

# Ordinary Council Meeting Agenda

*24 October 2023*

*3.30pm*



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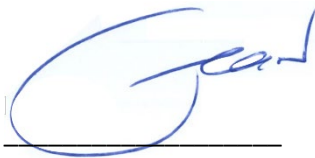


**Shire of Dalwallinu**

*NOTICE OF MEETING*

NOTICE is hereby given that the next Ordinary Meeting of Council of the Shire of Dalwallinu will be held on Tuesday, 24 October 2023 in the Council Chambers, Dalwallinu commencing at 3.30pm.

Signed:



Jean Knight

**Chief Executive Officer**

19 / 10 / 2023

Date

*DISCLAIMER*

No responsibility whatsoever is implied or accepted by the Shire of Dalwallinu for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Dalwallinu disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member of officer of the Shire of Dalwallinu during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Dalwallinu. The Shire of Dalwallinu warns that anyone who has an application lodged with the Shire of Dalwallinu must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Dalwallinu in respect of the application.



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## **SHIRE OF DALWALLINU**

**AGENDA** for the Ordinary Meeting of Council to be held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 24 October 2023 commencing at 3.30pm.

**1 OPENING & ANNOUNCEMENT OF VISITORS**

The Chief Executive Officer, Mrs Jean Knight to open the meeting at 3:30pm.

Mrs Knight will acknowledge and welcome Cr KL Carter, Cr SC Carter, Cr MM Harms and Cr JH Cruz who had been sworn in prior to the commencement of the meeting.

**2 ELECTION OF PRESIDENT**

The Chief Executive Officer will conduct the Ballot for the Election of President.

Written nominations will be received up to the close of nominations by the Chief Executive Officer on the day.

If more than one nomination is received, the names will be drawn out to determine the listing order on the ballot paper.

**3 ELECTION OF DEPUTY PRESIDENT**

The President will conduct the Ballot for the Election of Deputy President.

Written nominations will be received up to the close of nominations by the Chief Executive Officer on the day.

If more than one nomination is received, the names will be drawn out to determine the listing order on the ballot paper.

**MOTION**

Moved Cr

Seconded Cr

That Council suspend Standing Orders to discuss Councillor Memberships on Committees/Advisory Groups at 0.00pm.

**0/0**





**MOTION**

Moved           Cr  
Seconded       Cr

That Council resume Standing Orders at 0.00pm.

0/0

**4           ANNOUNCEMENTS OF PRESIDING MEMBER**

Nil

**5           ATTENDANCE RECORD**

**5.1       Present**

Councillors	Cr KL Carter Cr SC Carter Cr JL Counsel Cr DS Cream Cr JH Cruz Cr MM Harms Cr NW Mills
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Chief Executive Officer	Mrs JM Knight
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**Public**

**5.2       Apologies**

Nil

**5.3       Leave of Absence Previously Granted**

Nil

**6           DECLARATIONS OF INTEREST**

Nil

**7           PUBLIC QUESTION TIME**

**7.1       Response to Previous Public Questions Taken on Notice**

Nil

**7.2       Public Question Time**



**8 MINUTES OF PREVIOUS MEETING**

**8.1 Ordinary Council Meeting – 26 September 2023**

**MOTION**

Moved Cr  
Seconded Cr

That the Minutes of the Ordinary Meeting of Council held 26 September 2023 be confirmed.

**0/0**

For:  
Against:

**9 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS**

**9.1 Petitions**

Nil

**9.2 Presentations**

Nil

**9.3 Deputations**

Nil

**9.4 Delegates Reports/Submissions**

Nil

**10 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands)**

As agreed.



**11. REPORTS**

**11.1 WORKS & SERVICES**

There were Nil Reports from Works & Services this month.



**11.2 PLANNING & DEVELOPMENT SERVICES**

There were Nil Reports from Planning & Development Services this month.



## 11.3 CORPORATE SERVICES

### 11.3.1 Accounts for Payment for September 2023\*

<b>Report Date</b>	24 October 2023
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/9 Financial Reporting
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Christie Andrews, Finance Officer
<b>Supervised by</b>	Hanna Jolly, Manager Corporate Services
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Summary of Accounts for Payment

#### **Purpose of Report**

Council is requested to consider the acceptance and approval of the Schedule of Accounts for Payment.

#### **Background**

A list of invoices paid for the month of September 2023 from the Municipal Account, to the sum of \$10,512.90 paid by Cheque and \$1,112,812.55 paid by EFT is attached together with a list of bank fees, payroll, direct debit payments, loan payments and transfer to Term Deposits. These payments total \$4,049,411.91. There were no payments from the Trust Account. Total payments from all accounts being \$4,049,411.91 have been listed for Council's ratification.

#### **Consultation**

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under Council's delegated authority, is to be completed for each month showing:

- The payees names
- The amount of the payments
- Sufficient information to identify the payment
- The date of the payment

The attached list meets the requirements of the Financial Regulations,

In addition to the above statutory requirements, Financial Management Regulation Section 13(4) requires 'the total of the other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

#### **Legislative Implications**

##### State

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

#### **Policy Implications**

Nil

#### **Financial Implications**

Payments are in accordance with the adopted budget for 2023/2024.



## Strategic Implications

Nil

## Site Inspection

Not applicable

## Triple Bottom Line Assessment

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## Officer Comment

Accounts for Payments are in accordance with the adopted budget for 2023/2024 or authorised by separate resolution.

## Officer Recommendation

That Council, in accordance with the requirements of sections 13(1), 13(3), and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in September 2023 under Chief Executive Officer's delegated authority is endorsed in respect to the following bank accounts:

Municipal Fund Account totalling \$4,049,411.91 consisting of:

EFT Payments (EFT14904-EFT15020)	\$1,112,812.55
<i>Wex Australia EFT14968</i> \$2,660.56	
<i>Bunnings EFT14990</i> \$1,622.85	
<i>Cancelled EFTs- EFT14942 – EFT14963</i>	
EFT Payments (Payroll)	\$120,477.54
Direct Debit – Bond Administrator (DD17379.1)	\$644.00
Direct Debit – Credit Card (DD17365.1)	\$13,149.50
Direct Debit – Superannuation (DD17355.1, DD17368.1 & DD17401.1)	\$37,779.57
Direct Debit – Payments to Department of Transport	\$102,055.40
Cheques (35230)	\$10,512.90
Bank Fees	\$2,062.08
Transfer to Muni Excess Funds Term Deposit	\$2,500,000.00
Loan Payment Loan 159 – Rec Centre	\$68,562.25
Loan Payment Loan 160 – Bell Street Subdivision	\$81,356.12



**Officer Recommendation/Resolution**

**MOTION**

Moved           Cr  
Seconded       Cr

**0/0**



**EFT PAYMENTS FOR THE MONTH OF SEPTEMBER 2023**

Chq/EFT	Date	Name	Description	Amount
EFT14904	07/09/2023	CUTTING EDGES	Grader blades and bolts	4,139.96
EFT14905	07/09/2023	T-QUIP	Blades and bolts for Toro	260.30
EFT14906	07/09/2023	JASON SIGNMAKERS	Signs & car magnets	829.52
EFT14907	07/09/2023	AUSTRALIA POST - SHIRE	Postage charges for Shire admin Aug 23	186.79
EFT14908	07/09/2023	KLEENHEAT GAS	Bulk gas deliveries for Dalwallinu Caravan Park Aug 23	1,013.95
EFT14909	07/09/2023	BOC LIMITED	Monthly container rental - Aug 23	39.40
EFT14910	07/09/2023	TELSTRA	Medical Centre Phones usage to 18/8, service/rental to 18/9	97.36
EFT14911	07/09/2023	METROCOUNT	Pack flaps, Nails & battery packs	528.00
EFT14912	07/09/2023	SYNERGY	Electricity Usage - Jun - Aug 23	8,774.07
EFT14913	07/09/2023	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2023/24 ESL Quarter 1	30,137.70
EFT14914	07/09/2023	Team Global Express Pty Ltd	Freight charges Aug 23	151.69
EFT14915	07/09/2023	REFUEL AUSTRALIA	Diesel delivered to Depot	18,446.40
EFT14916	07/09/2023	SHERMAC AUSTRALIA PTY LTD	Refund of venue & key bond	660.00
EFT14917	07/09/2023	AMPAC DEBT RECOVERY	Debt recovery costs for Aug 23	6.60
EFT14918	07/09/2023	Blue Diamond Machinery Pty Ltd	100 KVA Diesel Generator	52,514.00
EFT14919	07/09/2023	R N R AUTO ELECTRICS	Batteries and isolator DL515	500.24
EFT14920	07/09/2023	Nusteel Patios And Sheds	Deposit new gardeners shed	19,973.00
EFT14921	07/09/2023	LIBERTY PLUMBING & GAS	Assorted plumbing works Aug 23	17,500.00
EFT14922	07/09/2023	Angela Hankinson	General Maintenance - Kalannie Townscape - Aug 23	2,557.50
EFT14923	07/09/2023	DALWALLINU FOODWORKS	Assorted supplies for Admin, Council and Events - Aug 23	407.67
EFT14924	07/09/2023	TRACTUS AUSTRALIA	Tyres for DL515	1,452.00
EFT14925	07/09/2023	RICOH FINANCE	Lease fee on Admin photocopiers - Sep - Oct 23	390.61
EFT14926	07/09/2023	TELAIR PTY LTD	Shire admin NBN service fee - Sep 23	430.90
EFT14927	07/09/2023	Stalkey Carpet Cleaning Service	Cleaning of changeroom carpets at Kalannie sports Pavilion	300.00
EFT14928	07/09/2023	J C Mechanics	Refund of cancelled septic tank pumpout	844.00
EFT14929	07/09/2023	Safe Master Safety Products Pty Ltd	Recertification of Height Safety System - Dalwallinu Rec Centre	1,089.00
EFT14930	07/09/2023	Martin Grant	Gravel pushing	129,800.00
EFT14931	07/09/2023	Dudawa Haulage Pty Ltd	Sand	3,000.00
EFT14932	07/09/2023	Truyard	Garden Edger & Lawnmower service	1,050.00
EFT14933	07/09/2023	INTELIFE GROUP LTD	Mulching Pithara East Road	23,925.00
EFT14934	07/09/2023	Rural Infrastructure Services	Provision of Secretarial Services RRG	1,118.11
EFT14935	07/09/2023	CORSIGN WA	Grader ahead signs	264.00



EFT14936	07/09/2023	B & K Fencing	Lower fencing around Kalannie Sports Oval	1,007.60
EFT14937	07/09/2023	LASER CORPS WA	Deposit laser Tag Combat Adventure - Street Party - 08/12/23	1,150.00
EFT14938	07/09/2023	Fleet Network Pty Ltd	Fleet Network lease payment - Aug 23	1,439.89
EFT14939	07/09/2023	LANDGATE	Gross rental valuations Jun Jul 23	74.15
EFT14940	07/09/2023	KALANNIE COMMUNITY RESOURCE CENTRE	Community Grants 2022/23 - Coffee Cart supplies	2,576.73
EFT14941	07/09/2023	ARROW BRONZE	Pioneer Wall plaque	516.07
EFT14964	21/09/2023	On Hold On Line	Monthly on hold message - Sep 23	77.00
EFT14965	21/09/2023	JOHN R WALLIS ENGINEERING	Assorted supplies for Works - Aug 22	1,931.28
EFT14966	21/09/2023	JASON SIGNMAKERS	Danger Dam No Swimming Signs	577.24
EFT14967	21/09/2023	WATER CORPORATION	Water Usage Kul - Sep 23 & Service Charges Sep - Oct 23	8,561.90
EFT14968	21/09/2023	Wex Australia Pty Ltd	Fuel for Aug 23	2,660.56
EFT14969	21/09/2023	BRIDGESTONE SERVICE CENTRE DALWALLINU	Tyres & wheel alignment - DL281	1,408.00
EFT14970	21/09/2023	AVON WASTE	Waste collections for Aug 23	22,366.38
EFT14971	21/09/2023	TELSTRA	Assorted Phones usage to 6/9, service/rental to 29/10	2,461.92
EFT14972	21/09/2023	NORTHAM CARPETS	Carpet Tiles - Wubin Sports Pavilion & 11B Anderson Way	15,850.00
EFT14973	21/09/2023	BURGESS RAWSON (WA) PTY LTD	Water usage Wubin Station building - Jul - Sep 23	88.31
EFT14974	21/09/2023	SYNERGY	Electricity Usage - Works Depot -Jul - Sep 23	13,253.01
EFT14975	21/09/2023	Team Global Express Pty Ltd	Freight charges Aug - Sep 23	870.12
EFT14976	21/09/2023	DALWALLINU CREATIVE ARTS INC	Return of venue, key & microphone bonds	690.00
EFT14977	21/09/2023	LGIS WA	Insurance adjustments for 2022/23	13,257.57
EFT14978	21/09/2023	THE LEISURE INSTITUTE OF WA AQUATICS (INC).	2023/24 Membership & Seminar for Pool Manager	260.00
EFT14979	21/09/2023	Blue Diamond Machinery Pty Ltd	2 x Kobota Led Light Towers (Cyclone Seroja Funding)	55,000.00
EFT14980	21/09/2023	INDUSTRIAL AUTOMATION GROUP PTY LTD	50 Standpipe access swipe cards	880.00
EFT14981	21/09/2023	DALLCON	Supply and deliver L Blocks	14,300.00
EFT14982	21/09/2023	IXOM OPERATIONS PTY LTD	Container service fee for Aug 23	84.57
EFT14983	21/09/2023	LIBERTY PLUMBING & GAS	Dump point Kalannie Caravan Park & assorted plumbing repairs Sep 23	15,105.00
EFT14984	21/09/2023	TOTALLY WORKWEAR JOONDALUP	Staff uniforms	607.00
EFT14985	21/09/2023	E FIRE & SAFETY	Fire indicator panel testing - admin building - Aug 23	506.00
EFT14986	21/09/2023	Rachelle Herron	Refund of gym fob charged in error	10.00
EFT14987	21/09/2023	Melissa Sutherland	Return of venue & key bond	280.00
EFT14988	21/09/2023	DOMAIN DIGITAL	Assorted computers & equipment, IT charges - Sep 23	15,616.04
EFT14989	21/09/2023	Kleen West Distributors	Cleaning products for the Shire of Dalwallinu	1,008.15
EFT14990	21/09/2023	BUNNINGS TRADE	Assorted cleaning/building maintenance items	1,622.85
EFT14991	21/09/2023	DALWALLINU TRADERS	Assorted goods - Aug 23	2,633.15
EFT14992	21/09/2023	Hersey's Safety Pty Ltd	Various safety gear & sundries	1,335.60

EFT14993	21/09/2023	ARC CLEAN ENERGY PTY LTD	Install outside weather proof power point	385.00
EFT14994	21/09/2023	Martin Grant	Gravel pushing	34,072.50
EFT14995	21/09/2023	DEPT OF WATER & ENVIRONMENTAL REGULATION	Controlled waste tracking forms	440.00
EFT14996	21/09/2023	Midwest Turf Supplies	Lawn for ELC	1,225.00
EFT14997	21/09/2023	H C Construction Services Pty Ltd	Town Hall floor removal of timber, install sand and Crack Seal Bell Street	63,870.70
EFT14998	21/09/2023	Dudawa Haulage Pty Ltd	Gravel carting & Road Train hire	138,792.50
EFT14999	21/09/2023	SIMPLY DATA SERVICES PTY LTD	Vehicle Tracking Subscription from Sep Dec 23	148.50
EFT15000	21/09/2023	CORSIGN WA	Grader Ahead signs	264.00
EFT15001	21/09/2023	Jon Lennon Entertainment	Hollywood Bingo Night - Oct 23	1,000.00
EFT15002	21/09/2023	BABA MARDIA ROAD SERVICES	Traffic Management Aug - Sep 23	23,838.78
EFT15003	21/09/2023	B & K Fencing	Fencing materials - Pioneer House & 3 Bell St	7,764.90
EFT15004	21/09/2023	Reach Performing Arts	Refund of venue & key bonds	735.00
EFT15005	21/09/2023	Building Base Pty Ltd	Construction design drawings for Dalwallinu Hockey Pavilion	15,825.15
EFT15006	21/09/2023	Fleet Network Pty Ltd	Fleet Network lease payment - Sep 23	1,439.89
EFT15007	21/09/2023	Omnicom Media Group Australia Pty Ltd	The West Australian advert 29/07/2023	494.25
EFT15008	21/09/2023	Wubin Trading Co	1 box Grease cartridges	286.63
EFT15009	21/09/2023	LANDGATE	GRV, Mining & UV schedules - Jul - Aug 23	255.05
EFT15010	21/09/2023	DALWALLINU COMMUNITY RESOURCE CENTRE	Advertising in the Totally Locally - Sep 23	162.00
EFT15011	26/09/2023	WATER CORPORATION	Water Usage - Jul - Sep 23 & Water Charges Sep - Oct 23	3,955.36
EFT15012	26/09/2023	NORTHAM CARPETS	Carpet Tiles - Kalannie Sports Pavilion	9,050.00
EFT15013	26/09/2023	WEST COAST STABILISERS	Maintenance Grading - Aug 23	53,373.17
EFT15014	26/09/2023	WCS CONCRETE PTY LTD	Supply and Lay paths at ELC	17,672.60
EFT15015	26/09/2023	INTELFIE GROUP LTD	Mulching Jones Rd	48,125.00
EFT15016	26/09/2023	GEARED CONSTRUCTION PTY LTD	Construction of Multi Purpose ECLC - 10 & 11	121,087.57
EFT15017	26/09/2023	GEMTEK	Final claim Supply & Installation of EV charging station	31,237.05
EFT15018	26/09/2023	Holly Archer	Return of venue & key bond for hire	610.00
EFT15019	26/09/2023	Shane Bradford	Rates refund - Rates paid twice in error	14,154.79
EFT15020	26/09/2023	WA LOCAL GOVERNMENT ASSOCIATION	2023 WALGA Convention Registration	93.30
		<i>Cancelled EFTs EFT14942-EFT14963</i>		
				1,112,812.55

**DIRECT DEBITS FOR THE MONTH OF SEPTEMBER 2023**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD17355.1	01/09/2023	Precision Administration Services Pty Ltd	Aware Super contributions pe290823	13,085.78
DD17368.1	14/09/2023	Precision Administration Services Pty Ltd	Aware Super contributions pe140923	12,364.79
DD17379.1	14/09/2023	BOND ADMINISTRATOR	Housing Bong - 36 Annetts Rd	644.00
DD17401.1	28/09/2023	Precision Administration Services Pty Ltd	Aware Super contributions pe280923	12,329.00
				38,423.57

**CREDIT CARD PAYMENTS FOR THE MONTH OF SEPTEMBER 2023**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD17365.1	08/08/2023	WA Newspapers Pty Ltd	Monthly charge for on-line newspapers	28.00
	09/08/2023	Bunnings Warehouse	Credit for bracket for Rec Centre TV	-78.00
	09/08/2023	BCF	Life jackets for sewerage pond	30.00
	10/08/2023	Ross's Discount Home Centre	Kitchen cupboards - 13 Rayner Street	3,340.00
	11/08/2023	Royal Life Saving	Pool Managers Course	320.00
	11/08/2023	Temu	Hollywood Bingo Night Decorations	55.65
	11/08/2023	Wholesale Safety	9kg LPG gas cage for the depot	1,472.90
	11/08/2023	Ebay	Rope ladders for sewerage ponds	584.95
	11/08/2023	Temu	Prizes for Hollywood Bingo Night	484.13
	14/08/2023	Aquastream Pty Ltd	Instant hot water filters for Rec Centre	372.00
	14/08/2023	Shire of Dalwallinu	Change of Plates 1HZD142 to DL122 (grader)	18.90
	17/08/2023	Shire of Dalwallinu	Change of plates 1HKS082 to DL103 (excavator)	18.90
	18/08/2023	Bunnings Warehouse	Paint to repaint Wildflower Country Signage	102.59
	19/08/2023	Vibe	Fuel for DL2	150.96
	21/08/2023	Aussie Broadband	Monthly charge for internet at Dalwallinu Rec Centre	79.00
	22/08/2023	Adobe Creative Cloud	Adobe Creative Cloud subscription renewal	871.07
	22/08/2023	VividAd Australia	7 x Street Banners	878.58
	23/08/2023	Shire of Dalwallinu	Change of plates DL131 to 1HTR791 (MCS)	31.10
	24/08/2023	SP Freshway	Carpet Extraction Vacuum	2,900.00
	24/08/2023	Kahoot!	Kahoot annual subscription	327.68
	29/08/2023	Ebay	Rope ladders for sewerage ponds (credit pending)	587.59
	01/09/2023	WA Newspapers Pty Ltd	Monthly charge for on-line newspapers	129.95
	05/09/2023	WA Newspapers Pty Ltd	Monthly charge for on-line newspapers	28.00
	06/09/2023	Spotlight	Hollywood Bingo Night Decorations	157.95
	06/09/2023	Officeworks	Laminator for Admin	189.00
	06/09/2023	Bunnings Warehouse	Hollywood Bingo Night Decorations	68.60
				13,149.50

**CHEQUE PAYMENTS FOR THE MONTH OF SEPTEMBER 2023**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
35230	26/09/2023	DEPARTMENT OF TRANSPORT	Registration renewal of Shire Fleet	10,512.90
				0.00

**CHARGE CARDS PAYMENTS FOR THE MONTH OF SEPTEMBER 2023**

Chq/EFT	Card Name	Card Type	Date	User	Description	Amount
EFT14968	Wex Australia Pty Ltd	Fuel Card	31/07/2023	Charlotte Kressmann	Fuel for DL 186	52.05
			09/08/2023	Jean Knight	Fuel for DL 2 (CEO)	198.06
			04/08/2023	Olufemi Onikola	Fuel for DL 89 (Doctor)	74.13
			06/08/2023	Olufemi Onikola	Fuel for DL 89 (Doctor)	107.29
			11/08/2023	Olufemi Onikola	Fuel for DL 89 (Doctor)	61.49
			13/08/2023	Olufemi Onikola	Fuel for DL 89 (Doctor)	98.74
			18/08/2023	Olufemi Onikola	Fuel for DL 89 (Doctor)	66.19
			20/08/2023	Olufemi Onikola	Fuel for DL 89 (Doctor)	104.93
			24/08/2023	Olufemi Onikola	Fuel for DL 89 (Doctor)	69.89
			27/08/2023	Olufemi Onikola	Fuel for DL 89 (Doctor)	99.26
			30/08/2023	Olufemi Onikola	Fuel for DL 89 (Doctor)	60.58
			01/08/2023	Hanna Jolly	Fuel for DL 131 (MCS)	98.35
			12/08/2023	Hanna Jolly	Fuel for DL 131 (MCS)	88.85
			14/08/2023	Hanna Jolly	Fuel for DL 131 (MCS)	72.30
			24/08/2023	Hanna Jolly	Fuel for DL 131 (MCS)	119.56
			07/08/2023	Rodney Broad	Fuel for DL 281 (WS)	170.21
			13/08/2023	Rodney Broad	Fuel for DL 281 (WS)	216.87
			25/08/2023	Rodney Broad	Fuel for DL 281 (WS)	199.02
			04/08/2023	Douglas Burke	Fuel for DL 492 (MPDS)	84.56
			14/08/2023	Douglas Burke	Fuel for DL 492 (MPDS)	81.66
			18/08/2023	Douglas Burke	Fuel for DL 492 (MPDS)	68.12
			27/08/2023	Douglas Burke	Fuel for DL 492 (MPDS)	89.61
			28/08/2023	Damien Thorpe	Fuel for DL 102 (Cleaner)	69.11
			02/08/2023	David Hughes	Fuel for sundry plant	83.56
			11/08/2023	David Hughes	Fuel for sundry plant	69.03
			16/08/2023	David Hughes	Fuel for sundry plant	87.15
			25/08/2023	Chris Knight	Fuel for DL 9360	69.99
EFT14990	Bunnings Trade	Store Card	05/08/2023	Preston Knight	Fly Spray & Spray Bottles (cleaning)	45.04
			05/08/2023	Preston Knight	Squeegee Refill (cleaning) & Universal Tap kit (Sullivan Lodge)	132.86
			19/08/2023	Preston Knight	Dressed Pine (Wall Mounted TV)	42.90
			19/08/2023	Preston Knight	Paint (13 Rayner)	200.36
			31/08/2023	Preston Knight	Spray Paint (Bingo Night)	46.56
			31/08/2023	Preston Knight	Toilet Seat (Ablutions)	55.64
			31/08/2023	Preston Knight	Clothes & Brush (cleaning)	25.99
			31/08/2023	Preston Knight	Bathroom fittings & Paint (13 Rayner)	914.50
			31/08/2023	Preston Knight	Ryobi Combo Kit (cleaning)	159.00
						4283.41

## Shire of Dalwallinu Municipal Account

### Payroll September 2023

14/09/2023	Payroll fortnight ending 14/09/2023	\$ 60,606.45
28/09/2023	Payroll fortnight ending 28/09/2023	\$ 59,871.09
	TOTAL	<u>\$ 120,477.54</u>

### Bank Fees September 2023

01/09/2023	Bpay Transaction Fee (Muni)	\$ 268.80
04/09/2023	CBA Merchant Fee (Muni)	\$ 1,793.28
	TOTAL	<u>\$ 2,062.08</u>

### Direct Debit Payments September 2023

	Superannuation Payments (Pay endings 31/08/2023, 14/09/2023 & 28/09/2023)	\$ 37,779.57
13/09/2023	Credit Card Payments to Bankwest	\$ 13,149.50
26/09/2023	Loan Payment 159 - Dalwallinu Rec Centre	\$ 68,562.25
19/09/2023	Loan Payment 160 - Bell Street Subdivision	\$ 81,356.12
14/08/2023	Bond Administrator - Housing Bonds	\$ 644.00
13/09/2023	Transfer to Muni Excess Funds Term Deposit	\$ 2,500,000.00
01-29/09/2023	Payments to Department of Transport Licensing	\$ 102,055.40
	TOTAL	<u>\$ 2,803,546.84</u>



SHIRE OF DALWALLINU  
13 AUG 2023  
RECEIVED

# Bankwest Corporate MasterCard Statement

Account Number	xxxx xxxx xxxx x952
Period	9 Aug 23 - 7 Sep 23
Monthly Spend Limit	\$20,000

SHIRE OF DALWALLINU  
PO BOX 141DALWALLINU  
WA 6609

SUMMARY OF YOUR SPEND	
Purchases	\$13,069.92
Cash Advances & Balance Transfers	\$0.00

## YOUR TRANSACTION SUMMARY

Date	Debit	Credit
08 AUG 23	\$28.00	
09 AUG 23		\$78.00
09 AUG 23	\$30.00	
10 AUG 23	\$3,340.00	
11 AUG 23	\$320.00	
11 AUG 23	\$54.06	
11 AUG 23	\$1,472.90	
11 AUG 23	\$584.95	
11 AUG 23	\$484.13	
14 AUG 23	\$372.00	
14 AUG 23	\$18.90	
17 AUG 23	\$18.90	
18 AUG 23	\$102.59	
19 AUG 23	\$150.96	
21 AUG 23	\$79.00	
22 AUG 23	\$871.07	
22 AUG 23	\$878.58	
23 AUG 23	\$31.10	
24 AUG 23	\$2,900.00	
24 AUG 23	\$318.29	
29 AUG 23	\$587.59	
01 SEP 23	\$129.95	
05 SEP 23	\$28.00	
06 SEP 23	\$157.95	
06 SEP 23	\$189.00	
<b>Total</b>	<b>\$13,147.92</b>	<b>\$78.00 CR</b>

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### 11.3.2 Monthly Financial Statements for September 2023\*

<b>Report Date</b>	24 October 2023
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/9 Financial Reporting
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Hanna Jolly, Manager Corporate Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Monthly Statements of Financial Activity, Variance Report, Investments Held and Bank Reconciliations

#### **Purpose of Report**

Council is requested to receive and accept the Financial Reports for the month end 30 September 2023.

#### **Background**

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The Financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

#### **Consultation**

Nil

#### **Legislative Implications**

##### State

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996 s34(1), s19(1)(2) and s34(2)*

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Not applicable

#### **Triple Bottom Line Assessment**

##### Economic implications

There are no known significant economic implications associated with this proposal.

##### Social implications

There are no known significant social implications associated with this proposal.

##### Environmental implications

There are no known significant environmental implications associated with this proposal.





# SHIRE OF DALWALLINU

## MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)  
For the period ended 30 September 2023

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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**SHIRE OF DALWALLINU**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	10	3,673,727	3,667,726	<b>3,660,809</b>	(6,917)	(0.19%)	
Grants, subsidies and contributions	14	737,120	450,852	<b>485,166</b>	34,314	7.61%	▲
Fees and charges		1,266,570	744,454	<b>985,525</b>	241,071	32.38%	▲
Interest revenue		196,985	17,058	<b>62,515</b>	45,457	266.48%	▲
Other revenue		4,225	4,149	<b>177</b>	(3,972)	(95.73%)	▼
Profit on asset disposals	6	252,136	0	<b>0</b>	0	0.00%	
		<b>6,130,763</b>	<b>4,884,239</b>	<b>5,194,192</b>	309,953	6.35%	
<b>Expenditure from operating activities</b>							
Employee costs		(2,528,638)	(646,271)	<b>(522,045)</b>	124,226	19.22%	▼
Materials and contracts		(2,862,870)	(765,004)	<b>(764,074)</b>	930	0.12%	
Utility charges		(438,062)	(73,993)	<b>(93,368)</b>	(19,375)	(26.18%)	▲
Depreciation		(5,988,786)	(1,497,160)	<b>(3,128)</b>	1,494,032	99.79%	▼
Finance costs		(110,565)	(48,372)	<b>(41,206)</b>	7,166	14.81%	▼
Insurance		(221,490)	(110,155)	<b>(97,783)</b>	12,372	11.23%	▼
Other expenditure		(137,172)	(28,772)	<b>(31,282)</b>	(2,510)	(8.72%)	
		<b>(12,287,583)</b>	<b>(3,169,727)</b>	<b>(1,552,886)</b>	1,616,841	51.01%	
Non-cash amounts excluded from operating activities	Note 2(b)	5,729,204	1,497,160	<b>3,128</b>	(1,494,032)	(99.79%)	▼
<b>Amount attributable to operating activities</b>		<b>(427,616)</b>	<b>3,211,672</b>	<b>3,644,434</b>	432,762	13.47%	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions	15	8,755,427	1,753,316	<b>406,295</b>	(1,347,021)	(76.83%)	▼
Proceeds from disposal of assets	6	581,500	0	<b>0</b>	0	0.00%	
		<b>9,336,927</b>	<b>1,753,316</b>	<b>406,295</b>	(1,347,021)	(76.83%)	
<b>Outflows from investing activities</b>							
Payments for property, plant and equipment	5	(3,322,085)	(564,649)	<b>(1,248,359)</b>	(683,709)	(121.09%)	▲
Payments for construction of infrastructure	5	(9,644,264)	(2,150,567)	<b>(788,146)</b>	1,362,421	63.35%	▼
<b>Amount attributable to investing activities</b>		<b>(3,629,422)</b>	<b>(961,900)</b>	<b>(1,630,209)</b>	(668,309)	(69.48%)	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Transfer from reserves	4	559,574	401,218	<b>401,218</b>	0	0.00%	
		<b>559,574</b>	<b>401,218</b>	<b>401,218</b>	0	0.00%	
<b>Outflows from financing activities</b>							
Repayment of borrowings	11	(310,416)	(123,203)	<b>(123,203)</b>	0	0.00%	
Payments for principal portion of lease liabilities	12	(12,724)	(3,128)	<b>(3,128)</b>	0	0.00%	
Transfer to reserves	4	(1,725,879)	0	<b>(1,323,655)</b>	(1,323,655)	0.00%	▲
		<b>(2,049,019)</b>	<b>(126,331)</b>	<b>(1,449,986)</b>	(1,323,655)	(1047.77%)	
<b>Amount attributable to financing activities</b>		<b>(1,489,445)</b>	<b>274,887</b>	<b>(1,048,768)</b>	(1,323,655)	(481.53%)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>		5,546,483	5,546,483	<b>5,269,853</b>	(276,630)	(4.99%)	▼
Amount attributable to operating activities		(427,616)	3,211,672	<b>3,644,434</b>	432,762	13.47%	▲
Amount attributable to investing activities		(3,629,422)	(961,900)	<b>(1,630,209)</b>	(668,309)	(69.48%)	▲
Amount attributable to financing activities		(1,489,445)	274,887	<b>(1,048,768)</b>	(1,323,655)	(481.53%)	▲
<b>Surplus or deficit after imposition of general rates</b>		<b>0</b>	<b>8,071,142</b>	<b>6,235,309</b>	(1,835,832)	(22.75%)	▼

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DALWALLINU**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

	Supplementary Information	30 June 2022	30 September 2023
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	10,007,331	12,708,144
Trade and other receivables		462,485	590,199
Inventories	8	13,751	15,383
<b>TOTAL CURRENT ASSETS</b>		<b>10,483,567</b>	<b>13,313,726</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		6,377	6,377
Investment in associate	16	142,607	142,607
Property, plant and equipment		38,431,582	39,679,942
Infrastructure		266,563,705	267,351,850
Right-of-use assets		17,667	48,953
<b>TOTAL NON-CURRENT ASSETS</b>		<b>305,161,938</b>	<b>307,229,729</b>
<b>TOTAL ASSETS</b>		<b>315,645,505</b>	<b>320,543,455</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	377,125	525,272
Other liabilities	13	0	793,968
Lease liabilities	12	3,482	8,698
Borrowings	11	310,416	187,213
Employee related provisions	13	391,047	391,047
<b>TOTAL CURRENT LIABILITIES</b>		<b>1,082,070</b>	<b>1,906,198</b>
<b>NON-CURRENT LIABILITIES</b>			
Lease liabilities	12	14,301	40,670
Borrowings	11	3,004,093	3,004,093
Employee related provisions		18,224	18,224
Other provisions		245,704	245,704
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>3,282,322</b>	<b>3,308,691</b>
<b>TOTAL LIABILITIES</b>		<b>4,364,392</b>	<b>5,214,889</b>
<b>NET ASSETS</b>		<b>311,281,113</b>	<b>315,328,566</b>
<b>EQUITY</b>			
Retained surplus		57,147,544	60,272,562
Reserve accounts	4	4,398,920	5,321,356
Revaluation surplus		249,734,647	249,734,647
<b>TOTAL EQUITY</b>		<b>311,281,113</b>	<b>315,328,566</b>

This statement is to be read in conjunction with the accompanying notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

**SIGNIFICANT ACCOUNTING POLICES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 10 October 2023

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 September 2023
<b>(a) Net current assets used in the Statement of Financial Activity</b>				
<b>Current assets</b>		\$	\$	\$
Cash and cash equivalents	3	10,010,626	10,007,331	12,708,144
Trade and other receivables		539,008	462,485	590,199
Inventories	8	13,751	13,751	15,383
		10,563,385	10,483,567	13,313,726
<b>Less: current liabilities</b>				
Trade and other payables	9	(427,740)	(377,125)	(525,272)
Other liabilities	13	(479)	0	(793,968)
Lease liabilities	12	(18,512)	(3,482)	(8,698)
Borrowings	11	(304,001)	(310,416)	(187,213)
Employee related provisions	13	(391,047)	(391,047)	(391,047)
		(1,141,779)	(1,082,070)	(1,906,198)
<b>Net current assets</b>		<b>9,421,606</b>	<b>9,401,497</b>	<b>11,407,528</b>
<b>Less: Total adjustments to net current assets</b>	Note 2(c)	(4,093,338)	(4,131,644)	(5,172,219)
<b>Closing funding surplus / (deficit)</b>		<b>5,328,268</b>	<b>5,269,853</b>	<b>6,235,309</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash amounts excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(252,136)	0	0
Add: Depreciation		5,988,786	1,497,160	3,128
Movement in current employee provisions associated with restricted cash		(7,446)		
<b>Total non-cash amounts excluded from operating activities</b>		<b>5,729,204</b>	<b>1,497,160</b>	<b>3,128</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 September 2023
<b>Adjustments to net current assets</b>				
Less: Reserve accounts	4	(4,398,920)	(4,398,920)	(5,321,356)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	310,416	310,416	187,213
- Current portion of lease liabilities	12	41,388	3,482	8,698
- Current portion of other provisions held in reserve		(46,222)	(46,622)	(46,774)
<b>Total adjustments to net current assets</b>	Note 2(a)	<b>(4,093,338)</b>	<b>(4,131,644)</b>	<b>(5,172,219)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>Grants, subsidies and contributions</b>	34,314	7.61%	▲
General Purpose Funding unbudgeted payment		Permanent	
<b>Fees and charges</b>	241,071	32.38%	▲
Timing variances - Purchased plant & equipment not realised to date		Timing	
<b>Interest revenue</b>	45,457	266.48%	▲
Timing variances - interest rates higher than budgeted		Timing	
<b>Other revenue</b>	(3,972)	(95.73%)	▼
Timing variances		Timing	
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>	124,226	19.22%	▼
Timing variances and less actual expenditure than budgeted		Timing	
<b>Utility charges</b>	(19,375)	(26.18%)	▲
Kalannie Oval water expenses higher than budgeted		Permanent	
<b>Depreciation</b>	1,494,032	99.79%	▼
Depreciation not processed for July to Sept 2023		Timing	
<b>Finance costs</b>	7,166	14.81%	▼
Timing variances		Timing	
<b>Insurance</b>	12,372	11.23%	▼
Timing variances		Timing	
<b>Non-cash amounts excluded from operating activities</b>	(1,494,032)	(99.79%)	▼
Depreciation not processed for July & August 2023		Timing	
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>	(1,347,021)	(76.83%)	▼
Capital grants in contract liabilities		Timing	
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>	(683,709)	(121.09%)	▲
Timing variances		Timing	
<b>Payments for construction of infrastructure</b>	1,362,421	63.35%	▼
Timing variances		Timing	
<b>Outflows from financing activities</b>			
<b>Transfer to reserves</b>	(1,323,655)	0.00%	▲
Timing variances		Timing	
<b>Surplus or deficit at the start of the financial year</b>	(276,630)	(4.99%)	▼
Posting for 2022/23 not completed yet		Timing	
<b>Surplus or deficit after imposition of general rates</b>	(1,835,832)	(22.75%)	▼
Due to variances described above			



**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**

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SHIRE OF DALWALLINU  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$5.55 M	\$5.55 M	\$5.27 M	(\$0.28 M)
Closing	\$0.00 M	\$8.07 M	\$6.24 M	(\$1.84 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$12.71 M	% of total
Unrestricted Cash	\$7.39 M	58.1%
Restricted Cash	\$5.32 M	41.9%

Refer to 3 - Cash and Financial Assets

Payables		
	\$0.53 M	% Outstanding
Trade Payables	\$0.49 M	
0 to 30 Days		95.5%
Over 30 Days		4.4%
Over 90 Days		0.0%

Refer to 9 - Payables

Receivables		
	\$0.21 M	% Collected
Rates Receivable	\$0.38 M	91.3%
Trade Receivable	\$0.21 M	% Outstanding
Over 30 Days		78.3%
Over 90 Days		71.6%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.43 M)	\$3.21 M	\$3.64 M	\$0.43 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$3.66 M	% Variance
YTD Budget	\$3.67 M	(0.2%)

Refer to 10 - Rate Revenue

Grants and Contributions		
YTD Actual	\$0.49 M	% Variance
YTD Budget	\$0.45 M	7.6%

Refer to 14 - Grants and Contributions

Fees and Charges		
YTD Actual	\$0.99 M	% Variance
YTD Budget	\$0.74 M	32.4%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.63 M)	(\$0.96 M)	(\$1.63 M)	(\$0.67 M)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.58 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.79 M	% Spent
Adopted Budget	\$9.64 M	(91.8%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.41 M	% Received
Adopted Budget	\$8.76 M	(95.4%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.49 M)	\$0.27 M	(\$1.05 M)	(\$1.32 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.12 M)
Interest expense	(\$0.04 M)
Principal due	\$3.19 M

Refer to 11 - Borrowings

Reserves	
Reserves balance	\$5.32 M
Interest earned	\$0.03 M

Refer to 4 - Cash Reserves

Lease Liability	
Principal repayments	(\$0.00 M)
Interest expense	(\$0.00 M)
Principal due	\$0.05 M

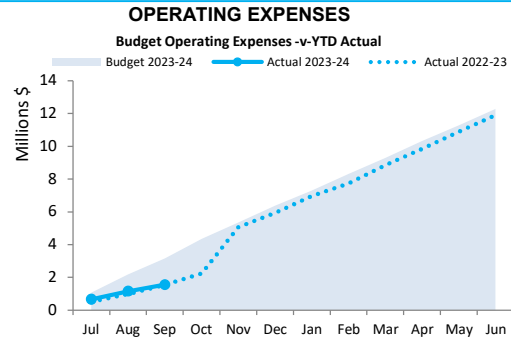
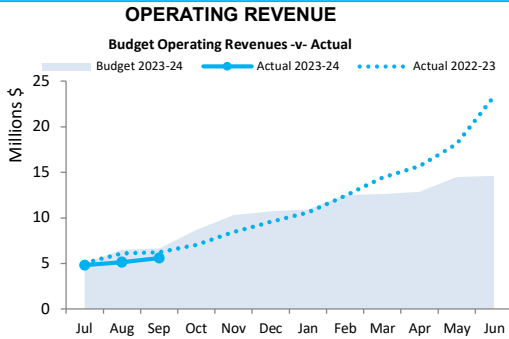
Refer to Note 12 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

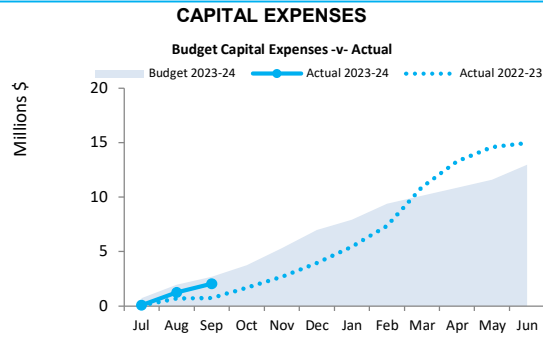
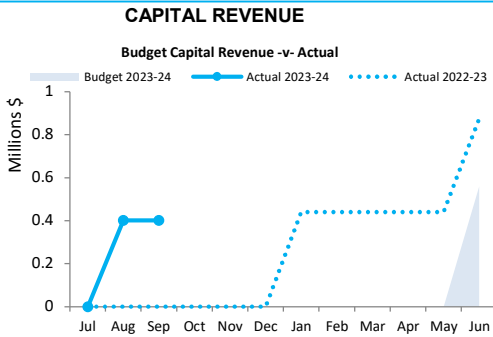
**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**2 KEY INFORMATION - GRAPHICAL**

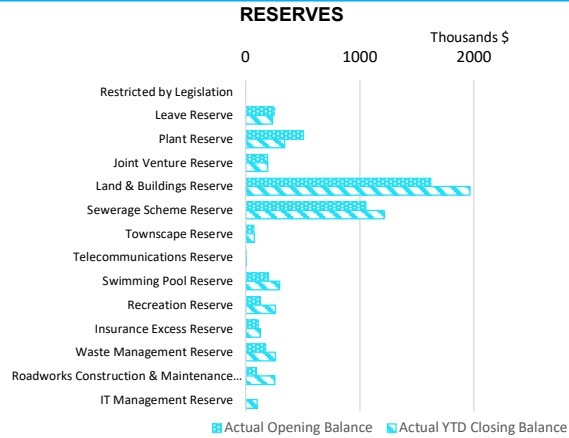
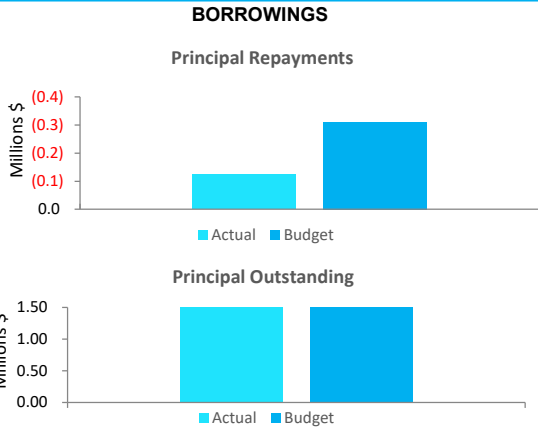
**OPERATING ACTIVITIES**



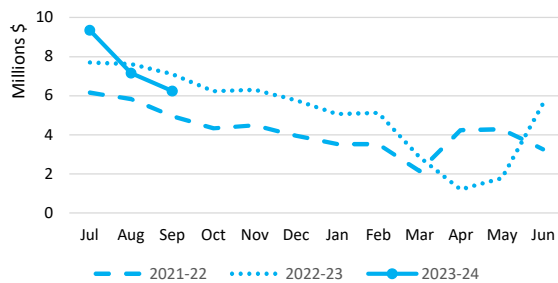
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DALWALLINU  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**3 CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
TelenetSaver Account	Cash and cash equivalents	1,252,172		1,252,172		Bank	1.35%	At call
Municipal Account	Cash and cash equivalents	112,418		112,418		Bank	0.00%	At call
Term Deposit - Municipal Exce	Cash and cash equivalents	0	5,321,357	5,321,357		Bank	4.40%	28/12/2023
Term Deposit - Reserves	Cash and cash equivalents	6,021,997		6,021,997		Bank	3.90%	6/10/2023
Floats Held	Cash and cash equivalents	200		200		Shire float	0.00%	At call
<b>Total</b>		<b>7,386,787</b>	<b>5,321,357</b>	<b>12,708,144</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		7,386,787	5,321,357	12,708,144	0			
		<b>7,386,787</b>	<b>5,321,357</b>	<b>12,708,144</b>	<b>0</b>			

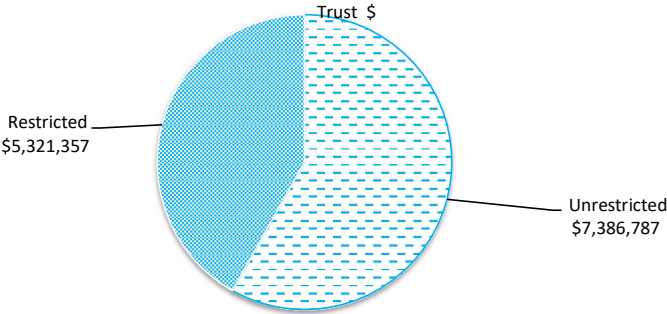
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other



**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**4 RESERVE ACCOUNTS**

Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual YTD
	Opening	Interest	Transfers	Transfers	Closing	Opening	Interest	Transfers	Transfers	Closing
	Balance	Earned	In (+)	Out (-)	Balance	Balance	Earned	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Legislation</b>										
Leave Reserve	247,906	7,416	0	(14,862)	240,460	247,906	1,583	0	(14,862)	234,627
Plant Reserve	506,416	15,139	137,000	(305,000)	353,555	506,416	3,234	137,000	(305,000)	341,650
Joint Venture Reserve	191,570	5,459	29,012	(2,000)	224,041	191,570	1,223	0	0	192,793
Land & Buildings Reserve	1,621,642	48,509	685,000	(162,712)	2,192,439	1,621,642	10,356	415,000	(81,356)	1,965,642
Sewerage Scheme Reserve	1,052,044	31,470	156,443	0	1,239,957	1,052,044	6,719	156,443	0	1,215,206
Townscape Reserve	73,892	2,210	0	(75,000)	1,102	73,892	472	0	0	74,364
Telecommunications Reserve	507	14	0	0	521	507	3	0	0	510
Swimming Pool Reserve	195,884	5,860	100,000	0	301,744	195,884	1,251	100,000	0	297,135
Recreation Reserve	127,990	3,829	130,000	0	261,819	127,990	817	130,000	0	258,807
Insurance Excess Reserve	110,488	3,305	16,000	0	129,793	110,488	706	16,000	0	127,194
Waste Management Reserve	176,308	5,274	83,683	0	265,265	176,308	1,126	83,683	0	261,117
Roadworks Construction & Maint	94,273	2,820	157,436	0	254,529	94,273	602	157,436	0	252,311
IT Management Reserve	0	0	100,000	0	100,000	0	0	100,000	0	100,000
	<b>4,398,920</b>	<b>131,305</b>	<b>1,594,574</b>	<b>(559,574)</b>	<b>5,565,225</b>	<b>4,398,920</b>	<b>28,093</b>	<b>1,295,562</b>	<b>(401,218)</b>	<b>5,321,356</b>

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	152,773	0	0	0
Buildings - non-specialised	1,921,853	419,945	517,639	97,694
Furniture and equipment	44,704	44,704	26,602	(18,102)
Plant and equipment	1,202,755	100,000	704,118	604,118
<b>Acquisition of property, plant and equipment</b>	<b>3,322,085</b>	<b>564,649</b>	<b>1,248,359</b>	<b>683,709</b>
Infrastructure - roads	8,528,238	2,055,441	696,899	(1,358,542)
Infrastructure - Other	1,018,126	70,655	84,052	13,397
Infrastructure - Footpaths	97,900	24,471	7,195	(17,276)
<b>Acquisition of infrastructure</b>	<b>9,644,264</b>	<b>2,150,567</b>	<b>788,146</b>	<b>4,998</b>
<b>Total capital acquisitions</b>	<b>12,966,349</b>	<b>2,715,216</b>	<b>2,036,504</b>	<b>688,707</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	8,755,427	1,753,316	406,295	(1,347,021)
Lease liabilities	35,600	35,600	35,600	0
Other (disposals & C/Fwd)	581,500	0	0	0
Reserve accounts				
Leave Reserve	0		14,862	14,862
Plant Reserve	0		305,000	305,000
Joint Venture Reserve	2,000		0	0
Land & Buildings Reserve	162,712		81,356	81,356
Townscape Reserve	75,000		0	0
Contribution - operations	3,354,110	926,300	1,193,391	267,091
<b>Capital funding total</b>	<b>12,966,349</b>	<b>2,715,216</b>	<b>2,036,504</b>	<b>(678,712)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

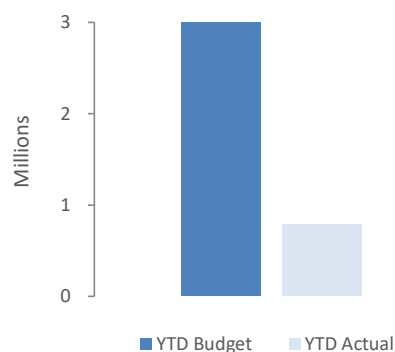
**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

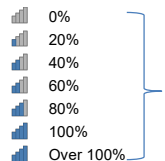
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total  
Level of completion indicators



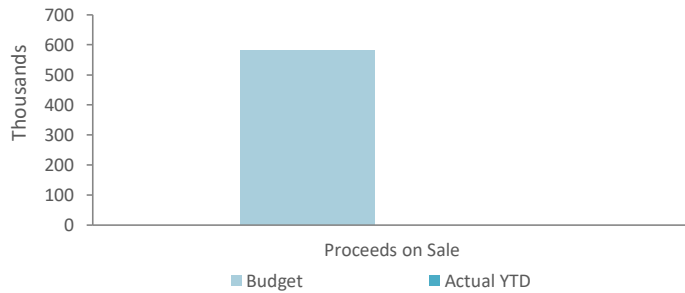
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			Variance	
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over	
		\$	\$	\$	\$	
<b>LAND</b>						
█	E081804	PRE SCH - Capital Expenditure - Land	77,273	0	0	
█	E093855	OTH HOU - Capital Expenditure - Land	52,000	0	0	
█	L42	Purchase of Lot 42 & 43 Arthur St, Wubin	23,500	0	0	
<b>BUILDINGS</b>						
█	E053847	OTH LOPS -Capital Expenditure - Buildings Disaster Resilience DfI	353,000	0	0	
█	K89	Dalwallinu Medical Centre - Capital Upgrade	15,000	0	0	
█	K60	Dalwallinu Early Learning Centre - Capital Upgrade	378,000	378,000	309,813	
█	K104	11B Anderson Way,Dalwallinu - DDC Coordinator - Capital Upgrade	5,500	0	5,630	
█	K29	13 Rayner St, Dalwallinu - General Hand - Capital Upgrade	65,000	0	43,218	
█	K25	68 Annetts Rd, Dalwallinu - Capital Upgrade	23,000	0	0	
█	E092041	STF HOU - Construction of Employee Housing	190,066	0	2,569	
█	K106	1 Salmon Gums Place, Dalwallinu (Dr) Capital Upgrade	6,000	6,000	0	
█	K14	Pioneer House Building Upgrade	14,500	14,500	4,724	
█	U65	Dalwallinu Cemetery Toilet - Capital	80,000	0	0	
█	U70	Kalannie Community Building Upgrade	8,000	0	300	
█	K8	Dalwallinu Town Hall - Capital Upgrade	140,000	0	80,338	
█	C149	Dalwallinu Recreation Centre Gardeners Shed - Capital Upgrade	178,457	0	18,157	
█	C148	Dalwallinu Hockey Pavilion - Capital Upgrade	413,125	0	31,736	
█	K112	Wubin Sports Pavilion - Capital Upgrade	7,600	0	9,291	
█	K85	Kalannie Sports Pavillion - Capital Upgrade	23,160	0	11,864	
█	K88	Administration Office - Capital Upgrade	21,445	21,445	0	
<b>ROADS</b>						
█	E121700	ROAD CON - Regional Road Group	817,600	167,193	78,824	
█	E121720	ROAD CON - Roads To Recovery	717,302	179,316	219,057	
█	E121735	ROAD CON - WSNF	5,736,518	1,434,120	141,919	
█	E121730	ROAD CON - Shire Road Program	1,221,818	266,064	225,098	
█	E121795	ROAD CON - DRFAWA Works	35,000	8,748	32,003	
<b>OTHER INFRASTRUCTURE</b>						
█	K61	Landscaping - MPECLC	120,000	0	73,926	
█	Z74	Shire Town Entry Statements	82,070	0	0	
█	Z78	Kalannie Memorial Wall - Capital Upgrade	6,765	0	2,800	
█	Z79	Burtons Corner Sculpture - Capital Upgrade	28,500	0	0	
█	E103844	SEW - Capital Expenditure - Other Infrastructure	200,000	50,000	0	
█	O95	Aquatic Centre Shade Sails - Toddler Pool - Capital Upgrade	92,000	0	0	
█	O25	Dalwallinu & Kalannie Recreation Centre Cricket Pitch Upgrade	20,655	20,655	5,962	
█	O22	Shade Structure - Dalwallinu Sports Club	38,682	0	0	
█	O27	Roberts Road 2 x Tanks - Capital Upgrade	94,357	0	0	
█	O28	Kalannie Oval 2 x Tanks - Capital Upgrade	94,357	0	0	
█	O29	Kalannie Sports Pavilion Sealing - Capital Upgrade	63,802	0	0	
█	O30	Dalwalinu Playground (Arts Centre) - Capital Upgrade	85,288	0	0	
█	O18	Wubin Playground	62,150	0	0	
█	O24	New Gazebo to Tourism Carpark	17,700	0	0	
█	O31	RV Dump Point Wubin - Capital Upgrade	11,800	0	1,364	
<b>FOOTPATH CONSTRUCTION</b>						
█	F0196A	Hyde St Between McNeil & Johnston - Capital Upgrade	27,500	6,873	0	
█	F0181	Dungey Way between Bell & Shannon - Capital Upgrade	39,600	9,900	0	
█	F0189	Leahy St Between South & Annetts - Capital Upgrade	30,800	7,698	7,195	
<b>PLANT &amp; EQUIPMENT</b>						
█	E053848	OTH LOPS -Capital Expenditure - Plant & Equip Disaster Resilience	147,000	0	117,655	
█	CP004	Transfer Pump Portable Ginch - Capital Upgrade	39,000	0	35,628	
█	DL122	Purchase Grader DL 122	455,000	0	455,000	
█	DL10324	Semi Water Taker (DL10324) - Capital Upgrade	150,000	0	0	
█	DL350	Utility (DL350) - Capital Upgrade	30,000	0	0	
█	DL281	Purchase Utility WS	44,000	0	0	
█	DL275	Utility (DL275) - Capital Upgrade	30,000	0	0	
█	CP005	Second Hand Street Sweeper - Capital Upgrade	100,000	0	0	
█	CP006	Auger Attachment for Track Loader - Capital Upgrade	10,000	10,000	4,897	
█	DL9138	2017 Hitachi 5 Wheel Loader (Major Repairs)	85,000	85,000	0	
█	CP001	Purchase Sundry Plant	5,000	5,000	2,636	
█	CP003	EV Charging Station - Capital Upgrade	63,755	0	41,356	
█	E145802	ADMIN - MCS Vehicle - DL 131	44,000	0	46,946	
<b>FURNITURE &amp; FIXTURES</b>						
█	C124	Altus Payroll & Procurement Software Implementation	26,334	26,334	20,000	
█	C125	HPE Backup Server Proline	8,370	8,370	0	
█	C127	Wall Mounted Television Dally Rec Centre - capital upgrade	10,000	10,000	6,602	
			<b>12,966,349</b>	<b>2,715,216</b>	<b>2,036,504</b>	<b>678,712</b>

6 DISPOSAL OF ASSETS

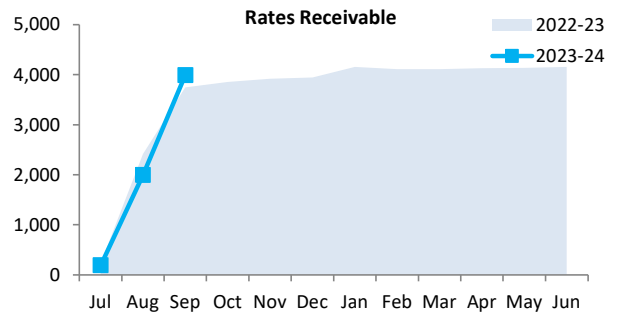
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Land</b>								
	Sale of McNeill St lots	75,000	120,000	45,000	0	0	0	0	0
	Sale of Roberts Rd lots	65,000	150,000	85,000	0	0	0	0	0
	<b>Plant and equipment</b>								
	Sale of DL122	90,000	140,000	50,000	0	0	0	0	0
	Sale of DL10324	0	40,000	40,000	0	0	0	0	0
	Sale of DL103	28,000	37,000	9,000	0	0	0	0	0
	Sale of DL350	9,182	11,500	2,318	0	0	0	0	0
	Sale of DL281	25,000	38,000	13,000	0	0	0	0	0
	Sale of DL275	9,182	12,000	2,818	0	0	0	0	0
	Sale of DL131	28,000	33,000	5,000	0	0	0	0	0
		<b>329,364</b>	<b>581,500</b>	<b>252,136</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





7 RECEIVABLES

Rates receivable	30 Jun 2023	30 Sep 2023
	\$	\$
Opening arrears previous years	59,824	30,307
Levied this year	4,135,012	4,337,166
Less - collections to date	(4,164,529)	(3,989,145)
Gross rates collectable	<b>30,307</b>	<b>378,328</b>
<b>Net rates collectable</b>	<b>30,307</b>	<b>378,328</b>
% Collected	99.3%	91.3%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(453)	50,663	714	14,697	165,208	230,829
Percentage	(0.2%)	21.9%	0.3%	6.4%	71.6%	
<b>Balance per trial balance</b>						
Trade receivables	(453)	50,663	714	14,697	165,208	230,829
GST receivable						(18,958)
<b>Total receivables general outstanding</b>						<b>211,871</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

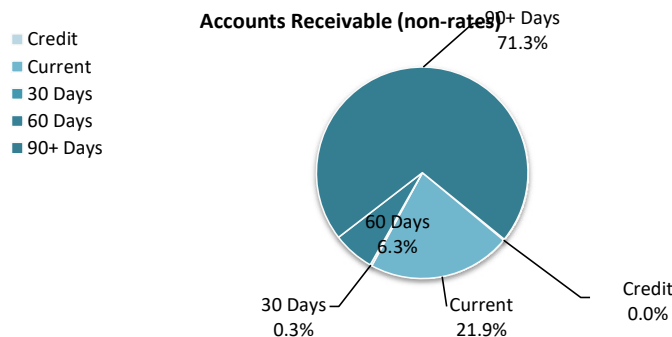
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 30 September 20
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Inventories Fuel & Materials	13,751	1,632		15,383
<b>Total other current assets</b>	<b>13,751</b>	<b>1,632</b>	<b>0</b>	<b>15,383</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

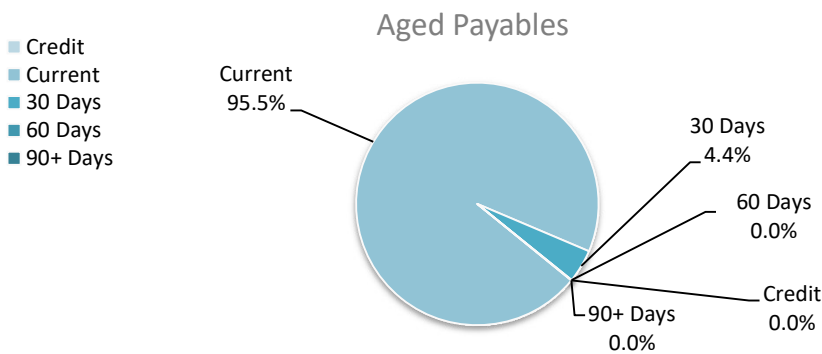
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	407,698	18,901	202	0	426,801
Percentage	0.0%	95.5%	4.4%	0.0%	0.0%	
<b>Balance per trial balance</b>						
Sundry creditors	0	472,529	18,901	202	0	491,632
Accrued salaries and wages						15,624
ATO liabilities						(56,805)
Other payables						24,245
Accrued interest on loans						39,261
Bonds & Deposits Held						11,315
<b>Total payables general outstanding</b>						<b>525,272</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget		YTD Actual		
	\$ (cents)	Properties	Value	Revenue	Reassessed	Total	Rate	Reassessed	Total
				\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>									
Gross Rental Value	0.098822	326	4,595,852	454,171	4,000	458,171	454,171	314	454,485
<b>Unimproved value</b>									
Unimproved Value	0.012310	364	254,734,000	3,135,776	4,000	3,139,776	3,132,544	0	3,132,544
<b>Sub-Total</b>		<b>690</b>	<b>259,329,852</b>	<b>3,589,947</b>	<b>8,000</b>	<b>3,597,947</b>	<b>3,586,715</b>	<b>314</b>	<b>3,587,029</b>
<b>Minimum payment</b>									
<b>Gross rental value</b>									
GRV - Dalwallinu	624	105	489,959	65,520	0	65,520	65,520	0	65,520
GRV - Kalannie	624	32	134,773	19,968	0	19,968	19,968	0	19,968
GRV - Other Towns	624	82	261,964	51,168	0	51,168	51,168	0	51,168
<b>Unimproved value</b>									
UV - Rural	728	30	580,478	21,840	0	21,840	25,480	(1,380)	24,100
UV - Mining	728	49	455,057	35,672	0	35,672	35,672	0	35,672
<b>Sub-total</b>		<b>298</b>	<b>1,922,231</b>	<b>194,168</b>	<b>0</b>	<b>194,168</b>	<b>197,808</b>	<b>(1,380)</b>	<b>196,428</b>
Discount						(160,000)			(174,068)
<b>Amount from general rates</b>						<b>3,632,115</b>			<b>3,609,389</b>
Ex-gratia rates						41,612			51,420
<b>Total general rates</b>						<b>3,673,727</b>			<b>3,660,809</b>

## 11 BORROWINGS

### Repayments - borrowings

Information on borrowings	Loan No.	1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$
Dalwallinu Sewerage Scheme	64	49,389	0	0	(11,471)	(23,507)	37,918	25,882	(2,432)	(4,300)
Dalwallinu Discovery Centre	157	398,700	0	0	0	(62,726)	398,700	335,974	0	(10,573)
Dalwallinu Recreation Centre	159	2,463,356	0	0	(31,612)	(63,698)	2,431,744	2,399,658	(36,950)	(91,426)
Bell St Subdivision	160	403,063	0	0	(80,120)	(160,485)	322,943	242,578	(1,237)	(2,227)
<b>Total</b>		<b>3,314,508</b>	<b>0</b>	<b>0</b>	<b>(123,203)</b>	<b>(310,416)</b>	<b>3,191,305</b>	<b>3,004,092</b>	<b>(40,619)</b>	<b>(108,526)</b>
Current borrowings		310,416					187,213			
Non-current borrowings		3,004,092					3,004,093			
		<b>3,314,508</b>					<b>3,191,306</b>			

All debenture repayments were financed by general purpose revenue.

### KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2023	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Gymnasium Equipment	E6N0162493	418	35,600	35,600	(2,167)	(8,900)	33,851	27,118	(375)	(1,260)
Administration Photocopiers	Ricoh	18,094	0	0	(961)	(3,824)	17,133	14,270	(211)	(779)
<b>Total</b>		<b>18,512</b>	<b>35,600</b>	<b>35,600</b>	<b>(3,128)</b>	<b>(12,724)</b>	<b>50,984</b>	<b>41,388</b>	<b>(587)</b>	<b>(2,039)</b>
Current lease liabilities		3,482					8,698			
Non-current lease liabilities		14,301					40,670			
		<b>17,783</b>					<b>49,368</b>			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

13 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 September 2023 \$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		0	0	1,200,263	(406,295)	793,968
<b>Total other liabilities</b>		0	0	1,200,263	(406,295)	793,968
<b>Employee Related Provisions</b>						
Provision for annual leave		187,998	0			187,998
Provision for long service leave		203,049	0			203,049
<b>Total Provisions</b>		391,047	0	0	0	391,047
<b>Total other current liabilities</b>		<b>391,047</b>	<b>0</b>	<b>1,200,263</b>	<b>(406,295)</b>	<b>1,185,015</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee Related Provisions**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

**Capital grant/contribution liabilities**

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

14 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2023	Liability	Liability	30 Sep 2023	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
General Purpose Grant - WA Government	0	0	0	0	0	0	0	24,371
Untied Roads Grant - WA Government	0	0	0	0	0	0	0	17,839
DFES Operating Grant	0	0	0	0	0	52,998	13,249	10,268
Direct Grant - Main Roads	0	0	0	0	0	353,438	353,438	353,438
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>406,436</b>	<b>366,687</b>	<b>405,916</b>
<b>Contributions</b>								
Collection of Legal Costs	0	0	0	0	0	10,000	2,500	50
Miscellaneous Reimbursements - GOV	0	0	0	0	0	2,300	574	0
Miscellaneous Reimbursements - PREV HEALTH	0	0	0	0	0	0	0	452
Miscellaneous Reimbursements - HEALTH	0	0	0	0	0	9,200	2,299	3,167
Miscellaneous Reimbursements - PRE SCHOOL	0	0	0	0	0	6,162	1,539	2,651
Miscellaneous Reimbursements - OTH WELFARE	0	0	0	0	0	200	50	0
Miscellaneous Reimbursements - STAFF HOUSING	0	0	0	0	0	5,740	2,823	1,903
Miscellaneous Reimbursements - OTH HOUSING	0	0	0	0	0	11,525	2,881	6,709
Miscellaneous Reimbursements - SEWERAGE	0	0	0	0	0	0	0	3,040
Miscellaneous Reimbursements - OTH COM	0	0	0	0	0	2,378	594	581
Containers Deposit Scheme Income	0	0	0	0	0	1,500	373	0
Collection Metal Rubbish	0	0	0	0	0	500	250	0
Miscellaneous Reimbursements - REC & CUL	0	0	0	0	0	159,937	39,981	29,345
Miscellaneous Reimbursements - ROAD MAIN	0	0	0	0	0	500	123	239
Street Light Contribution - Main Roads	0	0	0	0	0	5,000	1,249	0
Miscellaneous Reimbursements - ECON SERV	0	0	0	0	0	51,542	12,884	11,816
Miscellaneous Reimbursements - OTH PRO & SERV	0	0	0	0	0	19,200	4,796	6,718
Fuel Rebates - ATO	0	0	0	0	0	45,000	11,249	12,578
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>330,684</b>	<b>84,165</b>	<b>79,250</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>737,120</b>	<b>450,852</b>	<b>485,166</b>



15 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget	YTD	YTD Revenue
	1 July 2023			30 Sep 2023	30 Sep 2023	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>								
DFES LG Resilience Fund Grant	0	0	0	0	0	500,000	0	117,655
LRCI Phase 4 - Fecing OTH HOU	0	0	0	0	0	8,000	8,000	4,724
LRCI Phase 4 - Cemetery Toilet OTH COM	0	0	0	0	0	80,000	0	0
LRCI Phase 4 - Town Hall PUB HALL	0	0	0	0	0	140,000	0	80,338
LRCI Phase 4 - Shade Sails SWIM	0	0	0	0	0	92,000	92,000	0
CWSP Grant - Water Tank Projects	0	0	0	0	0	132,099	0	19,464
LRCI Phase 4 - OTH REC & SPORT	0	0	0	0	0	229,843	0	0
DFES LG Resilience Fund Grant	0	0	0	0	0	119,000	0	0
CRFF Grant - Hockey Pavillion	0	0	0	0	0	108,868	0	0
LRCI Phase 4 - Roads	0	0	0	0	0	621,000	0	130,202
DoT Footpahts	0	0	0	0	0	48,950	0	0
Main Roads Regional Road Group (RRG)	0	0	0	0	0	539,511	134,877	52,549
Dept Infr Roads to Recovery (RTR)	0	0	0	0	0	655,420	163,855	0
DFES DRFAWA AGRN962 Claim	0	0	0	0	0	35,000	0	0
Main Roads Wheatbelt Secondary Freight (WSFN)	0	0	0	0	0	5,418,336	1,354,584	0
LRCI Phase 4 - Tourism	0	0	0	0	0	27,400	0	1,364
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,755,427</b>	<b>1,753,316</b>	<b>406,295</b>

**SHIRE OF DALWALLINU  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**16 INVESTMENT IN ASSOCIATES**

**(a) Investment in associate**

Aggregate carrying amount of interests in Local Government House accounted for using the equity method are reflected in the table below.

Carrying amount at 1 July  
Carrying amount at 30 June

Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
\$	\$	\$
0		142,607
0	0	142,607

**SIGNIFICANT ACCOUNTING POLICIES**

**Investments in associates**

An associate is an entity over which the Shire has the power to participate in the financial and operating policy decisions of the investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire’s share of net assets of the associate. In addition, the Shire’s share of the profit or loss of the associate is included in the Shire’s profit or loss.


**Shire of Dalwallinu**  
**Bank Reconciliation**  
**as at 30 September 2023 ✓**

<b>Balance as per General Ledger as at 1 September 2023 ✓</b>				
A910000 - Municipal Fund	510,860.82 ✓			
A910001 - Telenet Saver	1,589,718.17 ✓	2,100,578.99		2,100,578.99
<b>Add Cash Receipts</b>				
Daily Receipts		1,938,327.74 ✓		
BPAY Receipts		1,372,641.50		
Interest Received		2,453.72		
				3,313,422.96
				5,414,001.95
<b>Less Cash Payments</b>				
Cheques (35230)		10,512.90 ✓		
EFT Payments - Payroll		120,477.54		
EFT Payments (EFT14904-EFT15020) (cancelled EFTs EFT14942-EFT14963)		1,112,812.55 ✓		
Direct Debit - Fines Enforcement (DD16740.1)				
Direct Debit - Credit Card Payments (DD17365.1)		13,149.50		
Direct Debit - Housing Bonds (DD17379.1)		644.00		
Direct Debit - Superannuation Payments		37,779.57		
Bank Fees		2,062.08		
Loan Payments Loan 159 - Rec Centre		68,562.25		
Loan Payments Loan 160 - Bell Street Subdivision		81,356.12		
Transfer to Muni Excess Funds Term Deposit		2,500,000.00		
Direct Debit - Payment to DoT		102,055.40		
				4,049,411.91
<b>Balance as per General Ledger as at 30 September 2023 ✓</b>				
A910000 - Municipal Fund	112,418.15 ✓			
A910001 - Telenet Saver	1,252,171.89 ✓			
		1,364,590.04	0.00	1,364,590.04
<b>Ar</b>				
Returned payment - EFT14927				300.00
<b>Less</b>				
Banking 29/09/23, banked on 03/09/23				14,562.95
				1,350,327.09
<b>Balance as per Bank Statements as at 30 September 2023 ✓</b>				
Muni Cheque Account - xxxx914		98,155.20 ✓		
Business Telenet Saver - xxxx562		1,252,171.89 ✓	0.00	1,350,327.09

Prepared by

 4/10/2023

Reviewed by

 10/10/2023



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If you're a business customer, call 13 7000

BSB Number	xxx-xxx
Account Number	xxxx91-4
Period	22 Sep 23 - 29 Sep 23
Page 1 of 3	Statement Number 4149

THE COMMITTEE  
SHIRE OF DALWALLINU  
PO BOX 141  
DALWALLINU WA 6609

Account of: SHIRE OF DALWALLINU

### TRANSACTION DETAILS FOR ACCOUNT NUMBER: xxxx91-4

Date	Particulars	Debit	Credit	Balance
22 SEP 23	<b>OPENING BALANCE</b>			<b>\$56,284.19</b>
22 SEP 23			\$318.00	\$56,602.19
22 SEP 23			\$25.00	\$56,627.19
22 SEP 23			\$30.00	\$56,657.19
22 SEP 23			\$92.10	\$56,749.29
22 SEP 23			\$50.00	\$56,799.29
22 SEP 23			\$1,396.29	\$58,195.58
22 SEP 23			\$724.21	\$58,919.79
22 SEP 23			\$30.00	\$58,949.79
22 SEP 23			\$2,662.13	\$61,611.92
22 SEP 23			\$1,069.72	\$62,681.64
22 SEP 23			\$1,012.08	\$63,693.72
22 SEP 23			\$828.53	\$64,522.25
22 SEP 23			\$730.68	\$65,252.93
22 SEP 23			\$28.35	\$65,281.28
22 SEP 23			\$968.00	\$66,249.28
22 SEP 23			\$329.99	\$66,579.27
22 SEP 23			\$500.00	\$67,079.27
22 SEP 23			\$50,000.00	\$117,079.27
22 SEP 23			\$1,150.75	\$118,230.02
22 SEP 23		\$334.55		\$117,895.47
22 SEP 23			\$1,651.93	\$119,547.40
22 SEP 23			\$494.25	\$120,041.65
25 SEP 23			\$636.00	\$120,677.65
25 SEP 23			\$3,827.93	\$124,505.58
25 SEP 23			\$231.20	\$124,736.78
25 SEP 23			\$323.92	\$125,060.70
25 SEP 23				<b>\$125,060.70</b>

Make sure you check the entries on this statement carefully. If you see something that doesn't seem right, call us on 13 17 19. For more information about your account, and for details of the dispute resolution mechanism that covers disputed transactions and complaints (including how to access the mechanism and to make a complaint – including to the external dispute resolution body - the Australian Financial Complaints Authority), please see the Product Disclosure Statement for this product (available at our website and branches), or call/visit us. Bankwest, a division of Commonwealth Bank of Australia ABN 48 123 123 124 AFSL / Australian credit licence 234945. If you don't want to receive promotional information from us, let us know by calling us on 13 17 19. 48

<b>TRANSACTION DETAILS (Cont.)</b>				
<b>Date</b>	<b>Particulars</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
25 SEP 23				<b>\$125,060.70</b>
25 SEP 23			\$20,249.50	\$145,310.20
25 SEP 23			\$99.01	\$145,409.21
25 SEP 23			\$290.00	\$145,699.21
25 SEP 23			\$454.72	\$146,153.93
25 SEP 23			\$30.00	\$146,183.93
25 SEP 23			\$203.00	\$146,386.93
25 SEP 23			\$228.00	\$146,614.93
25 SEP 23			\$275.35	\$146,890.28
26 SEP 23			\$60.00	\$146,950.28
26 SEP 23			\$728.00	\$147,678.28
26 SEP 23			\$3,000.55	\$150,678.83
26 SEP 23			\$40,000.00	\$190,678.83
26 SEP 23			\$20,000.00	\$210,678.83
26 SEP 23			\$225,000.00	\$435,678.83
26 SEP 23		\$299,358.84		\$136,319.99
26 SEP 23			\$642.80	\$136,962.79
26 SEP 23			\$84.35	\$137,047.14
26 SEP 23		\$29,498.00		\$107,549.14
26 SEP 23		\$68,562.25		\$38,986.89
26 SEP 23			\$672.00	\$39,658.89
27 SEP 23			\$100.00	\$39,758.89
27 SEP 23			\$588.30	\$40,347.19
27 SEP 23			\$1,156.56	\$41,503.75
27 SEP 23			\$717.81	\$42,221.56
27 SEP 23			\$717.81	\$42,939.37
27 SEP 23		\$494.25		\$42,445.12
27 SEP 23			\$1,526.00	\$43,971.12
27 SEP 23			\$844.00	\$44,815.12
27 SEP 23			\$44.40	\$44,859.52
27 SEP 23			\$904.00	\$45,763.52
27 SEP 23			\$904.00	\$46,667.52
27 SEP 23			\$13,401.10	\$60,068.62
27 SEP 23			\$5,394.49	\$65,463.11
27 SEP 23		\$14,001.75		\$51,461.36
27 SEP 23			\$125.00	\$51,586.36
28 SEP 23			\$50.00	\$51,636.36
28 SEP 23			\$50.00	\$51,686.36
28 SEP 23			\$30.00	\$51,716.36
28 SEP 23			\$107.00	\$51,823.36
28 SEP 23			\$50.00	\$51,873.36
28 SEP 23			\$4,015.66	\$55,889.02
28 SEP 23			\$3,980.57	\$59,869.59
28 SEP 23			\$708.22	\$60,577.81
28 SEP 23			\$329.00	\$60,906.81
28 SEP 23			\$214.00	\$61,120.81
28 SEP 23			\$60,000.00	\$121,120.81
28 SEP 23		\$59,871.09		\$61,249.72
28 SEP 23			\$68.78	\$61,318.50
28 SEP 23			\$9,459.01	\$70,777.51
28 SEP 23	<b>CARRIED FORWARD</b>			<b>\$70,777.51</b>

<b>TRANSACTION DETAILS (Cont.)</b>				
<b>Date</b>	<b>Particulars</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
28 SEP 23	<b>BROUGHT FORWARD</b>			<b>\$70,777.51</b>
28 SEP 23			\$120.00	\$70,897.51
28 SEP 23			\$120.00	\$71,017.51
28 SEP 23			\$120.00	\$71,137.51
28 SEP 23			\$120.00	\$71,257.51
28 SEP 23			\$120.00	\$71,377.51
28 SEP 23			\$120.00	\$71,497.51
28 SEP 23			\$120.00	\$71,617.51
28 SEP 23		\$157.80		\$71,459.71
28 SEP 23			\$11,000.00	\$82,459.71
28 SEP 23		\$12,329.00		\$70,130.71
29 SEP 23			\$318.00	\$70,448.71
29 SEP 23			\$10,552.90	\$81,001.61
29 SEP 23			\$25.00	\$81,026.61
29 SEP 23			\$1,181.65	\$82,208.26
29 SEP 23			\$1,259.65	\$83,467.91
29 SEP 23			\$1,034.04	\$84,501.95
29 SEP 23			\$270.00	\$84,771.95
29 SEP 23			\$50.00	\$84,821.95
29 SEP 23			\$1,324.67	\$86,146.62
29 SEP 23			\$1,176.60	\$87,323.22
29 SEP 23			\$4,889.20	\$92,212.42
29 SEP 23			\$2,266.86	\$94,479.28
29 SEP 23			\$622.58	\$95,101.86
29 SEP 23			\$1,207.50	\$96,309.36
29 SEP 23			\$786.70	\$97,096.06
29 SEP 23			\$393.42	\$97,489.48
29 SEP 23			\$9,949.47	\$107,438.95
29 SEP 23		\$10,512.90		\$96,926.05
29 SEP 23			\$21.25	\$96,947.30
29 SEP 23			\$1,894.15	\$98,841.45
29 SEP 23			\$14.00	\$98,855.45
29 SEP 23		\$1,238.25		\$97,617.20
29 SEP 23			\$538.00	\$98,155.20
29 SEP 23	<b>CLOSING BALANCE</b>			<b>\$98,155.20</b>
		TOTAL DEBITS	\$496,358.68	
		TOTAL CREDITS		\$538,229.69


# TRANSACTION SEARCH RESULTS

**Account:** 302-162 0373562  
**Account Nickname:** BUSINESS TELENET SAVER  
**Date:** From 01/09/2023 to 30/09/2023  
**Transaction Types:** All Transaction Types  
**Opening Balance:** \$1,589,718.17  
**Closing Balance:** \$1,252,171.89

BSB NO.	ACCOUNT NO.	TRANSACTION DATE	NARRATION	CHEQUE NO.	DEBIT	CREDIT	ACCOUNT BALANCE
302-162	0373562	28/09/2023	Telenet to muni		-\$60,000.00		\$1,252,171.89
302-162	0373562	26/09/2023	Telenet to Muni		-\$225,000.00		\$1,312,171.89
302-162	0373562	26/09/2023	Telenet to Muni		-\$20,000.00		\$1,537,171.89
302-162	0373562	26/09/2023	Telenet to Muni		-\$40,000.00		\$1,557,171.89
302-162	0373562	22/09/2023	Telenet to Muni		-\$50,000.00		\$1,597,171.89
302-162	0373562	21/09/2023	telenet to muni		-\$425,000.00		\$1,647,171.89
302-162	0373562	18/09/2023	Muni to telenet			\$500,000.00	\$2,072,171.89
302-162	0373562	14/09/2023	Muni to telenet			\$130,000.00	\$1,572,171.89
302-162	0373562	11/09/2023	FROM T/S TO MUNI		-\$2,280,000.00		\$1,442,171.89
302-162	0373562	07/09/2023	Munit to Telenet			\$280,000.00	\$3,722,171.89
302-162	0373562	07/09/2023	Muni to Telenet			\$750,000.00	\$3,442,171.89
302-162	0373562	04/09/2023	FROM MUNI TO T/S			\$1,100,000.00	\$2,692,171.89
302-162	0373562	01/09/2023	CREDIT INTEREST			\$2,453.72	\$1,592,171.89

## Shire of Dalwallinu Trust Bank Reconciliation as at 30 September 2023

<b>Balance as per General Ledger as at 1 September 2023</b>				
2T9900000 - Trust Fund	0.00	0.00		0.00
<b>Add Cash Receipts</b>				0.00
<b>Less Cash Payments</b>				0.00
		0.00		0.00
<b>Balance as per General Ledger as at 30 September 2023</b>				
2T9900000 - Trust Fund	0.00	0.00	0.00	0.00
<b>Add</b>				
<b>Less</b>				
<b>Balance as per Bank Statements as at 30 September 2023</b>				0.00
2T9900000 - Trust Fund		0.00	0.00	0.00

Prepared by 

Reviewed by  10/10/2023





For enquiries, message us on the Bankwest App or  
Bankwest Online Banking, or call on 13 17 19  
If you're a business customer, call 13 7000

**BUSINESS ZERO TRAN ACCOUNT STATEMENT  
TRUST**

BSB Number	<b>306-008</b>
Account Number	<b>536593-0</b>
Period	<b>1 Sep 23 - 29 Sep 23</b>
Page 1 of 1	Statement Number 3585

THE COMMITTEE MEMBERS  
SHIRE OF DALWALLINU  
PO BOX 141  
DALWALLINU WA 6609

Account of: SHIRE OF DALWALLINU

TRANSACTION DETAILS FOR ACCOUNT NUMBER: 536593-0				
Date	Particulars	Debit	Credit	Balance
01 SEP 23	<b>OPENING BALANCE</b>			<b>\$0.00</b>
29 SEP 23	<b>CLOSING BALANCE</b>			<b>\$0.00</b>
		TOTAL DEBITS	\$0.00	
		TOTAL CREDITS	\$0.00	

Make sure you check the entries on this statement carefully. If you see something that doesn't seem right, call us on 13 17 19. For more information about your account, and for details of the dispute resolution mechanism that covers disputed transactions and complaints (including how to access the mechanism and to make a complaint – including to the external dispute resolution body - the Australian Financial Complaints Authority), please see the Product Disclosure Statement for this product (available at our website and branches), or call/visit us. Bankwest, a division of Commonwealth Bank of Australia ABN 48 123 123 124 AFSL / Australian credit licence 234945. If you don't want to receive promotional information from us, let us know by calling us on 13 17 19. **53**

### 11.3.3 Community Grants Scheme Allocation 2023-2024 – Round 1\*

<b>Report Date</b>	24 October 2023
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GS/1 – Community Grants
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Lauren Willis, Community Development & Discovery Centre Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	1. Grant applications

#### **Purpose of Report**

Council is requested to consider the applications for the first portion (\$10,000) of the Community Grant Scheme funding for the 2023-2024 financial year.

#### **Background**

Council have provided \$20,000 in this financial year for community grant projects to be allocated in two rounds of \$10,000.

Advertising of the Community Grant Funding commenced in August and the closing date was 6 October 2023.

#### **Consultation**

Nil

#### **Legislative Implications**

Nil

#### **Policy Implications**

##### Local

Policy 2.4 – Community Grants Scheme

#### **Financial Implications**

There is an allocation of \$20,000 in the 2023-2024 budget.

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Nil

#### **Triple Bottom Line Assessment**

##### Economic implications

There are no known significant economic implications associated with this proposal.

##### Social implications

The community grants help the smaller community groups (usually volunteers) who are not always able to fund projects that can improve and enhance lifestyle and liveability in the community.



### Environmental implications

There are no known significant environment implications associated with this proposal.

### **Officer Comment**

Council has allocated \$20,000 in the 2023-2024 financial year for the Community Grant Scheme. However, in 2020-2021 Council allocated \$9,450 to St John Ambulance for a generator. We have been advised that St John's will not be utilising these funds. Given that this round of the Community Grants has numerous applications, Council could consider allocating \$19,450 in the first round.

After the closing date, five (5) applications were received:

<b>Applicant</b>	<b>Cash</b>	<b>In Kind / Other</b>	<b>Shire</b>	<b>Total</b>
Dalwallinu Community Resource Centre Inc.	\$1,240.39	0	<b>\$1,240.39</b>	\$ 2,480.78
Kalannie Sport and Recreation Club Inc.	\$19,990.00	0	<b>\$10,000.00</b>	\$29,990.00
Kalannie Community Resource Centre Inc.	\$0	0	<b>3,100.00</b>	\$3,100.00
Kalannie Community Church Inc.	\$20,000.00	\$440.00	<b>\$10,000.00</b>	\$30,440.00
Kalannie Community Resource Centre Inc.	\$320.00	0	<b>\$320.00</b>	\$640
		<b>TOTAL</b>	<b>\$24,660.39</b>	\$66,650.78

The history of grant funding for the applicants over the past five (5) years is as follows:

<b>Applicant</b>	<b>Total Funding</b>
Dalwallinu CRC	\$3,086.58
Kalannie Sport & Recreation Club	\$3,600.00
Kalannie CRC	\$6,030.98
Kalannie Community Church	\$0.00

Application Details:

#### **1. Dalwallinu Community Resource Centre Inc - \$1,240.39**

Dalwallinu CRC are seeking \$1,240.39 towards the purchase and delivery of a new service laptop and meeting room chairs. The new laptop would allow DCRC to offer more streamlined programming for their informative events benefiting a diverse spectrum of Shire residents. The application meets the community grant eligibility criteria and it is recommended that their request be funded.

#### **2. Kalannie Sport and Recreation Club Inc - \$10,000**

KS&RC are seeking \$10,000.00 towards the purchase and installation of 90 solar panels to the roof of the KS&RC building. The club has demonstrated a willingness and ability to spend more than 50% of project costs to make this happen knowing that it will be hugely beneficial in the long-term. The application meets the community grant eligibility criteria, and it is recommended that their request be funded.

#### **3. Kalannie Community Resource Centre Inc - \$3,100**

Kalannie CRC are seeking \$3,100.00 for the painting of a mural on their community coffee cart trailer. This application is essentially an addition for an already acquitted project that Council awarded funding of \$2,382 in Round 2 of 2022-2023 and the application does not show that they will contribute 50% of the cost. It is recommended that this application not be funded.



#### 4. Kalannie Community Church Inc - \$10,000

Kalannie Community Church are seeking \$10,000.00 towards restoration of their Heritage building which has fallen into disrepair. While the project could be declared ineligible under Policy 2.4 Community Grants Scheme, Ineligible Projects point 5. *“Any project submitted from a religious group, for a religious purpose or for the provision or improvements of religious infrastructure.”*

In their application, they have argued that this project is more for the benefit of the Kalannie Community and historical preservation than it is for religious/spiritual means, in addition to being a non-denominational church which bars them from accessing funding through religious organisations. The application does not demonstrate that the group can secure the additional funding to undertake the project. It is recommended that this application not be funded in this round and that should the group secure the additional funding, that they be encouraged to apply in future funding rounds.

#### 5. Kalannie Community Resource Centre Inc

Kalannie CRC are seeking \$320.00 towards their event “Summer Fit, Healthy Spaces Indoor Places”. If successful, the funding will go towards half of the equipment costs needed to host the kick-off event and will then be available for community members to use all year round. The benefits provided to residents, if this program receives the funding to go ahead, would far outweigh the small sum requested. This application meets the community grant application criteria, and it is recommended that this project be funded.

#### Officer Recommendation

That Council allocate Round 1 of the 2023-2024 Community Grant Scheme to the following recipients:

1. Dalwallinu Community Resource Centre Inc	\$1,240.39
2. Kalannie Sport & Recreation Club Inc	\$10,000.00
3. Kalannie Community Resource Centre Inc	\$320.00

#### Officer Recommendation/Resolution

##### MOTION

Moved            Cr  
Seconded       Cr

0/0



			
Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500 (08) 9661 1097	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

<b>Office Use Only</b>			
Officer:		Date:	/ /
Record #	Received #:	Outcome	
File #	Acquitted:	Date:	/ /

<b>Section A: Project / Event Summary</b>			
Organisation:	Kalannie Community Church (Inc.)		
Project or Event Title:	Repair & Renovate Kalannie Community Church		
Project or Event Date/s:	Start Date: 26/10/2023	Finish Date:	25/12/2023
Total Budget:	\$29,447.00		
Requested Funding	\$10,000.00		
Shire Officer Contacted:	Name: Lauren Willis	Date:	28/09/2023

<b>Section B: Applicant Details</b>			
Postal Address:	Street Address: Julie Hathway PO Box 5		
	Suburb: Kalannie	State: WA	Postcode: 6468
Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.			
Contact Person:	Julie Hathway (Secretary/Treasurer) Robert Nixon (Chairperson)	Phone:	0427 335 578 0428 662 045
Email:	<a href="mailto:juliehathway@hotmail.com">juliehathway@hotmail.com</a> / <a href="mailto:rnixon7@bigpond.com">rnixon7@bigpond.com</a>		
ABN:			
If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from <a href="https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/">https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/</a>			
Is your Organisation registered for GST?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Is your Organisation Incorporated? <small>Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.</small>	<input checked="" type="checkbox"/> Yes	No <input type="checkbox"/>	
Do you have Public Liability Insurance? <small>All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.</small>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
<b>We are seeking quotes for Public Liability cover and will advise this information ASAP.</b>			

<b>Section C: Funding Category</b>	
Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7	

<input checked="" type="checkbox"/>	<b>Community Assistance Grants (CAG)</b>
CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.	

<input type="checkbox"/>	<b>Community Sponsorship Funding (CSF)</b>
Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. <i>Please ensure you visit <a href="https://www.dalwallinu.wa.gov.au">https://www.dalwallinu.wa.gov.au</a> for relevant event notification forms and other approval processes.</i>	

## Section E: Financial Details

### Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) Budget Items (i.e., what the money will be spent on)	(2) Shire of Dalwallinu Funding (\$ (Excl. GST)	(3) Other Cash Funding Amount (\$ (Excl. GST)	(4) In-Kind Support Please estimate the dollar value of the in-kind support. (\$ (Excl. GST)	Source of Other Cash Funding or In-Kind Support Please state if confirmed or unconfirmed
AWD Enterprises Exterior Carpentry = 15,917	\$5,000.00	\$	\$	
AWD Enterprises Exterior painting = 13,530	\$5000.00	\$	\$	
<b>Total \$29,447.00</b>	\$		\$	
Member donations	\$	\$ 20,000.00	\$	Unconfirmed, in progress
Sanding pews, refurbishment altar, reinstallation of furniture/carpet, garden maintenance,	\$	\$	\$ 440.00	Confirmed
<b>Total \$</b>	<b>\$10,000.00</b>	\$20,000.00	\$ \$440.00	

## Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

⇒



Name:	Julie Hathway	Date:	05/10/2023
Position: <small>*Must be a Committee Office Bearer</small>	Secretary / Treasurer		
Bank Account:	633000 BSB Number	184420438 Account Number	
Account Name:	Kalannie Community Church (Inc.)		

**Please submit your application by no later than Friday 6 October 2023 at 4pm.**

To: Shire of Dalwallinu  
 Mail: PO Box 141, Dalwallinu WA 6609  
 Address: 58 Johnston Street, Dalwallinu WA 6609  
 Email: [shire@dalwallinu.wa.gov.au](mailto:shire@dalwallinu.wa.gov.au)

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
<input type="checkbox"/>	<input type="checkbox"/>	Certificate of Incorporation
<input type="checkbox"/>	<input type="checkbox"/>	Current Financial Statement for the previous financial year
<input type="checkbox"/>	<input type="checkbox"/>	Copies of letters of support from key partners
<input type="checkbox"/>	<input type="checkbox"/>	Statement by Auspicing Association (if you do not have an ABN)
<input type="checkbox"/>	<input type="checkbox"/>	Copy of written quote/s for any costs over \$500
<input type="checkbox"/>	<input type="checkbox"/>	Other, please specify below
		<ul style="list-style-type: none"> <li>• Photo of outside of building</li> <li>• Transfer of building and land from Perth Diocesan Trustees (2 documents)</li> </ul>

## Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Kalannie Community Church Inc. was started this year after the previous denominational church was converted to one which is wholly community owned and run (maybe the first of its kind in Australia). This was a lengthy process originally commenced in 2020, with some government departmental delays due to the transfer of the land and other legal challenges. The land and building formerly known as St John's Church were de-consecrated on Sat 25 Nov 2019. Currently there are 10 active members in the organisation, with membership open to all Kalannie residents and interest shown indicates membership will increase. Local support has been above expectations.

The Kalannie Community Church has fallen into disrepair, with the windows and the ceiling needing significant maintenance. One of the major objects of the Kalannie Community Church incorporation was to maintain the building. Our funding application seeks to support the costs of repair required to re-open it to the Kalannie community.

The building itself has important historical links to the wheatbelt. It was not always used as a church; it was first located in Cunderdin and was then relocated and became a hostel in Dalwallinu. It found its current home as a church in Kalannie in approx 1958. It is an iconic building, the only Church building in Kalannie, with a prominent position on the northern approach into town.

While the building will obviously be used for non-denominational church activities and to contribute to the spiritual development of the town, repairing and maintaining the structure will provide for much more than that. The repaired building will provide Kalannie with a truly unique venue, for the benefit of the community. It is locally owned by Kalannie residents, and the required funding will contribute to the preservation of the Heritage building.

As an historic building - one of the oldest in the town, it offers an intimate space full of old-world charm and character. Individuals and community groups will be welcomed to use the space without charge. It will be a venue for not-for-profit activities as well as spiritual needs. Once re-opened the church will provide the Kalannie community with a one-of-a-kind space for connection and togetherness, virtues that are the true essence of community.

The deconsecration of the building and land does present challenges to funding, as Kalannie Community Church Inc. are no longer able to seek financial support through religious organisations. Many other funding bodies also exclude applications for projects submitted for religious purposes. Our position is that the building represents more value to the Kalannie community than just a church, it has historic relevance to the region, and will provide benefits to the community outside purely spiritual needs.

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:
Kalannie Branch CWA	Jodie Lyndon-James (Secretary)	0458 608 104
AWD Enterprises	Walter Strother	0411 494 340



			
Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500 (08) 9661 1097	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only			
Officer:		Date:	/ /
Record #	Received #:	Outcome	
File #	Acquitted:	Date:	/ /

Section A: Project / Event Summary			
Organisation:	Kalannie Community Resource Centre		
Project or Event Title:	Painting & Artwork for Kalannie Coffee Cart		
Project or Event Date/s:	Start Date: 1/11/2023	Finish Date:	28/02/2024
Total Budget:	\$ 15,036.48		
Requested Funding	\$3100.00		
Shire Officer Contacted:	Name: Lauren Willis	Date:	28/09/2023

Section B: Applicant Details			
Postal Address:	Street Address: 67 Roche St		
	Suburb: Kalannie	State: WA	Postcode: 6468
Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.			
Contact Person:	Jodie Lyndon-James	Phone:	08 9666 2194
Email:	kalanniecrc@kalannie.com.au		
ABN:	30983651837		
If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from <a href="https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/">https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/</a>			
Is your Organisation registered for GST?	<input checked="" type="checkbox"/> Yes	No	<input type="checkbox"/>
Is your Organisation Incorporated? <small>Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.</small>	<input checked="" type="checkbox"/> Yes	No	<input type="checkbox"/>
Do you have Public Liability Insurance? <small>All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.</small>	<input checked="" type="checkbox"/> Yes	No	<input type="checkbox"/>

Section C: Funding Category	
Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7	
<input checked="" type="checkbox"/>	<b>Community Assistance Grants (CAG)</b> CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.
<input type="checkbox"/>	<b>Community Sponsorship Funding (CSF)</b> Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. <b>Please ensure you visit <a href="https://www.dalwallinu.wa.gov.au">https://www.dalwallinu.wa.gov.au</a> for relevant event notification forms and other approval processes.</b>

## Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

The idea for this project grew from a plan to conduct a 1-day Barista short-course that Geraldton Tafe offers. The challenge was that the class size would be limited, with access to only 1 coffee machine (Geraldton Tafe have a mobile unit that they would bring with them). Kalannie does not have a café, and there is no commercial coffee machine in town currently.

Working through the problem it was decided that Kalannie CRC would convert an existing Box Trailer and purchase the equipment to fit it out as a mobile coffee trailer. This would be used to allow Barista Course attendees access to 2 machines in the delivery of the course, giving participants a good opportunity to learn and practice the skills to acquire the qualification.

Having a coffee cart would also be a great attraction in the town, enticing the community and tourists to stop and visit the CRC. In addition, as a mobile unit it can be taken to community events (not only sporting, but also events at the town hall and other locations around Kalannie). We hope to be able to create a connection between different community organisations by using coffee culture as a common denominator. We feel it is important to offer the community a social ritual in the absence of alcohol. We see the Barista Course and coffee cart project as a catalyst to help create better social engagement within the community, and pride in our town.

We were successful in a funding application with FRRR (Foundation for Rural & Regional Renewal) through their Strengthening Rural Communities Program. This grant funding has allowed us to purchase the coffee machine and accessories and run the Tafe course (since travel and associated costs would make the course cost too expensive for it to be a reasonable expense for attendees). There is a portion of expense allocated in the grant funding for the trailer modification, but there is not enough scope in the FRRR funding for painting and artwork. We want the trailer to be an exciting feature at the CRC, and visually engaging when out at events and functions.

We were successful in the last round of Dalwallinu Shire Community Grants and Sponsorship Funding (many thanks to Dalwallinu Shire!) and have purchased a Heatlie brand barbecue which is already installed in the trailer. This current application seeks further support from the Dalwallinu Shire to assist with the painting and artwork which will make the trailer stand out and really get noticed.

We have already made some enquiries with Perth mural artists Lora Flora and Sveta Drobysheva, and they have both submitted quotes for the artwork on the trailer. We will seek community consultation on the artwork design but will leave the final selection of artist and concept to our committee, as each artist's work is quite different stylistically.

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:
Wongan Refinish	Paul	0476138732
Lora Flora Art	Lora	0435 510 087
Sveta Drobysheva Artist	Sveta	0404 618 236
Geraldton Tafe	Pam Francis	08 9956 2704

## Community Grants and Sponsorship Funding

### Section E: Financial Details

#### Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) Budget Items (i.e., what the money will be spent on)	(2) Shire of Dalwallinu Funding (\$)(Excl. GST)	(3) Other Cash Funding Amount (\$)(Excl. GST)	(4) In-Kind Support Please estimate the dollar value of the in-kind support. (\$)(Excl. GST)	Source of Other Cash Funding or In-Kind Support Please state if confirmed or unconfirmed
Wongan Refinish – preparation and spray painting (please note the clear top coat is quoted separately since it may or not be required dependent on the artist selected. Lora Flora includes this in her price, and Sveta Drobysheva does not.)	\$1000.00	\$	\$	
Artwork Lora Flora 2100.00 Sveta Drobysheva 1500.00	\$2100.00	\$	\$	
Heatlie Barbecue	\$	\$2342.48	\$	Received from Dalwallinu Shire Grant Funding
Kalannie CRC - Trailer & partial modification costs	\$	\$2000.00	\$	Confirmed
FRRR – Strengthening Rural Communities Program	\$	\$7594.00	\$	Funding received
<b>Total \$</b>	<b>\$3100.00</b>	<b>\$11,936.48</b>	<b>\$</b>	

### Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

⇒



Name:	Joanna Ashworth	Date:	05/10/2023
Position: *Must be a Committee Office Bearer	Kalannie CRC Chairperson		
Bank Account:	306-008 BSB Number	008419-1 Account Number	
Account Name:	Kalannie Community Resource Centre (Inc.)		

**Please submit your application by no later than Friday 6 October 2023 at 4pm.**

To: Shire of Dalwallinu



Mail: PO Box 141, Dalwallinu WA 6609

Address: 58 Johnston Street, Dalwallinu WA 6609

Email: [shire@dalwallinu.wa.gov.au](mailto:shire@dalwallinu.wa.gov.au)

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certificate of Incorporation
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Current Financial Statement for the previous financial year
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Copies of letters of support from key partners
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Statement by Auspicing Association (if you do not have an ABN)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Copy of written quote/s for any costs over \$500
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other, please specify below
		<ul style="list-style-type: none"> <li>• Design Plan of Trailer mods</li> <li>• Photo of Trailer mods</li> </ul>

			
Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500 (08) 9661 1097	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only			
Officer:		Date:	/ /
Record #	Received #:	Outcome	
File #	Acquitted:	Date:	/ /

Section A: Project / Event Summary			
Organisation:	Kalannie Community Resource Centre (Inc.)		
Project or Event Title:	Summer Fit - Healthy Spaces, Indoor Places		
Project or Event Date/s:	Start Date: 24 / 11/ 23 <small>Start date is flexible if more lead time is required</small>	Finish Date:	Ongoing
Total Budget:	\$ 640.00		
Requested Funding	\$ 320.00		
Shire Officer Contacted:	Name: Lauren Willis	Date:	28 / 09 / 23

Section B: Applicant Details			
Postal Address:	Street Address: 67 Roche Street		
	Suburb: Kalannie	State: WA	Postcode: 6468
Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.			
Contact Person:	Ricki Fulwood	Phone:	08 96662194
Email:	kalanniecrc@kalannie.com.au		
ABN:	30983651837		
If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from <a href="https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/">https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/</a>			
Is your Organisation registered for GST?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Is your Organisation Incorporated? <small>Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Do you have Public Liability Insurance? <small>All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	

Section C: Funding Category	
Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7	
<input type="checkbox"/>	<b>Community Assistance Grants (CAG)</b>
CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.	
<input checked="" type="checkbox"/>	<b>Community Sponsorship Funding (CSF)</b>
Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. <b>Please ensure you visit <a href="https://www.dalwallinu.wa.gov.au">https://www.dalwallinu.wa.gov.au</a> for relevant event notification forms and other approval processes.</b>	

## Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

The Kalannie CRC would like to make use of our local hall and have indoor sports equipment available to locals and are seeking funding to buy the equipment. We plan on holding an event to kick it off – Summer Fit, Healthy Spaces Indoor Places. Get out of the sun and into the cool to stay fit during summer. Through holding this social event we hope to entice people to come along and try a new sporting alternative in a social family friendly atmosphere.

Indoor sports such as floorball and badminton have many health benefits; sports in general can help blood pressure, cardiovascular fitness, cognitive skills and reduce stress. Indoor sports can also help you feel more connected with your community. People who play together often feel more comfortable sharing their experiences and concerns with others in their lives helping their mental health and wellbeing. Indoor sports are a great fit to small towns; they have the laid back – social atmosphere that country people love and the teams are smaller.

By having indoor sports available it will provide an alternative – year round, non weather permitting option to the other sporting opportunities in town such as the winter sports program. Those that are unable to play in the winter sports program may be interested in indoor sports therefore keeping those participants active. This indoor sports equipment will be available to all ages (under 18yrs – parent supervision required) and all fitness levels. We feel it is great opportunity to provide country people of all abilities with alternative sports that would otherwise be unavailable in the regional areas.

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:

## Section E: Financial Details

### Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) Budget Items (i.e., what the money will be spent on)	(2) Shire of Dalwallinu Funding (\$)(Excl. GST)	(3) Other Cash Funding Amount (\$)(Excl. GST)	(4) In-Kind Support Please estimate the dollar value of the in-kind support. (\$)(Excl. GST)	Source of Other Cash Funding or In-Kind Support Please state if confirmed or unconfirmed
Floorball Folding Goal Cage 600 x 400mm	\$ 65.45	\$ 65.45	\$	Local Kalannie Business or sporting group - Unconfirmed Healthway grant - Unconfirmed
Floorball 34 School Set	\$ 163.90	\$ 163.90	\$	Local Kalannie Business or sporting group - Unconfirmed Healthway grant - Unconfirmed
Badminton Portable Net 3m	\$ 90.20	\$ 90.20	\$	Local Kalannie Business or sporting group - Unconfirmed Healthway grant - Unconfirmed
	\$	\$	\$	
	\$	\$	\$	
<b>Total \$</b>	<b>\$ 319.55</b>	<b>\$ 319.55</b>	<b>\$</b>	Note: a Healthway grant must be submitted 4 months prior to event, which would put the event date back to February. We have stated that the date we run the event is flexible.

## Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

⇒ 

Name:	Joanna Ashworth	Date:	05/10/2023
Position: <small>*Must be a Committee Office Bearer</small>	Kalannie CRC Chairperson		
Bank Account:	BSB Number 306-008	Account Number	008419-1
Account Name:	Kalannie Community Resource Centre (Inc.)		

### Please submit your application by no later than Friday 6 October 2023 at 4pm.

To: Shire of Dalwallinu  
 Mail: PO Box 141, Dalwallinu WA 6609  
 Address: 58 Johnston Street, Dalwallinu WA 6609  
 Email: [shire@dalwallinu.wa.gov.au](mailto:shire@dalwallinu.wa.gov.au)

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certificate of Incorporation
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Current Financial Statement for the previous financial year
<input type="checkbox"/>	<input type="checkbox"/>	Copies of letters of support from key partners
<input type="checkbox"/>	<input type="checkbox"/>	Statement by Auspicing Association (if you do not have an ABN)
<input type="checkbox"/>	<input type="checkbox"/>	Copy of written quote/s for any costs over \$500
<input type="checkbox"/>	<input type="checkbox"/>	Other, please specify below

## Community Grants and Sponsorship Funding

			
Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500 (08) 9661 1097	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only			
Officer:		Date:	/ /
Record #	Received #:	Outcome	
File #	Acquitted:	Date:	/ /

Section A: Project / Event Summary			
Organisation:	Dalwallinu Community Resource Centre, Inc.		
Project or Event Title:	Service Laptop and Meeting Chairs		
Project or Event Date/s:	Start Date: 1 / 12 / 2023	Finish Date:	1 / 12 / 2023
Total Budget:	\$ 2,480.77		
Requested Funding	\$ 1,240.39		
Shire Officer Contacted:	Name: Lauren Willis	Date:	28 / 9 / 2023

Section B: Applicant Details			
Postal Address:	Street Address: 53 Johnston St.		
	Suburb: Dalwallinu	State: WA	Postcode: 6609
Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.			
Contact Person:	Manu Ofiaza	Phone:	96611802
Email:	manuof@dalwallinucrc.net.au		
ABN:	43290689416		
If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from <a href="https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/">https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/</a>			
Is your Organisation registered for GST?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Is your Organisation Incorporated? <small>Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Do you have Public Liability Insurance? <small>All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	

Section C: Funding Category	
Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7	

<input checked="" type="checkbox"/> Community Assistance Grants (CAG)
CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.

<input type="checkbox"/> Community Sponsorship Funding (CSF)
Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. <i>Please ensure you visit <a href="https://www.dalwallinu.wa.gov.au">https://www.dalwallinu.wa.gov.au</a> for relevant event notification forms and other approval processes.</i>



### Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

Please refer to the attachments.

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:
NA		

### Section E: Financial Details

#### Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) Budget Items (i.e., what the money will be spent on)	(2) Shire of Dalwallinu Funding (\$ (Excl. GST)	(3) Other Cash Funding Amount (\$ (Excl. GST)	(4) In-Kind Support Please estimate the dollar value of the in-kind support. (\$ (Excl. GST)	Source of Other Cash Funding or In-Kind Support Please state if confirmed or unconfirmed
Service Laptop <sup>(1)</sup>	\$ 680.45	\$ 680.45	\$	confirmed
Delivery Cost	\$ 3.98	\$ 3.98	\$	confirmed
Meeting Chairs <sup>(12)</sup>	\$ 534.59	\$ 534.59	\$	confirmed
Delivery Cost	\$ 21.37	\$ 21.37	\$	confirmed
NA	\$ —	\$ —	\$	
<b>Total \$</b>	<b>\$ 1,240.39</b>	<b>\$ 1,240.39</b>	<b>\$</b>	

**Section F: Declaration**

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:	REBECCA MCNEILL	Date:	4/10/23
Position: <small>*Must be a Committee Office Bearer</small>	CHAIRPERSON		
Bank Account:	BSB Number 306 008	Account Number	Dalwallinu CRC
Account Name:	008 426 4		

**Please submit your application by no later than Friday 6 October 2023 at 4pm.**

To: Shire of Dalwallinu  
 Mail: PO Box 141, Dalwallinu WA 6609  
 Address: 58 Johnston Street, Dalwallinu WA 6609  
 Email: [shire@dalwallinu.wa.gov.au](mailto:shire@dalwallinu.wa.gov.au)

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certificate of Incorporation
<input type="checkbox"/>	<input type="checkbox"/>	Current Financial Statement for the previous financial year
<input type="checkbox"/>	<input type="checkbox"/>	Copies of letters of support from key partners
<input type="checkbox"/>	<input type="checkbox"/>	Statement by Auspicing Association (if you do not have an ABN)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Copy of written quote/s for any costs over \$500
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other, please specify below

Project Details



Government of Western Australia  
Department of Commerce

**WESTERN AUSTRALIA**  
*Associations Incorporation Act 1987*  
(Section 18(6))

Registered No: A1007454W

# Certificate of Incorporation on Change of Name

This is to certify that

**THE DALWALLINU TELECENTRE INC**

which was on the fourteenth day of January 1999  
incorporated under the *Associations Incorporation Act 1987*  
changed its name on the first day of June 2010 to:

**DALWALLINU COMMUNITY RESOURCE CENTRE INCORPORATED**

Dated this first day of June 2010

Commissioner for Consumer Protection

CERTIFICATE

Unit 9, 71-83 Asquith street, Silverwater NSW 2128

1300 686 666

hello@eliteofficefurniture.com.au

www.eliteofficefurniture.com.au

# Quote

**Order NO**

#D31401

**Order DATE**

27/09/2023



## SHIP TO

c/o Coerco Group

23 Harris Rd

Malaga, WA 6090

Australia

ITEM		QTY	UNIT PRICE EXC. GST
	Haaland Studio Mesh	12	\$ 85.54
	Ground Floor Delivery - Single Point Drop Off (Metro Areas)	1	\$ 42.73
<b>SHIPPING :</b>			\$ 0.00
<b>GST:</b>			\$ 106.91
<b>TOTAL PRICE EXC. GST:</b>			\$ 1,069.17
<b>TOTAL:</b>			\$ 1,176.08
<b>PAID:</b>			\$ 0.00
<b>AMOUNT DUE:</b>			\$ 1,176.08

### Payment Details:

Elite Office Furniture

BSB 062-475

ACCT 10230935

Note: When making a payment, please include your ORDER NO as a description.

# HP 15.6" Victus Gaming Laptop Core i7 16/512GB RTX3050Ti

Product Code: HPFA0076TX

Category Links: Gaming Laptops | Gaming Laptop | All HP Laptops | All Intel Laptops

Brand: HP

## \$1497.00

Buy Now Pay Later

**zip** From \$28.79 weekly for 12 months. Fees Apply.

[Learn more\\*](#)

5.0 (3)  
Write a review Ask a question

Add Extra Cover  
\$169.00 Repair / Replacement Plan

Add Word, Excel, PowerPoint, One Drive & more - \$107

12 months subscription, plus get 3 more months when purchased with a PC, Mac or Tablet.



Video

Video

Video

Delivery to:

④ Dalwallinu, 6609

Estimated on Thursday, September 28, 2023

Your store is:

Joondalup Officeworks

15 Dwyer Turn, Joondalup

4 In stock at this store

✓ **2 Hour Click & Collect**  
Available for Click and collect in store

✓ **Available in store NOW**  
[Check stock in other stores](#)

[← Back to shopping](#)



Review items

Customer details

Delivery preferences

Payment

Your delivery location is: Dalwallinu, 6609

Your store is: Joondalup Officeworks

Review item 1 item



**HP 15.6" Victus Gaming  
Laptop Core i7 16/512GB  
RTX3050Ti**

- 1 +

**\$1,497.00**



HPFA0076TX  
Unit price: \$1,497.00

**Extra Cover Repair \$1001 - \$2000**  
optional  
[Show description](#)

**\$169.00**

[+ Add](#)

**Sub total**  
Including GST (\$136.09)

**\$1,497.00**

**Total**  
(incl. GST)

**\$1,497.00**

74

## Project Details 1:

### “New Service Laptop”

During our recent "Staying in Place" info session, we had challenging delays when trying to play important video. This happened because our old laptop couldn't keep up with modern technology. We had a similar problem during our online info session for the “English Exam” for people who need for their new visa application.

These situations show why it's crucial to get a new and better laptop for our Community Resource Centre. With a new laptop, we can make sure our presentations run smoothly without any interruptions. This will make our info sessions and community events more helpful and enjoyable for everyone.

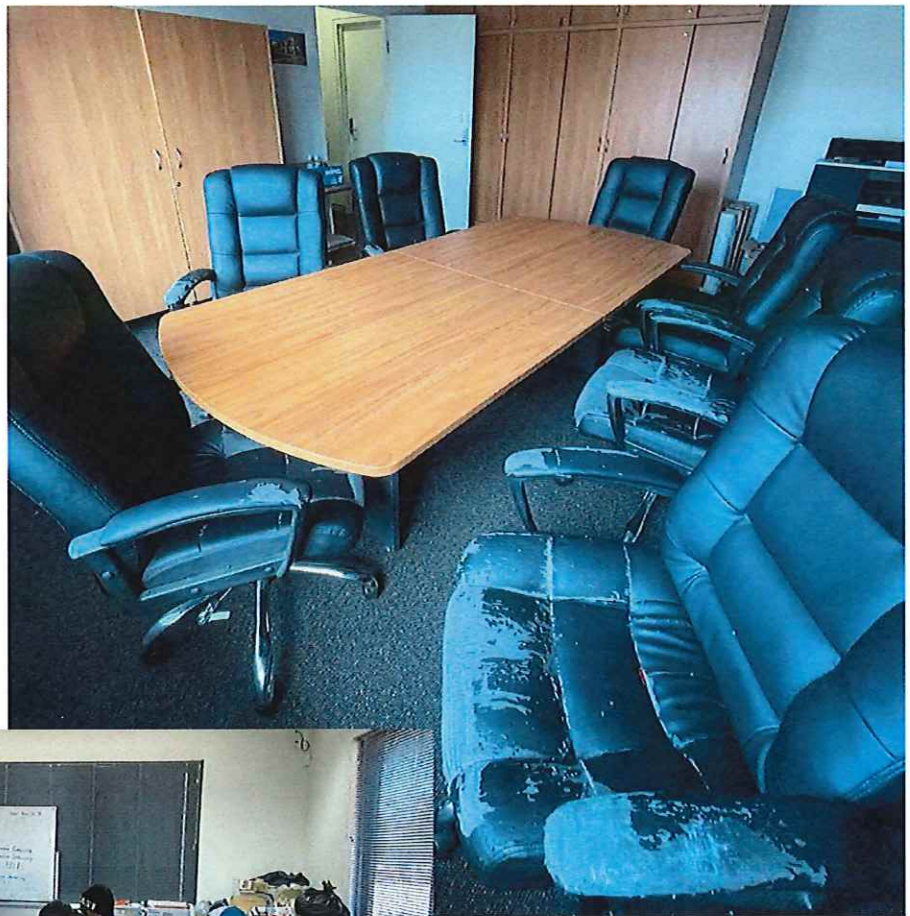
Plus, when we have a new laptop, we can do more things like outdoor movie nights, educational instructional videos, helping seniors learn about computers, and making it easier for our staff to do their work.







## Project Details 2:

### “Meeting Chairs”

The condition of our conference room chairs has deteriorated to a point where they no longer serve their intended purpose effectively. The Centre does not require fancy chairs, just ones that do the job. To optimize cost-efficiency, we are planning to procure standard meeting chairs for our conference room. These chairs can also be used in our common area when we have workshops or training sessions. Getting these new chairs will make our conference room better, and it will help us use our space in more ways. We need your help to fund this, and it will be a big help to our organization and the community we serve.





			
Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500 (08) 9661 1097	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only			
Officer:		Date:	/ /
Record #	Received #:	Outcome	
File #	Acquitted:	Date:	/ /

Section A: Project / Event Summary			
Organisation:	Kalannie Sport + Recreation Club Inc.		
Project or Event Title:	Solar Panels		
Project or Event Date/s:	Start Date: 1/11/2023	Finish Date:	2/2/24
Total Budget:	\$ 29990.00		
Requested Funding	\$ 10000.00		
Shire Officer Contacted:	Name: Jean Knight	Date:	16/8/23

Section B: Applicant Details			
Postal Address:	Street Address: Stanley St	State: WA	Postcode: 6468
	Suburb: Kalannie		
Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.			
Contact Person:	Melissa Harms	Phone:	0437663035
Email:	jmharms@bigpond.com		
ABN:	51519 771 433		
If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from <a href="https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/">https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/</a>			
Is your Organisation registered for GST?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Is your Organisation Incorporated? <small>Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Do you have Public Liability Insurance? <small>All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	

Section C: Funding Category	
Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7	
<input checked="" type="checkbox"/> Community Assistance Grants (CAG)	CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.
<input type="checkbox"/> Community Sponsorship Funding (CSF)	Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. <i>Please ensure you visit <a href="https://www.dalwallinu.wa.gov.au">https://www.dalwallinu.wa.gov.au</a> for relevant event notification forms and other approval processes.</i>

## Community Grants and Sponsorship Funding

### Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

Installation of 90 solar panels to the roof the KSSRC (Inc) building. Therefore, reducing the cost of electricity. This is to ensure that committee are spending the members money effectively and looking towards the future.

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:
N/A		

### Section E: Financial Details

#### Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) Budget Items (i.e., what the money will be spent on)	(2) Shire of Dalwallinu Funding (\$)(Excl. GST)	(3) Other Cash Funding Amount (\$)(Excl. GST)	(4) In-Kind Support Please estimate the dollar value of the in-kind support. (\$)(Excl. GST)	Source of Other Cash Funding or In-Kind Support Please state if confirmed or unconfirmed
Solar Panels	\$10000	\$19990	\$	Kalanna Sports Rec Club Inc
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
Total \$	\$	\$	\$	

## Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:	Melissa Harms		Date:	18/8/23
Position: <small>*Must be a Committee Office Bearer</small>	President			
Bank Account:	BSB Number	306 008	Account Number	4969820
Account Name:	Kalanine Sport & Recreation Club Inc.			

**Please submit your application by no later than Friday 6 October 2023 at 4pm.**

To: Shire of Dalwallinu

Mail: PO Box 141, Dalwallinu WA 6609

Address: 58 Johnston Street, Dalwallinu WA 6609

Email: [shire@dalwallinu.wa.gov.au](mailto:shire@dalwallinu.wa.gov.au)

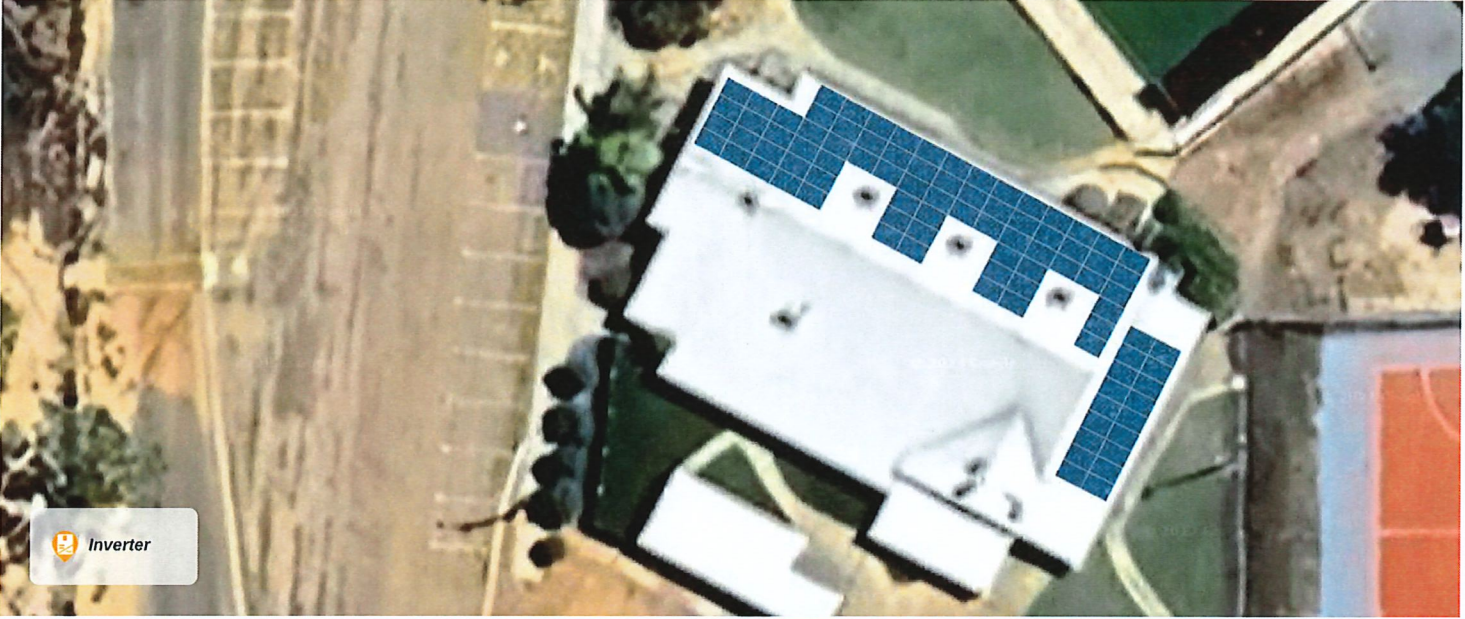
Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
<input type="checkbox"/>	<input type="checkbox"/>	Certificate of Incorporation
<input type="checkbox"/>	<input type="checkbox"/>	Current Financial Statement for the previous financial year
<input type="checkbox"/>	<input type="checkbox"/>	Copies of letters of support from key partners
<input type="checkbox"/>	<input type="checkbox"/>	Statement by Auspicing Association (if you do not have an ABN)
<input type="checkbox"/>	<input type="checkbox"/>	Copy of written quote/s for any costs over \$500
<input type="checkbox"/>	<input type="checkbox"/>	Other, please specify below



# SOLAR PROPOSAL

Quote No. ST23-20 prepared for: Rowan McCreery  
Address: 24 Stanley St, Kalannie WA 6468, Australia



Thank you for choosing Sheptek to provide you with a solar assessment. Our aim is to present the most reliable solution to help maximise your energy independence and help you save on bills.

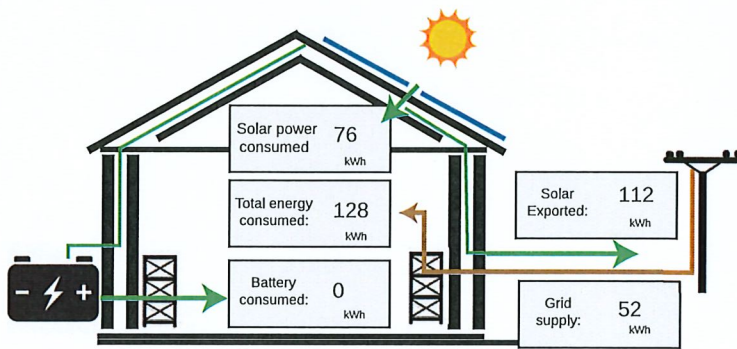
Your consultant is Cerin Shepherdson and can be contacted at 0419 499 407.

## Maximising self-use and savings with solar

To assess the best solution, we consider your energy consumption and time of use and then simulate the solar energy produced by solar to meet your demands.

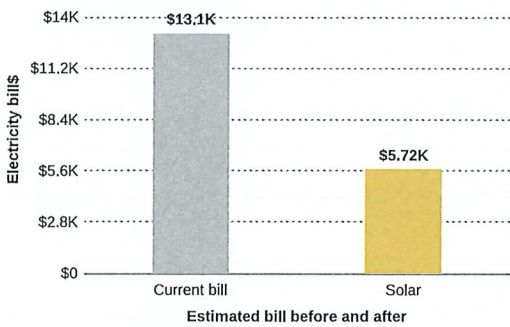
Avg Energy Consumption	128 kWh/day
Est. Solar Production	187.7 kWh/day
Solar Self-consumed	59 %

This image shows the average daily energy flows and grid interaction.



## Self-consumption and Bill Reduction

### Annual Savings Summary



### Est. Year 1 Bill Savings - 56.3 %

Our aim is to match your consumption with sufficient clean energy to maximise self-consumption and dramatically reduce your bills.

To the left is a comparison of your estimated annual power bill currently compared to a simulation of future bills with this solar system installed.

## Key Benefits



Bill Savings (ex. GST)  
**\$7,379**  
First year estimate



Est. payback  
**3 yrs 7 mths**  
Investment return



CO<sub>2</sub> Savings  
**56.8**  
tonnes CO<sub>2</sub> p.a.



Rate of Return  
**29.574 %**  
Internal rate over 25 Yrs

## Dedicated to maximising your advantage with renewables

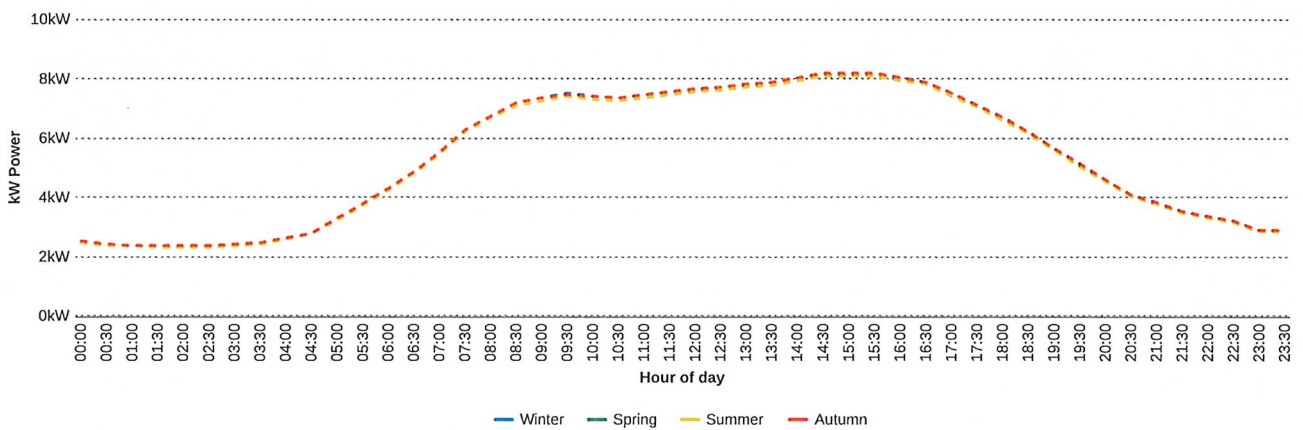
A clean energy power system is a great investment and must be designed and installed to work efficiently, reliably and withstand the rigours of time. We pride ourselves on delivering clean energy systems that meet demands and deliver maximum performance through their lifetime.

DESIGN	OPTIMISE	INSTALL	SUPPORT
We assess your energy consumption needs and model solar components to determine the best size and configuration.	Using best-in-class simulation software, we optimise the system for year-round performance, assessing against your tariffs to maximise returns.	Our professional installation team work to Australian Standards, carefully fitting and commissioning for long-term operation.	We put our experience to work for you to assist in a maintenance program that provides best reliability and returns.




## Average Daily Consumption by Season (kW)

Based on information you have provided, this chart shows the daily energy consumption in kilowatts through the day averaged by each season of a typical year.

Our simulation models the energy consumption within each 30 minute billed time period for every day of a typical year in order to accurately assess the best options for your energy needs and site conditions.



## System Recommendation

	<b>39.6 kW</b> Solar Array		<b>29.9 kW</b> Inverter Power		<b>90</b> Number of panels
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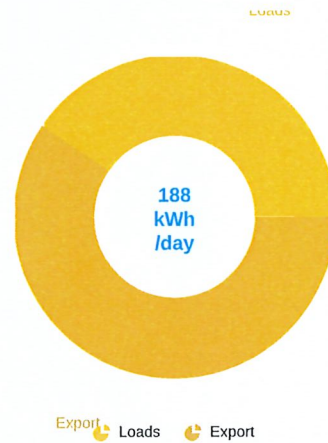
To evaluate the performance and energy yield of this system, we take solar data from within 10 km of your location and simulate a typical year of operation. In this way we can evaluate the energy available to meet your energy needs and perform detailed analysis against your electricity tariffs.

### Solar Components

This system includes Sungrow SG30CX inverter with a maximum AC output of 29.9 kW. The solar array includes 90 x Jinko JKM440N-54HL4R panels with a maximum DC power of 39.6 kW.

### Solar Potential & Yield

Solar PV Array	
Array Rated Power Output	39.6 kW pwr
Annual Generation Potential	68,526 kWh
Solar Generation Utilised	40 %
Estimated Shading Effect	0 %



### Solar Array Location

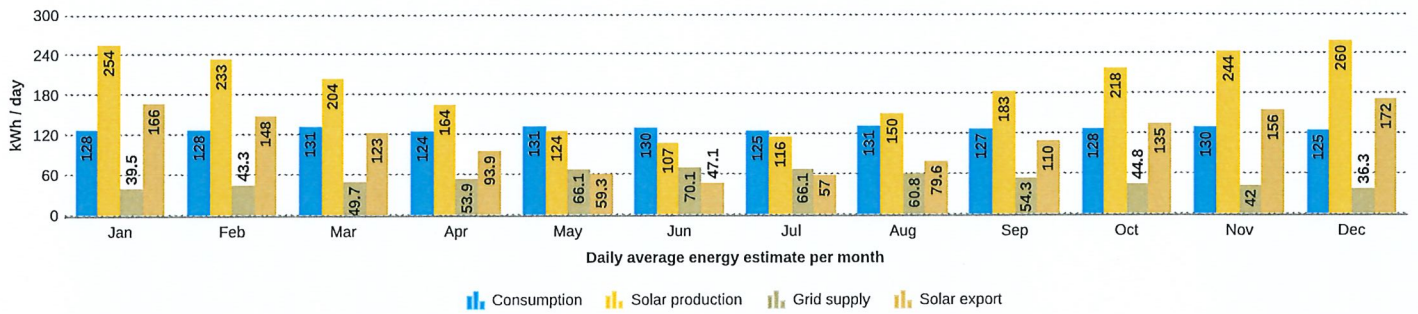
Orientation	Tilt angle	Solar array power	Number of panels
NE1 - 27°	3°	31.68 kW	72
SE1 - 116°	3°	7.92 kW	18

The lifetime production and reliability of a solar system is conditional on the quality of the components and the attention to detail and workmanship in the installation process.

We provide advice on maintenance requirements and suggest a maintenance schedule to help extend the system lifetime.

## Daily Solar Production per Month

This chart shows the average solar production potential per day for each month. In other charts you will see indications of the amount of solar you consume, export to the grid, and possibly an unused proportion.



Clean Energy Consumed

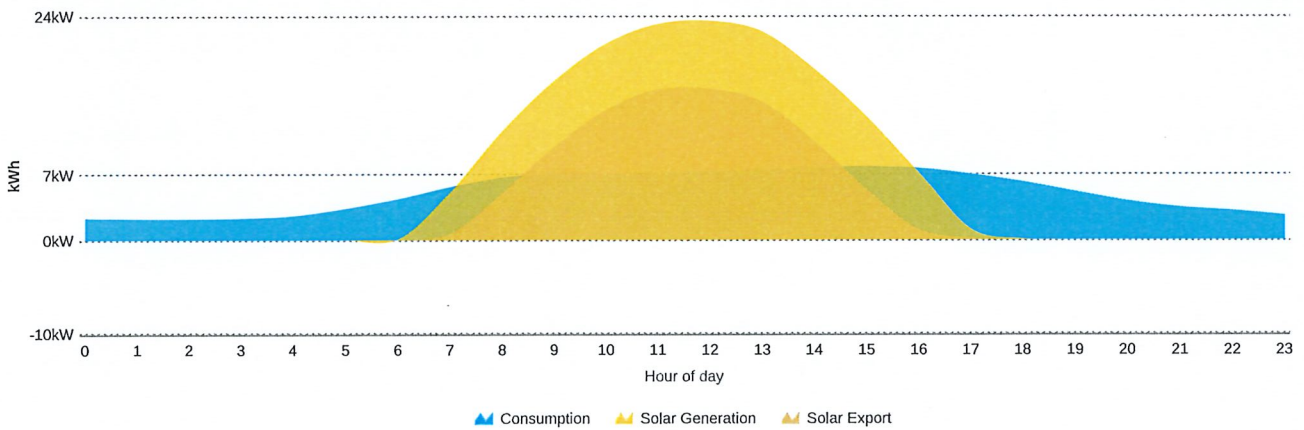
59%

Solar Export Earnings Year 1

\$0 earned from solar exported

## Average Daily Energy Profile

We can view the energy flows on an average day to see how solar generation in yellow meets loads or is exported to the grid.



Inverter warranty

10 year (extendable to 25 year)

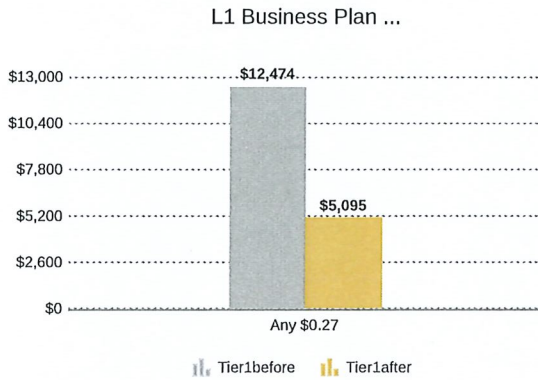
Module warranty

99.0% - Year 1 power warranty, 87.4% - 30 Years Linear Warranty



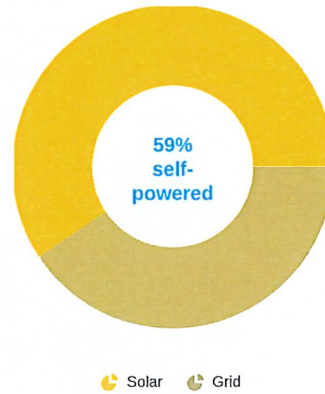
## Tariff reductions

This chart shows energy tariff charges before and after your solar install.



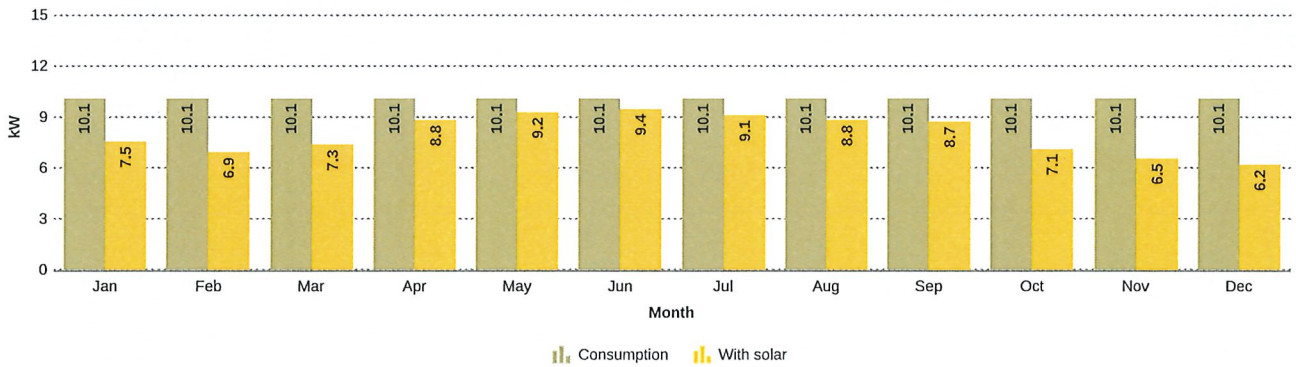
## Consumption by Source

This chart shows the proportion of solar and grid supplies feeding your energy loads.



## Demand per Month

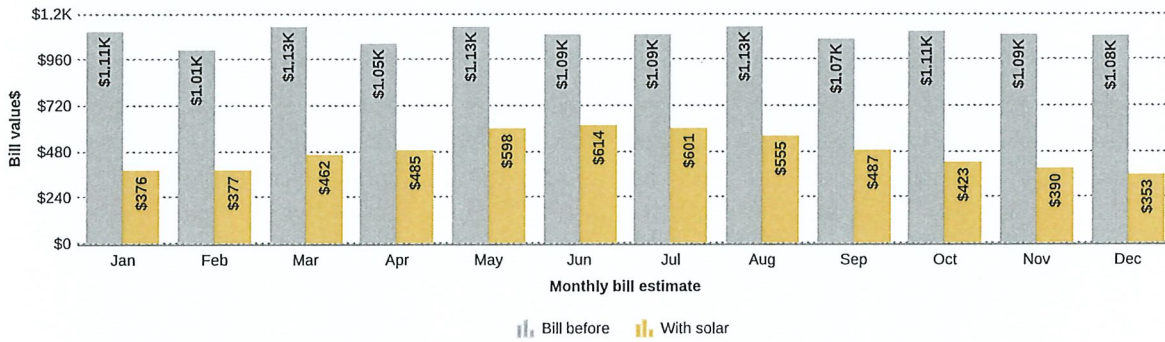
Peak energy demands can be a significant factor in electricity bills as charges may apply to the highest monthly value. In this chart we can compare the peaks historically (subject to availability of at least one full year of usage data) with the estimated peak after solar has been considered, and after solar supplies have been included.



# First Year Savings Simulation

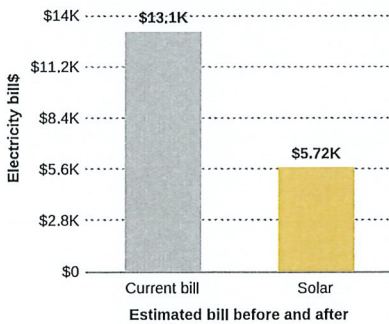
## Monthly Savings

This is a comparison of estimated monthly bill totals before your solar installation, compared with the simulated total after the system is operating.



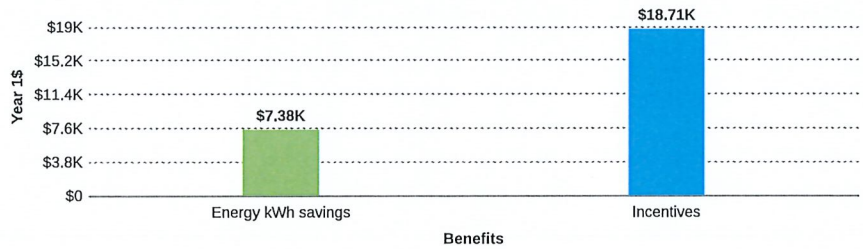
## Annual Savings

This chart shows the estimated annual bill total, before and after.



## Benefit Breakdown

This chart shows the breakdown of the year one financial benefits including tariffs, solar export credits and incentives.



## STCs (Small-scale Certificates)

This represents possible benefits under the Renewable Energy Target program.

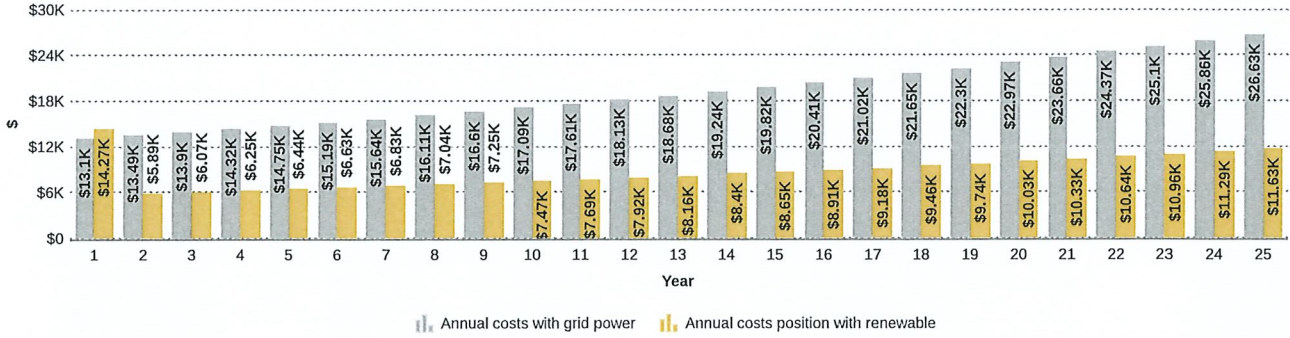
Certificates Created: 486

Certificate Value Estimate: \$38.50

Total Value: \$18,711

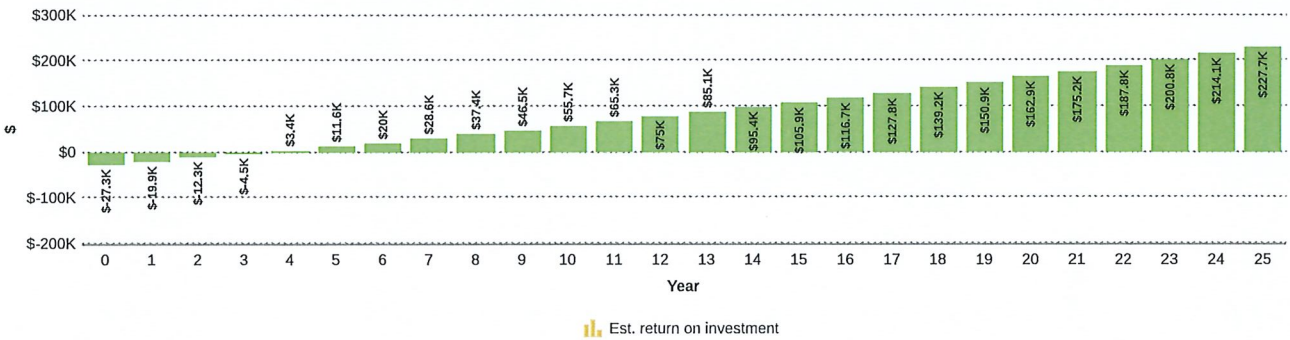
## Year to Year Cashflow

This chart indicates net investment and recoupment each year compared to the costs of taking no action.



## System Lifetime Savings and Return of Investment

In this chart we see the initial investment followed by the return on your investment with accumulated savings over the lifetime of the system.



Net present value: \$136,994.00	Internal rate of return: 29.574 %	Net cost of solar power: 1.67 c/kWh	Carbon emission savings : 56.8 tonnes CO <sub>2</sub>
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Savings

**\$7,379**

for the first year

**Electricity Charges**

Energy charges: \$0.27 /kWh; Export credit: \$0.00 /kWh;  
Daily supply charges: \$1.72;

Payback time

**3 yrs 7 mths**

**Key Assumptions**

Electricity tariff escalation rate: 3% p.a., Panel avg. shade derating 0%, Panel dirt and dust derating factor: 95%, Panel efficiency loss in year 2: 1.00%; Degradation loss in subsequent years: 0.40%; Solar export limit No solar export limit set kW; System lifecycle years 25 yrs

## Year to Year Cashflow Analysis

Year	'DO NOTHING' COST	INCOMING WITH RENEWABLES	OUTGOING WITH RENEWABLES		NET SURPLUS	YEAR SAVINGS	ACCUMULATED SAVINGS
			Export Earnings	Electricity Costs			
1	\$-13,100	\$0	\$-5,721	\$-27,264	\$-32,985	\$-19,885	\$-19,885
2	\$-13,493	\$0	\$-5,893	\$0	\$-5,893	\$7,600	\$-12,285
3	\$-13,898	\$0	\$-6,070	\$0	\$-6,070	\$7,828	\$-4,457
4	\$-14,315	\$0	\$-6,252	\$0	\$-6,252	\$8,063	\$3,606
5	\$-14,745	\$0	\$-6,439	\$0	\$-6,439	\$8,306	\$11,912
6	\$-15,187	\$0	\$-6,633	\$0	\$-6,633	\$8,554	\$20,466
7	\$-15,643	\$0	\$-6,832	\$0	\$-6,832	\$8,811	\$29,277
8	\$-16,112	\$0	\$-7,036	\$0	\$-7,036	\$9,076	\$38,353
9	\$-16,595	\$0	\$-7,248	\$0	\$-7,248	\$9,347	\$47,700
10	\$-17,093	\$0	\$-7,465	\$0	\$-7,465	\$9,628	\$57,328
11	\$-17,606	\$0	\$-7,689	\$0	\$-7,689	\$9,917	\$67,245
12	\$-18,134	\$0	\$-7,920	\$0	\$-7,920	\$10,214	\$77,459
13	\$-18,678	\$0	\$-8,157	\$0	\$-8,157	\$10,521	\$87,980
14	\$-19,238	\$0	\$-8,402	\$0	\$-8,402	\$10,836	\$98,816
15	\$-19,816	\$0	\$-8,654	\$0	\$-8,654	\$11,162	\$109,978
16	\$-20,410	\$0	\$-8,914	\$0	\$-8,914	\$11,496	\$121,474
17	\$-21,022	\$0	\$-9,181	\$0	\$-9,181	\$11,841	\$133,315
18	\$-21,653	\$0	\$-9,456	\$0	\$-9,456	\$12,197	\$145,512
19	\$-22,303	\$0	\$-9,740	\$0	\$-9,740	\$12,563	\$158,075
20	\$-22,972	\$0	\$-10,032	\$0	\$-10,032	\$12,940	\$171,015
21	\$-23,661	\$0	\$-10,333	\$0	\$-10,333	\$13,328	\$184,343
22	\$-24,371	\$0	\$-10,643	\$0	\$-10,643	\$13,728	\$198,071
23	\$-25,102	\$0	\$-10,963	\$0	\$-10,963	\$14,139	\$212,210
24	\$-25,855	\$0	\$-11,291	\$0	\$-11,291	\$14,564	\$226,774
25	\$-26,630	\$0	\$-11,630	\$0	\$-11,630	\$15,000	\$241,774
<b>Total:</b>	<b>\$-477,632</b>	<b>\$0</b>	<b>\$-208,594</b>	<b>\$-27,264</b>	<b>\$-235,858</b>	<b>\$241,774</b>	<b>\$241,774</b>

### Cashflow simulation notes

All amounts are exclusive of sales tax and possible sales tax credits have not been assumed. The capital and maintenance amount in year one is net of any possible subsidies or rebates applied in this year.

The 'Do Nothing' scenario is an estimation of your ongoing electricity costs should you not take up this offer, and assuming an annual tariff escalation rate of 3.0% at your estimated current usage. Export earnings relate to any solar export credit and may be subject to network operator approval. No export limit has been applied. A feed-in tariff rate of 0c/kWh is applied.



After 14 years of working and owning various larger solar retailing businesses, Cerin Shepherdson decided it was time to go solo meaning he could offer premium products at a very competitive price due to low overheads. Cerin wanted to be able to offer the top end products at a low end price for many years but large warehouses, huge amounts of office staff, payroll tax, etc meant that this was not possible. Now with Sheptek in operation he can offer these products with a streamlined business model.

Cerin has worked in the electrical industry since 1996 spanning all industries from residential to oil and gas. He now focuses on the renewable sector with a keen eye on the security division with CCTV and wireless alarms. We feel that securing your home and energy bill is a great move.

#### Our story

We're electricians not salespeople. We pride ourselves on providing the right solution, not the most expensive. As specialists in this field we will leave you with the knowledge of which solution is best suited to your needs.

#### Our Philosophy

We believe in helping locals, families, and communities whilst being honest, reliable and trustworthy. Sheptek ensures that the products we install are the most suitable components for your circumstances, both now and in the future.

#### The Environment

We care about the planet and we are committed to reducing the carbon footprint of Australia. As a pleasant byproduct of this, our customers enjoy reduced monthly electricity bills.

#### Our Advice

We will provide you with expert solar solutions by the most experienced and reliable solar installers. We offer a variety of products and services to suit your needs and your budget. Cerin is a CEC accredited designer and will design a cost-effective system ensuring the best savings for you and your family. We will not sacrifice the quality of our components, workmanship, service and after installation support.



YOUR QUOTE

Quotation No: ST23-20
Date issued: 30 June 2023
Valid until: 30 July 2023
To: Rowan McCreery
Address: 24 Stanley St, Kalannie WA 6468, Australia

From: Sheptek
39 L'Aquila Cir, Beeliar WA 6164
ABN: 33143390158

Table with 2 columns: Item, Quantity. Lists items like Sungrow SG30CX, Jinko JKM440N-54HL4R, Panel - 25 Year PRODUCT warranty, etc.

Summary table with 2 columns: Description, Amount. Includes Retail price: \$45,974.64, Total GST: \$4,597.46, Net investment: \$27,263.64, Total price: \$29,990.00.

See payment terms on next page.



☎ 0419499407 ✉ hello@sheptek.com.au

**QUOTE ACCEPTANCE**

**Reference No.:** ST23-20  
**Date issued:** 30 June 2023  
**Estimated Installation Date:** 21 August 2023

**From:** Sheptek  
39 L'Aquila Cir, Beeliar WA 6164  
**ABN:** 33143390158

### Payment Terms

	Due date	Amount
Payment 1 of 2	Deposit	\$8,997.00
Payment 2 of 2	Final payment	\$20,993.00

I agree to the Terms and Conditions of this quote.

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signed:** \_\_\_\_\_

Payment by bank direct deposit or credit card where available (see quote electronic acceptance link)

Account name: L'aquila WA Pty Ltd  
BSB: 066-202  
Account number: 1006-7753

## Quote Terms and Conditions

Our agreement with you is defined by the Quotation and the Terms and Conditions below and is binding on you. Please read them carefully to ensure that you understand and are prepared to agree to these terms.

### Parties

“We”, “Us”, “Company” means Sheptek

“You” means the person who Agreements with us named in the Quotation.

### Definitions

“Agreement” means the contracted agreement including the Quotation and Terms and Conditions formed between You and Us in relation to the Installation;

“Completion” means the Installation of the System at the Property and the demonstration to you or agreed parties of the operational availability of the System in accordance with the Quotation, notwithstanding any minor faults which do not affect the operational availability of the system, which are to be corrected as soon as practicable after completion.

“Deposit” means the sum specified in the Quotation as payable upon acceptance;

“Force Majeure Event” means any event outside our control;

“Installation” is the standard installation of the system components and interconnection;

“Liability” means actions, awards, costs or damages, expenses, loss of income, penalties or any other losses direct or indirect;

“System” means the energy system agreed to be installed by Us at your property as detailed in the Quotation;

### 1. Consent Of Authorising Party

1.1 By acceptance of this Quotation, you are confirming that you are the owner or a person authorised to act on behalf of the owner and that any co-owners have consented to the Installation.

1.2 The Quotation provided includes details of the pricing, payment terms, along with a site-specific full system design and performance estimate.

### 2. Pricing

2.1 The pricing set out in this Quotation is providing to the best of our knowledge as a Standard Installation.

2.2 Should further information in the course of installation reveal that it is a Non-Standard Installation, additional fees may be required and you will be notified of any such cost. This may occur due to requirements for electrical switchboard repairs or upgrade, issues with integrity of roof or mounting surfaces, unforeseen access difficulties or other such impediments to a Standard Installation.

2.3 If we notify you in writing that the price is being increased you must reply in writing within 4 weeks stating either you accept the increase or that you wish to cancel the Agreement. If you fail to notify us within 4 weeks that you accept the increase in price, this Agreement will be cancelled.

2.4 In the event that this Agreement is cancelled in accordance with this clause your deposit will be returned to you but cancellation will be without further Liability attaching to either party.

2.5 The deduction of any rebate amount identified on the Quotation is pending your eligibility and acceptance into the specific scheme.

### 3. Payment

3.1 Payment of a deposit is required upon acceptance of this Agreement.

3.2 You may cancel this Agreement within 10 business days of signing this Agreement with full refund of this deposit.

3.3 You acknowledge and agree to your obligation for full payment according to the payment terms set out herein.

3.4 You acknowledge that We may be required to obtain goods from interstate or overseas to satisfy the order comprised by this Agreement and as a consequence enter into binding irrevocable undertakings to acquire the goods.

3.5 The deposit is forfeited if this Agreement is terminated due to a default on your part.

3.6 If You fail to pay any amount that is due and payable under this Agreement, We will be entitled to interest on the unpaid amount (both before and after judgment) at the rate applicable to judgment debts together with any costs associated with the collection thereof including, without limitation, any legal costs.

3.7 The Total Price as stated in the Quotation was based on information supplied by you. If either party ascertains that the Information was materially inaccurate to such an extent that additional costs would exceed 5% of the Total Price, then this Agreement may be deemed invalid and result in a revision of the Total Price. Should a revised Agreement not be reached, either party may terminate this Agreement by giving 5 days written notice to the other party.

### 4. Renewable Energy Certificates

Renewable Energy Certificates are created when eligible renewable energy generators are installed with the number of certificates dependent on system PV size, location, number of years of generation until 2030.. These may be created under the STC or LGC scheme and are traded on an open market where prices fluctuate, with all certificates recorded in the REC Registry. There is no guarantee on how long they will take to sell. For more detail visit <http://www.cleanenergyregulator.gov.au/RET/Scheme-participants-and-industry/Agents-and-installers/Small-scale-technology-certificates>

4.1 You authorise us to sign and apply for REC certificates in your name and for Us to trade or receive payment for these RECs on our behalf. A discount is made off the installation price of the Quotation in respect to the currently offered tradable value of these certificates to arrive at the Total Payable amount.



4.2 You agree to provide all information that is required for REC applications and to sign authorising documents for such certificates.

4.3 If the value of the REC Credit at the time of installation varies from the value shown in the quote by greater than 5%, you acknowledge that the Total Payable Price can be adjusted accordingly to ensure complete payment of the system price.

## 5. Authority To Install

5.1 You are responsible for any required local government planning, building, or heritage approvals. The Company accepts no liability for any breach of local planning regulation.

## 6. Connection Application

6.1 This Agreement may be subject to an approval process with your Electricity Network Provider. You agree to provide any information and approval to enable the Company to make such application on your behalf. In the event that no approval can be obtained to connect to the electricity grid (for a grid-connected system) you have the right to terminate this agreement.

## 7. Access

7.1 You agree to provide sufficient and appropriate access to Us (and our employees, agents, or Agreementors) as maybe required to effect the Installation.

7.2 You agree to ensure that the Property is kept clear and allow access to enable work to be carried out at all reasonable times including at weekends and on public holidays and to permit, without charge, access to an electricity supply on site.

## 8. Installation

8.1 We will deliver the System detailed in the Quotation subject to any variations as may be required, which will require the written consent of both parties prior to installation or be entitled to a refund if you do not accept.

8.2 We undertake to ensure that the System is installed in a good and tradesman like manner, by persons who are duly trained, licensed and registered for the work to be performed, and where applicable accredited for Installation by the Clean Energy Council and other regulatory bodies. We also undertake to ensure components are installed in accordance with any prevailing legislative or regulatory requirements and to the appropriate Australian Standards.

8.3 The estimated date for the Installation will be given upon acceptance of this quote. This date is subject to approvals, delivery of components, weather, and other logistical considerations and is not a condition of this Agreement. However we will use reasonable efforts to work to this timeframe and negotiate any scheduling changes as may be required.

8.4 Following completion of the Installation, you will be asked to sign an acknowledgement that the Installation has been completed and that you have been told how the System operates and informed of the shutdown procedure.

8.5 You are advised to contact your electricity retailer pre-installation to confirm what tariffs may apply and post-installation, to confirm that the agreed tariff rates have been applied.

## 9. Our Right to Terminate

9.1 The Company may terminate this Agreement if:

You fail to comply with the terms of this Agreement

If you cease to own the Property prior to complete installation

## 10. Your Right to Terminate

10.1 You may terminate this Agreement and be entitled to a full refund upon request in any of the following circumstances:

- In the event that no approval can be obtained from the Distributor to connect to the electricity grid prior to installation (for a grid-connected system)
- If you receive the system design and performance estimate outside of any cooling off period and you do not consent to the design.
- If there are additional charges beyond the quoted price and you do not agree to the charges (E.g. if switchboard upgrades are required)
- If the final system design is significantly different to that which was quoted and was not signed off by you.
- If the expected installation timeframe is not honoured, for reasons reasonably within the control of the Company, and you do not agree to a revised timeframe.

## 11. Defective Products

11.1 In the unlikely event that the System does not conform to the Quotation, please let us know as soon as possible after completion of the Installation. If the issue cannot be resolved by telephone, we will arrange for a representative to attend your Property to determine any problem with the System on a date agreed between You and Us. If our representative determines that the System is faulty, we will arrange for the System to be repaired or replaced, on a date agreed between you and us, at no additional cost to you.

## 12. Guarantees

12.1 You will, upon completion of the Installation, be provided with a warranty from the Company to cover products, workmanship, operation and performance of the whole PV system for 5 years from the date the installation confirmation is signed by you.

12.2 The company commits to undertake any warranty repairs within a reasonable timeframe and endeavours to attend to assess any fault within 7 days of notification.

12.3 The solar modules are additionally supplied with a manufacturer's product warranty and peak power warranty. The warranty terms will be supplied to you at the time of purchase. The Company may, at its discretion offer one of the following remedies in the event of a successful claim against the module performance warranty; 1) to replace the defective module/s 2) refund the percentage of the cost of the module to the customer representing the percentage of the power output less than 80% of the nameplate power rating. The company endeavours to but is not bound by its commitment to rectify any fault within 14 days of notification.

12.4 The repair, replacement or part refund of the system or any component therein does not cause the beginning of new warranty terms.

12.5 This warranty is transferable only when the product remains installed in its original location as noted in the Quotation. You do not need permission from the Company to transfer this warranty but the Company does need to be informed of such transference.

12.6 The company accepts no liability for any loss of revenue from any energy export tariff or other financial mechanism during the period the system is inoperative due to fault or system failure.

12.7 Your rights under consumer law are maintained and this retailers warranty exists in addition to consumer protections under Australian Consumer Law.

### 13. Liability

13.1 Our liability for breach of any express or implied condition or warranty is limited, to the extent permitted by law, to the repair or replacement of the relevant System or component.

13.2 We make no representations or warranties to you in connection with any System or their installation, except for those warranties set out in this Agreement and those warranties which cannot be excluded from this Agreement.

13.3 To the maximum extent permitted by law, we have no liability to you for breach of this Agreement other than as set out in the preceding paragraph and, in particular, we have no liability to pay any damages or compensation for breach of the Agreement.

### 14. Events Outside Our Control

14.1 We will not be Liable or responsible for any failure to perform, or delay in performance of, any of our obligations under these terms and conditions that is caused by a Force Majeure Event.

14.2 Our obligations under these terms and conditions are suspended for the period that the Force Majeure Event continues, and we will have an extension of time to perform these obligations for the duration of that period. We will take reasonable steps to find a solution by which our obligations under these terms and conditions can be performed despite the Force Majeure Event.

### 15. Complaints Procedure

While we always aim to provide you with excellent customer service, if you haven't received the service you expected, you have the right to make a complaint.

A complaint means an expression of dissatisfaction made to us in relation to our products or the complaints handling process itself, where you expect a resolution. Contacting us to request technical support or to report a service issue is not necessarily a complaint. Where it's not clear to us, we'll ask you to confirm that you wish to make a complaint.

During the course of your complaint, we will treat you with fairness and courtesy and will provide a fair and reasonable outcome to all parties involved. Our complaints process is designed to encourage the fast and efficient resolution of your issue at the first point of contact.

15.1 Warranty performance or any other grievance can only be settled by sending an email or letter outlining the cause of the claim to the Company.

15.2 All complaints will be recorded and the Company will confirm its receipt of such notice, in writing, including a reference for all subsequent communication. Contact us if you have not received a receipt within 7 days.

15.3 The Company will provide feedback on the outcome of complaints within 21 days of receipt of the notice. If required, the Company will keep you informed of the need for additional time and complete our investigation within 45 days from the receipt of a complaint.

15.4 If our Customer Service team is not able to resolve your complaint in the first instance, your complaint will be escalated to a supervisor or team manager for further assistance. If at any stage of the process, you're not happy with the progress or proposed resolution of a complaint or you want to know more about your options to pursue a complaint further, we will advise you of your option to reasonably request to have your complaint escalated to a supervisor of Customer Relations or your options for external dispute resolution.

15.5 Please lodge any complaint in writing or via email to provide us with an accurate record and address your complaint to Customer Service Compliance Officer at:

Email to:

hello@sheptek.com.au

Post to:

39 L'Aquila Cir, Beeliar WA 6164

15.6 External Complaints: If you are not satisfied with our handling of your concerns, you can contact the fair trading or consumer affairs department in your state.

ACT: Office of Regulatory Services

Phone: (02) 6207 3000

NSW: Fair Trading NSW

Phone: 13 32 20

NT: Consumer Affairs

Phone: 1800 019 319

QLD Office of Fair Trading

Phone: 13 74 68

SA: Consumer and Business Services

Phone: 13 18 82

TAS: Consumer Building & Occupational Services

Phone: 1300 654 499

VIC: Consumer Affairs Victoria

Phone: 1300 558 181

### 16. Your Personal Information

16.1 We will request personal information from you for the purposes of fulfilling this Agreement. Such information may be required for connection applications and applications for Renewable Energy Certificates.

16.2 We may be required to disclose this information to Government authorities, REC agents, and Agreementors.

16.3 By accepting this agreement, you consent to the Company collecting, using and disclosing this information as set out in this agreement.

### 17. System Documentation and Measure of Performance

17.1 Upon Installation completion and commissioning of the System we will provide System Documentation including all relevant information on the System, components and its maintenance.

17.2 The Company commits to advise the owner, upon commissioning of the system, how to measure energy output either through demonstration, written instruction, or through a monitoring solution where included with the system.

### 18. CEC Approved Retailer Program Code of Conduct

18.1 The Company is a member of the Clean Energy Council's Approved Retailer Program and must comply with this Code of Conduct.

18.2 Pursuant to this Code, any requirement to provide a document or information in writing can be met in electronic form, or to provide a signature can be met in electronic or verbal form.

### 19. Governing Law

19.1 This Agreement is governed by the laws of WA.

#### Performance / Financial Disclaimer

This document contains a performance estimate of potential energy yields and simulated savings benefits provided by an independent source (SolarPlus provided by Solaris Pty Ltd). Solaris does not accept any liability if these estimates are not met.

Please note this assessment:

- Is of a general nature, and may contain 'typical' values in order to provide a reasonable simulation;
- Is based on information provided by you and subject to our best interpretation of that information;
- is not provided as a guarantee of the exact level of output of the system as variations may occur
- Can not reflect variability in actual energy use which may have a significant impact on savings potential
- Can in no way be considered financial advice and does not substitute professional financial advice in terms of an investment decision

Sheptek warrants the approximate performance of the system for the first five years from installation.

# SG30CX New

## Multi-MPPT String Inverter for 1000 Vdc System



### HIGH YIELD

- 3 MPPTs with max. efficiency 98.6%
- Compatible with bifacial module
- Built-in PID recovery function



### SMART O&M

- Touch free commissioning and remote firmware upgrade
- Online IV curve scan and diagnosis\*
- Fuse free design with smart string current monitoring



### LOW COST

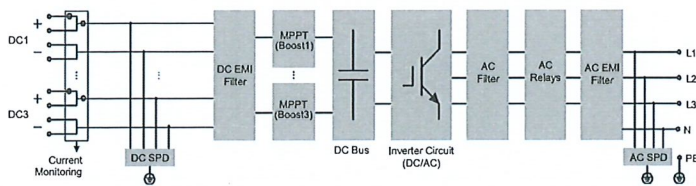
- Compatible with Al and Cu AC cables
- DC 2 in 1 connection enabled
- Cable free communication with optional Wi-Fi



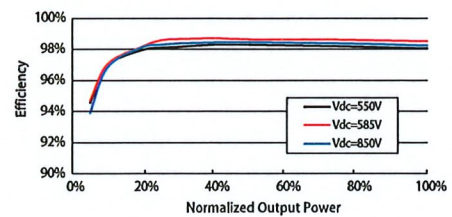
### PROVEN SAFETY

- IP66 and C5 anti-corrosion grade
- Type II SPD for both DC and AC
- Satisfied global safety and grid code

## CIRCUIT DIAGRAM



## EFFICIENCY CURVE



Type designation	SG30CX
<b>Input (DC)</b>	
Max. PV input voltage	1100 V
Min. PV input voltage / Start-up input voltage	200V / 250 V
Nominal PV input voltage	585 V
MPP voltage range	200 – 1000 V
MPP voltage range for nominal power	550 – 850 V
No. of independent MPP inputs	3
Max. number of PV strings per MPPT	2
Max. PV input current	78 A
Max. current for input connector	30 A
Max. DC short-circuit current	120 A
<b>Output (AC)</b>	
AC output power	29.9 KVA
Max. AC output current	43.15 A
Nominal AC voltage	3 / N / PE, 230 / 400 V
AC voltage range	312 – 528 V
Nominal grid frequency / Grid frequency range	50 Hz / 45 – 55 Hz, 60 Hz / 55 – 65 Hz
THD	< 3 % (at nominal power)
DC current injection	< 0.5 % I <sub>n</sub>
Power factor at nominal power / Adjustable power factor	> 0.99 / 0.8 leading – 0.8 lagging
Feed-in phases / connection phases	3 / 3
<b>Efficiency</b>	
Max. efficiency	98.6 %
European efficiency	98.3 %
<b>Protection</b>	
DC reverse connection protection	Yes
AC short circuit protection	Yes
Leakage current protection	Yes
Grid monitoring	Yes
DC switch	No
AC switch	No
PV String current monitoring	Yes
Q at night	Yes
PID recovery function	Yes
Overvoltage protection	DC Type II / AC Type II
<b>General Data</b>	
Dimensions (W*H*D)	702*595*310mm
Weight	50 kg
Isolation method	Transformerless
Degree of protection	IP66
Night power consumption	≤2 W
Operating ambient temperature range	-30 to 60 °C (> 45 °C derating)
Allowable relative humidity range (non-condensing)	0 – 100 %
Cooling method	Smart forced air cooling
Max. operating altitude	4000 m (> 3000 m derating)
Display	LED, Bluetooth+APP
Communication	RS485 / Optional: Wi-Fi, Ethernet
DC connection type	MC4 (Max. 6 mm <sup>2</sup> )
AC connection type	OT or DT terminal (Max.70 mm <sup>2</sup> )
Compliance	IEC 62109, IEC 61727, IEC 62116, IEC 60068, IEC 61683, IEC 61000-6-3, AS / NZS 4777.2:2015
Grid Support	Q at night function, LVRT, HVRT, active & reactive power control and power ramp rate control

\*: Only compatible with Sungrow logger and iSolarCloud



# Tiger Neo N-type 54HL4R-(V) 425-445 Watt MONO-FACIAL MODULE

## N-Type

Positive power tolerance of 0~+3%

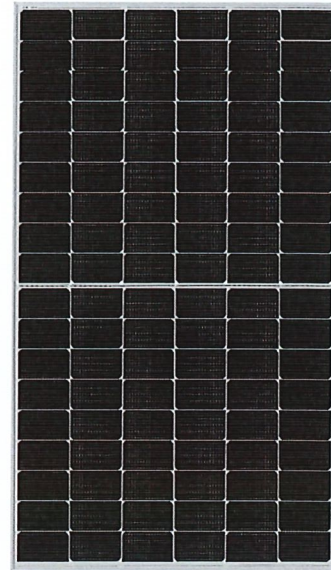
IEC61215(2016), IEC61730(2016)

ISO9001:2015: Quality Management System

ISO14001:2015: Environment Management System

ISO45001:2018

Occupational health and safety management systems



## Key Features



### SMBB Technology

Better light trapping and current collection to improve module power output and reliability.



### PID Resistance

Excellent Anti-PID performance guarantee via optimized mass-production process and materials control.



### Durability Against Extreme Environmental Conditions

High salt mist and ammonia resistance.



### Hot 2.0 Technology

The N-type module with Hot 2.0 technology has better reliability and lower LID/LETID.



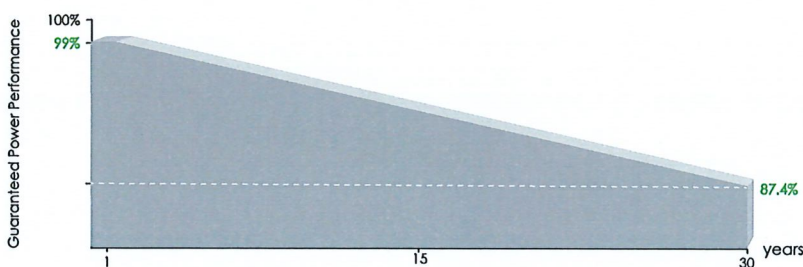
### Enhanced Mechanical Load

Certified to withstand: wind load (2400 Pascal) and snow load (5400 Pascal).



POSITIVE QUALITY  
Continuous Quality Assurance

## LINEAR PERFORMANCE WARRANTY

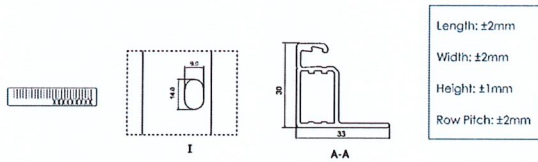
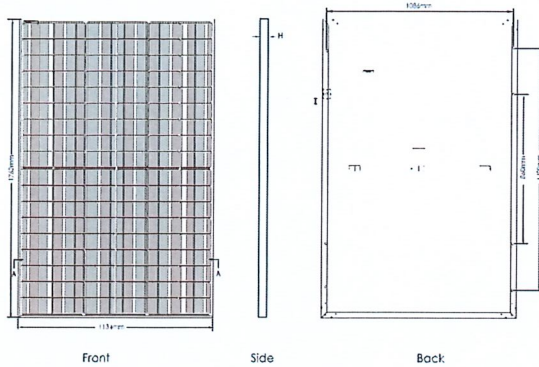


**15** Year Product Warranty

**30** Year Linear Power Warranty

**0.40%** Annual Degradation Over 30 years

## Engineering Drawings



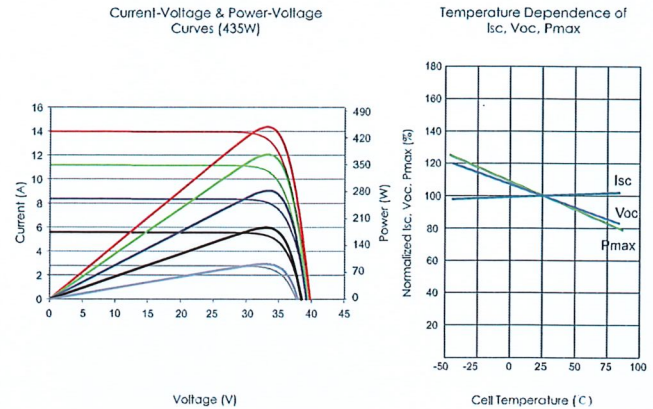
\*This tolerance range applies only to the four-angle distance of the module as indicated above.

## Packaging Configuration

( Two pallets = One stack )

36pcs/pallets, 72pcs/stack, 864pcs/ 40'HQ Container

## Electrical Performance & Temperature Dependence



## Mechanical Characteristics

Cell Type	N type Mono-crystalline
No. of cells	108 (2×54)
Dimensions	1762×1134×30mm (69.36×44.65×1.18 inch)
Weight	22 kg (48.50 lbs)
Front Glass	3.2mm, Anti-Reflection Coating, High Transmission, Low Iron, Tempered Glass
Frame	Anodized Aluminium Alloy
Junction Box	IP68 Rated
Output Cables	TUV 1×4.0mm (+): 400mm, (-): 200mm or Customized Length

## SPECIFICATIONS

Module Type	JKM425N-54HL4R		JKM430N-54HL4R		JKM435N-54HL4R		JKM440N-54HL4R		JKM445N-54HL4R	
	STC	NOCT	STC	NOCT	STC	NOCT	STC	NOCT	STC	NOCT
Maximum Power (Pmax)	425Wp	320Wp	430Wp	323Wp	435Wp	327Wp	440Wp	331Wp	445Wp	335Wp
Maximum Power Voltage (Vmp)	32.18V	29.99V	32.38V	30.10V	32.59V	30.33V	32.81V	30.56V	33.02V	30.76V
Maximum Power Current (Imp)	13.21A	10.67A	13.28A	10.73A	13.35A	10.78A	13.41A	10.83A	13.48A	10.89A
Open-circuit Voltage (Voc)	38.75V	36.81V	38.95V	37.00V	39.16V	37.20V	39.38V	37.41V	39.59V	37.61V
Short-circuit Current (Isc)	13.66A	11.03A	13.73A	11.09A	13.80A	11.14A	13.86A	11.19A	13.93A	11.25A
Module Efficiency STC (%)	21.27%		21.52%		21.77%		22.02%		22.27%	
Operating Temperature(°C)	-40°C~+85°C									
Maximum system voltage	1000/1500VDC (IEC)									
Maximum series fuse rating	25A									
Power tolerance	0~+3%									
Temperature coefficients of Pmax	-0.30%/°C									
Temperature coefficients of Voc	-0.25%/°C									
Temperature coefficients of Isc	0.046%/°C									
Nominal operating cell temperature (NOCT)	45±2°C									

\*STC: Irradiance 1000W/m<sup>2</sup> Cell Temperature 25°C AM=1.5  
NOCT: Irradiance 800W/m<sup>2</sup> Ambient Temperature 20°C AM=1.5 Wind Speed 1m/s

## 11.4 CHIEF EXECUTIVE OFFICER

### 11.4.1 Setting of 2024 Ordinary Council Meeting Dates

<b>Report Date</b>	24 October 2023
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	CR/7 – Community Relations - Meetings
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### **Purpose of Report**

Council is requested to endorse the proposed dates for Ordinary Council Meetings in 2024.

#### **Background**

The *Local Government (Administration) Regulations 1996*, requires that a local government is to give local public notice at least once each year of the proposed dates on which meetings are to be held and the times and venues at which they are to be held.

#### **Consultation**

Nil

#### **Legislative Implications**

##### State

*Local Government (Administration) Regulations 1996*

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Nil

#### **Triple Bottom Line Assessment**

##### Economic implications

There are no known significant economic implications associated with this proposal.

##### Social implications

There are no known significant social implications associated with this proposal.

##### Environmental implications

There are no known significant environment implications associated with this proposal.





### Officer Comment

In determining meeting dates for 2024, consideration needs to be given to school and public holidays and their impact on agenda distribution, meeting clashes, Councillors and the general public's ability to attend the scheduled meetings.

The following timetable shows the relationship between school and public holidays and the usual meeting cycle (i.e fourth Tuesday of each month, February – December).

Usual meeting cycle	Schedule holidays (i.e school and public holidays)	Suggested meeting date
27 February 2024	School returns 31 January 2024	27 February 2024
26 March 2024	<u>School Holidays</u> 28 March 2024 – 15 April 2024  <u>Public Holidays</u> Monday 4 March 2024 – Labour Day 29 March 2024 – Good Friday	19 March 2024
23 April 2024	<u>School Holidays</u> 28 March 2024 – 15 April 2024  <u>Public Holidays</u> 1 April 2024 – Easter Monday 25 April 2024 – Anzac Day	23 April 2024
28 May 2024		28 May 2024
25 June 2024	<u>Public Holidays</u> Monday 3 June 2024  <u>School Holidays</u> 28 June 2024 – 15 July 2024	25 June 2024
23 July 2024	<u>School Holidays</u> 28 June 2024 – 15 July 2024	23 July 2024
27 August 2024		27 August 2024
24 September 2024	<u>School Holidays</u> 20 September 2024 – 7 October 2024  <u>Public Holiday</u> 23 September 2024 – King's Birthday	24 September 2024
22 October 2024	<u>School Holidays</u> 20 September 2024 – 7 October 2024	22 October 2024
26 November 2024		26 November 2024
24 December 2024	<u>School Holidays</u> 12 December 2024	17 December 2024

There are two deviations from the normal fourth Tuesday of each month being:

- 26 March 2024 – Two Councillors will be not available for this meeting, therefore it is recommended it be moved to 19 March 2024



- 24 December 2024 – this is Christmas Eve, therefore it is recommended to move the meeting to 17 December 2024.

**Officer Recommendation**

That Council:

1. Endorse the following meetings dates for Ordinary Council Meetings of Council of the Shire of Dalwallinu for the 2024 calendar year to be held in the Council Chambers at the Shire of Dalwallinu Administration Centre commencing at 3.30pm except for the March meeting which is to be held at the Kalannie Sport & Recreation Club:
  - a) 27 February 2024
  - b) 19 March 2024
  - c) 23 April 2024
  - d) 28 May 2024
  - e) 25 June 2024
  - f) 23 July 2024
  - g) 27 August 2024
  - h) 24 September 2024
  - i) 22 October 2024
  - j) 26 November 2024
  - k) 17 December 2024
  
2. Approves the advertising of the 2024 meeting dates in accordance with the *Local Government (Administration) Regulations 1996*.

**Officer Recommendation/Resolution**

<b><u>MOTION</u></b>	
Moved	Cr
Seconded	Cr
0/0	



#### 11.4.2 Christmas/New Year Office Closure

<b>Report Date</b>	24 October 2023
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GO/2 - Governance
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### **Purpose of Report**

Council is requested to note the Christmas New Year closure period for 2023-2024.

#### **Background**

Council Policy 1.5 Christmas/New Year Closure of Facilities states:

*'The Administration Centre, Discovery Centre and Shire Depot will be closed for business from 3.00pm on the last working day before Christmas and re-open on the first working day following New Year's Day.*

*Shire staff will take leave entitlements during this closure period for those days that are not designated public holidays.*

*An outside crew skeleton staff is to be on duty during this closure period'.*

#### **Consultation**

Nil

#### **Legislative Implications**

Nil

#### **Policy Implications**

Local

*Shire of Dalwallinu Policy 1.5 Christmas/New Year Closure of Facilities*

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Nil

#### **Triple Bottom Line Assessment**

Economic implications

There are no known significant economic implications associated with this proposal.



Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environment implications associated with this proposal.

**Officer Comment**

It is proposed that the Shire Administration Office, Dalwallinu Discovery Centre and Shire Depot will close at 3.00pm on Friday 22 December 2023 and re-open at 8.30 am on Tuesday 2 January 2024.

This will be a total of six (6) days, made up of three (3) public holidays (Christmas Day, Boxing Day and New Year's Day) and three (3) annual leave or RDO days.

The closure of the Shire Administration Office, Dalwallinu Discovery Centre and Shire Depot will be advertised on the Shire website, Facebook, Newsletter and Administration noticeboard and a sign will be placed on the front door of the Administration Centre and Discovery Centre.

**Officer Recommendation**

That Council notes the closure of the Shire Administration Office, Dalwallinu Discovery Centre and Shire Depot from 3.00pm on Friday 22 December 2023 to 8.30 am on Tuesday 2 January 2024.

**Officer Recommendation/Resolution**

**MOTION**

Moved            Cr  
Seconded       Cr

0/0



### 11.4.3 Appointment of Delegates

<b>Report Date</b>	24 October 2023
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GO/2 – Governance
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Absolute Majority
<b>Attachments</b>	Nil

#### **Purpose of Report**

Council is requested to appoint members to community based organisations and state or local government groups.

#### **Background**

Council has previously appointed delegates to various community based committees and state or local government groups.

Following the October 2023 election cycle, it is necessary for Council to review these appointments and confirm its delegates.

#### **Consultation**

Nil

#### **Legislative Implications**

##### State

*Local Government Act 1995*

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Nil

#### **Triple Bottom Line Assessment**

##### Economic implications

There are no known significant economic implications associated with this proposal.

##### Social implications

There are no known significant social implications associated with this proposal.

##### Environmental implications

There are no known significant environment implications associated with this proposal.



**Officer Comment**

Council may agree to appoint a delegate to any recognised body in which it has an interest. Council have previously appointed delegates to the following:

- WALGA – Avon Midland Country Zone
- Wheatbelt North Regional Road Group – Moora Sub Group
- Moore Catchment Council
- Dalwallinu District Tourism Group
- Dalwallinu Local Health Advisory Group

**Officer Recommendation**

That Council:

1. Appoint the following members as delegates for the **WALGA – Avon Midland Country Zone**  
Delegate Cr \_\_\_\_\_  
Proxy Cr \_\_\_\_\_
2. Appoint the following members as delegates for the **Wheatbelt North Regional Road Group – Moora Sub Group**  
Delegate Cr \_\_\_\_\_  
Proxy Cr \_\_\_\_\_
3. Appoint the following members as delegates for the **Dalwallinu District Tourism Group**  
Delegate Cr \_\_\_\_\_  
Proxy Cr \_\_\_\_\_
4. Appoint the following members as delegates for the **Moore Catchment Council**  
Delegate Cr \_\_\_\_\_  
Proxy Cr \_\_\_\_\_
5. Appoint the following members as delegates for the **Dalwallinu Local Health Advisory Group**  
Delegate Cr \_\_\_\_\_  
Proxy Cr \_\_\_\_\_

**Officer Recommendation/Council Resolution**

<b><u>MOTION</u></b>	
Moved	Cr
Seconded	Cr
0/0	



#### 11.4.4 Appointment of Audit & Risk Management Committee Members

<b>Report Date</b>	24 October 2023
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GO/2 – Governance
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Absolute Majority
<b>Attachments</b>	Nil

#### Purpose of Report

Council is requested to appoint members to the Shire of Dalwallinu Audit & Risk Management Committee.

#### Background

Section 7.1(a)(1) of the *Local Government Act 1995* states:

1. A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.
2. The members of the audit committee of a local government are to be appointed\* by the local government and at least 3 of the members, and the majority of the members, are to be council members.

\*Absolute majority required

Following the October 2023 election cycle, it is necessary for Council to review these appointments and confirm its members.

Mr Ian Hyde was previously appointed as the Independent Chairperson.

#### Consultation

Nil

#### Legislative Implications

State

*Local Government Act 1995*

*Local Government (Audit) Regulations 1996*

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Site Inspection

Site inspection undertaken: Nil



## **Triple Bottom Line Assessment**

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environment implications associated with this proposal.

## **Officer Comment**

It is a requirement of the *Local Government Act 1995* that Council is to establish and appoint members to the Audit Committee.

## **Functions of audit committee**

An audit committee has the following functions —

*(a) to guide and assist the local government in carrying out —*

*(i) its functions under Part 6 of the Act; and*

*(ii) its functions relating to other audits and other matters related to financial management;*

*(b) to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under Part 7 of the Act;*

*(c) to review a report given to it by the CEO under regulation 17(3) (the **CEO's report**) and is to —*

*(i) report to the council the results of that review; and*

*(ii) give a copy of the CEO's report to the council;*

*(d) to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under —*

*(i) regulation 17(1); and*

*(ii) the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c);*

*(e) to support the auditor of the local government to conduct an audit and carry out the auditor's other duties under the Act in respect of the local government;*

*(f) to oversee the implementation of any action that the local government —*

*(i) is required to take by section 7.12A(3); and*

*(ii) has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a); and*

*(iii) has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and*

*(iv) has accepted should be taken following receipt of a report of a review conducted under the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c);*

*(g) to perform any other function conferred on the audit committee by these regulations or another written law.*

Previous Audit Committees have comprised of four (4) elected members and one (1) Independent Chairperson.

## **Officer Recommendation**

That Council appoint Cr \_\_\_\_\_, Cr \_\_\_\_\_, Cr \_\_\_\_\_ and Cr \_\_\_\_\_ as members and Mr Ian Hyde as Chairperson of the Shire of Dalwallinu Audit & Risk Management Committee.





**Officer Recommendation/Resolution**

**MOTION**

Moved           Cr  
Seconded       Cr

**0/0**



#### 11.4.5 Appointment of Advisory Committee/Working Group Members

<b>Report Date</b>	24 October 2023
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GO/22 – Governance
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Absolute Majority
<b>Attachments</b>	Nil

#### Purpose of Report

Council is requested to appoint members to Advisory Committees/Working Groups in accordance with the requirements of the *Local Government Act 1995* and community expectations.

#### Background

Council has previously established the following standing Committees:

- Bush Fires Advisory Committee
- Local Emergency management Committee

Plus the Chief Executive Officer Performance Review Working Group.

Following the October 2023 election cycle, it is necessary for Council to review these appointments and confirm its members.

#### Consultation

Nil

#### Legislative Implications

##### State

*Local Government Act 1995*

*Bush Fires Act 1954*

*Emergency Management Act 2005*

##### Local

*Local Government (Council Meetings) Local Law 2014*

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Site Inspection

Site inspection undertaken: Not applicable



## Triple Bottom Line Assessment

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## Officer Comment

### **Committees**

Section 5.38 of the *Local Government Act 1995* provides that a local government may establish committees of three (3) or more persons to assist Council and to exercise the powers and discharge the duties of the local government that can be delegated to Committees.

Advisory Committee membership may comprise of council members, council members and employees, council members, employees and other persons, council members and other persons, employees and other persons or other persons only.

Advisory Committees have previously been comprised of a mix of Council members, employees and other persons.

Council have not previously given general delegated authority to its advisory committees. This means Council, at its Ordinary Meetings, has to consider and/or adopt committee recommendations before they are acted upon. It also means that advisory committee meetings, because they do not have delegated authority, are not open to the public.

Advisory Committee Presiding Members (Chairperson) are elected at the first meeting of the advisory committee.

### **Working Group**

As per the *Local Government Act 1995*, the Chief Executive Officer is to have a performance review at least annually. The Chief Executive Officer Performance Review Working Group is responsible for coordinating the review process and reporting its findings to full Council for their consideration and endorsement.

It is the Officers recommendation to appoint members to the Chief Executive Officer Performance Review Working Group at this time when appointing members to other advisory committees.

## Officer Recommendation

That Council:

1. Appoint the following members to the **Bush Fire Advisory Committee**:  
Members: Hanna Jolly (Manager Corporate Services), Aaron Mills (Chief Bushfire Control Officer), Cr \_\_\_\_\_, Cr \_\_\_\_\_;
2. Appoint the following members to the **Local Emergency Management Committee**:  
Members: Hanna Jolly (Manager Corporate Services), Chairperson Cr \_\_\_\_\_,  
Cr \_\_\_\_\_,  
Deputies: Cr \_\_\_\_\_, Cr \_\_\_\_\_;



3. Appoint the following members to the **Chief Executive Officer Performance Review Working Group**:

Members: Shire President Cr \_\_\_\_\_, Deputy Shire President Cr \_\_\_\_\_,  
Cr \_\_\_\_\_, Cr \_\_\_\_\_.

**Officer Recommendation/Resolution**

**MOTION**

Moved            Cr  
Seconded       Cr

0/0



#### 11.4.6 Appointment of Members to Development Assessment Panel

<b>Report Date</b>	24 October 2023
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GO/2 – Governance
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Absolute Majority
<b>Attachments</b>	Nil

#### **Purpose of Report**

Council is requested to appoint members to the Development Assessment Panel (DAP).

#### **Background**

In accordance with the *Planning and Development (Development Assessment Panels) Regulations 2011*, Councils are required to nominate as soon as possible following elections, four (4) elected members to sit as DAP members.

Following the local government election cycle in October 2023, there may have been changes to local government DAP membership in WA councils. All existing DAP members are currently appointed for a term ending 26 January 2024. The Shire of Dalwallinu has one (1) appointed member (Cr SC Carter). Following the 21 October 2023 ordinary elections, it may be necessary for Council to review these appointments and confirm its members.

#### **Consultation**

Nil

#### **Legislative Implications**

State

*Planning and Development (Development Assessment Panels) Regulations 2011*

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Nil

#### **Triple Bottom Line Assessment**

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.



### Environmental implications

There are no known significant environment implications associated with this proposal.

### **Officer Comment**

Development Assessment Panels meet and determine development applications within certain class and value thresholds set in the DAP regulations. There are three types of DAP applications:

#### ***Mandatory DAP applications***

These are development applications which must be determined by a DAP and cannot be determined by a local government or the Western Australian Planning Commission (WAPC). Mandatory applications must meet the following value thresholds:

DAP	Mandatory value threshold
City of Perth	\$20 million or more
Rest of the State	\$10 million or more

#### ***Optional 'Opt In' DAP applications***

These are development applications where the applicant may choose to have the application determined by a DAP, or by the local government or WAPC under the normal process. In order to be considered an 'opt in' application, the application must fit within the following thresholds:

DAP	Mandatory value threshold
City of Perth	Between \$2 million - \$20 million
Rest of the State	Between \$2 million - \$10 million

#### ***Local Government delegated applications***

The WAPC and local governments may choose to delegate their decision making authority for applications which fit the optional 'opt in' criteria for DAP applications to a DAP. Therefore a DAP will also determine applications of a type upon which either of these bodies have chosen to delegate their authority.

Either of these bodies may take advantage of this option by following the process of formally delegating their authority to a DAP.

#### ***Excluded applications***

Under DAP regulations, development applications relating to the following classes of development are "excluded development applications". These applications will not be able to be determined by a DAP:

- Construction of a single house
- Construction of less than 10 grouped dwellings or multiple dwellings
- Construction of carports, shade sails, outbuildings or sheds
- Development in an improvement scheme area
- Development by a local government or the WAPC.

All applications are first lodged with the local government as per standard practice.

Representation of local interest is a key aspect of the DAP's system. Under regulation 24 of the *Planning and Development (Development Assessment Panels) Regulations 2011*, Council is requested to nominate, as soon as possible following the elections, four (4) elected council members to sit as DAP members for the Shire of Dalwallinu.



**Officer Recommendation**

That Council appoint the following members, effective from 26 January 2024, to the **Development Assessment Panel**:

Members: Cr \_\_\_\_\_, Cr \_\_\_\_\_, Cr \_\_\_\_\_, Cr \_\_\_\_\_.

**Officer Recommendation/Resolution**

**MOTION**

Moved Cr  
Seconded Cr

0/0



#### 11.4.7 Review of Council Policy 1.18 – Elected Members Continuing Professional Development\*

<b>Report Date</b>	24 October 2023
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GO/2 – Governance
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Absolute Majority
<b>Attachments</b>	Policy 1.18

#### **Purpose of Report**

Council is requested to review Council *Policy 1.18 – Elected Members Continuing Professional Development*.

#### **Background**

Section 5.128 (5)(a) of the *Local Government Act 1995* states that:  
“a local government must review the policy after each ordinary election”.

#### **Consultation**

Nil

#### **Legislative Implications**

##### State

*Local Government Act 1995*

#### **Policy Implications**

##### Local

Policy 1.18 – Elected Members Continuing Professional Development.

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Nil

#### **Triple Bottom Line Assessment**

##### Economic implications

There are no known significant economic implications associated with this proposal.

##### Social implications

There are no known significant social implications associated with this proposal.

##### Environmental implications

There are no known significant environment implications associated with this proposal.





**Officer Comment**

Policy 1.18 was reviewed by Council in March 2023, however with the October 2023 elections, the Act states that it must be reviewed after each election.

No changes are recommended to *Policy 1.18 - Elected Members Continuing Professional Development*.

**Officer Recommendation**

That Council has reviewed *Policy 1.18 Elected Members Continuing Professional Development* and proposes no changes.

**Officer Recommendation/Resolution**

**MOTION**

Moved            Cr  
Seconded       Cr

0/0



## 1.18 Elected Members Continuing Professional Development

### Policy

The Shire of Dalwallinu recognises the importance of providing Elected Members with the knowledge and resources that will enable them to fulfil their role in accordance with statutory compliance and community expectations and make educated and informed decisions.

#### 1. Elected Members Mandatory Training

An Elected Member must complete the course titled *Council Member Essentials*, in accordance with section 5.126(1) of the *Local Government Act 1995 and the Local Government (Administration) Regulations 1996*, within a period of twelve (12) months beginning the day on which the Elected Member commences their term of office. The *Council Member Essentials* incorporates the following modules:

1. Understanding Local Government
2. Conflicts of Interest
3. Serving on Council
4. Meeting Procedures
5. Understanding Financial Reports and Budgets

The mandatory training is valid for five (5) years.

An Elected Member is exempt from the requirements outlined in section 5.126 (1) of the *Local Government Act 1995* if the Elected Member passed either of the following courses within the period of five (5) years immediately before the day on which the Elected Member commences their term of office:

- Council Members Essentials;
- 52756WA Diploma of Local Government (Council Member);
- The Elected Member passed the course titled LGASS00002 Council Member Skill Set before 1 July 2019 and within a period of five (5) years ending immediately before the day on which the Elected Member commences their term of office.

Council's preferred provider for the training is Western Australian Local Government Association (WALGA).

All modules and associated costs will be paid for by the Shire.

The Shire will publish, on the Shire's website, training undertaken by all Elected Members within one month after the end of the financial year pursuant to Section 5.127 of the *Local Government Act 1995*.

It is Council's preference that the training is undertaken via the eLearning method which is the more cost efficient form of delivery. It is acknowledged however that there may be Elected Members who prefer to receive training face-to-face and/or opportunities to attend training which is being delivered in the region or in the Perth metropolitan area.



## **2. Elected Members Non Mandatory Training**

Training and professional development activities which this policy applies shall generally be limited to the following:

- WA Local Government Association (WALGA) and Australian Local Government Association (ALGA) conferences;
- Special 'one off' conferences called for or sponsored by WALGA and/or ALGA on important issues;
- Annual conferences of the major professions in local government and other institutions of relevance to local government activities;
- Accredited organisations offering training relevant to the role and responsibilities of Elected Members;
- WALGA Council Member training and development;
- Other local government-specific training courses, workshops and forums, relating to such things as understanding the roles/responsibilities of Elected Members, meeting procedures etc;
- Subscriptions for professional memberships that assist an Elected Member in fulfilling their role on Council;
- Conferences or study tours that address the initiatives and projects that have been outlined in the Shire of Dalwallinu Strategic Community Plan, advocacy statements or Council resolutions.

## **3. Continuous Professional Development**

In accordance with section 5.128 of the *Local Government Act 1995*, Elected Members are encouraged to identify their individual continuing professional development needs to enhance their effectiveness and address skill gaps as required.

As the needs of individual Elected Members may vary, each Elected member is encouraged to seek the assistance of the Chief Executive Officer and President in analysing their particular requirements and in identifying appropriate courses, seminars and training to meet those ends.

In determining the professional development activities for individuals, Elected Members should consider the current or future strategic direction and activities of the Shire and its priorities and the skills that will be needed to give effect to the direction.

## **4. Budget Allocations**

Each year an allocation is made within the Shire of Dalwallinu Annual budget for Elected Members training.

## **5. Procedures**

Considerations for approval of the training or professional development activity include:



- The costs of attendance including registration, travel and accommodation, if required;
- The budget provisions allowed and the uncommitted or unspent funds remaining;
- Any justification provided by the applicant when the training request is submitted for approval;
- The benefits to the Shire of the person attending;
- Identified skills gaps of Elected Members both individually and as a collective;
- Alignment to the Shire’s Strategic Objectives; and
- The number of Shire representatives already approved to attend.

Consideration of attendance at training or professional development courses, other than the online Council Member Essentials, which are deemed to be approved, are to be assessed as follows:

- Events for the Shire President must be approved by the Deputy Shire president, in conjunction with the Chief Executive Officer; and
- Events for Elected Members must be approved by either the Council or the Shire President, in conjunction with the Chief Executive Officer.

**Objective**

To ensure that Elected Members of the Shire of Dalwallinu receive appropriate information and training to enable them to understand and undertake their responsibilities and obligations.

Person Responsible	Chief Executive Officer
History	New Policy July 2020 (M9598) Reviewed March 2021 (M9688) Reviewed March 2022 (M9885) Reviewed March 2023 (M10059)



#### 11.4.8 Expressions of Interest - Dalwallinu Caravan Park - Lease\*

<b>Report Date</b>	24 October 2023
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	A46125
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	EOI Advertisement

#### **Purpose of Report**

Council is requested to authorise the Chief Executive Officer to call for expressions of interest for the lease of the Dalwallinu Caravan Park.

#### **Background**

In October 2017, Council received a request from a third party to lease the Dalwallinu Caravan Park (inclusive of the three (3) accommodation units) for a period of three (3) years.

At the Ordinary Meeting of Council held 24 October 2017, Council resolved the following:

#### **'MOTION 9027**

*Moved* Cr KM McNeill

*Seconded* Cr NM Mills

*That Council:*

- 1. Authorise the Chief Executive Officer to advertise for expressions of interest for:*
  - a) Sale of the Caravan Park including the three (3) accommodation units;*
  - b) Lease of the Caravan Park excluding the three (3) accommodation units for a three (3) year period with an option to renew;*
- 2. Authorise the Chief Executive Officer to obtain a market valuation for:*
  - a) Sale of the Caravan Park including the three (3) accommodation units*
  - b) Lease of the Caravan Park excluding the three (3) accommodation units.*

**CARRIED 8/1**

Council declined the offer and moved the above motion as they felt that this motion would allow them to examine the market and to provide transparency.

In 2017, the Dalwallinu Caravan Park was advertised for sale or requested Expressions of Interest to lease the Dalwallinu Caravan Park. No offers to purchase or lease the property were received.

In January 2018, Council received an offer from K & L Jones to lease the Dalwallinu Caravan Park (exclusive of the three (3) accommodation units) for a period of three (3) years with an option to renew for \$5,000 per annum. The first three (3) year term was from 12 May 2018 to 11 May 2021.



At the Ordinary Council Meeting held 23 February 2021 Council resolved the following:

**'MOTION 9674**

Moved Cr KM McNeill

Seconded Cr NW Mills

*That Council:*

1. Authorise the Chief Executive Officer to renew the lease between the Shire of Dalwallinu and K&L Jones for the Dalwallinu Caravan Park for a further three (3) years expiring on 11 May 2024 for the sum of \$10,000 per annum;
2. Authorise the Chief Executive Officer to advertise the disposal of property by way of lease, as per the requirements of the Local Government Act 1995;
3. Subject to not receiving any submissions, authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to any documentation relating to the disposal of the Dalwallinu Caravan Park by way of a lease.

**CARRIED 6/1'**

The second three (3) year lease expires on 11 May 2024. Clause 7 of the current lease has an option to renew for a further three (3) years, subject to Council approval.

**Consultation**

Dalwallinu Caravan Park Managers  
Councillors

**Legislative Implications**

State

Local Government Act 1995 – Section 3.58

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Site Inspection**

Site inspection undertaken: Not applicable

**Triple Bottom Line Assessment**

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.



### **Officer Comment**

The current Managers of the Dalwallinu Caravan Park have indicated that they wish to renew the lease for a further three (3) years at the end of the current lease on 11 May 2024.

The lease for the Dalwallinu Caravan Park has not been put out to the open market since 2017.

Council is requested to authorise the Chief Executive Officer to advertise for Expressions of Interest for the management of the Dalwallinu Caravan Park. By doing so now, this will enable time to advertise, assess and appoint the management prior to the expiry of the current lease. The current Managers will be able to submit a new expression of interest along with any other interested parties.

As part of the Caravan Park operations the lessee would:

- Provide office hours (7 days)
- Marketing and Advertising on a greater scale to attract more visitors
- Make available to the Shire, on an annual basis (financial year), the data relating to utilisation

The lessee would be responsible for the day-to-day operations of the park, including but not limited to:

- Maintenance of all gardens
- Cleaning of all facilities, cleaning equipment and materials
- Administration (bookings)
- Utilities (electricity, water, gas and telephone)
- Pest Control
- Sanitary Service
- Electrical testing (RCD) and electrical repairs
- Waste Collection
- Sewerage Rates
- Insurance of buildings (paid by Shire but reimbursed by lessee)
- Insurance (Public Liability) to cover lessee

The Shire would be responsible for:

- Any major upgrades to infrastructure
- Maintenance of the sewerage system
- Insurance (Public Liability) to cover the Shire

A copy of the Expressions of Interest information is attached to this report. It is proposed to advertise for a period of 28 days.

Advertisements will be placed in the Shire Newsletter, Shire Facebook, Shire Website, Totally Locally, Kalannie Kapers and on the Shire noticeboards.

If any offers are received these will be bought back to Council for consideration.

### **Officer Recommendation**

That Council:

1. Request the Chief Executive Officer to advise the current Managers (Keith & Lorrie Jones) that they acknowledge their request to renew the lease for the Dalwallinu Caravan Park, however due to the management of the Dalwallinu Caravan Park not being put to the open market since 2017, the Shire will be advertising for Expressions of Interest for the lease and day to day management of the Dalwallinu Caravan Park;



2. Authorise the Chief Executive Officer to call for Expressions of Interest for the lease and day to day management of the Shire of Dalwallinu Caravan Park, excluding the 3 two (2) bedroom self-contained units, for a period of three (3) years with an option to renew for a further three (3) years subject to Council approval.

**Officer Recommendation/Resolution**

**MOTION**

Moved            Cr  
Seconded       Cr

**0/0**







## EXPRESSIONS OF INTEREST

### LEASE OF DALWALLINU CARAVAN PARK

**Closing Date for Submissions: 2pm, Wednesday 22 November 2023**

Address for Delivery:

**In Person:**

58 Johnston Street, Dalwallinu WA 6609

**By Post:**

PO Box 141, Dalwallinu WA 6609

**By Email:**

[tenders@dalwallinu.wa.gov.au](mailto:tenders@dalwallinu.wa.gov.au)

## ADVERTISEMENT



### EXPRESSIONS OF INTEREST

#### LEASE OF DALWALLINU CARAVAN PARK

Council is seeking expressions of interest for the lease of, and the day-to-day management of the Shire of Dalwallinu Caravan Park for a period of three (3) years with an option to renew for a further three (3) years subject to Council approval. It is to be noted that the 3 two (2) bedroom self-contained units are NOT included in the lease.

For an information package please contact Jean Knight, Chief Executive Officer by email [ceo@dalwallinu.wa.gov.au](mailto:ceo@dalwallinu.wa.gov.au) or 9661 0500.

Submissions must include the proposed annual lease payment and any other information which may support your submission.

All submissions should be addressed to Jean Knight and can be delivered in person to the Shire Administration Centre, or by post to PO Box 141, Dalwallinu WA 6609 or via email to [tenders@dalwallinu.wa.gov.au](mailto:tenders@dalwallinu.wa.gov.au).

Closing date for submissions is 2pm, Wednesday 22 November 2023.

Jean Knight  
**Chief Executive Officer**

## Dalwallinu Caravan Park

### Description of Premises:

- The land is currently held in freehold by the Shire of Dalwallinu
- It is described as Lots 568 and 417 on Certificate of Title Volume 2192 Folio 536
- Property Street Address is 10 Dowie Street, Dalwallinu WA 6609
- Lot 568 has an area of 1.84 hectares and Lot 417 has an area of 0.92 hectares
- The three – 2 bedroom self contained units are NOT included in this lease and will remain the responsibility of the Shire of Dalwallinu.
- Caretaker House (3x1)
- Two (2) Ablution facilities
- Campers kitchen
- 42 powered sites
- 10 unpowered sites



As part of the Caravan Park operations the lessee would:

- Provide a clean and friendly caravan park for the enjoyment of residents and tourists
- Provide office hours (7 days)
- Be responsible for all bookings and would retain the revenue generated
- Marketing and Advertising on a greater scale to attract more visitors
- Make available to the Shire, on an annual basis (financial year), the data relating to utilisation
- Respond to complaints in a timely manner

The lessee would be responsible for the day-to-day operations of the park, including but not limited to:

- Maintenance of all gardens
- Cleaning of all facilities, cleaning equipment and materials
- Administration (bookings)
- Utilities (electricity, water, gas and telephone)
- Pest Control
- Sanitary Service
- Electrical testing (RCD) and electrical repairs
- Waste Collection
- Sewerage Rates
- Insurance of buildings (paid by Shire but reimbursed by lessee)
- Insurance (Public Liability) to cover lessee (copy of Certificate of Currency to be provided to the Shire on an annual basis)

The Shire would be responsible for:

- Any major upgrades to infrastructure
- Maintenance of the sewerage system
- Insurance (Public Liability) to cover the Shire

#### **Annual Rates & Charges (2023-2024)**

Sewerage Rates	\$3,367
Refuse removal charges	\$3,824
Recycling removal charges	\$888

#### **Services:**

The Property is serviced with electricity and water.

#### **Inspection:**

The property (excluding the residence) may be inspected upon request. Please contact Sheree Sundstrom on 9661 0500 to request an appointment.

#### **Submission of Offers:**

Offers will be accepted until **2pm, Wednesday 22 November 2023** and can be received at the Shire office in Dalwallinu or they may be emailed to [tenders@dalwallinu.wa.gov.au](mailto:tenders@dalwallinu.wa.gov.au).

The highest or any offer not necessarily accepted.

Offers will be considered by Council at the next practicable Council meeting and outcomes will be communicated to all parties in the week following.

Should Council accept an offer, as required under the *Local Government Act 1995*, a public notice will be advertised for fourteen (14) days seeking any submissions regarding the offer. If no submissions are received, the Chief Executive Officer will proceed with the disposal (lease) of the property. If any submissions are received these will be bought back to the next Council meeting for Council's consideration.

#### **Commencement Date:**

The lease will commence on 12 May 2024 for a three (3) year period with an option to renew for a further three (3) years subject to Council approval.

**Further information and enquiries:**

Further information and enquiries may be directed to Jean Knight on 08 9661 0500 or by email [ceo@dalwallinu.wa.gov.au](mailto:ceo@dalwallinu.wa.gov.au).

*Disclaimer:*

*Whilst care has been taken to accurately describe this property, no responsibility will be accepted for any errors or omissions in the information provided in this document. It is the responsibility of prospective purchasers to satisfy themselves as to the condition and description of the property before submitting a tender.*

Jean Knight

**Chief Executive Officer**

**Shire of Dalwallinu**

**PO Box 141**

**DALWALLINU WA 6609**

**12 APPLICATIONS FOR LEAVE OF ABSENCE**

**MOTION**

Moved  
Seconded

That the application for leave of absence for Cr \_\_\_\_\_ to the 00 Month 2023  
Ordinary Meeting of Council be approved.

**0/0**

**13 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**

**14 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

**15 NEW BUSINESS OF AN URGENT NATURE (introduced by decision of the meeting)**

**16 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2)**

**17 SCHEDULING OF MEETING**

The next Ordinary Meeting of Council will be held on 28 November 2023 at Council Chambers, Dalwallinu commencing at 3.30pm.

**18 CLOSURE**

There being no further business, the Chairperson closed the meeting at 0.00pm.

