* (the Act) and the associated regulations. In this regard:

- (a) An assessment report and recommendation has been prepared (the subject of this report) taking into account all relevant provisions of the Act and associated regulations;
- (b) A site inspection was conducted and consideration has been given to the potential impacts upon all lands adjoining or located nearby.

Conclusion

Council may determine an application for development approval by —

- (a) granting development approval without conditions; or
- (b) granting development approval with conditions; or
- (c) refusing to grant development approval.

It is recommended that the proposed development be approved subject to given conditions.

Officer Recommendation/Resolution

MOTION 9379

Moved Cr AR Dickins
Seconded Cr KM McNeill

That Council approve the development application (DA 221819) for Lot 28 Johnston Street, Dalwallinu, pursuant to Section 68(2) of the *Planning and Development (Local Planning Schemes) Regulation 2015* subject to the following conditions:

- 1 The development is to be carried out in accordance with the documents endorsed with the Shire's stamp, except where amended by other conditions of this consent. If there is any inconsistency between the above documents, the most recent document shall prevail to the extent of the inconsistency. However, the conditions of this consent shall prevail to the extent of any inconsistency;
- 2 Without further approval from Shire of Dalwallinu Council, in writing, this approval will lapse and have no force or effect after two years of the date of this permit.
- 3 The constructed dwelling may only be occupied by an employee of the tenants of the subject property, an employee designated as a 'Supervisor'.

CARRIED 7/0

Cr JA Huggett returned to the meeting at 3.33pm.

9.2.2 Proposed Amendment to the Local Planning Scheme: Pithara Bowls Club

Report Date:	25 June 2019
Applicant:	John Fuller
File Ref:	Property files (A760)
Previous Meeting Reference:	Nil
Author:	Doug Burke, Manager Planning & Development Services
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Proposal for amendment to the local planning scheme

Purpose of Report

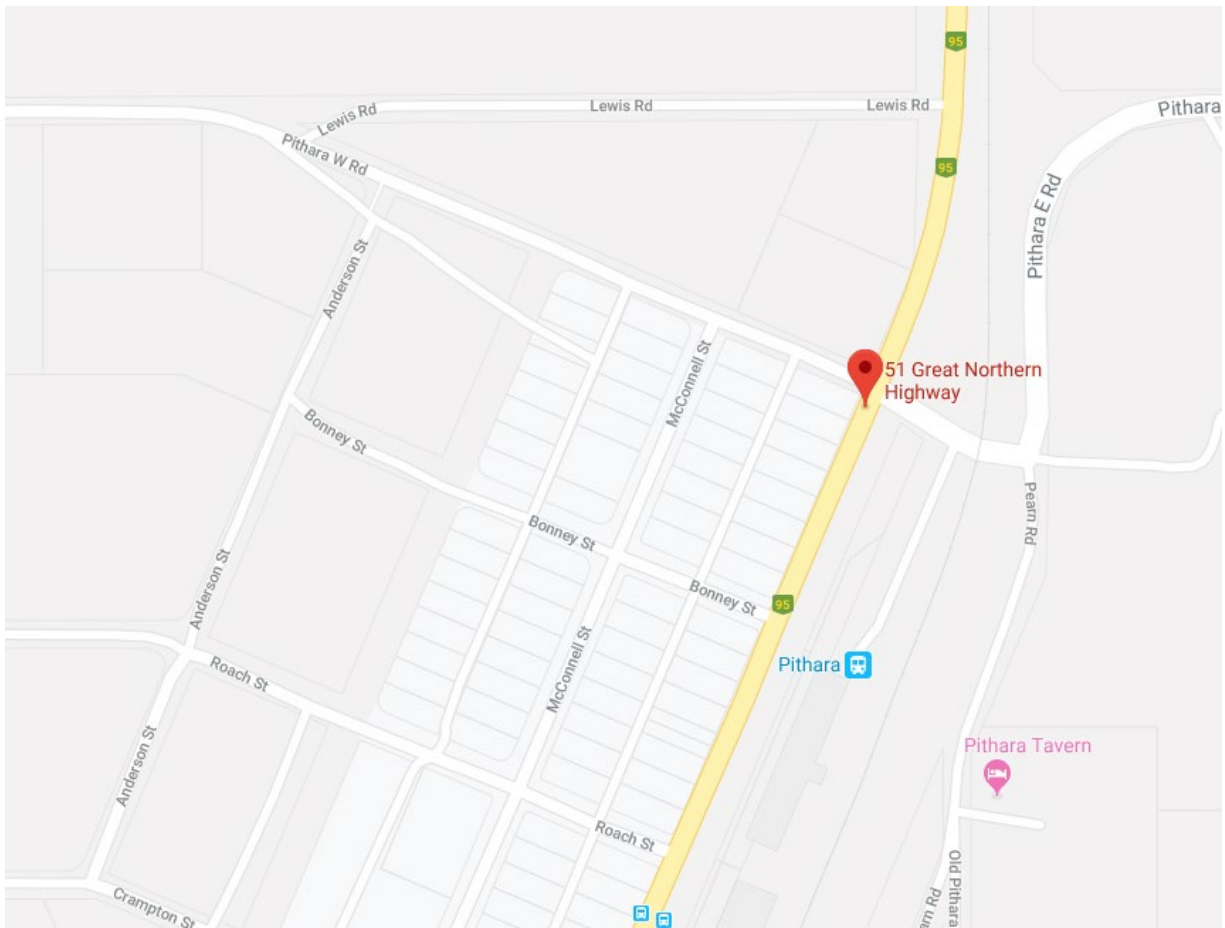
To consider the proposal submitted by John Fuller for amending the *Shire of Dalwallinu Planning Scheme No. 2* by way of reclassifying the subject property.

The recommendation is that Council adopt the proposal as a standard amendment to the Planning Scheme and advertise the proposed amendment.

Background

Subject Property:	Lot 148 DP 414346 Leahy Street, Pithara
Land Use Zoning:	Recreation
Property Owner:	John Fuller
Applicant:	Owner
Consent Authority:	Western Australia Planning Commission

The applicant has submitted a proposal for the rezoning of the subject property to allow for a broader array of land uses (refer to attachment). The proposed amendment is for the rezoning of the subject land from 'Recreation' to 'Townsite'.



Location of the subject property (googlemap)

Policy Requirements

Nil

Legislative Requirements

Planning & Development Act 2005

Planning & Development (Local Planning Schemes) Regulation 2015

Shire of Dalwallinu Town Planning Scheme No. 2

Strategic Implications

The Shire of Dalwallinu Local Planning Strategy states that:

The Council will support development in Buntine and Pithara where this does not create a demand for additional infrastructure and services.

Sustainability Implications

Environment

There are no identified environmental implications.

Economic

There are no identified economic implications.

Social

There are no identified social implications.

Financial Implications

The proponent will be responsible for ancillary costs associated with undertaking the amendment process if adopted.

Comment

The proposed amendment to the planning scheme is the reclassification of Lot 148 Leahy Street, Pithara from 'Recreation' to 'Townsite' land use zone.

Amending the land use zoning of the identified portion of land from 'Recreation' to 'Townsite' is compatible with the objectives of the 'Townsite' land use zone in the Planning Scheme. The primary objective for the zone is:

To provide for a range of rural pursuits that are compatible with the capability of the land and retain the rural character and amenity of the locality.

The subject property is the site of the Pithara Bowls Club which had been operating since the 1950's. The club ceased to operate in 2011.

The property had been a Crown Reserve when active as a Bowls Club but was issued with a Certificate of Title in 2018. This Title was first transferred to the Shire then to the current owner under private treaty.

The proposed amendment has been determined as being a 'standard' amendment for the following reasons as it is:

- (a) an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;
- (b) an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;
- (c) an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;
- (d) not a complex or basic amendment.

In consideration of a standard amendment to the Scheme, Council must resolve to:

- (a) proceed to adopt the proposed amendment to the local planning scheme without modification; or
- (b) proceed to adopt the proposed amendment to the local planning scheme with modifications; or
- (c) not proceed to adopt the proposed amendment to the local planning scheme.

If Council resolves to adopt the proposed amendment to the Scheme, the amendment must be referred to the Environmental Protection Authority (EPA) before undertaking to advertise the proposed amendment.

This scheme amendment is justified on the basis that:

- The proposed rezoning will allow for a range of uses consistent with surrounding land uses.

Officer Recommendation/Resolution

MOTION 9380

Moved Cr BH Boys
Seconded Cr KM McNeill

That Council adopt the proposed amendment (Amendment No 6) to the *Shire of Dalwallinu Town Planning Scheme N^o 2* for the purpose of reclassifying:

- Lot 148 Leahy Street, Pithara from 'Recreation' to 'Townsite' zone with an R2 density code as depicted on the Scheme Amendment map.

The Amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

- (a) the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment;
- (b) the amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;
- (c) the amendment is not a complex or basic amendment.

CARRIED 8/0

9.3 CORPORATE SERVICES

9.3.1 Accounts for Payment for May 2019

Date of Report:	25 June 2019
Applicant:	Shire of Dalwallinu
File Reference:	FM/6 – Expenditure Reports
Previous Meeting Reference:	Nil
Author:	Mrs Hanna Jolly, Accounting Officer
Senior Officer:	Mr Keith Jones, Deputy Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Summary of Accounts for Payment

Purpose of Report

To consider the acceptance and approval of the Schedule of Accounts for Payment.

Background

A list of invoices paid for the month of May 2019 from the Municipal Account, to the sum of \$39,134.19 paid by cheque and \$741,900.63 paid by EFT are attached, together with a list of Bank Fees, Payroll, Direct Debit Payments and transfers to Reserves & Term Deposit. These payments total \$1,035,067.13. In addition, payments of \$88,606.45 were made from the Trust Account. The total payments from all accounts being \$1,123,673.58 have been listed for Council's ratification.

Comment

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under the Council's delegated authority, is to be completed for each month showing:

- a) The payees names
- b) The amount of the payments
- c) Sufficient information to identify the payment
- d) The date of the payment

The attached list meets the requirements of the Financial Regulations.

In addition to the above statutory provisions, Financial Management Regulation Section 13(4) requires 'the total of other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

Policy Requirements

Nil

Legislative Requirements

Local Government (Financial Management) Regulations Act 1996, Regulation 12; and Regulations 13(3) (a) (b); 13(1); and 13(4).

Strategic Implications

Nil

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Sustainability Implications

Environment

Nil

Economic

Nil

Social

Nil

Financial Implications

Account payments are in accordance with the revised budget for 2018/19 or authorised by separate resolution.

Officer Recommendation/Resolution

MOTION 9381

Moved Cr NW Mills
Seconded Cr AR Dickins

That in accordance with the requirements of section 13(1), 13(3) and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in May 2019 under the CEO's delegated authority is endorsed in respect to the following Bank accounts:

(a) Municipal Fund Account totalling \$1,035,067.13 consisting of:

Cheque Numbers 35197-35198	\$39,134.19
Electronic Fund Transfers 9467 – 9563 (excluding Trust EFTs 9520-9523)	\$741,900.63
Direct Debit Payments Credit Card DD15010.1	\$4,017.18
Electronic Fund Transfers Payroll	\$211,465.00
Bank Fees	\$683.71
Direct Debit Payments (Superannuation)	\$37,866.42

(b) Trust Account payments totalling \$88,606.45 consisting of:

Electronic Fund Transfers 9520-9523	\$484.65
Direct Debits - Payments to DPI	\$88,121.80

CARRIED 8/0

9.3.2 Monthly Financial Statements for May 2019

Date of Report:	25 June 2019
Applicant:	Shire of Dalwallinu
File No:	FM/6 - Expenditure Reports
Previous Meeting Reference:	Nil
Author:	Mrs Hanna Jolly, Accounting Officer
Senior Officer:	Mr Keith Jones, Deputy Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Monthly Statement of Financial Activity, Variance Reports, Investments Held and Bank Reconciliations

Purpose of Report

To receive the Financial Reports for the month ending 31 May 2019.

Background

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The Financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

Policy Requirements

Nil

Legislative Requirements

Local Government Act 1995 s1.3 (2) (c)

Local Government (Financial Management) Regulations 1996, s34 (1)

Local Government (Financial Management) Regulations 1996, s19 (1) (2)

Local Government (Financial Management) Regulations 1996, s34 (2)

Strategic Implications

Nil

Sustainability Implications

Environment

Nil

Economic

Nil

Social

Nil

Financial Implications

Nil

Comment

Financial Reports as at last day of business of the previous month are appended, for the period ending 31 May 2019.

Attached for Council’s consideration are:

- Statement of Financial Activity
- Variance Reports
- Investments Held
- Bank Reconciliations

As per Council resolution, all items that have a variance of more than \$10,000 have been noted on the variance reports.

Officer Recommendation/Resolution

MOTION 9382

Moved Cr NW Mills
Seconded Cr BH Boys

That the Financial Reports as submitted for the month ending 31 May 2019 be accepted.

CARRIED 8/0

9.3.3 Update of Policy 3.2 Significant Accounting Policies

Report Date:	25 June 2019
Applicant:	Shire of Dalwallinu
File Ref:	GO/20 – Governance/Policy Manual
Previous Meeting Reference:	Nil
Author:	Jean Knight, Chief Executive Officer
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	DRAFT Policy 3.2

Purpose of Report

Council is requested to adopt the amended Policy 3.2 – Significant Accounting Policies.

Background

On 26 June 2018 there was an amendment to the *Local Government (Financial Management) Regulations 1996 Section 17A* regarding the timeframe that asset classes are to be revalued.

Policy Requirements

Nil

Legislative Requirements

Local Government (Financial Management) Regulations 1996 Section 17A

Strategic Implications

Nil

Sustainability Implications

Environment

Nil

Economic

Nil

Social

Nil

Financial Implications

Nil

Comment

This report is to amend the policy to ensure that it complies with the updated Regulations.

Officer Recommendation/Resolution

MOTION 9383

Moved Cr KM McNeill
Seconded Cr NW Mills

That Council adopt the amended Policy 3.2 Significant Accounting Policies as attached to this report.

CARRIED 8/0

9.3.4 Increase of Rent – 6B Cousins Rd, Dalwallinu

Report Date:	25 June 2019
Applicant:	Shire of Dalwallinu
File Ref:	A6092
Previous Meeting Reference:	Nil
Author:	Jean Knight, Chief Executive Officer
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

Council is requested to consider increasing the rent for 6B Cousins Road, Dalwallinu as listed in the 2019-2020 Fees and Charges Schedule.

Background

6B Cousins Road was previously tenanted by the Deputy Chief Executive Officer. He vacated the premises in May 2018. The property was kept vacant as there was a company who were interested in leasing the property for one of their management positions, however this is no longer the case.

Policy Requirements

Nil

Legislative Requirements

Local Government Act 1995, s6.16

Strategic Implications

Nil

Sustainability Implications

Environment

Nil

Economic

Nil

Social

Nil

Financial Implications

Increased rental income of \$100 per week.

Comment

The residence at 6B Cousins Road is a four (4) bedroom, two (2) bathroom residence. The fee currently listed in the Fees & Charges Schedule is \$300 per week. This is well below the market value for a property of this kind. Inferior properties are realising at least \$350-\$400 per week.

As this is Shire employee housing it is proposed that the property only be leased on six month terms, in case there is a requirement in the future for employee housing.

Officer Recommendation /Resolution

MOTION 9384

Moved Cr KM McNeill

Seconded Cr JA Huggett

That Council amend the rent for 6B Cousins Road, Dalwallinu from \$300 per week to \$400 per week.

CARRIED 8/0

9.3.5 Request to reduce fees and Charges – Dally Scrappers

Report Date:	25 June 2019
Applicant:	Dally Scrappers
File Ref:	CU/6 – Customer Service - Requests
Previous Meeting Reference:	Nil
Author:	Keith Jones, Deputy Chief Executive Officer
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Absolute Majority
Disclosure of Interest:	Nil
Attachments:	Correspondence from Organiser Karen Streets

Purpose of Report

For Council to consider discounting fees and charges for the Dally Scrappers using the full upgraded Recreation Centre.

This item is brought to Council as Officer's have no authority to alter fees and charges.

Background

At the March 2019 Ordinary Meeting of Council the Shire of Dalwallinu Schedule of Fees and Charges for the 2019-2020 financial year was determined. The reopened Dalwallinu Recreation Centre fees came into effect as at 1 April 2019. The charge for using the full complex is \$750.00 per day and if using just the Main Hall it is \$350 per day.

The Dally Scrappers have requested a 50% reduction on the Main Hall charge which would be \$700 not \$1,400. They have also made a counter request if this was not agreed to, they would be happy to use the Dalwallinu Town Hall with the addition of the Discovery Centre Kitchen/Community Room.

Policy Requirements

Nil

Legislative Requirements

Local Government Act 1995

Strategic Implications

Nil

Sustainability Implications

Environment

Nil

Economic

Nil

Social

Nil

Financial Implications

Nil

Comment

The Dally Scrappers have used the previously named Oval Room in the past however it was a significantly lower rate.

Officer Recommendation/Resolution

MOTION 9385

Moved Cr AR Dickins
Seconded Cr NW Mills

That Council grant a 50% reduction on the fees for the hire of the Main Hall of the Dalwallinu Recreation Centre by the Dally Scrappers.

CARRIED BY ABSOLUTE MAJORITY 7/1

9.4 CHIEF EXECUTIVE OFFICER

9.4.1 Review of the Shire of Dalwallinu Communication Plan

Report Date:	25 June 2019
Applicant:	Shire of Dalwallinu
File Ref:	CR/8 – Community Consultation
Previous Meeting Reference:	Nil
Author:	Jean Knight, Chief Executive Officer
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Shire of Dalwallinu Communication Plan

Purpose of Report

Council is requested to endorse the reviewed Shire of Dalwallinu Communication Plan as attached to this report.

Background

In the Shire of Dalwallinu Strategic Community Plan 2017-2027 under the heading ‘Civic Leadership (Governance)’ Outcome 4.1 identifies the need for ‘Improved communication/consultation across all towns with a variety of methods’.

The use of an endorsed Communication Plan, with guidelines and templates for use by Shire staff, ensures that the style and manner of Shire communication will be consistent. Consistent communication is more effective and presents a more professional organisation.

At the Ordinary Meeting of Council held 27 June 2017, Council resolved the following:

‘MOTION 8849

Moved Cr RS Nixon
Seconded Cr GH Sanderson

That Council endorse the Shire of Dalwallinu Communication Plan.

CARRIED 8/0’

Policy Requirements

Nil

Legislative Requirements

Nil

Strategic Implications

Shire of Dalwallinu Strategic Community Plan 2017-2027

Outcome 4.1

Improved communication/consultation across all towns with a variety of methods

Sustainability Implications

Environment

Nil

Economic

Professional communication adds value to the community through inclusion and a resulting sense of pride. Community is a key resource for economic development. A healthy active community creates a more liveable and attractive area for prospective investors, employers, employees and visitors.

Social

Nil

Financial Implications

Nil

Comment

The Shire of Dalwallinu Communication Plan ensures that the Shire Administration provides professional consistent communication with the community and external stakeholders. The plan is reviewed every two (2) years. The last Plan was endorsed by Council in June 2017.

The plan establishes processes and templates for communications which will assist the community in being confident that it is kept informed.

This document has been reviewed by Senior Staff and no major changes were effected to the Communication Plan. However, with the re-branding process Council is undertaking there will be changes to the style guide which will be presented to Council at a later stage.

Officer Recommendation/Resolution

MOTION 9386

Moved Cr BH Boys
Seconded Cr NW Mills

That Council endorse the reviewed Shire of Dalwallinu Communication Plan.

CARRIED 8/0

9.4.2 Review of the Shire of Dalwallinu Community Engagement Plan

Report Date:	25 June 2019
Applicant:	Shire of Dalwallinu
File Ref:	CR/8 – Community Consultation
Previous Meeting Reference:	Nil
Author:	Jean Knight, Chief Executive Officer
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Shire of Dalwallinu Community Engagement Plan

Purpose of Report

Council is requested to endorse the reviewed Shire of Dalwallinu Community Engagement Plan as attached to this report.

Background

In the Shire of Dalwallinu Strategic Community Plan 2017-2027 under the heading 'Civic Leadership (Governance)' Outcome 4.1 identifies the need for 'Improved communication/consultation across all towns with a variety of methods'.

The use of an endorsed Community Engagement Plan, with guidelines and checklists for use by Shire staff, ensures that the community is informed, consulted, involved and/or collaborated with during the decision making process in relation to Council and Shire services, events, strategic plans, issues and projects. These may be proposed new or alterations to existing services, events, strategic plans, issues and projects.

At the Ordinary Meeting of Council held 27 June 2017, Council resolved the following:

'MOTION 8850

Moved Cr KM McNeill

Seconded Cr AR Dickins

That Council endorse the Shire of Dalwallinu Community Engagement Plan.

CARRIED 8/0'

Policy Requirements

Nil

Legislative Requirements

Nil

Strategic Implications

Shire of Dalwallinu Strategic Community Plan 2017-2027

Outcome 4.1

Improved communication/consultation across all towns with a variety of methods

Sustainability Implications

Environment

Nil

Economic

Nil

Social

An engaged community adds value to the community planning process and is a key underlying resource for both community and economic development.

Financial Implications

Nil

Comment

The Shire of Dalwallinu Community Engagement Plan ensures that Council has the opportunity to consider input from a wide range of community members and key stakeholders before making decisions. Community members will always be informed and given the opportunity to contribute to the planning/development process. The plan is reviewed every two (2) years. The last Plan was endorsed by Council in June 2017.

The plan establishes a standard process for community engagement thereby ensuring that inclusive and efficient consultation is undertaken at all times. The community will be confident that it is kept informed of decision emanating from community engagement and will become familiar with the methods/processes engaged.

Officer Recommendation /Resolution

MOTION 9387

Moved	Cr NW Mills
Seconded	Cr KM McNeill

That Council endorse the reviewed Shire of Dalwallinu Community Engagement Plan.

CARRIED 8/0

9.4.3 Proposed Transfer of Management Order – Reserve 16781

Report Date:	25 June 2019
Applicant:	Department of Planning, Lands & Heritage
File Ref:	R16781
Previous Meeting Reference:	OCM – 27 November 2012 (M7582)
Author:	Jean Knight, Chief Executive Officer
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

Council is requested to consider the proposed transfer of Management Order for Reserve 16781 on Pithara West Road.

Background

Currently Reserve 16781 is vested in the Department of Water, but is not being managed and is surplus to their requirements and as such the Department of Water requested a change of management.

Reserve 16781 is located on the Pithara West Road, between Welburn and Gatti Roads and constitutes bush, a dam, a windmill and what appears to be a ruined water tank. This reserve is 2.0234 hectares in total size.



In November 2012 the Department of Regional Development and Lands wrote to Council to enquire if Council would be prepared to accept a management order over all or part of the reserve for “landscape protection”.

At the Ordinary Meeting of Council held 27 November 2012, Council resolved the following:

'MOTION 7582

Moved Cr IW Hyde
Seconded Cr KL Carter

That the Department of Regional Development and Lands be advised that the Shire of Dalwallinu is prepared to accept the management of Reserve 16781 for the purpose of "Gravel and Bushland".

CARRIED 9/0'

Correspondence was forwarded to the Department of Regional Development and Lands on 29 November 2012 advising of Council's decision. No action was undertaken until February 2019 when the Shire received an email enquiring if we could re-affirm the decision to accept the reserve.

The Chief Executive Officer re-affirmed Council's decision and the response back from the Department of Planning, Lands & Heritage was:

"In order to provide the Shire with a management order that allows for the extraction of gravel, the Shire will need to provide a management plan".

Policy Requirements

Nil

Legislative Requirements

Nil

Strategic Implications

Nil

Sustainability Implications

Environment

Nil

Economic

Nil

Social

Nil

Financial Implications

There would be an expense in developing a Management Plan for the reserve.

Comment

Consultation was undertaken with the Manager Works & Services who advised that we have no requirement for this reserve as there is minimal gravel remaining.

The resources required to do a management plan for this reserve would far outweigh the benefits as we don't currently use or envisage any use of the gravel contained within the reserve.

Officer Recommendation/Resolution

MOTION 9388

Moved Cr AR Dickins
Seconded Cr KM McNeill

That Council advise the Department Planning, Lands & Heritage that it does not wish to accept the transfer of Management Order for Reserve 16781 located on Pithara West Road.

CARRIED 7/1

10 APPLICATIONS FOR LEAVE OF ABSENCE

MOTION 9389

Moved Cr AR Dickins
Seconded Cr KM McNeill

That the application for leave of absence of Cr AR Dickins to the Ordinary Meeting of Council to be held on 23 July 2019 be approved.

CARRIED 8/0

11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)

Nil

14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT 1995, SECTION 5.23(2)

15 SCHEDULING OF MEETING

The next Ordinary Meeting of Council will be held on 23 July 2019 at Council Chambers, Dalwallinu commencing at 3.30pm.

16 CLOSURE

There being no further business, the Chairperson closed the meeting at 3:47pm.

17 CERTIFICATION

I, Steven Clifford Carter, certify that the minutes of the Ordinary Council Meeting held on the 25 June 2019, as shown on page numbers 1 to 32 were confirmed as a true record at the meeting held on 25 June 2019.


CHAIRPERSON

23/7/2019
DATE