

# Ordinary Council Meeting Agenda

*24 September 2024*



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**Shire of Dalwallinu**

**NOTICE OF MEETING**

NOTICE is hereby given that the next Ordinary Meeting of Council of the Shire of Dalwallinu will be held on Tuesday, 24 September 2024 in the Council Chambers, Dalwallinu commencing at 3.30pm.

Signed:



Jean Knight

**Chief Executive Officer**

19 / 09 / 2024

Date

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## **SHIRE OF DALWALLINU**

**AGENDA** for the Ordinary Meeting of Council to be held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 24 September 2024 commencing at 3.30pm.

### **1. OPENING & ANNOUNCEMENT OF VISITORS**

### **2. ANNOUNCEMENTS OF PRESIDING MEMBER**

### **3. ATTENDANCE RECORD**

#### **3.1 Present**

Shire President	Cr KL Carter
Deputy Shire President	Cr SC Carter
	Cr JL Counsel
	Cr DS Cream
	Cr JH Cruz
	Cr MM Harms

Chief Executive Officer	Ms JM Knight
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#### **Public**

#### **3.2 Apologies**

#### **3.3 Leave of Absence Previously Granted**

### **4. DECLARATIONS OF INTEREST**

### **5. PUBLIC QUESTION TIME**

#### **5.1 Response to Previous Public Questions Taken on Notice**

Nil

#### **5.2 Public Question Time**



## **6 MINUTES OF PREVIOUS MEETINGS**

### **6.1 Ordinary Council Meeting – 23 July 2024**

#### **MOTION**

Moved Cr

Seconded Cr

That the Minutes of the Ordinary Meeting of Council held 23 July 2024 be confirmed.

**0/0**

### **6.2 Special Council Meeting – 17 September 2024**

#### **MOTION**

Moved Cr

Seconded Cr

That the Minutes of the Special Meeting of Council held 17 September 2024 be confirmed.

**0/0**

## **7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS**

### **7.1 Petitions**

### **7.2 Presentations**

### **7.3 Deputations**

### **7.4 Delegates Reports/Submissions**

## **8 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands)**

As agreed.





## **9 REPORTS**

### **9.1 WORKS & SERVICES**

There were Nil reports from Works and Services this month.



## **9.2 PLANNING & DEVELOPMENT**

There were Nil reports from Planning & Development Services this month.



### 9.3 CORPORATE SERVICES

#### 9.3.1 Accounts for Payment for August 2024\*

<b>Report Date</b>	24 September 2024
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/9 Financial Reporting
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Christie Andrews, Finance Officer
<b>Supervised by</b>	Hanna Jolly, Manager Corporate Services
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Summary of Accounts for Payment

#### Purpose of Report

Council is requested to consider the acceptance and approval of the Schedule of Accounts for Payment.

#### Background

A list of invoices paid for the month of August 2024 from the Municipal Account, to the sum of \$792,672.88 paid by EFT is attached together with a list of bank fees, payroll, direct debit payments, loan payments and transfer to Term Deposits. These payments total \$2,896,737.22. There were no payments from the Trust Account. Total payments from all accounts being \$2,896,737.22 have been listed for Council's ratification.

#### Consultation

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under Council's delegated authority, is to be completed for each month showing:

- The payees names
- The amount of the payments
- Sufficient information to identify the payment
- The date of the payment

The attached list meets the requirements of the Financial Regulations,

In addition to the above statutory requirements, Financial Management Regulation Section 13(4) requires 'the total of the other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

#### Legislative Implications

##### State

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

#### Policy Implications

Nil



### Financial Implications

Payments are in accordance with the adopted budget for 2024/2025.

### Strategic Implications

Nil

### Site Inspection

Not applicable

### Triple Bottom Line Assessment

#### Economic implications

There are no known significant economic implications associated with this proposal.

#### Social implications

There are no known significant social implications associated with this proposal.

#### Environmental implications

There are no known significant environmental implications associated with this proposal.

### Officer Comment

Accounts for Payments are in accordance with the adopted budget for 2024/2025 or authorised by separate resolution.

### Officer Recommendation

That Council, in accordance with the requirements of sections 13(1), 13(3), and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in August 2024 under Chief Executive Officer's delegated authority is endorsed in respect to the following bank accounts:

Municipal Fund Account totalling \$2,896,737.22 consisting of:

EFT Payments (EFT16140-EFT16239)	\$792,672.88
<i>Bunnings EFT16220 \$3,527.43</i>	
<i>Wex Australia EFT16192 \$2,175.26</i>	
EFT Payments (Payroll)	\$130,714.50
Direct Debit – Credit Card (DD17902.1)	\$11,071.47
Direct Debit – Superannuation (DD17871.1, DD17887.1 & DD17897.1)	\$38,660.48
Direct Debit – Payments to Department of Transport	\$121,063.10
Bank Fees	\$777.32
Transfer to Muni Excess Term Deposit	\$1,000,000.00
Transfer to Reserves Term Deposit	\$801,777.47



## Officer Recommendation/Council Resolution

### **MOTION**

Moved            Cr

Seconded       Cr

**0/0**



**EFT PAYMENTS FOR THE MONTH OF AUGUST 2024**

Chq/EFT	Date	Name	Description	Amount
EFT16140	08/08/2024	On Hold On Line	Monthly on hold message - Aug 24	77.00
EFT16141	08/08/2024	Redfish Technologies Pty Ltd	15.6inch replacement screen for Council Chambers	960.26
EFT16142	08/08/2024	THE PAPER COMPANY OF AUSTRALIA	A4 Paper for Admin	310.75
EFT16143	08/08/2024	JASON SIGNMAKERS	Dalwallinu Aquatic Centre Entry Sign	356.81
EFT16144	08/08/2024	WATER CORPORATION	Water Service Charge Jul - Aug 24 & Water Usage May - Jul 24	230.86
EFT16145	08/08/2024	AUSTRALIA POST - SHIRE	Postage charges for Shire admin - Jul 24	963.98
EFT16146	08/08/2024	KLEENHEAT GAS	Yearly equipment service charge - 46 Leahy St, Dalwallinu	200.20
EFT16147	08/08/2024	BOC LIMITED	Monthly container rental - Aug 24	39.03
EFT16148	08/08/2024	Bridgestone Service Centre Dalwallinu	Assorted tyres & alignments	1,410.00
EFT16149	08/08/2024	OFFICEWORKS	July Stationery order, chair for SFO & Rec Centre tables	1,202.76
EFT16150	08/08/2024	ST JOHN AMBULANCE DALWALLINU	St John Ambulance memberships - Jul 24	128.00
EFT16151	08/08/2024	SYNERGY	Electricity Usage Jun - Jul 24	6,596.41
EFT16152	08/08/2024	Team Global Express Pty Ltd	Freight charges - Jul 24	388.80
EFT16153	08/08/2024	REFUEL AUSTRALIA	Mobil Delvac Modern	1,342.91
EFT16154	08/08/2024	J & B SAWYER	Annual lease payment for Kalannie refuse site	3,850.00
EFT16155	08/08/2024	VOLUNTEERING WESTERN AUSTRALIA	Repayment of unspent funds(National Volunteer Week 2024)	1,650.00
EFT16156	08/08/2024	ROWDY'S ELECTRICAL	Repairs to lighting at Kalannie Ablution block	1,378.58
EFT16157	08/08/2024	LGIS WA	Various Insurance renewals 2024/25	160,409.70
EFT16158	08/08/2024	AMPAC DEBT RECOVERY	Debt recovery costs for Jul 24	156.60
EFT16159	08/08/2024	R N R AUTO ELECTRICS	Refund of excess rent paid @ 10 Roberts Rd, Dalwallinu	293.14
EFT16160	08/08/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Various small plant parts - Jul 24	196.82
EFT16161	08/08/2024	DALLCON	Concrete delivered to Op shop carpark	1,155.00
EFT16162	08/08/2024	P & J Transport Pty Ltd	Freight charges on pothole repair	202.00
EFT16163	08/08/2024	LIBERTY PLUMBING & GAS	Upgrade to Kalannie Caravan Park plumbing & Clear blockage at Shire admin	10,388.00
EFT16164	08/08/2024	Totally Workwear Joondalup	Uniform for employees	520.40
EFT16165	08/08/2024	DALWALLINU FOODWORKS	Return of CTF & BSL collected project not proceeding & Assorted supplies for Admin, Council and Events - Aug 24	619.42
EFT16166	08/08/2024	TRACTUS AUSTRALIA	Supply and fit new tyre - DL203	1,751.00
EFT16167	08/08/2024	RICOH FINANCE	Lease fee on 2 x colour photocopiers to 13/9/24	390.61
EFT16168	08/08/2024	TELAIR PTY LTD	Shire admin NBN service fee 1/8/24 to 31/8/24	567.00
EFT16169	08/08/2024	Harrys Building & Maintenance	Mini excavator hire	570.00

Chq/EFT	Date	Name	Description	Amount
EFT16170	08/08/2024	DALWALLINU TRADERS	Assorted goods July 2024	2,702.68
EFT16171	08/08/2024	ARC CLEAN ENERGY PTY LTD	Power points & lightening to new Garden Shed & assorted electrical works - Jul/Aug 24	15,337.30
EFT16172	08/08/2024	SULLIVAN COMMERCIAL PTY LTD	Desktop Market Valuation for 40 Leahy Street, Dalwallinu	1,045.00
EFT16173	08/08/2024	DEPT OF WATER & ENVIRONMENTAL REGULATION	10 x controlled waste tracking forms	440.00
EFT16174	08/08/2024	CORSIGN WA	Assorted signs for Garden Shed	259.60
EFT16175	08/08/2024	F M C Australasia Pty Ltd	Return of venue & key bond	280.00
EFT16176	08/08/2024	Tree Tech Australia Pty Ltd	Verge tree pruning as per Western Power	649.00
EFT16177	08/08/2024	Fleet Commercial Gymnasiums	Service of Strength Equipment at Dalwallinu Gym	121.00
EFT16178	08/08/2024	JLT RISK SOLUTIONS PTY LTD	Marine cargo insurance renewal for 2024/25	382.67
EFT16179	08/08/2024	Fleet Network Pty Ltd	Fleet Network lease payment - Aug 24	1,439.89
EFT16180	08/08/2024	Gazz's Maintenance Services	Townscape Maintenance - Jul 24	5,665.00
EFT16181	08/08/2024	Lills Group Pty Ltd	All Terrain Stage Deck	25,658.60
EFT16182	08/08/2024	Roche Torres	Return of venue & key bond for hire	280.00
EFT16183	08/08/2024	BOEKEMAN MACHINERY	120,000 km's service DL89	576.95
EFT16184	08/08/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2024-25 Corporate Membership - silver	2,200.00
EFT16185	08/08/2024	WA LOCAL GOVERNMENT ASSOCIATION	WALGA Subscriptions 24/25	37,472.80
EFT16186	08/08/2024	LANDGATE	Assorted Valuations - Jun/Jul 24	413.64
EFT16187	08/08/2024	DOWN TO EARTH TRAINING & ASSESSING	Traffic control course	6,738.00
EFT16188	22/08/2024	JOHN R WALLIS ENGINEERING	Assorted supplies for Works - Aug 24	1,324.35
EFT16189	22/08/2024	RBC - RURAL	Meterplan charge for Shire admin photocopiers - Aug 24	1,177.31
EFT16190	22/08/2024	WURTH AUSTRALIA PTY LTD	Rust remover	210.15
EFT16191	22/08/2024	JASON SIGNMAKERS	LED Noticeboard and frame	40,144.50
EFT16192	22/08/2024	Wex Australia Pty Ltd	Fuel for Aug 24	2,175.26
EFT16193	22/08/2024	Bridgestone Service Centre Dalwallinu	Puncture repair DL281	50.50
EFT16194	22/08/2024	AVON WASTE	Waste collections - Jul 24 & weighted base bin for collection points	22,741.66
EFT16195	22/08/2024	TELSTRA	Assorted Phones usage to 6/8, service/rental to 6/9	2,480.79
EFT16196	22/08/2024	WALLIS COMPUTER SOLUTIONS	Managed 3CX Phone system - Licence 24/25	4,557.30
EFT16197	22/08/2024	READY TECH USER GROUP WA INC	Ready Tech User Group Subscription 2024/2025	847.00
EFT16198	22/08/2024	SYNERGY	Electricity Usage Jul - Aug 24	6,740.05
EFT16199	22/08/2024	Team Global Express Pty Ltd	Freight charges - Aug 24	134.90
EFT16200	22/08/2024	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	LHACC Sampling Scheme assessed amount for 2024/25	526.90
EFT16201	22/08/2024	FULTON HOGAN INDUSTRIES PTY LTD	96x 20kg bags of Pothole repair	3,590.40
EFT16202	22/08/2024	TRUCK CENTRE (WA) PTY LTD	UD Prime Mover with extended warranty	284,655.30

Chq/EFT	Date	Name	Description	Amount
EFT16203	22/08/2024	ROWDY'S ELECTRICAL	Re program FM radio transmitter	298.61
EFT16204	22/08/2024	CENTRAL WHEATBELT FOOTBALL LEAGUE	Contribution towards Central Wheatbelt Football League 2024	2,500.00
EFT16205	22/08/2024	ACCESS 1 SECURITY SYSTEMS	Depot alarm maintenance 18/7/24	1,160.50
EFT16206	22/08/2024	AMPAC DEBT RECOVERY	Debt recovery costs for June 24	1,231.95
EFT16207	22/08/2024	P & J Transport Pty Ltd	Freight charges on goods for Aquatic Centre	98.00
EFT16208	22/08/2024	IXOM OPERATIONS PTY LTD	Container service fee for Jul 24	84.57
EFT16209	22/08/2024	LIBERTY PLUMBING & GAS	Sewer pump pit works Dalwallinu Caravan Park, supply & install hot water systems - 18 Huggett Drive, Dalwallinu & replace pipes & taps to kitchen at 11B Anderson Way	21,030.00
EFT16210	22/08/2024	Totally Workwear Joondalup	Embroidery, Uniforms & boots for assorted staff	528.00
EFT16211	22/08/2024	WA CONTRACT RANGER SERVICES PTY LTD	Provision of Ranger Services - August 2024	2,090.00
EFT16212	22/08/2024	Jane Praefke	Return of bonds	280.00
EFT16213	22/08/2024	WEST COAST STABILISERS	Maintenance Grading - Jul 24	37,787.31
EFT16214	22/08/2024	E FIRE & SAFETY	Fire indicator panel testing @ Shire admin building 24/25	511.50
EFT16215	22/08/2024	TRACTUS AUSTRALIA	Puncture repair - DL10573	55.00
EFT16216	22/08/2024	RICOH FINANCE	Lease fee on 2 x colour photocopiers to 13/7/25	390.61
EFT16217	22/08/2024	DOMAIN DIGITAL	IT charges - Aug 24	4,264.04
EFT16218	22/08/2024	DEPT OF FIRE & EMERGENCY SERVICES DBA ALARM MONITORING	Direct Brigade Fire Alarm Monitoring, annual fee - 24/25	1,881.00
EFT16219	22/08/2024	Harrys Building & Maintenance	Mini excavator hire	855.00
EFT16220	22/08/2024	BUNNINGS TRADE	Assorted building maintenance items - Jul 24	3,527.43
EFT16221	22/08/2024	ARC CLEAN ENERGY PTY LTD	Repair exit light at Dalwallinu Hall	500.00
EFT16222	22/08/2024	Stuart Ellington Wilson	Refund of bonds	280.00
EFT16223	22/08/2024	Truyard	Service Mower & Garden Edger	669.00
EFT16224	22/08/2024	INTELIFE GROUP LTD	Mulching - Pithara East Road	8,448.00
EFT16225	22/08/2024	CORSIGN WA	Event Fence	4,933.50
EFT16226	22/08/2024	Tree Tech Australia Pty Ltd	Pruning of large gum tree in Anderson Way Dalwallinu	2,464.00
EFT16227	22/08/2024	Fleet Commercial Gymnasiums	Repairs to gym equipment	1,078.00
EFT16228	22/08/2024	Securex Security Systems and Services	Alarm Monitoring -Aug - Nov 24	151.60
EFT16229	22/08/2024	Castle Caretech Pty Ltd	Annual Alarm monitoring 24/25	1,029.60
EFT16230	22/08/2024	Fleet Network Pty Ltd	Fleet Network lease payment - Aug 24	1,439.89
EFT16231	22/08/2024	Bradford Air (C P & L M Bradford Pty Ltd T/as)	Repairs to assorted air conditioners	930.20
EFT16232	22/08/2024	Sports Entertainment Network Pty Ltd	Dalwallinu Directory 2024-2025 production costs	1,545.01
EFT16233	22/08/2024	Mike Walter	Return of 2 gym fob bonds	30.00



Chq/EFT	Date	Name	Description	Amount
EFT16234	22/08/2024	Western Energetics	Refund of invoice 10799 paid twice	1,212.00
EFT16235	22/08/2024	CHG-MERIDIAN Australia Pty Limited	Matrix Gym Equipment - lease fee 1/7/24 to 30/6/25	2,585.25
EFT16236	22/08/2024	JANINE HELEN Lawton	Refund for overpaid rates	1,235.77
EFT16237	22/08/2024	Wubin Trading Co	Box of grease cartridges	193.00
EFT16238	22/08/2024	JOHN PAUL LOBWEIN	Return of standpipe card bond	50.00
EFT16239	22/08/2024	DALWALLINU & DISTRICTS AGRICULTURAL SOCIETY	Donation towards Dalwallinu Show 2024	14,000.00
				792,672.88

DIRECT DEBITS FOR THE MONTH OF AUGUST 2024

Chq/EFT	Date	Name	Description	Amount
DD17871.1	01/08/2024	Precision Administration Services Pty Ltd	Aware Super contributions pe 300724	13,056.93
DD17887.1	15/08/2024	Precision Administration Services Pty Ltd	Aware Super Contributions pe130824	12,834.93
DD17897.1	29/08/2024	Precision Administration Services Pty Ltd	Aware Super contributions pe270824	12,768.62
				38,660.48

**CREDIT CARD PAYMENTS FOR THE MONTH OF AUGUST 2024**

Chq/EFT	Date	User	Name	Description	Amount
DD17902.1	27/08/2024	J Knight	The West	Death Notice - Cr Noel Mills	135.00
	27/08/2024	J Knight	Dept Water & Environmental Regulation	Application for Clearing Permit - Wubin Dam Reserve	2,000.00
	22/08/2024	J Knight	Aussie Broadband	Monthly charge for internet at Dalwallinu Rec Centre	79.00
	22/08/2024	H Jolly	Shire of Dalwallinu	Change of plates DL80	19.40
	22/08/2024	H Jolly	Shire of Dalwallinu	Remake of number plate DL80	47.90
	16/08/2024	J Knight	Thermo Blanket Pty Ltd	Thermal bubble Aluminium IBC cover	218.90
	16/08/2024	J Knight	Adobe	Adobe Creative Cloud subscription renewal	959.90
	15/08/2024	J Knight	JB Hifi	iPhone 15 for CEO	1,668.89
	14/08/2024	J Knight	Dependable Laundry Solutions	Dryer for Dalwallinu Caravan Park	3,404.50
	14/08/2024	H Jolly	Dependable Laundry Solutions	Inspection of Dalwallinu Caravan Park dryer fault	220.00
	13/08/2024	J Knight	Stratco	Capping for DDC	398.40
	12/08/2024	J Knight	Joondalup Resort	Accommodation for MWS at LG Supervisors Conference	790.50
	12/08/2024	J KNight	Bunnings	Foil trays for Community Day	25.96
	09/08/2024	J Knight	Joondalup Resort	Accommodation for WS at LG Supervisors Conference	470.00
	07/08/2024	J Knight	Temu	Ice buckets for Rec Centre	60.54
	07/08/2024	J Knight	WA Newspapers Pty Ltd	Monthly charge for on-line newspapers	28.00
	07/08/2024	J Knight	Booking.com	Accommodation for P Knight 19/08/24	182.22
	07/08/2024	J Knight	Holiday Inn Perth CBD	Accommodation for D Burke 05/08/24	224.18
	05/08/2024	J Knight	Ampol	Fuel for DL 2	113.20
	29/07/2024	H Jolly	Rebel Sports Limited	Table tennis balls for Youth Lounge	24.98
					11,071.47

## CHARGE CARDS PAYMENTS FOR THE MONTH OF AUGUST 2024

Chq/EFT	Card Name	Card Type	Date	User	Description	Amount
EFT16220	Bunnings Trade	Store Card	01/07/2024	Preston Knight	Fence panels for 3 Bell Street, Dalwallinu	2,014.00
			01/07/2024	Preston Knight	Cabinet hinge for Unit 4, 11 James Street, Dalwallinu	8.55
			01/07/2024	Preston Knight	Cleaner Glitz	21.96
			01/07/2024	Preston Knight	Ratchet tie down (DL350)	15.82
			19/07/2024	Preston Knight	Workstation, Garage workbench & shelving unit for Depot	1,003.00
			19/07/2024	Preston Knight	Wall mounted fan for Nugadong Airstrip	131.10
			19/07/2024	Preston Knight	Indoor roller blind for 36 Annetts Road, Dalwallinu	52.00
			19/07/2024	Preston Knight	Shower door seal for 6 McLevie Way, Dalwallinu	9.50
			19/07/2024	Preston Knight	Pool gate latch for Aquatic Centre	112.20
			19/07/2024	Preston Knight	Toilet seat for Dalwallinu Ablutions	55.64
			19/07/2024	Preston Knight	Paint & supplies for 3 Bell Street, Dalwallinu	103.66
EFT16192	Wex Australia Pty Ltd	Fuel Card	04/07/2024	Jean Knight	Fuel for DL 2 (CEO)	142.52
			28/06/2024	Olufemi Onikola	Fuel for DL 89 (Doctor)	55.25
			30/06/2024	Olufemi Onikola	Fuel for DL 89 (Doctor)	82.37
			03/07/2024	Olufemi Onikola	Fuel for DL 89 (Doctor)	51.07
			08/07/2024	Olufemi Onikola	Fuel for DL 89 (Doctor)	53.48
			12/07/2024	Olufemi Onikola	Fuel for DL 89 (Doctor)	60.71
			14/07/2024	Olufemi Onikola	Fuel for DL 89 (Doctor)	70.44
			19/07/2024	Olufemi Onikola	Fuel for DL 89 (Doctor)	100.50
			21/07/2024	Olufemi Onikola	Fuel for DL 89 (Doctor)	107.67
			26/07/2024	Olufemi Onikola	Fuel for DL 89 (Doctor)	59.86
			28/07/2024	Olufemi Onikola	Fuel for DL 89 (Doctor)	61.47
			02/07/2024	Hanna Jolly	Fuel for DL 131 (MCS)	106.78
			12/07/2024	Hanna Jolly	Fuel for DL 131 (MCS)	83.48
			20/07/2024	Hanna Jolly	Fuel for DL 131 (MCS)	76.76
			27/07/2024	Hanna Jolly	Fuel for DL 131 (MCS)	64.38
			14/07/2024	Rodney Broad	Fuel for DL 281 (WS)	77.95
			22/07/2024	Rodney Broad	Fuel for DL 281 (WS)	195.34
			01/07/2024	Douglas Burke	Fuel for DL 492 (MPDS)	81.64
			07/07/2024	Douglas Burke	Fuel for DL 492 (MPDS)	115.19
			11/07/2024	Douglas Burke	Fuel for DL 492 (MPDS)	101.32
			24/07/2024	Douglas Burke	Fuel for DL 492 (MPDS)	118.59
			03/07/2024	Damien Thorpe	Fuel for DL 102 (Cleaner)	44.32
			15/07/2024	Damien Thorpe	Fuel for DL 102 (Cleaner)	49.12
			12/07/2024	David Hughes	Fuel for sundry plant	93.95
			15/07/2024	David Hughes	Fuel for sundry plant	121.10
						5,702.69

## Shire of Dalwallinu Municipal Account

### Payroll August 2024

15/08/2024	Payroll fortnight ending 13/08/2024	\$ 65,403.52
29/08/2024	Payroll fortnight ending 27/08/2024	\$ 65,310.98
	TOTAL	<u>\$ 130,714.50</u>

### Bank Fees August 2024

15/08/2024	Bpay Transaction Fee (Muni)	\$ 105.93
02/08/2024	CBA Merchant Fee (Muni)	\$ 496.21
15/08/2024	CBA Transfer Fees	\$ 43.18
15/08/2024	CBA Account Service Fee	\$ 132.00
	TOTAL	<u>\$ 777.32</u>

### Direct Debit Payments August 2024

	Superannuation Payments (Pay endings 29/07/2024, 13/08/2024 & 27/08/2024)	\$ 38,660.48
28/08/2024	Credit Card Payments	\$ 11,071.47
06/08/2024	Transfer to Reserves Term Deposit	\$ 801,777.47
16/08/2024	Transfer to Muni Excess Funds Term Deposit	\$ 1,000,000.00
01-31/08/2024	Payments to Department of Transport Licensing	\$ 121,063.10
	TOTAL	<u>\$ 1,972,572.52</u>



Commonwealth Bank

Commonwealth Bank of Australia  
ABN 48 123 123 124 AFSL and  
Australian credit licence 234945

# Consolidated Statement

## Corporate Charge Card

Page 1 of 2

053

SHIRE OF DALWALLINU

### SHIRE OF DALWALLINU

Facility number xxxx xxxx xxxx 0553

Statement period 27 Jul 2024 - 27 Aug 2024

Next statement end date 25 Sep 2024

### ENQUIRIES 13 1576

24 hours a day, 7 days a week

### Account summary

Facility credit limit	\$20,000.00
Total number of accounts	2
Accounts active this period	2

### Your payment

Your AutoPay amount of \$11,071.47  
will be deducted from your account  
0665 19 10136379 on 28 Aug 2024.

### Transactions

Date	Transaction details	Total Amount (\$)
27 Aug	AUTO PAYMENT - THANK YOU	11,071.47-
	Interest on purchases 17.990%	0.00
	Interest on cash advances 17.990%	0.00

### Account details

**\$11,071.47**

Cardholder Name	Account Number	Credit Limit (\$)	Balance (\$)
JOLLY,HANNA	xxxx xxxx xxxx 3350	5,000.00	391.28
KNIGHT,JEAN	xxxx xxxx xxxx 3434	15,000.00	10,680.19

----- End of statement -----



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\*#

### 9.3.2 Monthly Financial Statements for August 2024\*

<b>Report Date</b>	24 September 2024
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/9 Financial Reporting
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Hanna Jolly, Manager Corporate Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Monthly Statements of Financial Activity, Variance Report, Investments Held and Bank Reconciliations

#### **Purpose of Report**

Council is requested to receive and accept the Financial Reports for the month end 31 August 2024.

#### **Background**

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The Financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

#### **Consultation**

Nil

#### **Legislative Implications**

##### State

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996 s34(1), s19(1)(2) and s34(2)*

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Not applicable

#### **Triple Bottom Line Assessment**

##### Economic implications

There are no known significant economic implications associated with this proposal.

##### Social implications

There are no known significant social implications associated with this proposal.



### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

Financial Reports as at last day of business of the previous month are appended, for the period ending 31 August 2024. It is to be noted that the opening balances in these financial statements are not finalised as further adjustments for 2023-2024 may be required for yearend accruals.

Attached for council's consideration are:

1. Statement of Financial Activity
2. Variance Reports
3. Investments Held
4. Bank Reconciliations

As per Council resolution, all items that have a variance of more than \$10,000 have been noted on the variance reports.

### **Officer Recommendation**

That the Council accept the Financial Reports as submitted for the month ending 31 August 2024.

### **Officer Recommendation/Council Resolution**

#### **MOTION**

Moved            Cr  
Seconded       Cr

**o/o**





# SHIRE OF DALWALLINU

## MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)  
For the period ended 31 August 2024

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

### **TABLE OF CONTENTS**

#### ***Statements required by regulation***

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Note 3      Explanation of Material Variances	6

**SHIRE OF DALWALLINU**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2024**

	Supplementary Information	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	10	3,718,306	3,718,222	3,706,088	(12,134)	(0.33%)	▼
Rates excluding general rates		50,268	50,268	50,040	(228)	(0.45%)	
Grants, subsidies and contributions	14	1,385,288	631,812	622,872	(8,940)	(1.41%)	
Fees and charges		1,390,919	789,850	805,475	15,625	1.98%	▲
Interest revenue		321,182	26,888	82,037	55,149	205.11%	▲
Other revenue		100	16	0	(16)	(100.00%)	▼
Profit on asset disposals	6	149,727	0	0	0	0.00%	
		<b>7,015,790</b>	<b>5,217,056</b>	<b>5,266,512</b>	<b>49,456</b>	<b>0.95%</b>	
<b>Expenditure from operating activities</b>							
Employee costs		(2,822,627)	(490,167)	(437,588)	52,579	10.73%	▼
Materials and contracts		(2,895,229)	(567,999)	(523,267)	44,732	7.88%	▼
Utility charges		(425,219)	(70,923)	(42,964)	27,959	39.42%	▼
Depreciation		(5,428,892)	(909,986)	(3,130)	906,856	99.66%	▼
Finance costs		(103,497)	(1,310)	(1,730)	(420)	(32.06%)	▲
Insurance		(211,768)	(106,196)	(104,398)	1,798	1.69%	
Other expenditure		(144,259)	(21,500)	(14,279)	7,221	33.59%	▼
Loss on asset disposals	6	(32,460)	0	0	0	0.00%	
		<b>(12,063,951)</b>	<b>(2,168,081)</b>	<b>(1,127,356)</b>	<b>1,040,725</b>	<b>48.00%</b>	
Non-cash amounts excluded from operating activities	Note 2(b)	5,304,179	902,540	3,130	(899,410)	(99.65%)	▼
<b>Amount attributable to operating activities</b>		<b>256,018</b>	<b>3,951,515</b>	<b>4,142,286</b>	<b>190,771</b>	<b>4.83%</b>	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions	15	5,588,886	944,507	149,285	(795,222)	(84.19%)	▼
Proceeds from disposal of assets	6	464,000	0	0	0	0.00%	
		<b>6,052,886</b>	<b>944,507</b>	<b>149,285</b>	<b>(795,222)</b>	<b>(84.19%)</b>	
<b>Outflows from investing activities</b>							
Payments for property, plant and equipment	5	(2,350,475)	(287,858)	(387,623)	(99,765)	(34.66%)	▲
Payments for construction of infrastructure	5	(8,153,171)	(351,801)	(233,499)	118,302	33.63%	▼
		<b>(10,503,646)</b>	<b>(639,659)</b>	<b>(621,122)</b>	<b>18,537</b>	<b>2.90%</b>	
Non-cash amounts excluded from investing activities	Note 2(c)	0	0	(6,917)	(6,917)	0.00%	
<b>Amount attributable to investing activities</b>		<b>(4,450,760)</b>	<b>304,848</b>	<b>(478,754)</b>	<b>(783,602)</b>	<b>(257.05%)</b>	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Transfer from reserves	4	1,288,234	0	296,978	296,978	0.00%	▲
		<b>1,288,234</b>	<b>0</b>	<b>296,978</b>	<b>296,978</b>	<b>0.00%</b>	
<b>Outflows from financing activities</b>							
Repayment of borrowings	11	(317,147)	(12,629)	(12,629)	0	0.00%	
Payments for principal portion of lease liabilities	12	(12,061)	(3,130)	(3,130)	0	0.00%	
Transfer to reserves	4	(1,619,964)	0	(1,142,517)	(1,142,517)	0.00%	▲
		<b>(1,949,172)</b>	<b>(15,759)</b>	<b>(1,158,275)</b>	<b>(1,142,517)</b>	<b>(7250.06%)</b>	
<b>Amount attributable to financing activities</b>		<b>(660,938)</b>	<b>(15,759)</b>	<b>(861,298)</b>	<b>(845,539)</b>	<b>(5365.53%)</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>		4,855,680	4,855,680	4,817,198	(38,482)	(0.79%)	▼
Amount attributable to operating activities		256,018	3,951,515	4,142,286	190,771	4.83%	▲
Amount attributable to investing activities		(4,450,760)	304,848	(478,754)	(783,602)	(257.05%)	▲
Amount attributable to financing activities		(660,938)	(15,759)	(861,298)	(845,539)	(5365.53%)	▲
<b>Surplus or deficit after imposition of general rates</b>		<b>0</b>	<b>9,096,284</b>	<b>7,619,432</b>	<b>(1,476,852)</b>	<b>(16.24%)</b>	▼

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DALWALLINU**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 AUGUST 2024**

	Supplementary Information	30 June 2024	31 August 2024
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	11,708,133	14,729,107
Trade and other receivables		272,732	999,934
Inventories	8	18,901	14,396
<b>TOTAL CURRENT ASSETS</b>		<b>11,999,766</b>	<b>15,743,437</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		6,879	6,879
Investment in associate	16	145,549	145,549
Property, plant and equipment		39,306,514	39,694,137
Infrastructure		268,698,987	268,932,487
Right-of-use assets		39,636	36,507
<b>TOTAL NON-CURRENT ASSETS</b>		<b>308,197,565</b>	<b>308,815,559</b>
<b>TOTAL ASSETS</b>		<b>320,197,331</b>	<b>324,558,996</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	511,566	530,118
Other liabilities	13	714,084	784,345
Lease liabilities	12	12,061	9,100
Borrowings	11	317,147	304,518
Employee related provisions	13	411,621	411,621
<b>TOTAL CURRENT LIABILITIES</b>		<b>1,966,479</b>	<b>2,039,702</b>
<b>NON-CURRENT LIABILITIES</b>			
Lease liabilities	12	28,609	28,609
Borrowings	11	2,686,946	2,686,946
Employee related provisions		24,211	24,211
Other provisions		245,704	245,704
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>2,985,470</b>	<b>2,985,470</b>
<b>TOTAL LIABILITIES</b>		<b>4,951,949</b>	<b>5,025,172</b>
<b>NET ASSETS</b>		<b>315,245,382</b>	<b>319,533,824</b>
<b>EQUITY</b>			
Retained surplus		59,717,725	63,160,628
Reserve accounts	4	5,793,205	6,638,744
Revaluation surplus		249,734,452	249,734,452
<b>TOTAL EQUITY</b>		<b>315,245,382</b>	<b>319,533,824</b>

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

**SIGNIFICANT ACCOUNTING POLICES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 11 September 2024

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2024**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

		Amended Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 August 2024
<b>(a) Net current assets used in the Statement of Financial Activity</b>	<b>Supplementary Information</b>			
<b>Current assets</b>		\$	\$	\$
Cash and cash equivalents	3	11,708,133	11,708,133	14,729,107
Trade and other receivables		269,668	272,732	999,934
Inventories	8	18,901	18,901	14,396
		11,996,702	11,999,766	15,743,437
<b>Less: current liabilities</b>				
Trade and other payables	9	(482,763)	(511,566)	(530,118)
Other liabilities	13	(11,159)	(714,084)	(784,345)
Lease liabilities	12	(12,061)	(12,061)	(9,100)
Borrowings	11	(317,147)	(317,147)	(304,518)
Employee related provisions	13	(391,047)	(411,621)	(411,621)
Other provisions	13	(702,925)	0	0
		(1,917,102)	(1,966,479)	(2,039,702)
<b>Net current assets</b>		<b>10,079,600</b>	<b>10,033,287</b>	<b>13,703,735</b>
<b>Less: Total adjustments to net current assets</b>	Note 2(d)	(5,223,920)	(5,216,089)	(6,084,303)
<b>Closing funding surplus / (deficit)</b>		<b>4,855,680</b>	<b>4,817,198</b>	<b>7,619,432</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Amended Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
<b>Non-cash amounts excluded from operating activities</b>				
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(149,727)	0	0
Add: Loss on asset disposals	6	32,460	0	0
Add: Depreciation		5,428,892	909,986	3,130
Movement in current employee provisions associated with restricted cash		(7,446)	(7,446)	
<b>Total non-cash amounts excluded from operating activities</b>		<b>5,304,179</b>	<b>902,540</b>	<b>3,130</b>

**(c) Non-cash amounts excluded from investing activities**

The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

**Adjustments to investing activities**

Movement in current other provision associated with restricted cash		0	0	(6,917)
<b>Total non-cash amounts excluded from investing activities</b>		<b>0</b>	<b>0</b>	<b>(6,917)</b>

**(d) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Amended Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 August 2024
		\$	\$	\$
<b>Adjustments to net current assets</b>				
Less: Reserve accounts	4	(5,793,205)	(5,793,205)	(6,638,744)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	317,147	317,147	304,518
- Current portion of lease liabilities	12	12,061	12,061	9,100
- Current portion of other provisions held in reserve		240,077	247,908	240,823
<b>Total adjustments to net current assets</b>	Note 2(a)	<b>(5,223,920)</b>	<b>(5,216,089)</b>	<b>(6,084,303)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2024**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>General rates</b>	(12,134)	(0.33%)	▼
Discount given more than budgeted		Permanent	
<b>Fees and charges</b>	15,625	1.98%	▲
Various small timing differences		Timing	
<b>Interest revenue</b>	55,149	205.11%	▲
Timing variance		Timing	
<b>Other revenue</b>	(16)	(100.00%)	▼
Timing variance		Timing	
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>	52,579	10.73%	▼
Salaries & Wages less than budgeted		Timing	
<b>Materials and contracts</b>	44,732	7.88%	▼
Varous small timing differences		Timing	
<b>Utility charges</b>	27,959	39.42%	▼
Varous small timing differences		Timing	
<b>Depreciation</b>	906,856	99.66%	▼
Depreciation not processed for July to August 2024		Timing	
<b>Finance costs</b>	(420)	(32.06%)	▲
Varous small timing differences		Timing	
<b>Other expenditure</b>	7,221	33.59%	▼
Varous small timing differences		Timing	
<b>Non-cash amounts excluded from operating activities</b>	(899,410)	(99.65%)	▼
Depreciation not processed for July to August 2024		Timing	
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>	(795,222)	(84.19%)	▼
Various timing differences		Timing	
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>	(99,765)	(34.66%)	▲
Timing variances		Timing	
<b>Payments for construction of infrastructure</b>	118,302	33.63%	▼
Timing variances		Timing	
<b>Inflows from financing activities</b>			
<b>Transfer from reserves</b>	296,978	0.00%	▲
Timing variances		Timing	
<b>Outflows from financing activities</b>			
<b>Transfer to reserves</b>	(1,142,517)	0.00%	▲
Timing variances		Timing	
<b>Surplus or deficit at the start of the financial year</b>	(38,482)	(0.79%)	▼
<b>Surplus or deficit after imposition of general rates</b>	(1,476,852)	(16.24%)	▼
Due to variances described above			

**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**

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**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 AUGUST 2024**

**1 KEY INFORMATION**

**Funding Surplus or Deficit Components**

<b>Funding surplus / (deficit)</b>				
	<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>Opening</b>	<b>\$4.86 M</b>	<b>\$4.86 M</b>	<b>\$4.82 M</b>	<b>(\$0.04 M)</b>
<b>Closing</b>	<b>\$0.00 M</b>	<b>\$9.10 M</b>	<b>\$7.62 M</b>	<b>(\$1.48 M)</b>
Refer to Statement of Financial Activity				

<b>Cash and cash equivalents</b>		
	<b>\$14.73 M</b>	<b>% of total</b>
<b>Unrestricted Cash</b>	<b>\$8.09 M</b>	<b>54.9%</b>
<b>Restricted Cash</b>	<b>\$6.64 M</b>	<b>45.1%</b>

Refer to 3 - Cash and Financial Assets

<b>Payables</b>		
	<b>\$0.53 M</b>	<b>% Outstanding</b>
<b>Trade Payables</b>	<b>\$0.40 M</b>	
0 to 30 Days		98.6%
Over 30 Days		1.4%
Over 90 Days		0.0%

Refer to 9 - Payables

<b>Receivables</b>		
	<b>\$0.19 M</b>	<b>% Collected</b>
<b>Rates Receivable</b>	<b>\$0.81 M</b>	<b>81.7%</b>
<b>Trade Receivable</b>	<b>\$0.19 M</b>	<b>% Outstanding</b>
Over 30 Days		80.7%
Over 90 Days		10.2%

Refer to 7 - Receivables

**Key Operating Activities**

<b>Amount attributable to operating activities</b>			
<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>\$0.26 M</b>	<b>\$3.95 M</b>	<b>\$4.14 M</b>	<b>\$0.19 M</b>
Refer to Statement of Financial Activity			

<b>Rates Revenue</b>		
	<b>YTD Actual</b>	<b>% Variance</b>
<b>YTD Actual</b>	<b>\$3.71 M</b>	
<b>YTD Budget</b>	<b>\$3.72 M</b>	<b>(0.3%)</b>

Refer to 10 - Rate Revenue

<b>Grants and Contributions</b>		
	<b>YTD Actual</b>	<b>% Variance</b>
<b>YTD Actual</b>	<b>\$0.62 M</b>	
<b>YTD Budget</b>	<b>\$0.63 M</b>	<b>(1.4%)</b>

Refer to 14 - Grants and Contributions

<b>Fees and Charges</b>		
	<b>YTD Actual</b>	<b>% Variance</b>
<b>YTD Actual</b>	<b>\$0.81 M</b>	
<b>YTD Budget</b>	<b>\$0.79 M</b>	<b>2.0%</b>

Refer to Statement of Financial Activity

**Key Investing Activities**

<b>Amount attributable to investing activities</b>			
<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>(\$4.45 M)</b>	<b>\$0.30 M</b>	<b>(\$0.48 M)</b>	<b>(\$0.78 M)</b>
Refer to Statement of Financial Activity			

<b>Proceeds on sale</b>		
	<b>YTD Actual</b>	<b>%</b>
<b>YTD Actual</b>	<b>\$0.00 M</b>	
<b>Amended Budget</b>	<b>\$0.46 M</b>	<b>(100.0%)</b>

Refer to 6 - Disposal of Assets

<b>Asset Acquisition</b>		
	<b>YTD Actual</b>	<b>% Spent</b>
<b>YTD Actual</b>	<b>\$0.23 M</b>	
<b>Amended Budget</b>	<b>\$8.15 M</b>	<b>(97.1%)</b>

Refer to 5 - Capital Acquisitions

<b>Capital Grants</b>		
	<b>YTD Actual</b>	<b>% Received</b>
<b>YTD Actual</b>	<b>\$0.15 M</b>	
<b>Amended Budget</b>	<b>\$5.59 M</b>	<b>(97.3%)</b>

Refer to 5 - Capital Acquisitions

**Key Financing Activities**

<b>Amount attributable to financing activities</b>			
<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>(\$0.66 M)</b>	<b>(\$0.02 M)</b>	<b>(\$0.86 M)</b>	<b>(\$0.85 M)</b>
Refer to Statement of Financial Activity			

<b>Borrowings</b>	
<b>Principal repayments</b>	<b>(\$0.01 M)</b>
<b>Interest expense</b>	<b>(\$0.00 M)</b>
<b>Principal due</b>	<b>\$2.99 M</b>

Refer to 11 - Borrowings

<b>Reserves</b>	
<b>Reserves balance</b>	<b>\$6.64 M</b>
<b>Interest earned</b>	<b>\$0.04 M</b>

Refer to 4 - Cash Reserves

<b>Lease Liability</b>	
<b>Principal repayments</b>	<b>(\$0.00 M)</b>
<b>Interest expense</b>	<b>(\$0.00 M)</b>
<b>Principal due</b>	<b>\$0.04 M</b>

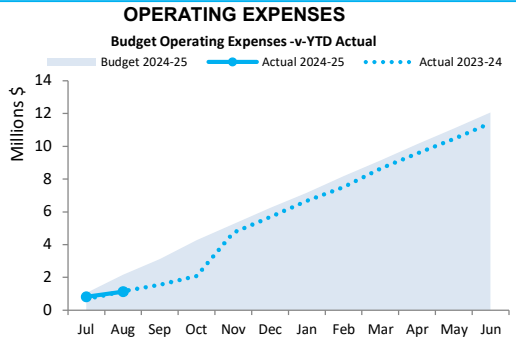
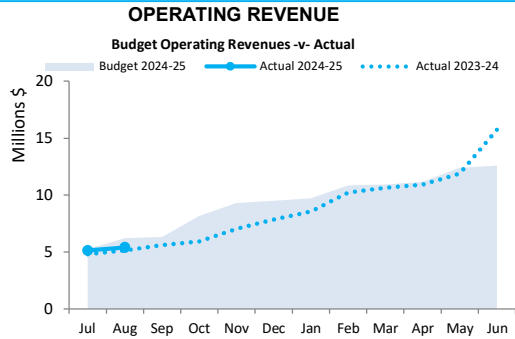
Refer to Note 12 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

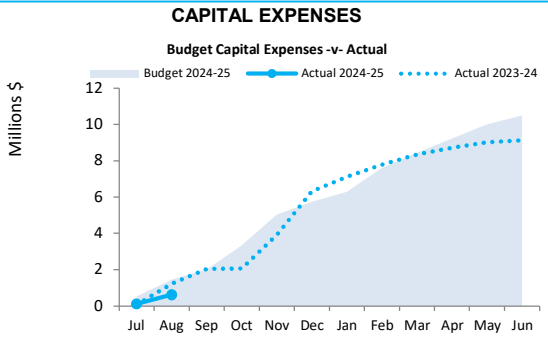
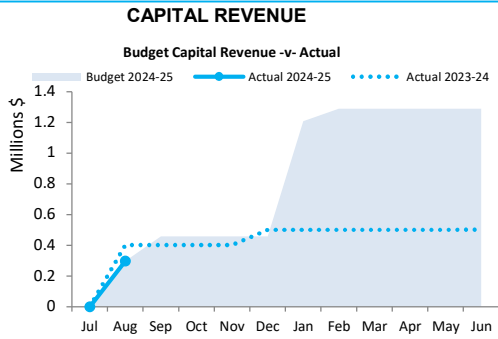


2 KEY INFORMATION - GRAPHICAL

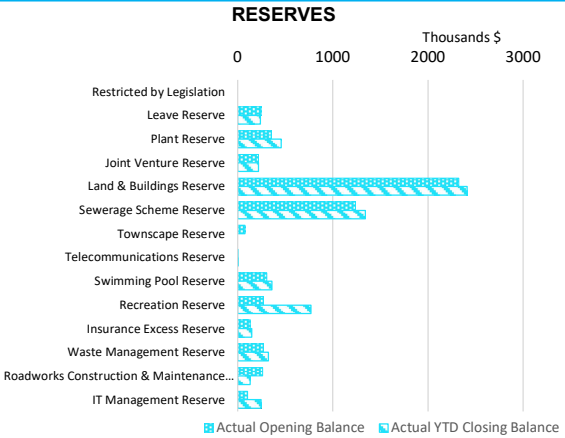
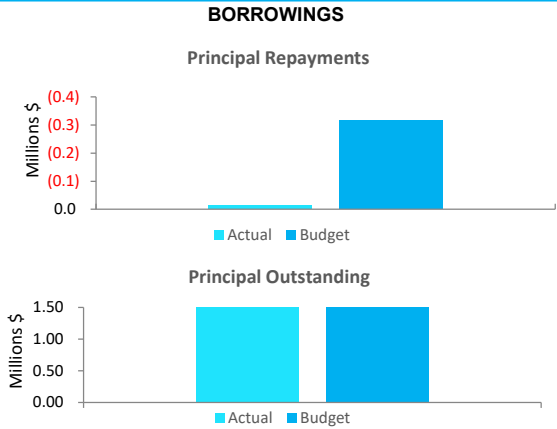
OPERATING ACTIVITIES



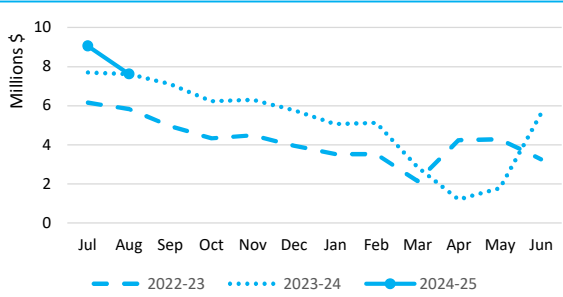
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Business Online Saver	Cash and cash equivalents	2,106,012		2,106,012		Bank	1.35%	At call
Municipal Account	Cash and cash equivalents	1,190,822		1,190,822		Bank	0.00%	At call
Term Deposit - Reserves	Cash and cash equivalents	0	6,638,744	6,638,744		Bank	4.74%	6/11/2024
Term Deposit - Municipal Exce	Cash and cash equivalents	4,793,280		4,793,280		Bank	4.35%	16/09/2024
Floats Held	Cash and cash equivalents	250		250		Shire float	0.00%	At call
<b>Total</b>		<b>8,090,363</b>	<b>6,638,744</b>	<b>14,729,107</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		8,090,363	6,638,744	14,729,107	0			
		<b>8,090,363</b>	<b>6,638,744</b>	<b>14,729,107</b>	<b>0</b>			

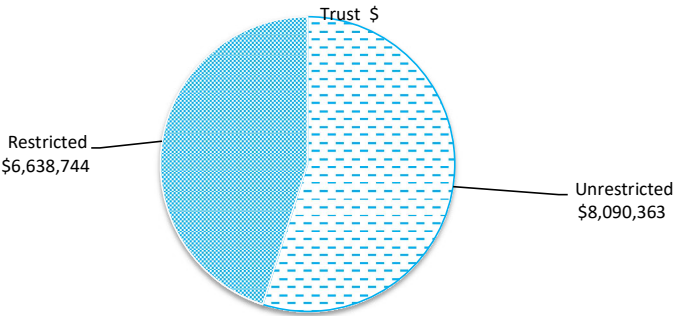
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other



SHIRE OF DALWALLINU  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2024

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Legislation</b>										
Leave Reserve	242,469	7,880	0	(6,895)	243,454	242,469	1,856	0	(6,895)	237,430
Plant Reserve	353,069	11,475	100,000	0	464,544	353,069	2,703	100,000	0	455,772
Joint Venture Reserve	217,384	7,065	65,427	(26,400)	263,476	217,384	1,664	0	0	219,048
Land & Buildings Reserve	2,324,985	75,562	420,000	(386,212)	2,434,335	2,324,985	17,799	150,000	(81,356)	2,411,428
Sewerage Scheme Reserve	1,238,024	40,236	92,349	(500,000)	870,609	1,238,024	9,478	92,349	0	1,339,851
Townscape Reserve	76,849	0	0	(76,849)	0	76,849	0	0	(76,849)	0
Telecommunications Reserve	527	17	0	0	544	527	4	0	0	531
Swimming Pool Reserve	307,066	9,980	50,000	(160,000)	207,046	307,066	2,351	50,000	0	359,417
Recreation Reserve	267,457	8,692	500,406	0	776,555	267,457	2,048	500,406	0	769,911
Insurance Excess Reserve	131,445	4,272	16,000	0	151,717	131,445	1,006	16,000	0	148,451
Waste Management Reserve	269,844	8,770	50,000	0	328,614	269,844	2,066	50,000	0	321,910
Roadworks Construction & Maint	260,744	8,474	0	(131,878)	137,340	260,744	1,996	0	(131,878)	130,862
IT Management Reserve	103,342	3,359	140,000	0	246,701	103,342	791	140,000	0	244,133
	<b>5,793,205</b>	<b>185,782</b>	<b>1,434,182</b>	<b>(1,288,234)</b>	<b>6,124,935</b>	<b>5,793,205</b>	<b>43,762</b>	<b>1,098,755</b>	<b>(296,978)</b>	<b>6,638,744</b>

## 5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	23,500	0	0	0
Buildings - non-specialised	1,299,090	264,532	66,322	(198,210)
Furniture and equipment	23,326	23,326	23,326	0
Plant and equipment	1,004,559	0	297,975	297,975
<b>Acquisition of property, plant and equipment</b>	<b>2,350,475</b>	<b>287,858</b>	<b>387,623</b>	<b>99,765</b>
Infrastructure - roads	6,671,971	173,488	190,681	17,193
Infrastructure - Other	1,368,760	178,313	42,819	(135,494)
Infrastructure - Footpaths	112,440	0	0	0
<b>Acquisition of infrastructure</b>	<b>8,153,171</b>	<b>351,801</b>	<b>233,499</b>	<b>81,228</b>
<b>Total capital acquisitions</b>	<b>10,503,646</b>	<b>639,659</b>	<b>621,122</b>	<b>180,993</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	5,588,886	944,507	149,285	(795,222)
Other (disposals & C/Fwd)	464,000	0	0	0
Reserve accounts				
Leave Reserve	0	6,895	6,895	0
Joint Venture Reserve	26,400	0	0	0
Land & Buildings Reserve	386,212	81,356	81,356	0
Sewerage Scheme Reserve	500,000	0	0	0
Townscape Reserve	76,849	76,849	76,849	(0)
Swimming Pool Reserve	160,000	0	0	0
Roadworks Construction & Maintenance Reserve	131,878	131,878	131,878	0
Contribution - operations	3,169,421	0	174,859	174,859
<b>Capital funding total</b>	<b>10,503,646</b>	<b>1,241,485</b>	<b>621,122</b>	<b>(620,363)</b>

### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

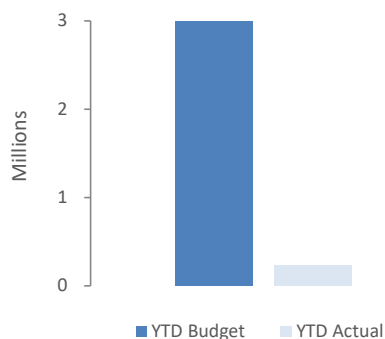
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

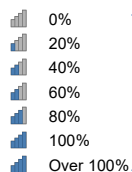
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total  
Level of completion indicators



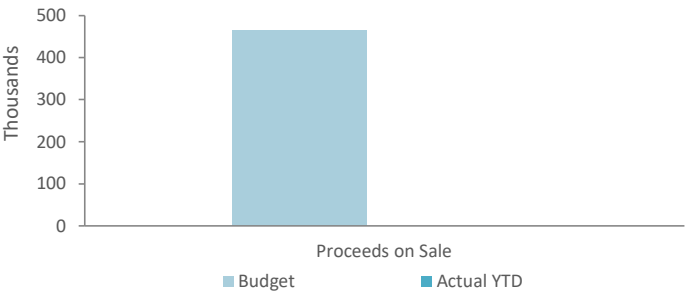
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Amended		Variance	
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over
		\$	\$	\$	\$
<b>LAND</b>					
L42	Purchase of Lot 42 & 43 Arthur St, Wubin	23,500	0	0	0
		0	0	0	0
<b>BUILDINGS</b>					
E053847	OTH LOPS -Capital Expenditure - Buildings Disaster Resilience DFI	258,358	0	0	0
K89	Dalwallinu Medical Centre - Capital Upgrade	17,500	0	0	0
K60	Dalwallinu Early Learning Centre - Capital Upgrade	62,319	62,319	0	62,319
K104	11B Anderson Way, Dalwallinu - DDC Coordinator - Capital Upgra	27,500	27,500	27,500	0
K19	10 Roberts Rd, Dalwallinu - Capital Upgrade	5,000	0	0	0
K122	6A Cousins Rd, Dalwallinu - MRDS - Capital Upgrade	7,000	0	0	0
K123	6B Cousins Rd, Dalwallinu - WM - Capital Upgrade	26,839	26,839	17,892	8,947
K151	68A Annetts Road, Dalwallinu (3x2) - Capital Upgrade	350,000	0	0	0
K152	68B Annetts Road (2x1) - Capital Upgrade	300,000	0	0	0
K103	11 A Anderson Way, Dalwallinu - Accountant - Capital Upgrade	27,500	0	0	0
K97	23 Rayner St, Dalwallinu JV - Capital Upgrade	26,400	0	0	0
K85	Kalannie Sports Pavilion - Capital Upgrade	13,100	0	0	0
C149	Dalwallinu Recreation Centre Gardeners Shed - Capital Upgrade	10,000	10,000	11,850	(1,850)
K36	6 Dowie St, Dalwallinu - Cvan Park Caretaker - Capital Upgrade	29,700	0	0	0
K6	Kalannie Caravan Park - Capital Upgrade	0	0	9,080	(9,080)
K88	Administration Office - Capital Upgrade	137,874	137,874	0	137,874
		0	0	0	0
<b>ROADS</b>					
E121700	ROAD CON - Regional Road Group	848,003	113,930	164,416	(50,486)
E121720	ROAD CON - Roads To Recovery	1,524,644	0	0	0
E121735	ROAD CON - WSNF	3,474,646	0	0	0
E121730	ROAD CON - Shire Road Program	548,226	15,604	0	15,604
E121736	ROAD CON - Commodity Route	276,452	43,954	26,265	17,689
<b>OTHER INFRASTRUCTURE</b>					
Z74	Shire Town Entry Statements	89,744	14,950	3,775	11,175
O36	Sewerage Line Upgrade - Main Line	789,177	0	0	0
O37	Sewerage Replacement Imhoff Tank	152,232	152,232	0	152,232
O38	Sewerage Storm Water Dam Fence - Annetts Rd	22,262	11,131	13,413	(2,282)
O95	Aquatic Centre Other Infrastructure Upgrade	160,000	0	0	0
O32	Shade Structure with Seating - Roche St Kalannie	22,060	0	0	0
O33	Hockey Pavilion Retaining Wall	15,339	0	0	0
O34	Dalwallinu Sports Club Service Area Fence	26,859	0	1,194	(1,194)
O35	Richardson Park Shade Shelter	70,807	0	13,028	(13,028)
O6	Kalannie Caravan Park - Other Infrastructure Upgrade	9,500	0	0	0
O49	Dalwallinu Caravan Park - Other Infrastructure Upgrade	10,780	0	11,409	(11,409)
		0	0	0	0
<b>FOOTPATH CONSTRUCTION</b>					
F0189	Leahy St Between South & Annetts - Capital Upgrade	25,300	0	0	0
F0185	Johnston St Footpath - Capital Upgrade	27,500	0	0	0
F0216	Rolinson Drive Footpath - Capital Upgrade	35,640	0	0	0
F0142	Locke St Footpath - Capital Upgrade	11,000	0	0	0
F0201	Leahy St Pithara Footpath - Capital Upgrade	13,000	0	0	0
<b>PLANT &amp; EQUIPMENT</b>					
E053848	OTH LOPS -Capital Expenditure - Plant & Equip Disaster Resilience	41,559	0	39,675	(39,675)
E073835	OTH HEALTH - Doctor Vehicle - DL 89	47,000	0	0	0
E113838	OTH REC - Capital Expenditure - Plant & Equipment	38,000	0	0	0
DL515	Purchase of Tipper Truck	84,000	0	0	0
DL80	Purchase of Prime Mover	260,000	0	258,300	(258,300)
DL147	Purchase of Tipper Truck	84,000	0	0	0
DL281	Purchase Utility WS	55,000	0	0	0
DL9360	Purchase Utility	36,000	0	0	0
CP007	Purchase of Side Tipping Trailer	140,000	0	0	0
CP005	Second Hand Street Sweeper - Capital Upgrade	150,000	0	0	0
CP008	Purchase of Emulsion Spray Unit	10,000	0	0	0
CP001	Purchase Sundry Plant	7,000	0	0	0
E145803	ADMIN - MPDS Vehicle - DL492	52,000	0	0	0
<b>FURNITURE &amp; FIXTURES</b>					
E113883	OTH REC - Capital Expenditure - Furniture & Equipment	23,326	23,326	23,326	0
33		10,503,646	639,659	621,122	18,537

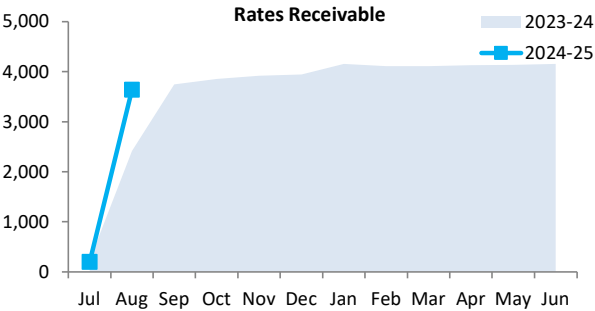
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
		\$	\$	\$	\$	\$	\$	\$	\$
	Land & Buildings								
	Sale of McNeill St lots	75,000	120,000	45,000	0	0	0	0	0
	Sale of Roberts Rd lots	65,000	150,000	85,000	0	0	0	0	0
	Plant and equipment								
	Sale of DL89	15,000	15,000	0	0	0	0	0	0
	Sale of DL9048	12,713	5,000	0	(7,713)	0	0	0	0
	Sale of JD Mower	1,652	3,000	1,348	0	0	0	0	0
	Sale of DL281	25,000	26,000	1,000	0	0	0	0	0
	Sale of DL515	20,439	25,000	4,561	0	0	0	0	0
	Sale of DL147	84,747	60,000	0	(24,747)	0	0	0	0
	Sale of DL9360	9,182	15,000	5,818	0	0	0	0	0
	Sale of 1TIO129	10,000	10,000	0	0	0	0	0	0
	Sale of DL492	28,000	35,000	7,000	0	0	0	0	0
		346,733	464,000	149,727	(32,460)	0	0	0	0



7 RECEIVABLES

Rates receivable	30 Jun 2024	31 Aug 2024
	\$	\$
Opening arrears previous years	46,638	39,759
Levied this year	4,336,786	4,413,104
Less - collections to date	(4,343,665)	(3,638,698)
Gross rates collectable	39,759	814,165
Net rates collectable	39,759	814,165
% Collected	99.1%	81.7%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(120)	34,236	4,339	119,824	17,969	176,248
Percentage	(0.1%)	19.4%	2.5%	68.0%	10.2%	
Balance per trial balance						
Trade receivables	(120)	34,236	4,339	119,824	17,969	176,248
GST receivable						9,521
Total receivables general outstanding						185,769

Amounts shown above include GST (where applicable)

KEY INFORMATION

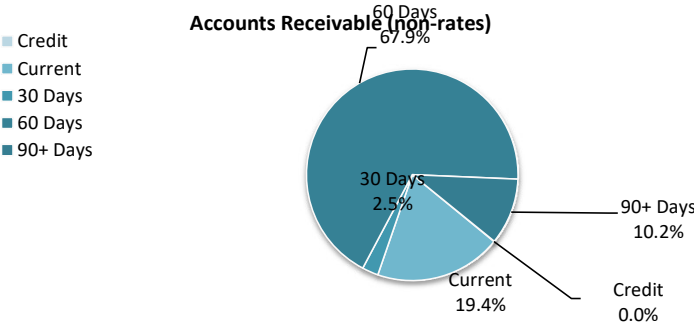
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 August 2024
Other current assets	\$	\$	\$	\$
Inventory				
Inventories Fuel & Materials	18,901	31,530	(36,035)	14,396
Total other current assets	18,901	31,530	(36,035)	14,396
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.  
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

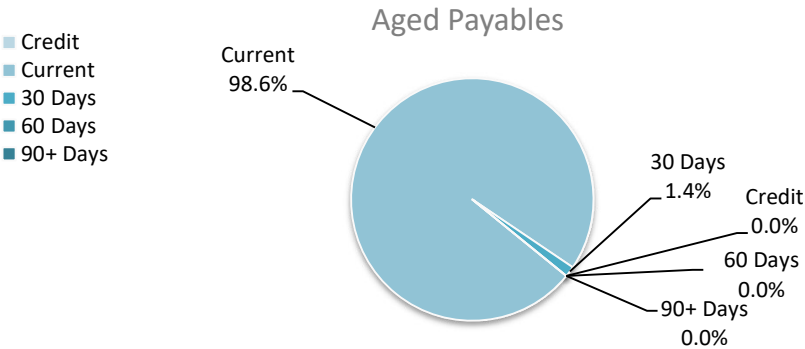


9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	329,615	4,694	0	0	334,308
Percentage	0.0%	98.6%	1.4%	0.0%	0.0%	
<b>Balance per trial balance</b>						
Sundry creditors	0	398,957	4,694	0	0	403,651
Accrued salaries and wages						(4,302)
Other payables						22,330
Accrued interest on loans						100,329
Bonds & Deposits Held						8,110
<b>Total payables general outstanding</b>						<b>530,118</b>
<b>Amounts shown above include GST (where applicable)</b>						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Reassessed	Revenue	Revenue	Interim	Revenue
				\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>									
Gross Rental Value	0.080620	396	6,282,470	506,492	0	506,492	506,493	2,059	508,552
<b>Unimproved value</b>									
Unimproved Value	0.010045	352	320,278,000	3,217,193	100	3,217,293	3,217,193	(2,299)	3,214,894
<b>Sub-Total</b>		<b>748</b>	<b>326,560,470</b>	<b>3,723,685</b>	<b>100</b>	<b>3,723,785</b>	<b>3,723,686</b>	<b>(239)</b>	<b>3,723,446</b>
<b>Minimum payment</b>	<b>Minimum Payment \$</b>								
<b>Gross rental value</b>									
GRV - Dalwallinu	643	39	159,686	25,077	0	25,077	25,077	0	25,077
GRV - Kalannie	643	34	182,931	21,862	0	21,862	21,862	0	21,862
GRV - Other Towns	643	74	289,987	47,582	0	47,582	47,582	0	47,582
<b>Unimproved value</b>									
UV - Rural	750	35	922,978	26,250		26,250	26,250	0	26,250
UV - Mining	750	45	486,420	33,750	0	33,750	33,750	0	33,750
<b>Sub-total</b>		<b>227</b>	<b>2,042,002</b>	<b>154,521</b>	<b>0</b>	<b>154,521</b>	<b>154,521</b>	<b>0</b>	<b>154,521</b>
Discount						(160,000)			(171,879)
<b>Amount from general rates</b>						<b>3,718,306</b>			<b>3,706,088</b>
Ex-gratia rates						50,268			50,040
<b>Total general rates</b>						<b>3,768,574</b>			<b>3,756,128</b>

## 11 BORROWINGS

### Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Dalwallinu Sewerage Scheme	64	25,882	0	0	(12,629)	(25,882)	13,253	0	(1,275)	(1,925)
Dalwallinu Discovery Centre	157	335,974	0	0	0	(64,170)	335,974	271,804	0	(9,729)
Dalwallinu Recreation Centre	159	2,399,658	0	0	0	(65,623)	2,399,658	2,334,035	0	(89,001)
Bell St Subdivision	160	242,578	0	0	0	(161,472)	242,578	81,106	0	(1,241)
<b>Total</b>		<b>3,004,092</b>	<b>0</b>	<b>0</b>	<b>(12,629)</b>	<b>(317,147)</b>	<b>2,991,463</b>	<b>2,686,945</b>	<b>(1,275)</b>	<b>(101,896)</b>
Current borrowings		317,147					304,518			
Non-current borrowings		2,686,946					2,686,946			
		<b>3,004,093</b>					<b>2,991,464</b>			

All debenture repayments were financed by general purpose revenue.

### KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

## 12 LEASE LIABILITIES

### Movement in carrying amounts

Information on leases		1 July 2024	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Gymnasium Equipment	E6N0162493	26,711	0	0	(2,169)	(8,406)	24,542	18,305	(286)	(995)
Administration Photocopiers	Ricoh	13,959	0	0	(961)	(3,655)	12,998	10,304	(169)	(606)
<b>Total</b>		<b>40,670</b>	<b>0</b>	<b>0</b>	<b>(3,130)</b>	<b>(12,061)</b>	<b>37,540</b>	<b>28,609</b>	<b>(455)</b>	<b>(1,601)</b>
Current lease liabilities		12,061					9,100			
Non-current lease liabilities		28,609					28,609			
		<b>40,670</b>					<b>37,709</b>			

All lease repayments were financed by general purpose revenue.

### KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

### 13 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 31 August 2024 \$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		714,084	0	221,046	(150,785)	784,345
<b>Total other liabilities</b>		714,084	0	221,046	(150,785)	784,345
<b>Employee Related Provisions</b>						
Provision for annual leave		196,969	0	0	0	196,969
Provision for long service leave		214,652	0	0	0	214,652
<b>Total Provisions</b>		411,621	0	0	0	411,621
<b>Total other current liabilities</b>		<b>1,125,705</b>	<b>0</b>	<b>221,046</b>	<b>(150,785)</b>	<b>1,195,966</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee Related Provisions

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

##### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

14 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	YTD
	1 July 2024	Liability	Liability	31 Aug 2024	Liability	Budget	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
General Purpose Grant - WA Government	0	0	0	0	0	371,840	92,960	92,091
Untied Roads Grant - WA Government	0	0	0	0	0	248,304	62,076	35,453
DFES Operating Grant	0	0	0	0	0	42,350	0	10,588
Community Day Grant	0	0	0	0	0	9,659	0	0
Direct Grant - Main Roads	0	0	0	0	0	429,914	429,914	429,914
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,102,067</b>	<b>584,950</b>	<b>568,046</b>
<b>Contributions</b>								
Collection of Legal Costs	0	0	0	0	0	10,000	1,666	150
Miscellaneous Reimbursements - GOV	0	0	0	0	0	1,300	16	0
Miscellaneous Reimbursements - HEALTH	0	0	0	0	0	8,600	1,432	1,867
Miscellaneous Reimbursements - PRE SCHOOL	0	0	0	0	0	11,701	1,948	2,733
Miscellaneous Reimbursements - OTH WELFARE	0	0	0	0	0	200	0	0
Miscellaneous Reimbursements - STAFF HOUSING	0	0	0	0	0	4,670	778	518
Miscellaneous Reimbursements - OTH HOUSING	0	0	0	0	0	16,436	2,738	3,862
Miscellaneous Reimbursements - OTH COM	0	0	0	0	0	1,993	332	497
Containers Deposit Scheme Income	0	0	0	0	0	200	32	0
Collection Metal Rubbish	0	0	0	0	0	250	0	0
Miscellaneous Reimbursements - REC & CUL	0	0	0	0	0	88,722	14,778	7,573
Miscellaneous Reimbursements - ROAD MAIN	0	0	0	0	0	500	82	248
Street Light Contribution - Main Roads	0	0	0	0	0	5,500	916	0
Miscellaneous Reimbursements - ECON SERV	0	0	0	0	0	49,430	8,232	17,444
Miscellaneous Reimbursements - OTH PRO & SERV	0	0	0	0	0	38,719	6,416	12,516
Fuel Rebates - ATO	0	0	0	0	0	45,000	7,496	7,417
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>283,221</b>	<b>46,862</b>	<b>54,826</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,385,288</b>	<b>631,812</b>	<b>622,872</b>

15 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD	YTD Revenue
	1 July 2024		(As revenue)	31 Aug 2024	31 Aug 2024	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>								
DFES LG Resilience Fund Grant	0	0	0	0	0	299,917	0	39,675
DoT - Footpaths ROAD CON	0	0	0	0	0	49,720	0	0
Main Roads - Regional Road Group ROAD CON	0	0	0	0	0	565,335	94,184	109,610
Dept. Infr. - Roads to Recovery ROAD CON	0	0	0	0	0	1,272,619	0	0
Main Roads - Wheatbelt Secondary Freight Program ROAI	0	0	0	0	0	3,243,037	810,759	0
Main Roads - Commodity Route ROAD CON	0	0	0	0	0	158,258	39,564	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,588,886</b>	<b>944,507</b>	<b>149,285</b>

16 INVESTMENT IN ASSOCIATES

(a) Investment in associate

Aggregate carrying amount of interests in Local Government House accounted for using the equity method are reflected in the table below.

Carrying amount at 1 July

Carrying amount at 30 June

Amended Budget Revenue	YTD Budget	YTD Revenue Actual
\$	\$	\$
0	0	145,549
0	0	145,549

SIGNIFICANT ACCOUNTING POLICIES

Investments in associates

An associate is an entity over which the Shire has the power to participate in the financial and operating policy decisions of the investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire’s share of net assets of the associate. In addition, the Shire’s share of the profit or loss of the associate is included in the Shire’s profit or loss.



# Shire of Dalwallinu

## Bank Reconciliation

### as at 31 August 2024

<b>Balance as per General Ledger as at 1 August 2024</b>				
A910000 - Municipal Fund	152,779.98	✓		
A910001 - Telenet Saver	1,894,234.20	✓	2,047,014.18	2,047,014.18
<b>Add Cash Receipts</b>				
Daily Receipts			1,204,086.57	
BPAY Receipts			2,930,328.27	
Interest Received			12,141.72	
				4,146,556.56
<b>Less Cash Payments</b>				6,193,570.74
EFT Payments - Payroll			130,714.50	
EFT Payments (EFT16140 - EFT16239)			792,672.88	
Direct Debit - Credit Cards (DD17902.1)			11,071.47	
Direct Debit - Superannuation Payments			38,660.48	
Bank Fees			777.32	
Transfer to Reserves Term Deposit			801,777.47	
Transfer to Muni Excess Funds Term Deposit			1,000,000.00	
Direct Debit - Payment to DoT			121,063.10	
				2,896,737.22
<b>Balance as per General Ledger as at 31 August 2024</b>				
A910000 - Municipal Fund	1,190,822.00	✓		
A910001 - Telenet Saver	2,106,011.52	✓		
			3,296,833.52	0.00
<b>Add</b>				
Returned Super Payment 17/11/23 & 23/01/24				64.50
<b>Less</b>				
Banking 30/08/24, received on 02/09/24				1,640.40
Cheque with incorrect date banked 02/09/2024				2,195.35
				3,293,062.27
<b>Balance as per Bank Statements as at 31 August 2024</b>				
CBA Muni Cheque Account - xxxx379			1,187,050.75	
CBA Business Online Saver - xxxx395			2,106,011.52	0.00
				3,293,062.27

Prepared by

4/9/2024

Reviewed by

5/9/2024

# Shire of Dalwallinu

## Trust Bank Reconciliation

### as at 31 August 2024

<b>Balance as per General Ledger as at 1 August 2024</b> 2T9900000 - Trust Fund	0.00	0.00		0.00
<b>Add Cash Receipts</b>				0.00
<b>Less Cash Payments</b>				0.00
		0.00		0.00
<b>Balance as per General Ledger as at 31 August 2024</b> 2T9900000 - Trust Fund	0.00	0.00	0.00	0.00
<b>Add</b>				
<b>Less</b>				
<b>Balance as per Bank Statements as at 31 August 2024</b> 2T9900000 - Trust Fund		0.00	0.00	0.00

Prepared by



2/9/2024

Reviewed by



5/9/2024

### 9.3.3 Request to Call Tenders – Provision for Managed Information and Communication Technology (ICT) Services\*

<b>Report Date</b>	24 September 2024
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/28
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Hanna Jolly, Manager Corporate Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### Purpose of Report

Council is requested to authorise the calling of tenders for the provision of Managed ICT Services.

#### Background

At the Ordinary Council Meeting held 26 March 2019, Council resolved the following:

#### **'MOTION 9349**

*Moved* Cr KL Carter  
*Seconded* Cr AR Dickins

*That Council:*

1. Award RFT 2019-08 Provision of IT Support (as per tender documentation) to Domain Digital for a three year period for a rate of \$1,900 (ex GST) per month;
2. Authorise the Chief Executive Officer to enter into a contract with Domain Digital for provision of IT Support as per the tender documentation.

**CARRIED 6/1'**

In March 2022, the contract with Domain Digital was renewed for a further three (3) years which expires on 31 March 2025.

#### Consultation

Nil

#### Legislative Implications

##### State

*Local Government Act 1995 Section 3.57- Provision of goods and services.*  
*Local Government (Functions and General) Regulations 1996*

#### Policy Implications

##### Local

Council Policy 3.3 Regional Price Preference  
Council Policy 3.5 Purchasing



### Financial Implications

An allocation for ICT Services has been included in the 2024-2025 budget.

### Strategic Implications

Nil

### Site Inspection

Site inspection undertaken. Yes

### Triple Bottom Line Assessment

#### Economic implications

There are no known significant economic implications associated with this proposal.

#### Social implications

There are no known significant social implications associated with this proposal.

#### Environmental implications

There are no known significant environmental implications associated with this proposal.

### Officer Comment

This is a procedural item as per the *Local Government Act 1995* to allow the Officers to call for tenders.

Approval to call for tenders is requested so that tenders can be sourced, assessed and appointed by Council to allow the commencement of the new contract on 1 April 2025.

The proposed weighting for scoring of the tenders is listed below:

Criteria	Weighting
Tendered Price	65%
Relevant Experience in Local Government	25%
Tenderer's Resources	10%

### Officer Recommendation

That Council

1. Authorises the Chief Executive Officer to call for tenders for RFT2425-06 Provision for Managed ICT Services for a three (3) year period with an option to renew for a further three (3) years;
2. Sets the qualitative criteria as follows:

Price	65%
Relevant Experience in Local Government	25%
Tenderer's Resources	10%



## Officer Recommendation/Council Resolution

### MOTION

Moved            Cr  
Seconded       Cr

0/0



### 9.3.4 Bush Fire Advisory Meeting Minutes and Appointments\*

<b>Report Date</b>	24 September 2024
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	ES/16 – Emergency Services Provision
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Hanna Jolly, Manager Corporate Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Bush Fire Advisory Meeting Minutes – 16-09-2024

#### **Purpose of Report**

Council is requested to accept the minutes of the Bush Fire Advisory Committee meeting held 16 September 2024 and appoint the Bush Fire Control Officers.

#### **Background**

The Bush Fire Advisory Committee was formed to make recommendations to Council specifically relating to the Bush Fire Emergency Services managed by community volunteers under the umbrella of Department of Fire & Emergency Services (DFES). The committee is made up of staff, council representative and local community members and aims to oversee the management of functions pertaining to bush fire risks.

The Bush Fire Advisory Committee met on Monday 16 September 2024 and the minutes of this meeting are attached.

#### **Consultation**

Nil

#### **Legislative Implications**

State

*Bush Fire Act 1954 Section 38 (1) – Power to appoint Fire Control Officers*

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Not applicable



## Triple Bottom Line Assessment

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## Officer Comment

The Committee met on 16 September 2024 to determine the fire control officers for the next twelve (12) months. The election of these positions has been carried out in the meeting and are submitted in the following recommendation.

There were no changes to Chief Bushfire Control Officer (Aaron Mills), First Deputy Chief Bush Fire Control Officer (Gareth Barnes) and Second Chief Bushfire Control Officer (Paul Burrridge) this year.

## Officer Recommendation

That Council:

1. Receive the minutes of the Bush Fire Advisory Committee Meeting held 16 September 2024;
2. Endorse the appointment of the following Bush Fire Control Officers:  
Bryce Hathway, Gary Butcher, Shannon Fry, Michael Dodd, Shaun Fitzsimons, Rowan McCreery and Michael Cail for a twelve (12) month period;
3. Request that the Chief Executive Officer send correspondence to Mr Ross Fitzsimons thanking him for his years of service as the past Bushfire Control Officer.

## Officer Recommendation/Council Resolution

### MOTION

Moved            Cr  
Seconded       Cr

0/0



## **SHIRE OF DALWALLINU**

**MINUTES** of the Bush Fire Advisory Committee Meeting held in the Dalwallinu Shire Council Chambers, on **Monday 16 September 2024.**

### **1.0 OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson opened the meeting at 6.04 pm.

### **2.0 ATTENDANCE RECORD**

#### **2.1 Present**

Aaron Mills (Chairperson)  
Gareth Barnes  
Paul Burrridge  
Shannon Fry  
Shaun Fitzsimons  
Mike Dodd  
Michael Cail  
Bryce Hathway  
Hanna Jolly  
Jean Knight

#### **2.2 Apologies**

Gary Butcher

### **3.0 MINUTES OF PREVIOUS COMMITTEE MEETING**

#### **3.1 Bush Fire Advisory Committee Meeting 16 October 2023**

#### **MOTION**

Moved                      Shannon Fry  
Seconded                Paul Burrridge

That the Minutes of the Bush Fire Advisory Committee Meeting of Council held on Wednesday 16 October 2023 be confirmed.

**CARRIED**

### **4.0 CHIEF BUSH FIRE CONTROL OFFICER'S REPORT**

The CBFCO presented his report (verbally) for the 2023-2024 season.

### **5.0 MATTERS FOR CONSIDERATION**

Chief Fire Control Officer	Aaron Mills	Appointed 16 September 2022
Deputy Chief Fire Control Officer	Gareth Barnes	Appointed 16 September 2022
Deputy Chief Fire Control Officer	Paul Burrridge	Appointed 11 October 2023

Appointments done as per policy for three (3) year term.



## 5.1 Fire Control Officers (FCO) – Appointments

### MOTION

Moved                      Shaun Fitzsimons  
Seconded                Aaron Mills

That Bryce Hathway, Gary Butcher, Shannon Fry, Michael Cail, Michael Dodd, Rowan McCreery and Shaun Fitzsimons be appointed as Fire Control Officers and Ross Fitzsimons to be removed.

**CARRIED**

*Please note: All FCO's must, as a minimum, complete the FCO's training course within the first 12 months of being appointed.*

## 6.0 GENERAL BUSINESS

### 6.1 Council Policy – Bush Fire Brigades Management

FCO training requirements and other brigade members training

Out of 130 currently registered volunteers, 73 volunteers haven't completed any training to date. These volunteers will be issued a letter in September to complete the basic training, or they will be removed from the volunteer list.

FCO training to be checked once the appointments are completed. Of the currently appointed FCO's 9 out of 10 are up to date with the course.

### ACTION

*Hanna Jolly to contact DFES regarding Michael Dodd's Fire Control Officer training which was completed 15 March 2016.*

*Hanna Jolly to send the volunteer list to all Fire Control Officers and mail out the letters to volunteers to complete Rural Fire Awareness and Bushfire Safety Awareness training courses.*

### 6.2 WHS Requirements and Induction Process

Shire of Dalwallinu is responsible for ensuring compliance with work health and safety legislation which takes into account engaging bushfire volunteers. Under the *Work Health & Safety Act 2020* volunteers are considered in the same context as a worker.

Induction is done in two parts:

- Part A (General WHS requirements)
- Part B (Specific induction for bushfire volunteers)

We also circulate Local Government Bushfire Volunteers Handbook and Shire's Code of Conduct part of the Part B induction. Copy of drivers' licence is also required if volunteer operates any Shire owned Bushfire Appliances.

This induction process is compulsory for anyone wishing to get PPE and has been rolled out to all known volunteers.

We keep increasing numbers on this area and capture all new volunteers. This will also be requirement when the training letter is sent out.

**ACTION**

*Hanna Jolly to update the volunteer list and contact all volunteers to complete their inductions.*

### **6.3 Management of Spontaneous Volunteers**

Communication from LGIS attached to this agenda regarding spontaneous volunteers.

Bushfire Advisory Group should establish mutual guidelines of managing spontaneous volunteers. Items to consider:

- Risk Assessment of spontaneous volunteers
- Decision to do direct spontaneous volunteers – establish:
  - Procedures: Ensure that all relevant staff and volunteer bush fire brigades are familiar with the procedures for using spontaneous volunteers
  - Document Registration: Record name and details of each spontaneous volunteer
  - Assign safe tasks: Allocate only the lowest-risk tasks to spontaneous volunteers and ensure they have the skills and capacity to perform them safely
- Decision not to direct spontaneous volunteers – Document and clearly communicate through all registered volunteers.

**ACTION**

*Fire Control Officers direct spontaneous volunteers only:*

- *If spontaneous volunteer is known to FCO and have previous experience on firefighting.*
- *All spontaneous volunteers must wear PPE when on fire ground*
- *Must report all spontaneous volunteers names when completing fire report*
- *If above conditions are not met; spontaneous volunteers will be asked to leave the fire ground.*

### **6.4 Bush Fire Appliances**

Any further equipment and service requirements?

DFES letter attached to the agenda regarding pump failures installed on builds of 3.4 Urban Tankers. Wubin Bushfire Truck has been identified as an appliance that may be affected. This communication has been distributed to the CFCOs.

**ACTION**

*Letter from DFES noted by the Fire Control officers regarding Wubin Appliance.*

*Any other appliance requests to be sent to Hanna Jolly to follow up.*

### **6.5 Other Matters**

First Aid Kits

**ACTION**

*FCO's to check the current first aid kits in all fire appliances. Contact Hanna Jolly for any further requirement. Hanna Jolly to organise burn kits for all four fire appliances.*

## **7.0 CLOSURE**

There being no further business, the Chairperson closed the meeting at 6.46 pm.

~ 3 ~

## 9.4 CHIEF EXECUTIVE OFFICER

### 9.4.1 Adoption of Policy – Child Safe Awareness\*

<b>Report Date</b>	24 September 2024
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GO/20
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Absolute Majority
<b>Attachments</b>	Draft Policy 7.16

#### **Purpose of Report**

Council is requested to adopt Policy 7.16 Child Safe Awareness.

#### **Background**

The draft Child Safe Awareness Policy has been developed in response to Recommendation 6.12 from the [Royal Commission into Institutional Responses to Child Sexual Abuse](#) and its recognition of the important role that local governments play in building a community approach to child safety.

In 2018, the State Government accepted, or accepted in principle, all 310 Royal Commission recommendations applicable to WA, including Recommendation 6.12.

The Royal Commission identified the opportunity to utilise the established responsibilities of local government within their broader role of supporting their community to protect the safety and wellbeing of children and young people.

#### **Consultation**

Nil

#### **Legislative Implications**

##### State

*Local Government Act 1995 – section 2.7(2)(b)*

#### **Policy Implications**

##### Local

Shire of Dalwallinu Policy 1.1

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil



### Site Inspection

Site inspection undertaken: Nil

### Triple Bottom Line Assessment

#### Economic implications

There are no known significant economic implications associated with this proposal.

#### Social implications

There are no known significant social implications associated with this proposal.

#### Environmental implications

There are no known significant environmental implications associated with this proposal.

### Officer Comment

Support for the adoption of this Policy will ensure that we are complying with the recommendations from the Royal Commission.

A set of procedures will be developed for the Administration to support the implementation of this policy.

### Officer Recommendation

That Council adopt Policy 7.16 Child Safe Awareness.

### Officer Recommendation/Council Resolution

#### MOTION

Moved            Cr  
Seconded       Cr

0/0



## 7.16

## Child Safe Awareness

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Person Responsible: Chief Executive Officer  
History: New

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Policy	<p>The Shire of Dalwallinu supports and values all children and young people. The Shire of Dalwallinu make a commitment to support the safety and wellbeing of all children and young people, including protection from abuse. This Child Safe Awareness policy is one of the ways the Shire of Dalwallinu demonstrates its commitment to being child safe and a zero tolerance approach to child abuse.</p> <p>The policy aims to reduce the risk of harm and child sexual abuse in our communities by encouraging child safe environments to be created and maintained. The Shire of Dalwallinu is committed to encouraging local organisations to be child safe and ensure children are safe and empowered.</p> <p>This Child Safe Awareness policy has been developed in response to recommendation 6.12 of the Royal Commission into Institutional Responses to Child Sexual Abuse and recognises that the Shire of Dalwallinu is uniquely placed within the local community to demonstrate leadership by supporting organisations to be child safe and to protect children and young people from harm and/or abuse. The Shire of Dalwallinu will promote the safety and wellbeing of children across the community.</p> <p>Consistent with the National Principles for Child Safe Organisations and Commonwealth Child Safe Framework, this policy provides a framework that outlines the role of the Shire of Dalwallinu in supporting local organisations to be child safe through access to resources, awareness raising and sharing relevant information.</p>
Objective	<p>The safety and wellbeing of children is everyone's responsibility. This Child Safe Awareness policy applies to all employees, volunteers, trainees, work experience students, interns and anyone else who undertakes work on behalf of the Shire of Dalwallinu, regardless of their work related to children or young people. It applies to occupants of the Shire of Dalwallinu's facilities and venues, including visitors, contractors and suppliers.</p>
Definitions	<p><b>Abuse:</b> Abuse is an act, or a failure to act towards or on behalf of a child that may result in harm. It can occur on one occasion or multiple occasions. Sometimes the impact of multiple events leads to harm that becomes cumulative in nature. Types of abuse include physical, emotional and sexual abuse, and neglect.</p>

**Child/Children:** Means a person under eighteen (18) years of age, and in the absence of positive evidence as to age, means a person who appears to be under eighteen (18) years of age.

**Child Safe Organisation:** is defined in the Royal Commission Final Report as one that:

- Creates an environment where children's safety and wellbeing are at the centre of thought, values and actions;
- Places emphasis on genuine engagements with and valuing of children and young people;
- Creates conditions that reduce the likelihood of harm to children and young people;
- Creates conditions that increase the likelihood of identifying any harm; and
- Responds to any concerns, disclosures, allegations or suspicions of harm.

Note: In the context of local governments, this would involve referring concerns to the Department of Communities or WA Police to respond as appropriate.

Implementation of the National Principles for Child Safe Organisations give effect to the above.

**Child Safe:** For the purpose of this policy, child safe means protecting the rights of children and young people to be safe by taking actions that can help prevent harm and abuse.

**Harm:** Harm, in relation to a child, means any detrimental effect of a significant nature on the child's wellbeing, whether caused by a single act, omission or circumstance; or a series or combination of acts, omissions or circumstances.

**Wellbeing:** Wellbeing of children and young people includes the care, development, education, health and safety of children and young people.

## Policy Principles

- The rights of children and young people are upheld;
- Children and young people are respected, listened to and informed about their rights;
- Children and young people have the fundamental right to be safe and cared for;
- Children and young people have the right to speak up, be heard and taken seriously without the threat of negative consequences;
- The safety and best interests of children and young people are a primary consideration when making decisions that concern them;

- Access to trusted and reliable information, including the National Principles for Child Safe Organisations, helps support organisations to understand what they must do to help reduce the risk of harm and abuse;
- Communities are informed and involved in promoting the safety and wellbeing of children and young people including protection from harm;
- Collaboration with the community and our partners promotes the safety, participation and empowerment of all children and young people.

#### Policy Functions

The Shire of Dalwallinu will ensure the following functions of this policy are resourced and assigned to the relevant officers for implementation.

- Developing a process to deliver child safe messages (for example at the Shire of Dalwallinu venues, grounds and facilities or events)
- Connecting and supporting local community groups, organisations and stakeholders to child safe resources (including culturally safe and inclusive resources).

#### Responsibilities

The Shire of Dalwallinu has a leadership role in our community to support relevant organisation to be child safe and promote child safe practices.

Although the Shire of Dalwallinu is not legally responsible for providing oversight of compliance with child safe practices, it will take any reasonable steps to engage with persons who utilise the Shire of Dalwallinu facilities to operate in alignment with the Child Safe Awareness policy.

The Shire of Dalwallinu Chief Executive Officer will determine which roles across the organisation will directly support the implementation of the Child Safe Awareness policy.

#### 9.4.2 Cropping Rights – Lot 3 Dalwallinu West Rd, Dalwallinu\*

<b>Report Date</b>	24 September 2024
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	A1005
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### Purpose of Report

Council is requested to authorise the Chief Executive Officer to call for Expressions of Interest for cropping rights to a portion of Lot 3 Dalwallinu West Rd (known as 10 Mile Refuse Site).



#### Background

Shire records indicate that past agreements for cropping of the Lot 3 Dalwallinu West Rd were as follows:

- 1 January 2015 - 31 December 2016 – St John Ambulance
- 1 January 2013 – 31 December 2015 – St John Ambulance
- 1 January 2010 – 31 December 2012 – St John Ambulance

No cropping rights have been approved since the expiry of the last agreement with St John Ambulance on 31 December 2016.

#### Consultation

Nil

#### Legislative Implications

State

*Local Government Act 1995 – section 3.58*

*Local Government (Functions and General) Regulations 1996*

#### Policy Implications

Nil





### **Financial Implications**

In the past the cropping rights have been provided at nil cost on the proviso that some of the profits are distributed to community/sporting groups.

### **Strategic Implications**

Nil

### **Site Inspection**

Site inspection undertaken: Nil

### **Triple Bottom Line Assessment**

#### Economic implications

There are no known significant economic implications associated with this proposal.

#### Social implications

There are no known significant social implications associated with this proposal.

#### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

This portion of land was previously used by St John Ambulance to raise funds for the sub-centre. There may be a farmer/community group who wishes to crop this land and provide a donation to a Community/Sporting Group.

Advertisements will be placed on the Shire Website, Shire Facebook Page, shire noticeboards and Totally Locally and Kalannie Kapers seeking applications from interested persons/groups for the cropping rights to Lot 3 Dalwallinu West Rd (known as 10 Mile Refuse Site) for a three (3) year period.

Persons/Groups interested in submitting an Expression of Interest will be required to advise what they will be cropping and who a portion of the profits will be provided to.

### **Officer Recommendation**

That Council authorise the Chief Executive Officer to call for Expressions of Interest for cropping rights to a portion of Lot 3 Dalwallinu West Rd, Dalwallinu (known as 10 Mile Refuse Site) for a period of three (3) years commencing 1 January 2025.

### **Officer Recommendation/Council**

#### **MOTION**

Moved            Cr  
Seconded       Cr

0/0



### 9.4.3 Request to Call E-Quotes – Design & Construct Two (2) Modular Homes\*

<b>Report Date</b>	24 September 2024
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/28, A46126
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### **Purpose of Report**

Council is requested to authorise the calling of tenders via WALGA E-Quotes for the lot configuration, supply and installation of two modular homes for Lot 258 (68) Annetts Rd, Dalwallinu.

#### **Background**

At previous Housing Workshops, Council has identified the need to rationalise and/or improve housing stocks. Along with 65 Johnston Street, 68 Annetts Rd is the oldest housing stock the Shire own.

During the 2024-2025 budget deliberations, Council resolved to demolish the existing house on Lot 258 (68) Annetts Road, Dalwallinu and construct two modular homes (one 3x2 and one 2x1).

The demolition of the existing house will allow enough space to construct two new modular homes on the site. The very rear of the lot will house the 2x1 Emergency Accommodation funded by Department Fire & Emergency Services.

#### **Consultation**

Councillors

#### **Legislative Implications**

##### State

*Local Government Act 1995 Section 3.57- Provision of goods and services.*

*Local Government (Functions and General) Regulations 1996*

#### **Policy Implications**

##### Local

Council Policy 3.3 Regional Price Preference

Council Policy 3.5 Purchasing

#### **Financial Implications**

An allocation for the construction of the two modular homes has been included in the 2024-2025 budget.

#### **Strategic Implications**

Nil



### Site Inspection

Site inspection undertaken. Yes

### Triple Bottom Line Assessment

#### Economic implications

There are no known significant economic implications associated with this proposal.

#### Social implications

There are no known significant social implications associated with this proposal.

#### Environmental implications

There are no known significant environmental implications associated with this proposal.

### Officer Comment

The tender specifications are requesting that the tenderer, design the lot configuration to fit the two homes on the lot with outdoor space and carports as required by the National Construction Code.

The Tender is proposed to be called via WALGA E-Quotes on Wednesday 25 September 2024 with the closing date being 2pm, Wednesday 6 November 2024.

As the tender is via the WALGA Preferred Supplier Program the tender does not have to be publicly invited.

The proposed weighting for scoring of the tenders is listed below:

Criteria	Weighting
Price	80%
Ability to meet Delivery Timeframe	15%
Tenderer's WHS Policies and Procedures	5%

### Officer Recommendation

That Council:

1. Authorises the Chief Executive Officer to call for tenders via WALGA E-Quotes for RFT2425-05 Design & Construct Two Modular Homes;
2. Set the qualitative criteria as follows:

Price	80%
Ability to meet Delivery Timeframe	15%
Tenderer's WHS procedures	5%



## Officer Recommendation/Council Resolution

### MOTION

Moved            Cr  
Seconded       Cr

0/0



#### 9.4.4 WALGA Annual General Meeting 2024\*

<b>Report Date</b>	24 September 2024
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GR/4 – Government Relations - WALGA
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	AGM Motions

#### **Purpose of Report**

Council is requested to provide voting instructions for the Shire delegates for the Western Australian Local Government Association (WALGA) Annual General Meeting (AGM) to be held on Wednesday 9 October 2024.

#### **Background**

The AGM for WALGA is held during the Local Government Convention each year. An email was received on 6 September 2024 containing the AGM agenda.

Council's registered voting delegates for the 2024 AGM are Cr's Keith and Steven Carter with Jean Knight listed as proxy.

#### **Consultation**

Nil

#### **Legislative Implications**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Not applicable

#### **Triple Bottom Line Assessment**

##### Economic implications

There are no known significant economic implications associated with this proposal.



### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

There are six (6) items presented for consideration which are attached to this item. These are summarised as follows:

#### **7.1 Amendments to the Cat Act 2011 – Allow Local Governments to make Local Laws to contain cats to the owner's property (Shire of Esperance and Shire of Dardanup)**

##### *In brief*

- *The Cat Act 2011 prohibits Local Governments to make a local law to prohibit a cat from wandering*
- *Cats do a significant amount of damage to wildlife when left to wander*
- *Wandering domestic cats add to the breeding of feral cats*
- *The Shire of Dardanup attempted to bring its local law in line with that of other Local Governments where provisions have been included that expressly require cat owners to have effective control of their cats, and that makes it an offence for a cat to be in other places, where the occupier of that place has not given approval.*
- *The Joint Standing Committee on Delegated Legislation considered the Shire of Dardanup Cats Local Law 2023 and outlined that the Committee believed the proposed local law is contrary to the Cat Act 2011 .*
- *Within Western Australia there are a number of Local Governments that have Cat Local Laws that require cats to be under effective control when in a public place. Some of these Cat Local Laws also make it an offence for a cat to be in a place, other than a public place, without the express permission of the occupier of that place. These local laws also require cats not to create a nuisance in either a public place, or other places*
- *WALGA's support for the development of a model Cat Local Law that incorporates these provisions as standard provisions are sought so as to ensure this is accepted in advance by the Department of Local Government, Sport and Cultural Industries and the Joint Standing Committee on Delegated Legislation*

### **Motion:**

That WALGA advocate to the State Government to make changes to the *Cat Act 2011* to permit local laws to be made to the following effect:

1. Cats are to be confined to the cat owner's residence premises;
2. Cats within public areas are to be under effective control and not to create a nuisance;
3. Cats are not allowed on other private properties where the cat does not have the expressed permission of the occupier of that premises, and are not to create a nuisance;
4. Cats are prohibited from ecologically sensitive areas designated as Cat Prohibited Areas by Absolute Majority of Council, and clearly demarcated as such on a sign displayed at the area, without the need to modify the local law.



## **7.2 Advocacy for Legislative Reform to Counter Land-Banking (Town of Bassendean)**

*In brief*

- *Land-banking reduces the availability of sites for development*
- *Premature demolition of viable housing is unacceptable in what is a dire housing shortage for this nation*
- *Additional legislative changes are required to enable Local Authorities the flexibility to apply additional levies to long term unoccupied housing*

### **Motion:**

That WALGA:

1. In line with its 2020-2025 Strategic Plan to provide a Sector Vision that enables Local Governments to be agile enhancing community wellbeing and economic prosperity, develops a draft Advocacy Position for Legislative Reforms to address Land-Banking practices including, but not limited to consideration of the following:
  - a) Prohibiting demolition of habitable housing until a Development Application (DA) has been approved;
  - b) development applications that result in the demolition of existing habitable housing be time limited so that reasonable time periods for project commencement and project completion are conditions of the development application.
  - c) provide Local Authorities with the ability to apply a “penalty fee” over and above any differential rating on vacant land, where the time conditions on the development application in (b) have not been met.
  - d) Development of a mandatory register of unoccupied residential properties, with the ability of Local Governments to apply rates or levies on long term unoccupied residential properties, which could increase incrementally over time.
2. Distributes the draft “WALGA Advocacy Position for Legislative Reforms to counter Land-Banking” to all West Australian Local Authorities for comment, and that a subsequent report be provided for consideration by WALGA Zones.

## **7.3 Advocacy for expansion of Differential Rating to include Long term Unoccupied Commercial buildings (Property Activation Levy) (Town of Bassendean)**

*In brief*

*The purpose of a Property Activation Levy is to encourage owners of unoccupied commercial buildings to activate and maintain their properties to improve commercial precincts.*

### **Motion:**

That WALGA:

1. Explores expanding Item 2.1.8 Differential Rates of its Advocacy Position Statement to consider inclusion of the following:
  - a) Advocating for Local Authorities to have the ability to apply a differential rate to long term unoccupied commercial buildings; and
  - b) Developing legislation that requires commercial property owners to demonstrate that in order to avoid the imposition of a differential rate on unoccupied commercial property the property; i. is commercially habitable with annual investment in maintenance ii. remains connected to essential services iii. is undergoing periodic compliance checks and, iv. has a plan in place to redevelop or make operational.



- c) Develop legislation that enables Local Government to provide exemptions to the above differential rating based on an approved periodic activation program for the vacant commercial property by the Local Government.
- 2. Distributes the draft expanded WALGA Advocacy Position for Differential Rates to counter long term unoccupied commercial buildings to all West Australian Local Authorities for comment, and that a subsequent report be made available for consideration by WALGA Zones.

#### **7.4 Action on Asbestos for Western Australia (Shire of Dundas)**

##### *In brief*

- *The Asbestos Safety and Eradication Agency (ASEA) has released its 2024-2030 Strategic Plan, which identifies the need to take action to save lives, as asbestos materials are degrading, increasing the risk they pose*
- *The approach to asbestos is unlikely to change unless Local Governments and their communities, particularly in regional areas, are provided with additional funding and support.*

##### **Motion:**

That WALGA advocates for the state and federal governments to take urgent action to assist Local Governments and their communities in safely removing asbestos, including providing targeting funding programs and support for regional areas.

#### **7.5 Addressing the Impracticality of Local Governments Funding Department of Communities and Government Regional Officer Housing (Shire of Dundas)**

##### *In brief*

- *Housing Funding Impracticality: Local Governments face impracticalities in funding housing due to the extra budgetary constraints then placed on the Local Government*
- *Financial Risk: Investment in providing housing can be risky over the long term due to the volatility of the housing market (particularly in areas where mining is the predominant industry) and the constraints placed on Local, Governments that are borrowing money to fund these builds*
- *State Responsibility: Housing should be funded through state taxes and mining royalties, not Local Government budgets.*

##### **Motion:**

That WALGA advocates to the State Government for the State Government to fully fund Department of Communities (Social) and Government Regional Officer Housing.

#### **7.6 Advocacy for Accessibility (Town of Victoria Park)**

##### *In brief*

- *Advocacy for adoption of National Construction Code minimum accessibility standards*
- *Australia should have national building standards guaranteeing new homes have access for all abilities*
- *WALGA should develop a policy to reflect its organisation commitment to accessibility, including but not limited to ensuring any venues WALGA utilises for its services or events have universal accessibility entry points (and are not dependent on one accessible entry point)*





**Motion:**

That WALGA develops an Advocacy Position calling for the WA Government to adopt the Liveable Housing Design Standards for accessibility as part of the National Construction Code, consistent with WALGA's 2020-2025 Strategic Plan Sector Vision to enable inclusive Local Governments enhancing community wellbeing and economic prosperity.

**Officer Recommendation**

That Council instruct the delegates for the Western Australian Local Government Association, Annual General Meeting to be held on Wednesday 9 October 2024, to vote as follows:

Item 7.1	<b>Support</b> / Against / Listen
Item 7.2	<b>Support</b> / Against / Listen
Item 7.3	<b>Support</b> / Against / Listen
Item 7.4	<b>Support</b> / Against / Listen
Item 7.5	<b>Support</b> / Against / Listen
Item 7.6	Support / Against / <b>Listen</b>

**Officer Recommendation/Council Resolution****MOTION**

Moved	Cr
Seconded	Cr

0/0



#### 9.4.5 Local Government Elections – Review of WALGA Advocacy Positions

<b>Report Date</b>	24 September 2024
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GR/4 – Government Relations - WALGA
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### Purpose of Report

Council is requested to review WALGA's advocacy position of Local Government Elections and provide comment by 28 October 2024.

#### Background

The *Local Government Amendment Act 2023* introduced a range of electoral reforms that came into effect prior to the 2023 Local Government ordinary elections:

- The introduction of Optional Preferential Voting (OPV);
- Extending the election period to account for delays in postal services;
- Changes to the publication of information about candidates;
- Backfilling provisions for extraordinary vacancies after the 2023 election;
- Public election of the Mayor or President for larger Local Governments;
- Abolishing wards for smaller Local Governments; and
- Aligning the size of councils with the size of populations of each Local Government (change to representation)

Following requests from several Zones, WALGA undertook a comprehensive review and analysis of five (5) ordinary election cycles up to and including the 2023 Local Government election against the backdrop of these legislative reforms. The review and report focused on postal elections conducted exclusively by the Western Australian Electoral Commission (WAEC), with the analysis finding evidence of the rising cost and a reduction in service of conducting Local Government elections in Western Australia.

#### Consultation

WALGA

#### Legislative Implications

Nil

#### Policy Implications

Nil

#### Financial Implications

Nil



## Strategic Implications

Nil

## Site Inspection

Site inspection undertaken: Nil

## Triple Bottom Line Assessment

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## Officer Comment

The Elections Analysis Review was presented to State Council on 4 September 2024, with State Council supporting a review of WALGA's Local Government Elections Advocacy Positions.

WALGA is requesting Councils consider the current and alternative Elections Advocacy Positions and provide a response back to WALGA for the December 2024 State Council meeting.

## ***WALGA State Council advocacy positions***

The following is a summary of WALGA's current Advocacy Positions in relation to Local Government Elections:

### **2.5.15 ELECTIONS**

#### Position Statement

The Local Government sector supports:

1. Four year teams with a two year spill
2. Greater participation in Local Government elections
3. The option to hold elections through:
  - Online voting
  - Postal voting, and
  - In-person voting
4. Voting at Local Government elections to be voluntary
5. The first past the post method of counting votes

The Local Government sector opposes the introduction of preferential voting, however if 'first past the post' voting is not retained then optional preferential voting is referred.

#### Background

The first past the post (FPTP) method is simple, allows an expression of the electorate's wishes and does not encourage tickets and alliances to be formed to allocate preferences.



State Council Resolution	February 2022 – 312.1/2022 December 2020 – 142.6/2020 March 2019 – 06.3/2019 December 2017 – 121.6/2017 October 2008 – 427.5/2008
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## 2.5.16 METHOD OF ELECTION OF MAYOR

Position Statement	Local Governments should determine whether their Mayor or President will be elected by the Council or elected by the community.
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State Council Resolution	February 2022 – 312.1/2022 March 2019 – 06.3/2019 December 2017 – 121.6/2017
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## 2.5.18 CONDUCT OF POSTAL ELECTIONS

Position Statement	The <i>Local Government Act 1995</i> should be amended to allow the Australian Electoral Commission (AEC) and any other third party provider including Local Governments to conduct postal elections.
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Background	Currently, the WAEC has a legislatively enshrined monopoly on the conduct of postal elections that has not been tested by the market
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State Council Resolution	May 2023 – 452.2/2023 March 2019 – 06.3/2019 December 2017 – 121.6/2017 March 2012 – 24.2/2012
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**WALGA has requested the following advocacy positions be considered by Councils:**

### 1. PARTICIPATION

- a) The sector continues to support voluntary voting at Local Government elections.
- OR
- b) The sector supports compulsory voting at Local Government elections.

### 2. TERMS OF OFFICE

- a) The sector continues to support four year terms with a two year spill.
- OR
- b) The sector supports four year terms on an all in/out basis.

### 3. VOTING METHODS

- a) The sector supports First Past the Post (FPTP) as the preferred voting method for general elections. If Optional Preferential Voting (OPV) remains as the primary method of voting, the sector supports the removal of the 'proportional' part of the voting method for general elections.
- OR
- b) The sector supports Optional Preferential Voting (OPV) as the preferred voting method for general elections.



#### 4. INTERNAL ELECTIONS

- a) The sector supports First Past the Post (FPTP) as the preferred voting method for all internal elections.

OR

- b) The sector supports Optional Preferential Voting (OPV) as the preferred voting method for all internal elections.

#### 5. VOTING ACCESSIBILITY

The sector supports the option to hold general elections through

- a) Electronic voting; and/or
- b) Postal voting; and/or
- c) In-Person voting.

#### 6. METHOD OF ELECTION OF MAYOR

The sector supports:

- a) As per the current legislation with no change – Class 1 and 2 local governments directly elect the Mayor or President (election by electors method), with regulations preventing a change in this method.
- b) Return to previous legislated provisions – all classes of local governments can decide, by absolute majority, the method for electing their Mayor or President.
- c) Apply current provisions to all Bands of Local Governments – apply the election by electors method to all classes of local governments.

#### Officer Recommendation

That Council recommends that WALGA adopt the following Local Government Election Advocacy Positions:

1. **PARTICIPATION** – The sector continues to support voluntary voting at Local Government elections;
2. **TERMS OF OFFICE** – The sector continues to support four year terms with a two year spill;
3. **VOTING METHODS** – The sector supports First Past The Post (FPTP) as the preferred voting method for general elections. If Optional Preferential Voting (OPV) remains as the primary method of voting, the sector supports the removal of the ‘proportional’ part of the voting method for general elections;
4. **INTERNAL ELECTIONS** – The sector supports First Past The Post (FPTP) as the preferred voting method for all internal elections;
5. **VOTING ACCESSIBILITY** – The sector supports the option to hold general elections through:
  - a) Electronic voting and/or;
  - b) Postal Voting and/or;
  - c) In Person Voting;
6. **METHOD OF ELECTION OF MAYOR** – As per the current legislation with no change – Class 1 and 2 local governments directly elect the Mayor or President (election by electors method), with regulations preventing a change in this method.



## Officer Recommendation/Council Resolution

### MOTION

Moved            Cr  
Seconded       Cr

0/0



- 10 APPLICATIONS FOR LEAVE OF ABSENCE**
- 11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**
- 12 QUESTIONS FROM MEMBERS WITHOUT NOTICE**
- 13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)**
- 14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2)**

**PROCEDURAL MOTION**

Moved Cr  
Seconded Cr

That Council moves into a confidential session at 0.00pm as per *Local Government Act 1995*, Section 5.23(2)(b)(c)(e)(h)

- (b) the personal affairs of any person; and
  - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
  - (e) a matter that if disclosed, would reveal —
    - (i) a trade secret; or
    - (ii) information that has a commercial value to a person; or
    - (iii) information about the business, professional, commercial or financial affairs of a person,
 where the trade secret or information is held by, or is about, a person other than the local government; and
  - (h) such other matters as may be prescribed.
- to discuss:

- 14.1** Disposal of Lot 723 (40) Leahy Street, Dalwallinu
- 14.2** Award of RFT2425-02 Drainage Services
- 14.3** Award of RFT2425-03 Wet Mix & Stabilisation
- 14.4** Award of RFT2324-03 Civil Engineering Consultancy Services

**0/0**



#### 14.1 Disposal of Lot 723 (40) Leahy Street, Dalwallinu

<b>Report Date</b>	24 September 2024
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	A6212
<b>Previous Meeting Reference</b>	OCM 23 July 2024 (M10271)
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

##### **Purpose of Report**

Council is requested to consider the offers received for the Sale of Lot 723 (40) Leahy Street, Dalwallinu.

##### **Officer Recommendation/Council Resolution**

###### **MOTION**

Moved            Cr  
Seconded       Cr

0/0

#### 14.2 Award of RFT2425-02 – Drainage Services

<b>Report Date</b>	24 September 2024
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/28 – Financial Management - Tendering
<b>Previous Meeting Reference</b>	OCM 27 August 2024 (M10276)
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

##### **Purpose of Report**

Council is requested to consider the tenders received for RFT2425-02 Drainage Services.





### Officer Recommendation/Council Resolution

**MOTION**

Moved	Cr
Seconded	Cr

0/0

### 14.3 Award of RFT2425-03 – Wet Mixing and Stabilisation

<b>Report Date</b>	24 September 2024
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/28 – Financial Management - Tendering
<b>Previous Meeting Reference</b>	OCM 27 August 2024 (M10276)
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

## Purpose of Report

Council is requested to consider the tenders received for RFT2425-03 Wet Mixing and Stabilisation.

### Officer Recommendation/Council Resolution

**MOTION**

Moved	Cr
Seconded	Cr

0/0

#### 14.4 Award of RFT2324-03 – Civil Engineering Services

<b>Report Date</b>	24 September 2024
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/28 – Financial Management - Tendering
<b>Previous Meeting Reference</b>	OCM 27 August 2024 (M10276)
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority



**Attachments**

Nil

**Purpose of Report**

Council is requested to consider the tenders received for RFT2324-03 Civil Engineering Services.

**Officer Recommendation/Council Resolution****MOTION**

Moved Cr

Seconded Cr

0/0

**PROCEDURAL MOTION**

Moved Cr

Seconded Cr

That the meeting come from behind closed doors at **0.00pm**.

0/0

**15 SCHEDULING OF MEETING**

The next Ordinary Meeting of Council will be held on 22 October 2024 at the Shire of Dalwallinu Council Chambers, Dalwallinu commencing at 3.30pm.

**16 CLOSURE**

There being no further business, the Chairperson closed the meeting at \_\_\_\_\_pm.

