

Ordinary Council Meeting Minutes

28 September 2021



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SHIRE OF DALWALLINU

MINUTES of the Ordinary Meeting of Council held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 28 September 2021 at 3.30pm.

1 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (President) opened the meeting at 3.35pm.

2 ANNOUNCEMENTS OF PRESIDING MEMBER

3 ATTENDANCE RECORD

3.1 Present

Shire President	Cr SC Carter
Deputy Shire President	Cr KL Carter
	Cr KM McNeill
	Cr NW Mills
	Cr MM Harms
	Cr KJ Christian
	Cr AR Dickins

Chief Executive Officer	Mrs JM Knight
Executive Assistant	Mrs DJ Whitehead

3.2 Apologies

Cr BH Boys

3.3 Leave of Absence Previously Granted

Nil

4 DECLARATIONS OF INTEREST

Mrs Jean Knight – Financial Interest in Item 14.2

5 PUBLIC QUESTION TIME

Nil



6 MINUTES OF PREVIOUS MEETINGS

6.1 Ordinary Council Meeting – 24 August 2021

MOTION 9776

Moved Cr AR Dickins
Seconded Cr KJ Christian

That the Minutes of the Ordinary Meeting of Council held 24 August 2021 be confirmed.

CARRIED 7/0

7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS

7.1 Petitions

Nil

7.2 Presentations

Nil

7.3 Deputations

Nil

7.4 Delegates Reports/Submissions

Nil

8 METHOD OF DEALING WITH AGENDA BUSINESS (SHOW OF HANDS)



9 REPORTS

9.1 WORKS & SERVICES

9.1.1 Request to call Tenders for the Regional Road Group (RRG) 2021-2022 Project

Report Date	28 September 2021
Applicant	Shire of Dalwallinu
File Ref	FM/28 – Financial Management - Tendering
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

Council is requested to authorise the calling of tenders for the provision of civil works for Regional Road Group (RRG) 2021-2022 projects.

Background

Each year Council receives an allocation from Main Roads WA through the RRG funding stream. In 2021-2022 the following road projects has been included in the 2021-2022 budget:

Road Name	RRG Cont	LG Cont	Total
Dalwallinu Kalannie Rd	\$363,726	\$181,863	\$545,589

As the expenditure is above the \$250,000 threshold, Council is requested to call for tenders for this project.

Consultation

Nil

Legislative Implications

State

Local Government Act Section 3.57 - Provision of goods and services

Local Government (Functions and General) Regulations 1996

Policy Implications

Local

Council Policy 3.3 Regional Price Preference

Council Policy 3.5 Purchasing

Financial Implications

An allocation of \$545,589 has been made in the 2021-2022 budget for works associated with the RRG road project.

Strategic Implications

Nil



Site Inspection

Nil

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Prism Consulting have been appointed to manage the civil works associated with the Wheatbelt Secondary Freight Network (WSFN).

At the Ordinary Council Meeting held 24 August 2021, Council resolved the following:

'SUBSTANTIVE MOTION 9755'

Moved Cr AR Dickins

Seconded Cr KJ Christian

1. *Authorise the calling of tenders for the Provision of Civil Works for the 2021-2022 Wheatbelt Secondary Freight Network Projects;*

2. *Set the qualitative criteria for the tender for the provision of Civil Works as:*

<i>Price</i>	<i>30%</i>
<i>Relevant Experience</i>	<i>20%</i>
<i>Tenderer's Resources</i>	<i>20%</i>
<i>Tenderer's OHS policies and procedures</i>	<i>20%</i>
<i>Methodology of Works</i>	<i>10%</i>

CARRIED 7/0'

As the RRG project is a continuation of one of the WSFN projects it would be beneficial to include the RRG project with the WSFN projects when calling for tenders.

Council is hereby requested to include the RRG project in the tender specifications for the WSFN civil works tender.

Officer Recommendation

That Council authorise the Chief Executive Officer to include the Regional Road Group Project for Dalwallinu Kalannie Rd (SLK 12.06 – 15.00) in the civil works tender for the Wheatbelt Secondary Freight network projects.



Recommendation/Resolution

MOTION 9777

Moved Cr KL Carter
Seconded Cr KJ Christian

That Council authorise the Chief Executive Officer to include the Regional Road Group Project for Dalwallinu Kalannie Rd (SLK 12.06 – 15.00) in the civil works tender for the Wheatbelt Secondary Freight network projects.

CARRIED 7/0



9.1.2 Request to Call Tenders – Sewer Upgrades

Report Date	28 September 2021
Applicant	Shire of Dalwallinu
File Ref	FM/28 – Financial Management - Tendering
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

Council is requested to authorise the calling of tenders for the provision of sewerage upgrades to McNeill Street (James St to Hyde St) and to set the tender qualitative criteria.

Background

At the Ordinary Meeting of Council held 25 October 2016, Council resolved to engage River Engineering Pty Ltd to undertake a Sewer Master Plan for the Dalwallinu sewer system. The Sewer Master Plan was adopted by Council in February 2018.

The next planned stage is along McNeill Street from James Street to Hyde Street as in the past it has had a lot of blockages.



This will be third stage undertake from the adopted Sewer Master Plan.

Consultation

Previous Manager Works & Services
River Engineering



Legislative Implications

State

Local Government Act 1995 Section 3.57- Provision of goods and services.

Local Government (Functions and general) Regulations 1996

Policy Implications

Local

Council Policy 3.3 Regional Price Preference

Council Policy 3.5 Purchasing

Financial Implications

An allocation has been included in the 2021-2022 budget to undertake this project.

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

In order to call for tenders, Council is requested to set the qualitative criteria. River Engineering Pty Ltd have provided the following criteria for Council to consider:

Criteria	Weighting
Quoted Price	40%
Relevant Experience	10%
Key Personnel	10%
Respondent's Resources	10%
Demonstrated Understanding of Project	30%



In line with recent qualitative criteria set by Council the Officer proposes to amend this to:

Criteria	Weighting
Quoted Price	40%
Relevant Experience & Key Personnel	10%
Tenderer's OHS policies and procedures	10%
Tenderer's Resources	10%
Demonstrated Understanding of Project	30%

The Tender is proposed to be advertised in the West Australian on Saturday 2 October 2021.

Officer Recommendation

That Council:

1. Authorise the calling of tenders for sewer upgrades on McNeill Street between James St and Hyde Street;
2. Set the qualitative criteria for the sewer tender as follows:

Quoted Price	40%
Relevant Experience & Key Personnel	10%
Tenderer's OHS policies and procedures	10%
Tenderer's Resources	10%
Demonstrated Understanding of Project	30%



Recommendation/Resolution

MOTION 9778

Moved Cr NW Mills
Seconded Cr MM Harms

That Council:

1. Authorise the calling of tenders for sewer upgrades on McNeill Street between James St and Hyde Street;
2. Set the qualitative criteria for the sewer tender as follows:

Quoted Price	40%
Relevant Experience & Key Personnel	10%
Tenderer's OHS policies and procedures	10%
Tenderer's Resources	10%
Demonstrated Understanding of Project	30%

CARRIED 7/0



9.1.3 Request for Heavy Vehicle Permission

Report Date	28 September 2021
Applicant	Kalannie Contractors
File Ref	TT/10 – Traffic and Transport - General
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

Council has been requested to consider the approval of heavy vehicles identified in this report for travel on various roads within the Shire of Dalwallinu.

Background

A request has been received from Mary Boyanich (Kalannie Contractors) for permission to drive on the following roads within the Kalannie/Goodlands region:

- Warren Road
- Leeson Road
- Glamoff Road (East and to west of Sanderson Road)
- Sanderson Road (up to 10kms north of Glamoff Road)
- Lehmann Road
- Martin Road (north to Leeson Road)
- Kulja Central Road (up to Lehmann Road)

Kalannie Contractors were advised to apply to Main Roads WA for approval.

Consultation

Works Supervisor

MRWA HSV Network Map

Legislative Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

N/A



Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

An email was received from Main Roads WA – HVS assessment team on 9 September 2021 seeking comment on the application for the following sections of roads to be added onto the Restricted Access Vehicle (RAV) Network within the Shire of Dalwallinu:

Road Name	From SLK	To SLK	Current Network	Requested Network
Leeson Road	10.95 (Goodlands Rd)	35.28 (Black Rd)	7	9
Glamoff Road	20.66 (Sanderson Rd)	27.28 (Goodlands Rd)	7	9
Sanderson Road	14.67 (Lehmann Rd)	34.68 (Leeson Rd)	7	9
Lehmann Road	23.93 (Goodlands Rd)	28.40 (Sanderson Rd)	7	9
Martin Road	13.06 (Glamoff Rd)	25.91 (Leeson Rd)	7	9
Kulja Central Road	0	2.44 (Glamoff Rd)	7	9

The vehicles identified by Kalannie Contractors for permission to use the road are noted below:-

Registration DL8799
Registration 1CRT085
Registration 1DIF218
Registration 1GSD419
Registration 1STB360

Comment for the above routes is to be provided to Main Roads HSV Assessment team within four (4) weeks.

In addition to the above, the applicant has applied to have Network 9 access from their yard situated at 10 Sanderson Terrace to the intersection of Goodlands Rd and Dalwallinu/Kalannie Rd.

It is the Officer's recommendation that Council give approval to the request with the following conditions:

- Approval is only for the 21/22 harvest period;
- Maximum speed of 80km/hr on any road
- Travel only permitted during sunrise and sunset
- Vehicles are not to travel on any roads after a weather event. Contact to be made with the Shire for approval to use the roads.
- Roads can only be traversed outside school drop off and pick up hours, 8:00am to 9:00am and 2:30pm to 4:00pm



Officer Recommendation

That Council:

1. Authorise the Chief Executive Officer to provide approval/comments to Main Roads WA regarding the request from Kalannie Contractors to have the following sections of roads added onto the Restricted Access Vehicle (RAV) Network within the Shire of Dalwallinu:

Road Name	From SLK	To SLK	Current Network	Requested Network
Leeson Road	10.95 (Goodlands Rd)	35.28 (Black Rd)	7	9
Glamoff Road	20.66 (Sanderson Rd)	27.28 (Goodlands Rd)	7	9
Sanderson Road	14.67 (Lehmann Rd)	34.68 (Leeson Rd)	7	9
Lehmann Road	23.93 (Goodlands Rd)	28.40 (Sanderson Rd)	7	9
Martin Road	13.06 (Glamoff Rd)	25.91 (Leeson Rd)	7	9
Kulja Central Road	0	2.44 (Glamoff Rd)	7	9

With the following vehicles:

Vehicle Registration	DL8799
Vehicle Registration	1CRT085
Vehicle Registration	1DIF218
Vehicle Registration	1GSD419
Vehicle Registration	1STB360

Subject to the following conditions:

- Approval is only for the 21/22 harvest period;
- Maximum speed of 80km/hr on any road;
- Travel only permitted during sunrise and sunset;
- Vehicles are not to travel on any roads after a weather event. Contact to be made with the Shire for approval to use the roads;
- Roads can only be traversed outside school drop off and pick up hours, 8:00am to 9:00am and 2:30pm to 4:00pm

2. Authorise Kalannie Contractors to access the road from 10 Sanderson Terrace, Kalannie to the intersection of Goodlands Rd and Dalwallinu-Kalannie Road.

MOTION

Moved: Cr NW Mills
Second: Cr AR Dickins

That Council:

1. Authorise the Chief Executive Officer to provide approval/comments to Main Roads WA regarding the request from Kalannie Contractors to have the following sections of roads added onto the Restricted Access Vehicle (RAV) Network within the Shire of Dalwallinu:



Road Name	From SLK	To SLK	Current Network	Requested Network
Leeson Road	10.95 (Goodlands Rd)	35.28 (Black Rd)	7	9
Glamoff Road	20.66 (Sanderson Rd)	27.28 (Goodlands Rd)	7	9
Sanderson Road	14.67 (Lehmann Rd)	34.68 (Leeson Rd)	7	9
Lehmann Road	23.93 (Goodlands Rd)	28.40 (Sanderson Rd)	7	9
Martin Road	13.06 (Glamoff Rd)	25.91 (Leeson Rd)	7	9
Kulja Central Road	0	2.44 (Glamoff Rd)	7	9

With the following vehicles:

Vehicle Registration	DL8799
Vehicle Registration	1CRT085
Vehicle Registration	1DIF218
Vehicle Registration	1GSD419
Vehicle Registration	1STB360

Subject to the following conditions:

- Approval is only for the 21/22 harvest period;
- Maximum speed of 80km/hr on any road;
- Travel only permitted during sunrise and sunset;
- Vehicles are not to travel on any roads after a weather event. Contact to be made with the Shire for approval to use the roads;
- Roads can only be traversed outside school drop off and pick up hours, 8:00am to 9:00am and 2:30pm to 4:00pm

2. Authorise Kalannie Contractors to access the road from 10 Sanderson Terrace, Kalannie to the intersection of Goodlands Rd and Dalwallinu-Kalannie Road.

AMENDMENT

Moved: Cr NW Mills
 Second: Cr AR Dickins

That an amendment be made to Point 1, dot point3 and dot point 5 of the Officer Recommendation as follows:

Subject to the following conditions:

- Approval is only for the 21/22 harvest period;
- Maximum speed of 80km/hr on any road;
- *Travel only permitted during daylight hours;*
- Vehicles are not to travel on any roads after a weather event. Contact to be made with the Shire for approval to use the roads;
- *Roads utilised as school bus routes can only traversed outside school drop off and pick up hours, 8:00am to 9:00am and 2:30pm to 4:00pm*

CARRIED 7/0 AND NOW FORMS PART OF THE SUBSTANTIVE MOTION



SUBSTANTIVE MOTION 9779

Moved Cr Mills
Seconded Cr Dickins

That Council:

1. Authorise the Chief Executive Officer to provide approval/comments to Main Roads WA regarding the request from Kalannie Contractors to have the following sections of roads added onto the Restricted Access Vehicle (RAV) Network within the Shire of Dalwallinu:

Road Name	From SLK	To SLK	Current Network	Requested Network
Leeson Road	10.95 (Goodlands Rd)	35.28 (Black Rd)	7	9
Glamoff Road	20.66 (Sanderson Rd)	27.28 (Goodlands Rd)	7	9
Sanderson Road	14.67 (Lehmann Rd)	34.68 (Leeson Rd)	7	9
Lehmann Road	23.93 (Goodlands Rd)	28.40 (Sanderson Rd)	7	9
Martin Road	13.06 (Glamoff Rd)	25.91 (Leeson Rd)	7	9
Kulja Central Road	0	2.44 (Glamoff Rd)	7	9

With the following vehicles:

Vehicle Registration DL8799
Vehicle Registration 1CRT085
Vehicle Registration 1DIF218
Vehicle Registration 1GSD419
Vehicle Registration 1STB360

Subject to the following conditions:

- Approval is only for the 21/22 harvest period;
- Maximum speed of 80km/hr on any road;
- Travel only permitted during daylight hours;
- Vehicles are not to travel on any roads after a weather event. Contact to be made with the Shire for approval to use the roads;
- Roads utilised as school bus routes can only be traversed outside school drop off and pick up hours, 8:00am to 9:00am and 2:30pm to 4:00pm

2. Authorise Kalannie Contractors to access the road from 10 Sanderson Terrace, Kalannie to the intersection of Goodlands Rd and Dalwallinu-Kalannie Road.

CARRIED 7/0

Reason for Change to Officer Recommendation:

Council wished to clarify dot point 3 to clearly restrict the hours of usage to daylight hours.

Council wished to clarify dot point 5 that this point in particular related to school bus routes on any road they potentially used.



9.1.4 Unbudgeted Expenditure – Low Loader

Report Date	28 September 2021
Applicant	Shire of Dalwallinu
File Ref	PS/1 – Plant – Fleet Management
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Absolute Majority
Attachments	Nil

Purpose of Report

Council is requested to consider unbudgeted expenditure to purchase a new low loader.

Background

The Shire currently utilises a Howard Porter Low Loader (DL10254) that was manufactured in 2001. The Shire purchased this piece of equipment in 2009 for the sum of \$70,000. It has a current written down value in the Shire's asset system as \$21,168.06.

Recently the low loader has become unusable as there are fracture cracks in the chassis. It appears that attempts to weld these cracks have been made in the past.

Consultation

Works Supervisor

Legislative Implications

State

Local Government Act 1995

Policy Implications

Nil

Financial Implications

There has not been an allocation included in the 2021-2022 budget as the 10 year Plant Replacement Program indicated that this piece of equipment would be purchased in the 2022-2023 financial year.

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.



Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

The Howard Porter Low Loader was originally scheduled to be replaced in the 2019-2020 budget however it has been pushed out each year since then and is now scheduled for replacement in the next financial year.

The low loader is unusable in its current state and this piece of equipment is vital to the Shire's works program. An estimate to repair the chassis has come in at \$15,000.

An estimate for a new low loader is \$80,000. We may be able to trade the current low loader in as scrap.

As the proposed purchase is less than the tender threshold (\$250K) a Request for Quote will be issued and three quotes will be required as per Council's Purchasing Policy.

Council is therefore requested to authorise the unbudgeted expenditure and utilise funds from the Plant Reserve to cover this expenditure.

Officer Recommendation

That Council:

1. Authorise the Chief Executive Officer to seek quotes for a new Low Loader to replace the Howard Porter Low Loader (DL10254);
2. Authorise the unbudgeted expenditure to purchase a new Low Loader and transfer of funds from the Plant Reserve to cover the expenditure.

Recommendation/Resolution

MOTION 9780

Moved Cr KJ Christian
Seconded Cr AR Dickins

That Council:

1. Authorise the Chief Executive Officer to seek quotes for a new Low Loader to replace the Howard Porter Low Loader (DL10254);
2. Authorise the unbudgeted expenditure to purchase a new Low Loader and transfer of funds from the Plant Reserve to cover the expenditure.

CARRIED BY ABSOLUTE MAJORITY 7/0



9.2 PLANNING & DEVELOPMENT

There were nil reports this month for Planning & Development.



9.3 CORPORATE SERVICES

9.3.1 Accounts for Payment for August 2021*

Report Date	28 September 2021
Applicant	Shire of Dalwallinu
File Ref	FM/9 Financial Reporting
Previous Meeting Reference	Nil
Prepared by	Christie Andrews, Senior Finance Officer
Supervised by	Hanna Jolly, Manager Corporate Services
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Summary of Accounts for Payment

Purpose of Report

Council is requested to consider the acceptance and approval of the Schedule of Accounts for Payment.

Background

A list of invoices paid for the month of August 2021 from the Municipal Account, to the sum of \$681,551.58 paid by EFT is attached together with a list of bank fees, payroll, direct debit payments, loan payments and transfer to Term Deposits. These payments total \$948,194.83. There were no payments from the Trust Account. Total payments from all accounts being \$948,194.83 have been listed for Council's ratification.

Consultation

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under Council's delegated authority, is to be completed for each month showing:

- The payees names
- The amount of the payments
- Sufficient information to identify the payment
- The date of the payment

The attached list meets the requirements of the Financial Regulations,

In addition to the above statutory requirements, Financial Management Regulation Section 13(4) requires 'the total of the other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

Legislative Implications

State

Local Government Act 1995

Local Government (Financial Management) Regulations 1996



Policy Implications

Nil

Financial Implications

Payments are in accordance with the adopted budget for 2021/22.

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment**Economic implications**

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Accounts for Payments are in accordance with the adopted revised budget for 2021/22 or authorised by separate resolution.

Officer Recommendation

That Council, in accordance with the requirements of sections 13(1), 13(3), and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in August 2021 under Chief Executive Officer's delegated authority is endorsed in respect to the following bank accounts:

Municipal Fund Account totalling \$948,194.83 consisting of:

EFT Payments (EFT12207 - EFT12319)	\$681,551.58
EFT Payments (Payroll)	\$137,098.70
Direct Debit – Superannuation (DD16237.1-11 & DD16254.1-13)	\$26,671.55
Direct Debit – Credit Card (DD16255.1)	\$2,785.58
Direct Debit – Housing Bonds (DD16232.1, DD16244.1 & DD16261.1)	\$322.50
Direct Debit – Payments to Department of Transport	\$99,403.25
Bank Fees	\$361.67



Recommendation/Resolution

MOTION 9781

Moved Cr KM McNeill
Seconded Cr KL Carter

That Council, in accordance with the requirements of sections 13(1), 13(3), and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in August 2021 under Chief Executive Officer's delegated authority is endorsed in respect to the following bank accounts:

Municipal Fund Account totalling \$948,194.83 consisting of:

EFT Payments (EFT12207 - EFT12319)	\$681,551.58
EFT Payments (Payroll)	\$137,098.70
Direct Debit – Superannuation (DD16237.1-11 & DD16254.1-13)	\$26,671.55
Direct Debit – Credit Card (DD16255.1)	\$2,785.58
Direct Debit – Housing Bonds (DD16232.1, DD16244.1 & DD16261.1)	\$322.50
Direct Debit – Payments to Department of Transport	\$99,403.25
Bank Fees	\$361.67

CARRIED 7/0



Date: 09/09/2021
Time: 3:55:00PM

Shire of Dalwallinu

USER: Christie Andrews
PAGE: 1

Cheque /EFT			Invoice Description	Bank Code	INV Amount	Amount
No	Date	Name				
EFT12207	02/08/2021	RBC - RURAL	Meterplan charge for admin photocopiers - Jul 21	1		1,133.77
INV 0002958022/07/2021		RBC - RURAL	Meterplan charge for admin photocopiers - Jul 21			1,133.77
EFT12208	02/08/2021	WATER CORPORATION	Water Usage - Kalannie Oval - 24/5 to 23/7	1		903.80
INV 9007957108/07/2021		WATER CORPORATION	Water Usage - Standpipe Goatcher Rd - 4/5 to 7/7			255.55
INV 9007824008/07/2021		WATER CORPORATION	Water Service Charges - 68 Annetts Rd - 1/7 to 31/8, Water Usage - 68 Annetts Rd - 5/5 to 7/7			207.75
INV 9007841026/07/2021		WATER CORPORATION	Water Usage - Kalannie Oval - 24/5 to 23/7, Water Usage - Kalannie Sports Pavillion- 24/5 to 23/7			319.44
INV 9007841226/07/2021		WATER CORPORATION	Water Service Charges - Kalannie Town Hall - 1/7 to 31/8, Water Usage - Kalannie Town Hall - 24/5 to 23/7			72.51
INV 9007842226/07/2021		WATER CORPORATION	Water Service Charge - Kalannie Caravan Park - 1/7 to 31/8			48.55
EFT12209	02/08/2021	IT VISION	Email rates notices function implementation to SynergySoft	1		4,274.60
INV 35611	30/06/2021	IT VISION	Email rates notices function implementation to SynergySoft			4,274.60
EFT12210	02/08/2021	TELSTRA	Foundation Module (SMS) Connection - usage to 6/7, service/rental to 6/8	1		3,942.08

Date: 09/09/2021
Time: 3:55:00PM

Shire of Dalwallinu

USER: Christie Andrews
PAGE: 2

Cheque /EFT

No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 7844693014/07/2021	TELSTRA		Admin Line 1 - usage to 6/7, service/rental to 6/8, Medical Ctr - usage to 6/7, service/rental to 6/8, Caravan Park - usage to 6/7, service/rental to 6/8, Aquatic Ctr - usage to 6/7, service/rental to 6/8, Admin Line 4 - usage to 6/7, service/rental to 6/8, Visitor Ctr - usage to 6/7, service/rental to 6/8, Bush Fire Radio Line - usage to 6/7, service/rental to 6/8, Medical Centre - usage to 6/7, service/rental to 6/8, Medical Centre - usage to 6/7, service/rental to 6/8, Works Depot - usage to 6/7, service/rental to 6/8, Works Depot Fax - usage to 6/7, service/rental to 6/8, HPT/CTT Line - usage to 6/7, service/rental to 6/8, Vehicle Tracker DL281 - usage to 6/7, service/rental to 6/8, Vehicle Tracker DL492 - usage to 6/7, service/rental to 6/8, Vehicle Tracker DL103 - usage to 6/7, service/rental to 6/8, Vehicle Tracker DL275 - usage to 6/7, service/rental to 6/8, 6A Cousins Rd - usage to 6/7, service/rental to 6/8, Share Calls - Misc Credit - usage to 6/7, service/rental to 6/8, MCS Mobile - usage to 6/7, service/rental to 6/8, MWS Mobile - usage to 6/7, service/rental to 6/8, CEO Mobile - usage to 6/7, service/rental to 6/8, Cousins Rd Pump Station - usage to 6/7, service/rental to 6/8, WS Mobile - usage to 6/7, service/rental to 6/8, MPDS Mobile - usage to 6/7, service/rental to 6/8, Cr Ipads & 1 Admin - usage to 6/7, service/rental to 6/8, Admin Internet Back-up Line - usage to 6/7, service/rental to 6/8, Rec Ctr Internet - usage to 6/7, service/rental to 6/8, Admin Fax Line - usage to 6/7, service/rental to 6/8, Main Admin Line - usage to 6/7, service/rental to 6/8, Foundation Module (SMS) Connection - usage to 6/7, service/rental to 6/8, Telstra Rounding Medical Ctr phone- usage to 18/7, service/rental to 18/8		3,836.62	
INV 7839697023/07/2021	TELSTRA				105.46	
EFT12211	02/08/2021	BURGESS RAWSON (WA) PTY LTD	Water usage 24/5 to 23/7 - Kalannie Parks & gardens	1		260.61
INV 12324	28/07/2021	BURGESS RAWSON (WA) PTY LTD	Water usage - Kalannie Railway station building - 24/5 to 23/7			29.28
INV 12323	28/07/2021	BURGESS RAWSON (WA) PTY LTD	Water usage 24/5 to 23/7 - Kalannie Parks & gardens			231.33
EFT12212	02/08/2021	SYNERGY	Electricity Usage - Dalwallinu Caravan Park - 5/5 to 30/6	1		10,896.76

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INV 2225199113/07/2021		SYNERGY	Electricity Usage - Pump for Richardson Park - Reversed charges for 3/3 to 5/5, Electricity Usage - Pump for Memorial Park - Reversed charges for 3/3 to 5/5, Electricity Usage - Pump for Richardson Park - Replacement reading for 3/3 to 5/5, Electricity Usage - Pump for Memorial Park - Replacement reading for 3/3 to 5/5, Electricity Usage - Pump for Richardson Park - 6/5 to 8/7, Electricity Usage - Pump for Memorial Park - 6/5 to 8/7		93.63	
INV 1073087114/07/2021		SYNERGY	Electricity Usage - Dalwallinu Discovery Centre - 9/6 to 13/7		1,805.38	
INV 3561932514/07/2021		SYNERGY	Electricity for Bell St Sewer Pump - 3/12 to 30/3/21 (includes a/c estbalishment fee \$40.89), Electricity for Bell St Sewer Pump - 31/3 to 1/6		667.10	
INV 3962659015/07/2021		SYNERGY	Electricity Usage - Shire Administration Centre - 17/6 to 14/7, Electricity Usage - Council Chambers - Insert Dates		766.48	
INV 8000466915/07/2021		SYNERGY	Electricity Usage - 2 Dowie St, Dalwallinu - 5/5 to 30/6, Electricity Usage - Dalwallinu Caravan Park - 5/5 to 30/6, Electricity Usage - 4 Dowie St, Dalwallinu - 5/5 to 30/6, Electricity Usage - 10 Roberts Rd, Dalwallinu - 5/5 to 30/6		4,953.74	
INV 9741694015/07/2021		SYNERGY	Electricity Usage - Dalwallinu Squash Courts - 17/6 to 14/7, Electricity Usage - Dalwallinu Sports Club - 17/6 to 14/7, Electricity Usage - Dalwallinu Sports Club Residence - 17/6 to 14/7, Electricity Usage - Dalwallinu Gymnasium - 17/6 to 14/7, Electricity Usage - Dalwallinu Recreation Centre - 17/6 to 14/7, Electricity Usage - Dalwallinu Aquatic Centre - 17/6 to 14/7		2,610.43	
EFT12213	02/08/2021	The Workwear Group Pty Ltd	Balance of uniforms for Megan Pipe 20/21 order	1	170.66	
INV 1334805815/07/2021		The Workwear Group Pty Ltd	Balance of uniforms for Megan Pipe 20/21 order		170.66	
EFT12214	02/08/2021	LGIS INSURANCE BROKING	Marine Cargo insurance for 2021/2022	1	302.50	
INV 062-211001/07/2021		LGIS INSURANCE BROKING	Marine Cargo insurance for 2021/2022		302.50	
EFT12215	02/08/2021	Hitachi Construction Machinery (Australia) Pty Ltd	HYD OIL 20 L - DL9138	1	594.35	
INV SI07729614/07/2021		Hitachi Construction Machinery (Australia) Pty Ltd	HYD OIL 20 L - DL9138		594.35	
EFT12216	02/08/2021	WESTERN DIAGNOSTIC PATHOLOGY	Pathology for Invoice 32890873 CS, employee 360 & 382	1	229.90	
INV 3289087313/10/2020		WESTERN DIAGNOSTIC PATHOLOGY	Pathology for Invoice 32890873 CS, employee 360 & 382		229.90	

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EFT12217	02/08/2021	ROWDY'S ELECTRICAL	Supply and install 2 new light towers at the Dalwallinu Football Oval to replace existing non bif-fold towers (part payment for materials)	1		14,686.43
INV INV-038201/07/2021		ROWDY'S ELECTRICAL	Supply and install 2 new light towers at the Dalwallinu Football Oval to replace existing non bif-fold towers (part payment for materials)		14,686.43	
EFT12218	02/08/2021	DALLY SCRAPPERS GROUP	Refund of bond for hire 8-10 July, paid 7/7/21	1		490.00
INV BONDRE19/07/2021		DALLY SCRAPPERS GROUP	Refund of bond for hire 8-10 July, paid 7/7/21		490.00	
EFT12219	02/08/2021	CENTRAL WHEATBELT FOOTBALL LEAGUE	Central Wheatbelt Football League Contribution for 2021 season as per budget	1		2,500.00
INV INV-008001/07/2021		CENTRAL WHEATBELT FOOTBALL LEAGUE	Central Wheatbelt Football League Contribution for 2021 season as per budget		2,500.00	
EFT12220	02/08/2021	Kings Park Fashions	Refund of bonds paid 20/7 for hire 21/7	1		280.00
INV BONDRE28/07/2021		Kings Park Fashions	Refund of bonds paid 20/7 for hire 21/7		280.00	
EFT12221	02/08/2021	LGIS WA	Workers Compensation works insurance for 2021/22 - 50%	1		170,993.06

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INV 100-1422	02/07/2021	LGIS WA	Plant Equipment insurance for 2021/22 - DL151, Plant Equipment insurance for 2021/22 - DL379, Plant Equipment insurance for 2021/22 - DL194, Plant Equipment insurance for 2021/22 - DL647, Plant Equipment insurance for 2021/22 - DL695, Plant Equipment insurance for 2021/22 - Admin generator, Plant Equipment insurance for 2021/22 - DL275, Plant Equipment insurance for 2021/22 - pig trailer 1TIO129, Plant Equipment insurance for 2021/22 - HP low loader, Plant Equipment insurance for 2021/22 - DL10324, Plant Equipment insurance for 2021/22 - DL73, Plant Equipment insurance for 2021/22 - DL134, Plant Equipment insurance for 2021/22 - DL024, Plant Equipment insurance for 2021/22 - DL131, Plant Equipment insurance for 2021/22 - DL89, Plant Equipment insurance for 2021/22 - DL2478, Plant Equipment insurance for 2021/22 - DL487, Plant Equipment insurance for 2021/22 - pool cleaner, Plant Equipment insurance for 2021/22 - DL122, Plant Equipment insurance for 2021/22 - DL7504, Plant Equipment insurance for 2021/22 - DL80, Plant Equipment insurance for 2021/22 - DL150, Plant Equipment insurance for 2021/22 - side tip trailer, Plant Equipment insurance for 2021/22 - DL186, Plant Equipment insurance for 2021/22 - DL5150, Plant Equipment insurance for 2021/22 - DL121, Plant Equipment insurance for 2021/22 - DL147, Plant Equipment insurance for 2021/22 - DL747, Plant Equipment insurance for 2021/22 - DL102, Plant Equipment insurance for 2021/22 - DL350, Plant Equipment insurance for 2021/22 - DL492, Plant Equipment insurance for 2021/22 - DL9048, Plant Equipment insurance for 2021/22 - DL9047, Plant Equipment insurance for 2021/22 - DL159, Plant Equipment insurance for 2021/22 - DL32, Plant Equipment insurance for 2021/22 - DL2, Plant Equipment insurance for 2021/22 - DL281, Plant Equipment insurance for 2021/22 - DL515, Plant Equipment insurance for 2021/22 - DL103, Plant Equipment insurance for 2021/22 - DL304, Plant Equipment insurance for 2021/22 - DL9138, Plant Equipment insurance for 2021/22 - scissor lift, Plant Equipment insurance for 2021/22 - DL420, Plant Equipment insurance for 2021/22 - DL475, Plant Equipment insurance for 2021/22 - portable generator, Plant Equipment insurance for 2021/22 -			39,722.90	

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INV 100-1422	02/07/2021	LGIS WA	DL203, Plant Equipment insurance for 2021/22 - DL3367, Plant Equipment insurance for 2021/22 - DL9360, Plant Equipment insurance for 2021/22 - DL9346, Plant Equipment insurance for 2021/22 - JD ride on, Plant Equipment insurance for 2021/22 - W71A - 2020 compacting roller, Plant Equipment insurance for 2021/22 - VMS essential trailer, Plant Equipment insurance for 2021/22 - secondhand excavator new for 21/22, Plant Equipment insurance for 2021/22 - miscellaneous equipment & attachments, Plant Equipment insurance for 2021/22 - bushfire brigade member vehicles Bushfire brigade members insurance for 2021/22		10,332.96	
INV 100-1422	02/07/2021	LGIS WA	Management liability admin 30% insurance for 2021/22, Management liability PWO 20% insurance for 2021/22, Management liability members 50% insurance for 2021/22		11,660.72	
INV 100-1422	02/07/2021	LGIS WA	Commercial Crime and Cyber Liability insurance for 2021/22		4,359.47	
INV 100-1433	06/07/2021	LGIS WA	Workers Compensation Admin insurance for 2021/22 - 50%, Workers Compensation works insurance for 2021/22 - 50%, Workers Compensation recreation insurance for 2021/22 - 50%		41,580.00	
INV 100-1433	06/07/2021	LGIS WA	Public Liability admin insurance for 2021/22 - 50%, Public Liability works insurance for 2021/22 - 50%		19,720.80	
INV 100-1433	06/07/2021	LGIS WA	Travel insurance for 2021/22		825.00	
INV 100-1433	06/07/2021	LGIS WA	Personal accident members insurance for 2021/22, Personal accident admin insurance for 2021/22		467.50	

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INV 100-1433	06/07/2021	LGIS WA	Property insurance for 2021/22 for Dalwallinu Aquatic Centre - 50%, Property insurance for 2021/22 for Dalwallinu Recreation Centre - 50%, Property insurance for 2021/22 for Dalwallinu Recreation Centre Squash Club - 50%, Property insurance for 2021/22 for Dalwallinu Recreation Centre Precinct Ablutions - 50%, Property insurance for 2021/22 for Dalwallinu Caravan Park amenities blocks - 50%, Property insurance for 2021/22 for Dalwallinu Early Learning Centre - 50%, Property insurance for 2021/22 for Dalwallinu Ablution Block - 50%, Property insurance for 2021/22 for Dalwallinu Sewerage Scheme Shed - 50%, Property insurance for 2021/22 for Dalwallinu Memorial Park Equipment - 50%, Property insurance for 2021/22 for Dalwallinu Community Arts Building - 50%, Property insurance for 2021/22 for Nugadong Aerodrome - 50%, Property insurance for 2021/22 for Dalwallinu Shire Works Depot - 50%, Property insurance for 2021/22 for Dalwallinu Medical Centre - 50%, Property insurance for 2021/22 for Dalwallinu Shire Administration Centre - 50%, Property insurance for 2021/22 for Dalwallinu Shire Library Stock - 50%, Property insurance for 2021/22 for Dalwallinu Discovery Centre - 50%, Property insurance for 2021/22 for Dalwallinu Town Hall - 50%, Property insurance for 2021/22 for Dalwallinu Richardson Park Ablutions - 50%, Property insurance for 2021/22 for Wubin Emergency Services Building - 50%, Property insurance for 2021/22 for Wubin RailwayStation Building - 50%, Property insurance for 2021/22 for Wubin Sports Pavillion - 50%, Property insurance for 2021/22 for Kalannie Townhall 2/3 - 50%, Property insurance for 2021/22 for Kalannie Townhall 1/3 CRC Space - 50%, Property insurance for 2021/22 for Kalannie Emergency Services Building - 50%, Property insurance for 2021/22 for Kalannie Caravan Park - 50%, Property insurance for 2021/22 for Kalannie Railway Station Building - 50%, Property insurance for 2021/22 for Kalannie Community Building - 50%, Property insurance for 2021/22 for Kalannie Ablution Block - 50%, Property insurance for 2021/22 for Kalannie Sports Pavillion - 50%, Property insurance for 2021/22 for Buntine Emergency Services Building - 50%, Property insurance for 2021/22 for Pioneer House - 50%, Property insurance for 2021/22 for Wilfred			43,989.10	

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			Thomas Lodge - 50%, Property insurance for 2021/22 for Sullivan Lodge - 50%, Property insurance for 2021/22 for 8 Pioneer Place - 50%, Property insurance for 2021/22 for Unit 1, 11 James Street - 50%, Property insurance for 2021/22 for Unit 2, 11 James Street - 50%, Property insurance for 2021/22 for 65 Johnston Street - 50%, Property insurance for 2021/22 for 10 Dowie Street - 50%, Property insurance for 2021/22 for 68 Annetts Road - 50%, Property insurance for 2021/22 for 1 Wasley Street - 50%, Property insurance for 2021/22 for 13 Rayner Street - 50%, Property insurance for 2021/22 for 15 Rayner Street - 50%, Property insurance for 2021/22 for Lot 503 Salmon Gum Place - 50%, Property insurance for 2021/22 for Lot 72 Prior Street - 50%, Property insurance for 2021/22 for 6 McLevie Way - 50%, Property insurance for 2021/22 for 21 Rayner Street - 50%, Property insurance for 2021/22 for 23 Rayner Street - 50%, Property insurance for 2021/22 for Dalwallinu Sports Club Residence - 50%, Property insurance for 2021/22 for 11A Anderson Way - 50%, Property insurance for 2021/22 for 11 B Anderson Way - 50%, Property insurance for 2021/22 for Lot 504 Salmon Gums Place - 50%, Property insurance for 2021/22 for 36 Annetts Road - 50%, Property insurance for 2021/22 for 1 Wattle Close - 50%, Property insurance for 2021/22 for 6A Cousins Road - 50%, Property insurance for 2021/22 for 6B Cousins Road - 50%, Property insurance for 2021/22 for Lot 19 Locke Street - 50%, Property insurance for 2021/22 for 4 Dowie Street - 50%, Property insurance for 2021/22 for 2 Dowie Street - 50%, Property insurance for 2021/22 for 10 Roberts Road - 50%, Property insurance for 2021/22 for 2 Dungey Road - 50%, Property insurance for 2021/22 for 38 Leahy Street - 50%, Property insurance for 2021/22 for 1 South Street - 50%, Property insurance for 2021/22 for 3 South Street - 50%, Property insurance for 2021/22 for 7 South Street - 50%, Property insurance for 2021/22 for 5 South Street - 50%, Property insurance for 2021/22 for 40 Leahy Street - 50%, Property insurance for 2021/22 for 46 Leahy Street - 50%, Property insurance for 2021/22 for Unit 3, 11 James Street - 50%, Property insurance for 2021/22 for Unit 4, 11 James Street - 50%, Property insurance for 2021/22 for Dalwallinu Sports			

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			Club & Shed - 50%, Property insurance for 2021/22 for Dalwallinu Sports Club Bowling Green - 50%, Property insurance for 2021/22 for Kalannie Sports Club - 50%, Property insurance for 2021/22 for Kalannie Sports Club Bowling Green - 50%, Property insurance for 2021/22 for Dalwallinu Richardson Park Equipment - 50%, Property insurance for 2021/22 for Road Survey Equipment - 50%, Property insurance for 2021/22 for Factory Unit 1, Lot 806 Huggett Drive - 50%, Property insurance for 2021/22 for Factory Unit 2, Lot 806 Huggett Drive - 50%, Property insurance for 2021/22 for Factory Unit 3, Lot 806 Huggett Drive - 50%, Property insurance for 2021/22 for Dalwallinu Recreation Centre Precinct Community Hub - 50%, Property insurance for 2021/22 for Dalwallinu Recreation Centre Precinct Fire Hydrants - 50%, Property insurance for 2021/22 for Dalwallinu Recreation Centre Precinct Courts - 50%, Property insurance for 2021/22 for Dalwallinu Gymnasium Equipment - 50%, Property insurance for 2021/22 for Miscellaneous structures & equipment - 50%, Property insurance for 2021/22 for Business Interruption - 50%, Property insurance for 2021/22 for General property - 50%			
INV 100-1441	15/07/2021	LGIS WA	LGIS members contribution credit for 2021/22 - 50%			-1,665.39
EFT12222	02/08/2021	Toll Transport Pty Ltd	Documents to DFES - ex admin	1		10.73
INV 0508-S42	11/07/2021	Toll Transport Pty Ltd	Documents to DFES - ex admin			10.73
EFT12223	02/08/2021	R n R Auto Electrics	7 pin trailer socket & sundries - DL80	1		15.08
INV 8360	23/07/2021	R n R Auto Electrics	7 pin trailer socket & sundries - DL80			15.08
EFT12224	02/08/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Chain & file kit for chain saw	1		82.30
INV 2040059	06/07/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Chain & file kit for chain saw			82.30
EFT12225	02/08/2021	Industrial Automation Group Pty Ltd	Standpipe Remote Access Charge @ \$43.00 per month for 1 July 2021 to 30 June 2022 for Dalwallinu, Kalannie & Pithara standpipes	1		2,467.30

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INV SINV-14322/07/2021		Industrial Automation Group Pty Ltd	Standpipe Remote Access Charge @ \$43.00 per month for 1 July 2021 to 30 June 2022 for Dalwallinu, Kalannie & Pithara standpipes, Annual Cloud Server Access Fee 1 July 2021 to 30 June 2022 for Dalwallinu, Kalannie & Pithara standpipes		2,467.30	
EFT12226	02/08/2021	DALLCON	Supply and deliver concrete	1	924.00	
INV 311401	26/07/2021	DALLCON	Supply and deliver concrete		924.00	
EFT12227	02/08/2021	P & J Transport Pty Ltd	Freight charges on new generator ex Able Sales	1	311.30	
INV 0000446826/07/2021		P & J Transport Pty Ltd	Freight charges on new generator ex Able Sales		311.30	
EFT12228	02/08/2021	Roel Pizarro	Refund of venue & key bonds paid 14/7/21 for hire 17/7/21	1	490.00	
INV BONDRE26/07/2021		Roel Pizarro	Refund of venue & key bonds paid 14/7/21 for hire 17/7/21		490.00	
EFT12229	02/08/2021	Liberty Plumbing & Gas	Materials for kitchen renovation @ 6 McLevie Way	1	27,644.50	
INV INV-137719/07/2021		Liberty Plumbing & Gas	Supply and install new hot water system to first aid store room at Rec Centre for Aquatic end bathrooms		3,437.50	
INV INV-138619/07/2021		Liberty Plumbing & Gas	Fix leaking pipe on wall at Rec Centre near pool back gate.		250.00	
INV INV-137220/07/2021		Liberty Plumbing & Gas	Installation of sewer drainage and waste water dump point at Kalannie Caravan Park		9,317.00	
INV INV-138820/07/2021		Liberty Plumbing & Gas	Water pressure test @ 1 South Street and replacement of valve		450.00	
INV INV-138923/07/2021		Liberty Plumbing & Gas	Materials for kitchen renovation @ 6 McLevie Way		14,190.00	
EFT12230	02/08/2021	Innovation Central Midlands WA Inc	2021-2022 Financial contribution as per Financial Assistance Agreement	1	33,000.00	
INV INV-005230/06/2021		Innovation Central Midlands WA Inc	2021-2022 Financial contribution as per Financial Assistance Agreement		33,000.00	
EFT12231	02/08/2021	Tractus Australia	2 new truck tyres for DL10324	1	972.00	
INV 1002124	01/07/2021	Tractus Australia	2 new truck tyres for DL10324		676.00	
INV 1002126	02/07/2021	Tractus Australia	Wheel alignment on DL 281		105.00	
INV 1002143	14/07/2021	Tractus Australia	Strip and fit mower tyre & remove and replace tubes - JD ride-on		191.00	

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EFT12232	02/08/2021	WCS Concrete Pty Ltd	Supply & Construct 100mm thick at 2m wide footpath in McLevie/Bell Streets, Dalwallinu	1		58,795.00
INV 0000488225/06/2021		WCS Concrete Pty Ltd	Supply ,delivery & laying of N25 concrete for driveway at Mills's house		2,273.70	
INV 0000487825/06/2021		WCS Concrete Pty Ltd	Supply & Construct 100mm thick at 2m wide footpath in Wasley Street, Dalwallinu, Supply & Construct 100mm thick at 2m wide footpath in McLevie/Bell Streets, Dalwallinu		56,521.30	
EFT12233	02/08/2021	Department Of Fire And Emergency Services DBA Alarm Monitoring	Direct Alarm Brigade Annual Monitoring - 1 July 2021 to 30 June 2022	1		1,881.00
INV 57831	14/07/2021	Department Of Fire And Emergency Services DBA Alarm Monitoring	Direct Alarm Brigade Annual Monitoring - 1 July 2021 to 30 June 2022		1,881.00	
EFT12234	02/08/2021	Big Sky Entertainment Wa Pty Ltd	50% deposit for entertainment for Street party - Friday 10 December 2021	1		1,254.00
INV INV-488121/07/2021		Big Sky Entertainment Wa Pty Ltd	Tin Shed Duo - 3 x 45 minute sets			1,254.00
			50% deposit for entertainment for Street party - Friday 10 December 2021, Tin Shed Duo - 3 x 45 minute sets			
EFT12235	02/08/2021	Kleen West Distributors	Dalwallinu Shire Cleaning order July	1		1,215.83
INV 0005867008/07/2021		Kleen West Distributors	Dalwallinu Shire Cleaning order July		1,215.83	
EFT12236	02/08/2021	Three Sons Pty Ltd	Flu vaccination for admin staff	1		66.00
INV 21919	18/06/2021	Three Sons Pty Ltd	Flu vaccination for admin staff		22.00	
INV 22286	30/06/2021	Three Sons Pty Ltd	Flu vaccination for admin staff		22.00	
INV 22553	07/07/2021	Three Sons Pty Ltd	Flu vaccination for works staff		22.00	
EFT12237	02/08/2021	J C Mechanics	Service and diagnose low engine power fault to DL 515	1		672.10
INV 231	25/07/2021	J C Mechanics	Service and diagnose low engine power fault to DL 515		672.10	
EFT12238	02/08/2021	Safe Master Safety Products Pty Ltd	Recertification of Height Safety System at the Dalwallinu Precinct	1		905.63
INV 0001574019/07/2021		Safe Master Safety Products Pty Ltd	Recertification of Height Safety System at the Dalwallinu Precinct		905.63	
EFT12239	02/08/2021	Local Government NSW	Careers at Council Subscription - 1 July 2021 - 30 June 2022	1		550.00
INV 85674	15/07/2021	Local Government NSW	Careers at Council Subscription - 1 July 2021 - 30 June 2022		550.00	

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EFT12240	02/08/2021	Pumps Australia Pty Ltd	New pump for trailer 1TEH-363. Quote # 11680	1		1,071.95
INV 38743	22/07/2021	Pumps Australia Pty Ltd	New pump for trailer 1TEH-363. Quote # 11680			1,071.95
EFT12241	02/08/2021	Coerco Pty Ltd	Refund of bonds paid 13/7/21 for hire 14/7/21	1		590.00
INV BONDRE19/07/2021		Coerco Pty Ltd	Refund of bonds paid 13/7/21 for hire 14/7/21			590.00
EFT12242	02/08/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	LGPro membership - J Knight - 1 July 2021 - 30 June 2022	1		1,062.00
INV 22167	06/07/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	LGPro membership - J Knight - 1 July 2021 - 30 June 2022			531.00
INV 22334	06/07/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	LGPro membership - H Jolly - 1 July 2021 - 30 June 2022			531.00
EFT12243	02/08/2021	WA LOCAL GOVERNMENT ASSOCIATION	WALGA COUNCIL CONNECT - 2021-22	1		29,270.05
INV I3087739	09/07/2021	WA LOCAL GOVERNMENT ASSOCIATION	WALGA MEMBERSHIP - 2021-22, WALGA TAX SERVICES - 2021-22, WALGA COUNCIL CONNECT - 2021-22, WALGA EMPLOYEE RELATIONS - 2021-22, WALGA LOCAL LAWS SERVICE - 2021-22, WALGA GOVERNANCE SERVICE - 2021-22			29,270.05
EFT12244	02/08/2021	Child Support Agency	Payroll deductions	1		848.93
INV DEDUCT	23/07/2021	Child Support Agency	Payroll Deduction for emp 389 23/07/2021, Payroll Deduction for emp 399 23/07/2021			848.93
EFT12245	02/08/2021	DALWALLINU & DISTRICTS AGRICULTURAL SOCIETY INC	Donation towards Dalwallinu Show day on 21/08/2021 as per the budget allocation	1		4,000.00
INV DONATI	08/07/2021	DALWALLINU & DISTRICTS AGRICULTURAL SOCIETY INC	Donation towards Dalwallinu Show day on 21/08/2021 as per the budget allocation			4,000.00
EFT12246	12/08/2021	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	Fuel for DL103 - Jul 21	1		2,574.11
INV JULY21	31/07/2021	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	Fuel for DL131 - Jul 21, Fuel for DL492 - Jul 21, Fuel for DL186 - Jul 21, Fuel for DL2 - Jul 21, Fuel for DL103 - Jul 21, Fuel for DL89 - Jul 21, Fuel for sundry plant - Jul 21, Admin fee DL103 - Jul 21, Admin fee DL89 - Jul 21			2,574.11
EFT12247	12/08/2021	AUSTRALIA POST - SHIRE	Postage charges for shire admin - Jul 21	1		919.05

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INV 1010786603/08/2021		AUSTRALIA POST - SHIRE	Postage charges for shire admin - Jul 21		919.05	
EFT12248	12/08/2021	KLEENHEAT GAS	Yearly facility fees for gas cylinders @ 46 Leahy St	1	171.60	
INV 4377910/31/07/2021		KLEENHEAT GAS	Yearly facility fees for gas cylinders @ 46 Leahy St, Yearly facility fees for gas cylinders @ 40 Leahy St		171.60	
EFT12249	12/08/2021	BOC LIMITED	Monthly container rental for Oxygen indust G size, Dissolved acetylene G size & Argoshield light - w/shop, Jul 21	1	38.18	
INV 5005462929/07/2021		BOC LIMITED	Monthly container rental for Oxygen indust G size, Dissolved acetylene G size & Argoshield light - w/shop, Jul 21		38.18	
EFT12250	12/08/2021	AVON WASTE	Domestic waste collections for July 2021	1	19,519.38	
INV 0004525431/07/2021		AVON WASTE	Domestic waste collections for July 2021, Commercial waste collections for July 2021, Recycling collections for July 2021, Additional Monday rubbish collections for July 2021, Street Bin collections for July 2021, Bulk recycling collections for July 2021, Processing charges kerbside recycling services for July 2021, Processing charges frontlift recycling services for July 2021		19,519.38	
EFT12251	12/08/2021	DEPUTY COMMISSIONER OF TAXATION	Business Activity Statement for the month of July 21	1	1,537.00	
INV BASJULY1/08/2021		DEPUTY COMMISSIONER OF TAXATION	Business Activity Statement for the month of July 21		1,537.00	
EFT12252	12/08/2021	NORTHERN AGRICULTURAL CATCHMENTS COUNCIL	Refunds of bonds paid 19/7 for hire 28/7	1	280.00	
INV BONDRE03/08/2021		NORTHERN AGRICULTURAL CATCHMENTS COUNCIL	Refunds of bonds paid 19/7 for hire 28/7		280.00	
EFT12253	12/08/2021	OFFICEWORKS	May - July Stationery	1	773.54	
INV 1845855019/07/2021		OFFICEWORKS	May - July Stationery		554.59	
INV 1846160620/07/2021		OFFICEWORKS	May - July Stationery		218.95	
EFT12254	12/08/2021	ST JOHN AMBULANCE DALWALLINU	St John Ambulance meberships collected for July 21	1	171.00	
INV JULY21M10/08/2021		ST JOHN AMBULANCE DALWALLINU	St John Ambulance meberships collected for July 21		171.00	
EFT12255	12/08/2021	IT VISION USER GROUP	IT Vision user group subscription for 2021/22	1	748.00	

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INV 0000619	19/07/2021	IT VISION USER GROUP	IT Vision user group subscription for 2021/22		748.00	
EFT12256	12/08/2021	Building and Construction Industry Training Board Training Board	BCITF Levy for 1057 Roche St, Kalannie	1		1,865.29
INV INV-10851	12/07/2021	Building and Construction Industry Training Board Training Board	BCITF Levy for 1057 Roche St, Kalannie		1,865.29	
EFT12257	12/08/2021	SYNERGY	Streetlights electricity usage 25/6 to 24/7	1		8,511.66
INV 8987180327	07/2021	SYNERGY	Electricity Usage - Wubin Town Hall - 6/5 to 5/7		125.62	
INV 71533627	02/08/2021	SYNERGY	Streetlights electricity usage 25/6 to 24/7		6,374.45	
INV 61773224	05/08/2021	SYNERGY	Electricity Usage - Dalwallinu Caravan Park - 3/6 to 2/8		1,795.74	
INV 35619325	06/08/2021	SYNERGY	Supply charge 2/6 to 30/6 & 1/7 to 2/8 for Bell St, sewer pump		215.85	
EFT12258	12/08/2021	The Liebe Group Inc	Council contribution to The Liebe Group for 2021/22	1		5,000.00
INV 1882	10/08/2021	The Liebe Group Inc	Council contribution to The Liebe Group for 2021/22		5,000.00	
EFT12259	12/08/2021	Refuel Australia	9,000 Ltrs of Diesel for Dalwallinu Shire Depot	1		12,429.90
INV 01809044	02/08/2021	Refuel Australia	9,000 Ltrs of Diesel for Dalwallinu Shire Depot		12,429.90	
EFT12260	12/08/2021	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	Assessed amount payable for 21/22 financial year	1		509.30
INV MA2021	02/07/2021	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	Assessed amount payable for 21/22 financial year		509.30	
EFT12261	12/08/2021	ROWDY'S ELECTRICAL	Reset frequency on airport lighting & changeover plus reset new battery	1		1,150.60
INV INV-0411	02/08/2021	ROWDY'S ELECTRICAL	Rectify power fault at Community Arts building		319.00	
INV INV-0409	02/08/2021	ROWDY'S ELECTRICAL	Repairs and recoding to garage door at CEO house		99.00	
INV INV-0412	02/08/2021	ROWDY'S ELECTRICAL	Reset frequency on airport lighting & changeover plus reset new battery		435.60	
INV INV-0426	09/08/2021	ROWDY'S ELECTRICAL	Repairs to roller door @ Lot 504 Salmon Gum		297.00	
EFT12262	12/08/2021	Cabling Wa Pty Ltd	Refund of standpipe card #108996 bond paid 22/7/21	1		50.00

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INV SPBOND	10/08/2021	Cabling Wa Pty Ltd	Refund of standpipe card #108996 bond paid 22/7/21		50.00	
EFT12263	12/08/2021	Airport Lighting Specialists Pty Ltd	1 PAAALCBATTERY for Nugadong Air Strip	1	154.00	
INV IN23106	29/07/2021	Airport Lighting Specialists Pty Ltd	1 PAAALCBATTERY for Nugadong Air Strip		154.00	
EFT12264	12/08/2021	Toll Transport Pty Ltd	Freight charges on photocopy paper for admin ex The Paper Co	1	378.16	
INV 0407-S4208/03/2019		Toll Transport Pty Ltd	Freight charges on water samples - pool, Part freight charges on cleaning order ex Briskleen - Dalw ablutions, Part freight charges on cleaning order ex Briskleen - Shire admin, Part freight charges on cleaning order ex Briskleen - DDC, Part freight charges on cleaning order ex Briskleen - Dalw town hall, Part freight charges on cleaning order ex Briskleen - Wubin ablutions, Part freight charges on cleaning order ex Briskleen - Works depot, Part freight charges on cleaning order ex Briskleen - Dalw Medical Centre, Part freight charges on cleaning order ex Briskleen - Dalw Aerodrome, Part freight charges on cleaning order ex Briskleen - Pithara Hall, Part freight charges on cleaning order ex Briskleen - Kalannie Hall, Part freight charges on cleaning order ex Briskleen - Buntine Hall, Part freight charges on cleaning order ex Briskleen - Rec Ctr precinct, Part freight charges on cleaning order ex Briskleen - Kal c/van park, Part freight charges on cleaning order ex Briskleen - Kal sports pavillion		117.82	
INV 0409-S4222/03/2019		Toll Transport Pty Ltd	Freight charges on signs for rubbish tip ex Jason Signmakers, Freight charges on windsock for Nugadong Airstrip ex Taskers		28.49	
INV 0410-S4229/03/2019		Toll Transport Pty Ltd	Freight charges on dry chlorine for pool ex Sigma Chemicals, Freight charges on chainsaws ex Eastern Hills Saws		62.82	
INV 0412-S4212/04/2019		Toll Transport Pty Ltd	Freight charges on return of repaired Dolphin wave pool cleaner		23.49	
INV 0413-S4226/04/2019		Toll Transport Pty Ltd	Freight charges on road signs ex Jason Signmakers., Freight charges on photocopy paper for admin ex The Paper Co		145.54	
EFT12265	12/08/2021	WH & J Ashworth & Son	Photos 2019 Council	1	2,570.00	
INV 05082021	05/08/2021	WH & J Ashworth & Son	Photos 2019 Council		2,570.00	
EFT12266	12/08/2021	Market Creations Agency Pty Ltd	DL Mail Envelopes	1	583.00	
INV IN48-1	31/07/2021	Market Creations Agency Pty Ltd	DL Mail Envelopes		583.00	

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EFT12267	12/08/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Maintenance to chainsaw	1		113.36
INV 2480375	20/07/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Maintenance to chainsaw			113.36
EFT12268	12/08/2021	River Engineering	Preliminary investigation and detailed design North sewer network - part payment	1		20,545.80
INV DALW0306/08/2021		River Engineering	Preliminary investigation and detailed design North sewer network - part payment, Variation for additional pump station design & drawings - part payment			20,545.80
EFT12269	12/08/2021	Ixom Operations Pty Ltd	Container service fee for sewerage scheme - Jul 21	1		84.57
INV 6411735	31/07/2021	Ixom Operations Pty Ltd	Container service fee for sewerage scheme - Jul 21			84.57
EFT12270	12/08/2021	Liberty Plumbing & Gas	Backflow testing, Hathway Drive, Res Black Road.	1		1,200.00
INV INV-139502/08/2021		Liberty Plumbing & Gas	Backflow testing, Hathway Drive, Res Black Road.			1,200.00
EFT12271	12/08/2021	Totally Workwear Joondalup	Embroidery of 1 Suit Jacket and postage return	1		25.30
INV 7200520626/07/2021		Totally Workwear Joondalup	Embroidery of 1 Suit Jacket and postage return			25.30
EFT12272	12/08/2021	Wa Contract Ranger Services Pty Ltd	Ranger services, Jul 21	1		1,534.50
INV 0000341028/07/2021		Wa Contract Ranger Services Pty Ltd	Ranger services, Jul 21			1,534.50
EFT12273	12/08/2021	Dalwallinu Foodworks	Depot breakfast ingredients, bacon, eggs etc & coffee/tea supplies	1		223.70
INV JUL21	03/08/2021	Dalwallinu Foodworks	Assorted goods as selected by Shire staff for Jul- Get well card, handwash, dishwash, Assorted refreshments for Council for Jul 2, incl savouries, crackers & beer., Assorted goods as selected by Shire staff - coffee, milk, tea bags, Assorted refreshments for council - Jul 21, incl cheese & fruit, Depot breakfast ingredients, bacon, eggs etc & coffee/tea supplies, Depot breakfast ingredients, bacon, eggs etc & coffee/tea supplies			223.70
EFT12274	12/08/2021	Department of Planning, Lands and Heritage	Rezoning of 15 Arthur St, Wubin	1		82.00
INV IN50392611/08/2021		Department of Planning, Lands and Heritage	Rezoning of 15 Arthur St, Wubin			82.00
EFT12275	12/08/2021	E Fire & Safety	Fire indicator panel testing at Shire admin building - July 21	1		495.00

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INV 547546	30/07/2021	E Fire & Safety	Fire indicator panel testing at Shire admin building - July 21		495.00	
EFT12276	12/08/2021	Department Of Mines, Industry Regulations And Safety	BSL collected for July 2021	1	4,312.78	
INV BSLJULY10/08/2021		Department Of Mines, Industry Regulations And Safety	BSL collected for July 2021		4,312.78	
EFT12277	12/08/2021	Tractus Australia	2x Maxxius LT225/70R17 for DL 275 Fit & balance	1	671.40	
INV 1002207	28/07/2021	Tractus Australia	2x Maxxius LT225/70R17 for DL 275 Fit & balance		671.40	
EFT12278	12/08/2021	RICOH FINANCE	Lease fees for Shire admin printers MPC4504EXP & MPC6004 - Aug 21	1	507.09	
INV 353809	09/07/2021	RICOH FINANCE	Lease fees for Shire admin printers MPC4504EXP & MPC6004 - Aug 21, Lease fees for Shire admin printers MPC4504EXP & MPC6004 - Aug 21, Lease fees for Shire admin printers MPC4504EXP & MPC6004 - Aug 21, Lease fees for Shire admin printers MPC4504EXP & MPC6004 - Aug 21		507.09	
EFT12279	12/08/2021	Domain Digital	Hardware for HPE ML350 G10 Xeon tower server for Shire Administration Centre July 2021	1	20,442.95	
INV CW6841530/07/2021		Domain Digital	Hardware for HPE ML350 G10 Xeon tower server for Shire Administration Centre July 2021		10,968.10	
INV SLA-P46801/08/2021		Domain Digital	IT Support Services as per RFT 2019/08 for Aug 21, Cloud Storage for Aug 21, IT Support Services for Dalwallinu Recreation Centre for Aug 21, Back up & Disaster Recovery workstation software licence x 3 for Aug 21, Anti-Virus licence x 25 for Aug 21, Microsoft Azure premium for Aug 21		3,312.65	
INV CW6843904/08/2021		Domain Digital	Server upgrade build & installation as per Quote RL-201031 v3 - part payment		6,162.20	
EFT12280	12/08/2021	TELAIR PTY LTD	Shire admin NBN service fee Aug 21	1	430.90	
INV TA11981-31/07/2021		TELAIR PTY LTD	Shire admin NBN service fee Aug 21		430.90	
EFT12281	12/08/2021	Poolshop Online Pty Ltd	Waterco Hydrostorm	1	1,156.38	
INV INV-058122/07/2021		Poolshop Online Pty Ltd	Waterco Hydrostorm		1,156.38	

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EFT12282	12/08/2021	JP PROMOTIONS	5 x Shire of Dalwallinu polo shirts (2 x tourism officer, MCS, SFO & Payroll Officer) freight	1		248.05
INV INV2336(09/08/2021		JP PROMOTIONS	5 x Shire of Dalwallinu polo shirts (2 x tourism officer, MCS, SFO & Payroll Officer) freight		248.05	
EFT12283	12/08/2021	Field Solutions Group	Contribution to Regional Connectivity Program	1		22,000.00
INV SI1182	08/07/2021	Field Solutions Group	Contribution to Regional Connectivity Program		22,000.00	
EFT12284	12/08/2021	Modus Australia	Ablution Facility as per tender for Dalwallinu Caravan Park - 20% deposit	1		63,950.48
INV 0000988010/08/2021		Modus Australia	Ablution Facility as per tender for Dalwallinu Caravan Park - 20% deposit		63,950.48	
EFT12285	12/08/2021	BUNNINGS TRADE	Clear canopy & door sea - Comm Arts	1		347.47
INV JUL21	31/07/2021	BUNNINGS TRADE	Clear canopy & door sea - Comm Arts, Panel light led - Gym, Panel light led - Stores, Indoor roller blind - 36 Annett's, Padlocks & folding knife - Airstrip, Clamp set quick grip		347.47	
EFT12286	12/08/2021	Dalwallinu Traders	Fencing for Dalwallinu Caravan Park Care Takers front yard.	1		4,795.21
INV 375309	01/07/2021	Dalwallinu Traders	Tree guard kits, bamboo stakes & plant - Dalwallinu tip		93.35	
INV 375344	01/07/2021	Dalwallinu Traders	Rope & jug - gardens		90.50	
INV 375358	01/07/2021	Dalwallinu Traders	Key cut for Med Ctr		41.70	
INV 375717	06/07/2021	Dalwallinu Traders	Stormwater pipes, couplings & adaptors for Dalwallinu c/van park		92.00	
INV 375761	06/07/2021	Dalwallinu Traders	Marker pens - DL747		10.35	
INV 375696	06/07/2021	Dalwallinu Traders	Tape measure - depot		33.50	
INV 375773	06/07/2021	Dalwallinu Traders	5 x rapidset - signs		54.25	
INV 375816	07/07/2021	Dalwallinu Traders	Reflective tape - step depot		10.00	
INV 375837	07/07/2021	Dalwallinu Traders	Pvc downpipe - Dalw C/Van Park		3.40	
INV 375884	07/07/2021	Dalwallinu Traders	Chains & bolts - Depot welding bays		20.25	
INV 375917	08/07/2021	Dalwallinu Traders	6 x rapidset - signs		65.10	
INV 375969	08/07/2021	Dalwallinu Traders	Accent int l/sheen paint & brush - DDC		10.80	

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INV 375978	08/07/2021	Dalwallinu Traders	Fencing for Dalwallinu Caravan Park Care Takers front yard.			1,099.70
INV 375997	08/07/2021	Dalwallinu Traders	Shovel post hole			53.50
INV 376003	08/07/2021	Dalwallinu Traders	8 x rapidset - signs			86.80
INV 376038	09/07/2021	Dalwallinu Traders	Retic - cbd gardens			24.64
INV 376055	09/07/2021	Dalwallinu Traders	Key cut for DDC			13.90
INV 376095	09/07/2021	Dalwallinu Traders	Nuts & bolts - signs			2.10
INV 376109	09/07/2021	Dalwallinu Traders	Paint and materials DDC			216.35
INV 376114	09/07/2021	Dalwallinu Traders	5 x rapidset - signs			54.25
INV 376471	14/07/2021	Dalwallinu Traders	Hooks & wall mates for Depot			38.85
INV 376472	14/07/2021	Dalwallinu Traders	Masking tape for DDC			18.00
INV 376490	14/07/2021	Dalwallinu Traders	Pack of screws - w/shop			5.70
INV 376524	14/07/2021	Dalwallinu Traders	Paintbrush - DDC			11.25
INV 376548	14/07/2021	Dalwallinu Traders	Compound joint finish - DDC			16.25
INV 376568	14/07/2021	Dalwallinu Traders	Yard Force Chainsaw 51.5cc Petrol			129.00
INV 376571	14/07/2021	Dalwallinu Traders	2 x rakes			78.00
INV 376573	14/07/2021	Dalwallinu Traders	Hook pegboard - depot			7.50
INV 376575	14/07/2021	Dalwallinu Traders	7 x rapidset - signs			75.95
INV 376590	15/07/2021	Dalwallinu Traders	2 x rapidset - signs			21.70
INV 376625	15/07/2021	Dalwallinu Traders	1 pallet Swan Rapidset			703.08
INV 376635	15/07/2021	Dalwallinu Traders	Bolts & screws + 2 x rapidset for signs			49.80
INV 376658	15/07/2021	Dalwallinu Traders	hand spray			8.45
INV 376706	16/07/2021	Dalwallinu Traders	2 x poly metric joiners - C/van park caretaker			20.00
INV 376781	16/07/2021	Dalwallinu Traders	Retic Supplies for 1 South Street			249.65
INV 377039	20/07/2021	Dalwallinu Traders	Nuts & bolts - Wubin			27.30
INV 377075	20/07/2021	Dalwallinu Traders	Washer repair kit & hot/cold hoses - Depot			27.75

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INV 377080	20/07/2021	Dalwallinu Traders	USB drives x 3 - admin		89.85
INV 377111	20/07/2021	Dalwallinu Traders	Paint & roller cover - Wubin		74.00
INV 377187	21/07/2021	Dalwallinu Traders	Nylon plug card - stores		8.50
INV 377261	22/07/2021	Dalwallinu Traders	9L watering can - stores		16.99
INV 377271	22/07/2021	Dalwallinu Traders	Brass garden tap - ELC		11.75
INV 377351	22/07/2021	Dalwallinu Traders	2 x brass male garden taps - Kal Pavillion		23.50
INV 377729	27/07/2021	Dalwallinu Traders	Hose hanger, 2 x potting mix premium		35.10
INV 377760	27/07/2021	Dalwallinu Traders	10L accent int low sheen & roller cover- 10 Roberts Rd		167.25
INV 377821	28/07/2021	Dalwallinu Traders	4L accent low sheen - 4 Dowie St		68.50
INV 377855	28/07/2021	Dalwallinu Traders	Angle bracket & clothesline wire - WTL		45.95
INV 377933	29/07/2021	Dalwallinu Traders	Trio doorstop & canvas dropsheets - 2 Dowie St		47.30
INV 377964	29/07/2021	Dalwallinu Traders	Bolt cutters		50.00
INV 377991	29/07/2021	Dalwallinu Traders	Hook multi tool - admin		16.20
INV 378065	30/07/2021	Dalwallinu Traders	Accent int l/sheen 10L & sealing tape - 2 Dowie St		158.15
INV 378127	30/07/2021	Dalwallinu Traders	Padlock - Bell Rd standpipe		19.50
INV 378133	30/07/2021	Dalwallinu Traders	2x Hitachi 18V battery		398.00
EFT12287	12/08/2021	Charles Service Company	Provision of Cleaning Services (Dalwallinu Ablution Block/Park Tables) - July 21	1	14,925.57

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INV 0003404220/07/2021	Charles Service Company		Provision of Cleaning Services (Admin Office)- July 21, Provision of Cleaning Services (Shire Depot)- July 21, Provision of Cleaning Services (Rec Centre) - July 21, Provision of Cleaning Services (Rec Precinct Ablutions) - July 21, Provision of Cleaning Services (Discovery Centre) - July 21, Provision of Cleaning Services (Dalwallinu Ablution Block/Park Tables) - July 21, Provision of Cleaning Services (Dalwallinu Town Hall) - July 21, Provision of Cleaning Services - (Pithara Toilets) - July 21, Provision of Cleaning Services - (Kalannie Town Hall), Provision of Cleaning Services - (Kalannie Sports Pavillion) - July 21, Provision of Cleaning Services - (Wubin Ablution Block) - July 21, Provision of Cleaning Services - (Buntine Hall Toilets) - July 21, Provision of Cleaning Services - (Dalwallinu Aerodrome) - July 21, Provision of Cleaning Services - (Richardson Park Ablutions) - July 21, Provision of Cleaning Services (Richardson Park BBQ) - July 21, Provision of Cleaning Services - (Memorial Park BBQ) - July 21, Provision of Cleaning Services (Rec Precinct BBQ) - July 21, Provision of Cleaning Services - (Kalannie Ablution Facility) - July 21, Provision of Cleaning Services - (Dalwallinu Medical Centre)- July 21		14,925.57	
EFT12288	12/08/2021	J C Mechanics	DPF Regeneration to DL 420	1	275.00	
INV 255	10/08/2021	J C Mechanics	DPF Regeneration to DL 420		275.00	
EFT12289	12/08/2021	PHILIP LEHMANN	Refund of venue & key bond paid 2/8/21 for hire 3/8/21	1	280.00	
INV BONDRE05/08/2021		PHILIP LEHMANN	Refund of venue & key bond paid 2/8/21 for hire 3/8/21		280.00	
EFT12290	12/08/2021	BOEKEMAN MACHINERY	10,000k Service for DL 9360-14/7	1	386.93	
INV 322082	30/07/2021	BOEKEMAN MACHINERY	10,000k Service for DL 9360-14/7		386.93	
EFT12291	12/08/2021	LANDGATE	Gross rental valuations chargeable - schedule no G 2021/7, dated 12/6 to 9/7	1	569.71	
INV 366848-1027/07/2021		LANDGATE	Minimum charge - rural uv's chargeable, schedule R2021/2, 26/6/21 to 23/7/21		70.40	
INV 366803-1027/07/2021		LANDGATE	Gross rental valuations chargeable - schedule no G 2021/7, dated 12/6 to 9/7		458.01	

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INV 367461-1	10/08/2021	LANDGATE	Mining tenements chargeable schedule no M2021/7, dated 11/6/21 to		41.30	
EFT12292	12/08/2021	Child Support Agency	Payroll deductions	1	848.93	
INV DEDUCT0	06/08/2021	Child Support Agency	Payroll Deduction for emp 389 06/08/2021, Payroll Deduction for emp 399 06/08/2021		848.93	
EFT12293	12/08/2021	DALWALLINU & DISTRICTS AGRICULTURAL SOCIETY INC	1 x Shire Trade Table space for Dalwallinu Agricultural Show 2021. (1 x Trestle and 2 x chairs ordered but not costed as owned by Shire).	1	70.00	
INV 631	03/08/2021	DALWALLINU & DISTRICTS AGRICULTURAL SOCIETY INC	1 x Shire Trade Table space for Dalwallinu Agricultural Show 2021. , (1 x Trestle and 2 x chairs ordered but not costed as owned by Shire).		70.00	
EFT12294	25/08/2021	RBC - RURAL	Meterplan charge for admin photocopiers - Aug 21	1	2,347.46	
INV 0002970824/08/2021		RBC - RURAL	Meterplan charge for admin photocopiers - Aug 21		2,347.46	
EFT12295	25/08/2021	THE PAPER COMPANY OF AUSTRALIA	August paper order - 50 reams of A4	1	217.25	
INV 0048769	11/08/2021	THE PAPER COMPANY OF AUSTRALIA	August paper order - 50 reams of A4		217.25	
EFT12296	25/08/2021	TELSTRA	Main admin line - phone usage to 6/8 & service/rental to 6/9	1	3,333.41	

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Cheque /EFT				Bank Code	INV	
No	Date	Name	Invoice Description		Amount	Amount
INV 7844693014/08/2021	TELSTRA		Admin line 1 - phone usage to 6/8 & service/rental to 6/9, Medical Centre - phone usage to 6/8 & service/rental to 6/9, Dalwallinu C/van Park - phone usage to 6/8 & service/rental to 6/9, Dalwallinu Aquatic Centre - phone usage to 6/8 & service/rental to 6/9, Admin line 4 - phone usage to 6/8 & service/rental to 6/9, Visitor Centre line - phone usage to 6/8 & service/rental to 6/9, Bush Fire radio line - phone usage to 6/8 & service/rental to 6/9, Medical Centre line - phone usage to 6/8 & service/rental to 6/9, Medical Centre line - phone usage to 6/8 & service/rental to 6/9, Works Depot line - phone usage to 6/8 & service/rental to 6/9, Works Depot fax line - phone usage to 6/8 & service/rental to 6/9, HPT/CTT line - phone usage to 6/8 & service/rental to 6/9, 6A Cousins Rd line - phone usage to 6/8 & service/rental to 6/9, Miscellaneous credit - phone usage to 6/8 & service/rental to 6/9, MCS mobile - phone usage to 6/8 & service/rental to 6/9, MWS mobile - phone usage to 6/8 & service/rental to 6/9, CEO mobile - phone usage to 6/8 & service/rental to 6/9, Cousins Rd pump station - phone usage to 6/8 & service/rental to 6/9, WS mobile - phone usage to 6/8 & service/rental to 6/9, MPDS mobile - phone usage to 6/8 & service/rental to 6/9, Councillor i-pads & i admin - phone usage to 6/8 & service/rental to 6/9, Admin fax machine - phone usage to 6/8 & service/rental to 6/9, Admin MWS line - phone usage to 6/8 & service/rental to 6/9, Foundation module SMS connection - phone usage to 6/8 & service/rental to 6/9, Main admin line - phone usage to 6/8 & service/rental to 6/9, Telstra discount - phone usage to 6/8 & service/rental to 6/9, Admin internet back-up line - phone usage to 6/8 & service/rental to 6/9, Rec Ctr internet line - phone usage to 6/8 & service/rental to 6/9, Vehicle tracking - DL281 & DL492, service/rental to 6/9, Vehicle tracking - DL103 & DL275, service/rental to 6/9		3,224.53	
INV 7839697023/08/2021	TELSTRA		Medical centre phone account to 18/8 & service/rental to 18/9		108.88	
EFT12297	25/08/2021	SHARONA MAY DAVIS	Rates refund for assessment A46111 65 MCNEILL STREET DALWALLINU 6609	1	467.18	
INV A46111	16/08/2021	SHARONA MAY DAVIS	Rates refund for assessment A46111 65 MCNEILL STREET DALWALLINU 6609		467.18	

Cheque /EFT				Bank Code	INV Amount	Amount
No	Date	Name	Invoice Description			
EFT12298	25/08/2021	THE ROYAL LIFE SAVING SOCIETY OF AUSTRALIA	Pool Lifeguard Requalification Course	1		159.00
INV 131702	19/08/2021	THE ROYAL LIFE SAVING SOCIETY OF AUSTRALIA	Pool Lifeguard Requalification Course			159.00
EFT12299	25/08/2021	JENNY'S BAKEHOUSE	Birthday cake for Cr Keith Carter, Cr Brett Boys, Cr Karen Christian, Cr Karen McNeill	1		25.00
INV 1306	30/07/2021	JENNY'S BAKEHOUSE	Birthday cake for Cr Keith Carter, Cr Brett Boys, Cr Karen Christian, Cr Karen McNeill			25.00
EFT12300	25/08/2021	NORTHAM CARPETS	Upgrade to Flooring (Vinyl) - @ Medical Centre, 4th Room (Quote 12013)	1		4,100.00
INV 146544	19/08/2021	NORTHAM CARPETS	Upgrade to Flooring (Vinyl) - @ Medical Centre, 4th Room (Quote 12013)			4,100.00
EFT12301	25/08/2021	Building and Construction Industry Training Board Training Board	BCITF Levy for Lot 55 Johnston St	1		1,891.75
INV INV-112217/08/2021		Building and Construction Industry Training Board Training Board	BCITF Levy for Lot 55 Johnston St			1,891.75
EFT12302	25/08/2021	PARKER BLACK & FORREST PTY LTD	6 Keys cut for Dalwallinu Precinct.	1		187.00
INV INV-230408/07/2021		PARKER BLACK & FORREST PTY LTD	6 Keys cut for Dalwallinu Precinct.			187.00
EFT12303	25/08/2021	SYNERGY	Electricity Usage - Dalwallinu Recreation Centre - 15/7 to 18/8	1		5,133.85
INV 1073087111/08/2021		SYNERGY	Electricity usage Dalwallinu Discovery Centre 14/7 to 28/7			1,141.73
INV 3962659019/08/2021		SYNERGY	Electricity Usage - Shire Administration Centre - 15/7 to 18/8, Electricity Usage - Council Chambers - 15/7 to 18/8			912.82
INV 9741694019/08/2021		SYNERGY	Electricity Usage - Dalwallinu Squash Courts - 15/7 to 18/8, Electricity Usage - Dalwallinu Sports Club - 15/7 to 18/8, Electricity Usage - Dalwallinu Sports Club Residence - 15/7 to 18/8, Electricity Usage - Dalwallinu Gymnasium - 15/7 to 18/8, Electricity Usage - Dalwallinu Recreation Centre - 15/7 to 18/8, Electricity Usage - Dalwallinu Aquatic Centre - 15/7 to 18/8			3,079.30
EFT12304	25/08/2021	ROWDY'S ELECTRICAL	Tag and test for Shire depot, admin & DDC	1		5,010.91
INV INV-032420/05/2021		ROWDY'S ELECTRICAL	Fix power point in car port and RCD check at 11B Anderson Way			496.14

Cheque /EFT			Invoice Description	Bank Code	INV Amount	Amount
No	Date	Name				
INV INV-041402/08/2021		ROWDY'S ELECTRICAL	RCD & Smoke detector check 1 South St, RCD & Smoke detector check 3 South St, RCD & Smoke detector check 5 South st, RCD & Smoke detector check 7 South st, RCD & Smoke detector check 40 Leahy st		924.99	
INV INV-043109/08/2021		ROWDY'S ELECTRICAL	Unit 2 Wilfred Thomas, check 2 power points, back light switch & RCD check & U1 RCD check		756.59	
INV INV-043816/08/2021		ROWDY'S ELECTRICAL	Please fix power point in basketball hall on pillar.		222.42	
INV INV-043916/08/2021		ROWDY'S ELECTRICAL	Installation of new power point & check existing in admin front reception area.		766.89	
INV INV-043516/08/2021		ROWDY'S ELECTRICAL	Tag and test for Shire depot, admin & DDC		1,843.88	
EFT12305	25/08/2021	The Leisure Institute of Western Australia Aqautics (inc).	Annual state conference & LIWA Aqautics membership for Pool Manager	1	500.00	
INV 3688	13/08/2021	The Leisure Institute of Western Australia Aqautics (inc).	Annual state conference & LIWA Aqautics membership for Pool Manager		500.00	
EFT12306	25/08/2021	Bitutek Pty Ltd	2 x 200L Drum and 800Ltr CRS Emulsion for Dalwallinu Shire Depot	1	484.00	
INV 0000662711/08/2021		Bitutek Pty Ltd	2 x 200L Drum and 800Ltr CRS Emulsion for Dalwallinu Shire Depot		484.00	
EFT12307	25/08/2021	Toll Transport Pty Ltd	Freight charges for return library exchange 21/7	1	20.41	
INV 0509-S4201/08/2021		Toll Transport Pty Ltd	Freight charges for return library exchange 21/7		20.41	
EFT12308	25/08/2021	P & J Transport Pty Ltd	Freight charges on pick up of emulsion ex Bitutek	1	124.30	
INV 0000452017/08/2021		P & J Transport Pty Ltd	Freight charges on pick up of emulsion ex Bitutek		124.30	
EFT12309	25/08/2021	Raw Creative	Wubin Museum - artwork & printing of 1500 leaflets	1	495.00	
INV 0000326611/08/2021		Raw Creative	Wubin Museum - artwork & printing of 1500 leaflets		495.00	
EFT12310	25/08/2021	Liberty Plumbing & Gas	Decommission, remove and dispose of existing commercial oven, plus supply & install new oven at Dalwallinu Recreation Centre	1	22,115.50	
INV INV-137624/06/2021		Liberty Plumbing & Gas	Decommission, remove and dispose of existing commercial oven, plus supply & install new oven at Dalwallinu Recreation Centre		17,715.50	

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Cheque /EFT				Bank Code	INV Amount	Amount
No	Date	Name	Invoice Description			
INV INV-13841	17/08/2021	Liberty Plumbing & Gas	Supply and install new gas oven at 21 Rayner Street., Supply and install new gas oven at 23 Rayner Street., Supply and install new gas oven at Community Arts Building		3,900.00	
INV INV-140523	23/08/2021	Liberty Plumbing & Gas	Repairs to Shire depot standpipe		500.00	
EFT12311	25/08/2021	Totally Workwear Joondalup	Doug and Jean embroidery for work wear	1	52.80	
INV 720052381	11/08/2021	Totally Workwear Joondalup	Doug and Jean embroidery for work wear		52.80	
EFT12312	25/08/2021	Ronald Leoncio	Refund of bond for Dalwallinu hall hire 15/8 paid 6/8/21	1	280.00	
INV BONDRE1	18/08/2021	Ronald Leoncio	Refund of bond for Dalwallinu hall hire 15/8 paid 6/8/21		280.00	
EFT12313	25/08/2021	ARC Clean Energy Pty Ltd	Repairs to faulty lights and replace globe @ Medical Centre	1	500.00	
INV INV-11741	18/08/2021	ARC Clean Energy Pty Ltd	Repairs to faulty lights and replace globe @ Medical Centre		500.00	
EFT12314	25/08/2021	Martin Grant	Push up gravel	1	21,780.00	
INV 508	18/08/2021	Martin Grant	Dozer to site, remove tp soil and rip, push up gravel., Remove top soil and rip, Push up gravel		21,780.00	
EFT12315	25/08/2021	Wayne Phipps Smash Repairs	Repairs to Sam Sprigg's vehicle after lawnmower damage.	1	945.68	
INV 40704	23/08/2021	Wayne Phipps Smash Repairs	Repairs to Sam Sprigg's vehicle after lawnmower damage.		945.68	
EFT12316	25/08/2021	Child Support Agency	Payroll deductions	1	848.93	
INV DEDUCT	20/08/2021	Child Support Agency	Payroll Deduction for emp 389 20/08/2021, Payroll Deduction for emp 399 20/08/2021		848.93	
EFT12317	25/08/2021	ARROW BRONZE	Plaque - Syliva Willder	1	234.58	
INV 712841	30/07/2021	ARROW BRONZE	Plaque - Syliva Willder		234.58	
EFT12318	25/08/2021	DALWALLINU COMMUNITY RESOURCE CENTRE	Passport photos for G Rodan, D Hughes and M Hare for Controlled Waste License.	1	82.50	
INV 000589380	09/08/2021	DALWALLINU COMMUNITY RESOURCE CENTRE	Passport photos for G Rodan, D Hughes and M Hare for Controlled Waste License.		52.50	
INV 000589511	11/08/2021	DALWALLINU COMMUNITY RESOURCE CENTRE	Advertising in the Totally Locally - 11/8 Community Grants		30.00	

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Cheque /EFT			Invoice Description	Bank Code	INV Amount	Amount
No	Date	Name				
EFT12319	26/08/2021	The Rural Building Company Pty Ltd	Deposit to proceed with construction of "The Quindalup" 4x2 executive residence at Lot 2 Bell Street, Dalwallinu	1		10,000.00
INV DEPOSIT	26/08/2021	The Rural Building Company Pty Ltd	Deposit to proceed with construction of "The Quindalup" 4x2 executive residence at Lot 2 Bell Street, Dalwallinu		10,000.00	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Municipal - 536591-4	681,551.58
TOTAL		681,551.58

DIRECT DEBITS FOR THE MONTH OF AUGUST 2021

Chq/EFT	Date	Name	Description	Amount	Bank	Type
DD16232.1	02/08/2021	Bond Administrator	Part bond payment for bond on 10 Roberts Road, Dalwallinu	-107.50	1	CSH
DD16237.1	06/08/2021	Aware Super	Superannuation contributions	-7875.65	1	CSH
DD16237.2	06/08/2021	AUSTRALIA SUPER	Payroll deductions	-535.65	1	CSH
DD16237.3	06/08/2021	THE TRUSTEE FOR COLONIAL SUPER RETIREMENT FUND	Payroll deductions	-428.96	1	CSH
DD16237.4	06/08/2021	CBUS	Superannuation contributions	-239.07	1	CSH
DD16237.5	06/08/2021	Local Government Superannuation Scheme	Payroll deductions	-845.05	1	CSH
DD16237.6	06/08/2021	M L C Super Fund	Payroll deductions	-496.19	1	CSH
DD16237.7	06/08/2021	PRIME SUPER	Superannuation contributions	-198.96	1	CSH
DD16237.8	06/08/2021	AMG Super	Payroll deductions	-534.90	1	CSH
DD16237.9	06/08/2021	Catholic Super	Payroll deductions	-924.90	1	CSH
DD16237.10	06/08/2021	BT Super for Life The Trustee for Retirement Wrap	Payroll deductions	-803.85	1	CSH
DD16237.11	06/08/2021	Rest Industry Super	Superannuation contributions	-284.80	1	CSH
DD16244.1	09/08/2021	Bond Administrator	Part bond payment for bond on 10 Roberts Road, Dalwallinu	-107.50	1	CSH
DD16254.1	20/08/2021	Aware Super	Superannuation contributions	-7937.64	1	CSH
DD16254.2	20/08/2021	AUSTRALIA SUPER	Payroll deductions	-535.65	1	CSH
DD16254.3	20/08/2021	THE TRUSTEE FOR COLONIAL SUPER RETIREMENT FUND	Payroll deductions	-433.00	1	CSH
DD16254.4	20/08/2021	CBUS	Superannuation contributions	-236.92	1	CSH
DD16254.5	20/08/2021	Local Government Superannuation Scheme	Payroll deductions	-845.05	1	CSH
DD16254.6	20/08/2021	M L C Super Fund	Payroll deductions	-479.91	1	CSH
DD16254.7	20/08/2021	PRIME SUPER	Superannuation contributions	-198.96	1	CSH
DD16254.8	20/08/2021	Hostplus	Superannuation contributions	-320.94	1	CSH
DD16254.9	20/08/2021	Catholic Super	Payroll deductions	-1064.81	1	CSH
DD16254.10	20/08/2021	BT Super for Life The Trustee for Retirement Wrap	Payroll deductions	-803.85	1	CSH
DD16254.11	20/08/2021	Rest Industry Super	Superannuation contributions	-284.80	1	CSH
DD16254.12	20/08/2021	Sunsuper	Superannuation contributions	-148.08	1	CSH
DD16254.13	20/08/2021	AMG Super	Payroll deductions	-213.96	1	CSH
DD16255.1	20/08/2021	BANKWEST	Credit Card purchases for August 2021	-2785.58	1	CSH
119428297	07/07/2021	BANKWEST	HR licence automatic restriction removal for employee M J Leahy	98.30	1	INV
D0770794086	29/07/2021	BANKWEST	Conference microphone/camera/speaker for DDC/library	204.00	1	INV
16941818	27/07/2021	BANKWEST	Accommodation for A Davey & C Andrews - gst workshop 29/7/21	156.00	1	INV
18800305	29/07/2021	BANKWEST	Lockable storage cabinet for library	598.95	1	INV
ER216166	28/07/2021	BANKWEST	Puzzles for childrens corner in library	109.80	1	INV
D2105111113236465583	29/07/2021	BANKWEST	Refund of cost of bookcase for library cubbyhouse project - unable to supply goods to our location	-320.99	1	INV

127488497	01/08/2021 BANKWEST	Monthly charge for internet at Shire admin building for the period 1/8/21 to 1/9/21	129.95	1	INV
200012	02/08/2021 BANKWEST	Diamond blade ex Total Tools for workshop	145.00	1	INV
200016	02/08/2021 BANKWEST	Concreting tools for workshop	32.95	1	INV
90042	02/08/2021 BANKWEST	Concreting tools for workshop	70.45	1	INV
781786	03/08/2021 BANKWEST	Fuel for CEO vehicle ex BP Ascot	76.73	1	INV
119527367	12/07/2021 BANKWEST	HC Application for employee M Hare	270.20	1	INV
15810761550	04/08/2021 BANKWEST	Occasional Liquor license for Christmas St Party 10/12/21	54.50	1	INV
050821	05/08/2021 BANKWEST	Annual subscription to Kahoot, Foreign transaction fee on Annual subscription to Kahoot	4.39	1	INV
56620	05/08/2021 BANKWEST	Building application for carports @ Sullivan Lodge	171.65	1	INV
CITYOFPERTH	09/07/2021 BANKWEST	Parking - CEO meeting with Site Architecture re plans for new learning centre	4.04	1	INV
119556932	13/07/2021 BANKWEST	HR Application for employee R Wilson	117.80	1	INV
340898	13/07/2021 BANKWEST	Monthly charge for on-line newspapers, The West Australian & The Sunday Times	28.00	1	INV
49846	15/07/2021 BANKWEST	6 x extension cords for vehicle trackers	144.00	1	INV
12801603	21/07/2021 BANKWEST	Monthly charge for internet at Dalwallinu Recreation Centre for the period 7/7/21 to 6/8/21	79.00	1	INV
7950	21/07/2021 BANKWEST	5 new banners ex Vivid for banner poles	546.04	1	INV
66704354	23/07/2021 BANKWEST	Envelopes for admin - 1000 x DL size	49.82	1	INV
61040430	24/07/2021 BANKWEST	Kettle for admin kitchen	15.00	1	INV
DD16261.1	20/08/2021 Bond Administrator	Part bond payment for bond on 10 Roberts Road, Dalwallinu	-107.50	1	CSH

REPORT TOTALS

Bank Code	Bank Name	Description	Total
1	Municipal - 536591-4	Direct Debit Superannuation Payments August 2021	-26,671.55
1	Municipal - 536591-4	Direct Debit Credit Card Payments August 2021	-2,785.58
1	Municipal - 536591-4	Direct Debit Bond Administrator	-322.50
Total			-29,779.63

Municipal Account

Payroll **August 2021**

06/08/2021	Payroll fortnight ending 06/08/21	\$ 57,904.00
20/08/2021	Payroll fortnight ending 20/08/21	\$ 79,194.70
	TOTAL	\$ 137,098.70

Bank Fees **August 2021**

02/08/2021	Bpay Transaction Fee (Muni)	\$ 45.60
03/08/2021	CBA Merchant Fee (Muni)	\$ 311.47
02/08/2021	OB ^B Record Fee (Muni)	\$ 4.60
	TOTAL	\$ 361.67

Direct Debit Payments **August 2021**

	Superannuation Payments (Pay endings 06/08/2021 & 20/08/2021)	\$ 26,671.55
20/08/2021	Credit Card Payments to Bankwest	\$ 2,785.58
22/07/2021	Bond Administrator - Housing Bonds	\$ 322.50
	Payments to Department of Transport Licensing	\$ 99,403.25
	TOTAL	\$ 129,182.88

9.3.2 Monthly Financial Statements for August 2021*

Report Date	28 September 2021
Applicant	Shire of Dalwallinu
File Ref	FM/9 Financial Reporting
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Manager Corporate Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Monthly Statements of Financial Activity, Variance Report, Investments Held and Bank Reconciliations

Purpose of Report

Council is requested to receive and accept the Financial Reports for the month end 31 August 2021.

Background

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

Consultation

Nil

Legislative Implications

State

Local Government Act 1995

Local Government (Financial Management) Regulations 1996 s34(1), s19(1)(2) and s34(2)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.



Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Financial Reports as at last day of business of the previous month are appended, for the period ending 31 August 2021. It is to be noted that that opening balances on these financial statements might need further adjustments as the year ending 30 June 2021 has not been finalised yet.

Attached for council's consideration are:

1. Statement of Financial Activity
2. Variance Reports
3. Investments Held
4. Bank Reconciliations

As per Council resolution, all items that have a variance of more than \$10,000 have been noted on the variance reports.

Officer Recommendation

That Council accept the Financial Reports as submitted for the month ending 31 August 2021.

Recommendation/Resolution

MOTION 9782

Moved Cr MM Harms
Seconded Cr AR Dickins

That Council accept the Financial Reports as submitted for the month ending 31 August 2021.

CARRIED 7/0



SHIRE OF DALWALLINU

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 August 2021

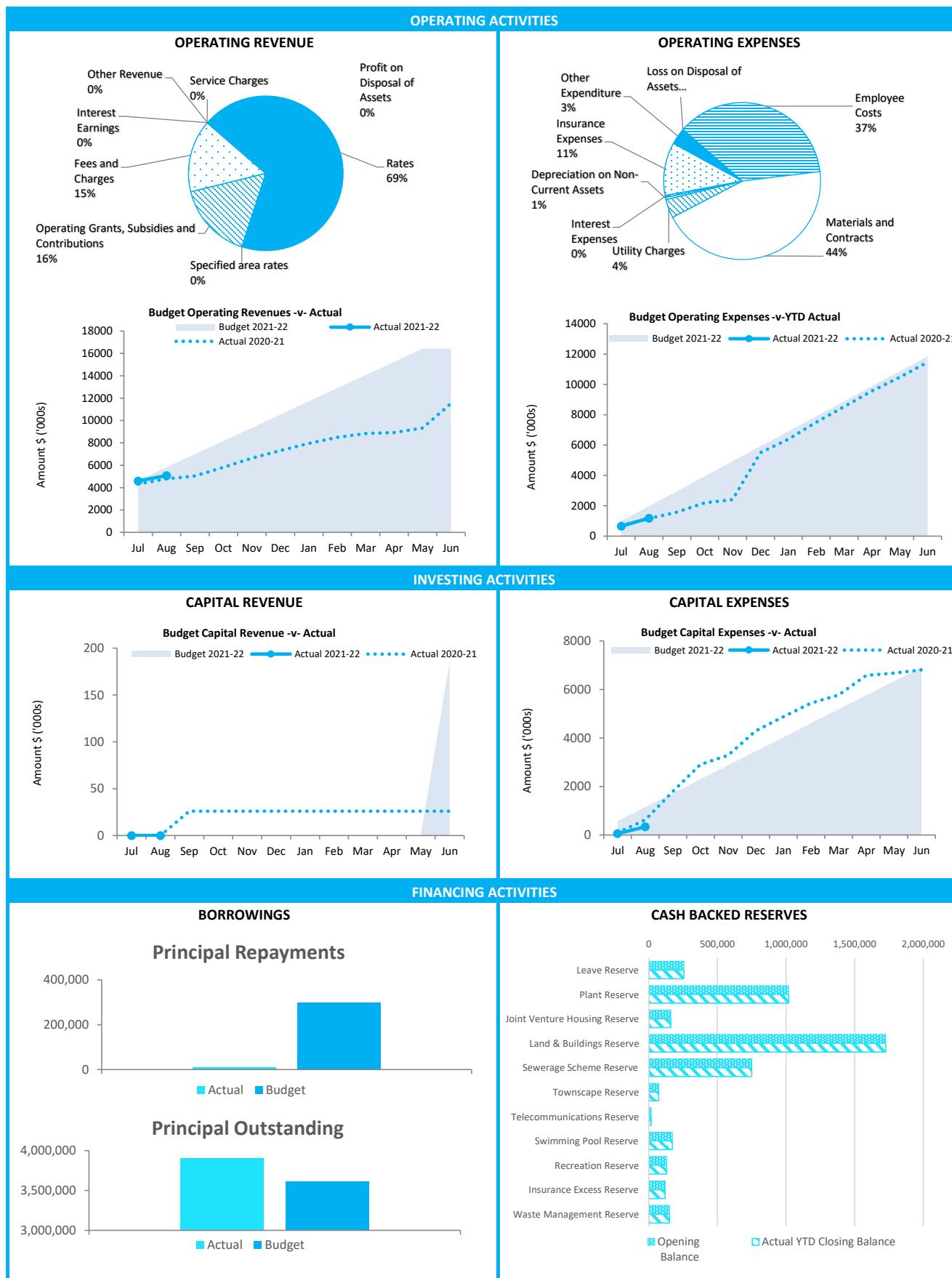
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2021

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2021**

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.27 M	\$2.27 M	\$2.28 M	\$0.01 M
Closing	\$0.00 M	\$5.11 M	\$5.83 M	\$0.72 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$9.26 M	% of total
Unrestricted Cash	\$4.69 M	50.6%
Restricted Cash	\$4.57 M	49.4%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$0.57 M	% Outstanding
Trade Payables	\$0.47 M	
Over 30 Days		13.6%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables

	\$0.10 M	% Collected
Rates Receivable	\$2.10 M	39.4%
Trade Receivable	\$0.10 M	
Over 30 Days		80.6%
Over 90 Days		9.4%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.15 M	\$2.70 M	\$3.77 M	\$1.07 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$3.40 M	% Variance
YTD Budget	\$3.44 M	(1.2%)

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$0.80 M	% Variance
YTD Budget	\$0.67 M	19.6%

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$0.75 M	% Variance
YTD Budget	\$0.70 M	6.6%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.35 M)	\$0.49 M	(\$0.21 M)	(\$0.69 M)

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	(\$0.00 M)	%
Amended Budget	\$0.38 M	(100.0%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition

YTD Actual	\$0.34 M	% Spent
Amended Budget	\$13.77 M	(97.6%)

Refer to Note 8 - Capital Acquisition

Capital Grants

YTD Actual	\$0.13 M	% Received
Amended Budget	\$10.04 M	(98.7%)

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.93 M	(\$0.35 M)	(\$0.02 M)	\$0.33 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$0.01 M
Interest expense	\$0.00 M
Principal due	\$3.91 M

Refer to Note 9 - Borrowings

Reserves

Reserves balance	\$4.57 M
Interest earned	\$0.00 M

Refer to Note 11 - Cash Reserves

Lease Liability

Principal repayments	\$0.01 M
Interest expense	\$0.00 M
Principal due	\$0.04 M

Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 AUGUST 2021**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific Shire services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates income & expenditure, Grants commission and Pensioners deferred rates interest.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

To provide an operational framework for environmental and community health.

Food quality, pest control, immunisation services and other health.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

School support, assistance to playgroups, retirements villages and other voluntary services.

HOUSING

To provide and maintain employee, non-employee and elderly residents housing.

Provision and maintenance of staff and rental housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of tips, noise control, administration of the town planning scheme, maintenance of cemeteries, maintenance of public conveniences, storm water drainage maintenance, sewerage scheme operation, litter control and roadside furniture.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Provision of facilities and support for organisations concerned with leisure time activities and sport, support for performing and creative arts and preservation of the natural estate. This includes maintenance of halls, aquatic centres, recreation and community centres, parks, gardens, sports grounds and operation of libraries.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction, maintenance and cleaning of streets, roads, bridges, drainage works, footpaths, parking facilities and traffic signs, cleaning and lighting of streets, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

The regulation and provision of tourism, area promotion, building control, noxious weed control, vermin control, standpipes and land subdivisions.

OTHER PROPERTY AND SERVICES

To monitor and control the shire's overheads and operating accounts.

Private works operation, public works overheads, materials, salaries & wages, plant repairs and operation costs. With the exception of private works, the above activities listed are mainly summaries of costs that are allocated to all the works and services undertaken by Council.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021**

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening funding surplus / (deficit)	1(c)	\$ 2,271,381	\$ 2,271,381	\$ 2,283,616	\$ 12,235	0.54%	
Revenue from operating activities							
Governance		300	132	0	(132)	(100.00%)	
General purpose funding - general rates	6	3,366,138	3,438,368	3,398,720	(39,648)	(1.15%)	
General purpose funding - other		1,251,531	338,751	456,405	117,654	34.73%	▲
Law, order and public safety		38,987	250	573	323	129.20%	
Health		22,186	4,434	3,808	(626)	(14.12%)	
Education and welfare		3,272	510	1,337	827	162.16%	
Housing		358,262	59,681	74,884	15,203	25.47%	▲
Community amenities		576,215	524,272	527,810	3,538	0.67%	
Recreation and culture		179,325	20,454	28,021	7,567	37.00%	
Transport		370,598	389,255	415,863	26,608	6.84%	
Economic services		167,213	27,850	28,005	155	0.56%	
Other property and services		58,609	9,390	16,077	6,687	71.21%	
		6,392,636	4,813,347	4,951,503	138,156		
Expenditure from operating activities							
Governance		(736,633)	(124,001)	(114,911)	9,090	7.33%	
General purpose funding		(142,681)	(25,262)	(22,286)	2,976	11.78%	
Law, order and public safety		(211,382)	(41,173)	(43,075)	(1,902)	(4.62%)	
Health		(339,814)	(76,300)	(76,976)	(676)	(0.89%)	
Education and welfare		(126,653)	(21,016)	(16,836)	4,180	19.89%	
Housing		(521,877)	(148,511)	(61,856)	86,655	58.35%	▼
Community amenities		(857,617)	(136,275)	(141,226)	(4,951)	(3.63%)	
Recreation and culture		(2,168,003)	(373,812)	(249,030)	124,782	33.38%	▼
Transport		(5,997,195)	(999,677)	(326,037)	673,640	67.39%	▼
Economic services		(568,855)	(143,666)	(131,818)	11,848	8.25%	
Other property and services		(178,059)	(24,903)	(1,458)	23,445	94.15%	▼
		(11,848,769)	(2,114,596)	(1,185,509)	929,087		
Non-cash amounts excluded from operating activities	1(a)	5,601,177	4,500	5,383	883	19.62%	
Amount attributable to operating activities		145,044	2,703,251	3,771,377	1,068,126		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	14	10,038,666	1,407,722	129,330	(1,278,392)	(90.81%)	▼
Proceeds from disposal of assets	7	380,712	380,712	(0)	(380,712)	(100.00%)	▼
Payments for property, plant and equipment and infrastructure	8	(13,766,521)	(1,300,815)	(336,116)	964,699	74.16%	▼
Amount attributable to investing activities		(3,347,143)	487,619	(206,786)	(694,405)		
Financing Activities							
Transfer from reserves	11	1,532,927	236,377	0	(236,377)	(100.00%)	
Payments for principal portion of lease liabilities	10	(23,053)	(5,384)	(5,383)	1	0.02%	
Repayment of debentures	9	(297,874)	(297,874)	(9,464)	288,410	96.82%	▲
Transfer to reserves	11	(281,282)	(281,282)	(1,568)	279,714	99.44%	▼
Amount attributable to financing activities		930,718	(348,163)	(16,415)	331,748		
Closing funding surplus / (deficit)	1(c)	0	5,114,088	5,831,792			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 AUGUST 2021**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021**

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD (a)	YTD (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,271,381	2,271,381	2,283,616	12,235	0.54%	
Revenue from operating activities							
Rates	6	3,366,138	3,438,368	3,398,720	(39,648)	(1.15%)	
Operating grants, subsidies and contributions	13	1,781,982	668,109	798,883	130,774	19.57%	▲
Fees and charges		1,185,374	704,326	750,465	46,139	6.55%	
Interest earnings		24,401	2,528	3,435	907	35.88%	
Other revenue		100	16	0	(16)	(100.00%)	
Profit on disposal of assets	7	34,641	0	0	0	0.00%	
		6,392,636	4,813,347	4,951,503	138,156		
Expenditure from operating activities							
Employee costs		(2,406,055)	(432,116)	(434,926)	(2,810)	(0.65%)	
Materials and contracts		(2,928,174)	(574,294)	(524,980)	49,314	8.59%	
Utility charges		(426,926)	(72,172)	(45,678)	26,494	36.71%	▼
Depreciation on non-current assets		(5,534,680)	(927,191)	(5,383)	921,808	99.42%	▼
Interest expenses		(129,049)	(4,367)	(4,692)	(325)	(7.44%)	
Insurance expenses		(189,206)	(94,022)	(129,473)	(35,451)	(37.71%)	▲
Other expenditure		(133,541)	(10,434)	(40,377)	(29,943)	(286.98%)	▲
Loss on disposal of assets	7	(101,138)	0	0	0	0.00%	
		(11,848,769)	(2,114,596)	(1,185,509)	929,087		
Non-cash amounts excluded from operating activities	1(a)	5,601,177	4,500	5,383	883	19.62%	
Amount attributable to operating activities		145,044	2,703,251	3,771,377	1,068,126		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	14	10,038,666	1,407,722	129,330	(1,278,392)	(90.81%)	▼
Proceeds from disposal of assets	7	380,712	380,712	(0)	(380,712)	(100.00%)	▼
Payments for property, plant and equipment	8	(13,766,521)	(1,300,815)	(336,116)	964,699	74.16%	▼
Amount attributable to investing activities		(3,347,143)	487,619	(206,786)	(694,405)		
Financing Activities							
Transfer from reserves	11	1,532,927	236,377	0	(236,377)	(100.00%)	▼
Payments for principal portion of lease liabilities		(23,053)	(5,384)	(5,383)	1	0.02%	
Repayment of debentures	9	(297,874)	(297,874)	(9,464)	288,410	96.82%	▲
Transfer to reserves	11	(281,282)	(281,282)	(1,568)	279,714	99.44%	▲
Amount attributable to financing activities		930,718	(348,163)	(16,415)	331,748		
Closing funding surplus / (deficit)	1(c)	0	5,114,088	5,831,792	717,704		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2021**

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, *Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 12 August 2021

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated. All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Non-cash items excluded from operating activities				
Less: Profit on asset disposals	7	(34,641)	0	0
Add: Loss on asset disposals	7	101,138	0	0
Add: Depreciation on assets		5,534,680	4,500	5,383
Total non-cash items excluded from operating activities		5,601,177	4,500	5,383

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Last Year Closing	This Time Last Year	Year to Date
	30 June 2021	31 August 2020	31 August 2021
Adjustments to net current assets			
Less: Reserves - restricted cash	11	(4,572,716)	(3,299,421)
Less: Provisions		(391,352)	(466,275)
Add: Borrowings	9	297,875	125,859
Add: Provisions - employee	12	391,353	487,951
Add: Lease liabilities	10	23,359	18,415
Add: Cash backed leave portion		209,381	209,380
Total adjustments to net current assets		(4,042,100)	(2,924,091)
			(4,058,517)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	7,724,964	7,296,397	9,263,808
Rates receivables	3	59,824	3,280,997	2,097,119
Receivables	3	120,411	606,086	102,952
Other current assets	4	14,628	7,083	5,110
Less: Current liabilities				
Payables	5	(590,622)	(835,503)	(571,550)
Borrowings	9	(297,875)	(125,859)	(288,410)
Contract liabilities	12	(290,902)	(938,754)	(309,354)
Lease liabilities	10	(23,359)	(18,415)	(18,013)
Provisions	12	(391,353)	(487,951)	(391,353)
Less: Total adjustments to net current assets	1(b)	(4,042,100)	(2,924,091)	(4,058,517)
Closing funding surplus / (deficit)		2,283,616	5,859,990	5,831,792

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2021

OPERATING ACTIVITIES

NOTE 2

CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$				
Cash on hand								
TelenetSaver Account	Cash and cash equivalents	1,495,377		1,495,377		Bankwest	0.05%	At Call
Municipal Account	Cash and cash equivalents	1,186,090		1,186,090		Bankwest	0.00%	At Call
Term Deposit - Municipal Excess	Cash and cash equivalents	2,007,857		2,007,857		Bankwest	0.20%	01/11/2021
Term Deposit - Reserves	Cash and cash equivalents	1,568	4,572,716	4,574,284		Bankwest	0.30%	24/01/2022
Floats Held	Cash and cash equivalents	200		200		Shire float	0.00%	N/A
Total		4,691,092	4,572,716	9,263,808		0		
Comprising								
Cash and cash equivalents		4,691,092	4,572,716	9,263,808		0		
		4,691,092	4,572,716	9,263,808		0		

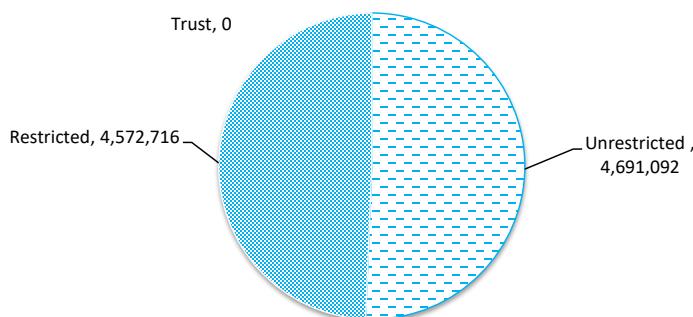
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

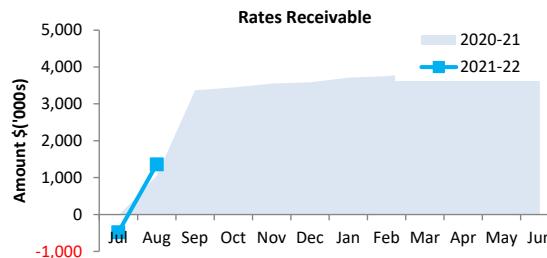
OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 Jun 2021	31 Aug 2021
	\$ 49,498	\$ 59,824
Opening arrears previous years	4,010,253	3,398,720
Levied this year	(3,999,927)	(1,361,425)
Less - collections to date		
Equals current outstanding	59,824	2,097,119
Net rates collectable	59,824	2,097,119
% Collected	98.5%	39.4%

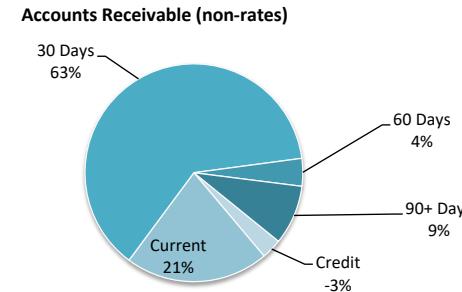
Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables - general	\$ (3,675)	\$ 25,872	\$ 76,191	\$ 4,994	\$ 10,733	\$ 114,116
Percentage	(3.2%)	22.7%	66.8%	4.4%	9.4%	
Balance per trial balance						
Sundry receivable	(3,675)	25,872	76,191	4,994	10,733	114,116
GST receivable						(11,164)
Total receivables general outstanding						102,952
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



- Credit
- Current
- 30 Days
- 60 Days
- 90+ Days



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021**

**OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS**

Other current assets	Opening Balance	Asset Increase	Asset Reduction	Closing Balance
	1 July 2021			31 August 2021
Inventory				
Inventories Fuel & Materials	14,628		(9,518)	5,110
Total other current assets	14,628	0	(9,518)	5,110
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2021

OPERATING ACTIVITIES

NOTE 5

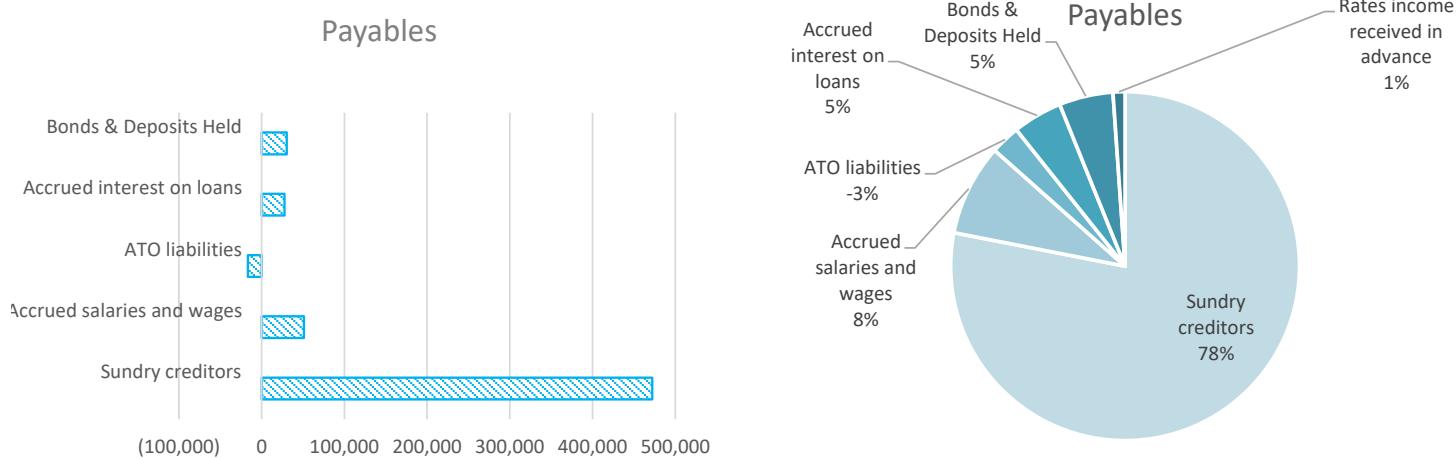
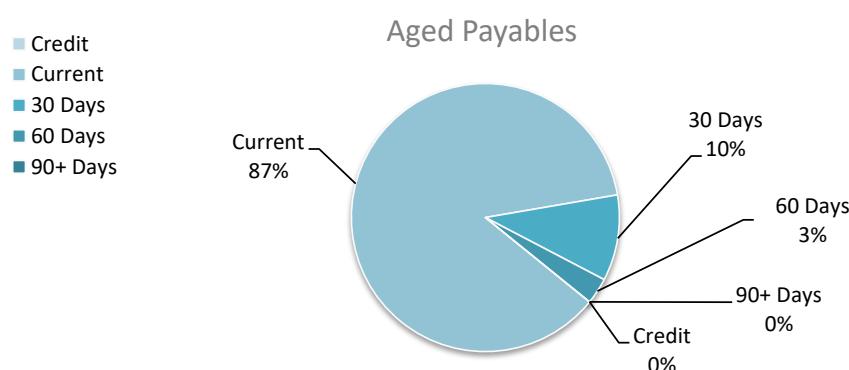
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	357,987	42,945	13,110	0	414,041
Percentage	0%	86.5%	10.4%	3.2%	0%	
Balance per trial balance						
Sundry creditors	0	416,025	42,945	13,110	0	472,079
Accrued salaries and wages						51,269
ATO liabilities						(16,536)
Accrued interest on loans						27,784
Bonds & Deposits Held						30,246
Rates income received in advance						6,708
Total payables general outstanding						571,550

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



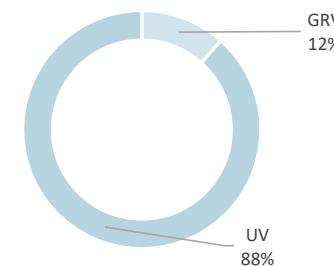
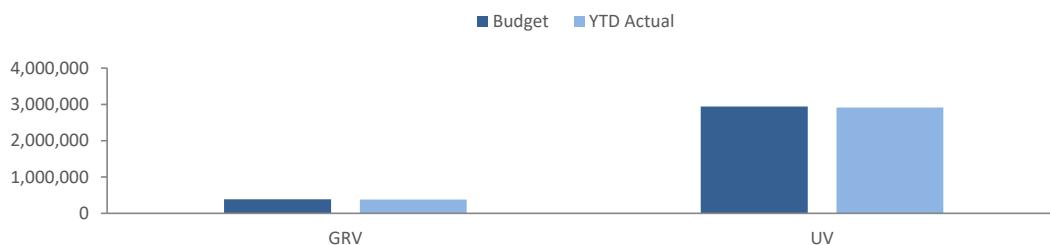
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General rate revenue	Budget							YTD Actual				
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue	
RATE TYPE			\$	\$	\$	\$	\$		\$	\$	\$	\$
Gross rental value												
GRV	0.09181	288	4,147,377	380,771	3,000	0	383,771	380,771	1,200	0	381,971	
Unimproved value												
UV	0.01701	363	172,802,000	2,939,362	2,000	0	2,941,362	2,939,362	(10,138)	(11,984)	2,917,240	
Sub-Total		651	176,949,377	3,320,133	5,000	0	3,325,133	3,320,133	(8,938)	(11,984)	3,299,211	
Minimum payment	Minimum \$											
Gross rental value												
GRV - Dalwallinu	600	124	595,316	74,400	0	0	74,400	74,400	0	0	74,400	
GRV - Kalannie	600	34	156,743	20,400	0	0	20,400	20,400	0	0	20,400	
GRV - Other Towns	600	81	277,575	48,600	0	0	48,600	48,600	0	0	48,600	
Unimproved value												
UV - Rural	700	35	634,578	24,500			24,500	24,500	0	0	24,500	
UV - Mining	700	37	293,730	25,900			25,900	25,900	0	0	25,900	
Sub-total		311	1,957,942	193,800	0	0	193,800	193,800	0	0	193,800	
Discount							(152,795)					
Total general rates							3,366,138				3,398,720	

KEY INFORMATION

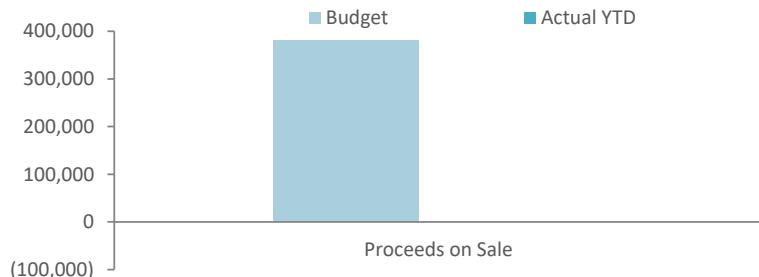
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Land									
	Sale of Lot 572 Sawyers Ave	69,394	69,394	0	0	0	0	0	0
	Sale of Lot 3 Bell Stret	160,795	68,182	0	(92,613)	0	0	0	0
Plant and equipment									
Transport									
	Mack Granite Truck DL2478	69,194	83,636	14,442	0	0	0	0	0
	Skid Steer Loader DL150	26,793	22,000	0	(4,793)	0	0	0	0
	Utility DL103	30,782	38,000	7,218	0	0	0	0	0
	Utility DL281	24,133	27,000	2,867	0	0	0	0	0
	Hyundai iLoad DL304	14,386	24,500	10,114	0	0	(0)	0	0
Other property and services									
	Nissan Pathfinder DL131	24,732	21,000	0	(3,732)	0	0	0	0
	Nissan Pathfinder DL492	27,000	27,000	0	0	0	0	0	0
		447,209	380,712	34,641	(101,138)	0	(0)	0	0



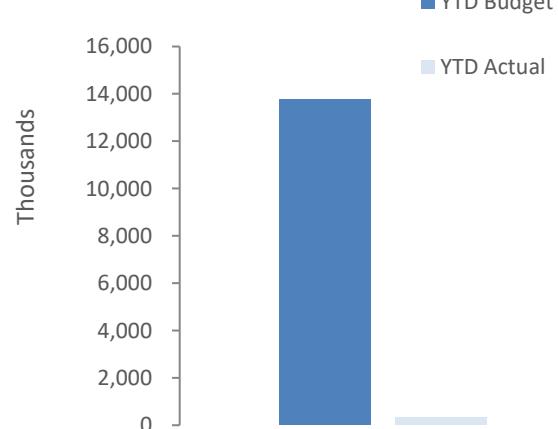
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended			YTD Actual Variance
	Budget	YTD Budget	YTD Actual	
Land	\$ 194,567	\$ 12,089	\$ 17,923	\$ 5,834
Buildings	1,038,439	45,000	82,327	37,327
Furniture and equipment	47,173	0	28,173	28,173
Plant and equipment	677,500	76,000	25,183	(50,817)
Infrastructure - roads	10,906,500	1,158,225	130,440	(1,027,785)
Infrastructure - Other	902,342	9,501	52,070	42,569
Payments for Capital Acquisitions	13,766,521	1,300,815	336,116	(964,699)
Total Capital Acquisitions	13,766,521	1,300,815	336,116	(964,699)
Capital Acquisitions Funded By:				
Capital grants and contributions	\$ 10,038,666	\$ 1,407,722	\$ 129,330	\$ (1,278,392)
Other (disposals & C/Fwd)	380,712	380,712	(0)	(380,712)
Cash backed reserves				
Plant Reserve	369,266		0	0
Land & Buildings Reserve	967,598		0	0
Townscape Reserve	72,063		0	0
Telecommunications Reserve	17,000		0	0
Recreation Reserve	50,000		0	0
Insurance Excess Reserve	57,000		0	0
Contribution - operations	1,814,216	(487,619)	206,786	694,405
Capital funding total	13,766,521	1,300,815	336,116	(964,699)

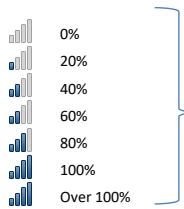
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Amended

	Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
LAND & BUILDINGS					
E148311	Bell Street Subdivision	72,567	12,089	0	12,089
E081804	Capital Expenditure - Land	70,000	0	0	0
E092041	Construction of Employee Housing	550,000	0	10,000	(10,000)
K98	6 McLevie Way, Dalwallinu JV - Capital Upgrade	19,184	0	14,190	(14,190)
K97	23 Rayner St, Dalwallinu JV - Capital Upgrade	6,000	0	0	0
E093855	Purchase of 8 Myers Street Land	52,000	0	0	0
		0	0	0	0
K5	Dalwallinu Recreation Centre - Capital Upgrade	62,000	0	17,923	(17,923)
K49	Dalwallinu Caravan Park - Capital Upgrade	356,255	0	58,137	(58,137)
K88	Administration Office - Capital Upgrade	45,000	45,000	0	45,000
ROADS					
E121700	Regional Road Group	621,645	94,286	8,140	86,146
E121720	Roads To Recovery	733,170	122,186	0	122,186
E121735	Wheatbelt Secondary Freight Network	4,751,410	791,894	33,156	758,738
E121730	Road Program	758,683	149,859	89,145	60,714
E121795	DRFAWA 962 - Flood Damage Repair Works	4,041,592	0	0	0
OTHER					
INFRASTRUCTURE					
E135875	Fencing for Dams	25,000	0	0	0
K95	Dalwallinu Aquatic Centre - Capital Upgrade	57,000	9,501	43,600	(34,099)
E112849	Capital Expenditure - Other Infrastructure	80,000	0	0	0
O21	Stormwater Dam - Roberts Road, Dalwallinu	250,000	0	0	0
O12	Dalwallinu Recreation Precinct Playground	31,950	0	0	0
O22	Shade Structure - Dalwallinu Sports Club	75,000	0	0	0
E103844	Sewerage System Upgrade	365,422	0	0	0
O14	Tourism Seating - Reserves	9,500	0	0	0
O23	Dump Point at Kalannie Caravan Park	8,470	0	8,470	(8,470)
FOOTPATH CONSTRUCTION					
PLANT & EQUIPMENT					
E113838	Capital Expenditure - Plant & Equipment	30,000	0	25,183	(25,183)
E123826	Excavator	300,000	0	0	0
E123889	Track Loader	120,000	0	0	0
E123841	Sundry Plant	16,000	0	0	0
E123881	MWS Vehicle - DL103	49,500	0	0	0
E123882	WS Vehicle - DL281	44,000	0	0	0
E123895	Trailer Mounted Cherry Picker	42,000	0	0	0
E145802	MCS Vehicle - DL 131	38,000	38,000	0	38,000
E145803	MPDS Vehicle - DL492	38,000	38,000	0	38,000
FURNITURE & FIXTURES					
E107808	Capital Expenditure - Furniture & Equipment	19,000	0	0	0
E145805	Capital Expenditure - Furniture & Equipment	28,173	28,173	28,173	0
		13,766,521	1,328,988	336,116	992,872

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Community amenities										
Dalwallinu Sewerage Scheme	64	90,136			9,464	19,395	80,672	70,741	4,439	8,412
Recreation and culture										
Dalwallinu Discovery Centre	157	519,948			0	59,933	519,948	460,015	(0)	15,266
Dalwallinu Recreation Centre	159	2,585,200			0	60,015	2,585,200	2,525,185	0	95,109
Other property and services										
Bell St subdivision	160	721,098	0	0	0	158,531	721,098	562,567	0	9,382
C/Fwd Balance		3,916,382	0	0	9,464	297,874	3,906,918	3,618,508	4,439	128,169
Total		3,916,382	0	0	9,464	297,874	3,906,918	3,618,508	4,439	128,169
Current borrowings			297,874					288,410		
Non-current borrowings			<u>3,618,508</u>					<u>3,618,508</u>		
			3,916,382					3,906,918		

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

FINANCING ACTIVITIES
NOTE 10
LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2021	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Recreation and culture										
Maia Financial - Gymnasium Equipment	E6N0162493	35,703			4,500	17,852	31,203	17,851	201	645
Other property and services										
Ricoh - 2 x photocopiers		9,959			883	5,201	9,076	4,758	52	235
Total		45,662	0	0	5,383	23,053	40,279	22,609	253	880
Current lease liabilities		23,359					18,013			
Non-current lease liabilities		23,028					23,028			
		46,387					41,041			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

OPERATING ACTIVITIES
NOTE 11
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	255,492	511	98	0	0	0	0	256,003	255,590
Plant Reserve	1,019,118	2,038	390	0	0	(369,266)	0	651,890	1,019,508
Joint Venture Housing Reserve	161,012	322	10	11,638	0	0	0	172,972	161,022
Land & Buildings Reserve	1,725,559	3,451	492	69,394	0	(967,598)	0	830,806	1,726,051
Sewerage Scheme Reserve	750,114	1,500	287	135,249	0	0	0	886,863	750,401
Townscape Reserve	72,063	0	28	0	0	(72,063)	0	0	72,091
Telecommunications Reserve	17,324	35	45	0	0	(17,000)	0	359	17,369
Swimming Pool Reserve	171,043	342	65	20,000	0	0	0	191,385	171,108
Recreation Reserve	129,517	259	50	0	0	(50,000)	0	79,776	129,567
Insurance Excess Reserve	119,521	239	46	16,000	0	(57,000)	0	78,760	119,567
Waste Management Reserve	151,953	304	58	20,000	0	0	0	172,257	152,011
	4,572,716	9,001	1,568	272,281	0	(1,532,927)	0	3,321,071	4,574,284

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

OPERATING ACTIVITIES

NOTE 12
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening	Liability	Liability	Closing
		Balance	Increase	Reduction	Balance
		1 July 2021			31 August 2021
Contract liabilities					
Unspent grants, contributions and reimbursements			\$	\$	\$
- operating	13	12,620	0	(12,620)	(0)
- non-operating	14	278,282	160,402	(129,330)	309,354
Total unspent grants, contributions and reimbursements		290,902	160,402	(141,950)	309,354
Provisions					
Annual leave		177,982			177,982
Long service leave		189,566			189,566
Landfill Sites		23,805			23,805
Total Provisions		391,353	0	0	391,353
Total other current assets		682,255	160,402	(141,950)	700,707

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

NOTE 13

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue				
	Liability 1 July 2021	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2021	Current Liability 31 Aug 2021	Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	YTD Revenue Actual
Operating grants and subsidies	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
General purpose funding										
General Purpose Grant (FAGS)				0		672,963	168,240	672,963	672,963	260,253
Untied Roads Grant (FAGS)				0		491,405	122,851	491,405	491,405	150,159
Law, order, public safety										
DFES Operating Grant				0		34,288	0	34,288	34,288	0
Recreation and culture										
LRCP Grant - Water Fountain DDC	4,177		(4,177)	(0)	(0)	4,300	716	12,500	12,500	4,177
LRCP Grant - Water Fountain Pool	2,783		(2,783)	0	0	4,480	0	0	0	2,783
LRCP Grant - Water Fountains Rec Centres	5,660		(5,660)	(0)	(0)	8,480	0	0	0	5,660
Bike Plan Grant				0		12,500	0	0	0	0
Transport										
Direct Grant - Main Roads	12,620	0	(12,620)	(0)	(0)	299,557	299,557	299,557	299,557	299,557
						1,527,973	591,364	1,510,713	0	1,510,713
										722,589
Operating contributions										
Governance										
Miscellaneous Reimbursements				0		100	16	100	100	0
General purpose funding										
Ex- Gratia Rates				0		41,612	41,612	41,612	41,612	41,604
Collection of Legal Costs				0		16,000	2,664	16,000	16,000	0
Health										
Miscellaneous Reimbursements				0		20,614	3,434	20,614	20,614	3,500
Education and welfare										
Miscellaneous Reimbursements				0		3,272	510	3,272	3,272	1,337
Housing										
Miscellaneous Reimbursements				0		20,071	3,343	20,071	20,071	3,808
Community amenities										
Miscellaneous Reimbursements				0		3,315	384	3,315	3,315	836
Containers Deposit Scheme Income				0		3,000	498	3,000	3,000	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

NOTE 13

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue					
	Liability 1 July 2021	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2021	Current Liability 31 Aug 2021	Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	YTD Revenue Actual	
Recreation and culture	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Miscellaneous Reimbursements				0		53,622	8,932	53,622	56,896	110,518	
Transport				0		5,900	982	5,900	5,900	0	
Street Lighting Contribution				0		500	82	500	500	215	
Miscellaneous Reimbursements				0							
Economic services				0		34,803	5,796	34,803	34,803	9,938	
Miscellaneous Reimbursements				0							
Other property and services				0		32,000	5,330	32,000	32,000	4,877	
Fuel Rebates				0		19,200	3,162	19,200	19,200	7,432	
Miscellaneous Reimbursements				0							
	0	0	0	0	0	254,009	76,745	254,009	56,896	310,905	
TOTALS	12,620	0	(12,620)	(0)	(0)	1,781,982	668,109	1,764,722	56,896	1,821,618	798,883

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021**

NOTE 14

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	1 July 2021	Increase in Liability	Liability Reduction (As revenue)	31 Aug 2021	Current Liability	Amended Budget	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Housing								
Maintenance Grant 6 McLevie Way	19,184	0	(14,190)	4,994	4,994	19,184	0	14,190
Recreation and culture								
LCRIP Phase 2 Grant Pool Shade Sails	0	0	0	0	0	80,000	0	0
LCRIP Phase 2 Grant Other Sports & Recreation	43,106		(43,106)	(0)	(0)	123,950	0	43,106
Transport								
Regional Road Group Grant		160,402	(5,427)	154,975	154,975	448,930	112,232	5,427
Roads to Recovery Grant		0	0	0	0	723,094	180,773	0
Wheatbelt Secondary Freight Network Grant		0	0	0	0	4,458,869	1,114,717	0
DRFAWA Grant		0	0	0	0	3,862,414	0	0
Economic services								
LCRIP Grant - Phase 2 Grant	215,992	0	(66,607)	149,385	149,385	322,225	0	66,607
	278,282	160,402	(129,330)	309,354	309,354	10,038,666	1,407,722	129,330

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		**Depreciation has not been processed for July & August 2021**
Revenue from operating activities				
General purpose funding - other	117,654	34.73%	▲ Permanent	Financial Assistance grant payment more than budgeted
Housing	15,203	25.47%	▲ Timing	Rental income is paid in advance
Expenditure from operating activities				
Housing	86,655	58.35%	▼ Timing	Depreciation not processed for July & Aug 2021
Recreation and culture	124,782	33.38%	▼ Timing	Depreciation not processed for July & Aug 2021
Transport	673,640	67.39%	▼ Timing	Depreciation not processed for July & Aug 2021 and road maintenance less than YTD budget
Other property and services	23,445	94.15%	▼ Timing	Depreciation not processed for July & Aug 2021
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(1,278,392)	(90.81%)	▼ Timing	Road grants showing as contract liability
Proceeds from disposal of assets	(380,712)	(100.00%)	▼ Timing	No assets disposed YTD
Payments for property, plant and equipment and infrastructure	964,699	74.16%	▼ Timing	Capital roadworks less than budgeted YTD
Financing activities				
Repayment of debentures	288,410	96.82%	▲ Timing	Less than budgeted YTD
Transfer to reserves	279,714	99.44%	▼ Timing	Less than budgeted YTD

Shire of Dalwallinu
Bank Reconciliation
as at 31 August 2021

Balance as per General Ledger as at 1 August 2021				
A910000 - Municipal Fund	212,127.97			
A910001 - Telenet Saver	805,341.96			
		1,017,469.93		1,017,469.93
Add Cash Receipts				
Daily Receipts		1,272,254.09		
BPAY Receipts		1,339,902.79		
Interest Received		35.11		
				2,612,191.99
				3,629,661.92
Less Cash Payments				
EFT Payments - Payroll		137,098.70		
EFT Payments (EFT12207 - EFT12319)		681,551.58		
Direct Debit - Credit Card Payments (DD16255.1)		2,785.58		
Direct Debit - Housing Bonds (DD16232.1		322.50		
DD16244.1 & DD16261.1)				
Direct Debit (Superannuation Payments)		26,671.55		
Bank Fees		361.67		
Direct Debit Payment to DoT		99,403.25		
				948,194.83
Balance as per General Ledger as at 31 August 2021				
A910000 - Municipal Fund	1,186,090.02			
A910001 - Telenet Saver	1,495,377.07			
			2,681,467.09	0.00
				2,681,467.09
Add				
Rejected super payment PE20082021				213.96
Less				
Banking 26/08/21 Banked on 03/09/21				21,576.43
Banking 31/08/21 Banked on 02/09/21				6,289.79
				2,653,814.83
Balance as per Bank Statements as at 31 August 2021				
Muni Cheque Account - 5365914	1,158,437.76			
Business Telenet Saver - 0373562	1,495,377.07			
			0.00	2,653,814.83

Prepared by



13/09/2021

Reviewed by





Bankwest, a division of Commonwealth Bank of Australia
ABN 48 123 123 124 AFSL / Australian credit licence 234945

BUSINESS ZERO TRAN ACCOUNT STATEMENT

BSB:
(Bank,State,Branch) 306-008
Account Number 536591-4
From 28/08/2021
To 31/08/2021
Statement Number 4067

Account of SHIRE OF DALWALLINU

DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
28/08/2021	OPENING BALANCE			\$343,674.66
30/08/2021	J D Cream 12:54AM 30Aug Di Cream	\$600.00		\$344,274.66
30/08/2021	BILL PAYMENT 1000006261 001 CBA202108300147264074	\$581.97		\$344,856.63
30/08/2021	BILL PAYMENT 1000461259 001 CBA202108290647212152	\$5,314.58		\$350,171.21
30/08/2021	BILL PAYMENT 2000499367 001 CBA202108290647212003	\$5,927.22		\$356,098.43
30/08/2021	BILL PAYMENT 1000000100 001 NAB202108283010462433	\$6,511.97		\$362,610.40
30/08/2021	BILL PAYMENT 1000000854 001 NAB202108283010262427	\$2,770.48		\$365,380.88
30/08/2021	BILL PAYMENT 1000000997 001 PIB202108301628415282	\$4,063.24		\$369,444.12
30/08/2021	BILL PAYMENT 1000004988 001 PIB202108301629369990	\$5,808.46		\$375,252.58
30/08/2021	BILL PAYMENT 1000006049 001 NAB202108293103449068	\$1,299.96		\$376,552.54
30/08/2021	BILL PAYMENT 1000006270 001 NAB202108293103248912	\$753.00		\$377,305.54
30/08/2021	BILL PAYMENT 1000007123 001 NAB202108293103048750	\$1,107.24		\$378,412.78
30/08/2021	BILL PAYMENT 1000060597 001 NAB202108283010762449	\$1,388.84		\$379,801.62
30/08/2021	BILL PAYMENT 1000060685 001 PIB202108301629369262	\$12,272.26		\$392,073.88
30/08/2021	BILL PAYMENT 1000061918 001 PIB202108301629369474	\$12,336.90		\$404,410.78

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Bankwest, a division of Commonwealth Bank of Australia
ABN 48 123 123 124 AFSL / Australian credit licence 234945

BUSINESS ZERO TRAN ACCOUNT STATEMENT

DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
30/08/2021	BILL PAYMENT 1000062269 001 PIB202108301628415429		\$31,195.04	\$435,605.82
30/08/2021	BILL PAYMENT 1000001770 001 WBC2021083083136374		\$4,709.62	\$440,315.44
30/08/2021	BILL PAYMENT 1000001859 001 WBC2021083000239104		\$7,295.14	\$447,610.58
30/08/2021	BILL PAYMENT 1000002003 001 WBC2021083092710454		\$6,196.29	\$453,806.87
30/08/2021	BILL PAYMENT 1000002438 001 WBC2021083064890874		\$3,723.89	\$457,530.76
30/08/2021	BILL PAYMENT 1000002678 001 WBC2021083055712504		\$1,758.97	\$459,289.73
30/08/2021	BILL PAYMENT 1000004298 001 WBC2021083024250034		\$1,653.14	\$460,942.87
30/08/2021	BILL PAYMENT 1000006021 001 NAB202108304085150192		\$588.00	\$461,530.87
30/08/2021	BILL PAYMENT 1000006340 001 WBC2021083066326774		\$5,953.90	\$467,484.77
30/08/2021	BILL PAYMENT 1000009707 001 WBC2021083067462794		\$863.66	\$468,348.43
30/08/2021	BILL PAYMENT 1000060719 001 WBC2021083029144984		\$1,817.07	\$470,165.50
30/08/2021	BILL PAYMENT 1000060737 001 WBC2021083036764304		\$13,532.70	\$483,698.20
30/08/2021	BILL PAYMENT 1000060807 001 WBC2021083015480844		\$4,758.10	\$488,456.30
30/08/2021	BILL PAYMENT 1000061653 001 WBC2021083029369434		\$7,586.01	\$496,042.31
30/08/2021	BILL PAYMENT 1000061662 001 WBC2021083083006054		\$7,956.30	\$503,998.61
30/08/2021	BILL PAYMENT 1000061671 001 WBC2021083064548294		\$1,897.86	\$505,896.47
30/08/2021	BILL PAYMENT 1000062384 001 WBC2021083009451544		\$658.00	\$506,554.47
30/08/2021	BILL PAYMENT 1000063200 001 WBC2021083064399234		\$3,449.18	\$510,003.65
30/08/2021	BILL PAYMENT 1000063219 001 WBC2021083093244494		\$1,606.99	\$511,610.64
30/08/2021	BILL PAYMENT 1000063282 001 WBC2021083081486764		\$4,935.85	\$516,546.49



Bankwest, a division of Commonwealth Bank of Australia
ABN 48 123 123 124 AFSL / Australian credit licence 234945

BUSINESS ZERO TRAN ACCOUNT STATEMENT

DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
30/08/2021	BILL PAYMENT 1000063440 001 WBC2021083079824674		\$26,072.48	\$542,618.97
30/08/2021	BILL PAYMENT 1000063839 001 WBC2021083050806064		\$954.16	\$543,573.13
30/08/2021	BILL PAYMENT 1000064056 001 WBC2021083041778174		\$2,604.08	\$546,177.21
30/08/2021	BILL PAYMENT 1000064074 001 WBC2021083039497794		\$8,227.25	\$554,404.46
30/08/2021	BILL PAYMENT 1000089349 001 WBC2021083035350904		\$3,982.44	\$558,386.90
30/08/2021	BILL PAYMENT 1000089358 001 WBC2021083010194424		\$5,776.14	\$564,163.04
30/08/2021	BILL PAYMENT 1000089385 001 WBC2021083014563774		\$6,826.51	\$570,989.55
30/08/2021	BILL PAYMENT 1000089668 001 WBC2021083076378574		\$4,047.08	\$575,036.63
30/08/2021	BILL PAYMENT 1000090596 001 WBC2021083032417914		\$10,123.05	\$585,159.68
30/08/2021	BILL PAYMENT 1000353024 001 WBC2021083034035614		\$1,706.05	\$586,865.73
30/08/2021	BILL PAYMENT 2000497695 001 WBC2021083001728724		\$252.50	\$587,118.23
30/08/2021	BILL PAYMENT 1000003673 001 BWA202108300004724216		\$1,018.20	\$588,136.43
30/08/2021	BILL PAYMENT 1000004517 001 BWA202108300004442573		\$1,511.56	\$589,647.99
30/08/2021	H HUGHES 03:04PM 29Aug Hannah rent 40 leahy		\$316.00	\$589,963.99
30/08/2021	BILL PAYMENT 1000005451 001 BWA202108300014713172		\$11,868.28	\$601,832.27
30/08/2021	BILL PAYMENT 1000004933 001 BWA202108300024713172		\$15,374.89	\$617,207.16
30/08/2021	BILL PAYMENT 1000003600 001 BWA202108300004483983		\$444.25	\$617,651.41

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Bankwest, a division of Commonwealth Bank of Australia
ABN 48 123 123 124 AFSL / Australian credit licence 234945

BUSINESS ZERO TRAN ACCOUNT STATEMENT

DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
30/08/2021	BILL PAYMENT 1000063820 001 BWA202108300004606100		\$954.16	\$618,605.57
30/08/2021	BILL PAYMENT 1000002535 001 BWA202108300014867526		\$12,757.05	\$631,362.62
30/08/2021	BILL PAYMENT 1000002368 001 BWA202108300024867526		\$3,433.02	\$634,795.64
30/08/2021	BILL PAYMENT 1000002377 001 BWA202108300034867526		\$4,838.89	\$639,634.53
30/08/2021	BILL PAYMENT 1000002386 001 BWA202108300044867526		\$8,474.78	\$648,109.31
30/08/2021	BILL PAYMENT 1000004003 001 BWA202108300054867526		\$2,905.54	\$651,014.85
30/08/2021	BILL PAYMENT 1000004182 001 BWA202108300004606103		\$1,006.00	\$652,020.85
30/08/2021	BILL PAYMENT 1000000933 001 BWA202108300004529095		\$5,937.74	\$657,958.59
30/08/2021	BILL PAYMENT 1000000191 001 BWA202108300004529553		\$15,875.83	\$673,834.42
30/08/2021	BILL PAYMENT 1000063705 001 BWA202108300008127913		\$27,720.74	\$701,555.16
30/08/2021	Ezidebit 12285314		\$569.57	\$702,124.73
30/08/2021	IRENE DUTTON 8 Pioneer Place		\$252.00	\$702,376.73
30/08/2021	CBA POS POS 16507100 30AUG		\$14,689.10	\$717,065.83
30/08/2021	EMMA BRYANT Rent Emma Bryant		\$185.00	\$717,250.83
30/08/2021	TRANSPORT DALO20210826	\$6,570.70		\$710,680.13
30/08/2021	KIRA TIMMINS 1southrent2808		\$296.00	\$710,976.13
30/08/2021	H J HYDE & CO H J HYDE CO		\$22,654.61	\$733,630.74
31/08/2021	BILL PAYMENT 1000009734 001 CBA202108310147663916		\$1,116.31	\$734,747.05
31/08/2021	BILL PAYMENT 1000417254 001 CBA202108310247733116		\$2,387.79	\$737,134.84
31/08/2021	BILL PAYMENT 1000002243 001 PIB202108311630425335		\$10,284.64	\$747,419.48

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Bankwest, a division of Commonwealth Bank of Australia
ABN 48 123 123 124 AFSL / Australian credit licence 234945

BUSINESS ZERO TRAN ACCOUNT STATEMENT

DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
31/08/2021	BILL PAYMENT 1000004872 001 PIB202108311628965940		\$7,262.82	\$754,682.30
31/08/2021	BILL PAYMENT 1000005840 001 PIB202108311628965505		\$3,529.97	\$758,212.27
31/08/2021	BILL PAYMENT 1000005965 001 PIB202108311628965719		\$10,955.83	\$769,168.10
31/08/2021	BILL PAYMENT 1000006030 001 PIB202108311628966613		\$4,434.91	\$773,603.01
31/08/2021	BILL PAYMENT 1000006483 001 PIB202108311628969174		\$5,129.76	\$778,732.77
31/08/2021	BILL PAYMENT 1000006508 001 PIB202108311628966807		\$753.00	\$779,485.77
31/08/2021	BILL PAYMENT 1000006517 001 PIB202108311628965134		\$12,789.37	\$792,275.14
31/08/2021	BILL PAYMENT 1000006906 001 PIB202108311628969077		\$20.63	\$792,295.77
31/08/2021	BILL PAYMENT 1000009567 001 PIB202108311628967154		\$1,334.02	\$793,629.79
31/08/2021	BILL PAYMENT 1000010033 001 PIB202108311628966961		\$1,261.45	\$794,891.24
31/08/2021	BILL PAYMENT 1000010060 001 PIB202108311628967374		\$3,109.83	\$798,001.07
31/08/2021	BILL PAYMENT 1000062597 001 PIB202108311629721680		\$4,402.59	\$802,403.66
31/08/2021	BILL PAYMENT 1000062612 001 PIB202108311629721585		\$2,107.94	\$804,511.60
31/08/2021	BILL PAYMENT 1000063194 001 PIB202108311629721485		\$4,887.37	\$809,398.97
31/08/2021	BILL PAYMENT 1000761599 001 PIB202108311628966074		\$5,291.36	\$814,690.33
31/08/2021	30/08/2021		\$53,751.67	\$868,442.00

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Bankwest, a division of Commonwealth Bank of Australia
ABN 48 123 123 124 AFSL / Australian credit licence 234945

BUSINESS ZERO TRAN ACCOUNT STATEMENT

DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
31/08/2021	27/08/2021		\$93,708.89	\$962,150.89
31/08/2021	CREDIT TRANSFER FROM MRS JAQUELINE F SHAW-U1 WTL RENT		\$276.00	\$962,426.89
31/08/2021	BILL PAYMENT 1000002553 001 ANZ202108301151809884		\$6,794.19	\$969,221.08
31/08/2021	BILL PAYMENT 1000004942 001 PIB202108311630492134		\$14,663.87	\$983,884.95
31/08/2021	BILL PAYMENT 1000005363 001 ANZ202108311731778910		\$17,319.13	\$1,001,204.08
31/08/2021	BILL PAYMENT 1000007293 001 ANZ202108311401995638		\$302.12	\$1,001,506.20
31/08/2021	BILL PAYMENT 1000009336 001 ANZ202108315520961629		\$2,129.40	\$1,003,635.60
31/08/2021	BILL PAYMENT 1000009442 001 ANZ202108311731728910		\$5,097.94	\$1,008,733.54
31/08/2021	BILL PAYMENT 1000009594 001 STG202108310010525974		\$207.41	\$1,008,940.95
31/08/2021	BILL PAYMENT 1000009673 001 ANZ202108307845944888		\$753.00	\$1,009,693.95
31/08/2021	BILL PAYMENT 1000060205 001 ANZ202108309957294215		\$5,048.97	\$1,014,742.92
31/08/2021	BILL PAYMENT 1000061060 001 WBC2021083133995034		\$588.00	\$1,015,330.92
31/08/2021	BILL PAYMENT 1000062065 001 ANZ202108319518641215		\$2,729.15	\$1,018,060.07
31/08/2021	BILL PAYMENT 1000063352 001 ANZ202108311731818911		\$1,218.96	\$1,019,279.03
31/08/2021	BILL PAYMENT 1000089561 001 ANZ202108311731738910		\$3,864.22	\$1,023,143.25
31/08/2021	BILL PAYMENT 1000089659 001 PIB202108311630498501		\$1,396.92	\$1,024,540.17
31/08/2021	BILL PAYMENT 1000713026 001 NAB202108314133579581		\$1,728.59	\$1,026,268.76
31/08/2021	BILL PAYMENT 1000062445 001 BWA202108310007360459		\$1,079.94	\$1,027,348.70
31/08/2021	BILL PAYMENT 1000158027 001 BWA202108310003607675		\$558.00	\$1,027,906.70
31/08/2021	BILL PAYMENT 1000158018 001 BWA202108310003608137		\$577.00	\$1,028,483.70
31/08/2021	BILL PAYMENT 1000394021 001 BWA202108310000502978		\$1,882.45	\$1,030,366.15
31/08/2021	BILL PAYMENT 1000003424 001 BWA202108310000503446		\$1,061.89	\$1,031,428.04
31/08/2021	BILL PAYMENT 1000009752 001 BWA202108310000503749		\$2,786.64	\$1,034,214.68
31/08/2021	BILL PAYMENT 1000001789 001 BWA202108310000504045		\$4,871.21	\$1,039,085.89
31/08/2021	BILL PAYMENT 1000009813 001 BWA202108310000504276		\$3,158.30	\$1,042,244.19
31/08/2021	BILL PAYMENT 1000062898 001 BWA202108310000506099		\$13,758.94	\$1,056,003.13
31/08/2021	BILL PAYMENT 2000493604 001		\$880.00	\$1,056,883.13

	BWA202108310005029063		
31/08/2021	BILL PAYMENT 1000062579 001	\$6,697.24	\$1,063,580.37
	BWA202108310011783502		
31/08/2021	BILL PAYMENT 1000062621 001	\$1,510.04	\$1,065,090.41
	BWA202108310021783502		
31/08/2021	BILL PAYMENT 1000062603 001	\$9,525.15	\$1,074,615.56
	BWA202108310031783502		
31/08/2021	BILL PAYMENT 1000060870 001	\$2,508.65	\$1,077,124.21
	BWA202108310041783502		
31/08/2021	BILL PAYMENT 1000063510 001	\$8,232.39	\$1,085,356.60
	BWA202108310051783502		
31/08/2021	BILL PAYMENT 2000499941 001	\$157.46	\$1,085,514.06
	BWA202108310001287587		
31/08/2021	THE PETER BRENNNA A472 A6150 BRENN	\$6,462.05	\$1,091,976.11
31/08/2021	CBA POS POS 16507100 31AUG	\$10,956.94	\$1,102,933.05
31/08/2021	TRANSPORT DALO20210827	\$6,038.35	\$1,096,894.70
31/08/2021	Housing Authorit VP341386	\$35,079.35	\$1,131,974.05
31/08/2021	BANK OF QLD PC190821-126921819	\$213.96	\$1,132,188.01
31/08/2021	PICKLES AUCTIONS PICKPERT4434	\$26,249.75	\$1,158,437.76
31/08/2021	CLOSING BALANCE		\$1,158,437.76

Total Debits: -\$12,609.05

Total Credits: \$827,372.15

TRANSACTION SEARCH RESULTS

Account: 302-162 0373562
Account Nickname: BUSINESS TELENET SAVER
Date From 01/08/2021 to 31/08/2021
Transaction Types All Transaction Types
Opening Balance \$805,341.96
Closing Balance \$1,495,377.07

BSB NO.	ACCOUNT NO.	TRANSACTION DATE	NARRATION	CHEQUE NO.	DEBIT	CREDIT	ACCOUNT BALANCE
302-162	0373562	25/08/2021	Muni to telenet			\$210,000.00	\$1,495,377.07
302-162	0373562	19/08/2021	FROM MUNI TO TS			\$500,000.00	\$1,285,377.07
302-162	0373562	12/08/2021	Muni to telenet			\$190,000.00	\$785,377.07
302-162	0373562	02/08/2021	Telenet to muni		-\$210,000.00		\$595,377.07
302-162	0373562	02/08/2021	CREDIT INTEREST			\$35.11	\$805,377.07

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Shire of Dalwallinu
Trust Bank Reconciliation
as at 31 August 2021

Balance as per General Ledger as at 1 August 2021 2T9900000 - Trust Fund	0.00	0.00		0.00
Add Cash Receipts				0.00
Less Cash Payments		0.00		0.00
Balance as per General Ledger as at 31 August 2021 2T9900000 - Trust Fund	0.00	0.00	0.00	0.00
Add				
Less				
Balance as per Bank Statements as at 31 August 2021 2T9900000 - Trust Fund	0.00	0.00	0.00	0.00

Prepared by

 07/09/2021

Reviewed by

 14/09/2021



Bankwest, a division of Commonwealth Bank of Australia
ABN 48 123 123 124 AFSL / Australian credit licence 234945

BUSINESS ZERO TRAN ACCOUNT STATEMENT

BSB:
(Bank,State,Branch) 306-008
Account Number 536593-0
From 25/08/2021
To 31/08/2021
Statement Number 3522

Account of SHIRE OF DALWALLINU

DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
25/08/2021	OPENING BALANCE			\$0.00
31/08/2021	CLOSING BALANCE			\$0.00

Total Debits: \$0.00
Total Credits: \$0.00

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9.3.3 Bush Fire Advisory Meeting Minutes and Appointments*

Report Date	28 September 2021
Applicant	Shire of Dalwallinu
File Ref	GO/22 General
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Manager Corporate Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Bush Fire Advisory Meeting Minutes

Purpose of Report

Council is requested to accept the minutes of the Bush Fire Advisory Committee meeting held 13 September 2021 and appoint the Bush Fire Control Officers.

Background

The Bush Fire Advisory Committee was formed to make recommendations to Council specifically relating to the Bush Fire Emergency Services managed by community volunteers under the umbrella of Department of Fire & Emergency Services (DFES). The committee is made up of staff, and local community members and aims to oversee the management of functions pertaining to bush fire risks.

The Bush Fire Advisory Committee met on Monday 13 September 2021 and the minutes of this meeting are attached.

Consultation

Nil

Legislative Implications

State

Bush Fire Act 1954 Section 38 (1) – Power to appoint Fire Control Officers

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.



Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

The Committee met on 13 September 2021 to determine the position of Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officers and Fire Control Officers for the next twelve (12) months. The election of these positions has been carried out in the meeting and are submitted in the following recommendation.

Officer Recommendation

That Council:

1. Receives the minutes of the Bush Fire Advisory Committee Meeting held 13 September 2021;
2. Accept the appointment of Gary Butcher as Chief Bush Fire Control Officer;
3. Accept the appointment of Michael Dodd as First Deputy Chief Bush Fire Control Officer;
4. Accept the appointment of Aaron Mills as Second Deputy Chief Bush Fire Control Officer;
5. Accept the appointment of the following Bush Fire Control Officers:
Gary Butcher, Aaron Mills, Michael Dodd, James Butcher, Shannon Fry, Rowan McCreery, Colin Cail, Ross Fitzsimons, Shaun Fitzsimons, Graeme Hathway and Gareth Barnes; and
6. Remove Travis Stanley as Bush Fire Control Officer.

Recommendation/Resolution

MOTION 9783

Moved Cr KM McNeill
Seconded Cr NW Mills

That Council:

1. Receives the minutes of the Bush Fire Advisory Committee Meeting held 13 September 2021;
2. Accept the appointment of Gary Butcher as Chief Bush Fire Control Officer;
3. Accept the appointment of Michael Dodd as First Deputy Chief Bush Fire Control Officer;
4. Accept the appointment of Aaron Mills as Second Deputy Chief Bush Fire Control Officer;
5. Accept the appointment of the following Bush Fire Control Officers:
Gary Butcher, Aaron Mills, Michael Dodd, James Butcher, Shannon Fry, Rowan McCreery, Colin Cail, Ross Fitzsimons, Shaun Fitzsimons, Graeme Hathway and Gareth Barnes; and
6. Remove Travis Stanley as Bush Fire Control Officer.

CARRIED 7/0



SHIRE OF DALWALLINU

MINUTES for the Bush Fire Advisory Committee Meeting to be held in the Dalwallinu Shire Council Chambers, on **Monday 13 September 2021**.

1.0 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson opened the meeting at 6:02 pm.

2.0 ATTENDANCE RECORD

2.1 Present

Gary Butcher	
Michael Dodd	
Aaron Mills	
Colin Cail	
James Butcher	
Gareth Barnes	
Shannon Fry	
Ross Fitzsimons	
Hanna Jolly	Shire of Dalwallinu
Jean Knight	Shire of Dalwallinu

2.2 Apologies

Rowan McCreery	
Graeme Hathway	

3.0 MINUTES OF PREVIOUS COMMITTEE MEETING

3.1 Bush Fire Advisory Committee Meeting 12 October 2020

MOTION

Moved	Ross Fitzsimons
Seconded	James Butcher

That the Minutes of the Bush Fire Advisory Committee Meeting of Council held on Monday 12 October 2020 be confirmed.

CARRIED

4.0 CHIEF BUSH FIRE CONTROL OFFICER'S REPORT

The CBFCO presented his report to the meeting. Official report will be presented in the Shire of Dalwallinu Annual Report for 2020/21.

5.0 MATTERS FOR CONSIDERATION

5.1 Chief Bush Fire Control Officer – Appointment

MOTION

Moved Ross Fitzsimons
Seconded Aaron Mills

That Gary Butcher be appointed as Chief Bush Fire Control Officer.

CARRIED

Gary Butcher noted after the appointment that he has served as a Chief Bush Fire Control Officer for 35 years and is looking to step down from the position in 2022.

5.2 Deputy Chief Bush Fire Control Officer – Appointments

MOTION

Moved Gary Butcher
Seconded Colin Cail

That Michael Dodd be appointed as First Deputy Chief Bush Fire Control Officer.

CARRIED

MOTION

Moved Gary Butcher
Seconded Colin Cail

That Aaron Mills be appointed as Second Deputy Chief Bush Fire Control Officer.

CARRIED

MOTION

Moved Aaron Mills
Seconded Michael Dodd

1. That Travis Stanley will be removed as Bush Fire Control Officer and;

2. That the following people be appointed as Bush Fire Control Officers:

Gary Butcher, Aaron Mills, Michael Dodd, James Butcher, Shannon Fry, Rowan McCreery, Colin Cail, Ross Fitzsimons, Shaun Fitzsimons, Graeme Hathway and Gareth Barnes.

CARRIED

6. GENERAL BUSINESS**6.1 *Requirement to wear personal protective equipment (PPE) when attending fires***

All Bushfire volunteers are required to wear PPE when attending incidents. Fire Control Officers have the right to ask volunteers with no PPE to leave the fire ground or direct them to other duties. This communication should be documented in the Fire Control Officers Whats App group.

6.2 *Defibrillator training completed for Dalwallinu, Buntine and Wubin. Kalannie training TBA*

Shire to email Rowan McCreery and Graeme Hathway regarding the training.

6.3 *OSH Requirements and induction process*

Shire of Dalwallinu is responsible for ensuring compliance with occupational safety and health legislation which takes into account engaging bushfire volunteers. Under the Work Health & Safety Act volunteers are considered in the same context as a worker hence we have created a new process of inducting all our volunteers to their roles.

Induction is done in two parts:

- Part A (General OSH requirements)
- Part B (Specific induction for bushfire volunteers)

We also circulate Local Government Bushfire Volunteers Handbook and the Shire's Code of Conduct part of the Part B induction. A copy of drivers licence is also required if the volunteer operates any Shire owned Bushfire Appliances.

This induction process will be compulsory for anyone wishing to get PPE from now on and has been rolled out in stages to all known volunteers.

6.4 *Minimum training for bushfire volunteers*

DFES training – target to get all the volunteers trained by 2024

Minimum training for all bushfire volunteers is to complete the three Bushfire Safety Awareness modules bushfire Characteristics and Behaviour, Bushfire Safety and Survival and Suppress Bush Fire.

Fire Control Officers are also required to complete Fire Control Officer module which should be completed by the end of 2022.

Bushfire Appliance training will be done locally by the Fire Control Officers. Any training reports will need to be sent to the Shire to be documented.

6.5 *Crew Lists including phone numbers for all appliances*

Fire Control Officers to organise the lists. Shire will send out names of all volunteers for each brigade.

6.6 *Distribute report books*

Shire received six reports from last season. Following six reports are still pending.

18/10/2020	Bailey Rd/Kenny Rd - Councils
18/10/2020	East Petrudor Reserve - Johnson and Jones Rd/ Reynolds
18/10/2020	Kulja Central Rdnear Scotsman Rd
18/10/2020	Carrot Well Rd
25/11/2020	Richards Road Buntine East
8/12/2020	Bailey Rd (Kenny Rd)

6.7 *Review of the fire break requirements*

Bush Fires Act 1954 s. 33 allows local governments to require occupiers of land to plough or clear fire breaks. Shire of Dalwallinu distributes the Bushfire Information booklet annually with the rates notices which outlines the requirements of the fire breaks.

It was decided by the Bushfire Advisory group to leave the current firebreak requirements as they are.

6.8 *Buntine Fire Shed opening 7 October 2021 at 5pm*

Mike Dodd to organise and communicate with the Shire what is required. Shire will set up a device to enable volunteers to do inductions on the night.

7.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 7:21pm.

9.4 CHIEF EXECUTIVE OFFICER

9.4.1 Unbudgeted Expenditure – Public Health Plan

Report Date	28 September 2021
Applicant	Shire of Dalwallinu
File Ref	PH/30 – Public Health - Planning
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Absolute Majority
Attachments	Nil

Purpose of Report

Council is requested to consider unbudgeted expenditure to appoint a consultant to develop the Shire of Dalwallinu Public Health Plan.

Background

Part 5 of the *Public Health Act 2016* requires the preparation of two types of public health plans:

1. State public health plan prepared by the Chief Health Officer and
2. Local public health plan prepared by each local government district.

Part 5 of the Public Health Act comes into effect at Stage 5 of Implementation of the Public Health Act. At this stage public health plans prepared by local governments are due for completion by June 2023.

State governments, non-government agencies and local government each play a role in helping to support and drive improvements to the health and wellbeing of the WA population, be it at a state-wide or local community level.

The requirement for public health planning strengthens the need to better plan for public health and wellbeing by State and Local Governments. It will also help to align the public health objectives and policy priorities of government more effectively, with the ultimate aim of making sure State and local governments are working in unison and directing resources targeting areas of greater public health need.

Public health planning is about taking a proactive approach to preventative health, with the focus being on achieving long-term public health outcomes through the planning process.

Consultation

Nil

Legislative Implications

State

Public Health Act 2016

Policy Implications

Nil



Financial Implications

There has not been an allocation included in the 2021-2022 budget as it was expected that this plan could be developed in the next financial year. Given how long these plans can take to develop Council is requested to undertake the plan this financial year.

Should Council support the Officer Recommendation, it is recommended that this expenditure be accounted for in the budget review to be undertaken in February 2022.

Strategic Implications

Nil

Site Inspection

Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

The *Public Health Act 2016* requires each local government to produce a public health plan that applies to its district.

A local plan must be consisted with the State public health plan whilst responding to local public health risks. The plan must:

- Identify the public health need of the local government district
- Include an examination of data relating to the health status and health determinants in the local government district
- Establish objectives and policy priorities for the promotion and protection of public health in the local government district
- Describe the development and delivery of public health services in the local government district and
- Include a report on the local government's performance of its functions under the Act

The Public Health Plan will be incorporated in the Integrated Planning and Reporting framework as an informing strategy.

The Officer attended a recent Webinar relating to Public Health Planning and a consultant advised that most plans take twelve (12) months to develop. If we wait until the next financial year we may not have it completed by the due date of June 2023.



A Request for Quote (RFQ2122-18) for the development of the Shire of Dalwallinu Public Health Plan was advertised in The West on Saturday 21 August 2021. The closing date for quotes was 2pm, Wednesday 8 September 2021.

Three (3) quotes were received as follows:

Enable Health Consulting - \$37,260

Gather Consultancy - \$14,525

Withers & Associates - \$12,500

The quotes were assessed by the Chief Executive Officer and Manager Corporate Services against the following criteria:

Price	60%
Methodology	15%
Relevant Experience	15%
Timeliness	10%

See Quote Matrix below:

Business Name	QUALITATIVE CRITERIA								Rank	
	Price		Methodology		Relevant Experience		Timeliness			
	60%		15%		15%		10%			
Score 0- 5	Weighted Score	Score 0- 5	Weighted Score	Score 0- 5	Weighted Score	Score 0- 5	Weighted Score	TOTAL		
Enable Health Consulting	1.68	20.13	4.00	12.00	3.75	11.25	4.00	8.00	51.38	3
Withers & Associates	5.00	60.00	4.00	12.00	3.75	11.25	4.00	8.00	91.25	1
Gather Consultancy	4.30	51.64	3.75	11.25	2.75	8.25	4.00	8.00	79.14	2

The highest scoring quote was achieved by Withers & Associates with a score of 91.25.

Withers & Associates are WA based and have completed four (4) Public Health Plans for WA Local Governments plus have another thirteen (13) under development.

The timeline for the Public Health Plan is to commence in March 2022 with the final completion being July 2022. This is ahead of the due date to the Health Department.



Officer Recommendation

That Council:

1. Authorise the unbudgeted expenditure of \$12,500 ex GST for the development of the Shire of Dalwallinu Public Health Plan ;
2. Adjust the 2021-2022 budget with the amount in Point 1 during the annual budget review in February 2022.

Recommendation/Resolution

MOTION 9784

Moved Cr AR Dickins
Seconded Cr KJ Christian

That Council:

1. Authorise the unbudgeted expenditure of \$12,500 ex GST for the development of the Shire of Dalwallinu Public Health Plan ;
2. Adjust the 2021-2022 budget with the amount in Point 1 during the annual budget review in February 2022.

CARRIED BY ABSOLUTE MAJORITY 7/0



9.4.2 Review of Fraud and Corruption Control Plan*

Report Date	28 September 2021
Applicant	Shire of Dalwallinu
File Ref	GO/9 – Governance - Reporting
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Reviewed Fraud and Corruption Control Plan

Purpose of Report

Council is requested to accept the reviewed Fraud and Corruption Control Plan.

Background

The Office of the Auditor General previously conducted performance audits on local governments to assess whether the local governments have taken appropriate steps to prevent fraud.

The Office of the Auditor General released the report '*Fraud Prevention in Local Government*' in August 2019. The report highlighted that many local governments had not assessed their fraud risks and did not have comprehensive fraud management plans and programs.

The Shire of Dalwallinu Fraud and Corruption Control Plan was developed by staff and endorsed by Council in September 2019.

Consultation

Nil

Legislative Implications

State

Local Government (Administration) Regulations 1996

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.



Social implications

This building provide access to essential services to the community of Kalannie.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

The recommendations out of the 2019 report from the Auditor General were are follows:

"In line with better practice, all entities should ensure they implement a coordinated approach to manage their fraud risks. Entities should:

1. *Assess fraud risks across their business*
2. *Develop a Fraud and Corruption Control Plan and review it at least once every two (2) years*
3. *Develop and implement a periodic fraud awareness training program for all staff*
4. *Ensure that all conflicts of interest are recorded, assessed and appropriate management plans are in place*
5. *Have policies and procedures in place to verify the identity and integrity of employees and suppliers*
6. *Document clear internal processes and systems to report any potential fraud, that include anonymous reporting*
7. *Collect and analyse information received about potential fraud to identify any trends and emergency issues."*

The Fraud and Corruption Control Plan was endorsed by Council in September 2019 with bi-annual reviews to be conducted.

A review of the plan has been conducted. The only changes to the document was the removal of the words Deputy as the plan will now lie with the Chief Executive Officer.

Actions undertaken from the plan:

- Public Interest Disclosure training undertaken with staff (due to be held again by the end of 2021)
- Internal audits of the financial systems by the Chief Executive Officer and Manager Corporate Services
- Developed procedures for screening of all new employees

Officer Recommendation

That Council endorse the reviewed Shire of Dalwallinu Fraud and Corruption Control Plan.

Recommendation/Resolution

MOTION 9785

Moved Cr KM McNeill
Seconded Cr KL Carter

That Council endorse the reviewed Shire of Dalwallinu Fraud and Corruption Control Plan.

CARRIED 7/0





Fraud & Corruption Control Plan

Endorsed by Council: 24 September 2019

Reviewed by Council: 28 September 2021

EXECUTIVE SUMMARY

The Shire of Dalwallinu is committed to the prevention, deterrence, monitoring and investigation of all forms of fraud and corruption. Fraud and corruption can be damaging to Council through financial loss, loss of public confidence (either perceived or real) reputational damage and adverse publicity.

Council is the custodian of significant public funds and assets, therefore it is important that the community has assurance that these are adequately protected from fraud and corruption.

Fraud and corruption control forms part of Council's risk management framework. It is a risk that Council actively seeks to identify and limit its exposure to, by reducing the potential opportunity (risk likelihood) for fraud and corruption to occur.

This Fraud and Corruption Control Plan is to clearly document Council's approach to controlling fraud and corruption at both strategic and operational levels.

BACKGROUND

Context

Councillors and Council's administration are committed to policies and practices that prevent, deter and detect fraudulent and corrupt behaviour in the performance of Council activities.

The Western Australian Auditor General has recommended all Councils adopt specific fraud control procedures that address the risk of fraud and corrupt conduct.

The Shire of Dalwallinu Fraud Corruption & Control Plan was first endorsed by Council in September 2019.

Communication

This procedure's contents are communicated across the organisation through internal memos and staff meetings.

OUR ATTITUDE TO FRAUD AND CORRUPTION

The Shire of Dalwallinu has zero tolerance for corrupt conduct or fraudulent activities.

Council is committed to preventing, deterring and detecting fraudulent and corrupt behaviour in the performance of Council activities. Employees must not engage in practices that may constitute fraud or corruption.

Council has developed a structured framework and approach to the implementation and review of fraud and corruption prevention, detection, monitoring and reporting.

This plan is based on the Australian Standards for Fraud and Corruption Control (AS8001-2008).

The desired outcome of this commitment is the elimination of fraud and corruption throughout Council operations both internally and externally. Council will prosecute people

identified as committing fraud or undertaking corrupt behaviour. Employees may also face disciplinary action and restitution of money or property lost through fraudulent activity and will be pursued through legislative means.

DEFINITIONS

Definition of fraud and corruption:

For the purposes of this plan, fraud and corruption shall be defined as:

“the use of deception or misrepresentation to obtain an unjust advantage or benefit, or to cause a disadvantage or loss to the council, and includes theft or misappropriation of Council assets”

PURPOSE

Council Objective

The objective of this plan is to outline Council’s approach to fraud and corruption prevention, deterrence and detection. Council is committed to meeting its legislative obligations under the *Local Government Act 1995* including: ensuring that resources are maintained in a responsible and accountable manner.

Council’s commitment to fraud control will be met by ensuring an environment in which fraudulent or corrupt conduct is discouraged, and conflicts of interest are avoided.

Scope

This plan applies to all Councillors, employees, contractors and volunteers.

Councillors are also obliged to maintain standards as mandated by the *Local Government Act 1995*.

Relevant training on legislative obligations is to be provided at elected member and staff induction sessions.

Further guidance on the Shire’s responsibilities under this plan is detailed at:

- Department of Local Government, Sport & Cultural Industries – Fraud & Corruption Control Framework – July 2015
- Australian Standard AS8001:2008
- Crime Protection Policy (LGIS Insurance)

CORPORATE & REGULATORY FRAMEWORK

Corporate Framework

This plan is informed by the *Shire of Dalwallinu Strategic Community Plan 2017-2027* and the Council’s Corporate Business Plan directly informs our budgets, strategies, policies and actions.

Of particular relevance is:

Objective 4.4.5: Strive to ensure “best practice” local governance is maintained.

Regulatory Framework

The *Local Government Act 1995 (the Act)* requires Council to develop and maintain adequate internal control systems, and to establish codes of conduct and an Audit Committee.

The *Public Interest Disclosure Act 2003* requires Council to establish written procedures for handling of any protected disclosures.

ROLES AND RESPONSIBILITIES FOR FRAUD AND CORRUPTION CONTROL

Roles and responsibilities for fraud and corruption control are clearly laid out in the Shire of Dalwallinu Public Interest Disclosure procedures.

1. PLANNING AND RESOURCING

1.1 Program for fraud and corruption control planning and review

The Act requires that all local governments establish an audit committee. An audit committee plays a key role in assisting a local government to fulfil its governance and oversight responsibilities in relation to financial reporting, internal control structure, risk management systems, legislative compliance, ethical accountability and the internal and external audit functions.

In 2012, the Victorian Auditor General’s Office tabled a report on the findings of Fraud Prevention Strategies in Local Government. The audit found that Councils had not effectively managed exposure to fraud and have not been sufficiently vigilant or effective in dealing with the risk associated with fraud.

The recommendation of the Auditor General were that Councils should:

- Develop and maintain an up to date fraud control plan;
- Conduct thorough, periodic fraud risk assessments;
- Provide induction and periodic fraud awareness training to all council staff;
- Systematically monitor and report effectiveness of fraud control strategies;
- Establish arrangements that assure effective ongoing scrutiny by executive management, internal audit and audit committees.

This plan is designed to achieve compliance with each of these recommendation.

This plan will be reviewed **bi-annually** by the Chief Executive Officer with oversight from the Audit Committee. In reviewing the plan the Chief Executive Officer shall give regard to the following:

- Significant changes in business conditions;
- Strategies arising out of recently detected fraud or corruption control incidents;
- Results of fraud and corruption risk assessments completed;
- Changes in fraud and corruption control practices locally and internally;

- Resourcing requirements;
- Any identified changing nature of fraud and corruption within the sector.

1.2 Fraud control responsibility and resources

The responsibility for implementation of this plan sits with the ~~Deputy~~ Chief Executive Officer. The ~~Deputy~~ Chief Executive Officer will report six monthly to the Senior Management Team, on the progress of delivery on the outcomes from this Plan.

The Shire of Dalwallinu is committed to allocating the required resources across the organisation to ensure appropriate controls in regards to fraud and corruption. In particular resources will be made available to:

- Implement the Plan initiatives
- Undertake fraud and corruption risk assessments
- Deliver organisational training and awareness
- Review incident reports
- Undertake investigations

Important resources within Council, in terms of controlling fraud and corruption, includes:

- All senior staff
- Human Resources
- Records Management
- Governance
- Risk Management
- Finance and Procurement

1.3 External assistance

Where required, external assistance will be engaged, to support the delivery of any aspects of this plan.

1.4 Internal audit activity in fraud and corruption control

Under this plan, the primary responsibility for the identification of fraud and corruption rests with management, however, it is also recognised that internal audit activity can also be an effective part of the overall control environment to identify fraud and corruption.

2. FRAUD AND CORRUPTION PREVENTION

2.1 Implementing and maintain our integrity framework

The Codes of Conduct are key enablers in delivering the sound and ethical culture required in the prevention of fraud and corruption throughout the organisation.

Senior staff shall set the example in regards to exercising and demonstrating high levels of integrity in the execution of their roles and functions by regularly reminding Staff of the importance of complying with Councils Code of Conduct and the Public Interest Disclosure Procedures (PID).

2.2 Commitment to controlling the risk of fraud and corruption

Senior management will not be complacent and will treat fraud and corruption risks as a serious threat to the organisation.

The Shire of Dalwallinu Senior Management team will regularly be briefed on the following:

- Council's current fraud and corruption plan;
- Information on the program and robustness of the internal control environment in regards to preventing and detecting fraud;
- The types of fraud and corruption common with the sector;
- Incidence of fraud and corruption generally in Australia;
- Information on the types of fraud and corruption that have been detected at Council over the previous five years;
- Information of new or emerging trends in this area.

2.3 Maintaining strong internal control systems and internal control culture

The Shire of Dalwallinu has an existing culture of continuous improvement. The implementation of effective systems of internal control is an integral part of this program, particularly for activities assessed as having a high predisposition to the risk of fraud and corruption.

Well planned and documented internal controls will be a major defence for avoiding fraud and corruption. When undertaking projects and reviewing existing practices into the future, consideration will be given to appropriate fraud and corruption controls in the development of outcomes.

Internal controls will be:

- Appropriately documented
- Accessible
- Reviewed and amended regularly
- Communicated effectively to all relevant staff
- Subject to review of adherence

2.4 Fraud and corruption risk assessment

Risk assessments will be undertaken for all identified fraud and corruption risks in accordance with Council's current Risk & Opportunity Framework's management approach.

As a minimum the following risks will be assessed:

- Theft of cash
- Theft/misuse of assets
- Misuse of confidential corporate information
- Conflict of interest
- Accounts payable
- Payroll practices

- Procurement
- IT and information security
- Recruitment
- Misuse of credit cards

2.5 Communication and awareness of fraud and corruption

It is important that fraud and corruption is identified and reported at an early stage and that staff have understanding and confidence in the system.

Staff will be provided with information on the Public Interest Disclosure Procedures so that they have confidence in knowing how to respond if this type of activity is detected or suspected.

The awareness of Council's risk of fraud and corruption controls will be made available to staff through the following:

- Copy of the Shire's Code of Conduct and Public interest Disclosure Procedures will be included in packs for all new staff;
- Fraud and Corruption awareness training will be conducted annually (this may include e-learning)
- Any substantive changes in the Code or Plan will be communicated to all staff.

2.6 Employment screening

Employment screening will be undertaken for all new 'senior officer' positions and to nominated positions that have been identified by the Executive to be 'higher risk' in terms of potential exposure to fraud and corruption due to their role within the organisation. This screening process will reduce the risk of a potential security breach and will provide a high level of assurance as to the integrity, identity and credentials of prospective employees.

Prior to the appointment of senior and nominated officer positions, the following screening shall be undertaken with the express consent of the individual concerned, irrespective of whether they are internal or external applicants:

- Verification of identity
- Police criminal history check
- Working with children check
- Reference checks
- Consideration of any gaps on employment history and the reasons for the gaps
- Verification of formal qualifications claimed – where required for position

2.7 Policy dealing with annual leave and job rotation

Individual departments will regularly consider job rotation for positions where there are multiple officers undertaking the same or similar functions and the position is deemed a high risk from a fraud or corruption perspective, local law enforcement, planning officers, contract management for example.

Excess annual leave will be monitored on a quarterly basis to ensure excess leave is managed.

2.8 Supplier vetting

The Shire of Dalwallinu will continue to undertake supplier vetting for new and ongoing suppliers in accordance with existing practices.

For new suppliers with prospective business in excess of \$150,000, the minimum checks will include:

- Search of Company Register
- ABN verification
- Insurance currency

For new contracts exceeding, or potential to exceed \$2.5 million, the following additional checks should be considered:

- Corporate scorecard check which looks at Bankruptcy search
- Assessment of credit rating
- Search of legal proceedings pending or judgements pending

3. FRAUD AND CORRUPTION DETECTION

3.1 Fraud and corruption detection program

As part of the development of the annual internal audit program the Audit Committee will consider opportunities to undertake pro-active fraud and corruption detecting activities that might include:

Post transactional reviews: A review of transactions after they have been processed. This option may identify or uncover altered documents or missing documentation, falsified or altered authorisations or inadequate documentary support.

Data mining: The application of sophisticated (and sometimes unsophisticated) software applications and techniques where a series of suspect transitions can be identified and then investigated which can identify anomalies at an early stage.

Analysis of management accounting reports: Using relatively straight forward techniques in analysing management accounting reports, trends can be examined and investigated which may be indicative of fraudulent or corrupt conduct.

3.2 External auditor's role in the detection of fraud

Consistent with recent changes to international and Australian accounting standards, the auditor's accountability for the detection of fraud will form part of any audit. These provisions will increase the likelihood of detecting material misstatements or errors in the Shire's financial statements.

3.3 Mechanisms for reporting suspected fraud and corruption incidents

The Shire's Public Interest Disclosure Procedures provide clear direction in regards to staff reporting suspicious or known illegal or unethical conduct. This procedure also provides for alternative internal means by which to report matters of concern.

As a further support mechanism, if any Officer would prefer to make an external report, this can be done directly to Council's Internal Auditing contractors.

Reports can be made anonymously. Anonymous reports will be examined and investigated on the available evidence.

All employees have a right to make a disclosure in accordance with the *Public Interest Disclosure Act 2003*. This is encouraged where any person wishes to access the protections afforded by the Act.

The Shire's Public Interest Disclosure Procedure is available on the Shire's website: www.dalwallinu.wa.gov.au.

4. RESPONDING TO DETECTED FRAUD AND CORRUPTION INCIDENTS

4.1 Procedures for the investigation of detected or suspected incidents

The Shire's Public Interest Disclosure Procedures provides:

- Appropriate measures for the comprehensive investigation of such matters, based on the principles of independence, objectivity and fair due process (rules of natural justice)
- Systems for internal reporting of all detected incidents
- Process for reporting the matters of suspected fraud and corruption to the appropriate enforcement agency
- For the recovery of stolen funds or property
- This procedure will be reviewed annually to ensure that it continues to meet these objectives.

4.2 Internal Reporting

The ~~Deputy~~ Chief Executive Officer is to ensure that all incidents reported and investigated are documented and registered on the appropriate confidential file.

The documentation placed on the file must include the following minimum information:

- Date and time of report
- Date and time the incident was detected
- How the incident came to the attention of management
- The nature of the incident
- Value of loss (if any) to the entity
- Action taken following discovery of the incident

4.3 Disciplinary procedures

The Shire's disciplinary guidelines and procedures outline the potential disciplinary outcomes that apply in regards to the application of this plan.

4.4 External reporting (local government, public sector commission, police or crime & corruption commission)

The Shire's Public Interest Disclosure Procedures provides clear direction in regards to reporting any suspected fraudulent or corrupt conduct to any external enforcement agencies including:

From 1 July 2015, you can report any reasonable suspicion of minor misconduct involving a public officer to the Public Sector Commission (PSC). These powers come from the *Corruption, Crime and Misconduct Act 2003*.

It is important to consider what behaviours and circumstances constitutes minor misconduct and whether the person's involved is a public officer for the purposes of the legislation.

There is a good chance that if the public officer/s involved could be the subject of a disciplinary investigation within the authority, then it might be minor misconduct. If you suspect the behaviour you have seen or experienced is minor misconduct you can report it to the PSC or the Shire's Public Interest Disclosure Officer.

Department of Local Government, Sport & Cultural Industries

Gordon Stephenson House
140 William Street
PERTH WA 6000
GPO Box 8349, PERTH WA 6849
Tel: (08) 6552 7300
Free Call (regional WA callers only): 1800 634 541

Public Sector Commission

Dumas House
2 Havelock Street
WEST PERTH WA 6005
Locked Bag 3002, WEST PERTH WA 6872
Tel: (08) 6552 8500

Corruption and Crime Commission

Level 5, 45 Francis Street
NORTHBRIDGE WA 6003
PO Box 330, NORTHBRIDGE WA 6865
Tel: (08) 9215 4888
Toll Free: 1800 809 000

4.5 Policy for civil proceeding to recover the proceeds of fraud and corruption

The Shire will pursue recovery of any losses due to fraud or corruption where there is clear evidence of fraud and corruption and where the likely benefits of such recovery will exceed the funds and resources required to be invested in the recovery action.

4.6 Internal control review following discovery of fraud

Where fraud or corruption is detected the relevant manager of the team will be responsible to assess the adequacy of the relevant internal control environment and provide a report to the Senior Management Team with any recommended improvements identified.

Managers will also be responsible for ensuring that recommendations arising out of the assessment are to be clearly allocated in the report with an associated time frame.

4.7 Maintaining and monitoring adequacy of fidelity guarantee insurance and other insurance related policies dealing with fraudulent or improper conduct

The Shire will maintain a fidelity guarantee insurance policy that insures the risk of loss arising from internal fraudulent conduct. The level of the policy will be reviewed annually by the Senior Management team subject to analysis of cost/benefit.

Insurance for external fraud and corruption, in particular, theft of Council property, will also be maintained and reviewed annually by staff in conjunction with the normal annual assessment of insurance policy cover and limits.

5. LEGISLATIVE AND STRATEGIC CONTEXT

Strategic context (Community Strategic Plan) and/or Federal or State legislation, directives, guidelines, Acts or Regulations:

- Australian Standard for Fraud and Corruption Control – AS8001:2008
- *Public Interest Disclosure Act 2003*
- *Local Government Act 1995*
- *Local Government (Financial Management) Regulations 1996, Regulation 5:*
- *Local Government (Audit) Regulations 1996 Regulation 17(1)*

6. REVIEW POSITION AND DATE

Deputy Chief Executive Officer to review at least once every two years.

10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)

PROCEDURAL MOTION 9786

Moved Cr KM McNeill

Seconded Cr MM Harms

That Council moves to accept the following New Business of an Urgent Nature noted as:

14.2 CEO Annual Performance Review

CARRIED 7/0



14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2)

PROCEDURAL MOTION 9787

Moved Cr AR Dickins
Seconded Cr KM McNeill

That Council moves into a confidential session as per Local Government Act, 1995, Section 5.23 (a) a matter affecting an employee or employees; and
(b) the personal affairs of any person; and
(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
(e) a matter that if disclosed, would reveal –
(i) a trade secret; or
(ii) information that has a commercial value to a person; or
(iii) information about the business, professional commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;

to discuss:

14.1 Award of RFT2122-01 – Grading Services
14.2 CEO Annual Performance Review

CARRIED 7/0

14.1 Award of RFT2122-01 – Grading Services*

Report Date	28 September 2021
Applicant	Shire of Dalwallinu
File Ref	FM/28 – Financial Management - Tendering
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

Council is requested to consider the tender received for RFT2122-01 Provision of Grading Services.



Recommendation/Resolution

MOTION 9788

Moved Cr KL Carter
Seconded Cr AR Dickins

That Council:

1. Award RFT2122-01 Provision of Grading Services to West Coast Stabilisers for a three (3) year period with the following rates:
 - Maintenance Grading - \$210.00 Per hour (ex GST)
 - Construction Grading – \$210.00 Per hour (ex GST)
 - Final Trim Grading - \$220.00 Per hour (ex GST);
2. Authorise the Chief Executive Officer to enter into a contract with West Coast Stabilisers as per the tender documentation

CARRIED 7/0

4.01pm Mrs JM Knight declared a Financial Interest in Item 14.2 and left the meeting.

14.2 Chief Executive Officer – Annual Performance Review*

Report Date	28 September 2021
Applicant	Shire of Dalwallinu
File Ref	PE/139 – Personal File
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Financial Interest
Voting Requirements	Absolute Majority
Attachments	1. Key Result Area Update 2. Summary of Survey Responses

Purpose of Report

Council is requested to consider the annual performance review and remuneration package of the Chief Executive Officer.



Recommendation/Resolution

MOTION 9789

Moved Cr AR Dickins
Seconded Cr KM McNeill

That the Chief Executive Officer Performance Review Group recommend to Council that:

1. The performance of the Chief Executive Officer for the twelve (12) month period from September 2020 to September 2021 was considered satisfactory in meeting the Key Result Areas as set by Council;
2. Council notes the automatic increase to the Chief Executive Office salary of 2.5% as stated in the employment contract, effective from Monday 12 July 2021;
3. The Chief Executive Officer's remuneration package be amended to include provision of internet services to the Chief Executive Officer's residence in Dalwallinu.

CARRIED BY ABSOLUTE MAJORITY 7/0

4.04pm Mrs JM Knight returned to the meeting.

Recommendation/Resolution

PROCEDURAL MOTION 9790

Moved Cr K Carter
Seconded Cr McNeill

That the meeting come from behind closed doors at 4.05pm.

CARRIED 7/0

15 SCHEDULING OF MEETING

The next Ordinary Meeting of Council will be held on 26 October 2021 at the Shire of Dalwallinu Council Chambers, Dalwallinu commencing at 3.30pm.

16 CLOSURE

There being no further business, the Chairperson closed the meeting at 4.06pm.



17

CERTIFICATION

I, Keith Leslie Carter, certify that the minutes of the Ordinary Council meeting held on the 28 September 2021, as shown on page numbers 1 to 117 were confirmed as a true record at the meeting held on 26 October 2021.



CHAIRPERSON

8.11.2021

DATE

