

# Ordinary Council Meeting Agenda

25 May 2021



This page has been left intentionally blank.

Shire of Dalwallinu

**NOTICE OF MEETING**

NOTICE is hereby given that the next Ordinary Meeting of Council of the Shire of Dalwallinu will be held on Tuesday, 25 May 2021 in the Council Chambers, Dalwallinu commencing at 3.30pm.

Signed:

  
\_\_\_\_\_  
Jean Knight

**Chief Executive Officer**

21 MAY 2021

Date

**DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Dalwallinu for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Dalwallinu disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member of officer of the Shire of Dalwallinu during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Dalwallinu. The Shire of Dalwallinu warns that anyone who has an application lodged with the Shire of Dalwallinu must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Dalwallinu in respect of the application.



This page has been left blank intentionally.



## Table of Contents

1	OPENING & ANNOUNCEMENT OF VISITORS.....	5
2	ANNOUNCEMENTS OF PRESIDING MEMBER.....	5
3	ATTENDANCE RECORD .....	5
3.1	Present.....	5
3.2	Apologies .....	5
3.3	Leave of Absence Previously Granted .....	5
4	DECLARATIONS OF INTEREST .....	5
5	PUBLIC QUESTION TIME.....	5
6	MINUTES OF PREVIOUS MEETINGS.....	6
6.1	Ordinary Council Meeting – 27 April 2021 .....	6
7	PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS .....	6
7.1	Petitions .....	6
7.2	Presentations .....	6
7.3	Deputations .....	6
7.4	Delegates Reports/Submissions .....	6
8	METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands) .....	6
9	REPORTS.....	7
9.1	WORKS & SERVICES.....	7
9.1.1	Request to call tenders – Civil Project Management Services*.....	7
9.2	PLANNING & DEVELOPMENT.....	10
9.2.1	DA 112021 – Workforce Accommodation* .....	10
9.3	CORPORATE SERVICES.....	17
9.3.1	Accounts for Payment for April 2021* .....	17
9.3.2	Monthly Financial Statements for April 2021 * .....	19
9.3.3	Schedule of Fees and Charges 2021-2022* .....	21
9.4	CHIEF EXECUTIVE OFFICER .....	23
9.4.1	2021 Kalannie Community Meeting Notes*.....	23
9.4.2	Request to write off Invoice - Kochii.....	25
9.4.3	Propose Ten Year Lease over Lot 78 on DP 209937 – Hazlett Street, Kalannie* .....	29
9.4.4	Request to call tenders – Civil Engineering Services* .....	31



10	APPLICATIONS FOR LEAVE OF ABSENCE .....	33
11	MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED.....	33
12	QUESTIONS FROM MEMBERS WITHOUT NOTICE.....	33
13	NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING) ....	33
14	MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2).....	33
14.1	CONFIDENTIAL - Award of RFT2020-06 Design & Construct 4x2 Executive Residence..	34
14.2	CONFIDENTIAL - Award of RFT2020-06 Design & Construct 2x2 Residence .....	34
14.3	CONFIDENTIAL - Award of Tender – 2017 Hyundai iLoad* .....	35
15	SCHEDULING OF MEETING.....	35
16	CLOSURE.....	35



## **SHIRE OF DALWALLINU**

**AGENDA** for the Ordinary Meeting of Council to be held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 25 May 2021 at 3.30pm.

**1 OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson (President) opened the meeting at \_\_\_\_\_ pm.

**2 ANNOUNCEMENTS OF PRESIDING MEMBER**

**3 ATTENDANCE RECORD**

**3.1 Present**

Shire President	Cr SC Carter
Deputy Shire President	Cr KL Carter
	Cr MM Harms
	Cr KM McNeill
	Cr NW Mills
	Cr BH Boys
	Cr KJ Christian
	Cr AR Dickins
Chief Executive Officer	Ms JM Knight
Executive Assistant	Mrs DJ Whitehead

**3.2 Apologies**

**3.3 Leave of Absence Previously Granted**

**4 DECLARATIONS OF INTEREST**

**5 PUBLIC QUESTION TIME**



**6 MINUTES OF PREVIOUS MEETINGS**

**6.1 Ordinary Council Meeting – 27 April 2021**

**MOTION**

Moved Cr  
Seconded Cr

That the Minutes of the Ordinary Meeting of Council held 27 April 2021 be confirmed.

**7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS**

**7.1 Petitions**

**7.2 Presentations**

**7.3 Deputations**

**7.4 Delegates Reports/Submissions**

**8 METHOD OF DEALING WITH AGENDA BUSINESS (SHOW OF HANDS)**



## 9 REPORTS

### 9.1 WORKS & SERVICES

#### 9.1.1 Request to call tenders – Civil Project Management Services\*

<b>Report Date</b>	25 May 2021
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/28 – Financial Management - Tendering
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Will Taylor, Manager Works & Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	DRAFT RFT2020-09 Tender Specifications

#### Purpose of Report

Council is requested to call for tenders for the provision of Civil Project Management Services to project manage the projects pertaining to the Wheatbelt Secondary Freight Network (WSFN) over the next four (4) years.

#### Background

The WSFN comprises some 4,400km of local government managed roads cross 53 routes that connect with State and National highways to provide access for heavy vehicles into the region.

The Shire of Dalwallinu is included in the Jurien Bay to Dalwallinu and the Dowerin to Dalwallinu routes which total \$50,600,000.

#### Consultation

Nil

#### Legislative Implications

##### State

*Local Government Act 1995 – Section 3.57*

*Local Government (Functions & General) Regulations 1996*

#### Policy Implications

##### Local

*Council Policy – 3.3 Regional Price Preference*

*Council Policy – 3.5 Purchasing*

#### Financial Implications

Income and Expenditure relating to the WSFN will be included in the coming budget. The Shire of Dalwallinu is required to contribute 6.7% of the total project costs.



Total funding of the WSFN is as follows:

- 2021-2022 \$4,232,000
- 2022-2023 \$4,074,000
- 2023-2024 \$4,090,000
- 2024-2025 \$3,897,000

### **Strategic Implications**

#### *Shire of Dalwallinu Strategic Community Plan 2017-2027*

Goal 2.6 – Improved road network (Economic)

Outcome 2.6.1 Ensure Restricted Access Vehicle Network is fit for purpose to service agricultural transport needs

Outcome 2.6.2 Continue programme of road maintenance reconstruction to meet ongoing asset renewal standards

### **Site Inspection**

Site inspection undertaken: Not applicable

### **Triple Bottom Line Assessment**

#### Economic implications

There are no known significant economic implications associated with this proposal.

#### Social implications

There are no known significant social implications associated with this proposal.

#### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

Given the resources required to project manage these WSFN projects, it is requested that Council authorise the calling of tenders for Civil Project Management Services. This will enable the Manager Works & Services and Works Supervisor to concentrate on the Shire's own projects. Costs associated with the project management can be included in the project costs.

The tender specifications are included as an attachment to this report. The tender is proposed to be for a four (4) year period.

If the application for funding is approved, the tender will be advertised as follows:

- An advert will be placed in The West
- An advert will be placed in Totally Locally and Kalannie Kapers
- The advertisement will be placed on the Shire Website and Shire Facebook Page
- The advertisement will be placed on the Shire noticeboards (Admin Centre & Library).

The recommended weighting for scoring of the tender is as follows:

<b>Criteria</b>	<b>Weighting</b>
Quoted Price	40%
Relevant Experience with Civil Project Management	50%
Key Personnel	10%



**Officer Recommendation**

That Council authorise the calling of tenders for the Provision of Civil Project Management Services for a four (4) year period, with the following selection criteria:

1. Quoted Price	40%
2. Relevant Experience with Civil Project Management	50%
3. Key Personnel	10%

**Resolution****MOTION**

Moved                    Cr  
Seconded                Cr





**RFT 2020-09**

**CIVIL PROJECT MANAGEMENT SERVICES**

**CLOSING DATE: 2pm, Monday 14 June 2021**

## RFT 2020-09

### CIVIL PROJECT MANAGEMENT SERVICES

Proposals are invited from Civil Project Managers to assist the Shire of Dalwallinu with the Management of Contractors, implementation of works and acquittal of funding required for works projects pertaining to the Wheatbelt Secondary Freight Network (WSFN).

The Shire of Dalwallinu has received funding through the WSFN to undertake works on:

- Bell Road;
- Dalwallinu-Kalannie Road; and
- Dowerin-Kalannie Road.

It is proposed that this tender would be for a four (4) year period or until such time that the works have all been completed.

Services to be provided:

1. Assist the Shire of Dalwallinu with the preparation of tenders inviting Road Works contractors to undertake the works required and the selection of the successful applicant;
2. Programme works required on approved roads and arrange with contractor for the implementation;
3. Carry out inspection of works undertaken by Road Works Contractor to ensure compliance with the approvals obtained under the program and correct road building methodology and requirements are used and achieved;
4. Assist Road Works Contractor with any issues arising from the works and contract documentation;
5. Ensure all OSH policies and procedures for Project Manager and Road Works Contractors are adhered to at all times and relevant contractor documentation is provided;
6. Track works program to ensure that it is running on time and within budget;
7. Liaise with the Shire Manager Corporate Services with to ensure timely reimbursement of funds from Main Roads WA;
8. Liaise with the Shire Manager Works & Services and Works Supervisor on the programming and standard of works required by the Shire, on a regular basis.

#### General Information

The duration of each annual the project is estimated to be for a period of approximately nine (9) months (approx 30hours per week), however this is subject to review on the basis of the works required and approved being completed.

Funding has been approved through the WSFN as follows:

- **2021-2022      \$4,232,000**
- **2022-2023      \$4,074,000**
- **2023-2024      \$4,090,000**

- **2024-2025 \$3,897,000**

Consultants are requested to provide an **hourly rate** for the provision of the services required and **which must be inclusive of the following**:

- Cost of the professional management services
- Provision of own or hire vehicle, including all running costs
- Public Liability (minimum \$10 million) and Professional Indemnity (minimum \$2 million) Insurance covers
- The consultant is to be based in the Shire of Dalwallinu each week when undertaking the services, including providing their own accommodation and meals
- The consultant is to provide own lap top and mobile phone and any other electronic equipment required. (The Shire of Dalwallinu will provide an office in the Shire Administration building)
- Incidental costs including any air travel and relocation costs

Name and qualification of person to be onsite and provide the service is to be included with any proposal.

Any previous experience/ with Civil Project Management is to be included.

Any proposal received that is not submitted on the Tender Form will not be considered.

### **Selection Criteria**

Relevant Experience with Civil Project Management	50%
Key Personnel	10%
Price	40%

### **Submissions**

Proposals addressing the requirements are to be sent by post to:

Chief Executive Officer  
Shire of Dalwallinu  
PO Box 141  
DALWALLINU WA 6609

Or by email to [tenders@dalwallinu.wa.gov.au](mailto:tenders@dalwallinu.wa.gov.au)

**By 2pm, Monday 14 June 2021.**

No late proposals will be accepted.

Canvassing of Councillors and Staff will disqualify.

## 1 TENDERER'S OFFER

### 1.1 OFFER FORM

Chief Executive Officer  
Shire of Dalwallinu  
58 Johnston Street  
DALWALLINU WA 6609

I/We \_\_\_\_\_ (BLOCK LETTERS)  
of \_\_\_\_\_ (ADDRESS)  
ABN/GST Status \_\_\_\_\_ ACN (if any) \_\_\_\_\_  
Telephone No: \_\_\_\_\_ Facsimile No: \_\_\_\_\_  
E-mail (if any): \_\_\_\_\_

#### In response to RFT 2020-09 Civil Project Management Services

Hourly Rate (inc GST)	
Name and qualification of person to be onsite and provide the service	
Previous experience with Civil Project Management	

Signature of authorised signatory of Tenderer: \_\_\_\_\_

Name of authorised signatory (BLOCK LETTERS): \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021

## 9.2 PLANNING & DEVELOPMENT

### 9.2.1 DA 112021 – Workforce Accommodation\*

<b>Report Date</b>	25 May 2021
<b>Applicant</b>	Michael Sawyer
<b>File Ref</b>	A913
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Doug Burke, Manager Planning & Development Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Documentation submitted with application.

#### Purpose of Report

Council is requested to consider an application for approval to allow for the proposed development of 'Workforce Accommodation on the subject land as submitted by the applicant on 14 April 2021.

The proposed development requires discretionary approval from the Council.

It is recommended that the proposed development be approved subject to given conditions.

#### Background

Subject Property:	Lot 1885 Roberts Road, Dalwallinu
Land Use Zoning:	Rural
Property Owner:	Michael J H Sawyer
Applicant:	Michael J H Sawyer
Consent Authority:	Shire of Dalwallinu Council
Proposed Development:	'Workforce Accommodation'
Value of Development:	\$40K (\$837K)
Outside Consultation:	Nil

The application requests consideration be given for the approval of 'Workforce Accommodation' consisting of seven modular type housing units located around an existing dwelling. (Refer to site plan).

The 'Workforce Accommodation' is defined under the *Planning and Development (Local Planning Schemes) Regulation 2015* as being:

*'premises, which may include modular or relocatable buildings, used primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.'*



The subject property consists of two allotments (Lots 1885 and 3175), together making up 75 hectares of broad acre cropping land zoned 'Rural' under the *Shire of Dalwallinu Planning Scheme N° 2*.

The property has frontage to Roberts Road and the Dalwallinu-Kalannie Road which are sealed roads. Roberts Road marks the eastern town boundary and the Industrial estate.

The proposed development consists of the installation of seven dwelling units that are premanufactured offsite. The intent, with approval, is to stage the development over six years with the installation of one unit each year to accommodate seasonal workers.

The units will be accessed via the established driveway to Roberts Road. The units will be serviced with existing electrical and potable water connections.

The first unit to be installed is a second hand 'donga' that has four bedrooms with ensuite facilities. Kitchen and laundry services will be provided from the existing dwelling.

Units 2-7 are modular dwellings that contain internal kitchen and laundry facilities to compliment the single bedroom and separate bathroom.



Site of proposed development – Lot 1885 Roberts Road, Dalwallinu

### Consultation

Nil

### Legislative Implications

#### State

*Planning and Development Act 2005*

In considering an application for development approval, Council is to have due regard to the following matters to the extent that, in the opinion of Council, those matters that are relevant to the development the subject of the application. In assessing the development application, the matters listed in Section 67 of the *Planning and Development (Local Planning Schemes) Regulation 2015* have been taken into consideration for the preparation of this report and are addressed as follows:

'Matters for Consideration'	Comments
The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area	<p>The following Schemes are applicable:</p> <p><i>Shire of Dalwallinu Planning Scheme N° 2</i></p> <p>The objectives for the Rural Zone are:</p> <ul style="list-style-type: none"> <li>a) To provide for a range of rural pursuits that are compatible with the capability of the land and retain the rural character and amenity of the locality.</li> <li>b) To protect land from urban uses that may jeopardise the future use of that land for other planned purposes that are compatible with the zoning.</li> <li>c) To support sustainable farming practices and the retention of remnant vegetation.</li> <li>d) To prevent any development that may affect the viability of a holding.</li> <li>e) To encourage small scale, low impact tourist accommodation in rural locations.</li> <li>f) To encourage a diversification of rural activities that will reduce the dependency of the rural sector on traditional crops.</li> <li>g) To support the creation of homestead lots in accordance with adopted Local Planning Policy.</li> <li>h) To support mining activities where an environmental management plan has been prepared and is acceptable to the Council and EPA.</li> <li>i) To preclude the disposal of used tyres or any other material that may be detrimental to the quality of the land</li> </ul>



The requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> or any other proposed planning instrument that the local government is seriously considering adopting or approving.	There are no proposed amendments in progress that would affect a determination.  There are no other planning instruments currently being considered.
Any approved State planning policy	State Planning Policy 2.5 – Rural Planning Nil conflicts between land uses have been identified.
Any environmental protection policy approved under the <i>Environmental Protection Act 1986</i> section 31(d)	Nil identified.
Any policy of the Commission	Nil applicable
Any policy of the State	<i>Guidelines for the Separation of Agricultural and Residential Land Uses 2012</i> (Dept. of Health)  Comment: Residential dwellings located in land zoned Rural, Agricultural or equivalent in local and regional planning schemes are excluded from the Guidelines.  <i>Environmental Protection Guidance Statement No.3 Separation Distances between Industrial and Sensitive Land Uses. June 2005</i>  Comment: The proposed development complies with the nominated separation distances from the following industries:  Concrete Batching: >500m Plastic Injection Molding: >500m Used Tyre Storage: >200m
Any local planning policy for the Scheme area	Nil applicable
Any structure plan, activity centre plan or local development plan that relates to the development	Nil applicable
Any report of the review of the local planning scheme that has been published under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>	Nil applicable
In the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve	Not applicable
The built heritage conservation of any place that is of cultural significance;	No items of cultural significance noted



The effect of the proposal on the cultural heritage significance of the area in which the development is located;	Nil impact
The compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the effect of the height, bulk, scale, orientation and appearance of the development	Nil impact
The amenity of the locality including the following — (i) environmental impacts of the development; (ii) the character of the locality; (iii) social impacts of the development	Nil impact
The likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource	Nil impact.
Whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved	Nil requirement
The suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk	The land does not have a history of experiencing these types of natural events.
The suitability of the land for the development taking into account the possible risk to human health or safety	Nil risk identified
the adequacy of — (i) the proposed means of access to and egress from the site; and (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles	Refer to officer comments.
The amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety.	Nil issues identified.
The availability and adequacy for the development of the following — (i) public transport services;	No public transport services available. Electricity and potable water are available.



<ul style="list-style-type: none"> <li>(ii) public utility services;</li> <li>(iii) storage, management and collection of waste;</li> <li>(iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);</li> <li>(v) access by older people and people with disability</li> </ul>	<p>Solid waste can be adequately stored and removed from site.</p> <p>The property is serviced by a septic system that will need to be reviewed for the anticipated extra loading rates.</p>
<p>The potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses</p>	<p>Nil impact anticipated.</p>
<p>The history of the site where the development is to be located</p>	<p>The site is currently used as workforce accommodation to support the agricultural business.</p>
<p>The impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals</p>	<p>Nil identified</p>
<p>Any submissions received on the application</p>	<p>Not relevant</p>
<p>The comments or submissions received from any authority consulted under clause 66</p>	<p>No consultation undertaken.</p>
<p>Any other planning consideration the Council considers appropriate</p>	<p>Nil</p>

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

A site inspection has been undertaken by the reporting officer. The pertinent site is occupied by a single dwelling set back approximately 70 metres from the Great northern Highway. The development site is surrounded by fields used for broad acre cropping.

#### **Triple Bottom Line Assessment**

##### **Economic implications**

There are no known significant economic implications associated with this proposal.

##### **Social implications**

There are no known significant social implications associated with this proposal.

##### **Environmental implications**

There are no known significant environmental implications associated with this proposal.



### **Officer Comment**

An assessment report and recommendation has been prepared (the subject of this report) taking into account all relevant provisions of the Act and associated regulations.

Council may determine an application for development approval by —

- a) granting development approval without conditions; or
- b) granting development approval with conditions; or
- c) refusing to grant development approval.

It is recommended that the proposed development be approved subject to given conditions.

### **Officer Recommendation**

That the development application (DA 112021) for Lot 1885 Roberts Road, Dalwallinu, be approved pursuant to Section 68(2) of the *Planning and Development (Local Planning Schemes) Regulation 2015* subject to the following conditions:

1. The development (Workforce Accommodation) is to be carried out in accordance with the documents endorsed with the Shire's stamp, except where amended by other conditions of this consent. If there is any inconsistency between the above documents, the most recent document shall prevail to the extent of the inconsistency. However, the conditions of this consent shall prevail to the extent of any inconsistency;
2. Without further approval from Shire of Dalwallinu, in writing, this approval will lapse and have no force or effect after two years of the date of this permit.

*Note:*

*If an applicant is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance s.236 of the Planning & Development Act 2005.*

*An application requesting a review must be made within 28 days of the determination.*

*All construction works are to comply with the Building Act 2011 and associated Regulations.*

*Any works undertaken to extend the existing sewage treatment facilities will comply with Division IV of Part IV of the Health Act 1911 and associate Regulations.*

### **Resolution**

#### **MOTION**

Moved                    Cr  
Seconded                Cr



## **Application for building permit – Harding Sawyer Co**

We wish to apply for a single transportable building to be temporarily installed at **61 Roberts Road, Dalwallinu**. This transportable will be installed next to our existing full time staff house and share amenities with the house.

This building is to be used to house up to four casual staff for our seeding and harvest program. We are in negotiation stage of having permanent living quarters installed on the site but until this happens, we want to improve the standard of accommodation for our casual staff. We have previously purchased buildings in Dalwallinu which currently house our permanent staff but this is no longer an option due to the shortage of affordable housing in the town.

The temporary building will be connected to electricity by a licenced electrician, to water and sewerage by a licenced plumber. We are still waiting for the engineer's report regarding the footings. We will forward when they are available.

As the transportable will be next to an existing house, the kitchen and laundry facilities will easily be shared among the staff. Existing access to the property has been gazetted from Roberts Road.

Thank you for your consideration,

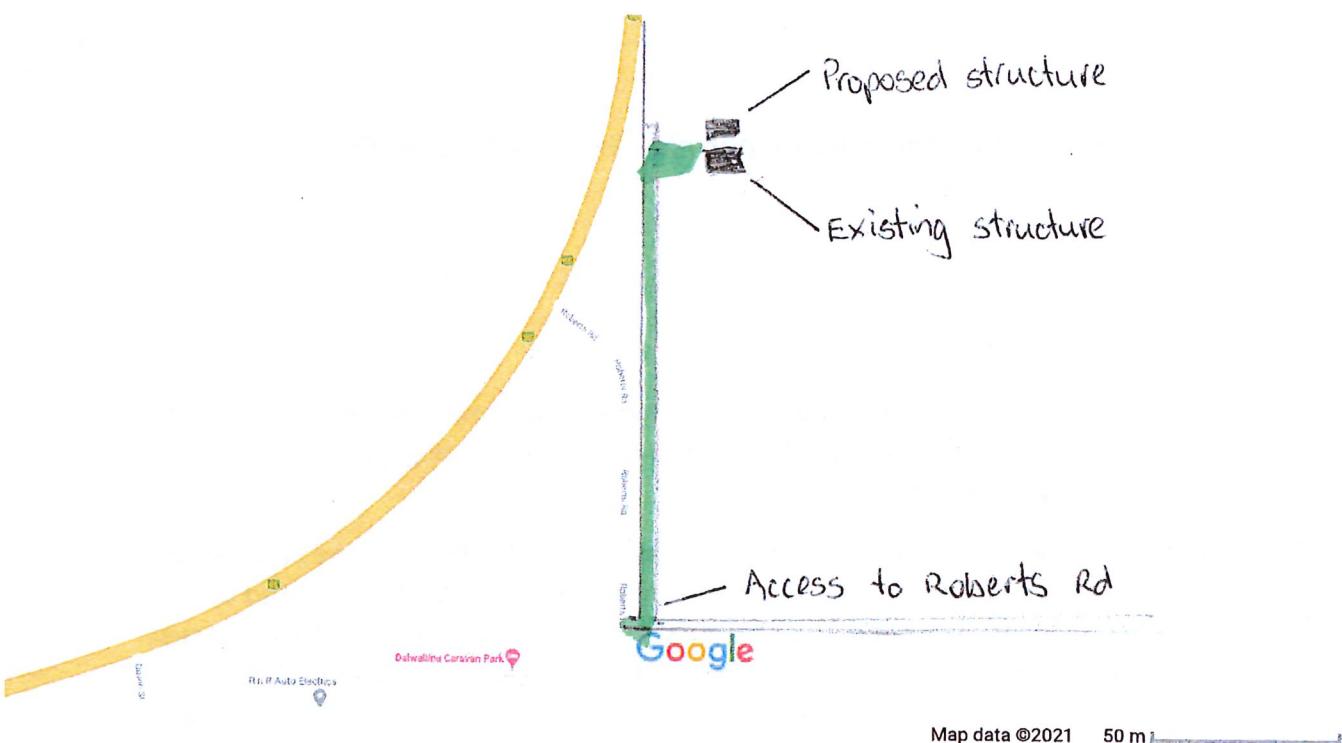
Regards

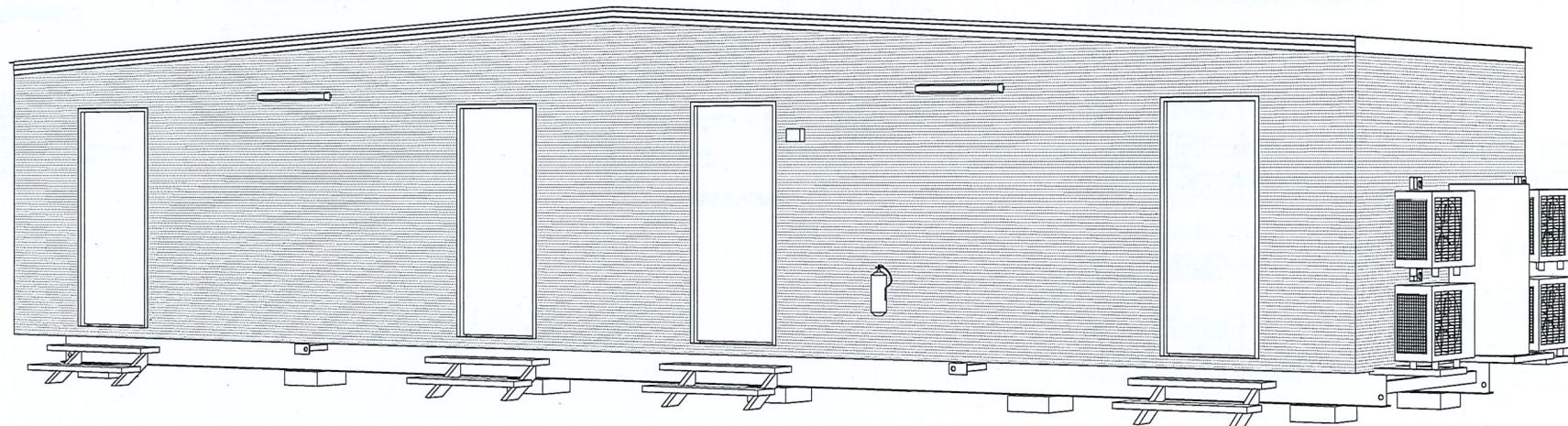
Michael Sawyer

Harding Sawyer Co

16<sup>th</sup> April 2021

# Google Maps





WV-314-H-C4-WA

ATCO Structures & Logistics Pty Ltd  
Western Australia

View indicative only

14.4 x 3.3m Four Person VIP Accommodation

19

- Drawing List	
Sheet Number	Sheet Name
00	Title Page
01	Floor Plan
02	Elevations
03	Sectional View
04	Foundation Plan
05	Sales Schedules
06	Manufacturing Schedules
07	Packing List

**ATCO** *Structures & Logistics*

ATCO STRUCTURES & LOGISTICS PTY LTD.  
1700 Albany Highway, Kwinana WA 6107  
PO Box 163, Mandurah, WA 6939  
E-mail: atcowa@atcosol.com.au

PHONE: (08) 6252 6200  
FAX: (08) 6252 6299  
ABN: 71 083 902 309



## Doug Burke

---

**From:** Harding Sawyer <hardingsawyerco@hardingsawyer.com.au>  
**Sent:** Friday, 30 April 2021 9:38 PM  
**To:** Doug Burke  
**Subject:** RE: Harding Sawyer Co application  
**Attachments:** 6 Year plan 001.jpg; Taranto - installed.pdf

Hi Doug

A very rough plan for you but a bit of an idea of what I am trying to achieve. As you know I have farming business that relies heavily on seasonal staff that are usually here on a casual basis for 4-6 weeks in the peak periods of seeding and harvest. We do split the shifts to get maximum productivity out of expensive agricultural machines so we are currently having trouble with day shift and night shift inhabiting the same small accommodations. The temporary solution is to put a cheap second hand Donga that I have sourced from Kalannie next to the accommodation to keep sleeping shifts away from the living areas.

I have attached a basic plan for the Taranto building from Fox Transportables as a long term plan of what I would like to achieve by buying 1 unit per year and giving each employee their own living space as you will see each unit has its own kitchen, bathroom and living area so we will no longer have issues with split shifts interrupting each other.

I have talked to a licensed plumber and electrician to make sure that this is achievable and have already had underground communication lines detected to make sure that they won't impact on the planned buildings.

Thank you again for your help on this project please call me during the week if my plan is too basic or you need any more information I realise that 6 years is a long timeframe but as you will see from the second attachment the units are very expensive.

Kind Regards

Michael Sawyer

**From:** Doug Burke [mailto:[mpds@dalwallinu.wa.gov.au](mailto:mpds@dalwallinu.wa.gov.au)]  
**Sent:** Tuesday, 27 April 2021 8:20 AM  
**To:** Jenny Sawyer <hardingsawyerco@hardingsawyer.com.au>  
**Subject:** RE: Harding Sawyer Co application

Thanks Michael, received and noted. doug

---

**From:** Jenny Sawyer [mailto:[hardingsawyerco@hardingsawyer.com.au](mailto:hardingsawyerco@hardingsawyer.com.au)]  
**Sent:** Monday, 26 April 2021 4:58 PM  
**To:** Doug Burke <[mpds@dalwallinu.wa.gov.au](mailto:mpds@dalwallinu.wa.gov.au)>  
**Subject:** RE: Harding Sawyer Co application

Good morning Doug

I have attached the structural certificate as requested.

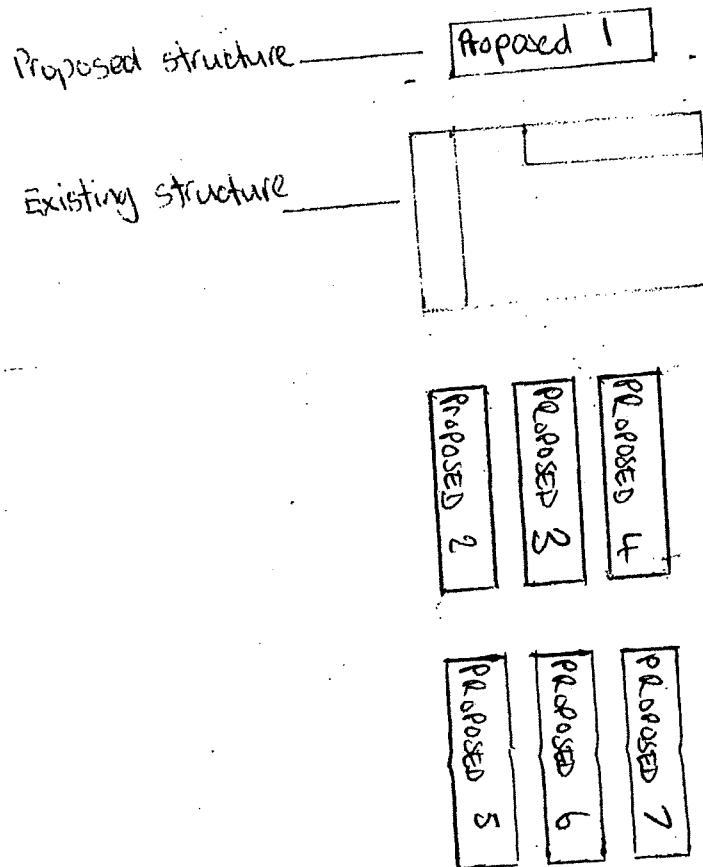
Regards

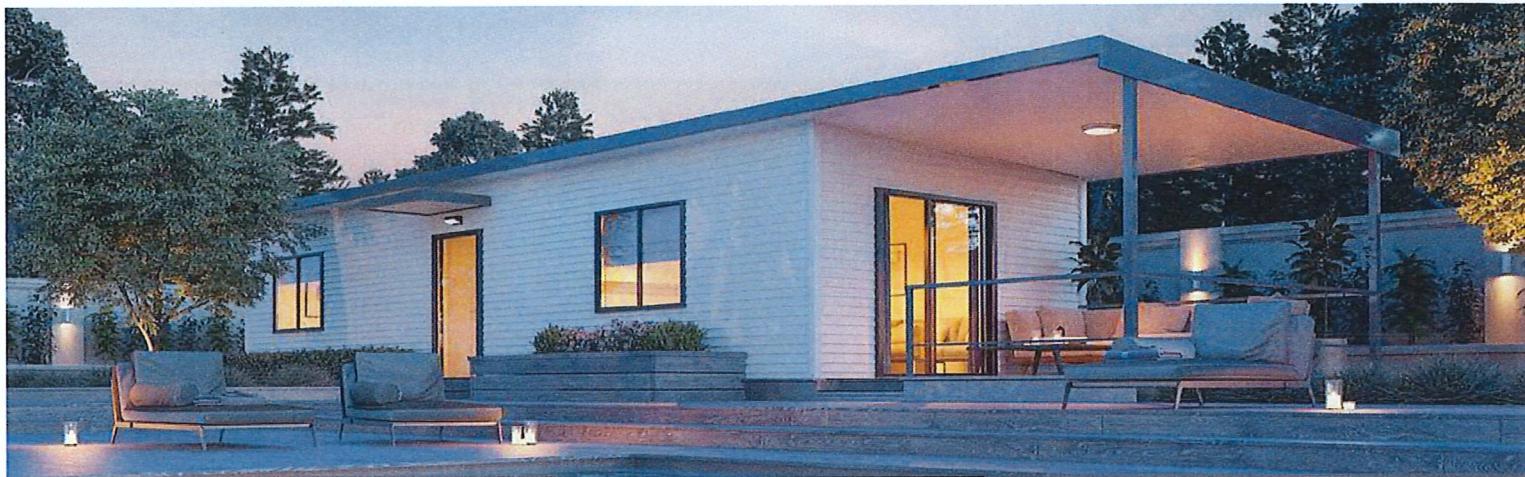
21

Michael Sawyer  
Harding Sawyer Co

Z →

Drive way





A Fox that's big on living

 1  | 1 

Pictured with Cladding option installed

FREE METRO SITE VISIT

The Taranto is Fox Granny Flats' latest release for the Perth Metro Market. It is a Modern One-Bedroom Design with all the comforts of home packaged into a spacious 67sqm unit. This energy compliant granny flat with reverse-cycle air conditioning remains comfortable all year round and disability optioning with custom selections are also available.

## Features

- ✓ Energy Compliant
- ✓ Available in Multiple Sizes
- ✓ Built in Balcony
- ✓ 1 Bedroom Design
- ✓ Kitchen, Bathroom, Laundry



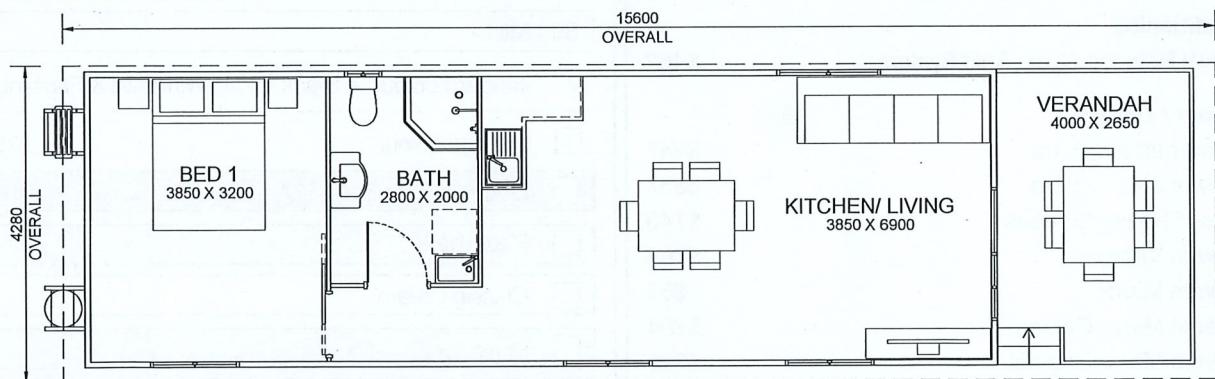
## Construction Methodology Options

### Panel – EPS-FR

- BlueScope Colorbond® Steel EPS-FR Panels
- Fully Insulated with a Colorbond® Finish
- CFC and Aquatite Particle Board Flooring – Termite Treated
- Aluminium Joinery and Extrusions
- Permilfloor Underfloor Insulation
- Aluminium Doors & Windows with Toughened Glass

### Stud Frame

- BlueScope TRUECORE® Steel Wall Frames and Trusses
- Gyrock Lined with R2 Batts Walls, R3 Batt Ceiling & Anticon
- CFC and Aquatite Particle Board Flooring – Termite Treated
- Fully Insulated & Painted including Cornice & Skirting
- Aquachek throughout Wet Areas
- Aluminium Doors & Windows with Toughened Glass



		13.8m (59sqm)	15.0m (64sqm)	15.6m (67sqm)
Panel EPS-FR	4.3m	\$96,512	\$99,741	\$102,547
Stud Frame	4.3m	\$107,564	\$111,342	\$114,625

All prices are subject to GST.



Premium, Practical, Purpose-Built

The Taranto

## Standard Inclusions

- ✓ 3.5kW Split System Reverse Cycle Air Conditioner
- ✓ 50L Storage Hot Water System
- ✓ Underfloor Insulation – Permifloor
- ✓ Colorbond® Sheet Roof with Thermal Air Break
- ✓ Vinyl Floor Coverings – Timber Plank Look
- ✓ 1 x 1800mm Sliding Door
- ✓ 3 x 1200mm Sliding Windows
- ✓ 1 x 500mm Sliding Window
- ✓ 1 x Internal Sliding Door
- ✓ 1 x Internal Hinged Door
- ✓ Fly Screens Included
- ✓ 8 Double Power Points Throughout
- ✓ 1 x Coaxial Point
- ✓ 4 x Internal Dome Lights
- ✓ 1x External Bunker Light
- ✓ Smoke Alarm
- ✓ Plumbing and Electrical Fit-off

### Bathroom

- ✓ 1.0m Corner Shower with Rail
- ✓ Laundry Trough
- ✓ Toilet
- ✓ 750mm Vanity
- ✓ 750mm Mirror
- ✓ Extractor Fan
- ✓ Towel Rail

**14.7m and 15.6m models house all the standard inclusions, plus:**

- ✓ 1 x Double Power Point
- ✓ Upgrade to 5.0kW Split System Reverse Cycle Air Conditioner

### Kitchen 'A' Included

- ✓ Laminate Bench Tops
- ✓ Gloss White Faces
- ✓ 900mm Cabinet
- ✓ 600mm Cabinet
- ✓ 450mm Drawers
- ✓ Sink & Tapware

- ✓ Installation Included
- ✓ Perth Metro Delivery Included

- ✓ Shire Approvals & Permits Included
- ✓ \$6,000 Crane Allowance Included

## Upgrades and Additions

### Doors

<input type="checkbox"/> Hinged Door	\$116
<input type="checkbox"/> Glass Hinged Door 2145 x 900	\$1418
<input type="checkbox"/> Sliding Door 2145 x 1800	\$1418
<input type="checkbox"/> Fox Wheel Chair Option (Wider Doors)	\$1050

### Hot Water System

<input type="checkbox"/> 80L Hot Water System	\$331
<input type="checkbox"/> Gas Instant	\$718

### Air Conditioning

<input type="checkbox"/> 5.0kW Reverse Cycle Split System	\$462
-----------------------------------------------------------	-------

### Bathroom / Laundry

<input type="checkbox"/> Shower size to 1.1m	\$247
<input type="checkbox"/> Shower size to 1.2m	\$357
<input type="checkbox"/> Glass Shower Screens	\$740
<input type="checkbox"/> 900mm Vanity	\$168
<input type="checkbox"/> 900mm Mirror	\$63
<input type="checkbox"/> 750mm Mirror Cabinet	\$294
<input type="checkbox"/> 900mm Mirror Cabinet	\$326
<input type="checkbox"/> Full Laundry Option	\$819

### Kitchen

<input type="checkbox"/> Overhead Cupboards (600mm Corner Cabinet, 450mm, 600mm, 2 x 300mm)	\$898
------------------------------------------------------------------------------------------------	-------

### Common Additions

<input type="checkbox"/> Double Power Point (each)	\$150
<input type="checkbox"/> Carpet with Underlay – Various Colours	\$40/sqm
<input type="checkbox"/> Ceiling Fan/Light Combo	\$326
<input type="checkbox"/> 1200mm Sliding Mirrored Wardrobes	\$1350
<input type="checkbox"/> 1800mm Sliding Mirrored Wardrobes	\$1650

### EPS Colour Options

#### Surf Mist

- ✓ Standard colour: + Black Trims, Windows & Flashings
- Change colour \$795
- Dune
- Paperbark
- Classic Cream
- Shale Grey
- Pale Eucalypt

### 9.3 CORPORATE SERVICES

#### 9.3.1 Accounts for Payment for April 2021\*

<b>Report Date</b>	25 May 2021
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/9 Financial Reporting
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Christie Andrews, Senior Finance Officer
<b>Supervised by</b>	Hanna Jolly, Manager Corporate Services
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Summary of Accounts for Payment

#### Purpose of Report

Council is requested to consider the acceptance and approval of the Schedule of Accounts for Payment.

#### Background

A list of invoices paid for the month of April 2021 from the Municipal Account, to the sum of \$888,018.00 paid by EFT is attached together with a list of bank fees, payroll, direct debit payments, loan payments and transfer to Term Deposits. These payments total \$1,165,860.33. There were no payments from the Trust Account. Total payments from all accounts being \$1,165,860.33 have been listed for Council's ratification.

#### Consultation

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under Council's delegated authority, is to be completed for each month showing:

- The payees names
- The amount of the payments
- Sufficient information to identify the payment
- The date of the payment

The attached list meets the requirements of the Financial Regulations,

In addition to the above statutory requirements, Financial Management Regulation Section 13(4) requires 'the total of the other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

#### Legislative Implications

##### State

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*



**Policy Implications**

Nil

**Financial Implications**

Payments are in accordance with the adopted revised budget for 2020/21.

**Strategic Implications**

Nil

**Site Inspection**

Site inspection undertaken: Not applicable

**Triple Bottom Line Assessment***Economic implications*

There are no known significant economic implications associated with this proposal.

*Social implications*

There are no known significant social implications associated with this proposal.

*Environmental implications*

There are no known significant environmental implications associated with this proposal.

**Officer Comment**

Accounts for Payments are in accordance with the adopted revised budget for 2020/21 or authorised by separate resolution.

**Officer Recommendation**

That Council, in accordance with the requirements of sections 13(1), 13(3), and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in April 2021 under Chief Executive Officer's delegated authority is endorsed in respect to the following bank accounts:

Municipal Fund Account totalling \$1,165,860.33 consisting of:

EFT Payments (Payroll)	\$121,829.00
EFT Payments (EFT11840-EFT11914)	\$888,018.00
Direct Debit – Housing Bonds (DD16036.1 & DD16070.1)	\$322.50
Direct Debit – Gym Equipment Lease (DD16081.1)	\$5,144.45
Direct Debit – Superannuation (DD16057.1-11 and DD16071.1-12)	\$24,437.54
Bank Fees	\$842.11
Loan Payment – Loan 157 Dalwallinu Discovery Centre	\$35,749.43
Direct Debit – Payments to Dept of Transport	\$89,517.30

**Resolution****MOTION**

Moved                    Cr  
Seconded                Cr



Date: 06/05/2021  
Time: 8:25:42AM

Shire of Dalwallinu

USER: Christie Andrews  
PAGE: 1

Cheque /EFT				Bank Code	INV Amount	Amount
No	Date	Name	Invoice Description			
EFT11840	08/04/2021	WESTRAC EQUIPMENT PTY LTD	Outer air filter for Cat grader DL122	1		69.56
INV PI555745	11/03/2021	WESTRAC EQUIPMENT PTY LTD	Outer air filter for Cat grader DL122			69.56
EFT11841	08/04/2021	EASTERN HILLS SAWS & MOWERS	2 x MS231C-BE Chainsaws	1		1,358.00
INV 46754#4	24/03/2021	EASTERN HILLS SAWS & MOWERS	2 x MS231C-BE Chainsaws			1,358.00
EFT11842	08/04/2021	AUSTRALIA POST - SHIRE	Postage charges for Shire admin - Mar 21	1		150.53
INV 10104681	03/04/2021	AUSTRALIA POST - SHIRE	Postage charges for Shire admin - Mar 21			150.53
EFT11843	08/04/2021	DALWALLINU MOTORS	Fuel for sundry plant - Mar '21	1		863.97
INV 20240	31/03/2021	DALWALLINU MOTORS	Fuel for sundry plant - Mar '21, Fuel for DL134 - Mar '21, Fuel for DL194 - Mar '21, Fuel for DL102 - Mar '21, Fuel for DL492 - Mar '21, Fuel for DL186 - Mar '21, DL194			863.97
EFT11844	08/04/2021	BURGESS RAWSON (WA) PTY LTD	Water usage 27/1 - 18/3, Kalannie parks & gardens	1		152.26
INV 11184	26/03/2021	BURGESS RAWSON (WA) PTY LTD	Water usage 27/1 - 18/3, Kalannie parks & gardens			122.98
INV 11181	26/03/2021	BURGESS RAWSON (WA) PTY LTD	Water usage Kalannie Railway station building, 27/1 - 18/3			29.28
EFT11845	08/04/2021	HATHWAY FARM EQUIPMENT	1 x 45kg gas bottle for Kalannie Pavillion	1		138.00
INV DI13118227	02/2021	HATHWAY FARM EQUIPMENT	1 x 45kg gas bottle for Kalannie Pavillion			138.00
EFT11846	08/04/2021	OFFICEWORKS	Urn for DDC - Ordered by Deb W	1		104.95
INV 1632658025	03/2021	OFFICEWORKS	Urn for DDC - Ordered by Deb W			104.95
EFT11847	08/04/2021	SYNERGY	Electricity Usage - Streetlights - 25/2 to 24/3	1		5,963.20
INV 8917180319	03/2021	SYNERGY	Electricity Usage - Wubin Town Hall - 8/1 to 18/3			142.33
INV 7153362701	04/2021	SYNERGY	Electricity Usage - Streetlights - 25/2 to 24/3			5,820.87
EFT11848	08/04/2021	ISSWEEP	Sweeping of Dalwallinu district towns.	1		5,346.00
INV 0000257	2/03/2021	ISSWEEP	Sweeping of Dalwallinu district towns.			5,346.00

Date: 06/05/2021  
Time: 8:25:42AM

Shire of Dalwallinu

USER: Christie Andrews  
PAGE: 2

Cheque /EFT				Bank Code	INV Amount	Amount
No	Date	Name	Invoice Description			
EFT11849	08/04/2021	SWAN LOCK SERVICE PTY LTD	Kets cut for Dalwallinu Shire Depot	1		141.00
INV 0002049925/03/2021		SWAN LOCK SERVICE PTY LTD	Kets cut for Dalwallinu Shire Depot			141.00
EFT11850	08/04/2021	Refuel Australia	Fuel for Shire Depot 9,000ltr	1		11,583.00
INV 0168892615/03/2021		Refuel Australia	Fuel for Shire Depot 9,000ltr			11,583.00
EFT11851	08/04/2021	Hitachi Construction Machinery (Australia) Pty Ltd	Service and repairs to Hitachi Loader DL 647 on site at Dalwallinu Shire Depot	1		4,761.32
INV INV0004:11/03/2021		Hitachi Construction Machinery (Australia) Pty Ltd	Service and repairs to Hitachi Loader DL 647 on site at Dalwallinu Shire Depot			4,761.32
EFT11852	08/04/2021	DOWNER EDI WORKS PTY LTD	Wet Mixing - Warren Road 15-17 March 2021	1		29,964.00
INV 6010593	17/03/2021	DOWNER EDI WORKS PTY LTD	Wet Mixing - Warren Road, 15-17 March 2021, , Mob/Demob wet mix crew only 15-17 March 2021,			29,964.00
EFT11853	08/04/2021	Access 1 Security Systems	Alarm monitoring service - Q4- Shire depot	1		283.92
INV 41235	01/04/2021	Access 1 Security Systems	Alarm monitoring service - Q4- Shire depot			141.96
INV 41205	01/04/2021	Access 1 Security Systems	Alarm monitoring service - Q4- Shire admin			141.96
EFT11854	08/04/2021	Ampac Debt Recovery	Debt recovery costs for Mar 21	1		55.00
INV 74354	18/03/2021	Ampac Debt Recovery	Debt recovery costs for Mar 21			55.00
EFT11855	08/04/2021	Hanks Maintenance And General	General maintenance of Kalannie parks & gardens - Mar '21	1		1,036.75
INV 112	07/04/2021	Hanks Maintenance And General	General maintenance of Kalannie parks & gardens - Mar '21			1,036.75
EFT11856	08/04/2021	Toll Transport Pty Ltd	Freight on paper ex The Paper Company	1		123.20
INV 0489-S42:21/02/2021		Toll Transport Pty Ltd	Freight charge for part for sundry plant			10.78
INV 0492-S42:14/03/2021		Toll Transport Pty Ltd	Freight on paper ex The Paper Company, Freight on library exchange, Freight on parts for DL122 ex Westrac			97.79
INV 0493-S42:21/03/2021		Toll Transport Pty Ltd	Freight charge on goods ex Totally Workwear			14.63
EFT11857	08/04/2021	R n R Auto Electrics	Service for Scissor lift	1		3,883.44

Date: 06/05/2021  
Time: 8:25:42AM

Shire of Dalwallinu

USER: Christie Andrews  
PAGE: 3

Cheque /EFT				Bank Code	INV	
No	Date	Name	Invoice Description		Amount	Amount
INV 7610	24/03/2021	R n R Auto Electrics	Service for Scissor lift		2,038.96	
INV 7637	31/03/2021	R n R Auto Electrics	Remove and replace starter motor for DL 80,		1,342.44	
INV 7679	31/03/2021	R n R Auto Electrics	Beacon for CEO car, Beacon for Works Manager car		502.04	
EFT11858	08/04/2021	MARKET CREATIONS PTY LTD	500 Business Cards for Hanna Jolly Manager Corporate Services	1	187.00	
INV IM10-1	19/03/2021	MARKET CREATIONS PTY LTD	500 Business Cards for Hanna Jolly Manager Corporate Services		187.00	
EFT11859	08/04/2021	Animal Pest Management Services (Butcher Family Trust)	Corella Control activities 31 March to 1 April 2021 - 5hrs	1	605.00	
INV A-18285	06/04/2021	Animal Pest Management Services (Butcher Family Trust)	Corella Control activities 31 March to 1 April 2021 - 5hrs		605.00	
EFT11860	08/04/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Echo tension bevel & gear parts For Chainsaw	1	90.86	
INV 2009202	12/03/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Echo tension bevel & gear parts For Chainsaw		90.86	
EFT11861	08/04/2021	Liberty Plumbing & Gas	Fix water damage to ceiling in office & and leaking roof in multiple places	1	7,607.60	
INV INV1310	29/03/2021	Liberty Plumbing & Gas	Works to Unit 1 Sullivan Lodge to supply cold water to laundry		997.70	
INV INV-1311	30/03/2021	Liberty Plumbing & Gas	Supply & replace 2 burnt out reticulation solinoids at Dalwallinu oval		2,847.90	
INV INV-1302	31/03/2021	Liberty Plumbing & Gas	Fix water damage to ceiling in office & and leaking roof in multiple places		2,970.00	
INV INV-13060	06/04/2021	Liberty Plumbing & Gas	Service & flush HWU @ Dr's residence.		792.00	
EFT11862	08/04/2021	Advanced Traffic Management Wa	3 x traffic controllers, (incl accom & meals) and 2 vehicles for Warren Rd Kalannie	1	20,488.60	
INV 00144238	15/03/2021	Advanced Traffic Management Wa	2 x traffic controllers and vehicle for Gypsum Rd Kalannie		7,875.45	
INV 00144547	23/03/2021	Advanced Traffic Management Wa	3 x traffic controllers, (incl accom & meals) and 2 vehicles for Warren Rd Kalannie		12,613.15	
EFT11863	08/04/2021	PERTRAIN PTY LTD	20x Medium Light Vehicle Pre-start Books + Postage	1	394.90	
INV 14722	15/03/2021	PERTRAIN PTY LTD	20x Medium Light Vehicle Pre-start Books + Postage		394.90	
EFT11864	08/04/2021	Totally Workwear Joondalup	Uniforms for Neil Stalkey, Glenn Jones, Shane Zatkich, Michael Hare	1	1,242.80	

Date: 06/05/2021  
Time: 8:25:42AM

**Shire of Dalwallinu**

USER: Christie Andrews  
PAGE: 4

<b>Cheque /EFT</b>				<b>Bank</b>	<b>INV</b>	
<b>No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Code</b>	<b>Amount</b>	<b>Amount</b>
INV 7200496415	03/2021	Totally Workwear Joondalup	Uniforms for Neil Stalkey, Glenn Jones, Shane Zagnich, Michael Hare		996.20	
INV 7200497823	03/2021	Totally Workwear Joondalup	Uniforms for Neil Stalkey, Glenn Jones, Shane Zagnich, Michael Hare		246.60	
EFT11865	08/04/2021	Wa Contract Ranger Services Pty Ltd	Ranger services, 11/3 & 26/3 as requested	1	1,732.50	
INV 03206	29/03/2021	Wa Contract Ranger Services Pty Ltd	Ranger services, 11/3 & 26/3 as requested		1,732.50	
EFT11866	08/04/2021	Dalwallinu Foodworks	Asstd savouries, lollies, gift wrapping - Council functions	1	435.98	
INV MAR21	04/04/2021	Dalwallinu Foodworks	Milk, coffee beans for admin, Assorted savouries & a/tea supplies for Council refreshments, Plastic carry bag, Asstd savouries, lollies, gift wrapping - Council functions, Gas lighter - Rec Ctr, Talon ant killer gel - shire admin, Asstd craft supplies for Better Beginnings, Morning tea - Grants Meeting, Better Beginnings activity supplies - Library		435.98	
EFT11867	08/04/2021	BCW Air	Repairs to 65 Johnston st Air con	1	650.96	
INV 0000214	30/03/2021	BCW Air	Repairs to 65 Johnston st Air con, Repairs to Unit 1 Sullivan Lodge Air con		460.11	
INV 0000021330	03/2021	BCW Air	Service for air con at 2 Dowie Street Dalwallinu, Shane Zagnich		190.85	
EFT11868	08/04/2021	E Fire & Safety	E Fire & Safety maintenance call out	1	539.00	
INV 538965	17/03/2021	E Fire & Safety	E Fire & Safety maintenance call out		539.00	
EFT11869	08/04/2021	Department Of Mines, Industry Regulations And Safety	BSL collected for Mar 21	1	419.97	
INV MAR21	31/03/2021	Department Of Mines, Industry Regulations And Safety	BSL collected for Mar 21		419.97	
EFT11870	08/04/2021	Red Dust Holdings Pty Ltd	Plant and Labour hire for February as per RFQ 24	1	239,335.80	

Date: 06/05/2021  
Time: 8:25:42AM

## Shire of Dalwallinu

USER: Christie Andrews  
PAGE: 5

Date: 06/05/2021  
Time: 8:25:42AM

Shire of Dalwallinu

USER: Christie Andrews  
PAGE: 6

Cheque /EFT				Bank Code	INV Amount	INV Amount
No	Date	Name	Invoice Description			
INV DEDUCT	02/04/2021	Child Support Agency	Payroll Deduction for 389 02/04/2021, Payroll Deduction for 390 02/04/2021		599.69	
EFT11877	08/04/2021	Lodestar Waterside Apartments	Accommodation - Neil Stalkey OHS training in Perth 11 - 16/4/2021	1	834.30	
INV 2039211	07/04/2021	Lodestar Waterside Apartments	Accommodation - Neil Stalkey OHS training in Perth 11 - 16/4/2021		834.30	
EFT11878	15/04/2021	DEPUTY COMMISSIONER OF TAXATION	Business Activity statement for the month of March 2021	1	25,021.00	
INV MARBAS	09/04/2021	DEPUTY COMMISSIONER OF TAXATION	Business Activity statement for the month of March 2021		25,021.00	
EFT11879	22/04/2021	JOHN R WALLIS ENGINEERING	Truck box for DL281	1	1,602.19	
INV INV-1831	22/03/2021	JOHN R WALLIS ENGINEERING	Work Supervisor - depot printer Ink		174.80	
INV INV-1842	30/03/2021	JOHN R WALLIS ENGINEERING	Wiper blades DL515, 20ltr clovis DL9138, 20ltr gleam kleen & ultra foam wash, 1 ton universal drum lifter, Battery Cousins Rd pump, Gorilla tape - pool, Male & female camlocks, slip pvc ball valve, Truck box for DL281, Hydraulic hose, ferrels, crimp, mtr 5/8 hose for spray trailer, Metre 3/4 hydraulic hose & fittings		1,427.39	
EFT11880	22/04/2021	SHERIDAN'S FOR BADGES	Brass plaque engraved "Kindly Donated by Shermac"	1	223.30	
INV 82070	08/04/2021	SHERIDAN'S FOR BADGES	Brass plaque engraved "Kindly Donated by Shermac"		223.30	
EFT11881	22/04/2021	JASON SIGNMAKERS	Replacement shire banner & gym signs to reflective	1	4,742.06	
INV 217892	06/04/2021	JASON SIGNMAKERS	Replacement shire banner & gym signs to reflective		4,595.70	
INV 217976	08/04/2021	JASON SIGNMAKERS	Works Depot sign for Shire of Dalwallinu		146.36	
EFT11882	22/04/2021	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	Fuel for DL103 - Mar 21	1	2,591.71	
INV 77	31/03/2021	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	Fuel for DL131 - Mar 21, Fuel for DL492 - Mar 21, Replacement fuel card for DL281, Fuel for DL2 - Mar 21, Fuel for DL103 - Mar 21, Fuel for DL89 - Mar 21, Trans fee DL103, Trans fee DL89		2,591.71	
EFT11883	22/04/2021	BOC LIMITED	Monthly container rental for R020G Industrial Oxygen, R040G Acetlyene & R060F3VIPR - w/shop	1	38.18	
INV 5005329	09/03/2021	BOC LIMITED	Monthly container rental for R020G Industrial Oxygen, R040G Acetlyene & R060F3VIPR - w/shop		38.18	

Date: 06/05/2021  
Time: 8:25:42AM

Shire of Dalwallinu

USER: Christie Andrews  
PAGE: 7

Cheque /EFT			Invoice Description	Bank Code	INV Amount	Amount
No	Date	Name				
EFT11884	22/04/2021	AVON WASTE	Domestic rubbish collections for Mar 21	1		16,467.58
INV 0004336831/03/2021		AVON WASTE	Additional Monday rubbish collections for Mar 21, Domestic rubbish collections for Mar 21, Commercial rubbish collections for Mar 21, Recycling rubbish collections for Mar 21, St bin rubbish collections for Mar 21, Bulk recycling rubbish collections for Mar 21, Kerbside recycling rubbish collections for Mar 21, Frontlift recycling rubbish collections for Mar 21			16,467.58
EFT11885	22/04/2021	TELSTRA	Main admin line - usage to 6/4/21 & rental to 6/5/21	1		3,089.81
INV 7844693014/04/2021		TELSTRA	Admin line 1 - usage to 6/4/21 & rental to 6/5/21, Medical Ctr - usage to 6/4/21 & rental to 6/5/21, Caravan Park - usage to 6/4/21 & rental to 6/5/21, Aquatic Ctr - usage to 6/4/21 & rental to 6/5/21, Admin line 4 - usage to 6/4/21 & rental to 6/5/21, Visitor Centre - usage to 6/4/21 & rental to 6/5/21, Telstra bush fire radio line - usage to 6/4/21 & rental to 6/5/21, Dalwallinu Medical Centre - usage to 6/4/21 & rental to 6/5/21, Dalwallinu Medical Centre - usage to 6/4/21 & rental to 6/5/21, Depot line - usage to 6/4/21 & rental to 6/5/21, Depot fax line - usage to 6/4/21 & rental to 6/5/21, HPT/CTT line - usage to 6/4/21 & rental to 6/5/21, 6A Cousins Rd (MPDS) line - usage to 6/4/21 & rental to 6/5/21, CSM mobile - usage to 6/4/21 & rental to 6/5/21, MWS mobile - usage to 6/4/21 & rental to 6/5/21, CEO mobile - usage to 6/4/21 & rental to 6/5/21, Cousins Rd sewerage line - usage to 6/4/21 & rental to 6/5/21, WS mobile - usage to 6/4/21 & rental to 6/5/21, MPDS mobile - usage to 6/4/21 & rental to 6/5/21, Councillor's & 1 office i-pad - usage to 6/4/21 & rental to 6/5/21, Admin internet backup line - usage to 6/4/21 & rental to 6/5/21, Recreation Ctr internet line - usage to 6/4/21 & rental to 6/5/21, Admin fax machine - usage to 6/4/21 & rental to 6/5/21, Main admin line - usage to 6/4/21 & rental to 6/5/21, Foundation module (SMS) connection - usage to 6/4/21 & rental to 6/5/21, Telstra rounding			3,089.81
EFT11886	22/04/2021	THE ROYAL LIFE SAVING SOCIETY OF AUSTRALIA	Starter Packs	1		234.00

Date: 06/05/2021  
Time: 8:25:42AM

Shire of Dalwallinu

USER: Christie Andrews  
PAGE: 8

Cheque /EFT				Bank Code	INV Amount	Amount
No	Date	Name	Invoice Description			
INV 135121	18/03/2021	THE ROYAL LIFE SAVING SOCIETY OF AUSTRALIA	Stage 1 Certificates, Stage 2 Certificates, Stage 3 Certificates, Stage 4 Certificates, Stage 5 Certificates, Stage 6 Certificates, Stage 7 Certificates, Stage 8 Certificates, Stage 9 Certificates, Stage 10 Certificates, Stage 11 Certificates, Stage 12 Certificates, Stage 13 Certificates, Stage 14 Certificates, Stage 15 Certificates, Kick Boards, Starter Packs, POSTAGE		234.00	
EFT11887	22/04/2021	OFFICEWORKS	Desk - TSO	1	254.23	
INV 1646348501/04/2021		OFFICEWORKS	Desk - TSO		193.95	
INV 1646380406/04/2021		OFFICEWORKS	Stationery Order April 2021		60.28	
EFT11888	22/04/2021	SYNERGY	Electricity Usage - Dalwallinu Recreation Centre - 18/3 to 14/4	1	4,698.00	
INV 1073087114/04/2021		SYNERGY	Electricity Usage - Dalwallinu Discovery Centre - 10/3 to 13/4		1,167.57	
INV 3962659015/04/2021		SYNERGY	Electricity Usage - Shire Administration Centre - 18/3 to 14/4, Electricity Usage - Council Chambers - 18/3 to 14/4		459.53	
INV 9741694015/04/2021		SYNERGY	Electricity Usage - Dalwallinu Squash Courts - 18/3 to 14/4, Electricity Usage - Dalwallinu Sports Club - 18/3 to 14/4, Electricity Usage - Dalwallinu Sports Club Residence - 18/3 to 14/4, Electricity Usage - Dalwallinu Gymnasium - 18/3 to 14/4, Electricity Usage - Dalwallinu Recreation Centre - 18/3 to 14/4, Electricity Usage - Dalwallinu Aquatic Centre - 18/3 to 14/4		3,070.90	
EFT11889	22/04/2021	PJ BYWATERS & CO	Gravel cartage for Gypsum Rd - Mar 21 (RFT 2017-06)	1	22,231.00	
INV 42487	22/03/2021	PJ BYWATERS & CO	Gravel cartage for Nixon Rd - Mar 21 (RFT 2017-06), Gravel cartage for Gypsum Rd - Mar 21 (RFT 2017-06)		21,265.75	
INV 42518	21/04/2021	PJ BYWATERS & CO	Single trailer water cart - Gypsum Rd		965.25	
EFT11890	22/04/2021	RJ & VM HATHWAY & SON	Push up gravel Warren Road	1	20,449.00	
INV 21008	25/02/2021	RJ & VM HATHWAY & SON	Push up gravel Warren Road		20,449.00	
EFT11891	22/04/2021	DOWNER EDI WORKS PTY LTD	Cement stabilisation	1	69,037.38	
INV 6010671	31/03/2021	DOWNER EDI WORKS PTY LTD	Cement stabilisation		69,037.38	
EFT11892	22/04/2021	ROWDY'S ELECTRICAL	Move position of lighting in Payroll Officers office due to water damage	1	338.80	

Date: 06/05/2021  
Time: 8:25:42AM

Shire of Dalwallinu

USER: Christie Andrews  
PAGE: 9

Cheque /EFT				Bank Code	INV Amount	Amount
No	Date	Name	Invoice Description			
INV INV-025508/04/2021		ROWDY'S ELECTRICAL	Move position of lighting in Payroll Officers office due to water damage		338.80	
EFT11893	22/04/2021	Toll Transport Pty Ltd	Freight charges on signs ex Jason Signmakers	1	349.86	
INV 0494-S4228/03/2021		Toll Transport Pty Ltd	Freight on water samples for pool, Freight on side mirror for DL420, Freight on uniforms ex Totally Workwear		33.39	
INV 0495-S4204/04/2021		Toll Transport Pty Ltd	Freight charges on signs ex Jason Signmakers		316.47	
EFT11894	22/04/2021	R n R Auto Electrics	Twin beacon installation DL281	1	972.87	
INV 7583	21/04/2021	R n R Auto Electrics	Twin beacon installation DL281		972.87	
EFT11895	22/04/2021	River Engineering	Preliminary design Dalwallinu north sewer network	1	4,831.75	
INV DALW0301/04/2021		River Engineering	Preliminary design and costings Dally West water source		1,540.00	
INV DALW0201/04/2021		River Engineering	Preliminary design Dalwallinu north sewer network		3,291.75	
EFT11896	22/04/2021	Ixon Operations Pty Ltd	Supply 2 Chlorine Gas Cylinders for the Dalwallinu Oval Dam.	1	1,148.18	
INV 6366098	26/03/2021	Ixon Operations Pty Ltd	Supply 2 Chlorine Gas Cylinders for the Dalwallinu Oval Dam.		1,007.69	
INV 6368468	31/03/2021	Ixon Operations Pty Ltd	Container service fee - sewerage scheme - Mar 21		140.49	
EFT11897	22/04/2021	Marketforce Pty Ltd	Advertisement - RFT2020-05	1	1,184.77	
INV 37715	24/03/2021	Marketforce Pty Ltd	Advertisement - RFT2020-06		391.25	
INV 37716	24/03/2021	Marketforce Pty Ltd	Advertisement - RFT2020-07		391.25	
INV 37714	24/03/2021	Marketforce Pty Ltd	Advertisement - RFT2020-05		434.04	
INV 36605	01/04/2021	Marketforce Pty Ltd	Early settlement discount for invoice 37271		-31.77	
EFT11898	22/04/2021	Liberty Plumbing & Gas	Rectify burst water pipe due to fence installation at Kalannie Oval	1	1,045.00	
INV INV-132115/04/2021		Liberty Plumbing & Gas	Rectify burst water pipe due to fence installation at Kalannie Oval		550.00	
INV INV-132519/04/2021		Liberty Plumbing & Gas	Rectify water problem at 1 South st		495.00	
EFT11899	22/04/2021	Advanced Traffic Management Wa	Traffic Management for Pithara East Rd Mar 28-31	1	20,185.00	

Date: 06/05/2021  
Time: 8:25:42AM

Shire of Dalwallinu

USER: Christie Andrews  
PAGE: 10

Cheque /EFT				Bank Code	INV Amount	INV Amount
No	Date	Name	Invoice Description			
INV 144877.1	31/03/2021	Advanced Traffic Management Wa	2 x traffic controllers and vehicle for Gypsum Rd Kalannie, 3 x traffic controllers and 2 vehicle for Warren Rd Kalannie		9,281.80	
INV 144877.1	31/03/2021	Advanced Traffic Management Wa	Traffic Management for Pithara East Rd Mar 28-31		10,903.20	
EFT11900	22/04/2021	JAYBRO GROUP PTY LTD.	1.6mm Strt Edge Guide Post 1350mm W/200x 50 Delimineators (812)	1	19,244.50	
INV 3842312	08/03/2021	JAYBRO GROUP PTY LTD.	1.6mm Strt Edge Guide Post 1350mm W/200x 50 Delimineators (188)		3,792.14	
INV 3851280	24/03/2021	JAYBRO GROUP PTY LTD.	1.6mm Strt Edge Guide Post 1350mm W/200x 50 Delimineators (812)		15,452.36	
EFT11901	22/04/2021	E Fire & Safety	Fire indicator panel testing at Shire Admin building - 1/3 to 31/3	1	561.00	
INV 540281	31/03/2021	E Fire & Safety	Fire indicator panel testing at Shire Admin building - 1/3 to 31/3		495.00	
INV 540282	31/03/2021	E Fire & Safety	Log book for fire indicator panel testing at Shire Admin building		66.00	
EFT11902	22/04/2021	Domain Digital	HP Desktop & dual screens replacement inc installation for SFO computer as per quote RL-200850	1	8,789.00	
INV SLA-P68	01/04/2021	Domain Digital	Provision of IT services for Apr'21- tender RFT2019-08, IT site management for Dalwallinu Recreation Centre - Apr'21, Back-up & disaster recovery software for Dalwallinu Recreation Centre - Apr'21, Cloud storage up to 1 TB x 2 (limit exceeded prev month) - Apr'21		3,146.00	
INV CW681760	08/04/2021	Domain Digital	HP Desktop & dual screens replacement inc installation for SFO computer as per quote RL-200850, HP Desktop replacement including installation for receipts computer as per quote RL-200850, Dell Laptop inc installation for MWS as per quote RL-200850, HP display port to DVI-D adaptor		5,643.00	
EFT11903	22/04/2021	Chris's Contracting	Supply and installation of fencing to Kalannie Hockey Oval	1	15,353.36	
INV A1295	19/04/2021	Chris's Contracting	Supply and installation of fencing to Kalannie Hockey Oval		15,353.36	
EFT11904	22/04/2021	Three Sons Pty Ltd	Provision of GP Service to Dalwallinu - 1 April 2021 to 30 June 2021	1	60,000.00	
INV 21004	08/04/2021	Three Sons Pty Ltd	Undercharge on invoice 20212 - Provision of GP Service to Dalwallinu - 1 January 2021 to 31 March 2021		5,000.00	
INV 21003	08/04/2021	Three Sons Pty Ltd	Provision of GP Service to Dalwallinu - 1 April 2021 to 30 June 2021		55,000.00	

Date: 06/05/2021  
Time: 8:25:42AM

Shire of Dalwallinu

USER: Christie Andrews  
PAGE: 11

Cheque /EFT				Bank Code	INV Amount	Amount
No	Date	Name	Invoice Description			
EFT11905	22/04/2021	Dalwallinu Traders	Concrete for oval seating	1		4,240.14
INV 364703	02/03/2021	Dalwallinu Traders	Swan rapid set x 6		65.10	
INV 364753	04/03/2021	Dalwallinu Traders	4 x lantern torches & 2 batteries - admin		80.50	
INV 364765	04/03/2021	Dalwallinu Traders	Dustpan set - Rec Ctr		11.25	
INV 365208	09/03/2021	Dalwallinu Traders	Dustpan set - Rec Ctr		11.25	
INV 365280	09/03/2021	Dalwallinu Traders	Yard broom - depot		67.00	
INV 365336	10/03/2021	Dalwallinu Traders	Batteries for Rec surrounds retic		26.19	
INV 365344	10/03/2021	Dalwallinu Traders	Garden edging Rec Ctr surrounds		87.00	
INV 365429	11/03/2021	Dalwallinu Traders	Nut locks, bolts & washers for DL10254, Keys for Maintenance shed @ depot		37.20	
INV 365468	11/03/2021	Dalwallinu Traders	4 x swan rapid set		43.40	
INV 365518	12/03/2021	Dalwallinu Traders	Shovel - Kev		41.00	
INV 365567	12/03/2021	Dalwallinu Traders	Keys for depot fuel tank		6.95	
INV 365699	15/03/2021	Dalwallinu Traders	Bolts, washers & drill bits		22.75	
INV 365736	15/03/2021	Dalwallinu Traders	Nylon valve & tef tape		18.00	
INV 365748	15/03/2021	Dalwallinu Traders	Level torpedo & tape measure - Rec Ctr surrounds		45.70	
INV 365774	15/03/2021	Dalwallinu Traders	Heavy duty tape measure		30.00	
INV 365808	16/03/2021	Dalwallinu Traders	Spray nozzle		10.50	
INV 365823	16/03/2021	Dalwallinu Traders	Globes for Rec Ctr		17.80	
INV 365824	16/03/2021	Dalwallinu Traders	Silicone & gun caulking - Caravan park		15.95	
INV 365825	16/03/2021	Dalwallinu Traders	Concrete for oval seating		703.08	
INV 365896	17/03/2021	Dalwallinu Traders	Retic for Rec Ctr gardens		12.15	
INV 365898	17/03/2021	Dalwallinu Traders	2 x chemical gloves		9.40	
INV 365944	17/03/2021	Dalwallinu Traders	Shovel - DL281		11.25	
INV 365950	17/03/2021	Dalwallinu Traders	Key cut for admin		13.90	

Date: 06/05/2021  
Time: 8:25:42AM

Shire of Dalwallinu

USER: Christie Andrews  
PAGE: 12

Cheque /EFT			Bank Code	INV Amount	Amount
No	Date	Name	Invoice Description		
INV 365952	17/03/2021	Dalwallinu Traders	Retic Rec Ctr gardens		12.29
INV 365995	18/03/2021	Dalwallinu Traders	Swan rapidset x 30		325.50
INV 366002	18/03/2021	Dalwallinu Traders	Credit for invoice 365995		-325.50
INV 366003	18/03/2021	Dalwallinu Traders	Concrete for oval seating		703.08
INV 366014	18/03/2021	Dalwallinu Traders	Broadknife & tape joint paper - 6 McLevie Way		7.75
INV 366078	18/03/2021	Dalwallinu Traders	Garbage bags		13.98
INV 366041	18/03/2021	Dalwallinu Traders	Weedspray & rapidshot for pool		23.90
INV 366132	19/03/2021	Dalwallinu Traders	Ramp loading folding ladder hardcase		331.00
INV 366142	19/03/2021	Dalwallinu Traders	Safty Boots Preston Knight		110.00
INV 366143	19/03/2021	Dalwallinu Traders	Metal wallmates - admin		4.80
INV 366168	19/03/2021	Dalwallinu Traders	Safety boots Ryan Wilson		205.95
INV CR366168	19/03/2021	Dalwallinu Traders	Credit against invoice 366168		-5.95
INV 366361	22/03/2021	Dalwallinu Traders	Mouse traps - admin		9.60
INV 366448	23/03/2021	Dalwallinu Traders	Trailer adaptor for DL102		41.25
INV 366466	23/03/2021	Dalwallinu Traders	Level box & bit scredriver		36.35
INV 366508	23/03/2021	Dalwallinu Traders	4 pack batteries - gardens		8.40
INV 366534	24/03/2021	Dalwallinu Traders	Broom		15.00
INV 366551	24/03/2021	Dalwallinu Traders	4l outdoor insect spray		33.50
INV 366566	24/03/2021	Dalwallinu Traders	Roof nails - Warren Rd		30.00
INV 366575	24/03/2021	Dalwallinu Traders	50pack AA batteries - pool		16.75
INV 366577	24/03/2021	Dalwallinu Traders	2L jiff		18.00
INV 366719	26/03/2021	Dalwallinu Traders	Sabco ceiling fan & cobweb brom		29.00
INV 366734	26/03/2021	Dalwallinu Traders	12ltr Hills knapsack sprayer		82.75
INV 366753	26/03/2021	Dalwallinu Traders	Pincers carpenters		18.50
INV 366786	26/03/2021	Dalwallinu Traders	10 x earthcore cow manure		67.00

Date: 06/05/2021  
Time: 8:25:42AM

Shire of Dalwallinu

USER: Christie Andrews  
PAGE: 13

Cheque /EFT				Bank Code	INV Amount	Amount
No	Date	Name	Invoice Description			
INV 366830	27/03/2021	Dalwallinu Traders	Smail pellets gardens, Yates watering can, 7 x assorted plants		47.90	
INV 366903	27/03/2021	Dalwallinu Traders	10 x Earthcore cow manure		67.00	
INV 366927	27/03/2021	Dalwallinu Traders	Shovel - Kev		35.25	
INV 366964	29/03/2021	Dalwallinu Traders	Retic gardens, 63 x asstd 10pn plants		238.90	
INV 367014	29/03/2021	Dalwallinu Traders	2L accent white sheen & screwdriver bit - Lot 72 Prior St		56.45	
INV 367050	30/03/2021	Dalwallinu Traders	Bolts & masonry bit - Rec Ctr seating		41.54	
INV 367089	30/03/2021	Dalwallinu Traders	2 x mouse traps - depot		20.00	
INV 367096	30/03/2021	Dalwallinu Traders	Allan key & blade - pool		16.40	
INV 367113	30/03/2021	Dalwallinu Traders	Drill bit masonry - Rec Ctr seating		12.25	
INV 367123	30/03/2021	Dalwallinu Traders	Retic - Dally oval		19.10	
INV 367125	30/03/2021	Dalwallinu Traders	Silicone for oval shed		19.80	
INV 367126	30/03/2021	Dalwallinu Traders	Dynabolt for depot		4.98	
INV 367168	31/03/2021	Dalwallinu Traders	Level box, sharpie marker & rubber mallet		55.25	
INV 367185	31/03/2021	Dalwallinu Traders	10pack - tin thin wheels		21.00	
INV 367190	31/03/2021	Dalwallinu Traders	Credit for sharpie pens		-3.65	
INV 367194	31/03/2021	Dalwallinu Traders	3 aluminium roof ends for garden shed @ oval		320.25	
INV 367222	31/03/2021	Dalwallinu Traders	4 x cow manure		26.80	
INV 367225	31/03/2021	Dalwallinu Traders	Micro sprinkler pop up - 46 Leahy St		6.10	
INV 367254	31/03/2021	Dalwallinu Traders	Roller spline, insect screen - 2 Dowie St		34.60	
EFT11906	22/04/2021	REALMstudios Pty Ltd	Design Concept for Dalwallinu Town Hall	1	2,750.00	
INV 1859	31/03/2021	REALMstudios Pty Ltd	Design Concept for Dalwallinu Town Hall		2,750.00	
EFT11907	22/04/2021	Power On Cabling Pty Ltd	Refund of standpipe card bond for card #102661 paid 18/8/20 by Power on Cabling P/L	1	50.00	
INV SPBOND21/04/2021		Power On Cabling Pty Ltd	Refund of standpipe card bond for card #102661 paid 18/8/20 by Power on Cabling P/L		50.00	

Cheque /EFT			Invoice Description	Bank Code	INV Amount	Amount
No	Date	Name				
EFT11908	22/04/2021	BOEKEMAN MACHINERY	10,000k service for DL 134	1		392.46
INV 313186	29/03/2021	BOEKEMAN MACHINERY	10,000k service for DL 134			392.46
EFT11909	22/04/2021	LANDGATE	Mining tenements chargeable, schedule no. M2021/3, dated 17/2 to 24/3	1		40.60
INV 363234-1	26/03/2021	LANDGATE	Mining tenements chargeable, schedule no. M2021/3, dated 17/2 to 24/3			40.60
EFT11910	22/04/2021	KALANNIE COMMUNITY RESOURCE CENTRE	Advertising - Kalannie Kapers - issue 14 - intention to dispose & rates notice e-mail	1		190.00
INV IV00000006	04/2021	KALANNIE COMMUNITY RESOURCE CENTRE	Advertising - Kalannie Kapers - issue 14 - intention to dispose & rates notice e-mail, Advertising - Kalannie Kapers - issue 11 - McIntosh Centenary			190.00
EFT11911	22/04/2021	Child Support Agency	Payroll deductions	1		599.69
INV DEDUCT	16/04/2021	Child Support Agency	Payroll Deduction for Emp 389 16/04/2021, Payroll Deduction for Emp 390 16/04/2021			599.69
EFT11912	22/04/2021	DALWALLINU COMMUNITY RESOURCE CENTRE	Advertising - Totally Locally - Issue 10 - e-mail rates & intention to dispose	1		10.00
INV 0005838506	04/2021	DALWALLINU COMMUNITY RESOURCE CENTRE	Advertising - Totally Locally - Issue 10 - e-mail rates & intention to dispose			10.00
EFT11913	22/04/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Service on 3 Chainsaws from Shire Depot	1		131.18
INV 2012827	26/03/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Service on 3 Chainsaws from Shire Depot			131.18
EFT11914	22/04/2021	Red Dust Holdings Pty Ltd	Grader hire for Mar 21 - Warren Rd (RFT 2019-05)	1		231,499.13
INV 0000376031	03/2021	Red Dust Holdings Pty Ltd	Hire of people plant & equipment - Warren Rd (RFQ24), Hire of people plant & equipment - Pithara East Rd (RFQ24), Hire of people plant & equipment - Atkinson Rd (RFQ 24), Hire of people plant & equipment - Nixon Rd (RFQ 24), Hire of people plant & equipment - Goatcher Rd (RFQ 24), Hire of people plant & equipment - Goatcher Rd (RFQ 24), Hire of people plant & equipment - mobilisation & demob Atkinson Rd (RFQ 24)			100,013.38

Date: 06/05/2021  
Time: 8:25:42AM

**Shire of Dalwallinu**

USER: Christie Andrews  
PAGE: 15

<b>Cheque /EFT</b>			<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
<b>No</b>	<b>Date</b>	<b>Name</b>				
INV 0000376131/03/2021	Red Dust Holdings Pty Ltd		Grader hire for Mar 21 - Struggle St (RFT 2019-05), Grader hire for Mar 21 - Glamoff Rd (RFT 2019-05), Grader hire for Mar 21 - Goatcher Rd (RFT 2019-05), Grader hire for Mar 21 - Warren Rd (RFT 2019-05), Grader hire for Mar 21 - Manuel Rd (RFT 2019-05), Grader hire for Mar 21 - Courtlea Rd (RFT 2019-05), Grader hire for Mar 21 - Syme Rd (RFT 2019-05), Grader hire for Mar 21 - Monks Rd (RFT 2019-05), Grader hire for Mar 21 - Gypsum Rd (RFT 2019-05), Grader hire for Mar 21 - Pithara East Rd (RFT 2019-05), Grader hire for Mar 21 - Nicholls Rd (RFT 2019-05), Grader hire for Mar 21 - Nixon Rd (RFT 2019-05), Grader hire for Mar 21 - O'Dea Rd (RFT 2019-05), Grader hire for Mar 21 - Wilgie Hills Rd (RFT 2019-05)			131,485.75

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
1	Municipal - 536591-4	<b>888,018.00</b>
<b>TOTAL</b>		<b>888,018.00</b>

DIRECT DEBITS FOR THE MONTH OF APRIL 2021

Chq/EFT	Date	Name	Description	Amount	Bank	Type
DD16081.1	01/04/2021	Maia Financial Pty Ltd	Matrix Gym Equipment purchase - lease fee 1/4 to 30/6	-5,144.45	1	CSH
DD16031.1	02/04/2021	Aware Super	Superannuation contributions	-7,285.87	1	CSH
DD16031.2	02/04/2021	AUSTRALIA SUPER	Payroll deductions	-517.23	1	CSH
DD16031.3	02/04/2021	THE TRUSTEE FOR COLONIAL SUPER RETIREMENT FUND	Payroll deductions	-410.78	1	CSH
DD16031.4	02/04/2021	CBUS	Superannuation contributions	-224.99	1	CSH
DD16031.5	02/04/2021	Local Government Superannuation Scheme	Payroll deductions	-803.83	1	CSH
DD16031.6	02/04/2021	M L C Super Fund	Payroll deductions	-449.25	1	CSH
DD16031.7	02/04/2021	PRIME SUPER	Superannuation contributions	-185.39	1	CSH
DD16031.8	02/04/2021	AMG Super	Payroll deductions	-478.10	1	CSH
DD16031.9	02/04/2021	Togethr Trustees Pty Ltd (Catholic Super)	Payroll deductions	-807.00	1	CSH
DD16031.10	02/04/2021	BT Super for Life The Trustee for Retirement Wrap	Superannuation contributions	-365.39	1	CSH
DD16031.11	02/04/2021	Rest Industry Super	Superannuation contributions	-264.07	1	CSH
DD16036.1	06/04/2021	Bond Administrator	Part payment of bond 2 Dowie St, Dalwallinu	-215.00	1	CSH
DD16057.1	16/04/2021	Aware Super	Superannuation contributions	-7,688.85	1	CSH
DD16057.2	16/04/2021	AUSTRALIA SUPER	Payroll deductions	-517.23	1	CSH
DD16057.3	16/04/2021	THE TRUSTEE FOR COLONIAL SUPER RETIREMENT FUND	Payroll deductions	-410.78	1	CSH
DD16057.4	16/04/2021	CBUS	Superannuation contributions	-220.75	1	CSH
DD16057.5	16/04/2021	Local Government Superannuation Scheme	Payroll deductions	-803.83	1	CSH
DD16057.6	16/04/2021	M L C Super Fund	Payroll deductions	-431.40	1	CSH
DD16057.7	16/04/2021	PRIME SUPER	Superannuation contributions	-185.39	1	CSH
DD16057.8	16/04/2021	AMG Super	Payroll deductions	-478.10	1	CSH
DD16057.9	16/04/2021	Togethr Trustees Pty Ltd (Catholic Super)	Payroll deductions	-963.56	1	CSH
DD16057.10	16/04/2021	BT Super for Life The Trustee for Retirement Wrap	Superannuation contributions	-461.71	1	CSH
DD16057.11	16/04/2021	Rest Industry Super	Superannuation contributions	-264.07	1	CSH
DD16070.1	27/04/2021	Bond Administrator	Part payment of bond 2 Dowie St, Dalwallinu	-107.50	1	CSH
DD16071.1	30/04/2021	Aware Super	Superannuation contributions	-7,322.85	1	CSH
DD16071.2	30/04/2021	AUSTRALIA SUPER	Payroll deductions	-517.23	1	CSH
DD16071.3	30/04/2021	THE TRUSTEE FOR COLONIAL SUPER RETIREMENT FUND	Payroll deductions	-410.78	1	CSH
DD16071.4	30/04/2021	CBUS	Superannuation contributions	-221.49	1	CSH
DD16071.5	30/04/2021	Local Government Superannuation Scheme	Payroll deductions	-803.83	1	CSH
DD16071.6	30/04/2021	Tasplan Super	Superannuation contributions	-69.66	1	CSH
DD16071.7	30/04/2021	M L C Super Fund	Payroll deductions	-439.64	1	CSH
DD16071.8	30/04/2021	PRIME SUPER	Superannuation contributions	-185.39	1	CSH
DD16071.9	30/04/2021	AMG Super	Payroll deductions	-478.10	1	CSH
DD16071.10	30/04/2021	Togethr Trustees Pty Ltd (Catholic Super)	Payroll deductions	-885.28	1	CSH
DD16071.11	30/04/2021	BT Super for Life The Trustee for Retirement Wrap	Superannuation contributions	-413.55	1	CSH
DD16071.12	30/04/2021	Rest Industry Super	Superannuation contributions	-264.07	1	CSH

REPORT TOTALS

Bank Code	Bank Name	Description	Total
1	Municipal - 536591-4	Direct Debit Superannuation Payments April 2021	-24,437.54
1	Municipal - 536591-4	Direct Debit Superannuation Payments - processed 31 March 2021 and included in March financials	-11,791.90
1	Municipal - 536591-4	Direct Debit Lease of Gym Equipment	-5,144.45
1	Municipal - 536591-4	Direct Debit Bond Administrator	-322.50
Total			-41,696.39

## Municipal Account

### Payroll April 2021

16/04/2021	Payroll fortnight ending 16/04/21	\$ 61,200.00
30/04/2021	Payroll fortnight ending 30/04/21	\$ 60,629.00
	TOTAL	<u>\$ 121,829.00</u>

### Bank Fees April 2021

01/04/2021	Bpay Credit Card Merchant Fee (Muni)	\$ 118.65
01/04/2021	Bpay Transaction Fee (Muni)	\$ 86.40
01/04/2021	Paper Transaction Fee (Muni)	\$ 28.20
01/04/2021	OBB Maintenance Fee (Muni)	\$ 5.00
01/04/2021	FDMSA Admin Fee (Muni)	\$ 597.81
01/04/2021	OBB Record Fee (Muni)	\$ 6.05
	TOTAL	<u>\$ 842.11</u>

### Direct Debit Payments April 2021

	Superannuation Payments (Pay endings 16/04/2021 & 30/04/2021)	\$ 24,437.54
01/04/2021	Gym Equipment Lease Payments by direct debit	\$ 5,144.45
09/04/2021	Loan Payment 157 - Dalwallinu Discovery Centre	\$ 35,749.43
6 & 27/04/2021	Bond Administrator - Housing Bonds	\$ 322.50
	Payments to Department of Transport Licensing	\$ 89,517.30
	TOTAL	<u>\$ 155,171.22</u>

### 9.3.2      **Monthly Financial Statements for April 2021\***

<b>Report Date</b>	25 May 2021
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/9 Financial Reporting
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Hanna Jolly, Manager Corporate Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Monthly Statements of Financial Activity, Variance Report, Investments Held and Bank Reconciliations

#### **Purpose of Report**

Council is requested to receive and accept the Financial Reports for the month end 30 April 2021.

#### **Background**

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

#### **Consultation**

Nil

#### **Legislative Implications**

##### State

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996 s34(1), s19(1)(2) and s34(2)*

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Not applicable

#### **Triple Bottom Line Assessment**

##### Economic implications

There are no known significant economic implications associated with this proposal.

##### Social implications

There are no known significant social implications associated with this proposal.



*Environmental implications*

There are no known significant environmental implications associated with this proposal.

**Officer Comment**

Financial Reports as at last day of business of the previous month are appended, for the period ending 30 April 2021.

Attached for council's consideration are:

1. Statement of Financial Activity
2. Variance Reports
3. Investments Held
4. Bank Reconciliations

As per Council resolution, all items that have a variance of more than \$10,000 have been noted on the variance reports.

**Officer Recommendation**

That the Council accept the Financial Reports as submitted for the month ending 30 April 2021.

**Resolution**

**MOTION**

Moved	Cr
Seconded	Cr



**SHIRE OF DALWALLINU**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 30 April 2021**

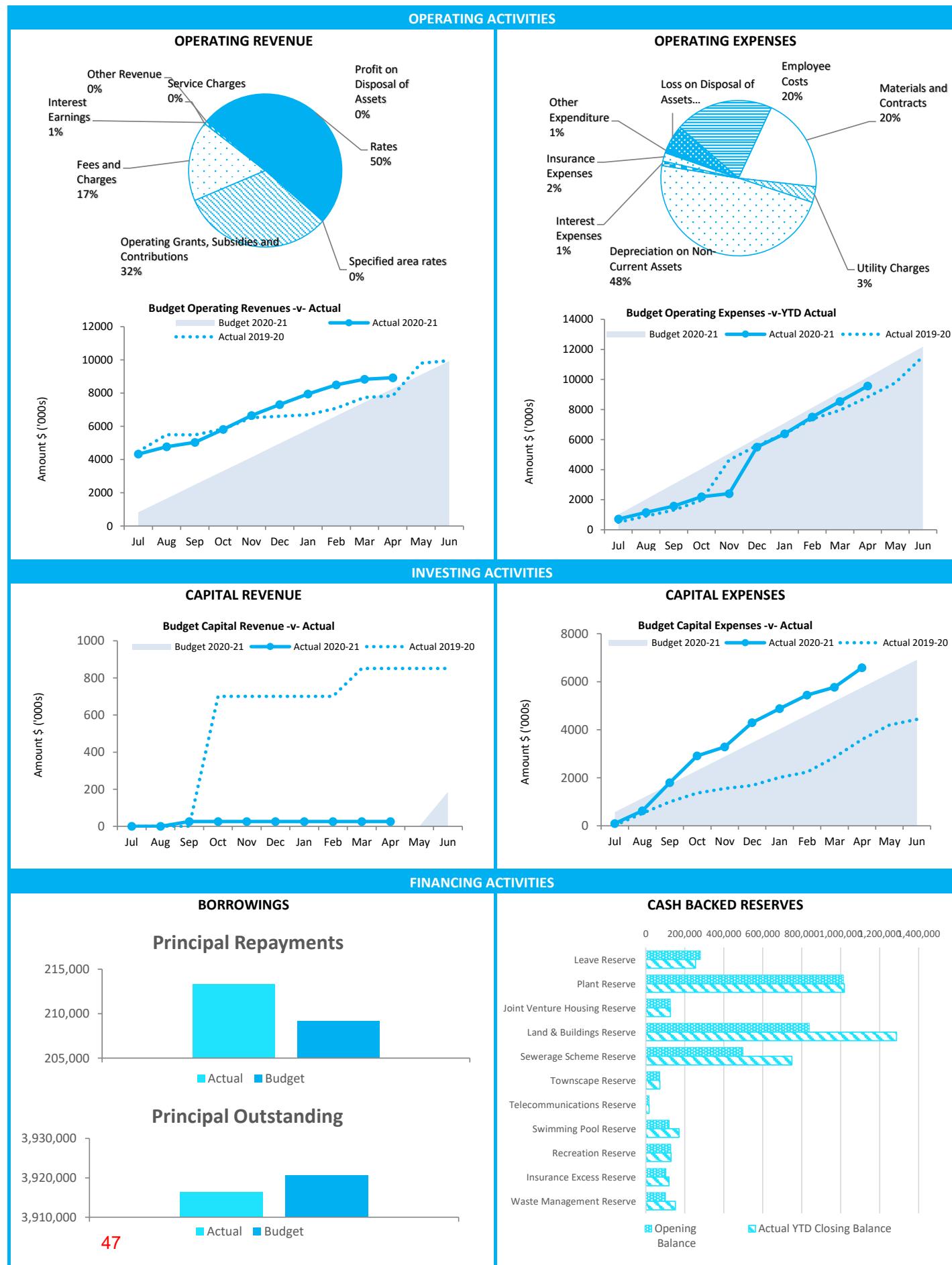
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**TABLE OF CONTENTS**

Statement of Financial Activity by Program	5
Statement of Financial Activity by Nature or Type	7
Basis of Preparation	8
Note 1 Statement of Financial Activity Information	9
Note 2 Cash and Financial Assets	10
Note 3 Receivables	11
Note 4 Other Current Assets	12
Note 5 Payables	13
Note 6 Rate Revenue	14
Note 7 Disposal of Assets	15
Note 8 Capital Acquisitions	16
Note 9 Borrowings	18
Note 10 Lease Liabilities	20
Note 11 Cash Reserves	21
Note 12 Other Current Liabilities	22
Note 13 Operating grants and contributions	23
Note 14 Non operating grants and contributions	25
Note 15 Trust Fund	26
Note 16 Explanation of Material Variances	27

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2021**

**SUMMARY INFORMATION - GRAPHS**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2021

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.85 M	\$2.85 M	\$2.85 M	\$0.00 M
Closing	(\$0.02 M)	\$1.14 M	\$1.19 M	\$0.05 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$6.18 M	% of total
Unrestricted Cash	\$2.08 M	33.7%
Restricted Cash	\$4.09 M	66.3%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$0.83 M	% Outstanding
Trade Payables	\$0.79 M	
Over 30 Days		1.6%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables

	\$0.09 M	% Collected
Rates Receivable	\$0.06 M	98.1%
Trade Receivable	\$0.09 M	
Over 30 Days		26.3%
Over 90 Days		7.1%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.80 M	\$1.30 M	\$1.99 M	\$0.70 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$3.28 M	% Variance
YTD Budget	\$3.28 M	0.1%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$2.10 M	% Variance
YTD Budget	\$2.13 M	(1.4%)

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$1.10 M	% Variance
YTD Budget	\$1.08 M	2.1%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.56 M)	(\$3.60 M)	(\$3.43 M)	\$0.17 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.78 M	%
Amended Budget	\$0.60 M	29.4%

Refer to Note 7 - Disposal of Assets

Asset Acquisition

YTD Actual	\$6.58 M	% Spent
Amended Budget	\$7.41 M	(11.1%)

Refer to Note 8 - Capital Acquisition

Capital Grants

YTD Actual	\$2.38 M	% Received
Amended Budget	\$3.25 M	(26.6%)

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.10 M)	\$0.58 M	(\$0.23 M)	(\$0.82 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$0.21 M
Interest expense	\$0.09 M
Principal due	\$3.92 M

Refer to Note 9 - Borrowings

Reserves

Reserves balance	\$4.10 M
Interest earned	\$0.02 M

Refer to Note 11 - Cash Reserves

Lease Liability

Principal repayments	\$0.02 M
Interest expense	\$0.00 M
Principal due	\$0.05 M

Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

### FOR THE PERIOD ENDED 30 APRIL 2021

## STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

#### PROGRAM NAME AND OBJECTIVES

#### GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

#### ACTIVITIES

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific Shire services.

#### GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates income & expenditure, Grants commission and Pensioners deferred rates interest.

#### LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention, emergency services and animal control.

#### HEALTH

To provide an operational framework for environmental and community health.

Food quality, pest control, immunisation services and other health.

#### EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

School support, assistance to playgroups, retirements villages and other voluntary services.

#### HOUSING

To provide and maintain employee, non-employee and elderly residents housing.

Provision and maintenance of staff and rental housing.

#### COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of tips, noise control, administration of the town planning scheme, maintenance of cemeteries, maintenance of public conveniences, storm water drainage maintenance, sewerage scheme operation, litter control and roadside furniture.

#### RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Provision of facilities and support for organisations concerned with leisure time activities and sport, support for performing and creative arts and preservation of the natural estate. This includes maintenance of halls, aquatic centres, recreation and community centres, parks, gardens, sports grounds and operation of libraries.

#### TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction, maintenance and cleaning of streets, roads, bridges, drainage works, footpaths, parking facilities and traffic signs, cleaning and lighting of streets, depot maintenance and airstrip maintenance.

#### ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

The regulation and provision of tourism, area promotion, building control, noxious weed control, vermin control, standpipes and land subdivisions.

#### OTHER PROPERTY AND SERVICES

To monitor and control the shire's overheads and operating accounts.

Private works operation, public works overheads, materials, salaries & wages, plant repairs and operation costs. With the exception of private works, the above activities listed are mainly summaries of costs that are allocated to all the works and services undertaken by Council.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,850,211	2,850,211	<b>2,850,211</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Governance		300	260	<b>0</b>	(260)	(100.00%)	
General purpose funding - general rates	6	3,275,101	3,275,101	<b>3,280,001</b>	4,900	0.15%	
General purpose funding - other		1,405,076	1,064,052	<b>1,075,660</b>	11,608	1.09%	
Law, order and public safety		515,626	509,079	<b>503,409</b>	(5,670)	(1.11%)	
Health		22,907	19,348	<b>17,953</b>	(1,395)	(7.21%)	
Education and welfare		2,961	2,444	<b>2,537</b>	93	3.81%	
Housing		383,652	296,137	<b>333,142</b>	37,005	12.50%	▲
Community amenities		580,338	569,482	<b>549,373</b>	(20,109)	(3.53%)	
Recreation and culture		229,440	244,244	<b>232,730</b>	(11,514)	(4.71%)	
Transport		309,606	304,921	<b>309,167</b>	4,246	1.39%	
Economic services		183,559	152,920	<b>135,621</b>	(17,299)	(11.31%)	▼
Other property and services		135,595	113,187	<b>105,791</b>	(7,396)	(6.53%)	
		<b>7,044,161</b>	<b>6,551,175</b>	<b>6,545,384</b>	(5,791)		
<b>Expenditure from operating activities</b>							
Governance		(773,321)	(553,067)	<b>(503,310)</b>	49,757	9.00%	
General purpose funding		(170,316)	(142,649)	<b>(119,792)</b>	22,857	16.02%	▼
Law, order and public safety		(199,286)	(169,360)	<b>(168,775)</b>	585	0.35%	
Health		(334,905)	(313,123)	<b>(322,929)</b>	(9,806)	(3.13%)	
Education and welfare		(41,832)	(35,673)	<b>(29,660)</b>	6,013	16.86%	
Housing		(443,117)	(356,646)	<b>(291,152)</b>	65,494	18.36%	▼
Community amenities		(849,737)	(712,250)	<b>(664,549)</b>	47,701	6.70%	
Recreation and culture		(2,015,439)	(1,726,721)	<b>(1,508,138)</b>	218,583	12.66%	▼
Transport		(6,152,441)	(5,122,573)	<b>(4,959,835)</b>	162,738	3.18%	
Economic services		(534,946)	(457,034)	<b>(404,960)</b>	52,074	11.39%	▼
Other property and services		(668,825)	(719,798)	<b>(592,987)</b>	126,811	17.62%	▼
		<b>(12,184,165)</b>	<b>(10,308,894)</b>	<b>(9,566,087)</b>	742,807		
Non-cash amounts excluded from operating activities	1(a)	5,936,158	5,055,505	<b>5,015,397</b>	(40,108)	(0.79%)	
<b>Amount attributable to operating activities</b>		<b>796,154</b>	<b>1,297,786</b>	<b>1,994,694</b>	696,908		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	3,245,121	2,738,097	<b>2,380,381</b>	(357,716)	(13.06%)	▼
Proceeds from disposal of assets	7	599,117	461,724	<b>775,408</b>	313,684	67.94%	▲
Payments for property, plant and equipment and infrastructure	8	(7,405,264)	(6,795,547)	<b>(6,582,064)</b>	213,483	3.14%	
<b>Amount attributable to investing activities</b>		<b>(3,561,026)</b>	<b>(3,595,726)</b>	<b>(3,426,274)</b>	169,452		
<b>Financing Activities</b>							
Proceeds from new debentures	9	800,000	800,000	<b>800,000</b>	0	0.00%	
Transfer from reserves	11	236,377	0	<b>26,377</b>	26,377	0.00%	▼
Payments for principal portion of lease liabilities	10	(23,053)	(20,858)	<b>(20,858)</b>	0	0.00%	
Repayment of debentures	9	(209,202)	(213,357)	<b>(213,357)</b>	0	0.00%	
Transfer to reserves	11	(904,897)	18,734	<b>(824,336)</b>	(843,070)	4500.25%	
<b>Amount attributable to financing activities</b>		<b>(100,775)</b>	<b>584,519</b>	<b>(232,175)</b>	(816,693)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>(15,436)</b>	<b>1,136,790</b>	<b>1,186,456</b>			

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for materiality threshold and the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NATURE OR TYPE DESCRIPTIONS**

**REVENUE**

**RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES**

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**BY NATURE OR TYPE**

	Ref Note	Amended Budget (a)	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,850,211	2,850,211	<b>2,850,211</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Rates	6	3,275,101	3,275,101	<b>3,280,001</b>	4,900	0.15%	
Operating grants, subsidies and contributions	13	2,537,825	2,131,251	<b>2,101,946</b>	(29,305)	(1.38%)	
Fees and charges		1,170,884	1,081,878	<b>1,104,296</b>	22,418	2.07%	
Interest earnings		37,482	40,096	<b>38,902</b>	(1,194)	(2.98%)	
Other revenue		100	80	<b>106</b>	26	32.50%	
Profit on disposal of assets	7	22,769	22,769	<b>20,133</b>	(2,636)	(11.58%)	
		<b>7,044,161</b>	<b>6,551,175</b>	<b>6,545,384</b>	(5,791)		
<b>Expenditure from operating activities</b>							
Employee costs		(2,490,975)	(2,114,768)	<b>(1,965,007)</b>	149,761	7.08%	
Materials and contracts		(2,765,861)	(2,323,313)	<b>(1,896,916)</b>	426,397	18.35%	▼
Utility charges		(456,278)	(383,550)	<b>(315,181)</b>	68,369	17.83%	▼
Depreciation on non-current assets		(5,534,673)	(4,629,045)	<b>(4,548,683)</b>	80,362	1.74%	
Interest expenses		(142,626)	(142,519)	<b>(90,429)</b>	52,090	36.55%	▼
Insurance expenses		(171,361)	(171,071)	<b>(169,426)</b>	1,645	0.96%	
Other expenditure		(173,162)	(95,399)	<b>(93,598)</b>	1,801	1.89%	
Loss on disposal of assets	7	(449,229)	(449,229)	<b>(486,847)</b>	(37,618)	(8.37%)	
		<b>(12,184,165)</b>	<b>(10,308,894)</b>	<b>(9,566,087)</b>	742,807		
Non-cash amounts excluded from operating activities	1(a)	5,936,158	5,055,505	<b>5,015,397</b>	(40,108)	(0.79%)	
<b>Amount attributable to operating activities</b>		<b>796,154</b>	<b>1,297,786</b>	<b>1,994,694</b>	696,908		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	3,245,121	2,738,097	<b>2,380,381</b>	(357,716)	(13.06%)	▼
Proceeds from disposal of assets	7	599,117	461,724	<b>775,408</b>	313,684	67.94%	▲
Payments for property, plant and equipment	8	(7,405,264)	(6,795,547)	<b>(6,582,064)</b>	213,483	3.14%	
<b>Amount attributable to investing activities</b>		<b>(3,561,026)</b>	<b>(3,595,726)</b>	<b>(3,426,274)</b>	169,452		
<b>Financing Activities</b>							
Proceeds from new debentures	9	800,000	800,000	<b>800,000</b>	0	0.00%	
Transfer from reserves	11	236,377	0	<b>26,377</b>	26,377	0.00%	▲
Payments for principal portion of lease liabilities		(23,053)	(20,858)	<b>(20,858)</b>	0	0.00%	
Repayment of debentures	9	(209,202)	(213,357)	<b>(213,357)</b>	0	0.00%	
Transfer to reserves	11	(904,897)	18,734	<b>(824,336)</b>	(843,070)	4500.25%	
<b>Amount attributable to financing activities</b>		<b>(100,775)</b>	<b>584,519</b>	<b>(232,175)</b>	(816,693)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>(15,436)</b>	<b>1,136,790</b>	<b>1,186,456</b>	49,666		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2021**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, *Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 12 May 2021

**SIGNIFICANT ACCOUNTING POLICIES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated. All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	7	(22,769)	(22,769)	(20,133)
Less: Movement in liabilities associated with restricted cash		(24,975)		
Add: Loss on asset disposals	7	449,229	449,229	486,847
Add: Depreciation on assets		5,534,673	4,629,045	4,548,683
<b>Total non-cash items excluded from operating activities</b>		<b>5,936,158</b>	<b>5,055,505</b>	<b>5,015,397</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Last Year Closing	This Time Last Year	Year to Date
	30 June 2020	30 April 2020	30 April 2021
<b>Adjustments to net current assets</b>			
Less: Reserves - restricted cash	11	(3,299,421)	(3,221,348)
Less: Provisions		(487,950)	
Add: Borrowings	9	134,455	
Add: Provisions - employee	12	487,951	454,171
Add: Lease liabilities	10	22,789	
Add: Cash backed leave portion		209,381	209,380
<b>Total adjustments to net current assets</b>		<b>(2,932,795)</b>	<b>(2,557,797)</b>
			<b>(3,964,969)</b>

**(c) Net current assets used in the Statement of Financial Activity**

**Current assets**

Cash and cash equivalents	2	6,494,103	7,641,826	6,178,987
Rates receivables	3	44,477	183,070	64,220
Receivables	3	269,707	234,374	88,618
Other current assets	4	5,214	10,792	10,851
<b>Less: Current liabilities</b>				
Payables	5	(385,300)	(235,634)	(828,483)
Borrowings	9	(134,455)		78,902
Lease liabilities	10	(22,789)	0	(2,136)
Provisions	12	(487,951)	(454,171)	(439,533)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(2,932,795)</b>	<b>(2,557,797)</b>	<b>(3,964,969)</b>
<b>Closing funding surplus / (deficit)</b>		<b>2,850,211</b>	<b>4,822,460</b>	<b>1,186,456</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
TelenetSaver Account	Cash and cash equivalents	1,380,152		1,380,152		Bankwest	0.05%	At Call
Municipal Account	Cash and cash equivalents	44,291		44,291		Bankwest	0.00%	At Call
Term Deposit - Municipal Excess	Cash and cash equivalents	656,963		656,963		Bankwest	0.20%	31/05/2021
Term Deposit - Reserves	Cash and cash equivalents	2,848	4,094,533	4,097,381		Bankwest	0.20%	21/06/2021
Floats Held	Cash and cash equivalents	200		200		Shire float	0.00%	N/A
<b>Total</b>		<b>2,084,454</b>	<b>4,094,533</b>	<b>6,178,987</b>		<b>0</b>		
<b>Comprising</b>								
Cash and cash equivalents		2,084,454	4,094,533	6,178,987		0		
		<b>2,084,454</b>	<b>4,094,533</b>	<b>6,178,987</b>		<b>0</b>		

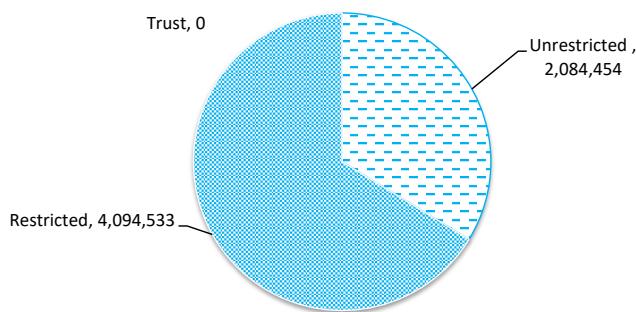
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

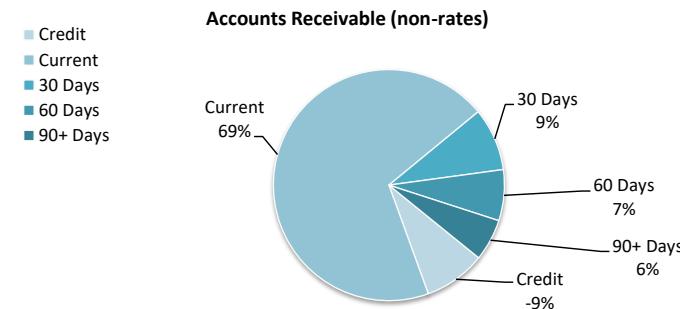
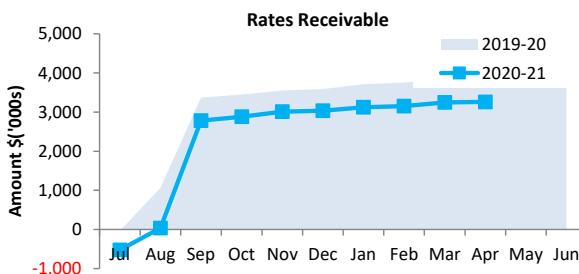
Rates receivable	30 June 2020	30 Apr 2021
Opening arrears previous years	\$ 49,498	\$ 44,477
Levied this year	4,010,253	3,280,001
Less - collections to date	(4,015,274)	(3,260,258)
Equals current outstanding	<b>44,477</b>	<b>64,220</b>
<b>Net rates collectable</b>	<b>44,477</b>	<b>64,220</b>
% Collected	98.9%	98.1%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables - general	\$ (2,344)	\$ 18,898	\$ 2,388	\$ 1,937	\$ 1,590	\$ 22,468
Percentage	(10.4%)	84.1%	10.6%	8.6%	7.1%	
<b>Balance per trial balance</b>						
Sundry receivable	(2,344)	18,898	2,388	1,937	1,590	22,468
GST receivable						66,150
<b>Total receivables general outstanding</b>						<b>88,618</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**OPERATING ACTIVITIES  
NOTE 4  
OTHER CURRENT ASSETS**

	<b>Opening Balance</b>	<b>Asset Increase</b>	<b>Asset Reduction</b>	<b>Closing Balance</b>
	<b>1 July 2020</b>			<b>30 April 2021</b>
<b>Other current assets</b>				
	\$	\$	\$	\$
<b>Inventory</b>				
Inventories Fuel & Materials	5,214	5,637		10,851
<b>Total other current assets</b>	<b>5,214</b>	<b>5,637</b>	<b>0</b>	<b>10,851</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES

NOTE 5

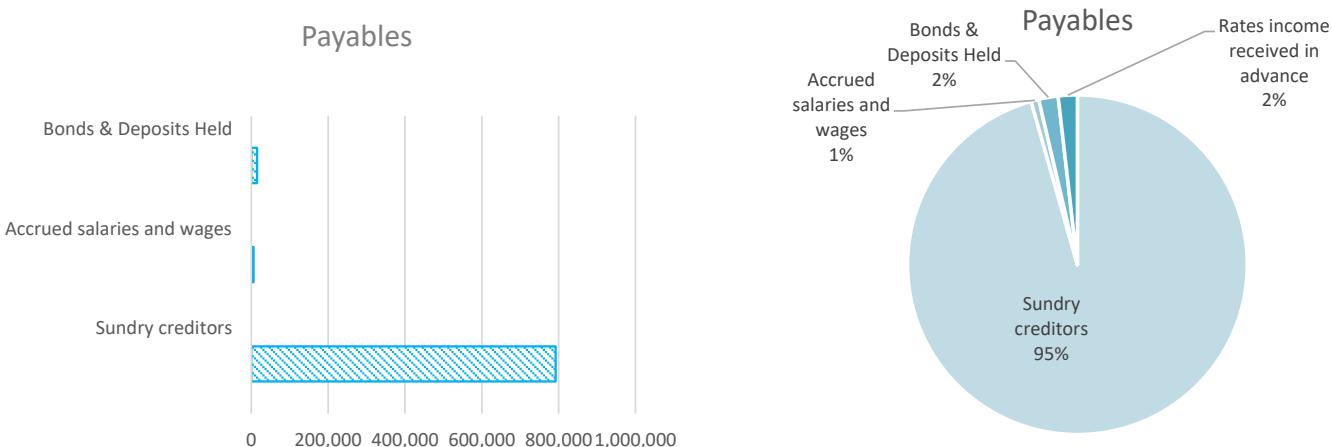
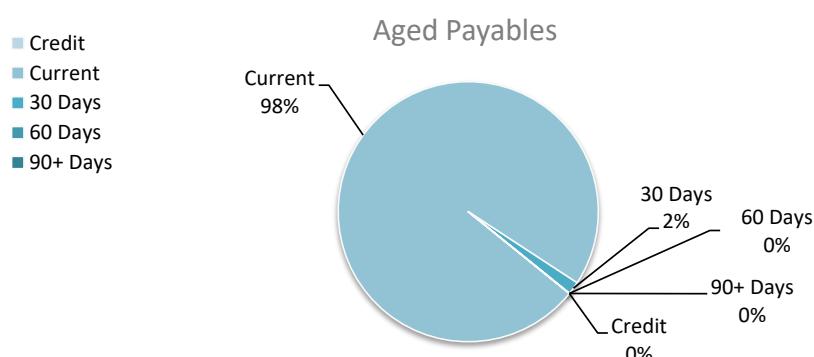
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	664,163	10,712	(106)	80	674,848
Percentage	0%	98.4%	1.6%	0%	0%	
<b>Balance per trial balance</b>						
Sundry creditors	0	664,163	10,712	(106)	80	792,083
Accrued salaries and wages						6,105
Bonds & Deposits Held						15,291
Rates income received in advance						15,004
<b>Total payables general outstanding</b>						<b>828,483</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



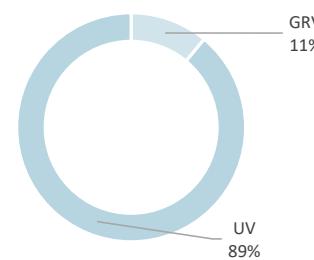
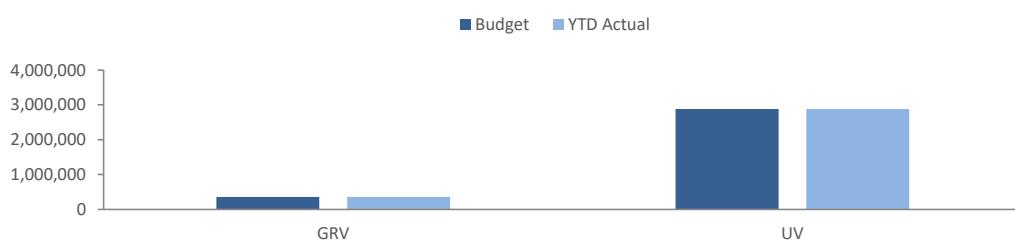
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>											
<b>Gross rental value</b>				\$	\$	\$	\$	\$	\$	\$	\$
GRV	0.08975	265	3,928,483	352,581	3,000	10	355,591	352,582	4,232	8	356,822
<b>Unimproved value</b>											
UV	0.01902	362	151,421,500	2,880,037	1,000	0	2,881,037	2,880,037	1,147	0	2,881,184
<b>Sub-Total</b>		<b>627</b>	<b>155,349,983</b>	<b>3,232,618</b>	<b>4,000</b>	<b>10</b>	<b>3,236,628</b>	<b>3,232,619</b>	<b>5,379</b>	<b>8</b>	<b>3,238,006</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV - Dalwallinu	600	129	675,192	77,400	0	0	77,400	77,400	0	0	77,400
GRV - Kalannie	600	36	188,598	21,600	600	0	22,200	22,200	247	0	22,447
GRV - Other Towns	600	82	284,231	49,200	0	0	49,200	49,200	0	0	49,200
<b>Unimproved value</b>											
UV - Rural	700	35	618,778	24,500			24,500	24,500	0	0	24,500
UV - Mining	700	24	140,982	16,800			16,800	16,800	3,275	0	20,075
<b>Sub-total</b>		<b>306</b>	<b>1,907,781</b>	<b>189,500</b>	<b>600</b>	<b>0</b>	<b>190,100</b>	<b>190,100</b>	<b>3,522</b>	<b>0</b>	<b>193,622</b>
<b>Discount</b>							(151,627)				(151,627)
<b>Total general rates</b>							<b>3,275,101</b>				<b>3,280,001</b>

KEY INFORMATION

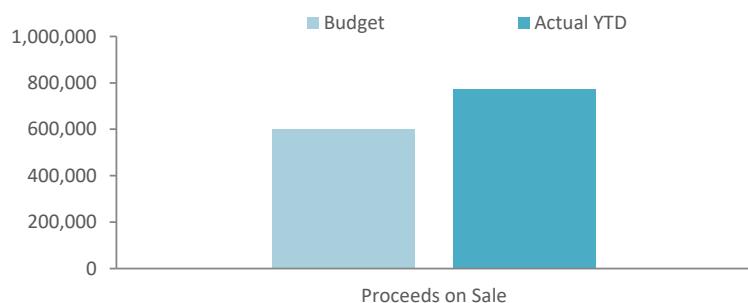
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Land</b>									
Sale of Lot 572 Swyers Ave	69,393	69,393	0	0				0	0
Sale of 8 Lots Bell Street	709,958	302,500	0	(407,458)		1,056,290	586,821	0	(469,469)
<b>Plant and equipment</b>									
<b>Law, order, public safety</b>									
Wubin Fire Tender DL379	0	0	0	0		32,000	28,000	0	(4,000)
<b>Health</b>									
Ford Territory DL89	12,000	10,000	0	(2,000)		12,000	10,000	0	(2,000)
<b>Housing</b>									
Pioneer Place land	69,000	88,769	19,769	0		69,000	88,769	19,769	0
<b>Transport</b>									
Mack Granite Truck DL2478	85,000	60,000	0	(25,000)		0	0	0	0
Iveco Truck DL024	13,362	6,500	0	(6,862)		0	0	0	0
Trailer Broom	6,364	6,364	0	0		10,000	6,364	0	(3,636)
Pedestrial Viber Roller	1,700	1,500	0	(200)				0	0
Utility DL281	26,800	19,091	0	(7,709)		26,833	19,091	0	(7,742)
<b>Other property and services</b>									
Ford Everest DL2	32,000	35,000	3,000	0		36,000	36,364	364	0
	<b>1,025,577</b>	<b>599,117</b>	<b>22,769</b>	<b>(449,229)</b>		<b>1,242,123</b>	<b>775,408</b>	<b>20,133</b>	<b>(486,847)</b>



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2021

INVESTING ACTIVITIES

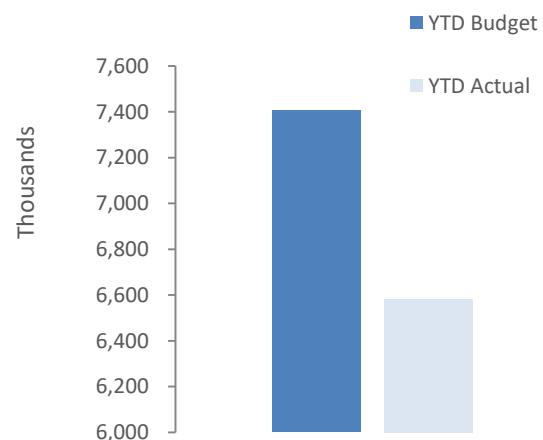
NOTE 8

CAPITAL ACQUISITIONS

Capital acquisitions	Amended			YTD Actual Variance
	Budget	YTD Budget	YTD Actual	
Land	\$ 1,662,046	\$ 1,522,474	\$ 1,509,909	\$ (12,565)
Buildings	523,505	543,075	385,934	(157,141)
Furniture and equipment	9,750	9,750	6,722	(3,028)
Plant and equipment	1,034,157	548,419	883,515	335,096
Infrastructure - roads	3,808,677	3,808,629	3,560,960	(247,669)
Infrastructure - Other	316,779	312,850	234,799	(78,051)
Infrastructure - Footpaths	50,350	50,350	224	(50,126)
<b>Payments for Capital Acquisitions</b>	<b>7,405,264</b>	<b>6,795,547</b>	<b>6,582,064</b>	<b>(213,483)</b>
<b>Total Capital Acquisitions</b>	<b>7,405,264</b>	<b>6,795,547</b>	<b>6,582,064</b>	<b>(213,483)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	\$ 3,245,121	\$ 2,738,097	\$ 2,380,381	\$ (357,716)
Borrowings	800,000	800,000	800,000	0
Other (disposals & C/Fwd)	599,117	461,724	775,408	313,684
Cash backed reserves				
Leave Reserve	26,377		26,377	26,377
Land & Buildings Reserve	210,000		0	0
Contribution - operations	2,524,649	2,795,726	2,599,897	(195,829)
<b>Capital funding total</b>	<b>7,405,264</b>	<b>6,795,547</b>	<b>6,582,064</b>	<b>(213,483)</b>

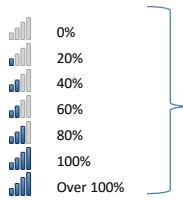
**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Amended

	Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>LAND &amp; BUILDINGS</b>					
E148311	Bell Street Subdivision	1,520,493	1,520,491	1,447,926	72,565
K47	Buntine Emergency Services Building - Capital Upgrade	163,318	163,318	141,053	22,265
K118	Dalwallinu Discovery Centre - Capital Upgrade	49,884	49,884	49,884	(0)
K8	Dalwallinu Town Hall - Capital Upgrade	120,000	120,000	0	120,000
K10	Dalwallinu Ablution Block - Capital Upgrade	95,841	95,841	99,321	(3,480)
K145	Kalannie Park Ablution Block	44,982	44,982	36,601	8,381
E093855	Purchase of 8 Myers Street Land	60,000	(60,000)	0	(60,000)
E135876	Purchase of lot 572 Sawyers Ave, Dalwallinu	61,983	61,983	61,983	(0)
K5	Dalwallinu Recreation Centre - Capital Upgrade	20,000	20,000	6,742	13,258
K85	Kalannie Sports Pavillion - Capital Upgrade	35,000	35,000	38,282	(3,282)
K88	Administration Office - Capital Upgrade	14,050	14,050	14,050	(0)
<b>ROADS</b>					
E121700	Regional Road Group	466,225	466,216	418,393	47,823
E121720	Roads To Recovery	892,679	892,663	894,149	(1,486)
E121735	Wheatbelt Secondary Freight Network	1,398,699	1,398,698	1,128,270	270,428
E121730	Road Program	1,051,074	1,051,052	1,120,149	(69,097)
<b>OTHER INFRASTRUCTURE</b>					
E135875	Fencing for Dams	25,000	25,000	0	25,000
O19	Dalwallinu Cemetery Fencing	14,000	14,000	12,690	1,310
O20	Lighting/Banner Poles - Johnston St, Dalwallinu	20,000	20,000	16,850	3,150
E113876	Precinct of Dalwallinu Recreation Complex & two Lighting To	11,694	11,694	11,694	(0)
O10	Recreation Precinct Car Park Shelter	30,000	30,000	27,840	2,160
O11	Dalwallinu Oval Football Posts	9,500	9,500	11,204	(1,704)
O12	Dalwallinu Recreation Precinct Playground	66,000	66,000	46,549	19,451
O15	Dalwallinu Recreation Precinct Bitumise Car Park	15,750	15,750	12,886	2,864
O16	Dalwallinu Recreation Precinct Seating	39,305	39,305	46,118	(6,813)
O17	Kalannie Oval Fencing	30,000	30,000	30,235	(235)
O18	Wubin Playground	10,000	10,000	8,788	1,212
E103844	Sewerage System Upgrade	23,555	19,626	0	19,626
O14	Tourism Seating - Mia Moon & Buntine Rocks	15,000	15,000	9,943	5,057
Z67	Expense of Landscaping sub-division	6,975	6,975	0	6,975
<b>FOOTPATH CONSTRUCTION</b>					
E121740	Footpath Construction	50,350	50,350	224	50,126
<b>PLANT &amp; EQUIPMENT</b>					
E051813	Shire of Dalwallinu Fire Tenders	485,738	485,738	485,738	0
E073835	Doctor Vehicle - DL 89	36,114	36,114	36,114	0
E112844	Capital Expenditure - Plant & Equipment	27,243	27,243	27,243	0
E123841	Sundry Plant	22,315	22,315	21,675	640
E123894	Prime Mover	120,482	120,482	120,482	0
E123826	Excavator (Refuse Site) - Second Hand	150,000	150,000	0	150,000
E123865	Utility - DL24	29,227	29,227	29,227	(0)
E123863	Trailer Broom	50,377	50,377	50,377	(0)
E123837	Ride on Mower	7,398	7,398	7,398	0
E123875	Pedestrian Vibe Roller	16,800	16,800	16,800	0
E123882	Utility - DL281	35,290	35,290	35,289	1
E145801	CEO's Vehicle DL 2	53,173	53,173	53,173	0
<b>FURNITURE &amp; FIXTURES</b>					
E10	Electronic Scoreboard - Dalwallinu Recreation Centre	9,750	9,750	6,722	3,028
		7,405,264	7,281,285	6,582,064	699,221

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2020	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
<b>Community amenities</b>										
Dalwallinu Sewerage Scheme	64	107,753			17,617	17,617	90,136	90,136	5,321	9,393
<b>Recreation and culture</b>										
Dalwallinu Discovery Centre	157	578,532			58,584	58,584	519,948	519,948	11,941	16,086
Dalwallinu Recreation Centre	159	2,643,455			58,255	58,255	2,585,200	2,585,200	67,790	93,529
<b>Other property and services</b>										
Bell St subdivision	160		800,000	800,000	78,902	74,746	721,098	725,254	4,096	22,166

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2020	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$
C/Fwd Balance		3,329,740	800,000	800,000	213,357	209,202	3,916,383	3,920,538	89,148	141,174
<b>Total</b>		<b>3,329,740</b>	<b>800,000</b>	<b>800,000</b>	<b>213,357</b>	<b>209,202</b>	<b>3,916,383</b>	<b>3,920,538</b>	<b>89,148</b>	<b>141,174</b>
Current borrowings		209,202					-78,902			
Non-current borrowings		3,120,538					3,995,285			
		<b>3,329,740</b>					<b>3,916,383</b>			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

FINANCING ACTIVITIES  
NOTE 10  
LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2020	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
<b>Recreation and culture</b>										
Maia Financial - Gymnasium Equipment	E6N0162493	54,200			17,852	17,852	36,349	36,349	1,051	1,051
<b>Other property and services</b>										
Ricoh - 2 x photocopiers		14,976			3,006	5,201	11,970	9,775	230	399
<b>Total</b>		69,176	0	0	20,858	23,053	48,318	46,124	1,281	1,450
Current lease liabilities		22,789					2,136			
Non-current lease liabilities		46,387					46,387			
		69,176					48,523			

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES  
NOTE 11  
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 280,414	\$ 1,402	\$ 1,366	\$ 0	\$ 0	\$ (26,377)	\$ (26,377)	\$ 255,439	\$ 255,403
Plant Reserve	1,013,521	5,068	5,245	0	0	0	0	1,018,589	1,018,766
Joint Venture Housing Reserve	126,139	631	135	13,403	0	0	0	140,173	126,274
Land & Buildings Reserve	838,992	4,195	5,541	510,784	441,390	(210,000)	0	1,143,971	1,285,923
Sewerage Scheme Reserve	498,888	2,494	2,754	248,214	248,213	0	0	749,596	749,855
Townscape Reserve	71,667	358	371	0	0	0	0	72,025	72,038
Telecommunications Reserve	16,680	83	604	0	0	0	0	16,763	17,284
Swimming Pool Reserve	120,202	601	782	50,000	50,000	0	0	170,803	170,984
Recreation Reserve	128,806	644	667	0	0	0	0	129,450	129,473
Insurance Excess Reserve	102,896	514	584	16,000	16,000	0	0	119,410	119,480
Waste Management Reserve	101,216	506	684	50,000	50,000	0	0	151,722	151,900
	<b>3,299,421</b>	<b>16,496</b>	<b>18,734</b>	<b>888,401</b>	<b>805,603</b>	<b>(236,377)</b>	<b>(26,377)</b>	<b>3,967,941</b>	<b>4,097,380</b>

KEY INFORMATION

OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening	Liability	Liability	Closing
		Balance 1 July 2020	Increase	Reduction	Balance 30 April 2021
<b>Contract liabilities</b>		\$	\$	\$	\$
Unspent grants, contributions and reimbursements					
- non-operating	14	0	2,380,381	(2,380,381)	0
<b>Total unspent grants, contributions and reimbursements</b>		<b>0</b>	<b>2,380,381</b>	<b>(2,380,381)</b>	<b>0</b>
<b>Provisions</b>					
Annual leave		203,420			203,420
Long service leave		260,726		(48,418)	212,308
Landfill Sites		23,805			23,805
<b>Total Provisions</b>		<b>487,951</b>	<b>0</b>	<b>(48,418)</b>	<b>439,533</b>
<b>Total other current assets</b>		<b>487,951</b>	<b>2,380,381</b>	<b>(2,428,799)</b>	<b>439,533</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 13

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue				
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Apr 2021	Current Liability 30 Apr 2021	Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	YTD Revenue Actual
<b>Operating grants and subsidies</b>	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>General purpose funding</b>										
General Purpose Grant (FAGS)				0		857,400	590,526	857,400	857,400	590,526
Untied Roads Grant (FAGS)				0		642,361	389,289	642,361	642,361	389,289
<b>Law, order, public safety</b>										
DFES Operating Grant				0		25,088	18,816	25,088	25,088	36,939
<b>Community amenities</b>										
LRCIP Grant				0		17,000	17,000	17,000	17,000	(0)
National Australia Day Council Grant				0		0	1,100	0	1,100	1,100
<b>Recreation and culture</b>										
Bike Plan Grant - Department of Transport				0		12,500	0	12,500	12,500	0
Grants - Library Lotterywest				0		0	0	0	0	5,576
Grants - Other Culture				0		0	0	0	0	6,500
<b>Transport</b>										
Direct Grant - Main Roads				0		281,605	281,605	281,605	281,605	281,605
	0	0	0	0	0	1,835,954	1,298,336	1,835,954	1,100	1,837,054
										1,311,535
<b>Operating contributions</b>										
<b>Governance</b>										
Miscellaneous Reimbursements				0		100	80	100	100	0
<b>General purpose funding</b>										
Ex- Gratia Rates				0		40,000	40,000	40,000	40,000	40,641
Collection of Legal Costs				0		16,000	13,326	16,000	16,000	9,217
<b>Law, order, public safety</b>										
Contribution from DFES for new Fire Tender				0		0	485,738	485,738	485,738	457,738
DFES Levy Administration Contribution				0		0	0	0	0	4,000
<b>Health</b>										
Miscellaneous Reimbursements				0		21,335	17,776	21,335	21,335	16,632
<b>Education and welfare</b>										
Miscellaneous Reimbursements				0		2,960	2,443	2,960	2,960	2,536
<b>Housing</b>										
Miscellaneous Reimbursements				0		20,943	17,446	20,943	20,943	11,703
<b>Community amenities</b>										
Miscellaneous Reimbursements				0		5,187	4,820	5,187	5,187	2,420

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 13

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue				
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Apr 2021	Current Liability 30 Apr 2021	Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	YTD Revenue Actual
<b>Recreation and culture</b>	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Miscellaneous Reimbursements				0		84,090	70,067	27,194	56,896	84,090
Contribution - Public Open Spaces				0		66,000	39,918	66,000	66,000	39,918
<b>Transport</b>				0		5,500	4,580	5,500	5,500	1,726
Street Lighting Contribution				0		500	410	500	500	213
Miscellaneous Reimbursements				0		60,059	50,038	60,059	60,059	36,355
<b>Economic services</b>				0		30,000	24,999	30,000	30,000	29,054
Miscellaneous Reimbursements				0		64,200	61,274	64,200	64,200	49,834
<b>Other property and services</b>				0		<b>416,874</b>	<b>832,915</b>	<b>359,978</b>	<b>542,634</b>	<b>902,612</b>
Fuel Rebates				0						
Miscellaneous Reimbursements				0						
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,252,828</b>	<b>2,131,251</b>	<b>2,195,932</b>	<b>543,734</b>	<b>2,739,666</b>
										<b>2,101,946</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 14

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	In Liability	Liability (As revenue)	Liability 30 Apr 2021	Current Liability 30 Apr 2021	Amended Budget Revenue	YTD Budget	YTD Revenue (b)
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Law, order, public safety</b>								
DFES Capital Grant				0		163,318	163,318	0
<b>Community amenities</b>								
LRCIP Grant	65,690		(65,690)	0		174,823	174,823	78,660
<b>Recreation and culture</b>								
LRCIP Grant	24,209		(24,209)	0		160,055	160,055	61,267
<b>Transport</b>								
Regional Road Group Grant	248,652		(248,652)	0	0	310,815	310,812	248,652
Roads to Recovery Grant	723,092		(723,092)	0	0	723,092	542,319	723,092
Wheatbelt Secondary Freight Network Grant	1,028,682		(1,028,682)	0	0	1,304,986	978,738	1,028,682
LRCIP Grant	290,056		(290,056)	0	0	393,032	393,032	230,107
<b>Economic services</b>								
LRCIP Grant				0		15,000	15,000	9,921
	0	2,380,381	(2,380,381)	0	0	3,245,121	2,738,097	2,380,381

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 15  
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

<b>Description</b>	<b>Opening Balance</b>	<b>Amount</b>	<b>Amount</b>	<b>Closing Balance</b>
	<b>1 July 2020</b>	<b>Received</b>	<b>Paid</b>	<b>30 Apr 2021</b>
Public open spaces - Bell St subdivision	\$ 0	\$ 39,918	\$ (39,918)	\$ 0
	<b>0</b>	<b>39,918</b>	<b>(39,918)</b>	<b>0</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 16  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Housing	37,005	12.50%	▲ Timing	Rents are paid two weeks in advance
Economic services	(17,299)	(11.31%)	▼ Timing	Reimbursements from the Caravan Park less than budgeted
<b>Expenditure from operating activities</b>				
General purpose funding	22,857	16.02%	▼ Timing	Valuation charges less than budgeted YTD
Housing	65,494	18.36%	▼ Timing	Housing maintenance less than budgeted YTD
Recreation and culture	218,583	12.66%	▼ Timing	Parks & Gardens maintenance and consultant cost less than budgeted year to date
Economic services	52,074	11.39%	▼ Timing	Caravan Park Park operating expenses less than budgeted
Other property and services	126,811	17.62%	▼ Timing	Various items less than budgeted YTD
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	(357,716)	(13.06%)	▼ Timing	Timing of the grants received
Proceeds from disposal of assets	313,684	67.94%	▲ Timing	Timing of disposal of assets
<b>Financing activities</b>				
Transfer from reserves	26,377	0.00%	▼ Timing	Transfer from leave reserve done earlier than budgeted

**Shire of Dalwallinu**  
**Bank Reconciliation**  
**as at 30 April 2021**

<b>Balance as per General Ledger as at 1 April 2021</b>				
A910000 - Municipal Fund	47,505.53	✓		
A910001 - Telenet Saver	1,460,078.80	✓	1,507,584.33	
				1,507,584.33
<b>Add Cash Receipts</b>				
Daily Receipts	355,906.83			
BPAY Receipts	26,732.95			
Interest Received	79.43			
Transfer from Muni excess funds Term Deposit	700,000.00			
				1,082,719.21
				✓
				2,590,303.54
<b>Less Cash Payments</b>				
EFT Payments - Payroll	121,829.00			
EFT Payments (EFT11840-EFT11914)	888,018.00			
Direct Debit - Housing Bonds (DD16036.1 & DD16070.1)	322.50			
Direct Debit - Gym Equipment Lease (DD16081.1)	5,144.45			
Direct Debit (Superannuation Payments)	24,437.54			
Bank Fees	842.11			
Loan Payments Loan 157 - DDC	35,749.43			
Direct Debit Payment to DoT	89,517.30			
				1,165,860.33
				✓
<b>Balance as per General Ledger as at 30 April 2021</b>				
A910000 - Municipal Fund	44,290.75	✓		
A910001 - Telenet Saver	1,380,152.46	✓		
				1,424,443.21
<b>Add</b>				
Rejected super payment PE300421				69.66
<b>Less</b>				
Banking 30/04/21 Banked on 03/05/21				98.75
				1,424,414.12
<b>Balance as per Bank Statements as at 30 April 2021</b>				
Muni Cheque Account - 5365914	44,261.66	✓		
Business Telenet Saver - 0373562	1,380,152.46	✓	0.00	1,424,414.12

Prepared by



06/05/2021

Reviewed by

73



11/5/2021



Bankwest, a division of Commonwealth Bank of Australia  
ABN 48 123 123 124 AFSL / Australian credit licence 234945

### BUSINESS ZERO TRAN ACCOUNT STATEMENT

BSB:  
(Bank,State,Branch) 306-008  
Account Number 536591-4  
From 24/04/2021  
To 30/04/2021  
Statement Number 4047

Account of SHIRE OF DALWALLINU

DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
24/04/2021	OPENING BALANCE			\$55,426.16
26/04/2021	J D Cream 12:47AM 26Apr Di Cream		\$600.00	\$56,026.16
26/04/2021	Silvestri rates SILVESTRI,MARGARET JOY		\$50.00	\$56,076.16
26/04/2021	BILL PAYMENT 1000063884 001 ING202104230000806098		\$328.79	\$56,404.95
26/04/2021	BILL PAYMENT 1000462096 001 ANZ202104259298371149		\$1,178.78	\$57,583.73
26/04/2021	BILL PAYMENT 2000492520 001 BWA202104260007071288		\$1,145.00	\$58,728.73
26/04/2021	Ezidebit 11367310		\$548.07	\$59,276.80
26/04/2021	IRENE DUTTON 8 Pioneer Place		\$252.00	\$59,528.80
26/04/2021	EMMA BRYANT Rent Emma Bryant		\$370.00	\$59,898.80
27/04/2021	DCRC INV 8764		\$401.10	\$60,299.90
27/04/2021	23/4/2021		\$13,478.65	\$73,778.55
27/04/2021	BILL PAYMENT 1000010200 001 WBC2021042722249644		\$205.47	\$73,984.02
27/04/2021	BILL PAYMENT 1000010316 001 WBC2021042729267024		\$205.52	\$74,189.54
27/04/2021	BILL PAYMENT 1000761562 001 WBC2021042750724384		\$205.52	\$74,395.06
27/04/2021	BILL PAYMENT 1000761614 001 WBC2021042764357714		\$183.97	\$74,579.03
27/04/2021	BILL PAYMENT 2000499871 001 ANZ202104277412545269		\$165.04	\$74,744.07
27/04/2021	CBA POS POS 16507100 27APR		\$1,416.75	\$76,160.82
27/04/2021	TRANSPORT DALO20210422	\$7,655.50		\$68,505.32

Page 1



Bankwest, a division of Commonwealth Bank of Australia  
ABN 48 123 123 124 AFSL / Australian credit licence 234945

### BUSINESS ZERO TRAN ACCOUNT STATEMENT

DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
27/04/2021	BOND ADMINISTRATOR BOND REF 19351/21	\$107.50		\$68,397.82
28/04/2021	27/04/2021		\$366.70	\$68,764.52
28/04/2021	CREDIT TRANSFER FROM JAMES WALLACE ROACH-J W ROACH RENT		\$252.00	\$69,016.52
28/04/2021	BILL PAYMENT 1000003567 001 WBC2021042889082704		\$50.00	\$69,066.52
28/04/2021	CBA POS POS 16507100 28APR		\$8,971.40	\$78,037.92
28/04/2021	TRANSPORT DALO20210423	\$18,334.65		\$59,703.27
28/04/2021	DEPARTMENT OF TR PAYMENT:146076		\$2,340.04	\$62,043.31
29/04/2021	28/04/21		\$166.65	\$62,209.96
29/04/2021	BILL PAYMENT 1000005646 001 CBA202104290241690752		\$20.00	\$62,229.96
29/04/2021	CREDIT TRANSFER FROM PAMELA MARGARET WASLEY		\$50.00	\$62,279.96
29/04/2021	CREDIT TRANSFER FROM ANDREW WITHERIDGE		\$252.00	\$62,531.96
29/04/2021	BILL PAYMENT 2000497190 001 ANZ202104298900168599		\$187.67	\$62,719.63
29/04/2021	RICHARD SANTIAGO 08:38PM 29Apr 38 Leahy, Santiago		\$300.00	\$63,019.63
29/04/2021	BILL PAYMENT 1000003433 001 BWA202104290017986515		\$281.92	\$63,301.55
29/04/2021	BILL PAYMENT 1000461198 001 BWA202104290027986515		\$386.73	\$63,688.28
29/04/2021	Telenet to muni		\$50,000.00	\$113,688.28
29/04/2021	PAY	\$60,629.00		\$53,059.28
29/04/2021	BRETT WALLIS brett wallis A409		\$30.00	\$53,089.28
29/04/2021	TRANSPORT DALO20210427	\$352.45		\$52,736.83
29/04/2021	HANWHA I106046-Rowe		\$241.60	\$52,978.43
30/04/2021	Dallcon Rent		\$215.00	\$53,193.43
30/04/2021	Dallcon Rent		\$300.00	\$53,493.43
30/04/2021	29/04/21		\$2,347.55	\$55,840.98
30/04/2021	BILL PAYMENT 1000004155 001 CBA202104300242076944		\$80.00	\$55,920.98
30/04/2021	BILL PAYMENT 1000004535 001 CBA202104300141945534		\$40.00	\$55,960.98
30/04/2021	BILL PAYMENT 1000003132 001 NAB202104303035192062		\$35.00	\$55,995.98
30/04/2021	BILL PAYMENT 1000003761 001 NAB202104303041504406		\$50.00	\$56,045.98
30/04/2021	BILL PAYMENT 2000499367 001 CBA202104300742244177		\$4,425.49	\$60,471.47
30/04/2021	CREDIT TRANSFER FROM S M DAVIS-A46111 DAVIS		\$50.00	\$60,521.47
30/04/2021	CREDIT TRANSFER FROM STEPHEN ROSS MCCOSKER		\$252.00	\$60,773.47
30/04/2021	CREDIT TRANSFER FROM SANDRA MARGARET DETTRAFFORD		\$250.00	\$61,023.47
30/04/2021	75 BILL PAYMENT 2000501741 001 ANZ202104302217788797		\$325.00	\$61,348.47
30/04/2021	BILL PAYMENT 1000461152 001		\$50.00	\$61,398.47

WA2021043000069 1593

30/04/2021	H HUGHES 06:01PM 30Apr Hannah rent 40 leahy		\$316.00	\$61,714.47
30/04/2021	BILL PAYMENT 1000063103 001 BWA202104300006959093		\$50.00	\$61,764.47
30/04/2021	BILL PAYMENT 1000003336 001 BWA202104300008429017		\$500.00	\$62,264.47
30/04/2021	N FOGARTY N Fogarty Rent		\$490.00	\$62,754.47
30/04/2021	CBA POS POS 16507100 30APR		\$1,148.80	\$63,903.27
30/04/2021	EMMA BRYANT Rent Emma Bryant		\$185.00	\$64,088.27
30/04/2021	TRANSPORT DALO20210428	\$8,4 40		\$55,591.87
30/04/2021	KIRA TIMMINS 1southrent2904		\$296.00	\$55,887.87
30/04/2021	M R & D J ALLAN 46 LEAHY		\$316.00	\$56,203.87
30/04/2021	SuperChoice P/L 349579286472904001		\$11,942.21	\$44,261.66
30/04/2021	CLOSING BALANCE			\$44,261.66

**Total Debits: -\$107,517.71**

**Total Credits: \$96,353.21**

Page 2

# RANSAC ION SEARCH RESU S

**Account:** 302-162 0373562  
**Account Nickname:** BUSINESS TELENET SAVER  
**Date** From 01/04/2021 to 30/04/2021  
**Transaction Types** All Transaction Types  
**Opening Balance** \$1,460,078.80  
**Closing Balance** \$1,380,152.46

BSB NO.	ACCOUNT NO.	TRANSACTION DATE	NARRA ION	CHEQUE NO.	DEBIT	CR	DIT	ACCOUN BALANC
302-162	0373562	29/04/2021	Telenet to muni		-\$50,000.00			\$1,380,152.46
302-162	0373562	22/04/2021	Telenet to muni		-\$520,000.00			\$1,430,152.46
302-162	0373562	15/04/2021	Muni to telent			\$85,000.00		\$1,950,152.46
302-162	0373562	08/04/2021	Muni to telenet			\$405,000.00		\$1,865,152.46
302-162	0373562	01/04/2021	CREDIT INTEREST				\$73.66	\$1,460,152.46

Page 1

**Shire of Dalwallinu**  
**Trust Bank Reconciliation**  
**as at 30 April 2021**

<b>Balance as per General Ledger as at 1 April 2021</b>				
2T9900000 - Trust Fund	0.00	0.00		0.00
<b>Add Cash Receipts</b>				0.00
				0.00
<b>Less Cash Payments</b>		0.00		0.00
				0.00
<b>Balance as per General Ledger as at 30 April 2021</b>				
2T9900000 - Trust Fund	0.00	0.00	0.00	0.00
<b>Add</b>				
<b>Less</b>				
<b>Balance as per Bank Statements as at 30 April 2021</b>				0.00
2T9900000 - Trust Fund	0.00	0.00	0.00	0.00

Prepared by



05/05/2021

Reviewed by



16/5/2021



Bankwest, a division of Commonwealth Bank of Australia  
ABN 48 123 123 124 AFSL / Australian credit licence 234945

### BUSINESS ZERO TRAN ACCOUNT STATEMENT

BSB: 306-008  
(Bank,State,Branch)  
Account Number 536593-0  
From 28/04/2021  
To 30/04/2021  
Statement Number 3501

Account of SHIRE OF DALWALLINU

DATE	PARTICULARS	DEBIT	CREDIT	BALANCE
28/04/2021	OPENING BALANCE			\$0.00
30/04/2021	CLOSING BALANCE			\$0.00

**Total Debits: \$0.00**  
**Total Credits: \$0.00**

Page 1

### 9.3.3 Schedule of Fees and Charges 2021-2022\*

<b>Report Date</b>	25 May 2021
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/11 – Budgeting Allocations
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Hanna Jolly, Manager Corporate Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	Draft Schedule of Fees and Charges 2021-2022

#### Purpose of Report

Council is requested to review the proposed Shire of Dalwallinu Schedule of Fees and Charges for the 2021-2022 financial year.

#### Background

Each year a local government authority is required to impose a Schedule of Fees and Charges as part of the annual budget process. Reviewing the schedule prior to budget adoption allows Council time to consider the proposed fees and charges separate to assessing the budget, allowing more time for review. Also as the 2021-2022 budget will not be adopted prior to 30 June 2021, adoption of the 2021-2022 Schedule of Fees and Charges now will allow them to take effect from 1 July 2021.

#### Consultation

Chief Executive Officer  
Manager Works and Services  
Manager of Planning and Development  
Administration Staff

#### Legislative Implications

##### State

*Local Government Act 1995*  
*Local Government (Financial Management) Regulations 1996*  
*Waste Avoidance and Resource Recovery Act 2007*

#### Policy Implications

Nil

#### Financial Implications

The schedule of fees and charges, when adopted, sets the level of revenue items contained within the budget.

#### Strategic Implications

Nil

#### Site Inspection

Site inspection undertaken: Not applicable



## **Triple Bottom Line Assessment**

### *Economic implications*

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## Officer Comment

Over the twelve months to the end of March 2021 quarter, the CPI (Consumer Price Index) rose 1.1% in Australia. This modest increase has been applied to the fees and charges for 2021-2022 however some fees and charges may have been increased less/more if justified by the actual cost recovery.

The following new fees and charges are included in the review:

Page 2 – Re-inspection fee for a food business (annual fees removed)

Page 5 – It is recommended that asbestos waste fee is removed to encourage proper disposal

Page 6 – Niche wall plaque installation on non-workday

Page 7 – Dalwallinu Ablution Block – Shower usage

Page 8 – Multi Entry booklet - Dalwallinu Aquatic Centre

Page 8 – Bronze Medallion Course – Dalwallinu Aquatic Centre

Page 10 – Corporate Membership – Dalwallinu Gymnasium

An updated Schedule of Fees and Charges is submitted to Council for adoption and inclusion in the budget for the 2021-2022 financial year.

## Officer Recommendation

That Council adopt the Schedule of Fees and Charges as presented for the financial year 2021-2022, with all Fees and Charges to come into effect as of 1 July 2021.

## Resolution

## **MOTION**

Moved Cr  
Seconded Cr



General Ledger Account (Code)	Particulars	Unit Rate	2021/22 Charges incl. GST if applicable
<b>GENERAL PURPOSE FUNDING</b>			
	<b>Rating</b>		
I 031180.46	Rate Enquiries		50.00
I 031180.46	Health/Building Orders (Non Food Premises)		37.50
I 031172.46	4 Instalment Plan Admin Fee		30.00
I 031172.46	Adhoc Payment Plan Admin Fee		35.00
<b>GOVERNANCE</b>			
I 041035.46	<b>Other Charges</b>		
	Copy of Council Minutes	Per month	5.00
	<b>Other Sundry Charges</b>		
I 145060.46	Shire Maps	Per map	6.00
I 041037.46	Electoral Rolls	Per copy	13.50
I 132036.46	"Wajarri Wisdom" Book Sales	Per Copy	42.00
I 132037.46	"A Century of Memories 1910-2010" Book -Soft Cover	Per copy	free
I 132037.46	"A Century of Memories 1910-2010" Book -Hard Cover	Per copy	free
I 132037.46	"As They Saw It" Photographs Book Sales	Per copy	free
I 145015.90	Postage/Freight - book sales		per Aust Post
I 132037.46	Dalwallinu Centenary Medallions	Per medallion	free
I 132037.46	Shire Merchandise - Travel Cup	each	15.00
I 132037.46	Shire Merchandise - Coffee Mug	each	15.00
I 132037.46	Shire Merchandise - Black Cap	each	10.00
I 132037.46	Shire Merchandise - Bucket Hat	each	15.00
I 132037.46	Shire Merchandise - Stubby Cooler	each	5.00
I 132037.46	Shire Merchandise - Magnet	each	2.00
I 145020.46	Photocopying - First 4 Copies	Per A4 page	0.70
	- Each Additional Copy	Per A4 page	0.20
	- Student Copying of Library Books	Per A4 page	0.20
	- Colour Copies	Per A4 page	0.70
	<b>*** NOTE: A3 pricing is 2 x A4 charges ***</b>		
	Freedom of Information fees as per the Freedom of Information Regulations 1993 Schedule 1		
I 145065.46	Special Series Plate Admin Fees		65.00
I 145015.90	Freedom of Information (FOI) Application Fee		30.00
I 145015.90	FOI - Search Fee	Per hour	30.00
I 145015.90	Replacement Cheque Fee	Per Cheque	29.00

General Ledger Account (Code)	Particulars	Unit Rate	2021/22 Charges incl. GST if applicable
<b>LAW, ORDER &amp; PUBLIC SAFETY</b>			
I 051043.43	<b><u>Bush Fire Infringements</u></b> These infringement amounts are as fixed by the Bush Fires Act 1954 and regulations		
I 052043.43	<b><u>Dog Infringements</u></b> These infringements amounts are as fixed by The Dog Act 1976 and regulations		
I 052046.46	<b><u>Dog &amp; Cat Pound Fees</u></b> Shire Impounding Fee Shire Impounding Fee - After Hours Shire Pound Sustenance Fee	Per dog	65.00
I 052047.46	Destruction of a Dog Fee	Per dog	130.00
I 052046.46	Per day	15.00	
I 052047.46	Per dog	71.00	
I 052042.42	<b><u>Dog Registration Fee</u></b> These fees are as fixed by the Dog Act 1976 and Regulations		
I 052044.46	<b><u>Cat Registration Fees</u></b> These fees are as fixed by the Cat Act 2011 and Regulations		
	Bond for Cat cage		100.00
I 053046.46	<b><u>Impounded Vehicle/Good Fees</u></b> collection of impounded item holding fee	per item daily	500.00 15.00
<b>HEALTH</b>			
I 071042.42	<b><u>Connection to Sewerage Scheme Fees</u></b> Waste Water connection fee Waste Water application fee	Per unit Per unit	114.00 57.00
I 071042.42	<b><u>Health Act Fees</u></b> These fees are as fixed by the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Amendment Regulations 2004		as per Act
I 071043.46	<b><u>Food Act Fees</u></b> Notification Fee - As per Food Act 2008 110. (3)(c) - Food Regulations 2009  Registration Fee - As per Food Act 2008 110. (3)(c) - Food Settlement enquiry of a food business Re-Inspection Fee <i>(as per S 6.16(2)(d) of the Local Gov Act 1995)</i>	On Commencement  On Per Enquiry Per inspection	as per Act  as per Act 55.00 295.00

General Ledger Account (Code)	Particulars	Unit Rate	2021/22 Charges incl. GST if applicable
<b>HEALTH</b>			
I 071042.42	<b>Offensive Trade Fees</b> These fees are as specified in the Health (Offensive Trades Fees) Regulations 1976	As per the regulations	
I 071042.42	<b>Public Building Fees</b> Public Building Approval These fees are as specified in the Health (Public Building) Regulations 1992	Per Approval	250.00
	<b>Request for Service (Inspection by Officer)</b> as per Local Government Act 1995 sec 6.18	Per Hour (or part)	127.00
I 106190.46	<b>Liquor Licensing Fees</b> Section 39 Certificate Section 40 Certificate Extended Trading Permit Referrals	Per Certificate Per Certificate Per Referral	56.00 56.00 56.00
I 071045.42	<b>Stallholders Fees</b> Registration of Lodging House (Local health by laws)		180.00
I 071045.42	<b>Stallholders Fees</b> Daily (Community fundraising organisations are exempt)		50.00
I 071045.42	Street Traders Licence Fees	Per annum	300.00
<b>HOUSING</b>			
I 091210.41 (STAFF)	<b>Council Housing Rentals (Staff)</b> (where otherwise not agreed to in employment contracts) 3 Salmon Gum Place, Dalwallinu 36 Annetts Road, Dalwallinu 1 Wattle Close, Dalwallinu 11B Anderson Way, Dalwallinu (2bed) 6A Cousins Road, Dalwallinu 6B Cousins Road, Dalwallinu 1 Wasley Street, Dalwallinu 2 Dowie Street, Dalwallinu 10 Roberts Road, Dalwallinu 13 Rayner Street, Dalwallinu 15 Rayner Street, Dalwallinu 65 Johnston Street, Dalwallinu 68 Annetts Road, Dalwallinu	Per week Per week	344.00 217.00 217.00 217.00 282.00 404.00 248.00 217.00 217.00 211.00 211.00 217.00 217.00

General Ledger	Particulars	Unit	2021/22 Charges incl. GST if applicable
Account (Code)		Rate	
<b>HOUSING</b>			
	<b><u>Other Housing Rentals</u></b>		
I 092411	<b><i>Non-Employees</i></b> 8 Harris Street, Dalwallinu (Vet) 2 Dungey Road, Dalwallinu 1 Salmon Gum Place, Dalwallinu 11A Anderson Way, Dalwallinu (3bed) 38 Leahy Street, Dalwallinu 1 South Street, Dalwallinu 3 South Street, Dalwallinu 5 South Street, Dalwallinu 7 South Street, Dalwallinu 40 Leahy Street, Dalwallinu 46 Leahy Street, Dalwallinu 4 Dowie Street, Dalwallinu	Per week	20.00 435.00 512.00 248.00 303.00 299.00 303.00 303.00 303.00 320.00 320.00 217.00
I 092414	<b><i>Joint Venture</i></b> Rentals subject to Dept of Housing Income Test. Following Rentals Indicative Only 6 McLevie Way, Dalwallinu 21 Rayner Street, Dalwallinu 23 Rayner Street, Dalwallinu Unit 1, 11 James Street, Dalwallinu (low income) Unit 2, 11 James Street, Dalwallinu (low income) Unit 3, 11 James Street, Dalwallinu (low income) Unit 4, 11 James Street, Dalwallinu (low income) Lot 72 Prior Street, Kalannie	Maximum pw	248.00 197.00 197.00 217.00 217.00 187.00 187.00 248.00
I 092412	<b><i>Aged Persons Housing</i></b> Rentals are 25% of Single Aged Pension if Tenant can produce a valid Pensioner Entitlement Card Sullivan Lodge Units (3) Wilfred Thomas Lodge Units (2) 8 Pioneer Place, Dalwallinu	Maximum pw	130.00 140.00 156.00
	<b><i>Bonds</i></b> Unless the rent for the premises exceeds \$1,200 per week, the security bond must not exceed the sum of 4 weeks' rent Pet Bond (if tenant has a pet)	per property	260.00
<b>COMMUNITY AMENITIES</b>			
	<b><u>Refuse Removal Charges</u></b>		
I 101047.47	Once Weekly Service Twice Weekly Service Fortnightly Recycling Service - 240l Fortnightly Recycling Service - 3m3	Per annum	215.00 420.00 133.00 2,378.00

General Ledger Account (Code)	Particulars	Unit Rate	2021/22 Charges incl. GST if applicable
<b>COMMUNITY AMENITIES</b>			
I 102053.46	<b>Refuse Site Charges - Refuse From Out of Shire</b> Household Waste (Kitchen, Food scraps, etc) - dumped in pit General Waste (Building, Metal, Green) – not dumped in pit	m <sup>3</sup> m <sup>3</sup>	25.00 19.00
I 103045.45	<b>Sewage Rates</b> As set by section 41 of the Health Act 1911		
I 103046.46	<b>Sullage Collection &amp; Septic Tank Pumpouts</b> <b>Sullage Within Prescribed Sewerage Area</b> - Initial Charge - Sullage Waste Removal Charge <b>Sullage Outside Prescribed Sewerage Area</b> - Initial Charge - Sullage Waste Removal Charge - Travel Inside Shire (One Way Only) - Travel Outside Shire (Both Ways) (Minimum travel distance = 15km to dump site) (eg if a property is 50km from Dalwallinu town the total kms would be 50+15=65. 70km from Dalwallinu town and Outside of the Shire, the total kms would be 70+70+15=155.) <b>Septic Tank Within Prescribed Sewerage Area</b> - Initial Charge - Septic Tank Pumpout <b>Septic Tank Outside Prescribed Sewerage Area</b> - Initial Charge - Septic Tank Pumpout - Travel Inside Shire (One Way Only) - Travel Outside Shire (Both Ways) (Minimum travel distance = 15km to dump site) (eg if a property is 50km from Dalwallinu town the total kms would be 50+15=65. 70km from Dalwallinu town and Outside of the Shire, the total kms would be 70+70+15=155.) <b>Portable Toilet Pumpout</b> - Portable Toilet Pumpout - Travel (Both Ways)	Per 450 litres Per 450 litres Per km Per km Per pumpout Per pumpout Per km Per km Per Toilet Per km	270.00 35.00 205.00 25.00 4.00 4.00 270.00 185.00 200.00 145.00 4.00 4.00 120.00 4.00
I 102049.46	<b>Asbestos Waste Disposal</b> From Buildings within the Shire (must be wrapped in appropriate plastic - contact Shire for exact processes)	m3	free

General Ledger Account (Code)	Particulars	Unit Rate	2021/22 Charges incl. GST if applicable
<b>COMMUNITY AMENITIES</b>			
<b>I 106046.46</b>	<b><u>Town Planning Fees - Part 1 - Maximum Fixed Fees</u></b> The fees for town planning are as set under the Planning and Development (Local Government Planning Scheme) Regulations 2000.		
<b>I 106048.46</b>	<b><i>Scheme amendment fees calculated by regulation and available on application.</i></b>		
	Waste water Headworks charges (applicable when the development is to be connected to the Shire Sewerage Scheme) Standard fee per lot/ residential service Storm water Headworks Contribution per lot		2,084.00 540.00
<b><u>Cemetery Fees</u></b>			
<b>I 107046.46</b>	<b><i>Interment</i></b> Adult Burial Child Burial ( under 7 years ) Re - Opening Fee ( Ordinary Grave ) " " ( Monumented Grave )	plus burial fee	630.00 448.00 148.00 180.00
<b>I 107047.46</b>	<b><i>Grant of Right of Burial (25 years) issue or renewal</i></b> Land for grave 2.4m x 1.2m Land for grave 2.4m x 2.4m (side by side plots) Copy of Right of Burial		100.00 150.00 50.00
<b>I 107046.46</b>	<b><i>Additional Burial Services</i></b> Interment without due notice Late Interment Interment ( Weekends & Public Holidays ) Grave Digging beyond 1.8m		63.00 63.00 228.00 62.00
<b>I 107046.46</b>	<b><i>Exhumation Fees</i></b> Exhumation Fee Re-interment after Exhumation		448.00 293.00
<b>I 107047.46</b>	<b><i>Monumental Permit Fees</i></b> Permit - Headstone Erection Permit - Monument		42.00 42.00
<b>I 107046.46</b>	<b><i>Placement of Ashes</i></b> Disposal of Ashes - Interment of ashes in a family grave Niche Wall Fees - Purchase of single niche - Purchase of double niche - Double niche (Second Standard Inscription) - Plaque only install during the week - Plaque only install non workday Interment of Ashes in Niche Wall inc plaque install - Normal workday during the week - Non workday Reservations	plus reopening fee additional artwork will incur extra costs	63.00 300.00 545.00 248.00 73.00 150.00 102.00 208.00 53.00

General Ledger	Particulars	Unit	2021/22 Charges incl. GST if applicable
Account (Code)		Rate	
<b>COMMUNITY AMENITIES</b>			
I 107047.46	<u>Cemetery Fees</u>  <b>Licences</b> Funeral Directors Monumental Workers	Annual Annual	42.00 42.00
	The fees for cemeteries are as set under the Cemeteries Act 1986 and Local Laws		
	<u>Public Amenity Fees</u>  <b>Dalwallinu Ablution Block</b> Shower - hot water usage	5min	2.00
<b>RECREATION &amp; CULTURE</b>			
I 111002.44 I 111001.44 I 111005.44 I 111003.44  I 111004.44  I 111008.46  I113044.44	<b>**Under Recreation and Culture - Junior Sports, Schools &amp; P&amp;C hires for children's functions receive a 50% discount on fees unless otherwise stated**</b>  <b>**Community hire = Community group that is registered in the Shire of Dalwallinu and function is open for all community members**</b>		
	<u>Hall Hire Fees</u>  <b>Fees applicable for</b> - <i>Dalwallinu Hall</i> - <i>Buntine Hall</i> - <i>Wubin Hall Supper Room</i> - <i>Kalannie Hall</i>		
	<b>Commercial/Retail Trade/Businesses</b> Hourly Fee	Per Day	221.00
	<b>Private Functions</b>	Per hour	31.00
	<b>Community Hire</b> a) Without Entry Charge b) With Entry Charge	Per Day Per Day	147.00 free 73.00
	<b>Pithara Supper Room - Commercial/Retail Trade/Businesses</b>	Per Day	73.00
	<b>Pithara Supper Room - Private Functions</b>	Per Day	45.00
	<b>Pithara Supper Room - Community Hire</b> Without Entry Charge With Entry Charge	free Per Day	30.00
	<b>Discovery Centre - Community Room</b>  > <i>Room Hire w/ no set-up</i> > <i>Room Hire w/ set-up</i>	Per Day Per Day	80.00 130.00
	<b>Hall Hire Bonds (incl Community Room)</b> refundable on clear inspection		210.00
	<u>Equipment Hire</u>  Flatfold Tables / per table Chairs / Per chair	Per day Per day	7.00 0.80
	<b>Equipment Bond</b>		50.00

General Ledger Account (Code)	Particulars	Unit Rate	2021/22 Charges incl. GST if applicable
<b>RECREATION &amp; CULTURE</b>			
<b>I 112046.46</b>	<b><u>Swimming Pool Fees (cont)</u></b>		
	<b><i>Gate Admissions</i></b>		
	Adults, Students & Children (5 - 15 years of age)	Per day	3.50
	Seniors/Pensioners	Per day	2.00
	Toddlers (from 0-4 years of age)	free	
	Spectator Fee	Per day	1.50
	Multi Entry Booklet (10 x gate entry) - non-refundable	Per booklet	30.00
	Event Entry Fee (eg movie night/disco)		5.00
	After Hours Usage (2 people needed with Bronze Medallion)	Per 1/2 hour	35.00
	School - Interm Swimming/Carnivals (9am-3pm) - normal school discount is not applicable	Per person	2.50
<b>I112050.46</b>	Swim School Lessons (1st & 2nd child)	per child/lesson	12.00
<b>I112050.46</b>	Swim School Lessons (3rd and subsequent child)	per child/lesson	10.00
<b>I112050.46</b>	Bronze Medallion Course 12hrs (min. 4 participants)	per course	150.00
<b>I112050.46</b>	Aqua Aerobics Classes	per class	15.00
<b>I 112046.46</b>	<b><u>Season Tickets</u></b>		
	<b><i>Does not cover School Functions (Carnivals, Swimming Lessons), Private Lessons or Events</i></b>		
	Adults, Children, Students		150.00
	Seniors, Pensioners		120.00
	Family - (4 members of the same family unit)		420.00
	- Each extra family member		70.00
	<b><i>Discount on Season Tickets</i></b>		
	15 Kilometres and over from Pool -10%		
	1/2 Season (from 1st January) - 50%		
	<b><i>Exclusive Use (manager on duty)</i></b>		
	Main Pool - Morning Hire	Per hour	80.00
	- Afternoon Hire	Per hour	80.00
	- Night Hire	Per hour	100.00
	Hire of Large Inflatable	per hire	55.00
	Hire of facility to conduct swimming lessons or other water activities	per hour	15.00
<b>I 113046.44</b>	<b><u>Reserve Hire Fees</u></b>		
	Pithara Speedway Club Inc		142.00
	Dalwallinu Golf Club		142.00

General Ledger	Particulars	Unit	2021/22 Charges incl. GST if applicable
Account (Code)		Rate	
<b>RECREATION &amp; CULTURE</b>			
I 113044.44	<b><u>Dalwallinu Recreation Centre</u></b>		
	<b><i>Full Complex</i></b> (8am - midnight)	Daily	758.00
	<b><i>Basketball Court</i></b> (8am - midnight)	Daily Hourly	202.00 61.00
	<b><i>Basketball Court incl. Kitchen/Bar</i></b>	Daily	303.00
	<b><i>Main Hall (previously Oval Room)</i></b> (8am - midnight)	Daily Hourly	253.00 66.00
	<b><i>Main Hall incl. Kitchen/Bar</i></b>	Daily	354.00
	<b><i>Meeting Room or Foyer Only</i></b>	Daily	71.00
	<b><i>Meeting Room or Foyer incl. Kitchen/Bar</i></b>	Daily	152.00
	<b><i>Kitchen/Bar Only</i></b>	Daily	121.00
	<b><i>any additional cleaning (minimum 2 hours)</i></b>	Hourly	49.50
	<b><i>hire cost for tablecloths</i></b>	each	7.00
	<b><i>Replacement Access Key Card</i></b>	each	10.00
	<b><i>Cleaning Fee for use of Deep Fat Fryer</i></b>	each	74.00
	 <b><u>Other Charges</u></b>		
	Multi-purpose courts light usage	Hourly	20.00
	Indoor Sports Hire (eg Basketball, Netball)	Per season	660.00
	- includes use of Outdoor Courts		
	- Limit One Hiring Per Week		
	Junior Sports Hire	Per season	50% of charge
	Oval & Changerooms	Daily	206.00
	Oval	Daily	77.00
	Squash Court Tokens - non-refundable	half hour	5.00
	Ag Society & Art Festival (Whole Complex plus Meeting Room up to 10 times)		760.00
	Dalwallinu Football Club - All Home Games and Training Sessions)		3,540.00
L930580.00	<b><u>Recreation Centre Bonds</u></b>		
	Full Complex	Per hire	450.00
	Main Hall or Basketball Courts	Per hire	350.00
	Meeting Room or Foyer	Per hire	50.00
	Oval Bond for commercial use	Per hire	500.00
	Tennis nets and court poles	Per hire	34.00
	Oval Light Key	Per key	70.00
	Any Other Key	Per key	70.00
	Microphones	Per mic	100.00
	<i>Government Agencies are exempt from bonds.</i>		

General Ledger	Particulars	Unit	2021/22 Charges incl. GST if applicable
Account (Code)		Rate	
<b>RECREATION &amp; CULTURE</b>			
I 113045.44	<b><u>Wubin Sports Pavillion</u></b> <i>Commercial/Retail Trade/Businesses</i> Daily Fee Hourly Fee <b><i>Private Functions</i></b> Daily Fee <b><i>Community Hire</i></b> Daily Fee <b><i>Wubin Sports Pavillion Bonds</i></b> Full Complex	Daily Per hour  Daily  Daily	202.00 30.00  147.00  51.00  210.00
I 113144.44	<b><u>Kalannie Sports Pavilion</u></b> <i>Commercial/Retail Trade/Businesses</i> Daily Fee Hourly Fee <b><i>Private Functions</i></b> Daily Fee <b><i>Community Hire</i></b> Daily Fee <b><i>Kalannie Sports Pavillion Bonds</i></b> Full Complex  Oval & Changerooms Oval Outdoor Sports Hire (eg Cricket, Hockey) - Oval, Changeroom, Kitchen, Viewing Room - Limit One Hiring Per Week Kalannie Football Club - All Home Games and Training Sessions)	Daily Per hour  Daily  Daily  Daily  Per hire  Daily  Daily  Per season	202.00 30.00  147.00  51.00  210.00  206.00 77.00 200.00  1,530.00
I 115043.43	<b><u>Library Fees</u></b> Lost Library Book Replacement Fees		at cost
I 113043.44	<b><u>Gymnasium Charges</u></b> Up front fee Up front fee paid by direct debit only Up front fee paid by direct debit only plus - Access Card fee - non-refundable Corporate membership (5 memberships - minimum) - Each extra corporate member  <b><u>Casual Gymnasium Charges</u></b> casual option is for non-shire residents (tourists, contractors and irregular business travellers) Up front fee plus - Access Card fee - refundable  <b><u>Card Replacement Fee -non refundable</u></b>	Annual Monthly Fortnightly one off Annual Annual  Weekly one off  one off	702.00 65.00 30.00 10.00 3,000.00 550.00  25.00 10.00  10.00

General Ledger Account (Code)	Particulars	Unit Rate	2021/22 Charges incl. GST if applicable
<b>ECONOMIC SERVICES</b>			
<b>I 133042.42</b>	<b><u>Building Control</u></b> The fees are set in Building Regulations 2012 - Schedule 2 Applications for Building Permit, Demolition Permit, Occupancy Permit and Building Approval Certificate		
	Shire Infrastructure Bond		\$150/lineal metre to a maximum of \$3,000
<b>I 133042.42</b>	Certificate of Design Compliance	\$1.75/m2	\$305 min fee
<b>I 133042.42</b>	Certificate of Construction Compliance	\$1.25/m2	\$80 min fee
<b>I 133042.42</b>	Certificate of Building Compliance	\$1.25/m2	\$80 min fee
<b>I 133042.42</b>	Bushfire Attack Level Assessment (BAL)	per assessment	400.00
<b>I 071046.46</b>	Swimming Pool Enclosures Inspection Fee		100.00
<b>L930580.00</b>	#Building Services Levy (BSL) #Occupancy Permit #Building Approval Certificate #Unauthorised Building Work	\$ \$ \$ %	# # # #
<b>I 145005.39</b>	Includes administration fee of \$5.00 (No GST) <i># as defined by statutory regulations</i>		
<b>L930580.00</b>	Building Construction Industry Training Fund Levy (0.2% of estimated value including GST)	%	#
<b>I 145005.39</b>	\$8.25 Administration Fee (inc GST)		8.25
<b>I 134046.46</b>	<b><u>Other Economic Services</u></b>		
	Water from Standpipes 1000 Litres = 1 Kilolitre Swipe Card Bond Caravan Park Overflow Charge around Recreation Area	Per kilolitre per caravan per night	10.10 50.00 22.00

General Ledger  Account (Code)	Particulars	Unit  Rate	2021/22 Charges incl. GST if applicable
<b>OTHER PROPERTY &amp; SERVICES</b>			
	<b><u>Extractive Industries</u></b>		
I 145015.46	Licence Application Fee		357.00
I 145015.46	Annual Licence Renewal		
	Excavation less then 1 Hectare		178.00
	Excavation between 1 - 5 Hectares		357.00
	Excavation Greater than 5 Hectares		357.00
	Secured Sum		
	a) Excavate Sand, Clay etc		
	Rate of Bond per Hectare		1,182.00
	b) Excavate Stone, Gravel etc		
	Rate of Bond per Hectare		1,773.00
	- Licence Transfer Fee		61.00
	<b><u>Sales of Stock and Materials</u></b>		
I 144046.46	- Used Grader Blades	Each	80.00
	- Used Grader Tyres	Each	160.00
I 143046.46	- Sand - up to 7m3	m3	23.00
	- over 7m3	m3	17.00
	- 5mm, 10mm & 14mm Aggregate ex Stock	m3	81.00
	- Metal Sweepings	m3	34.00
	- Used Cement Slabs	Each	3.00
	- Gravel	Tonne	3.00
	**Delivery not included**		
I 141396.46	<b><u>Private Works Rates</u></b>		
	<b><i>Hire of Plant - includes Operator (NO dry hire)</i></b>		
	Staff Hire Rate	Per hour	cost plus 25% plus GST
	Plant Hire Rate (includes operator)	Per hour	cost plus 25% plus GST
	<b><i>Private Works based on Cost Plus</i></b>		
	Cost plus Admin Fee of 12.5%		
	Plus Profit Margin of 12.5%		

## 9.4 CHIEF EXECUTIVE OFFICER

### 9.4.1 2021 Kalannie Community Meeting Notes\*

<b>Report Date</b>	25 May 2021
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	CR/7 – Community relations - Meetings
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Community Meeting Notes

#### **Purpose of Report**

Council is requested to receive the notes from the Kalannie Community Meeting held on 16 March 2021.

#### **Background**

Each year Council holds a community meeting in Kalannie. In addition to attending the Annual Electors meeting each year and Ordinary Council Meetings each month, this gives the community another opportunity to discuss matters with Council.

#### **Consultation**

Nil

#### **Legislative Implications**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Advertising costs for this meeting are included in the annual budget. Any matters raised at this meeting that have financial implications will be discussed by Council and considered for future budgets.

#### **Strategic Implications**

*Shire of Dalwallinu Strategic Community Plan 2017-2027*

Outcome 4.1 – Improved communication/consultation across all towns with a variety of methods.

#### **Site Inspection**

Site inspection undertaken: Not applicable

#### **Triple Bottom Line Assessment**

##### **Economic implications**

There are no known significant economic implications associated with this proposal.



*Social implications*

There are no known significant social implications associated with this proposal.

*Environmental implications*

There are no known significant environmental implications associated with this proposal.

**Officer Comment**

The *Local Government Act 1995* requires that each local government holds an Annual meeting of Electors. The Shire of Dalwallinu also holds a community meeting in Kalannie to give the community another opportunity to discuss matters with Council.

**Officer Recommendation**

That Council receives the notes from the Kalannie Community Meeting held 16 March 2021.

**Resolution**

**MOTION**

Moved                    Cr  
Seconded                Cr



## MINUTES OF THE KALANNIE COMMUNITY MEETING HELD 16 MARCH 2021 AT THE KALANNIE SPORTS CLUB

**MEETING OPENED:** 6:43pm

### **ATTENDANCE RECORD:**

#### ***Shire Representatives***

Cr Steven Carter	Shire President
Cr Keith Carter	Deputy Shire President
Cr Karen McNeill	Councillor
Cr Noel Mills	Councillor
Cr Melissa Harms	Councillor
Mrs Jean Knight	Chief Executive Officer
Mr Will Taylor	Manager Works & Services
Mrs Hanna Jolly	Manager Corporate Services

#### ***Community Members***

R Nixon	G Sanderson	V Dodd
J Harms	G Hathway	

#### ***Apologies***

A Nixon



## **VIC DODD**

### ***Water tanks***

Vic enquired if we were installing another water tank.

*MWS responded Yes, another 50,000L water tank will be installed. There is no requirement for any larger tank.*

### ***Pump at the Dam***

Vic advised that the pump may need servicing.

*MWS advised it was serviced about nine (9) months ago but would arrange for it to be serviced again.*

### ***Xantippe***

A discussion was held on the Xantippe tank.

The Shire continues to look for funding opportunities for any future upgrades.

### ***Dump Point***

Vic requested a dump point be installed in Kalannie.

*MWS will seek quotes and put in draft 21-22 budget for deliberations.*

### ***Back slopes***

What are the rules on back slopes, as the roads are getting narrower?

*MWS responded that they should only be touched if trees are on them and to make sure drains are cleaned out.*

### ***Football Oval***

Can we get rid of the blue metal at the footy oval? Either bitumise or replace with hard gravel.

### ***Hockey Oval***

The hockey oval will require top surface sand.

*MWS responded that no one had contacted him with this request.*

### ***Parking – Roche Street (near IGA)***

Is the Shire planning to do anything to create a car park for road trains to pull into when going to the IGA?

*MWS responded that this should be the owner's responsibility and at the owner's costs and should have been planned for during the planning application process.*



*MWS will do a costing to create a pull off bay to the east of Roche Street and put into the draft 21-22 budget.*

### **CR MELISSA HARMS**

Cr Harms relayed a message from Amanda Nixon saying that the Shire have done a very professional job on recent roadworks. Thankyou.

### **ROBERT NIXON**

How are you stabilising the gravel and what is the cost?

*MWS responded that we use a product called Polycom and some have no stabilisation.*

*The cost of polycom is \$16K per km.*

What percentage of grading is Shire of Dalwallinu versus Red Dust Holdings?

*MWS responded that the Shire still has one grader which is used for maintenance grading and the rest is RDH.*

### **Will the 8m seal have double white lines?**

*MWS responded that there would be double white lines the entire length of the roadworks on Dalwallinu-Kallannie Rd and Kalannie –Dowerin Rd?*

**Moved: R Nixon**

**Seconded: Cr NW Mills**

That the Kalannie Community Meeting urges Council to ensure in allocating expenditure on regional roads, that the Dowerin-Kalannie Road be prioritised on the grounds of road safety.

Reasons:

1. Poor sightlines in bends, for example at 4.9km, exacerbated by vegetation and grass regrowth. It is a winding road parallel to the railway reserve.
2. Dangerously inadequate culvert widths especially at creek crossings, for example 3.7km on a bed, for safe passing of on-coming traffic. An approaching 3.5 metre heavy vehicle float that doesn't require an escort vehicle.

### **Ordinary Election – October 2021**

Shire President advised the meeting that there will be an election in October 2021 with four (4) vacancies and encouraged those interested to nominate.

The Shire President thanked everyone for their attendance and declared the meeting closed at 8:45pm.



#### 9.4.2 Request to write off Invoice - Kochii

<b>Report Date</b>	25 May 2021
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	CU/6 – Customer Requests
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### Purpose of Report

Council is requested to consider the request from Kochii to write off Invoice 8563 for \$1375.00 that relates to lease preparation costs for the Kalannie Railway Station building.

#### Background

In May 2018 correspondence was received from Arc Infrastructure enquiring if the Shire of Dalwallinu still had a use for three (3) historic rail corridor leases. The leases expired in 2003 and 2009 but were held over by the Public Transport Authority.

The three (3) leases were as follows:

1. An area of 1,200m<sup>2</sup> on Roche Street, Kalannie Railway Station and around the building for the purposes of a railway station;
2. An area of 6,125m<sup>2</sup> on Roche Street for “beautification”; and
3. An area of 147m<sup>2</sup> at Wubin for the station building.

At the Ordinary Meeting of Council held 22 May 2018, Council resolved the following:

#### **'MOTION 9165**

*Moved Cr GH Sanderson  
Seconded Cr BH Boys*

*That Council direct the Chief Executive Officer to advise Arc Infrastructure that:*

1. *The Shire of Dalwallinu wishes to renew the following leases:*
  - (a) *An area of 6125m<sup>2</sup> on Roche Street for “Beatification”; and*
  - (b) *An area of 147m<sup>2</sup> at Wubin for the Station building;*
2. *The Shire of Dalwallinu does not wish to renew the following lease:*
  - (a) *An area of 1,200m<sup>2</sup> on Roche Street, Kalannie Railway Station and around the station building for the purposes of a railway station.*

***CARRIED 6/1'.***

Arc Infrastructure were informed of Council's decision accordingly.



On 19 June 2019, correspondence was received from Yarra Yarra Catchment Management Group (YYCMG) requesting that Council reconsider their decision made in May 2018, to not continue with the lease for the building known as the Kalannie Railway Station. YYCMG indicated that they wished to take on a sub-lease and would accept **all costs** associated with the building maintenance and any set up costs associated with the lease arrangements.

At the time, it was the Officers recommendation that YYCMG liaise with the PTA and secure a lease independent of the Shire of Dalwallinu.

At the Ordinary Meeting of Council held 23 July 2019, Council resolved the following:

**'MOTION 9399'**

*Moved Cr GH Sanderson  
Seconded Cr KJ Christian*

*That Council*

1. *Direct the Chief Executive Officer to advise the Yarra Yarra Catchment Group that they will renew the lease between the Shire of Dalwallinu and Public Transport Authority for 'an area of 1,200m<sup>2</sup> on Roche Street, Kalannie Railway Station and around the station building for the purposes of a railway station';*
2. *Direct the Chief Executive Officer to draw up a sub-lease between the Shire of Dalwallinu and the Yarra Yarra Catchment Management Group for the Kalannie Railway Station Building with all lease preparation costs, building maintenance costs, Shire rates, electricity, and water rates/consumption to be borne by the Yarra Yarra Catchment Management Group;*
3. *Authorise the Shire President and Chief Executive Officer to sign and affix the common seal to all documents pertaining to the lease above.*

***CARRIED 7/0'***

Arc Infrastructure were advised that Council wished to renew the lease of the Kalannie Railway Station Building.

After lengthy discussions over a long period of time, a draft lease was prepared by Arc Infrastructure. This was signed by the Shire President and Chief Executive Officer in November 2020. Once this was signed the draft sub-lease was forwarded to YYCMG for execution.

An email dated 30 November 2020 indicated that YYCMG were happy with the contents of the draft lease, therefore we proceeded with the sub-lease.

An invoice for \$1,375.00 for the lease preparation fees between Arc Infrastructure and the Shire of Dalwallinu was issued to YYCMG on 8 December 2020 and was paid in full on 24 February 2021.

On Thursday 8 April 2021 we received the following email from Mike Walter, Director Kochii Oil, as follows:

*'We accept that, as per the lease agreement, we are responsible for the cost (\$1,375) of preparing the documentation between the Shire and ARC Infrastructure.*

*However, to make the building safe, usable and presentable before taking occupancy, we spent a total of \$5,341.55, as per the attached invoices.*



*The building is now occupied and presentable with all accounts being paid when due. An improved asset in the Shire.*

*With that in mind, we believe that it is reasonable for the Shire to reimburse us for the cost of preparing the head lease and are formally requesting that please.'*

The Shire of Dalwallinu provided the following response on 26 April 2021:

*'Kalannie Railway building is not owned by the Shire hence we have not asked or approved these works to be undertaken. Prior the lease being signed and prepared, the Council made a decision on 23/07/2019 (as above).*

*If you are still seeking reimbursement for the maintenance expenditure, can you please let us know? We will need to take the request back to the council meeting for consideration as there is no authority to reimburse these works on basis of the previous decision'*

Mr Walter provided the following response on 27 April 2021:

*In my email of 8 April 2021, I advised of the maintenance costs incurred to make the building safe, useable and presentable before occupancy was possible.*

*In normal circumstances, the landlord would be responsible for those costs. As this is not a normal situation, we recognised that reimbursement of those costs would be unlikely and did not ask for it.*

*Our request, in recognition of the above, is for the lease document costs to be reimbursed.*

*In light of the improved situation for all parties with an improved and presentable building, occupied by another business in the town and shire with all ongoing costs being paid when due, this is not an unreasonable request.*

Mr Walter was advised that Officers had no authority to waive debts and a report would be presented to the May Ordinary Council Meeting for Council's consideration.

### **Consultation**

Manager Corporate Services

### **Legislative Implications**

#### State

*Local Government Act – section 6.12*

### **Policy Implications**

Nil

### **Financial Implications**

There would be a loss in income of \$1,375.00 should Council not support the Officer recommendation, and resolve to write off the Invoice.

### **Strategic Implications**

Nil

### **Site Inspection**

Site inspection undertaken: Not applicable

### **Triple Bottom Line Assessment**

#### Economic implications

There are no known significant economic implications associated with this proposal.



*Social implications*

There are no known significant social implications associated with this proposal.

*Environmental implications*

There are no known significant environmental implications associated with this proposal.

**Officer Comment**

In order to spare the YYCMG any additional costs, the sub-lease between the Shire of Dalwallinu and YYCMG was prepared by the Chief Executive Officer. Therefore the only lease preparation fees that YYCMG would incur would be the fee for the drafting of the lease between the Shire of Dalwallinu and Arc Infrastructure.

Whilst the Officer appreciates the work of YYCMG and Kochii, there was a large amount of time put into drafting and finalising these leases which does come at a cost. The Council resolution indicated that all costs were to be borne by YYCMG.

**Officer Recommendation**

That Council direct the Chief Executive Officer to advise Mr Walter of Kochii Oil, that their request to write off Invoice 8563 for \$1,375.00 has been declined.

**Resolution**

**MOTION**

Moved	Cr
Seconded	Cr



#### 9.4.3 Propose Ten Year Lease over Lot 78 on DP 209937 – Hazlett Street, Kalannie\*

<b>Report Date</b>	25 May 2021
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	LP/16 – Land Use Planning
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Correspondence from Department Planning, Lands and Heritage

#### Purpose of Report

Council is requested to consider providing any comments to a proposal for the Department Planning, Lands and Heritage (DPLH) to lease Unallocated Crown Land Lot 78 on DP 209937 – Hazlett Street, Kalannie to Mr G Crossman for 'commercial vehicle parking' purposes.

#### Background

Mr Crossman recently purchased Lot 137 on DP 184426 from the Brethren Church in order to establish the new IGA store in Kalannie. Mr Crossman is seeking the use of Lot 78 for commercial vehicle parking.

Correspondence has been received from DPLH, asking as part of their referral process, if the Shire has any comments on the above proposal.

#### Consultation

Manager Planning and Development Services  
Manager Works and Services

#### Legislative Implications

Nil

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Site Inspection

Site inspection undertaken: Not applicable

#### Triple Bottom Line Assessment

##### Economic implications

There are no known significant economic implications associated with this proposal.



*Social implications*

There are no known significant social implications associated with this proposal.

*Environmental implications*

There are no known significant environmental implications associated with this proposal.

**Officer Comment**

Mr Crossman is currently negotiating an Indigenous Land Use Agreement with the Marlinyu Ghoorlie people who are the registered Native Title Claimants of Lot 78. The term of the lease is proposed to be initially for a ten (10) year period.

Both the Manager Planning and Development Services and Manager Works and Services were consulted on this proposal.

The Manager Works and Services advised that Mr Crossman would need to submit a crossover application prior to proceeding with any works.

**Officer Recommendation**

That Council direct the Chief Executive Officer to advise the Department Planning, Lands and Heritage that they do not have any comments on the proposal to lease Unallocated Crown Land Lot 78 on DP 209937 – Hazlett Street, Kalannie to Mr G Crossman for ‘commercial vehicle parking’ purposes.

**Resolution**

**MOTION**

Moved	Cr
Seconded	Cr





Aerial Map- UCL Lot 78 on DP 209937

DPLH BUSINESS USE ONLY

Internal Spatial Viewer

  
 0 0.11 0.2 Kilometres  
 1: 4,514  
 at A4  
 Projection: WGS 1984 Web Mercator Auxiliary Sphere

## Legend

Cadastre (View 1)

Railway Lines

Freight

Siding

Roads

Main

Minor

Not Applicable

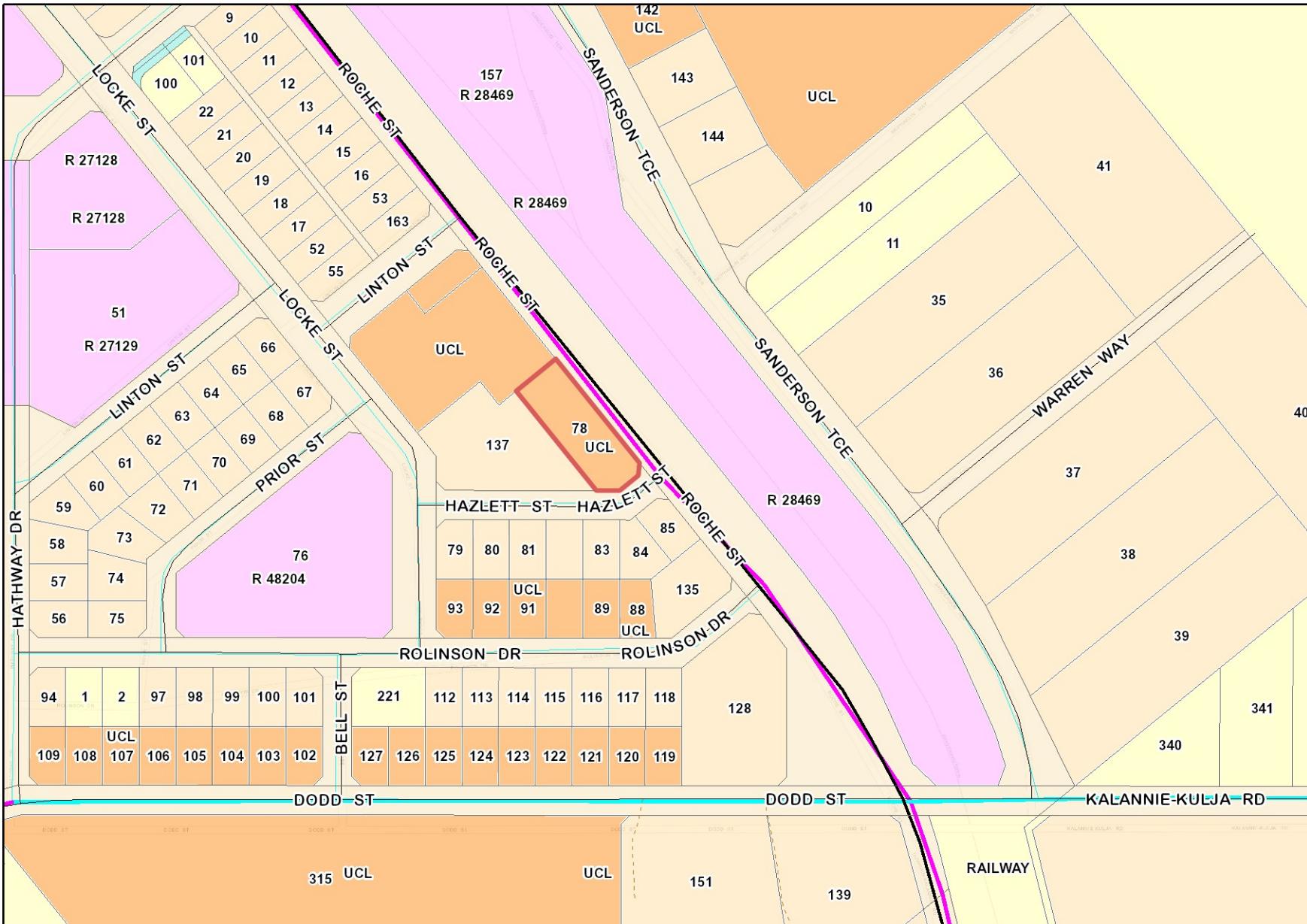
## Notes:

The data that appears on the map may be out of date, not intended to be used at the scale displayed, or subject to license agreements. The map should only be used in matters related to Department of Planning, Lands and Heritage business.

Map was produced using DPLH's Inquiry.

Date produced:

24-Apr-2020



## Tenure Map- UCL Lot 78 on DP 209937

DPLH BUSINESS USE ONLY  
106

0 0.11 0.2 Kilometres  
1: 4,514  
at A4  
Projection: WGS 1984 Web Mercator Auxiliary Sphere

### Notes:

The data that appears on the map may be out of date, not intended to be used at the scale displayed, or subject to license agreements. The map should only be used in matters related to Department of Planning, Lands and Heritage business.

Map was produced using DPLH's Inquiry.

#6 HAZLETT

IGA

BOUNDARY

#2 HAZLETT

PLANT THIS AREA OUT  
WITH NAVITE'S

PLANT THIS AREA OUT  
WITH NATIVES.

GRAVEL TO THIS AREA FOR SAFE  
TRUCK AND LARGE VEHICLE PARKING

POWER POLE

POWER POLE

ROUTE ST

NOT TO SCALE

#### 9.4.4 Request to call tenders – Civil Engineering Services\*

<b>Report Date</b>	25 May 2021
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/28 – Financial Management - Tendering
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	DRAFT RFT2020-08 Tender Specifications

#### Purpose of Report

Council is requested to call for tenders for the provision of Civil Engineering Services to project manage current and future flood damage claims and set the selection criteria.

#### Background

The Shire of Dalwallinu intend to apply for funding from Disaster Recovery Funding Arrangements, Western Australia (DRFAWA), formerly known as WANDRRA funding for the flooding event (AGR962) which occurred in March 2021 which badly damaged the Shire's infrastructure.

An estimate of the damage to the Shire's road infrastructure is \$3.2M. The estimated timeline for these repairs is 18-20 months.

#### Consultation

Nil

#### Legislative Implications

##### State

*Local Government Act 1995 – Section 3.57*

*Local Government (Functions & General) Regulations 1996*

#### Policy Implications

##### Local

*Council Policy – 3.3 Regional Price Preference*

*Council Policy – 3.5 Purchasing*

#### Financial Implications

Income and Expenditure relating to the flood damage will be included in the 2021-2022 budget.

#### Strategic Implications

*Shire of Dalwallinu Strategic Community Plan 2017-2027*

Goal 2.6 – Improved road network (Economic)

Outcome 2.6.1 Ensure Restricted Access Vehicle Network is fit for purpose to service agricultural transport needs

Outcome 2.6.2 Continue programme of road maintenance reconstruction to meet ongoing asset renewal standards



### **Site Inspection**

Site inspection undertaken: Not applicable

### **Triple Bottom Line Assessment**

#### *Economic implications*

There are no known significant economic implications associated with this proposal.

#### *Social implications*

There are no known significant social implications associated with this proposal.

#### *Environmental implications*

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

The tender specifications are included as an attachment to this report. The tender is proposed to be for a three (3) year period. This is to save time should there be any infrastructure damage in the future, the consultant can be engaged immediately to prepare documentation for the funding application.

If the application for funding is approved, the tender will be advertised as follows:

- An advert will be placed in The West
- An advert will be placed in Totally Locally and Kalannie Kapers
- The advertisement will be placed on the Shire Website and Shire Facebook Page
- The advertisement will be placed on the Shire noticeboards (Admin Centre & Library).

The recommended weighting for scoring of the tender is as follows:

<b>Criteria</b>	<b>Weighting</b>
Quoted Price	40%
Relevant Experience with DRFAWA	50%
Key Personnel	10%

### **Officer Recommendation**

That Council, subject to a successful funding application, authorise the calling of tenders for the Provision of Civil Engineering Services with the following selection criteria:

1. Quoted Price 40%
2. Relevant Experience with DRFAWA 50%
3. Key Personnel 10%

### **Resolution**

#### **MOTION**

Moved Cr  
Seconded Cr





**RFT 2020-08**

**CIVIL ENGINEERING CONSULTANCY SERVICES**

**CLOSING DATE: 2pm, Monday 14 June 2021**

## RFT 2020-08

### CIVIL ENGINEERING CONSULTANCY SERVICES

Proposals are invited from Civil Engineering Consultants to assist the Shire of Dalwallinu with the Management of Contractors, implementation of works and acquittal of funding required for restoration of roads damaged by storms and flooding.

Currently the Shire of Dalwallinu is applying for funding through the Disaster Recovery Funding Arrangements, Western Australia (DRFAWA) for AGRN962 (flooding damage in March 2021).

It is proposed that this tender would be for a three (3) year period in order to allow the Shire to engage the contractor for current and any future claims within the next three (3) year period.

Services to be provided:

1. Ensure all approvals are in place for funding of the reinstatement of the roads damaged by the storm and flooding and appropriate/required records are maintained;
2. Assist the Shire of Dalwallinu with the preparation of tenders inviting Road Works contractors to undertake the works required and the selection of the successful applicant;
3. Programme works required on various roads damaged and approved by Department of Fire & Emergency Services, and arrange with contractor for the implementation;
4. Carry out inspection of works undertaken by Road Works Contractor to ensure compliance with the approvals obtained under the program and correct road building methodology and requirements are used and achieved;
5. Assist Road Works Contractor with any issues arising from the works and contract documentation;
6. Prepare and submit documentation required on a monthly basis to claim expenditure on the works to meet the requirements of Department of Fire & Emergency Services. Follow up and respond to any requirements raised by Department of Fire & Emergency Services and the Shire of Dalwallinu relating to the requirements of the funding programme;
7. Ensure all OSH policies and procedures for Civil Engineering Consultant and Road Works Contractors are adhered to at all times and relevant contractor documentation is provided;
8. Liaise with the Shire Manager Works & Services and Works Supervisor on the programming and standard of works required by the Shire, on a regular basis.

#### General Information

The duration of the project is estimated to be for a period of approximately 18-20 months (approx 30-40 hours per week), however this is subject to review on the basis of the works required and approved being completed.

We propose to apply for funding from DRFAWA as follows:

**Claim AGRN 962 (March 2021)      \$3,200,000**

Consultants are requested to provide an **hourly rate** for the provision of the services required and **which must be inclusive of the following**:

- Cost of the professional Engineering/Management services
- Provision of own or hire vehicle, including all running costs
- Public Liability (minimum \$10 million) and Professional Indemnity (minimum \$2 million) Insurance covers
- The consultant is to be based in the Shire of Dalwallinu each week when undertaking the services, including providing their own accommodation and meals
- The consultant is to provide own lap top and mobile phone and any other electronic equipment required. (The Shire of Dalwallinu will provide an office in the Shire Administration building)
- Incidental costs including any air travel and relocation costs

Name and qualification of person to be onsite and provide the service is to be included with any proposal.

Any previous experience/knowledge with DRFAWA (previously WANDRRA) works to be included.

Any proposal received that is not submitted on the Tender Form will not be considered.

#### **Selection Criteria**

Relevant Experience with DRFAWA	50%
Key Personnel	10%
Price	40%

#### **Submissions**

Proposals addressing the requirements are to be sent by post to:

Chief Executive Officer  
Shire of Dalwallinu  
PO Box 141  
DALWALLINU WA 6609

Or by email to [tenders@dalwallinu.wa.gov.au](mailto:tenders@dalwallinu.wa.gov.au)

**By 2pm, Monday 14 June 2021.**

No late proposals will be accepted.

Canvassing of Councillors and Staff will disqualify.

## 1 TENDERER'S OFFER

### 1.1 OFFER FORM

Chief Executive Officer  
Shire of Dalwallinu  
58 Johnston Street  
DALWALLINU WA 6609

I/We \_\_\_\_\_ (BLOCK LETTERS)

of \_\_\_\_\_ (ADDRESS)

ABN/GST Status \_\_\_\_\_ ACN (if any) \_\_\_\_\_

Telephone No: \_\_\_\_\_ Facsimile No: \_\_\_\_\_

E-mail (if any): \_\_\_\_\_

**In response to RFT 2020-08 Civil Engineering Consultancy Services**

<b>Hourly Rate (inc GST)</b>	
<b>Name and qualification of person to be onsite and provide the service</b>	
<b>Previous experience with DRFAWA</b>	

Signature of authorised signatory of Tenderer: \_\_\_\_\_

Name of authorised signatory (BLOCK LETTERS): \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021

DRAFT

**10 APPLICATIONS FOR LEAVE OF ABSENCE**

**MOTION**

Moved Cr  
Seconded Cr

**11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**

**12 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

**13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)**

**14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2)**

**PROCEDURAL MOTION**

Moved Cr  
Seconded Cr

That Council moves into a confidential session at 0.00pm to discuss:

- 14.1 Award of RFT2020-06 Design & Construct 4x2 Executive Residence
- 14.2 Award of RFT2020-06 Design & Construct 2x2 Residence
- 14.3 Award of Tender – 2017 Hyundai iLoad\*

under the terms of the *Local Government Act 1995, Section 5.23(2)*

- (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
- (e) *a matter that if disclosed, would reveal —*
  - (i) *a trade secret; or*
  - (ii) *information that has a commercial value to a person; or*
  - (iii) *information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and*



#### 14.1 CONFIDENTIAL - Award of RFT2020-06 Design & Construct 4x2 Executive Residence

<b>Report Date</b>	25 May 2021
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/28 – Financial Management - Tendering
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

##### **Purpose of Report**

Council is requested to consider the tenders received for RFT2020-06 Design & Construct – One 4x2 Executive Residential Dwelling in Dalwallinu.

##### **Resolution**

###### **MOTION**

Moved Cr  
Seconded Cr

#### 14.2 CONFIDENTIAL - Award of RFT2020-06 Design & Construct 2x2 Residence

<b>Report Date</b>	25 May 2021
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/28 – Financial Management - Tendering
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

##### **Purpose of Report**

Council is requested to consider the tenders received for RFT2020-07 Design & Construct –2x2 Residential Dwelling in Dalwallinu.

##### **Resolution**

###### **MOTION**

Moved Cr  
Seconded Cr



#### 14.3 CONFIDENTIAL - Award of Tender – 2017 Hyundai iLoad\*

<b>Report Date</b>	25 May 2021
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/28 – Financial Management - Tendering
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Tenders received

#### Purpose of Report

Council is requested to consider the tenders received for the 2017 Hyundai iLoad that is now surplus to requirements.

#### Resolution

##### MOTION

Moved Cr  
Seconded Cr

#### Resolution

##### PROCEDURAL MOTION

Moved Cr  
Seconded Cr

That the meeting come from behind closed doors at 0.00pm.

#### 15 SCHEDULING OF MEETING

The next Ordinary Meeting of Council will be held on 22 June 2021 at the Shire of Dalwallinu Council Chambers, Dalwallinu commencing at 3.30pm.

#### 16 CLOSURE

There being no further business, the Chairperson closed the meeting at \_\_\_\_\_ pm.

