

# Ordinary Council Meeting Minutes

*28 October 2025*



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## **SHIRE OF DALWALLINU**

**MINUTES** of the Ordinary Meeting of Council held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 28 October 2025.

### **PRESIDING OFFICER DECLARATION**

In accordance with the *Local Government Act 1995*, this public meeting is being recorded. The recording will be archived and available on Councils website [www.dalwallinu.wa.gov.au](http://www.dalwallinu.wa.gov.au). Persons attending this meeting in the public gallery may be recorded.

Persons participating in public question time will be recorded as part of the meeting proceedings. I request all participants maintain a respectful and professional demeanour throughout the proceedings. Any use of profanity, disrespectful language, or disruptive behaviour may result in removal from the meeting.

Thank you for your cooperation.

### **1. OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson (President) opened the meeting at 5.01pm.

### **2. ANNOUNCEMENTS OF PRESIDING MEMBER**

The Shire President invited Cr DS Cream to re-take the Councillor Oath.

### **3. ATTENDANCE RECORD**

#### **3.1 Present**

##### **Councillors**

Shire President	Cr KL Carter
Deputy President	Cr MM Harms
	Cr SC Carter
	Cr JL Counsel
	Cr DS Cream
	Cr S Dawson
	Cr S Hickleton

Chief Executive Officer	Ms JM Knight
Manager Works & Services	Mr MN Bennett

##### **Public**

Mrs Mary Boyanich

#### **3.2 Apologies**

Nil

#### **3.3 Leave of Absence Previously Granted**

Nil

### **4. DECLARATIONS OF INTEREST**

Nil



## 5 PUBLIC QUESTION TIME

### 5.1 Response to Previous Public Questions Taken on Notice

Nil

### 5.2 Public Question Time

Mrs Mary Boyanich - Kalannie

**Question:** Why have so many of the roads in the Shire of Dalwallinu been downgraded?

**Response:** The Shire President referred to the Manager Works & Services Mr Marc Bennett. Mr Bennett responded that Council has requested Main Roads do a review of the RAV network in the Shire as Council and Staff were of the opinion that roads were not fit for purpose and conditions were not being abided by. Traffic volumes were supplied to Main Roads to assist with the assessment, in addition the minimum seal width did not meet requirements for RAV 10 which effectively removed RAV 8 and RAV 9 from them as well.

Mr Bennett stated that a condition of the RAV 8, RAV 9 and RAV 10 was to carry written support from the Shire and no permit has been issued for this rating since 2001. Records suggest that no-one has been using that combination with Council permission.

**Question:** Regarding the recent power outage in Pithara, what can be done to ensure that the backup support for phones is upgraded or maintained to a safe level when power goes out?

**Response:** The Shire President responded that Council are in ongoing discussions with the phone providers and suggested Mrs Boyanich contact her local member to lobby for this issue as well.

*5.08pm Mr MN Bennett left the meeting and did not return.*

## 6 MINUTES OF PREVIOUS MEETINGS

### 6.1 Ordinary Council Meeting – 30 September 2025

#### **MOTION 10482**

Moved Cr JL Counsel

Seconded Cr SC Carter

That the Minutes of the Ordinary Meeting of Council held 30 September 2025 be confirmed.

**CARRIED 7/0**

**For:** President KL Carter, Deputy President MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton

**Against:** Nil



## 6.2 Special Council Meeting – 21 October 2025

### **MOTION 10483**

Moved Cr S Dawson  
Seconded Cr MM Harms

That the Minutes of the Special Meeting of Council held 21 October 2025 be confirmed.

**CARRIED 7/0**

**For:** President KL Carter, Deputy President MM Harms, Cr SC Carter, Cr JL Counsel,  
Cr DS Cream, Cr S Dawson, Cr S Hickleton  
**Against:** Nil

## **7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS**

### **7.1 Petitions**

Nil

### **7.2 Presentations**

Nil

### **7.3 Deputations**

Nil

### **7.4 Delegates Reports/Submissions**

Nil

## **8 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands)**

As agreed.



## 9 REPORTS

### 9.1 WORKS & SERVICES

#### 9.1.1 Award of Tender RFT2526-02 (E-Quote VP470120) 6 x 4 Prime Mover

<b>Report Date</b>	28 October 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/28 – Financial Management - Tendering
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Marc Bennett, Manager Works and Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### **Purpose of Report**

Council is requested to consider the tenders received for RFT2526-02 (E-Quote VP470120) 6 x 4 Prime Mover.

#### **Background**

As per the Plant & Replacement Schedule, the 2014 UD Nissan Prime Mover is due for replacement in the 2025-2026 budget.

At the Ordinary Council Meeting held 22 July 2025, Council resolved the following:

#### **'MOTION 10436**

*Moved* Cr MM Harms  
*Seconded* Cr S Dawson

*That Council:*

- 1. Authorises the Chief Executive Officer to call for E-Quotes for the Supply and Delivery of a New Prime Mover Truck;*
- 2. Sets the following weighted scoring as follows:*

<i>(a) Warranty period of machine</i>	<i>20%</i>
<i>(b) Parts Support</i>	<i>20%</i>
<i>(c) Price</i>	<i>60%</i>
- 3. Authorises the Chief Executive Officer to sell via public auction DL9346 – 2014 UD Nissan Prime Mover.*

***CARRIED 5/0'***

E-quotes were called via the WALGA portal on 23 July 2025 with the closing date of 2:00pm, 28 August 2025.

#### **Consultation**

Chief Executive Officer

#### **Legislative Implications**

##### **State**

*Local Government Act 1995 Section 3.57- Provision of goods and services.*

*Local Government (Functions and General) Regulations 1996*





## **Policy Implications**

### Local

Council Policy 3.3 Regional Price Preference

Council Policy 3.5 Purchasing

## **Financial Implications**

An allocation of \$270,000 (ex GST) for the new Prime Mover and \$50,000 (ex GST) for the trade in of the UD Nissan has been included in the 2025-2026 budget.

The cost for the proposed new Prime Mover is within budget.

## **General Function Implications**

Nil

## **Strategic Implications**

Nil

## **Site Inspection**

Nil

## **Sustainability & Climate Change Implications**

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## **Officer Comment**

E-Quotes closed at 2:00pm, Thursday 28 August 2025.

Seven (7) quotes were received from:

- CJD Equipment (DAF) and (Kenworth)
- Daimler Trucks (Mercedes Benz)
- WA Hino Sales & Service Trucks Australia (Hino)
- Volvo Truck Australia (Mack) and (UD) and (Volvo)

The tenders were assessed by the Chief Executive Officer, Manager Works & Services and Manager Corporate Services with the following qualitative criteria:

- |                              |     |
|------------------------------|-----|
| • Parts                      | 20% |
| • Warranty period of machine | 20% |
| • Price                      | 60% |



QUALITATIVE CRITERIA								
Business Name	Price		Warranty		Parts			Rank
	60%		20%		20%		100%	
	Score 0- 5	Weighted Score	Score 0- 5	Weighted Score	Score 0- 5	Weighted Score	TOTAL	
MACK	4.02	48.24	3.17	12.67	2.00	8.00	<b>68.91</b>	5
MERCEDES	4.20	50.46	2.50	10.00	3.00	12.00	<b>72.46</b>	2
<b>HINO</b>	<b>4.82</b>	<b>57.90</b>	<b>3.00</b>	<b>12.00</b>	<b>3.00</b>	<b>12.00</b>	<b>81.90</b>	<b>1</b>
UD	5.00	60.00	2.67	2.67	2.00	8.00	<b>70.67</b>	4
VOLVO	3.92	47.01	2.83	11.33	1.67	6.67	<b>65.01</b>	6
DAF	4.39	52.66	2.83	11.33	1.83	7.33	<b>71.32</b>	3
KENWORTH	3.54	42.53	0.00	0.00	1.83	7.33	<b>49.87</b>	7

The Evaluation Panel's highest ranked quote was submitted by WA HINO Sales & Service with a score of 81.90. The vehicle that was quoted by WA Hino Sales & Service Trucks Australia is acceptable to the needs of the Shire.

#### Officer Recommendation/Council Resolution

##### **MOTION 10484**

Moved            Cr SC Carter  
Seconded       Cr DS Cream

That Council:

1. Award RFT2526-02 to WA HINO Sales & Service for the purchase of One (1) New Hino 700 Series SS2828 6x4 Prime Mover at a cost of \$263,750.00 (ex GST);
2. Authorise the Chief Executive Officer to issue a purchase order as per Point 1 above;
3. Authorise the Chief Executive Officer to dispose of the 2014 UD Nissan Prime Mover via public auction.

**CARRIED 7/0**

**For:**            President KL Carter, Deputy President MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton

**Against:**      Nil



### 9.1.2 Award of Tender RFT2526-03 Supply & Lay Asphalt (VP846165)

<b>Report Date</b>	28 October 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/28 – Financial Management - Tendering
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Marc Bennett, Manager Works and Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Tender Matrix

#### Purpose of Report

Council is requested to consider the E-Quotes received for RFT2526-03 Supply & Lay Asphalt.

#### Background

A Request for Quote was called in July 2025 for the supply and lay of asphalt for the 2025-2026 capital works program. At the conclusion of the submission period on 8 August 2025, two quotes were received, and both were above the \$250,000 threshold for a request for Quote.

At the Ordinary Council Meeting held on 26 August 2025 Council resolved the following:

#### **'MOTION 10448**

*Moved* Cr S Dawson

*Seconded* Cr MM Harms

*That Council*

- 1. Authorises the Chief Executive Officer to call for E-Quotes for the Supply and Lay of MRWA 10/75 Asphalt for 2025-2026 road projects;*
- 2. Set the qualitative criteria as follows:*

<i>Price</i>	<i>60%</i>
<i>Relevant Experience in Similar Projects</i>	<i>15%</i>
<i>Tenderer's OHS policies and procedures</i>	<i>5%</i>
<i>Tenderer's Resources</i>	<i>10%</i>
<i>Demonstrated Understanding of Project</i>	<i>10%</i>

**CARRIED 6/0'**

The E-Quote was called on Wednesday 27 August 2025 and closed at 2:00pm Thursday 25 September 2025.

#### Consultation

Nil

#### Legislative Implications

##### State

*Local Government Act 1995 Section 3.57- Provision of goods and services.*

*Local Government (Functions and General) Regulations 1996*



## Policy Implications

### Local

Council Policy 3.3 Regional Price Preference

Council Policy 3.5 Purchasing

## Financial Implications

An allocation for asphalt has been included within the road projects in the 2025-2026 budget.

The cost for the proposed works is within budget.

## General Function Implications

Nil

## Strategic Implications

Nil

## Site Inspection

Nil

## Sustainability & Climate Change Implications

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## Officer Comment

The E-Quote issued contained the following:

### ***Supply and Lay 30mm MRWA 10/75 Black Asphalt intersection mix***

- Kalannie Town Site, Hazlett Street 46m<sup>2</sup>, Stanley Street 67m<sup>2</sup>, Linton Street 54m<sup>2</sup>, Rolinson Drive 60m<sup>2</sup>, Bell Street 62m<sup>2</sup>, Hathway Drive 92m<sup>2</sup>, Dodd Street (40mm) 192m<sup>2</sup>. **Total 573m<sup>2</sup>**

### ***Supply and Lay 30mm MRWA 10/75 Black Asphalt intersection mix***

- Kalannie Netball Court, **661 m<sup>2</sup>**

### ***Supply and Lay 30mm MRWA 7/75 Red 1% Asphalt intersection mix***

- Leahy Street, **1,040 m<sup>2</sup>**

### ***Supply and Lay 30mm MRWA 10/75 Black Asphalt intersection mix***

- McNeill Street, **1,360m<sup>2</sup>**

### ***Supply and Lay 30mm MRWA 10/75 Black Asphalt intersection mix***

- James Street **1,600m<sup>2</sup>**

### ***Supply and Lay 40mm MRWA 10/75 Black Asphalt intersection mix***

- Arthur Street (Wubin) **1,208m<sup>2</sup>**



**Supply and Lay 40mm MRWA 10/75 Black Asphalt intersection mix**

- Bell Road, 200m<sup>2</sup>

The submission of E-Quotes closed at 2:00pm, Thursday 25 September 2025.

Four (4) quotes were received from:

- Boral Asphalt
- Jackson Asphalt
- Stirling Asphalt
- WCP Civil Pty Ltd

The tenders were assessed by the Chief Executive Officer, Manager Works & Services and Manager Corporate Services with the following qualitative criteria:

- |   |     |
|---|-----|
| • Price                                   | 60% |
| • Relevant Experience in Similar Projects | 15% |
| • Tenderer's OHS policies and procedures  | 5%  |
| • Tenderer's Resources                    | 10% |
| • Demonstrated Understanding of Project   | 10% |

See tender matrix attached to this report.

The Evaluation Panel's highest ranked tender was submitted by WCP Civil Pty Ltd with a score of 84.83. WCP Civil Pty Ltd is an experienced contractor and has undertaken works for the Shire of Dalwallinu previously.

**Officer Recommendation/Council Resolution**

**MOTION 10485**

Moved            Cr S Dawson  
Seconded       Cr JL Counsel

That Council:

1. Award RFT2526-03 to WCP Civil Pty Ltd for the Supply and Lay Asphalt for 2025-2026 Capital Works program at a cost of \$179,857.06 (ex GST);
2. Authorise the Chief Executive Officer to issue a purchase order as per Point 1 above;

**CARRIED 7/0**

**For:**            President KL Carter, Deputy President MM Harms, Cr SC Carter, Cr JL Counsel,  
                     Cr DS Cream, Cr S Dawson, Cr S Hickleton  
**Against:**      Nil



QUALITATIVE CRITERIA												
Business Name	Price		Relevant Experience		WHS		Tenderer's Resources		Demonstrated Understanding			Rank
	60%		15%		5%		10%		10%		100%	
	Score 0- 5	Weighted Score	Score 0- 5	Weighted Score	Score 0- 5	Weighted Score	Score 0- 5	Weighted Score	Score 0- 5	Weighted Score	TOTAL	
Stirling Asphalt	3.14	37.74	2.83	8.50	1.83	1.83	2.83	5.67	1.00	2.00	<b>55.74</b>	4
Jackson Asphalt	2.86	34.33	3.00	9.00	2.67	2.67	2.83	5.67	2.83	5.67	<b>57.33</b>	3
Boral	4.20	50.45	3.33	10.00	2.83	2.83	3.50	7.00	3.17	6.33	<b>76.62</b>	2
WCP Civil	5.00	60.00	3.17	9.50	3.00	3.00	3.17	6.33	3.00	6.00	<b>84.83</b>	1

## **9.2 PLANNING & DEVELOPMENT**

There were Nil reports from Planning & Development Services this month.



### 9.3 CORPORATE SERVICES

#### 9.3.1 Accounts for Payment for September 2025\*

<b>Report Date</b>	28 October 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/9 Financial Reporting
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Christie Andrews, Finance Officer
<b>Supervised by</b>	Hanna Jolly, Manager Corporate Services
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Summary of Accounts for Payment

#### **Purpose of Report**

Council is requested to consider the acceptance and approval of the Schedule of Accounts for Payment.

#### **Background**

A list of invoices paid for the month of September 2025 from the Municipal Account, to the sum of \$1,062,309.98 paid by EFT is attached together with a list of bank fees, payroll, direct debit payments, loan payments and transfer to Term Deposits. These payments total \$5,557,024.11. There were no payments from the Trust Account. Total payments from all accounts being \$5,557,024.11 have been listed for Council's ratification.

#### **Consultation**

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under Council's delegated authority, is to be completed for each month showing:

- The payees names
- The amount of the payments
- Sufficient information to identify the payment
- The date of the payment

The attached list meets the requirements of the Financial Regulations,

In addition to the above statutory requirements, Financial Management Regulation Section 13(4) requires 'the total of the other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

#### **Legislative Implications**

##### State

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

#### **Policy Implications**

Nil





**Financial Implications**

Payments are in accordance with the adopted budget for 2025/2026.

**General Function Implications**

Nil

**Strategic Implications**

Nil

**Site Inspection**

Not applicable

**Sustainability & Climate Change Implications***Economic implications*

There are no known significant economic implications associated with this proposal.

*Social implications*

There are no known significant social implications associated with this proposal.

*Environmental implications*

There are no known significant environmental implications associated with this proposal.

**Officer Comment**

Accounts for Payments are in accordance with the adopted budget for 2025/2026 or authorised by separate resolution.



## Officer Recommendation/Council Resolution

### **MOTION 10486**

Moved           Cr DS Cream  
Seconded       Cr MM Harms

That Council, in accordance with the requirements of sections 13(1), 13(3), and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in September 2025 under Chief Executive Officer's delegated authority is endorsed in respect to the following bank accounts:

Municipal Fund Account totalling \$5,557,024.11 consisting of:

Bank Fees	\$2,992.75
BPay – Shire Vehicle Registration	\$11,419.65
EFT Payments (EFT17515-EFT17602)	\$1,062,309.98
<i>Bunnings Trade EFT17550</i>	<i>\$804.09</i>
<i>Wex Australia EFT17520</i>	<i>\$3,218.79</i>
EFT Payments (Payroll)	\$142,119.14
Direct Debit – Credit Card (DD18449.1 & DD18476.1)	\$11,777.81
Direct Debit – Housing Bond	\$604.00
Direct Debit – Superannuation (DD18414.1 & DD18428.1)	\$27,533.43
Direct Debit – Payments to Department of Transport	\$148,348.95
Loan 159 – Rec Centre	\$68,562.25
Loan 160 – Bell Street	\$81,356.15
Transfer to Muni Excess Funds Term Deposit	\$4,000,000.00

**CARRIED 7/0**

**For:**           President KL Carter, Deputy President MM Harms, Cr SC Carter, Cr JL Counsel,  
                    Cr DS Cream, Cr S Dawson, Cr S Hickleton  
**Against:**     Nil



**EFT PAYMENTS FOR THE MONTH OF SEPTEMBER 2025**

Chq/EFT	Date	Name	Description	Amount
EFT17515	10/09/2025	On Hold On Line	Monthly on-hold message	77.00
EFT17516	10/09/2025	JOHN R WALLIS ENGINEERING	Assorted supplies	1,112.65
EFT17517	10/09/2025	CJD EQUIPMENT PTY LTD	Parts	70.35
EFT17518	10/09/2025	T-quip (Tocojepa Pty Ltd T/as)	Parts	32.65
EFT17519	10/09/2025	WATER CORPORATION	Service Charges & Usage	614.11
EFT17520	10/09/2025	Wex Australia Pty Ltd	Fuel	3,218.79
EFT17521	10/09/2025	AUSTRALIA POST - SHIRE	Postage charges	118.94
EFT17522	10/09/2025	BOC LIMITED	container rental	40.03
EFT17523	10/09/2025	Bridgestone Service Centre Dalwallinu	Tyres	1,320.00
EFT17524	10/09/2025	AVON WASTE	Waste collections	20,967.36
EFT17525	10/09/2025	THE ROYAL LIFE SAVING SOCIETY OF AUSTRALIA	Qualification renewal	175.00
EFT17526	10/09/2025	DALWALLINU WHEATLAND MOTEL	Rates refund	36,122.37
EFT17527	10/09/2025	ST JOHN AMBULANCE DALWALLINU	Memberships	214.00
EFT17528	10/09/2025	SYNERGY	Electricity Usage	6,512.23
EFT17529	10/09/2025	Team Global Express Pty Ltd	Freight charges	144.62
EFT17530	10/09/2025	REFUEL AUSTRALIA	Diesel	16,996.80
EFT17531	10/09/2025	WOODLANDS DISTRIBUTORS PTY LTD	Planter boxes	12,674.75
EFT17532	10/09/2025	STATE LIBRARY OF WA	Library Programme	187.00
EFT17533	10/09/2025	MOORA GLASS SERVICE PTY LTD	Door repairs	1,270.50
EFT17534	10/09/2025	Teresa Slot	Return of bond	15.00
EFT17535	10/09/2025	R N R AUTO ELECTRICS	Repairs	137.50
EFT17536	10/09/2025	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Service & supplies	1,863.79
EFT17537	10/09/2025	DALLCON	Concrete	418.00
EFT17538	10/09/2025	Nusteel Patios And Sheds	Shade structure	14,263.40
EFT17539	10/09/2025	P & J Transport Pty Ltd	Freight charges	407.00
EFT17540	10/09/2025	IXOM OPERATIONS PTY LTD	Container service fee	84.57
EFT17541	10/09/2025	Delta Agribusiness WA Pty Ltd	Assorted goods	1,940.27
EFT17542	10/09/2025	WEST COAST STABILISERS	Grading Services	36,613.50
EFT17543	10/09/2025	Bronwyn Hyde	Return of bond	70.00
EFT17544	10/09/2025	E FIRE & SAFETY	Testing	528.00
EFT17545	10/09/2025	DEPT OF ENERGY, MINES, INDUSTRY REGS & SAFETY	BSL	736.65
EFT17546	10/09/2025	RICOH AUSTRALIA PTY LTD (RICOH FINANCE)	Lease	390.61

Chq/EFT	Date	Name	Description	Amount
EFT17547	10/09/2025	DOMAIN DIGITAL	Services	1,100.55
EFT17548	10/09/2025	TELAIR PTY LTD	Service fee	603.00
EFT17549	10/09/2025	Hall & Wilcox Lawyers	Fees	4,443.27
EFT17550	10/09/2025	BUNNINGS TRADE	Cleaning/building maintenance Items	804.09
EFT17551	10/09/2025	Hersey's Safety Pty Ltd	Supplies	1,277.02
EFT17552	10/09/2025	Martin Grant	Gravel pushing	55,788.04
EFT17553	10/09/2025	BABA MARDA ROAD SERVICES	Traffic control	9,225.98
EFT17554	10/09/2025	Tree Tech Australia Pty Ltd	Tree pruning	19,723.00
EFT17555	10/09/2025	Omnicom Media Group Australia Pty Ltd	Advertising	652.48
EFT17556	10/09/2025	Gazz's Maintenance Services	Townscape Maintenance & cleaning	4,330.00
EFT17557	10/09/2025	Environex International Pty Ltd	Chemicals	8,067.07
EFT17558	10/09/2025	Brody McLaren	Return of bond	15.00
EFT17559	10/09/2025	PAYWISE PTY LTD	Lease payment	1,539.89
EFT17560	10/09/2025	NORTHAM CARPET COURT	Flooring	18,980.00
EFT17561	10/09/2025	ALEXANDER ELLIOT COOMBES	Parts	3,724.49
EFT17562	10/09/2025	Wubin Trading Co	Stock	193.00
EFT17563	10/09/2025	DALWALLINU & DISTRICTS AGRICULTURAL SOCIETY	Return of bonds	770.00
EFT17564	17/09/2025	RBC - RURAL	Meterplan charge	1,262.83
EFT17565	17/09/2025	WATER CORPORATION	Water Usage & Service charges	20,913.44
EFT17566	17/09/2025	JENNY'S BAKEHOUSE	Catering	61.00
EFT17567	17/09/2025	DEPUTY COMMISSIONER OF TAXATION	Business Activity Statement	142,730.00
EFT17568	17/09/2025	SYNERGY	Electricity	8,373.83
EFT17569	17/09/2025	FULTON HOGAN INDUSTRIES PTY LTD	Stock	3,999.60
EFT17570	17/09/2025	ROWDY'S ELECTRICAL	Electrical repairs	6,158.39
EFT17571	17/09/2025	LGIS WA	Employee assistance program	3,923.15
EFT17572	17/09/2025	MCLEODS LAWYERS PTY LTD	Legal advise	8,192.72
EFT17573	17/09/2025	P & J Transport Pty Ltd	Freight charges	222.20
EFT17574	17/09/2025	LIBERTY PLUMBING & GAS	Oven	440.00
EFT17575	17/09/2025	DALWALLINU FOODWORKS	Assorted supplies	245.54
EFT17576	17/09/2025	DOMAIN DIGITAL	It Services	9,350.00
EFT17577	17/09/2025	ARC CLEAN ENERGY PTY LTD	Split systems	11,605.00
EFT17578	17/09/2025	Dudawa Haulage Pty Ltd	Cartage	77,924.00
EFT17579	17/09/2025	Zage Pty Ltd	Parts	1,615.90
EFT17580	17/09/2025	MC CIVIL CONTRACTORS	Mulching	84,000.00

Chq/EFT	Date	Name	Description	Amount
EFT17581	17/09/2025	BABA MARDIA ROAD SERVICES	Traffic Control	43,012.76
EFT17582	17/09/2025	B & K Fencing	Fencing	12,345.30
EFT17583	17/09/2025	Environex International Pty Ltd	Chemicals	61.16
EFT17584	17/09/2025	Countryside Plumbing Services	Pump	6,229.30
EFT17585	17/09/2025	THYRZA KNOX FALLS	Rates refund	457.28
EFT17586	17/09/2025	LANDGATE	Valuation charges	100.16
EFT17587	17/09/2025	Kalannie Community Resource Centre Inc	Refund & Training Course	154.58
EFT17588	17/09/2025	ARROW BRONZE	Plaques	1,496.57
EFT17589	18/09/2025	BP AUSTRALIA PTY LTD	Fuel	146.57
EFT17590	18/09/2025	WATER CORPORATION	Water Usage	2,749.95
EFT17591	18/09/2025	BURGESS RAWSON (WA) PTY LTD	Water Usage	72.89
EFT17592	18/09/2025	SYNERGY	Electricity	16,954.40
EFT17593	18/09/2025	DALWALLINU CREATIVE ARTS INC	Donation	1,900.00
EFT17594	18/09/2025	SHERMAC AUSTRALIA PTY LTD	Return of bonds	280.00
EFT17595	18/09/2025	ROWDY'S ELECTRICAL	Electrical repairs	634.26
EFT17596	18/09/2025	Nusteel Patios And Sheds	Shelter	6,400.90
EFT17597	18/09/2025	LIBERTY PLUMBING & GAS	Plumbing	9,218.00
EFT17598	18/09/2025	Rosaleen Ann De Beer	Refund of Bond	70.00
EFT17599	18/09/2025	SIMPLY DATA SERVICES PTY LTD	Subscription	148.50
EFT17600	18/09/2025	BABA MARDIA ROAD SERVICES	Traffic controllers	770.00
EFT17601	18/09/2025	FULCHER CONTRACTORS PTY LTD	Rehabilitation Works	284,115.48
EFT17602	18/09/2025	LOCAL GOVERNMENT PROFESSIONALS AUST WA	Conference attendance x 2 Officers	3,400.00
				1,062,309.98

**DIRECT DEBITS FOR THE MONTH OF SEPTEMBER 2025**

Chq/EFT	Date	Name	Description	Amount
DD18449.1	11/09/2025	Precision Administration Services Pty Ltd	Superannuation	14,248.32
DD18467.1	16/09/2025	BOND ADMINISTRATOR	Bond	604.00
DD18473.1	30/09/2025	DEPARTMENT OF TRANSPORT	Registrations	11,419.65
DD18476.1	25/09/2025	Precision Administration Services Pty Ltd	Superannuation	13,285.11
				39,557.08

**CREDIT CARD PAYMENTS FOR THE MONTH OF SEPTEMBER 2025**

Chq/EFT	Date	User	Name	Description	Amount
DD18456.1	29/08/2025	Jean Knight	Freight Mart	Shipping containers	8374.33
DD18481.1	25/09/2025	Jean Knight	Foxtrot Unicorn	Refreshments	58.75
	25/09/2025	Jean Knight	Hilton Perth	Accomodation	826.20
	25/09/2025	Hanna Jolly	MaxValu	Stock	225.00
	22/09/2025	Jean Knight	Aussie Broadband	Internet Charges	79.00
	18/09/2025	Jean Knight	ChargeFox	EV Management Fee	72.29
	18/09/2025	Jean Knight	ChargeFox	EV Management Fee	72.29
	16/09/2025	Hanna Jolly	Nitro	Subscription	84.70
	11/09/2025	Hanna Jolly	Oz Toner	Stationary	138.95
	04/09/2025	Hanna Jolly	Partners on Booking	Accommodation	193.21
	05/09/2025	Jean Knight	Harfington	Parts	21.99
	04/09/2025	Hanna Jolly	WA Newspapers Pty Ltd	Advertising	117.20
	02/09/2025	Jean Knight	Benara Nurseries	Plants	924.00
	01/09/2025	Jean Knight	WA Newspapers Pty Ltd	Subscription	32.00
	29/08/2025	Jean Knight	Keeler Hardware	Stock	108.00
	29/08/2025	Jean Knight	Sayka	Cleaning supplies	449.90
					11,777.81

CHARGE CARDS PAYMENTS FOR THE MONTH OF SEPTEMBER 2025

Chq/EFT	Card Name	Card Type	Date	User	Description	Amount
EFT17520	Wex Australia Pty Ltd	Fuel Card	31/07/2025	Darren Streets	Fuel	98.99
			04/08/2025	Darren Streets	Fuel	79.00
			05/08/2025	Darren Streets	Fuel	42.11
			09/08/2025	Darren Streets	Fuel	38.50
			11/08/2025	Darren Streets	Fuel	83.00
			18/08/2025	Darren Streets	Fuel	122.44
			25/08/2025	Darren Streets	Fuel	70.00
			08/08/2025	Jean Knight	Fuel	199.09
			27/08/2025	Jean Knight	Fuel	145.24
			31/07/2025	Olufemi Onikola	Fuel	85.19
			01/08/2025	Olufemi Onikola	Fuel	45.51
			03/08/2025	Olufemi Onikola	Fuel	42.04
			08/08/2025	Olufemi Onikola	Fuel	85.93
			15/08/2025	Olufemi Onikola	Fuel	90.25
			21/08/2025	Olufemi Onikola	Fuel	109.34
			25/08/2025	Olufemi Onikola	Fuel	58.45
			31/07/2025	Hanna Jolly	Fuel	39.89
			01/08/2025	Hanna Jolly	Fuel	77.41
			03/08/2025	Hanna Jolly	Fuel	91.11
			16/08/2025	Hanna Jolly	Fuel	84.21
			24/08/2025	Hanna Jolly	Fuel	90.70
			16/08/2025	Rodney Broad	Fuel	99.87
			18/08/2025	Rodney Broad	Fuel	76.21
			22/08/2025	Rodney Broad	Fuel	185.51
			27/08/2025	Rodney Broad	Fuel	645.62
			18/08/2025	Douglas Burke	Fuel	84.60
			04/08/2025	Damien Thorpe	Fuel	40.98
			13/08/2025	Damien Thorpe	Fuel	51.55
			26/08/2025	Damien Thorpe	Fuel	61.09
			11/08/2025	David Hughes	Fuel	70.01
			14/08/2025	David Hughes	Fuel	124.95
EFT17550	Bunnings Trade	Store Card	18/08/2025	Sheree Sundstrom	Equipment	109.75
			18/08/2025	Sheree Sundstrom	Equipment	26.44
			18/08/2025	Sheree Sundstrom	Parts	58.62
			18/08/2025	Sheree Sundstrom	Parts	16.56
			18/08/2025	Sheree Sundstrom	Parts	151.98
			22/08/2025	Sheree Sundstrom	Parts	98.20
			22/08/2025	Sheree Sundstrom	Parts	65.21
			22/08/2025	Sheree Sundstrom	Taps	46.49
			30/08/2025	Sheree Sundstrom	Safety cushion mat	114.84
			30/08/2025	Sheree Sundstrom	Tape	51.40
			30/08/2025	Sheree Sundstrom	Taps	64.60
						4022.88



## Shire of Dalwallinu Municipal Account

### Payroll September 2025

11/09/2025	Payroll fortnight ending 11/09/2025	\$ 72,760.03
25/09/2025	Payroll fortnight ending 25/09/2025	\$ 69,359.11
	TOTAL	<u>\$ 142,119.14</u>

### Bank Fees September 2025

15/09/2025	Bpay Transaction Fee (Muni)	\$ 658.35
02/09/2025	CBA Merchant Fee (Muni)	\$ 2,208.40
15/09/2025	CBA Account Service Fee	\$ 126.00
	TOTAL	<u>\$ 2,992.75</u>

### Direct Debit Payments September 2025

	Superannuation Payments (Pay endings 11/09/2025 & 25/09/2025)	\$ 27,533.43
18 & 26/09/2025	Credit Card Payments	\$ 11,777.81
30/09/2025	Loan Payment 159 - Rec Centre	\$ 68,562.25
16/09/2025	Loan Payment 160 - Bell Street Subdivision	\$ 81,356.15
16/09/2025	Bond Administrator - Housing Bonds	\$ 604.00
05/09/2025	Transfer to Muni Excess Funds Term Deposit	\$ 4,000,000.00
30/09/2025	Bpay Payment (Dept Transport - Vehicle Registrations)	\$ 11,419.65
1-30/09/2025	Payments to Department of Transport Licensing	\$ 148,348.95
	TOTAL	<u>\$ 4,349,602.24</u>



Commonwealth Bank

Commonwealth Bank of Australia  
ABN 48 123 123 124 AFSL and  
Australian credit licence 234945

# Consolidated Statement

## Corporate Charge Card

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053

SHIRE OF DALWALLINU

### SHIRE OF DALWALLINU

Facility number XXXX XXXX XXXX XXXX

Statement period 27 Aug 2025 - 25 Sep 2025

Next statement end date 27 Oct 2025

### ENQUIRIES 13 1576

24 hours a day, 7 days a week

### Account summary

Facility credit limit	\$20,000.00
Total number of accounts	2
Accounts active this period	2

### Your payment

Your AutoPay amount of \$3,403.48 will be deducted from your account XXXXXX-XXXXXXXX on 26 Sep 2025.

### Transactions

Date	Transaction details	Total Amount (\$)
25 Sep	AUTO PAYMENT - THANK YOU	3,403.48-
	Interest on purchases	17.990% 0.00
	Interest on cash advances	17.990% 0.00

### Account details

**\$3,403.48**

Cardholder Name	Account Number	Credit Limit (\$)	Balance (\$)
JOLLY,HANNA	XXXX XXXX XXXX XXXX	5,000.00	1,287.96
KNIGHT,JEAN	XXXX XXXX XXXX XXXX	15,000.00	2,115.52

----- End of statement -----

### 9.3.2 Monthly Financial Statements for September 2025\*

<b>Report Date</b>	28 October 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/9 Financial Reporting
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Hanna Jolly, Manager Corporate Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Monthly Statements of Financial Activity, Variance Report, Investments Held and Bank Reconciliations

#### **Purpose of Report**

Council is requested to receive and accept the Financial Reports for the month end 30 September 2025.

#### **Background**

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The Financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

#### **Consultation**

Nil

#### **Legislative Implications**

##### State

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996 s34(1), s19(1)(2) and s34(2)*

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **General Function Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Not applicable

#### **Sustainability & Climate Change Implications**

##### Economic implications

There are no known significant economic implications associated with this proposal.



### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

Financial Reports as at last day of business of the previous month are appended, for the period ending 30 September 2025. It is to be noted that the opening balances in these financial statements are not finalised as further adjustments for 2024-2025 may be required for yearend accruals.

Attached for council's consideration are:

1. Statement of Financial Activity
2. Variance Reports
3. Investments Held
4. Bank Reconciliations

As per Council resolution, all items that have a variance of more than \$10,000 have been noted on the variance reports.

### **Officer Recommendation/Council Resolution**

#### **MOTION 10487**

Moved            Cr JL Counsel  
Seconded       Cr S Dawson

That the Council accept the Financial Reports as submitted for the month ending 30 September 2025.

**CARRIED 7/0**

**For:**            President KL Carter, Deputy President MM Harms, Cr SC Carter, Cr JL Counsel,  
Cr DS Cream, Cr S Dawson, Cr S Hickleton

**Against:**      Nil



# **SHIRE OF DALWALLINU**

## **MONTHLY FINANCIAL REPORT**

**(Containing the required statement of financial activity and statement of financial position)**

**For the period ended 30 September 2025**

***LOCAL GOVERNMENT ACT 1995***

***LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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**SHIRE OF DALWALLINU**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

	Supplementary Information	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	10	3,835,036	3,835,036	3,834,176	(860)	(0.02%)	
Rates excluding general rates		50,983	50,983	50,982	(1)	(0.00%)	
Grants, subsidies and contributions	14	2,736,522	1,005,342	1,052,048	46,706	4.65%	▲
Fees and charges		1,435,188	868,565	861,045	(7,520)	(0.87%)	
Interest revenue		346,131	38,749	90,859	52,110	134.48%	▲
Other revenue		100	24	0	(24)	(100.00%)	▼
Profit on asset disposals	6	162,727	0	0	0	0.00%	
		<b>8,566,687</b>	<b>5,798,699</b>	<b>5,889,110</b>	<b>90,411</b>	<b>1.56%</b>	
<b>Expenditure from operating activities</b>							
Employee costs		(2,935,949)	(742,881)	(628,768)	114,113	15.36%	▼
Materials and contracts		(3,391,739)	(911,591)	(785,256)	126,335	13.86%	▼
Utility charges		(491,334)	(82,501)	(109,788)	(27,287)	(33.07%)	▲
Depreciation		(6,108,419)	(1,527,064)	(3,130)	1,523,934	99.80%	▼
Finance costs		(93,862)	(43,519)	(35,572)	7,947	18.26%	▼
Insurance		(222,023)	(110,492)	(109,878)	614	0.56%	
Other expenditure		(145,660)	(32,154)	(35,635)	(3,481)	(10.83%)	▲
Loss on asset disposals	6	(17,800)	0	0	0	0.00%	
		<b>(13,406,786)</b>	<b>(3,450,202)</b>	<b>(1,708,027)</b>	<b>1,742,175</b>	<b>50.49%</b>	
Non-cash amounts excluded from operating activities	Note 2(b)	5,956,046	1,519,618	3,130	(1,516,488)	(99.79%)	▼
<b>Amount attributable to operating activities</b>		<b>1,115,947</b>	<b>3,868,115</b>	<b>4,184,213</b>	<b>316,098</b>	<b>8.17%</b>	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions	15	6,133,942	1,179,356	616,976	(562,380)	(47.69%)	▼
Proceeds from disposal of assets	6	409,727	409,727	0	(409,727)	(100.00%)	▼
		<b>6,543,669</b>	<b>1,589,083</b>	<b>616,976</b>	<b>(972,107)</b>	<b>(61.17%)</b>	
<b>Outflows from investing activities</b>							
Payments for property, plant and equipment	5	(1,791,536)	(539,046)	(289,276)	249,770	46.34%	▼
Payments for construction of infrastructure	5	(8,643,278)	(1,770,037)	(1,135,735)	634,302	35.84%	▼
<b>Amount attributable to investing activities</b>		<b>(3,891,145)</b>	<b>(720,000)</b>	<b>(808,036)</b>	<b>(88,036)</b>	<b>(12.23%)</b>	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Transfer from reserves	4	731,039	144,173	144,173	0	0.00%	
		<b>731,039</b>	<b>144,173</b>	<b>144,173</b>	<b>0</b>	<b>0.00%</b>	
<b>Outflows from financing activities</b>							
Repayment of borrowings	11	(214,362)	(114,659)	(114,659)	0	0.00%	
Payments for principal portion of lease liabilities	12	(12,619)	(3,130)	(3,130)	0	0.00%	
Transfer to reserves	4	(1,448,910)	(1,014,302)	(1,014,302)	(0)	(0.00%)	
		<b>(1,675,891)</b>	<b>(1,132,091)</b>	<b>(1,132,091)</b>	<b>(0)</b>	<b>(0.00%)</b>	
<b>Amount attributable to financing activities</b>		<b>(944,852)</b>	<b>(987,918)</b>	<b>(987,918)</b>	<b>(0)</b>	<b>(0.00%)</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
Surplus or deficit at the start of the financial year		3,720,050	3,720,050	3,541,147	(178,903)	(4.81%)	▼
Amount attributable to operating activities		1,115,947	3,868,115	4,184,213	316,098	8.17%	▲
Amount attributable to investing activities		(3,891,145)	(720,000)	(808,036)	(88,036)	(12.23%)	▲
Amount attributable to financing activities		(944,852)	(987,918)	(987,918)	(0)	(0.00%)	
<b>Surplus or deficit after imposition of general rates</b>		<b>0</b>	<b>5,880,247</b>	<b>5,929,407</b>	<b>49,159</b>	<b>0.84%</b>	▲

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DALWALLINU**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

	Supplementary Information	30 June 2025 \$	30 September 2025 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	10,061,350	14,283,813
Trade and other receivables		442,047	907,422
Inventories	8	9,260	16,649
<b>TOTAL CURRENT ASSETS</b>		<b>10,512,657</b>	<b>15,207,884</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		4,175	4,175
Investment in associate	16	139,334	139,334
Property, plant and equipment		39,693,638	39,971,953
Infrastructure		272,428,263	273,574,958
Right-of-use assets		27,219	24,090
<b>TOTAL NON-CURRENT ASSETS</b>		<b>312,292,629</b>	<b>313,714,510</b>
<b>TOTAL ASSETS</b>		<b>322,805,286</b>	<b>328,922,394</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	565,646	689,413
Other liabilities	13	29,293	1,348,116
Lease liabilities	12	12,618	9,515
Borrowings	11	214,362	99,703
Employee related provisions	13	433,815	428,036
<b>TOTAL CURRENT LIABILITIES</b>		<b>1,255,734</b>	<b>2,574,783</b>
<b>NON-CURRENT LIABILITIES</b>			
Lease liabilities	12	15,991	15,991
Borrowings	11	2,472,584	2,472,584
Employee related provisions		41,301	41,301
Other provisions		268,458	268,458
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>2,798,334</b>	<b>2,798,334</b>
<b>TOTAL LIABILITIES</b>		<b>4,054,068</b>	<b>5,373,117</b>
<b>NET ASSETS</b>		<b>318,751,218</b>	<b>323,549,277</b>
<b>EQUITY</b>			
Retained surplus		62,827,184	66,755,114
Reserve accounts	4	6,189,582	7,059,711
Revaluation surplus		249,734,452	249,734,452
<b>TOTAL EQUITY</b>		<b>318,751,218</b>	<b>323,549,277</b>

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

**SIGNIFICANT ACCOUNTING POLICIES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 09 September 2025



**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

		Amended Budget Opening 30 June 2025	Last Year Closing 30 June 2025	Year to Date 30 September 2025
<b>(a) Net current assets used in the Statement of Financial Activity</b>				
<b>Current assets</b>		\$	\$	\$
Cash and cash equivalents	3	11,708,133	10,061,350	14,283,813
Trade and other receivables		269,668	442,047	907,422
Inventories	8	18,901	9,260	16,649
		11,996,702	10,512,657	15,207,884
<b>Less: current liabilities</b>				
Trade and other payables	9	(482,763)	(565,646)	(689,413)
Other liabilities	13	(11,159)	(29,293)	(1,348,116)
Lease liabilities	12	(12,061)	(12,618)	(9,515)
Borrowings	11	(317,147)	(214,362)	(99,703)
Employee related provisions	13	(391,047)	(433,815)	(428,036)
Other provisions	13	(702,925)	0	0
		(1,917,102)	(1,255,734)	(2,574,783)
<b>Net current assets</b>		<b>10,079,600</b>	<b>9,256,923</b>	<b>12,633,101</b>
<b>Less: Total adjustments to net current assets</b>	Note 2(c)	(5,620,297)	(5,715,776)	(6,703,694)
<b>Closing funding surplus / (deficit)</b>		<b>4,459,303</b>	<b>3,541,147</b>	<b>5,929,407</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Amended Budget \$	YTD Budget (a) \$	YTD Actual (b) \$
<b>Non-cash amounts excluded from operating activities</b>				
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(162,727)	0	0
Add: Loss on asset disposals	6	17,800	0	0
Add: Depreciation		6,108,419	1,527,064	3,130
Movement in current employee provisions associated with restricted cash		(7,446)	(7,446)	0
<b>Total non-cash amounts excluded from operating activities</b>		<b>5,956,046</b>	<b>1,519,618</b>	<b>3,130</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Amended Budget Opening 30 June 2025	Last Year Closing 30 June 2025	Year to Date 30 September 2025
<b>Adjustments to net current assets</b>				
Less: Reserve accounts	4	(6,189,582)	(6,189,582)	(7,059,711)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	317,147	214,362	99,703
- Current portion of lease liabilities	12	12,061	12,618	9,515
- Current portion of other provisions held in reserve		240,077	246,826	246,799
<b>Total adjustments to net current assets</b>	Note 2(a)	<b>(5,620,297)</b>	<b>(5,715,776)</b>	<b>(6,703,694)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>Grants, subsidies and contributions</b>	<b>46,706</b>	<b>4.65%</b>	▲
Various small timing variances	Timing		
<b>Interest revenue</b>	<b>52,110</b>	<b>134.48%</b>	▲
Timing variance	Timing		
<b>Other revenue</b>	<b>(24)</b>	<b>(100.00%)</b>	▼
Timing variance	Timing		
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>	<b>114,113</b>	<b>15.36%</b>	▼
Salaries & Wages more than budgeted - Timing	Timing		
<b>Materials and contracts</b>	<b>126,335</b>	<b>13.86%</b>	▼
Various small timing variances	Timing		
<b>Utility charges</b>	<b>(27,287)</b>	<b>(33.07%)</b>	▲
Various small timing variances	Timing		
<b>Depreciation</b>	<b>1,523,934</b>	<b>99.80%</b>	▼
Depreciation not processed for July to September 2025	Timing		
<b>Finance costs</b>	<b>7,947</b>	<b>18.26%</b>	▼
Timing variance	Timing		
<b>Other expenditure</b>	<b>(3,481)</b>	<b>(10.83%)</b>	▲
Various small timing differences	Timing		
<b>Non-cash amounts excluded from operating activities</b>	<b>(1,516,488)</b>	<b>(99.79%)</b>	▼
Depreciation not processed for July to September 2025	Timing		
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>	<b>(562,380)</b>	<b>(47.69%)</b>	▼
Timing variance	Timing		
<b>Proceeds from disposal of assets</b>	<b>(409,727)</b>	<b>(100.00%)</b>	▼
Timing variance	Timing		
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>	<b>249,770</b>	<b>46.34%</b>	▼
Timing variance	Timing		
<b>Payments for construction of infrastructure</b>	<b>634,302</b>	<b>35.84%</b>	▼
Timing variance	Timing		
<b>Surplus or deficit at the start of the financial year</b>	<b>(178,903)</b>	<b>(4.81%)</b>	▼
Financials statement yet to be audited	Permanent		
<b>Surplus or deficit after imposition of general rates</b>	<b>49,159</b>	<b>0.84%</b>	▲
Due to variances described above			

**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**

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**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

**1 KEY INFORMATION**

**Funding Surplus or Deficit Components**

<b>Funding surplus / (deficit)</b>				
	<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>Opening</b>	<b>\$3.72 M</b>	<b>\$3.72 M</b>	<b>\$3.54 M</b>	<b>(\$0.18 M)</b>
<b>Closing</b>	<b>\$0.00 M</b>	<b>\$5.88 M</b>	<b>\$5.93 M</b>	<b>\$0.05 M</b>

Refer to Statement of Financial Activity

<b>Cash and cash equivalents</b>		
	<b>\$14.28 M</b>	<b>% of total</b>
<b>Unrestricted Cash</b>	<b>\$7.22 M</b>	<b>50.6%</b>
<b>Restricted Cash</b>	<b>\$7.06 M</b>	<b>49.4%</b>

Refer to 3 - Cash and Financial Assets

<b>Payables</b>	
	<b>\$0.69 M</b>
<b>Trade Payables</b>	<b>\$0.61 M</b>
<b>0 to 30 Days</b>	<b>98.5%</b>
<b>Over 30 Days</b>	<b>1.5%</b>
<b>Over 90 Days</b>	<b>0.0%</b>

Refer to 9 - Payables

<b>Receivables</b>		
	<b>\$0.21 M</b>	<b>% Collected</b>
<b>Rates Receivable</b>	<b>\$0.70 M</b>	<b>85.2%</b>
<b>Trade Receivable</b>	<b>\$0.21 M</b>	<b>% Outstanding</b>
<b>Over 30 Days</b>		<b>3.6%</b>
<b>Over 90 Days</b>		<b>0.0%</b>

Refer to 7 - Receivables

**Key Operating Activities**

<b>Amount attributable to operating activities</b>			
<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>\$1.12 M</b>	<b>\$3.87 M</b>	<b>\$4.18 M</b>	<b>\$0.32 M</b>

Refer to Statement of Financial Activity

<b>Rates Revenue</b>		
<b>YTD Actual</b>	<b>\$3.83 M</b>	<b>% Variance</b>
<b>YTD Budget</b>	<b>\$3.84 M</b>	<b>(0.0%)</b>

Refer to 10 - Rate Revenue

<b>Grants and Contributions</b>		
<b>YTD Actual</b>	<b>\$1.05 M</b>	<b>% Variance</b>
<b>YTD Budget</b>	<b>\$1.01 M</b>	<b>4.6%</b>

Refer to 14 - Grants and Contributions

<b>Fees and Charges</b>		
<b>YTD Actual</b>	<b>\$0.86 M</b>	<b>% Variance</b>
<b>YTD Budget</b>	<b>\$0.87 M</b>	<b>(0.9%)</b>

Refer to Statement of Financial Activity

**Key Investing Activities**

<b>Amount attributable to investing activities</b>			
<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>(\$3.89 M)</b>	<b>(\$0.72 M)</b>	<b>(\$0.81 M)</b>	<b>(\$0.09 M)</b>

Refer to Statement of Financial Activity

<b>Proceeds on sale</b>		
<b>YTD Actual</b>	<b>\$0.00 M</b>	<b>%</b>
<b>Amended Budget</b>	<b>\$0.41 M</b>	<b>(100.0%)</b>

Refer to 6 - Disposal of Assets

<b>Asset Acquisition</b>		
<b>YTD Actual</b>	<b>\$1.14 M</b>	<b>% Spent</b>
<b>Amended Budget</b>	<b>\$8.64 M</b>	<b>(86.9%)</b>

Refer to 5 - Capital Acquisitions

<b>Capital Grants</b>		
<b>YTD Actual</b>	<b>\$0.62 M</b>	<b>% Received</b>
<b>Amended Budget</b>	<b>\$6.13 M</b>	<b>(89.9%)</b>

Refer to 5 - Capital Acquisitions

**Key Financing Activities**

<b>Amount attributable to financing activities</b>			
<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>(\$0.94 M)</b>	<b>(\$0.99 M)</b>	<b>(\$0.99 M)</b>	<b>(\$0.00 M)</b>

Refer to Statement of Financial Activity

<b>Borrowings</b>	
<b>Principal repayments</b>	<b>(\$0.11 M)</b>
<b>Interest expense</b>	<b>(\$0.04 M)</b>
<b>Principal due</b>	<b>\$2.57 M</b>

Refer to 11 - Borrowings

<b>Reserves</b>	
<b>Reserves balance</b>	<b>\$7.06 M</b>
<b>Interest earned</b>	<b>\$0.04 M</b>

Refer to 4 - Cash Reserves

<b>Lease Liability</b>	
<b>Principal repayments</b>	<b>(\$0.00 M)</b>
<b>Interest expense</b>	<b>(\$0.00 M)</b>
<b>Principal due</b>	<b>\$0.03 M</b>

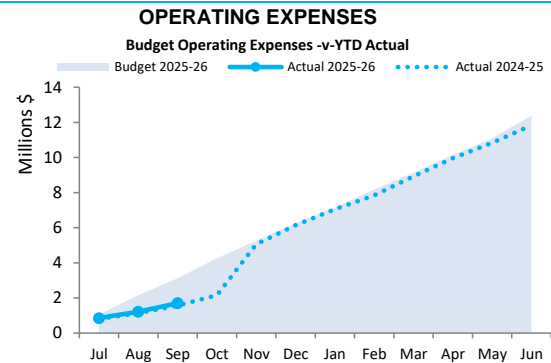
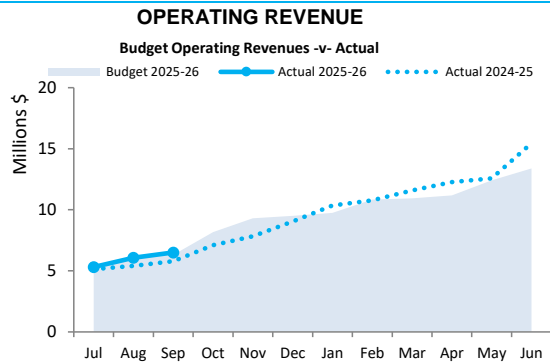
Refer to Note 12 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

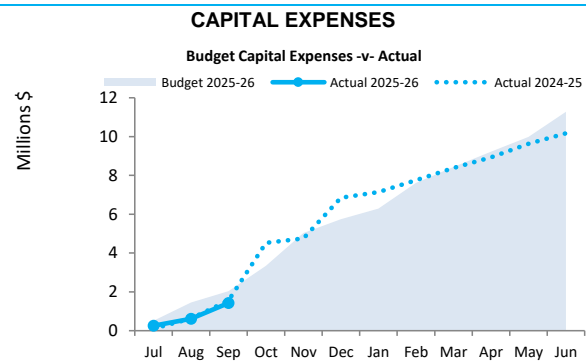
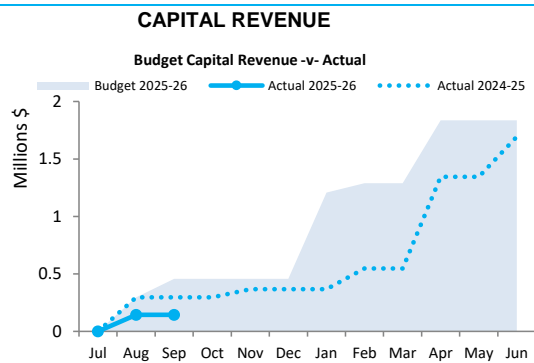
**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

**2 KEY INFORMATION - GRAPHICAL**

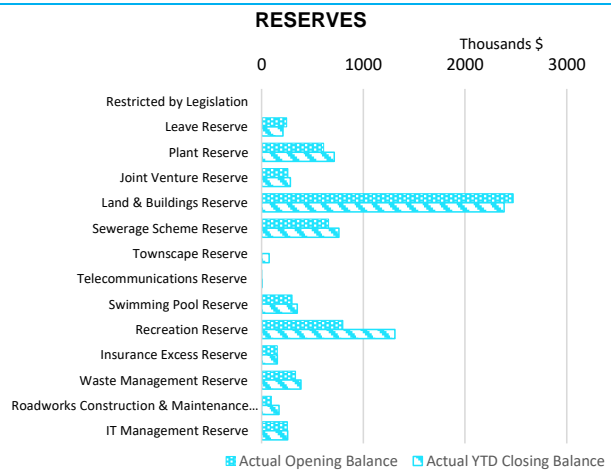
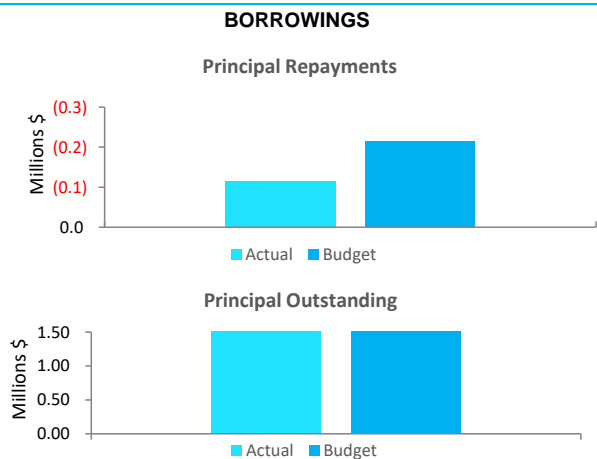
**OPERATING ACTIVITIES**



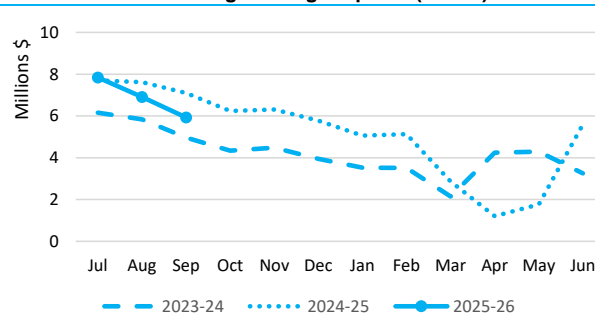
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

### 3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Business Online Saver	Cash and cash equivalents	1,154,534		1,154,534		Bank	3.05%	At call
Municipal Account	Cash and cash equivalents	62,841		62,841		Bank	3.00%	At call
Term Deposit - Reserves	Cash and cash equivalents	0	7,059,711	7,059,711		Bank	4.17%	3/11/2025
Term Deposit - Municipal Exce	Cash and cash equivalents	6,006,477		6,006,477		Bank	3.83%	4/09/2025
Floats Held	Cash and cash equivalents	250		250		Shire float	0.00%	At call
<b>Total</b>		<b>7,224,102</b>	<b>7,059,711</b>	<b>14,283,813</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		7,224,102	7,059,711	14,283,813	0			
		<b>7,224,102</b>	<b>7,059,711</b>	<b>14,283,813</b>	<b>0</b>			

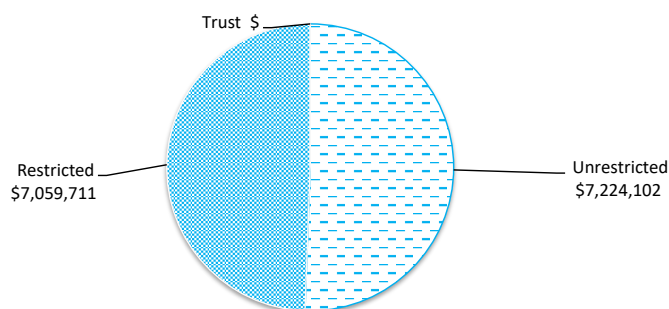
#### KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other a



**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

**4 RESERVE ACCOUNTS**

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Legislation</b>										
Leave Reserve	246,824	8,146	0	(39,117)	215,853	246,824	1,680	0	(39,117)	209,387
Plant Reserve	611,406	20,176	100,000	0	731,582	611,406	4,161	100,000	0	715,567
Joint Venture Reserve	259,716	8,571	21,320	0	289,607	259,716	1,767	21,320	0	282,803
Land & Buildings Reserve	2,473,535	81,627	270,000	(268,414)	2,556,748	2,473,535	16,834	0	(105,056)	2,385,313
Sewerage Scheme Reserve	657,620	21,701	97,433	0	776,754	657,620	4,475	97,433	0	759,528
Townscape Reserve	0	2,475	75,000	0	77,475	0	0	75,000	0	75,000
Telecommunications Reserve	553	18	0	0	571	553	4	0	0	557
Swimming Pool Reserve	299,119	9,871	50,000	(294,933)	64,057	299,119	2,036	50,000	0	351,155
Recreation Reserve	800,376	26,412	505,357	0	1,332,145	800,376	5,447	505,357	0	1,311,180
Insurance Excess Reserve	154,326	5,093	0	0	159,419	154,326	1,050	0	0	155,376
Waste Management Reserve	334,648	11,043	50,000	0	395,691	334,648	2,277	50,000	0	386,925
Roadworks Construction & Main	97,665	3,223	73,069	0	173,957	97,665	665	73,069	0	171,399
IT Management Reserve	253,794	8,375	0	(128,575)	133,594	253,794	1,727	0	0	255,521
	<b>6,189,582</b>	<b>206,731</b>	<b>1,242,179</b>	<b>(731,039)</b>	<b>6,907,453</b>	<b>6,189,582</b>	<b>42,123</b>	<b>972,179</b>	<b>(144,173)</b>	<b>7,059,711</b>

## 5 CAPITAL ACQUISITIONS

	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
<b>Capital acquisitions</b>				
Land - freehold land	86,858	0	23,552	23,552
Buildings - non-specialised	1,085,916	415,136	238,767	(176,369)
Furniture and equipment	55,426	28,410	0	(28,410)
Plant and equipment	563,336	95,500	26,957	(68,543)
<b>Acquisition of property, plant and equipment</b>	<b>1,791,536</b>	<b>539,046</b>	<b>289,276</b>	<b>(249,770)</b>
Infrastructure - roads	6,913,048	1,675,212	1,078,360	(596,852)
Infrastructure - Other	1,662,785	94,825	57,375	(37,450)
Infrastructure - Footpaths	67,445	0	0	0
<b>Acquisition of infrastructure</b>	<b>8,643,278</b>	<b>1,770,037</b>	<b>1,135,735</b>	<b>(1,133,841)</b>
<b>Total capital acquisitions</b>	<b>10,434,814</b>	<b>2,309,083</b>	<b>1,425,012</b>	<b>(1,383,611)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	6,133,942	1,179,356	616,976	(562,380)
Other (disposals & C/Fwd)	409,727	409,727	0	(409,727)
Reserve accounts				
Leave Reserve	0	6,895	39,117	32,222
Land & Buildings Reserve	268,414	81,356	105,056	23,700
Townscape Reserve	0	76,849	0	(76,849)
Swimming Pool Reserve	294,933	0	0	0
Roadworks Construction & Maintenance Reserve	0	131,878	0	(131,878)
IT Management Reserve	128,575		0	0
Contribution - operations	3,199,223	1,024,848	663,862	(360,986)
<b>Capital funding total</b>	<b>10,434,814</b>	<b>2,910,909</b>	<b>1,425,012</b>	<b>(1,485,897)</b>

### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

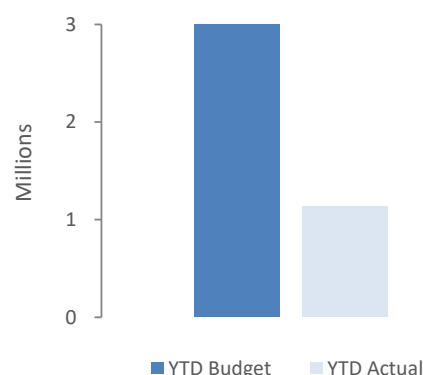
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions

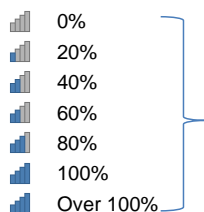




## 5 CAPITAL ACQUISITIONS - DETAILED

### Capital expenditure total

### Level of completion indicators



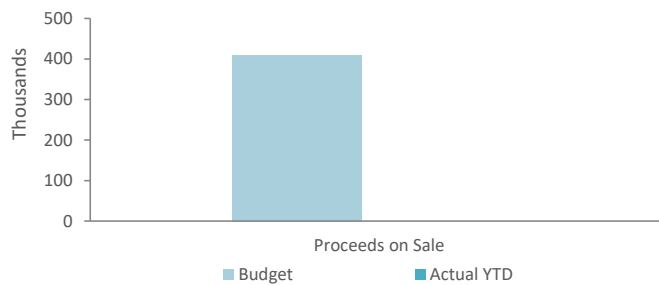
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

			Amended		Variance (Under)/Over
Account Description			Budget	YTD Budget	
			\$	\$	\$
<b>LAND</b>					
	E111837	PUB HALL - Capital Expenditure - Land	56,858	0	23,552 (23,552)
	E135876	OTH ECON - Capital Expenditure - Purchase of Land	30,000	0	0
<b>BUILDINGS</b>					
	E053847	OTH LOPS - Capital Expenditure - Buildings Disaster Resilience DF	28,248	28,248	3,430 24,818
	K89	Dalwallinu Medical Centre - Capital Upgrade	17,255	0	17,255 (17,255)
	K117	1 Wattle Close, Dalwallinu - FO rates - Capital Upgrade	27,500	0	0
	K116	36 Annetts Rd, Dalwallinu - CSO - Capital Upgrade	25,300	25,300	0 25,300
	K123	6B Cousins Rd, Dalwallinu - WM - Capital Upgrade	10,945	0	0
	K151	68A Annetts Road, Dalwallinu (3x2) - Capital Upgrade	146,495	146,494	80,733 65,761
	K152	68B Annetts Road (2x1) - Capital Upgrade	215,095	215,094	74,753 140,341
	K12	Wilfred Thomas Lodge - Capital Upgrade	36,300	0	0
	K153	Aged Housing Myers St - Capital Upgrade	450,000	0	0
	K103	11 A Anderson Way, Dalwallinu - Accountant - Capital Upgrade	8,778	0	8,778 (8,778)
	K8	Dalwallinu Town Hall - Capital Upgrade	120,000	0	40,797 (40,797)
	K14	Pioneer House Building Upgrade	0	0	13,023 (13,023)
<b>ROADS</b>					
	E121700	ROAD CON - Regional Road Group	734,750	133,782	247,090 (113,308)
	E121720	ROAD CON - Roads To Recovery	1,232,813	305,094	171,552 133,542
	E121735	ROAD CON - WSN	4,042,805	1,010,688	465,043 545,645
	E121730	ROAD CON - Shire Road Program	396,156	99,024	5,900 93,124
	E121736	ROAD CON - Commodity Route	506,524	126,624	188,775 (62,151)
<b>OTHER INFRASTRUCTURE</b>					
	O36	Sewerage Line Upgrade - Main Line	369,925	0	0
	O95	Aquatic Centre Other Infrastructure Upgrade	530,095	0	0
	O11	Dalwallinu Oval Capital Upgrades	492,356	0	0
	O30	Dalwalinu Playground (Arts Centre) - Capital Upgrade	72,250	72,250	5,819 66,431
	O18	Wubin Playground	40,000	0	0
	O39	Pithara Park - Capital Upgrade	68,103	0	232 (232)
	O29	Kalannie Sports Pavilion Other Infrastructure - Capital Upgrade	19,169	0	0
	O10	Recreation Precinct Car Park Shelter	38,500	19,250	24,237 (4,987)
	O40	Dalwallinu Recreation Precinct Fence - Capital Upgrade	32,387	3,325	27,087 (23,762)
<b>FOOTPATH CONSTRUCTION</b>					
	F0184	Wasley Street - capital upgrade footpath	67,445	0	0
<b>PLANT &amp; EQUIPMENT</b>					
	E073835	OTH HEALTH - Capital Expenditure - Plant & Equipment	17,500	17,500	15,262 2,238
	DL147	Purchase of Tipper Truck	110,000	0	0
	DL9346	Purchase of Prime Mover	270,000	0	0
	CP010	Purchase of Skid Steer Trailer	10,000	0	11,695 (11,695)
	CP001	Purchase Sundry Plant	15,000	0	0
	E145801	ADMIN - CEO's Vehicle DL 2	78,000	78,000	0 78,000
	E145802	ADMIN - MCS Vehicle - DL 131	62,836	0	0
<b>FURNITURE &amp; FIXTURES</b>					
	E073846	OTH HEALTH - Capital Expenditure Furniture & Equipment	27,016	0	0
	E145805	ADMIN - Capital Expenditure - Furniture & Equipment	28,410	28,410	0 28,410
			<b>10,434,814</b>	<b>2,309,083</b>	<b>1,425,012 884,071</b>

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Land &amp; Buildings</b>								
	Sale of McNeill St lots	75,000	120,000	45,000	0	0	0	0	0
	Sale of Roberts Rd lots	65,000	150,000	85,000	0	0	0	0	0
	<b>Plant and equipment</b>								
	Sale of Med Centre Generator	4,000	4,000	0	0	0	0	0	0
	Sale of DL9346	67,800	50,000	0	(17,800)	0	0	0	0
	Sale of DL487	7,500	12,000	4,500	0	0	0	0	0
	Sale of Skid Steer Trailer	500	2,000	1,500	0	0	0	0	0
	Sale of DL2	35,000	59,000	24,000	0	0	0	0	0
	Sale of DL186	10,000	12,727	2,727	0	0	0	0	0
		<b>264,800</b>	<b>409,727</b>	<b>162,727</b>	<b>(17,800)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

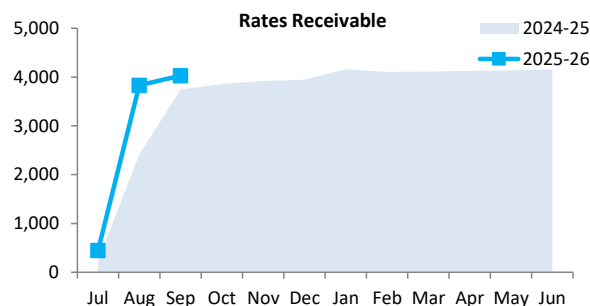


## 7 RECEIVABLES

4,336,786

### Rates receivable

	30 Jun 2025	30 Sep 2025
	\$	\$
Opening arrears previous years	46,638	39,389
Levied this year	4,336,786	4,691,086
Less - collections to date	(4,344,035)	(4,028,161)
Gross rates collectable	39,389	702,314
<b>Net rates collectable</b>	<b>39,389</b>	<b>702,314</b>
% Collected	99.1%	85.2%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(2,711)	180,239	2,516	4,063	(1)	184,107
Percentage	(1.5%)	97.9%	1.4%	2.2%	0.0%	
<b>Balance per trial balance</b>						
Trade receivables	(2,711)	180,239	2,516	4,063	(1)	184,107
GST receivable						21,001
<b>Total receivables general outstanding</b>						<b>205,108</b>

Amounts shown above include GST (where applicable)

### KEY INFORMATION

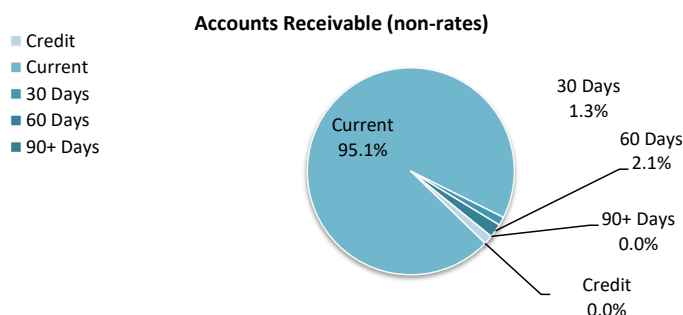
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

### Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



## 8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 30 September 20
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Inventories Fuel & Materials	9,260	60,813	(53,424)	16,649
<b>Total other current assets</b>	<b>9,260</b>	<b>60,813</b>	<b>(53,424)</b>	<b>16,649</b>
<b>Amounts shown above include GST (where applicable)</b>				

## KEY INFORMATION

### Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

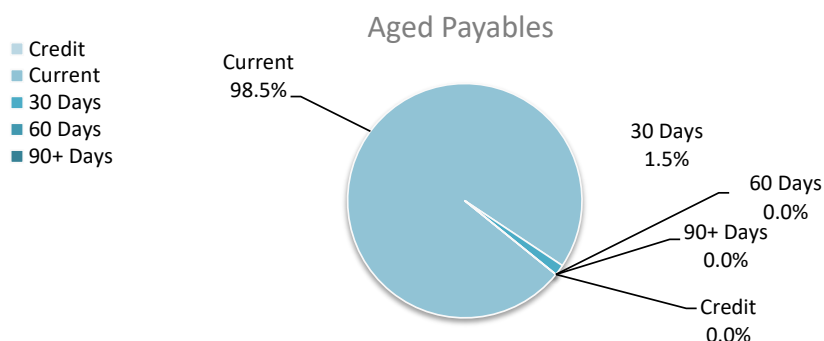
## 9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	529,237	7,991	0	0	537,229
Percentage	0.0%	98.5%	1.5%	0.0%	0.0%	
<b>Balance per trial balance</b>						
Sundry creditors	0	602,550	7,991	0	0	610,541
Accrued salaries and wages						(4,265)
Other payables						20,013
Accrued interest on loans						51,520
Bonds & Deposits Held						11,604
<b>Total payables general outstanding</b>						<b>689,413</b>

Amounts shown above include GST (where applicable)

### KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Interim	Revenue	Revenue	Interim	Revenue
				\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>									
Gross Rental Value	0.083440	402	6,391,982	533,347	0	533,347	533,347	0	533,347
<b>Unimproved value</b>									
Unimproved Value	0.008710	358	381,939,500	3,326,693	100	3,326,793	3,326,693	1,040	3,327,733
<b>Sub-Total</b>		<b>760</b>	<b>388,331,482</b>	<b>3,860,040</b>	<b>100</b>	<b>3,860,140</b>	<b>3,860,040</b>	<b>1,040</b>	<b>3,861,080</b>
<b>Minimum payment</b>									
<b>Gross rental value</b>									
GRV - Dalwallinu	666	36	149,590	23,976	0	23,976	23,976	0	23,976
GRV - Kalannie	666	33	182,697	21,978	0	21,978	21,978	0	21,978
GRV - Other Towns	666	75	292,999	49,950	0	49,950	49,950	0	49,950
<b>Unimproved value</b>									
UV - Rural	776	38	1,305,689	29,488	0	29,488	29,488	0	29,488
UV - Mining	776	29	322,206	22,504	0	22,504	22,504	0	22,504
<b>Sub-total</b>		<b>211</b>	<b>2,253,181</b>	<b>147,896</b>	<b>0</b>	<b>147,896</b>	<b>147,896</b>	<b>0</b>	<b>147,896</b>
Discount						(173,000)			(174,800)
<b>Amount from general rates</b>						<b>3,835,036</b>			<b>3,834,176</b>
Ex-gratia rates						50,983			50,982
<b>Total general rates</b>						<b>3,886,019</b>			<b>3,885,158</b>

## 11 BORROWINGS

### Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Dalwallinu Discovery Centre	157	271,804	0	0	0	(65,648)	271,804	206,156	0	(5,851)
Dalwallinu Recreation Centre	159	2,334,035	0	0	(33,552)	(67,607)	2,300,483	2,266,428	(35,011)	(86,518)
Bell St Subdivision	160	81,107	0	0	(81,107)	(81,107)	-0	0	(249)	(449)
<b>Total</b>		<b>2,686,946</b>	<b>0</b>	<b>0</b>	<b>(114,659)</b>	<b>(214,362)</b>	<b>2,572,287</b>	<b>2,472,584</b>	<b>(35,259)</b>	<b>(92,818)</b>
Current borrowings		214,362					99,703			
Non-current borrowings		2,472,584					2,472,584			
		<b>2,686,946</b>					<b>2,572,287</b>			

All debenture repayments were financed by general purpose revenue.

### KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

## 12 LEASE LIABILITIES

### Movement in carrying amounts

Information on leases		Lease No.	1 July 2025	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars				Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
Gymnasium Equipment	E6N0162493		17,964	0	0	(2,169)	(8,785)	15,795	9,179	(192)	(617)
Administration Photocopiers	Ricoh		10,646	0	0	(961)	(3,834)	9,685	6,812	(121)	(427)
<b>Total</b>			<b>28,610</b>	<b>0</b>	<b>0</b>	<b>(3,130)</b>	<b>(12,619)</b>	<b>25,480</b>	<b>15,991</b>	<b>(313)</b>	<b>(1,044)</b>
Current lease liabilities			12,618					9,515			
Non-current lease liabilities			15,991					15,991			
			<b>28,609</b>					<b>25,506</b>			

All lease repayments were financed by general purpose revenue.

### KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.



### 13 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 September 2025
		\$	\$	\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		29,293	0	2,121,660	(802,837)	1,348,116
<b>Total other liabilities</b>		29,293	0	2,121,660	(802,837)	1,348,116
<b>Employee Related Provisions</b>						
Provision for annual leave		224,951	0	0	0	224,951
Provision for long service leave		208,864	0	0	(5,779)	203,085
<b>Total Provisions</b>		433,815	0	0	(5,779)	428,036
<b>Total other current liabilities</b>		<b>463,108</b>	<b>0</b>	<b>2,121,660</b>	<b>(808,616)</b>	<b>1,776,152</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee Related Provisions

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

##### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

14 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD Budget	YTD Revenue
	1 July 2025		(As revenue)	30 Sep 2025	30 Sep 2025	Revenue		Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
General Purpose Grant - WA Government	0	0	0	0	0	1,137,914	284,478	317,838
Untied Roads Grant - WA Government	0	0	0	0	0	674,552	168,638	195,455
DFES Operating Grant	0	0	0	0	0	61,979	15,494	10,843
Direct Grant - Main Roads	0	0	0	0	0	429,914	429,914	437,158
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,304,359</b>	<b>898,524</b>	<b>961,293</b>
<b>Contributions</b>								
Collection of Legal Costs	0	0	0	0	0	25,000	6,249	75
Miscellaneous Reimbursements - GOV	0	0	0	0	0	1,300	324	55
Miscellaneous Reimbursements - HEALTH	0	0	0	0	0	8,219	2,053	2,946
Miscellaneous Reimbursements - PRE SCHOOL	0	0	0	0	0	17,265	4,315	3,010
Miscellaneous Reimbursements - OTH WELFARE	0	0	0	0	0	200	50	0
Miscellaneous Reimbursements - STAFF HOUSING	0	0	0	0	0	12,130	2,022	8,948
Miscellaneous Reimbursements - OTH HOUSING	0	0	0	0	0	16,157	4,037	3,987
Miscellaneous Reimbursements - SEW	0	0	0	0	0	1,000	0	0
Miscellaneous Reimbursements - OTH COM	0	0	0	0	0	1,976	492	636
Containers Deposit Scheme Income	0	0	0	0	0	1,000	249	493
Collection Metal Rubbish	0	0	0	0	0	250	125	0
Miscellaneous Reimbursements - REC & CUL	0	0	0	0	0	159,536	39,880	5,739
Miscellaneous Reimbursements - ROAD MAIN	0	0	0	0	0	500	123	254
Street Light Contribution - Main Roads	0	0	0	0	0	5,500	1,374	0
Miscellaneous Reimbursements - ECON SERV	0	0	0	0	0	76,104	19,023	22,354
Miscellaneous Reimbursements - OTH PRO & SERV	0	0	0	0	0	39,047	9,760	21,784
Fuel Rebates - ATO	0	0	0	0	0	45,000	11,249	12,888
Parental Leave Reimbursements - ADMIN	0	0	0	0	0	21,979	5,493	7,585
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>432,163</b>	<b>106,818</b>	<b>90,755</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,736,522</b>	<b>1,005,342</b>	<b>1,052,048</b>

15 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD	YTD Revenue
	1 July 2025		(As revenue)	30 Sep 2025	30 Sep 2025	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>								
DFES LG Resilience Fund Grant	0	0	0	0	0	29,293	29,293	3,430
CSRFF Grant - SWIM	0	0	0	0	0	147,467	0	0
Club Night Light Program Grant - OTH REC	0	0	0	0	0	200,000	0	0
Main Roads - Regional Road Group ROAD CON	0	0	0	0	0	489,834	122,458	53,672
Dept. Infr. - Roads to Recovery ROAD CON	0	0	0	0	0	1,156,926	0	0
Main Roads - Wheatbelt Secondary Freight Program ROAD CON	0	0	0	0	0	3,773,188	943,297	434,024
Main Roads - Commodity Route ROAD CON	0	0	0	0	0	337,235	84,308	125,850
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,133,943</b>	<b>1,179,356</b>	<b>616,976</b>

16 INVESTMENT IN ASSOCIATES

(a) Investment in associate

Aggregate carrying amount of interests in Local Government House accounted for using the equity method are reflected in the table below.

Carrying amount at 1 July  
Carrying amount at 30 June

Amended Budget Revenue		YTD Budget		YTD Revenue Actual
\$		\$		\$
0		0		139,334
0		0		139,334

SIGNIFICANT ACCOUNTING POLICIES

Investments in associates

An associate is an entity over which the Shire has the power to participate in the financial and operating policy decisions of the investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.

# Shire of Dalwallinu

## Bank Reconciliation

### as at 30 September 2025

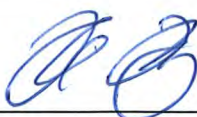
<b>Balance as per General Ledger as at 1 September 2025</b>			
A910000 - Municipal Fund	1,189,538.11		
A910001 - Telenet Saver	4,526,987.80	5,716,525.91	5,716,525.91
<b>Add Cash Receipts</b>			
Daily Receipts		847,543.03	
BPAY Receipts		201,613.23	
Interest Received		8,717.00	
			1,057,873.26
			6,774,399.17
<b>Less Cash Payments</b>			
EFT Payments - Payroll		142,119.14	
EFT Payments ( EFT17515-EFT17602)		1,062,309.98	
Direct Debit - Credit Cards (DD18481.1 & DD18456.1)		11,777.81	
Direct Debit - Housing Bonds (DD18467.1)		604.00	
Direct Debit - Superannuation Payments		27,533.43	
Bpay - DoT Fleet Payment		11,419.65	
Bank Fees		2,992.75	
Loan Payments Loan 159 - Rec Centre		68,562.25	
Loan Payments Loan 160 - Bell Street		81,356.15	
Transfer to Muni Excess Funds Term Deposit		4,000,000.00	
Direct Debit - Payment to DoT		148,348.95	
			5,557,024.11
<b>Balance as per General Ledger as at 30 September 2025</b>			
A910000 - Municipal Fund	62,840.69		
A910001 - Telenet Saver	1,154,534.37		
		1,217,375.06	0.00
			1,217,375.06
<b>Add</b>			
<b>Less</b>			
Banking 30/09/25, received on 01/10/25			4,133.25
			1,213,241.81
<b>Balance as per Bank Statements as at 30 September 2025</b>			
CBA Muni Cheque Account - xxxx379		58,707.44	
CBA Business Online Saver - xxxx395		1,154,534.37	0.00
			1,213,241.81

Prepared by



6/10/25

Reviewed by



13/10/25


# Shire of Dalwallinu

## Trust Bank Reconciliation

### as at 30 September 2025

<b>Balance as per General Ledger as at 1 September 2025</b> 2T9900000 - Trust Fund	0.00	0.00		0.00
<b>Add Cash Receipts</b>				0.00
<b>Less Cash Payments</b>				0.00
		0.00		0.00
<b>Balance as per General Ledger as at 30 September 2025</b> 2T9900000 - Trust Fund	0.00	0.00	0.00	0.00
<b>Add</b>				
<b>Less</b>				
<b>Balance as per Bank Statements as at 30 September 2025</b> 2T9900000 - Trust Fund		0.00	0.00	0.00

Prepared by

 21/10/25

Reviewed by

 13/10/25

### 9.3.3 Community Grants Scheme Allocation 2025-2026 – Round 1\*

<b>Report Date</b>	28 October 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GS/1 – Community Grants
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Gillian Barnes, Community Development & Discovery Centre Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	1. Grant applications

#### **Purpose of Report**

Council is requested to consider the applications for the second portion (\$10,000) of the Community Grant Scheme funding for the 2025-2026 financial year.

#### **Background**

Council have provided \$20,000 in this financial year for community grant projects to be allocated in two rounds of \$10,000.

Advertising of the Community Grant Funding commenced in August 2025 with the closing date being Friday 4 October 2025.

#### **Consultation**

Nil

#### **Legislative Implications**

Nil

#### **Policy Implications**

##### Local

Policy 2.4 – Community Grants Scheme

#### **Financial Implications**

There is an allocation of \$20,000 in the 2025-2026 budget. \$10,000 has been allocated for round 1.

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Nil

#### **Sustainability & Climate Change Implications**

##### Economic implications

There are no known significant economic implications associated with this proposal.





### Social implications

The community grants help the smaller community groups (usually volunteers) who are not always able to fund projects that can improve and enhance lifestyle and liveability in the community.

### Environmental implications

There are no known significant environment implications associated with this proposal.

### **Officer Comment**

Council has allocated \$20,000 in the 2025-2026 financial year for the Community Grant Scheme.

After the closing date, two (2) applications were received:

<b>Applicant</b>	<b>Cash</b>	<b>In Kind / Other</b>	<b>Shire</b>	<b>Total</b>
Dalwallinu and Districts CWA	\$ 11,299.60	\$ 00.00	<b>\$ 10,000.00</b>	\$ 21,299.60
Kalannie Community Resource Centre	\$ 234.69	\$ 00.00	<b>\$ 234.69</b>	\$ 469.39
<b>TOTAL</b>			<b>\$ 10,234.69</b>	<b>\$ 21,768.99</b>

The history of grant funding for the applicants over the past five (5) years is as follows:

<b>Applicant</b>	<b>Total Funding</b>
Dalwallinu and Districts CWA	\$ 0.00
Kalannie CRC	\$ 6,350.98

### **Application Details**

#### **1 Dalwallinu and Districts CWA – \$21,299.60**

Dalwallinu and Districts CWA are seeking funding to raise funds for a cuddle bed for palliative/end of life care at Dalwallinu Hospital. A cuddle bed is a specialised hospital bed designed to allow loved ones to lie comfortably and physically close to a patient, especially during end-of-life care. These oversized beds, basically two king single hospital beds that can be joined to make one large bed, are big enough to fit whole families who want to be close or hold loved ones.

The application does not meet the community grant eligibility criteria it is deemed by Council to be a direct benefit of a government department. It is recommended that their request not be funded, however a small contribution to their fundraiser would be seen as a good will gesture.

#### **2 Kalannie Community Resource Centre - \$469.39**

Kalannie Community Resource Centre are seeking funding to create an interactive map of the new art trail on various buildings within the town. QR codes are being placed at each art installation. The QR codes will link to the Kalannie CRC website where the walking trail map will be, as well as relevant information on the art and artists behind each project. They are hoping to enhance the town of Kalannie and hope the artwork will encourage people to stop, rest and revive therefore encouraging the road safety campaign around driver fatigue.

The application meets the community grant eligibility criteria, and it is recommended that their request be funded at \$234.69 (50%) of the total cost being \$469.39.

The total funding available under Round 1 is \$10,000.





## Officer Recommendation/Council Resolution

### **MOTION 10488**

Moved           Cr MM Harms  
Seconded       Cr SC Carter

That Council allocate Round 1 of the 2025-2026 Community Grant Scheme to the following recipients:

- |    |                                    |            |
|----|------------------------------------|------------|
| 1. | Dalwallinu and Districts CWA       | \$1,000.00 |
| 2. | Kalannie Community Resource Centre | \$ 234.69  |





**CARRIED 7/0**

**For:**           President KL Carter, Deputy President MM Harms, Cr SC Carter, Cr JL Counsel,  
Cr DS Cream, Cr S Dawson, Cr S Hickleton

**Against:**     Nil



## Community Grants and Sponsorship Funding

			
Shire of Dalwallinu PO Box 141 DAL WALLINU WA 6609	(08) 9661 0500	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only			
Officer:		Date:	/ /
Record #	Received #:	Outcome	
File #	Acquitted:	Date:	/ /

Section A: Project / Event Summary			
Organisation:	DALWALLINU AND DISTRICTS CWA		
Project or Event Title:	CUDDLE BED FOR DALWALLINU HOSPITAL		
Project or Event Date/s:	Start Date: / / 2025	Finish Date:	/ / 2026
Total Budget:	\$ 21,299.60		
Requested Funding	\$ 10,000.00		
Shire Officer Contacted:	Name: EMAIL ATTACHED	Date:	09/08/2025

Section B: Applicant Details			
Postal Address:	Street Address: PO BOX 247		
	Suburb: DALWALLINU	State: WA	Postcode: 6609
Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.			
Contact Person:	LAURA	Phone:	
Email:	DALWALLINUCWA@GMAIL.COM		
ABN:	32 178 297 304		
If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from <a href="https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/">https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/</a>			
Is your Organisation registered for GST?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Is your Organisation Incorporated?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Please include a copy of your Certificate of Incorporation. If you are not incorporated, you will need to be auspiced by an incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.			
Do you have Public Liability Insurance?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.			

Section C: Funding Category	
Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7	
<input checked="" type="checkbox"/>	<b>Community Assistance Grants (CAG)</b>
CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.	
<input type="checkbox"/>	<b>Community Sponsorship Funding (CSF)</b>
Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. <b>Please ensure you visit <a href="https://www.dalwallinu.wa.gov.au">https://www.dalwallinu.wa.gov.au</a> for relevant event notification forms and other approval processes.</b>	



## Community Grants and Sponsorship Funding

### Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

PROJECT DETAILS ATTACHED

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:
THE BELINDA MCGOWAN FOUNDATION	BRUCE MCGOWAN	
DALWALLINU DISTRICT HOSPITAL	ELIZE PRONK	

### Section E: Financial Details

#### Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) Budget Items (i.e., what the money will be spent on)	(2) Shire of Dalwallinu Funding (\$ (Excl. GST)	(3) Other Cash Funding Amount (\$ (Excl. GST)	(4) In-Kind Support Please estimate the dollar value of the in-kind support. (\$ (Excl. GST)	Source of Other Cash Funding or In-Kind Support Please state if confirmed or unconfirmed
CUDDLE BED CONFIG. 400KG	\$10,000	\$	\$	OTHER GRANTS, COMMUNITY
AIR ACUTE 8 TURN MATTRESS x 2	\$	\$	\$	FUNDRAISING, FUNDRAISING
ASPIRE LIFE COMFORT PREMIER ACUTE MATTRESS x 2	\$	\$	\$	ASSISTED BY BELINDA MCGOWAN FOUNDATION
	\$	\$	\$	CWA \$1299.60
	\$	\$	\$	\$21,299.60
Total \$	\$	\$	\$	*ALL FUNDING IS UNCONFIRMED

\*IN-KIND: DALWALLINU CRAFT GROUP -  
CROCHETED BLANKETS  
(UNCONFIRMED)

## Community Grants and Sponsorship Funding

### Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:	LAURA BRADFORD		Date:	13/08/2025
Position: <small>*Must be a Committee Office Bearer</small>	SECRETARY			
Bank Account:	BSB Number		Account Number	
Account Name:	DALWALLINU AND DISTRICTS CWA			

**Please submit your application by no later than 3 October 2025 at 4pm.**





To: Shire of Dalwallinu  
 Mail: PO Box 141, Dalwallinu WA 6609  
 Address: 58 Johnston Street, Dalwallinu WA 6609  
 Email: [shire@dalwallinu.wa.gov.au](mailto:shire@dalwallinu.wa.gov.au)

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certificate of Incorporation
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Current Financial Statement for the previous financial year
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Copies of letters of support from key partners
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Statement by Auspicing Association (if you do not have an ABN)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Copy of written quote/s for any costs over \$500
<input type="checkbox"/>	<input type="checkbox"/>	Other, please specify below



## Community Grants and Sponsorship Funding

			
Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only			
Officer:		Date:	/ /
Record #		Received #:	
File #		Acquitted:	
		Date:	/ /

Section A: Project / Event Summary			
Organisation:	Kalannie CRC		
Project or Event Title:	Kalannie Art Trail - QR Code Project		
Project or Event Date/s:	Start Date: 01 / 02 / 26	Finish Date:	01 / 05 / 26
Total Budget:	\$ 469.39		
Requested Funding	\$ 234.69		
Shire Officer Contacted:	Name: Gillian Barnes	Date:	30 / 09 / 25

Section B: Applicant Details			
Postal Address:	Street Address: 67 Roche Street		
	Suburb: Kalannie	State: WA	Postcode: 6468
Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.			
Contact Person:	Naomi Fogarty	Phone:	
Email:	kalanniecrc@kalannie.com.au		
ABN:			
If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from <a href="https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/">https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/</a>			
Is your Organisation registered for GST?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Is your Organisation Incorporated?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.			
Do you have Public Liability Insurance?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.			

Section C: Funding Category	
Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7	
<input checked="" type="checkbox"/>	<b>Community Assistance Grants (CAG)</b>
CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.	
<input type="checkbox"/>	<b>Community Sponsorship Funding (CSF)</b>
Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. <b>Please ensure you visit <a href="https://www.dalwallinu.wa.gov.au">https://www.dalwallinu.wa.gov.au</a> for relevant event notification forms and other approval processes.</b>	



## Community Grants and Sponsorship Funding

### Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

The Kalannie CRC has spent the last 2-3 years working on an art trail that once completed will showcase artwork on various buildings around town. Along with the art trail, we will be creating an interactive map of the town that people will be able to access by scanning QR codes that will be placed at each art installation. The QR codes will link to the Kalannie CRC website where the walking trail map will be as well as information on all the artists we have worked with along with an in depth look at the different projects behind each artwork. While the art will be improving the street enhancement of Kalannie we are also hoping that the art trail will become an extension of our road safety campaign against driver fatigue. Encouraging tourists or people driving long distances, to stop, rest and revive in Kalannie, by getting out of their cars and walking around town to look at the various artwork on display.

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:

### Section E: Financial Details

#### Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) Budget Items (i.e., what the money will be spent on)	(2) Shire of Dalwallinu Funding (\$ (Excl. GST)	(3) Other Cash Funding Amount (\$ (Excl. GST)	(4) In-Kind Support Please estimate the dollar value of the in-kind support. (\$ (Excl. GST)	Source of Other Cash Funding or In-Kind Support Please state if confirmed or unconfirmed
4 x engraved plaques with a QR code	\$ 234.69	\$ 234.69	\$	CITS - Arts Activities in Regional Communities
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
<b>Total \$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	

## Community Grants and Sponsorship Funding

### Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:	Sharona [REDACTED]		Date:	02/10/2025
Position: <small>*Must be a Committee Office Bearer</small>	Secretary			
Bank Account:	BSB Number	[REDACTED]	Account Number	[REDACTED]
Account Name:	Kalannie Community Resource Centre			

**Please submit your application by no later than 3 October 2025 at 4pm.**

To: Shire of Dalwallinu  
 Mail: PO Box 141, Dalwallinu WA 6609  
 Address: 58 Johnston Street, Dalwallinu WA 6609  
 Email: [shire@dalwallinu.wa.gov.au](mailto:shire@dalwallinu.wa.gov.au)

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certificate of Incorporation
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Current Financial Statement for the previous financial year
<input type="checkbox"/>	<input type="checkbox"/>	Copies of letters of support from key partners
<input type="checkbox"/>	<input type="checkbox"/>	Statement by Auspicing Association (if you do not have an ABN)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Copy of written quote/s for any costs over \$500
<input type="checkbox"/>	<input type="checkbox"/>	Other, please specify below



### 9.3.4 Request for Discount – Rates Assessments A511 & A519

<b>Report Date</b>	28 October 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	A511 & A519
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Christie Andrews, Finance Officer
<b>Supervised by</b>	Hanna Jolly, Manager Corporate Services
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Email from Ratepayer

#### **Purpose of Report**

Council is requested to consider allowing the discount on rates assessments A511 and A519, totalling \$1,005.14.

#### **Background**

The ratepayer made a prepayment of rates on 27 June 2025 of the 2025/2026 rates and charges. The amount paid covered 91% of the 2025/26 non-discounted rates amount and it based on the discounted total of the 2024/2025 rates and charges raised.

Rates Notices showing the balance owing for each assessment were issued via post on 25 July 2025 with a due date of 29 August 2025. Payment for the remaining discounted amount was received 3 September 2025.

Advertising was undertaken on Facebook 25 July 2025 advising ratepayers Rates Notices had been issued and asking ratepayers if Rates Notices were sent to the correct address, 25 August 2025 reminding ratepayers of the due date, as well as the August edition of the Shire Newsletter which is included in the Totally Locally & Kapers.

#### **Consultation**

Manager Corporate Services

#### **Legislative Implications**

State

*Local Government Act 1995*

#### **Policy Implications**

Nil

#### **Financial Implications**

Should Council support the request from the applicant, the Shire would be lose income totalling \$1,005.14 plus accruing interest.

#### **General Function Implications**

Nil

#### **Strategic Implications**

Nil





## Site Inspection

Not applicable

## Sustainability & Climate Change Implications

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## Officer Comment

There has been no change to the timing of issuing Rates Notices, which continues to be in late July/early August. Ratepayers are encouraged to update their details and sign up for eRates when a property is purchased, numerous times throughout the year via social media and other advertising outlets and when sending correspondence if noted details are not complete.

The ratepayer has opted to make prepayments in previous years and the full amount due has been previously received by the due date. As over 90% of the outstanding amount was prepaid, there has been a clear intention of rates being paid on time however the final balance was not received by the due date.

The ratepayer has been encouraged to sign up for eRates and he has indicated his intention to do so by next year.

## Officer Recommendation/Council Resolution

### **MOTION 10489**

Moved            Cr SC Carter  
Seconded       Cr MM Harms

That Council authorise the Chief Executive Officer to write off the outstanding rates and charges totalling \$1,005.14 plus accruing interest.

**CARRIED 7/0**

**For:**            President KL Carter, Deputy President MM Harms, Cr SC Carter, Cr JL Counsel,  
Cr DS Cream, Cr S Dawson, Cr S Hickleton

**Against:**      Nil



**From:**  
**To:** [Christie Andrews](#)  
**Subject:** I-COR-29398 - Fwd: Rates for Assement numbers A519, A511  
**Date:** Monday, 20 October 2025 8:47:47 AM

---

Attn Christie Andrews, Jean Knight, and Counsellors

It has been brought to my attention that to discuss rate payments/refunds I am required to send an email outlining the issues for discussion at a board meeting.

It seems we've just missed out on the discounted rates due date by a couple of days, and if you look at our rate payment history you can see the bulk of the rates was paid in June

The issue being that we have been paying our rates early (before EOFY), which is a payment based on previous years rates and then pay whatever increase in rates is when the rates notice comes out. Unfortunately the rates notice gets mailed to my parents in Wongan Hills and when they receive it they bring it out next time they come, which is usually not a problem, however this year they were away and I paid the remaining invoices in full over a weekend at the end of August, however it seems like funds didn't clear before the end of the discount period, and we've since received another invoice for the discounted portion. If you look through our payment history, I feel you can see that there is an intent to have always paid the rates in full, well before the end of the discount period, we've never taken the instalment option.

Payments were made on the 27/6/2025 for A519 of \$11754.70

A511 of \$6658.87

3/9/2025 For A519 of \$583.01

A511 of \$316.96

To avoid this happening again the rates are going to be changed to come via email next year

Regards

## 9.4 CHIEF EXECUTIVE OFFICER

### 9.4.1 Christmas/New Year Office Closure

<b>Report Date</b>	28 October 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GO/22 – Governance - General
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### **Purpose of Report**

Council is requested to note the Christmas New Year closure period for 2025-2026.

#### **Background**

Council Policy 1.5 Christmas/New Year Closure of Facilities states:

*'The Administration Centre, Discovery/Library and Depot will be closed for business from 4.30pm on the 23 December and re-open on the first working day following New Year's Day.*

*Shire employees will take leave entitlements during this closure period for those days that are not designated public holidays.*

*An outside skeleton crew is to be on duty during this closure period.'*

#### **Consultation**

Nil

#### **Legislative Implications**

Local

*Shire of Dalwallinu Policy 1.5 Christmas/New Year Closure of Facilities*

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **General Function Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Not applicable



## **Sustainability & Climate Change Implications**

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## **Officer Comment**

It is proposed that the Shire Administration Office, Dalwallinu Discovery Centre and Shire Depot will close at 3.00pm on Tuesday 23 December 2025 and re-open at 8.30am on Monday 5 January 2026.

This will be a total of nine (9) days, made up of three (3) public holidays (Christmas Day, Boxing Day and New Year's Day) and five (5) annual leave, extra public holiday leave or RDO days.

This is a variation to the current policy by one (1) day as the policy would require staff to return for one day after New Years Day being the Friday 2 January 2026. Given the quiet time of the year, it is requested that an additional day be included in this year's closure period.

The closure of the Shire Administration Office, Dalwallinu Discovery Centre and Shire Depot will be advertised on the Shire website, Facebook, Newsletter and Administration noticeboard and a sign will be placed on the front door of the Administration Centre and Discovery Centre.

## **Officer Recommendation/Council Resolution**

### **MOTION 10490**

Moved            Cr DS Cream  
Seconded       Cr S Dawson

That Council:

1. Approves the variation to Policy 1.5 Christmas/New Year Closure of Facilities with one (1) additional day of closure;
2. Notes that the closure of the Shire Administration Centre, Dalwallinu Discovery Centre and Shire Depot from 3.00pm Tuesday 23 December 2025 to 8:30am Monday 5 January 2026.

**CARRIED 7/0**

**For:**            President KL Carter, Deputy President MM Harms, Cr SC Carter, Cr JL Counsel,  
                     Cr DS Cream, Cr S Dawson, Cr S Hickleton

**Against:**      Nil



## 9.4.2 Review of Council Policy 1.18 – Elected Members Continuing Professional Development\*

<b>Report Date</b>	28 October 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GO/2 – Governance
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	Policy 1.18

### Purpose of Report

Council is requested to review Council *Policy 1.18 – Elected Members Continuing Professional Development*.

### Background

Section 5.128 (5)(a) of the *Local Government Act 1995* states that:  
“a local government must review the policy after each ordinary election”.

As we just held an election on 18 October 2025, the policy is attached to this report for review.

### Consultation

Nil

### Legislative Implications

State

*Local Government Act 1995*, section 5.128

### Policy Implications

Local

Policy 1.18 – Elected Members Continuing Professional Development.

### Financial Implications

Nil

### General Function Implications

Nil

### Strategic Implications

Nil

### Site Inspection

Site inspection undertaken: Nil

### Sustainability & Climate Change Implications

Economic implications

There are no known significant economic implications associated with this proposal.



### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environment implications associated with this proposal.

### **Officer Comment**

Policy 1.18 was reviewed by Council in March 2025, however with the October 2025 elections, the Act states that it must be reviewed after each election.

No changes are recommended to *Policy 1.18 - Elected Members Continuing Professional Development*.

### **Officer Recommendation/Council Resolution**

#### **MOTION 10491**

Moved            Cr S Dawson  
Seconded       Cr JL Counsel

That Council has reviewed *Policy 1.18 Elected Members Continuing Professional Development* and proposes no changes.

**CARRIED BY ABSOLUTE MAJORITY 7/0**

**For:**            President KL Carter, Deputy President MM Harms, Cr SC Carter, Cr JL Counsel,  
                     Cr DS Cream, Cr S Dawson, Cr S Hickleton  
**Against:**      Nil



## 1.18 Elected Members Continuing Professional Development

### Policy

The Shire of Dalwallinu recognises the importance of providing Elected Members with the knowledge and resources that will enable them to fulfil their role in accordance with statutory compliance and community expectations and make educated and informed decisions.

#### 1. Elected Members Mandatory Training

An Elected Member must complete the course titled *Council Member Essentials*, in accordance with section 5.126(1) of the *Local Government Act 1995 and the Local Government (Administration) Regulations 1996*, within a period of twelve (12) months beginning the day on which the Elected Member commences their term of office. The *Council Member Essentials* incorporates the following modules:

1. Understanding Local Government
2. Conflicts of Interest
3. Serving on Council
4. Meeting Procedures
5. Understanding Financial Reports and Budgets

The mandatory training is valid for five (5) years.

An Elected Member is exempt from the requirements outlined in section 5.126 (1) of the *Local Government Act 1995* if the Elected Member passed either of the following courses within the period of five (5) years immediately before the day on which the Elected Member commences their term of office:

- Council Members Essentials;
- 52756WA Diploma of Local Government (Council Member);
- The Elected Member passed the course titled LGASS00002 Council Member Skill Set before 1 July 2019 and within a period of five (5) years ending immediately before the day on which the Elected Member commences their term of office.

Council's preferred provider for the training is Western Australian Local Government Association (WALGA).

All modules and associated costs will be paid for by the Shire.

The Shire will publish, on the Shire's website, training undertaken by all Elected Members within one month after the end of the financial year pursuant to Section 5.127 of the *Local Government Act 1995*.

It is Council's preference that the training is undertaken via the eLearning method which is the more cost efficient form of delivery. It is acknowledged however that there may be Elected Members who prefer to receive training face-to-face and/or opportunities to attend training which is being delivered in the region or in the Perth metropolitan area.



## **2. Elected Members Non Mandatory Training**

Training and professional development activities which this policy applies shall generally be limited to the following:

- WA Local Government Association (WALGA) and Australian Local Government Association (ALGA) conferences;
- Special 'one off' conferences called for or sponsored by WALGA and/or ALGA on important issues;
- Annual conferences of the major professions in local government and other institutions of relevance to local government activities;
- Accredited organisations offering training relevant to the role and responsibilities of Elected Members;
- WALGA Council Member training and development;
- Other local government-specific training courses, workshops and forums, relating to such things as understanding the roles/responsibilities of Elected Members, meeting procedures etc;
- Subscriptions for professional memberships that assist an Elected Member in fulfilling their role on Council;
- Conferences or study tours that address the initiatives and projects that have been outlined in the Shire of Dalwallinu Strategic Community Plan, advocacy statements or Council resolutions.

## **3. Continuous Professional Development**

In accordance with section 5.128 of the *Local Government Act 1995*, Elected Members are encouraged to identify their individual continuing professional development needs to enhance their effectiveness and address skill gaps as required.

As the needs of individual Elected Members may vary, each Elected member is encouraged to seek the assistance of the Chief Executive Officer and President in analysing their particular requirements and in identifying appropriate courses, seminars and training to meet those ends.

In determining the professional development activities for individuals, Elected Members should consider the current or future strategic direction and activities of the Shire and its priorities and the skills that will be needed to give effect to the direction.

## **4. Budget Allocations**

Each year an allocation is made within the Shire of Dalwallinu Annual budget for Elected Members training.

## **5. Procedures**

Considerations for approval of the training or professional development activity include:





- The costs of attendance including registration, travel and accommodation, if required;
- The budget provisions allowed and the uncommitted or unspent funds remaining;
- Any justification provided by the applicant when the training request is submitted for approval;
- The benefits to the Shire of the person attending;
- Identified skills gaps of Elected Members both individually and as a collective;
- Alignment to the Shire's Strategic Objectives; and
- The number of Shire representatives already approved to attend.

Consideration of attendance at training or professional development courses, other than the online Council Member Essentials, which are deemed to be approved, are to be assessed as follows:

- Events for the Shire President must be approved by the Deputy Shire president, in conjunction with the Chief Executive Officer; and
- Events for Elected Members must be approved by either the Council or the Shire President, in conjunction with the Chief Executive Officer.

#### Objective

To ensure that Elected Members of the Shire of Dalwallinu receive appropriate information and training to enable them to understand and undertake their responsibilities and obligations.

Person Responsible	Chief Executive Officer
History	New Policy July 2020 (M9598) Reviewed March 2021 (M9688) Reviewed March 2022 (M9885) Reviewed March 2023 (M10059) Reviewed October 2023 (M10156) Reviewed March 2024 (M10221) Reviewed March 2025 (M10378)



### 9.4.3 Award of Tender RFT2526-04 Dalwallinu Oval Lighting Upgrade

<b>Report Date</b>	28 October 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/28 – Financial Management - Tendering
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Tender matrix

#### Purpose of Report

Council is requested to consider the tenders received for RFT2526-04 Dalwallinu Oval Lighting Upgrade.

#### Background

At the Ordinary Council meeting held 25 March 2025, Council resolved the following:

#### **'MOTION 10379**

Moved                      Cr MM Harms  
Seconded                Cr DS Cream

*That Council:*

1. Supports an application to the Club Night Lights Program (CNLP) in the February 2025 round for Upgrades to the Lighting at Dalwallinu Oval, to be undertaken in the 2025-2026 financial year;
2. Should the grant application be successful, authorises the Chief Executive Officer to call for tenders for Upgrades to the Lighting at Dalwallinu Oval with the following qualitative criteria:
  - Price 65%
  - Relevant Experience in Similar Projects 20%
  - Timeliness of Delivery 10%
  - WHS Policies & Procedures 5%

**CARRIED 6/0'**

The Shire was notified mid August 2025 that we were successful with our application to upgrade the lighting on Dalwallinu Oval.

As per the *Local Government Act 1995* and *Local Government (Functions & General) Regulations 1998* and *Local Government (Administration) Regulations 1996*, advertising was carried out in the following manner:

- The West (Saturday 23 August 2025)
- Shire of Dalwallinu Website
- Shire of Dalwallinu Facebook Page
- Shire of Dalwallinu Administration & Library Noticeboards
- Totally Locally & Kalannie Kapers

Tender documentation was issued to nineteen (19) interested parties.



## Consultation

Dalwallinu Football Hockey Club (President Todd McNeill and Coach Nick Sinnott)

## Legislative Implications

### State

*Local Government Act 1995 Section 3.57- Provision of goods and services.*

*Local Government (Functions and General) Regulations 1996*

## Policy Implications

### Local

Council Policy 3.3 Regional Price Preference

Council Policy 3.5 Purchasing

## Financial Implications

An allocation for upgrade to the lighting on Dalwallinu Oval is included in the 2025-2026 budget.

Description	Amount
Lighting Upgrade	\$ 492,356
Club Night Lights Grant (up to)	\$ 200,000
Contribution from DFHC (24.37%)	\$ 120,000
Shire Municipal Funds	\$ 172,356
<b>TOTAL:</b>	<b>\$ 492,356</b>

The cost for the proposed works is well within budget.

## General Function Implications

Nil

## Strategic Implications

Nil

## Site Inspection

Nil

## Sustainability & Climate Change Implications

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## Officer Comment

Tenders closed 2:00pm, Wednesday 24 September 2025 and were opened at 3:45pm, Wednesday 24 September 2025.



Six (6) tenders were received from:

- Peap Contractors Pty Ltd (plus an alternative tender with rigid poles)
- Blu Electrical Services
- Famlonga Building Contractors
- Kalamunda Electrics Pty Ltd (plus an alternative tender with rigid poles)
- NGL Power
- Pure Innovate

The tenders were assessed by the Chief Executive Officer, Manager Works & Services and Manager Corporate Services and President & Coach of Dalwallinu Football Hockey Club, with the following qualitative criteria:

- Price 65%
- Relevant Experience in Similar Projects 20%
- Timeliness of Delivery 10%
- WHS Policies & Procedures 5%

The tender matrix is attached to this report.

The Evaluation Panel's highest ranked tender was submitted by Pure Innovate with a score of 79.50.

The assessment team have indicated that they have concerns with this tender with regards to:

- The tender allows for four (4) x 26m poles as opposed to all other tenders providing 30m poles;
- The lighting design does not meet the requirements. Whilst the overall average lux is 122.52, the middle of the oval well under 100 lux;
- The WHS information references NZ legislation.

The second highest ranked tender was submitted by NGL Power with a score of 78.65.

The assessment team recommends that the tender be awarded to NGL Power for the following reasons:

- The tender allows for four (4) x 30m poles;
- The lighting design meets the requirements. It has an overall average lux of 121.83, however the middle of the oval is above 100 lux;
- Very experienced in similar lighting projects.

Estimated project breakdown if this tender is accepted will be as follows:

Description	Amount
Lighting Upgrade	\$ 392,810.31
Contingency @ 5%	\$ 19,640.52
	\$ 412,450.83
Club Night Lights Grant (50% to a max \$200k)	\$ 200,000.00
Contribution from DFHC (24.37%)	\$ 100,514.26
Shire Municipal Funds	\$ 111,936.57
<b>TOTAL:</b>	<b>\$ 412,450.83</b>



### *DFHC Contribution*

The DFHC committed to contributing up to \$120,000 towards the project at the budgeted cost of \$492,356.00 which equates to 24.37% of the total cost. As the project has come in under budget the DFHC have requested that their contribution be reduced to remain in line with their original commitment of 24.37%. This new contribution amount will become \$100,514.26 using the estimated breakdown. Should no contingency be required their contribution would still remain at 24.37% of the final total cost.

The final expenditure and revenue amounts will be adjusted in the 2025-2026 budget review held in February 2026.

### **Officer Recommendation/Council Resolution**

#### **MOTION 10492**

Moved                Cr SC Carter  
Seconded           Cr DS Cream

That Council:

1. Award RFT2526-04 to NGL Power for the Dalwallinu Oval Lighting Upgrade at a cost of \$371,706.57 (ex GST) plus Option B Musco Control Link control and monitoring system at a cost of \$21,103.74 (ex GST);
2. Authorise the Chief Executive Officer to issue a purchase order as per Point 1 above;
3. Authorise the contribution from the Dalwallinu Football Hockey Club to be 24.37% of the total cost of the lighting upgrade project.

**CARRIED 7/0**

**For:**                President KL Carter, Deputy President MM Harms, Cr SC Carter, Cr JL Counsel,  
Cr DS Cream, Cr S Dawson, Cr S Hickleton

**Against:**        Nil



QUALITATIVE CRITERIA										
Business Name	Price		Relevant Experience		Timeliness of Delivery		WHS Policies			Rank
	65%		20%		10%		5%		100%	
	Score 0- 5	Weighted Score	Score 0- 5	Weighted Score	Score 0- 5	Weighted Score	Score 0- 5	Weighted Score	TOTAL	
Peap Contractors	3.97	51.62	2.63	10.50	3.25	6.50	3.13	3.13	<b>71.74</b>	5
NGL	4.15	53.90	3.88	15.50	3.00	6.00	3.25	3.25	<b>78.65</b>	2
Pure Innovate	5.00	65.00	1.75	7.00	2.50	5.00	2.50	2.50	<b>79.50</b>	1
Famlonga Building Contractors	4.85	63.03	1.00	4.00	3.00	6.00	2.25	2.25	<b>75.28</b>	4
Kalamunda Electrics	4.17	54.24	3.00	12.00	3.13	6.25	2.88	2.88	<b>75.37</b>	3
Blu Electrics	2.83	36.78	3.44	13.75	3.13	6.25	2.75	2.75	<b>59.53</b>	6

**10 APPLICATIONS FOR LEAVE OF ABSENCE**

**MOTION 10493**

Moved Cr S Hickleton  
Seconded Cr DS Cream

That the application for Leave of Absence from 5 November 2025 to 12 November 2025 for Cr S Hickleton be approved.

**CARRIED 7/0**

**For:** President KL Carter, Deputy President MM Harms, Cr SC Carter, Cr JL Counsel,  
Cr DS Cream, Cr S Dawson, Cr S Hickleton

**Against:** Nil

**11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**

Nil

**12 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

**13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)**

Nil

**14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2)**

Nil

**15 SCHEDULING OF MEETING**

The next Ordinary Meeting of Council will be held on 25 November 2025 at the Shire of Dalwallinu Council Chambers, Dalwallinu commencing at 5.00pm.

**16 CLOSURE**

There being no further business, the Chairperson closed the meeting at 5.19pm.

**17 CERTIFICATION**

I, Keith Leslie Carter, certify that the minutes of the Ordinary Council meeting held on the 28 October 2025, as shown on page numbers 1 to 77 were confirmed as a true record at the Ordinary Council meeting held on 25 November 2025.

  
CHAIRPERSON

25.11.2025  
DATE

