

# Ordinary Council Meeting Minutes

*22 April 2025*



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## **SHIRE OF DALWALLINU**

**MINUTES** of the Ordinary Meeting of Council held at the Kalannie Sporting & Recreation Club Inc, 24 Stanley Street, Kalannie on Tuesday 22 April 2025.

### **1. OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson (President) opened the meeting at 4.00pm.

### **2. ANNOUNCEMENTS OF PRESIDING MEMBER**

For the purposes of transparency, this public meeting is being recorded. The recording will be archived and available on Councils website [www.dalwallinu.wa.gov.au](http://www.dalwallinu.wa.gov.au). All care is taken to maintain your privacy; however, as a visitor in the public gallery, your presence may be recorded. I request all participants maintain a respectful and professional demeanour throughout the proceedings. Any use of profanity, disrespectful language, or disruptive behaviour may result in removal from the meeting. Thank you for your cooperation.

### **3. ATTENDANCE RECORD**

#### **3.1 Present**

Shire President	Cr KL Carter
Deputy Shire President	Cr SC Carter
	Cr JL Counsel
	Cr DS Cream
	Cr S Dawson
	Cr MM Harms
Chief Executive Officer	Ms JM Knight
Manager Corporate Services	Mrs HK Jolly
Manager Works & Services	Mr MN Bennett
Manager Planning & Development Services	Mr D Burke

#### **Public**

Mrs J Hathway  
Mrs R Fulwood

#### **3.2 Apologies**

Cr JH Cruz

#### **3.3 Leave of Absence Previously Granted**

Nil

### **4. DECLARATIONS OF INTEREST**

Nil

### **5. PUBLIC QUESTION TIME**

#### **5.1 Response to Previous Public Questions Taken on Notice**

Nil



**5.2 Public Question Time**  
Nil

**6 MINUTES OF PREVIOUS MEETINGS**

**6.1 Ordinary Council Meeting – 25 March 2025**

**MOTION 10384**

Moved Cr MM Harms  
Seconded Cr JL Counsel

That the Minutes of the Ordinary Meeting of Council held 25 March 2025 be confirmed.

**CARRIED 6/0**

**For:** President KL Carter, Deputy SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson,  
Cr MM Harms  
**Against:** Nil

**7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS**

**7.1 Petitions**  
Nil

**7.2 Presentations**  
Nil

**7.3 Deputations**  
Nil

**7.4 Delegates Reports/Submissions**  
Nil

**8 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands)**  
As agreed.



## 9 REPORTS

### 9.1 WORKS & SERVICES

#### 9.1.1 Request to call Tenders for the 2025-2026 WSN Road Rehabilitation Works

<b>Report Date</b>	22 April 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/28 – Financial Management - Tendering
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Marc Bennett, Manager Works & Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### **Purpose of Report**

Council is requested to authorise the calling of tenders for the provision of road rehabilitation works for Wheatbelt Secondary Freight Network (WSFN) 2025-2026 projects and to set the tender qualitative criteria.

#### **Background**

The WSN comprises some 4,400km of local government managed roads across 53 routes that connect with State and National Highways to provide access for heavy vehicles into the region.

The Shire of Dalwallinu is included in the Jurien Bay to Dalwallinu and the Dowerin to Dalwallinu routes which total \$50,600,000.

#### **Consultation**

Chief Executive Officer

#### **Legislative Implications**

##### State

*Local Government Act Section 3.57 - Provision of goods and services*

*Local Government (Functions and General) Regulations 1996*

#### **Policy Implications**

##### Local

Council Policy 3.3 Regional Price Preference

Council Policy 3.5 Purchasing

#### **Financial Implications**

An allocation will be made in the 2025-2026 budget for works associated with the WSN.

#### **General Function Implications**

Nil

#### **Strategic Implications**

Nil



## Site Inspection

Nil

## Sustainability & Climate Change Implications

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## Officer Comment

The works planned for 2025-2026 are as follows:

- Kalannie Dowerin Road (SLK 0.00 – SLK 10.07)
- Miling North Road (SLK 0.00 – SLK 1.32)

It is recommended that the tender qualitative criteria be set as follows:

Price	45%
Relevant Experience	15%
Tenderer's Resources	20%
Tenderer's WHS policies and procedures	10%
Methodology of Works	10%

## Officer Recommendation/Council Resolution

### **MOTION 10385**

Moved Cr S Dawson

Seconded Cr DS Cream

That Council:

1. Authorise the calling of tenders for the Provision of Road Rehabilitation Works for the 2025-2026 Wheatbelt Secondary Freight Network;
2. Set the qualitative criteria for the tender for the provision of Road Rehabilitation Works as:

Price	45%
Relevant Experience	15%
Tenderer's Resources	20%
Tenderer's WHS policies and procedures	10%
Methodology of Works	10%

**CARRIED 6/0**

**For:** President KL Carter, Deputy SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr MM Harms

**Against:** Nil



### 9.1.2 Unbudgeted Expenditure – Drainage Materials for WSFN

<b>Report Date</b>	22 April 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/28 – Financial - Tendering
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Marc Bennett, Manager Works & Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

#### **Purpose of Report**

Council is requested to authorise the ordering of Drainage Materials for 2025 – 2026 Wheatbelt Secondary Freight Network (WSFN) Road rehabilitation works.

#### **Background**

During budget preparations, quotes were called for drainage materials for the WSFN projects and were advised a lead time of three (3) months would be required.

#### **Consultation**

Chief Executive Officer  
Manager Corporate Services

#### **Legislative Implications**

##### State

*Local Government Act Section 3.57 - Provision of goods and services*  
*Local Government (Functions and General) Regulations 1996*

#### **Policy Implications**

##### Local

Council Policy 3.3 Regional Price Preference  
Council Policy 3.5 Purchasing

#### **Financial Implications**

Should Council support the proposal an allocation will be made in 2025-2026 annual budget.  
Funds for the 2025-2026 WSFN works have been approved?

#### **General Function Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Yes



## **Sustainability & Climate Change Implications**

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## **Officer Comment**

Given the lead time for the delivery of the products, and the requirement of installation in August 2025, the Officer is seeking approval to place an order with delivery 1 July 2025.

Request for Quote 2425-31 was issued on 26 March 2025 for the purchase of Drainage Materials.

After the closing date (Wednesday 9 April 2025), three quotes were received from:

- Dallcon
- GNC Concrete
- MJM Industries

The Regional Price Preference Policy was applied to these quotes making the successful supplier Dallcon at a cost of \$108,245 ex GST.

## **Officer Recommendation/Council Resolution**

### **MOTION 10386**

Moved            Cr MM Harms  
Seconded       Cr SC Carter

That Council:

1. Authorise the Chief Executive Officer to issue a Purchase Order for the purchase of Drainage Materials for WSFN to Dallcon for \$108,245 ex GST, with delivery to be 1 July 2025;
2. Allocate funds for the purchase of Point 1 above in the 2025-2026 budget.

**CARRIED 6/0**

**For:**            President KL Carter, Deputy SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson,  
                     Cr MM Harms

**Against:**      Nil



### 9.1.3 Road Safety Vision Statement\*

<b>Report Date</b>	22 April 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	CR/12 – Community Relations
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Marc Bennett, Manager Works & Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Road Safety Vision Statement

#### **Purpose of Report**

Council is requested to endorse the Shire of Dalwallinu Road Safety Vision Statement.

#### **Background**

WALGA's RoadWise Program, founded in 1994, is the Local Government and Community Road Safety Program for Western Australia.

The aim of the Program is to engage Local Governments and communities in actions that support and contribute to the implementation of *Towards Zero*. The WA Government has established a road safety target to reduce the number of people killed, severely or seriously injured by 50% - 70% by 2030.

The involvement and contribution of Local Governments will be crucial in achieving the targets of the WA road safety strategy and ultimate vision of zero killed and serious injuries.

#### **Consultation**

WALGA RoadWise Advisor

#### **Legislative Implications**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **General Function Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Yes



## **Sustainability & Climate Change Implications**

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## **Officer Comment**

Endorsement of this Vision Statement will ensure Council's commitment to Road Safety.

A Strategy will be developed for the Administration to support this vision statement.

## **Officer Recommendation/Council Resolution**

### **MOTION 10387**

Moved            Cr JL Counsel

Seconded       Cr DS Cream

That Council:

1. Endorse Shire of Dalwallinu Road Safety Vision Statement;
2. Authorise the Chief Executive Officer to sign the Shire of Dalwallinu Road Safety Vision Statement on behalf of the Shire of Dalwallinu.

**CARRIED 6/0**

**For:**            President KL Carter, Deputy SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr MM Harms

**Against:**      Nil







### **Vision statement**

- To work towards embedding road safety action across the organisation to improve local road safety outcomes.
- To work towards developing a systematic, organisation wide approach to managing road safety and embedding actions across all activities to assist in achieving the ultimate long-term vision of zero deaths and serious injuries on the local road network.

### **Statements of intention**

- The Shire of Dalwallinu acknowledges that it is unacceptable for people to die or be seriously injured while using the local road network.
- The Shire of Dalwallinu recognises that it has the opportunity to influence road safety outcomes on the local road network through our role in building, maintaining and managing roads.
- The Shire of Dalwallinu acknowledges that it invests significant resources in managing an extensive network of local roads and is well placed to influence road safety performance.
- The Shire of Dalwallinu will demonstrate leadership in road safety by striving to work within the framework of the Road Safety Governing Principles for Local Government.
- The Shire of Dalwallinu will demonstrate action in road safety by identifying opportunities and implementing measures, within its capacity and resourcing, to improve road safety outcomes on the local road network.

Signed on behalf of the Shire of Dalwallinu

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Chief Executive Officer

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Date:

#### 9.1.4 Road Safety Strategy Plan\*

<b>Report Date</b>	22 April 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	CR/12 – Community Relations
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Marc Bennett, Manager Works & Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Road Safety Strategy Plan

#### **Purpose of Report**

Council is requested to endorse the Shire of Dalwallinu Road Safety Strategy Plan.

#### **Background**

WALGA's RoadWise, through RoadWise Councils initiative, aims to proactively engage, motivate and support Local Governments in adopting and applying policies and strategies that make an effective and sustainable contribution to the achievement of objectives and targets of the WA road safety strategy. There are currently 66 Local Government registered as a RoadWise Council making a contribution to the achievements of national and state road safety objectives.

#### **Consultation**

WALGA RoadWise Advisor

#### **Legislative Implications**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **General Function Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Nil

#### **Sustainability & Climate Change Implications**

##### Economic implications

There are no known significant economic implications associated with this proposal.



Social implications

There are no known social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

**Officer Comment**

Endorsement of the Road Safety Strategy Plan will ensure Councils commitment to Road Safety.

**Officer Recommendation/Council Resolution**

**MOTION 10388**

Moved Cr SC Carter

Seconded Cr MM Harms

That Council endorses the Shire of Dalwallinu Road Safety Strategy Plan.

**CARRIED 6/0**

**For:** President KL Carter, Deputy SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson,  
Cr MM Harms

**Against:** Nil



## **Purpose**

To ensure the Shire has a robust approach to road traffic safety, embedding Safe System methodology through the implementation of a Road Safety Management System across the Shire's organisational activities.

## **Background and Issues**

The Shire of Dalwallinu has management control of over 500 kilometers of sealed and 1500 kilometers of unsealed roads across a 7,236 km<sup>2</sup> local government area. Between 2020-2025 there were 7 deaths and serious injuries on Shire of Dalwallinu roads. Therefore, through the necessity of community safety and asset management, the Shire has a significant role in the maintenance and construction of local roads for safe use by the travelling public. Driving Change – the Road Safety Strategy for Western Australia 2020-2030 and the National Road Safety Strategy 2021-2030 have both adopted a Safe Systems approach with the ultimate vision of zero deaths or serious injuries on Western Australian and Australian roads.

## **Objectives**

The 'Safe System' philosophy brings a public health focus to road safety and involves all aspects of the road system working together to eliminate death and serious injury. The Safe System approach is considered to be world best practice and is guided by four principles:

- **Fallibility** – humans will continue to make mistakes, and the transport system should not result in death or serious injury as a consequence of errors on the roads.
- **Vulnerability** – the human body has limited physical ability to withstand crash forces without being killed or seriously injured. System designers need to consider the limits of the human body when designing and maintaining roads, vehicles and speeds.
- **Shared Responsibility** – it is no longer acceptable to operate a transport system that tolerates death and serious injury, the burden of road safety no longer rests solely with the individual road user. System managers have a primary responsibility to provide a safe operating environment for road users and ensure the system is forgiving when people make mistakes.
- **Systems approach** – all pillars of the road system need to be strengthened together to multiply their collective impact, so if one part fails, other parts will protect people involved from death or serious harm.

The Shire will adopt a Strategy of continual improvement through the means of a Road Safety Management System which will apply safe system principles where possible to all planning, maintenance, construction and operational policy on the Shire of Dalwallinu Road network. This strategy will guide the system.

## **Area of Application**

This Strategy applies to all Shire-managed roads, roadsides, footpaths and cycle paths across the local government area.

## **Strategy Measures**

The key objectives for the Shire to achieve a Safe Road Traffic Management System is through:

### Roads and roadsides

- Where possible consider separation of all road traffic (cars, bicycles and pedestrians) on roads, roadsides, footpaths and intersections.
- Provide crash protective roadsides to address run-off road collisions such as sealed/widened shoulders, barriers, audible edge lining, removal of hazards and improved lighting.
- Conduct a road safety audit on all new road construction projects.
- Provide road safety auditor training.
- Conduct a network road safety assessment and plan to identify and prioritise network safety deficiencies.

### Intersections

- Ensure safe speeds at intersections to reduce side-on collisions.

### Reducing travel speeds

- Targeted lower speed limits on roads and streets with mixed use where separation of motor vehicles and vulnerable road users may be difficult.

### Fleet Safety

Development of a Shire Fleet Safety Policy, including:

- Safe journey planning, including consideration of the need to travel, the amount and mode of travel and choice of route, vehicle and driver Include fleet and driver safety in new employee inductions.
- Informed choice based on safety when purchasing and maintaining vehicles
- Only purchase/lease 5 star ANCAP rated vehicles.
- Ensure all drivers are licensed to drive the vehicle they are driving and enforce/support/monitor to ensure compliance.
- Vehicle purchasing policy should include vehicle safety checks and a process to remove unfit vehicles.
- Data collection on fleet, drivers and incidents.
- Staff training, education and development programs.

### Post-crash response

Post-crash response and first aid, emergency preparedness and post-crash recovery and rehabilitation

- Emergency response and first aid training is available for employees.
- Workplace insurance is provided.
- National and State Black Spot funding applications will be submitted for roads and intersections that meet the funding criteria.

### **Administration**

Administration responsibility for implementing this Strategy is delegated to the Manager of Works and Services, however delivery lies across many Shire business units. Related documents can be found in Appendix 1.

## **Related Documents**

### **Strategic Community Plan 2017 – 2027**

Rejuvenated and Enhanced recreation precinct and Dalwallinu Recreation centre

- 1.8.2 Provide improved landscape and links with the amenity of recreational spaces and sporting facilities.

Improved Road Network,

- 2.6.1 Ensure Restricted Access Vehicle (RAV) Network is fit for purpose to serve agricultural transport needs.
- 2.6.2 Continue program of road maintenance reconstruction to meet ongoing asset renewal standards
- 2.6.3 Monitor annual freight task on Shire roads and lobby for sufficient funding
- 2.6.4 Progress towards all Class A roads being 8 metres in width.

### **Council Plan 2025 – 2035**

*Under review*

### **Other informing Shire Plans**

- 10 year Road Construction Plan 2022-2033
- Strategic Resource Plan 2020 - 2035

### **Applicable Council policies**

- Council Policy 5.5 Road Making Materials
- Council Policy 5.6 Street Trees
- Council Policy 5.7 Property Access and Crossovers
- Council Policy 5.8 Road Classification
- Council Policy 5.10 Unsealed Roads - Standards
- Council Policy 5.11 Storm Water Drainage
- Council Policy 5.14 Temporary Closure of Unsealed Roads During/After Rain Events

### Speed Limits – ‘Safe Speeds’

- Council Policy 5.8 Road Classification

### Behaviour Change – ‘Safe People’

- Council Policy – 1.14 Workplace Health & Safety
- Council Policy – 4.10 Drug and Alcohol
- Council Policy – 4.16 GPS Fleet Tracking

### Fleet – ‘Safe Vehicles’

- Council Policy – 3.5 Purchasing Policy

### **Applicable Management Policies**

- Road Visual Condition Assessment Procedure
- Austroads Guide to Road Design

### 9.1.5 Adoption of Policy – Light Vehicle Fleet Management\*

<b>Report Date</b>	22 April 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GO/20 – Governance – Policy Manual
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Marc Bennett, Manager Works & Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	Draft Policy 5.19

#### **Purpose of Report**

Council is requested to endorse the Shire of Dalwallinu Light Vehicle Fleet Management Policy.

#### **Background**

The Western Australian Government Driving Road Safety Strategy and Action Plan identifies five priority areas that the government, in collaboration with businesses, the not-for-profit sector and the wider community will focus on over the next ten years:

- Safe Roads
- Safe Road Uses
- Safe Speeds
- Safe Vehicles
- Post-Crash Response

#### **Consultation**

WALGA RoadWise Advisor

#### **Legislative Implications**

##### State

*Local Government Act 1995*

*Local Government (Functions & General) Regulations 1996*

#### **Policy Implications**

##### Local

Shire of Dalwallinu Policy 1.1

#### **Financial Implications**

Nil

#### **General Function Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Nil



## **Sustainability & Climate Change Implications**

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## **Officer Comment**

The support of the adoption of this policy will ensure Councils commitment to Road Safety.

## **Officer Recommendation/Council Resolution**

### **MOTION 10389**

Moved            Cr SC Carter

Seconded       Cr JL Counsel

That Council adopt Policy 5.19 Light Vehicle Fleet Management.

**CARRIED BY ABSOLUTE MAJORITY 6/0**

**For:**            President KL Carter, Deputy SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson,  
Cr MM Harms

**Against:**      Nil





## 5.19 Light Vehicle Fleet Management Policy

Person Responsible: Manager Works & Services  
History: New

**Policy** This policy applies to all light fleet vehicles owned by the Shire of Dalwallinu. Usage restriction requirements in unique circumstances, may be lifted temporarily on approval by the Chief Executive Officer and assessed on a case by case basis. The Chief Executive Officer will align all future contracts and renewals with this policy.

The selection, use and management of light vehicles will maximise productivity, cost efficiency, safety and sustainability.

**Vehicle Criteria** – vehicle selection will be based on the following five criteria:

No	Criteria	Description
1	Fit for Purpose	The vehicle must enable employees to perform the work function to a pre-determined standard without increasing the safety risk to employees or the public.
2	Safety	<ul style="list-style-type: none"><li>• The <i>Work Health and Safety Act 2020</i> deems vehicles to be a place of work. If a vehicle is not fit-for-purpose this may pose a WHS risk.</li><li>• The Australian New Car Assessment program (ANCAP) assesses safety (injury risk) on a scale of 1-5. All vehicles within the light vehicle fleet should have a minimum ANCAP rating of four (4) stars.</li></ul>
3	Environment	<ul style="list-style-type: none"><li>• In Australia all new vehicles are required to comply with ADR 79/04 – Emission Control for Light vehicles. This mimics the International Standard developed through the United Nations World Forum for the Harmonisation of Vehicle Regulations (UN Regulation 93/06).</li><li>• The Shire's light fleet vehicles must also meet the specified emission target in the Western Australian Government's Motor Vehicles Buyers Guide. The emissions target is expressed in grams of CO<sub>2</sub> per</li></ul>

		kilometre (g/km) and is based on the fuel consumption ratings that manufacturers are required to provide. The g/km figure is applicable regardless of fuel type (i.e. electric, petrol, LPG or diesel)
4	Cost (Whole of Asset Lifecycle)	<ul style="list-style-type: none"> <li>The total cost of the vehicle must deliver best value for money on the whole-of-asset lifecycle, against the weighted assessment;</li> </ul> The weighted assessment is: Fit for purpose – 5% Safety – 25% Environment – 5% Cost – 65%
5	Service Support	Service support must be available within the Northern Wheatbelt Region

### **Operational Vehicles**

Operational vehicles will be the most cost effective make and model available that are fit for purpose, environmentally progressive and compliant with WHS requirements.

### **Purchase of Vehicles**

Where applicable, new vehicles will be purchased through the State Government Fleet Contract.

### **Novated Leases**

Novated and Operating Leases will only be considered if a cost-benefit analysis demonstrates better value for money (whole-of-lifecycle asset). Approval is required from the Chief Executive Officer.

### **Fringe Benefits Tax (FBT)**

Obligations regarding Fringe Benefits Tax are detailed in individual employment contracts.

### **Value of Private Use Vehicle**

The value of the private use component of the vehicle is as shown in individual contracts of employment or in the case of uncontracted employees, in specific agreements or letters of appointment.

### **Accountabilities and Responsibilities**

**Council** is accountable for:

- Ensuring the organisation has in place a lawful, transparent and accountable policy framework, supported by a suite of compliant and appropriate policies and procedures;
- Endorsing (or not) each organisation policy document in a timely and effective manner;
- Delegating implementation of each policy document to the Chief Executive Officer.

**Chief Executive Officer** is accountable for ensuring the development, implementation, monitoring and review of this policy document, in accordance with governing legislation and Council directives.

**Executive Management Team** is responsible for:

- Ensuring that all employees under their direction comply with this policy document;
- Enacting a process to redress non-compliance with this policy document.

**All Employees** are individually responsible for complying with this policy.

### **Risk Management**

If a Light vehicle Fleet Management Policy is not in place, the risks include (but are not limited to):

- There is no guidance on the purchase and use of light vehicles to conduct the business of the Shire;
- The selection, use and management of light vehicles does not maximise productivity, cost efficiency, safety and sustainability;
- Tool of trade vehicles selected do not meet the project or program needs;
- Private use vehicles are allocated inappropriately or when there is no need for a vehicle;
- Council does not adhere to the important principles of:
  - Selection of vehicles based on safety, cost, environmental and qualitative factors;
  - Acceptable use of the vehicles; and
  - Maintenance and management of the light vehicles, including changeover.
- Non compliance with the Work Health and Safety Act 2020.

### **Objective**

The objectives of the Light Vehicle Fleet Management Policy are to:

- Guide the purchase and use of light vehicles to conduct the business of the Shire;
- Ensure that the selection, use and management of the light vehicles will maximise productivity, cost efficiency, safety and sustainability;
- Tool of trade vehicles are selected based on the project and program needs;
- Private use vehicles are only provided after a contract review is carried out prior to appointment of the contracted position by the Council or Chief Executive Officer to determine whether there is a need for a vehicle;
- Enunciate the important principles of Council which include:
  - Selection of vehicles based on safety, cost, environmental and qualitative factors;
  - Acceptable use of vehicles; and
  - Maintenance and management of the light vehicles, including changeover.
- Ensure compliance with the *Work Health and Safety Act 2020* and respective employment contracts.

## Definitions

**Councillors:** means members of an elected body that make decisions on behalf of a local government through a formal meeting process. Councillors do not have authority to act or make decisions as individuals;

**Employee:** means a person that is hired to provide a service to a company either on a full time, part-time or casual basis in exchange for payment. Also referred to as employees;

**Light Vehicle:** means a motor vehicle with a gross vehicle mass (GVM) not greater than 4,500kg and constructed or equipped to seat no more than twelve (12) adults (including the driver);

**Reasonably Practicable** (*Work Health and Safety Act 2020*): A guiding principle of the WHS Act is that all people are provided the highest level of health and safety protection from hazards arising from work, so far as is reasonably practicable. The term 'reasonably practicable' means what could reasonably be done at a particular time to ensure health and safety measures are in place. In determining what is reasonably practicable, there is a requirement to weigh up all relevant matters including:

- The likelihood of a hazard or risk occurring (the probability of a person being exposed to harm);
- The degree of harm that might result if the hazard or risk occurred (the potential seriousness of injury or harm);
- What the person concerned knows, or ought to reasonably know, about the hazard or risk and ways of eliminating or minimising it;
- The availability of suitable ways to eliminate or minimise the hazard or risk;
- The cost of eliminating or minimising the hazard or risk. Costs may only be considered after assessing the extent of the risk and the available ways of eliminating or minimising the risk. Cost will not ordinarily be the key factor in determining what is reasonably practicable for a duty holder to do unless it can be shown to be 'grossly disproportionate' to the risk.

**Vehicle Fleet:** means a motor vehicle owned or leased by a business. Depending on the size of the organisation, industry and needs, fleet vehicle types will vary for sales, operation and the needs of employees.

**Worker:** means an employee (part-time, full-time and casual), a contractor, a subcontractor, a self-employed person, an outworker, an apprentice or trainee, a work experience student, an employee of a labour hire company placed with a 'host employer' and volunteers.

**Workplace:** means any place where a worker goes or is likely to be while work is carried out for a business or undertaking. This may include offices, factories, shops, construction sites, vehicles, ships, aircraft or other mobile structures on land or water such as offshore units and platforms (that are not already covered under the Commonwealth's offshore WHS laws)

## **9.2 PLANNING & DEVELOPMENT**

There were Nil Reports from Planning & Development this month.



### 9.3 CORPORATE SERVICES

#### 9.3.1 Accounts for Payment for March 2025\*

<b>Report Date</b>	22 April 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/9 Financial Reporting
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Christie Andrews, Finance Officer
<b>Supervised by</b>	Hanna Jolly, Manager Corporate Services
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Summary of Accounts for Payment

#### **Purpose of Report**

Council is requested to consider the acceptance and approval of the Schedule of Accounts for Payment.

#### **Background**

A list of invoices paid for the month of March 2025 from the Municipal Account to the sum of \$785,438.21 paid by EFT is attached together with a list of bank fees, payroll, direct debit payments, loan payments and transfer to Term Deposits. These payments total \$1,206,509.69. There were no payments from the Trust Account. Total payments from all accounts being \$1,206,509.69 have been listed for Council's ratification.

#### **Consultation**

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under Council's delegated authority, is to be completed for each month showing:

- The payees names
- The amount of the payments
- Sufficient information to identify the payment
- The date of the payment

The attached list meets the requirements of the Financial Regulations,

In addition to the above statutory requirements, Financial Management Regulation Section 13(4) requires 'the total of the other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

#### **Legislative Implications**

##### State

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

#### **Policy Implications**

Nil



**Financial Implications**

Payments are in accordance with the revised budget for 2024/2025.

**General Function Implications**

Nil

**Strategic Implications**

Nil

**Site Inspection**

Not applicable

**Sustainability & Climate Change Implications****Economic implications**

There are no known significant economic implications associated with this proposal.

**Social implications**

There are no known significant social implications associated with this proposal.

**Environmental implications**

There are no known significant environmental implications associated with this proposal.

**Officer Comment**

Accounts for Payments are in accordance with the revised budget for 2024/2025 or authorised by separate resolution.



## Officer Recommendation/Council Resolution

### **MOTION 10390**

Moved           Cr DS Cream  
Seconded       Cr MM Harms

That Council, in accordance with the requirements of sections 13(1), 13(3), and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in March 2025 under Chief Executive Officer's delegated authority is endorsed in respect to the following bank accounts:

Municipal Fund Account totalling \$1,206,509.69 consisting of:

EFT Payments (EFT16874-EFT16964)	\$785,438.21
<i>Bunnings Trade EFT16943 \$1,485.00</i>	
<i>Wex Australia EFT16922 \$2,439.35</i>	
EFT Payments (Payroll)	\$135,223.53
Direct Debit – Credit Card (DD18225.1)	\$5,414.81
Direct Debit – Housing Bonds (DD18179.1 & DD18198.1)	\$2,008.00
Direct Debit – Superannuation (DD18192.1 & DD18218.1)	\$26,738.52
Direct Debit – Payments to Department of Transport	\$101,071.65
Bank Fees	\$696.60
Loan Payment – Loan 159 Dalwallinu Rec Centre	\$68,562.25
Loan Payment – Loan 160 Bell Street Subdivision	\$81,356.12

**CARRIED 6/0**

**For:**           President KL Carter, Deputy SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson,  
                    Cr MM Harms  
**Against:**     Nil





**EFT PAYMENTS FOR THE MONTH OF MARCH 2025**

Chq/EFT	Date	Name	Description	Amount
EFT16874	06/03/2025	On Hold On Line	IT services	77.00
EFT16875	06/03/2025	WESTRAC EQUIPMENT PTY LTD	Parts	612.03
EFT16876	06/03/2025	AUSTRALIA POST - SHIRE	Postal services	191.55
EFT16877	06/03/2025	BOC LIMITED	Utilities	36.14
EFT16878	06/03/2025	Bridgestone Service Centre Dalwallinu	Repairs	50.50
EFT16879	06/03/2025	TELSTRA	Phone services	2,654.84
EFT16880	06/03/2025	NORTHAM CARPETS	Flooring	4,974.00
EFT16881	06/03/2025	METROCOUNT	Materials	1,320.00
EFT16882	06/03/2025	ST JOHN AMBULANCE DALWALLINU	Memberships	107.00
EFT16883	06/03/2025	SYNERGY	Electricity usage	3,712.69
EFT16884	06/03/2025	DEPT OF FIRE AND EMERGENCY SERVICES	2024/25 ESL	31,340.27
EFT16885	06/03/2025	Team Global Express Pty Ltd	Freight charges	702.55
EFT16886	06/03/2025	REFUEL AUSTRALIA	Diesel	33,378.19
EFT16887	06/03/2025	ORIGIN	Utilities	2,174.89
EFT16888	06/03/2025	AMPAC DEBT RECOVERY	Debt recovery costs	125.83
EFT16889	06/03/2025	R N R AUTO ELECTRICS	Parts	18.32
EFT16890	06/03/2025	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Parts	88.00
EFT16891	06/03/2025	DALLCON	Materials	85,811.66
EFT16892	06/03/2025	LIBERTY PLUMBING & GAS	Bathroom upgrade & assorted plumbing works	32,130.00
EFT16893	06/03/2025	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services	1,980.00
EFT16894	06/03/2025	Bradyn Joel Wallis	Return of venue & key bonds	280.00
EFT16895	06/03/2025	DEPT OF ENERGY, MINES, INDUSTRY REGS & SAFETY	BSL collected	56.65
EFT16896	06/03/2025	TRACTUS AUSTRALIA	Tyres	753.00
EFT16897	06/03/2025	RICOH FINANCE	Lease fees	390.61
EFT16898	06/03/2025	DOMAIN DIGITAL	IT services	1,897.85
EFT16899	06/03/2025	TELAIR PTY LTD	Internet services	582.00
EFT16900	06/03/2025	Maximum Drainage	Drainage works	38,343.58
EFT16901	06/03/2025	Tyrone Living Pty Ltd	Housing construction	21,931.25
EFT16902	06/03/2025	H C Construction Services Pty Ltd	Assorted building maintenance works	34,590.74
EFT16903	06/03/2025	Eftsure Pty Ltd	Subscription	5,649.60
EFT16904	06/03/2025	Securex Security Systems and Services	Alarm monitoring	151.60

Chq/EFT	Date	Name	Description	Amount
EFT16905	06/03/2025	Fleet Network Pty Ltd	Lease payment	1,539.89
EFT16907	06/03/2025	Bradford Air (C P & L M Bradford Pty Ltd T/as)	Assorted air conditioning repairs	4,397.50
EFT16908	06/03/2025	AGRIFAC Australia	Return of venue & key bond	560.00
EFT16909	06/03/2025	Andrew French	Gym fob refund	15.00
EFT16910	06/03/2025	Sharon Linton	Gym fob refund	15.00
EFT16911	06/03/2025	Therese Murphy	Gym fob refund	15.00
EFT16912	06/03/2025	Wubin Trading Co	Grease cartridges	193.00
EFT16913	06/03/2025	LANDGATE	Assorted valuations	47.18
EFT16914	07/03/2025	DALWALLINU FOODWORKS	Assorted supplies	563.70
EFT16915	07/03/2025	H C Construction Services Pty Ltd	Building maintenance	11,154.00
EFT16916	07/03/2025	Dudawa Haulage Pty Ltd	Road train hire	62,216.00
EFT16917	07/03/2025	Gazz's Maintenance Services	Town maintenance	4,388.75
EFT16918	20/03/2025	WESTRAC EQUIPMENT PTY LTD	Parts	4,195.14
EFT16919	20/03/2025	JOHN R WALLIS ENGINEERING	Assorted supplies	2,514.25
EFT16920	20/03/2025	T-quip (Tocojopa Pty Ltd T/as)	Parts	135.00
EFT16921	20/03/2025	WATER CORPORATION	Water usage	44,650.21
EFT16922	20/03/2025	Wex Australia Pty Ltd	Fuel	2,439.35
EFT16923	20/03/2025	Bridgestone Service Centre Dalwallinu	Parts	110.00
EFT16924	20/03/2025	AVON WASTE	Waste collections	19,209.47
EFT16925	20/03/2025	TELSTRA	Phone usage	2,298.59
EFT16926	20/03/2025	NUTRIEN AG SOLUTIONS	Materials	2,090.00
EFT16927	20/03/2025	JENNY'S BAKEHOUSE	Catering	475.00
EFT16928	20/03/2025	SYNERGY	Electricity usage	22,705.18
EFT16929	20/03/2025	Team Global Express Pty Ltd	Freight	129.57
EFT16930	20/03/2025	AMPAC DEBT RECOVERY	Debt recovery	267.63
EFT16931	20/03/2025	Metropolitan Cemeteries Board	Cemetery services	5,952.95
EFT16932	20/03/2025	R N R AUTO ELECTRICS	Parts	190.30
EFT16933	20/03/2025	DALLCON	Bond refund	16,584.00
EFT16934	20/03/2025	P & J Transport Pty Ltd	Freight	107.80
EFT16935	20/03/2025	Stanley Ag Wa Pty Ltd	Refund	13,881.96
EFT16936	20/03/2025	IXOM OPERATIONS PTY LTD	Utilities	76.38
EFT16937	20/03/2025	SHAE MARGUERITE SUNDSTROM - GALYER	Event services	1,000.00
EFT16938	20/03/2025	LIBERTY PLUMBING & GAS	Assorted plumbing repairs	950.00

Chq/EFT	Date	Name	Description	Amount
EFT16939	20/03/2025	Totally Workwear Joondalup	Uniforms	272.00
EFT16940	20/03/2025	WEST COAST STABILISERS	Grading services	75,350.00
EFT16941	20/03/2025	E FIRE & SAFETY	Testing services	511.50
EFT16942	20/03/2025	Pool Robotics Perth	Repairs	2,286.70
EFT16943	20/03/2025	BUNNINGS TRADE	Materials	1,485.00
EFT16944	20/03/2025	DALWALLINU TRADERS	Assorted goods	8,357.41
EFT16945	20/03/2025	Maximum Drainage	Drainage works	39,464.48
EFT16946	20/03/2025	DALWALLINU HOTEL PTY LTD	Community Day supplies	1,465.94
EFT16947	20/03/2025	Sherrin Rentals Pty Ltd	Plant hire	6,411.35
EFT16948	20/03/2025	Fleet Network Pty Ltd	Lease payment	1,539.89
EFT16949	20/03/2025	Bradford Air (C P & L M Bradford Pty Ltd T/as)	Cool room service	3,182.40
EFT16950	20/03/2025	Environex International Pty Ltd	Chemicals	753.50
EFT16951	20/03/2025	Murray River North Pty Ltd T/as TR Homes	Construction of housing	29,312.80
EFT16952	20/03/2025	BOEKEMAN MACHINERY	Parts	200.01
EFT16953	20/03/2025	Coerco Pty Ltd	Tank	1,074.70
EFT16954	20/03/2025	LOCAL GOVERNMENT PROFESSIONALS AUST. WA	Staff conference	1,360.00
EFT16955	20/03/2025	QUANTUM SURVEYS PTY LTD	Services	16,027.00
EFT16956	27/03/2025	DALWALLINU SPORTS CLUB INC	Event catering	638.00
EFT16957	27/03/2025	SHIRE OF MORAWA	Plant purchase	55,000.00
EFT16958	27/03/2025	W & MD CAMPBELL & SON	Rates refund	720.00
EFT16959	27/03/2025	OJ BUTCHER & SON	Fuel	194.75
EFT16960	27/03/2025	ROWDY'S ELECTRICAL	Assorted electrical repairs	2,541.14
EFT16961	27/03/2025	LG SUPERVISORS ASSOCIATION OF WA INC.	Memberships	200.00
EFT16962	27/03/2025	DALWALLINU HOTEL PTY LTD	Vermin control catering	475.50
EFT16963	27/03/2025	Vanguard Publishing Pty Ltd	Advertising	2,024.00
EFT16964	27/03/2025	Aquatic Projects & Resources Pty Ltd	Balance tank repairs	3,410.00
				785,438.21

**DIRECT DEBITS FOR THE MONTH OF MARCH 2025**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD18179.1	05/03/2025	BOND ADMINISTRATOR	Bond lodgement	640.00
DD18192.1	13/03/2025	Precision Administration Services Pty Ltd	Super contributions	13,105.87
DD18198.1	13/03/2025	BOND ADMINISTRATOR	Bond lodgement	1,368.00
DD18218.1	27/03/2025	Precision Administration Services Pty Ltd	Super contributions	13,632.65
				28,746.52

**CREDIT CARD PAYMENTS FOR THE MONTH OF MARCH 2025**

Chq/EFT	Date	User	Name	Description	Amount
DD18225.1	25/03/2025	Jean Knight	Aussie Broadband	Internet usage	79.00
	24/03/2025	Hanna Jolly	VisiMax	Stationery	43.95
	21/03/2025	Hanna Jolly	Subway	Meals - conference	13.50
	20/03/2025	Hanna Jolly	Starlink	Internet usage	80.00
	20/03/2025	Jean Knight	The Jaffa Room	Copyright for screening youth event	385.00
	20/03/2025	Hanna Jolly	Shire of Dalwallinu	Licencing charges	31.10
	19/03/2025	Hanna Jolly	Crown Metropol Perth	Accommodation - Conference	298.39
	19/03/2025	Jean Knight	Hazlett Corner Store	Refreshments - meeting	35.38
	19/03/2025	Hanna Jolly	NoodleBox Burswood	Meals - conference	22.74
	17/03/2025	Jean Knight	Lancelin Sands Hotel	Accommodation - LGPro meeting	213.55
	17/03/2025	Jean Knight	WA Newspapers Pty Ltd	Subscription	32.00
	13/03/2025	Hanna Jolly	Quest Innaloo	Accommodation - Training	1,553.06
	12/03/2025	Jean Knight	eBay	Materials youth event	113.47
	12/03/2025	Jean Knight	Esplande Rydges Fremantle	Accommodation - Training	272.22
	12/03/2025	Jean Knight	Kinatico Ltd	Police Clearance for staff	64.80
	11/03/2025	Jean Knight	Keeler Hardwarer	Materials	37.39
	06/03/2025	Jean Knight	ChargeFox	Monthly charges	65.30
	06/03/2025	Jean Knight	Wilson Parking	Parking meeting	15.19
	03/03/2025	Jean Knight	JB Hi Fi	IT equipment	36.95
	03/03/2025	Jean Knight	Puma	Fuel	219.44
	03/03/2025	Jean Knight	Bunnings	Materials	109.91
	27/02/2025	Jean Knight	The Jaffa Room	Copyright for screening movie night	330.00
	26/02/2025	Jean Knight	PFD Foods	Food for Community day	991.32
	26/02/2025	Jean Knight	Shire of Dalwallinu	Licencing charges	371.15
					5,414.81

**CHARGE CARDS PAYMENTS FOR THE MONTH OF MARCH 2025**

Chq/EFT	Card Name	Card Type	Date	User	Description	Amount
EFT16922	Wex Australia Pty Ltd	Fuel Card	31/01/2025	Olufemi Onikola	Fuel	67.71
			03/02/2025	Olufemi Onikola	Fuel	76.38
			05/02/2025	Olufemi Onikola	Fuel	47.88
			07/02/2025	Olufemi Onikola	Fuel	82.80
			10/02/2025	Olufemi Onikola	Fuel	78.61
			14/02/2025	Olufemi Onikola	Fuel	44.45
			16/02/2025	Olufemi Onikola	Fuel	58.17
			19/02/2025	Olufemi Onikola	Fuel	100.97
			20/02/2025	Olufemi Onikola	Fuel	52.74
			21/02/2025	Olufemi Onikola	Fuel	72.72
			23/02/2025	Olufemi Onikola	Fuel	76.63
			27/02/2025	Olufemi Onikola	Fuel	103.16
			04/02/2025	Hanna Jolly	Fuel	67.25
			07/02/2025	Hanna Jolly	Fuel	114.08
			09/02/2025	Hanna Jolly	Fuel	68.91
			14/02/2025	Hanna Jolly	Fuel	42.16
			16/02/2025	Hanna Jolly	Fuel	61.09
			02/02/2025	Douglas Burke	Fuel	73.78
			09/02/2025	Douglas Burke	Fuel	96.34
			20/02/2025	Douglas Burke	Fuel	85.15
			10/02/2025	Damien Thorpe	Fuel	66.55
			24/02/2025	Damien Thorpe	Fuel	62.78
			04/02/2025	Zac Johnson	Fuel	182.17
			04/02/2025	Sara Blakelock	Fuel	69.83
			10/02/2025	David Hughes	Fuel	105.39
			13/02/2025	Sara Blakelock	Fuel	48.63
			20/02/2025	David Hughes	Fuel	101.11
			02/02/2025	Rodney Broad	Fuel	136.81
			23/02/2025	Rodney Broad	Fuel	195.10
EFT16943	Bunnings Trade	Store Card	07/01/2025	Preston Knight	Materials	1,485.00
						3924.35

### 9.3.2 Monthly Financial Statements for March 2025\*

<b>Report Date</b>	22 April 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	FM/9 Financial Reporting
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Hanna Jolly, Manager Corporate Services
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Monthly Statements of Financial Activity, Variance Report, Investments Held and Bank Reconciliations

#### **Purpose of Report**

Council is requested to receive and accept the Financial Reports for the month end 31 March 2025.

#### **Background**

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The Financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

#### **Consultation**

Nil

#### **Legislative Implications**

##### State

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996 s34(1), s19(1)(2) and s34(2)*

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **General Function Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Not applicable

#### **Sustainability & Climate Change Implications**

##### Economic implications

There are no known significant economic implications associated with this proposal.



### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

Financial Reports as at last day of business of the previous month are appended, for the period ending 31 March 2025.

Attached for council's consideration are:

1. Statement of Financial Activity
2. Variance Reports
3. Investments Held
4. Bank Reconciliations

As per Council resolution, all items that have a variance of more than \$10,000 have been noted on the variance reports.

### **Officer Recommendation/Council Resolution**

#### **MOTION 10391**

Moved           Cr S Dawson  
Seconded       Cr JL Counsel

That the Council accept the Financial Reports as submitted for the month ending 31 March 2025.

**CARRIED 6/0**

**For:**           President KL Carter, Deputy SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson,  
                    Cr MM Harms

**Against:**     Nil





# **SHIRE OF DALWALLINU**

## **MONTHLY FINANCIAL REPORT**

**(Containing the required statement of financial activity and statement of financial position)**

**For the period ended 31 March 2025**

***LOCAL GOVERNMENT ACT 1995***

***LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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**SHIRE OF DALWALLINU**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

	Supplementary Information	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	10	3,708,272	3,707,728	3,705,387	(2,341)	(0.06%)	
Rates excluding general rates		50,268	50,268	50,040	(228)	(0.45%)	
Grants, subsidies and contributions	14	1,376,194	1,167,627	1,237,325	69,698	5.97%	▲
Fees and charges		1,458,898	1,276,285	1,314,868	38,583	3.02%	▲
Interest revenue		409,582	254,928	381,842	126,914	49.78%	▲
Other revenue		100	72	11	(61)	(84.72%)	▼
Profit on asset disposals	6	319,995	189,995	194,175	4,180	2.20%	
		<b>7,323,309</b>	<b>6,646,903</b>	<b>6,883,648</b>	<b>236,745</b>	<b>3.56%</b>	
<b>Expenditure from operating activities</b>							
Employee costs		(2,822,627)	(2,117,462)	(1,866,166)	251,296	11.87%	▼
Materials and contracts		(2,884,950)	(2,199,969)	(1,962,166)	237,803	10.81%	▼
Utility charges		(445,219)	(299,751)	(367,598)	(67,847)	(22.63%)	▲
Depreciation		(5,640,892)	(4,252,353)	(4,258,020)	(5,667)	(0.13%)	
Finance costs		(103,497)	(98,226)	(67,670)	30,556	31.11%	▼
Insurance		(211,768)	(213,301)	(209,470)	3,831	1.80%	
Other expenditure		(144,259)	(105,623)	(86,185)	19,438	18.40%	▼
Loss on asset disposals	6	(133,902)	(133,902)	(101,442)	32,460	24.24%	▲
		<b>(12,387,114)</b>	<b>(9,420,587)</b>	<b>(8,918,717)</b>	<b>501,870</b>	<b>5.33%</b>	
Non-cash amounts excluded from operating activities	Note 2(b)	5,447,353	4,188,814	4,165,287	(23,527)	(0.56%)	▼
<b>Amount attributable to operating activities</b>		<b>383,548</b>	<b>1,415,130</b>	<b>2,130,218</b>	<b>715,088</b>	<b>50.53%</b>	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions	15	6,062,355	4,952,325	4,705,939	(246,386)	(4.98%)	▼
Proceeds from disposal of assets	6	865,000	520,545	520,545	0	0.00%	
		<b>6,927,355</b>	<b>5,472,870</b>	<b>5,226,484</b>	<b>(246,386)</b>	<b>(4.50%)</b>	
<b>Outflows from investing activities</b>							
Payments for property, plant and equipment	5	(2,458,826)	(2,198,584)	(1,629,989)	568,596	25.86%	▼
Payments for construction of infrastructure	5	(8,820,385)	(7,494,409)	(6,754,005)	740,404	9.88%	▼
<b>Amount attributable to investing activities</b>		<b>(4,351,856)</b>	<b>(4,220,123)</b>	<b>(3,157,510)</b>	<b>1,062,613</b>	<b>25.18%</b>	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Transfer from reserves	4	1,836,200	547,834	547,834	(0)	(0.00%)	
		<b>1,836,200</b>	<b>547,834</b>	<b>547,834</b>	<b>(0)</b>	<b>(0.00%)</b>	
<b>Outflows from financing activities</b>							
Repayment of borrowings	11	(317,147)	(284,879)	(284,879)	0	0.00%	
Payments for principal portion of lease liabilities	12	(12,061)	(9,321)	(9,321)	0	0.00%	
Transfer to reserves	4	(2,338,389)	(1,301,834)	(1,301,834)	0	0.00%	
		<b>(2,667,597)</b>	<b>(1,596,034)</b>	<b>(1,596,034)</b>	<b>0</b>	<b>0.00%</b>	
<b>Amount attributable to financing activities</b>		<b>(831,397)</b>	<b>(1,048,200)</b>	<b>(1,048,200)</b>	<b>(0)</b>	<b>(0.00%)</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
Surplus or deficit at the start of the financial year		4,803,479	4,803,479	4,803,480	1	0.00%	
Amount attributable to operating activities		383,548	1,415,130	2,130,218	715,088	50.53%	▲
Amount attributable to investing activities		(4,351,856)	(4,220,123)	(3,157,510)	1,062,613	25.18%	▼
Amount attributable to financing activities		(831,397)	(1,048,200)	(1,048,200)	(0)	(0.00%)	
<b>Surplus or deficit after imposition of general rates</b>		<b>3,774</b>	<b>950,286</b>	<b>2,727,988</b>	<b>1,777,702</b>	<b>187.07%</b>	▲

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DALWALLINU**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

		Supplementary Information	30 June 2025	31 March 2025
			\$	\$
<b>CURRENT ASSETS</b>				
Cash and cash equivalents	3		11,708,133	10,283,017
Trade and other receivables			272,732	130,582
Inventories	8		18,901	18,493
<b>TOTAL CURRENT ASSETS</b>			<b>11,999,766</b>	<b>10,432,092</b>
<b>NON-CURRENT ASSETS</b>				
Trade and other receivables			6,879	6,879
Investment in associate	16		145,549	145,549
Property, plant and equipment			39,351,342	39,635,907
Infrastructure			268,698,988	272,121,906
Right-of-use assets			39,636	30,315
<b>TOTAL NON-CURRENT ASSETS</b>			<b>308,242,394</b>	<b>311,940,556</b>
<b>TOTAL ASSETS</b>			<b>320,242,160</b>	<b>322,372,648</b>
<b>CURRENT LIABILITIES</b>				
Trade and other payables	9		518,744	860,614
Other liabilities	13		715,184	126,805
Lease liabilities	12		12,061	3,068
Borrowings	11		317,147	32,268
Employee related provisions	13		411,621	411,621
<b>TOTAL CURRENT LIABILITIES</b>			<b>1,974,757</b>	<b>1,434,376</b>
<b>NON-CURRENT LIABILITIES</b>				
Lease liabilities	12		28,609	28,609
Borrowings	11		2,686,946	2,686,946
Employee related provisions			24,211	24,211
Other provisions			260,433	260,433
<b>TOTAL NON-CURRENT LIABILITIES</b>			<b>3,000,199</b>	<b>3,000,199</b>
<b>TOTAL LIABILITIES</b>			<b>4,974,956</b>	<b>4,434,575</b>
<b>NET ASSETS</b>			<b>315,267,204</b>	<b>317,938,073</b>
<b>EQUITY</b>				
Retained surplus			59,739,547	61,656,416
Reserve accounts	4		5,793,205	6,547,205
Revaluation surplus			249,734,452	249,734,452
<b>TOTAL EQUITY</b>			<b>315,267,204</b>	<b>317,938,073</b>

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2025

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

**SIGNIFICANT ACCOUNTING POLICIES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 09 April 2025

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

		Amended Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 March 2025
<b>(a) Net current assets used in the Statement of Financial Activity</b>				
<b>Current assets</b>		\$	\$	\$
Cash and cash equivalents	3	11,708,133	11,708,133	10,283,017
Trade and other receivables		269,668	272,732	130,582
Inventories	8	18,901	18,901	18,493
		11,996,702	11,999,766	10,432,092
<b>Less: current liabilities</b>				
Trade and other payables	9	(482,763)	(518,744)	(860,614)
Other liabilities	13	(11,159)	(715,184)	(126,805)
Lease liabilities	12	(12,061)	(12,061)	(3,068)
Borrowings	11	(317,147)	(317,147)	(32,268)
Employee related provisions	13	(391,047)	(411,621)	(411,621)
Other provisions	13	(702,925)	0	0
		(1,917,102)	(1,974,757)	(1,434,376)
<b>Net current assets</b>		<b>10,079,600</b>	<b>10,025,009</b>	<b>8,997,716</b>
<b>Less: Total adjustments to net current assets</b>	Note 2(c)	(5,223,920)	(5,221,529)	(6,269,728)
<b>Closing funding surplus / (deficit)</b>		<b>4,855,680</b>	<b>4,803,480</b>	<b>2,727,988</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash amounts excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(319,995)	(189,995)	(194,175)
Add: Loss on asset disposals	6	133,902	133,902	101,442
Add: Depreciation		5,640,892	4,252,353	4,258,020
Movement in current employee provisions associated with restricted cash		(7,446)	(7,446)	
<b>Total non-cash amounts excluded from operating activities</b>		<b>5,447,353</b>	<b>4,188,814</b>	<b>4,165,287</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Amended Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 March 2025
<b>Adjustments to net current assets</b>				
		\$	\$	\$
Less: Reserve accounts	4	(5,793,205)	(5,793,205)	(6,547,205)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	317,147	317,147	32,268
- Current portion of lease liabilities	12	12,061	12,061	3,068
- Current portion of other provisions held in reserve		240,077	242,468	242,141
<b>Total adjustments to net current assets</b>	Note 2(a)	<b>(5,223,920)</b>	<b>(5,221,529)</b>	<b>(6,269,728)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
<b>Revenue from operating activities</b>			
<b>Grants, subsidies and contributions</b>	<b>69,698</b>	<b>5.97%</b>	▲
Timing variance		Timing	
<b>Fees and charges</b>	<b>38,583</b>	<b>3.02%</b>	▲
Timing variance		Timing	
<b>Interest revenue</b>	<b>126,914</b>	<b>49.78%</b>	▲
Interest rates higher than anticipated. Will be more than budgeted.		Permanent	
<b>Other revenue</b>	<b>(61)</b>	<b>(84.72%)</b>	▼
Timing variance		Timing	
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>	<b>251,296</b>	<b>11.87%</b>	▼
Salaries & Wages less than budgeted		Permanent	
<b>Materials and contracts</b>	<b>237,803</b>	<b>10.81%</b>	▼
Various small timing differences		Timing	
<b>Utility charges</b>	<b>(67,847)</b>	<b>(22.63%)</b>	▲
Various small timing differences		Timing	
<b>Finance costs</b>	<b>30,556</b>	<b>31.11%</b>	▼
Various small timing differences		Timing	
<b>Other expenditure</b>	<b>19,438</b>	<b>18.40%</b>	▼
Various small timing differences		Timing	
<b>Loss on asset disposals</b>	<b>32,460</b>	<b>24.24%</b>	▲
Timing variance		Timing	
<b>Non-cash amounts excluded from operating activities</b>	<b>(23,527)</b>	<b>(0.56%)</b>	▼
Various timing differences - depreciation & loss on sale of assets		Timing	
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>	<b>(246,386)</b>	<b>(4.98%)</b>	▼
Various timing differences		Timing	
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>	<b>568,596</b>	<b>25.86%</b>	▼
Timing variances		Timing	
<b>Payments for construction of infrastructure</b>	<b>740,404</b>	<b>9.88%</b>	▼
Timing variances		Timing	
<b>Surplus or deficit after imposition of general rates</b>	<b>1,777,702</b>	<b>187.07%</b>	▲
Due to variances described above			

**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**

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**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

**1 KEY INFORMATION**

**Funding Surplus or Deficit Components**

<b>Funding surplus / (deficit)</b>				
	<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>Opening</b>	<b>\$4.80 M</b>	<b>\$4.80 M</b>	<b>\$4.80 M</b>	<b>\$0.00 M</b>
<b>Closing</b>	<b>\$0.00 M</b>	<b>\$0.95 M</b>	<b>\$2.73 M</b>	<b>\$1.78 M</b>

Refer to Statement of Financial Activity

<b>Cash and cash equivalents</b>		
	<b>\$10.28 M</b>	<b>% of total</b>
<b>Unrestricted Cash</b>	<b>\$3.74 M</b>	<b>36.3%</b>
<b>Restricted Cash</b>	<b>\$6.55 M</b>	<b>63.7%</b>

Refer to 3 - Cash and Financial Assets

<b>Payables</b>	
	<b>\$0.86 M</b>
<b>Trade Payables</b>	<b>\$0.79 M</b>
<b>0 to 30 Days</b>	<b>69.3%</b>
<b>Over 30 Days</b>	<b>30.7%</b>
<b>Over 90 Days</b>	<b>0.0%</b>

Refer to 9 - Payables

<b>Receivables</b>		
	<b>\$0.08 M</b>	<b>% Collected</b>
<b>Rates Receivable</b>	<b>\$0.06 M</b>	<b>98.8%</b>
<b>Trade Receivable</b>	<b>\$0.08 M</b>	<b>% Outstanding</b>
<b>Over 30 Days</b>		<b>8.7%</b>
<b>Over 90 Days</b>		<b>6.7%</b>

Refer to 7 - Receivables

**Key Operating Activities**

<b>Amount attributable to operating activities</b>			
<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>\$0.38 M</b>	<b>\$1.42 M</b>	<b>\$2.13 M</b>	<b>\$0.72 M</b>

Refer to Statement of Financial Activity

<b>Rates Revenue</b>		
<b>YTD Actual</b>	<b>\$3.71 M</b>	<b>% Variance</b>
<b>YTD Budget</b>	<b>\$3.71 M</b>	<b>(0.1%)</b>

Refer to 10 - Rate Revenue

<b>Grants and Contributions</b>		
<b>YTD Actual</b>	<b>\$1.24 M</b>	<b>% Variance</b>
<b>YTD Budget</b>	<b>\$1.17 M</b>	<b>6.0%</b>

Refer to 14 - Grants and Contributions

<b>Fees and Charges</b>		
<b>YTD Actual</b>	<b>\$1.31 M</b>	<b>% Variance</b>
<b>YTD Budget</b>	<b>\$1.28 M</b>	<b>3.0%</b>

Refer to Statement of Financial Activity

**Key Investing Activities**

<b>Amount attributable to investing activities</b>			
<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>(\$4.35 M)</b>	<b>(\$4.22 M)</b>	<b>(\$3.16 M)</b>	<b>\$1.06 M</b>

Refer to Statement of Financial Activity

<b>Proceeds on sale</b>		
<b>YTD Actual</b>	<b>\$0.52 M</b>	<b>%</b>
<b>Amended Budget</b>	<b>\$0.87 M</b>	<b>(39.8%)</b>

Refer to 6 - Disposal of Assets

<b>Asset Acquisition</b>		
<b>YTD Actual</b>	<b>\$6.75 M</b>	<b>% Spent</b>
<b>Amended Budget</b>	<b>\$8.82 M</b>	<b>(23.4%)</b>

Refer to 5 - Capital Acquisitions

<b>Capital Grants</b>		
<b>YTD Actual</b>	<b>\$4.71 M</b>	<b>% Received</b>
<b>Amended Budget</b>	<b>\$6.06 M</b>	<b>(22.4%)</b>

Refer to 5 - Capital Acquisitions

**Key Financing Activities**

<b>Amount attributable to financing activities</b>			
<b>Amended Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>(\$0.83 M)</b>	<b>(\$1.05 M)</b>	<b>(\$1.05 M)</b>	<b>(\$0.00 M)</b>

Refer to Statement of Financial Activity

<b>Borrowings</b>	
<b>Principal repayments</b>	<b>(\$0.28 M)</b>
<b>Interest expense</b>	<b>(\$0.07 M)</b>
<b>Principal due</b>	<b>\$2.72 M</b>

Refer to 11 - Borrowings

<b>Reserves</b>	
<b>Reserves balance</b>	<b>\$6.55 M</b>
<b>Interest earned</b>	<b>\$0.20 M</b>

Refer to 4 - Cash Reserves

<b>Lease Liability</b>	
<b>Principal repayments</b>	<b>(\$0.01 M)</b>
<b>Interest expense</b>	<b>(\$0.00 M)</b>
<b>Principal due</b>	<b>\$0.03 M</b>

Refer to Note 12 - Lease Liabilities

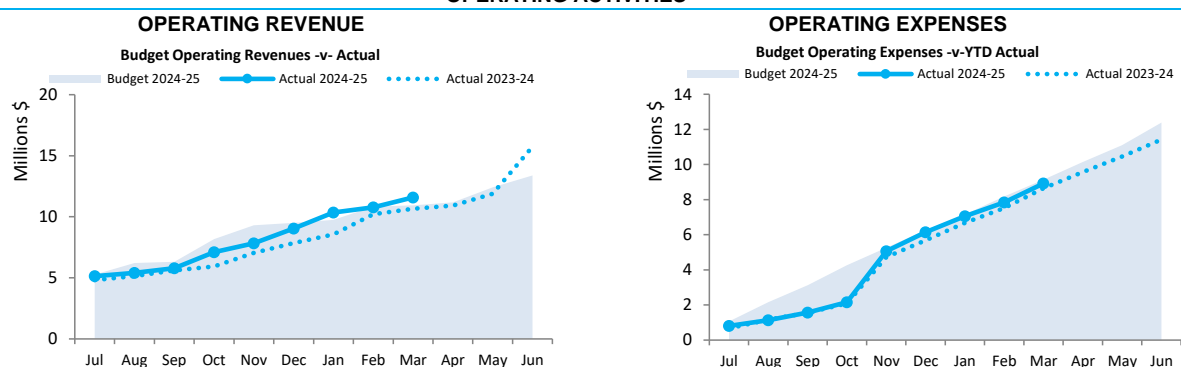
This information is to be read in conjunction with the accompanying Financial Statements and notes.



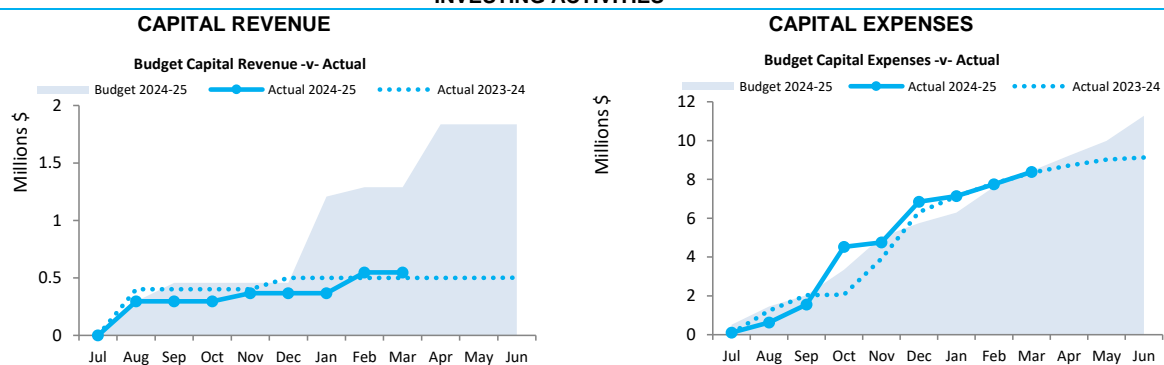
**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

**2 KEY INFORMATION - GRAPHICAL**

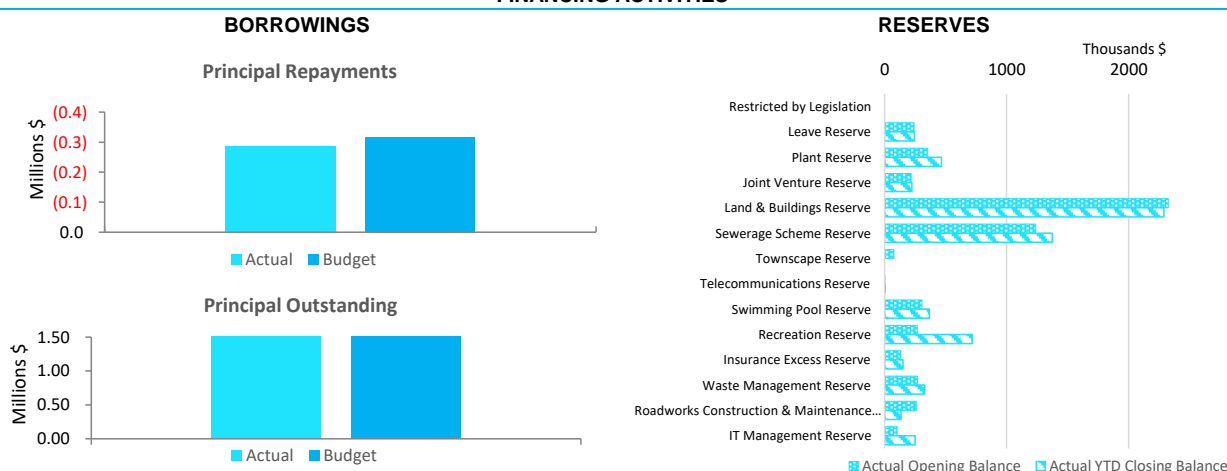
**OPERATING ACTIVITIES**



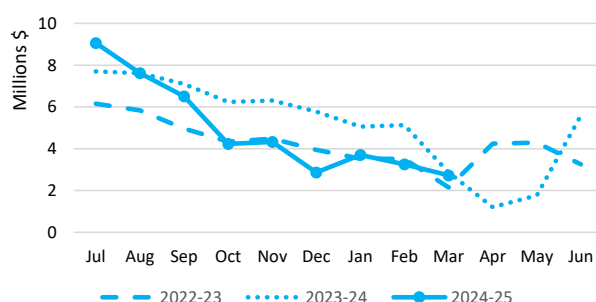
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

### 3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Business Online Saver	Cash and cash equivalents	1,240,893		1,240,893		Bank	3.60%	At call
Municipal Account	Cash and cash equivalents	55,895		55,895		Bank	3.50%	At call
Term Deposit - Reserves	Cash and cash equivalents	0	6,547,205	6,547,205		Bank	4.60%	7/04/2025
Term Deposit - Municipal Exce	Cash and cash equivalents	2,438,773		2,438,773		Bank	4.27%	16/04/2025
Floats Held	Cash and cash equivalents	250		250		Shire float	0.00%	At call
<b>Total</b>		<b>3,735,812</b>	<b>6,547,205</b>	<b>10,283,017</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		3,735,812	6,547,205	10,283,017	0			
		<b>3,735,812</b>	<b>6,547,205</b>	<b>10,283,017</b>	<b>0</b>			

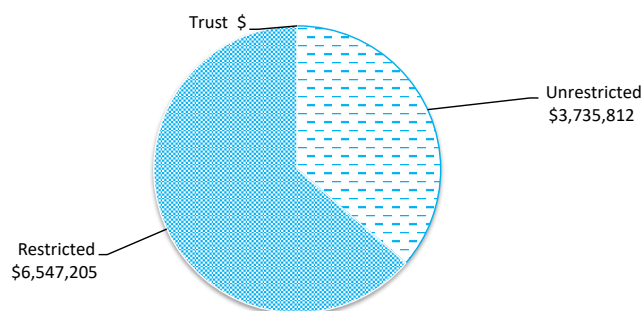
#### KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other a



**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

**4 RESERVE ACCOUNTS**

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Legislation</b>										
Leave Reserve	242,469	8,963	0	(6,895)	244,537	242,469	7,584	0	(6,895)	243,158
Plant Reserve	353,069	13,355	296,599	0	663,023	353,069	13,698	100,000	0	466,767
Joint Venture Reserve	217,384	8,053	63,427	(26,400)	262,464	217,384	6,949	0	0	224,333
Land & Buildings Reserve	2,324,985	86,319	915,426	(664,498)	2,662,232	2,324,985	75,972	150,000	(262,712)	2,288,245
Sewerage Scheme Reserve	1,238,024	46,118	92,349	(731,584)	644,907	1,238,024	41,800	92,349	0	1,372,173
Townscape Reserve	76,849	0	0	(76,849)	0	76,849	0	0	(76,849)	0
Telecommunications Reserve	527	17	0	0	544	527	17	0	0	544
Swimming Pool Reserve	307,066	11,513	50,000	(160,000)	208,579	307,066	10,185	50,000	0	367,251
Recreation Reserve	267,457	11,287	500,406	0	779,150	267,457	20,621	500,406	(69,500)	718,984
Insurance Excess Reserve	131,445	4,914	16,000	0	152,359	131,445	4,588	16,000	0	152,033
Waste Management Reserve	269,844	10,134	50,000	0	329,978	269,844	9,832	50,000	0	329,676
Roadworks Construction & Main	260,744	9,295	0	(169,974)	100,065	260,744	5,153	0	(131,878)	134,019
IT Management Reserve	103,342	4,214	140,000	0	247,556	103,342	6,681	140,000	0	250,023
	<b>5,793,205</b>	<b>214,182</b>	<b>2,124,207</b>	<b>(1,836,200)</b>	<b>6,295,394</b>	<b>5,793,205</b>	<b>203,079</b>	<b>1,098,755</b>	<b>(547,834)</b>	<b>6,547,205</b>

## 5 CAPITAL ACQUISITIONS

	Budget	Amended YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
<b>Capital acquisitions</b>				
Land - freehold land	53,500	53,500	0	(53,500)
Buildings - non-specialised	1,580,134	1,319,892	756,987	(562,905)
Furniture and equipment	23,326	23,326	23,326	0
Plant and equipment	801,866	801,866	849,676	47,810
<b>Acquisition of property, plant and equipment</b>	<b>2,458,826</b>	<b>2,198,584</b>	<b>1,629,989</b>	<b>(568,596)</b>
Infrastructure - roads	7,155,467	6,147,471	6,177,382	29,911
Infrastructure - Other	1,552,478	1,234,498	464,929	(769,569)
Infrastructure - Footpaths	112,440	112,440	111,694	(746)
<b>Acquisition of infrastructure</b>	<b>8,820,385</b>	<b>7,494,409</b>	<b>6,754,005</b>	<b>(1,877,595)</b>
<b>Total capital acquisitions</b>	<b>11,279,211</b>	<b>9,692,993</b>	<b>8,383,994</b>	<b>(2,446,190)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	6,062,355	4,952,325	4,705,939	(246,386)
Other (disposals & C/Fwd)	865,000	520,545	520,545	0
Reserve accounts				
Leave Reserve	0	6,895	6,895	0
Joint Venture Reserve	26,400	0	0	0
Land & Buildings Reserve	664,498	81,356	262,712	181,356
Sewerage Scheme Reserve	731,584	0	0	0
Townscape Reserve	76,849	76,849	76,849	(0)
Swimming Pool Reserve	160,000	0	0	0
Recreation Reserve	0		69,500	69,500
Roadworks Construction & Maintenance Reserve	169,974	131,878	131,878	0
Contribution - operations	2,522,551	4,524,971	2,609,676	(1,915,295)
<b>Capital funding total</b>	<b>11,279,211</b>	<b>10,294,819</b>	<b>8,383,994</b>	<b>(1,910,825)</b>

### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

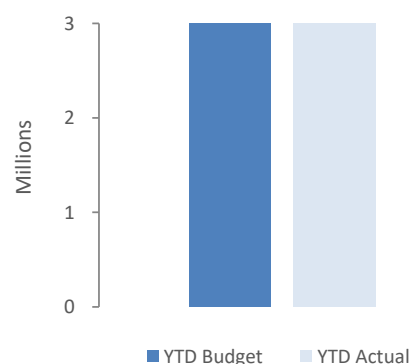
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

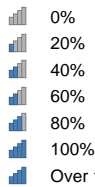
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



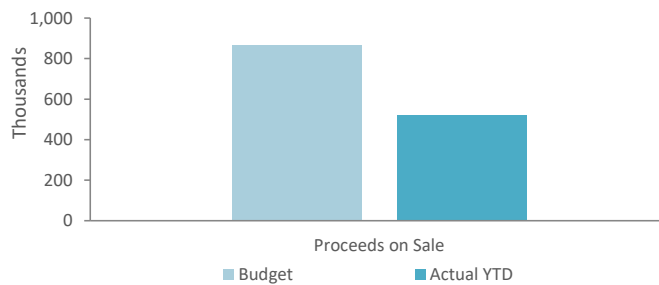
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Amended			Variance
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over
		\$	\$	\$	\$
<b>LAND</b>					0
E111837	PUB HALL - Capital Expenditure - Land	53,500	53,500	0	53,500
		0	0	0	0
<b>BUILDINGS</b>					0
E053847	OTH LOPS -Capital Expenditure - Buildings Disaster Resilience DI	260,242	0	221,703	(221,703)
K89	Dalwallinu Medical Centre - Capital Upgrade	17,500	17,500	0	17,500
K60	Dalwallinu Early Learning Centre - Capital Upgrade	64,313	64,313	64,313	0
K104	11B Anderson Way,Dalwallinu - DDC Coordinator - Capital Upgr.	27,500	27,500	27,500	0
K122	6A Cousins Rd, Dalwallinu - MRDS - Capital Upgrade	7,000	7,000	6,562	439
K123	6B Cousins Rd, Dalwallinu - WM - Capital Upgrade	26,839	26,839	26,839	0
K151	68A Annetts Road, Dalwallinu (3x2) - Capital Upgrade	465,406	465,406	45,507	419,899
K152	68B Annetts Road (2x1) - Capital Upgrade	370,742	370,742	37,090	333,652
K103	11 A Anderson Way, Dalwallinu - Accountant - Capital Upgrade	27,500	27,500	27,500	0
K97	23 Rayner St, Dalwallinu JV - Capital Upgrade	26,400	26,400	26,400	0
K8	Dalwallinu Town Hall - Capital Upgrade	76,088	76,088	78,009	(1,921)
K85	Kalannie Sports Pavillion - Capital Upgrade	13,100	13,100	13,061	39
C149	Dalwallinu Recreation Centre Gardeners Shed - Capital Upgrade	11,850	11,850	11,850	0
K36	6 Dowie St, Dalwallinu - Cvan Park Caretaker - Capital Upgrade	29,700	29,700	29,700	0
K6	Kalannie Caravan Park - Capital Upgrade	9,080	9,080	9,080	0
K49	Dalwallinu Caravan Park - Capital Upgrade	9,000	9,000	0	9,000
K88	Administration Office - Capital Upgrade	137,874	137,874	131,874	6,000
		0	0	0	0
<b>ROADS</b>					0
E121700	ROAD CON - Regional Road Group	864,004	689,082	864,002	(174,920)
E121720	ROAD CON - Roads To Recovery	1,524,644	1,355,447	1,279,038	76,409
E121735	ROAD CON - WSNF	3,978,838	3,493,165	3,427,923	65,242
E121730	ROAD CON - Shire Road Program	511,529	399,275	490,698	(91,423)
E121736	ROAD CON - Commodity Route	276,452	210,502	115,721	94,781
<b>OTHER INFRASTRUCTURE</b>					0
Z74	Shire Town Entry Statements	78,594	58,938	78,594	(19,656)
O36	Sewerage Line Upgrade - Main Line	1,010,769	758,076	26,614	731,462
O37	Sewerage Replacement Imhoff Tank	162,232	121,668	162,232	(40,564)
O38	Sewerage Storm Water Dam Fence - Annetts Rd	20,238	15,171	20,238	(5,067)
O95	Aquatic Centre Other Infrastructure Upgrade	160,000	160,000	72,600	87,400
O32	Shade Structure with Seating - Roche St Kalannie	22,060	22,060	8,140	13,920
O33	Hockey Pavilion Retaining Wall	12,339	12,339	10,961	1,378
O34	Dalwallinu Sports Club Service Area Fence	21,659	21,659	21,648	11
O35	Richardson Park Shade Shelter	53,807	53,807	52,493	1,314
O49	Dalwallinu Caravan Park - Other Infrastructure Upgrade	10,780	10,780	11,409	(629)
		0	0	0	0
<b>FOOTPATH CONSTRUCTION</b>					0
F0189	Leahy St Between South & Annetts - Capital Upgrade	25,300	25,300	23,230	2,070
F0185	Johnston St Footpath - Capital Upgrade	27,500	27,500	25,120	2,380
F0216	Rolinson Drive Footpath - Capital Upgrade	35,640	35,640	36,465	(825)
F0142	Locke St Footpath - Capital Upgrade	11,000	11,000	10,100	900
F0201	Leahy St Pithara Footpath - Capital Upgrade	13,000	13,000	16,779	(3,779)
<b>PLANT &amp; EQUIPMENT</b>					0
E053848	OTH LOPS -Capital Expenditure - Plant & Equip Disaster Resilenc	39,675	39,675	39,675	0
E073835	OTH HEALTH - Doctor Vehicle - DL 89	49,031	49,031	49,031	(0)
E113838	OTH REC - Capital Expenditure - Plant & Equipment	31,759	31,759	31,759	(0)
DL515	Purchase of Tipper Truck	130,652	130,652	130,652	0
DL80	Purchase of Prime Mover	258,300	258,300	258,300	0
DL281	Purchase Utility WS	59,022	59,022	59,022	(0)
DL9360	Purchase Utility	38,427	38,427	38,427	0
CP007	Purchase of Side Tipping Trailer	126,000	126,000	125,279	721
CP005	Second Hand Street Sweeper - Capital Upgrade	0	0	50,000	(50,000)
CP008	Purchase of Emulsion Spray Unit	10,000	10,000	9,083	917
CP001	Purchase Sundry Plant	7,000	7,000	6,330	670
E145803	ADMIN - MPDS Vehicle - DL492	52,000	52,000	52,118	(118)
<b>FURNITURE &amp; FIXTURES</b>					0
E113883	OTH REC - Capital Expenditure - Furniture & Equipment	23,326	23,326	23,326	0
		11,279,211	9,692,993	8,383,994	1,308,999

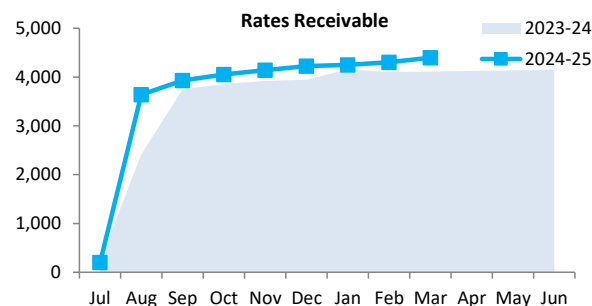
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Amended Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Land &amp; Buildings</b>								
	Sale of McNeill St lots	75,000	120,000	45,000	0	0	0	0	0
	Sale of Roberts Rd lots	65,000	150,000	85,000	0	0	0	0	0
	Demolition of 68 Annetts Rd	99,448	0	0	(99,448)	99,448	0	0	(99,448)
	Sale of 40 Leahy St	230,732	401,000	170,268	0	230,731	401,000	170,269	0
	<b>Plant and equipment</b>								
	Sale of DL89	16,994	15,000	0	(1,994)	16,539	14,545	0	(1,994)
	Sale of DL9048	12,713	5,000	0	(7,713)	0	0	0	0
	Sale of JD Mower	1,652	3,000	1,348	0	0	0	0	0
	Sale of DL281	25,000	26,000	1,000	0	25,000	28,182	3,182	0
	Sale of DL515	20,439	25,000	4,561	0	18,912	29,545	10,633	0
	Sale of DL147	84,747	60,000	0	(24,747)	0	0	0	0
	Sale of DL9360	9,182	15,000	5,818	0	9,182	18,182	9,000	0
	Sale of 1TIO129	10,000	10,000	0	0	0	0	0	0
	Sale of DL492	28,000	35,000	7,000	0	28,000	29,091	1,091	0
		<b>678,907</b>	<b>865,000</b>	<b>319,995</b>	<b>(133,902)</b>	<b>427,812</b>	<b>520,545</b>	<b>194,175</b>	<b>(101,442)</b>



## 7 RECEIVABLES

Rates receivable	30 June 2024	31 Mar 2025
	\$	\$
Opening arrears previous years	46,638	39,759
Levied this year	4,336,786	4,412,403
Less - collections to date	(4,343,665)	(4,397,108)
Gross rates collectable	<b>39,759</b>	<b>55,054</b>
<b>Net rates collectable</b>	<b>39,759</b>	<b>55,054</b>
% Collected	99.1%	98.8%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(3,051)	35,621	0	716	2,379	35,665
Percentage	(8.6%)	99.9%	0.0%	2.0%	6.7%	
<b>Balance per trial balance</b>						
Trade receivables	(3,051)	35,621	0	716	2,379	35,665
GST receivable						39,863
<b>Total receivables general outstanding</b>						<b>75,528</b>

Amounts shown above include GST (where applicable)

### KEY INFORMATION

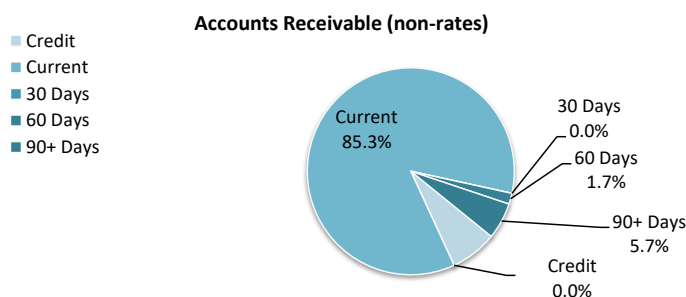
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

### Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



## 8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 March 2025
Other current assets	\$	\$	\$	\$
Inventory				
Inventories Fuel & Materials	18,901	180,989	(181,397)	18,493
<b>Total other current assets</b>	<b>18,901</b>	<b>180,989</b>	<b>(181,397)</b>	<b>18,493</b>
Amounts shown above include GST (where applicable)				

## KEY INFORMATION

### Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.



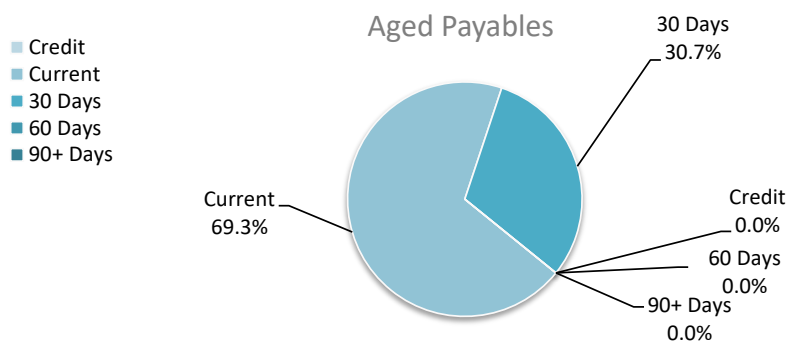
## 9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	544,944	241,718	0	0	786,662
Percentage	0.0%	69.3%	30.7%	0.0%	0.0%	
<b>Balance per trial balance</b>						
Sundry creditors	0	551,785	241,718	0	0	793,505
Accrued salaries and wages						(3,721)
Accrued interest on loans						49,078
Bonds & Deposits Held						21,752
<b>Total payables general outstanding</b>						<b>860,614</b>

Amounts shown above include GST (where applicable)

### KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Interim	Revenue	Revenue	Interim	Revenue
				\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>									
Gross Rental Value	0.080620	396	6,282,470	506,492	0	506,492	506,493	8,933	515,426
<b>Unimproved value</b>									
Unimproved Value	0.010045	352	320,278,000	3,217,193	2,156	3,219,349	3,217,193	(2,009)	3,215,184
<b>Sub-Total</b>		<b>748</b>	<b>326,560,470</b>	<b>3,723,685</b>	<b>2,156</b>	<b>3,725,841</b>	<b>3,723,686</b>	<b>6,924</b>	<b>3,730,610</b>
<b>Minimum payment</b>	<b>Minimum Payment \$</b>								
<b>Gross rental value</b>									
GRV - Dalwallinu	643	39	159,686	25,077	0	25,077	25,077	0	25,077
GRV - Kalannie	643	34	182,931	21,862	0	21,862	21,862	0	21,862
GRV - Other Towns	643	74	289,987	47,582	0	47,582	47,582	0	47,582
<b>Unimproved value</b>									
UV - Rural	750	35	922,978	26,250		26,250	26,250	0	26,250
UV - Mining	750	45	486,420	33,750	0	33,750	33,750	(7,654)	26,096
<b>Sub-total</b>		<b>227</b>	<b>2,042,002</b>	<b>154,521</b>	<b>0</b>	<b>154,521</b>	<b>154,521</b>	<b>(7,654)</b>	<b>146,867</b>
Discount						(172,090)			(172,090)
<b>Amount from general rates</b>						<b>3,708,272</b>			<b>3,705,387</b>
Ex-gratia rates						50,268			50,040
<b>Total general rates</b>						<b>3,758,540</b>			<b>3,755,427</b>

## 11 BORROWINGS

### Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Dalwallinu Sewerage Scheme	64	25,882	0	0	(25,882)	(25,882)	0	0	(749)	(1,925)
Dalwallinu Discovery Centre	157	335,974	0	0	(31,903)	(64,170)	304,071	271,804	(3,236)	(9,729)
Dalwallinu Recreation Centre	159	2,399,658	0	0	(65,623)	(65,623)	2,334,035	2,334,035	(60,933)	(89,001)
Bell St Subdivision	160	242,578	0	0	(161,471)	(161,472)	81,107	81,106	(1,499)	(1,241)
<b>Total</b>		<b>3,004,092</b>	<b>0</b>	<b>0</b>	<b>(284,879)</b>	<b>(317,147)</b>	<b>2,719,213</b>	<b>2,686,945</b>	<b>(66,417)</b>	<b>(101,896)</b>
Current borrowings		317,147					32,268			
Non-current borrowings		2,686,946					2,686,946			
		<b>3,004,093</b>					<b>2,719,214</b>			

All debenture repayments were financed by general purpose revenue.

### KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

## 12 LEASE LIABILITIES

### Movement in carrying amounts

Information on leases		Lease No.	1 July 2024	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars				Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
Gymnasium Equipment	E6N0162493		26,711	0	0	(6,458)	(8,406)	20,253	18,305	(782)	(995)
Administration Photocopiers	Ricoh		13,959	0	0	(2,863)	(3,655)	11,096	10,304	(472)	(606)
<b>Total</b>			<b>40,670</b>	<b>0</b>	<b>0</b>	<b>(9,321)</b>	<b>(12,061)</b>	<b>31,349</b>	<b>28,609</b>	<b>(1,254)</b>	<b>(1,601)</b>
Current lease liabilities			12,061					3,068			
Non-current lease liabilities			28,609					28,609			
			<b>40,670</b>					<b>31,677</b>			

All lease repayments were financed by general purpose revenue.

### KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

### 13 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 March 2025
		\$	\$	\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		715,184	0	4,128,719	(4,717,098)	126,805
<b>Total other liabilities</b>		715,184	0	4,128,719	(4,717,098)	126,805
<b>Employee Related Provisions</b>						
Provision for annual leave		196,969	0	0	0	196,969
Provision for long service leave		214,652	0	0	0	214,652
<b>Total Provisions</b>		411,621	0	0	0	411,621
<b>Total other current liabilities</b>		<b>1,126,805</b>	<b>0</b>	<b>4,128,719</b>	<b>(4,717,098)</b>	<b>538,426</b>
<b>Amounts shown above include GST (where applicable)</b>						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee Related Provisions

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

##### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

14 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD Budget	YTD Revenue
	1 July 2024		(As revenue)	31 Mar 2025	31 Mar 2025	Revenue		Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
General Purpose Grant - WA Government	0	0	0	0	0	368,363	276,270	276,272
Untied Roads Grant - WA Government	0	0	0	0	0	141,813	106,359	106,360
DFES Operating Grant	0	0	0	0	0	44,401	33,300	33,814
Community Day Grant	0	0	0	0	0	9,659	9,659	9,659
Direct Grant - Main Roads	0	0	0	0	0	429,914	429,914	429,914
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>994,150</b>	<b>855,502</b>	<b>856,019</b>
<b>Contributions</b>								
Collection of Legal Costs	0	0	0	0	0	20,000	15,000	19,581
Miscellaneous Reimbursements - GOV	0	0	0	0	0	1,300	972	100
Miscellaneous Reimbursements - HEALTH	0	0	0	0	0	8,600	6,447	7,379
Miscellaneous Reimbursements - PRE SCHOOL	0	0	0	0	0	11,701	8,769	11,065
Miscellaneous Reimbursements - OTH WELFARE	0	0	0	0	0	200	150	0
Miscellaneous Reimbursements - STAFF HOUSING	0	0	0	0	0	4,670	3,112	4,819
Miscellaneous Reimbursements - OTH HOUSING	0	0	0	0	0	16,436	12,324	11,752
Contributions & Donations - OTH HOUSING	0	0	0	0	0	100,000	100,000	100,000
Miscellaneous Reimbursements - OTH COM	0	0	0	0	0	1,993	1,494	2,705
Containers Deposit Scheme Income	0	0	0	0	0	2,500	1,872	3,207
Collection Metal Rubbish	0	0	0	0	0	4,050	4,050	4,051
Miscellaneous Reimbursements - REC & CUL	0	0	0	0	0	71,295	53,457	70,170
Miscellaneous Reimbursements - ROAD MAIN	0	0	0	0	0	500	369	248
Street Light Contribution - Main Roads	0	0	0	0	0	5,500	4,122	0
Miscellaneous Reimbursements - ECON SERV	0	0	0	0	0	49,580	37,212	45,235
Miscellaneous Reimbursements - OTH PRO & SERV	0	0	0	0	0	38,719	29,028	55,881
Fuel Rebates - ATO	0	0	0	0	0	45,000	33,747	45,114
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>382,044</b>	<b>312,125</b>	<b>381,306</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,376,194</b>	<b>1,167,627</b>	<b>1,237,325</b>

15 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD	YTD
	1 July 2024		(As revenue)	31 Mar 2025	31 Mar 2025	Revenue	Budget	Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>								
DFES LG Resilience Fund Grant	0	0	0	0	0	299,917	299,917	261,378
DoT - Footpaths ROAD CON	0	0	0	0	0	49,720	49,720	25,000
Main Roads - Regional Road Group ROAD CON	0	0	0	0	0	565,335	423,999	464,010
Dept. Infr. - Roads to Recovery ROAD CON	0	0	0	0	0	1,272,619	1,272,619	1,086,819
Main Roads - Wheatbelt Secondary Freight Program ROAD CON	0	0	0	0	0	3,716,506	2,787,378	2,791,585
Main Roads - Commodity Route ROAD CON	0	0	0	0	0	158,258	118,692	77,148
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,062,355</b>	<b>4,952,325</b>	<b>4,705,940</b>

16 INVESTMENT IN ASSOCIATES

(a) Investment in associate

Aggregate carrying amount of interests in Local Government House accounted for using the equity method are reflected in the table below.

Carrying amount at 1 July  
Carrying amount at 30 June

Amended Budget Revenue		YTD Budget		YTD Revenue Actual
\$		\$		\$
0		0		145,549
0		0		145,549

SIGNIFICANT ACCOUNTING POLICIES

Investments in associates

An associate is an entity over which the Shire has the power to participate in the financial and operating policy decisions of the investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.



**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

**17 BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)


Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
<b>Budget adoption - review</b>	10359					3,774
Purchase of Road Sweeper	10366	Capital expenses	0	0	(60,000)	(56,226)
Transfer from Plant Reserve	10366	Capital revenue	0	60,000	0	3,774
				<b>60,000</b>	<b>(60,000)</b>	<b>0</b>


# Shire of Dalwallinu

## Bank Reconciliation

### as at 31 March 2025

<b>Balance as per General Ledger as at 1 March 2025</b> ✓				
A910000 - Municipal Fund	79,657.39 ✓			
A910001 - Telenet Saver	1,020,580.18 ✓	1,100,237.57		1,100,237.57
<b>Add Cash Receipts</b>				
Daily Receipts		906,125.02 ✓		
BPAY Receipts		92,080.74		
Interest Received		4,853.94		
Transfer from Muni Excess Funds Term Deposit		400,000.00		
				1,403,059.70
				2,503,297.27
<b>Less Cash Payments</b>				
EFT Payments - Payroll ✓		135,223.53 ✓		
EFT Payments ( EFT16874-EFT16964) ✓		785,438.21 ✓		
Direct Debit - Credit Cards (DD18225.1)		5,414.81		
Direct Debit - Housing Bonds (DD18179.1 & DD18198.1)		2,008.00		
Direct Debit - Superannuation Payments		26,738.52		
Bank Fees		696.60		
Loan Payments Loan 160 - Bell Street Subdivision		81,356.12		
Loan Payments Loan 159 - Rec Centre		68,562.25		
Direct Debit - Payment to DoT		101,071.65		
				1,206,509.69
<b>Balance as per General Ledger as at 31 March 2025</b> ✓				
A910000 - Municipal Fund	55,894.66 ✓			
A910001 - Telenet Saver	1,240,892.92 ✓			
		1,296,787.58	0.00	1,296,787.58
<b>Add</b>				
<b>Le</b> Banking 31/03/25, received on 01/04/25				3,195.55 ✓
				1,293,592.03
<b>Balance as per Bank Statements as at 31 March 2025</b> ✓				
CBA Muni Cheque Account - xxxx379		52,699.11 ✓		
CBA Business Online Saver - xxxx395		1,240,892.92 ✓	0.00	1,293,592.03

Prepared by  4/4/2025


Reviewed by  8/4/2025


# Shire of Dalwallinu

## Trust Bank Reconciliation

### as at 31 March 2025 ✓

<b>Balance as per General Ledger as at 1 March 2025</b> 2T9900000 - Trust Fund ✓	0.00	0.00		0.00
<b>Add Cash Receipts</b>				0.00
<b>Less Cash Payments</b>				0.00
		0.00		0.00
<b>Balance as per General Ledger as at 31 March 2025</b> 2T9900000 - Trust Fund ✓	0.00	0.00	0.00	0.00
<b>Add</b>				
<b>Less</b>				
<b>Balance as per Bank Statements as at 31 March 2025</b> 2T9900000 - Trust Fund		0.00	0.00	0.00

Prepared by  1/4/2025

Reviewed by  8/4/2025

### 9.3.3 Community Grants Scheme Allocation 2024-2025 – Round 2\*

<b>Report Date</b>	22 April 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	GS/1 – Community Grants
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Kiera van Sambeeck, Community Development & Discovery Centre Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	1. Grant applications

#### **Purpose of Report**

Council is requested to consider the applications for the second portion (\$10,000) of the Community Grant Scheme funding for the 2024-2025 financial year.

#### **Background**

Council have provided \$20,000 in this financial year for community grant projects to be allocated in two rounds of \$10,000.

Advertising of the Community Grant Funding commenced in February 2025 with the closing date being Friday 4 April 2025.

#### **Consultation**

Nil

#### **Legislative Implications**

Nil

#### **Policy Implications**

Local

Policy 2.4 – Community Grants Scheme

#### **Financial Implications**

There is an allocation of \$20,000 in the 2024-2025 budget. \$9,905 was approved in Round 1 leaving a balance of \$10,095 for Round 2.

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Nil

#### **Sustainability & Climate Change Implications**

Economic implications

There are no known significant economic implications associated with this proposal.



### Social implications

The community grants help the smaller community groups (usually volunteers) who are not always able to fund projects that can improve and enhance lifestyle and liveability in the community.

### Environmental implications

There are no known significant environment implications associated with this proposal.

### **Officer Comment**

Council has allocated \$20,000 in the 2024-2025 financial year for the Community Grant Scheme. \$9,905 was approved in Round 1 leaving a balance of \$10,095 for Round 2.

After the closing date, three (3) applications were received:

<b>Applicant</b>	<b>Cash</b>	<b>In Kind / Other</b>	<b>Shire</b>	<b>Total</b>
Dalwallinu Toy Library	\$ 857.66	0	<b>\$ 857.67</b>	\$ 1,715.33
Dalwallinu Community Resource Centre	\$ 705.00	0	<b>\$ 720.00</b>	\$ 1,425.00
Dalwallinu Baptist Church	\$ 460.00	0	<b>\$ 430.00</b>	\$ 860.00
<b>TOTAL</b>			<b>\$ 2,007.67</b>	\$ 4,000.33

The history of grant funding for the applicants over the past five (5) years is as follows:

<b>Applicant</b>	<b>Total Funding</b>
Dalwallinu Toy Library	\$697.00
Dalwallinu CRC	\$5,532.39
Dalwallinu Toddler MultiSports	\$0.00

### **Application Details**

#### **1 Dalwallinu Toy Library – \$720.00 – amended to \$712.50 to comply with policy guidelines**

Dalwallinu Toy Library are seeking funding to expand and upgrade their collection of toys that encourage physical activity, balance, coordination and outdoor play. Currently, their selection of active outdoor play toys is very limited and many of the existing items are worn and in need of replacement. The application meets the community grant eligibility criteria, and it is recommended that their request be funded at 50% of the total cost being \$712.50.

#### **2 Dalwallinu Community Resource Centre Inc - \$857.67**

Dalwallinu Community Resource Centre are seeking funding to acquire essential equipment to enhance the centre's functionality and inclusivity. The project aims to purchase three (3) trestle tables to support workshops, training sessions and seminars. The current tables are worn and require replacement. towards the installation of shade and outdoor play equipment.

The application meets the community grant eligibility criteria, and it is recommended that their request be funded at 50% of the total cost being \$857.67.



### 3 Dalwallinu Baptist Church - \$430.00

Dalwallinu Baptist Church are seeking funding to put towards equipment for a project called Dalwallinu Toddler Multisports, to give toddlers in the area an opportunity to be introduced to a variety of sports and skills at an early age.

The application does not meet the community grant eligibility criteria as the group functions under and through the Baptist Church. It is recommended that their request not be funded.

The total funding available under Round 2 is \$10,000. The total of the two supported applications amounts to \$1,570.17.

#### Officer Recommendation

That Council allocate Round 2 of the 2024-2025 Community Grant Scheme to the following recipients:

- |    |  |          |
|----|--|----------|
| 1. | Dalwallinu Community Resource Centre Inc | \$857.67 |
| 2. | Dalwallinu Toy Library                   | \$712.50 |

#### Amendment

##### **MOTION 10392**

Moved            Cr SC Carter  
Seconded       Cr DS Cream

That Council add an additional point (Point 3 – Dalwallinu Baptist Church) to allocate them \$430.00

**CARRIED 6/0**

**For:**            President KL Carter, Deputy SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson,  
                     Cr MM Harms

**Against:**      Nil

#### Reason

*Council felt that precedent had been set in past rounds with funding going to a Church group and the program will be beneficial for the toddlers in the community.*



## Council Resolution

### **SUBSTANTIVE MOTION 10393**

Moved            Cr SC Carter  
Seconded       Cr DS Cream

That Council allocate Round 2 of the 2024-2025 Community Grant Scheme to the following recipients:

- |    |  |          |
|----|--|----------|
| 1. | Dalwallinu Community Resource Centre Inc | \$857.67 |
| 2. | Dalwallinu Toy Library                   | \$712.50 |
| 3. | Dalwallinu Baptist Church                | \$430.00 |

**CARRIED 6/0**

**For:**            President KL Carter, Deputy SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson,  
                         Cr MM Harms

**Against:**     Nil





## Community Grants and Sponsorship Funding

			
Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only			
Officer:		Date:	/ /
Record #	Received #:	Outcome	
File #	Acquitted:	Date:	/ /

Section A: Project / Event Summary			
Organisation:	Dalwallinu Community Resource Centre, Inc		
Project or Event Title:	New Trestle Tables and Kids Corner		
Project or Event Date/s:	Start Date: 19/05/25	Finish Date:	19/05/25
Total Budget:	\$ 1,715.33		
Requested Funding	\$ 857.67		
Shire Officer Contacted:	Name: Kiera Van Sambeek	Date:	/ /

Section B: Applicant Details			
Postal Address:	Street Address: 53 Johnston St.		
	Suburb: Dalwallinu	State: WA	Postcode: 6609
Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.			
Contact Person:	Mama Ofiara	Phone:	
Email:	manager@dalwallinucrc.net.au		
ABN:	43290689416		
If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from <a href="https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/">https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/</a>			
Is your Organisation registered for GST?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Is your Organisation Incorporated?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.			
Do you have Public Liability Insurance?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.			

Section C: Funding Category	
Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7	
<input checked="" type="checkbox"/> Community Assistance Grants (CAG)	CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.
<input type="checkbox"/> Community Sponsorship Funding (CSF)	Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. Please ensure you visit <a href="https://www.dalwallinu.wa.gov.au">https://www.dalwallinu.wa.gov.au</a> for relevant event notification forms and other approval processes.



## Community Grants and Sponsorship Funding

### Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:	Mamun T. Ofiara		Date:	31 / 3 / 2025
Position: <small>*Must be a Committee Office Bearer</small>	Secretary / Manager			
Bank Account:	BSB Number		Account Number	
Account Name:	Dalwallinu Community Resource Centre			

**Please submit your application by no later than 4 April 2025 at 4pm.**

To: Shire of Dalwallinu  
 Mail: PO Box 141, Dalwallinu WA 6609  
 Address: 58 Johnston Street, Dalwallinu WA 6609  
 Email: [shire@dalwallinu.wa.gov.au](mailto:shire@dalwallinu.wa.gov.au)

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certificate of Incorporation
<input type="checkbox"/>	<input type="checkbox"/>	Current Financial Statement for the previous financial year
<input type="checkbox"/>	<input type="checkbox"/>	Copies of letters of support from key partners
<input type="checkbox"/>	<input type="checkbox"/>	Statement by Auspicing Association (if you do not have an ABN)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Copy of written quote/s for any costs over \$500
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other, please specify below

Project Details

## Community Grants and Sponsorship Funding

### Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

Please refer to the attachment

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:
NA		

### Section E: Financial Details

#### Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) Budget Items (i.e., what the money will be spent on)	(2) Shire of Dalwallinu Funding (\$ (Excl. GST)	(3) Other Cash Funding Amount (\$ (Excl. GST)	(4) In-Kind Support Please estimate the dollar value of the in-kind support. (\$ (Excl. GST)	Source of Other Cash Funding or In-Kind Support Please state if confirmed or unconfirmed
\$ 1,310.95	\$ 655.48	\$ 655.48	\$	DCRC confirmed.
\$ 404.38	\$ 202.19	\$ 202.19	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
\$ 1,715.33 Total \$	\$ 857.67	\$ 857.67	\$ Nil	

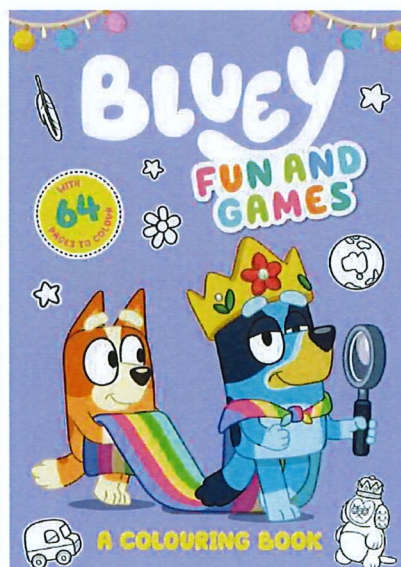


## Section D: PROJECT DETAILS

The Dalwallinu Community Resource Centre (DCRC) seeks funding to acquire essential equipment to enhance the centre's functionality and inclusivity. The project aims to purchase three trestle tables to support workshops, training sessions, and seminars, replacing the current deteriorating desks. This will improve the learning environment, allowing for increased participation and a more comfortable experience for attendees.



Additionally, the project includes creating a dedicated **Kids' Corner** with a table, chairs, and art materials. This initiative will provide a safe and engaging space for children, enabling parents and guardians to focus on their tasks while visiting the centre. The expected outcome is a more accessible and welcoming facility that fosters community engagement, supports skill-building activities, and encourages greater participation in DCRC programs. Through this project, DCRC aims to enhance service delivery, improve user experience, and strengthen its role as a vital hub for education and community development in Dalwallinu.





## 1. Trestle Table Cost

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6027 | Joondalup...  
Store Locator  
My Account  
Cart

Technology  
Office Supplies  
Furniture  
Paper  
Art & Craft  
Workplace Supplies  
Education  
Print + Create  
New & Trending

2 Hour Click & Collect  
Free Metro Delivery over \$65  
Price Beat Guarantee  
Flybuys | OnePass

Home > Furniture > Desks & Tables > Folding & Trestle Tables

**Rapidline Flip Top Trestle Table 1800 x 750mm White**  
Product Code: FNFTT187W  
Category Links: Folding & Trestle Tables | Meeting Tables & Reception Desks  
Brand: Rapidline




DELIVERY ONLY

**\$417.00**

Payment options  
ZiP  
otherpay  
Learn more about payment options

5.0 (1)  
Write a review Ask a question

Colour: White  


Size:  
1500mm 1800mm

☐ Add Assembly  
\$55.00 Assembly fee + \$39.00 Call out...

Quantity: 1

Add to Cart

Extended delivery to:  
Joondalup, 6027  
Estimated on Thursday, April 24, 2025  
(Fulfilled by supplier)

This item is delivery only and will incur a [delivery fee](#)

[← Back to shopping](#)

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Review Items  
Customer details  
Delivery preferences  
Payment

Want to go back to the old checkout? [Take me back](#)

☒ Review Items 3 items [Edit](#)

☒ Manu Ofiaza 0896611802 coordinator@dalwallinucrc.net.au [Edit](#)

Ordering for Manu Ofiaza


Delivery preferences  
☒ Deliver to door ☐ Click & Collect

53 JOHNSTON ST, DALWALLINU WA 6609 [Edit](#)

☒ Standard delivery [Edit](#)

You have 1 delivery


Some of your items will be put on backorder  
Estimated delivery between Tue, 29 Apr, 2025 - Tue, 06 May, 2025

**Rapidline Flip Top Trestle Table 1800 x 750mm White**  
FNFTT187W  
Quantity: 3 **\$1,251.00**

[Continue](#)

**Sub total (incl. GST) \$1,251.00**  
**Delivery fees \$59.95**  
- Large item delivery \$59.95  
GST included \$119.18  
**Total (incl. GST) \$1,310.95**

## 2. Kid's Corner Set Cost



Delivery to **WA 6609** | Shop at **Ellenbrook**

Shop By Department

Catalogue

Deals

BIG W Market

Easter

Track order | Find a store

Home / Cart

### Your Shopping Cart

Pick a delivery method

Home delivery

Pick up

Lay-by

Postcode: 6609 [Change postcode](#)

☒ Standard \$82.23  
Estimated delivery dates vary and are shown next to each product.

☐ 2 Day  
Not available

☐ Same Day  
Not available

#### Order summary

Add promo or Rewards code ×

Promo or Rewards code

Add

Item subtotal

\$322.15

Delivery

\$82.23

You could collect 322 points

[Link your card](#)

Total (Incl. GST)

\$404.38

Proceed to checkout

Sold &amp; shipped by BIG W



Cra-Z-Art Mega Pack Crayons  
200 Pieces

\$28.00

—

2

+

\$56.00

Estimated delivery: 09 Apr - 14 Apr  
[Move to wishlist](#)



Peppa Pig: Peppa's Super  
Bumper Colouring Book

\$4.00

—

2

+

\$8.00

Estimated delivery: 09 Apr - 14 Apr  
[Move to wishlist](#)



Toy Story 30th Anniversary:  
Ultimate Colouring Book (Disney  
Pixar)

\$4.00

—

1

+

\$4.00

Estimated delivery: 09 Apr - 14 Apr  
[Move to wishlist](#)



Bluey: Fun and Games A  
Colouring Book

\$4.00

—

1

+

\$4.00

Estimated delivery: 09 Apr - 14 Apr  
[Move to wishlist](#)



Bluey: At the Beach: A Colouring  
Book

\$4.00

—

1

+

\$4.00

Estimated delivery: 09 Apr - 14 Apr  
[Move to wishlist](#)



Marvel Spider-Man Colour-Me-  
Magnets Colouring Book

\$4.00

—

1

+

\$4.00

Estimated delivery: 09 Apr - 14 Apr  
[Move to wishlist](#)



Marvel: Ultimate Colouring Book  
(Starring Captain America)

\$4.00

—

1

+

\$4.00

Estimated delivery: 09 Apr - 14 Apr  
[Move to wishlist](#)





Disney Manga Adult Colouring Book

\$6.00

—

2

+

\$12.00



Estimated delivery: 09 Apr - 14 Apr

[Move to wishlist](#)

Delivery: Free



Sold and shipped by [KG Superstore](#)



115pc Crayola Imagination Art Case Set w/ Crayons/Pencils/Markers For Kids 4+

\$53.10

—

2

+

\$106.20



Estimated delivery: 07 Apr - 14 Apr

[Move to wishlist](#)

Delivery: Free



Sold and shipped by [Prime Cart](#)



1 Keezi Klds Table and 4 Chairs Set Blue

\$109.95

—

1

+

\$109.95



Estimated delivery: 07 Apr - 14 Apr

[Move to wishlist](#)

Delivery: \$82.23



Government of Western Australia  
Department of Commerce

**WESTERN AUSTRALIA**

*Associations Incorporation Act 1987*  
(Section 18(6))

Registered No: A1007454W

# **Certificate of Incorporation on Change of Name**

This is to certify that

**THE DALWALLINU TELECENTRE INC**

which was on the fourteenth day of January 1999  
incorporated under the *Associations Incorporation Act 1987*  
changed its name on the first day of June 2010 to:

**DALWALLINU COMMUNITY RESOURCE CENTRE INCORPORATED**





Dated this first day of June 2010

Commissioner for Consumer Protection

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# Community Grants and Sponsorship Funding

			
Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only				
Officer:			Date:	/ /
Record #		Received #:	Outcome	
File #		Acquitted:	Date:	/ /

Section A: Project / Event Summary				
Organisation:	Dalwallinu Baptist Church			
Project or Event Title:	Dalwallinu Toddler Multisports			
Project or Event Date/s:	Start Date:	1 / 4 / 2025	Finish Date:	1 / 5 / 2025
Total Budget:	₹ 860.00			
Requested Funding	₹ 430.00			
Shire Officer Contacted:	Name:	Kiera Van Sambeeck	Date:	14 / 3 / 2025

Section B: Applicant Details				
Postal Address:	Street Address: 3 Mcneill Street,			
Amy Cail, P.O. Box 41, Wubin, WA, 6612	Suburb	DALWALLINU	State	WA
			Postcode	6609
Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.				
Contact Person:	Amy Cail		Phone:	
Email:				
ABN:	86626756967			
If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from <a href="https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/">https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/</a>				
Is your Organisation registered for GST?			Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your Organisation Incorporated? <small>Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.</small>			Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Do you have Public Liability Insurance? <small>All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.</small>			Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Section C: Funding Category	
Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7	
<input checked="" type="checkbox"/>	<b>Community Assistance Grants (CAG)</b> CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.
<input type="checkbox"/>	<b>Community Sponsorship Funding (CSF)</b> Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. <b>Please ensure you visit <a href="https://www.dalwallinu.wa.gov.au">https://www.dalwallinu.wa.gov.au</a> for relevant event notification forms and other approval processes.</b>

# Community Grants and Sponsorship Funding

## Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

The Toddler Multisports Program is a community-driven initiative, run by volunteers from the Dalwallinu Baptist Church. The program is designed to provide families in Dalwallinu and surrounding areas with the opportunity to introduce their toddlers (ages 2-5) to a variety of sports. Its goal is to foster a love for physical activity, promote social interaction, and develop fundamental movement skills through engaging, weekly activities.

As the program is in its beginning phase, we are hoping to receive this grant to support its growth. Purchasing a range of sports equipment will be essential for the program to run successfully and to offer a diverse, high-quality experience for the children involved.

Please see the attached project description for information on the project.

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:

## Section E: Financial Details

### Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) Budget Items (i.e., what the money will be spent on)	(2) Shire of Dalwallinu Funding (\$ (Excl. GST)	(3) Other Cash Funding Amount (\$ (Excl. GST)	(4) In-Kind Support Please estimate the dollar value of the in-kind support. (\$ (Excl. GST)	Source of Other Cash Funding or In-Kind Support Please state if confirmed or unconfirmed
HART Super soft ball set x3	\$ 63.75	\$ 63.75	\$	Cash co-contribution from the Bapsit Church
HART ground markers	\$ 65.45	\$ 65.45	\$	Cash co-contribution from the Bapsit Church
Circuit 2 in 1 Combo Soccer Tennis x3	\$ 67.50	\$ 67.50	\$	Cash co-contribution from the Bapsit Church
T Ball sets, cricket, tennis requets	\$ 200	\$ 200	\$	Cash co-contribution from the Bapsit Church
Basketball hoop	\$ 30	\$ 30	\$	Cash co-contribution from the Bapsit Church
<b>Total \$</b>	<b>\$ 426.70</b>	<b>\$ 430</b>	<b>\$</b>	

# Community Grants and Sponsorship Funding

## Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:	Courtney Hyde		Date:	27 / 03 / 2025
Position: *Must be a Committee Office Bearer	Treasurer			
Bank Account:	BSB Number		Account Number	
Account Name:	Dalwallinu Baptist Church			

**Please submit your application by no later than 4 April 2025 at 4pm.**

To: Shire of Dalwallinu

Mail: PO Box 141, Dalwallinu WA 6609





Address: 58 Johnston Street, Dalwallinu WA 6609

Email: [shire@dalwallinu.wa.gov.au](mailto:shire@dalwallinu.wa.gov.au)

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certificate of Incorporation
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Current Financial Statement for the previous financial year
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Copies of letters of support from key partners
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Statement by Auspicing Association (if you do not have an ABN)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Copy of written quote/s for any costs over \$500
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other, please specify below
		Project description included

# Community Grants and Sponsorship Funding

			
Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only				
Officer:			Date:	/ /
Record #		Received #:	Outcome	
File #		Acquitted:	Date:	/ /

Section A: Project / Event Summary				
Organisation:	Dalwallinu Toy Library Inc			
Project or Event Title:	Play, Move, Grow: Active Play for Healthy Kids			
Project or Event Date/s:	Start Date:	15 / 5 / 2025	Finish Date:	1 / 8 / 2025
Total Budget:	\$ 1425			
Requested Funding	\$ 720			
Shire Officer Contacted:	Name:	Kiera Van Sambeeck	Date:	3 / 4 / 25

Section B: Applicant Details				
Postal Address:	Street Address: C/O Katrina Carter, DTL Secretary, PO Box 148			
	Suburb	Dalwallinu	State	WA
			Postcode	6609
Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.				
Contact Person:	Katrina Carter		Phone:	
Email:	dalwallinutoylibrary@gmail.com			
ABN:	39 276 393 190			
If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from <a href="https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/">https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/</a>				
Is your Organisation registered for GST?			Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your Organisation Incorporated? <small>Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.</small>			Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Do you have Public Liability Insurance? <small>All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.</small>			Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Section C: Funding Category	
Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7	
<input checked="" type="checkbox"/>	<b>Community Assistance Grants (CAG)</b> CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.
<input type="checkbox"/>	<b>Community Sponsorship Funding (CSF)</b> Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. <b>Please ensure you visit <a href="https://www.dalwallinu.wa.gov.au">https://www.dalwallinu.wa.gov.au</a> for relevant event notification forms and other approval processes.</b>

# Community Grants and Sponsorship Funding

## Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

### About the Dalwallinu Toy Library

The Dalwallinu Toy Library is a local volunteer-run organisation that provides the opportunity for families within Dalwallinu and the surrounding regions to borrow, use and return a wide range of toys for children for different ages and interests. The Toy Library provides access to a variety of toys for children to play with, promoting learning, creativity, imagination and social interaction.

Toy libraries play a vital role in regional towns by providing a valuable resource for children's development and community engagement. In areas where access to diverse and educational toys might be limited, toy libraries bridge this gap, offering a wide range of toys that cater to various ages and interests. These libraries not only provide entertainment but also promote learning through play, fostering creativity, problem-solving skills, and social interaction among children. Additionally, they offer families an affordable option to access toys, particularly for those facing financial constraints.

Please see attached Project Description for further information on the project.

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:
N/A		

## Section E: Financial Details

### Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) Budget Items (i.e., what the money will be spent on)	(2) Shire of Dalwallinu Funding (\$ (Excl. GST)	(3) Other Cash Funding Amount (\$ (Excl. GST)	(4) In-Kind Support Please estimate the dollar value of the in-kind support. (\$ (Excl. GST)	Source of Other Cash Funding or In-Kind Support Please state if confirmed or unconfirmed
Various toys (see attached breakdown)	\$ 720	\$ 705	\$ 0	Confirmed - Cash contribution by Dalwallinu Toy Library
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
<b>Total \$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	

# Community Grants and Sponsorship Funding

## Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:	<i>K Carter</i>		Date:	4/3/2025 / /	
Position: *Must be a Committee Office Bearer	Secretary				
Bank Account:	BSB Number		Account Number		
Account Name:	Dalwallinu Toy Library				

**Please submit your application by no later than 4 April 2025 at 4pm.**

To: Shire of Dalwallinu

Mail: PO Box 141, Dalwallinu WA 6609

Address: 58 Johnston Street, Dalwallinu WA 6609

Email: [shire@dalwallinu.wa.gov.au](mailto:shire@dalwallinu.wa.gov.au)

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certificate of Incorporation
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Current Financial Statement for the previous financial year
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Copies of letters of support from key partners
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Statement by Auspicing Association (if you do not have an ABN)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Copy of written quote/s for any costs over \$500
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other, please specify below



**9.4 CHIEF EXECUTIVE OFFICER**  
**9.4.1 Wubin Sewerage Arrangements**

<b>Report Date</b>	22 April 2025
<b>Applicant</b>	Shire of Dalwallinu
<b>File Ref</b>	SD/8 – Sewerage and Drainage - General
<b>Previous Meeting Reference</b>	Nil
<b>Prepared by</b>	Jean Knight, Chief Executive Officer
<b>Supervised by</b>	Jean Knight, Chief Executive Officer
<b>Disclosure of interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil

**Purpose of Report**

Council is requested to consider the current sewerage arrangements provided by the Shire to three businesses in Wubin.

**Background**

Our records indicate that there is an informal sewerage arrangement in place for three businesses (BP Roadhouse, Wubin Hotel and Mobil Roadhouse) in Wubin.



The current system is 63mm PVC blue line pipe buried 400mm running underground along the laneway behind the businesses and discharging into an evaporation pond.



Pipe Work



Pond

In February 2013 an email was received from the Department of Health, see excerpt below:

*“As we discussed, it was with surprise that DOH staff read that Dalwallinu and Wubin had deep sewerage systems managed by the Shire (Shire of Dalwallinu Local Planning Strategy Background Report, p.29). We were only aware of the gazetted Dalwallinu system, and the ERA licence and the Dalwallinu Service Charter do not refer to anything in Wubin.*

*Thank you for your advice that the town itself is not actually seweraged, but that there is an arrangement serving three businesses. Could you please provide further clarification on the layout and nature of the system (deep sewerage or limited effluent scheme and where/how the sewerage stream is disposed of?). As we have not been able to locate any approval for this shared system in our records at this time, we would also like to determine the legal status of the arrangement. Does the Council own or have maintenance responsibilities as mentioned in the LPS, and is there a fee for the use of the drainage system? Any advice you may have on approval or installation dates, or if a Reserve has been approved for the effluent disposal, could help with our records review”.*

In July 2013 further correspondence was received from the Department of Health requesting a response to the information requested in the email from February 2013.

In July 2013, the Shire provided the response as follows:

*‘The small evaporation pond in question is situated on land earmarked for development in the near future. Arrangements are underway to seek assistance for a consulting engineer to provide Council with options going forward, as an alternative solution has to be found. This will result in Council submitting a new application for a system to your department. This is an undertaking in partnership with Main Roads as they are the developers of the land. Quotes are being sought from consultants, and we are hoping to be able to commission a consultant in the coming weeks once approval has been obtained from Main Roads.*

*In light of these recent developments, we would appreciate it if you could afford us time to undertake the process.*

Our records indicate that a report was prepared by Cardno “Wubin Road Train Assembly Area Upgrade – Wastewater Pond Options” dated November 2013.





Excerpt from Report:

### **Executive Summary**

*Cardno has been engaged by the Shire of Dalwallinu to undertake an assessment of the available wastewater disposal options for the Liberty Roadhouse, Wubin Hotel and BP Roadhouse. The wastewater from the commercial premises is currently directed to a wastewater pond located 300m northwest of the town adjacent to the MRWA Road train Assembly Area.*

*The existing wastewater pond is located approximately 40m from the northern boundary of the RTAA with an underground pipe system connecting to the commercial premises. The wastewater pond is used for disposal of effluent discharged from each commercial properties septic tank.*

*It is concluded that a collective solution similar to the current wastewater pond would be the most cost effective. Either system proposed would require to be licensed from the Department of health as the volumes of water calculated exceed the 540L/day maximum for an unlicensed treatment facility.*

### **Potential Options**

#### Option 1 – Wastewater Pond

*The wastewater pond could be relocated to a new location, chosen based on ability to maintain and expand where required, the existing underground pipe network and to maintain existing standoff from sensitive receptors. The design of the wastewater pond would need to ensure future flow demands could be met. Based on calculations, the anticipated volume that will be going to the new pond will be approx. 23m<sup>3</sup>/day, excluding losses with evaporation and infiltration. In addition to this, any wastewater pond would need to have sufficient capacity to retain rainfall from a 10 year average recurrence interval storm event which would fall within the pond.*

*Wastewater ponds are the wastewater treatment option preferred by Water Corporation outside the Perth metropolitan Area. The owners of the commercial premises would also prefer this method of wastewater treatment.*

#### **Limitations**

- *A suitable location for the new wastewater pond would need to be agreed*
- *Licensing with DoH is required, which would require associated environmental monitoring*
- *The wastewater collected within the pond is unlikely to be of sufficient quality for reuse within the townsite, unlike Option 2.*

#### Option 2 – Sewerage treatment plant

*A small scale sewage treatment plant (STP) servicing the commercial premises could be installed. This system would produce treated effluent of a standard easily used within the townsite for irrigation and could be a source of irrigation for the town golf course! In addition, this system could be expanded to include the whole townsite. This would have the added benefit of reducing the potential for contamination through poorly maintained septic tanks leaking into the groundwater supply which is used within the town's scheme water supply.*

#### **Limitations**

- *The STP produces large volumes of treated wastewater which would need to be managed either via irrigation of open space or evaporation via a pond system so the land take for this method is slightly greater than option 1.*
- *The construction costs and annual maintenance of a STP are significantly higher than Option 1.*
- *Existing septic tanks would have to be removed and new infrastructure installed prior to operating the STP*



- *STP requires a fairly constant flow to function adequately*
- *Licensing with DoH is required, which would require associated environmental monitoring*

*Based on Cardno's assessment, it is concluded that a collective solution similar to the current wastewater pond would be the most cost effective. Figure 4 shows possible locations where the wastewater pond could be sited while maintaining existing separation distances from residential areas in order to minimise adverse impacts from the wastewater pond such as odour and effluent seepage.*

Records are limited on fees associated with the service however there was a fee found in the 2005-2006 Schedule of Fees & Charges of \$100 per annum with the last record of a fee being in the 2016-2017 Schedule of Fees & Charges of \$396 per annum. It is noted that the fee was removed from the 2017-2018 Schedule of Fees & Charges.

Since 2017 the three businesses have not paid an annual fee, however, have been utilising the system. No records can be found as to when this system was installed and what arrangements were in place for the three (3) businesses.

#### **Consultation**

Councillors – Agenda Briefing Session – February 2025

River Engineering

Senior Management Team

Mr B Boys – Wubin Hotel

Mr K Markotic – Mobil Wubin

Ms W Pickering – BP Wubin

#### **Legislative Implications**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

There are annual costs of approx. \$2,500 per annum to maintain and repair any breakages in the pipe. At times, this may involve the engagement of a plumber along with Shire resources.

#### **General Function Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Yes

#### **Sustainability & Climate Change Implications**

##### Economic implications

There are no known significant economic implications associated with this proposal.

##### Social implications

There are no known social implications associated with this proposal.



### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

Since the receipt of the Cardno report in November 2013, no action has been taken to remedy the situation of the sewerage arrangements in Wubin.

### **Cardno provided two options:**

#### **Option 1 – Wastewater Pond**

The current area is not large enough for expansion and no other suitable location can be found within or adjacent to the Wubin townsite.

It is to be noted that the current evaporation pond is situated on Reserve 29878 with a purpose for 'Sewerage'.

#### **Option 2 – Sewerage treatment plant**

The current area is not large enough for expansion and no other suitable location can be found within or adjacent to the Wubin townsite.

The proposed new location as suggested by Cardno to the north of the existing reserve is Vacant Crown Land and it would be a long process in trying to obtain this land as we know from our current experience. An enquiry has been made with Department of Planning Lands and Heritage to create a 'Sewerage' reserve on a portion of the old golf course, however that too will take many years and the cost to transfer the sewerage waste to that area would be excessive.

Discussions with River Engineering back in 2013 highlighted another issue in that if a new location is found and an application is lodged with the Department of Health, there is a risk that utilisation of the current pond would have to cease until approval is granted. This would require additional cost and resources of the Shire as the pit on each property would be required to be emptied on a daily basis. This would be an unrealistic expectation of the Shire.

### **Alternative Solutions**

Using costs from previous sewerage infrastructure upgrades undertaken in the Shire the estimated cost to provide deep sewerage for the entire townsite would be \$2.5M. There is still the issue of where to discharge the wastewater as no suitable location can be found.

On basis of 2024/25 figures, estimated annual Revenue from the entire Wubin townsite would be:

Sewerage Residential	\$28,240
Sewerage Commercial	\$33,594
<b>TOTAL:</b>	<b>\$61,834</b>

Should Council terminate the current arrangements, the three businesses currently being serviced would be required to arrange for their sewerage to be treated on their own properties.

This would come at an expense to the businesses, however if deep sewerage was installed, they would be required to pay an estimated annual sewerage fee as listed below:



BP Wubin	\$ 7,338
Wubin Hotel	\$14,520
Mobil Roadhouse	\$ 5,183

A once off expense to seek an alternative solution would be less expensive than if deep sewerage was installed. The Shire has no responsibility for providing the service and should not be providing a service to selected businesses at no cost.

The current arrangements are operating without approval from the Department of Health and the three (3) businesses are utilising this system free of charge.

Meetings were held with representatives from the three (3) businesses on 31 March 2025 and 1 April 2025, and they are now aware of the proposed recommendation to Council and that they will be required to seek an alternative solution to manage sewerage on their own property.

It is the Officers recommendation that as the Shire of Dalwallinu has no license or approval to operate the current system in Wubin, as of 30 June 2026 (or a date earlier if advised by the Department of Health), the current arrangements shall cease. Providing the timeframe of 30 June 2026 will provide sufficient time for each business to seek an alternative solution for their sewerage system.

#### **Officer Recommendation/Council Resolution**

##### **MOTION 10394**

Moved           Cr SC Carter  
Seconded       Cr MM Harms

That Council requests the Chief Executive Officer to advise BP Wubin, Wubin Hotel and Mobil Wubin, that effective from 30 June 2026 (or earlier if directed by the Department of Health), the current sewerage arrangements will cease to operate and that it will be the business owner's responsibility to find an alternative sewerage solution.


**CARRIED 6/0**

**For:**           President KL Carter, Deputy SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson,  
Cr MM Harms

**Against:**     Nil



- 10      **APPLICATIONS FOR LEAVE OF ABSENCE**  
Nil
- 11      **MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**  
Nil
- 12      **QUESTIONS FROM MEMBERS WITHOUT NOTICE**  
Nil
- 13      **NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)**  
Nil
- 14      **MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2)**  
Nil
- 15      **SCHEDULING OF MEETING**  
The next Ordinary Meeting of Council will be held on 27 May 2025 at the Shire of Dalwallinu Council Chambers, Dalwallinu commencing at 3.30pm.
- 16      **CLOSURE**  
There being no further business, the Chairperson closed the meeting at 4.12pm.
- 17      **CERTIFICATION**  
I, Keith Leslie Carter, certify that the minutes of the Ordinary Council meeting held on the 22 April 2025, as shown on page numbers 1 to 87 were confirmed as a true record at the meeting held on 27 May 2025.

  
CHAIRPERSON  
27/5/2025

