

Ordinary Council Meeting Agenda

23 April 2024

3.30pm



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Shire of Dalwallinu

NOTICE OF MEETING

NOTICE is hereby given that the next Ordinary Meeting of Council of the Shire of Dalwallinu will be held on Tuesday, 23 April 2024 in the Council Chambers, Dalwallinu commencing at 3.30pm.

Signed:



Jean Knight

18 / 04 / 2024

Date

Chief Executive Officer

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SHIRE OF DALWALLINU

AGENDA for the Ordinary Meeting of Council to be held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 23 April 2024 commencing at 3.30pm.

1. OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (President) opened the meeting at _____ pm.

2. ANNOUNCEMENTS OF PRESIDING MEMBER

3. ATTENDANCE RECORD

3.1 Present

Shire President	Cr KL Carter
Deputy Shire President	Cr SC Carter
	Cr JL Counsel
	Cr DS Cream
	Cr JH Cruz
	Cr MM Harms
	Cr NW Mills

Chief Executive Officer	Ms JM Knight
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Public

3.2 Apologies

3.3 Leave of Absence Previously Granted

4 DECLARATIONS OF INTEREST

5 PUBLIC QUESTION TIME

5.1 Response to Previous Public Questions Taken on Notice

5.2 Public Question Time



6 MINUTES OF PREVIOUS MEETINGS

6.1 Ordinary Council Meeting – 26 March 2024

MOTION

Moved Cr

Seconded Cr

That the Minutes of the Ordinary Meeting of Council held 26 March 2024 be confirmed.

0/0

7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS

7.1 Petitions

7.2 Presentations

7.3 Deputations

7.4 Delegates Reports/Submissions

8 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands)

As agreed.



9 REPORTS

9.1 WORKS & SERVICES

9.1.1 Request to Call E-Quotes for New Prime Mover Truck

Report Date	23 April 2024
Applicant	Shire of Dalwallinu
File Ref	PS/2 – Plant & Equipment Purchasing
Previous Meeting Reference	Nil
Prepared by	Marc Bennett, Manager Works and Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

Council is requested to authorise the calling of E-Quotes for the Supply and Delivery of a New Prime Mover Truck.

Background

In November 2023 problems with the Mack Prime Mover's (DL80) oil pressure started to develop. DL80 was sent to JMH in Perenjori for repairs and diagnosed as a faulty oil pressure sensor that was replaced. Issues continued to develop over the next month. In January 2024 DL80 was sent to Truck Centre in Perth and after several failed attempts was finally diagnosed with a failure of Number 7 Main Bearing Cap and subsequent damage to the engine block.

The quoted price of replacement engine is \$80,922.76.

As per the Plant & Replacement Schedule, the 2015 Mack Prime Mover is due for replacement in the 2026-2027 budget.

Consultation

Chief Executive Officer
Works Supervisor
Shire Mechanic
Councillors (Agenda Briefing Session 19 March 2024)

Legislative Implications

State

Local Government Act 1995 Section 3.57- Provision of goods and services.

Local Government (Functions and General) Regulations 1996

Policy Implications

Local

Council Policy 3.3 Regional Price Preference

Council Policy 3.5 Purchasing



Financial Implications

There is no budget allocation in the current 2023-2024 budget, however it is proposed that an amount be budgeted in the 2024-2025 budget to purchase the new Prime Mover Truck.

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

In the Officer's opinion, the Quoted price of \$80,922.76, for the replacement engine does not represent value for money as the estimate for the sale of DL80 in 2026-2027 would be between \$60,000 and \$80,000. The Shire of Dalwallinu has received an offer of \$45,000 plus GST in its current condition. This has not been accepted and should Council support the proposal, DL80 would be put out to public tender.

Advice from suppliers indicate that there is a three (3) month lead time for receipt of a new Prime Mover Truck.

The Officer is seeking authorisation to call for E-Quotes and subject to Council's approval, issue a purchase order for a new Prime Mover Truck to be delivered and paid for in the 2024-2025 financial year and authorisation for the disposal by public tender of the Mack Prime Mover (DL80).

The E-Quote is expected to be called on Wednesday 24 April 2024 and close at 12:00pm Thursday 9 May 2024.

The proposed weighting for scoring of the E-quotes is listed below:

Description	Weighting
Break down and back up service	10%
Warranty period of machine	40%
Timeliness of delivery	10%
Price	40%
Total	100%

All quotes received will be presented to the Ordinary Council Meeting scheduled for 28 May 2024.



The Officer also requests authorisation from Council to advertise by public tender, the sale of DL80 in the 2023-2024 financial year. It is proposed that the funds from the sale be placed in the Plant Reserve and be used to offset the cost of the new Prime Mover Truck in the 2024-2025 budget. Should we receive any tenders these will be bought back to Council for their consideration at the next practicable meeting.

Officer Recommendation

That Council:

1. Authorise the Chief Executive Officer to call for E-Quotes for the Supply and Delivery of a New Prime Mover Truck;

2. Set the following weighted scoring as follows:

(a) Break down and back up service	10%
(b) Warranty period of machine	40%
(c) Timeliness of delivery	10%
(d) Price	40%

3. Authorise the Chief Executive Officer to advertise for public tender the sale of 'DL80 – 2015 Mack Prime Mover'.

Officer Recommendation/Council Resolution

<u>MOTION</u>	
Moved	Cr
Seconded	Cr
0/0	



9.1.2 Request to call Tenders – Civil Engineering Services*

Report Date	23 April 2024
Applicant	Shire of Dalwallinu
File Ref	FM/28 – Financial Management - Tendering
Previous Meeting Reference	Nil
Prepared by	Marc Bennett, Manager Works and Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	DRAFT RFT2324-03 Tender Specifications

Purpose of Report

Council is requested to call for tenders for the provision of Civil Engineering Services to project manage any future flood damage claims and set the selection criteria.

Background

Should the Shire experience any flood damage events that are declared a Natural Disasters, the Shire may intend to apply for funding from Disaster Recovery Funding Arrangements, Western Australia (DRFAWA), formerly known as WANDRRA funding for flooding events which badly damage the Shire's infrastructure.

Consultation

Chief Executive Officer

Legislative Implications

State

Local Government Act 1995 – Section 3.57

Local Government (Functions & General) Regulations 1996

Policy Implications

Local

Council Policy – 3.3 Regional Price Preference

Council Policy – 3.5 Purchasing

Financial Implications

Income and Expenditure relating to the flood damage will be included in the annual budgets.

Strategic Implications

Shire of Dalwallinu Strategic Community Plan 2017-2027

Goal 2.6 – Improved road network (Economic)

Outcome 2.6.1 Ensure Restricted Access Vehicle Network is fit for purpose to service agricultural transport needs

Outcome 2.6.2 Continue programme of road maintenance reconstruction to meet ongoing asset renewal standards

Site Inspection

Site inspection undertaken: Not applicable



Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

By appointing a Civil Engineer now, this will ensure that should we experience any flood damage to our infrastructure in the future, we can commence the grant funding application process without any hold ups.

The tender specifications are included as an attachment to this report. The tender is proposed to be for a three (3) year period with an option of a further three (3) years.

The recommended weighting for scoring of the tender is as follows:

Criteria	Weighting
Quoted Price	40%
Relevant Experience with DRFAWA	50%
Key Personnel	10%

Officer Recommendation

That Council authorise the Chief Executive Officer to call for tenders for the Provision of Civil Engineering Services with the following selection criteria:

1. Quoted Price 40%
2. Relevant Experience with DRFAWA 50%
3. Key Personnel 10%

Officer Recommendation/Council Re

MOTION

Moved Cr
Seconded Cr

0/0





RFT 2324-03

CIVIL ENGINEERING CONSULTANCY SERVICES

CLOSING DATE: 2pm, Monday 27 May 2024

RFT 2324-03

CIVIL ENGINEERING CONSULTANCY SERVICES

Proposals are invited from Civil Engineering Consultants to assist the Shire of Dalwallinu with the Management of Contractors, implementation of works and acquittal of funding required for restoration of roads damaged by storms and flooding.

Should the Shire of Dalwallinu apply for funding through the Disaster Recovery Funding Arrangements, Western Australia.

It is proposed that this tender would be for a three (3) year period to allow the Shire to engage the contractor for current and any future claims within the next three (3) year period with an option of a further three (3) years.

Services to be provided:

1. Ensure all approvals are in place for funding of the reinstatement of the roads damaged by the storm and flooding and appropriate/required records are maintained;
2. Assist the Shire of Dalwallinu with the preparation of tenders inviting Road Works contractors to undertake the works required and the selection of the successful applicant;
3. Programme works required on various roads damaged and approved by Department of Fire & Emergency Services, and arrange with contractor for the implementation;
4. Carry out inspection of works undertaken by Road Works Contractor to ensure compliance with the approvals obtained under the program and correct road building methodology and requirements are used and achieved;
5. Assist Road Works Contractor with any issues arising from the works and contract documentation;
6. Prepare and submit documentation required on a monthly basis to claim expenditure on the works to meet the requirements of Department of Fire & Emergency Services. Follow up and respond to any requirements raised by Department of Fire & Emergency Services and the Shire of Dalwallinu relating to the requirements of the funding programme;
7. Ensure all WSH policies and procedures for Civil Engineering Consultant and Road Works Contractors are adhered to at all times and relevant contractor documentation is provided;
8. Liaise with the Shire Manager Works & Services and Works Supervisor on the programming and standard of works required by the Shire, on a regular basis.

General Information

Should the Shire of Dalwallinu apply for funding from DRFAWA.

Consultants are requested to provide an **hourly rate** for the provision of the services required and **which must be inclusive of the following:**

- Cost of the professional Engineering/Management services
- Provision of own or hire vehicle, including all running costs
- Public Liability (minimum \$10 million) and Professional Indemnity (minimum \$2 million) Insurance covers
- The consultant is to be based in the Shire of Dalwallinu each week when undertaking the services, including providing their own accommodation and meals
- The consultant is to provide own lap top and mobile phone and any other electronic equipment required. (The Shire of Dalwallinu will provide an office in the Shire Administration building)
- Incidental costs including any air travel and relocation costs

Name and qualification of person to be onsite and provide the service is to be included with any proposal.

Any previous experience/knowledge with DRFAWA (previously WANDRRA) works to be included.

Any proposal received that is not submitted on the Tender Form will not be considered.

Selection Criteria

Relevant Experience with DRFAWA	50%
Key Personnel	10%
Price	40%

Submissions

Proposals addressing the requirements are to be sent by post to:

Chief Executive Officer
Shire of Dalwallinu
PO Box 141
DALWALLINU WA 6609

Or by email to tenders@dalwallinu.wa.gov.au

By 2pm, Monday 23 May 2024.

No late proposals will be accepted.

Canvassing of Councillors and Staff will disqualify.

1 TENDERER'S OFFER

1.1 OFFER FORM

Chief Executive Officer
Shire of Dalwallinu
58 Johnston Street
DALWALLINU WA 6609

I/We _____ (BLOCK LETTERS)

of _____ (ADDRESS)

ABN/GST Status _____ ACN (if any) _____

Telephone No: _____ Facsimile No: _____

E-mail (if any): _____

In response to RFT 2020-08 Civil Engineering Consultancy Services

Hourly Rate (inc GST)	
Name and qualification of person to be onsite and provide the service	
Previous experience with DRFAWA	

Signature of authorised signatory of Tenderer: _____

Name of authorised signatory (BLOCK LETTERS): _____

Dated this _____ day of _____ 2021

9.1.3 Temporary Road Closure – Reudavey Street, Dalwallinu

Report Date	23 April 2024
Applicant	Dallcon
File Ref	RO/9 – Temporary Road Closures
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

Council is requested to consider a request for a temporary road closure of Reudavey Street, Dalwallinu for a period of eight (8) weeks.

Background

A request for a temporary road closure was received by Dallcon on 5 April 2024. They have requested that the road be closed temporarily for two (2) months to enable them to undertake works on the adjoining land.

Reudavey Street is located in the Industrial area in the townsite of Dalwallinu. Access to Reudavey Street is from Huggett Drive.



Consultation

Manager Works & Services
Public Notice

Legislative Implications

State

Local Government Act 1995 – section 3.50

Local Government (Function & General) Regulations 1996

Local Government (Administration) Regulations 1996



Policy Implications

Local

Shire of Dalwallinu Policy 5.14 is not applicable to this application as that policy relates to temporary road closures related to adverse weather conditions.

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

The *Local Government Act 1995* – section 3.50 states:

(1) 'A local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.'

Approval was given on 5 April 2024 for Reudavey Street, Dalwallinu to be closed for a period of four (4) weeks concluding on 3 May 2024. As the applicant requested the closure for two months, we have proceeded with the public notice of the temporary road closure.

(1a) 'A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed to the passage of vehicles for a period exceeding 4 weeks'

(4) 'Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to –

(a) give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be closed, and inviting submissions from any person who wishes to make a submission; and

(b) give written notice to each person –

(i) is prescribed for the purposes of this section; or

(ii) owns land that is prescribed for the purposes of this section

And

(c) allow a reasonable time for submission to be made and consider any submission made.



(5) 'The local government is to send to the Commissioner of Main Roads appointed under the Main Roads Act 1930 a copy of the contents of the notice required by subsection (4)(a).

As per the *Local Government Act 1995 section 1.7* and the *Local Government (Administration) Regulations 1996 – Reg 3A*, the Public Notice was advertised as follows:

- On the Shire Website – 5 April 2024
- On the Shire Facebook page – 5 April 2024
- The Two noticeboards at the Shire Administration & Library – 5 April 2024
- In the TL edition (10 April 2024)

As per the *Local Government (Functions and General) Regulations (4)* – correspondence was forwarded to the St John Ambulance and Volunteer Fire & Rescue Services and adjoining land owner Andrew Peterson to advise of the proposed temporary road closure and inviting any submissions.

The closing date for submissions was 2pm, Monday 15 April 2024.

At the closure of the submission period no submissions were received.

It is the Officers recommendation that Council support this application, as there were no submissions received, Reudavey Street is not a well utilised street, and the closure will assist the applicant to undertake the required works on the adjoining land.

Officer Recommendation

That Council supports and approves the application from Dallcon for a temporary road closure of Reudavey Street, Dalwallinu for a period of eight (8) weeks from Friday 5 April 2024 until Friday 31 May 2024.

Officer Recommendation/Council Resolution

MOTION

Moved Cr
Seconded Cr

0/0



9.2 PLANNING & DEVELOPMENT

9.2.1 Telecommunications infrastructure (DA 172324) – Lot 500 Wubin East Road, Wubin*

Report Date	23 April 2024
Applicant	Field Solutions Group
File Ref	A1015
Previous Meeting Reference	Nil
Prepared by	Doug Burke, Manager Planning & Development Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Supporting Documentation

Purpose of Report

Council is requested to consider an application for approval to allow for the proposed development of a 'Telecommunications Facility' on the subject land as submitted by the applicant on 25 March 2024.

The proposed development requires discretionary approval from the Council.

It is recommended that the proposed development be approved subject to given conditions.

Background

Subject Property:	Lot 500 Wubin East Road, Wubin
Land Use Zoning:	Rural
Property Owner:	Nicola Marrone
Applicant:	Field Solutions Group
Consent Authority:	Shire of Dalwallinu Council
Proposed Development:	Telecommunications infrastructure
Value of Development:	\$243K
Outside Consultation:	Nil required

The proposal is for developing the site with telecommunications infrastructure. The proposal centres around a 45m lattice-work telecommunications tower accompanied by associated equipment and security fencing.

Telecommunications infrastructure is defined under the Planning and Development (Local Planning Schemes) Regulations 2015 as being:



premises used to accommodate the infrastructure used by or in connection with a telecommunications network including any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure related to the network;

The subject property is zoned 'Rural' under the *Shire of Dalwallinu Planning Scheme N° 2*. Telecommunications infrastructure is a discretionary type development that requires the approval of the Council acting as the planning authority.



● Site of Proposed Development

Consultation

Nil required under Part 4 of the *Shire of Dalwallinu Local Planning Scheme No.2*

Legislative Implications

State

Planning and Development Act 2005

The *Planning and Development Act 2005* directs that that any development referred to within the Scheme is not to be commenced or carried out without approval being obtained. Any determination of an application for such development is to be considered under those matters referred to in the *Planning and Development (Local Planning Schemes) Regulation 2015*.

In considering an application for development approval, Council is to have due regard to the following matters to the extent that, in the opinion of Council, those matters that are relevant to the development the subject of the application. In assessing the development application, the matters listed in Section 67 of the *Planning and Development (Local Planning Schemes) Regulation 2015* have been taken into consideration for the preparation of this report and are addressed as follows:



'Matters for Consideration'	Comments
The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area	The following Schemes are applicable: <i>Shire of Dalwallinu Planning Scheme N^o 2</i> The applicable objective for the Rural land use zone is: <i>'To prevent any development that may affect the viability of a holding.'</i>
The requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> or any other proposed planning instrument that the local government is seriously considering adopting or approving.	There are no proposed amendments in progress that would affect a determination. There are no other planning instruments currently being considered.
Any approved State planning policy	State Planning Policy 5.2 – Telecommunications Infrastructure.
Any environmental protection policy approved under the <i>Environmental Protection Act 1986</i> section 31(d)	Nil identified.
Any policy of the Commission	Nil applicable
Any policy of the State	Nil applicable
Any local planning policy for the Scheme area	Nil applicable
Any structure plan, activity centre plan or local development plan that relates to the development	Nil applicable
Any report of the review of the local planning scheme that has been published under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>	Nil applicable
In the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve	Not applicable



The built heritage conservation of any place that is of cultural significance;	No items of cultural significance noted
The effect of the proposal on the cultural heritage significance of the area in which the development is located;	Nil impact
The compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the effect of the height, bulk, scale, orientation and appearance of the development	The proposed development is regarded as being ancillary to existing development on the site and suitable in the context of its siting.
The amenity of the locality including the following – (i) environmental impacts of the development; (ii) the character of the locality; (iii) social impacts of the development	Nil issues identified
The likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource	Nil
Whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved	The development will require a small footprint on existing property. The surrounding land uses are predominantly rural - agricultural. Native vegetation was cleared from the site many years ago to enable current activities. There is no evidence of significant trees or other vegetation of note that should be retained.
The suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk	The land does not have a history of experiencing these types of events.



The suitability of the land for the development taking into account the possible risk to human health or safety	This site is suitable.
the adequacy of — (i) the proposed means of access to and egress from the site; and (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles	Frontage to Wubin East Road (sealed) with a distance of 4.5km to Wubin town centre. Parking and the unloading of vehicles will be a requirement only during the initial building period and during routine maintenance.
The amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety	Negligible
The availability and adequacy for the development of the following — (i) public transport services; (ii) public utility services; (iii) storage, management and collection of waste; (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities); (v) access by older people and people with disability	No public transport services available. Electricity and potable water are not available, nor required for the development. Solid waste management is not a requirement of this type of development. The development is not a public access facility and as such the provision of equitable access for pedestrians, cyclists and older people or those with a disability is not envisioned nor set as a requirement.
The potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses	Nil impact anticipated.
The history of the site where the development is to be located	The site is land vacant of built infrastructure and is primarily used for cereal cropping.
The impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals	None identified
Any submissions received on the application	N/A



The comments or submissions received from any authority consulted under clause 66	N/A
Any other planning consideration the Council considers appropriate	Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

A site inspection was undertaken.

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

An assessment and recommendation has been prepared (the subject of this report) taking into account all relevant provisions of the Act and associated regulations.

A site inspection was conducted, and consideration has been given to the potential impacts upon all lands adjoining or located nearby as per Section 5 of the *State Planning Policy 5.2 – Telecommunications Infrastructure*.

Council may determine an application for development approval by —

- a) granting development approval without conditions; or
- b) granting development approval with conditions; or
- c) refusing to grant development approval.

It is recommended that the proposed development be approved subject to given conditions.

Officer Recommendation

That Council approve the development application (DA 172324) for Lot 500 Wubin East Rd, Wubin pursuant to Section 68(2) of the *Planning and Development (Local Planning Schemes) Regulation 2015* subject to the following conditions:



1. The development (telecommunications infrastructure) is to be carried out in accordance with the documents endorsed with the Shire's stamp, except where amended by other conditions of this consent. If there is any inconsistency between the above documents, the most recent document shall prevail to the extent of the inconsistency. However, the conditions of this consent shall prevail to the extent of any inconsistency;
2. Without further approval from Shire of Dalwallinu Council, in writing, this approval will lapse and have no force or effect after two years of the date of this permit if not substantially commenced.

Officer Recommendation/Council Resolution

MOTION

Moved Cr
Seconded Cr

0/0





PLANNING REPORT

Development Application for Telecommunications Facility

Lot 500 on DP74486

216 Wubin East Road, Wubin WA 6612

19 March 2024



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LIST OF ATTACHMENTS

Attachment	Document
1	Application for Development Approval Form
2	Cover Letter
3	Owner's Consent
4	Certificate of Title
5	Survey Plan
6	FSG Design Drawings
7	FSG Cultural Heritage Construction Memo

Document Control:

Version	Description	Author	Date
1.0	Final	AL	22/03/2024

1 EXECUTIVE SUMMARY



1.1 INTRODUCTION

We submit a Development Application for Council approval for a Telecommunications Facility over the subject land.

Field Solutions Group provides wireless broadband internet and mobile network services to regional and remote areas across Australia. A telecommunications facility for wireless broadband and mobile networks is proposed and will be part of a wide network to be located throughout the region under the Federal Government's Regional Connectivity Program.

The subject land, being Lot 500 on DP74486, is located at 216 Wubin East Road, Wubin WA 6612 and is vacant lot with scattered vegetation throughout. The site is primarily used for agricultural based activities.

This development application is made in accordance with the Planning and Development Act 2005 for assessment under the Shire of Dalwallinu Local Planning Scheme No. 2. The subject land is located in the Rural Zone and, under the Zoning Table, a Telecommunications Facility in the Rural Zone is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions.

To assist with the processing of the application, we have set out below details of the proposal and supporting information.

1.2 SUMMARY

Table 1: Summary

Address of Subject Land	216 Wubin East Road, Wubin WA 6612
Real Property Description	Lot 500 on DP74486
Area of Subject Land	337.5674 ha
Existing buildings	No existing buildings
Road frontages	Wubin East Road
Zone	Rural
Overlays	Bushfire Prone Area, Native Vegetation
Name of Landowner	Nicola Pasqualino Marrone
Easements/Encumbrances	NA

2 SITE LOCATION AND DESCRIPTION

2.1 SUBJECT LAND

The subject land, being Lot 500 on DP74486, is located at 216 Wubin East Road, Wubin, approximately 4.4km East of Wubin Post Office. Please refer to Figure 1 below for location of the subject land.

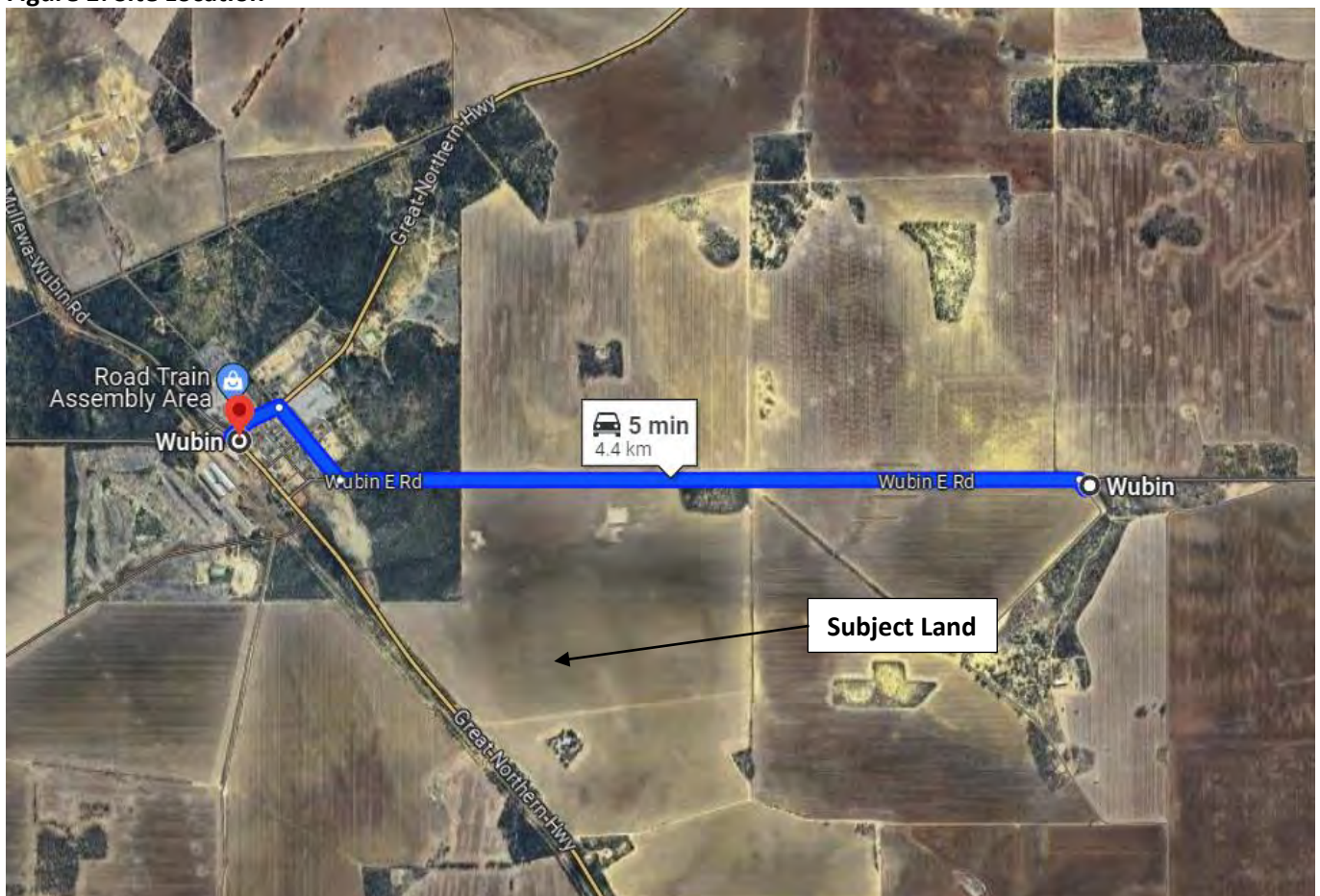
The current use of the site is for agricultural based activities. The site is vacant with no existing buildings.

The subject land is identified as being located within the Rural Zone according to Local Planning Scheme Map.

The site has frontage and access to Wubin East Road.

Surrounding land uses include rural type uses.

Figure 1: Site Location



Source | Google Maps

Figure 2: Aerial Image of the Site

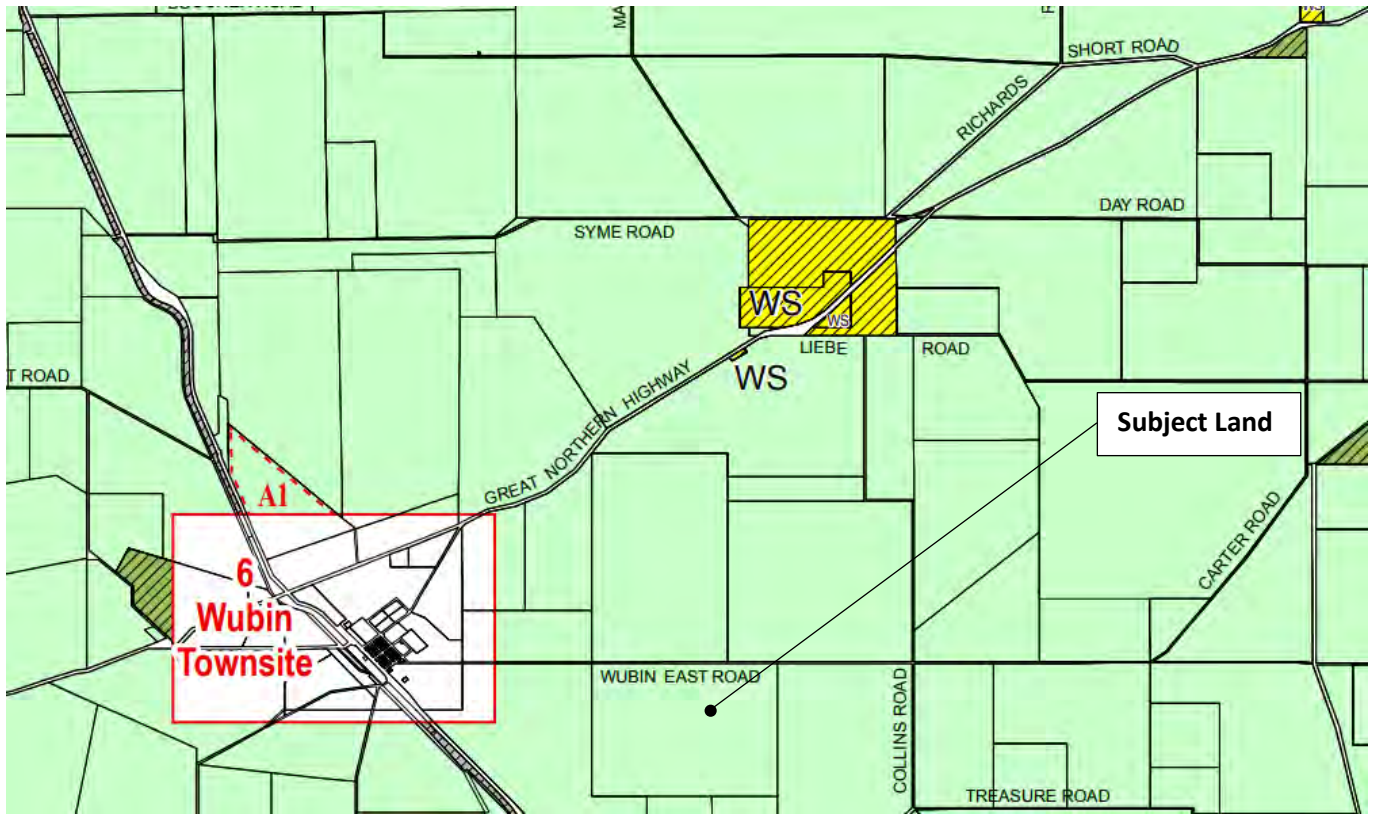


2.2 ADJOINING AND SURROUNDING DEVELOPMENT

The subject land is located in the Rural Zone and is surrounded by rural land. The Wubin townsite is located to the West of the site. Please refer to the figure below.



Figure 3: Zoning Map



LOCAL SCHEME ZONES

- | | |
|--|---|
|  Commercial |  Rural Residential |
|  General Industry |  Special Use |
|  Residential |  Townsite |
|  Rural | |

2.3 OVERLAYS

The subject land is affected by the following overlays.

Figure 4: Map of Bushfire Prone Areas | Source: SLIP

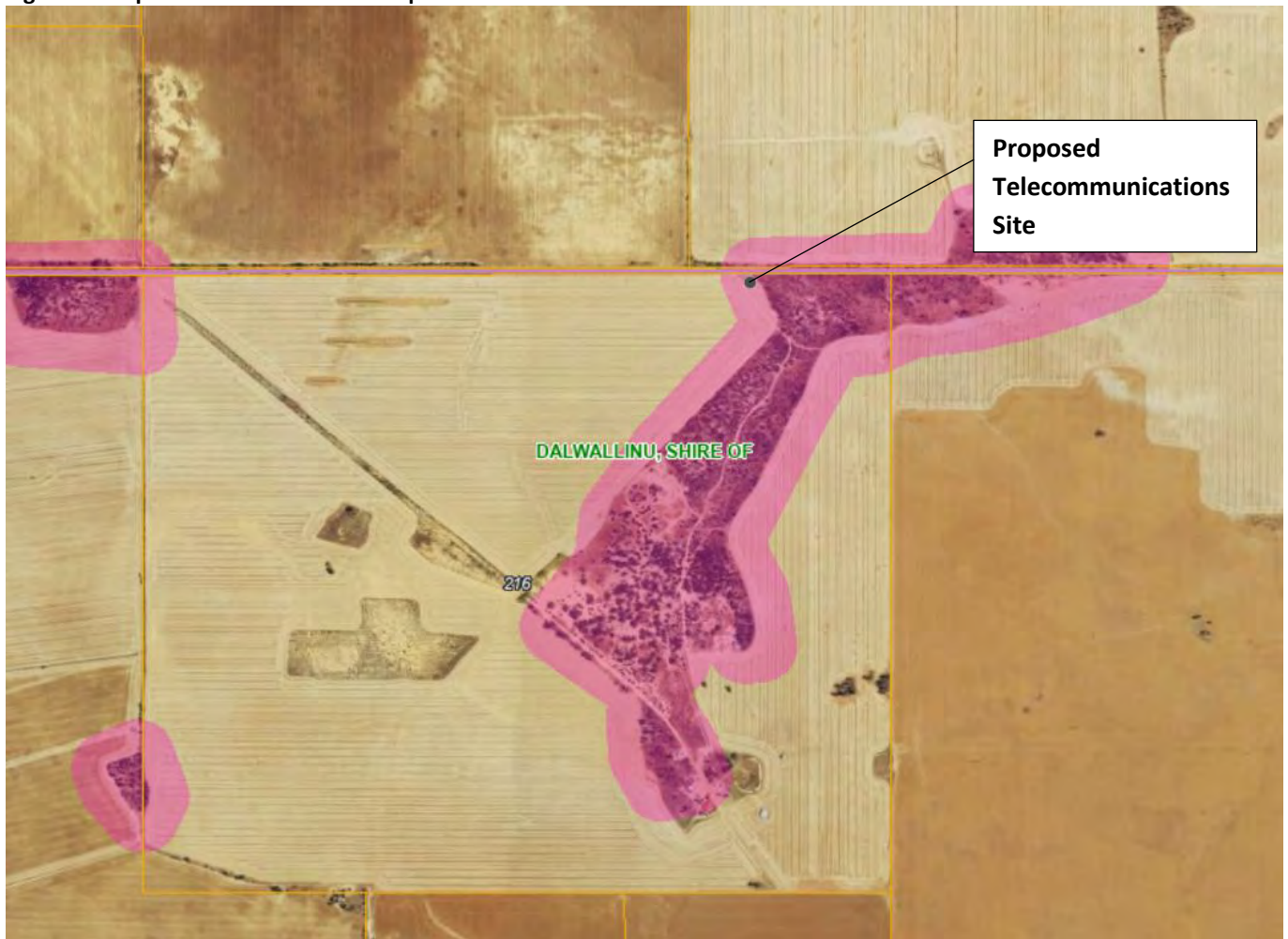
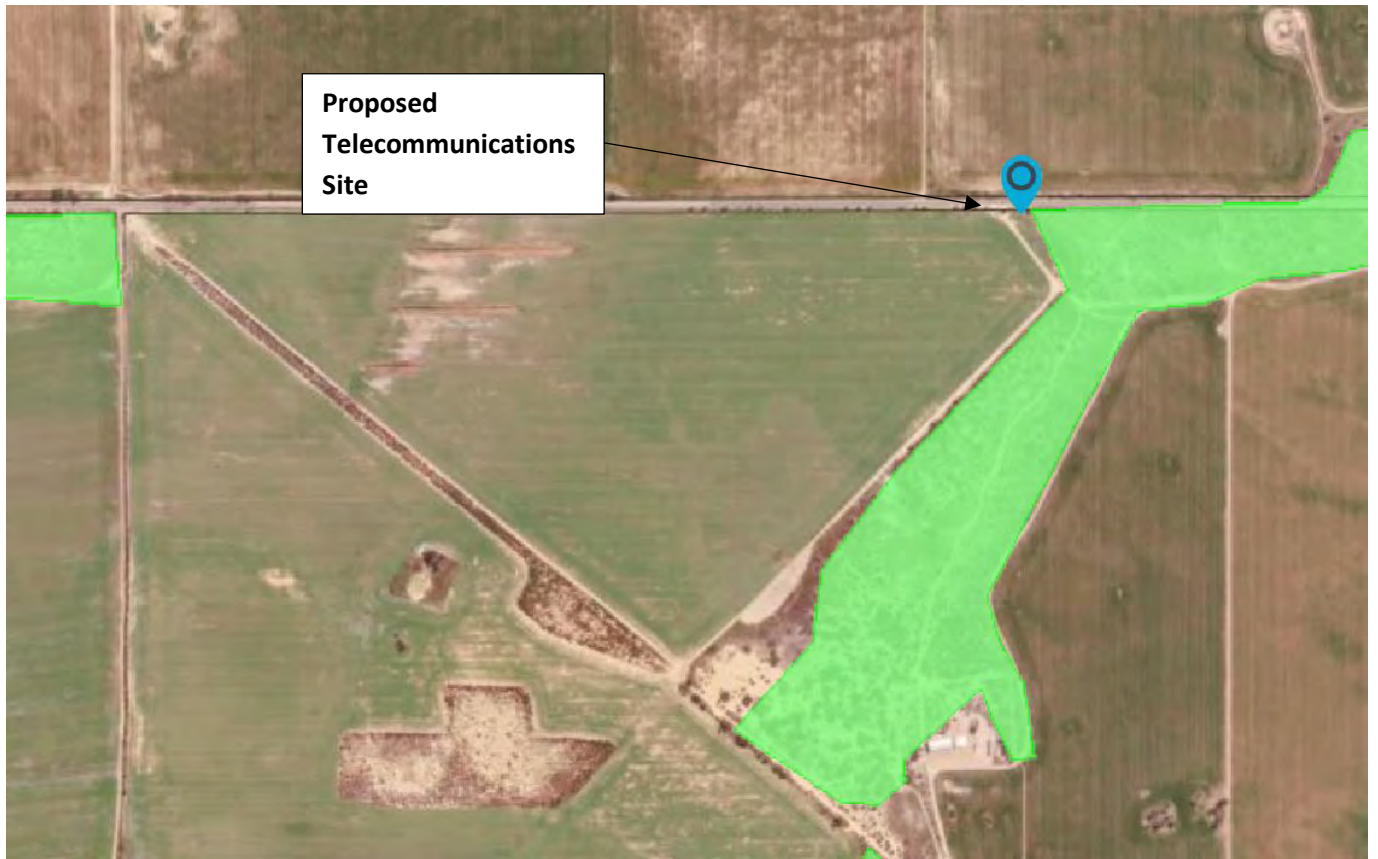


Figure 5: Native Vegetation Mapping





3 PROPOSED DEVELOPMENT

It is proposed to obtain development consent for a telecommunications facility to be located on the subject land.

3.1 PROPOSED TELECOMMUNICATIONS FACILITY

The proposed development is for a telecommunications facility consisting of:

- 45m telecommunications tower
- Antennas and radiocommunications equipment
- Outdoor ground equipment cabinets
- Security fencing around the proposed facility
- Solar power system

During construction, the components of the tower, fencing and other items will be delivered on a heavy rigid or articulated vehicle. Minor scouring of the site and excavation for footings will be required prior to a concrete base and footings being poured. The tower will then be constructed and fencing and other infrastructure put in place to secure the facility once construction is complete.

The new tower will be located in the eastern portion of the subject land as shown on the Site Plan in **Attachment 4**. The compound will occupy an area of about 900m² and will be fully fenced.

Figure 6: Example of Proposed Telecommunications Facility



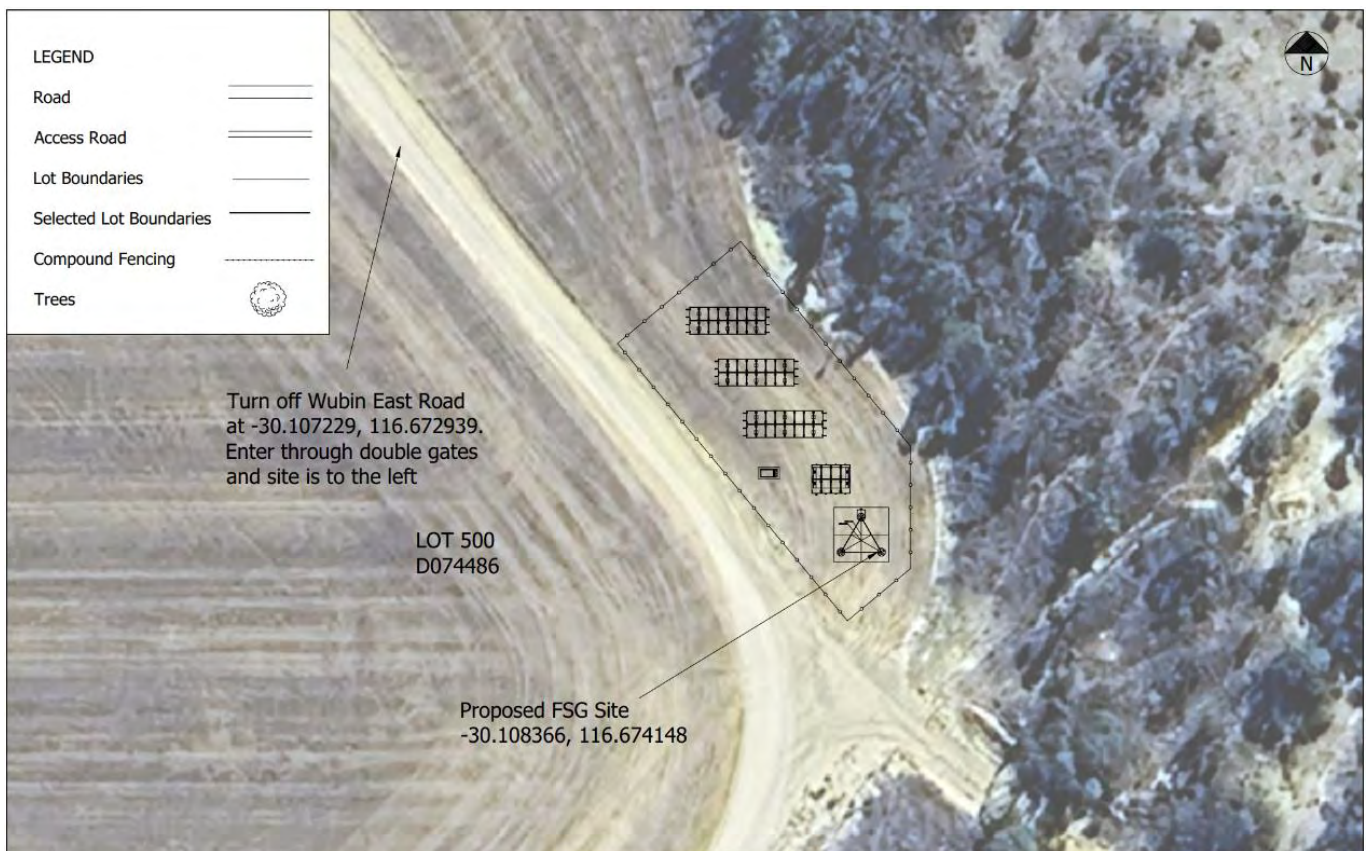
Figure 7: Example of a 4-Bay Outdoor Ground Equipment Cabinet



3.2 ACCESS, TRAFFIC AND PARKING

Access to the site will be via an existing gravel crossover and access driveway from Wubin East Road, as shown in the figure below.

Figure 8: Access to Telecommunications Facility



Access to the site by the applicant will be infrequent and will be required for initial construction and then approximately once a year for maintenance. It is expected that the maximum vehicle size visiting the site will be a medium rigid vehicle.

It is not proposed to formalise parking spaces given the infrequent access required to the site.



Figure 9: Existing Crossover off Wubin East Road



3.3 SERVICES

The telecommunications tower does not have a large footprint and does not create stormwater runoff. Given the tower will be surrounded by a pervious surface, a stormwater management plan has not been prepared.

The telecommunications tower does not need to be connected to a water supply or require effluent disposal.

Electricity will be provided by way of a solar power system.

3.4 LANDSCAPING

The subject land is affected by the Native Vegetation Extent overlay, however the site location isn't affected by the Native Vegetation Overlay. No clearing of vegetation will be required to carry out the development. As seen on the image below, the telecommunication facility will be located on cleared land. The access path is an existing track and will not requiring any vegetation clearing. The images below show the typical vegetation in the immediate area.

Figure 10: Location of Facility



Given the rural nature of the area, it is not proposed to provide additional landscaping.

3.5 WASTE

Once construction is complete, the telecommunications facility will not generate waste and it is not proposed to provide bins.

All construction waste will be removed from the site by contractors.

3.6 CULTURAL HERITAGE

A search of the Aboriginal Cultural Heritage Inquiry System shows that there is no known aboriginal cultural heritage in the vicinity. FSG and its contractors understand the importance of aboriginal artefacts and will take all reasonable and practicable measures to ensure the activity does not harm cultural heritage if anything is found.

A search of the Heritage Council *Inherit* website shows no heritage listed sites nearby.



4 LEGISLATIVE MATTERS

4.1 PLANNING AND DEVELOPMENT ACT 2005

The *Planning and Development Act 2005* is the overriding legislation for this Development Application. Compliance with the Act and any subordinate legislation will be demonstrated and where any conflict exists with compliance, sufficient justification will be provided.

4.2 STATE PLANNING POLICY 5.2 – TELECOMMUNICATIONS INFRASTRUCTURE

The intent of State Planning Policy 5.2 – Telecommunications Infrastructure is to “balance the need for effective telecommunications services and effective roll-out of networks, with the community interest in protecting the visual character of local areas”.

As stated in the Policy, adequate and reliable telecommunications are essential for all aspects of contemporary community life, from supporting the State’s economy to creating and maintaining connected and cohesive social networks. Contact between emergency services and the community increasingly relies on the telecommunications networks. The importance of telecommunications services in Western Australia is recognised in the Western Australian Planning Commission’s (WAPC’s) State Planning Strategy 2050 (2014), which advocates for the provision of an effective state-wide telecommunications network. This network includes both above and below ground infrastructure to support both fixed line and wireless telecommunications.

The proposed development provides a mobile phone service to a known black spot area and a wireless broadband network through line-of-site towers, thereby complying with the intent of the Policy.

Therefore, the proposal is consistent with the principles set out in the Policy and can be balanced with the need for effective telecommunications services.

4.3 STATE PLANNING POLICY 3.7 – PLANNING IN BUSHFIRE PRONE AREAS

Part of the subject land, has been identified in the SLIP mapping as being within a Bushfire Prone Area, as shown in Figure 4 above. Despite the location of the telecommunication facility not being impacted by the abovementioned overlay, FSG has addressed the State Planning Policy 3.7 for precautionary measures.

The intent of the SPP is “to implement effective, risk-based land use planning and development to preserve life and reduce the impact of bushfire on property and infrastructure”. While the proposed facility is located in a bushfire prone area, the development does not result in an increase of residents or employees, nor does it increase the bushfire threat.

We have made an assessment of the proposed development and confirm that the proposed development mitigates bushfire hazard in the following ways:

- Essential ground equipment will be housed inside a metal outdoor ground unit, thereby protecting infrastructure from potential bushfire threats;
- The tower structure is designed to withstand 40kWm² of radiant heat.
- The outdoor ground unit is expected to withstand ember penetration.
- Access to the site is free from vegetation.



We hope this satisfies any requirement for further reports particularly given the rural nature of the surrounding area.

4.4 MOBILE PHONE BASE STATION DEPLOYMENT INDUSTRY CODE

The *Mobile Phone Base Station Deployment Industry Code C564:2020* (the Code) is designed to:

- *allow the community and councils to have greater participation in decisions made by Carriers when deploying mobile phone base stations; and*
- *provide greater transparency to local community and councils when a Carrier is planning, selecting sites for, installing and operating Mobile Phone Radiocommunications Infrastructure.*

The relevant provisions of the Code are addressed below:

Table 2: Mobile Phone Base Station Deployment Industry Code C564:2020 objectives

Objective	Solution
(a) to apply a Precautionary Principle to the deployment of Mobile Phone Radiocommunications Infrastructure;	FSG has applied the Precautionary Principle in selection and design of the proposed site in accordance with Sections 4.1 and 4.2 of the Code. The precautionary principle has been applied in this case to ensure the best outcome for all stakeholders in terms of facility design, site selection, planning, community concerns and environmental concerns.
(b) to provide best practice processes for demonstrating compliance with relevant exposure limits and the protection of the public;	An EME report will be generated to demonstrate compliance with the ARPANSA safety standard for general public exposure limits.
(c) to ensure that the exposure of the community to EME is minimised;	The facility has been designed to operate well within ARPANSA safety standard for radio frequency exposure.
(d) to ensure relevant stakeholders are informed, notified or consulted and engaged with before Mobile Phone Radiocommunications Infrastructure is constructed;	Consultation has been held with Council which resulted in positive feedback due to the benefit to the community of reliable wireless broadband and mobile network. Any relevant stakeholders will be notified during the community engagement stage of the development application.
(e) to specify standards for consultation, information availability and presentation;	General information relating to this proposal will be available for members of the public on the Radio Frequency National Site Archive (RFNSA) website (www.rfnsa.com.au). As the proposal requires Council determination, notification and consultation with relevant stakeholders will be undertaken during the community engagement stage of the development application.
(f) to consider the impact on the wellbeing of the community, physical or otherwise, of Mobile Phone Radiocommunications Infrastructure; and	The proposed location for the facility has been selected to ensure that both coverage objectives are achieved whilst also carefully considering and balancing the appropriateness and proximity to community sensitive locations.



	<p>An EME report will demonstrate the applicant’s responsible approach to deployment and the extremely low levels of radio frequency exposure to the general public based on the ARPANSA safety standard.</p> <p>The facility is designed to improve and provide reliable wireless broadband and mobile services to the surrounding community and, as a result, it is expected to have a positive impact on social and economic activity.</p>
(g) to ensure Council and community views are incorporated into the Mobile Phone Radiocommunications Infrastructure site selection.	<p>Sites for telecommunications facilities are chosen for elevation, distance to other towers and ease of access. During the site selection process, the Shire of Dalwallinu’s requirements were also taken into account in terms of zone objectives, environmental considerations, visual amenity and emissions. It has been shown that, on balance, the site for the telecommunications facility is appropriately located.</p>

4.5 SHIRE OF DALWALLINU PLANNING SCHEME NO. 2

The proposed use will be assessed against the Shire of Dalwallinu Local Planning Scheme No. 2 (the Planning Scheme).

The proposed development will demonstrate compliance with all requirements of the Planning Scheme and, where any conflict exists with compliance, sufficient justification will be provided.

The Planning Scheme refers to the Town Planning Amendment Regulations 1999 which provides a definition for the proposed use as follows:

“telecommunications infrastructure” means land used to accommodate any part of the infrastructure of a telecommunications network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure used, or for use in or in connection with, a telecommunications network.

The proposed telecommunications facility is consistent with the definition.

The subject land is located in the Rural Zone and the Zoning Table in the Planning Scheme designates Telecommunications Infrastructure as A, which means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions.

Section 64 of Schedule 2 Deemed provisions for local planning schemes of the *Planning and Development (Local Planning Schemes) Regulation 2015* requires advertising of complex applications for development approval. We note that the proposed telecommunications facility, while not a complex application, will require advertising due to the nature of the use.

We have addressed the proposal against the objectives of the Rural Zone under Part 4 of the Planning Scheme as follows:

- *To provide for a range of rural pursuits that are compatible with the capability of the land and retain the rural character and amenity of the locality.*



Response: The proposed telecommunications facility will be located on part of the land that will not interfere with any rural pursuits on the subject land. It is not expected that the facility will impact the amenity of the locality given the location on the outskirts of town.

- *To protect land from urban uses that may jeopardise the future use of that land for other planned purposes that are compatible with the zoning.*

Response: The proposed telecommunications facility is proposed to be located in an area of the property that will not affect the continuation of the rural use on the subject land.

- *To support sustainable farming practices and the retention of remnant vegetation.*

Response: It is not proposed to clear mature vegetation on the property and the landscape will be maintained.

- *To prevent any development that may affect the viability of a holding.*

Response: The proposed development is not expected to affect the viability of the holding given the small footprint of 900m².

- *To encourage small scale, low impact tourist accommodation in rural locations.*

Response: Not applicable.

- *To encourage a diversification of rural activities that will reduce the dependency of the rural sector on traditional crops.*

Response: Not applicable.

- *To support the creation of homestead lots in accordance with adopted Local Planning Policy.*

Response: Not applicable.

- *To support mining activities where an environmental management plan has been prepared and is acceptable to the Council and EPA.*

Response: Not applicable.

- *To preclude the disposal of used tyres or any other material that may be detrimental to the quality of the land.*

Response: Not applicable.



5 CONCLUSION

The proposal is for a telecommunications facility which will provide mobile phone and fixed wireless broadband networks to a remote and regional community.

The subject land is suitable for a telecommunications facility for the following reasons:

- The site has direct line of site to other proposed towers in the region;
- The site has good access and the development will not create a nuisance to traffic;
- The proposed development will not increase flood hazard;
- The proposed development will not increase bushfire hazard;
- The subject land has not been identified as containing Aboriginal artefacts;
- The proposed facility will not interfere with agricultural land;
- The facility has been designed to comply well within the mandated safety standards set out by the Australian Radiation Protection & Nuclear Safety Agency (ARPANSA) for EME exposure to the general public; and
- Likely impacts are low.

Therefore, Council can be confident in approving the telecommunications facility as it will satisfy an essential community need.

We trust the details of the Development Application set out above and attached are satisfactory.

Thank you for your consideration and please do not hesitate to contact the writer if further information is required.

Yours Sincerely

Angus Lovell | Town Planner

9.3 CORPORATE SERVICES

9.3.1 Accounts for Payment for March 2024*

Report Date	23 April 2024
Applicant	Shire of Dalwallinu
File Ref	FM/9 Financial Reporting
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Manager Corporate Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Summary of Accounts for Payment

Purpose of Report

Council is requested to consider the acceptance and approval of the Schedule of Accounts for Payment.

Background

A list of invoices paid for the month of March 2024 from the Municipal Account, to the sum of \$941,234.80 paid by EFT is attached together with a list of bank fees, payroll, direct debit payments, loan payments and transfer to Term Deposits. These payments total \$2,090,828.42. There were no payments from the Trust Account. Total payments from all accounts being \$2,090,828.42 have been listed for Council's ratification.

Consultation

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under Council's delegated authority, is to be completed for each month showing:

- The payees names
- The amount of the payments
- Sufficient information to identify the payment
- The date of the payment

The attached list meets the requirements of the Financial Regulations,

In addition to the above statutory requirements, Financial Management Regulation Section 13(4) requires 'the total of the other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

Legislative Implications

State

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Policy Implications

Nil



Financial Implications

Payments are in accordance with the revised budget for 2023/2024.

Strategic Implications

Nil

Site Inspection

Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Accounts for Payments are in accordance with the amended budget for 2023/2024 or authorised by separate resolution.

Officer Recommendation

That Council, in accordance with the requirements of sections 13(1), 13(3), and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in March 2024 under Chief Executive Officer's delegated authority is endorsed in respect to the following bank accounts:

Municipal Fund Account totalling \$2,090,828.42 consisting of:

EFT Payments (EFT15637-EFT15736)	\$941,234.80
<i>Wex Australia EFT15693 \$2,748.61</i>	
<i>Bunnings EFT15716 \$3,911.07</i>	
EFT Payments (Payroll)	\$123,455.41
Direct Debit – Credit Card (DD17660.1 & DD17705.1)	\$3,242.36
Direct Debit – Superannuation (DD17667.1 & DD17690.1)	\$24,359.69
Direct Debit – Payments to Department of Transport	\$147,290.35
Direct Debit – Fines & Enforcements (DD17691.1)	\$751.50
Loan Payments – Loans 159 & 160	\$149,918.37
Internal transfer to Muni Excess Funds Term Deposit	\$700,000.00
Bank Fees	\$575.94



Officer Recommendation/Council Resolution

MOTION

Moved Cr

Seconded Cr

0/0



EFT PAYMENTS FOR THE MONTH OF MARCH 2024

Chq/EFT	Date	Name	Description	Amount
EFT15637	07/03/2024	On Hold On Line	Monthly on hold message - Mar 24	77.00
EFT15638	07/03/2024	RBC - RURAL	Meterplan charge for admin photocopiers - Feb 24	1,075.75
EFT15639	07/03/2024	AUSTRALIA POST - SHIRE	Annual renewal for PO Box 141	211.56
EFT15640	07/03/2024	BOC LIMITED	Monthly container rental for 29/1/24 to 26/2/24, oxygen indust G size, dissolved acetylene G size & argoshield light - Depot	36.51
EFT15641	07/03/2024	Bridgestone Service Centre Dalwallinu	4 x Tyres - DL73	1,000.00
EFT15642	07/03/2024	TELSTRA	Medical Centre, usage to 18/2/24 and service/rental to 18/3/24	99.76
EFT15643	07/03/2024	ST JOHN AMBULANCE DALWALLINU	SJAA Memberships collected for Feb 24	107.00
EFT15644	07/03/2024	SYNERGY	Electricity Usage - Rec Centre, aerodrome, Shire Admin and DDC - 19/1 to 15/2	5,502.57
EFT15645	07/03/2024	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2023/24 ESL Quarter 3	29,696.67
EFT15646	07/03/2024	Team Global Express Pty Ltd	Freight charges on signs	153.71
EFT15647	07/03/2024	REFUEL AUSTRALIA	Diesel delivered to the Shire of Dalwallinu Depot	17,082.90
EFT15648	07/03/2024	DALWALLINU CREATIVE ARTS INC	Dalwallinu Arts Festival 2023 - Cheese & Wine Night Sponsorship	1,900.00
EFT15649	07/03/2024	WEST COAST SHADE	Supply & installation of eight Shade sails at the Dalwallinu Aquatic Centre	98,747.00
EFT15650	07/03/2024	ROWDY'S ELECTRICAL	Supply and install new Air Conditioner at 65 Johnston St	8,562.69
EFT15651	07/03/2024	ACCESS 1 SECURITY SYSTEMS	Alarm system annual maintenance inc strobe change & 4G upgrade	1,521.30
EFT15652	07/03/2024	TERRYWHITE CHEMMART DALWALLINU	Medications for Employee W/C	52.35
EFT15653	07/03/2024	AMPAC DEBT RECOVERY	Debt recovery costs for Feb 24	6.60
EFT15654	07/03/2024	R N R AUTO ELECTRICS	UHF Radio - DL515	434.50
EFT15655	07/03/2024	DALLCON	Concrete for Hyde St, Dungey Way and Leahy St footpaths, Concrete for Park Drive and Kalannie Sports Ground	137,379.00
EFT15656	07/03/2024	P & J Transport Pty Ltd	Freight charges on chemicals for pool	107.80
EFT15657	07/03/2024	IXOM OPERATIONS PTY LTD	Container service fee for 1/1/24 to 31/1/24	117.30
EFT15658	07/03/2024	LIBERTY PLUMBING & GAS	Back flow testing for Shire's water assets -16 devices	9,600.00
EFT15659	07/03/2024	Totally Workwear Joondalup	4x Shirts for employee	241.20
EFT15660	07/03/2024	WA CONTRACT RANGER SERVICES PTY LTD	Provision of Ranger Services - 30/1 & 20/2	1,782.00
EFT15661	07/03/2024	DALWALLINU FOODWORKS	Refreshments to Council	673.02
EFT15662	07/03/2024	DEPARTMENT OF ENERGY, MINES, INDUSTRY REGULATIONS AND SAFETY	BSL collected for Feb 24	728.19
EFT15663	07/03/2024	RICOH FINANCE	Lease fee on 2 x photocopiers for Shire admin - 14/3/24 to 13/4/24	390.61
EFT15664	07/03/2024	West Australian Field & Game Association Inc.	Contribution towards Ammunition for Corella Cull (17-18 Feb 2024)	877.00
EFT15665	07/03/2024	TELAIR PTY LTD	Shire admin NBN service fee 1/3/24 to 31/3/24	567.00

EFT15666	07/03/2024	COMMERCIAL LOCKSMITHS PTY LTD ATF THE LUKSA FAMILY TRUST	Supply and deliver 50x PFM01KB For Gym As per Quote 25573	1,190.70
EFT15667	07/03/2024	Poolshop Online Pty Ltd	Assorted chemicals for pool	1,205.60
EFT15668	07/03/2024	Three Sons Pty Ltd	Pre-placement medical	204.60
EFT15669	07/03/2024	ARC CLEAN ENERGY PTY LTD	BBQ repairs for rec Centre & Memorial Park, repairs to changeover switch @ 3 Salmon Gum and repairs to power points in Council kitchen	2,189.00
EFT15670	07/03/2024	PRISM CONTRACTING & CONSULTING PTY LTD	Asphalt Goodlands Road Intersection	30,846.75
EFT15671	07/03/2024	JMH Group WA	Supply and replace hyd pump - DL147	2,666.23
EFT15672	07/03/2024	DALWALLINU HOTEL PTY LTD	Corella Control volunteers dinner 17 February 2024	310.00
EFT15673	07/03/2024	Dudawa Haulage Pty Ltd	4 x road trains soft fall sand and gravel cartage for Park Drive	22,832.04
EFT15674	07/03/2024	Pathtech	Urine and saliva tests	1,357.13
EFT15675	07/03/2024	B & K Fencing	Repairs to cricket net	1,161.60
EFT15676	07/03/2024	Tree Tech Australia Pty Ltd	Tree removal Park Drive	3,883.00
EFT15677	07/03/2024	Fleet Network Pty Ltd	Payroll Deductions/Contributions for Fleet Network lease payment - pay 28	1,439.89
EFT15678	07/03/2024	Main Roads Western Australia (Heavy Vehicle Services)	Oversize Permit for DL80, Class 1 RAV	50.00
EFT15679	07/03/2024	Bradford Air	Repairs and regas to air con in admin foyer	535.00
EFT15680	07/03/2024	Bradford Auto Electrics	Repair trailer plug on DL 420.	176.00
EFT15681	07/03/2024	Emmy Silvester	Refund of gym fob bond	10.00
EFT15682	07/03/2024	Wubin Trading Co	Box of grease cartridges	378.00
EFT15683	07/03/2024	LANDGATE	Gross rental valuations chargeable, schedule no.G2024/01, dated 9/12/23 to 2/2/24	74.15
EFT15684	07/03/2024	KALANNIE COMMUNITY RESOURCE CENTRE	Community Grant Funding 2023/24 Round 1	352.00
EFT15685	07/03/2024	ARROW BRONZE	Niche Wall plaque	268.20
EFT15686	07/03/2024	DALWALLINU COMMUNITY RESOURCE CENTRE	Advertising in the Totally Locally - 21/2 General Hand	81.00
EFT15687	19/03/2024	CUTTING EDGES	10 x grader blades for DL122	2,015.20
EFT15688	19/03/2024	DALWALLINU DISTRICT HIGH SCHOOL	Chaplaincy Subsidy to Dalwallinu District High School for 2023/24	2,500.00
EFT15689	19/03/2024	KALANNIE PRIMARY SCHOOL	50% subsidy for bus hire for interim-swimming lessons 5/2/24 to 19/2/24	388.40
EFT15690	19/03/2024	JOHN R WALLIS ENGINEERING	Poly ball valve, elbow & fittings - Dalwallinu oval	1,278.31
EFT15691	19/03/2024	RBC - RURAL	Meterplan charge for admin photocopiers - Mar 24	1,114.18
EFT15692	19/03/2024	WATER CORPORATION	Water Usage - Various Shire facilities - 3/1 to 7/3	48,162.96
EFT15693	19/03/2024	Wex Australia Pty Ltd	Fuel for various vehicles - Feb 24	2,748.61
EFT15694	19/03/2024	Bridgestone Service Centre Dalwallinu	Repairs to tyre on DL 2	50.50
EFT15695	19/03/2024	AVON WASTE	Domestic waste collections for Feb 24	21,393.14
EFT15696	19/03/2024	TELSTRA	Phone usage to 6/3/24 and service/rental to 6/4/24 - various lines	3,712.33
EFT15697	19/03/2024	NUTRIEN AG SOLUTIONS	Waratah 107cm fence droppers	214.83
EFT15698	19/03/2024	THE ROYAL LIFE SAVING SOCIETY OF AUSTRALIA	Swimming Lesson Certificates & 5 x Red Bags	214.50
EFT15699	19/03/2024	DEPUTY COMMISSIONER OF TAXATION	Business Activity Statement for the month of February 2024	123,408.00
EFT15700	19/03/2024	BURGESS RAWSON (WA) PTY LTD	Water usage 2/11 to 3/1, Wheatbin Museum	85.15

EFT15701	19/03/2024	OFFICEWORKS	March Stationery Order	574.94
EFT15702	19/03/2024	Oneschool Global Wa Ltd	Return of venue & key bond for hire 2/2/24 paid 2/2/24	490.00
EFT15703	19/03/2024	SYNERGY	Electricity Usage - Various Shire facilities - 9/1 to 8/3	15,784.79
EFT15704	19/03/2024	Team Global Express Pty Ltd	Freight charges on cleaning materials ex Kleen West	491.22
EFT15705	19/03/2024	ROWDY'S ELECTRICAL	Investigate flickering light in kitchen - 38 Leahy St	291.78
EFT15706	19/03/2024	AMPAC DEBT RECOVERY	Debt recovery costs for Feb 24	1,466.60
EFT15707	19/03/2024	Nusteel Patios And Sheds	10% deposit - Install Carport at 6B Cousins Rd	2,982.00
EFT15708	19/03/2024	IXOM OPERATIONS PTY LTD	Container service fee for 1/2/24 to 29/2/24	79.11
EFT15709	19/03/2024	LIBERTY PLUMBING & GAS	Replace all seals on toilets at Kalannie Caravan Park	1,284.70
EFT15710	19/03/2024	Landmark Products Pty Ltd	Installation of universal Access Ablution facility for Dalwallinu Cemetery	33,874.50
EFT15711	19/03/2024	WEST COAST STABILISERS	Maintenance Grading - Feb 24	48,663.77
EFT15712	19/03/2024	E FIRE & SAFETY	Fire indicator panel testing at Shire admin building 23/24 - 1/2/24 to 29/2/24	506.00
EFT15713	19/03/2024	TRACTUS AUSTRALIA	Puncture repair grader - DL122	145.00
EFT15714	19/03/2024	Poolshop Online Pty Ltd	Envirotek Pool/solar pump	299.00
EFT15715	19/03/2024	HPAA Pty Ltd	Rates refund for assessment A6373 LOT E70/05215 TENEMENT KALANNIE WA WA	443.56
EFT15716	19/03/2024	BUNNINGS TRADE	Fencing for playground extension Park Drive	3,911.07
EFT15717	19/03/2024	DALWALLINU TRADERS	1 x Pallet of rapid set	3,842.05
EFT15718	19/03/2024	Maximum Drainage	Drainage Works Park Drive - Ref RFQ2324-04	49,528.82
EFT15719	19/03/2024	ARC CLEAN ENERGY PTY LTD	Repairs to Dalwallinu football oval lighting	940.00
EFT15720	19/03/2024	CORSIGN WA	130 x orange cones with reflective sleeves	3,039.30
EFT15721	19/03/2024	Eftsure Pty Ltd	Eftsure 12 months service fee from 1st March 2024 to 28th Feb 2025	5,280.00
EFT15722	19/03/2024	Arcus Refrigeration Service Pty Ltd	Annual Service for coolrooms at the Dalwallinu Rec Centre	198.00
EFT15723	19/03/2024	B & K Fencing	Upgrade fencing at Pioneer House	2,255.00
EFT15724	19/03/2024	Fleet Network Pty Ltd	Payroll Deductions/Contributions for Fleet Network lease payment	1,439.89
EFT15725	19/03/2024	Brenton Gregory See	Mural - Kalannie Community Resource Building	5,417.50
EFT15726	19/03/2024	Gazz's Maintenance Services	Kalannie Townscape Maintenance - Feb 24	3,861.00
EFT15727	19/03/2024	Dalglass Pty Ltd	Supply and install new windscreen to DL 102	490.00
EFT15728	19/03/2024	Codie Begg	Refund of gym fob	10.00
EFT15729	19/03/2024	Adam Walker	Refund of gym fob	10.00
EFT15730	19/03/2024	CB & NM Sutherland & Co	Yellow sand	1,408.00
EFT15731	19/03/2024	WA LOCAL GOVERNMENT ASSOCIATION	Elected Members Essential Program Online - Cr Jimwell Cruz	495.00
EFT15732	19/03/2024	LANDGATE	Rural UV's chargeable, schedule R2024/01, 25/11/23 to 19/1/24	135.10
EFT15733	19/03/2024	DALWALLINU COMMUNITY RESOURCE CENTRE	Advertising in the Totally Locally - 6/3	101.70
EFT15734	28/03/2024	ROWDY'S ELECTRICAL	Investigate issues with power points in Kalannie Hall	1,186.35
EFT15735	28/03/2024	BITUTEK PTY LTD	14mm Primer Seal RPF SLK 37.10-41.49	152,119.11
EFT15736	28/03/2024	Ecoblue International	Ecoblue	961.95
TOTAL				941,234.80

DIRECT DEBITS FOR THE MONTH OF MARCH 2024

Chq/EFT	Date	Name	Description	Amount
DD17660.1	14/03/2024	BANKWEST	Monthly charge for internet at Shire admin building for the period 1/3/24 to 1/4/24	1,829.95
DD17667.1	14/03/2024	Precision Administration Services Pty Ltd	Aware Super contributions pe120324	12,042.57
DD17690.1	28/03/2024	Precision Administration Services Pty Ltd	Aware Super contributions pe 260324	12,317.12
DD17691.1	20/03/2024	Department Of Justice	E Herbert - Dog Infringement 11578	751.50
DD17705.1	27/03/2024	Commonwealth Bank of Australia	Credit Card Payment for March 2024	1,412.41
Total				28,353.55

CREDIT CARD PAYMENTS FOR THE MONTH OF MARCH 2024

Chq/EFT	Date	User	Name	Description	Amount
DD17660.1 (BWA)	01/03/2024	J Knight	Westnet Pty Ltd	Monthly charge for internet at Shire admin building	129.95
	28/02/2024	J Knight	Local Government Professionals	1 x LG Finance Professionals Conference 20-21 Mar 24	1,700.00
DD17705.1 (CBA)	22/03/2024	H Jolly	Crown Metropol	Breakfast -2 Officers, LG Finance Conference	62.71
	21/03/2024	H Jolly	Cotta Coffee	Breakfast -2 Officers, LG Finance Conference	23.90
	21/03/2024	H Jolly	Crown Merrywell	Ecewning Meal -2 Officers, LG Finance Conference	61.00
	21/03/2024	H Jolly	Cotta Coffee	Ecewning Meal -2 Officers, LG Finance Conference	15.50
	21/03/2024	H Jolly	McDonalds	Ecewning Meal -2 Officers, LG Finance Conference	14.20
	20/03/2024	H Jolly	Crown Metropol	Accommodation -2 Officers LG Finance Conference	1,153.11
	20/03/2024	H Jolly	BigW	Replacement table tennis racquets for youth lounge	34.00
	20/03/2024	J Knight	WA Newspapers	Monthly charge for on-line newspapers	28.00
	15/03/2024	H Jolly	Foodworks	Coffee for Shire Admin	19.99
Total					3,242.36

CHARGE CARDS PAYMENTS FOR THE MONTH OF MARCH 2024

Chq/EFT	Card Name	Card Type	Date	User	Description	Amount
EFT15693	Wex Australia Pty Ltd	Fuel Card	01/02/2024	J Knight	Fuel for DL2 (CEO)	124.11
		Fuel Card	09/02/2024	J Knight	Fuel for DL2 (CEO)	103.60
		Fuel Card	23/02/2024	J Knight	Fuel for DL2 (CEO)	188.63
		Fuel Card	02/02/2024	O Onikola	Fuel for DL89 (Doctor)	73.80
		Fuel Card	02/02/2024	O Onikola	Fuel for DL89 (Doctor)	56.42
		Fuel Card	07/02/2024	O Onikola	Fuel for DL89 (Doctor)	107.83
		Fuel Card	08/02/2024	O Onikola	Fuel for DL89 (Doctor)	87.48
		Fuel Card	09/02/2024	O Onikola	Fuel for DL89 (Doctor)	129.01
		Fuel Card	16/02/2024	O Onikola	Fuel for DL89 (Doctor)	89.43
		Fuel Card	18/02/2024	O Onikola	Fuel for DL89 (Doctor)	107.75
		Fuel Card	23/02/2024	O Onikola	Fuel for DL89 (Doctor)	58.75
		Fuel Card	25/02/2024	O Onikola	Fuel for DL89 (Doctor)	90.63
		Fuel Card	04/02/2024	H Jolly	Fuel for DL131 (MCS)	90.36
		Fuel Card	10/02/2024	H Jolly	Fuel for DL131 (MCS)	79.67
		Fuel Card	14/02/2024	H Jolly	Fuel for DL131 (MCS)	105.97
		Fuel Card	25/02/2024	H Jolly	Fuel for DL131 (MCS)	84.55
		Fuel Card	03/02/2024	R Broad	Fuel for DL281(W.S)	195.35
		Fuel Card	07/02/2024	R Broad	Fuel for DL281(W.S)	94.48
		Fuel Card	25/02/2024	R Broad	Fuel for DL281(W.S)	128.25
		Fuel Card	08/02/2024	D Burke	Fuel for DL492(MPDS)	109.73
		Fuel Card	15/02/2024	D Burke	Fuel for DL492(MPDS)	65.87
		Fuel Card	22/02/2024	D Burke	Fuel for DL492(MPDS)	122.94
		Fuel Card	06/02/2024	D Thorpe	Fuel for DL102(Cleaners)	34.77
		Fuel Card	14/02/2024	D Thorpe	Fuel for DL102(Cleaners)	29.34
		Fuel Card	23/02/2024	D Thorpe	Fuel for DL102(Cleaners)	45.15
		Fuel Card	06/02/2024	D Hughes	Fuel for sundry plant	95.11
		Fuel Card	09/02/2024	D Hughes	Fuel for sundry plant	100.83
		Fuel Card	26/02/2024	D Hughes	Fuel for sundry plant	148.80
EFT15716	Bunnings Trade	Bunnings Store Card	07/02/2024	P Knight	Fencing for Park Drive Playground	3,911.07
Total						6,659.68

Shire of Dalwallinu Municipal Account

Payroll March 2024

14/03/2024	Payroll fortnight ending 12/03/2024	\$ 59,033.39
28/03/2024	Payroll fortnight ending 26/03/2024	\$ 64,422.02
	TOTAL	<u>\$ 123,455.41</u>

Bank Fees March 2024

01/03/2024	Bpay Transaction Fee (Muni)	\$ 37.60
04/03/2024	CBA Merchant Fee (Muni)	\$ 538.34
	TOTAL	<u>\$ 575.94</u>

Direct Debit Payments March 2024

	Superannuation Payments (Pay endings 12/03/2024 & 26/03/2024)	\$ 24,359.69
14 & 27/03/2024	Credit Card Payments to Bankwest & CBA	\$ 3,242.36
18/03/2024	Loan Payment 160 - Bell Street Subdivision	\$ 81,356.12
26/03/2024	Loan Payment 159 - Dalwallinu Recreation Centre	\$ 68,562.25
20/03/2024	Fines Enforcement Fees	\$ 751.50
04/03/2024	Transfer to Muni Excess Funds Term Deposit	\$ 700,000.00
01-31/03/2024	Payments to Department of Transport Licensing	\$ 147,290.35
	TOTAL	<u>\$ 1,025,562.27</u>

9.3.2 Monthly Financial Statements for March 2024*

Report Date	23 April 2024
Applicant	Shire of Dalwallinu
File Ref	FM/9 Financial Reporting
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Manager Corporate Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Monthly Statements of Financial Activity, Variance Report, Investments Held and Bank Reconciliations

Purpose of Report

Council is requested to receive and accept the Financial Reports for the month end 31 March 2024.

Background

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The Financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

Consultation

Nil

Legislative Implications

State

Local Government Act 1995

Local Government (Financial Management) Regulations 1996 s34(1), s19(1)(2) and s34(2)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.



Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Financial Reports as at last day of business of the previous month are appended, for the period ending 31 March 2024.

Attached for council's consideration are:

1. Statement of Financial Activity
2. Variance Reports
3. Investments Held
4. Bank Reconciliations

As per Council resolution, all items that have a variance of more than \$10,000 have been noted on the variance reports.

Officer Recommendation

That the Council accept the Financial Reports as submitted for the month ending 31 March 2024.

Officer Recommendation/Council Resolution

<u>MOTION</u>	
Moved	Cr
Seconded	Cr
0/0	



SHIRE OF DALWALLINU

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 March 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF DALWALLINU
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

	Supplementary Information	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	3,672,304	3,670,276	3,662,140	(8,136)	(0.22%)	
Grants, subsidies and contributions	14	933,645	789,796	777,414	(12,382)	(1.57%)	▼
Fees and charges		1,271,106	1,105,557	1,165,338	59,781	5.41%	▲
Interest revenue		345,578	208,062	303,521	95,459	45.88%	▲
Other revenue		4,225	4,197	8,559	4,362	103.93%	▲
Profit on asset disposals	6	333,136	203,136	142,327	(60,809)	(29.94%)	▼
		6,559,994	5,981,024	6,059,299	78,275	1.31%	
Expenditure from operating activities							
Employee costs		(2,528,661)	(1,912,563)	(1,702,934)	209,629	10.96%	▼
Materials and contracts		(2,989,308)	(2,279,714)	(2,187,115)	92,599	4.06%	▼
Utility charges		(494,062)	(330,180)	(328,051)	2,129	0.64%	
Depreciation		(6,088,240)	(4,566,051)	(4,074,663)	491,388	10.76%	▼
Finance costs		(110,565)	(104,766)	(73,182)	31,584	30.15%	▼
Insurance		(221,490)	(221,240)	(200,057)	21,183	9.57%	▼
Other expenditure		(141,172)	(97,109)	(79,403)	17,706	18.23%	▲
		(12,573,498)	(9,511,623)	(8,645,405)	866,218	9.11%	
Non-cash amounts excluded from operating activities	Note 2(b)	5,747,658	4,362,915	3,932,336	(430,579)	(9.87%)	▼
Amount attributable to operating activities		(265,846)	832,316	1,346,230	513,914	61.75%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	15	8,588,713	7,520,674	4,594,955	(2,925,719)	(38.90%)	▼
Proceeds from disposal of assets	6	891,500	273,500	320,000	46,500	17.00%	▲
		9,480,213	7,794,174	4,914,955	(2,879,219)	(36.94%)	
Outflows from investing activities							
Payments for property, plant and equipment	5	(3,219,344)	(2,746,290)	(2,202,359)	543,931	19.81%	▼
Payments for construction of infrastructure	5	(9,596,767)	(7,359,149)	(6,146,036)	1,213,113	16.48%	▼
		(12,816,111)	(10,105,439)	(8,348,396)	1,757,043	17.39%	
Non-cash amounts excluded from investing activities	Note 2(c)	0	0	(6,917)	(6,917)	0.00%	
Amount attributable to investing activities		(3,335,898)	(2,311,265)	(3,440,357)	(1,129,092)	(48.85%)	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	512,071	500,048	500,048	0	0.00%	
		512,071	500,048	500,048	0	0.00%	
Outflows from financing activities							
Repayment of borrowings	11	(310,416)	(278,874)	(278,874)	0	0.00%	
Payments for principal portion of lease liabilities	12	(12,724)	(9,351)	(9,351)	0	0.00%	
Transfer to reserves	4	(2,158,472)	0	(1,459,585)	(1,459,585)	0.00%	▲
		(2,481,612)	(288,225)	(1,747,810)	(1,459,585)	(506.41%)	
Amount attributable to financing activities		(1,969,541)	211,823	(1,247,762)	(1,459,585)	(689.06%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		5,578,503	5,578,503	5,578,501	(2)	(0.00%)	
Amount attributable to operating activities		(265,846)	832,316	1,346,230	513,914	61.75%	▲
Amount attributable to investing activities		(3,335,898)	(2,311,265)	(3,440,357)	(1,129,092)	(48.85%)	▲
Amount attributable to financing activities		(1,969,541)	211,823	(1,247,762)	(1,459,585)	(689.06%)	▲
Surplus or deficit after imposition of general rates		7,218	4,311,377	2,236,612	(2,074,766)	(48.12%)	▼

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF DALWALLINU
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MARCH 2024

	Supplementary Information	30 June 2024	31 March 2024
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	10,007,331	8,730,125
Trade and other receivables		534,000	1,096,577
Inventories	8	13,751	20,406
TOTAL CURRENT ASSETS		10,555,082	9,847,108
NON-CURRENT ASSETS			
Trade and other receivables		6,377	6,377
Investment in associate	16	142,607	142,607
Property, plant and equipment		38,431,582	39,583,539
Infrastructure		266,563,705	269,517,160
Right-of-use assets		17,667	42,731
TOTAL NON-CURRENT ASSETS		305,161,938	309,292,414
TOTAL ASSETS		315,717,020	319,139,522
CURRENT LIABILITIES			
Trade and other payables	9	434,520	1,152,212
Other liabilities	13	0	949,042
Lease liabilities	12	3,482	2,907
Borrowings	11	310,416	31,541
Employee related provisions	13	391,047	391,047
TOTAL CURRENT LIABILITIES		1,139,465	2,526,749
NON-CURRENT LIABILITIES			
Lease liabilities	12	14,301	40,670
Borrowings	11	3,004,093	3,004,094
Employee related provisions		18,224	18,224
Other provisions		245,704	245,704
TOTAL NON-CURRENT LIABILITIES		3,282,322	3,308,692
TOTAL LIABILITIES		4,421,787	5,835,441
NET ASSETS		311,295,233	313,304,081
EQUITY			
Retained surplus		57,161,861	58,211,172
Reserve accounts	4	4,398,920	5,358,457
Revaluation surplus		249,734,452	249,734,452
TOTAL EQUITY		311,295,233	313,304,081

This statement is to be read in conjunction with the accompanying notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 April 2024

SHIRE OF DALWALLINU
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Supplementary Information	Amended Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 March 2024
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents	3	10,010,626	10,007,331	8,730,125
Trade and other receivables		539,008	534,000	1,096,577
Inventories	8	13,751	13,751	20,406
		10,563,385	10,555,082	9,847,108
Less: current liabilities				
Trade and other payables	9	(427,740)	(434,520)	(1,152,212)
Other liabilities	13	(479)	0	(949,042)
Lease liabilities	12	(18,512)	(3,482)	(2,907)
Borrowings	11	(304,001)	(310,416)	(31,541)
Employee related provisions	13	(391,047)	(391,047)	(391,047)
		(1,141,779)	(1,139,465)	(2,526,749)
Net current assets		9,421,606	9,415,617	7,320,359
Less: Total adjustments to net current assets	Note 2(d)	(3,804,097)	(3,837,116)	(5,083,747)
Closing funding surplus / (deficit)		5,617,509	5,578,501	2,236,612

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities			
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	6	(333,136)	(203,136)
Add: Depreciation		6,088,240	4,566,051
Movement in current employee provisions associated with restricted cash		(7,446)	
Total non-cash amounts excluded from operating activities		5,747,658	4,362,915

(c) Non-cash amounts excluded from investing activities

The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Amended Budget	YTD Budget (a)	YTD Actual (b)
Adjustments to investing activities			
Movement in current other provision associated with restricted cash		0	0
Total non-cash amounts excluded from investing activities		0	0

(d) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Supplementary Information	Amended Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 March 2024
Adjustments to net current assets				
Less: Reserve accounts	4	(4,398,920)	(4,398,920)	(5,358,457)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	310,416	310,416	31,541
- Current portion of lease liabilities	12	41,388	3,482	2,907
- Current portion of other provisions held in reserve		243,019	247,906	240,262
Total adjustments to net current assets	Note 2(a)	(3,804,097)	(3,837,116)	(5,083,747)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF DALWALLINU
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	(12,382)	(1.57%)	▼
Timing variances		Timing	
Fees and charges	59,781	5.41%	▲
Timing variances		Timing	
Interest revenue	95,459	45.88%	▲
Interest rates higher than anticipated		Permanent	
Other revenue	4,362	103.93%	▲
Timing variances		Timing	
Profit on asset disposals	(60,809)	(29.94%)	▼
Timing variances. Higher than budgeted profit for sale of DL103, DL275, DL131 and Generator (total \$24,000)		Timing	
Expenditure from operating activities			
Employee costs	209,629	10.96%	▼
Timing variances and less actual expenditure than budgeted		Timing	
Materials and contracts	92,599	4.06%	▼
Timing variance - various items		Timing	
Depreciation	491,388	10.76%	▼
Timing variance		Timing	
Finance costs	31,584	30.15%	▼
Timing variances		Timing	
Insurance	21,183	9.57%	▼
Timing variances - mid year adjustments to be done		Timing	
Other expenditure	17,706	18.23%	▲
Non-cash amounts excluded from operating activities	(430,579)	(9.87%)	▼
Timing variance and Depreciation for roads and other infrastructure budgeted using pre valuation figures		Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(2,925,719)	(38.90%)	▼
Capital grants in contract liabilities or not received to date. WSFN projects delayed.		Timing	
Proceeds from disposal of assets	46,500	17.00%	▲
Timing variance		Timing	
Outflows from investing activities			
Payments for property, plant and equipment	543,931	19.81%	▼
Timing variances - as per actual projects		Timing	
Payments for construction of infrastructure	1,213,113	16.48%	▼
Timing variances - as per actual projects. WSFN projects delayed.		Timing	
Outflows from financing activities			
Transfer to reserves	(1,459,585)	0.00%	▲
Timing variances		Timing	
Surplus or deficit after imposition of general rates	(2,074,766)	(48.12%)	▼
Due to variances described above			

SHIRE OF DALWALLINU
SUPPLEMENTARY INFORMATION

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SHIRE OF DALWALLINU
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2024

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$5.58 M	\$5.58 M	\$5.58 M	(\$0.00 M)
Closing	\$0.01 M	\$4.31 M	\$2.24 M	(\$2.07 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$8.73 M	% of total
Unrestricted Cash	\$3.37 M	38.6%
Restricted Cash	\$5.36 M	61.4%

Refer to 3 - Cash and Financial Assets

Payables		\$1.15 M	% Outstanding
Trade Payables		\$1.03 M	
0 to 30 Days			86.6%
Over 30 Days			13.4%
Over 90 Days			0.0%

Refer to 9 - Payables

Receivables		
	\$1.03 M	% Collected
Rates Receivable	\$0.06 M	98.5%
Trade Receivable	\$1.03 M	% Outstanding
Over 30 Days		80.3%
Over 90 Days		0.6%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.27 M)	\$0.83 M	\$1.35 M	\$0.51 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$3.66 M	% Variance
YTD Budget	\$3.67 M	(0.2%)

Refer to 10 - Rate Revenue

Grants and Contributions		
YTD Actual	\$0.78 M	% Variance
YTD Budget	\$0.79 M	(1.6%)

Refer to 14 - Grants and Contributions

Fees and Charges		
YTD Actual	\$1.17 M	% Variance
YTD Budget	\$1.11 M	5.4%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.34 M)	(\$2.31 M)	(\$3.44 M)	(\$1.13 M)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.32 M	%
Amended Budget	\$0.89 M	(64.1%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$6.15 M	% Spent
Amended Budget	\$9.60 M	(36.0%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$4.59 M	% Received
Amended Budget	\$8.59 M	(46.5%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.97 M)	\$0.21 M	(\$1.25 M)	(\$1.46 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.28 M)
Interest expense	(\$0.07 M)
Principal due	\$3.04 M

Refer to 11 - Borrowings

Reserves	
Reserves balance	\$5.36 M
Interest earned	\$0.16 M

Refer to 4 - Cash Reserves

Lease Liability	
Principal repayments	(\$0.01 M)
Interest expense	(\$0.00 M)
Principal due	\$0.04 M

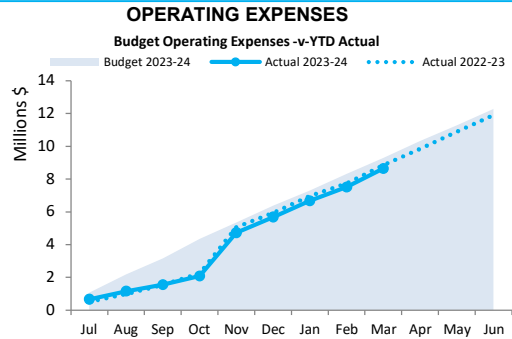
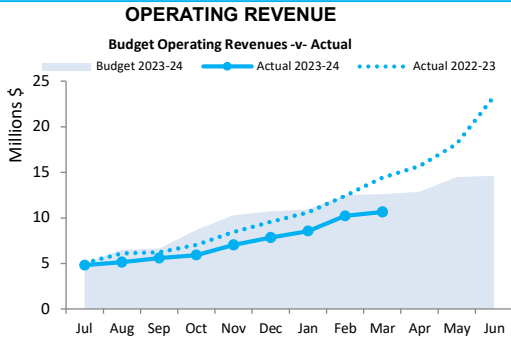
Refer to Note 12 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

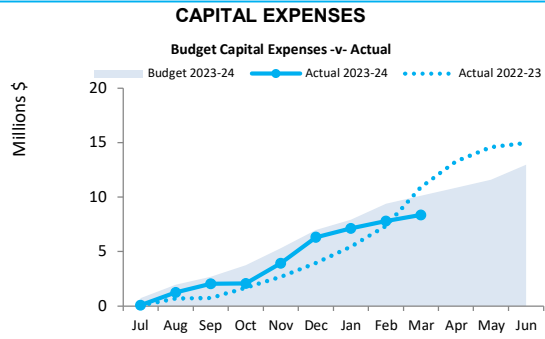
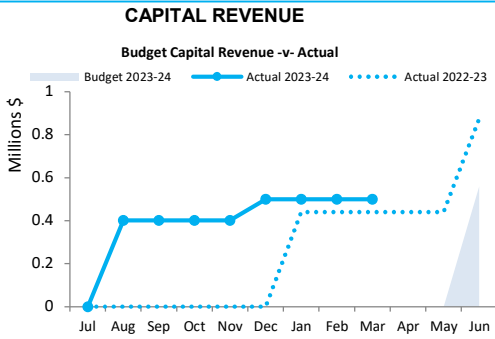
SHIRE OF DALWALLINU
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2024

2 KEY INFORMATION - GRAPHICAL

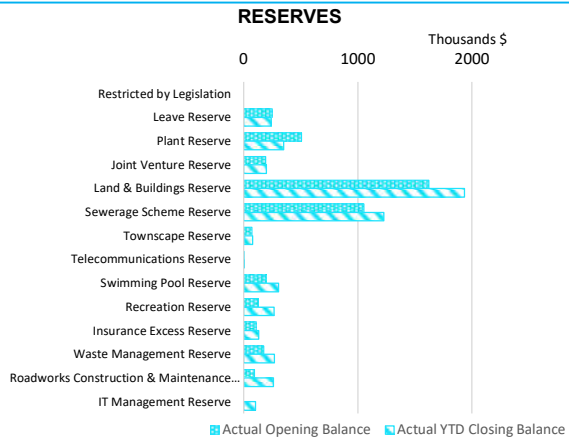
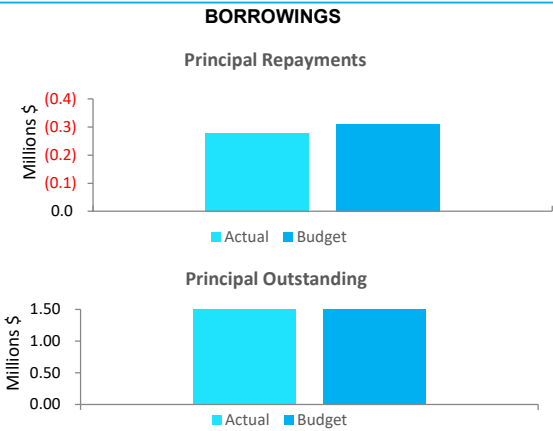
OPERATING ACTIVITIES



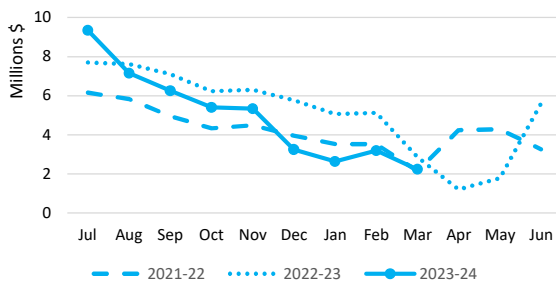
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DALWALLINU
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2024**

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Business Online Saver	Cash and cash equivalents	974,000		974,000		Bank	1.35%	At call
Municipal Account	Cash and cash equivalents	382,186		382,186		Bank	0.00%	At call
Term Deposit - Reserves	Cash and cash equivalents	0	5,358,457	5,358,457		Bank	4.40%	28/05/2024
Term Deposit - Municipal Exce	Cash and cash equivalents	2,015,232		2,015,232		Bank	4.20%	26/04/2024
Floats Held	Cash and cash equivalents	250		250		Shire float	0.00%	At call
Total		3,371,668	5,358,457	8,730,125	0			
Comprising								
Cash and cash equivalents		3,371,668	5,358,457	8,730,125	0			
		3,371,668	5,358,457	8,730,125	0			

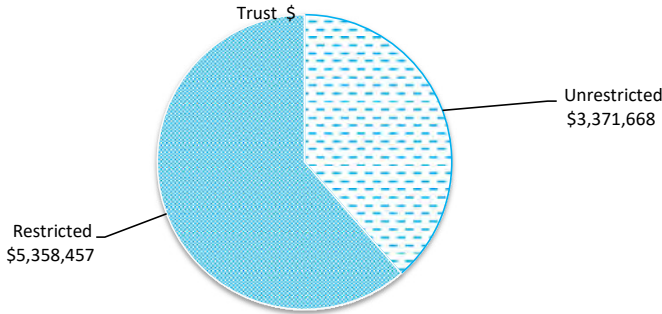
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other



SHIRE OF DALWALLINU
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2024

4 RESERVE ACCOUNTS

Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual YTD
	Opening	Interest	Transfers	Transfers	Closing	Opening	Interest	Transfers	Transfers	Closing
	Balance	Earned	In (+)	Out (-)	Balance	Balance	Earned	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation										
Leave Reserve	247,906	9,720	0	(24,885)	232,741	247,906	7,624	0	(14,862)	240,668
Plant Reserve	506,416	15,139	137,000	(305,000)	353,555	506,416	12,031	137,000	(305,000)	350,447
Joint Venture Reserve	191,570	7,909	4,512	(2,000)	201,991	191,570	6,187	0	0	197,757
Land & Buildings Reserve	1,621,642	76,920	1,063,500	(162,712)	2,599,350	1,621,642	60,077	415,000	(162,712)	1,934,007
Sewerage Scheme Reserve	1,052,044	48,518	156,443	(17,474)	1,239,531	1,052,044	37,816	156,443	(17,474)	1,228,829
Townscape Reserve	73,892	2,210	0	0	76,102	73,892	2,387	0	0	76,279
Telecommunications Reserve	507	15	0	0	522	507	16	0	0	523
Swimming Pool Reserve	195,884	11,556	100,000	0	307,440	195,884	8,901	100,000	0	304,785
Recreation Reserve	127,990	9,793	130,000	0	267,783	127,990	7,481	130,000	0	265,471
Insurance Excess Reserve	110,488	5,117	16,000	0	131,605	110,488	3,981	16,000	0	130,469
Waste Management Reserve	176,308	9,352	83,683	0	269,343	176,308	7,849	83,683	0	267,840
Roadworks Construction & Maint	94,273	10,181	157,436	0	261,890	94,273	7,098	157,436	0	258,807
IT Management Reserve	0	3,468	100,000	0	103,468	0	2,575	100,000	0	102,575
	4,398,920	209,898	1,948,574	(512,071)	6,045,321	4,398,920	164,023	1,295,562	(500,048)	5,358,457

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	75,500	75,500	0	(75,500)
Buildings - non-specialised	1,928,245	1,455,191	1,186,706	(268,485)
Furniture and equipment	35,023	35,023	26,653	(8,370)
Plant and equipment	1,180,576	1,180,576	989,000	(191,576)
Acquisition of property, plant and equipment	3,219,344	2,746,290	2,202,359	(543,931)
Infrastructure - roads	8,580,630	6,511,872	5,616,666	(895,206)
Infrastructure - Other	918,237	773,864	424,860	(349,004)
Infrastructure - Footpaths	97,900	73,413	104,511	31,098
Acquisition of infrastructure	9,596,767	7,359,149	6,146,036	(2,300,974)
Total capital acquisitions	12,816,111	10,105,439	8,348,396	(2,844,905)
Capital Acquisitions Funded By:				
Capital grants and contributions	8,588,713	7,520,674	4,594,955	(2,925,719)
Lease liabilities	35,600	35,600	35,600	0
Other (disposals & C/Fwd)	891,500	273,500	320,000	46,500
Reserve accounts				
Leave Reserve	0		14,862	14,862
Plant Reserve	305,000	0	305,000	305,000
Joint Venture Reserve	2,000	0	0	0
Land & Buildings Reserve	162,712	0	162,712	162,712
Sewerage Scheme Reserve	17,474		17,474	17,474
Contribution - operations	2,813,112	2,275,665	2,897,792	622,127
Capital funding total	12,816,111	10,105,439	8,348,396	(1,757,043)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

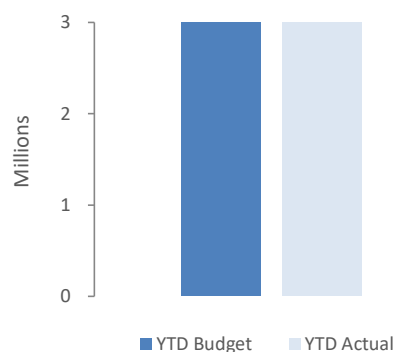
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

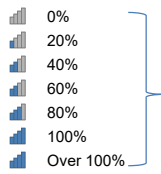
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total
Level of completion indicators



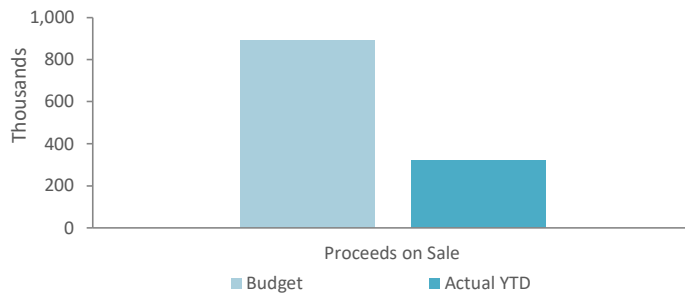
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Amended		Variance	
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over
		\$	\$	\$	\$
LAND					
E093855	OTH HOU - Capital Expenditure - Land	52,000	52,000	0	52,000
L42	Purchase of Lot 42 & 43 Arthur St, Wubin	23,500	23,500	0	23,500
BUILDINGS					
E053847	OTH LOPS -Capital Expenditure - Buildings Disaster Resilience DFI	353,000	0	11,501	(11,501)
K60	Dalwallinu Early Learning Centre - Capital Upgrade	378,000	378,000	309,813	68,187
K104	11B Anderson Way, Dalwallinu - DDC Coordinator - Capital Upgrade	5,500	5,500	5,630	(130)
K29	13 Rayner St, Dalwallinu - General Hand - Capital Upgrade	65,000	65,000	55,095	9,905
K123	6B Cousins Rd, Dalwallinu - WM - Capital Upgrade	25,000	0	2,982	(2,982)
E092041	STF HOU - Construction of Employee Housing	190,066	95,012	64,469	30,544
K106	1 Salmon Gum Place, Dalwallinu (Dr) Capital Upgrade	6,000	6,000	0	6,000
K14	Pioneer House Building Upgrade	14,500	14,500	6,774	7,726
K98	6 McLevie Way, Dalwallinu JV - Capital Upgrade	24,500	24,500	24,500	0
U65	Dalwallinu Cemetery Toilet - Capital	80,000	80,000	79,321	679
U70	Kalannie Community Building Upgrade	7,150	7,150	8,650	(1,500)
K8	Dalwallinu Town Hall - Capital Upgrade	140,000	140,000	130,357	9,643
C149	Dalwallinu Recreation Centre Gardeners Shed - Capital Upgrade	181,789	181,789	127,316	54,473
C148	Dalwallinu Hockey Pavilion - Capital Upgrade	413,125	413,125	329,621	83,504
K112	Wubin Sports Pavilion - Capital Upgrade	9,291	9,291	9,291	0
K85	Kalannie Sports Pavilion - Capital Upgrade	21,324	21,324	21,387	(63)
K88	Administration Office - Capital Upgrade	14,000	14,000	0	14,000
ROADS					
E121700	ROAD CON - Regional Road Group	817,600	650,379	863,547	(213,168)
E121720	ROAD CON - Roads To Recovery	615,514	461,601	615,250	(153,649)
E121735	ROAD CON - WFSN	5,736,518	4,302,360	2,801,324	1,501,036
E121730	ROAD CON - Shire Road Program	1,221,818	955,647	1,147,364	(191,717)
E121795	ROAD CON - DRFAWA Works	189,180	141,885	189,180	(47,295)
OTHER INFRASTRUCTURE					
K61	Landscaping - MPECLC	90,000	0	81,257	(81,257)
Z78	Kalannie Memorial Wall - Capital Upgrade	11,500	11,500	10,750	750
E103844	SEW - Capital Expenditure - Other Infrastructure	217,474	163,101	65,242	97,859
O95	Aquatic Centre Shade Sails - Toddler Pool - Capital Upgrade	92,000	92,000	89,770	2,230
O25	Dalwallinu & Kalannie Recreation Centre Cricket Pitch Upgrade	20,655	20,655	13,877	6,778
O22	Shade Structure - Dalwallinu Sports Club	38,682	38,682	34,660	4,022
O27	Roberts Road 2 x Tanks - Capital Upgrade	107,751	107,751	0	107,751
O28	Kalannie Oval 2 x Tanks - Capital Upgrade	99,435	99,435	9,036	90,399
O29	Kalannie Sports Pavilion Sealing - Capital Upgrade	63,802	63,802	67,810	(4,008)
O30	Dalwallinu Playground (Arts Centre) - Capital Upgrade	85,288	85,288	20,794	64,494
O18	Wubin Playground	62,150	62,150	6,175	55,975
O24	New Gazebo to Tourism Carpark	17,700	17,700	16,488	1,212
O31	RV Dump Point Wubin - Capital Upgrade	11,800	11,800	9,000	2,800
FOOTPATH CONSTRUCTION					
F0196A	Hyde St Between McNeil & Johnston - Capital Upgrade	27,500	20,619	34,757	(14,138)
F0181	Dungey Way between Bell & Shannon - Capital Upgrade	39,600	29,700	37,359	(7,659)
F0189	Leahy St Between South & Annetts - Capital Upgrade	30,800	23,094	32,395	(9,301)
PLANT & EQUIPMENT					
E053848	OTH LOPS -Capital Expenditure - Plant & Equip Disaster Resilience	147,000	147,000	140,251	6,749
CP004	Transfer Pump Portable Ginch - Capital Upgrade	35,628	35,628	35,628	0
DL122	Purchase Grader DL 122	455,000	455,000	455,000	0
DL10324	Semi Water Taker (DL10324) - Capital Upgrade	150,000	150,000	132,885	17,115
DL350	Utility (DL350) - Capital Upgrade	30,000	30,000	36,340	(6,340)
DL281	Purchase Utility WS	44,000	44,000	0	44,000
DL275	Utility (DL275) - Capital Upgrade	30,000	30,000	37,110	(7,110)
CP005	Second Hand Street Sweeper - Capital Upgrade	100,000	100,000	0	100,000
CP006	Auger Attachment for Track Loader - Capital Upgrade	10,000	10,000	4,897	5,103
DL9138	2017 Hitachi 5 Wheel Loader (Major Repairs)	85,000	85,000	57,937	27,063
CP001	Purchase Sundry Plant	5,000	5,000	0	5,000
CP003	EV Charging Station - Capital Upgrade	42,005	42,005	42,005	(0)
E145802	ADMIN - MCS Vehicle - DL 131	46,943	46,943	46,946	(3)
FURNITURE & FIXTURES					
C124	Altus Payroll & Procurement Software Implementation	20,000	20,000	20,000	0
C125	HPE Backup Server Proline	8,370	8,370	0	8,370
C127	Wall Mounted Television Dally Rec Centre - capital upgrade	6,653	6,653	6,653	(0)
		12,816,111	10,105,439	8,348,396	1,757,043

6 DISPOSAL OF ASSETS

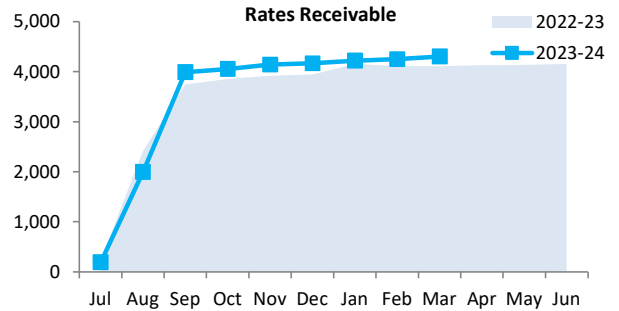
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$		
Land									
	Sale of McNeill St lots	75,000	120,000	45,000	0	0	0	0	0
	Sale of Roberts Rd lots	65,000	150,000	85,000	0	0	0	0	0
	Sale of 5 South St	229,000	310,000	81,000	0		0		0
Plant and equipment									
	Sale of DL122	90,000	140,000	50,000	0	90,000	140,000	50,000	0
	Sale of DL10324	0	40,000	40,000	0	10,000	50,000	40,000	0
	Sale of DL103	28,000	37,000	9,000	0	28,000	45,000	17,000	0
	Sale of DL350	9,182	11,500	2,318	0	9,182	20,682	11,500	0
	Sale of DL281	25,000	38,000	13,000	0	0	0	0	0
	Sale of DL275	9,182	12,000	2,818	0	12,491	20,682	8,191	0
	Sale of DL131	28,000	33,000	5,000	0	28,000	34,545	6,545	0
	Sale of generator	0	0	0	0	0	9,091	9,091	0
		558,364	891,500	333,136	0	177,673	320,000	142,327	0



7 RECEIVABLES

Rates receivable

	30 June 2023	31 Mar 2024
	\$	\$
Opening arrears previous years	59,824	30,307
Levied this year	4,135,012	4,338,497
Less - collections to date	(4,164,529)	(4,303,898)
Gross rates collectable	30,307	64,906
Net rates collectable	30,307	64,906
% Collected	99.3%	98.5%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(488)	190,610	517,386	253,070	5,682	966,259
Percentage	(0.1%)	19.7%	53.5%	26.2%	0.6%	
Balance per trial balance						
Trade receivables	(488)	190,610	517,386	253,070	5,682	966,259
GST receivable						65,412
Total receivables general outstanding						1,031,671

Amounts shown above include GST (where applicable)

KEY INFORMATION

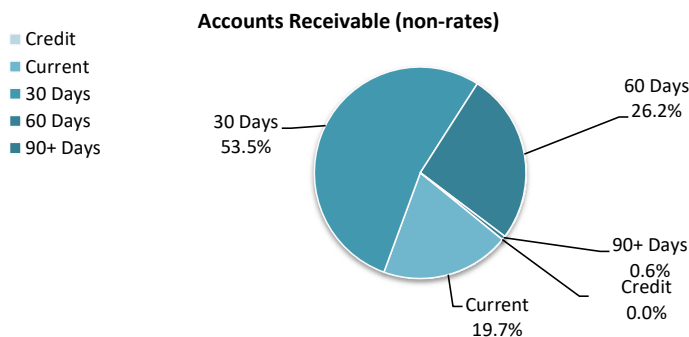
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 March 2024
	\$	\$	\$	\$
Other current assets				
Inventory				
Inventories Fuel & Materials	13,751	6,655	0	20,406
Total other current assets	13,751	6,655	0	20,406

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

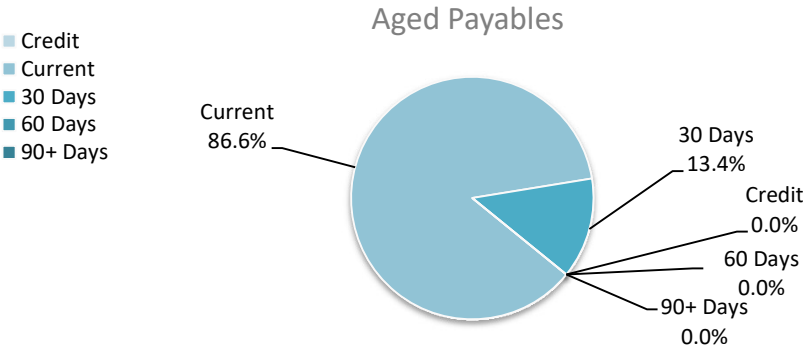
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	887,726	137,853	0	0	1,025,579
Percentage	0.0%	86.6%	13.4%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	0	893,423	137,853	0	0	1,031,276
Accrued salaries and wages						(1,204)
Accrued interest on loans						99,785
Bonds & Deposits Held						22,355
Total payables general outstanding						1,152,212

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget		YTD Actual		
	\$ (cents)	Properties	Value	Revenue	Reassessed	Total	Rate	Reassessed	Total
				\$	\$	\$	\$	\$	\$
Gross rental value									
Gross Rental Value	0.098822	326	4,595,852	454,171	4,000	458,171	454,171	1,727	455,898
Unimproved value									
Unimproved Value	0.012310	364	254,734,000	3,135,776	4,097	3,139,873	3,132,544	(562)	3,131,982
Sub-Total		690	259,329,852	3,589,947	8,097	3,598,044	3,586,715	1,165	3,587,880
Minimum payment	Minimum Payment \$								
Gross rental value									
GRV - Dalwallinu	624	105	489,959	65,520	0	65,520	65,520	0	65,520
GRV - Kalannie	624	32	134,773	19,968	0	19,968	19,968	0	19,968
GRV - Other Towns	624	82	261,964	51,168	0	51,168	51,168	0	51,168
Unimproved value									
UV - Rural	728	30	580,478	25,480		25,480	25,480	0	25,480
UV - Mining	728	49	455,057	35,672	0	35,672	35,672	0	35,672
Sub-total		298	1,922,231	197,808	0	197,808	197,808	0	197,808
Discount						(174,968)			(174,968)
Amount from general rates						3,620,884			3,610,720
Ex-gratia rates						51,420			51,420
Total general rates						3,672,304			3,662,140

11 BORROWINGS

Repayments - borrowings

Information on borrowings	Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
			1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	
	Dalwallinu Sewerage Scheme	64	49,389	0	0	(23,507)	(23,507)	25,882	25,882	(2,069)	(4,300)
	Dalwallinu Discovery Centre	157	398,700	0	0	(31,184)	(62,726)	367,516	335,974	(3,898)	(10,573)
	Dalwallinu Recreation Centre	159	2,463,356	0	0	(63,698)	(63,698)	2,399,658	2,399,658	(62,782)	(91,426)
	Bell St Subdivision	160	403,063	0	0	(160,485)	(160,485)	242,578	242,578	(2,776)	(2,227)
Total			3,314,508	0	0	(278,874)	(310,416)	3,035,634	3,004,092	(71,525)	(108,526)
	Current borrowings		310,416					31,541			
	Non-current borrowings		3,004,092					3,004,094			
			3,314,508					3,035,635			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2023	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Gymnasium Equipment	E6N0162493	418	35,600	35,600	(6,478)	(8,900)	29,540	27,118	(1,056)	(1,260)
Administration Photocopiers	Ricoh	18,094	0	0	(2,873)	(3,824)	15,221	14,270	(601)	(779)
Total		18,512	35,600	35,600	(9,351)	(12,724)	44,761	41,388	(1,657)	(2,039)
Current lease liabilities		3,482					2,907			
Non-current lease liabilities		14,301					40,670			
		17,783					43,577			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

13 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 31 March 2024 \$
Other current liabilities						
Other liabilities						
Contract liabilities		0	0	6,039,496	(5,090,454)	949,042
Total other liabilities		0	0	6,039,496	(5,090,454)	949,042
Employee Related Provisions						
Provision for annual leave		187,998	0	0	0	187,998
Provision for long service leave		203,049	0	0	0	203,049
Total Provisions		391,047	0	0	0	391,047
Total other current liabilities		391,047	0	6,039,496	(5,090,454)	1,340,089

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

14 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	YTD
	1 July 2023	Liability	Liability	31 Mar 2024	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Grants and subsidies								
General Purpose Grant - WA Government	0	0	0	0	0	97,484	73,113	73,113
Untied Roads Grant - WA Government	0	0	0	0	0	71,357	53,517	53,518
DFES Operating Grant	0	0	0	0	0	44,900	33,675	34,633
State Library WA	0	0	0	0	0	4,990	3,741	4,990
COTA Seniors Week Grant	0	0	0	0	0	909	909	909
Direct Grant - Main Roads	0	0	0	0	0	353,438	353,438	353,438
	0	0	0	0	0	573,078	518,393	520,600
Contributions								
Collection of Legal Costs	0	0	0	0	0	10,000	7,500	15,063
Miscellaneous Reimbursements - GOV	0	0	0	0	0	2,300	1,722	0
Miscellaneous Reimbursements - PREV HEALTH	0	0	0	0	0	1,269	945	1,414
Miscellaneous Reimbursements - HEALTH	0	0	0	0	0	9,200	6,897	7,526
Miscellaneous Reimbursements - PRE SCHOOL	0	0	0	0	0	13,162	9,867	10,059
Miscellaneous Reimbursements - OTH WELFARE	0	0	0	0	0	200	150	175
Miscellaneous Reimbursements - STAFF HOUSING	0	0	0	0	0	7,074	4,715	2,534
Miscellaneous Reimbursements - OTH HOUSING	0	0	0	0	0	17,915	13,434	13,905
Miscellaneous Reimbursements - SEWERAGE	0	0	0	0	0	6,040	6,040	3,040
Miscellaneous Reimbursements - OTH COM	0	0	0	0	0	2,378	1,782	2,443
Containers Deposit Scheme Income	0	0	0	0	0	50	36	44
Collection Metal Rubbish	0	0	0	0	0	500	500	0
Miscellaneous Reimbursements - REC & CUL	0	0	0	0	0	159,937	119,943	102,245
Miscellaneous Reimbursements - ROAD MAIN	0	0	0	0	0	500	369	239
Street Light Contribution - Main Roads	0	0	0	0	0	5,000	3,747	1,921
Miscellaneous Reimbursements - ECON SERV	0	0	0	0	0	60,842	45,621	48,484
Miscellaneous Reimbursements - OTH PRO & SERV	0	0	0	0	0	19,200	14,388	11,610
Fuel Rebates - ATO	0	0	0	0	0	45,000	33,747	36,112
	0	0	0	0	0	360,567	271,403	256,813
TOTALS	0	0	0	0	0	933,645	789,796	777,414

15 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	YTD
	1 July 2023	Liability	Liability	31 Mar 2024	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Capital grants and subsidies								
DFES LG Resilience Fund Grant	0	0	0	0	0	500,000	500,000	151,752
LRCI Phase 4 - Fecing OTH HOU	0	0	0	0	0	8,000	8,000	4,724
LRCI Phase 4 - Cemetery Toilet OTH COM	0	0	0	0	0	80,000	80,000	2,532
LRCI Phase 4 - Town Hall PUB HALL	0	0	0	0	0	140,000	140,000	130,357
LRCI Phase 4 - Shade Sails SWIM	0	0	0	0	0	92,000	92,000	0
CWSP Grant - Water Tank Projects	0	0	0	0	0	137,138	475,849	173,426
LRCI Phase 4 - OTH REC & SPORT	0	0	0	0	0	229,843	0	0
CRFF Grant - Hockey Pavillion	0	0	0	0	0	108,868	0	0
LRCI Phase 4 - Roads	0	0	0	0	0	621,000	669,950	274,485
DoT Footpahts	0	0	0	0	0	48,950	0	0
Main Roads Regional Road Group (RRG)	0	0	0	0	0	539,511	404,631	524,914
Dept Infr Roads to Recovery (RTR)	0	0	0	0	0	637,667	478,248	632,946
Main Roads Wheatbelt Secondary Freight (WSFN)	0	0	0	0	0	5,418,336	4,644,596	2,679,359
LRCI Phase 4 - Tourism	0	0	0	0	0	27,400	27,400	20,461
	0	0	0	0	0	8,588,713	7,520,674	4,594,955

**SHIRE OF DALWALLINU
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2024**

16 INVESTMENT IN ASSOCIATES

(a) Investment in associate

Aggregate carrying amount of interests in Local Government House accounted for using the equity method are reflected in the table below.

Carrying amount at 1 July
Carrying amount at 30 June

Amended Budget Revenue	YTD Budget	YTD Revenue Actual
\$	\$	\$
0	0	142,607
0	0	142,607

SIGNIFICANT ACCOUNTING POLICIES

Investments in associates

An associate is an entity over which the Shire has the power to participate in the financial and operating policy decisions of the investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire’s share of net assets of the associate. In addition, the Shire’s share of the profit or loss of the associate is included in the Shire’s profit or loss.

**SHIRE OF DALWALLINU
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 MARCH 2024**

17 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						7,218
Budget Review	10204	Operating revenue		0	0	7,218
				0	0	0

Shire of Dalwallinu Bank Reconciliation as at 31 March 2024

Balance as per General Ledger as at 1 March 2024				
A910000 - Municipal Fund	940,690.98			
A910001 - Telenet Saver	1,995,263.22	2,935,954.20		2,935,954.20
Add Cash Receipts				
Daily Receipts		440,287.75		
BPAY Receipts		68,215.04		
Interest Received		2,557.72		
				511,060.51
				3,447,014.71
Less Cash Payments				
EFT Payments - Payroll		123,455.41		
EFT Payments (EFT15637 - EFT15736)		941,234.80		
Direct Debit - Fines Enforcement (DD17691.1)		751.50		
Direct Debit - Credit Card (DD17660.1 & DD17705.1)		3,242.36		
Direct Debit - Superannuation Payments		24,359.69		
Bank Fees		575.94		
Loan Payments Loan 159 - Recreation Centre		68,562.25		
Loan Payments Loan 160 - Bell Street Subdivision		81,356.12		
Transfer to Muni Excess Funds Term Deposit		700,000.00		
Direct Debit - Payment to DoT		147,290.35		
				2,090,828.42
Balance as per General Ledger as at 31 March 2024				
A910000 - Municipal Fund	382,186.29			
A910001 - Telenet Saver	974,000.00			
		1,356,186.29	0.00	1,356,186.29
Add				
Returned Super Payment 17/11/24 & 23/01/24				64.50
Less				
Banking 27/03/24, received on 02/04/24				26,064.85
Banking 28/03/24, received on 03/04/24				249.00
				1,329,936.94
Balance as per Bank Statements as at 31 March 2024				
Muni Cheque Account - xxxx914		300,600.45		
Business Telenet Saver - xxxx562		0.00		
Muni Cheque Account - xxxx379		55,336.49		
Business Online Saver - xxxx395		974,000.00	0.00	1,329,936.94

Prepared by

 9/4/2024


Reviewed by


 9/4/24

Shire of Dalwallinu Trust Bank Reconciliation as at 31 March 2024

Balance as per General Ledger as at 1 March 2024				
2T9900000 - Trust Fund	0.00	0.00		0.00 ✓
Add Cash Receipts				0.00
				0.00
Less Cash Payments				0.00
		0.00		0.00
Balance as per General Ledger as at 31 March 2024				
2T9900000 - Trust Fund	0.00	0.00	0.00	0.00 ✓
Add				
Less				
Balance as per Bank Statements as at 31 March 2024				0.00
2T9900000 - Trust Fund		0.00	0.00	0.00 ✓

⊕

Prepared by  3/4/2024

Reviewed by  9/9/24

9.3.3 Bush Fire Brigades Local Law 2024*

Report date	23 April 2024
Applicant	Shire of Dalwallinu
File ref	LE/5
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Manager Corporate Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting requirements	Absolute Majority
Attachments	Shire of Dalwallinu Draft Bush Fire Brigades Local Law

Purpose of Report

Council is requested to consider initiating the process to create a new Local Law relating to Bush Fire Brigades.

Should Council support the Officer's Recommendation, a statutory public consultation period of 42 days applies (minimum), following which the draft document, along with any submissions received, will need to come back to the Council for final approval.

Background

The Shire of Dalwallinu is responsible for the establishment of Bush Fire Brigades under *Bush Fires Act 1954*. Bush Fire Brigades must be done under in accordance with a local law pursuant to the powers given by section 41 of the *Bush Fires Act 1954*.

The Shire of Dalwallinu has not had a local law in place previously meaning that the Bush Fire Brigades have been established informally.

Consultation

Public consultation following from adoption of the Officer's Recommendation.

Legislative Implications

State

Bush Fires Act 1954

Local Government Act 1995

The *Local Government Act* permits each local government to make local laws to assist in carrying out its functions and powers in its district. These laws deal with a wide range of community, environmental and governance issues.

Section 3.12 of the *Local Government Act 1995* outlines the process for the creation of a new local law and is applicable.

The local government is to give local public notice stating that —

- (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and*
- (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and*
- (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;*



Policy Implications

Nil

Financial Implications

Costs associated with the public notice, as per the recommendation, is already provided for within the Shire budget.

Strategic Implications

Nil

Site Inspection

Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

The purpose of the draft local law is to provide for the regulation, control and management of activities and issues relating for the prevention, control and extinguishment of bush fires. Bush Fire Brigades must be established accordance with a local law. There is a very high risk that the volunteers in the Bush Fire Brigades not established in accordance with the local laws, as required by section 41 of the *Bush Fires Act 1954*, will not;

- Be able to exercise the powers of a “registered volunteer”;
- Be covered by the protection from personal liability in Part 7 of the *Fire and Emergency Services Act 1988 (WA) (FES Act)*; or
- Be covered by the compensation provisions in Part 6B of the FES Act.

The proposed local law provides a framework for the Shire to manage its already existing Bush Fire Brigades which has been formed informally.

Officer Recommendation

That Council endorses the Chief Executive Officer to give public notice of its intention to make the *Shire of Dalwallinu Bush Fire Brigades Local Law 2024* in accordance with section 3.12 of the *Local Government Act 1995*.

Officer Recommendation/Council Resolution

MOTION

Moved Cr
Seconded Cr

A 0/0





BUSH FIRE BRIGADES LOCAL LAW 2024

DRAFT

Adopted:
Gazetted:

BUSH FIRES ACT 1954
LOCAL GOVERNMENT ACT 1995

SHIRE OF DALWALLINU
BUSH FIRE BRIGADES LOCAL LAW 2024

Under the powers conferred by the *Local Government Act 1995*, *Bush Fires Act 1954* and under all other powers enabling it, the Council of the Shire of Dalwallinu resolved on [date to be inserted] to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Dalwallinu Bush Fire Brigades Local Law 2024*.

1.2 Definitions

(1) In this local law unless the context otherwise requires –

“**Act**” means the *Bush Fires Act 1954*;

“**Brigade Area**” is defined in clause 2.2(1)(b);

“**Brigade Member**” means a fire fighting member or associate member of a bush fire brigade;

“**Brigade Officer**” means a person holding a position referred to in clause 2.2 (1)(c), whether or not he or she was appointed by the local government or elected at an annual general meeting of a bush fire brigade or otherwise appointed to the position;

“**Bush Fire Brigade**” is defined in section 7 of the Act;

“**CEO**” means the Chief Executive Officer of the local government;

“**Council**” means the Council of the local government;

“**District**” means the district of the local government;

“**Local Government**” means the Shire of Dalwallinu;

“**Normal brigade activities**” is defined by section 35A of the Act;

“**Regulations**” means regulations under the Act; and

- (2) In this local law, unless the context otherwise requires, a reference to –
- (a) a Captain
 - (b) a First Lieutenant;
 - (c) a Second Lieutenant;
 - (d) any additional Lieutenants;

means a person holding that position in a bush fire brigade.

1.3 Application

This local law applies throughout the district.

1.4 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

PART 2 – ESTABLISHMENT OF BUSH FIRE BRIGADES

Division 1 – Establishment of a bush fire brigade

2.1 Establishment of a Bush Fire Brigade

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the local government’s decision under subclause (1).
- (3) A bush fire brigade established under subclause (1) is to hold a meeting at least once every financial year to appoint persons to the positions in clause 2.2.(1)(c).

2.2 Name and officers of bush fire brigade

- (1) On establishing a bush fire brigade under clause 2.1(1), the local government is to –
- (a) Give a name to the bush fire brigade;
 - (b) Specify the brigade area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities; and
 - (c) Appoint –
 - (i) a Captain
 - (ii) a First Lieutenant
 - (iii) a Second Lieutenant;
 - (iv) additional Lieutenants if the local government considers it necessary.
- (2) When considering the appointment of persons to the positions in subclause (1)(c), the local government is to have regard to the qualifications and experience which may be required to fill each position.

- (3) A person appointed to a position pursuant to subclause (1)(c) is to be taken to be a brigade member.
- (4) The appointments referred to in subclause (1)(c) expire at the completion of the first annual general meeting of the bush fire brigade.
- (5) An election is to be held at the first annual general meeting by the members of the brigade for appointments to the positions referred to in subclause (1)(c) and every subsequent annual general meeting.
- (6) If a position referred to in subclause (1)(c) becomes vacant prior to the completion of the first annual general meeting or at any time, then the brigade members is to appoint a person to fill the vacancy in accordance with subclause (2).
- (7) In accordance with section 43 of the Act, the local government may remove or appoint officers of a bush fire brigade as deemed necessary or appropriate.
- (8) The brigade members may elect, set the term of office, describe the duties of, and dismiss, any person to any other position including secretary, treasurer, equipment officer, training officer or other positions and may combine those positions.
- (9) The brigade members may establish types of brigade membership including firefighting members, auxiliary members, cadet members and honorary life members.

Division 2 – Transitional

2.2 Existing Bush Fire Brigades

- (1) Where a local government has established a bush fire brigade prior to the commencement date, then on and from the commencement day –
 - (a) the bush fire brigade is to be taken to be a bush fire brigade established under and in accordance with this local law;
 - (b) the provisions of this local law apply to the bush fire brigade save for clause 2.2; and
 - (c) any rules governing the operation of the bush fire brigade are to be taken to have been repealed and substituted with the Rules.
- (2) In this clause –

“Commencement day” means the day on which this local law comes into operation.

Division 3 – Dissolution of a bush fire brigade

2.3 Dissolution of a bush fire brigade

In accordance with section 41(3) of the Act, the local government may cancel the registration of a bush fire brigade if it is of the opinion that the bush fire brigade is not complying with the Act, this local law, the Bush Fire Operating Procedures or the Rules, or is not achieving the objectives for which it was established.

2.4 New arrangement after dissolution

If a local government cancels the registration of a bush fire brigade, alternative fire control arrangements are to be made in respect of the brigade area.

PART 3 – ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES

Division 1 – Local Government responsibility

3.1 Local Government responsible for structure

The Council is to ensure that there is an appropriate structure through which the organisation of bush fire brigades is maintained.

Division 2 – Annual General Meetings of Bush Fire Brigades

3.2 Holding of annual general meeting

A bush fire brigade is to hold its annual general meeting before 31 August each year.

PART 4 – FUNCTIONS OF BRIGADE OFFICERS

3.1 Duties of Captain

- (1) Subject to subclause (2) below, the Captain is to preside at all meetings and ensure meeting procedures are followed at all times.
- (2) In the absence of the Captain, the meeting may elect another person to preside at the meeting.
- (3) Demonstrate positive leadership and mentor members.
- (4) Attend meetings as requested by the local government.
- (5) In the absence of a Bush Fire Control Officer take overall charge of fire suppression activities.
- (6) Liaise with the local government concerning –
 - (i) fire prevention or fire suppression matters generally;
 - (ii) directions to be issued by the local government to bush fire control officers, including those who issue permits to burn; and
 - (iii) bush fire brigade officers.
- (7) Ensure Brigade members are adequately trained to carry out their functions, in accordance with Bush Fire Operating Procedures.
- (8) Ensure that a list of bush fire brigade members is maintained.

- (9) Report annually to the local government the office bearers of the bush fire brigade in accordance with the Regulations.
- (10) Report the local government annually, before 31 March, for consideration and appropriate provision being made in the next local government budget, the status of a bush fire brigade's –
 - (i) training and readiness;
 - (ii) protective clothing;
 - (iii) equipment; and
 - (iv) vehicles and appliances.
- (11) nominate persons to the CEO for appointment as a bush fire control officers by the local government;
- (12) arrange for normal brigade activities as authorised under clause 6(1)(c), to –
 - (i) advise the CEO of the vacancy as soon as practicable; and
 - (ii) make alternate suitable arrangements for that position until and appointment is made.

3.5 Lieutenants

- (1) The Brigade may increase or decrease the number of Lieutenants to meet their specific operational requirements, up to a maximum of four Lieutenants.
- (2) All Lieutenants must be ranked in seniority as follows –
 - (a) the Captain and Lieutenants of the brigade, in consultation with the Chief Bush Fire Control Officer, determine this seniority; and
 - (b) in the event that a resolution cannot be found, the Chief Bush Fire Control Officer shall have the final say.
- (3) In the absence of the brigade Captain the most senior Lieutenant present assumes the responsibilities and duties of that office and takes ultimate responsibility for the performance of all Brigade activities.
- (4) The duties of Lieutenant are to –
 - (a) Provide support to the Captain;
 - (b) Command and manage members during emergencies and other Brigade related activities;
 - (c) Demonstrate positive leadership and mentor members;
 - (d) Ensure Bush Fire Operating Procedures are adhered to during brigade activities;
 - (e) Ensure members engaged in the fire fighting activities hold competencies relevant to the task;
 - (f) Conduct training activities for members as required.

Dated:

The Common Seal of the Shire of Dalwallinu
was affixed by resolution of Council in the
presence of:

Keith L Carter

SHIRE PRESIDENT

Jean M Knight

CHIEF EXECUTIVE OFFICER

DRAFT

9.3.4 Schedule of Fees and Charges 2024-2025*

Report Date	23 April 2024
Applicant	Shire of Dalwallinu
File Ref	FM/11 – Budgeting Allocations
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Manager Corporate Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Absolute Majority
Attachments	Draft Schedule of Fees and Charges 2024-2025

Purpose of Report

Council is requested to review the proposed Shire of Dalwallinu Schedule of Fees and Charges for the 2024-2025 financial year and adopt a new fee for the use of Dalwallinu Hockey Pavilion as at 1 May 2024. I declare that I am an officer bearer for the Dalwallinu Football and Hockey Club and I have an Impartiality Interest in this item.

Background

Each year a local government authority is required to impose a Schedule of Fees and Charges as part of the annual budget process. Reviewing the schedule prior to budget adoption allows Council time to consider the proposed fees and charges separate to assessing the budget, allowing more time for review. Also, as the 2024-2025 budget will not be adopted prior to 30 June 2024, adoption of the 2024-2025 Schedule of Fees and Charges now will allow them to take effect from 1 July 2024.

Consultation

Chief Executive Officer
Manager Works and Services
Manager Planning and Development Services
Administration Staff

Legislative Implications

State

Local Government Act 1995
Local Government (Financial Management) Regulations 1996
Waste Avoidance and Resource Recovery Act 2007

Policy Implications

Nil

Financial Implications

The schedule of fees and charges, when adopted, sets the level of revenue items contained within the budget.

Strategic Implications

Nil



Site Inspection

Site inspection undertaken: Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Over a twelve-month period to the end of December 2023 quarter, the CPI (Consumer Price Index) rose 4.1% in Australia. This increase has been applied to the fees and charges for 2024-2025 however some fees and charges may have been increased less/more if justified by the actual cost recovery. Council Housing has been increased by the CPI 4.1%.

The following new fees and charges are included in the review:

- Page 3 – 68B Annetts Road Short Term Accommodation – Emergency and non-emergency use
- Page 3 – 3 Bell Street rent – new CEO residence
- Page 5 – Exhumation Fee – Completed by external provider
- Page 6 – Multi Entry Booklet (20 x gate entry)
- Page 7 – Hockey Pavilion – Casual day rate, season hire rate and bond

The following fees are proposed to be removed:

- Page 1 – Copy of Title Deed – Landgate provides the service
- Page 3 – Housing 5 South Street rent – Property sold
- Page 6 – Dalwallinu Town Hall Fees – Leased

An updated Schedule of Fees and Charges is submitted to Council for adoption and inclusion in the budget for the 2024-2025 financial year.

Officer Recommendation

That

1. Council adopt the fee for the Dalwallinu Hockey Pavilion season hire as at \$1,200 (inc GST) as at 1 May 2024 and;
2. That Council adopt the Schedule of Fees and Charges as presented for the financial year 2024-2025, with all Fees and Charges to come into effect as of 1 July 2024.



Officer Recommendation/Council Resolution

MOTION

Moved Cr
Seconded Cr

A0/0



General Ledger Account (Code)	Particulars	Unit Rate	2023/24 Charges incl. GST if applicable	2024/25 Charges incl. GST if applicable
GENERAL PURPOSE FUNDING				
	Rating			
I 031180.46	Settlement Enquiry - Rates Only		55.00	60.00
I 031180.46	Settlement Enquiry - Including Orders & Requisitions		65.00	90.00
I 031172.46	4 Instalment Plan Admin Fee		36.00	38.00
I 031172.46	Adhoc Payment Plan Admin Fee		38.00	40.00
GOVERNANCE				
I 041035.46	Other Charges			
	Copy of Council Minutes	Per month	5.00	5.00
	<i>Copy of Title Deed if provided by Shire</i>	<i>each</i>	<i>31.00</i>	<i>31.00</i>
	Other Sundry Charges			
I 145060.46	Shire Maps	Per map	6.00	6.00
I 041037.46	Electoral Rolls	Per copy	13.50	13.50
I 132036.46	"Wajarri Wisdom" Book Sales	Per Copy	42.00	42.00
I 132037.46	"A Century of Memories 1910-2010" Book -Soft Cover	Per copy	free	free
I 132037.46	"A Century of Memories 1910-2010" Book -Hard Cover	Per copy	free	free
I 132037.46	"As They Saw It" Photographs Book Sales	Per copy	free	free
I 145015.90	Postage/Freight - book & merchandise sales		per Aust Post	per Aust Post
I 132037.46	Dalwallinu Centenary Medallions	Per medallion	free	free
I 132037.46	Shire Merchandise - Travel Cup	each	15.00	15.00
I 132037.46	Shire Merchandise - Coffee Mug	each	15.00	15.00
I 132037.46	Shire Merchandise - Black Cap	each	10.00	10.00
I 132037.46	Shire Merchandise - Bucket Hat	each	15.00	15.00
I 132037.46	Shire Merchandise - Stubby Cooler	each	5.00	5.00
I 132037.46	Shire Merchandise - Shire of Dalwallinu Magnet	each	2.00	2.00
I 132037.46	Shire Merchandise - Street Sign Magnet	each	4.00	4.00
I 132037.46	Shire Merchandise - Street Sign Replica Sticker	each	30.00	30.00
I 145020.46	Photocopying - First 4 Copies	Per A4 page	0.80	0.85
	- Each Additional Copy	Per A4 page	0.30	0.30
	- Student Copying of Library Books	Per A4 page	0.30	0.30
	- Colour Copies	Per A4 page	0.80	0.85
	Freedom of Information fees as per the Freedom of Information Regulations 1993 Schedule 1 (as per Freedom of Information Act 1992)			
I 145015.46	Freedom of Information (FOI) Application Fee		30.00	30.00
I 145015.46	FOI - Search Fee	Per hour	30.00	30.00
I 145065.46	Special Series Plate Admin Fees		65.00	70.00

General Ledger Account (Code)	Particulars	Unit Rate	2023/24 Charges incl. GST if applicable	2024/25 Charges incl. GST if applicable
LAW, ORDER & PUBLIC SAFETY				
I 051043.43	Bush Fire Infringements These infringement amounts are as fixed by the Bush Fires Act 1954 and regulations			
I 052043.43	Dog Infringements These infringement amounts are as fixed by The Dog Act 1976 and regulations			
I 052046.46	Dog & Cat Pound Fees Shire Impounding Fee Shire Impounding Fee - After Hours Shire Animal Release Fee Shire Pound Sustenance Fee	Per dog Per dog Per dog Per day	100.00 130.00 50.00 20.00	100.00 130.00 50.00 20.00
I 052047.46	Destruction of a Dog Fee	Per dog	50.00	50.00
I 052042.42	Dog Registration Fee These fees are as fixed by the <i>Dog Act</i> 1976 and Regulations			
I 052044.46	Cat Registration Fees These fees are as fixed by the <i>Cat Act 2011</i> and Regulations Bond for Cat cage		100.00	100.00
I 053046.46	Impounded Vehicle/Good Fees Collection of impounded item Holding fee	per item daily	500.00 15.00	500.00 15.00
HEALTH				
I 071042.42	Connection to Sewerage Scheme Fees Waste Water connection fee Waste Water application fee	Per unit Per unit	126.00 63.00	131.00 65.00
I 071042.42	Health Act Fees These fees are as fixed by the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Amendment Regulations 2004		as per Act	as per Act
I 071043.46	Food Act Fees Notification Fee - As per <i>Food Act 2008</i> 110. (3)(c) - Food Regulations 2009 Registration Fee - As per <i>Food Act 2008</i> 110. (3)(c) - Food Regulations 2009 Re-Inspection Fee	On Commencement On Commencement Per inspection	as per Act as per Act 295.00	as per Act as per Act 300.00
I 071042.42	Offensive Trade Fees These fees are as specified in the Health (Offensive Trades Fees) Regulations 1976	As per the regulations		
I 071042.42	Public Building Fees Public Building Approval These fees are as specified in the Health (Public Building) Regulations 1992	Per Approval	250.00	260.00
	Request for Service (Inspection by Officer) as per <i>Local Government Act 1995</i> sec 6.18	Per Hour (or part)	127.00	132.00
I 106190.46	Liquor Licensing Fees Section 39 Certificate Section 40 Certificate Extended Trading Permit Referrals	Per Certificate Per Certificate Per Referral	62.00 62.00 62.00	64.00 64.00 64.00
I 071042.42	Lodging House Registration of Lodging House (Local health by laws)		180.00	180.00
I 071045.42	Stallholders Fees Daily (<i>Community fundraising organisations are exempt</i>)		50.00	50.00
I 071045.42	Street Traders Licence Fees	Per annum	300.00	300.00

General Ledger		Unit	2023/24	2024/25
Account (Code)	Particulars	Rate	Charges incl. GST if applicable	Charges incl. GST if applicable
EDUCATION & WELFARE				
I081046	Multi Purpose Early Childhood Learning Centre			
	Activity Room (Other Hirers (subject to availability)) (max 4hrs)	Half day	50.00	50.00
	Activity Room (Other Hirers (subject to availability))	Full day	100.00	100.00
	Activity Room Hire Bond - Refundable	Per hire	210.00	210.00
	Key Bond - Refundable	Per key	70.00	70.00
HOUSING				
I 091210.41	Housing Rentals (Staff)			
(STAFF)	<i>(where otherwise not agreed to in employment contracts)</i>			
	Anderson Way (11B) Dalwallinu	Per week	236.00	245.00
	Annetts Road (36) Dalwallinu	Per week	236.00	245.00
	Annetts Road (68A) Dalwallinu	Per week	236.00	245.00
	Bell Street (3) Dalwallinu	Per week		580.00
	Cousins Road (6A) Dalwallinu	Per week	306.00	318.00
	Cousins Road (6B) Dalwallinu	Per week	374.00	389.00
	Dowie Street (2) Dalwallinu	Per week	236.00	245.00
	Johnston Street (65) Dalwallinu	Per week	236.00	245.00
	Leahy Street (46) Dalwallinu	Per week	348.00	362.00
	Rayner Street (13) Dalwallinu	Per week	230.00	239.00
	Rayner Street (15) Dalwallinu	Per week	230.00	239.00
	Roberts Road (10) Dalwallinu	Per week	236.00	245.00
	Salmon Gum Place (3) Dalwallinu	Per week	374.00	389.00
	South Street (3) Dalwallinu	Per week	329.00	342.00
	Wattle Close (1) Dalwallinu	Per week	236.00	245.00
Other Housing Rentals				
I 092411	Non-Employees			
	Anderson Way (11A) Dalwallinu	Per week	269.00	280.00
	Dowie Street (4) Dalwallinu	Per week	236.00	245.00
	Harris Street (8) Dalwallinu (Vet)	Per week	26.00	27.00
	Leahy Street (38) Dalwallinu	Per week	329.00	342.00
	Leahy Street (40) Dalwallinu	Per week	348.00	362.00
	Salmon Gum Place (1) Dalwallinu	Per week	557.00	580.00
	South Street (1) Dalwallinu	Per week	329.00	342.00
	<i>South Street (5) Dalwallinu</i>	<i>Per week</i>	<i>329.00</i>	<i>329.00</i>
	South Street (7) Dalwallinu	Per week	329.00	342.00
	Annetts Road (68B) Dalwallinu - Short term (min 2 nights stay)	Per night		110.00
	Annetts Road (68B) Dalwallinu - Short term accomodation	Per night		free
	Emergency accomodation - subject to meeting criteria			
I 092414	Joint Venture			
	Rentals subject to Dept of Housing Income Test. All household incomes included			
	Following Rentals Indicative Only			
	James Street (Unit 1/11) Dalwallinu*	Per week	236.00	245.00
	James Street (Unit 2/11) Dalwallinu*	Per week	236.00	245.00
	James Street (Unit 3/11) Dalwallinu	Per week	203.00	211.00
	James Street (Unit 4/11) Dalwallinu	Per week	203.00	211.00
	McLevie Way (6) Dalwallinu	Per week	269.00	280.00
	Prior Street (72) Kalannie	Per week	269.00	280.00
	Rayner Street (21) Dalwallinu	Per week	214.00	222.00
	Rayner Street (23) Dalwallinu	Per week	214.00	222.00
I 092412	Aged Persons Housing			
	*Rentals are calculated as 30% of Total Aged Pensions if Tenant can produce a valid Pensioner Entitlement Card			
	Pioneer Place (8) Dalwallinu*	Per week	170.00	180.00
	Sullivan Lodge Units (3)*	Per week	142.00	155.00
	Wilfred Thomas Lodge Units (2)*	Per week	152.00	160.00
L 930580	Bonds			
	Unless the rent for the premises exceeds \$1,200 per week, the security bond must not exceed the sum of 4 weeks' rent			
95	Pet Bond (if tenant has a pet)	3 of 9 pages	per property	260.00

General Ledger Account (Code)	Particulars	Unit Rate	2023/24 Charges incl. GST if applicable	2024/25 Charges incl. GST if applicable
COMMUNITY AMENITIES				
I 101047.47	Refuse Removal Charges			
	Once Weekly Service	Per annum	239.00	248.00
	Twice Weekly Service	Per annum	465.00	484.00
	Fortnightly Recycling Service - 240L	Per annum	148.00	154.00
	Fortnightly Recycling Service - 3m3	Per annum	2,633.00	2,740.00
I 102053.46	Refuse Site Charges - Refuse From Out of Shire			
	Household Waste (<i>Kitchen, Food scraps</i>) - dumped in pit	m ³	28.00	29.00
	General Waste (<i>Building, Metal, Green</i>) – not dumped in pit	m ³	21.00	22.00
I 103045.45	Sewage Rates			
	As set by section 41 of the <i>Health Act 1911</i>			
I 103046.46	Septic Tank Pumpouts & Sullage Waste Removal			
	Septic Tank Pump Out			
	- Initial Charge		282.00	293.00
	- Septic Tank Pumpout	Per tank	251.00	261.00
	- Travel Inside Shire (One Way Only)	Per km	4.00	4.00
	- Travel Outside Shire (Both Ways)	Per km	4.00	4.00
	(<i>Minimum travel distance = 15km to dump site</i>)			
	<i>(eg if a property is 50km from Dalwallinu town the total kms would be 50+15=65. 70km from Dalwallinu town and outside of the Shire, the total kms would be 70+70+15=155)</i>			
	Sullage Waste Removal			
	- Initial Charge		300.00	312.00
	- Sullage Waste Removal Charge	Per 500 litres	55.00	57.00
	- Travel Inside Shire (One Way Only)	Per km	4.00	4.00
	- Travel Outside Shire (Both Ways)	Per km	4.00	4.00
	(<i>Minimum travel distance = 15km to dump site</i>)			
	<i>(eg if a property is 50km from Dalwallinu town the total kms would be 50+15=65. 70km from Dalwallinu town and outside of the Shire, the total kms would be 70+70+15=155)</i>			
	Portable Toilet Pumpout			
	- Initial Charge		60.00	62.00
	- Portable Toilet Pumpout	Per Toilet	130.00	135.00
	- Travel (Both Ways)	Per km	4.00	4.00
I 102049.46	Asbestos Waste Disposal			
	From Buildings within the Shire	m3	free	free
	(must be wrapped in appropriate plastic - contact Shire for exact processes)			
I 106046.46	Town Planning Fees - Part 1 - Maximum Fixed Fees			
	The fees for town planning are as set under the Planning and Development (Local Government Planning Scheme) Regulations 2000.	as per Act		
I 106048.46	Scheme amendment fees calculated by regulation and available on application.			
	Waste water Headworks charges (applicable when the development is to be connected to the Shire Sewerage Scheme)		2,084.00	2,150.00
	Standard fee per lot/ residential service			
	Stormwater Headworks Contribution per lot		540.00	560.00

General Ledger		Unit	2023/24	2024/25
Account (Code)	Particulars	Rate	Charges incl. GST if applicable	Charges incl. GST if applicable
COMMUNITY AMENITIES				
Cemetery Fees				
I 107046.46	Interment			
	Adult Burial		698.00	726.00
	Child Burial (under 7 years)		496.00	516.00
	Re - Opening Fee (Ordinary Grave)	} plus burial fee	164.00	170.00
	" " (Monumented Grave)		199.00	207.00
I 107047.46	Grant of Right of Burial (25 years) issue or renewal			
	Land for grave 2.4m x 1.2m		107.00	111.00
	Land for grave 2.4m x 2.4m (side by side plots)		160.00	166.00
	Copy of Right of Burial		54.00	56.00
I 107046.46	Additional Burial Services			
	Interment without due notice		70.00	72.00
	Late Interment		70.00	72.00
	Interment (Weekends & Public Holidays)		253.00	263.00
	Grave Digging beyond 1.8m		68.00	70.00
I 107046.46	Exhumation Fees			
	Exhumation Application Fee		496.00	516.00
	Exhumation Fee - Completed by external party			as per actual
	Re-interment after Exhumation		324.00	337.00
I 107047.46	Monumental Permit Fees			
	Permit - Headstone Erection		46.00	47.00
	Permit - Monument		46.00	47.00
I 107046.46	Placement of Ashes			
	Disposal of Ashes			
	- Interment of ashes in a family grave	} plus reopening fee	70.00	72.00
	Niche Wall Fees			
	- Purchase of single niche	} additional artwork will incur extra costs	332.00	345.00
	- Purchase of double niche		603.00	627.00
	- Double niche (Second Standard Inscription)		275.00	286.00
	- Plaque only install during the week		81.00	84.00
	- Plaque only install non workday		165.00	171.00
	Interment of Ashes in Niche Wall inc plaque install			
	- Normal workday during the week		113.00	117.00
	- Non workday		230.00	239.00
	Reservations		59.00	61.00
Cemetery Fees				
I 107047.46	Licences			
	Funeral Directors	Annual	46.00	48.00
	Monumental Workers	Annual	46.00	48.00
The fees for cemeteries are as set under the <i>Cemeteries Act 1986</i> and Local Laws				
Public Amenity Fees				
I 107048.46	Dalwallinu Ablution Block			
	Shower - hot water usage	5min	2.00	2.00

General Ledger		Unit	2023/24	2024/25
Account (Code)	Particulars	Rate	Charges incl. GST if applicable	Charges incl. GST if applicable
RECREATION & CULTURE				
	Under Recreation and Culture - Junior Sports, Schools & P&C hirers for children's functions receive a 50% discount on fees unless otherwise stated			
	Community hire = Community group that is registered in the Shire of Dalwallinu and function is open for all community members			
	Hall Hire Fees			
I 111002.44	Fees applicable for - Dalwallinu Hall			
I 111005.44	Fees applicable for - Wubin Hall Supper Room			
I 111003.44	Fees applicable for - Kalannie Hall			
	Commercial/Retail Trade/Businesses	Per Day	245.00	255.00
	Hourly Fee (min hire of 3 hours)	Per hour	34.00	35.00
	Private Functions	Per Day	162.00	168.00
	Hourly Fee (min hire of 3 hours or \$90)	Per hour	30.00	30.00
	Community Hire			
	a) Without Entry Charge	Per Day	free	free
	b) With Entry Charge	Per Day	81.00	84.00
I 111001.44	Buntine Fire Shed Training Room - Commercial/Retail	Per Day	81.00	81.00
	Buntine Fire Shed Training Room - Private Functions	Per Day	50.00	50.00
	Buntine Fire Shed Training Room - Community Hire			
	Without Entry Charge		free	free
	With Entry Charge	Per Day	33.00	33.00
I 111004.44	Pithara Supper Room - Commercial/Retail Trade/Businesses	Per Day	81.00	84.00
	Pithara Supper Room - Private Functions	Per Day	50.00	52.00
	Pithara Supper Room - Community Hire			
	Without Entry Charge		free	free
	With Entry Charge	Per Day	33.00	34.00
I 111008.46	Discovery Centre - Community Room			
	> Room Hire w/ no set-up	Per Day	89.00	92.00
	> Room Hire w/ set-up	Per Day	144.00	149.00
	Hall Hire Bonds (incl Community Room)			
	refundable on clear inspection		210.00	210.00
	Key Bond	Per Key	70.00	70.00
I113044.44	Equipment Hire			
	Flatfold Tables / per table	Per day	8.00	8.00
	Chairs / Per chair (Cream chairs only)	Per day	0.90	0.90
	Equipment Bond		50.00	50.00
I 112046.46	Swimming Pool Fees			
	Gate Admissions			
	Adults, Students & Children (5 - 15 years of age)	Per day	3.50	4.00
	Seniors/Pensioners	Per day	2.00	2.50
	Toddlers (from 0-4 years of age)		free	free
	Spectator Fee	Per day	1.50	1.50
	Multi Entry Booklet (10 x gate entry) - non-refundable	Per booklet	30.00	35.00
	Multi Entry Booklet (20 x gate entry) - non-refundable	Per booklet		60.00
	Event Entry Fee (eg movie night/disco)		5.00	6.00
	After Hours Usage (2 people needed with Bronze Medallion)	Per 1/2 hour	35.00	35.00
	School - In term Swimming/Carnivals (9am-3pm) - normal school discount is not applicable	Per person	2.50	2.50
I112050.46	Swim School Lessons (1st & 2nd child)	per child/lesson	12.00	12.50
I112050.46	Swim School Lessons (3rd and subsequent child)	per child/lesson	10.00	10.50
I112050.46	Bronze Medallion Course 12hrs (min. 4 participants)	per course	150.00	150.00
I112050.46	Aqua Aerobics Classes (when available)	per class	15.00	15.00
I 112046.46	Season Tickets			
	Does not cover School Functions (Carnivals, Swimming Lessons), Private Lessons or Events (No discounts available under this section)			
	Adults, Children, Students		150.00	155.00
	Seniors, Pensioners		120.00	124.00
	Family - (4 members of the same family unit)		420.00	435.00
	- Each extra family member		70.00	72.00

General Ledger		Unit	2023/24 Charges incl. GST if applicable	2024/25 Charges incl. GST if applicable
Account (Code)	Particulars	Rate		
RECREATION & CULTURE				
	Discount on Season Tickets 15 Kilometres and over from Pool -10% 1/2 Season (from 1st January) - 50%			
	Exclusive Use (Manager on duty) Main Pool - Morning & Afternoon Hire	Per hour	83.00	86.00
	Main Pool - Night Hire	Per hour	105.00	105.00
	Hire of Large Inflatable	per hire	110.00	60.00
	Hire of facility to conduct swimming lessons or other water activities (during normal opening hours)	per hour	15.00	16.00
I 113046.44	Reserve Hire Fees			
	Pithara Speedway Club Inc		157.00	163.00
	Dalwallinu Golf Club		157.00	163.00
I 113046.44	Lease Fees			
	Dalwallinu Sports Club		2.00	2.00
	Dalwallinu Sports Club		25.00	25.00
	Kalannie Sporting & Recreation Club		2.00	2.00
	Kalannie Sporting & Recreation Club		14.00	14.00
I 113044.44	Dalwallinu Recreation Centre			
	Full Complex (8am - midnight)	Daily	840.00	874.00
	Basketball Court (8am - midnight)	Daily	224.00	233.00
		Hourly	67.00	69.00
	Basketball Court incl. Kitchen/Bar Main Hall (previously Oval Room) (8am - midnight)	Daily	350.00	364.00
		Daily	280.00	291.00
		Hourly	73.00	75.00
	Main Hall incl. Kitchen/Bar	Daily	400.00	416.00
	Meeting Room or Foyer Only	Daily	90.00	93.00
	Meeting Room or Foyer incl. Kitchen/Bar	Daily	168.00	174.00
	Kitchen/Bar Only	Daily	134.00	139.00
	any additional cleaning (minimum 2 hours)	Hourly	70.00	80.00
	Replacement Access Key Card	each	10.00	20.00
	Other Charges			
	Multi-purpose courts light usage	Hourly	20.00	20.00
	Indoor Sports Hire (eg Basketball, Netball) - includes use of Outdoor Courts - Limit One Hiring Per Week	Per season	730.00	760.00
	Junior Sports Hire	Per season	50% of	50% of
	Oval & Changerooms	Daily	228.00	237.00
	Oval	Daily	86.00	90.00
	Hockey Pavilion - Casual Hire	Daily		80.00
	Outdoor Sports Hire Oval (cricket)	Per season	214.00	222.00
	Squash Court Tokens - non-refundable	half hour	2.50	2.50
	Ag Society & Art Festival (Whole Complex plus Meeting Room up to 10 times)		842.00	875.00
	Dalwallinu Football Club - (All Home Games and Outdoor Training Sessions)		3,920.00	3,920.00
	Hockey Pavilion - Season Hire	Per season		1,200.00
L930580.00	Recreation Centre Bonds			
	Full Complex	Per hire	450.00	450.00
	Main Hall or Basketball Courts	Per hire	350.00	350.00
	Meeting Room or Foyer	Per hire	50.00	50.00
	Hockey Pavilion	Per hire		210.00
	Oval Bond for commercial use	Per hire	500.00	500.00
	Tennis nets and court poles	Per hire	34.00	34.00
	Any Recreation Centre Key	Per key	70.00	70.00
	Equipment Bond (Microphone, Score Board Remote)	Per mic	100.00	100.00
99	Portable BBQ bond (Junior Cricket)	Per hire	200.00	200.00
	Government Agencies are exempt from bonds.			

General Ledger		Unit	2023/24	2024/25
Account (Code)	Particulars	Rate	Charges incl. GST if applicable	Charges incl. GST if applicable
RECREATION & CULTURE				
I 113045.44	Wubin Sports Pavilion			
	Commercial/Retail Trade/Businesses			
	Daily Fee	Daily	224.00	233.00
	Hourly Fee (min hire of 3 hours)	Per hour	33.00	34.00
	Private Functions			
	Daily Fee	Daily	163.00	165.00
	Community Hire			
	Daily Fee	Daily	57.00	59.00
	Wubin Sports Pavilion Bonds			
	Full Complex	Per hire	210.00	210.00
I 113144.44	Kalannie Sports Pavilion			
	Commercial/Retail Trade/Businesses			
	Daily Fee	Daily	224.00	233.00
	Hourly Fee (min hire of 3 hours)	Per hour	33.00	34.00
	Private Functions			
	Daily Fee	Daily	163.00	165.00
	Community Hire			
	Daily Fee	Daily	57.00	59.00
	Kalannie Sports Pavilion Bonds			
	Full Complex	Per hire	210.00	210.00
	Kalannie Sports Ground			
	Oval & Changerooms	Daily	228.00	235.00
	Oval	Daily	86.00	89.00
	Outdoor Sports Hire (eg Cricket, Hockey)	Per season	221.00	222.00
	- Oval, Changeroom, Kitchen, Viewing Room			
	- Limit One Hiring Per Week			
	Kalannie Football Club - All Home Games and Training Sessions)		1,695.00	1,765.00
I 113043.44	Gymnasium Charges			
	Up front fee	Annual	702.00	702.00
	Up front fee paid by up front payment or direct debit	6 Monthly	390.00	390.00
	Up front fee paid by up front payment or direct debit	3 Monthly	195.00	195.00
	Up front fee paid by direct debit only	Monthly	65.00	65.00
	Up front fee paid by direct debit only	Fortnightly	30.00	30.00
	plus - Access Card fee - non-refundable	one off	10.00	15.00
	Corporate membership (5 memberships - minimum)	Annual	3,000.00	3,000.00
	- Each extra corporate member	Annual	550.00	550.00
	Junior (12-18) must be accompanied by an adult	Annual	260.00	260.00
	Junior (12-18) must be accompanied by an adult	6 Monthly	130.00	130.00
	Junior (12-18) must be accompanied by an adult	3 Monthly	65.00	65.00
	Casual Gymnasium Charges			
	Casual option is for non-shire residents (tourists, contractors and irregular business travellers)			
	Up front fee	Weekly	25.00	25.00
	plus - Access Card fee - refundable	one off	10.00	15.00
	Card Replacement Fee	one off	10.00	15.00

General Ledger Account (Code)	Particulars	Unit Rate	2023/24 Charges incl. GST if applicable	2024/25 Charges incl. GST if applicable
ECONOMIC SERVICES				
I 133042.42	Building Control The fees are set in Building Regulations 2012 - Schedule 2 Applications for Building Permit, Demolition Permit, Occupancy Permit and Building Approval Certificate			
I 133042.42	Certificate of Design Compliance	\$1.75/m2	\$305 min fee	\$305 min fee
I 133042.42	Certificate of Construction Compliance	\$1.25/m2	\$80 min fee	\$80 min fee
I 133042.42	Certificate of Building Compliance	\$1.25/m2	\$80 min fee	\$80 min fee
I 133042.42	Bushfire Attack Level Assessment (BAL)	per assessment	400.00	400.00
I 133142.42	Demolition Permit Fee		#	#
I 071046.46	Swimming Pool Enclosures Inspection Fee <i># as defined by statutory regulations</i>		58.45	58.45
L930580.00	#Building Services Levy (BSL)	\$	#	#
	#Building Approval Certificate	\$	#	#
	#Unauthorised Building Work	%	#	#
I 145005.39	Includes administration fee of \$5.00 (No GST) <i># as defined by statutory regulations</i>			
L930580.00	Building Construction Industry Training Fund Levy (0.2% of estimated value including GST)	%	#	#
I 145005.39	\$8.25 Administration Fee (inc GST)		8.25	8.25
I 134046.46	Other Economic Services			
	Water from Standpipes 1000 Litres = 1 Kilolitre	Per kilolitre	11.10	11.50
L 930580	Swipe Card Bond		50.00	50.00
I 134040.46	Electricity for Electric vehicles Caravan Park Overflow Charge around Recreation Area	Per Kw per caravan per night	0.55 23.00	0.55 23.00
OTHER PROPERTY & SERVICES				
Extractive Industries				
I 145015.46	Licence Application Fee		357.00	357.00
I 145015.46	Annual Licence Renewal			
	Excavation less than 1 Hectare		178.00	178.00
	Excavation Greater than 1 Hectare		357.00	357.00
	Secured Sum			
	a) Excavate Sand, Clay etc Rate of Bond per Hectare		1,182.00	1,182.00
	b) Excavate Stone, Gravel etc Rate of Bond per Hectare		1,773.00	1,773.00
	- Licence Transfer Fee		61.00	61.00
Sales of Stock and Materials				
I 144046.46	- Used Grader Blades	Each	80.00	80.00
	- Used Grader Tyres	Each	160.00	160.00
I 143046.46	- Sand - up to 7m3	m3	26.00	27.00
	- over 7m3	m3	19.00	20.00
	- 5mm, 10mm & 14mm Aggregate ex Stock	m3	90.00	93.00
	- Metal Sweepings	m3	34.00	35.00
	- Used Cement Slabs	Each	3.30	3.60
	- Gravel	Tonne	3.50	3.60
	Delivery and loading not included			
I 141396.46	Private Works Rates			
	Hire of Plant & Equipment - includes Operator (NO dry hire of plant) (All Inclusive - Hourly Rate) Staff Hire Rate	Per hour	cost plus 25% plus GST	cost plus 25% plus GST
	Plant Hire Rate (includes operator)	Per hour	cost plus 25% plus GST	cost plus 25% plus GST
	Private Works based on Cost Plus Cost plus Admin Fee of 12.5% Plus Profit Margin of 12.5%			

9.3.5 Community Grants Scheme Allocation 2023-2024 – Round 2*

Report Date	23 April 2024
Applicant	Shire of Dalwallinu
File Ref	GS/1 – Community Grants
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	1. Grant applications

Purpose of Report

Council is requested to consider the applications for the second portion (\$10,000) of the Community Grant Scheme funding for the 2023-2024 financial year.

Background

Council have provided \$20,000 in this financial year for community grant projects to be allocated in two rounds of \$10,000. In addition, St Johns advised that they would not be utilising their allocation of \$9,450 from 2020-2021, which then enabled Council to allocate up to \$19,450 in Round 1.

Advertising of the Community Grant Funding commenced in February 2024 and the closing date was 5 April 2024.

Consultation

Nil

Legislative Implications

Nil

Policy Implications

Local

Policy 2.4 – Community Grants Scheme

Financial Implications

There is an allocation of \$20,000 in the 2023-2024 budget.

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Nil

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.



Social implications

The community grants help the smaller community groups (usually volunteers) who are not always able to fund projects that can improve and enhance lifestyle and liveability in the community.

Environmental implications

There are no known significant environment implications associated with this proposal.

Officer Comment

In Round 1 of the Community Grant Scheme Council allocated \$19,449.39 as follows:

Applicant	Total
Dalwallinu Community Resource Centre Inc.	\$ 1,240.39
Kalannie Sport and Recreation Club Inc.	\$10,000.00
Kalannie Community Church Inc.	\$7,889.00
Kalannie Community Resource Centre Inc.	\$320.00
TOTAL:	\$19,449.39

Unfortunately, an application received from Dalwallinu/Kalannie St John Ambulance Sub Centre was omitted from Round 1 and has therefore been included in Round 2.

After the closing date, two (2) additional applications were received:

Applicant	Cash	In Kind / Other	Shire	Total
Dalwallinu/Kalannie St John Ambulance Sub Centre	\$1,287	\$180	\$1,286	\$ 2,753
Dalwallinu Toy Library Inc	\$700	0	\$697	\$1,397
Dalwallinu CWA	\$10,000	\$44,502	\$20,430	\$74,932
		TOTAL	\$22,413	\$79,0820

The history of grant funding for the applicants over the past five (5) years is as follows:

Applicant	Total Funding
Dalwallinu/Kalannie St John Ambulance Sub Centre	Nil
Dalwallinu Toy Library	Nil
Dalwallinu CWA	Nil

Note: Dalwallinu/Kalannie St John Ambulance Sub Centre were provided with funding of \$9,450 in the 2020-2021 funding round however these funds were not utilised and were then allocated in Round 1 of 2023-2024.



Application Details:

1. Dalwallinu/Kalannie St John Ambulance Sub Centre - \$1,286

Dalwallinu/Kalannie St John Ambulance Sub Centre would like to increase the public access to Automated External Defibrillators (AED) in the Shire. There are many located within the Shire but not so much in the area north of Kalannie. They wish to place an AED at the Goodlands CBH site.

2. Dalwallinu Toy Library - \$697

Now that the Toy Library has relocated and operated out of the new building for the past six months, it has become apparent that there is a need to improve the storage and organisation capabilities for the space. By investing in additional storage solutions such as multi sized containers, pouches, bags and boxes as well as enhancing the labelling system, the Dalwallinu Toy Library will be able to make the most of the available space within the room.

3. Dalwallinu CWA - \$10,000 cash plus \$10,430 Shire In-kind

Dalwallinu CWA would like to provide a sheltered area at Richardson Park to be utilised by local residents and families, as well as tourists. A sheltered area is much needed in town to protect families, residents and children from heat, wind and rain whilst still allowing them to enjoy and utilise the beautiful park. The gazebo will be used for gatherings, birthday parties etc.

The quote provided by the Dalwallinu CWA includes an allocation of \$10,430 for the installation which has been estimated using Shire resources. It is therefore recommended that no cash contribution be provided to the project and should Council support the proposal that the allocation of \$10,430 be included under Parks & Gardens in the 2024-2025 budget.

Officer Recommendation

That Council allocate Round 2 of the 2023-2024 Community Grant Scheme to the following recipients:

- | | | |
|----|--|---|
| 1. | Dalwallinu/Kalannie St John Ambulance Sub Centre | \$1,286.00 |
| 2. | Dalwallinu Toy Library Inc | \$697.00 |
| 3. | Dalwallinu CWA | \$Nil cash but include an allocation of \$10,430 under Parks & Gardens for the installation of the gazebo should the project proceed. |

Officer Recommendation/Council Resolution

MOTION

Moved Cr
Seconded Cr

0/0



			
Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500 (08) 9661 1097	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only			
Officer:		Date:	/ /
Record #	Received #:	Outcome	
File #	Acquitted:	Date:	/ /

Section A: Project / Event Summary			
Organisation:	Dalwallinu/Kalannie St John Sub Centre		
Project or Event Title:	AED For Goodlands		
Project or Event Date/s:	Start Date: 1/11/23	Finish Date:	/ /
Total Budget:	\$ 2573		
Requested Funding	\$ 1286		
Shire Officer Contacted:	Name: Christie	Date:	4/10/2023

Section B: Applicant Details			
Postal Address:	11 Leahy Street <i>Street Address:</i>		
	Dalwallinu <i>Suburb</i>	State WA	6468 <i>Postcode</i>
Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.			
Contact Person:	Stewart Benton	Phone:	0428 512 058
Email:	stewartbenton@bigpond.com		
ABN:	ACN 165 969 406		
If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/			
Is your Organisation registered for GST?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Is your Organisation Incorporated? <small>Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Do you have Public Liability Insurance? <small>All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.</small>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Section C: Funding Category	
Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7	
<input checked="" type="checkbox"/> Community Assistance Grants (CAG)	CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.
<input type="checkbox"/> Community Sponsorship Funding (CSF)	Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. <i>Please ensure you visit https://www.dalwallinu.wa.gov.au for relevant event notification forms and other approval processes.</i>

Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

Our subcentre would like to increase our public access to Automated External Defibrillator's (AED). We currently have AED's in many locations around the Dalwallinu Shire such as; DALWALLINU BUTCHERS SHOP, DISCOVERY CENTRE, AQUATIC CENTRE, CARAVAN PARK, SPORTS CLUB, RECREATION CENTRE, THE LIEBE GROUP as well as the KALANNIE SPORTS OVAL, SEED CLEANERS, SPORTING AND RECREATION CLUB, CRC and FEEDLOT. This covers a large part of the Shire but not so much the area north of Kalannie.

Currently during an emergency in the Goodlands Area an AED is more than 30kms away. Defibrillation within the first few minutes of having a Sudden Cardiac Arrest increases the chance of survival to over 70%, without defibrillation, for every minute that passes, the chance of survival reduces by 10%.

By placing an AED at the Goodlands CBH site, current residents, workers, contractors, truck drivers as well as the large amount of travellers and tourists that use Goodlands Road to Great Northern Highway and surrounding areas would all benefit for having an AED close by and available during an emergency.

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:
CBH	Nick Chandler	0428 927 120

Section E: Financial Details

Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) Budget Items (i.e., what the money will be spent on)	(2) Shire of Dalwallinu Funding (\$)(Excl. GST)	(3) Other Cash Funding Amount (\$)(Excl. GST)	(4) In-Kind Support Please estimate the dollar value of the in-kind support. (\$)(Excl. GST)	Source of Other Cash Funding or In-Kind Support Please state if confirmed or unconfirmed
Philips HeartStart Defibrillator	\$ 2250	\$	\$	
Metal Storage Cabinet for AED	\$ 290	\$	\$	
Metal AED Sign	\$ 33	\$	\$	
	\$	\$	\$	
Installation and ongoing maintainence	\$	\$	\$ 180	SubCentre to maintain AED and purchase/restock pads & batteries \$120 to install
				\$60/per year to maintain
Total \$	\$ 2573	\$	\$	

Community Grants and Sponsorship Funding

Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:	Ricki Fulwood		Date:	4/10/2023
Position: <small>*Must be a Committee Office Bearer</small>	Dalwallinu/Kalannie St John SubCentre Secretary/Treasurer			
Bank Account:	BSB Number	Account Number		
Account Name:	TBA - in process of changing accounts due to Bankwest closure			

Please submit your application by no later than Friday 6 October 2023 at 4pm.

To: Shire of Dalwallinu

Mail: PO Box 141, Dalwallinu WA 6609

Address: 58 Johnston Street, Dalwallinu WA 6609

Email: shire@dalwallinu.wa.gov.au

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certificate of Incorporation
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Current Financial Statement for the previous financial year
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Copies of letters of support from key partners
<input type="checkbox"/>	<input type="checkbox"/>	Statement by Auspicing Association (if you do not have an ABN)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Copy of written quote/s for any costs over \$500
<input type="checkbox"/>	<input type="checkbox"/>	Other, please specify below

From: Chandler, Nicholas Nicholas.Chandler@cbh.com.au
Subject: CBH Support for AED located at Goodlands
Date: 21 Sep 2023 at 3:14:10 pm
To: stewartbenton@bigpond.com

Hi Stewart

As discussed, we are more than happy to assist to facilitate your request of housing an AED on site at Goodlands CBH.

We would be pleased to offer mounting onto our weighbridge hut on site at Goodlands and facilitate access to site by the public as required in the case of an emergency. The Weighbridge is accessible 24/7 with site access always open, mounting of the AED unit to the weighbridge external wall can easily be accommodated. Whilst mobile phone signal has significantly improved in the area, at the weighbridge we do have a mobile phone booster system to aid with communication as required.

We look forward to supporting your vital contribution to the community.

If you require any more info please let me know.

Cheers

Nick Chandler

Manager - Area 6

Nicholas.Chandler@cbh.com.au

T (08) 9684 2210 | M +61 428 927 120

Level 6, 240 St Georges Terrace
Perth WA 6000 Australia






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Any views expressed in this message are those of the individual sender, except where the sender specifies and with authority, states them to be the views of the CBH Group.



Free Shipping to the Perth Metro area for orders over \$99!

Empty Cart

PRODUCT DESCRIPTION	PRICE	QUANTITY	SUB-TOTAL	REMOVE
 <p>Defibrillator Cabinet Internal c/w Alarm & Light SJA Product ID #1876</p>	\$289.96	1	\$289.96	
 <p>Defibrillator HS1 HeartStart Philips C/W Std Case Product ID #0021</p>	\$2,250.00	1	\$2,250.00	
 <p>AED Defibrillator Location Sign Product ID #0154</p>	\$33.00	1	\$33.00	

Discount Code

RAC Member? [Click here](#) to receive 10% off first aid kits*

*Discount does not apply to digital skills/courses

Course Total	\$0.00
Digital Course Total	\$0.00
Product Total	\$2,572.96
Estimated Shipping	\$10.00
SHIPPING TO POSTCODE 6468 CHANGE	
GST Included	\$30.27
Order Total	\$2,582.96

Summary Operating Cash Flow

Dalwallinu Sub Centre
1/07/2022 - 30/06/2023

Net Increase/Decrease in Cash During Year	
Opening Cash & Bank Balances Total	\$228,624.56
Closing Cash & Bank Balances Total	\$187,155.84
Net Increase/Decrease in Cash	-\$ 41,468.72
Investing & Financing Activities	
Donations	\$ 38.00
Grant Funding	\$ 900.00
Capital Gains on Disposed Assets	\$ -
Less:	
Capital Expenditure	-\$ 31,899.33
Donations to Other Sub Centres	\$ -
Net Increase/Decrease from Investing & Financing Activities	-\$ 30,961.33
Net Increase/Decrease from Operating Activities	-\$ 10,507.39

MARK FUDERER
ST JOHN AMBULANCE AUSTRALIA (WA)
209 Great Eastern Highway
BELMONT WA 6104

Remove this top section if desired, before printing



Certificate of Registration of a Body Corporate as a Company

This is to certify that

ST JOHN AMBULANCE WESTERN AUSTRALIA LTD.

Australian Company Number 165 969 406

is a registered company under the Corporations Act 2001 and
is taken to be registered in Western Australia.

The company is **limited by guarantee**.

The company is a **public** company.

The day of commencement of registration is
the thirtieth day of September 2013.





Issued by the
Australian Securities and Investments Commission
on this thirtieth day of September, 2013.

A handwritten signature in black ink, appearing to read 'G. Medcraft', written over a horizontal line.

Greg Medcraft
Chairman



CERTIFICATE

			
Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500 (08) 9661 1097	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only			
Officer:		Date:	/ /
Record #	Received #:	Outcome	
File #	Acquitted:	Date:	/ /

Section A: Project / Event Summary			
Organisation:	Dalwallinu Toy Library		
Project or Event Title:	Playfully Organised - Enhancing the storage capacity of the Dalwallinu Toy Library		
Project or Event Date/s:	Start Date: 01 / 05 / 2024	Finish Date:	01 / 08 / 2024
Total Budget:	\$1,397		
Requested Funding	\$697		
Shire Officer Contacted:	Name: Jean Knight, CEO	Date:	02 / 04 / 2024

Section B: Applicant Details			
Postal Address:	Street Address: CO/- Kelly Carter (Dalwallinu Toy Library Secretary), PO Box 192		
	Suburb Dalwallinu	State WA	Postcode 6609
Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.			
Contact Person:	CO/- Kelly Carter (Dalwallinu Toy Library Secretary)	Phone:	0409 972 113
Email:	dalwallinutoylibrary@gmail.com		
ABN:	39 276393190		
If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/			
Is your Organisation registered for GST?	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	<i>RW</i>
Is your Organisation Incorporated? <small>Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Do you have Public Liability Insurance? <small>All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	

Section C: Funding Category	
Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7	
<input checked="" type="checkbox"/>	Community Assistance Grants (CAG) <small>CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.</small>
<input type="checkbox"/>	Community Sponsorship Funding (CSF) <small>Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. Please ensure you visit https://www.dalwallinu.wa.gov.au for relevant event notification forms and other approval processes.</small>

Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

About the Dalwallinu Toy Library

The Dalwallinu Toy Library is a local volunteer-run organisation that provides the opportunity for families within Dalwallinu and the surrounding regions to borrow, use and return a wide range of toys for children for different ages and interests. The Toy Library provides access to a variety of toys for children to play with, promoting learning, creativity, imagination and social interaction.

Toy libraries play a vital role in regional towns by providing a valuable resource for children's development and community engagement. In areas where access to diverse and educational toys might be limited, toy libraries bridge this gap, offering a wide range of toys that cater to various ages and interests. These libraries not only provide entertainment but also promote learning through play, fostering creativity, problem-solving skills, and social interaction among children. Additionally, they offer families an affordable option to access toys, particularly for those facing financial constraints.

Please see the attached Project Description for further information on the project.

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:
N/A		

Section E: Financial Details

Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) Budget Items (i.e., what the money will be spent on)	(2) Shire of Dalwallinu Funding (\$ (Excl. GST)	(3) Other Cash Funding Amount (\$ (Excl. GST)	(4) In-Kind Support Please estimate the dollar value of the in-kind support. (\$ (Excl. GST)	Source of Other Cash Funding or In-Kind Support Please state if confirmed or unconfirmed
Storage pouches & bags- various sizes x 60	\$ 200	\$ 200	\$	Confirmed Cash co-contribution from the Toy Library
Storage tubs - various sizes x 60	\$ 300	\$ 300	\$	Confirmed Cash co-contribution from the Toy Library
DCRC Printing/laminating services	\$ 150	\$ 150	\$	Confirmed Cash co-contribution from the Toy Library
Chair, Desk and Noticeboard	\$ 47	\$ 50	\$	Confirmed Cash co-contribution from the Toy Library
	\$	\$	\$	
Total \$	\$ 697	\$ 700	\$	

Community Grants and Sponsorship Funding

Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:	Rebecca Wallis		Date:	3 / 4 / 24	
Position: <small>*Must be a Committee Office Bearer</small>	Treasurer				
Bank Account:	BSB Number	633 000	Account Number	210 282 638	
Account Name:	Dalwallinu Toy Library				

Please submit your application by no later than Friday 6 October 2023 at 4pm.

To: Shire of Dalwallinu
 Mail: PO Box 141, Dalwallinu WA 6609
 Address: 58 Johnston Street, Dalwallinu WA 6609
 Email: shire@dalwallinu.wa.gov.au

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certificate of Incorporation
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Current Financial Statement for the previous financial year
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Copies of letters of support from key partners
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Statement by Auspicing Association (if you do not have an ABN)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Copy of written quote/s for any costs over \$500
<input type="checkbox"/>	<input type="checkbox"/>	Other, please specify below

Dalwallinu Toy Library – Storage Project Plan

More About the Dalwallinu Toy Library

Under the direction of Toy Library Australia, our Toy Library is guided by the following characteristics:

- Provide quality educational items for loan – We currently have X toys and are continually reviewing these and adding new toys as the opportunity arises.
- Are inexpensive – Membership is an annual fee of \$50 per family, and grandparents have a subsidised cost of \$25.
- Principally cater for younger children with a range of items covering all stages of growth and development – Our toys are catered from ages 6 months to 5 years old.
- Open on set days and hours – We are open Tuesday and Friday each week during school terms (9am to 9.45am).

We aim to support our local families and encourage togetherness with quality time spent playing with children, as well as help parents and carers learn about the ages and stages of child development. In regional towns such as Dalwallinu, where recreational facilities are limited, toy libraries serve as an inclusive space that contributes to the overall well-being and development of children and our community alike.

The Project

Now that the Toy Library has successfully relocated to the new the Early Childhood Learning Centre and operated in the space for the past 6+ months, it has become apparent that there is a need to improve our storage and organisational capabilities.

By investing in additional storage solutions such as multi-sized containers, pouches, bags and boxes as well as enhancing our labelling system, the Dalwallinu Toy Library will be able to make the most of the available space within the room. The purchases of the following items will help to organize and maintain our collection, ensuring that toys are easily accessible to children and caregivers more efficiently.

- 50x medium and large heavy duty, waterproof mesh zippered pouches (for puzzles, costumes, small items)
- 10x extra-large clear storage bags (for the larger, soft items)
- 60x various sized clear plastic containers (for larger toys)
- Services provided through the local CRC to print and laminate the new storage label.

Expanding our storage capabilities is a crucial project that can significantly enhance the contributions to our town. With improved storage, our toy library will have the opportunity to expand our collection, offering a wider variety of toys to cater to diverse interests and developmental needs. Moreover, efficient storage and labelling can prolong the lifespan of toys, decrease instances of lost parts, reduce the need for frequent replacements and simplify the process for parents.

By undertaking this project, the Dalwallinu Toy Library demonstrates its commitment to providing quality services to the community while maximizing the benefits of play-based learning for children in regional towns.

Additionally, we are looking to purchase a small desk, chair and notice board. The furniture will allow a dedicated space for volunteers to sit during their shifts and offer parents a place to complete paperwork such as membership forms. The notice board will be intended to increase awareness of things happening within the Toy Library such as 'Toys of the Week', advising of Membership renewal time among other important notices.





Project Objectives

1. Improve storage capabilities for the Dalwallinu Toy Library room through the purchase of various equipment including storage boxes, pouches, bags and containers.
2. Create a simple and effective toy labelling system including photos and descriptions on their containers.
3. Enhance the functionality of the Toy Library space by purchasing practical furniture items including a desk, chair, and noticeboard.

Project Outcome

To improve the toy library's storage and services for Dalwallinu, ensuring better access to toys, organized inventory management, and enhanced opportunities for children's development through play-based learning and community involvement.

Community Grants and Sponsorship Funding

			
Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500 (08) 9661 1097	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only			
Officer:		Date:	/ /
Record #	Received #:	Outcome	
File #	Acquitted:	Date:	/ /

Section A: Project / Event Summary			
Organisation:	DALWALLINU + DISTRICTS CWA		
Project or Event Title:	GAZEBOS AT RICHARDSON PARK		
Project or Event Date/s:	Start Date: 1 / 12 / 2024	Finish Date:	1 / 12 / 2024
Total Budget:	\$ 74,932		
Requested Funding	\$ 10,000		
Shire Officer Contacted:	Name: MARC BENNETT	Date:	18 / 12 / 23

Section B: Applicant Details			
Postal Address:	Street Address: PO BOX 247		
	Suburb: DALWALLINU	State: WA	Postcode: 6609
Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.			
Contact Person:	HOLLY McFARLANE	Phone:	0409 118 847
Email:	DALWALLINUCWA@gmail.com		
ABN:	32 178 297 304		
If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/			
Is your Organisation registered for GST?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Is your Organisation Incorporated? <small>Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Do you have Public Liability Insurance? <small>All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	

Section C: Funding Category	
Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7	
<input checked="" type="checkbox"/> Community Assistance Grants (CAG)	CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.
<input type="checkbox"/> Community Sponsorship Funding (CSF)	Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. <i>Please ensure you visit https://www.dalwallinu.wa.gov.au for relevant event notification forms and other approval processes.</i>

Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

Objective: to provide a sheltered area at Richardson Park to be utilised by local residents + families, as well as tourists. A sheltered area is much-needed in town to protect families, residents + children from heat, wind + rain whilst still allowing them to enjoy + utilise the beautiful park. The gazebo will be used for gatherings, birthday parties + get-togethers, as well as being a place to meet + connect for all residents.

Are you working with any other community groups or businesses in the delivery of this project?

all residents.

Organisation:	Contact Name:	Phone:
	713073013-1191	

Section E: Financial Details

Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) Budget Items (i.e., what the money will be spent on)	(2) Shire of Dalwallinu Funding (\$ (Excl. GST)	(3) Other Cash Funding Amount (\$ (Excl. GST)	(4) In-Kind Support Please estimate the dollar value of the in-kind support. (\$ (Excl. GST)	Source of Other Cash Funding or In-Kind Support Please state if confirmed or unconfirmed
GAZEBO (QUOTE ATTACHED)	\$ 10,000	\$	\$	OTHER GRANTS 10,000 CWA 10,000
	\$	\$	\$	COMMUNITY FUNDRAISING 38,120
	\$	\$	\$	68,120
	\$	\$	\$	CONTINGENCY 6,812
	\$	\$	\$	10%. \$74,932
	\$	\$	\$	
	\$	\$	\$	
Total \$	\$	\$	\$	

Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:	Holly McFarlane		Date:	26 / 3 / 24
Position: <small>*Must be a Committee Office Bearer</small>	Treasurer			
Bank Account:	BSB Number	066-519	Account Number	1013 5050
Account Name:	Dalwallinu r Districts CWA			

Please submit your application by no later than Friday 6 October 2023 at 4pm.

To: Shire of Dalwallinu
 Mail: PO Box 141, Dalwallinu WA 6609
 Address: 58 Johnston Street, Dalwallinu WA 6609
 Email: shire@dalwallinu.wa.gov.au

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certificate of Incorporation
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Current Financial Statement for the previous financial year
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Copies of letters of support from key partners
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Statement by Auspicing Association (if you do not have an ABN)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Copy of written quote/s for any costs over \$500
<input type="checkbox"/>	<input type="checkbox"/>	Other, please specify below

Estimated Quote provided by Marc Bennett

Gazebo	28,990	
Concrete	4,000	
Sand Pad	7,700	
Benches x 2	9,000	
Delivery	8,000	
	57,690	
Installation	10,430	Undertaken by Shire
	68,120	
Contingency 10%	6,812	
	74,932	

THE COUNTRY WOMEN'S ASSOCIATION OF WA (Inc)			
STATEMENT OF RECEIPTS AND PAYMENTS			
For Year Ending 31 December 2023			
BRANCH: Dalwallinu & Districts CWA		BANK A/C BSB: 302-162	
ABN: 32 178 297 304		BANK A/C NUMBER: 1081869	
BANK RECONCILIATION			
CASH BOOK		BANK STATEMENT	
Opening Balance at 01/01/2023	7,630.41	Closing Balance as at 31/12/2023	8,436.53
Plus Total Receipts	11,028.42	Plus Unreconciled Funds	0.00
Sub Total	18,658.83	Sub Total	8,436.53
Less Total Payments	10,222.30	Less Unreconciled Payments	0.00
CWA Cash Book Balance as at 31/12/2023	\$ 8,436.53	Reconciled Bank Balance	\$ 8,436.53
Please Note: Cash Book balance and Reconciled Bank balance must be the same			
STATEMENT OF RECEIPTS & PAYMENTS			
RECEIPTS 2023		PAYMENTS 2023	
Full Year Association Members Fees 0 @ \$65	0.00	Full Year Association Member Fees to SO 0 @ \$65	0.00
Half Year Association Members Fees 0 @ \$32.5	0.00	Half Year Association Member Fees to SO 0 @ \$32.50	0.00
Hon Life Members. 1 @ \$0	0.00		
Full Year Branch Fee 4 @ \$5	20.00		
Half Year Branch Fee 0 @ \$2.5	0.00		
Branch Income (not fundraising or room hire)	0.00	Branch Expenses (not related to fundraising or room costs)	242.00
CWA Rooms - Income (eg branch room hire income)	0.00	CWA Rooms Expenses - Utilities	0.00
		CWA Rooms Expenses - Repairs & Maintenance	0.00
Fundraising Income (Incl Raffle and Trade Table)	2,164.60	Fundraising Expenses	1,136.48
ACWW - Rural Women in Action Fund Receipts	0.00	ACWW - Rural Women in Action Fund Payments	0.00
CWA Merchandise Sales. (eg CWA Cookbooks)	0.00	CWA Merchandise Purchases (eg CWA Cookbooks)	0.00
Donations Received	0.00	Donations Outside CWA (forward list to State Office)	0.00
		Donations to CWA (forward list to State Office)	0.00
		Plant & Equipment Purchases	0.00
Transfers from Investment Bank Accounts	0.00	Transfers to Investment Bank Accounts	0.00
Other Receipts. (eg Grants received)	8,843.82	Other Payments (eg Grants dispersed)	8,843.82
Sundry Receipts (eg Bank Interest)	0.00	Sundry Payments (eg Bank Fees)	0.00
Change / Float/ Petty cash acquittal	0.00	Change / Float / Petty Cash Withdrawal	0.00
TOTAL RECEIPTS	11,028.42	TOTAL PAYMENTS	10,222.30
INVESTMENT ACCOUNTS			
RECEIPTS		PAYMENTS	
Balance as per last years Balance Sheet		Bank Fees withdrawn from Investment Bank Account	
Interest Received in Investment Bank Account		Money withdrawn from Investment Bank Account	
Money Added to Investment Bank Account		Balance of Investment Bank Account as at 31/12/2023	0.00
TOTAL	\$ -	TOTAL	\$ -
Jubilee Loan Outstanding			
BRANCH BALANCE SHEET			
LIABILITIES		ASSETS	
Loan Amounts Owing (excluding Jubilee Loans)		CWA Cash Book Balance as at 31/12/2023	8,436.53
		Unbanked Petty Cash	10.00
		Investment Bank Account Balances	0.00
		Total value of Plant & Equipment Schedule	0.00
Surplus Assets over Liabilities	8,446.53	Stock on Hand (CWA Merchandise)	
TOTAL	\$ 8,446.53	TOTAL	\$ 8,446.53
HON. BRANCH TREASURER SIGNATURE		I hereby certify the foregoing Financial Statements are true and correct. I have examined the bank statements and find they agree with this statement.	
Name	Holly McFarlane	CWA ACCOUNTS EXAMINER SIGNATURE Edwards	
Phone/Email	0409 118 847 dalwallinucwa@gmail.com		
Date	23.1.2024	Name	Felicity Edwards
		Phone	0402299248
HON. STATE TREASURER SIGNATURE		Email	felicity.edwards21@gmail.com
Date		Date	6/2/24

9.4 CHIEF EXECUTIVE OFFICER

9.4.1 Agreement for Use of Dalwallinu Town Hall*

Report Date	23 April 2024
Applicant	Shire of Dalwallinu
File Ref	A46202
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	1. Correspondence from BBBAC 2. Draft Agreement

Purpose of Report

Council is requested to authorise the proposed change of name for the use of the Dalwallinu Town Hall and revisit one of the conditions in the Agreement to Use document.

Background

At the Ordinary Council Meeting held 23 August 2022, Council resolved the following:

'MOTION 9952

Moved Cr MM Harms

Seconded Cr JL Counsel

That Council:

1. *Supports the proposal from Badimia Bandi Barna Aboriginal Corporation to establish an Aboriginal Art Centre in the Dalwallinu Town Hall;*
2. *Delegates authority to the Chief Executive Officer to enter into a lease agreement for the unoccupied portion of the Dalwallinu Town Hall to be utilised by the Badimia Bandi Barna Aboriginal Corporation at a monthly fee of \$150.00;*
3. *Requests that the Chief Executive Officer make alternative arrangements for the Dalwallinu Districts Ballet Group and Dalwallinu Baptist Church Youth Group to utilise the Dalwallinu Recreation Centre;*
4. *Provides:*
 - a) *a concession to the Dalwallinu Districts Ballet Group for the use of the Dalwallinu Recreation Centre (excluding the basketball courts) being equivalent to 50% of the cost of the Discovery Centre Community Room (no set up fee) rate as per Councils' Fees & Charges Schedule, on the proviso that the space is cleaned after each use, to the satisfaction of the Chief Executive Officer;*
 - b) *a concession to the Dalwallinu Baptist Church Youth Group of 100% for the hire of the Dalwallinu Recreation Centre foyer and meeting room, on the proviso that the space is cleaned after each use, to the satisfaction of the Chief Executive Officer.*

CARRIED BY ABSOLUTE MAJORITY 8/0'

Correspondence was forwarded to the BBBAC on 24 August 2022 advising of Council's resolution above and that Council was considering undertaking repairs and maintenance to the Dalwallinu Town Hall and that it would be preferable that these works be carried out prior to the BBBAC setting up the Arts Centre.



Correspondence was forwarded to the BBBAC on 24 November 2022 advising that Council had resolved to 'repair and maintain' the Dalwallinu Town Hall and highlighted the planned maintenance works and that these works would take approximately 4-5 months.

At the Ordinary Council Meeting held 28 November 2023, Council resolved the following:

MOTION 10168

Moved Cr SC Carter
Seconded Cr DS Cream

That Council authorises the Shire President and Chief Executive Office to sign and affix the Common Seal to the Agreement to Use document for the Dalwallinu Town Hall (including the stage, but excluding the two rooms & corridor situated at the eastern end) between the Shire of Dalwallinu and Badimia Bandi Barna Corporation for \$165.00 (inc GST) per month and 50% of the building insurance for the Dalwallinu Town Hall, for a three (3) year term, for the establishment of an Aboriginal Art Centre.

CARRIED 7/0

An email was forwarded to the BBBAC on 4 December 2023 advising that the lease for the Dalwallinu Town Hall had been endorsed by Council and that the Dalwallinu Town Hall was ready for the BBBAC to occupy. No response was received with regards to this advice therefore a follow up email was sent to the BBBAC on 20 December 2023.

In February 2024, the Chief Executive Officer was invited to attend a meeting with BBBAC representatives to discuss the draft lease.

Consultation

Nil

Legislative Implications

State
Local Government Act 1995 – section 9.49A

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Nil

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.



Social implications

The establishment of a cultural centre will provide an opportunity for locals to participate in art and other cultural events.

Environmental implications

There are no known significant environment implications associated with this proposal.

Officer Comment

During the meeting in February several issues were resolved however there were two main issues that would require Council approval as follows:

Proposed Name and Purpose of the Centre

The current draft Agreement to Use document has the Centre named as '*Aboriginal Art Centre*' and the purpose defined as '*Aboriginal Art Centre*'.

The BBBAC would like to redefine the purpose and confirm the proposed name to be the 'Badimia Cultural Centre' as this is in line with the proposed Statewide initiative of the Aboriginal Cultural Centre (ACC) Project which is being delivered by the Department of Local Government, Sport and Cultural Industries (DLGSC).

The ACC to be based in Boorloo (Perth), expects to become a powerful symbol of truth telling, justice, healing, reconciliation and a culturally safe space for Aboriginal people.

Operational Timeline Extension

Clause 11 of the draft agreement states that the Centre is to be 'Operational within six (6) months from the date of Council's authorisation of this agreement which would make that date May 2024.

To support community consultation, internal fit-out, resourcing as well as other project factors the BBBAC wish to seek an extension of four (4) months to September 2024.

It is the BBBAC intention that pending approval from Council, that the agreement commences on 1 May 2024.

The Officer has no concerns with the change of name and purpose of the proposed Centre.

It is disappointing that we have received a request for the extension of the operational timeline to September 2024. The BBBAC have been updated throughout the repairs and maintenance of the hall and the BBBAC were advised that the building has been ready for occupation since December 2023.

It is the Officer's recommendation that Council support the extension to September 2024 which will enable tourists at the latter part of the wildflower season to experience the Cultural Centre, and advising the BBBAC that there will be no further extensions.



Officer Recommendation

That Council:

1. Agrees to amend the name and purpose of the Centre within the Use Agreement of the Dalwallinu Town Hall to the 'Badimia Cultural Centre';
2. Extends the operational timeline in Clause 11 of the Use Agreement to 1 September 2024, with no further extensions to be granted;
3. Authorises the Shire President and Chief Executive Office to sign and affix the Common Seal to the Agreement to Use document for the Dalwallinu Town Hall (including the stage, but excluding the two rooms & corridor situated at the eastern end) between the Shire of Dalwallinu and Badimia Bandi Barna Corporation for \$165.00 (inc GST) per month and 50% of the building insurance for the Dalwallinu Town Hall, for a three (3) year term, for the establishment of the Badimia Cultural Centre, commencing from 1 May 2024.

Officer Recommendation/Council Resolution

MOTION

Moved Cr
Seconded Cr

0/0





Badimia Bandi Barna

Aboriginal Corporation (ICN 8765)
ABN: 92 455 356 950

Date: 15 March 2024

To: Ms Jean Knight
Shire of Dalwallinu
58 Johnston Street
DALWALLINU WA 6609

Via email: ceo@dalwallinu.wa.gov.au

Dear Jean

BADIMIA BANDI BARNABORIGINAL CORPORATION – AGREEMENT TO USE DALWALLINU TOWN HALL

Thank you for your time in February 2024, to meet with the Badimia Bandi Barna Aboriginal Corporation (**BBBAC**) to review the draft agreement to use the Dalwallinu Town Hall (**the Agreement**).

As you would be aware, the BBBAC took the time to obtain a legal review of the Agreement to ensure we were clear on the Shire of Dalwallinu (**the Shire**) expectations and determine if there were any gaps that required further investigation.

During our meeting, we outlined a number of issues and the majority were able to be quickly resolved. However, you advised the outstanding matters would need to be considered by the Shire and requested we provide further details so that consideration could be given to the amended Agreement at the upcoming March Council meeting.

From our understanding, the outstanding matters are:

- the proposed Name (and purpose) of the Centre; and
- an extension of the timeframe for the Centre to become operational.

BBBAC has taken time to consider these matters and provides a response as follows:

Proposed Name (and purpose) of the Centre

The BBBAC would like to redefine the purpose as stated in clause 3(j) and Schedule 1, clause 9 of the Agreement, and confirm the proposed name, to be the '**Badimia Cultural Centre**' (**the Centre**) as this is in line with the proposed State-wide initiative of the Aboriginal Cultural Centre (**ACC**) Project which is being delivered by the Department of Local Government, Sport and Cultural Industries (**DLGSC**).

The ACC, to be based in Boorloo (Perth), expects to become a powerful symbol of truth telling, justice, healing, reconciliation and a culturally safe space for Aboriginal people. The Project's website states that '*the centre will provide spaces for art, performance, education, research, community and commercial activities.*', and that there is an intent for the ACC to become a tourism drawcard.

BBBAC's vision for the Centre, presented previously to the Shire Council, demonstrates alignment to the many activities and intent of the ACC Project, but with the cultural lens

focused on our Badimia country, community, and story. BBBAC's values are consistent with the ACC Project value of 'Culture at the Heart'.

While currently there is **no confirmed** relationship or agreement between DLGSC, the ACC Project Team and BBBAC, we are actively exploring the opportunity to support a link between the State-wide initiative and Badimia country, should one arise.

Operational Timeline Extension

The BBBAC request additional time to become operational as per the Agreement requirement at Clause 11 – Special Terms.

To support community consultation, internal fit-out, resourcing, as well as other project factors, and deliver the appropriate standard of operation, BBBAC seek an extension of four (4) months to September 2024.

Please note it is our intent to propose, pending approval of the above from the Council, that the Agreement term starts 1 May 2024.

To assist with finalisation of the Agreement, we advise that the correct name and description of BBBAC as a party to the Agreement at page 2 ought to be:

BADIMIA BANDI BARNABORIGINAL CORPORATION (ICN 8765) incorporated pursuant to the provisions of the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (Cth) c/- PO Box 46, WUBIN WA 6612

Further, we advise that the signing block for the BBBAC at page 7 ought to be:

EXECUTED on behalf of **BADIMIA BANDI BARNABORIGINAL CORPORATION (ICN 8765)** in accordance with s99-5 of the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (Cth) by:

Director (Signature)

Director (Signature)

Director (Name)
Date:

Director (Name)
Date:

We confirm we are otherwise satisfied with the terms of the amended draft Agreement provided on 23 February 2024.

If there are any further questions in relation to this letter, please contact Beverley Slater, BBBAC Secretary on mobile: 0417 022 060 or email: badimia@outlook.com.

We look forward to hearing from you further.

Yours sincerely,



Darryl Fogarty
Chairperson and Badimia Elder



**AGREEMENT TO USE DALWALLINU TOWN
HALL
(BADIMIA CULTURAL CENTRE)**

This agreement is made the day of 2024.

BETWEEN

SHIRE OF DALWALLINU a body corporate with perpetual succession constituted pursuant to the provisions of the *Local Government Act 1995* of PO Box 141, Dalwallinu WA 6609 (hereinafter referred to as 'the Shire') of one part

AND

BADIMIA BANDI BARNA ABORIGINAL CORPORATION incorporated pursuant to the provisions of the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (Cth), C/- PO Box 46, Wubin WA 6612.

WHEREAS being (as per plan at Appendix 1) of Lot 154 Johnston Street, Dalwallinu upon which the Dalwallinu Town Hall is situated. (Including stage and excluding two rooms & corridor situated at the eastern end), is to be provided to the Badimia Bandi Barna Aboriginal Corporation for a term of three (3) years.

IT IS HEREBY AGREED as follows:

1. The Shire agrees to provide and the Corporation agrees to take Dalwallinu Town Hall (excluding two rooms & corridor situated at the eastern end) with all other Shire's fixtures and fittings now and hereafter upon or used in connection with the Dalwallinu Town Hall or belonging thereto all of which premises with all additions, alterations and improvements thereto are throughout this agreement called 'the said premises' for the term of three (3) years from **1 May 2024** and expiring on **30 April 2027** with an option to renew for a further three (3) years subject to Council approval.
2. The rent for the use of the premises is \$165.00 (inc GST) per month.
3. The Corporation covenants and agrees with the Shire as follows:
 - a) During the term and for so long as the Corporation remains in possession or occupation of the premises, is to maintain, replace, repair, clean and keep the premises clean and in good and substantial repair, order and condition having regard to the age of the premises at the date of commencement provided that:
 - b) This subclause shall not impose on the Lessee any obligation in respect of any structural maintenance, replacement or repair except when rendered necessary by an act, neglect, default or omission on the part of the Corporation or its employees, agents, contractors or invitees or by the Corporation's particular use or occupancy of the premises;
 - c) All electric globes and fluorescent tubes in the premises which may be damaged, broken or fail for any reason shall be replaced by the Corporation at its expense;
 - d) To keep the said premises free from rubbish;
 - e) Not to paint, write, exhibit or placard in or about or affix to the said premises any trade, business, professional or advertising notice except of such nature and in such manner as shall have been approved of in writing by the Shire.
 - f) At its own expense, to keep and maintain the said premises including any passageways enjoyed therewith, well cleansed and drained and in good sanitary condition and not to carry on or permit or suffer to be carried on thereon any noxious or offensive or unlawful trade or business and not to do or leave undone or suffer to be done or left undone any

- act, matter or thing whereby a nuisance or anything which may be deemed a nuisance or dangerous or may be or grow to the annoyance, damage or disturbance of adjoining occupiers or owners may exist, arise or continue upon or in connection with the said premises and forthwith to cease and abate any such nuisance or alleged nuisance, annoyance damage or disturbance;
- g) Not without the previous consent of the Shire in writing first had and obtained, to make or suffer to be made any alterations or additions to the said premises or the construction or arrangement thereof, not to cut, maim or injure nor suffer to be cut, maimed or injured any of the roofs, walls, partitions, timbers or floors or fixtures thereof;
 - h) Not to assign, transfer, mortgage, charge, sublet or otherwise part with the possession of the said premises or any part thereof for all or any of the said term to any person or persons whatsoever without the previous consent in writing of the Shire for that purpose in each instance;
 - i) To permit a Shire representative or any other person authorised by the Shire at all reasonable times to enter upon the said premises in order to view the condition thereof and upon notice in writing from the Shire (giving fourteen (14) days notice, unless during an emergency), to remedy any way of reparation or otherwise comply with any obligation compulsory upon the Corporation and herein expressed;
 - j) To use the said premises for the purposes of the **Badimia Cultural Centre** facilitated by the Corporation;
 - k) The said premises does not cover contents insurance for the Corporation;
 - l) To effect and keep in force at all times during the continuance of this agreement in the names of the Shire and the Corporation for their respective rights and interests, a public risk insurance policy for not less than twenty million dollars (\$20,000,000), against all claims of every nature or injury (including death), damage or loss suffered or alleged to have been suffered by any person whomsoever arising out of the presence of any such person or property on the said premises and to pay all premiums and sums of money necessary for keeping on foot such insurance as and when the same shall become payable and to deliver to the Shire the policy of such insurance on an annual basis;
 - m) To effect and keep in force at all times during the continuance of this Agreement a Building Contents Insurance Policy (at the Corporation's discretion) noting that the Shire will not have a contents insurance policy;
 - n) To indemnify the Shire and keep the Shire indemnified from and against all claims, demands, writs, summonses, actions, suits, proceedings, judgements, orders, decrees, damages, costs, losses and expenses of any nature whatsoever which the Shire may suffer or incur in connection with loss of life, personal injury or damage to property arising from or out of any occurrence in upon or at the said premises or the use by the Corporation of the said premises or any part thereof or to any person or the property of a person using or entering or near any entrance to the said premises or occasioned (whatsoever it may occur) wholly or in part by any act, neglect, default or omissions by the Corporation, its agents, contractors, servants, workmen, customers, members or any other person or persons using or upon the said premises with its consent or approval expressed or implied;

Any notice requiring to be served, given or made under this agreement shall be sufficiently served on the Corporation if addressed to the Corporation and left at or posted by registered letter addressed to the Corporation at its address aforesaid shall be deemed served five (5) days

after having been posted via Australia Post or deemed served two (2) days after being emailed to a relevant BBBAC email address.

That if the Corporation with the consent of the Shire remain in possession after expiration of the said term or any extension thereof, the Corporation shall so remain as a tenant from week to week on the like terms and conditions as in this agreement so far as applicable to a weekly tenancy (and with the express exception of any option of renewal) and at such a weekly rental as shall be determined and in default of determination prior to the expiration on one (1) week after the expiration of the said term or any extension thereof at a rental each week proportionate to the rental payable immediately prior to the termination of the term aforesaid or any extension thereof;

At the expiration or sooner determination of the term hereby granted or any extension or renewal thereof all additions, alterations, extensions to all buildings, erections and improvements now or hereafter during the said term or any extension or renewal thereof erected or made on the said premises shall belong to the Shire free of all claims by the Corporation;

And the Shire to the intent to bind the said premises and the register proprietors thereof for the time being but no so as to render the Shire personally liable in damages except for its own acts and defaults while it remains the Lessor of the said premises hereby agrees with the Corporation that the Corporation duly paying rent hereby reserved and performing and observing the agreement by the Corporation herein contained shall peaceably and quietly hold and enjoy the said premises during he said term and any extension without any interruption by the Shire or any persons or persons rightfully claiming under on in trust for it.

The parties agree that the Shire/tenant can terminate the agreement before the expiry of the term provided that the Shire/tenant gives the other party written notice of at least one (1) month from the date of early termination of the lease (break date).

SCHEDULE 1

1. The Lessee

Badimia Bandi Barna Aboriginal Corporation
PO BOX 46, WUBIN WA 6612

2. The Encumbrances

Nil.

3. The Land

Lot 154 Johnston Street, Dalwallinu upon which the Dalwallinu Town Hall is situated.
(Including stage and excluding two rooms & corridor situated at the eastern end).

4. The Premises

The building known as the Dalwallinu Town Hall and includes all floor coverings and other fixtures and fittings belonging to the Lessor therein and all additions or modifications and replacements for the time being.

Any modifications to the building must be approved by the Shire of Dalwallinu prior to commencement of any works.

5. Date of Commencement

1 May 2024

6. Term

The term of this agreement is for a period of three (3) years expiring on 30 April 2027.

7. Term of renewal

Option to renew for a further three (3) years subject to Council approval.

8. Rent

Per month: \$165.00 (inc GST)

(a) which is payable in advance by equal successive calendar monthly payments on the first day of each month and each year during the Term.

9. Permitted use of Premises

Establishment of the Badimia Cultural Centre.

10. Insurance

The lessee is to provide Public Liability Insurance Cover of a minimum of Twenty Million dollars (\$20,000,000) at their own expense.

The lessee is to provide Building Contents Insurance (if they choose) at their own expense.

The lessee notes that the Shire of Dalwallinu will seek reimbursement for 50% of the Building Insurance for the Dalwallinu Town Hall.

11. Special terms

The Aboriginal Art Centre is to be:

- Operated to a high quality standard by showcasing Aboriginal culture by way of an art centre and shop front, workshops and cultural events
- Available for the community and tourists to attend with consistent operating hours, especially during tourist season (July – September)
- Promoted through advertising locally and regionally
- Operational from 1 September 2024.

12. Responsibilities

As per Ordinary Council Minutes of 23 August 2022, Council approved the establishment of an Aboriginal Arts Centre in the Dalwallinu Twon Hall.

The lessee would be responsible for the following:

- Cleaning of the Dalwallinu Town Hall
- Provision of Cleaning equipment and materials
- Public Liability Insurance (Certificate of Currency to be provided annually)
- Contents Insurance
- Reimburse the Shire of Dalwallinu for 50% of the Building Insurance for the Dalwallinu Town Hall

The Shire would be responsible for:

- Any major upgrades to infrastructure (if determined by Council)
- Maintenance of the sewerage system
- Maintenance of surrounding gardens
- Insurance (Public Liability associated with the building only)

13. Early Termination

The parties agree that the Lessor/Lessee may terminate the agreement before the expiry of the term provided that the Lessor/Lessee gives the other party written notice of at least one (1) month from the date of early termination of the agreement (break date).

SIGNING PAGE

EXECUTED

THE COMMON SEAL of the

SHIRE OF DALWALLINU

Was hereunto affixed by authority of
a resolution of Council and in the presence of

KEITH LESLIE CARTER
SHIRE PRESIDENT

JEAN MAREE KNIGHT
CHIEF EXECUTIVE OFFICER

EXECUTED on behalf of **BADAMIA
BANDI BARNA ABORIGINAL
CORPORATION (ICN 8765)** in
accordance with s99-5 of the
*Corporations (Aboriginal and Torres
Strait Islander) Act 2006* (Cth) by:

DIRECTOR (Signature)

DIRECTOR (Signature)

DIRECTOR (Name)

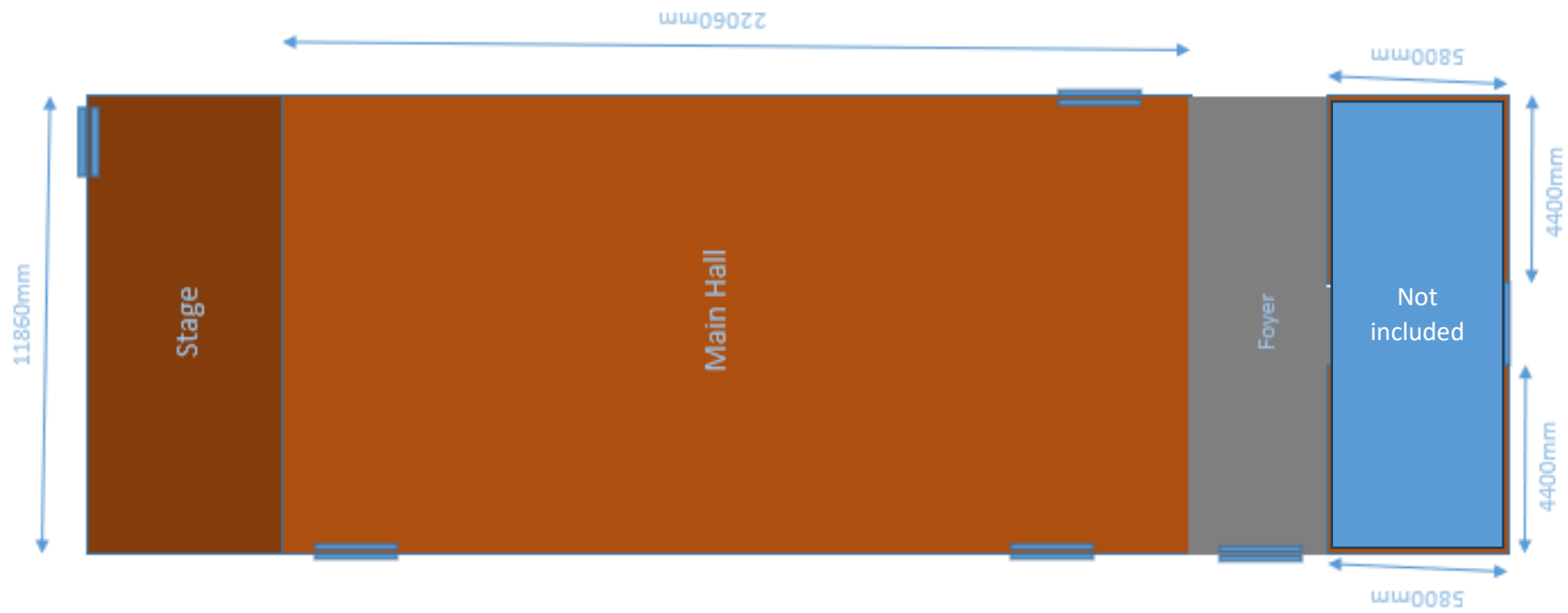
DIRECTOR (Name)

Date:

Date:

APPENDIX A

PLAN OF DALWALLINU TOWN HALL



Myers Street

9.4.2 Amendment to Policy 4.2 Housing Incentive – Owner Occupied Housing*

Report Date	23 April 2024
Applicant	Shire of Dalwallinu
File Ref	GO/20 – Governance - Policies
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Absolute Majority
Attachments	Draft Policy 4.2

Purpose of Report

Council is requested to endorse the reviewed and updated Policy 4.2 Housing Incentive – Owner Occupied Housing.

Background

In accordance with Section 2.7 (2)(b) of the *Local Government Act 1995*, Council is to determine the Shire’s policies.

The last review of the Shire of Dalwallinu Register of Policies was conducted in March 2024.

During the recent review Policy 4.3 increased the rental subsidy from \$75 per week to \$100 per week.

To ensure equity amongst employees it is recommended that Policy 4.2 be amended to the same value.

Consultation

Manager Corporate Services

Legislative Implications

State

Local Government Act 1995 – section 2.7(2)(b)

Policy Implications

Local

Shire of Dalwallinu Policy 1.1

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable



Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

We currently have a policy that relates to employees who purchase their home within the Shire. Council Policy 4.2 Housing Incentive – Owner Occupied Housing currently states:

Whilst owning and residing in that home as an employee of the Shire, a further subsidy equal to an over award payment of \$3,900pa (paid at \$150.00 per fortnight).

To bring this policy into line with the recently reviewed Policy 4.3, it is proposed that the wording in the policy be amended as follows:

Whilst owning and residing in that home as an employee of the Shire, a further subsidy equal to an over award payment of \$5,200 (paid at \$200.00 per fortnight) will be paid to the employee.

All other contents of Policy 4.2 will remain the same.

Officer Recommendation

That Council amend the wording in Policy 4.2 Housing Incentive – Owner Occupied Housing to read as follows:

Whilst owning and residing in that home as an employee of the Shire, a further subsidy equal to an over award payment of \$5,200 (paid at \$200.00 per fortnight) will be paid to the employee.

Officer Recommendation/Council Resolution

MOTION

Moved Cr
Seconded Cr

A 0/0



4.2 Housing Incentive – Owner Occupied Housing

Policy	<p>All permanent full time staff who purchase their first home within the Shire (whilst employed by the Shire) and who live in that home shall receive:</p> <p>A once only payment of \$2,600.00; and</p> <p>Whilst owning and residing in that home as an employee of the Shire, a further subsidy equal to an over award payment of \$5,200pa (paid at \$200.00 per fortnight).</p> <p>To qualify for the once only payment of \$2,600 an employee must first complete twelve (12) months continuous service.</p> <p>The subsidy is payable once the eligible staff member meets the required owner and occupier status.</p>
Objective	<p>To encourage staff to stay in Dalwallinu Shire and to assist employees to purchase a land asset.</p>
Guidelines	<p>This policy applies to employees who commence employment with the Shire after 12 January 1998.</p> <p>Where the employee has been a full time employee for more than twelve (12) months at the time of purchasing their home, the once only payment will be payable on evidence of ownership.</p> <p>Termination of employment within two (2) years of the purchase (settlement) of an eligible home, whether by resignation or termination by the employer, will result in a pro-rata repayment to the Shire.</p>

9.4.3 Kalannie Air Strip Lease

Report Date	23 April 2024
Applicant	Shire of Dalwallinu
File Ref	A652
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

Council is requested to terminate the lease with Mr Douglas Painter for the Kalannie Air Strip as the land is no longer owned by him and to consider not seeking a new agreement with the new land owner.

Background

At the Ordinary Council Meeting held 26 November 2019, Council resolved the following:

'MOTION 9472

Moved *Cr MM Harms*
Seconded *Cr NW Mills*

That Council:

- 1. Enter into a new lease agreement with Mr Painter for the land containing the Kalannie airstrip for a period of ten (10) years commencing on 25 February 2020 with rent payable of \$1,500 per annum;*
- 2. Authorise the Shire President and Chief Executive Officer to sign and affix the common seal to the lease agreement.*

CARRIED 8/0'

The above agreement was executed by all parties.

Consultation

Manager Corporate Services
Manager Works & Services

Legislative Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Site Inspection



Site inspection undertaken: Nil

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environment implications associated with this proposal.

Officer Comment

The Kalannie Airstrip is located on Lot 502 Kalannie Kulja Road, Kalannie.

The Shire's records indicate that the property changed ownership on 20 June 2023 with the property being transferred from Douglas James Painter to Gordon James Painter.

Due to the property changing ownership the current lease agreement is required to be terminated.

The Kalannie Airstrip is not a civil certified aerodrome with the Civil Aviation Safety Authority. It's only known use is for seasonal crop dusting.

Correspondence with Royal Flying Doctor Service (RFDS) indicates that that RFDS do not use the Kalannie airstrip and they do not have it recorded in the airstrip directory.

We have received several complaints over the years about water pooling on the airstrip and given the liability issues that may arise, it may be prudent for Council not to seek a new lease with the current landowner. Local Government Insurance Services (LGIS) have advised that in the event of an incident, the Shire would be required to prove that the Shire took all reasonable care to maintain the premises including regular monthly documented inspections. This would be difficult, given our limited resources.

It is the Officer's recommendation that Council not seek a new lease with the landowner and should spraying contractors wish to utilise the airstrip they could deal directly with the landowner.

Officer Recommendation

That Council:

1. Terminates the lease for the Kalannie Air Strip located on Lot 502 Kalannie Kulja Road, Kalannie with Mr Douglas James Painter, effective from 24 April 2024;
2. Does not seek a new lease agreement with the new owner Mr Gordon Painter for the air strip located on Lot 502 Kalannie Kulja Road, Kalannie.



Officer Recommendation/Council Resolution

MOTION

Moved Cr
Seconded Cr

0/0



10 APPLICATIONS FOR LEAVE OF ABSENCE

11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)

14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2)(h)

15 SCHEDULING OF MEETING

The next Ordinary Meeting of Council will be held on 28 May 2024 at the Shire of Dalwallinu Council Chambers, Dalwallinu commencing at 3.30pm.

16 CLOSURE

There being no further business, the Chairperson closed the meeting at _____pm.

