

Ordinary Council Meeting Minutes

25 August 2020



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SHIRE OF DALWALLINU

MINUTES for the Ordinary Meeting of Council to be held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 25 August at 3.30pm.

1 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (President) opened the meeting at 3.30 pm.

2 ANNOUNCEMENTS OF PRESIDING MEMBER

3 ATTENDANCE RECORD

3.1 Present

Shire President	Cr SC Carter
Deputy President	Cr KL Carter
	Cr MM Harms
	Cr KM McNeill
	Cr NW Mills
	Cr BH Boys
	Cr AR Dickins
	Cr KJ Christian
Chief Executive Officer	Ms JM Knight
Executive Assistant	Ms EJ Dutton
Members of the Public	Mr Robert Nixon

3.2 Apologies

Nil

3.3 Leave of Absence Previously Granted

Nil

4 DECLARATIONS OF INTEREST

Chief Executive Officer (Jean Knight) declared a financial interest in item 9.4.1.

5 PUBLIC QUESTION TIME

5.1 Response to Previous Public Questions Taken on Notice

Nil

5.2 Public Question Time

Nil



6 MINUTES OF PREVIOUS MEETINGS

6.1 Ordinary Council Meeting – 28 July 2020

MOTION 9607

Moved Cr BH Boys
Seconded Cr MM Harms

That the Minutes of the Ordinary Meeting of Council held 28 July 2020 be confirmed subject to the following amendment:

Item 14.1

1. Amend Point 2 from 'Accepts the offer from Dallcon of \$24,000 (inc GST) for Lot 603, \$26,000 (inc GST) for Lot 604 and \$22,000 (inc GST) for Lot 607 Pioneer Place, Dalwallinu, subject to any submissions;

To

2. 1. 'Accepts the offer from R & C Sprigg Investments Pty Ltd as trustee for The Sprigg Investment Trust of \$24,000 (inc GST) for Lot 603 and \$26,000 (inc GST) for Lot 604 and the offer from Hilton David Sprigg of \$22,000 (inc GST) for Lot 607 Pioneer Place, Dalwallinu, subject to any submissions;

CARRIED 8/0

7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS

Nil

7.1 Petitions

Nil

7.2 Presentations

Nil

7.3 Deputations

Nil

7.4 Delegates Reports/Submissions

Nil

8 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands)



9 REPORTS**9.2 PLANNING & DEVELOPMENT****9.2.1 Subdivision Application N° 159662 – Lot 29 Rabbit Proof Fence Rd, Petrudor***

Report Date:	25 August 2020
Applicant:	Noel Wells <i>obo</i> JBA Surveys
File Ref:	Property files – A500
Previous Meeting Reference:	Nil
Author:	Doug Burke, Manager Planning & Development Services
Senior Officer:	Jean Knight, Chief Executive Officer
Voting Requirements:	Simple Majority
Disclosure of Interest:	Nil
Attachments:	Supporting documentation

Purpose of Report

The Western Australian Planning Commission (WAPC) has referred an application for the subdivision of the subject property to Council for comment (refer to attachment 9.2.1). Council has until 17 November 2020 to provide the WAPC with their response.

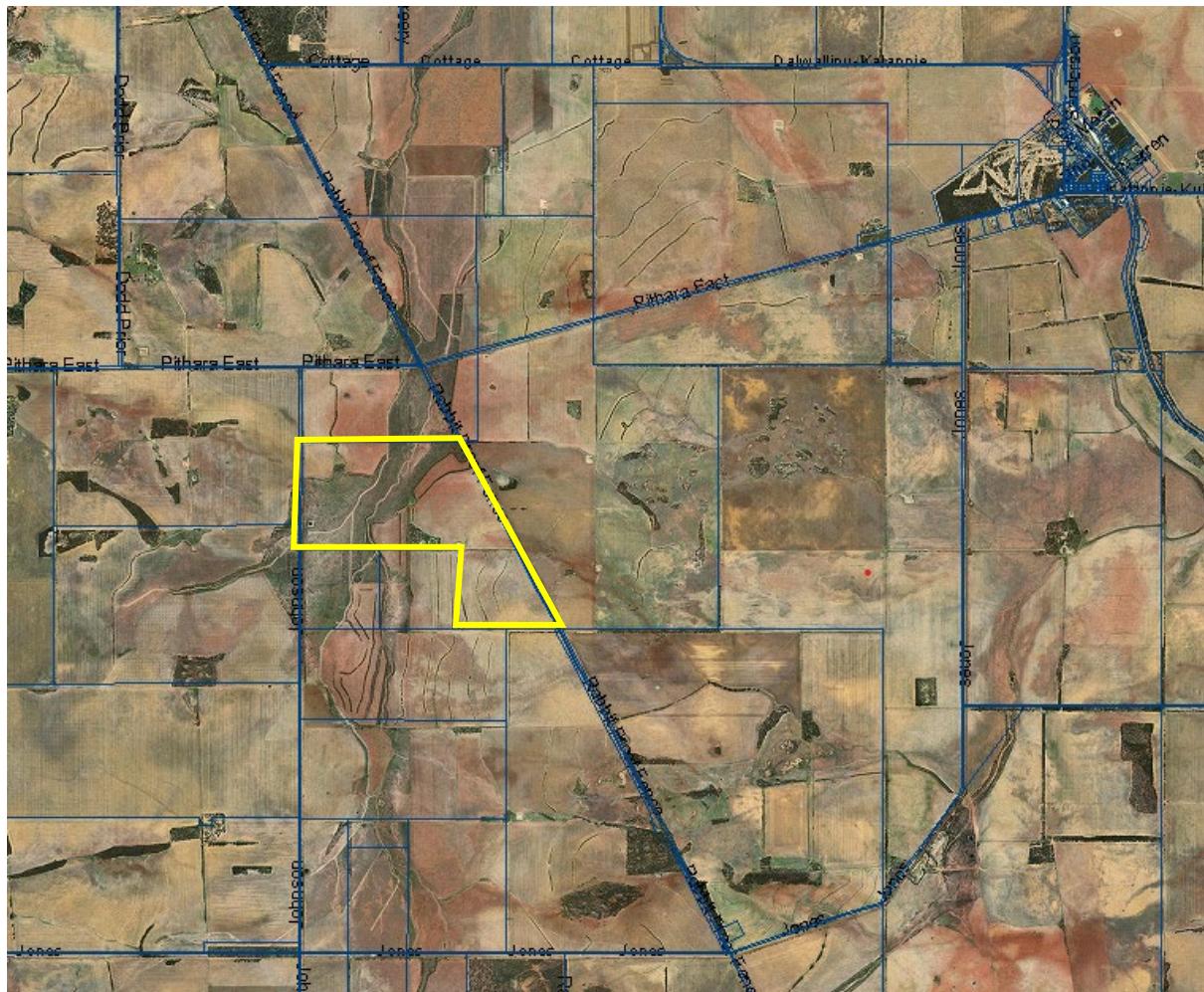
The recommendation is that the WAPC be advised that the Shire of Dalwallinu has no objection to the proposed freehold subdivision.

Background

Subject Property:	Lot 29 Rabbit Proof Fence Road, Petrudor
Land Use Zoning:	Rural
Property Owner:	Cumhluadar P/L of Cara of Waugh Miller McQueen P/L (TB McCreery)
Applicant:	Noel Wells <i>obo</i> JBA Surveys
Consent Authority:	Western Australia Planning Commission
Proposed Development:	Subdivision of parent allotment into two lots – including Homestead Lot
Value of Development:	N/A
Outside Consultation:	Nil

JBA Surveys has submitted a proposal to subdivide the existing land parcel (277ha) into two new titles. The property is located on the Rabbit Proof Fence Road near the junction with East Pithara Road and is situated approximately 8 kilometres from Kalannie. The property is zoned 'Rural' under the Local Planning Scheme. The proposal is to excise the existing dwelling from the property as a 'Homestead Lot'





Location of subject property (SynergySoft)

Policy Requirements

Development Control Policy 3.4 – Subdivision of Rural Land

Legislative Requirements

Planning and Development Act 2005
Shire of Dalwallinu Town Planning Scheme N° 2

Strategic Implications

The Dalwallinu Local Planning Strategy 2013.

Financial Implications

Nil

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.



Environmental implications

There are no known significant environmental implications associated with this proposal.

Comment

A Homestead Lot is a small lot generally ranging from one to four hectares, but may be up to 20 hectares in size depending on site specific circumstances, which is excised from a larger farm holding for separate occupation, such as by a retiring farmer wishing to remain in an approved existing dwelling.

The creation of homestead lots is intended to allow primary producers to continue to occupy their dwelling when they cease to farm, and provide settlement opportunities in areas where land fragmentation is limited and unlikely to increase. Homestead lots are to be created in a manner that is consistent with the rural character and landscape of a locality. Homestead lots may be facilitated through boundary rationalisation or the creation of a new lot. Homestead lots may therefore be created to enable an approved existing house on a rural lot to continue to be occupied provided that:

- (a) The land is in the Homestead lot policy area;
Comment: Dalwallinu Local Government Area is within the Policy catchment area.
- (b) The homestead lot has an area between one and four hectares, or up to 20 hectares to respond to the landform and include features such as existing outbuildings, services or water sources;
Comment: The proposed lot is approximately 8.2ha in area.
- (c) There is an adequate water supply for domestic, land management and fire management purposes;
Comment: There is a dam located adjacent to the access way and potable water is tank stored from roof top catchment.
- (d) The dwelling is connected to a reticulated electricity supply or an acceptable alternative is demonstrated;
Comment: Electrical power is provided via mains system
- (e) The homestead lot has access to a constructed public road;
Comment: the proposed allotment will be created as a 'battle axe block' with direct access to a public thoroughfare.
- (f) The homestead lot contains an existing residence that can achieve an appropriate buffer from adjoining rural land uses;
Comment: the lot contains an existing residence that is currently inhabited.
- (g) A homestead lot has not been excised from the farm in the past.
Comment: No evidence on record of a prior excision for a Homestead Lot



Officer Recommendation/Resolution

MOTION 9608

Moved Cr MM Harms
Seconded Cr KM McNeill

That Council endorse the proposed subdivision and advise the Western Australian Planning Commission that they have no objection to the proposal for Lot 29 Rabbit Proof Fence Road, Petrudor as per the plan of subdivision accompanying the Application No: 159662.

CARRIED 8/0



9.3 CORPORATE SERVICES
9.3.1 Accounts for Payment for July 2020*

Report Date	25 August 2020
Applicant	Shire of Dalwallinu
File Ref	FM/9 Financial Reporting
Previous Meeting Reference	Nil
Prepared by	Christie Andrews, Senior Finance Officer
Supervised by	Hanna Jolly, Manager Corporate Services
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Summary of Accounts for Payment

Purpose of Report

Council is requested to consider the acceptance and approval of the Schedule of Accounts for Payment.

Background

A list of invoices paid for the month of July 2020 from the Municipal Account, to the sum of \$652,357.27 paid by EFT are attached together with a list of bank fees, payroll, direct debit payments and loan payments. These payments total \$935,858.56. There were no payments from the Trust Account. Total payments from all accounts being \$935,858.56 have been listed for Council's ratification.

Consultation

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under Council's delegated authority, is to be completed for each month showing:

- The payees names
- The amount of the payments
- Sufficient information to identify the payment
- The date of the payment

The attached list meets the requirements of the Financial Regulations,

In addition to the above statutory requirements, Financial Management Regulation Section 13(4) requires 'the total of the other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

Legislative Implications

State

Local Government Act 1995

Local Government (Financial Management) Regulations 1996



Policy Implications

Nil

Financial Implications

Payments are in accordance with the adopted budget for 2020/21.

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment*Economic implications*

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Accounts for Payments are in accordance with the adopted budget for 2020/21 or authorised by separate resolution.



Officer Recommendation/Resolution

MOTION 9609

Moved Cr BH Boys
Seconded Cr KJ Christian

That the Council accept the Financial Reports as submitted for the month ending 30 June 2020 and note the changes the lease liability changes during 2019/20.

CARRIED 8/0



9.3.2 Monthly Financial Statements for June 2020*

Report Date	25 August 2020
Applicant	Shire of Dalwallinu
File Ref	FM/9 Financial Reporting
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Manager Corporate Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Monthly Statements of Financial Activity, Variance Report, Investments Held and Bank Reconciliations

Purpose of Report

Council is requested to receive and accept the Financial Reports for the month end 30 June 2020.

Background

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

Consultation

Nil

Legislative Implications

State

Local Government Act 1995

Local Government (Financial Management) Regulations 1996 s34(1), s19(1)(2) and s34(2)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.



Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Financial Reports as at last day of business of the previous month are appended, for the period ending 30 June 2020. It is to be noted that these financial statements are not the final statements for the 2019-2020 financial year as further adjustments will be required for yearend accruals.

Attached for council's consideration are:

1. Statement of Financial Activity
2. Variance Reports
3. Investments Held
4. Bank Reconciliations

As per Council resolution, all items that have a variance of more than \$10,000 have been noted on the variance reports.

Council is also to note that lease liabilities have been incorrectly presented in the monthly reports during 2019/20. On 1 July 2019 AASB 16 changed so that all leases will bring to account a right-of-use asset (ROU) and lease liability on the balance sheet. Shire of Dalwallinu has two current leases, one for two photocopiers at the Administration Centre and another one for Gymnasium Equipment. Correction of this has been done in June 2020. Below table shows the incorrectly represented amounts during 2019/20:

Date	Lease Details	ROU Asset	Current Lease Liability	Non-Current Lease Liability
1/07/2019	Gymnasium Equipment	71,455.70	17,255.26	54,200.44
1/07/2019	Two Photocopiers	19,948.11	4,972.38	14,975.73
Total as at 1/7/2019		91,403.81	22,227.64	69,176.17
30/06/2020	Gymnasium Equipment	53,555.12	17,655.98	36,544.46
30/06/2020	Two Photocopiers	14,733.09	5,132.98	9,842.75
Total as at 30/6/2020		68,288.21	22,788.96	46,387.21



Officer Recommendation/Resolution

MOTION 9610

Moved Cr KM McNeill

Seconded Cr KJ Christian

That the Council accept the Financial Reports as submitted for the month ending 30 June 2020 and note the changes the lease liability changes during 2019/20.

CARRIED 8/0



9.3.3 Monthly Financial Statements for July 2020*

Report Date	25 August 2020
Applicant	Shire of Dalwallinu
File Ref	FM/9 Financial Reporting
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Manager Corporate Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Monthly Statements of Financial Activity, Variance Report, Investments Held and Bank Reconciliations

Purpose of Report

Council is requested to receive and accept the Financial Reports for the month end 31 July 2020.

Background

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

Consultation

Nil

Legislative Implications

State

Local Government Act 1995

Local Government (Financial Management) Regulations 1996 s34(1), s19(1)(2) and s34(2)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.



Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Financial Reports as at last day of business of the previous month are appended, for the period ending 31 July 2020. It is to be noted that that opening balances on these financial statements might need further adjustments as the year ending 30 June 2020 has not been finalised yet.

Attached for council's consideration are:

1. Statement of Financial Activity
2. Variance Reports
3. Investments Held
4. Bank Reconciliations

As per Council resolution, all items that have a variance of more than \$10,000 have been noted on the variance reports.

Officer Recommendation/Resolution

MOTION 9611

Moved Cr KL Carter
Seconded Cr KJ Christian

That the Council accept the Financial Reports as submitted for the month ending 31 July 2020.

CARRIED 8/0



9.3.4 Fee for Kalannie oval use for football season 2020

Report Date	25 August 2020
Applicant	Kalannie Football Club
File Ref	CU/6 – Customer Service requests
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Manager Corporate Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

Council is requested to consider a request from Kalannie Football Club (KFC) to set a fee for football season 2020. This item is brought to council as Officer's have no authority to alter fees and charges.

Background

Fees and charges for 2019-2020 were adopted in March 2019 including a fee for Kalannie Football Club – All home games and training sessions at \$1,504 (inc GST) per annum.

A booking form was received from KFC on 25 June 2020 advising that only junior training would commence on 25 June until 24 September 2020 during school terms. In July 2020, confirmation was received from KFC President Garry Crossman, that all other activities has been cancelled for the season.

KFC has paid the fee of \$1,504 in full 19 March 2020 but that payment was refunded to the club in June 2020 due to the 2020 season being cancelled.

Consultation

Nil

Legislative Implications

State

Local Government Act 1995 – section 6.16

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable



Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

The fee for the season 2020 will need to cover the cleaning of the toilets and cost of the oval usage. Cleaning is estimated to cost around \$380 for the 13 training sessions and to add the cost for the oval usage it is estimated that annual fee can be reduced by 70% to \$450 (inc GST). As it is only junior training that is taking place in 2020 season, it is recommended to reduce this by further 50% as per Fees & Charges junior sport discount.

Officer Recommendation/Resolution

MOTION 9612

Moved Cr KM McNeill
Seconded Cr MM Harms

That Council:

1. Direct the Chief Executive Officer to advise the Kalannie Football Club that the fee for the 2020 season will be reduced by 85% to \$225.60 (in GST) to cover all training sessions until 24 September 2020;
2. Direct the Chief Executive Officer to advise the Kalannie Football Club that fees for the hire of Kalannie Sports Pavilion for any other activity than training will be charged separately as per the adopted fees & charges for 2020-2021.

CARRIED 8/0



9.3.5 Request to waive fees – Dalwallinu Discovery Centre Kitchen*

Report Date	25 August 2020
Applicant	Dalwallinu Baptist Church
File Ref	CU/6 – Customer Service requests
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Manager Corporate Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Letter from Dalwallinu Baptist Church

Purpose of Report

Council is requested to consider a request from Dalwallinu Baptist Church to waive fees on the use of Dalwallinu Discovery Centre (DDC) Kitchen. This item is brought to Council as Officer's have no authority to alter fees and charges.

Background

Pastor Daniel Wojcik has written in the attached letter that that Dalwallinu Baptist Church will be running youth group again seven fortnightly evenings starting 14 August to 27 November 2020 from 7pm to 9pm. They are looking to use the DDC kitchen to serve light refreshments.

Adopted fees & charges for 2020/21 has a fee for use of the DDC community room including the kitchen set at \$79 per day.

Consultation

Nil

Legislative Implications

State

Local Government Act 1995 – section 6.12

Policy Implications

Nil

Financial Implications

Should the council support the officer's recommendation there will be a loss of revenue from the fees associated with the hire totalling \$502.73.

Strategic Implications

Shire of Dalwallinu Strategic Community Plan 2017-2027

Outcome 1.4 – Improve youth activities and services

Site Inspection

Site inspection undertaken: Not applicable



Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

Youth activities may have a positive impact on the social wellbeing of the youth in the community.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Improved youth activities and services is included in the Strategic Community Plan for 2017-2027. As the waiver is requested for youth activities, it would be reasonable for the Council to support this. Waiver has been granted previously to use the kitchen free of charge for the youth group activities in 2018 (Motion 9172) if the venue wasn't hired out with applicable fees.

Officer Recommendation/Resolution

MOTION 9613

Moved Cr MM Harms
Seconded Cr AR Dickins

That Council:

1. Direct the Chief Executive Officer to advise the Dalwallinu Baptist Church that the fee for the Dalwallinu Discovery Centre kitchen hire is waived for the requested Fridays 14/08, 28/8, 11/9, 16/10, 30/10, 13/11 and 27/11/2020 from 7pm to 9pm subject to the venue not being hired with applicable fees;
2. Direct the Chief Executive Officer to advise the Dalwallinu Baptist Church that they are responsible for the cleaning of the kitchen after each use.

CARRIED 8/0



9.3.6 Clarifications to Budget 2020-2021 Adoption

Report Date	25 August 2020
Applicant	Shire of Dalwallinu
File Ref	FM/11 Budgeting Allocations
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Manager Corporate Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Absolute Majority

Purpose of Report

Council is requested to note the clarifications to the Budget 2020-2021 adoption (Motion 9579) carried at the Ordinary Council Meeting on 21 July 2020.

Background

Ministerial order *Local Government (COVID-19 Response) Order 2020* was gazetted on 8 May 2020 which included items to consider during 2020-2021 budget preparation and adoption. Items in this *Local Government (COVID-19 Response) Order 2020* were considered during the budget preparation process however they were not noted as part of the Officer's recommendation when the Annual Budget for 2020-2021 was adopted. This item is to clarify the requirements under the *Local Government (COVID-19 Response) Order 2020* and seek a subsequent resolution for this.

Consultation

Chief Executive Officer
WALGA

Legislative Implications

State
Local Government Act 1995
Local Government (COVID-19 Response) Order 2020

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable



Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Ministerial order *Local Government (COVID-19 Resolution) Order 2020* has no impact on the adopted budget for 2020-2021. This item is only to clarify how the ministerial order was considered during the budget process and what section of the resolution it impacted.

Local Government (COVID-19 Resolution) Order 2020 Clause 7 requires the Local Government to prepare the annual budget with reference to the consequences of the COVID-19 pandemic. The budget for 2020-2021 was prepared with no increase to the overall rate revenue and loss of income was also noted in building and planning application fees, penalty interest and all non-statutory fees & charges. These COVID-19 concessions were noted by the Council in Motion 9543 during the Ordinary Council meeting held on 28 April 2020.

Local Government (COVID-19 Resolution) Order 2020 Clause 13 modifies section 6.45 of the *Local Government Act 1995* so that Local Government's that do not have a financial hardship policy may only apply instalment interest to a maximum of 3%, and no additional amounts may be applied to excluded persons. The Shire of Dalwallinu has adopted a financial hardship policy and elected to impose instalment interest at the maximum permissible rate of 5.5%. The adopted financial hardship policy gives the ratepayers a chance to negotiate a suitable payment plan, waive interest and avoid debt collection if they meet the financial hardship criteria.

Local Government (COVID-19 Resolution) Order 2020 Clause 14 modifies section 6.51 of the *Local Government Act 1995* to limit the penalty interest rate to 8%, prevent the resolution from imposing interest on rates or service charges payable by an excluded person and require the resolution to specify that the interest rate does not apply to an excluded person. The adopted budget for 2020-2021 resolution sets the interest rate at 8% but we need to clarify that this does not apply to an excluded person.



Officer Recommendation/Resolution

MOTION 9614

Moved Cr KJ Christian
Seconded Cr NW Mills

That Council:

1. Pursuant to the *Local Government Act 1995 – Local Government (COVID-19 Response) Order 2020* gazetted 8 May 2020, adopts the following subsequent clarifications for the 2020-2021 annual budget;
 - As required in the *Local Government (COVID-19 Resolution) Order 2020* Clause 7 Shire has considered COVID-19 implications as part of the annual budget process for 2020-2021 and amended income and expenditure accordingly;
 - As required in the *Local Government (COVID-19 Resolution) Order 2020* Clause 13, the Shire has adopted the maximum permissible instalment interest rate of 5.5% however this will not apply if a person is excluded under the Shire's Financial Hardship Policy;
 - As required in the *Local Government (COVID-19 Resolution) Order 2020* Clause 14, the Shire has adopted the permissible penalty interest rate of 8%. It is to be noted that this will not apply if a person is excluded under the Shire's Financial Hardship Policy.

CARRIED 8/0

Chief Executive Officer Jean Knight declared a financial interest in item 9.4.1 and left the meeting at 3.37pm.



9.4 CHIEF EXECUTIVE OFFICER
9.4.1 Annual Leave – Chief Executive Officer

Report date	25 August 2020
Applicant	Shire of Dalwallinu
File ref	PE/139 – Personnel File
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Financial Interest
Voting requirements	Simple Majority
Attachments	Nil

Purpose of Report

Council is requested to note the dates for the Chief Executive Officer's approved annual leave.

Background

At the Ordinary Meeting of Council held 20 December 2016, Council authorised the Shire President to approve all future leave requests for the Chief Executive Officer.

Consultation

Shire President

Legislative Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

As at 21 August 2020, the Chief Executive Officer had forty three (43) annual leave days accrued. This request is for four (4) days.



The Shire President has approved the Chief Executive Officer's leave for Tuesday 29 September 2020 to Friday 2 October 2020 being a total of four (4) days.

Mr Will Taylor, Manager Works & Services will be appointed as Acting Chief Executive Officer during this period of leave.

Officer Recommendation/Resolution

MOTION 9615

Moved Cr KM McNeill
Seconded Cr KJ Christian

That Council:

1. Notes the Chief Executive Officer's approval annual leave from Tuesday 29 September 2020 to Friday 2 October 2020;
2. Notes that Mr Will Taylor (Manager Works & Services) will be the Acting Chief Executive Officer during the period of leave above.

CARRIED 8/0

Chief Executive Officer Jean Knight returned to the meeting at 3.39pm.



10 APPLICATIONS FOR LEAVE OF ABSENCE
Nil

11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED
Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE
Nil

13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)

PROCEDURAL MOTION 9616

Moved Cr AR Dickins
Seconded Cr KM McNeill

That item 9.3.6 – Clarifications to Budget 2020 – 2021 Adoption, be introduced to the meeting under ‘Corporate Services’.

CARRIED 8/0

Robert Nixon left the meeting at 3.39pm and did not return.

14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2)

PROCEDURAL MOTION 9617

Moved Cr MM Harms
Seconded Cr KJ Christian

That Council moves into a confidential session to discuss:

14.1 CONFIDENTIAL: Offer to Purchase Lots 605 Pioneer Place, Dalwallinu under the terms of the *Local Government Act 1995, Section 5.23(2)*:

e. *a matter that if disclosed, would reveal-*

(ii) information that has a commercial value to a person; or

(iii) information about business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government.”-

CARRIED 8/0



14.1 Offer to purchase Lot 605 Pioneer Place, Dalwallinu*

Report Date	25 August 2020
Applicant	1. Mr S Sutherland 2. Ms J Dickins
File Ref	A1024
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Offer from S Sutherland & J Dickins

Purpose of Report

Council is requested to consider offers received for Lot 605 Pioneer Place, Dalwallinu.

Resolution

MOTION 9618

Moved Cr KL Carter
Seconded Cr KM McNeill

That Council:

1. Declares that it believes that the valuation of \$18,000 for Lots 605 Pioneer Place, Dalwallinu undertaken by Griffin Valuers in June 2017 is a true indication of the value of the proposed disposition;
2. Accepts the offer from Ms Jenny Dickins of \$25,000 (inc GST) for Lot 605 Pioneer Place, Dalwallinu, subject to any submissions;
3. Authorises the Chief Executive Officer to advertise the proposed disposition of Lot 605 Pioneer Place, Dalwallinu as per the requirements of the *Local Government Act 1995* Section 3.58;
4. Subject to not receiving any submissions during the advertising period, authorise the Chief Executive Officer to finalise the disposal of Lot 605 Pioneer Place, Dalwallinu;
5. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to any documents relevant to the disposal of Lot 605 Pioneer Place, Dalwallinu;
6. Authorise the Chief Executive Officer to transfer the proceeds from the sale (exclusive of the settlement fees) to the Land & Buildings Reserve.

CARRIED 8/0



PROCEDURAL MOTION 9619

Moved Cr KJ Christian
Seconded Cr AR Dickins

That the meeting come from behind closed doors.

CARRIED 8/0

15 SCHEDULING OF MEETING

The next Ordinary Meeting of Council will be held on 22 September 2020 at Council Chambers, Dalwallinu commencing at 3.30pm.

16 CLOSURE

There being no further business, the Chairperson closed the meeting at 3.44pm.

17 CERTIFICATION

I, Steven Clifford Carter, certify that the minutes of the Ordinary Council meeting held on the 25 August 2020, as shown on page numbers 1 to 29 were confirmed as a true record at the meeting held on 22 September 2020.



CHAIRPERSON

22/9/2020
DATE