



# Ordinary Council Meeting Agenda

*27 September 2022*  
*3.30pm*



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**Shire of Dalwallinu**

**NOTICE OF MEETING**

NOTICE is hereby given that the next Ordinary Meeting of Council of the Shire of Dalwallinu will be held on Tuesday, 27 September 2022 in the Council Chambers, Dalwallinu commencing at 3.30pm.

Signed:



Jean Knight

23 / 09 / 2022

Date

**Chief Executive Officer**

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member of officer of the Shire of Dalwallinu during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Dalwallinu. The Shire of Dalwallinu warns that anyone who has an application lodged with the Shire of Dalwallinu must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Dalwallinu in respect of the application.



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## **SHIRE OF DALWALLINU**

**AGENDA** for the Ordinary Meeting of Council to be held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 27 September 2022 at 3.30pm.

**1 OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson (President) opened the meeting at \_\_\_\_\_ pm.

**2 ANNOUNCEMENTS OF PRESIDING MEMBER**

**3 ATTENDANCE RECORD**

**3.1 Present**

Shire President	Cr KL Carter
Deputy Shire President	Cr SC Carter
	Cr JL Counsel
	Cr DS Cream
	Cr MM Harms
	Cr KM McNeill
Chief Executive Officer	Mrs JM Knight
Executive Assistant	Mrs DJ Whitehead

**Public**

**3.2 Apologies**

**3.3 Leave of Absence Previously Granted**

Cr NW Mills  
Cr KJ Christian

**4 DECLARATIONS OF INTEREST**

**5 PUBLIC QUESTION TIME**



**6 MINUTES OF PREVIOUS MEETINGS**

**6.1 Ordinary Council Meeting – 23 August 2022**

**MOTION**

Moved Cr

Seconded Cr

That the Minutes of the Ordinary Meeting of Council held 23 August 2022 be confirmed.

**0/0**

**6.2 Audit Committee Meeting – 16 August 2022**

**MOTION**

Moved Cr

Seconded Cr

That the Minutes of the Audit Committee Meeting held 16 August 2022 be received.

**0/0**

**7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS**

**7.1 Petitions**

**7.2 Presentations**

**7.3 Deputations**

**7.4 Delegates Reports/Submissions**

**8 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands)**

As agreed.



**9           REPORTS**

**9.1       WORKS & SERVICES**

There were nil reports this month for Works & Services.



## **9.2 PLANNING & DEVELOPMENT**

### **9.2.1 Home Occupation (DA 012223)\***

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Stephen & Susan Rose
<b>File Ref</b>	A12401
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Doug Burke, Manager Planning & Development Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Supporting Documentation

#### **Purpose of Report**

Council is requested to consider an application for approval to allow for the proposed Home Occupation (Wildlife Rescue and Rehabilitation Service) on the subject land as submitted by the applicant on 17 August 2022.

The proposed development requires discretionary approval from the Council.

It is recommended that the proposed development be approved subject to given conditions.

#### **Background**

Subject Property:	5 Douglas Street, Buntine (Lot 26)
Land Use Zoning:	Townsite
Property Owner:	Stephen & Susan Rose
Applicant:	Owners
Consent Authority:	Shire of Dalwallinu Council
Proposed Development:	Home Occupation
Value of Development:	\$N/A
Outside Consultation:	Nil required under Part 3 of the <i>Shire of Dalwallinu Local Planning Scheme N° 2</i>

The proposal is for the establishment of a home occupation to provide the basis for a 'Wildlife Rescue and Rehabilitation Service' from the subject premises. The Bluebush Wildlife Rescue and Rehabilitation Group state that their mission is to; "*care for most native Western Australian wildlife and, once rehabilitated, we work to release back to their natural environment*".





Site of proposed development

## Consultation

Nil

## Legislative Implications

### State

#### *Planning and Development Act 2005*

The *Planning and Development Act 2005* directs that any development referred to within the Scheme is not to be commenced or carried out without approval being obtained. Any determination of an application for such development is to be considered under those matters referred to in the *Planning and Development (Local Planning Schemes) Regulation 2015*.

In considering an application for development approval, Council is to have due regard to the following matters to the extent that, in the opinion of Council, those matters that are relevant to the development the subject of the application. In assessing the development application, the matters listed in Section 67 of the *Planning and Development (Local Planning Schemes) Regulation 2015* have been taken into consideration for the preparation of this report and are addressed as follows:



**home occupation:** means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out an occupation if the carrying out of the occupation that —

- (a) does not involve employing a person who is not a member of the occupier's household;

*Comment: It is proposed that the Service will be run solely by S & S Rose, owners of the property.*

- (b) will not cause injury to or adversely affect the amenity of the neighbourhood;

*Comment: The Shire will monitor any received complaints regarding perceived infringement upon the Environmental (Noise) Regulations 1997*

- (c) does not occupy an area greater than 20 m<sup>2</sup>;

*Comment: The proposed 'small raptor enclosure' has a footprint of 24m based upon existing concrete pad and brick paved flooring, steel framework and steel roof cladding. This is remnants of a veranda/laundry that were supplementary to a dwelling that has been subsequently demolished. The small non-compliance (4m<sup>2</sup>) is regarded inconsequential and would require unnecessarily major works to remediate to allow for compliance.*

- (d) does not involve the display on the premises of a sign with an area exceeding 0.2 m<sup>2</sup>;

*Comment: The application does not require consideration of signage as none has been cited as part of the proposal.*

- (e) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet;

*Comment: The proposed occupational use does not entail entry to the property by members of the public or the display of any goods or the sale of any product.*

- (f) does not —

- (i) require a greater number of parking spaces than normally required for a single dwelling;  
or
- (ii) result in an increase in traffic volume in the neighbourhood;

*Comment: Adequate parking is available on-site for a number of passenger vehicles, if required. It is not anticipated that the proposed land use will entail a derived increase in vehicular traffic.*

- (g) does not involve the presence, use or calling of a vehicle of more than 4.5 tonnes tare weight;

*Comment: It is not envisaged that large road vehicles will require the presence, use or calling of a vehicle of this weight.*

- (h) does not include provision for the fuelling, repair or maintenance of motor vehicles;

*Comment: N/A*

- (i) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located;

*Comment: N/A*





Site of proposed 'small raptor enclosure'

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Site Inspection**

A site inspection was undertaken by the reporting officer (August 2022).

**Triple Bottom Line Assessment**

*Economic implications*

There are no known significant economic implications associated with this proposal.

*Social implications*

There are no known significant social implications associated with this proposal.

*Environmental implications*

There are no known significant environmental implications associated with this proposal.



### **Officer Comment**

An assessment report and recommendation has been prepared (the subject of this report) taking into account all relevant provisions of the Act and associated regulations;

A site inspection was conducted and consideration has been given to the potential impacts upon all lands adjoining or located nearby.

As the 'dwelling' on the subject property is in the process of being demolished, it is appropriate that the land use 'home occupation' be correctly linked to another dwelling so as not to potentially isolate the land use. By happenstance the owners of the subject property also own the adjoining property 7 Douglas Street (Lot 25). It is appropriate for the planning authority to require unification of the two properties by way of amalgamation.

Council may determine an application for development approval by —

- (a) granting development approval without conditions; or
- (b) granting development approval with conditions; or
- (c) refusing to grant development approval.

It is recommended that the proposed development be approved subject to given conditions.

### **Officer Recommendation**

That Council approve the development application (DA 012223) for 5 Douglas Street, Buntine pursuant to Section 68(2) of the *Planning and Development (Local Planning Schemes) Regulation 2015* subject to the following conditions:

1. The development (home occupation) is to be carried out in accordance with the documents endorsed with the Shire's stamp, except where amended by other conditions of this consent. If there is any inconsistency between the above documents, the most recent document shall prevail to the extent of the inconsistency. However, the conditions of this consent shall prevail to the extent of any inconsistency;
2. This approval will lapse and have no force or effect after 1 October 2023 unless the proponents can effectively demonstrate that Lots 25 & 26 Douglas Street, Buntine have been amalgamated by way of subdivision under the *Planning and Development Act 2005*.

### **Resolution**

#### **MOTION**

Moved                    Cr  
Seconded                Cr

0/0



SHIRE OF DALWALLINU	
RECORD NO:	O-COR-14962
FILE NO:	A12401
DATE:	25/07/22
GDA REF:	37.1.2
DISPOSAL YEAR:	2053

Steve and Sue Rose  
7 Douglas Street  
Buntine WA 6613

[s.rose@westnet.com.au](mailto:s.rose@westnet.com.au)

25<sup>th</sup> July 2022

Douglas Burke  
Manager, Planning and Development Services  
Shire Of Dalwallinu  
PO Box 141  
Dalwallinu WA 6609

Your ref: A12401 O-COR-14962

Dear Mr Burke

Re: Lot 26, Douglas Street, Buntine

Thank you for meeting with us on June 21<sup>st</sup> 2022, in Buntine. The meeting was very constructive and your attention and comments were greatly appreciated.

We were happy to receive your letter, dated 24<sup>th</sup> June 2002, advising that the Building Order would not be issued immediately.

It is our intention to comply with all of the provisos detailed in the letter. To this end, we are sending herewith the completed planning application for 'Home Occupation' and the completed building permit application relating to the permanent support of the patio.

We believe that the information provided in support of the applications is adequate. If any further details are required, please advise us.

Work continues on-site to demolish the remnants of the dwelling and clear the site.

Yours sincerely



Steve Rose

bluebush@iinet.net.au

**From:** Adrian Chesson <[adrian.chesson@dbca.wa.gov.au](mailto:adrian.chesson@dbca.wa.gov.au)>  
**Sent:** Friday, 24 June 2022 3:46 PM  
**To:** [bluebush@iinet.net.au](mailto:bluebush@iinet.net.au)  
**Subject:** RE: Licence , aviary planning application

Hi Sue,

A grant from DPIRD interesting, if possible could you pass on the details of the grant?  
I understand that the licences are nearly through all the hoops we shall what and see

I can confirm that Bluebush Wildlife Rescue and Rehabilitation have been inspected by Wildlife Officers from this department and a recommendation was made to this departments licencing branch to issue a standard licence to rehabilitate fauna.

Once facilities are in place to accommodate birds of prey Blue bush will need to apply for an upgrade of licence from standard to advanced fauna species.

If the shire or others require further confirmation then I am happy to discuss with them directly, FYI I am going on leave for the whole of July back in August.

Hope this helps

Regards

**Adrian Chesson**

District Wildlife Officer  
Wheatbelt Region  
Parks and Wildlife Service  
Department of Biodiversity, Conservation and Attractions  
PO Box 332  
Merredin, WA 6415  
Tel: (08) 9041 6008 / Mbl 0429 412408



Department of Biodiversity,  
Conservation and Attractions



We're working for  
Western Australia.



For sick or injured **native wildlife**





Bluebush Wildlife Rescue and Rehabilitation  
PO Box 2, Wubin, WA 6612

bluebush@iinet.net.au

Bluebush Wildlife Rescue and Rehabilitation is a small group of home carers, all located in the Wheatbelt region of WA.

Our mission statement reads:

To protect and rehabilitate sick, injured, orphaned and displaced native wildlife in collaboration with other like-minded organisations, official bodies and the local community.

Established in 2018

Incorporated in Western Australia

Registered not-for-profit charity in Western Australia (CC22568)

Carers licensed by Department of Biodiversity, Conservation and Attractions  
Organisation license in process with DBCA (applies to all groups in WA)

Supported by Parks and Wildlife Service

Entirely funded by donations

Recipient of grants from local government, international charities and Australian businesses

Wholly owned release site (1260 acres) in Latham WA (for native wildlife that cannot be returned to their original location)

Local Vet support

Community support in Wheatbelt, across WA and interstate

Collaboration with wildlife groups and academics across Australia

Raising awareness of native wildlife and their habitat through education

Promoting conservation in the community



Wherever there are wild animals in the world, there is always an opportunity for caring, compassion and kindness.



**Hon Alannah MacTiernan MLC  
Minister for Regional Development; Agriculture and Food;  
Hydrogen Industry**

Our ref: 64-24679

Mrs Sue Rose  
Bluebush Wildlife Rescue and Rehabilitation Inc (WA)  
7 Douglas Street  
BUNTINE WA 6613

[bluebush@iinet.net.au](mailto:bluebush@iinet.net.au)

Dear Mrs Rose

**ANIMAL WELFARE GRANT PROGRAM**

Thank you for your application (AWGP-R1-52) for funding in Round 1 of the Animal Welfare Grant Program.

I am pleased to advise that you have been successful in securing funding of **\$19,290** for your project 'Raptor Rehab Enclosure'.

To accept this offer, you must enter into a Grant Agreement with the Department of Primary Industries and Regional Development (the Department). The Grant Agreement will detail the terms and conditions that you are required to meet, and information on the grant payment process. You may need to provide the Department with additional documentation during the development of the Grant Agreement.

The Department will contact you shortly to discuss the next steps. Once the Grant Agreement has been signed, arrangements will be made to disburse the funds. Once the grant has been expended, you will be required to acquit the grant online, using the SmartyGrants application. The Department will provide information on this process.

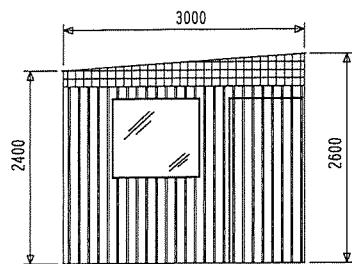
If you have any queries regarding the Animal Welfare Grant Program, please contact [animal.welfare@dpird.wa.gov.au](mailto:animal.welfare@dpird.wa.gov.au).

I wish you success with this project to improve animal welfare in Western Australia.

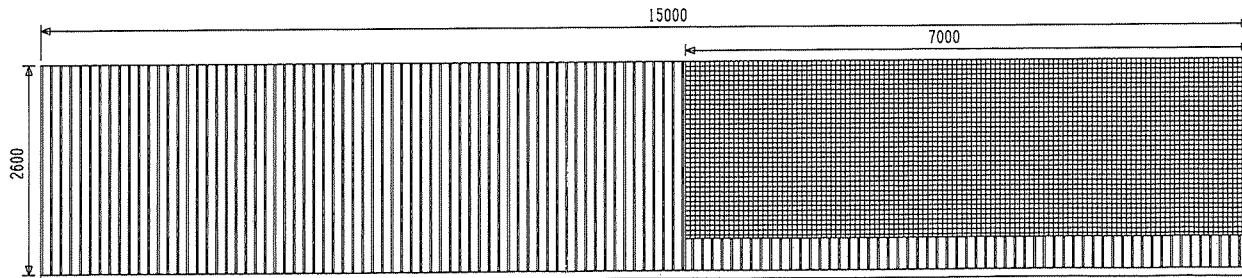
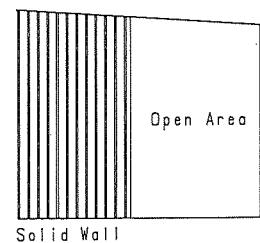
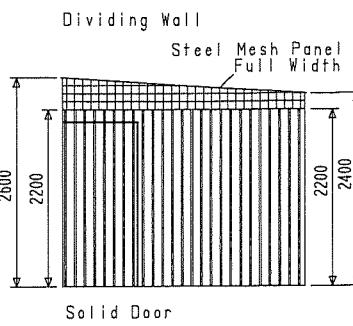
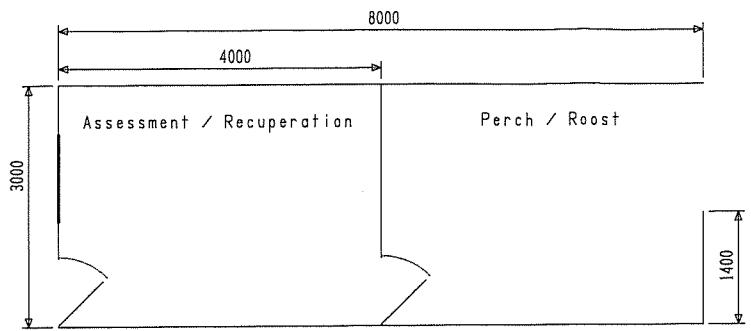
Yours sincerely

A handwritten signature in black ink, appearing to read 'Alannah MacTiernan'.

**HON ALANNAH MACTIERNAN MLA  
MINISTER FOR REGIONAL DEVELOPMENT; AGRICULTURE AND FOOD;  
HYDROGEN INDUSTRY**  
13 APR 2022



Solid Door  
920 x 2040  
Hinge RHS



Colorbond Walls, Doors and Roof\*  
\*Roof to include a number of polycarbonate  
'smoked' panels to allow light through.  
Enclosure to be fixed to concrete base @ 125mm thick

Colorbond Skirt  
Stainless Steel Reinforced Netting  
over steel frame. Roof and walls

5 Douglas Street, Buntine  
Small Raptor Enclosure  
Bluebush Wildlife Rescue  
and Rehabilitation

## 9.2.2 Home Occupation (DA 022223)\*

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Shae Sundstrom
<b>File Ref</b>	A30701
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Doug Burke, Manager Planning & Development Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Supporting Documentation

### Purpose of Report

Council is requested to consider an application for approval to allow for the proposed Home Occupation (Food Business) on the subject land as submitted by the applicant on 17 August 2022.

The proposed development requires discretionary approval from the Council.

It is recommended that the proposed development be approved subject to given conditions.

### Background

Subject Property:	3 Annetts Road, Dalwallinu (Lot 210)
Land Use Zoning:	Residential
Property Owner:	Marlene Dutton
Applicant:	Shae Sundstrom
Consent Authority:	Shire of Dalwallinu Council
Proposed Development:	Home Occupation
Value of Development:	\$N/A
Outside Consultation:	Nil required under Part 3 of the <i>Shire of Dalwallinu Local Planning Scheme N° 2</i>

The proposal is for the establishment of a home occupation to provide the basis for a 'Food Business' to operate from the subject premises. A Food business is administered under Part 9 of the *Food Act 2008*. Food business is defined under the Act as a business, enterprise or activity (other than a business, enterprise or activity that is primary food production) that involves the handling of food intended for sale or the sale of food.





Site of proposed development

## Consultation

Nil

## Legislative Implications

### State

*Planning and Development Act 2005*

The *Planning and Development Act 2005* directs that any development referred to within the Scheme is not to be commenced or carried out without approval being obtained. Any determination of an application for such development is to be considered under those matters referred to in the *Planning and Development (Local Planning Schemes) Regulation 2015*.

In considering an application for development approval, Council is to have due regard to the following matters to the extent that, in the opinion of Council, those matters that are relevant to the development the subject of the application. In assessing the development application, the matters listed in Section 67 of the *Planning and Development (Local Planning Schemes) Regulation 2015* have been taken into consideration for the preparation of this report and are addressed as follows:

**home occupation:** means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out an occupation if the carrying out of the occupation that —



(a) does not involve employing a person who is not a member of the occupier's household;

*Comment: It is proposed that the Service will be run solely by the applicant, resident of the property.*

(b) will not cause injury to or adversely affect the amenity of the neighbourhood;

*Comment: The Shire will monitor any received complaints regarding perceived infringement upon the Environmental (Noise) Regulations 1997*

(c) does not occupy an area greater than 20 m<sup>2</sup>;

*Comment: The proposed home occupation 'Food Business' will operate within the confines of the existing kitchen which has a floor area of approximately 10m<sup>2</sup>.*

(d) does not involve the display on the premises of a sign with an area exceeding 0.2 m<sup>2</sup>;

*Comment: The application does not require consideration of signage as none has been cited as part of the proposal.*

(e) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet;

*Comment: The proposed home occupation 'Food Business' will rely on using the internet as a sales vehicle.*

(f) does not —

(i) require a greater number of parking spaces than normally required for a single dwelling;  
or  
(ii) result in an increase in traffic volume in the neighbourhood;

*Comment: Adequate parking is available on-site for a number of passenger vehicles, if required. It is not anticipated that the proposed land use will entail a derived increase in vehicular traffic.*

(g) does not involve the presence, use or calling of a vehicle of more than 4.5 tonnes tare weight;

*Comment: It is not envisaged that the proposed home occupation business will require the presence, use or calling of a vehicle of this weight.*

(h) does not include provision for the fuelling, repair or maintenance of motor vehicles;

*Comment: N/A*

(i) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located;

*Comment: The Food Business will operate using existing domestic appliances (oven, cooktop and refrigerator)*

### **Policy Implications**

Nil

### **Financial Implications**

Nil



## **Strategic Implications**

Nil

## **Site Inspection**

A site inspection was undertaken by the reporting officer (August 2022).

## **Triple Bottom Line Assessment**

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## **Officer Comment**

An assessment report and recommendation has been prepared (the subject of this report) taking into account all relevant provisions of the Act and associated regulations;

A site inspection was conducted and consideration has been given to the appropriateness of the site for the intended Home Occupation (Food Business) and the potential impacts upon all lands adjoining or located nearby.

Council may determine an application for development approval by —

- (a) granting development approval without conditions; or
- (b) granting development approval with conditions; or
- (c) refusing to grant development approval.

It is recommended that the proposed development be approved subject to given conditions.

## **Officer Recommendation**

That Council approve the development application (DA 022223) for 3 Annetts Road, Dalwallinu, pursuant to Section 68(2) of the *Planning and Development (Local Planning Schemes) Regulation 2015* subject to the following conditions:

3. The development (home occupation) is to be carried out in accordance with the documents endorsed with the Shire's stamp, except where amended by other conditions of this consent. If there is any inconsistency between the above documents, the most recent document shall prevail to the extent of the inconsistency. However, the conditions of this consent shall prevail to the extent of any inconsistency; and
4. Without further approval from Shire of Dalwallinu, in writing, this approval will lapse and have no force or effect after two years of the date of this permit unless the development has been substantially commenced.



## Resolution

### **MOTION**

Moved                    Cr  
Seconded                Cr

0/0



### **Home Occupation**

**Means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out an occupation if the carrying out of the occupation that —**

**(a) does not involve employing a person who is not a member of the occupier's household;**

I will be the only person baking cupcakes at the premises of 3 Annetts Road, Dalwallinu.

**(b) will not cause injury to or adversely affect the amenity of the neighbourhood;**

My process of baking does not involve any loud or disruptive tools or equipment that will affect the amenity of the local neighbourhood.

**(c) does not occupy an area greater than 20 m<sup>2</sup>;**

The kitchen that I bake in at 3 Annetts Road, Dalwallinu occupies an area of approximately 10m<sup>2</sup> and consists of an oven, fridge, microwave, stove, sink and workbenches.

**(d) does not involve the display on the premises of a sign with an area exceeding 0.2 m<sup>2</sup>;**

I do not have any signs on my premises and will not be looking to have one in the future.

**(e) does not involve the retail sale, display, or hire of any goods unless the sale, display or hire is done only by means of the Internet;**

The only items being sold on my premises are cakes and cupcakes, of which are advertised on Facebook, no other items or household goods are being sold.

**(f) does not —**

**(i) require a greater number of parking spaces than normally required for a single dwelling;**

The residence of which I occupy at 3 Annetts Road, Dalwallinu is suitable for 4+ parking spaces, 2 of which are always free.

**(ii) result in an increase in traffic volume in the neighbourhood**

when members of the public are picking up cupcakes prepared by myself, I organise people to pick them up in 10-minute intervals so there is no build up of vehicles. When people are collecting their cupcakes, I also wear a mask and gloves to reduce any risk of covid or other flu like symptoms being transmitted.

and

**(g) does not involve the presence, use or calling of a vehicle of more than 4.5 tonnes tare weight;**

My practices do not involve the use of any vehicles.

**(h) does not include provision for the fuelling, repair, or maintenance of motor vehicles;**

My practices do not involve use of any vehicles, fuelling or any form of repair and maintenance.

**(i) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.**

There is no essential services being used in the premises of 3 Annetts Road, Dalwallinu.

### **9.3 CORPORATE SERVICES**

#### **9.3.1 Accounts for Payment for August 2022\***

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/9 Financial Reporting
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Christie Andrews, Senior Finance Officer
<b>Supervised by</b>	Ally Bryant, Manager Corporate Services
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Summary of Accounts for Payment

#### **Purpose of Report**

Council is requested to consider the acceptance and approval of the Schedule of Accounts for Payment.

#### **Background**

A list of invoices paid for the month of August 2022 from the Municipal Account, to the sum of \$528,193.86 paid by EFT is attached together with a list of bank fees, payroll, direct debit payments, loan payments and transfer to Term Deposits. These payments total \$835,649.10. There were no payments from the Trust Account. Total payments from all accounts being \$835,649.10 have been listed for Council's ratification.

#### **Consultation**

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under Council's delegated authority, is to be completed for each month showing:

- The payees names
- The amount of the payments
- Sufficient information to identify the payment
- The date of the payment

The attached list meets the requirements of the Financial Regulations,

In addition to the above statutory requirements, Financial Management Regulation Section 13(4) requires 'the total of the other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

#### **Legislative Implications**

##### **State**

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

#### **Policy Implications**

Nil



### **Financial Implications**

Payments are in accordance with the adopted budget for 2022/2023.

### **Strategic Implications**

Nil

### **Site Inspection**

Not applicable

### **Triple Bottom Line Assessment**

#### Economic implications

There are no known significant economic implications associated with this proposal.

#### Social implications

There are no known significant social implications associated with this proposal.

#### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

Accounts for Payments are in accordance with the adopted budget for 2022/2023 or authorised by separate resolution.

### **Officer Recommendation**

That Council, in accordance with the requirements of sections 13(1), 13(3), and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in August 2022 under Chief Executive Officer's delegated authority is endorsed in respect to the following bank accounts:

Municipal Fund Account totalling \$835,649.10 consisting of:

EFT Payments (EFT13539-EFT13617)	\$528,193.86
EFT Payments (Payroll)	\$126,154.00
Direct Debit – Superannuation (DD16801.1-12 & DD16818.1-13)	\$25,678.12
Direct Debit – Credit Card (DD16816.1)	\$6,348.60
Direct Debit – Housing Bonds (DD16805.1, DD16807.1 & DD16825.1)	\$467.00
Direct Debit – Payments to Department of Transport	\$148,236.80
Bank Fees	\$570.72

### **Resolution**

#### MOTION

Moved                    Cr  
Seconded                Cr

0/0



**EFT PAYMENTS FOR THE MONTH OF AUGUST 2022**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT13539	02/08/2022	Civil Engineering Project Management Pty. Ltd	Consultant for DRFAWA Works - AGRN962- July 22	31,906.88
EFT13540	02/08/2022	Melville Renault	Supply of Renault Kangoo (Cleaners Van)	8,004.00
EFT13541	11/08/2022	On Hold On Line	Monthly on Hold message - Jul 22	77.00
EFT13542	11/08/2022	JOHN R WALLIS ENGINEERING	Assorted supplies for Admin and Works - July 22	1,308.79
EFT13543	11/08/2022	WATER CORPORATION	Water Usage - May to July, Service charges July to August	590.11
EFT13544	11/08/2022	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	Fuel - Jul 22	3,164.36
EFT13545	11/08/2022	AUSTRALIA POST - SHIRE	Postage charges for Shire Admin Jul 22	807.20
EFT13546	11/08/2022	KLEENHEAT GAS	Yearly facility fees and gas for Dalwallinu Caravan Park	683.61
EFT13547	11/08/2022	BOC LIMITED	Monthly container rental for assorted cylinders	39.40
EFT13548	11/08/2022	Bridgestone Service Centre Dalwallinu	Wheel alignment and tyre repairs - July 22	175.50
EFT13549	11/08/2022	DEPUTY COMMISSIONER OF TAXATION	Business Activity Statement for the month of July 22	15,344.00
EFT13550	11/08/2022	OFFICEWORKS	July Stationery order	481.75
EFT13551	11/08/2022	ST JOHN AMBULANCE DALWALLINU	St John Ambulance memberships collected for July 22	116.00
EFT13552	11/08/2022	SYNERGY	Electricity Usage - May to August 22	8,801.26
EFT13553	11/08/2022	TOLL IPEC PTY LTD	Freight charges for July 22	101.63
EFT13554	11/08/2022	Refuel Australia	Mobil Delvac Modern	1,085.00
EFT13555	11/08/2022	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	LHACC Sampling scheme 2022/23	509.30
EFT13556	11/08/2022	Hitachi Construction Machinery (Australia) Pty Ltd	Parts for DL9138	1,044.66
EFT13557	11/08/2022	ROWDY'S ELECTRICAL	Assorted electrical works for July 22	5,349.22
EFT13558	11/08/2022	DAVE WATSON CONTRACTING PTY LTD	Removal of 40 trees Annetts Road	14,520.00
EFT13559	11/08/2022	CENTRAL WHEATBELT FOOTBALL LEAGUE	Contribution to Central Wheatbelt Football League 2022 year	2,500.00
EFT13560	11/08/2022	LOCAL GOVERNMENT SUPERVISORS ASSOCIATION	Local Government Works Conference Registration	1,925.00
EFT13561	11/08/2022	Ampac Debt Recovery	Debt recovery costs for July 22	699.95
EFT13562	11/08/2022	Hanks Maintenance And General	General Maintenance Kalannie Townscape - Jul 22	2,887.50
EFT13563	11/08/2022	R n R Auto Electrics	Assorted parts - July 22	281.37
EFT13564	11/08/2022	Central Wheatbelt Biosecurity Association Inc	Refund of venue bond	210.00
EFT13565	11/08/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Assorted parts - July 22	302.57
EFT13566	11/08/2022	Industrial Automation Group Pty Ltd	Upgrade to Dalwallinu, Kalannie and Pithara Stand Pipes	6,733.41
EFT13567	11/08/2022	Ixom Operations Pty Ltd	Container service fee for sewerage scheme - July 22	84.57
EFT13568	11/08/2022	Raw Creative	2000 Wubin Museum DL leaflets	593.00
EFT13569	11/08/2022	Totally Workwear Joondalup	Embroidery staff uniforms	35.20

EFT13570	11/08/2022	Dalwallinu Foodworks	Assorted supplies for Admin, Council and Events -July 2022	830.03
EFT13571	11/08/2022	Department Of Mines, Industry Regulations And Safety	BSL collected for the month of July 22	56.65
EFT13572	11/08/2022	Tractus Australia	Assorted tyres and repairs - July 22	967.00
EFT13573	11/08/2022	RICOH FINANCE	Lease fees for Shire admin printers - August 22	507.09
EFT13574	11/08/2022	TELAIR PTY LTD	Shire admin NBN service fee August 22	430.90
EFT13575	11/08/2022	Dept Fire And Emergency Services Alarm Monitoring	Direct Brigade Alarm Monitoring 2022/23	1,881.00
EFT13576	11/08/2022	JP PROMOTIONS	Polo shirts for staff	292.16
EFT13577	11/08/2022	BUNNINGS TRADE	Assorted cleaning products	319.11
EFT13578	11/08/2022	ARC Clean Energy Pty Ltd	Assorted electrical works for July 22	2,900.88
EFT13579	11/08/2022	Dudawa Haulage Pty Ltd	35 tonne of softfall sand	3,080.00
EFT13580	11/08/2022	River Hill Wa Pty Ltd	Contract Works - AGRN 962 - July 22	253,663.03
EFT13581	11/08/2022	Driver Risk Management Pty Ltd	Caravan towing workshop	3,412.71
EFT13582	11/08/2022	Mathilde Lahens	Refund of cancelled gym membership	35.00
EFT13583	11/08/2022	Ladd Investments Trust (James K Ray and Natalee R Ray)	Contribution fence replacement (3 Salmon Gum Pl & 43 McNeill St)	2,110.00
EFT13584	11/08/2022	PHILIP LEHMANN	Return of venue & key bonds	280.00
EFT13585	11/08/2022	BOEKEMAN MACHINERY	Assorted parts and services for July 22	413.54
EFT13586	11/08/2022	WA LOCAL GOVERNMENT ASSOCIATION	Annual subscriptions	30,520.25
EFT13587	11/08/2022	LANDGATE	Assorted valuations May to July 22	384.48
EFT13588	11/08/2022	DALWALLINU & DISTRICTS AGRICULTURAL SOCIETY INC	Hire of Trade Space Dalwallinu Agricultural Show	120.00
EFT13589	11/08/2022	DALWALLINU COMMUNITY RESOURCE CENTRE	Advertising in the Totally Locally July 22	81.00
EFT13590	12/08/2022	Rocktivity Sand Pty Ltd	Purchase of waste rock & roadbase	5,440.00
EFT13591	25/08/2022	WESTRAC EQUIPMENT PTY LTD	Assorted parts for DL 122	328.87
EFT13592	25/08/2022	RBC - RURAL	Meterplan charge for admin photocopiers - August 22	2,533.56
EFT13593	25/08/2022	T-QUIP	Parts for Toro mower	255.80
EFT13594	25/08/2022	WURTH AUSTRALIA PTY LTD	Assorted goods	200.98
EFT13595	25/08/2022	WATER CORPORATION	Water Service Charge July to August 22	49.76
EFT13596	25/08/2022	AVON WASTE	Waste collections for July 2022	17,819.08
EFT13597	25/08/2022	TELSTRA	Assorted phone usage to 6/8/22 & service/rental to 6/9/22	1,871.54
EFT13598	25/08/2022	AUSTRALIA'S GOLDEN OUTBACK	Australia's Golden Outback membership 22/23	185.00
EFT13599	25/08/2022	SYNERGY	Electricity Usage - July to August 22	6,093.01
EFT13600	25/08/2022	TOLL IPEC PTY LTD	Freight charges for July 22	62.90
EFT13601	25/08/2022	The Liebe Group Inc	Annual Donation for 2022/23	5,000.00
EFT13602	25/08/2022	ROWDY'S ELECTRICAL	Assorted electrical works for July 22	162.26

EFT13603	25/08/2022	CHAD PHILIP MCKAY	Refund of debtor due to electricity credit	96.52
EFT13604	25/08/2022	Ampac Debt Recovery	Debt recovery costs for July 2022	55.00
EFT13605	25/08/2022	Industrial Automation Group Pty Ltd	Upgrade Dalwallinu, Kalannie & Pithara Standpipes & yearly access costs	9,398.71
EFT13606	25/08/2022	P & J Transport Pty Ltd	Freight charges for July 22	124.30
EFT13607	25/08/2022	Liberty Plumbing & Gas	Building materials-Bathroom U/grades & assorted plumbing for August 22	7,640.00
EFT13608	25/08/2022	West Coast Stabilisers	Provision of Grading Services - July 2022	41,695.50
EFT13609	25/08/2022	E Fire & Safety	Fire indicator panel testing at Shire Admin - Jul 22	495.00
EFT13610	25/08/2022	Tractus Australia	Tyre Repairs - July 22	224.00
EFT13611	25/08/2022	Domain Digital	Monthly IT charges - Aug 22	3,414.29
EFT13612	25/08/2022	WCS Concrete Pty Ltd	Install basketball court at Dalwallinu Pool	3,972.10
EFT13613	25/08/2022	Kleen West Distributors	Assorted cleaning products	1,049.40
EFT13614	25/08/2022	JP PROMOTIONS	Staff uniforms	44.11
EFT13615	25/08/2022	Dalwallinu Traders	Assorted goods - July 22	6,725.10
EFT13616	25/08/2022	J C Mechanics	Assorted repairs - July 22	400.00
EFT13617	25/08/2022	DALWALLINU & DISTRICTS AGRICULTURAL SOCIETY INC	Refund of key bonds	210.00
				<b>528,193.86</b>

## DIRECT DEBITS FOR THE MONTH OF AUGUST 2022

-1

Chq/EFT	Date	Name	Description	Amount
DD16801.1	05/08/2022	Aware Super	Superannuation contributions	6745.99
DD16801.2	05/08/2022	AUSTRALIA SUPER	Superannuation contributions	561.25
DD16801.3	05/08/2022	THE TRUSTEE FOR COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	447.68
DD16801.4	05/08/2022	CBUS	Superannuation contributions	253.65
DD16801.5	05/08/2022	Local Government Superannuation Scheme	Superannuation contributions	887.82
DD16801.6	05/08/2022	PRIME SUPER	Superannuation contributions	228.97
DD16801.7	05/08/2022	Hostplus	Superannuation contributions	675.64
DD16801.8	05/08/2022	Catholic Super	Superannuation contributions	708.26
DD16801.9	05/08/2022	BT Super for Life The Trustee for Retirement Wrap	Superannuation contributions	834.64
DD16801.10	05/08/2022	Rest Industry Super	Superannuation contributions	320.68
DD16801.11	05/08/2022	Australian Super	Superannuation contributions	1127.46
DD16801.12	05/08/2022	Spirit Super	Superannuation contributions	33.06
DD16805.1	05/08/2022	Bond Administrator	Part bond payment, 10 Roberts Rd	103.5
DD16807.1	01/08/2022	Bond Administrator	Pet bond 1 South St	260
DD16818.1	19/08/2022	Aware Super	Superannuation contributions	6714.26
DD16818.2	19/08/2022	AUSTRALIA SUPER	Superannuation contributions	561.25
DD16818.3	19/08/2022	THE TRUSTEE FOR COLONIAL SUPER RETIREMENT FUND	Superannuation contributions	495.6
DD16818.4	19/08/2022	CBUS	Superannuation contributions	253.65
DD16818.5	19/08/2022	Local Government Superannuation Scheme	Superannuation contributions	887.82
DD16818.6	19/08/2022	PRIME SUPER	Superannuation contributions	228.97
DD16818.7	19/08/2022	Hostplus	Superannuation contributions	579.97
DD16818.8	19/08/2022	Catholic Super	Superannuation contributions	708.26
DD16818.9	19/08/2022	BT Super for Life The Trustee for Retirement Wrap	Superannuation contributions	876.68
DD16818.10	19/08/2022	Rest Industry Super	Superannuation contributions	320.68
DD16818.11	19/08/2022	Australian Super	Superannuation contributions	1142.37
DD16818.12	19/08/2022	Spirit Super	Superannuation contributions	33.06
DD16818.13	19/08/2022	The Trustee for Commonwealth Essential Super	Superannuation contributions	50.45
DD16825.1	22/08/2022	Bond Administrator	Part bond payment, 10 Roberts Rd	103.5
				<b>26,145.12</b>

## CREDIT CARD PAYMENT DETAILS

Chq/EFT	Date	Name	Description	Amount
DD16816.1	06/07/2022	Wow Wipes	Wipes for Dally Gym	422.40
	02/08/2022	Department of Transport (Shire of Dalwallinu)	Retention of DL103 & issue of state plate	30.50
	02/08/2022	The Good Guys	TV & Vacuum cleaner for DDC	494.00
	04/08/2022	Promo Merchandise	Merchandise for socks & flowers week (Grant funding)	1515.90
	08/06/2022	BANKWEST	Reversal of interest charges ex May to Jun statement - relating to 1c underpayment on account	-5.91
	07/07/2022	BANKWEST	Reversal of interest charges ex Jun/Jul account - relating to 1c underpayment	-15.79
	08/07/2022	Express Online Training	On-line training white card	51.67
	12/07/2022	Kalannie IGA	Refreshments - Kalannie auction	9.00
	12/07/2022	WA Newspapers Pty Ltd	Monthly charge for on-line newspapers	28.00
	18/07/2022	Quest - Joondalup	Accommodation LGSA conference - (M Bennett & R Broad)	824.40
	19/07/2022	Dalwallinu Hotel	Meals & refreshments - Councillors & senior staff dinner 19/7/22	785.48
	20/07/2022	Dept Water & Environmental Regulation	Clearing permit application gravel site - Watheroo Rd	2000.00
	21/07/2022	Aussie Broadband	Monthly charge for internet at Dalwallinu Rec Centre	79.00
	01/08/2022	Westnet Pty Ltd	Monthly charge for internet at Shire admin building	129.95
				<b>6348.60</b>

## Municipal Account

### Payroll August 2022

05/08/2022	Payroll fortnight ending 05/08/2022	\$ 63,278.00
19/08/2022	Payroll fortnight ending 19/08/2022	\$ 62,876.00
	TOTAL	<u><u>\$ 126,154.00</u></u>

### Bank Fees August 2022

01/08/2022	Bpay Transaction Fee (Muni)	\$ 57.60
03/08/2022	CBA Merchant Fee (Muni)	\$ 447.62
01/08/2022	OB <sup>B</sup> Record Fee (Muni)	\$ 5.50
01/08/2022	Audit Certificate Fee	\$ 60.00
	TOTAL	<u><u>\$ 570.72</u></u>

### Direct Debit Payments August 2022

18/08/2022	Superannuation Payments (Pay endings 05/08/2022 & 19/08/2022)	\$ 25,678.12
01, 05 & 22/08/2022	Credit Card Payments to Bankwest	\$ 6,348.60
	Bond Administrator - Housing Bonds	\$ 467.00
	Payments to Department of Transport Licensing	\$ 148,236.80
	TOTAL	<u><u>\$ 180,730.52</u></u>

### 9.3.2 Monthly Financial Statements for August 2022\*

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/9 Financial Reporting
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Ally Bryant, Manager Corporate Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Monthly Statements of Financial Activity, Variance Report, Investments Held and Bank Reconciliations

#### **Purpose of Report**

Council is requested to receive and accept the Financial Reports for the month end 31 August 2022.

#### **Background**

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

#### **Consultation**

Nil

#### **Legislative Implications**

##### State

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996 s34(1), s19(1)(2) and s34(2)*

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Not applicable

#### **Triple Bottom Line Assessment**

##### Economic implications

There are no known significant economic implications associated with this proposal.

##### Social implications

There are no known significant social implications associated with this proposal.



### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

Financial Reports as at last day of business of the previous month are appended, for the period ending 31 August 2022. It is to be noted that the opening balances in these financial statements are not finalised as further adjustments for 2021-2022 may be required for year end accruals.

Attached for council's consideration are:

1. Statement of Financial Activity
2. Variance Reports
3. Investments Held
4. Bank Reconciliations

As per Council resolution, all items that have a variance of more than \$10,000 have been noted on the variance reports.

### **Officer Recommendation**

That the Council accept the Financial Reports as submitted for the month ending 31 August 2022.

### **Resolution**

#### **MOTION**

Moved                    Cr  
Seconded                Cr

**0/0**



**SHIRE OF DALWALLINU**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 August 2022**

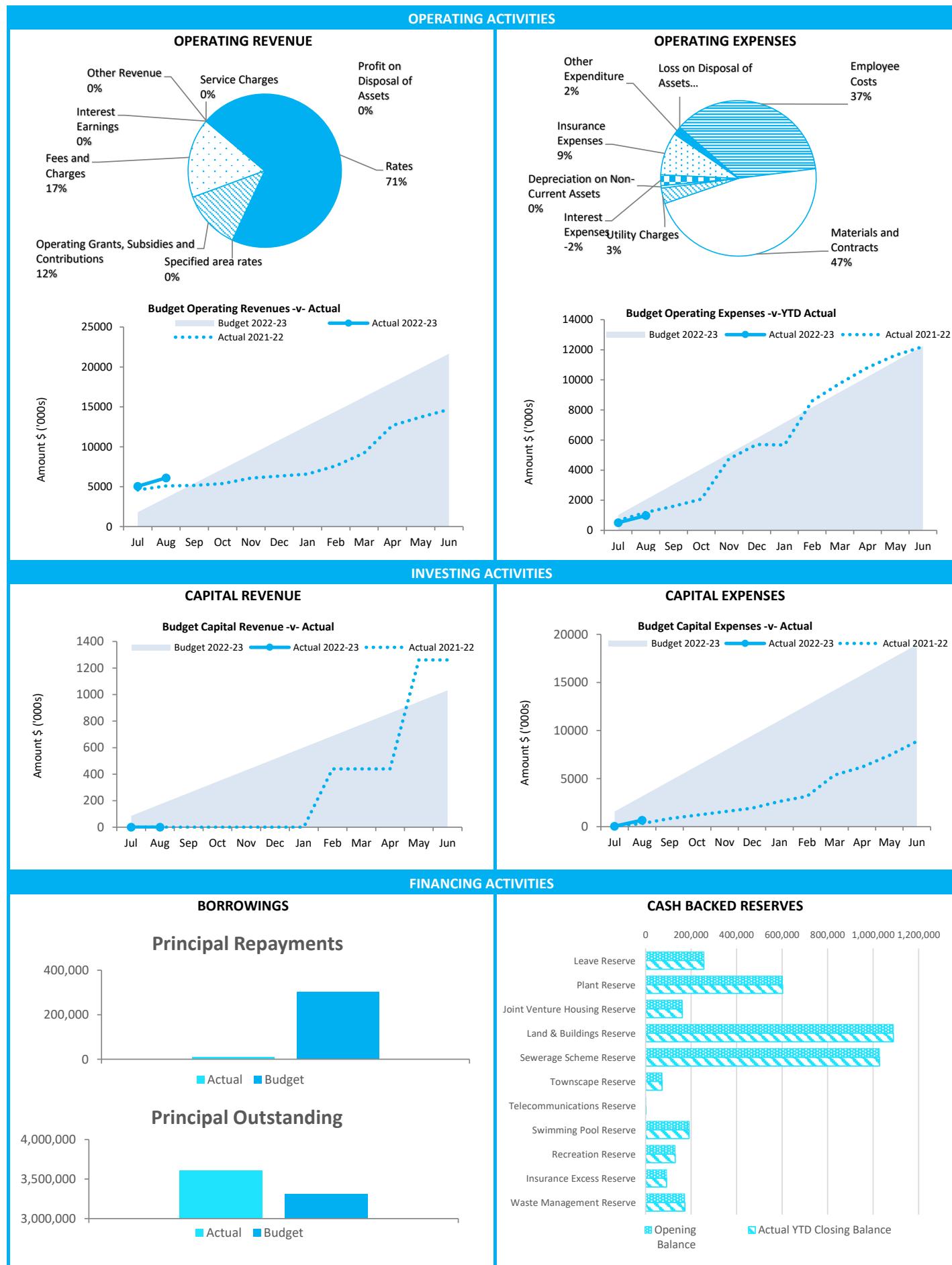
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 AUGUST 2022

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 AUGUST 2022

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.91 M	\$2.91 M	\$3.23 M	\$0.32 M
Closing	\$0.00 M	\$6.46 M	\$7.67 M	\$1.21 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$11.64 M	% of total
Unrestricted Cash	\$7.84 M	67.4%
Restricted Cash	\$3.80 M	32.6%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$0.70 M	% Outstanding
Trade Payables	\$0.66 M	
Over 30 Days		0.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables

	\$0.42 M	% Collected
Rates Receivable	\$1.82 M	57.1%
Trade Receivable	\$0.42 M	
Over 30 Days		96.7%
Over 90 Days		21.7%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.34 M)	\$3.35 M	\$4.06 M	\$0.70 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$3.55 M	% Variance
YTD Budget	\$3.50 M	1.4%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$0.63 M	% Variance
YTD Budget	\$0.47 M	34.3%

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$0.84 M	% Variance
YTD Budget	\$0.68 M	22.9%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.66 M)	\$0.21 M	\$0.41 M	\$0.20 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.02 M	%
Adopted Budget	\$0.51 M	(96.8%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition

YTD Actual	\$0.68 M	% Spent
Adopted Budget	\$18.91 M	(96.4%)

Refer to Note 8 - Capital Acquisition

Capital Grants

YTD Actual	\$1.07 M	% Received
Adopted Budget	\$15.75 M	(93.2%)

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.09 M	(\$0.01 M)	(\$0.02 M)	(\$0.01 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$0.01 M
Interest expense	(\$0.02 M)
Principal due	\$3.61 M

Refer to Note 9 - Borrowings

Reserves

Reserves balance	\$3.80 M
Interest earned	\$0.00 M

Refer to Note 11 - Cash Reserves

Lease Liability

Principal repayments	\$0.01 M
Interest expense	\$0.00 M
Principal due	\$0.02 M

Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

### FOR THE PERIOD ENDED 31 AUGUST 2022

## STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

#### PROGRAM NAME AND OBJECTIVES

#### GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

#### ACTIVITIES

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific Shire services.

#### GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates income & expenditure, Grants commission and Pensioners deferred rates interest.

#### LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention, emergency services and animal control.

#### HEALTH

To provide an operational framework for environmental and community health.

Food quality, pest control, immunisation services and other health.

#### EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

School support, assistance to playgroups, retirements villages and other voluntary services.

#### HOUSING

To provide and maintain employee, non-employee and elderly residents housing.

Provision and maintenance of staff and rental housing.

#### COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of tips, noise control, administration of the town planning scheme, maintenance of cemeteries, maintenance of public conveniences, storm water drainage maintenance, sewerage scheme operation, litter control and roadside furniture.

#### RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Provision of facilities and support for organisations concerned with leisure time activities and sport, support for performing and creative arts and preservation of the natural estate. This includes maintenance of halls, aquatic centres, recreation and community centres, parks, gardens, sports grounds and operation of libraries.

#### TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction, maintenance and cleaning of streets, roads, bridges, drainage works, footpaths, parking facilities and traffic signs, cleaning and lighting of streets, depot maintenance and airstrip maintenance.

#### ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

The regulation and provision of tourism, area promotion, building control, noxious weed control, vermin control, standpipes and land subdivisions.

#### OTHER PROPERTY AND SERVICES

To monitor and control the shire's overheads and operating accounts.

Private works operation, public works overheads, materials, salaries & wages, plant repairs and operation costs. With the exception of private works, the above activities listed are mainly summaries of costs that are allocated to all the works and services undertaken by Council.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2022**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,908,832	2,908,832	<b>3,225,579</b>	316,747	10.89%	▲
<b>Revenue from operating activities</b>							
Governance		300	132	5	(127)	(96.21%)	
General purpose funding - general rates	6	3,499,896	3,499,896	<b>3,550,059</b>	50,163	1.43%	
General purpose funding - other		353,250	113,308	<b>261,711</b>	148,403	130.97%	▲
Law, order and public safety		38,540	915	<b>10,878</b>	9,963	1088.85%	
Health		11,950	2,640	<b>3,156</b>	516	19.55%	
Education and welfare		3,302	515	<b>1,358</b>	843	163.69%	
Housing		342,433	57,044	<b>77,336</b>	20,292	35.57%	▲
Community amenities		591,793	539,527	<b>562,345</b>	22,818	4.23%	
Recreation and culture		158,049	21,366	<b>28,211</b>	6,845	32.04%	
Transport		358,513	327,093	<b>334,401</b>	7,308	2.23%	
Economic services		311,389	29,978	<b>16,987</b>	(12,991)	(43.34%)	▼
Other property and services		393,773	80,251	<b>183,933</b>	103,682	129.20%	▲
		<b>6,063,188</b>	<b>4,672,665</b>	<b>5,030,380</b>	357,715		
<b>Expenditure from operating activities</b>							
Governance		(794,431)	(135,089)	<b>(111,924)</b>	23,165	17.15%	▼
General purpose funding		(169,436)	(29,728)	<b>(26,710)</b>	3,018	10.15%	
Law, order and public safety		(212,611)	(43,157)	<b>(25,781)</b>	17,376	40.26%	▼
Health		(340,765)	(76,344)	<b>(71,539)</b>	4,805	6.29%	
Education and welfare		(134,407)	(22,494)	<b>(13,766)</b>	8,728	38.80%	
Housing		(432,016)	(126,740)	<b>(59,562)</b>	67,178	53.00%	▼
Community amenities		(870,023)	(148,087)	<b>(117,223)</b>	30,864	20.84%	▼
Recreation and culture		(2,261,438)	(399,385)	<b>(169,962)</b>	229,423	57.44%	▼
Transport		(6,432,219)	(1,164,344)	<b>(362,727)</b>	801,617	68.85%	▼
Economic services		(502,145)	(97,450)	<b>(56,080)</b>	41,370	42.45%	▼
Other property and services		(101,603)	(38,354)	<b>35,218</b>	73,572	191.82%	▼
		<b>(12,251,094)</b>	<b>(2,281,172)</b>	<b>(980,056)</b>	1,301,116		
Non-cash amounts excluded from operating activities	1(a)	5,850,837	959,444	<b>5,383</b>	(954,061)	(99.44%)	▼
<b>Amount attributable to operating activities</b>		<b>(337,069)</b>	<b>3,350,937</b>	<b>4,055,707</b>	704,770		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	15,750,848	2,887,357	<b>1,070,660</b>	(1,816,697)	(62.92%)	▼
Proceeds from disposal of assets	7	505,394	0	<b>16,364</b>	16,364	0.00%	▲
Payments for property, plant and equipment and infrastructure	8	(18,913,692)	(2,676,770)	<b>(679,562)</b>	1,997,208	74.61%	▼
<b>Amount attributable to investing activities</b>		<b>(2,657,450)</b>	<b>210,587</b>	<b>407,462</b>	196,875		
<b>Financing Activities</b>							
Transfer from reserves	11	1,031,813	0	<b>0</b>	0	0.00%	
Payments for principal portion of lease liabilities	10	(22,609)	(5,384)	<b>(5,383)</b>	1	0.02%	
Repayment of debentures	9	(304,000)	0	<b>(10,420)</b>	(10,420)	0.00%	▼
Transfer to reserves	11	(619,517)	0	<b>(2,578)</b>	(2,578)	0.00%	
<b>Amount attributable to financing activities</b>		<b>85,687</b>	<b>(5,384)</b>	<b>(18,381)</b>	(12,997)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>6,464,972</b>	<b>7,670,365</b>			

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 AUGUST 2022**

**NATURE OR TYPE DESCRIPTIONS**

**REVENUE**

**RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES**

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2022**

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget (a)	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Opening funding surplus / (deficit)</b>	1(c)	2,908,832	2,908,832	<b>3,225,579</b>	316,747	10.89%	▲
<b>Revenue from operating activities</b>							
Rates	6	3,499,896	3,499,896	<b>3,550,059</b>	50,163	1.43%	▲
Operating grants, subsidies and contributions	13	884,983	466,456	<b>625,962</b>	159,506	34.20%	▲
Fees and charges		1,493,746	684,903	<b>841,632</b>	156,729	22.88%	▲
Interest earnings		30,737	3,062	<b>5,286</b>	2,224	72.63%	
Other revenue		100	16	<b>5</b>	(11)	(68.75%)	
Profit on disposal of assets	7	153,726	18,000	<b>7,435</b>	(10,565)	(58.69%)	▼
		<b>6,063,188</b>	<b>4,672,333</b>	<b>5,030,379</b>	358,046		
<b>Expenditure from operating activities</b>							
Employee costs		(2,611,747)	(318,937)	<b>(375,773)</b>	(56,836)	(17.82%)	▲
Materials and contracts		(2,700,695)	(792,744)	<b>(479,678)</b>	313,066	39.49%	▼
Utility charges		(445,845)	(70,624)	<b>(32,992)</b>	37,632	53.29%	▼
Depreciation on non-current assets		(5,990,306)	(977,444)	<b>(5,383)</b>	972,061	99.45%	▼
Interest expenses		(120,420)	(3,283)	<b>22,972</b>	26,255	799.73%	▼
Insurance expenses		(214,234)	(106,444)	<b>(91,400)</b>	15,044	14.13%	▼
Other expenditure		(153,590)	(11,696)	<b>(17,803)</b>	(6,107)	(52.21%)	
Loss on disposal of assets	7	(14,257)	0	<b>0</b>	0	0.00%	
		<b>(12,251,094)</b>	<b>(2,281,172)</b>	<b>(980,057)</b>	1,301,115		
Non-cash amounts excluded from operating activities	1(a)	5,850,837	959,444	<b>5,383</b>	(954,061)	(99.44%)	▼
<b>Amount attributable to operating activities</b>		<b>(337,069)</b>	<b>3,350,605</b>	<b>4,055,705</b>	705,100		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	15,750,848	2,887,357	<b>1,070,660</b>	(1,816,697)	(62.92%)	▼
Proceeds from disposal of assets	7	505,394	0	<b>16,364</b>	16,364	0.00%	▲
Payments for property, plant and equipment	8	(18,913,692)	(2,676,770)	<b>(679,562)</b>	1,997,208	74.61%	▼
<b>Amount attributable to investing activities</b>		<b>(2,657,450)</b>	<b>210,587</b>	<b>407,462</b>	196,875		
<b>Financing Activities</b>							
Transfer from reserves	11	1,031,813	0	<b>0</b>	0	0.00%	
Payments for principal portion of lease liabilities		(22,609)	(5,384)	<b>(5,383)</b>	1	0.02%	
Repayment of debentures	9	(304,000)	0	<b>(10,420)</b>	(10,420)	0.00%	▼
Transfer to reserves	11	(619,517)	0	<b>(2,578)</b>	(2,578)	0.00%	
<b>Amount attributable to financing activities</b>		<b>85,687</b>	<b>(5,384)</b>	<b>(18,381)</b>	(12,997)		
<b>Closing funding surplus / (deficit)</b>	1(c)	0	<b>6,464,640</b>	<b>7,670,365</b>	1,205,725		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 AUGUST 2022**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, *Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 12 September 2022

**SIGNIFICANT ACCOUNTING POLICIES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2022**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	7	(153,726)	(18,000)	0
Add: Loss on asset disposals	7	14,257	0	0
Add: Depreciation on assets		5,990,306	999,328	5,383
<b>Total non-cash items excluded from operating activities</b>		<b>5,850,837</b>	<b>981,328</b>	<b>5,383</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Last Year Closing	This Time Last Year	Year to Date
	30 June 2022	31 August 2021	31 August 2022
<b>Adjustments to net current assets</b>			
Less: Reserves - restricted cash	11	(3,794,148)	(4,574,284)
Less: Provisions		(363,157)	(391,390)
Add: Borrowings	9	304,001	288,410
Add: Provisions - employee	12	363,157	391,353
Add: Lease liabilities	10	23,028	(18,013)
Add: Cash backed leave portion		256,140	209,381
<b>Total adjustments to net current assets</b>		<b>(3,210,979)</b>	<b>(4,094,543)</b>
			<b>(3,221,964)</b>

**(c) Net current assets used in the Statement of Financial Activity**

**Current assets**

Cash and cash equivalents	2	8,385,974	9,263,808	11,635,396
Rates receivables	3	51,808	2,097,119	1,819,070
Receivables	3	231,072	102,952	416,282
Other current assets	4	10,157	5,110	21,379
<b>Less: Current liabilities</b>				
Payables	5	(764,040)	(571,550)	(699,838)
Borrowings	9	(304,001)	(288,410)	(293,581)
Contract liabilities	12	(788,226)	(309,354)	(1,625,673)
Lease liabilities	10	(23,028)	(18,013)	(17,549)
Provisions	12	(363,157)	(391,353)	(363,157)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(3,210,979)</b>	<b>(4,058,517)</b>	<b>(3,221,964)</b>
<b>Closing funding surplus / (deficit)</b>		<b>3,225,579</b>	<b>5,831,792</b>	<b>7,670,365</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
TelenetSaver Account	Cash and cash equivalents	4,610,676		4,610,676		Bankwest	0.05%	At Call
Municipal Account	Cash and cash equivalents	1,215,849		1,215,849		Bankwest	0.00%	At Call
Term Deposit - Municipal Excess	Cash and cash equivalents	2,011,907		2,011,907		Bankwest	0.22%	04/03/2022
Term Deposit - Reserves	Cash and cash equivalents	0	3,796,714	3,796,714		Bankwest	1.40%	1/12/2022
Floats Held	Cash and cash equivalents	250		250		Shire float	0.00%	N/A
<b>Total</b>		<b>7,838,682</b>	<b>3,796,714</b>	<b>11,635,396</b>		<b>0</b>		
<b>Comprising</b>								
Cash and cash equivalents		7,838,682	3,796,714	11,635,396		0		
		<b>7,838,682</b>	<b>3,796,714</b>	<b>11,635,396</b>		<b>0</b>		

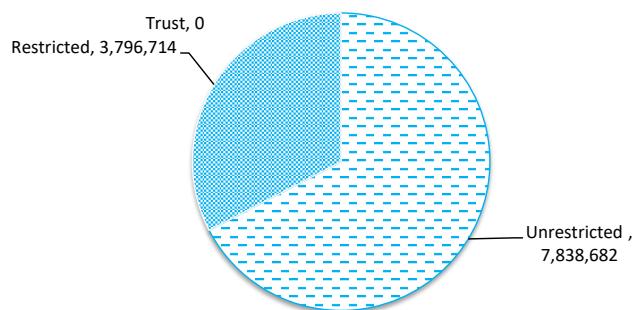
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

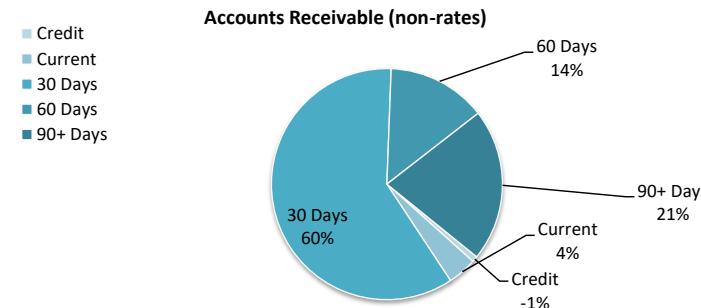
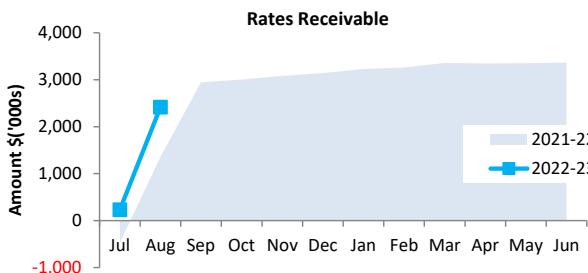
Rates receivable	30 Jun 2022	31 Aug 2022
Opening arrears previous years	\$ 59,824	\$ 51,808
Levied this year	3,353,365	4,183,641
Less - collections to date	(3,361,381)	(2,416,379)
Equals current outstanding	<b>51,808</b>	<b>1,819,070</b>
<b>Net rates collectable</b>	<b>51,808</b>	<b>1,819,070</b>
% Collected	98.5%	57.1%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables - general	\$ (3,222)	\$ 16,081	\$ 236,166	\$ 54,865	\$ 84,175	\$ 388,064
Percentage	(0.8%)	4.1%	60.9%	14.1%	21.7%	
<b>Balance per trial balance</b>						
Sundry receivable	(3,222)	16,081	236,166	54,865	84,175	388,064
GST receivable						28,218
<b>Total receivables general outstanding</b>						<b>416,282</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES  
NOTE 4  
OTHER CURRENT ASSETS

Other current assets	Opening Balance	Asset Increase	Asset Reduction	Closing Balance
	1 July 2022	\$	\$	\$
<b>Other financial assets at amortised cost</b>				
Financial assets at amortised cost - self supporting loans	0			0
Financial assets at amortised cost - [describe]	0			0
<b>Inventory</b>				
Inventories Fuel & Materials	10,157	11,222	0	21,379
Inventories [describe]	0			0
Inventories [describe]	0			0
Inventories [describe]	0			0
Inventories [describe]	0			0
<b>Land held for resale</b>				
Cost of acquisition	0			0
Development costs	0			0
<b>Prepayments</b>				
Prepayments	0			0
<b>Contract assets</b>				
Contract assets	0	0		0
<b>Total other current assets</b>	<b>10,157</b>	<b>11,222</b>	<b>0</b>	<b>21,379</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land held for resale**

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

**Contract assets**

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES

NOTE 5

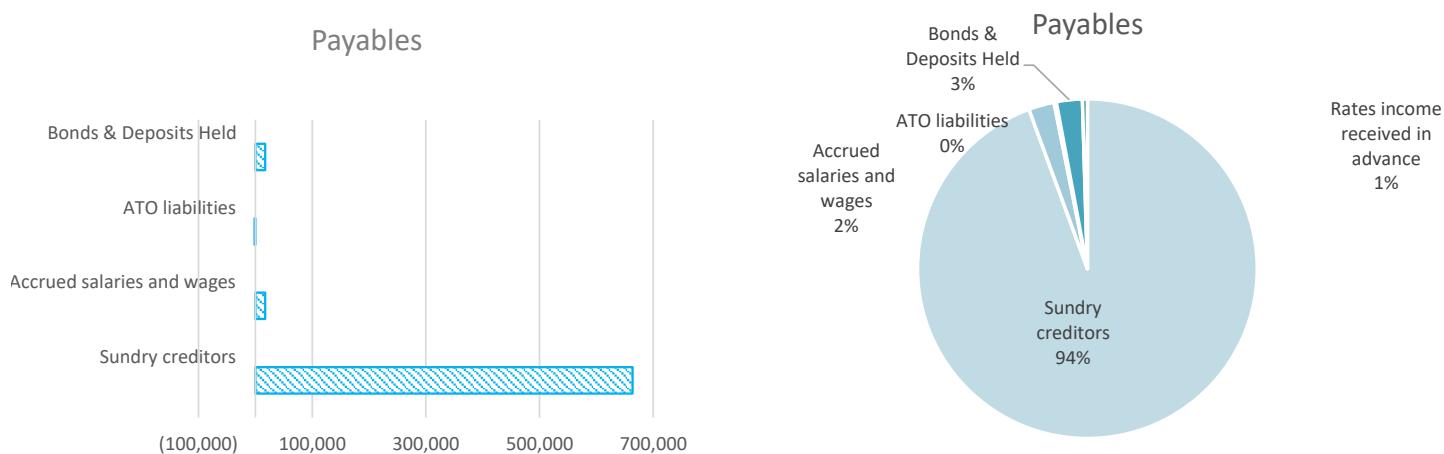
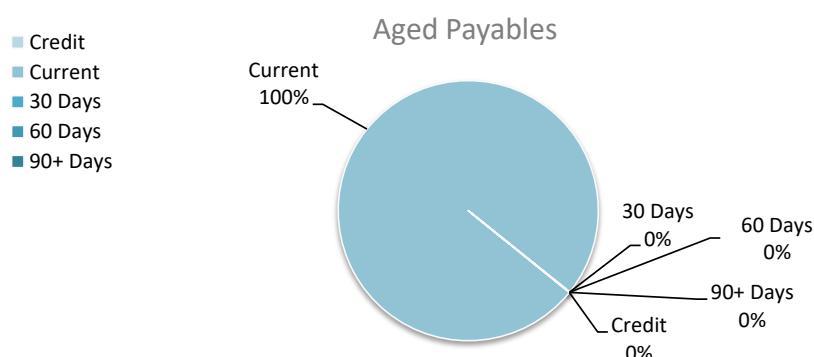
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	572,798	160	149	175	573,282
Percentage	0%	99.9%	0%	0%	0%	
<b>Balance per trial balance</b>						
Sundry creditors	0	663,166	160	149	175	663,650
Accrued salaries and wages						17,092
ATO liabilities						(1,558)
Bonds & Deposits Held						17,354
Rates income received in advance						3,300
<b>Total payables general outstanding</b>						<b>699,838</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



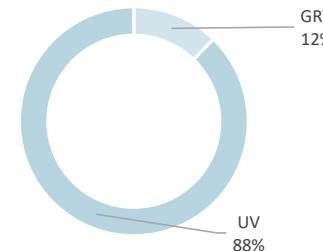
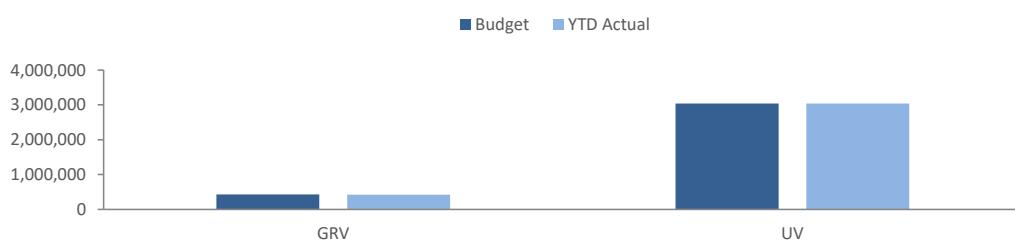
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>											
<b>Gross rental value</b>				\$	\$	\$	\$	\$	\$	\$	\$
GRV	0.09548	316	4,448,810	424,772	2,000	0	426,772	424,772	0	0	424,772
<b>Unimproved value</b>											
UV	0.01474	362	205,803,500	3,033,544	3,000	0	3,036,544	3,033,544	5,793	0	3,039,337
<b>Sub-Total</b>		<b>678</b>	<b>210,252,310</b>	<b>3,458,316</b>	<b>5,000</b>	<b>0</b>	<b>3,463,316</b>	<b>3,458,315</b>	<b>5,793</b>	<b>0</b>	<b>3,464,109</b>
<b>Minimum payment</b>											
<b>Gross rental value</b>	<b>Minimum \$</b>										
GRV - Dalwallinu	600	109	489,348	65,400	0	0	65,400	65,400	0	0	65,400
GRV - Kalannie	600	29	134,210	17,400	0	0	17,400	17,400	0	0	17,400
GRV - Other Towns	600	80	260,964	48,000	0	0	48,000	48,000	0	0	48,000
<b>Unimproved value</b>											
UV - Rural	700	38	434,166	26,600			26,600	26,600	0	0	26,600
UV - Mining	700	49	736,478	34,300			34,300	34,300	0	0	34,300
<b>Sub-total</b>		<b>305</b>	<b>2,055,166</b>	<b>191,700</b>	<b>0</b>	<b>0</b>	<b>191,700</b>	<b>191,700</b>	<b>0</b>	<b>0</b>	<b>191,700</b>
Discount							(155,120)	(105,749)			(105,749)
<b>Total general rates</b>							<b>3,499,896</b>				<b>3,550,060</b>

KEY INFORMATION

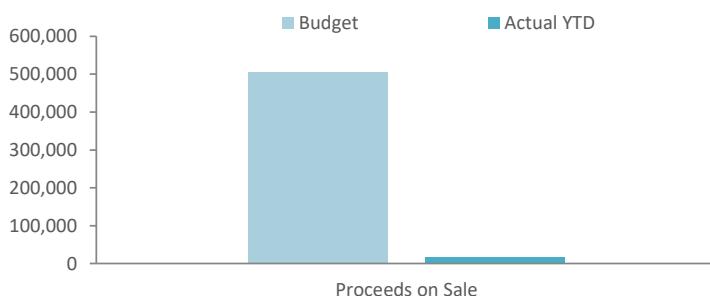
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Land &amp; Buildings</b>									
	Sale of Lot 572 Sawyers Ave	68,000	69,394	1,394	0	0	0	0	0
	Sale of Lot 12 McNeill St	75,000	120,000	45,000	0	0	0	0	0
	Sale of Lot 1002 Roberts Rd	65,000	150,000	85,000	0	0	0	0	0
<b>Other Infrastructure</b>									
<b>Plant and equipment</b>									
<b>Transport</b>									
	Crew Cab Truck DL 420	23,573	20,000	0	(3,573)	0	0	0	0
	3.5T Tipper Truck DL 121	20,184	15,000	0	(5,184)	0	0	0	0
	Utility DL 102	9,182	9,500	318	0	8,929	16,364	7,435	0
	Utility L/Hand DL 747	14,000	9,500	0	(4,500)	0	0	0	0
	Utility WS DL 281	22,267	26,000	3,733	0	0	0	0	0
	Utility DL 194	11,000	10,000	0	(1,000)	0	0	0	0
	John Deere Tractor DL 5150	25,719	26,000	281	0				
<b>Other property and services</b>									
	Ford Everest DL 2	32,000	50,000	18,000	0	0	0	0	0
		<b>365,925</b>	<b>505,394</b>	<b>153,726</b>	<b>(14,257)</b>	<b>8,929</b>	<b>16,364</b>	<b>7,435</b>	<b>0</b>



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2022

INVESTING ACTIVITIES

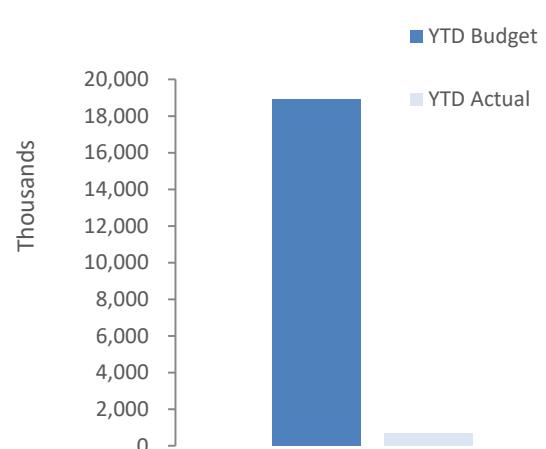
NOTE 8

CAPITAL ACQUISITIONS

Capital acquisitions	Adopted			YTD Actual Variance
	Budget	YTD Budget	YTD Actual	
Land	\$ 122,000	\$ 0	\$ 14,300	\$ 14,300
Buildings	3,647,443	486,188	7,000	(479,188)
Furniture and equipment	76,820	54,570	0	(54,570)
Plant and equipment	370,000	0	41,163	41,163
Infrastructure - roads	13,966,024	2,099,792	616,528	(1,483,264)
Infrastructure - Other	581,405	36,220	571	(35,649)
Infrastructure - Footpaths	150,000	0	0	0
<b>Payments for Capital Acquisitions</b>	<b>18,913,692</b>	<b>2,676,770</b>	<b>679,562</b>	<b>(1,997,208)</b>
<b>Total Capital Acquisitions</b>	<b>18,913,692</b>	<b>2,676,770</b>	<b>679,562</b>	<b>(1,997,208)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	\$ 15,750,848	\$ 2,887,357	\$ 1,070,660	\$ (1,816,697)
Other (disposals & C/Fwd)	505,394	0	16,364	16,364
Cash backed reserves				
Plant Reserve	180,000	0	0	0
Land & Buildings Reserve	499,505	0	0	0
Townscape Reserve	72,000	0	0	0
Telecommunications Reserve	0	0	0	0
Recreation Reserve	29,000	0	0	0
Insurance Excess Reserve	0	0	0	0
Contribution - operations	1,625,637	(210,587)	(407,462)	(196,875)
<b>Capital funding total</b>	<b>18,913,692</b>	<b>2,676,770</b>	<b>679,562</b>	<b>(1,997,208)</b>

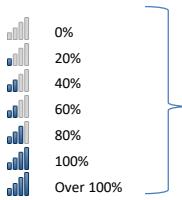
**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Adopted

	Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>LAND &amp; BUILDINGS</b>					
K60	Dalwallinu Early Learning Centre - Capital Upgrade	2,701,136	450,188	1,200	448,988
K61	Landscaping - MPECLC	202,310	0	0	0
E081804	Capital Expenditure - Land	70,000	0	0	0
E092041	Construction of Employee Housing	477,497	0	0	0
K123	6B Cousins Rd, Dalwallinu - DCEO - Capital Upgrade	8,000	0	0	0
K19	10 Roberts Rd, Dalwallinu - Capital Upgrade	10,000	0	1,750	(1,750)
K18	2 Dowie St, Dalwallinu - Capital Upgrade	10,000	0	1,750	(1,750)
K91	3 Salmon Gums Place, Dalwallinu (CEO) Capital Upgrade	21,000	0	13,100	(13,100)
K17	4 Dowie St, Dalwallinu - Capital Upgrade	10,000	0	1,750	(1,750)
K14	Pioneer House Building Upgrade	12,500	0	0	0
K96	21 Rayner St, Dalwallinu JV - Capital Upgrade	20,000	0	1,750	(1,750)
K5	Dalwallinu Recreation Centre - Capital Upgrade	29,000	0	0	0
K49	Dalwallinu Caravan Park - Capital Upgrade	50,000	0	0	0
K88	Administration Office - Capital Upgrade	36,000	36,000	0	36,000
E093855	Purchase of 8 Myers Street Land	52,000	0	0	0
U65	Cemetery Toilet	60,000	0	0	0
<b>ROADS</b>					
E121700	Regional Road Group	840,146	14,112	4,688	9,425
E121720	Roads To Recovery	1,054,378	175,728	26,848	148,881
E121735	Wheatbelt Secondary Freight Network	4,829,000	657,875	51,753	606,122
E121730	Road Program	251,397	86,893	9,643	77,250
E121795	DRFAWA 962 - Flood Damage Repair Works	6,991,103	1,165,184	523,598	641,586
<b>OTHER</b>					
<b>INFRASTRUCTURE</b>					
E135875	Fencing for Dams	1,894	0	571	(571)
Z74	Shire Town Entry Statements	72,000	0	0	0
E112849	Capital Expenditure - Other Infrastructure	88,000	0	0	0
O18	Wubin Playground	55,000	0	0	0
O25	Dalwallinu Recreation Centre Cricket Pitch Upgrade	25,000	0	0	0
O22	Shade Structure - Dalwallinu Sports Club	108,000	0	0	0
E103844	Sewerage System Upgrade	217,417	36,220	0	36,220
O24	New Gazebo to Tourism Carpark	14,094	0	0	0
<b>FOOTPATH CONSTRUCTION</b>					
E121740	Footpath Construction	150,000	0	0	0
<b>PLANT &amp; EQUIPMENT</b>					
DL420	Purchase Crew Cab Truck	70,000	0	0	0
DL121	Purchase Tipper Truck 3.5T	70,000	0	0	0
DL194	Purchase Utility DL 194	30,000	0	0	0
DL747	Purchase Utility L/Hand	30,000	0	0	0
DL281	Purchase Utility WS	44,000	0	0	0
CP001	Purchase Sundry Plant	5,000	0	735	(735)
CP002	Purchase Water Tank 1000Lt on Skids	5,000	0	4,545	(4,545)
C126	Traffic Control Equipment (Wubin)	12,000	0	0	0
E145801	CEO's Vehicle DL 2	65,000	0	0	0
E147300	Cleaner Vehicle - DL	27,000	0	23,640	(23,640)
E134441	Standpipe Controllers	12,000	0	12,243	(12,243)
<b>FURNITURE &amp; FIXTURES</b>					
C124	Altus Payroll & Procurement Software Implementation	54,570	54,570	0	54,570
E11	Electronic Scoreboard Kalannie Sports Oval	10,000	0	0	0
C125	HPE Backup Server Proline	12,250	12,250	0	12,250
		18,913,692	2,689,020	679,562	2,009,458

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2022

FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
<b>Community amenities</b>										
Dalwallinu Sewerage Scheme	64	70,741			10,420	21,352	60,321	49,389	269	6,455
<b>Recreation and culture</b>										
Dalwallinu Discovery Centre	157	460,014			0	61,314	460,014	398,701	(2,389)	11,985
Dalwallinu Recreation Centre	159	2,525,185			0	61,829	2,525,185	2,463,356	(19,968)	93,295
<b>Other property and services</b>										
Bell St subdivision	160	562,568	0	0	0	159,505	562,568	403,063	(1,004)	8,408
<b>C/Fwd Balance</b>		<b>3,618,508</b>	<b>0</b>	<b>0</b>	<b>10,420</b>	<b>304,000</b>	<b>3,608,088</b>	<b>3,314,509</b>	<b>-23,091</b>	<b>120,143</b>
<b>Total</b>		<b>3,618,508</b>	<b>0</b>	<b>0</b>	<b>10,420</b>	<b>304,000</b>	<b>3,608,088</b>	<b>3,314,509</b>	<b>(23,091)</b>	<b>120,143</b>
Current borrowings		304,000					293,581			
Non-current borrowings		3,314,508					3,314,507			
		<b>3,618,508</b>					<b>3,608,088</b>			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2022

FINANCING ACTIVITIES  
NOTE 10  
LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2022	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
<b>Recreation and culture</b>										
Maia Financial - Gymnasium Equipment	E6N0162493	18,270			4,500	17,851	13,770	419	97	225
Other property and services		4,758			883	4,758	3,875	0	22	52
<b>Total</b>		23,028	0	0	5,383	22,609	17,645	419	119	277
Current lease liabilities		23,028					17,549			
Non-current lease liabilities		0					0		17,549	
		23,028								

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES  
NOTE 11  
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 256,141	\$ 769	\$ 174	\$ 0	\$ 0	\$ (13,891)	\$ 0	\$ 243,019	\$ 256,314
Plant Reserve	601,957	1,807	409	0	0	(180,000)	0	423,764	602,366
Joint Venture Housing Reserve	161,243	484	110	27,536	0	(20,000)	0	169,263	161,352
Land & Buildings Reserve	1,088,590	4,017	740	339,394	0	(499,505)	0	932,496	1,089,325
Sewerage Scheme Reserve	1,027,550	3,084	690	204,449	0	(217,417)	0	1,017,666	1,028,238
Townscape Reserve	72,246	217	49	0	0	(72,000)	0	463	72,295
Telecommunications Reserve	496	1	0	0	0	0	0	497	496
Swimming Pool Reserve	191,521	575	130	0	0	0	0	192,096	191,651
Recreation Reserve	129,846	390	88	20,000	0	(29,000)	0	121,236	129,935
Insurance Excess Reserve	92,175	277	71	16,000	0	0	0	108,452	92,245
Waste Management Reserve	172,382	517	117	0	0	0	0	172,899	172,498
	<b>3,794,147</b>	<b>12,138</b>	<b>2,578</b>	<b>607,379</b>	<b>0</b>	<b>(1,031,813)</b>	<b>0</b>	<b>3,381,851</b>	<b>3,796,715</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES

NOTE 12

OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening	Liability	Liability	Closing
		Balance	Increase	Reduction	Balance
					31 August 2022
<b>Other current liabilities</b>					
Contract liabilities					
Unspent grants, contributions and reimbursements					
- operating	13	23,053	0.00	(4,521)	18,532
- non-operating	14	765,173	1,912,627	(1,070,659)	1,607,141
<b>Total unspent grants, contributions and reimbursements</b>		<b>788,226</b>	<b>1,912,627</b>	<b>(1,075,180)</b>	<b>1,625,673</b>
Other Contract liabilities [describe]		0			0
Other Contract liabilities [describe]		0			0
Other Contract liabilities [describe]		0			0
Provisions					
Annual leave		193,815			193,815
Long service leave		169,342			169,342
Landfill Sites		0			0
<b>Total Provisions</b>		<b>363,157</b>	<b>0</b>	<b>0</b>	<b>363,157</b>
<b>Total other current assets</b>		<b>1,151,383</b>	<b>1,912,627</b>	<b>(1,075,180)</b>	<b>1,988,830.00</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2022

NOTE 13

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue				
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2022	Current Liability 31 Aug 2022	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	YTD Revenue Actual
<b>Operating grants and subsidies</b>	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>General purpose funding</b>										
General Purpose Grant (FAGS)				0		128,312	32,078	128,312	128,312	137,958
Untied Roads Grant (FAGS)				0		129,589	32,397	129,589	129,589	68,444
<b>Law, order, public safety</b>										
DFES Operating Grant				0		30,540	0	30,540	30,540	10,393
<b>Community amenities</b>										
Stronger Communities Round 7	18,053			18,053					0	0
<b>Recreation and culture</b>										
Grants - Library				0					0	4,901
Road Safety Commision Grant	5,000		(4,521)	479					0	4,521
<b>Transport</b>										
Direct Grant - Main Roads				0		321,681	321,681	321,681	321,681	328,600
	<b>23,053</b>	<b>0</b>	<b>(4,521)</b>	<b>18,532</b>	<b>0</b>	<b>610,122</b>	<b>386,156</b>	<b>610,122</b>	<b>0</b>	<b>610,122</b>
										<b>554,817</b>
<b>Operating contributions</b>										
<b>Governance</b>										
Miscellaneous Reimbursements				0		100	16	100	100	0
<b>General purpose funding</b>										
Ex- Gratia Rates				0		41,612	41,612	41,612	41,612	47,140
Collection of Legal Costs				0		16,000	2,664	16,000	16,000	891
<b>Health</b>										
Miscellaneous Reimbursements				0		9,850	1,640	9,850	9,850	2,507
<b>Education and welfare</b>										
Miscellaneous Reimbursements				0		3,301	516	3,301	3,301	1,358
<b>Housing</b>										
Miscellaneous Reimbursements				0		14,681	2,444	14,681	14,681	5,141
<b>Community amenities</b>										
Miscellaneous Reimbursements				0		2,900	398	2,900	2,900	854
Containers Deposit Scheme Income				0		1,500	248	1,500	1,500	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2022

NOTE 13

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue				
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2022	Current Liability 31 Aug 2022	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	YTD Revenue Actual
<b>Recreation and culture</b>	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Miscellaneous Reimbursements				0		66,197	10,694	66,197	0	66,197
<b>Transport</b>				0		2,000	332	2,000	2,000	0
Street Lighting Contribution				0		500	82	500	500	233
Miscellaneous Reimbursements				0						
<b>Economic services</b>				0		47,385	7,892	47,385	47,385	5,239
Miscellaneous Reimbursements				0						
<b>Other property and services</b>				0		45,000	7,496	45,000	45,000	2,243
Fuel Rebates				0		19,200	3,162	19,200	19,200	2,458
Miscellaneous Reimbursements				0		4,635	772	4,635	4,635	0
Parental Leave Reimbursements				0						
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>274,861</b>	<b>79,968</b>	<b>274,861</b>	<b>0</b>	<b>274,861</b>
<b>TOTALS</b>	<b>23,053</b>	<b>0</b>	<b>(4,521)</b>	<b>18,532</b>	<b>0</b>	<b>884,983</b>	<b>466,124</b>	<b>884,983</b>	<b>0</b>	<b>884,983</b>
										<b>625,962</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2022

NOTE 14

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2022	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2022	Current Liability 31 Aug 2022	Adopted Budget Revenue	YTD Budget	YTD Revenue (b)
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Education and welfare</b>								
LRCIP Phase 3 Grant MP Building	700,000	0	(1,200)	698,800	698,800	1,400,000	0	1,200
LRCIP Phase 3.1 Grant Landscaping				0		202,310	0	0
<b>Housing</b>								
LRCIP Phase 3.1 Grant - Fencing				0		6,000	0	0
<b>Community amenities</b>								
LRCIP Phase 3.1 Grant - Cemetery Toilet				0	0	60,000	0	0
<b>Recreation and culture</b>								
LRCIP Phase 3.1 Grant - Other Rc & Sport			0	0	0	118,000	0	0
LRCIP Phase 3.1 Grant - Swimming Pool				0		88,000	0	0
<b>Transport</b>								
Regional Road Group Grant	5,263	201,460	0	206,723	206,723	576,395	144,098	0
Roads to Recovery Grant		209,144	(26,848)	182,297	182,297	723,000	180,750	26,848
Wheatbelt Secondary Freight Network Grant			0	0	0	4,841,324	532,473	0
DRFAWA Grant		1,502,023	(1,042,612)	459,411	459,411	7,330,399	2,030,036	1,042,612
GRANT LRCIP Phase 3 Footpaths	59,910			59,910	59,910	119,820	0	0
GRANT LRCIP Phase 3.1 Rabbit Proof Fence				0		210,000	0	
GRANT LRCIP Phase 3.1 Traffic control equip				0		12,000	0	0
<b>Economic services</b>								
LRCIP Phase 3.1 Grant - Tourism		0		0	0	63,600	0	0
	<b>765,173</b>	<b>1,912,627</b>	<b>(1,070,660)</b>	<b>1,607,141</b>	<b>1,607,141</b>	<b>15,750,848</b>	<b>2,887,357</b>	<b>1,070,660</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2022**

**NOTE 15  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
General purpose funding - other	148,403	130.97%	▲ Permanent	Fags ver budget by 141k & Ex Gratia over budget by 5.5k
Housing	20,292	35.57%	▲ Timing	Rental income over YTD budget
Economic services	(12,991)	(43.34%)	▼ Timing	Standpipe Water Charges under YTD Budget
Other property and services	103,682	129.20%	▲ Timing	Budget timing for sale of gravel
<b>Expenditure from operating activities</b>				
Governance	23,165	17.15%	▼ Timing	Admin Allocations under budget 17k and various accounts under budget small amounts
Law, order and public safety	17,376	40.26%	▼ Timing	Depreciation not run for FY yet. Under 13k to YTD Budget other variace accounts undere budget
Housing	67,178	53.00%	▼ Timing	Dep down 30k Maintenance working under budget YTD
Community amenities	30,864	20.84%	▼ Timing	Dep down 10k, other accounts down slightly to YTD Budget
Recreation and culture	229,423	57.44%	▼ Timing	Dep down 129k Parks & Gardens down 33k other accounts slight variances to YTD budget
Transport	801,617	68.85%	▼ Timing	Depreciation not yet ran for year down 744k and variances in maintenance 57k
Economic services	41,370	42.45%	▼ Timing	Standpipe water usage down 15k, Dep down 10k other accounts down slightly to YTD Budget
Other property and services	73,572	191.82%	▼ Timing	Dep under budget 51k LSL over budget 15k other slight variances in accounts
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	(1,816,697)	(62.92%)	▼ Timing	We have budgeted to receive grants which are held in Contract Liability until project expenditure matches revenue
Proceeds from disposal of assets	16,364	0.00%	▲ Timing	Cleaners Vehicle timing
Payments for property, plant and equipment and infrastructure	1,997,208	74.61%	▼ Timing	Refer to Capital Projects Note 8
<b>Financing activities</b>				
Repayment of debentures	(10,420)	0.00%	▼ Timing	Timing variance between budget to date and actuals.

**Shire of Dalwallinu**  
**Bank Reconciliation**  
**as at 31 August 2022**

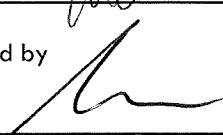
<b>Balance as per General Ledger as at 1 August 2022</b> A910000 - Municipal Fund A910001 - Telenet Saver	173,975.80 3,125,041.14	✓ ✓3,299,016.94		3,299,016.94
<b>Add Cash Receipts</b> Daily Receipts BPAY Receipts Interest Received		1,737,217.99 1,625,304.19 634.77	✓	3,363,156.95 6,662,173.89
<b>Less Cash Payments</b> EFT Payments - Payroll EFT Payments (EFT13539-EFT13617) Direct Debit - Credit Card Payments (DD16816.1) Direct Debit - Housing Bonds (DD16805.1, DD16807.1 & DD167825.1) Direct Debit (Superannuation Payments) Bank Fees Direct Debit - Payment to DoT		126,154.00 528,193.86 6,348.60 467.00  25,678.12 570.72 148,236.80	✓	835,649.10
<b>Balance as per General Ledger as at 31 August 2022</b> A910000 - Municipal Fund A910001 - Telenet Saver	1,215,848.88 4,610,675.91	✓ ✓ 5,826,524.79	0.00	5,826,524.79
<b>Add</b>				
<b>Less</b> Banking 31/08/22 Banked on 01/09/22				✓ 47,390.09 5,779,134.70
<b>Balance as per Bank Statements as at 31 August 2022</b> Muni Cheque Account - 5365914 Business Telenet Saver - 0373562		1,168,458.79 4,610,675.91	0.00	5,779,134.70

Prepared by



2/9/2022

Reviewed by



7/9/22



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If you're a business customer, call 13 7000

BSB Number	<b>306-008</b>
Account Number	<b>536591-4</b>
Period	<b>26 Aug 22 - 31 Aug 22</b>
Page 1 of 5	Statement Number 4120

THE COMMITTEE  
SHIRE OF DALWALLINU  
PO BOX 141  
DALWALLINU WA 6609

Account of: SHIRE OF DALWALLINU

**TRANSACTION DETAILS FOR ACCOUNT NUMBER: 536591-4**

Date	Particulars	Debit	Credit	Balance
26 AUG 22	<b>OPENING BALANCE</b>			<b>\$136,513.03</b>
26 AUG 22	Dallcon Rent	\$303.00		\$136,816.03
26 AUG 22	BILL PAYMENT 1000004535 001 CBA202208260	\$30.00		\$136,846.03
26 AUG 22	25/08/2022	\$10,482.20		\$147,328.23
26 AUG 22	BILL PAYMENT 1000001266 001 CUA202208261	\$1,038.88		\$148,367.11
26 AUG 22	BILL PAYMENT 1000003761 001 NAB202208263	\$50.00		\$148,417.11
26 AUG 22	DALLY FOODWORKS	\$15,950.85		\$164,367.96
26 AUG 22	BILL PAYMENT 1000063893 001 CBA202208260	\$871.35		\$165,239.31
26 AUG 22	BILL PAYMENT 1000005752 001 251202208263	\$30.00		\$165,269.31
26 AUG 22	BILL PAYMENT 1000061158 001 633202208262	\$758.00		\$166,027.31
26 AUG 22	BILL PAYMENT 1000061167 001 633202208262	\$7,178.52		\$173,205.83
26 AUG 22	BILL PAYMENT 1000063918 001 ANZ202208262	\$665.00		\$173,870.83
26 AUG 22	BILL PAYMENT 1000063927 001 ANZ202208262	\$665.00		\$174,535.83
26 AUG 22	BILL PAYMENT 1000063936 001 ANZ202208262	\$665.00		\$175,200.83
26 AUG 22	BILL PAYMENT 1000063945 001 ANZ202208262	\$665.00		\$175,865.83
26 AUG 22	BILL PAYMENT 1000064010 001 ANZ202208262	\$665.00		\$176,530.83
26 AUG 22	BILL PAYMENT 1000372016 001 ANZ202208262	\$1,554.86		\$178,085.69
26 AUG 22	BILL PAYMENT 1000156027 001 BWA202208260	\$462.00		\$178,547.69
26 AUG 22	BILL PAYMENT 1000089419 001 BWA202208260	\$20.00		\$178,567.69
26 AUG 22	BILL PAYMENT 1000060898 001 BWA202208260	\$632.80		\$179,200.49
26 AUG 22	BILL PAYMENT 1000461152 001 BWA202208260	\$70.00		\$179,270.49
26 AUG 22	M FOGARTY 08:24AM 26Aug Mfogarty rent 26	\$197.00		\$179,467.49
26 AUG 22	BILL PAYMENT 1000009895 001 BWA202208260	\$1,619.03		\$181,086.52
26 AUG 22	BILL PAYMENT 1000063422 001 BWA202208260	\$2,569.32		\$183,655.84
26 AUG 22	BILL PAYMENT 1000009415 001 BWA202208260	\$1,529.40		\$185,185.24
26 AUG 22	BILL PAYMENT 1000007594 001 BWA202208260	\$93.00		\$185,278.24
26 AUG 22	BILL PAYMENT 1000061422 001 BWA202208260	\$93.00		\$185,371.24
26 AUG 22	<b>CARRIED FORWARD</b>			<b>\$185,371.24</b>

Make sure you check the entries on this statement carefully. If you see something that doesn't seem right, call us on 13 17 19. For more information about your account, and for details of the dispute resolution mechanism that covers disputed transactions and complaints (including how to access the mechanism and to make a complaint – including to the external dispute resolution body - the Australian Financial Complaints Authority), please see the Product Disclosure Statement for this product (available at our website and branches), or call/visit us. Bankwest, a division of Commonwealth Bank of Australia ABN 48 123 123 124 AFSL / Australian credit licence 234945. If you don't want to receive promotional information from us, let us know by calling us on 13 17 19.

## TRANSACTION DETAILS (Cont.)

Date	Particulars	Debit	Credit	Balance
26 AUG 22	<b>BROUGHT FORWARD</b>			<b>\$185,371.24</b>
26 AUG 22	CBA POS POS 16507100 26AUG		\$43,034.01	\$228,405.25
26 AUG 22	TRANSPORT DALO20220824	\$11,005.30		\$217,399.95
26 AUG 22	Main Roads WA 22155		\$6,919.00	\$224,318.95
29 AUG 22	J D Cream 11:52PM 28Aug Di Cream		\$520.00	\$224,838.95
29 AUG 22	BILL PAYMENT 1000002836 001 CBA202208270		\$60.00	\$224,898.95
29 AUG 22	BILL PAYMENT 1000004085 001 CBA202208270		\$1,680.35	\$226,579.30
29 AUG 22	BILL PAYMENT 1000063857 001 CBA202208280		\$871.35	\$227,450.65
29 AUG 22	BILL PAYMENT 1000000997 001 PIB202208291		\$4,223.88	\$231,674.53
29 AUG 22	BILL PAYMENT 1000002128 001 PIB202208291		\$8,508.80	\$240,183.33
29 AUG 22	BILL PAYMENT 1000004988 001 PIB202208291		\$6,044.27	\$246,227.60
29 AUG 22	BILL PAYMENT 1000006827 001 NAB202208283		\$286.35	\$246,513.95
29 AUG 22	BILL PAYMENT 1000060685 001 PIB202208291		\$12,779.72	\$259,293.67
29 AUG 22	BILL PAYMENT 1000062269 001 PIB202208291		\$31,977.83	\$291,271.50
29 AUG 22	BILL PAYMENT 1000063635 001 NAB202208293		\$7,203.53	\$298,475.03
29 AUG 22	BILL PAYMENT 1000332023 001 NAB202208293		\$2,237.62	\$300,712.65
29 AUG 22	BILL PAYMENT 1000007512 001 CBA202208290		\$174.76	\$300,887.41
29 AUG 22	BILL PAYMENT 1000124019 001 CBA202208290		\$83.27	\$300,970.68
29 AUG 22	BILL PAYMENT 1000124028 001 CBA202208290		\$83.27	\$301,053.95
29 AUG 22	BILL PAYMENT 1000124037 001 CBA202208290		\$83.27	\$301,137.22
29 AUG 22	BILL PAYMENT 1000000094 001 WBC202208286		\$1,119.00	\$302,256.22
29 AUG 22	BILL PAYMENT 1000002553 001 ANZ202208294		\$6,534.38	\$308,790.60
29 AUG 22	BILL PAYMENT 1000002562 001 ANZ202208277		\$2,583.75	\$311,374.35
29 AUG 22	BILL PAYMENT 1000003451 001 WBC202208299		\$2,639.97	\$314,014.32
29 AUG 22	BILL PAYMENT 1000003734 201 WBC202208295		\$1,524.63	\$315,538.95
29 AUG 22	BILL PAYMENT 1000004465 001 WBC202208294		\$1,565.20	\$317,104.15
29 AUG 22	BILL PAYMENT 1000005211 001 WBC202208292		\$7,262.54	\$324,366.69
29 AUG 22	BILL PAYMENT 1000005363 001 ANZ202208291		\$17,246.67	\$341,613.36
29 AUG 22	BILL PAYMENT 1000006021 001 NAB202208294		\$5.00	\$341,618.36
29 AUG 22	BILL PAYMENT 1000006085 001 ANZ202208288		\$9,096.93	\$350,715.29
29 AUG 22	BILL PAYMENT 1000009336 001 ANZ202208294		\$2,202.78	\$352,918.07
29 AUG 22	BILL PAYMENT 1000009442 001 ANZ202208291		\$5,091.57	\$358,009.64
29 AUG 22	BILL PAYMENT 1000009664 001 NAB202208293		\$4,868.02	\$362,877.66
29 AUG 22	BILL PAYMENT 1000010185 001 NAB202208293		\$1,689.34	\$364,567.00
29 AUG 22	BILL PAYMENT 1000060357 001 NAB202208293		\$44,732.47	\$409,299.47
29 AUG 22	BILL PAYMENT 1000060481 001 ANZ202208293		\$4,270.22	\$413,569.69
29 AUG 22	BILL PAYMENT 1000060861 001 ANZ202208294		\$4,784.72	\$418,354.41
29 AUG 22	BILL PAYMENT 1000061255 001 ANZ202208293		\$3,792.24	\$422,146.65
29 AUG 22	BILL PAYMENT 1000061866 001 NAB202208293		\$4,587.96	\$426,734.61
29 AUG 22	BILL PAYMENT 1000063079 001 NAB202208293		\$2,913.22	\$429,647.83
29 AUG 22	BILL PAYMENT 1000063352 001 ANZ202208291		\$1,227.54	\$430,875.37
29 AUG 22	BILL PAYMENT 1000063404 001 NAB202208293		\$5,932.25	\$436,807.62
29 AUG 22	BILL PAYMENT 1000063990 001 ANZ202208293		\$663.00	\$437,470.62
29 AUG 22	BILL PAYMENT 1000064232 001 ANZ202208295		\$665.00	\$438,135.62
29 AUG 22	BILL PAYMENT 1000064320 001 ANZ202208293		\$563.00	\$438,698.62
29 AUG 22	BILL PAYMENT 1000064418 001 ANZ202208293		\$563.00	\$439,261.62
29 AUG 22	BILL PAYMENT 1000089561 001 ANZ202208291		\$3,733.78	\$442,995.40
29 AUG 22	BILL PAYMENT 1000417139 001 WBC202208272		\$1,947.75	\$444,943.15
29 AUG 22	BILL PAYMENT 1000444018 001 MBL202208292		\$274.76	\$445,217.91
29 AUG 22	BILL PAYMENT 1000713026 001 WBC202208267		\$1,888.97	\$447,106.88
29 AUG 22	<b>CARRIED FORWARD</b>			<b>\$447,106.88</b>

## TRANSACTION DETAILS (Cont.)

Date	Particulars	Debit	Credit	Balance
29 AUG 22	<b>BROUGHT FORWARD</b>			<b>\$447,106.88</b>
29 AUG 22	BILL PAYMENT 1000747016 001 ANZ202208293	\$1,064.15		\$448,171.03
29 AUG 22	BILL PAYMENT 2000493297 001 ANZ202208293	\$1,306.00		\$449,477.03
29 AUG 22	BILL PAYMENT 1000001895 001 BWA202208290	\$3,966.10		\$453,443.13
29 AUG 22	BILL PAYMENT 10000062454 001 BWA202208290	\$1,120.95		\$454,564.08
29 AUG 22	BILL PAYMENT 1000004191 001 BWA202208290	\$1,565.20		\$456,129.28
29 AUG 22	C MCKAY 04:23PM 29Aug 1 wasley st	\$992.00		\$457,121.28
29 AUG 22	BILL PAYMENT 10000062898 001 BWA202208290	\$13,955.97		\$471,077.25
29 AUG 22	BILL PAYMENT 1000001789 001 BWA202208290	\$4,910.03		\$475,987.28
29 AUG 22	BILL PAYMENT 1000009752 001 BWA202208290	\$2,781.58		\$478,768.86
29 AUG 22	BILL PAYMENT 1000009813 001 BWA202208290	\$3,061.64		\$481,830.50
29 AUG 22	BILL PAYMENT 1000394021 001 BWA202208290	\$1,947.75		\$483,778.25
29 AUG 22	BILL PAYMENT 1000003424 001 BWA202208290	\$1,104.90		\$484,883.15
29 AUG 22	BILL PAYMENT 1000003822 001 BWA202208290	\$1,542.20		\$486,425.35
29 AUG 22	BILL PAYMENT 2000500755 001 BWA202208290	\$676.93		\$487,102.28
29 AUG 22	BILL PAYMENT 2000500755 001 BWA202208290	\$135.00		\$487,237.28
29 AUG 22	BILL PAYMENT 2000500755 001 BWA202208290	\$147.00		\$487,384.28
29 AUG 22	BILL PAYMENT 1000002979 001 BWA202208290	\$1,451.95		\$488,836.23
29 AUG 22	BILL PAYMENT 1000010398 001 BWA202208290	\$4,143.70		\$492,979.93
29 AUG 22	BILL PAYMENT 1000062579 001 BWA202208290	\$7,360.56		\$500,340.49
29 AUG 22	BILL PAYMENT 1000062621 001 BWA202208290	\$1,661.34		\$502,001.83
29 AUG 22	BILL PAYMENT 1000062603 001 BWA202208290	\$10,105.14		\$512,106.97
29 AUG 22	BILL PAYMENT 1000060870 001 BWA202208290	\$2,594.43		\$514,701.40
29 AUG 22	BILL PAYMENT 1000063510 001 BWA202208290	\$9,054.92		\$523,756.32
29 AUG 22	BILL PAYMENT 1000000191 001 BWA202208290	\$16,518.52		\$540,274.84
29 AUG 22	BILL PAYMENT 1000000933 001 BWA202208290	\$6,128.29		\$546,403.13
29 AUG 22	BILL PAYMENT 1000062083 001 BWA202208290	\$787.03		\$547,190.16
29 AUG 22	CTRLINK PENSION 190P8875555125968L	\$149.01		\$547,339.17
29 AUG 22	IRENE DUTTON Irene Dutton Rent	\$260.00		\$547,599.17
29 AUG 22	Ezidebit 14845026	\$425.81		\$548,024.98
29 AUG 22	CBA POS POS 16507100 29AUG	\$31,835.24		\$579,860.22
29 AUG 22	BRETT WALLIS shire rates	\$30.00		\$579,890.22
29 AUG 22	EMMA BRYANT Rent Emma Bryant	\$187.00		\$580,077.22
29 AUG 22	THE PETER BRENNAN I L BRENNAN	\$6,767.41		\$586,844.63
30 AUG 22	BILL PAYMENT 1000000289 001 PIB202208301	\$6,940.47		\$593,785.10
30 AUG 22	BILL PAYMENT 1000000492 001 PIB202208301	\$6,548.38		\$600,333.48
30 AUG 22	BILL PAYMENT 1000000508 001 PIB202208301	\$6,646.40		\$606,979.88
30 AUG 22	BILL PAYMENT 1000006216 001 PIB202208301	\$6,226.31		\$613,206.19
30 AUG 22	BILL PAYMENT 1000006252 001 PIB202208301	\$8,158.73		\$621,364.92
30 AUG 22	BILL PAYMENT 1000062162 001 NAB202208303	\$4,387.19		\$625,752.11
30 AUG 22	BILL PAYMENT 1000062302 001 NAB202208303	\$6,415.73		\$632,167.84
30 AUG 22	BILL PAYMENT 1000062870 001 PIB202208301	\$11,099.36		\$643,267.20
30 AUG 22	BILL PAYMENT 1000089154 001 PIB202208301	\$2,977.62		\$646,244.82
30 AUG 22	BILL PAYMENT 1000089604 001 PIB202208301	\$2,529.52		\$648,774.34
30 AUG 22	BILL PAYMENT 1000761632 001 NAB202208303	\$2,361.49		\$651,135.83
30 AUG 22	BILL PAYMENT 1000002216 001 CBA202208300	\$2,809.58		\$653,945.41
30 AUG 22	BILL PAYMENT 1000002313 001 CBA202208300	\$10,343.20		\$664,288.61
30 AUG 22	DALLCON	\$4,301.66		\$668,590.27
30 AUG 22	CREDIT TRANSFER FROM MRS JAQUELINE F	\$270.00		\$668,860.27
30 AUG 22	BILL PAYMENT 1000002748 001 ANZ202208308	\$663.00		\$669,523.27
30 AUG 22	<b>CARRIED FORWARD</b>			<b>\$669,523.27</b>

## TRANSACTION DETAILS (Cont.)

Date	Particulars	Debit	Credit	Balance
30 AUG 22	<b>BROUGHT FORWARD</b>			<b>\$669,523.27</b>
30 AUG 22	BILL PAYMENT 1000003284 001 ANZ202208308	\$3,801.36		\$673,324.63
30 AUG 22	BILL PAYMENT 1000003406 001 ANZ202208308	\$1,536.76		\$674,861.39
30 AUG 22	BILL PAYMENT 1000003521 001 ANZ202208308	\$1,152.07		\$676,013.46
30 AUG 22	BILL PAYMENT 1000003585 001 ANZ202208308	\$2,061.45		\$678,074.91
30 AUG 22	BILL PAYMENT 1000003895 001 ANZ202208308	\$663.00		\$678,737.91
30 AUG 22	BILL PAYMENT 1000004483 001 ANZ202208308	\$951.44		\$679,689.35
30 AUG 22	BILL PAYMENT 1000006474 001 WBC202208308	\$3,807.03		\$683,496.38
30 AUG 22	BILL PAYMENT 1000009594 001 STG202208300	\$208.64		\$683,705.02
30 AUG 22	BILL PAYMENT 1000062506 001 ANZ202208308	\$10,955.20		\$694,660.22
30 AUG 22	BILL PAYMENT 1000062685 001 WBC202208304	\$2,175.60		\$696,835.82
30 AUG 22	BILL PAYMENT 1000062834 001 ANZ202208308	\$3,778.91		\$700,614.73
30 AUG 22	BILL PAYMENT 1000063088 001 ANZ202208308	\$964.35		\$701,579.08
30 AUG 22	BILL PAYMENT 1000063361 001 ANZ202208308	\$663.00		\$702,242.08
30 AUG 22	BILL PAYMENT 1000063538 001 WBC202208303	\$758.00		\$703,000.08
30 AUG 22	BILL PAYMENT 1000274015 001 ANZ202208308	\$1,024.00		\$704,024.08
30 AUG 22	BILL PAYMENT 1000291025 001 ANZ202208309	\$1,260.39		\$705,284.47
30 AUG 22	BILL PAYMENT 1000292011 001 ANZ202208308	\$3,095.39		\$708,379.86
30 AUG 22	BILL PAYMENT 1000431029 001 WBC202208305	\$3,389.88		\$711,769.74
30 AUG 22	BILL PAYMENT 1000676019 001 WBC202208304	\$682.59		\$712,452.33
30 AUG 22	BILL PAYMENT 2000490016 001 ANZ202208308	\$146.00		\$712,598.33
30 AUG 22	BILL PAYMENT 1000461277 001 BWA202208300	\$1,833.81		\$714,432.14
30 AUG 22	BILL PAYMENT 1000063015 001 BWA202208300	\$2,958.75		\$717,390.89
30 AUG 22	BILL PAYMENT 1000061413 001 BWA202208300	\$1,734.34		\$719,125.23
30 AUG 22	BILL PAYMENT 1000007062 001 BWA202208300	\$1,346.00		\$720,471.23
30 AUG 22	C FOGARTY 09:51PM 29Aug Chloe Fogarty	\$374.00		\$720,845.23
30 AUG 22	BILL PAYMENT 1000004182 001 BWA202208300	\$1,029.44		\$721,874.67
30 AUG 22	BILL PAYMENT 1000063820 001 BWA202208300	\$964.35		\$722,839.02
30 AUG 22	BILL PAYMENT 1000006720 001 BWA202208300	\$968.19		\$723,807.21
30 AUG 22	BILL PAYMENT 1000005947 001 BWA202208300	\$15,118.22		\$738,925.43
30 AUG 22	BILL PAYMENT 1000061954 001 BWA202208300	\$9,068.92		\$747,994.35
30 AUG 22	BILL PAYMENT 1000002058 001 BWA202208300	\$5,484.15		\$753,478.50
30 AUG 22	BILL PAYMENT 1000062223 001 BWA202208300	\$12,303.62		\$765,782.12
30 AUG 22	BILL PAYMENT 1000064092 001 BWA202208300	\$2,543.52		\$768,325.64
30 AUG 22	BILL PAYMENT 1000000517 001 BWA202208300	\$34,330.33		\$802,655.97
30 AUG 22	BILL PAYMENT 2000491349 001 BWA202208300	\$10.20		\$802,666.17
30 AUG 22	BILL PAYMENT 2000491349 001 BWA202208300	\$772.00		\$803,438.17
30 AUG 22	BILL PAYMENT 1000089491 001 BWA202208300	\$926.18		\$804,364.35
30 AUG 22	BILL PAYMENT 1000003354 001 BWA202208300	\$2,239.20		\$806,603.55
30 AUG 22	BILL PAYMENT 1000004854 001 BWA202208300	\$5,316.12		\$811,919.67
30 AUG 22	BILL PAYMENT 1000089455 001 BWA202208300	\$7,766.64		\$819,686.31
30 AUG 22	BILL PAYMENT 1000003886 001 BWA202208300	\$1,481.95		\$821,168.26
30 AUG 22	BILL PAYMENT 1000005132 001 BWA202208300	\$4,545.95		\$825,714.21
30 AUG 22	BILL PAYMENT 1000062913 001 BWA202208300	\$11,645.47		\$837,359.68
30 AUG 22	0000000-075 DALWALLINU LPO 29AUG2022	\$25,695.96		\$863,055.64
30 AUG 22	CBA POS POS 16507100 30AUG	\$3,424.09		\$866,479.73
30 AUG 22	TRANSPORT DALO20220826	\$14,540.30		\$851,939.43
30 AUG 22	LPG FINANCE TRUS A6270	\$15,781.49		\$867,720.92
31 AUG 22	BILL PAYMENT 1000000225 001 CBA202208310	\$8,984.90		\$876,705.82
31 AUG 22	BILL PAYMENT 2000498502 001 CBA202208310	\$370.00		\$877,075.82
31 AUG 22	<b>CARRIED FORWARD</b>			<b>\$877,075.82</b>

## TRANSACTION DETAILS (Cont.)

Date	Particulars	Debit	Credit	Balance
31 AUG 22	<b>BROUGHT FORWARD</b>			<b>\$877,075.82</b>
31 AUG 22	BILL PAYMENT 1000004632 001 PIB202208311	\$7,052.49		\$884,128.31
31 AUG 22	BILL PAYMENT 1000005293 001 PIB202208311	\$19,459.15		\$903,587.46
31 AUG 22	BILL PAYMENT 1000006474 001 NAB202208313	\$1,635.12		\$905,222.58
31 AUG 22	BILL PAYMENT 1000062597 001 PIB202208311	\$4,742.00		\$909,964.58
31 AUG 22	BILL PAYMENT 1000062612 001 PIB202208311	\$2,319.48		\$912,284.06
31 AUG 22	BILL PAYMENT 1000063176 001 PIB202208311	\$29,219.24		\$941,503.30
31 AUG 22	BILL PAYMENT 1000063194 001 PIB202208311	\$4,489.94		\$945,993.24
31 AUG 22	BILL PAYMENT 1000063486 001 PIB202208311	\$18,506.94		\$964,500.18
31 AUG 22	BILL PAYMENT 1000090471 001 PIB202208311	\$1,340.74		\$965,840.92
31 AUG 22	BILL PAYMENT 2000502144 001 NAB202208303	\$574.77		\$966,415.69
31 AUG 22	30/08/2022	\$14,769.11		\$981,184.80
31 AUG 22	BILL PAYMENT 2000499367 001 CBA202208310	\$3,745.84		\$984,930.64
31 AUG 22	BILL PAYMENT 2000499367 001 CBA202208310	\$418.70		\$985,349.34
31 AUG 22	BILL PAYMENT 1000002474 001 WBC202208316	\$6,016.27		\$991,365.61
31 AUG 22	BILL PAYMENT 1000002784 001 ANZ202208318	\$6,543.00		\$997,908.61
31 AUG 22	BILL PAYMENT 1000003105 201 BBL202208310	\$1,712.11		\$999,620.72
31 AUG 22	BILL PAYMENT 1000003813 001 WBC202208304	\$1,661.60		\$1,001,282.32
31 AUG 22	BILL PAYMENT 1000004331 001 NAB202208315	\$663.00		\$1,001,945.32
31 AUG 22	BILL PAYMENT 1000004687 001 WBC202208304	\$5,372.13		\$1,007,317.45
31 AUG 22	BILL PAYMENT 1000004696 001 WBC202208308	\$3,789.79		\$1,011,107.24
31 AUG 22	BILL PAYMENT 1000004702 001 WBC202208306	\$5,372.13		\$1,016,479.37
31 AUG 22	BILL PAYMENT 1000004711 001 WBC202208302	\$11,323.41		\$1,027,802.78
31 AUG 22	BILL PAYMENT 1000005099 001 WBC202208305	\$8,648.83		\$1,036,451.61
31 AUG 22	BILL PAYMENT 1000005354 001 WBC202208300	\$13,759.93		\$1,050,211.54
31 AUG 22	BILL PAYMENT 1000061361 001 WBC202208310	\$758.00		\$1,050,969.54
31 AUG 22	BILL PAYMENT 1000062065 001 ANZ202208318	\$2,822.14		\$1,053,791.68
31 AUG 22	BILL PAYMENT 1000063848 001 ANZ202208318	\$1,686.35		\$1,055,478.03
31 AUG 22	BILL PAYMENT 1000089297 001 WBC202208313	\$4,265.89		\$1,059,743.92
31 AUG 22	BILL PAYMENT 1000316018 201 WBC202208310	\$3,119.27		\$1,062,863.19
31 AUG 22	BILL PAYMENT 1000332014 001 ANZ202208318	\$1,024.00		\$1,063,887.19
31 AUG 22	BILL PAYMENT 1000350010 001 NAB202208313	\$7,817.93		\$1,071,705.12
31 AUG 22	BILL PAYMENT 1000427017 001 ANZ202208318	\$1,542.20		\$1,073,247.32
31 AUG 22	BILL PAYMENT 1000462014 001 ANZ202208318	\$2,020.61		\$1,075,267.93
31 AUG 22	BILL PAYMENT 2000490432 001 WBC202208300	\$585.00		\$1,075,852.93
31 AUG 22	BILL PAYMENT 2000502144 001 WBC202208319	\$1,014.11		\$1,076,867.04
31 AUG 22	BILL PAYMENT 1000089419 001 BWA202208310	\$20.00		\$1,076,887.04
31 AUG 22	BILL PAYMENT 1000158027 001 BWA202208310	\$563.00		\$1,077,450.04
31 AUG 22	BILL PAYMENT 1000158018 001 BWA202208310	\$924.00		\$1,078,374.04
31 AUG 22	BILL PAYMENT 1000004119 001 BWA202208310	\$1,008.64		\$1,079,382.68
31 AUG 22	BILL PAYMENT 2000490034 001 BWA202208310	\$376.00		\$1,079,758.68
31 AUG 22	0000000-076 DALWALLINU LPO 30AUG2022	\$73,690.01		\$1,153,448.69
31 AUG 22	CBA POS POS 16507100 31AUG	\$20,426.40		\$1,173,875.09
31 AUG 22	TRANSPORT DALO20220829	\$5,416.30		\$1,168,458.79
31 AUG 22	<b>CLOSING BALANCE</b>			<b>\$1,168,458.79</b>
	<b>TOTAL DEBITS</b>	\$30,961.90		
	<b>TOTAL CREDITS</b>		\$1,062,907.66	

# TRANSACTION SEARCH RESULTS

**Account:** 302-162 0373562  
**Account Nickname:** BUSINESS TELENET SAVER  
**Range** August  
**Transaction Types** All Transaction Types  
**Opening Balance** \$3,125,041.14  
**Closing Balance** \$4,610,675.91

BSB NO.	ACCOUNT NO.	TRANSACTION DATE	NARRATION	CHEQUE NO.	DEBIT	CREDIT	ACCOUNT BALANCE
302-162	0373562	25/08/2022	Muni to Telenet		\$450,000.00		\$4,610,675.91
302-162	0373562	18/08/2022	Muni to telenet		\$300,000.00		\$4,160,675.91
302-162	0373562	12/08/2022	Muni to telenet		\$540,000.00		\$3,860,675.91
302-162	0373562	11/08/2022	Telenet to muni		-\$90,000.00		\$3,320,675.91
302-162	0373562	04/08/2022	Muni to telenet		\$140,000.00		\$3,410,675.91
302-162	0373562	02/08/2022	Muni to telenet		\$145,000.00		\$3,270,675.91
302-162	0373562	01/08/2022	CREDIT INTEREST			\$634.77	\$3,125,675.91

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Bankwest Online Banking, or call on 13 17 19  
If you're a business customer, call 13 7000

**BUSINESS ZERO TRAN ACCOUNT STATEMENT  
TRUST**

BSB Number	<b>306-008</b>
Account Number	<b>536593-0</b>
Period	<b>30 Jul 22 - 31 Aug 22</b>
Page 1 of 1	Statement Number 3572

THE COMMITTEE MEMBERS  
SHIRE OF DALWALLINU  
PO BOX 141  
DALWALLINU WA 6609

Account of: SHIRE OF DALWALLINU

**TRANSACTION DETAILS FOR ACCOUNT NUMBER: 536593-0**

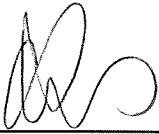
Date	Particulars	Debit	Credit	Balance
30 JUL 22	<b>OPENING BALANCE</b>			<b>\$0.00</b>
31 AUG 22	<b>CLOSING BALANCE</b>			<b>\$0.00</b>
	TOTAL DEBITS	\$0.00		
	TOTAL CREDITS			\$0.00

Make sure you check the entries on this statement carefully. If you see something that doesn't seem right, call us on 13 17 19. For more information about your account, and for details of the dispute resolution mechanism that covers disputed transactions and complaints (including how to access the mechanism and to make a complaint – including to the external dispute resolution body - the Australian Financial Complaints Authority), please see the Product Disclosure Statement for this product (available at our website and branches), or call/visit us. Bankwest, a division of Commonwealth Bank of Australia ABN 48 123 123 124 AFSL / Australian credit licence 234945. If you don't want to receive promotional information from us, let us know by calling us on 13 17 19.

**Shire of Dalwallinu**  
**Trust Bank Reconciliation**  
**as at 31 August 2022**

<b>Balance as per General Ledger as at 1 August 2022</b> 2T9900000 - Trust Fund	0.00	0.00		✓ 0.00
<b>Add Cash Receipts</b>				0.00
<b>Less Cash Payments</b>				0.00
<b>Balance as per General Ledger as at 31 August 2022</b> 2T9900000 - Trust Fund	0.00	0.00	0.00	✓ 0.00
<b>Add</b>				
<b>Less</b>				
<b>Balance as per Bank Statements as at 31 August 2022</b> 2T9900000 - Trust Fund	0.00	0.00		✓ 0.00

Prepared by



1/09/2022

Reviewed by



1/09/2022

### 9.3.3 Actions from Audit Committee Tuesday 16 August 2022\*

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/9 Financial Reporting
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Ally Bryant, Manager Corporate Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	Audit and Risk Management Committee – Charter Terms of Reference - August 2022

#### **Purpose of Report**

For Council to review and endorse the recommendations of the Audit Committee held on Tuesday 16 August 2022.

#### **Background**

The Audit Committee which was previously known until December 2018 as the Audit and Finance Committee are recommending to Council that the committee name be changed to '*The Audit and Risk Management Committee*'.

The committee reviewed the Terms of Reference which have been updated to ensure the committee is meeting all requirements from the *Local Government Audit Regulations 1996* and the *Local Government Act 1995*.

Council appoints all members to the Audit Committee and it is a recommendation of the Audit Committee to have an independent member of the public be appointed to the Committee.

#### **Consultation**

Nil

#### **Legislative Implications**

##### **State**

*Local Government Act 1995 – sections 7.1A Audit Committee*

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Not applicable



### **Triple Bottom Line Assessment**

#### Economic implications

There are no known significant economic implications associated with this proposal.

#### Social implications

There are no known significant social implications associated with this proposal.

#### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

To aid the staff in Audit and Risk compliance there has been a review of the 2015 Terms of Reference to adjust the requirements of the Audit Committee.

With internal and external audits along with Risk Management becoming a vital part of the Shires operations, the Chief Executive Officer has undertaken a review of the current Terms of Reference to bring them in line with the current requirements of Audit Committees.

To comply with Point 7 – Membership of the Audit and Risk Management Committee Charter and Terms of Reference which states:

*'Membership of the Committee will comprise a total of 5 members consisting of; 4 x Councillors and 1 x Independent Representative.'*

It is recommended by the Committee to appoint an Independent Representative.

### **Officer Recommendation**

That Council:

1. Change the name of the Audit Committee to the Audit and Risk Management Committee; and
2. Endorse the Terms of Reference Audit & Risk Management Committee August 2022;
3. Appoint Mr Ian Hyde to the Audit and Risk Management Committee as an independent Representative.

### **Resolution**

#### MOTION

Moved                    Cr  
Seconded                Cr

0/0





# Audit and Risk Management Committee Charter and Terms of Reference

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This charter document defines the membership, authority, purpose, operational guidelines, responsibilities and resources of the Shire of Dalwallinu Audit and Risk Management Committee, established by Council pursuant to Division A1, Section 7.1A of the *Local Government Act 1995* (the Act) and the *Local Government (Audit) Regulations 1996* and *Local Government Amendment (Auditing) Act 2017* (the Regulations)

## 1. NAME

The name of the Committee shall be the Shire of Dalwallinu Audit and Risk Management Committee, hereinafter referred to in its abbreviated form as the Committee.

## 2. ESTABLISHMENT

The Committee is established pursuant to Section 7.1(A) of the Act.

## 3. DISTRICT

The Committee shall operate within the local government boundaries of the Shire of Dalwallinu.

## 4. GUIDING PRINCIPLES

This Committee is established with the guiding principles in accordance with Division 1, Section 7.1A of the *Local Government Act 1995*, the *Local Government (Audit) Regulations 1996* the *Local Government (Financial Management) Regulations 1996* and the *Local Government Amendment (Auditing) Act 2017*.

## 5. OBJECTIVES

The primary objective of the Audit and Risk Management Committee is to accept responsibilities for the annual external audit and liaise with the Shire's auditor so that Council can be satisfied with the performance of the Shire of Dalwallinu (the Shire) in managing its financial affairs.

Reports from the Committee will assist Council in discharging its legislative responsibilities of controlling the Shire's affairs, determining the Shire's policies and overseeing the allocation of its



finance and resources. The Committee will ensure openness in the Shire's financial reporting and will liaise with the CEO to ensure the effective and efficient management of the Shire's financial accounting systems and compliance with legislation.

The Committee is to facilitate:

- the enhancement of the credibility and objectivity of internal and external financial reporting;
- effective management of financial and other risks and the protection of Shire assets;
- compliance with laws and regulations as well as use of best practice guidelines relative to audit, risk management, internal control and legislative compliance;
- the coordination of the internal audit function with the external audit; and
- the provision of an effective means of communication between the external auditor, internal auditor, the CEO and the Council.

## **6. DUTIES AND RESPONSIBILITIES**

The duties and responsibilities of the Committee will be –

### **6.1 External Audits**

- 1 Provide guidance and assistance to Council as to carrying out the functions of the local government in relation to auditors;
- 2 Meet with the auditor once in a year to provide a report to Council on the matters discussed and outcome of these discussions;
- 3 Liaise with the CEO to ensure that the local government does everything in its power to -
  - Assist the auditor to conduct the audit and carry out their other duties under the act; and
  - Ensure that audits are conducted successfully and expeditiously;
- 4 Examine the reports of the auditor after receiving a report from the CEO on the matters to -
  - Determine if any matters raised require action to be taken by the Shire; and
  - Ensure that appropriate action is taken in respect of those matters;
- 5 Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the Auditor and presenting the report to Council for adoption prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time.

### **6.2 Internal Audits**

- 1 Review the scope of the audit plan and program and its effectiveness;
- 2 Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of Council or CEO;
- 3 Review the level of resources allocated to internal audit and the scope of its authority;
- 4 Review reports of internal audits and by monitoring the implementation of recommendations made by the audit and reviewing the extent to which Council and management reacts to matters raised;
- 5 Facilitate liaison between the internal and external auditor to promote compatibility, to the extent appropriate, between their audit programs;
- 6 Review the annual Compliance Audit Return and report to the Council the results of that review.



### **6.3 Risk Management**

- 1 Monitor the risk exposure of the Shire by determining if management has appropriate risk management processes and adequate management information systems;
- 2 Review the CEO's report on the appropriateness and effectiveness of the local government's systems and procedures in regard to risk management, internal control and legislative compliance, required to be provided to the committee, and report the results or their consideration of that review to Council;
- 3 Monitor the progress of any major lawsuits facing the Council/Shire;
- 4 Monitor ethical standards and related party transactions by determining whether the systems of control are adequate and appropriate;
- 5 Review issues relating to national competition policy, financial report by Shire business units and comparative performance indicators.

### **6.4 Business Continuity**

- 1 Ensure a sound and effective approach has been followed in establishing the Shire's business continuity planning arrangements, including whether business continuity and disaster recovery plans have been periodically updated and tested;
- 2 Oversee the periodic review of the Business Continuity Framework.

### **6.5 Financial Reporting**

- 1 Review the Shire's draft annual financial report, focusing on–
  - Accounting policies and practices;
  - Changes to accounting policies and practices;
  - The process used in making significant accounting estimates;
  - Significant adjustments to the finance report (if any) arising from the audit process;
  - Compliance with accounting standards and other reporting requirements; and
  - Significant variance from prior years.
- 2 Consider and recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the annual report is signed.

### **6.6 Internal Control**

- 1 Ensure management's approach to maintaining an effective Internal Control Framework is sound and effective;
- 2 Ensure management has in place relevant policies and procedures, including CEO's instructions or their equivalent, and that these are periodically reviewed and updated;
- 3 Ensure appropriate processes are in place to assess, at least once a year, whether key policies and procedures are complied with;
- 4 Ensure appropriate policies and supporting procedures are in place for the management and exercise of delegations.

### **6.7 Fraud & Corruption Prevention**

- 1 Review the Shire's fraud control arrangements to assist Council in ensuring it has appropriate processes and systems in place to detect, capture and effectively respond to fraud and improper activities;



- 2 Receive and consider information and advice presented by the CEO on the strategies and controls to manage fraud and corruption risks at the Shire;
- 3 Provide oversight over the Shire's exposure and issues raised in relation to fraud and corruption.

#### **6.8 Other Responsibilities**

- 1 Address issues brought to the attention of the committee, including responding to requests from Council for advice that are within the parameters of the committee's term of reference;
- 2 Seek information or obtain expert advice through the CEO on matters of concern within the scope of the committee's term of reference following authorisation from Council.

### **7. MEMBERSHIP**

Membership of the Committee will be appointed by absolute majority decision of Council and can include non-elected members, must include at least 3 Councillors and Councillors must comprise the majority of the Committee.

Neither the Chief Executive Officer nor any other employee of the Local Government can be a member of the Committee.

Membership of the Committee will comprise a total of 5 members consisting of; 4 x Councillors and 1 x independent representative.

### **8. MEETINGS**

#### **8.1. Annual General Meeting**

Nil

#### **8.2. Committee Meetings**

The Audit and Risk Committee shall meet at least once every three months. A schedule of meetings will be developed and agreed to by the members. As a guide, meetings will be arranged to coincide with Council reporting deadlines, for example, in February / March to discuss the Statutory Compliance Return and in October to receive and authorise the draft annual report including the financial statements prior to its submission to the Minister. Additional meetings will be scheduled on an as needed basis.

#### **8.3. Quorum**

The Quorum for any meeting of the Committee is at least 50% of the number of member positions prescribed on the Committee, whether vacant or not, which equates to two (2) members being present to constitute a quorum.

#### **8.4. Voting**

Shall be in accordance with Sections 5.201 and 7.1C of the Act, with all members of the Committee entitled and required to vote (subject to financial and proximity interest provisions of the Act).

#### **8.5. Minutes**

Shall be in accordance with the Act, Section 5.22.



#### **8.6. Presiding Person**

The members will elect the Presiding Person and if required, Deputy of the Committee pursuant to the Act, Section 5.12.

#### **8.7. Who acts if no presiding member?**

Shall be in accordance with the Act, Section 5.14

#### **8.8. Meetings**

Meetings are not open to the public as the Committee does not have delegated power or duty.

#### **8.9. Members Conduct**

Members of the Committee are bound by the:

- Provision of Section 5.65 of the *Local Government Act 1995*;
- Shire of Dalwallinu Standing Orders Local Laws 2014;
- Shire of Dalwallinu Code of Conduct;
- *Local Government (Model Code of Conduct) Regulations 2021*; and
- Clause 34C of the *Local Government (Administration) Regulations 1996*.

With respect to their conduct and duty of disclosures of financial, proximity or impartiality interests, to the extent stated, dependent upon whether they are a Councillor, Employee of Local Government or a Community Member (community members are not bound to declare impartiality interest, unlike Councillors and Employees of Local Government nor are they bound by the Rules of Conduct Legislation).

#### **8.10. Secretary**

The Executive Assistant or that Officer's nominee will fulfil the role of non-voting secretary who will be responsible for preparation and distribution of agendas and minutes.

#### **8.11. Meeting Attendance Fees**

Nil

#### **8.12. Reporting**

The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its term of reference. This is in order to facilitate informed decision making by Council in relation to the legislative functions and duties of local government that have not been delegated to the CEO.

Decisions of the Committee are to be made by simple majority.

Reports and recommendations of each Committee meeting requiring a resolution of Council shall be presented to the next ordinary meeting of Council or the first ordinary meeting of Council practicable.

### **9. DELEGATED AUTHORITY TO THE COMMITTEE**

No Delegation



## **10. STRATEGIC ALIGNMENT**

The specific tasks and actions undertaken by this committee will assist the Shire of Dalwallinu in achieving the following aspirations and objectives as contained within the Strategic Community Plan.

### **Objective: Strategic alliance to best serve Dalwallinu**

<b>4.4.5</b>	Strive to ensure “best practice” local governance is maintained
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### 9.3.4 Information and Communications Technology (ICT) Strategic Plan 2022-2027.\*

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	IT/6 Information Technology
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Ally Bryant, Manager Corporate Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	ICT Strategic Plan 2022-2027

#### **Purpose of Report**

Council is requested to endorse the Information and Communications Technology (ICT) Strategic Plan 2022-2027.

#### **Background**

It has been recognised as an essential planning tool to have an ICT Strategic Plan in place to guide the Shires ICT decision making.

#### **Consultation**

Domain Digital (IT Consultants)

#### **Legislative Implications**

##### State

*Local Government Act 1995 – sections 5.56 Planning for the Future*

#### **Policy Implications**

Nil

#### **Financial Implications**

As per included 5 year budget.

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Not applicable

#### **Triple Bottom Line Assessment**

##### Economic implications

There are no known significant economic implications associated with this proposal.

##### Social implications

There are no known significant social implications associated with this proposal.



### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

It is expected that the ICT Strategic Plan 2022-2027 will guide the Shires decision making over the coming 5 years. It will be reviewed as required to ensure it remains relevant with best practice. It has a number of recommendations that will be tracked with the progress reported to the Audit and Risk Management Committee.

### **Officer Recommendation**

That Council:

1. Endorse the ICT Strategic Plan 2022-2027 as presented.
2. Request the Chief Executive Officer report to the Audit and Risk Management Committee on the progress towards the recommended actions from the ICT Strategic Plan 2022-2027.

### **Resolution**

#### MOTION

Moved                    Cr  
Seconded                Cr

0/0



# Shire of Dalwallinu



## Information & Communication Technology (ICT) Strategic Plan 2022 - 2027

*Adopted by Council*

**Shire of Dalwallinu**

58 Johnston Street  
(PO Box 141)  
DALWALLINU WA 6609

Telephone: 08 9661 0500  
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Contact: Chief Executive Officer

**Document Control**

Version	Approved By – Name	Title / Resolution	Date
Draft 1	Ally Bryant	Draft	14 June 2022
1.0	Council, at their Ordinary Meeting	Resolution #	

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## Executive Summary

The Shire of Dalwallinu is moving through a significant period of change and development. In recognition of this and the need to ensure that it can continue to meet the aspirations of the community, the Shire of Dalwallinu has undertaken to put in place a number of Strategic and Business Plans to deliver short, medium, and long term objectives. The ICT Strategic Plan makes up one of these strategic plans that form the IPR Framework. The Shire of Dalwallinu is providing committed strategic planning and leadership, focused on strengthening our community, providing growth, and diversifying the local economy.

Information & Communication Technology (ICT) has profoundly changed almost all aspects of society. It is now central to how people communicate, interact, make decisions, and do business. This includes the way the Shire of Dalwallinu operates and delivers services. ICT has and will continue to play a key role in how we operate as a business as we look to leverage technology to provide more efficient and effective services to our Community and stakeholders.

ICT services are presently provided to approximately 28 full time, part time, and casual employees across our Administration, Works Crew, Dalwallinu Discover Centre and Dalwallinu Swimming Pool, as well as to the community and stakeholders. This ICT Strategic Plan establishes a course of action to guide the future development and delivery of ICT services for the Shire of Dalwallinu

## Risk Management

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Lack of investment into ICT	Possible (3) x Moderate (3) = High (9)	ICT Strategic / forward planning involving stakeholders to determine needed and desired current and future outcomes that can be budgeted for.
Health & Safety	EOL/less than OSH/WSH ideal ICT hardware and prolonged machine noise exposure	Possible (3) x Moderate (3) = High (9)	EOL hardware replacement decisions to consider OSH/WHS requirements. Suitable placement or enclosures for noisy ICT gear such as servers and switches.
Reputation	Slow take up of new technologies	Likely (4) x Minor (2) = High (8)	ICT Team continuing to engage with Shire stakeholders, 3 <sup>rd</sup> party vendors, and other councils re: current and emerging technologies and methods of delivering desired services.
Service Interruption	Cyber Attack	Likely (4) x Major (4) = Extreme (16)	Effective utilisation of firewall and anti-virus software (regular updates) Staff education Effective user authentication
Service Interruption	Prolonged loss of internet	Possible (3) x Moderate (3) = High (9)	Identification of single- points-of-failure and the implementation of suitable fail-over devices and processes.
Service Interruption	Underinvestment in ICT	Likely (4) x Medium (3) = High (12)	ICT Strategic / forward planning involving stakeholders to determine needed and desired current and future outcomes that can be budgeted for.
Compliance	No strategic direction established for ICT	Possible (3) x Moderate (3) = High (9)	ICT Strategic / forward planning involving stakeholders to determine needed and desired current and future outcomes that can be budgeted for.
Property	ICT asset management, accountability, security, disposal & replacement	Possible (3) x Moderate (3) = High (9)	ICT managed asset register/database established for the Shire's ICT assets including mobile devices.
Environment	Visual, RF, and potential community concerns re: impact of ICT infrastructure including antennae, towers, wifi & mobile boosters, microwave dishes, CCTV placement and solar backed battery installations, on the local environment.	Likely (4) x Minor (2) = High (8)	Utilising vendors and providers to advise, install, and maintain suitable equipment that is not only in keeping with best practices but also minimises any undesired impacts on the local environment.

## Current Business Systems & Applications

Business systems and applications includes the core business system, currently Synergy Soft, the Microsoft (MS) Office suite and other ad hoc applications and server operating systems.

**Synergy soft (vendor is IT Vision)** is the main business system utilised by the Shire of Dalwallinu. Synergy soft is currently utilised for all financial functions, central records, customer service, desktop mapping, health, building and town planning.

IT Vision have been servicing local government in Western Australia for over thirty years. The current Synergy soft System has been utilised for the past fifteen years and is now due for replacement. IT Vision are replacing Synergy soft with a new cloud-based system called Altus. This will result in the Synergy soft system being phased out in the short term. Consequently, the Shire of Dalwallinu must review its position and decide on the future of its main business system.

### Microsoft Office

The Shire of Dalwallinu is currently utilising Microsoft Office 365 for all Outlook Emails and is upgrading from Microsoft CSP M365 Business Basic to Microsoft 365 Business Premium in the 2023 FY.

The Shire of Dalwallinu currently holds 27 basic licences to provide both in-house and cloud/global access to current and standard office products including Word, Excel, Teams collaboration/communications, and Email.

### Ad Hoc Applications

The Shire has a portfolio of applications, some of which are SaaS (Software as a Service). The acquisition of these is usually user driven. It is not the role of ICT to adjudicate on a user's need for a particular application. ICT does not have the capacity or expertise to provide user support and network communication constraints need to be considered. Appropriate governance is in place for acquisition decisions.

Some of these systems include

- RAMS – Roads Asset Management System
- SIMply Data - Vehicle tracking
- Creative Cloud Indesign – Via Adobe package for document design.
- Amlib – Library software

### Server Operating Software

The primary physical server is running Hyper-V via Windows Server 2019 operating system to host and manage a suite of virtual machines/servers that provide Shire services.

These include:

- The Active Directory, Domain Name System, and File server running Windows Server 2019
- The SynergySoft database server. Windows Server 2019.
- The Web server is running Windows Server 2019

**Backups of Shire servers and data technology:**

- Hybrid backup approach with a local appliance as the first point for restores and virtualizations, and a site locality separate server for immediate Disaster Recovery failover for selected servers.
- Block-level backup technology that continuously tracks and stores incremental changes in data
- Advanced verification technology and multiple processes to test backups and ensure validity.
- End-to-end, always-on encryption to continually protect data at rest and in transit

## Infrastructure

The Shire has infrastructure consisting of network communications, ICT hardware and telephone System.

### Network Communications

Infrastructure Network communications currently utilises an enterprise grade 100Mb and 4G internet connections, point-to-point (PtP) radio links between sites and a SIP (Session Initiation Protocol) enabled telephone connection. The network has been expanded to address immediate user needs however a more considered approach is now appropriate. A network communications infrastructure plan is yet to be developed but is considered critical to future development. The plan will assess existing infrastructure, forecast future demand, and design a network to meet that demand and provide a sufficient level of redundancy. The assessment of existing infrastructure will include availability and reliability of internet communications that will be critical to business systems and applications and disaster recovery.

### Infrastructure ICT Hardware

Equipment is replaced according to needs and age and the ICT Team has created, implemented and maintains an extensive ICT related register/database which includes servers, workstations, network/comms equipment, mobile devices, fixed telephony and printers. However, there is no formal policy relating to ICT asset management. An ICT asset management plan will guide both hardware and software investment and renewal and the asset management plan needs to include the CCTV network. The main server and storage is located at the Administration Centre (58 Johnston St). Other locations have task specific devices such as local CCTV recording/capture/control stations. Storage in the main server was recently increased (May 2021) to help alleviate performance/resource issues with SynergySoft access and server requirements are expected to change significantly with the continued uptake of SaaS and ongoing migration to cloud based services such as Altus and Sharepoint. The Shire's Discovery Centre have network, comms, telephone, and workstation monitored and maintained by our offsite IT Support.

### Telephony

The telephone system was replacement in 2022 and the Shire now uses NBN for their phone system. Mobile devices are currently well utilised to assist staff in the field.

## Data and Systems Security

The Shire will develop, implement, and continually review a set of policies and procedures that covers the protection of the access to ICT systems and services. These policies should cover both the protection of data to ensure internal confidentiality, but also protect it from external cyber threats.

## Business Continuity

### Continuity

Much of the following can also be considered additional detail to the Infrastructure: “Network Communications” section of this document.

The Shire’s current business continuity / DR options from an ICT point of view include:

- Fail-overs to 4G in the event of loss of fixed line NBN. This maintains access to the internet.
- Manual and auto fail-over or redirection capabilities to mobile in the event of fixed phone service interruptions.
- UPS (Uninterrupted Power Supply) devices to suit typical individual site requirements in the event of short period power outages.
- Shire generator that runs the Admin building in the event of an extended power outage.
- A more mobile work force with policies, processes, and equipment established (and tested) to enable extended “working from home” type situations.
- Multiple forms and levels of data backups.

All of the above options have been put to and passed the test over the last year, both deliberately, and because various situations required it

### Security

The Shire currently does not have a formal cybersecurity plan and relies primarily on its firewall and anti-virus software. Information to help staff stay safe on-line is shared periodically across the organisation. A formal cybersecurity risk assessment and plan will be developed using a recognised framework followed by periodic penetration testing. The opportunity to utilise multi-factor user authentication will be investigated.

Regarding current physical security of ICT equipment, the Shire’s main physical server is secured in a locked comms room in the Admin building and the server at the Recreation centre is also in a locked comms room.

## ICT Actions

The Shire of Dalwallinu is utilising a baseline for the Shire's ICT Strategic Framework as recommended by the Department of Local Government, Sports & Cultural Industries.

The framework has the following 7 elements:

- Governance
- Emerging Trends and Technologies
- Business Systems and Applications
- Infrastructure and Technology
- Disaster Recovery
- Security
- Project Management

The table below identifies the key items that are required as part of the Strategic Framework, including review dates or the date of expected completion or adoption.

<b>Governance</b>					
<b>Item</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>
ICT Strategic Plan	Review	Review	Review	Review	Review
Annual Operating Plan (Budget)	Review	Review	Review	Review	Review
Service level agreements	Adopt	Review	Review	Review	Review

<b>Emerging Trends and Technologies</b>					
<b>Item</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>
Computer & Mobile Device Policy	Review	Review	Review	Review	Review

<b>Business Systems and Applications</b>					
<b>Item</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>
Inventory Register in Place	Review		Review		Review
Replace Core Business System Synergy soft	Review		Review		Review

<b>Infrastructure and Technology</b>					
<b>Item</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>
ICT Systems Manual to be developed		Develop		Review	Review
Audit Asset Register		Audit		Audit	Audit

<b>IT Disaster Recovery</b>					
<b>Item</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>
Disaster Recovery/Business Continuity Plan		Review		Review	Review
Test Disaster Recovery Plan		Audit	Audit	Audit	Audit

<b>Security</b>					
<b>Item</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>
Develop Cyber Security Policy		Develop		Review	Review
Provide Cyber Security Training	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing

<b>Project Management</b>					
<b>Item</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>
Project Management ICT Procedure to be developed			Develop		Review

## Appendix 1: Hardware Lifecycles Replacement Schedule

USER#	Description	Computer ID	Purchased	Main site/desk	Office version	Synergy linked	Replacement Due
ceo	CEO	SODL-DW-DT09	9/01/2020	Admin	2013	YES	2024
ea	Executive Assistant	SODL-DW-DT11	9/01/2020	Admin	2013	YES	2024
spmo	Economic & Community Development Officer	WS44WX64	23/12/2016	DDC	2013	YES	2022
tso	TSO	SODL-DW-DT13	9/01/2020	Admin	2013	YES	2024
AO/MCS	Manager Corporate Services	SODL-DW-DT04	9/01/2020	Admin	2013	YES	2024
sfo	Senior Finance Officer / Rates	SODL-DW-DT15	11/03/2021	Admin	Latest	YES	2025
Various	Spare Computer - For contractor inductions etc.	WS49WX64	2/10/2017	Admin	2013	YES	2023
receipts	Receipting computer	SOD-DW-DT14	11/03/2021	Admin	2013	YES	2025
RAO	Customer Services Officer - Liebe Office	SOD-DW-DT17	31/01/2022	Admin	2013	YES	2026
cso5	Customer Services Officer 5	SODL-DW-DT10	9/01/2020	Admin	2013	YES	2024
CSO6/7	CSO Debtors/Trainee	SODL-DW-DT01	9/01/2020	Admin	2013	YES	2024
mpds	Manager Planning & Development Services	SODL-DW-DT12	9/01/2020	Admin	2013	YES	2024
payroll	Payroll	SODL-DW-DT20	9/01/2020	Admin	2013	YES	2026
mws	Manager Works & Services	SOD-DW-DT19	31/01/2022	Admin	2013	YES	2026
library	Library / Discovery Centre	WS48W764	13/04/2017	DDC	2013	YES	2022
ws	Works Supervisor	SOD-DW-DT18	21/03/2017	Depot	2013	YES	2021
ea	Laptop HP ProBook 450 G6	SODDWLT01	15/08/2019	Admin	2016	YES	2023
	Spare	SODL-DW-DT08	9/01/2020	Admin	2013	YES	2024
Server	HPE - CNX1230QMO		1/08/2021	Admin			2026
Rec Centre		SODL-DLREC				NO	2022
Pool	Laptop ASUS	LP50WX64				NO	2023

USER#	Description	Computer ID	Purchased	Main site/desk	Office version	Synergy linked	Replacement Due
MWS - Laptop	Laptop DELL	SOD-DW-LT02	1/06/2021			NO	2025
Lessee	Caravan Park	WS42W764	28/06/2016	Caravan Pk	2013	YES	
Admin Office	Photocopiers x 2	WS42W764	7/05/2018			N/A	2023

## Appendix 2: ICT 5 Year Operational Budget

ICT 5 Year Operational Budget							
Expenditure Item	GL Account	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Synergy Licence	1E1450300	\$46,099.00	\$56,112.00	\$58,076.00	\$60,109.00	\$62,123.00	\$282,519.00
Altus Installation	1E1458050	\$54,571.00	\$53,666.00	\$29,478.00	\$47,602.00	\$0.00	\$185,317.00
Synergy Support ad hoc	1E1450300	\$3,000.00	\$3,090.00	\$3,183.00	\$3,278.00	\$3,376.00	\$15,927.00
AdobeCloud Licence	1E1450300	\$1,663.00	\$1,713.00	\$1,764.00	\$1,817.00	\$1,872.00	\$8,829.00
Microsoft Open Business	1E1450300	\$2,481.00	\$2,555.00	\$2,632.00	\$2,711.00	\$2,792.00	\$13,171.00
Windows Enterprise Software	1E1450300	\$1,168.00	\$1,203.00	\$1,239.00	\$1,276.00	\$1,315.00	\$6,201.00
Windows Office Pro Plus	1E1450300	\$2,442.00	\$2,515.00	\$2,590.00	\$2,668.00	\$2,748.00	\$12,963.00
Website Support Council Connect	1E1451170	\$9,170.00	\$9,445.00	\$9,728.00	\$10,020.00	\$10,321.00	\$48,684.00
Photocopier Expenses Lease	1L9304100	\$6,085.00	\$6,390.00	\$6,390.00	\$6,390.00	\$6,390.00	\$31,645.00
Antivirus Licence	1E1450300	\$1,732.00	\$1,784.00	\$1,838.00	\$1,893.00	\$1,950.00	\$9,197.00
Backup Disaster Recovery Software	1E1450300	\$1,285.00	\$1,324.00	\$1,363.00	\$1,404.00	\$1,447.00	\$6,823.00
Cloud Storage	1E1450300	\$5,770.00	\$5,945.00	\$6,123.00	\$6,307.00	\$6,496.00	\$30,641.00
Upgrade Servers	1E1458050	\$12,250.00	\$0.00	\$15,000.00	\$0.00	\$13,000.00	\$40,250.00
External Support Domain	1E1450300	\$22,800.00	\$23,480.00	\$24,190.00	\$24,920.00	\$25,700.00	\$121,090.00
Upgrade workstations	1E1450300	\$8,000.00	\$8,240.00	\$8,500.00	\$8,755.00	\$9,020.00	\$42,515.00
Office internet	1E1450300	\$1,418.00	\$1,460.00	\$1,510.00	\$1,555.00	\$1,600.00	\$7,543.00
Telephone, NBN, Mobiles	1E1451200	\$13,397.00	\$13,798.00	\$14,212.00	\$14,639.00	\$15,078.00	\$71,124.00
Telephone 3CX Support	1E1451200	\$3,928.00	\$4,046.00	\$4,167.00	\$4,292.00	\$4,421.00	\$20,854.00
Misc. Hardware	1E1450300	\$1,670.00	\$1,720.00	\$1,770.00	\$1,825.00	\$1,880.00	\$8,865.00
<b>Total Expenditure</b>		<b>\$198,929.00</b>	<b>\$198,486.00</b>	<b>\$193,753.00</b>	<b>\$201,461.00</b>	<b>\$171,529.00</b>	<b>\$964,158.00</b>

Totals by GL Account							
Account	GL Account	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Computer Operating Expenses	1E1450300	\$99,528.00	\$111,141.00	\$114,778.00	\$118,518.00	\$122,319.00	\$566,284.00
Subscriptions	1E1451170	\$9,170.00	\$9,445.00	\$9,728.00	\$10,020.00	\$10,321.00	\$48,684.00
Lease Liability	1L9311200	\$6,085.00	\$6,390.00	\$6,390.00	\$6,390.00	\$6,390.00	\$31,645.00
Capital Expenditure - Furniture & Equipment	1E1458050	\$66,821.00	\$53,666.00	\$44,478.00	\$47,602.00	\$13,000.00	\$225,567.00
Telephone, fax, internet	1E1451200	\$17,325.00	\$17,844.00	\$18,379.00	\$18,931.00	\$19,499.00	\$91,978.00
		<b>\$198,929.00</b>	<b>\$198,486.00</b>	<b>\$193,753.00</b>	<b>\$201,461.00</b>	<b>\$171,529.00</b>	<b>\$964,158.00</b>

### 9.3.5 Request for Fee Concession – Indoor Basketball Court Dalwallinu Recreation Centre\*

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Dalwallinu Filipino Community Group
<b>File Ref</b>	CU/6 – Customer Service - Requests
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	Correspondence from Dalwallinu Filipino Community Group

#### Purpose of Report

Council is requested to consider a request from the Dalwallinu Filipino Community Group for a concession for the fee associated with the hire of the Indoor Basketball Court at the Dalwallinu Recreation Centre.

#### Background

Correspondence was forwarded to Councillors from the Dalwallinu Filipino Community Group on 12 September 2022. This email was forwarded to the Chief Executive Officer on 20 September 2022 for action.

The Dalwallinu Filipino Community Group will be holding its annual Sportsfest on Saturday's during October and November 2022.

They have requested that Council consider providing the venue for free or at a reduced cost.

#### Consultation

Nil

#### Legislative Implications

##### State

*Local Government Act 1995*

#### Policy Implications

Nil

#### Financial Implications

Should Council support the proposal this will see a loss of revenue of \$836.

#### Strategic Implications

Nil

#### Site Inspection

Site inspection undertaken: Not applicable



## **Triple Bottom Line Assessment**

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## **Officer Comment**

The Sportsfest will be held during October and November 2022 with the Indoor Court at the Dalwallinu Recreation Centre being used on the following dates:

Saturday 1 October 2022

Saturday 8 October 2022 – *another booking in Main Hall*

Saturday 15 October 2022

Saturday 22 October 2022

Saturday 29 October 2022

Saturday 5 November 2022

Saturday 12 November 2022

Saturday 19 November 2022 – *another booking in Main Hall*

Where there is another booking on the same date, the group will be requested to consider the other users of the facility, especially the foyer as this will be utilised by both users.

It would not be appropriate to offer the venue for free as there are cleaning requirements for the venue that come at a cost.

As the event is for the Filipino Community which has more than 200 members, Council could consider offering a 50% reduction in the venue hire fee.

## **Officer Recommendation**

That Council provide a concession of 50% for the fees associated with the hire of the Indoor Basketball Court at the Dalwallinu Recreation Centre for the Dalwallinu Filipino Community Group's annual 2022 Sportsfest.

## **Resolution**

### MOTION

Moved                    Cr  
Seconded                Cr

0/0



09 September 2022



Shire of Dalwallinu  
58 Johnston Street  
Dalwallinu WA, 6609

To Council:

Cr Keith Carter  
Cr Steven Carter  
Cr Karen Christian  
Cr Jemma Counsel  
Cr Diane Cream  
Cr Melissa Harms  
Cr Noel Mills  
Cr Karen Mcneill

**Subject: DALWALLINU FILIPINO COMMUNITY GROUP SPORTSFEST**

To Whom it May Concern:

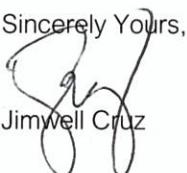
I am Jimwell Cruz, President of DALWALLINU FILIPINO COMMUNITY GROUP, with more than 200 members within your Shire.

Our organization will hold again its annual Sportsfest on the whole weekends of October 2022. In this regard, we would appreciate if the Councillors from Shire of Dalwallinu could be one of our major sponsors for the coming season.

With the event like this we know it can be expensive and one of the major expenses will be the rental of the venue for Dalwallinu Recreation Centre. We are requesting if you could give us a free venue rental or discount from your council, as this will bring us to run our event smoothly. We are hoping that this might be something you would consider helping us.

I have attached the detailed information about the event with this letter. Also, it would be very much welcome if you could allow us to personally speak to you about this. Please do not hesitate to contact us at 0455451732.

Thank you very much for your consideration.

Sincerely Yours,  
  
Jimwell Cruz

### 9.3.6 Bush Fire Advisory Meeting Minutes and Appointments\*

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	ES/16 – Emergency Services Provision
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Ally Bryant, Manager Corporate Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Bush Fire Advisory Meeting Minutes – 21-09-2022

#### Purpose of Report

Council is requested to accept the minutes of the Bush Fire Advisory Committee meeting held 21 September 2022 and appoint the Bush Fire Control Officers.

#### Background

The Bush Fire Advisory Committee was formed to make recommendations to Council specifically relating to the Bush Fire Emergency Services managed by community volunteers under the umbrella of Department of Fire & Emergency Services (DFES). The committee is made up of staff, and local community members and aims to oversee the management of functions pertaining to bush fire risks.

The Bush Fire Advisory Committee met on Wednesday 21 September 2022 and the minutes of this meeting are attached.

#### Consultation

Nil

#### Legislative Implications

##### State

*Bush Fire Act 1954 Section 38 (1) – Power to appoint Fire Control Officers*

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Site Inspection

Site inspection undertaken: Not applicable

#### Triple Bottom Line Assessment

##### Economic implications

There are no known significant economic implications associated with this proposal.



### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

The Committee met on 21 September 2022 to determine the positions of Chief Bush Fire Control Officer for the next (3) years, Deputy Chief Bush Fire Control Officers for the next (3) years and Fire Control Officers for the next twelve (12) months. The election of these positions has been carried out in the meeting and are submitted in the following recommendation.

### **Officer Recommendation**

That Council:

1. Receive the minutes of the Bush Fire Advisory Committee Meeting held 21 September 2022;
2. Endorse the appointment of Aaron Mills as Chief Bush Fire Control Officer for a three (3) year period;
3. Endorse the appointment of Gareth Barnes as First Deputy Chief Bush Fire Control Officer for a three (3) year period;
4. Endorse the appointment of James Butcher as Second Deputy Chief Bush Fire Control Officer for a three (3) year period;
5. Endorse the appointment of the following Bush Fire Control Officers:  
Bryce Hathway, Paul Burridge, Gary Butcher, Shannon Fry, Michael Dodd, Ross Fitzsimons, Shaun Fitzsimons, Rowan McCreery for a twelve (12) month period;
6. Request that the Chief Executive Officer send correspondence to Mr Gary Butcher thanking him for his years of service as the past Chief Bushfire Control Officer.

### **Resolution**

#### MOTION

Moved                    Cr  
Seconded                Cr

**0/0**



## SHIRE OF DALWALLINU

**Minutes** for the Bush Fire Advisory Committee Meeting held in the Dalwallinu Shire Committee Room, on Wednesday 21 September 2022.

### **1.0 OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson opened the meeting at 6.01 pm.

### **2.0 ATTENDANCE RECORD**

#### **2.1 Present**

Jean Knight – Shire of Dalwallinu  
Ally Bryant – Shire of Dalwallinu  
Gary Butcher  
Michael Dodd  
Aaron Mills  
James Butcher  
Shannon Fry  
Ross Fitzsimons

#### **2.2 Apologies**

Colin Cail  
Gareth Barnes  
Shaun Fitzsimons

### **3.0 MINUTES OF PREVIOUS COMMITTEE MEETING**

#### **3.1 Bush Fire Advisory Committee Meeting 13 September 2021**

##### **MOTION**

Moved                    Michael Dodd  
Seconded                Ross Fitzsimons

That the Minutes of the Bush Fire Advisory Committee Meeting of Council held on Monday 13 September 2021 be confirmed.

**CARRIED**

### **4.0 CHIEF BUSH FIRE CONTROL OFFICER'S REPORT**

The CBFCO presented his report (verbally) for the 2021-2022 season.

### **5.0 MATTERS FOR CONSIDERATION**

#### **5.1 Chief Bush Fire Control Officer – Appointment**

##### **MOTION**

Moved                    Gary Butcher  
Seconded                James Butcher

That Aaron Mills be appointed as Chief Bush Fire Control Officer.

**CARRIED**

## 5.2 Deputy Chief Bush Fire Control Officer – Appointments

### MOTION

Moved            Gary Butcher  
Seconded        Shannon Fry

That Gareth Barnes be appointed as First Deputy Chief Bush Fire Control Officer.

**CARRIED**

### MOTION

Moved            Aaron Mills  
Seconded        Shannon Fry

That James Butcher be appointed as Second Deputy Chief Bush Fire Control Officer.

**CARRIED**

## 5.3 Fire Control Officers - Appointments

### MOTION

Moved            Aaron Mills  
Seconded        Michael Dodd

That the following people be appointed as Bush Fire Control Officers:

Bryce Hathway  
Paul Burridge  
Gary Butcher  
Shannon Fry  
Michael Dodd  
Ross Fitzsimons  
Rowan McCreery  
Shaun Fitzsimons

**CARRIED**

*Note: all FCO's must be registered volunteers and undertake the Shire Induction process*

## 6.0 GENERAL BUSINESS

### 6.1 Policy Bush Fire Brigade Management

Discussion was held on Council's new policy. Meeting was advised of the requirements for all FCO's to undertake training within the first twelve (12) months of their appointment.

## 6.2 Bush Fire Radios

### MOTION

Moved            James Butcher  
Seconded        Aaron Mills

That one (1) handheld radio per appliance and one (1) handheld radio for Fire Control Officer's (as required) be purchased.

**CARRIED**

**ACTION**

*James Butcher to liaise with Ally Bryant on the brand of radio to order.*

**6.3 OSH Requirements and induction process**

Shire of Dalwallinu is responsible for ensuring compliance with occupational safety and health legislation which takes into account engaging bushfire volunteers. Under the Work Health & Safety Act volunteers are considered in the same context as a worker.

Induction is done in two parts:

- Part A (General OSH requirements)
- Part B (Specific induction for bushfire volunteers)

We also circulate Local Government Bushfire Volunteers Handbook and Shire's Code of Conduct part of the Part B induction. Copy of drivers licence is also required if volunteer operates any Shire owned Bushfire Appliances.

This induction process is compulsory for anyone wishing to get PPE and has been rolled out to all known volunteers.

Our current compliance rate with the inductions are very low. Current statistics:

Registered Volunteers – 114

Induction Part A & B Completed – 21

Induction part A only completed – 6

Do we require a group session at a time that suits for volunteers to get these inductions completed?

**ACTION**

*Ally Bryant to send out follow up emails again to all volunteers requesting Parts A & B be completed ASAP.*

*FCO's are requested to encourage volunteers to complete the inductions.*

*Uniforms will not be provided to volunteers who have not undertaken the induction process.*

**6.4 Bush Fire Appliance Cleanliness**

A request was made to please ensure after the use of the Fire Appliance the inside of that the vehicle is left clean and tidy ready for its next use.

**6.5 Managements of Bush Fire Brigades**

CEO advised the review being undertaken on the management of BFB's.

There are three options being investigated:

- Stay the same
- All BFB's to become the responsibility of DFES
- A hybrid model

Council have supported opening up the dialogue to discuss the options.

**6.6 Vehicle Servicing**

The organising of the vehicle servicing is underway.

It was suggested that not only the vehicles need servicing but the appliance (pumps, hoses etc).

**ACTION**

*Ally Bryant to contact Fire Services WA to enquire who undertakes the appliance servicing.*

**6.7 Reporting**

The reporting of incidents requires improvement.

Can the process be streamlined?

**ACTION**

*Ally Bryant to see how other Councils's report incidents.*

**6.8 Vehicle Standards on Fire ground**

A discussion was held on what standard a vehicle should be to enter the fireground.

**ACTION**

*Gary Butcher to develop a checklist with recommendations for standards of vehicles on firegrounds.*

**6.9 Training**

A FCO course is being held in Wongan Hills on 13 October 2022.

**ACTION**

*Ally Bryant to book the following in for the training:*

*Gareth Barnes  
Shannon Fry  
Aaron Mills  
Bryce Hathway  
Michael Dodd  
Shaun Fitzsimons  
Paul Burridge  
Ross Fitzsimons  
Gary Butcher  
Rowan McCreery*

**6.10 Vote of Thanks**

Ross Fitzsimons thanked Gary Butcher for his services as the CBFCO over the past 28 years.

**7.0 CLOSURE**

There being no further business, the Chairperson closed the meeting at 7.02 pm.

## 9.4 CHIEF EXECUTIVE OFFICER

### 9.4.1 Access to mast at Shire Depot\*

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Wallis Computer Solutions
<b>File Ref</b>	A8937
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	DRAFT Agreement

#### **Purpose of Report**

Council is requested to consider a request from Wallis Computer Solutions to have access to the mast located in the Shire Depot.

#### **Background**

Correspondence was received from Nat Wallis (Wallis Computer Solutions) on 7 July 2022, seeking permission to access to the mast located at the Shire Depot in Deacon Street, Dalwallinu to install wireless network equipment (two (2) antennas with 2 cables and a router and UPS in the depot area).

#### **Consultation**

Councillors (18 July 2022 & 16 August 2022)

#### **Legislative Implications**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

No allocation for power expenses relating to this has been included in the 2022-2023 budget.

It is estimated the power usage for this equipment would be approximately 4.8kWh per day which equates to \$1.27 per day or \$465.00 per annum ex GST.

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Nil

#### **Triple Bottom Line Assessment**

##### **Economic implications**

There are no known significant economic implications associated with this proposal.



### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

The provision of high speed internet is considered important for the community.

The equipment proposed to be installed on the mast will have no impact on the operations carried out at the depot.

It is recommended that the power calculation would be worked out by putting a power monitor on the configuration for a week, double that power usage, then times by 52 for the weekly usage for the year. This calculation would be included into the agreement and would be reviewed on an annual basis.

The Officer has prepared a draft agreement to be executed by the Shire and Wallis Computer Solutions which includes an annual fee to offset the power usage.

### **Officer Recommendation**

That Council:

1. Authorises access to the mast at the Shire Depot to Wallis Computer Solutions for the installation of wireless network equipment;
2. Authorise the Chief Executive Officer to calculate the power usage by putting a power monitor on the configuration for a week, double that power usage, then times by 52 for the weekly usage for the year, and including this into the agreement;
3. Authorises the Shire President and Chief Executive Officer to sign and affix the common seal to the agreement for the usage of the mast between the Shire of Dalwallinu and Wallis Computer Solutions.

### **Resolution**

#### **MOTION**

Moved                    Cr  
Seconded                Cr

**0/0**





## Agreement for mast access – Shire Depot

This agreement is made the                   day of                   2022.

**BETWEEN**

SHIRE OF DALWALLINU a body corporate with perpetual succession constituted pursuant to the provisions of the *Local Government Act 1995* of PO Box 141, Dalwallinu WA 6609 (hereinafter referred to as 'the Shire') of one part

AND

**WALLIS COMPUTER SOLUTIONS** of 23 Johnston Street, Dalwallinu WA 6609;

**WHEREAS** being the mast located at Lot 1003 (10) Deacon Street known as (the Shire Depot), is to be leased to Wallis Computer Solutions for a term of two (2) years with an option to renew for a further two (2) years.

**IT IS HEREBY AGREED** as follows:

1. The Shire agrees to allow access to the mast located at the Shire Depot for the term of two (2) years.
2. The rent to be calculated by putting a power monitor on the configuration for a week, double that power usage, then times by 52 for the weekly usage for the year. This calculation to be reviewed on an annual basis.
3. Wallis Computer Solutions covenants and agrees with the Shire as follows:
  - a) To pay the rent stated at Point 2 in the manner aforesaid without abatement or deduction;
  - b) This subclause shall not impose on the Lessee any obligation in respect of any structural maintenance, replacement or repair except when rendered necessary by an act, neglect, default or omission on the part of Wallis Computer Solutions or its employees, agents, contractors or invitees or by the Association's particular use or occupancy of the premises;
  - c) To keep the said premises free from rubbish;
  - d) Not to paint, write, exhibit or placard in or about or affix to the said premises any trade, business, professional or advertising notice except of such nature and in such manner as shall have been approved of in writing by the Shire.
  - e) Not without the previous consent of the Shire in writing first had and obtained, to make or suffer to be made any alterations or additions to the said premises;
  - f) Not to assign, transfer, mortgage, charge, sublet or otherwise part with the possession of the said premises or any part thereof for all or any of the said term to any person or persons whatsoever without the previous consent in writing of the Shire for that purpose in each instance;
  - g) To effect and keep in force at all times during the continuance of this Lease in the names of the Shire and the Association for their respective rights and interests, a public risk insurance policy for not less than twenty million dollars (\$20,000,000), against all claims of every nature or injury (including death), damage or loss suffered or alleged to have been suffered by any person whomsoever arising out of the presence of any such person or property on the said premises and to pay all premiums and sums of money necessary for keeping on foot such insurance as and when the same shall become payable and to deliver to the Shire the policy of such insurance on an annual basis;
  - h) To indemnify the Shire and keep the Shire indemnified from and against all claims, demands, writs, summonses, actions, suits, proceedings, judgements, orders, decrees, damages, costs,

losses and expenses of any nature whatsoever which the Shire may suffer or incur in connection with loss of life, personal injury or damage to property arising from or out of any occurrence in upon or at the said premises or the use by the Association of the said premises or any part thereof or to any person or the property of a person using or entering or near any entrance to the said premises or occasioned (whatsoever it may occur) wholly or in part by any act, neglect, default or omissions by the Association, its agents, contractors, servants, workmen, customers, members or any other person or persons using or upon the said premises with its consent or approval expressed or implied;

That if Wallis Computer Solutions with the consent of the Shire remain in possession after expiration of the said term or any extension thereof, Wallis Computer Solutions shall so remain as a tenant from week to week on the like terms and conditions as in this agreement so far as applicable to a weekly tenancy (and with the express exception of any option of renewal) and at such a weekly rental as shall be determined and in default of determination prior to the expiration on one (1) week after the expiration of the said term or any extension thereof at a rental each week proportionate to the rental payable immediately prior to the termination of the term aforesaid or any extension thereof;

The parties agree that the Lessee/Lessor can terminate the lease before the expiry of the term provided that the Lessee/lessor gives the other party written notice of at least one (1) month from the date of early termination of the lease (break date).

In this clause:

- a) 'GST" refers to goods and services under the *Goods and Services Act 1999* and the terms used have meanings as defined in the GST Act;
- b) It is agreed that rent and all other amounts agreed to be paid by the Lessee to the Lessor, being the consideration for the supply expressed in this lease, are inclusive of GST;
- c) In respect of any liability of the lessor for GST under this lease, and the renewal or extension of this lease, including for rent, rates, outgoings, or any consideration for any other taxable supply;

The Lessee covenants to pay to the Lessor at the same time as any payment is made involving the lessor in GST liability, the additional amount of GST, together with the payment to which it relates

- d) The Lessee's liability under (3) is to reimburse the full amount of GST, disregarding and excluding the Lessor's entitlement to input tax credits which the Lessor's entitlement to input tax credits or other credits or reimbursements for GST;
- e) If the Lessor is entitled to an input tax credit in relation to any amount recoverable from the Lessee under (3), the amount payable by the Lessee shall be reduced by the amount of the input tax credit which the Lessor has received or claims and is entitled to receive;
- f) In respect of each payment by the Lessee under (3), the Lessor agrees to deliver to the Lessee, as required under the GST ACT, tax invoices in a form which complies with the GST Act, and the regulations, to enable the Lessee to claim input tax credits in respect of the taxable supply.

## SCHEDULE 1

**1. The Lessee**

Wallis Computer Solutions  
23 Johnston Street  
DALWALLINU WA 6609

**2. The Land**

Lot 1003 (10) Deacon Street known as (the Shire Depot)

**3. The Premises**

Mast (as shown at Appendix A)

**4. Date of Commencement**

TBA

**5. Term**

The term of this agreement is for a period of two (2) years expiring on TBA.

**6. Term of renewal**

Option to renew for a further two (2) years subject to Council approval.

**7. Rent**

The rent to be calculated by putting a power monitor on the configuration for a week, double that power usage, then times by 52 for the weekly usage for the year. This calculation to be reviewed on an annual basis.

**8. Permitted use of Premises**

Mast space

**9. Public Liability insurance**

A minimum of Twenty Million Dollars is required.

**SIGNING PAGE**

**EXECUTED**

**THE COMMON SEAL of the**

**SHIRE OF DALWALLINU**

Was hereunto affixed by authority of  
a resolution of Council and in the presence of

---

**SHIRE PRESIDENT**  
**KEITH LESLIE CARTER**

---

**CHIEF EXECUTIVE OFFICER**  
**JEAN MAREE KNIGHT**

Executed By

**Wallis Computer Solutions**

---

SIGNATURE

---

FULL NAME

**APPENDIX A**

**PLAN OF DALWALLINU SHIRE DEPOT**



**MAST LOCATED AT SHIRE DEPOT**



#### 9.4.2 Draft Policy 1.23 – Publishing of Public Consultation Results\*

<b>Report date</b>	27 September 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File ref</b>	GO/20 - Governance – Policy Manual
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	Draft Policy 1.23

#### Purpose of Report

Council is requested to consider a draft policy in relation to the publishing of public consultation results.

#### Background

From time to time the Shire undertakes public consultation.

To ensure that individuals are not defamed when the results are published, a draft policy has been developed to protect those individuals.

#### Consultation

Councillors (23 August 2022)

#### Legislative Implications

##### State

*Local Government Act 1995 – section 2.7(2)(b)*

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Site Inspection

Site inspection undertaken: Not applicable

#### Triple Bottom Line Assessment

##### Economic implications

There are no known significant economic implications associated with this proposal.

##### Social implications

There are no known significant social implications associated with this proposal.

##### Environmental implications

There are no known significant environmental implications associated with this proposal.



**Officer Comment**

The policy will give the Chief Executive Officer the right to withdraw comments from the public consultation process prior to publication, that name individuals or the comments are derogatory.

**Officer Recommendation**

That Council adopt Policy 1.23 – Publishing Public Consultation Results as attached to this report.

**Resolution****MOTION**

Moved                    Cr  
Seconded                Cr

0/0



1.23

## Publishing of Public Consultation Results

Person Responsible: Chief Executive Officer  
History: New

Policy From time to time Council seeks community consultation on a range of matters.

When publishing results of any public consultation process, personal names and derogatory comments are to be removed.

**Objective** To protect individuals if named during the public consultation process.

#### 9.4.3 Offer to purchase Lot 62 (9) Linton Street, Kalannie

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Mr E Richards
<b>File Ref</b>	A69802
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### Purpose of Report

Council is requested to consider an offer received from Mr E Richards for \$500.00 (inc GST) to purchase Lot 62 (9) Linton Street, Kalannie.



#### Background

At the Ordinary Council Meeting held 22 February 2022, Council resolved the following:

#### **'MOTION 9866'**

*Moved Cr SC Carter  
Seconded Cr KJ Christian*

*That Council, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, authorise the Chief Executive Officer to proceed with the sale of two (2) properties listed hereunder which have rates in arrears for three (3) or more years, and recover from the proceeds of sale the outstanding balances:*

- Assessment A119
- Assessment A69802

**CARRIED 6/0'**

At the Ordinary Council Meeting held 28 June 2022, Council resolved the following:

**'MOTION 9930'**

Moved                    Cr MM Harms  
Seconded                Cr SC Carter

*That Council set a reserve price of \$500.00 for assessment A69802 – 9 Linton Street, Kalannie to be offered at public auction on Tuesday 12 July 2022 at 11.00am.*

***CARRIED 8/0'***

**Consultation**

Nil

**Legislative Implications**

**State**

*Local Government Act 1995 – section 6.64  
Local Government Act 1995 – section 9.49A*

**Policy Implications**

Nil

**Financial Implications**

No revenue from the sale of this property has been included in the 2022-2023 budget. The sale of this property will see revenue of \$454.55.

**Strategic Implications**

Nil

**Site Inspection**

Site inspection undertaken: No

**Triple Bottom Line Assessment**

**Economic implications**

There are no known significant economic implications associated with this proposal.

**Social implications**

There are no known significant social implications associated with this proposal.

**Environmental implications**

There are no known significant environmental implications associated with this proposal.

**Officer Comment**

The auction was planned for Tuesday 12 July 2022 at the Kalannie Town Hall with the Chief Executive Officer and Senior Finance Officer in attendance.

No offers were received for Lot 62 (9) Linton Street, Kalannie at that time.

Correspondence was received on 24 August 2022 from Mr E Richards offering to purchase Lot 62 (9) Linton Street, Kalannie for \$500.00 (inc GST).



As the offer is equal to Council's reserve price, it is the Officers recommendation that the offer be accepted.

### **Officer Recommendation**

That Council:

1. Accepts the offer from Mr E Richards of \$500.00 (inc GST) for Lot 62 (9) Linton Street, Kalannie, subject to both parties settlement fees being paid by Mr E Richards;
2. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to any documents relevant to the disposal of Lot 62 (9) Linton Street, Kalannie.

### **Resolution**

#### **MOTION**

Moved                    Cr  
Seconded                Cr

**0/0**



#### 9.4.4 Cropping Rights – Nugadong Airstrip\*

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	R29324
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	1. Correspondence from Dalwallinu Football & Hockey Club 2. DRAFT Agreement

#### Purpose of Report

Council is requested to consider an application for a five (5) year agreement for cropping rights to the agricultural land known as the Nugadong Airstrip.



#### Background

Shire records indicate that past agreements for cropping of the Nugadong Airstrip were as follows:

- 1 January 2007 – 31 December 2009 – Dalwallinu Football & Hockey Club
- 1 January 2010 – 31 December 2014 - Dalwallinu Football & Hockey Club
- 1 January 2015 – 31 December 2019 - Dalwallinu Football & Hockey Club

No new agreement has been approved since the expiry of the last agreement on 31 December 2019.

#### Consultation

Nil

#### Legislative Implications

##### State

*Local Government Act 1995 – section 3.58*

*Local Government (Functions and General) Regulations 1996*

#### Policy Implications

Nil



**Financial Implications**

Nil

**Strategic Implications**

Nil

**Site Inspection**

Site inspection undertaken: Nil

**Triple Bottom Line Assessment****Economic implications**

There are no known significant economic implications associated with this proposal.

**Social implications**

There are no known significant social implications associated with this proposal.

**Environmental implications**

There are no known significant environmental implications associated with this proposal.

**Officer Comment**

Advertisements were placed on the Shire Website, Shire Facebook Page, Shire noticeboards and Totally Locally and Kalannie Kapers seeking applications from interested community groups for the cropping rights to the Nugadong Airstrip for a five (5) year period. Closing date for submissions was 4pm, Wednesday 14 September 2022.

One (1) application was received from the Dalwallinu Football & Hockey Club (DFHC). The funds raised from the grain produced each year are put back into community based improvements and facilities as well as to ensure the long term sustainability of the club. In 2022 the DFC joined with the Dalwallinu Golf Club and will be donating a % of profits to them a part of the clubs way of involving more community groups in the community crop.

The proposed cropping program for the next five (5) years is as follows:

**2023**

Wheat @60kg/ha

Map/Mop Blend fert 50kg/ha (Depends on donations on the year)

In-furrow Flexi-N @70L/ha

Top up Flexi-N @60L/ha (Depends how the crop looks as to amount)

**2024**

Lupins @80kg/ha

Map/Mop Blend fert 90kg/ha (Depends on donations on the year)

**2025**

Canola @3kg/ha

Map/Mop Blend fert 60kg/ha (Depends on donations on the year)

In-furrow Flexi-N @80L/ha

Top up Flexi-N @80L/ha (Depends how the crop looks as to amount)



## **2026**

Wheat @60kg/ha

Map/Mop Blend fert 50kg/ha (Depends on donations on the year)

In-furrow Flexi-N @70L/ha

Top up Flexi-N @60L/ha (Depends how the crop looks as to amount)

## **2027**

Wheat @60kg/ha

Map/Mop Blend fert 50kg/ha (Depends on donations on the year)

In-furrow Flexi-N @70L/ha

Top up Flexi-N @60L/ha (Depends how the crop looks as to amount)

DFHC also get soil testing done every 2-3 years to help them in decisions regarding soil health (Lime, Gypsum, Dolomite). This also allows us to keep track of fertiliser requirements for the following years.

As the DFHC has had the cropping rights of Nugadong Airstrip, there is no reason not to provide a new five (5) year agreement.

### **Officer Recommendation**

That Council:

1. Accept the application from the Dalwallinu Football & Hockey Club for the cropping rights to the Nugadong Airstrip for a five (5) year period commencing 1 January 2023 and ending 31 December 2027, subject to the proposed cropping program included in this report, being adhered to;
2. Authorise the Chief Executive Officer to sign the Agreement between the Shire of Dalwallinu and Dalwallinu Football & Hockey Club for the cropping rights of Nugadong Airstrip for the five (5) year period.

### **Resolution**

#### **MOTION**

Moved                    Cr  
Seconded                Cr

**0/0**



Dear Jean and council members,

I Todd Carter on behalf of the Dalwallinu Football Hockey Netball Club (DFHNC) am writing this letter to apply for the Nugadong Airstrip cropping rights for the period of 2022 to 2027.

The DFHNC have been cropping the field for 10+ years now and during this time have invested a considerable number of resources including inputs and amelioration to enhance the productive value of the paddock.

The funds raised from the grain produced each year are put back into community-based improvements and facilities as well as to ensure the long-term sustainability of the club. This year we have also joined with the Dalwallinu Golf Club and will be donating a % of profits to them as part of our club's way of involving more community groups in the community crop.

Due to this we believe we should be highly considered to continue for the coming 5 years.

#### Cropping program

We are always targeting 2.5tonnes/ha as a base figure regardless of the year so all seeding fertilizer rates are accurate. Only Top-up Nitrogen is what's adjusted depending on the year and any trace elements that improving from testing during the year.

#### **2022**

Barley @55kg/ha

Agflow extra @50kg/ha (Depends on donations on the year)

In-furrow Flexi-N @70L/ha

Top up Flexi-N @60L/ha

#### **2023**

Wheat @60kg/ha

Map/Mop Blend fert 50kg/ha(Depends on donations on the year)

In-furrow Flexi-N @70L/ha

Top up Flexi-N @60L/ha (Depends how the crop looks as to amount)

#### **2024**

Lupins @80kg/ha

Map/Mop Blend fert 90kg/ha(Depends on donations on the year)

#### **2025**

Canola @3kg/ha

Map/Mop Blend fert 60kg/ha(Depends on donations on the year)

In-furrow Flexi-N @80L/ha

Top up Flexi-N @80L/ha (Depends how the crop looks as to amount)

#### **2026**

Wheat @60kg/ha

Map/Mop Blend fert 50kg/ha(Depends on donations on the year)

In-furrow Flexi-N @70L/ha

Top up Flexi-N @60L/ha (Depends how the crop looks as to amount)

**2027**

Wheat @60kg/ha

Map/Mop Blend fert 50kg/ha(Depends on donations on the year)

In-furrow Flexi-N @70L/ha

Top up Flexi-N @60L/ha (Depends how the crop looks as to amount)

We also get soil testing done every 2-3 years to help us in decisions regarding soil health (lime, Gypsum, Dolomite) this also allows us to keep track of fertilizer requirements for the following years.

Regards

Todd Carter & The Dalwallinu Football Hockey Club



## AGREEMENT TO PROVIDE LEASE OF VACANT LAND

**BETWEEN:** The Shire of Dalwallinu

Of  
PO Box 141  
DALWALLINU WA 6609  
(“the Landlord”)

**AND:** The Dalwallinu Football and Hockey Club  
Of  
PO Box 23  
DALWALLINU WA 6609  
(“the Tenant”)

**WHEREAS:**

1. The Landlord and the Tenant enter into a written agreement of lease at Dalwallinu WA 6609 on \_\_\_\_\_ (“the Lease”)
2. The parties have agreed to accept the period of the Lease upon the terms and conditions set out below.

**IT IS THEREFORE AGREED THAT:**

1. The Lease is hereby provided for a period of five (5) years commencing with effect from 1 January 2023 and ending on the 31 December 2027;
2. The rental payable by the Tenant to the Landlord during the period of the lease shall be the sum of \$NIL;
3. This agreement shall not confer upon the tenant any further right of renewal or extension of this Lease as provided for in Clause 1 above;
4. During the period of the lease, all the terms and conditions of the Lease shall be deemed to apply and shall be observed by both parties;
5. The stamp duty, if any, payable in respect of the lease shall be paid for by the Tenant;
6. The lease property, the subject of this agreement is referred to as the vacant farming land encompassed by the area allocated for the Nugadong Airstrip known as Reserve 29324;
7. Sustainable cropping rotation program coupled with an appropriate weed control and fertiliser regime is to apply during this agreement, in accordance with the proposed program submitted to Council.

EXECUTED at \_\_\_\_\_

On the \_\_\_\_\_ day of \_\_\_\_\_ 2022

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Jean Knight  
Chief Executive Officer  
Shire of Dalwallinu

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Brian McAlpine  
President  
Dalwallinu Football & Hockey Club

#### 9.4.5 Acquisition of Agriculture Area Dams 494 & 060

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	WS/9 – Water Supply - General
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### Purpose of Report

Council is requested to consider accepting the transfer of the Management Orders for the Agriculture Area (AA) Dam 060 located on Reserve 13817 Centre Rd, Pithara and AA Dam 494 located on Reserve 22119 Wubin East Road, Jibberding.

#### Background

Correspondence was received from the Water Corporation on 3 August 2022 providing a list of eleven (11) AA dams that are surplus to the Water Corporation's needs. They were enquiring if the Shire of Dalwallinu would be interested in taking on the Management Orders for these dams.

#### Consultation

Manager Works and Services

#### Legislative Implications

Nil

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Site Inspection

Site inspection undertaken: No

#### Triple Bottom Line Assessment

##### Economic implications

There are no known significant economic implications associated with this proposal.

##### Social implications

There are no known significant social implications associated with this proposal.



### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

The list of the AA Dams surplus to Water Corporation requirements are:

Name of AA Dam	Address
Unknown Rock catchment	Reserve 9238 (Lot 8) Glamoff Road, Xantippe
AA Dam 306 Wubin Dam	Reserve 11159 Manuel Road, Wubin
AA Dam 060 Stricklands Dam	Reserve 13817 Centre Road, Pithara
AA Dam 340 Damboring Dam	Reserve 17602 Damboring East Road, Marne
AA Dam 349 East Pithara Dam	Reserve 17823 Pithara East Road, Pithara
AA Dam 449 Cousins Dam	Reserve 18307 Sutcliffe Road, Pithara
AA Dam 460 Jibberding Dam	Reserve 21367 Pithara West Road, Jibberding
AA Dam 494 South Jibberding	Reserve 22119 Wubin East Road, Jibberding
AA Dam 483 Ryans	Reserve 21740 Jones Road, Petrudor
Pithara Covered Dam	Reserve 24671
Pithara Open Dam	Reserve 24671

Discussions were held with the Manager Works & Services and his preference was to enquire about the transfer of AA Dam 060 and AA Dam 494. Water from these dams would be used for roadworks in the area.

Water Corporation is seeking a resolution of Council indicating which Crown Reserves they might be prepared to accept Management Orders for. Once the Corporation has received the letter from the Shire indicating which reserves are of interest, the Water Corporation can then seek the necessary Executive approvals.

As the dams are all located on Crown Reserves, any transfers would be free of cost. The Water Corporation would complete all the necessary paperwork, although it should be recognised that only Department Planning Lands & Heritage (DPLH) can finalise the transfers (and this process can take several months).

It is to be noted that as part of the Native Title Settlement process, DPLH may refer Crown Reserves to the Traditional Owners to assess the lands cultural value. This is outside of Water Corporations control, and may result in shared vesting arrangements.

### **Officer Recommendation**

That Council requests that the Chief Executive Officer advise the Water Corporation that they are willing to accept the Management Orders for the following:

- AA Dam 060 – Stricklands Dam – Reserve 13817 Centre Road, Pithara
- AA Dam 494 – South Jibberding – Reserve 22119 Wubin East Road, Jibberding



**Resolution**

**MOTION**

Moved                    Cr  
Seconded                Cr

**0/0**



#### 9.4.6 WALGA Annual General Meeting 2022

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GR/4 – Government Relations - WALGA
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	AGM Motions

#### Purpose of Report

Council is requested to provide voting instructions for the Shire delegates for the Western Australian Local Government Association (WALGA) Annual General Meeting (AGM) to be held on Monday 3 October 2022.

#### Background

The AGM for WALGA is held during the Local Government Convention each year.

Council's registered voting delegates for the 2022 AGM are Cr's Keith and Steven Carter with Jean Knight listed as proxy.

#### Consultation

Nil

#### Legislative Implications

Nil

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Site Inspection

Site inspection undertaken: Not applicable

#### Triple Bottom Line Assessment

##### Economic implications

There are no known significant economic implications associated with this proposal.



### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

There are eleven (11) items presented for consideration which are attached to this item. These are summarised as follows:

#### **3.1 Road Traffic Issues (Shire of Dardanup)**

*In brief*

*Request for WALGA to advocate for greater local input into road and intersection treatments*

#### **Motion:**

That WALGA advocate on behalf of the local government sector to the State Government and in particular, Main Roads, to increase importance and weight given to local knowledge and input regarding road traffic issues including requests for speed reduction, intersection treatments and overall preventative and traffic safety measures.

#### **3.2 Car Parking and Traffic Congestion around Schools (City of Wanneroo)**

*In brief*

- Car parking and traffic congestion around school sites has been and continues to be problematic*
- Causes arise from lack of parking, lack of adequate drop-off and pick-up areas and driver behaviour*
- Issues include illegal parking and traffic movements leading to conflict and potentially dangerous situations*
- Issues are not exclusive to City of Wanneroo*
- Requires a wide-ranging review of standards and school location*
- Requires better management of traffic by schools and development of driver education programs*
- Requires development of options and programs to alternative modes of travel to and from school*

#### **Motion:**

That WALGA engages with the State Government on behalf of Local Government to review issues associated with car parking and traffic congestion around school sites including but not limited to:

1. Reviewing car parking standards for schools;
2. Ensuring sufficient land is set aside for the provision of parking on school sites;
3. Reviewing the co-location of schools to avoid issues being exacerbated;
4. Restricting school access from major roads;
5. Developing plans to enable schools to manage school traffic;
6. Develop programs to educate drivers;
7. Develop options and implement initiatives to encourage alternative modes of transport to school.



### **3.3 Proposal for Regional Road Maintenance Contracts with Main Roads WA (Shire of Dundas)**

#### *In brief*

- \$29.7 billion total investment through QTRIP 2022-23 to 2025-26
- 25,200 jobs supported over the life of program in Local Governments in Queensland
- Main Roads WA Projects can be viewed on their website

#### **Motion:**

That WALGA assist Local Governments and work with the Hon Minister Rita Saffioti to introduce a similar program that is currently in play in Queensland and introduce a sole invitee Program for Local Governments to engage in a Road Maintenance Performance Contract with Main Roads WA.

### **3.4 Northern Australia Beef Roads Program (Shire of Dundas)**

#### *In brief*

- *At the 2022-23 Budget, the Australian Government extended the Northern Australia Roads Program by committing a further \$380 million to road projects in Northern Australia over four years from 2022-23 to 2025-26*
- *Projects to be funded from this new \$380 million commitment will be determined following engagement with stakeholders and project delivery partners*
- *This extension builds on the Australian Government's initial \$600 million investment, which is nearing completion. Roads identified in Infrastructure Australia's Northern Australia Audit, along with other roads identified as priorities by the states and territories, such as those connecting communities, or regional towns to ports, were considered for funding.*

#### **Motion:**

That WALGA work with the Hon Madeleine King MP, Minister for Resources and Minister for Northern Australia, to make Beef Road Funding available to all Australia Local Governments north and south, or establish a Southern Australia Beef Road Funding Program to allow for equitable support across Australia's beef and agriculture industries.

### **3.5 3D House Printing Building Compliance (Shire of Dundas)**

#### *In brief*

- *The section of the National Building Code that would need to change is National Construction Code, Building Code of Australia 2019 Volume 1 Amendment 1*
- *Australian Standards adopted by reference*
- *The Building Act 2011*
- *Building Regulations 2012*

#### **Motion:**

That WALGA requests:

1. Assistance from Minister for Industry and Science the Hon ED Husic MP, Minister for Housing and Homelessness, Small Business, the Hon Julie Collins MP, Minister for Infrastructure, Transport, Regional Development and Local Government, the Hon Catherine King MP, to work with Ministers from all State and Territory Governments who have Building and Construction in their portfolios, to collaborate and to consider removing impediments within the National Construction Code Series and associated Australian Standards, that dissuade industry from adopting 3D printing as a building method;



2. That the Government provide instruments to incentivise private industry to develop 3D printing and include this as an acceptable building practice.

### **3.6 South West Native Title Settlement (Shire of Gingin)**

*In brief*

*WALGA to advocate for a review into how Local Governments are requested to consider land to potentially be transferred as part of the South West Native Title Settlement.*

**Motion:**

That WALGA advocate to the State Government that Local Governments be provided with the full list of potential land to be requested for transfer as part of the South West Native Title Settlement and that a minimum of three months be provided for Council to provide feedback.

### **3.7 Land Offset Compensation to Local Governments (Shire of Gingin)**

*In brief*

*State Government to legislate that Developers requiring Land Offsets within another Local Government pay for the loss of that rateable land to the Local Government whose land is being used as the offset.*

**Motion:**

That WALGA advocate to the State Government that the Developer requiring land offsets within another Local Government be required to pay a fee to the Local Government for the loss of rates and ongoing maintenance of infrastructure to the Land.

### **3.8 Review of Rating Methodology used by the Valuer General (Shire of Serpentine Jarrahdale)**

*In brief*

*Landgate conducts valuations of property based on the GRV and UV of a property*

*In Victoria valuations are conducted issuing the capital improved value of a property. This method should be explored*

**Motion:**

Advocate for a full review of the rating methodology used by the Valuer General to value all land in the State of Western Australia

### **3.9 WA Local Government Rating Model (Shire of Gingin)**

*In brief*

*WALGA to advocate for a full rating process review with potential of removing all UV rates and only rating GRV*

**Motion:**

That WALGA advocate to the State Government and the Valuer Generals Office that a different rating model be trialled across several Councils whereby the Unimproved Value rate is abolished, and all properties are rated for Gross Rental Value or Capital Value.

### **3.10 Reform of the Cat Act 2011 (Shire of Capel)**

*In brief*

- *Statutory review into the Cat Act 2011 was undertaken in 2019*
- *No reforms or amendments to the Cat Act have resulted from the review*
- *Request that WALGA advocate for the reforms to be undertaken*



**Motion:**

That the WA Local Government sector requests the WA State Government prioritise reforms to the *Cat Act 2011*, in accordance with the Statutory review undertaken and tabled in the State Parliament on 27 November 2019.

**3.11 WALGA Best Practice Governance Review – Principles (Executive Member)**

*In brief*

- *State Council commissioned a Best Practice Governance Review to consider and engage with members on alternative governance models*
- *The Steering Committee, appointed by State Council to oversee the project, has put forward principles to the 2022 Annual General Meeting for member consideration*
- *The principles have been endorsed by State Council at their 22 August 2022 Special Meeting*
- *Following consideration of the principles, a thorough consultation and engagement process will be undertaken with members on potential future models*

**Motion:**

That:

1. The update on the Best Practice Governance Review project be noted, and
2. The principles to inform WALGA's future governance model, as follows and as per the attached Principles, be endorsed:
  - a. Representative – WALGA unites and represents the entire Local Government sector in WA and understands the diverse nature and needs of members, regional communities and economies.
  - b. Response – WALGA is an agile association which acts quickly to respond to the needs of members and stakeholders
  - c. Results Oriented – WALGA dedicates resources and efforts to secure the best outcomes for Local Government and supports the delivery of high quality projects, programs and services.

**Officer Recommendation**

That Council instruct the delegates for the Western Australian Local Government Association, Annual General Meeting to be held on Monday 3 October 2022, to vote as follows:

Item 3.1	<b>Support</b> / Against / Listen
Item 3.2	Support / Against / <b>Listen</b>
Item 3.3	<b>Support</b> / Against / Listen
Item 3.4	Support / Against / <b>Listen</b>
Item 3.5	Support / Against / <b>Listen</b>
Item 3.6	<b>Support</b> / Against / Listen
Item 3.7	Support / Against / <b>Listen</b>
Item 3.8	<b>Support</b> / Against / Listen
Item 3.9	<b>Support</b> / Against / Listen
Item 3.10	Support / Against / <b>Listen</b>
Item 3.11	<b>Support</b> / Against / Listen



**Resolution**

**MOTION**

Moved                    Cr  
Seconded                Cr

**0/0**



### 3. Consideration of Executive and Member Motions

#### 3.1. Road Traffic Issues

*Shire of Dardanup to move:*

##### MOTION

**That WALGA Advocate on behalf of the local government sector to the State Government and in particular, Main Roads, to increase importance and weight given to local knowledge and input regarding road traffic issues including requests for speed reduction, intersection treatments and overall preventative and traffic safety measures.**

##### **IN BRIEF**

- Request for WALGA to advocate for greater local input into road and intersection treatments.

##### MEMBER COMMENT

The Shire of Dardanup and its community have experienced a number of instances where preventative action was only taken after fatalities occurred on roads and intersections, despite pleas and requests from the local government, community and stakeholders.

Recent examples include the following intersections:

- Hynes Road on Forrest highway, fatalities occurred before safety concerns were addressed and speed limit reduced;
- Hynes Road on South Western Highway, fatalities occurred before safety concerns were addressed and speed limit reduced;
- South Western Highway section from Hynes Road westbound to Picton, high number of fatalities occurred before safety concerns were addressed and speed limit reduced;
- Eaton Drive numerous intersection designs, almost 10 years of traffic studies paid for by the local government as requested by Main Roads which eventually culminated in a treatment plan for all intersection that was agreed to by Main Roads South West, but rejected by Main Roads Perth request further traffic studies delaying action and deferring addressing community and safety concerns.

##### SECRETARIAT COMMENT

The Commissioner for Main Roads has the authority to erect, alter or take down any road sign or traffic control signal under the provisions of Regulation 297 of the *Road Traffic Code 2000*. This authority has not been delegated to Local Governments, except under very limited conditions. To effectively manage the local road network Local Governments need to work with Main Roads WA Traffic Management Services. The issues identified in the motion are consistent with the experience of other Local Governments.

In response to advocacy from WALGA and Local Governments, Main Roads WA undertook a review of the Speed Zoning Policy and Application Guidelines in 2020. Following adoption of the new policy, 52 Local Governments that had applied one or more times to amend a speed zone completed a survey undertaken by WALGA in 2021 which found that a higher proportion of applications to reduce speed limits on local roads were rejected under the new policy than was previously the case. Local Governments highlighted that the process was slow, somewhat unpredictable and lacked feedback indicating changes are required.

The proposed motion is broadly consistent with the WALGA State Council advocacy position in relation to travel speed management;

1. That the Road Safety Council initiate the development of a comprehensive speed reform plan. That the speed reform plan be designed, to meet the various needs of metropolitan, rural and remote Western Australian communities, with the aim of improving liveability, amenity and safety.
2. That a speed reform plan incorporates:
  - a. measures to ensure that Local Governments are consulted in the process of changing speed limits on the local road network, and
  - b. processes to reduce the barriers and red tape for Local Governments seeking lower speed limits in targeted locations on local urban roads.

[September 2019 – 99.6/2019]

Main Roads WA has evolved its policy position in relation to intersection treatments in the past three years such that "roundabouts or other treatments will be preferred over traffic signalisation, unless evaluation clearly demonstrates those other solutions are unsuitable"<sup>1</sup>. There have also been significant technical changes in the modelling required, including the type of software to be used to demonstrate the effectiveness of the proposed intersection treatment<sup>2</sup>. These new policies and operational requirements were introduced without adequate consideration of the long planning timeframes associated with road network development.

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<sup>1</sup> Main Roads WA 2021 p13 [Traffic Signals Approval Policy](#)

<sup>2</sup> Main Roads WA 2021 [Operational Modelling Guidelines](#)

## 3.2. Car Parking and Traffic Congestion Around Schools

*City of Wanneroo to move:*

### MOTION

**That WALGA engages with the State Government on behalf of Local Government to review issues associated with car parking and traffic congestion around school sites including but not limited to:**

1. **Reviewing car parking standards for schools;**
2. **Ensuring sufficient land is set aside for the provision of parking on school sites;**
3. **Reviewing the co-location of schools to avoid issues being exacerbated;**
4. **Restricting school access from major roads;**
5. **Developing plans to enable schools to manage school traffic;**
6. **Develop programs to educate drivers; and**
7. **Develop options and implement initiatives to encourage alternative modes of transport to school.**

### IN BRIEF

- Car parking and traffic congestion around school sites has been and continues to be problematic.
- Causes arise from lack of parking, lack of adequate drop-off and pick-up areas and driver behaviour.
- Issues include illegal parking and traffic movements leading to conflict and potentially dangerous situations.
- Issues are not exclusive to City of Wanneroo.
- Requires a wide-ranging review of standards and school location.
- Requires better management of traffic by schools and development of driver education programs.
- Requires development of options and programs to alternative modes of travel to and from school.

### MEMBER COMMENT

#### Background

The City of Wanneroo has for some time been concerned about traffic congestion and car parking in and around school sites. In particular, the City is concerned about the car parking and congestion issues that occur over the morning drop-off and afternoon pick-up times due to the high demand and intensity of activity over relatively short periods of time. Causes seem to range from a lack of parking availability, lack of adequate drop-off and pick-up areas and driver behaviour. The results observed by the City include illegal parking and traffic movements leading to conflict and potentially dangerous situations.

As an outer metropolitan growth council, the City of Wanneroo will continue to face the issue of car parking and traffic congestion unless measures are taken to address the increasing challenges and issues associated with schools throughout the City.

It is apparent that the issue of car parking and traffic congestion around schools is not exclusive to the City of Wanneroo. It follows that a comprehensive and coordinated approach to the problem is called for. This motion is submitted to request that WALGA take a lead role in helping bring about such a solution on behalf of all member councils.

#### Comment

There is a need to approach the State Government to identify and implement new approaches that can contribute to a comprehensive solution. These include:

- Reviewing parking standards for educational establishments;
- Ensuring sufficient land is set aside for the provision of parking on school sites;
- Reviewing the co-location of schools to avoid issues being exacerbated;
- Restricting school access from major arterial roads;
- Developing plans to enable schools to manage school traffic;
- Develop programs to educate drivers; and
- Develop options and implement initiatives to encourage alternative modes of transport for travel to and from school.

The City's Councillors are very concerned about the issues and are supportive of the City pursuing options to reduce the problems at existing schools and prevent them from occurring where new schools are developed. An example of the problem faced in relation to traffic and congestion has been highlighted by a Councillor. Mercy College in Koondoola is located at the intersection of two major roads (Beach Road and Mirrabooka Avenue) where it has been observed that:

- At school pick-up times, cars stop along Mirrabooka Avenue, approximately 200m before the intersection of Beach Road / Mirrabooka Avenue.
- The gate at Mercy College doesn't open until about 2:45pm. Cars are banked up from 2:30, causing significant congestion issues.
- A drop off / pick up entrance along Beach Road appears to be well managed, unlike the one on Mirrabooka Avenue.

The City has operated a school parking program to provide education, manage parking and where necessary take compliance/enforcement action. The City has also worked with the Department of Transport (DOT) *Your Move* team to help in the development of safe routes to school. Despite these efforts, issues of congestion and parking problems persist.

The City acknowledges the Department of Transport (DOT) report "*The declining rate of walking and cycling to school in Perth*" issued in November 2021. The City generally supports the conclusions and recommendations of the report and looks forward to the implementation of the actions proposed.

The City is also aware of the Department of Planning, Lands and Heritage Development Control Policy 2.4: School Sites and the draft operational Policy 2.4: Planning for School Sites. The former policy has been in place since 1998 and the issues of parking and traffic congestion have continued throughout its duration. While the draft policy discusses sufficient parking and embayments and facilities for drop-off and pick-up it does not appear to have measures in place to deal with the high demand and intensity of activity over short periods of time that deal with the resultant congestion and potentially dangerous situations. There is no requirement for schools to manage the traffic they generate.

The City of Wanneroo's observations are that the issue of car parking and traffic congestion occurs at schools in the entire Local Government area regardless of the type (public or private), age and location. That is to say that the issue has been occurring for many years and according to the DOT report has become more of an issue as the rate of walking and cycling to school has declined over the past 40 years.

There is a need for WALGA, as representative of Local Government, to lead discussions with the State Government to find a solution to the issue of parking and traffic congestion around schools.

Addressing car parking provision, driver behaviour and mode of transport can help reduce the issues occurring at schools.

The City's view is that addressing school location, improving safe pedestrian and cycle access routes, provision of safe bicycle storage facilities, ensuring sufficient car parking provision and drop-off/pick-up areas are provided, improving driver behaviour through education and mode of transport can help reduce the issues occurring in and around schools. Improved and safe pedestrian and cycle routes can lead to healthier outcomes for users and can contribute to stronger connected communities.

## **SECRETARIAT COMMENT**

This motion outlines three key requests:

### **1. *A wide-ranging review of standards and school location***

There are two main types of schools: Public schools and private schools.

Land for public schools is required to be identified and set aside as part of the structure planning and subdivision process. Public schools are considered as public works, are not controlled by local planning schemes and are exempt from the requirement to obtain development approval. Consequently, Local Governments have limited direct control over the concerns raised in the motion for new public schools. Private schools, the demand for which usually materialises after neighbourhoods are well established, are controlled by local planning schemes and the parking standards and other requirements set out in these schemes.

*Draft Operational Policy 2.4 (Western Australian Planning Commission 2020)* is the primary planning policy that sets standards for new schools. This draft policy “is intended to assist in addressing issues that may arise in residential areas between schools and their surroundings particularly in respect of traffic and noise generating activities, and mitigation of impacts on existing transport network and services.” The policy sets standards related to minimum number of road frontages and road types, access to active and public transport connections, and requirements to provide traffic impact assessments. The policy was drafted in 2020 and will be finalised following the review of *Liveable Neighbourhoods*.

*Liveable Neighbourhoods* is the Western Australian Planning Commission’s primary policy for the design and assessment of structure plans (regional, district and local) and subdivision for new urban (predominantly residential) areas. This policy includes a component on education facilities, including particular design requirements for schools.

The finalisation of *Draft Operational Policy 2.4* and current revision of *Liveable Neighbourhoods* provide opportunities for Local Governments and WALGA to seek amendments to these documents in accordance with member concerns.

## **2. *Better management of traffic by schools and development of driver education programs***

Driver behaviour, as well as transport mode choice, contributes to reducing the impact of traffic congestion and safety around schools.

## **3. *Development of options and programs to alternative modes of travel to and from school***

In May 2022 WALGA State Council endorsed the *Draft Active Travel to School Roadmap*, subject to amending Urban Environment Initiative No 1 to “Consult local governments to identify sub-regional school transport challenges and amend existing planning guidelines and develop new guidelines where gaps exist (RESOLUTION 337.4/2022).

State Council also resolved that WALGA:

- Works with the Department of Transport to finalise the Roadmap and encourage Local Government participation in the initiatives identified where these offer solutions to the local issues encountered in each area; and
- Uses the *Draft Active Travel to School Roadmap* to strengthen advocacy for increased funding for walking and cycling infrastructure in Western Australia by the State and Federal Government.

WALGA has some involvement with the Active Transport to School Working Group, which is led by the Department of Transport and includes representation from the Department of Education. The Department of Transport has developed a new category within the next round of WA Bicycle Network Grants to co-fund Active Transport Officers with Local Governments. This is an evolution of the former Travel Smart Officers with the new officers having a greater role in working with schools.

### 3.3. Proposal for Regional Road Maintenance Contracts with Main Roads WA

*Shire of Dundas to move:*

#### MOTION

**That WALGA assist Local Governments and work with the Hon Minister Rita Saffioti to introduce a similar program that is currently in play in Queensland and introduce a sole invitee Program for Local Governments to engage in a Road Maintenance Performance Contract with Main Roads WA.**

#### IN BRIEF

- \$29.7 billion total investment through QTRIP 2022-23 to 2025-26.
- 25,200 jobs supported over the life of program in Local Governments in Queensland.
- Main Roads WA Projects can be viewed [here](#).

#### MEMBER COMMENT

On 1 April 2022, the McGowan Labour Government [announced](#) it was returning up to 660 maintenance road workers back in-house to Main Roads.

An interactive Q-Trip Funding Tool ([here](#)) provided by the Queensland Government, details the next four years of State Government and Local Government Partnership providing safer roads and sustainability to regional and remote Shires.

To enable the Shire of Dundas to be involved in the direction of WALGA to assist with issues impacting us directly, and other regional resource communities impacted by the related Acts and Regulations.

Given the recent State Government announcement, there is an opportunity for all Local Governments to look at this proposal from WA State Government on how this proposal to keep jobs in house within Main Roads WA and the possibility to work with local governments when contracting the required road maintenance to Local Governments (see [here](#)).

It is suggested that the Queensland Government model, which can be viewed [here](#), works well and allows Councils to recover costs for usage of plant and equipment and recoup plant costs as hire charges against activities to cover all maintenance, depreciation and operating costs for Local Governments as agreed when undertaking joint routine maintenance on State controlled roads.

It is important that when developing this type of model and contract terms to get the document standards and the WHS and the Main Roads Preferred Suppliers correct. In Queensland, Main Roads assisted with these requirements in a partnership arrangement.

If Local Governments across WA are allowed into this space and work for the State Government on a contractual basis, it could be an opportunity to increase revenue significantly, especially in remote rural areas across WA. This would help Council cover cost relating to new imposed WHS Reforms, Local Government Reforms, Auditing Requirements, and associated costs.

#### SECRETARIAT COMMENT

The decision by the State Government to move to in-sourcing road maintenance delivery and management provides new opportunities for Local Governments to participate in delivering maintenance and minor capital work on the State road network. Local Governments and Regional Organisations of Council have previously contracted to Main Roads WA to deliver road maintenance services. There were several reasons that Councils and Main Roads WA decided not to continue with these arrangements. The Association will need to understand the interest and capacity of Local

Governments to undertake road maintenance work on the State road network, to inform engagement with the State Government.

The extent and type of road works that Main Roads WA will deliver using staff and those operations that will be delivered by contract are likely to vary in different parts of the State.

### 3.4. Northern Australia Beef Roads Program

*Shire of Dundas to move:*

#### MOTION

**That WALGA work with the Hon Madeleine King MP Minister for Resources and Minister for Northern Australia to make Beef Road Funding available to all Australian Local Governments north and south, or establish a Southern Australia Beef Road Funding Program to allow for equitable support across Australia's beef and agriculture industries.**

#### MEMBER COMMENT

The extension to the south of the country of Roads and Beef Road Funding will be vital to get cattle to the saleyards and be competitive with their counterparts from the North who receive Federal Funding to assist them in their efforts to transport cattle.

Reliable access has always been the most significant issue facing the community and businesses operating in the remote Northern Nullarbor region and is a serious concern for those emergency service personnel who are called upon in times of crisis. The 2019-2020 bushfires which closed the Eyre Highway (effectively the gateway into WA) is an example of inaccessibility. The Trans Access Road is the only road servicing this area and has in the past been impassable for months due to flooding. This project would deliver transport efficiencies, stimulate and support economic activity, and provide a safer access road for regular users, tourists, and emergency service personnel. The Eyre highway is the number one strategic link into Western Australia. The Trans-Access Road is the only road East linking the Aboriginal Communities, remote roadhouses, and pastoral stations. Linking the two roads increases accessibility, safety, and improves the social service access between the communities on both roads. Cattle and sheep movements can be hampered when the Trans Access Road is closed, and WA freight movements (in and out) are hampered when the Eyre highway is closed, as per the bushfire season of 2020.

This road improvement will shorten the distance from 1,041 to 91.7km (within our Shire), making traffic movements more efficient, as well as safer with a better-quality formed road. The Commodities can get to market with increased certainty, safety, and more efficiently.

This is only the situation with one road and their numerous pastoral leaseholders having the same issues in Western Australia and all the southern pastoral leaseholders across Southern Australia.

See [here](#) a map showing Northern Australia Local Government Roads receiving Funding.

#### SECRETARIAT COMMENT

The Northern Australia Beef Roads Program was a \$100 million Federal Government investment within the \$980 million Northern Australia Roads Program, which is delivering upgrades to high priority roads in northern Australia essential to the movement of people and freight to support the North's economic development. The Northern Australia Beef Roads Program is making targeted upgrades to key roads necessary for transporting cattle to improve the reliability, productivity and resilience of cattle supply chains in northern Australia, thereby reducing freight costs and strengthening links to markets. The

#### IN BRIEF

- At the 2022-23 Budget, the Australian Government extended the Northern Australia Roads Program by committing a further \$380 million to road projects in Northern Australia over four years from 2022-23 to 2025-26.
- Projects to be funded from this new \$380 million commitment will be determined following engagement with stakeholders and project delivery partners.
- This extension builds on the Australian Government's initial \$600 million investment, which is nearing completion. Roads identified in Infrastructure Australia's Northern Australia Audit, along with other roads identified as priorities by the states and territories, such as those connecting communities, or regional towns to ports, were considered for funding.

Federal Government announced projects to be funded in October 2016, and the program is now nearing completion.

A key feature of the Northern Australia Beef Roads Program was the active engagement with the beef industry and transport sector to identify potential projects and modelling of different scenarios by the CSIRO using the Transport Network Strategic Investment Tool (TraNSIT) to determine the benefits and assist in prioritising projects. Success in establishing a new Beef Roads Program in Southern Australia would likely require similar support and evidence. Northern Australia provides 90% of Australia's live cattle exports<sup>3</sup>.

The Northern Australia Program is framed around the [Our North, Our Future: White Paper](#) on Developing Northern Australia, with annual statements to Parliament on progress. It is outside of the Minister for Northern Australia responsibilities to establish funding programs in other parts of Australia.

Depending on the scale of investment required, a business case detailing the costs and benefits of the proposed upgrades will be required to underpin advocacy to State and Federal Ministers. The Hon Catherine King, Minister for Infrastructure, Transport and Regional Development of Australia is a primary decision-maker when seeking funding to respond to the identified needs.

<sup>3</sup> Office of Northern Australia 2022 ([Office of Northern Australia | Department of Infrastructure, Transport, Regional Development, Communications and the Arts](#)).

### 3.5. 3D House Printing Building Compliance

*Shire of Dundas to move:*

#### MOTION

**That WALGA requests:**

1. **Assistance from Minister for Industry and Science**  
**The Hon Ed Husic MP, Minister for Housing and Homelessness, Small Business** The Hon Julie Collins MP, Minister for Infrastructure, Transport, Regional Development and Local Government The Hon Catherine King MP to work with Ministers from all State and Territory Governments who have Building and Construction in their portfolios, to collaborate and to consider removing impediments within the National Construction Code Series and associated Australian Standards, that dissuade industry from adopting 3D printing as a building method.
2. **That the Government provide instruments to incentivise private industry to develop 3D printing and include this as an acceptable building practice.**

#### IN BRIEF

- The section of the National Building Code that would need to change is National Construction Code, Building Code of Australia 2019 Volume 1 Amendment 1
- Australian Standards Adopted by Reference
- The *Building Act 2011*
- Building Regulations 2012

#### MEMBER COMMENT

Australia's construction industry may be in for a shake-up, with the arrival of commercial 3D house-printing technology capable of slashing build times and costs.

On the heels of the country's first 3D-printed house – erected in three days Melbourne in January - COBOD, an international leader in the disruptive field, has partnered with Australian company Fortex to distribute its equipment.

COBOD has spearheaded the development of 3D house-printing, having sold about 50 systems featuring multifunctional construction robots across the globe since 2019. They were used to help build the first single-, two- and three-storey 3D-printed dwellings in Europe, the first 3D-printed house and school in Africa, and first wind turbine tower base.

Unfortunately, laws, codes and regulations rarely keep pace with technology. This is the case for using 3D printing to construct houses.

The Shire of Dundas Elected Members supported this motion at the [Ordinary Council Meeting on 28 July 2022](#) (item 10.1.2 WALGA AGM item – 3D Building Compliance).

Australia is currently experiencing an unprecedented housing crisis. Staff and material shortages are now affecting all industries and especially impacting critical industries like housing construction. The construction of buildings in Australia is controlled through a legislative framework that includes reference to the need to comply with the National Construction Code (NCC) and the Building Code Australia (BCA). The NCC is a uniform set of technical provisions for the design and construction of buildings and other structures, including building systems throughout Australia. In WA the NCC/BCA is called up in the *Building Act 2011* and the *Building Regulations 2012*. It is a statutory requirement that a building or system must be demonstrated to achieve NCC/BCA compliance. The NCC is a performance-based code, containing all performance requirements for the construction of buildings. It's built around a hierarchy of guidance and code compliance levels, with the performance requirements being the minimum level that buildings, building elements, and systems must meet. A building will comply with the NCC if it satisfies the performance requirements, which are the mandatory requirements of the NCC. The performance

requirements are also supported by general requirements. These cover other aspects of applying the NCC including its' interpretation, reference documents, the acceptance of design and construction, including related evidence of suitability/documentation, and the classification of buildings within the NCC. The key to the performance-based NCC is that there is no obligation to adopt any particular material, component, design factor or construction method. This provides for a choice of compliance pathways.

At the [National General Assembly on 19-22 June 2022](#), Motion number 100 was presented by Murray River Council NSW.

### **Motion number 100 Murray River Council NSW**

This National General Assembly calls on the Australian Government to collaborate with local government to remove impediments within the National Construction Code Series (BCA) and associated Australian Standards, that dissuade industry from adopting 3D printing, and the Government provide instruments to incentivise private industry to develop 3D printing.

#### **OBJECTIVE**

There is mounting financial pressure on governments, with limited fiscal levers available, to slow the price trajectory of housing. Major change across any industry is difficult for profit-driven entities, especially smaller players, to orchestrate, as simply the risk is high, the financial capacity is limited, and the reward will soon be diluted across their competitors. There are investigations into housing affordability occurring in NSW already, which is commendable. Further opportunities can be harvested if the state partners with local government to review the building codes (which by default do not currently reflect the new technology).

#### **KEY ARGUMENTS**

Often the scale of the research and development required is beyond even the most affluent or well-resourced. The longer an industry has been in existence, the harder it is to change, amplified by the educational institutions and financial commitments that both have long lead times and future commitments. Furthermore, regulations (in this instance building codes and standards) are always slow to change and are often an even bigger impediment. In August 2021, the first 3D printed houses were sold in the USA. The investment in research and development in 3D printed structures over the next few years in many counties, largely driven by price pressures, government policies, international treaty obligations, but also because of the frailty of global supply chains, is profound.

Housing affordability is now becoming critical, yet the policy levers appear to be slow moving. Although it will take some time to achieve, the initial indicators are that 3D Printed houses will lower prices. Therefore, it would be prudent to adapt our rules to facilitate.

#### **References**

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- <https://www.procure.com/jobsite/6-of-the-worlds-most-impressive-3d-printed-buildings/https://all3dp.com/2/best-companies-building-3d-printed-houses/>

#### **Statutory Environment**

- [National Construction Code \(NCC\)](#)

## SECRETARIAT COMMENT

Changes to the National Construction Code - All components used for building work in Australia must meet certain performance and legal requirements. These requirements help ensure that buildings are safe, healthy for occupants and maintain performance over the expected life of a building. Following a building fire in Melbourne Docklands in 2014, and the cladding fire at Grenfell Tower in London in 2017 which killed 72 people, all State and Territory Building Ministers agreed to an assessment of the effectiveness of building compliance systems across Australia. The resulting Building Confidence Report, released in 2018, identified that problems exist with building product safety in Australia. Subsequently, all Building Ministers agreed to the development of a National Product Assurance Framework to strengthen building product performance requirements. A discussion paper outlining the proposed framework was released by the Australian Building Codes Board in 2021 and can be found [here](#). Any change allowing new forms of construction would require substantial evidence to be presented by industry to the Australian Building Codes Board.

Alternative construction methods such as modular buildings, buildings with pre-engineered components and Structural Insulated Panels (SIPS panels) have risen in popularity in Western Australia in recent years, partly in response to supply chain issues and labour shortages. For example, a display home was built in Mandurah from SIPS panels that was supplied and installed in 16 weeks. Strategies that seek to promote diverse housing options, supply and sustainability should consider the suite of alternative construction methods.

### 3.6. South West Native Title Settlement

*Shire of Gingin to move:*

#### MOTION

**That WALGA advocate to the State Government that Local Governments be provided with the full list of potential land to be requested for transfer as part of the South West Native Title Settlement and that a minimum of three months be provided for Council to provide feedback.**

#### IN BRIEF

- WALGA to advocate for a review into how Local Governments are requested to consider land to potentially be transferred as part of the South West Native Title Settlement.

#### MEMBER COMMENT

The Shire of Gingin and many other Local Governments are being requested to consider parcels of land to be allocated for transfer as part of the South West Native Title Settlement.

The Shire of Gingin has received its third request, totalling approximately 45 parcels of land, for consultation as part of this process and in each instance is provided only 40 days to provide feedback to the Department.

For each land parcel in question, which can be numerous, Council is requested to consider the following:

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?
2. Does the Shire have any interest in the land?
3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
4. Is the land parcel subject to any mandatory connection to services?
5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local Government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?
8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

The 40-day consultation does not provide any ability for Local Government to consult with the community regarding Council's support for the land transfer and as such is ignorant as to the changes in land management.

Local Governments, as part of this process, are not advised as to any intent for the future purpose of the land and/or how it is proposed to be managed into the future and this is creating angst as part of the consultation with Council. For example, it is difficult for any Local Government to approve the transfer of the land without understanding as to what purpose the land is being requested for and who will manage the area, and will it be freehold transfer? This advice may be as simple as the site is requested for cultural significance or for commercial purposes and will be administered by SWLCC as a reserve vested.

The Shire of Gingin, through consultation with the Department, have been advised that within the Shire there are an additional some 230 more locations identified for potential transfer. The Shire, and all Local Governments, should be provided this full list to be able to undertake early due diligence on the land identified.

Without knowing what other Councils are being requested to consider, the Shire requested the Department to ensure that the Shire of Gingin and other Local Governments are not being targeted due to the commercial potential for land. There should be more clarity surrounding the lands that have been requested and identified across all Local Government and this be publicly accessible.

## **SECRETARIAT COMMENT**

### **Background on the South West Native Title Settlement (Settlement):**

The Settlement, in the form of six Indigenous Land Use Agreements (ILUAs), is a landmark native title agreement negotiated between the Noongar people and the State Government of Western Australia (State). The Settlement officially commenced on 25 February 2021, followed by the establishment of the Noongar Boodja Trust and the appointment of Perpetual as the initial Noongar Boodja Trustee on 29 March 2021. Following commencement, as prescribed by the ILUAs, native title rights and interests were surrendered on 13 April 2021, in exchange for a negotiated package of benefits that the State is delivering.

The Noongar Land Estate is a key benefit under the Settlement and will be comprised of up to 300,000 hectares of land handed over as reserve, and up to 20,000 hectares of land transferred in freehold. The first transfers of land to create the NLE were executed by all parties on 14 July 2021. The Department of Planning, Lands and Heritage (DPLH) is the agency responsible for the delivery of the NLE, on behalf of the Minister for Lands. The NLE is intended to provide significant opportunities for the Noongar people to achieve sustainable economic, social and cultural outcomes. The land to be transferred to the NLE is primarily drawn from unallocated Crown land (UCL), unmanaged reserves (UMR) and Aboriginal Lands Trust (ALT) properties within the Settlement area and will be determined through the ILUA-prescribed land identification, assessment and eventual transfer processes managed by DPLH over the five year ILUA implementation period. This work is undertaken consultatively with the Trustee, SWALSC and a broad range of key stakeholders.

A key component of this process is the Assessment Phase, at which point DPLH consults with stakeholders, including Local Government. Consultation with Local Government in this manner is consistent with general Crown land administration requirements, where tenure matters are referred for comment under section 14 of the *Land Administration Act 1997* (LAA). Referrals to Local Governments under the Settlement request detail (if available) on the following:

- whether there are existing interests in the land parcels under consideration for inclusion in the NLE that cannot be met elsewhere;
- whether there are future proposals for the same land or land within the same general location;
- whether there are planning scheme amendments that could affect future use of the land;
- whether there are other relevant land use, land management or land development issues; and
- any other advice they may wish to provide in relation to the subject land.

**WALGA asked DPLH if it would be possible to advise each Local Government of all of the land under consideration within their area at the same time, and DPLH responded as follows:**

DPLH regularly provides Local Government Authorities (LGAs) with a list of unallocated Crown land (UCL) and unmanaged reserves (UMR) that may be eligible for inclusion in the Noongar Land Estate within the boundaries of the LGA. This information is provided upon the request of the LGA, in the spirit of proactive and transparent engagement with key stakeholders.

Importantly, DPLH advise that the list provided is reflective of land under consideration at a specific point in time and may be subject to change. Further, all LGAs are advised that DPLH are progressing land through the Phases of the Noongar Land Base Strategy (Strategy) at Annexure J to ILUAs for the Settlement. The Strategy provides an agreed process to be followed and includes a five-year timeframe for the staged delivery of the full 320,000 hectare Noongar Land Estate. As a result, DPLH will likely engage with a number of the involved LGAs numerous times during the five-year period.

**WALGA asked DPLH if a 3 month consultation period would be considered, and DPLH responded as follows:**

Consultation with LGAs is consistent with general Crown land administration requirements, where tenure matters are referred for comment under section 14 of the LAA. The 40 day timeframe for consultation is prescribed by the Noongar Land Base Strategy (Strategy) at Annexure J to the ILUAs. The sections of the ILUA (including the Settlement Terms) can only be varied by agreement in writing that is executed by or on behalf of the State, each of the Government parties, each Regional Corporation or the relevant Native Title Agreement Group and the Central Services Corporation.

The timeframe for consultation with LGAs is outlined under the Strategy and is intended to ensure the structured delivery of State Government and Trustee for the Noongar Boodja Trust (Trustee) obligations relating to the handover of land. DPLH would also like to emphasise that the LGAs are asked to consider the change of tenure only, not a proposal for the use / development of the land.

The Strategy and therefore the activities of DPLH are consistent with best practice Crown land administration activities, though with prescribed timeframes to ensure adherence to tight project timeframes. The referral questions posed by DPLH during consultation with LGAs are intended to collect detail on what is known to apply to the land at the time of the referral, noting that detailed due diligence and site-specific investigations would need to be undertaken by the Trustee at the point of land use / land development. In the event that an LGA is unable to provide the detailed information within the 40 day timeframe, DPLH is able to discuss and possibly grant timeframe extensions on a case-by-case basis.

**WALGA asked DPLH if it was possible to advise Local Governments, at the time of request, as to the intended use of each parcel of land eg cultural or economic development, and DPLH responded as follows:**

This information is not provided to DPLH by the representatives of the Noongar people. Instead, the flexible reserve purpose of Noongar Social, Cultural and / or Economic Benefit and the flexibility provided by delivering freehold tenure allows for land to be used by the Trustee in line with the aspirations of the Noongar people – in accordance with the applicable statutory and policy framework. LGAs will retain standard decision-making powers relevant to the use and management of land, under the Local Planning Scheme / Town Planning Scheme and any applicable statute.

The Noongar Land Estate will be a diverse landholding across the six ILUA Areas and approximately 101 involved LGAs. The consultation process undertaken by DPLH is intended

to ensure that LGAs can disclose relevant information to inform the decision-making of the Trustee as to whether or not the land should be included in the Noongar Land Estate. Decisions around whether or not land is Cultural Land, Development Land or a combination of both is for the Trustee to make in consultation with the relevant Noongar Regional Corporation after land is accepted for transfer, and may have relevance to the future management of the land. However, LGAs can safely assume that land included into the Noongar Land Estate will be used and managed in accordance with the applicable zoning.

**WALGA advised DPLH that generally, a Local Government would consult with their local community about changes to the use of Local Government managed land, and that the 40 day consultation timeframe did not allow for this. DPLH responded as follows:**

LGAs may elect to undertake consultation with community regarding tenure change proposals, but it is not a requirement of the Strategy nor of the State Government more broadly. DPLH recommends that the standard approach taken by LGAs for any other Crown land administration matters referred by DPLH is the example to follow.

Community consultation may be more appropriate at the point of a development proposal being submitted to the LGA by the Trustee, as all detail requested above would be known and consultation can be well-informed. It is understood that consultation with community on development proposals is commonly undertaken by LGAs before consideration of a proposal by Council.

Please be advised that UCL and UMR (and Crown land more broadly) are the jurisdiction of the Minister for Lands, and while LGAs may have a role in regulating or to an extent managing UCL and UMR, this role does not form an interest in the land or a veto power for tenure proposals over the land.

**DPLH made the additional further comment:**

DPLH undertakes comprehensive consultation on land under consideration for possible inclusion in the Noongar Land Estate to obtain any and all information that may be relevant to the future use and management of the land by the Trustee. This includes all relevant LGAs and key State Agencies including the Department of Mines, Industry Regulation and Safety, the Department of Biodiversity, Conservation and Attractions and the Department of Water and Environmental Regulation. Service providers are also consulted on each land parcel.

All are provided with a 40 day timeframe for providing a response. At present, DPLH is actively progressing approximately 100,000 hectares of land across the six ILUA Areas through the Phases of the Strategy towards formal offer to the Trustee. The scope of this process is substantial, so the timeframes within the Strategy are critical for ensuring information collection can occur in a timely manner.

### 3.7. Land Offset Compensation to Local Governments

*Shire of Gingin to move:*

#### MOTION

**That WALGA advocate to the State Government that the Developer requiring land offsets within another Local Government be required to pay a fee to the Local Government for the loss of rates and ongoing maintenance of infrastructure to the Land.**

#### IN BRIEF

- State Government to legislate that Developers requiring Land Offsets within another Local Government pay for the loss of that rateable land to the Local Government whose land is being used as the offset.

#### MEMBER COMMENT

It is proposed that Councils similar to the Shire of Gingin who are having large sections of rateable land locked away due to Developer Land Offsets need to be compensated for the loss of revenue.

The Shire of Gingin recently met with the Department of Biodiversity, Conservation and Attractions (DBCA) representatives regarding this matter, and they agreed that the Shire of Gingin is being targeted due to the type of Banksia bush that is within the Shire. The Shire of Gingin is not and will not be the only Local Government targeted through this type of scheme into the future.

The issues for the Shire of Gingin, other Local Governments and future Local Governments are as follows:

1. The requirement of land offsets is currently 1/7. Being that for every acre of land required by a developer, seven acres needs to be provided as offset.
2. What is currently rateable land for the Shire is being purchased and then handed to DPIRD for management.
3. The Shire of Gingin's loss of rates on a once off may seem minimal (last year the reduction was approximately \$10,000) but accumulating every year and then compounding becomes a significant amount of future income.
4. Council still needs to maintain the assets surrounding the site, providing access and egress from the blocks for DBCA and other adjoining ratepayers.
5. The land within the Shire of Gingin is in high demand due to its proximity to the metropolitan area and intensive agriculture and horticulture is dominant.
6. DBCA receives a 7-year management payment from the Developer to manage the newly offset land which is not enough for DBCA to manage the property, yet Council receives nothing other than a negative rates bill and continuous maintenance cost.
7. Whilst the metropolitan based Developer is making large amounts of money from the development and the metropolitan Council is receiving an increased rate book, the loser in the equation is the Local Government where the land is being offset and DBCA.
8. The current amount of non-Rateable land within the Shire is in excess of 30% and growing each year.

9. The additional land that is added to DBCA requires this Department to be appropriately funded, however advice received is that DBCA is underfunded and this in turn affects Local Government in regard to land management and increased fire risk.

The Shire of Gingin is not unique with this matter, however we are being significantly affected at this current time and will be well into the future and as such, request that WALGA advocate to the State to ensure that Local Governments losing rateable land through offset purchases are properly compensated for the loss of rates and continued maintenance.

#### **SECRETARIAT COMMENT**

In Western Australia, there are many reasons for land being transferred for public purposes to the Crown. In parts of the State, these lands represent significant portions of the total Local Government area, for example Local Governments with extensive areas of National Parks and State Forest.

The State Government Offsets Register shows offset land acquisitions or land transfers to conservation within these Local Government areas: Shires of Dandaragan, Gingin, Chittering, Waroona, Harvey, Augusta-Margaret River, Cities of Bunbury, Busselton, Mandurah and in the Perth metropolitan region.

Over 50 per cent of new housing construction in the Perth and Peel region is expected to be provided through greenfield development, indicating that the issue identified by the Shire of Gingin is likely to persist.

The requirement to provide environmental offsets is legislated through the Environmental Protection Act 1986 (WA) and under Part 9 of the *Environmental Protection and Biodiversity Conservation Act 1999* (Commonwealth). In Western Australia, offsets are implemented through the WA Environmental Offsets [Framework](#). A [review](#) of this framework was conducted in 2019.

WALGA's comments on the review advocated for adequate resourcing to manage offset lands to address any biosecurity and bush fire risk implications and to require that Local Governments be consulted regarding any proposed offsets in their areas. These points were also raised in WALGA Submissions on the Strategic Assessment for Perth and Peel and the [WA offset metrics guidelines](#).

Under the WA [Environmental Offsets Guidelines](#), it is the responsibility of the proponent to consult all relevant stakeholders regarding offsets, particularly those directly affected, including Local Government. The Guidelines identify the Department of Biodiversity, Conservation and Attractions (DBCA) as the key stakeholder in relation to offset planning due to their role as specialist scientific advisor and manager of the State's conservation lands.

In May 2022, the State Government released the Native Vegetation Policy for Western Australia, with a five year Implementation Roadmap which includes improvements to the environmental offsets framework. This will provide WALGA with the opportunity for continued advocacy on this issue.

### 3.8. Review of the Rating Methodology used by the Valuer-General

*Shire of Serpentine Jarrahdale to move:*

#### MOTION

**Advocate for a full review of the rating methodology used by the Valuer-General to value all land in the State of Western Australia.**

#### MEMBER COMMENT

The Valuer-General is an entity created under the *Valuation of Land Act 1978*. The Valuer-General forms part of Landgate's functions.

Landgate valuers conduct independent valuations of property based on the Gross Rental Values (GRVs) or and Unimproved Values (UVs) of a property.

These valuations are used by local governments, government agencies and emergency services as a basis to determine property rates, service charges and levies as well as land tax.

In Victoria, valuations are conducted using the capital improved value of a property. Capital improved value is based on the value of the land plus the buildings on it and any other capital improvements. This method may provide a more fair and equitable assessment of the value of land across various land uses in Western Australia including agriculture, residential, commercial and mining. This in turn would provide a more fair and equitable basis for local government rating.

A review of rating methodologies set in the *Valuation of Land Act 1978* would ensure that valuation methods relied upon by local government represent the most appropriate method.

#### SECRETARIAT COMMENT

WALGA currently does not have an advocacy position on which is the most appropriate valuation methodology.

### 3.9. WA Local Government Rating Model

*Shire of Gingin to move:*

#### MOTION

**That WALGA advocate to the State Government and the Valuer Generals' Office that a different rating model be trialled across several Councils whereby the Unimproved Value rate is abolished, and all properties are rated for Gross Rental Value or Capital Value.**

#### IN BRIEF

- WALGA to advocate for a full rating process review with potential of removing all UV rates and only rating GRV.

#### MEMBER COMMENT

The Shire of Gingin and many other Local Governments struggle to have appropriate rates raised that are adequate for the correct use of the land within the Shire that addresses the impacts that these ratepayers have on the Shire's Assets.

For example, within the Shire of Gingin, there are large numbers of Unimproved Value (UV) rated properties that have large scale infrastructure servicing significant commercial operations but are captured within the definition as a Rural Pursuit. Some of these properties have tens of millions of dollars of infrastructure but only contribute a UV valuation and an additional differential rate.

If all properties were rated Gross Rental Value (GRV) or the rates based on Capital Value (value that the land would likely sell for on the open market), all rural land would still hold an appropriate GRV/Capital Value that would not be too dissimilar to their current rates, however those that intensify their land would achieve a naturally higher GRV/Capital Value making the rating across a Shire far more equitable, easier to manage and would simplify and reduce the cost of the valuation process.

Whilst not every Council may wish to take this step, it is proposed that the Local Government has the ability to review and decide if it wishes to remove the UV rate. With the Valuer Generals' Office conducting routine valuations for both UV and GRV it would not be out of the question for the valuation to be changed to meet this process.

It is noted that within South Australia and Victoria 89% of the Local Governments use Capital Value, Tasmania is progressing to Capital Value whilst New South Wales is based on Land Value only, Northern Territory is based only on Unimproved Capital Value, Queensland is Site Value and Unimproved Value and the ACT is Unimproved Value only. It is clear that whilst there is a range of valuations across Australia there is a bias growing towards utilising Capital Value of Land.

For example, we have a location within the Shire that has a water license and two bore holes. Whilst this is the extent of the infrastructure, they pump water out 24/7 for bottling in Perth, a GRV/Capital Value would be much higher in value to Council than the minimum rates currently being received. This company has significant heavy vehicles utilising Council roads every day of the week to keep up with the demand and creates significant road maintenance issues for Council.

The impacts of water licenses within the Shire have been dramatic as they are now a strong trading commodity and have doubled the value of land with a water license, yet it is not being considered by the Valuer Generals' Office as part of the overall valuation assessment of the land. Water licenses are incredibly valuable to producers as it increases their productivity and profits from smaller properties and as water licenses are very difficult to access, as allocations are full in most areas, many are trading or selling off portions of licenses clearly showing that water licenses have an inherent value that is increasing rapidly.

Again, the Shire calls on WALGA to advocate to the Minister and Valuer Generals' Office to undertake a review of the rating system to either abolish the UV valuation or provide the ability for the Local Government to choose its rating structure.

### **SECRETARIAT COMMENT**

WALGA currently does not have an advocacy position on which is the most appropriate valuation methodology.

### 3.10. Reform of the *Cat Act 2011*

*Shire of Capel to move:*

#### MOTION

**That the WA Local Government sector requests the WA State Government prioritise reforms to the *Cat Act 2011*, in accordance with the Statutory Review undertaken and tabled in the State Parliament on 27 November 2019.**

#### MEMBER COMMENT

##### Background

The Western Australian State Government through the (then) Department of Local Government released a Discussion Paper (January 2011) titled *Proposal for Domestic Cat Control Legislation*.

This consultation and proposed reform process ultimately led to the *Cat Act 2011* (Cat Act) receiving Royal Assent on 1 November 2012. The Cat Act fully commenced in 2013 and was introduced to:

- provide for the control and management of cats; and
- promote and encourage the responsible ownership of cats, and for related matters.

The Department of Local Government, Sport and Cultural Industries (DLGSC) commenced a statutory review of the *Cat Act 2011* and the *Dog Amendment Act 2013* in May 2019. The review undertaken by DLGSC was tabled in the WA Parliament by the Minister for Local Government on 27 November 2019.

Findings of the Review in relation to Cat Act included:

2. Registration of cats is strongly supported. The current three options for periods of registration should remain.
3. Registration periods for cats and dogs should be the same.
4. A central registration database for cats should be explored.
5. Feedback indicated that the wearing of collars and tags achieves the purpose of enabling a cat to be identified by rangers — including making it obvious that it is a domestic cat that has an owner. There is strong support for this to continue with no change.
6. Strong support from the public, local governments and industry exists for the practice of microchipping cats to continue.
7. Improvements could be made to the way microchip details are stored — this could be in either a national or State-based database.
8. Feedback indicated that education on the current requirements of microchipping, focusing on obligations of owners/breeders/rescues when a cat is transferred to a new owner and the need to keep information up-to-date, is necessary to achieve the desired outcomes of reuniting pets with their owners and the obligations of being a responsible cat owner.
9. There is strong support for cat numbers and confinement/curfews of cats to be implemented State-wide (in legislation) rather than through individual local laws — to provide consistency among local governments.
10. As a means of controlling cat numbers, there were multiple requests in the feedback received for the Cat Act to be brought into alignment with the Dog Act by placing greater restrictions on cat owners in relation to the number of cats that people can own.
11. The provisions in the Cat Act for cats to be sterilised should remain.
12. Feedback indicated that the age of cat sterilisation should be lowered, although further expert consultation on this will be needed.

#### IN BRIEF

- Statutory review into the *Cat Act 2011* was undertaken in 2019.
- No reforms or amendments to the Cat Act have resulted from the review.
- Request that WALGA advocate for the reforms to be undertaken.

Outcomes from the Statutory Review were:

- The *Dog Amendment (Stop Puppy Farming) Act 2021* received Royal Assent on 22 December 2021 with the aim to:
  - to amend the Dog Act 1976 to provide for matters relating to the sterilisation and breeding of dogs and the supply of dogs to and by relevant pet shop businesses;
  - to amend the Dog Act 1976 and the Cat Act 2011 to provide for a centralised registration system; and
  - to make other amendments to the Dog Act 1976

No further amendments, nor reforms of the *Cat Act 2011* have occurred since.

### **Comment**

Any proposed changes to cat control measures should include public consultation.

The Shire of Capel hopes the State Government prioritises reforms of the Cat Act, similar to recent reforms with the Dog Act and Animal Welfare regulations.

The Shire of Capel supports a review of current cat control measures and to look at initiatives to better protect native wildlife, along with an accompanying education campaign.

Many Local Governments throughout the State have looked at similar reforms recently, however the current Act inhibits the control of cats and their impacts on native wildlife.

Shire understands that many people in the community love cats, with reforms looking to find a balance between valued family pets and protecting our unique and in some cases, endangered native animals.

### **SECRETARIAT COMMENT**

This is a developing issue in the sector. A number of Local Governments have already attempted to make Cat Local Laws that seek to prohibit cats from roaming, require cats to be securely kept on premises of the owner, and prohibited from being in any public place. Parliament's Delegated Legislation Committee has disallowed a number of such attempts on the grounds that the local law-making head of power in the Cat Act does not contemplate local laws to be made for these purposes.

The Committees views are summarised in this excerpt from the Annual Report 2016 (Report 89 at 5.32):

*In each of these cases, the Committee considered that the relevant provisions of the local law were inconsistent with or repugnant to the provisions of the Cat Act 2011 which:*

- *allow for cats to be in public places unless they do not comply with the provisions of the Act requiring registration, microchipping and sterilisation*
- *empower the making of local laws prohibiting cats in certain specified areas.*

WALGA's current advocacy position supports a review of the Cat Act that will introduce broader powers of cat control.

### 3.11. WALGA Best Practice Governance Review – Principles

*Executive Member to move:*

#### MOTION

That:

1. The update on the Best Practice Governance Review project be noted, and
2. The principles to inform WALGA's future governance model, as follows and as per the attached *Principles* document, be endorsed:
  - a. Representative – WALGA unites and represents the entire Local Government sector in WA and understands the diverse nature and needs of members, regional communities and economies.
  - b. Responsive – WALGA is an agile association which acts quickly to respond to the needs of members and stakeholders.
  - c. Results Oriented – WALGA dedicates resources and efforts to secure the best outcomes for Local Government and supports the delivery of high-quality projects, programs and services.

#### IN BRIEF

- State Council commissioned a Best Practice Governance Review to consider and engage with members on alternative governance models.
- The Steering Committee, appointed by State Council to oversee the project, has put forward principles to the 2022 Annual General Meeting for member consideration.
- The principles have been endorsed by State Council at their 22 August 2022 Special Meeting.
- Following consideration of the principles, a thorough consultation and engagement process will be undertaken with members on potential future models.

#### ATTACHMENT

- *WALGA Best Practice Governance Review: Principles*

#### BACKGROUND

State Council commissioned the WALGA Best Practice Governance Review in March 2022 to ensure that WALGA's governance model is contemporary and agile and maximises engagement with members.

Governance Reviews allow organisations to re-examine their membership structure, constitution, board role, board composition, governance approach and policies.

For WALGA, the Best Practice Governance Review represents an opportunity to review and reshape the governance model to ensure WALGA is well-placed to:

- Deliver strong, clear, focused, and consistent policy positions on strategic matters of the most importance to Local Governments in WA,
- Drive advocacy outcomes and impact on behalf of Local Government in WA, and the communities they serve, and
- Embed agility and responsiveness, ensuring member concerns are heard, respected, and represented in a timely, efficient, and effective manner.

There are several drivers for the review.

WALGA's [Corporate Strategy 2020-2025](#) identifies the governance model as a key enabler of performance, with the following description: *We have contemporary governance and engagement models.*

Member and stakeholder feedback from a range of sources over several years has highlighted dissatisfaction with the governance model. Specifically, feedback relates to:

- **Structure** – WALGA’s governance structure is seen by members and stakeholders as creating roadblocks, hindering decision-making, and holding WALGA back.
- **Responsiveness** – there is a perception among members and stakeholders that WALGA’s governance model is slow and bureaucratic in an environment that requires agility.
- **Prioritisation and focus** – members and stakeholders acknowledge the challenges of developing unified Local Government policy positions and advocacy priorities given the diversity of Local Government sector interests.
- **Transparency and accountability** – feedback from members and stakeholders suggests that WALGA should be more transparent about its decision-making processes.
- **Zones** – Feedback from members and stakeholders in relation to Zones and Zone meetings is mixed. A proportion of WALGA’s membership believes that Zones are not as representative, strategic nor effective as they potentially could be.

Legislative reforms could also impact WALGA’s governance arrangements. The Minister for Local Government’s reforms to the *Local Government Act 1995* propose to remove WALGA from being constituted under the Local Government Act. Secondly, the Review of WA’s *Industrial Relations Act 1979* provides an opportunity for WALGA to be constituted as a registered employer organisation, which would enable WALGA to make applications in its own right on behalf of the sector.

Following several reviews and amendments, the Best Practice Governance Review also represents an opportunity to ensure alignment between WALGA’s governance documentation. In addition, State Council resolved in September 2021 for amendments to the Constitution to be developed to deal with matters related to State Councillors’ candidature for State or Federal elections.

To undertake the Best Practice Governance Review, State Council appointed a Steering Committee comprising the following members:

President Cr Karen Chappel JP	WALGA President (Chair)
Cr Paul Kelly	WALGA Deputy President
President Cr Phil Blight	Country State Councillor
Mayor Carol Adams OAM	Metropolitan State Councillor
President Cr David Menzel, Shire of Wyndham East Kimberley	Country Elected Member
Mayor Albert Jacob, City of Joondalup	Metropolitan Elected Member
Andrew Sharpe, City of Albany	Country Chief Executive Officer
David MacLennan, City of Vincent	Metropolitan Chief Executive Officer
Nick Sloan	WALGA Chief Executive Officer

The Steering Committee is supported by consultants PwC and WALGA officers, Tony Brown, Executive Director Member Services, Tim Lane, Manager Corporate and Association Governance, and Kathy Robertson, Executive Officer Governance.

The Steering Committee has met five times to late August and has:

- Endorsed terms of reference and an overarching project plan
- Considered the 2019 review including previous deliberations and outcomes
- Commissioned and considered work on comparator membership-based advocacy organisations:
  - Australian Hotels Association (AHA)
  - Australian Medical Association (AMA)
  - Chamber of Minerals and Energy (CME)
  - Chamber of Commerce and Industry (CCI)

- Pharmacy Guild of WA
- Reviewed governance models of Local Government Associations in other States and New Zealand:
  - Local Government New South Wales (LGNSW)
  - Municipal Association of Victoria (MAV)
  - Local Government Association of Tasmania (LGAT)
  - Local Government Association of South Australia (LGASA)
  - Local Government Association of Queensland (LGAQ)
  - Local Government Association of the Northern Territory (LGAT)
  - Local Government New Zealand (LGNZ)
- Adopted a timeline for the way forward including member consultation and engagement, and
- Endorsed principles to be presented to the membership at the 2022 Annual General Meeting as per this agenda item.

## **SECRETARIAT COMMENT**

Supported by State Council, the Steering Committee is putting forward principles to this Annual General Meeting to gauge member support for progressing the Best Practice Governance Review to the development of potential options for member consultation and engagement.

The principles put forward by the Steering Committee and endorsed by State Council at their 22 August 2022 Special Meeting, will guide the development of potential models for member consultation.

As per the attached Principles document, the three principles – Representative, Responsive and Results Oriented – comprise three or four components, component descriptions and governance implications.

Embedded in the governance implications are considerations for potential changes as well as principles that will be adhered to in the development of model options.

For instance, the principles propose that WALGA's governing body will:

- Maintain equal metropolitan and country representation,
- Continue the practice of electing the President from and by the governing body, and
- Facilitate responsive decision making with clear processes for members to influence policy and advocacy.

Potential models may be considered by the Steering Committee, and subsequently State Council and WALGA members, that could:

- Potentially lead to a reduction in the size of the governing body,
- Consider alternative election arrangements to the governing body, and
- Consider alternative arrangements to the existing Zones.

Following consideration of the principles at the 2022 Annual General Meeting, as per this item, an extensive consultation and engagement process will be undertaken with members on potential governance model options.

The consultation and engagement process will be undertaken during October, November, and December 2022. Feedback from member submissions, workshops, and discussions will inform a final report to be considered at February 2023 Zone meetings and subsequently, the March 2023 State Council meeting.

Constitutional amendments will then be prepared for consideration by State Council followed by the broader membership at the 2023 Annual General Meeting. As per WALGA's Constitution, amendments to the Constitution require endorsement by a 75 percent majority at both State Council and a general meeting of members.

The principles are put forward for member consideration.

#### 9.4.7 Adoption of Public Health & Wellbeing Plan\*

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	PH/30 – Public Health Planning
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	DRAFT Public Health & Wellbeing Plan – 2022-2026

#### Purpose of Report

Council is requested to adopt the DRAFT Shire of Dalwallinu Public Health & Wellbeing Plan.

#### Background

Part 5 of *the Public Health Act 2016* requires the preparation of two types of public health plans:

1. State Health Plan prepared by the Chief Health Officer and
2. Local Public Health Plan prepared by each local government district.

The *State Public Health Plan for Western Australian 2019-2024* aims to guide State and Local Governments and many partners in public health, to work together and contribute towards influencing the health and wellbeing of all Western Australian.

The State Public Health Plan is a standalone plan. Each Local Government Authority is required to create its own Public Health Plan, which in turn is to be incorporated into the Council's Strategic Community Plan.

Part 5 of the Public Health Act 2016 comes into effect at stage 5 of implementation of the Public Health Act. The commencement of Stage 5 has been delayed.

#### Consultation

Councillors

Community

Consultant – Llew Withers

#### Legislative Implications

##### State

*Public Health Act 2016*

*Local Government Act 1995*

#### Policy Implications

Nil



### **Financial Implications**

Expenses relating to the preparation of this plan have been included in the 2022-2023 budget.

### **Strategic Implications**

Nil

### **Site Inspection**

Site inspection undertaken: Not applicable

### **Triple Bottom Line Assessment**

#### Economic implications

There are no known significant economic implications associated with this proposal.

#### Social implications

There are no known significant social implications associated with this proposal.

#### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

The development of the Public Health & Wellbeing Plan has been a process of research and community consultation by Consultant Llew Withers.

The plan has been developed to protect, promote and improve public health and wellbeing in our community.

### **Officer Recommendation**

That Council adopt the Shire of Dalwallinu Public Health & Wellbeing Plan 2022-2026 as attached to this report.

### **Resolution**

#### MOTION

Moved                    Cr  
Seconded                Cr

**0/0**





Shire of

# Dalwallinu

*Place of wheat and wattle*

## Public Health & Wellbeing Plan

2022-2026

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# Acknowledgement of Country

The Shire of Dalwallinu acknowledges the Traditional Owners of the Country within the Shire's boundaries. The first known inhabitants of the land which now comprises the Dalwallinu Shire were the Indigenous Badima and Galamaia people who lived a nomadic life of hunting and gathering. The south west corner of the Shire of Dalwallinu is situated within the traditional country of the Yued Noongar people.

## Message from the Shire President & Chief Executive Officer

The Shire of Dalwallinu is pleased to present the Public Health Plan 2022-2026. Each local government in Western Australia is required by the *Public Health Act 2016* to maintain and enhance the health, wellbeing and safety of all of its citizens and align with the *State Public Health Plan for Western Australia 2109-2024*.

This plan has been developed to protect, promote and improve public health and wellbeing in our community. We are committed to ensuring that the residents of the Shire of Dalwallinu have an acceptable level of health today and into the future.

The development of the Public Health Plan has been a process of research and community consultation. The Shire is working towards having more opportunities for residents to engage in a healthy lifestyle and to make choices that will lead them to greater physical, social and mental health wellbeing while being part of a growing and thriving community.

The Shire of Dalwallinu is committed to working with its stakeholders, including the State Government, to make the goals of this plan a reality and to fully realise the benefits of a healthy lifestyle, through the right choices in exercise, diet and community interaction to our community today and into the future.

**KL Carter**

SHIRE PRESIDENT  
September 2022

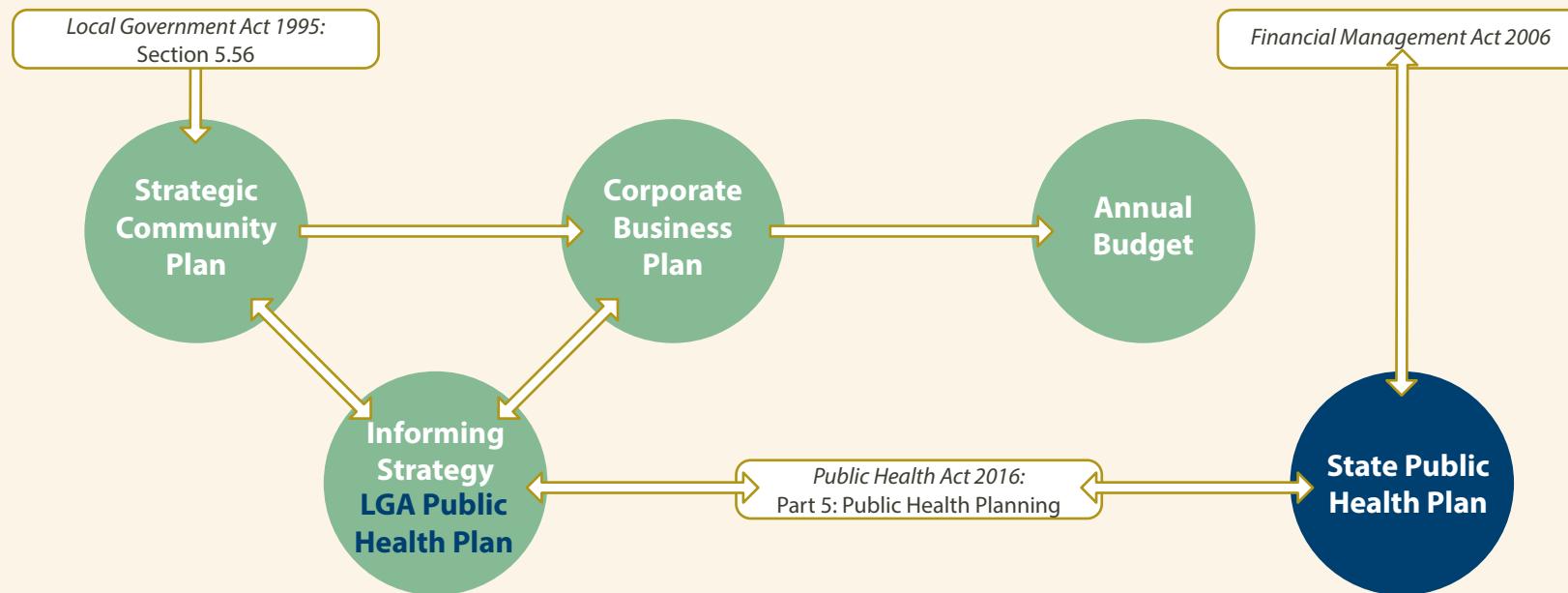
**JM Knight**

CHIEF EXECUTIVE OFFICER  
September 2022

# Plan Implementation

The State Public Health Plan is a stand-alone plan. Each Local Government Authority is required to create its own Public Health Plan, which in turn is to be incorporated into the Council's Strategic Community Plan. The Strategic Community Plan connects with Council's Business Plan which is funded by each Local Government Authority through its revenue stream. Each Local Government is then required to prepare and adopt a Local Government Public Health Plan.

The diagram below provides a pictorial representation of how this is to be achieved.



Linkages between Part 5: Public Health Planning of the *Public Health Act 2016* and Local Government Planning for the future requirements under section 5.56 of the *Local Government Act 1995*

# Our Current Health Role

The Shire of Dalwallinu provides a range of funding to support the health of our community

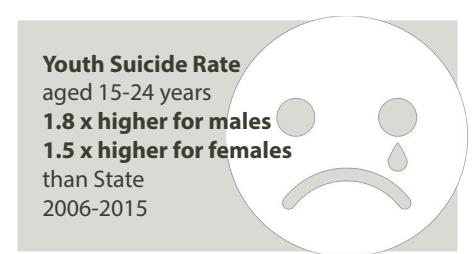
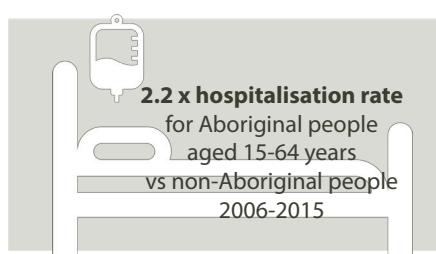
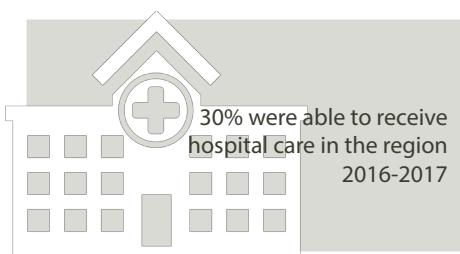
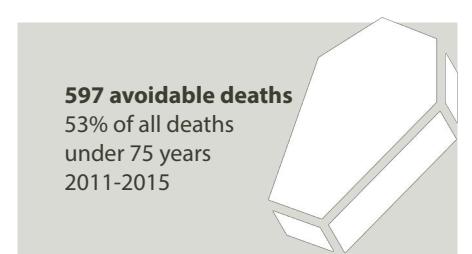
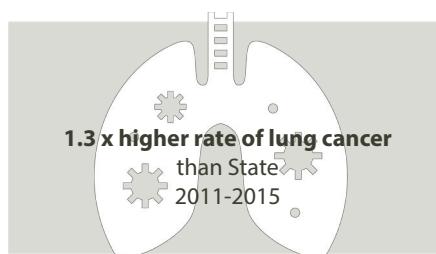
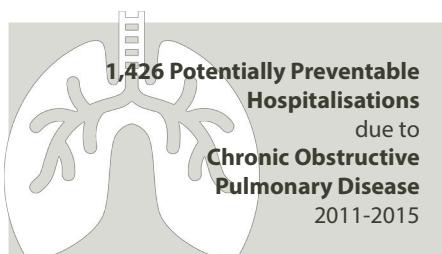
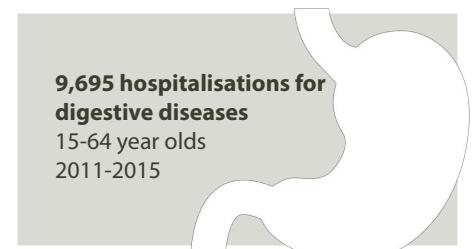
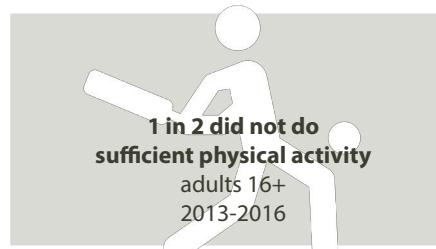
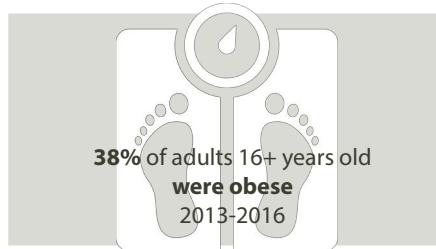
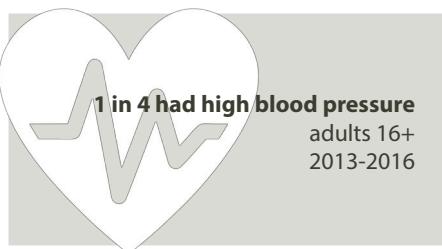
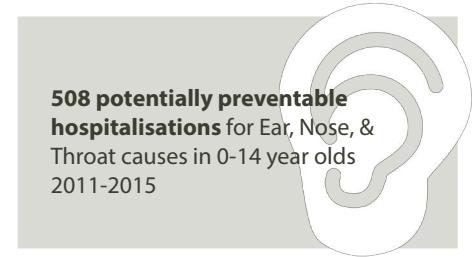
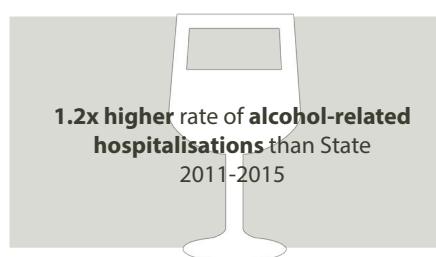
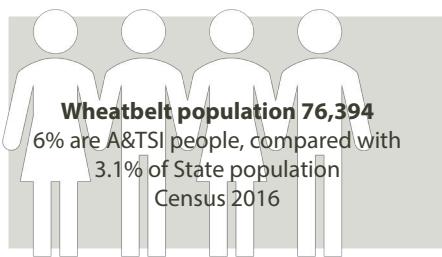


These are explained in more detail in the core business described here:

- Infrastructure and property services, including provision of local roads, footpaths, drainage, waste collection and management, and sewerage services
- Environmental Health Services to prevent and control environmental health hazards, emissions and communicable diseases (i.e., tobacco control, water and food safety, noise and air pollution and animal & mosquito control).
- Community Services, such as provision of a doctor and surgery.
- Cultural facilities and services, such as libraries, art galleries and places of historic importance and museums.
- Provision of recreation facilities, such as parks, sports fields, golf courses, swimming pools, recreation centres and bowling clubs.
- Building services, planning and development control, including inspections, licensing, certification and enforcement.
- Administration of facilities, such as the airport, cemeteries, street parking, solid & liquid waste disposal sites.
- Local Government Health Law Enforcement, Ranger and Emergency Services.



# Snapshot of the health of people living in the Wheatbelt Region



\*Western Australian Country Health Services

\*\*Compared with the WA State average

# Key results from our 2022 Public Health & Wellbeing Survey

## THE RESIDENTS OF DALWALLINU SPEAK AS THINGS ARE NOW

The four most serious health risks in our community are:

- No regular dental checkups
- Not enough exercise
- Being overweight
- Too much alcohol

The top three most serious mental & social health issues in our community are:

- Depression
- Anxiety
- Loneliness

Our top three volunteering activities are:

- Community groups/services
- Sporting
- Public events

The sport & recreation facilities we use the most are:

- Dalwallinu Recreation Centre
- Sporting Oval
- Playgrounds

I feel like I belong in my local community 62%

I enjoy interacting with my neighbours 77%

I am proud of the community where I live 71%

I feel the Shire cares about our welfare 49%

I feel like my life has a sense of purpose 77%

There is strong community spirit in our Shire 67%

I know where to get help when I need it 71%

The words we used the most, to describe what we like best about living in the Shire of Dalwallinu

big sky mix of ages and ethnic groups  
fresh air community spirit  
excellent school it's safe and family friendly  
diverse community peace and quiet friendliness  
everyone is friendly

## CHANGE FOR THE FUTURE

Our top four programs to improve the health of our community:

- Programs for children
- Routine screening for health issues eg cervical cancer, prostate cancer
- Programs for seniors/aged people
- Programs for teens

Our top four facilities or resources for good community health are:

- Safe roads
- Parks & public open spaces
- Recreation facilities eg the Dalwallinu Rec Centre
- Affordable housing

Our top three programs to help us be more physically active are:

- Free fitness classes
- More hikes, walks, cycle paths & maps
- More recreational community activities/events

Our top three priorities to encourage the eating of healthy food:

- More healthy food options in takeaway/fast food outlets
- Healthy food options at sporting & community clubs & events
- Healthy foods being easier to identify in the shops

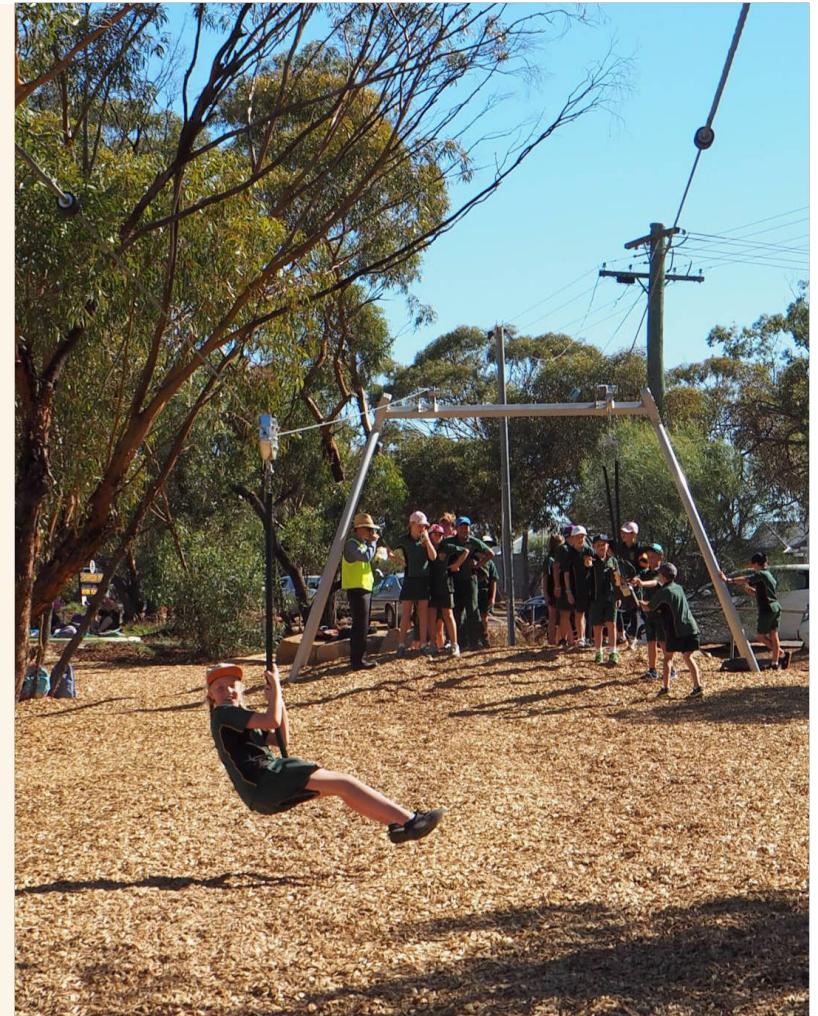
# Adding the Public Health Vision to the Strategic Community Plan

The Public Health Plan follows on from the 4 themes in the Strategic Community Plan:

1. Our Community (Social)
2. Sustainable Living (Economic)
3. Environment
4. Civic Leadership (Governance)

And introduces a new theme:

5. Public Health



# The Integrated Strategic Community Plan

1. OUR COMMUNITY (SOCIAL)	2. SUSTAINABLE LIVING (ECONOMIC)	3. ENVIRONMENT	4. CIVIC LEADERSHIP (GOVERNANCE)	5. PUBLIC HEALTH
To be a progressive and safe community with a high standard of living, valuing acceptance of all people	To be a diverse and innovative economy with a range of local employment opportunities	To have a balanced respect for our environment and heritage, both natural and built	To work together as custodians for now and the future	To promote and sustain a healthy, active and safe community
1.1 Enhanced and expanded medical and other appropriate health services	2.1 A growing Shire population	3.1 Reduced feral animal population in the Shire	4.1 Improved communication / consultation across all towns with a variety of methods	5.1 Planned COVID safe and healthy community
1.2 Enhanced quality of public amenities and all Shire facilities	2.2 Additional business development in the commercial and industrial sectors	3.2 Reduced litter and improved ambiance of streetscapes	4.2 Improved flexibility in the provision of customer service	5.2 Prevent harm from unsafe use of alcohol, tobacco and other drugs
1.3 Improved technology and electronic communication	2.3 Promote tourism and associated business in the area	3.3 Improved weed control in the Shire	4.3 Improved emergency planning and response	5.3 Increased healthy and affordable food and lifestyle options
1.4 Improved youth activities and services	2.4 Increased housing development	3.4 Enhanced rehabilitation of reserves	4.4 Strategic alliances to best serve Dalwallinu	5.4 Improved community safety and wellbeing initiatives
1.5 Protected heritage areas and buildings	2.5 Improved drainage of stormwater in towns	3.5 Expanded recycling services		5.5 Provide environmental health protection to reduce risks to community health
1.6 Enhanced community meeting areas in each town	2.6 Improved road network			
1.7 Improved and enhanced playground areas	2.7 Improved productivity and profitability of agriculture			
1.8 Rejuvenated and enhanced recreation precinct and Dalwallinu Recreation Centre				

# Community & Public Health Outcomes

Communicable Disease	Harm Minimisation	Healthy Lifestyle	Community Health Outcomes	Environmental Health Protection
5.1 Planned COVID safe and healthy community	5.2 Prevent harm from unsafe use of alcohol, tobacco and other drugs	5.3 Increased healthy and affordable food and lifestyle options	5.4 Improved community safety and wellbeing initiatives	5.5 Provide environmental health protection to reduce risks to community health
5.1.1 Keep the community informed with COVID-19 updates	5.2.1 Support stakeholders in promoting family friendly low and/or no alcohol, smoke-free events	5.3.1 Support community recreation activities and provision of accessible exercise equipment for all ages, children, young adults and seniors	5.4.1 Liaise with Main Roads and Road Safety Commission to improve road safety in the region	5.5.1 Monitor public health indicators and encourage other government intervention
5.1.2 Implement COVID-19 Safety Plans in consultation with emergency authorities and develop risk management guidelines for public events	5.2.2 Provide targeted education to reduce the impact of alcohol and drug consumption in the community	5.3.2 Link with Livelighter or similar campaign to engage the community in healthy lifestyle choices	5.4.2 Continue to encourage childhood and adult immunisation participation	5.5.2 Provide access to education on public health matters e.g. FoodSafe Online and disease control
5.1.3 Provide community education for personal hygiene, safe sex, home and workplace hygiene, including cleaning and disinfection	5.2.3 Liaise with clubs and liquor outlets to promote safe sale, service and consumption of alcohol and tobacco	5.3.3 Increase knowledge of the impacts of obesity and the benefits of maintaining good health	5.4.3 Encourage personal health screening services e.g. cervical, bowel & mammogram	5.5.3 Maintain food standards by regular surveillance of food premises
5.1.4 Minimise the incidence and community spread of infectious disease through education, vaccination, food surveillance and vector control	5.2.4 Encourage the reduction in smoking by promoting smoke free public spaces such as playgrounds and recreation spaces	5.3.4 Encourage healthy and affordable options in food outlets, at venues and events and Shire facilities	5.4.4 Ensure a regular dental service is maintained to promote good oral health	5.5.4 Continue to monitor drinking and recreational waters, aquatic facilities and recycled water systems to maintain standards and reduce public health risks



# Conclusion

This Plan was developed over 18 months duration in consultation with elected members and the local community. This is the first public health plan of many to follow that will require the Shire Council to consider the needs of the community when planning for better public health outcomes.

While public health is the responsibility of all persons in the community, this plan focusses on the need to address present shortcomings to improve the health of every person. Improving the health of individuals through exercise and nutrition were identified as key messages, and attention to mental health, the prevention of transport accidents, and increased screening for cancer-related illnesses will be beneficial in the longer term.

The Council will need to provide leadership to improve public health outcomes by:

- Leading the community by advocacy to provide better public health planning,
- Having a whole of Council approach,
- Encouraging partnerships with Government and NGOs for health planning, and
- Elected members encouraging and mentoring to promote healthy lifestyles.

The Plan was developed by including:

- Extensive analysis of health data (a well-developed Health Profile Report)
- Participation in an electronic Health and Well Being Survey, and
- Consultation with elected members and senior officers.

# The Way Forward

The strategies contained in the Shire of Dalwallinu's Public Health Plan are intended to mirror work already underway. The Shire is well known for the promotion of tourism and recreational pursuits, and living in harmony with the natural environment and practising sustainability. This connection with community was recognised through encouraging comments drawn from the 2022 Public Health & Wellbeing Survey.

The Shire of Dalwallinu may give consideration to liaising with the Wheatbelt Population Health Unit Health Promotion Officer in conjunction with neighbouring shires to review the supporting information in the Health Profile Report and the Public Health & Wellbeing Survey, and to work with government and funding agencies to raise awareness of the need for healthy lifestyles.

The Plan requires Council to ensure that its citizens are afforded protection from disease, minimise harm, promote active healthy lifestyles sustainably and the provide a safe environment by reducing risks to public health. This Plan is the first of many public health plans that will provide a direct focus on supporting better health outcomes of constituents living in the Shire.

Information used in the research phase of this plan was principally drawn from ABS Census material, SEIFA Index, AEDC (Education) data, Health Department hospital admissions data (2018 – 2020), and the Shire of Dalwallinu 2022 Public Health & Wellbeing Survey.



**10 APPLICATIONS FOR LEAVE OF ABSENCE**

**11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**

**12 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

**13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)**

**14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2)**

**PROCEDURAL MOTION**

Moved                    Cr  
Seconded                Cr

That Council moves into a confidential session at 0.00pm as per Local Government Act, 1995, Section 5.23(2)

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
  - (i) a trade secret; or
  - (ii) information that has a commercial value to a person; or
  - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and

to discuss:

**14.1** Sale of Shire Housing – Lot 20 (2) Dungey Road, Dalwallinu

**14.2** Sale of Shire Housing – Lot 21 (1) Wasley Street, Dalwallinu

**0/0**



#### 14.1 Sale of Shire Housing – Lot 20 (2) Dungey Road, Dalwallinu

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	A375
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

##### **Purpose of Report**

Council is requested to consider the disposal of a Shire property situated at Lot 20 (2) Dungey Road, Dalwallinu.

##### **Resolution**

###### **MOTION**

Moved                    Cr  
Seconded                Cr

**0/0**

#### 14.2 Sale of Shire Housing – Lot 21 (1) Wasley Street, Dalwallinu

<b>Report Date</b>	27 September 2022
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	A41604
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

##### **Purpose of Report**

Council is requested to consider the disposal of a Shire property situated at Lot 21 (1) Wasley Street, Dalwallinu.



**Resolution**

**MOTION**

Moved                    Cr  
Seconded                Cr

**0/0**

**15                    SCHEDULING OF MEETING**

The next Ordinary Meeting of Council will be held on 25 October 2022 at the Shire of Dalwallinu Council Chambers, Dalwallinu commencing at 3.30pm.

**16                    CLOSURE**

There being no further business, the Chairperson closed the meeting at \_\_\_\_\_ pm.

