



# Ordinary Council Meeting Agenda

*22 April 2025*



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**Shire of Dalwallinu**

**NOTICE OF MEETING**

NOTICE is hereby given that the next Ordinary Meeting of Council of the Shire of Dalwallinu will be held on Tuesday, 22 April 2025 in the Kalannie Sporting & Recreation Club Inc., 25 Stanley Street, Kalannie commencing at 4.00pm.

Signed:

Jean Knight

17 / 04 / 2025

Date

**Chief Executive Officer**

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## **SHIRE OF DALWALLINU**

**AGENDA** for the Ordinary Meeting of Council to be held at the Kalannie Sporting & Recreation Club Inc, 24 Stanley Street, Kalannie on Tuesday 22 April 2025 commencing at 4.00pm.

**1. OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson (President) opened the meeting at \_\_\_\_ pm.

**2. ANNOUNCEMENTS OF PRESIDING MEMBER**

**3. ATTENDANCE RECORD**

**3.1 Present**

|                         |               |
|-------------------------|---------------|
| Shire President         | Cr KL Carter  |
| Deputy Shire President  | Cr SC Carter  |
|                         | Cr JL Counsel |
|                         | Cr DS Cream   |
|                         | Cr JH Cruz    |
|                         | Cr S Dawson   |
|                         | Cr MM Harms   |
| Chief Executive Officer | Ms JM Knight  |

**Public**

**3.2 Apologies**

**3.3 Leave of Absence Previously Granted**

Nil

**4 DECLARATIONS OF INTEREST**

**5 PUBLIC QUESTION TIME**

**5.1 Response to Previous Public Questions Taken on Notice**

Nil

**5.2 Public Question Time**



**6 MINUTES OF PREVIOUS MEETINGS**

**6.1 Ordinary Council Meeting – 25 March 2025**

**MOTION**

Moved Cr

Seconded Cr

That the Minutes of the Ordinary Meeting of Council held 25 March 2025 be confirmed.

**0/0**

**7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS**

**7.1 Petitions**

**7.2 Presentations**

**7.3 Deputations**

**7.4 Delegates Reports/Submissions**

**8 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands)**

As agreed.



## 9 REPORTS

### 9.1 WORKS & SERVICES

#### 9.1.1 Request to call Tenders for the 2025-2026 WSFN Road Rehabilitation Works

|                                   |  |
|-----------------------------------|--|
| <b>Report Date</b>                | 22 April 2025                            |
| <b>Applicant</b>                  | Shire of Dalwallinu                      |
| <b>File Ref</b>                   | FM/28 – Financial Management - Tendering |
| <b>Previous Meeting Reference</b> | Nil                                      |
| <b>Prepared by</b>                | Marc Bennett, Manager Works & Services   |
| <b>Supervised by</b>              | Jean Knight, Chief Executive Officer     |
| <b>Disclosure of interest</b>     | Nil                                      |
| <b>Voting Requirements</b>        | Simple Majority                          |
| <b>Attachments</b>                | Nil                                      |

#### Purpose of Report

Council is requested to authorise the calling of tenders for the provision of road rehabilitation works for Wheatbelt Secondary Freight Network (WSFN) 2025-2026 projects and to set the tender qualitative criteria.

#### Background

The WSFN comprises some 4,400km of local government managed roads across 53 routes that connect with State and National Highways to provide access for heavy vehicles into the region.

The Shire of Dalwallinu is included in the Jurien Bay to Dalwallinu and the Dowerin to Dalwallinu routes which total \$50,600,000.

#### Consultation

Chief Executive Officer

#### Legislative Implications

##### State

*Local Government Act Section 3.57 - Provision of goods and services*

*Local Government (Functions and General) Regulations 1996*

#### Policy Implications

##### Local

Council Policy 3.3 Regional Price Preference

Council Policy 3.5 Purchasing

#### Financial Implications

An allocation will be made in the 2025-2026 budget for works associated with the WSFN.

#### General Function Implications

Nil

#### Strategic Implications

Nil



## **Site Inspection**

Nil

## **Sustainability & Climate Change Implications**

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known significant social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## **Officer Comment**

The works planned for 2025-2026 are as follows:

- Kalannie Dowerin Road (SLK 0.00 – SLK 10.07)
- Miling North Road (SLK0.00 – SLK 1.32)

It is recommended that the tender qualitative criteria be set as follows:

|  |     |
|--|-----|
| Price                                  | 45% |
| Relevant Experience                    | 15% |
| Tenderer's Resources                   | 20% |
| Tenderer's WHS policies and procedures | 10% |
| Methodology of Works                   | 10% |

## **Officer Recommendation**

That Council:

1. Authorise the calling of tenders for the Provision of Road Rehabilitation Works for the 2025-2026 Wheatbelt Secondary Freight Network;
2. Set the qualitative criteria for the tender for the provision of Road Rehabilitation Works as:

|  |     |
|--|-----|
| Price                                  | 45% |
| Relevant Experience                    | 15% |
| Tenderer's Resources                   | 20% |
| Tenderer's WHS policies and procedures | 10% |
| Methodology of Works                   | 10% |

## **Officer Recommendation/Council Resolution**

### MOTION

Moved Cr  
Seconded Cr

0/0



## 9.1.2 Unbudgeted Expenditure – Drainage Materials for WSFN

|                                   |  |
|-----------------------------------|--|
| <b>Report Date</b>                | 22 April 2025                          |
| <b>Applicant</b>                  | Shire of Dalwallinu                    |
| <b>File Ref</b>                   | FM/28 – Financial - Tendering          |
| <b>Previous Meeting Reference</b> | Nil                                    |
| <b>Prepared by</b>                | Marc Bennett, Manager Works & Services |
| <b>Supervised by</b>              | Jean Knight, Chief Executive Officer   |
| <b>Disclosure of interest</b>     | Nil                                    |
| <b>Voting Requirements</b>        | Simple Majority                        |
| <b>Attachments</b>                | Nil                                    |

### Purpose of Report

Council is requested to authorise the ordering of Drainage Materials for 2025 – 2026 Wheatbelt Secondary Freight Network (WSFN) Road rehabilitation works.

### Background

During budget preparations, quotes were called for drainage materials for the WSFN projects and were advised a lead time of three (3) months would be required.

### Consultation

Chief Executive Officer  
Manager Corporate Services

### Legislative Implications

#### State

*Local Government Act Section 3.57 - Provision of goods and services*  
*Local Government (Functions and General) Regulations 1996*

### Policy Implications

#### Local

Council Policy 3.3 Regional Price Preference  
Council Policy 3.5 Purchasing

### Financial Implications

Should Council support the proposal an allocation will be made in 2025-2026 annual budget.  
Funds for the 2025-2026 WSFN works have been approved?

### General Function Implications

Nil

### Strategic Implications

Nil

### Site Inspection

Yes



## **Sustainability & Climate Change Implications**

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## **Officer Comment**

Given the lead time for the delivery of the products, and the requirement of installation in August 2025, the Officer is seeking approval to place an order with delivery 1 July 2025.

Request for Quote 2425-31 was issued on 26 March 2025 for the purchase of Drainage Materials.

After the closing date (Wednesday 9 April 2025), three quotes were received from:

- Dallcon
- GNC Concrete
- MJM Industries

The Regional Price Preference Policy was applied to these quotes making the successful supplier Dallcon at a cost of \$108,245 ex GST.

## **Officer Recommendation**

That Council:

1. Authorise the Chief Executive Officer to issue a Purchase Order for the purchase of Drainage Materials for WSFN to Dallcon for \$108,245 ex GST, with delivery to be 1 July 2025;
2. Allocate funds for the purchase of Point 1 above in the 2025-2026 budget.

## **Officer Recommendation/Council Resolution**

### MOTION

Moved                    Cr  
Seconded                Cr

0/0



### 9.1.3 Road Safety Vision Statement\*

|                                   |  |
|-----------------------------------|--|
| <b>Report Date</b>                | 22 April 2025                          |
| <b>Applicant</b>                  | Shire of Dalwallinu                    |
| <b>File Ref</b>                   | CR/12 – Community Relations            |
| <b>Previous Meeting Reference</b> | Nil                                    |
| <b>Prepared by</b>                | Marc Bennett, Manager Works & Services |
| <b>Supervised by</b>              | Jean Knight, Chief Executive Officer   |
| <b>Disclosure of interest</b>     | Nil                                    |
| <b>Voting Requirements</b>        | Simple Majority                        |
| <b>Attachments</b>                | Road Safety Vision Statement           |

#### **Purpose of Report**

Council is requested to endorse the Shire of Dalwallinu Road Safety Vision Statement.

#### **Background**

WALGA's RoadWise Program, founded in 1994, is the Local Government and Community Road Safety Program for Western Australia.

The aim of the Program is to engage Local Governments and communities in actions that support and contribute to the implementation of *Towards Zero*. The WA Government has established a road safety target to reduce the number of people killed, severely or seriously injured by 50% - 70% by 2030.

The involvement and contribution of Local Governments will be crucial in achieving the targets of the WA road safety strategy and ultimate vision of zero killed and serious injuries.

#### **Consultation**

WALGA RoadWise Advisor

#### **Legislative Implications**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **General Function Implications**

Nil

#### **Strategic Implications**

Nil

#### **Site Inspection**

Yes



## **Sustainability & Climate Change Implications**

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## **Officer Comment**

Endorsement of this Vision Statement will ensure Council's commitment to Road Safety.

A Strategy will be developed for the Administration to support this vision statement.

## **Officer Recommendation**

That Council:

- 1      Endorse Shire of Dalwallinu Road Safety Vision Statement;
- 2      Authorise the Chief Executive Officer to sign the Shire of Dalwallinu Road Safety Vision Statement on behalf of the Shire of Dalwallinu.

## **Officer Recommendation/Council Resolution**

### MOTION

Moved                    Cr  
Seconded                Cr

0/0





### **Vision statement**

- To work towards embedding road safety action across the organisation to improve local road safety outcomes.
- To work towards developing a systematic, organisation wide approach to managing road safety and embedding actions across all activities to assist in achieving the ultimate long-term vision of zero deaths and serious injuries on the local road network.

### **Statements of intention**

- The Shire of Dalwallinu acknowledges that it is unacceptable for people to die or be seriously injured while using the local road network.
- The Shire of Dalwallinu recognises that it has the opportunity to influence road safety outcomes on the local road network through our role in building, maintaining and managing roads.
- The Shire of Dalwallinu acknowledges that it invests significant resources in managing an extensive network of local roads and is well placed to influence road safety performance.
- The Shire of Dalwallinu will demonstrate leadership in road safety by striving to work within the framework of the Road Safety Governing Principles for Local Government.
- The Shire of Dalwallinu will demonstrate action in road safety by identifying opportunities and implementing measures, within its capacity and resourcing, to improve road safety outcomes on the local road network.

Signed on behalf of the Shire of Dalwallinu

---

Chief Executive Officer

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Date:

#### 9.1.4 Road Safety Strategy Plan\*

|                                   |  |
|-----------------------------------|--|
| <b>Report Date</b>                | 22 April 2025                          |
| <b>Applicant</b>                  | Shire of Dalwallinu                    |
| <b>File Ref</b>                   | CR/12 – Community Relations            |
| <b>Previous Meeting Reference</b> | Nil                                    |
| <b>Prepared by</b>                | Marc Bennett, Manager Works & Services |
| <b>Supervised by</b>              | Jean Knight, Chief Executive Officer   |
| <b>Disclosure of interest</b>     | Nil                                    |
| <b>Voting Requirements</b>        | Simple Majority                        |
| <b>Attachments</b>                | Road Safety Strategy Plan              |

#### Purpose of Report

Council is requested to endorse the Shire of Dalwallinu Road Safety Strategy Plan.

#### Background

WALGA's RoadWise, through RoadWise Councils initiative, aims to proactively engage, motivate and support Local Governments in adopting and applying policies and strategies that make an effective and sustainable contribution to the achievement of objectives and targets of the WA road safety strategy. There are currently 66 Local Government registered as a RoadWise Council making a contribution to the achievements of national and state road safety objectives.

#### Consultation

WALGA RoadWise Advisor

#### Legislative Implications

Nil

#### Policy Implications

Nil

#### Financial Implications

Nil

#### General Function Implications

Nil

#### Strategic Implications

Nil

#### Site Inspection

Nil

#### Sustainability & Climate Change Implications

##### Economic implications

There are no known significant economic implications associated with this proposal.



*Social implications*

There are no known social implications associated with this proposal.

*Environmental implications*

There are no known significant environmental implications associated with this proposal.

**Officer Comment**

Endorsement of the Road Safety Strategy Plan will ensure Councils commitment to Road Safety.

**Officer Recommendation**

That Council endorses the Shire of Dalwallinu Road Safety Strategy Plan.

**Officer Recommendation/Council Resolution**

**MOTION**

Moved                    Cr  
Seconded                Cr

0/0



## Purpose

To ensure the Shire has a robust approach to road traffic safety, embedding Safe System methodology through the implementation of a Road Safety Management System across the Shire's organisational activities.

## Background and Issues

The Shire of Dalwallinu has management control of over 500 kilometers of sealed and 1500 kilometers of unsealed roads across a 7,236 km<sup>2</sup> local government area. Between 2020-2025 there were 7 deaths and serious injuries on Shire of Dalwallinu roads. Therefore, through the necessity of community safety and asset management, the Shire has a significant role in the maintenance and construction of local roads for safe use by the travelling public. Driving Change – the Road Safety Strategy for Western Australia 2020-2030 and the National Road Safety Strategy 2021-2030 have both adopted a Safe Systems approach with the ultimate vision of zero deaths or serious injuries on Western Australian and Australian roads.

## Objectives

The 'Safe System' philosophy brings a public health focus to road safety and involves all aspects of the road system working together to eliminate death and serious injury. The Safe System approach is considered to be world best practice and is guided by four principles:

- **Fallibility** – humans will continue to make mistakes, and the transport system should not result in death or serious injury as a consequence of errors on the roads.
- **Vulnerability** – the human body has limited physical ability to withstand crash forces without being killed or seriously injured. System designers need to consider the limits of the human body when designing and maintaining roads, vehicles and speeds.
- **Shared Responsibility** – it is no longer acceptable to operate a transport system that tolerates death and serious injury, the burden of road safety no longer rests solely with the individual road user. System managers have a primary responsibility to provide a safe operating environment for road users and ensure the system is forgiving when people make mistakes.
- **Systems approach** – all pillars of the road system need to be strengthened together to multiply their collective impact, so if one part fails, other parts will protect people involved from death or serious harm.

The Shire will adopt a Strategy of continual improvement through the means of a Road Safety Management System which will apply safe system principles where possible to all planning, maintenance, construction and operational policy on the Shire of Dalwallinu Road network. This strategy will guide the system.

## Area of Application

This Strategy applies to all Shire-managed roads, roadsides, footpaths and cycle paths across the local government area.

## Strategy Measures

The key objectives for the Shire to achieve a Safe Road Traffic Management System is through:

### Roads and roadsides

- Where possible consider separation of all road traffic (cars, bicycles and pedestrians) on roads, roadsides, footpaths and intersections.
- Provide crash protective roadsides to address run-off road collisions such as sealed/widened shoulders, barriers, audible edge lining, removal of hazards and improved lighting.
- Conduct a road safety audit on all new road construction projects.
- Provide road safety auditor training.
- Conduct a network road safety assessment and plan to identify and prioritise network safety deficiencies.

### Intersections

- Ensure safe speeds at intersections to reduce side-on collisions.

### Reducing travel speeds

- Targeted lower speed limits on roads and streets with mixed use where separation of motor vehicles and vulnerable road users may be difficult.

### Fleet Safety

Development of a Shire Fleet Safety Policy, including:

- Safe journey planning, including consideration of the need to travel, the amount and mode of travel and choice of route, vehicle and driver. Include fleet and driver safety in new employee inductions.
- Informed choice based on safety when purchasing and maintaining vehicles
- Only purchase/lease 5 star ANCAP rated vehicles.
- Ensure all drivers are licensed to drive the vehicle they are driving and enforce/support/monitor to ensure compliance.
- Vehicle purchasing policy should include vehicle safety checks and a process to remove update unfit vehicles.
- Data collection on fleet, drivers and incidents.
- Staff training, education and development programs.

### Post-crash response

Post-crash response and first aid, emergency preparedness and post-crash recovery and rehabilitation

- Emergency response and first aid training is available for employees.
- Workplace insurance is provided.
- National and State Black Spot funding applications will be submitted for roads and intersections that meet the funding criteria.

### **Administration**

Administration responsibility for implementing this Strategy is delegated to the Manager of Works and Services, however delivery lies across many Shire business units. Related documents can be found in Appendix 1.

## Related Documents

### Strategic Community Plan 2017 – 2027

Rejuvenated and Enhanced recreation precinct and Dalwallinu Recreation centre

- 1.8.2 Provide improved landscape and links with the amenity of recreational spaces and sporting facilities.

Improved Road Network,

- 2.6.1 Ensure Restricted Access Vehicle (RAV) Network is fit for purpose to serve agricultural transport needs.
- 2.6.2 Continue program of road maintenance reconstruction to meet ongoing asset renewal standards
- 2.6.3 Monitor annual freight task on Shire roads and lobby for sufficient funding
- 2.6.4 Progress towards all Class A roads being 8 metres in width.

### Council Plan 2025 – 2035

*Under review*

## Other informing Shire Plans

- 10 year Road Construction Plan 2022-2033
- Strategic Resource Plan 2020 - 2035

## Applicable Council policies

- Council Policy 5.5 Road Making Materials
- Council Policy 5.6 Street Trees
- Council Policy 5.7 Property Access and Crossovers
- Council Policy 5.8 Road Classification
- Council Policy 5.10 Unsealed Roads - Standards
- Council Policy 5.11 Storm Water Drainage
- Council Policy 5.14 Temporary Closure of Unsealed Roads During/After Rain Events

## Speed Limits – ‘Safe Speeds’

- Council Policy 5.8 Road Classification

## Behaviour Change – ‘Safe People’

- Council Policy – 1.14 Workplace Health & Safety
- Council Policy – 4.10 Drug and Alcohol
- Council Policy – 4.16 GPS Fleet Tracking

## Fleet – ‘Safe Vehicles’

- Council Policy – 3.5 Purchasing Policy

## Applicable Management Policies

- Road Visual Condition Assessment Procedure
- Austroads Guide to Road Design

### 9.1.5 Adoption of Policy – Light Vehicle Fleet Management\*

|                                   |  |
|-----------------------------------|--|
| <b>Report Date</b>                | 22 April 2025                          |
| <b>Applicant</b>                  | Shire of Dalwallinu                    |
| <b>File Ref</b>                   | GO/20 – Governance – Policy Manual     |
| <b>Previous Meeting Reference</b> | Nil                                    |
| <b>Prepared by</b>                | Marc Bennett, Manager Works & Services |
| <b>Supervised by</b>              | Jean Knight, Chief Executive Officer   |
| <b>Disclosure of interest</b>     | Nil                                    |
| <b>Voting Requirements</b>        | <b>Absolute Majority</b>               |
| <b>Attachments</b>                | Draft Policy 5.19                      |

#### Purpose of Report

Council is requested to endorse the Shire of Dalwallinu Light Vehicle Fleet Management Policy.

#### Background

The Western Australian Government Driving Road Safety Strategy and Action Plan identifies five priority areas that the government, in collaboration with businesses, the not-for-profit sector and the wider community will focus on over the next ten years:

- Safe Roads
- Safe Road Uses
- Safe Speeds
- Safe Vehicles
- Post-Crash Response

#### Consultation

WALGA RoadWise Advisor

#### Legislative Implications

##### State

*Local Government Act 1995*

*Local Government (Functions & General) Regulations 1996*

#### Policy Implications

##### Local

Shire of Dalwallinu Policy 1.1

#### Financial Implications

Nil

#### General Function Implications

Nil

#### Strategic Implications

Nil

#### Site Inspection

Nil



## **Sustainability & Climate Change Implications**

### Economic implications

There are no known significant economic implications associated with this proposal.

### Social implications

There are no known social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

## **Officer Comment**

The support of the adoption of this policy will ensure Councils commitment to Road Safety.

## **Officer Recommendation**

That Council adopt Policy 5.19 Light Vehicle Fleet Management.

## **Officer Recommendation/Council Resolution**

### **MOTION**

|          |    |
|----------|----|
| Moved    | Cr |
| Seconded | Cr |

0/0



## 5.19 Light Vehicle Fleet Management Policy

Person Responsible: Manager Works & Services  
History: New

Policy This policy applies to all light fleet vehicles owned by the Shire of Dalwallinu. Usage restriction requirements in unique circumstances, may be lifted temporarily on approval by the Chief Executive Officer and assessed on a case by case basis. The Chief Executive Officer will align all future contracts and renewals with this policy.

The selection, use and management of light vehicles will maximise productivity, cost efficiency, safety and sustainability.

**Vehicle Criteria** – vehicle selection will be based on the following five criteria:

| No | Criteria        | Description  |
|----|-----------------|--|
| 1  | Fit for Purpose | The vehicle must enable employees to perform the work function to a pre-determined standard without increasing the safety risk to employees or the public.   |
| 2  | Safety          | <ul style="list-style-type: none"><li>The <i>Work Health and Safety Act 2020</i> deems vehicles to be a place of work. If a vehicle is not fit-for-purpose this may pose a WHS risk.</li><li>The Australian New Car Assessment program (ANCAP) assesses safety (injury risk) on a scale of 1-5. All vehicles within the light vehicle fleet should have a minimum ANCAP rating of four (4) stars.</li></ul>  |
| 3  | Environment     | <ul style="list-style-type: none"><li>In Australia all new vehicles are required to comply with ADR 79/04 – Emission Control for Light vehicles. This mimics the International Standard developed through the United Nations World Forum for the Harmonisation of Vehicle Regulations (UN Regulation 93/06).</li><li>The Shire's light fleet vehicles must also meet the specified emission target in the Western Australian Government's Motor Vehicles Buyers Guide. The emissions target is expressed in grams of CO2 per</li></ul> |

|   |                                 |  |
|---|---------------------------------|--|
|   |                                 | kilometre (g/km) and is based on the fuel consumption ratings that manufacturers are required to provide. The g/km figure is applicable regardless of fuel type (i.e. electric, petrol, LPG or diesel)   |
| 4 | Cost (Whole of Asset Lifecycle) | <ul style="list-style-type: none"> <li>The total cost of the vehicle must deliver best value for money on the whole-of-asset lifecycle, against the weighted assessment;</li> </ul> <p>The weighted assessment is:</p> <p>Fit for purpose – 5%</p> <p>Safety – 25%</p> <p>Environment – 5%</p> <p>Cost – 65%</p> |
| 5 | Service Support                 | Service support must be available within the Northern Wheatbelt Region   |

### **Operational Vehicles**

Operational vehicles will be the most cost effective make and model available that are fit for purpose, environmentally progressive and compliant with WHS requirements.

### **Purchase of Vehicles**

Where applicable, new vehicles will be purchased through the State Government Fleet Contract.

### **Novated Leases**

Novated and Operating Leases will only be considered if a cost-benefit analysis demonstrates better value for money (whole-of-lifecycle asset). Approval is required from the Chief Executive Officer.

### **Fringe Benefits Tax (FBT)**

Obligations regarding Fringe Benefits Tax are detailed in individual employment contracts.

### **Value of Private Use Vehicle**

The value of the private use component of the vehicle is as shown in individual contracts of employment or in the case of uncontracted employees, in specific agreements or letters of appointment.

### **Accountabilities and Responsibilities**

**Council** is accountable for:

- Ensuring the organisation has in place a lawful, transparent and accountable policy framework, supported by a suite of compliant and appropriate policies and procedures;
- Endorsing (or not) each organisation policy document in a timely and effective manner;
- Delegating implementation of each policy document to the Chief Executive Officer.

**Chief Executive Officer** is accountable for ensuring the development, implementation, monitoring and review of this policy document, in accordance with governing legislation and Council directives.

**Executive Management Team** is responsible for:

- Ensuring that all employees under their direction comply with this policy document;
- Enacting a process to redress non-compliance with this policy document.

**All Employees** are individually responsible for complying with this policy.

#### **Risk Management**

If a Light vehicle Fleet Management Policy is not in place, the risks include (but are not limited to):

- There is no guidance on the purchase and use of light vehicles to conduct the business of the Shire;
- The selection, use and management of light vehicles does not maximise productivity, cost efficiency, safety and sustainability;
- Tool of trade vehicles selected do not meet the project or program needs;
- Private use vehicles are allocated inappropriately or when there is no need for a vehicle;
- Council does not adhere to the important principles of:
  - Selection of vehicles based on safety, cost, environmental and qualitative factors;
  - Acceptable use of the vehicles; and
  - Maintenance and management of the light vehicles, including changeover.
- Non compliance with the Work Health and Safety Act 2020.

#### **Objective**

The objectives of the Light Vehicle Fleet Management Policy are to:

- Guide the purchase and use of light vehicles to conduct the business of the Shire;
- Ensure that the selection, use and management of the light vehicles will maximise productivity, cost efficiency, safety and sustainability;
- Tool of trade vehicles are selected based on the project and program needs;
- Private use vehicles are only provided after a contract review is carried out prior to appointment of the contracted position by the Council or Chief Executive Officer to determine whether there is a need for a vehicle;
- Enunciate the important principles of Council which include:
  - Selection of vehicles based on safety, cost, environmental and qualitative factors;
  - Acceptable use of vehicles; and
  - Maintenance and management of the light vehicles, including changeover.
- Ensure compliance with the *Work Health and Safety Act 2020* and respective employment contracts.

## Definitions

**Councillors:** means members of an elected body that make decisions on behalf of a local government through a formal meeting process. Councillors do not have authority to act or make decisions as individuals;

**Employee:** means a person that is hired to provide a service to a company either on a full time, part-time or casual basis in exchange for payment. Also referred to as employees;

**Light Vehicle:** means a motor vehicle with a gross vehicle mass (GVM) not greater than 4,500kg and constructed or equipped to seat no more than twelve (12) adults (including the driver);

**Reasonably Practicable (Work Health and Safety Act 2020):** A guiding principle of the WHS Act is that all people are provided the highest level of health and safety protection from hazards arising from work, so far as is reasonably practicable. The term 'reasonably practicable' means what could reasonably be done at a particular time to ensure health and safety measures are in place. In determining what is reasonably practicable, there is a requirement to weigh up all relevant matters including:

- The likelihood of a hazard or risk occurring (the probability of a person being exposed to harm);
- The degree of harm that might result if the hazard or risk occurred (the potential seriousness of injury or harm);
- What the person concerned knows, or ought to reasonably know, about the hazard or risk and ways of eliminating or minimising it;
- The availability of suitable ways to eliminate or minimise the hazard or risk;
- The cost of eliminating or minimising the hazard or risk. Costs may only be considered after assessing the extent of the risk and the available ways of eliminating or minimising the risk. Cost will not ordinarily be the key factor in determining what is reasonably practicable for a duty holder to do unless it can be shown to be 'grossly disproportionate' to the risk.

**Vehicle Fleet:** means a motor vehicle owned or leased by a business. Depending on the size of the organisation, industry and needs, fleet vehicle types will vary for sales, operation and the needs of employees.

**Worker:** means an employee (part-time, full-time and casual), a contractor, a subcontractor, a self-employed person, an outworker, an apprentice or trainee, a work experience student, an employee of a labour hire company placed with a 'host employer' and volunteers.

**Workplace:** means any place where a worker goes or is likely to be while work is carried out for a business or undertaking. This may include offices, factories, shops, construction sites, vehicles, ships, aircraft or other mobile structures on land or water such as offshore units and platforms (that are not already covered under the Commonwealth's offshore WHS laws)

## **9.2 PLANNING & DEVELOPMENT**

There were Nil Reports from Planning & Development this month.



### **9.3 CORPORATE SERVICES**

#### **9.3.1 Accounts for Payment for March 2025\***

|                                   |   |
|-----------------------------------|---|
| <b>Report Date</b>                | 22 April 2025                           |
| <b>Applicant</b>                  | Shire of Dalwallinu                     |
| <b>File Ref</b>                   | FM/9 Financial Reporting                |
| <b>Previous Meeting Reference</b> | Nil                                     |
| <b>Prepared by</b>                | Christie Andrews, Finance Officer       |
| <b>Supervised by</b>              | Hanna Jolly, Manager Corporate Services |
| <b>Disclosure of interest</b>     | Nil                                     |
| <b>Voting Requirements</b>        | Simple Majority                         |
| <b>Attachments</b>                | Summary of Accounts for Payment         |

#### **Purpose of Report**

Council is requested to consider the acceptance and approval of the Schedule of Accounts for Payment.

#### **Background**

A list of invoices paid for the month of March 2025 from the Municipal Account to the sum of \$785,438.21 paid by EFT is attached together with a list of bank fees, payroll, direct debit payments, loan payments and transfer to Term Deposits. These payments total \$1,206,509.69. There were no payments from the Trust Account. Total payments from all accounts being \$1,206,509.69 have been listed for Council's ratification.

#### **Consultation**

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under Council's delegated authority, is to be completed for each month showing:

- The payees names
- The amount of the payments
- Sufficient information to identify the payment
- The date of the payment

The attached list meets the requirements of the Financial Regulations,

In addition to the above statutory requirements, Financial Management Regulation Section 13(4) requires 'the total of the other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

#### **Legislative Implications**

##### **State**

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

#### **Policy Implications**

Nil



**Financial Implications**

Payments are in accordance with the revised budget for 2024/2025.

**General Function Implications**

Nil

**Strategic Implications**

Nil

**Site Inspection**

Not applicable

**Sustainability & Climate Change Implications****Economic implications**

There are no known significant economic implications associated with this proposal.

**Social implications**

There are no known significant social implications associated with this proposal.

**Environmental implications**

There are no known significant environmental implications associated with this proposal.

**Officer Comment**

Accounts for Payments are in accordance with the revised budget for 2024/2025 or authorised by separate resolution.

**Officer Recommendation**

That Council, in accordance with the requirements of sections 13(1), 13(3), and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in March 2025 under Chief Executive Officer's delegated authority is endorsed in respect to the following bank accounts:

Municipal Fund Account totalling \$1,206,509.69 consisting of:

|   |              |
|---|--------------|
| EFT Payments (EFT16874-EFT16964)                      | \$785,438.21 |
| <i>Bunnings Trade EFT16943 \$1,485.00</i>             |              |
| <i>Wex Australia EFT16922 \$2,439.35</i>              |              |
| EFT Payments (Payroll)                                | \$135,223.53 |
| Direct Debit – Credit Card (DD18225.1)                | \$5,414.81   |
| Direct Debit – Housing Bonds (DD18179.1 & DD18198.1)  | \$2,008.00   |
| Direct Debit – Superannuation (DD18192.1 & DD18218.1) | \$26,738.52  |
| Direct Debit – Payments to Department of Transport    | \$101,071.65 |
| Bank Fees   | \$696.60     |
| Loan Payment – Loan 159 Dalwallinu Rec Centre         | \$68,562.25  |
| Loan Payment – Loan 160 Bell Street Subdivision       | \$81,356.12  |



**Officer Recommendation/Council Resolution**

**MOTION**

Moved                    Cr  
Seconded                Cr

**0/0**



**EFT PAYMENTS FOR THE MONTH OF MARCH 2025**

| <b>Chq/EFT</b> | <b>Date</b> | <b>Name</b>                                   | <b>Description</b>                         | <b>Amount</b> |
|----------------|-------------|---|--|---------------|
| EFT16874       | 06/03/2025  | On Hold On Line                               | IT services                                | 77.00         |
| EFT16875       | 06/03/2025  | WESTRAC EQUIPMENT PTY LTD                     | Parts                                      | 612.03        |
| EFT16876       | 06/03/2025  | AUSTRALIA POST - SHIRE                        | Postal services                            | 191.55        |
| EFT16877       | 06/03/2025  | BOC LIMITED                                   | Utilities                                  | 36.14         |
| EFT16878       | 06/03/2025  | Bridgestone Service Centre Dalwallinu         | Repairs                                    | 50.50         |
| EFT16879       | 06/03/2025  | TELSTRA                                       | Phone services                             | 2,654.84      |
| EFT16880       | 06/03/2025  | NORTHAM CARPETS                               | Flooring                                   | 4,974.00      |
| EFT16881       | 06/03/2025  | METROCOUNT                                    | Materials                                  | 1,320.00      |
| EFT16882       | 06/03/2025  | ST JOHN AMBULANCE DALWALLINU                  | Memberships                                | 107.00        |
| EFT16883       | 06/03/2025  | SYNERGY                                       | Electricity usage                          | 3,712.69      |
| EFT16884       | 06/03/2025  | DEPT OF FIRE AND EMERGENCY SERVICES           | 2024/25 ESL                                | 31,340.27     |
| EFT16885       | 06/03/2025  | Team Global Express Pty Ltd                   | Freight charges                            | 702.55        |
| EFT16886       | 06/03/2025  | REFUEL AUSTRALIA                              | Diesel                                     | 33,378.19     |
| EFT16887       | 06/03/2025  | ORIGIN  | Utilities                                  | 2,174.89      |
| EFT16888       | 06/03/2025  | AMPAC DEBT RECOVERY                           | Debt recovery costs                        | 125.83        |
| EFT16889       | 06/03/2025  | R N R AUTO ELECTRICS                          | Parts                                      | 18.32         |
| EFT16890       | 06/03/2025  | AFGRI EQUIPMENT AUSTRALIA PTY LTD             | Parts                                      | 88.00         |
| EFT16891       | 06/03/2025  | DALLCON                                       | Materials                                  | 85,811.66     |
| EFT16892       | 06/03/2025  | LIBERTY PLUMBING & GAS                        | Bathroom upgrade & assorted plumbing works | 32,130.00     |
| EFT16893       | 06/03/2025  | WA CONTRACT RANGER SERVICES PTY LTD           | Ranger Services                            | 1,980.00      |
| EFT16894       | 06/03/2025  | Bradyn Joel Wallis                            | Return of venue & key bonds                | 280.00        |
| EFT16895       | 06/03/2025  | DEPT OF ENERGY, MINES, INDUSTRY REGS & SAFETY | BSL collected                              | 56.65         |
| EFT16896       | 06/03/2025  | TRACTUS AUSTRALIA                             | Tyres                                      | 753.00        |
| EFT16897       | 06/03/2025  | RICOH FINANCE                                 | Lease fees                                 | 390.61        |
| EFT16898       | 06/03/2025  | DOMAIN DIGITAL                                | IT services                                | 1,897.85      |
| EFT16899       | 06/03/2025  | TELAIR PTY LTD                                | Internet services                          | 582.00        |
| EFT16900       | 06/03/2025  | Maximum Drainage                              | Drainage works                             | 38,343.58     |
| EFT16901       | 06/03/2025  | Tyrone Living Pty Ltd                         | Housing construction                       | 21,931.25     |
| EFT16902       | 06/03/2025  | H C Construction Services Pty Ltd             | Assorted building maintenance works        | 34,590.74     |
| EFT16903       | 06/03/2025  | Eftsure Pty Ltd                               | Subscription                               | 5,649.60      |
| EFT16904       | 06/03/2025  | Securex Security Systems and Services         | Alarm monitoring                           | 151.60        |

| Chq/EFT  | Date       | Name   | Description                       | Amount    |
|----------|------------|--|-----------------------------------|-----------|
| EFT16905 | 06/03/2025 | Fleet Network Pty Ltd                          | Lease payment                     | 1,539.89  |
| EFT16907 | 06/03/2025 | Bradford Air (C P & L M Bradford Pty Ltd T/as) | Assorted air conditioning repairs | 4,397.50  |
| EFT16908 | 06/03/2025 | AGRIFAC Australia                              | Return of venue & key bond        | 560.00    |
| EFT16909 | 06/03/2025 | Andrew French                                  | Gym fob refund                    | 15.00     |
| EFT16910 | 06/03/2025 | Sharon Linton                                  | Gym fob refund                    | 15.00     |
| EFT16911 | 06/03/2025 | Therese Murphy                                 | Gym fob refund                    | 15.00     |
| EFT16912 | 06/03/2025 | Wubin Trading Co                               | Grease cartridges                 | 193.00    |
| EFT16913 | 06/03/2025 | LANDGATE                                       | Assorted valuations               | 47.18     |
| EFT16914 | 07/03/2025 | DALWALLINU FOODWORKS                           | Assorted supplies                 | 563.70    |
| EFT16915 | 07/03/2025 | H C Construction Services Pty Ltd              | Building maintenance              | 11,154.00 |
| EFT16916 | 07/03/2025 | Dudawa Haulage Pty Ltd                         | Road train hire                   | 62,216.00 |
| EFT16917 | 07/03/2025 | Gazz's Maintenance Services                    | Town maintenance                  | 4,388.75  |
| EFT16918 | 20/03/2025 | WESTRAC EQUIPMENT PTY LTD                      | Parts                             | 4,195.14  |
| EFT16919 | 20/03/2025 | JOHN R WALLIS ENGINEERING                      | Assorted supplies                 | 2,514.25  |
| EFT16920 | 20/03/2025 | T-quip (Tocojepa Pty Ltd T/as)                 | Parts                             | 135.00    |
| EFT16921 | 20/03/2025 | WATER CORPORATION                              | Water usage                       | 44,650.21 |
| EFT16922 | 20/03/2025 | Wex Australia Pty Ltd                          | Fuel                              | 2,439.35  |
| EFT16923 | 20/03/2025 | Bridgestone Service Centre Dalwallinu          | Parts                             | 110.00    |
| EFT16924 | 20/03/2025 | AVON WASTE                                     | Waste collections                 | 19,209.47 |
| EFT16925 | 20/03/2025 | TELSTRA  | Phone usage                       | 2,298.59  |
| EFT16926 | 20/03/2025 | NUTRIEN AG SOLUTIONS                           | Materials                         | 2,090.00  |
| EFT16927 | 20/03/2025 | JENNY'S BAKEHOUSE                              | Catering                          | 475.00    |
| EFT16928 | 20/03/2025 | SYNERGY  | Electricity usage                 | 22,705.18 |
| EFT16929 | 20/03/2025 | Team Global Express Pty Ltd                    | Freight                           | 129.57    |
| EFT16930 | 20/03/2025 | AMPAC DEBT RECOVERY                            | Debt recovery                     | 267.63    |
| EFT16931 | 20/03/2025 | Metropolitan Cemeteries Board                  | Cemetery services                 | 5,952.95  |
| EFT16932 | 20/03/2025 | R N R AUTO ELECTRICS                           | Parts                             | 190.30    |
| EFT16933 | 20/03/2025 | DALLCON  | Bond refund                       | 16,584.00 |
| EFT16934 | 20/03/2025 | P & J Transport Pty Ltd                        | Freight                           | 107.80    |
| EFT16935 | 20/03/2025 | Stanley Ag Wa Pty Ltd                          | Refund                            | 13,881.96 |
| EFT16936 | 20/03/2025 | IXOM OPERATIONS PTY LTD                        | Utilities                         | 76.38     |
| EFT16937 | 20/03/2025 | SHAE MARGUERITE SUNDSTROM - GALYER             | Event services                    | 1,000.00  |
| EFT16938 | 20/03/2025 | LIBERTY PLUMBING & GAS                         | Assorted plumbing repairs         | 950.00    |

| Chq/EFT  | Date       | Name   | Description                 | Amount     |
|----------|------------|--|-----------------------------|------------|
| EFT16939 | 20/03/2025 | Totally Workwear Joondalup                     | Uniforms                    | 272.00     |
| EFT16940 | 20/03/2025 | WEST COAST STABILISERS                         | Grading services            | 75,350.00  |
| EFT16941 | 20/03/2025 | E FIRE & SAFETY                                | Testing services            | 511.50     |
| EFT16942 | 20/03/2025 | Pool Robotics Perth                            | Repairs                     | 2,286.70   |
| EFT16943 | 20/03/2025 | BUNNINGS TRADE                                 | Materials                   | 1,485.00   |
| EFT16944 | 20/03/2025 | DALWALLINU TRADERS                             | Assorted goods              | 8,357.41   |
| EFT16945 | 20/03/2025 | Maximum Drainage                               | Drainage works              | 39,464.48  |
| EFT16946 | 20/03/2025 | DALWALLINU HOTEL PTY LTD                       | Community Day supplies      | 1,465.94   |
| EFT16947 | 20/03/2025 | Sherrin Rentals Pty Ltd                        | Plant hire                  | 6,411.35   |
| EFT16948 | 20/03/2025 | Fleet Network Pty Ltd                          | Lease payment               | 1,539.89   |
| EFT16949 | 20/03/2025 | Bradford Air (C P & L M Bradford Pty Ltd T/as) | Cool room service           | 3,182.40   |
| EFT16950 | 20/03/2025 | Environex International Pty Ltd                | Chemicals                   | 753.50     |
| EFT16951 | 20/03/2025 | Murray River North Pty Ltd T/as TR Homes       | Construction of housing     | 29,312.80  |
| EFT16952 | 20/03/2025 | BOEKEMAN MACHINERY                             | Parts                       | 200.01     |
| EFT16953 | 20/03/2025 | Coerco Pty Ltd                                 | Tank                        | 1,074.70   |
| EFT16954 | 20/03/2025 | LOCAL GOVERNMENT PROFESSIONALS AUST. WA        | Staff conference            | 1,360.00   |
| EFT16955 | 20/03/2025 | QUANTUM SURVEYS PTY LTD                        | Services                    | 16,027.00  |
| EFT16956 | 27/03/2025 | DALWALLINU SPORTS CLUB INC                     | Event catering              | 638.00     |
| EFT16957 | 27/03/2025 | SHIRE OF MORAWA                                | Plant purchase              | 55,000.00  |
| EFT16958 | 27/03/2025 | W & MD CAMPBELL & SON                          | Rates refund                | 720.00     |
| EFT16959 | 27/03/2025 | OJ BUTCHER & SON                               | Fuel                        | 194.75     |
| EFT16960 | 27/03/2025 | ROWDY'S ELECTRICAL                             | Assorted electrical repairs | 2,541.14   |
| EFT16961 | 27/03/2025 | LG SUPERVISORS ASSOCIATION OF WA INC.          | Memberships                 | 200.00     |
| EFT16962 | 27/03/2025 | DALWALLINU HOTEL PTY LTD                       | Vermin control catering     | 475.50     |
| EFT16963 | 27/03/2025 | Vanguard Publishing Pty Ltd                    | Advertising                 | 2,024.00   |
| EFT16964 | 27/03/2025 | Aquatic Projects & Resources Pty Ltd           | Balance tank repairs        | 3,410.00   |
|          |            |  |                             |            |
|          |            |  |                             | 785,438.21 |
|          |            |  |                             |            |

**DIRECT DEBITS FOR THE MONTH OF MARCH 2025**

| <b>Chq/EFT</b> | <b>Date</b> | <b>Name</b>                               | <b>Description</b>  | <b>Amount</b> |
|----------------|-------------|---|---------------------|---------------|
| DD18179.1      | 05/03/2025  | BOND ADMINISTRATOR                        | Bond lodgement      | 640.00        |
| DD18192.1      | 13/03/2025  | Precision Administration Services Pty Ltd | Super contributions | 13,105.87     |
| DD18198.1      | 13/03/2025  | BOND ADMINISTRATOR                        | Bond lodgement      | 1,368.00      |
| DD18218.1      | 27/03/2025  | Precision Administration Services Pty Ltd | Super contributions | 13,632.65     |
|                |             |   |                     |               |
|                |             |   |                     | 28,746.52     |
|                |             |   |                     |               |

CREDIT CARD PAYMENTS FOR THE MONTH OF MARCH 2025

| Chq/EFT   | Date       | User        | Name                      | Description                         | Amount   |
|-----------|------------|-------------|---------------------------|-------------------------------------|----------|
| DD18225.1 | 25/03/2025 | Jean Knight | Aussie Broadband          | Internet usage                      | 79.00    |
|           | 24/03/2025 | Hanna Jolly | VisiMax                   | Stationery                          | 43.95    |
|           | 21/03/2025 | Hanna Jolly | Subway                    | Meals - conference                  | 13.50    |
|           | 20/03/2025 | Hanna Jolly | Starlink                  | Internet usage                      | 80.00    |
|           | 20/03/2025 | Jean Knight | The Jaffa Room            | Copyright for screening youth event | 385.00   |
|           | 20/03/2025 | Hanna Jolly | Shire of Dalwallinu       | Licencing charges                   | 31.10    |
|           | 19/03/2025 | Hanna Jolly | Crown Metropol Perth      | Accommodation - Conference          | 298.39   |
|           | 19/03/2025 | Jean Knight | Hazlett Corner Store      | Refreshments - meeting              | 35.38    |
|           | 19/03/2025 | Hanna Jolly | NoodleBox Burswood        | Meals - conference                  | 22.74    |
|           | 17/03/2025 | Jean Knight | Lancelin Sands Hotel      | Accommodation - LGPro meeting       | 213.55   |
|           | 17/03/2025 | Jean Knight | WA Newspapers Pty Ltd     | Subscription                        | 32.00    |
|           | 13/03/2025 | Hanna Jolly | Quest Innaloo             | Accommodation - Training            | 1,553.06 |
|           | 12/03/2025 | Jean Knight | eBay                      | Materials youth event               | 113.47   |
|           | 12/03/2025 | Jean Knight | Esplande Rydges Fremantle | Accommodation - Training            | 272.22   |
|           | 12/03/2025 | Jean Knight | Kinatico Ltd              | Police Clearance for staff          | 64.80    |
|           | 11/03/2025 | Jean Knight | Keeler Hardwarer          | Materials                           | 37.39    |
|           | 06/03/2025 | Jean Knight | ChargeFox                 | Monthly charges                     | 65.30    |
|           | 06/03/2025 | Jean Knight | Wilson Parking            | Parking meeting                     | 15.19    |
|           | 03/03/2025 | Jean Knight | JB Hi Fi                  | IT equipment                        | 36.95    |
|           | 03/03/2025 | Jean Knight | Puma                      | Fuel                                | 219.44   |
|           | 03/03/2025 | Jean Knight | Bunnings                  | Materials                           | 109.91   |
|           | 27/02/2025 | Jean Knight | The Jaffa Room            | Copyright for screening movie night | 330.00   |
|           | 26/02/2025 | Jean Knight | PFD Foods                 | Food for Community day              | 991.32   |
|           | 26/02/2025 | Jean Knight | Shire of Dalwallinu       | Licencing charges                   | 371.15   |
|           |            |             |                           |                                     | 5,414.81 |
|           |            |             |                           |                                     |          |

#### CHARGE CARDS PAYMENTS FOR THE MONTH OF MARCH 2025

| Chq/EFT  | Card Name             | Card Type  | Date       | User            | Description | Amount  |
|----------|-----------------------|------------|------------|-----------------|-------------|---------|
| EFT16922 | Wex Australia Pty Ltd | Fuel Card  | 31/01/2025 | Olufemi Onikola | Fuel        | 67.7    |
|          |                       |            | 03/02/2025 | Olufemi Onikola | Fuel        | 76.3    |
|          |                       |            | 05/02/2025 | Olufemi Onikola | Fuel        | 47.8    |
|          |                       |            | 07/02/2025 | Olufemi Onikola | Fuel        | 82.8    |
|          |                       |            | 10/02/2025 | Olufemi Onikola | Fuel        | 78.6    |
|          |                       |            | 14/02/2025 | Olufemi Onikola | Fuel        | 44.4    |
|          |                       |            | 16/02/2025 | Olufemi Onikola | Fuel        | 58.1    |
|          |                       |            | 19/02/2025 | Olufemi Onikola | Fuel        | 100.9   |
|          |                       |            | 20/02/2025 | Olufemi Onikola | Fuel        | 52.7    |
|          |                       |            | 21/02/2025 | Olufemi Onikola | Fuel        | 72.7    |
|          |                       |            | 23/02/2025 | Olufemi Onikola | Fuel        | 76.6    |
|          |                       |            | 27/02/2025 | Olufemi Onikola | Fuel        | 103.1   |
|          |                       |            | 04/02/2025 | Hanna Jolly     | Fuel        | 67.2    |
|          |                       |            | 07/02/2025 | Hanna Jolly     | Fuel        | 114.0   |
|          |                       |            | 09/02/2025 | Hanna Jolly     | Fuel        | 68.9    |
|          |                       |            | 14/02/2025 | Hanna Jolly     | Fuel        | 42.1    |
|          |                       |            | 16/02/2025 | Hanna Jolly     | Fuel        | 61.0    |
|          |                       |            | 02/02/2025 | Douglas Burke   | Fuel        | 73.7    |
|          |                       |            | 09/02/2025 | Douglas Burke   | Fuel        | 96.3    |
|          |                       |            | 20/02/2025 | Douglas Burke   | Fuel        | 85.1    |
|          |                       |            | 10/02/2025 | Damien Thorpe   | Fuel        | 66.5    |
|          |                       |            | 24/02/2025 | Damien Thorpe   | Fuel        | 62.7    |
|          |                       |            | 04/02/2025 | Zac Johnson     | Fuel        | 182.1   |
|          |                       |            | 04/02/2025 | Sara Blakelock  | Fuel        | 69.8    |
|          |                       |            | 10/02/2025 | David Hughes    | Fuel        | 105.3   |
|          |                       |            | 13/02/2025 | Sara Blakelock  | Fuel        | 48.6    |
|          |                       |            | 20/02/2025 | David Hughes    | Fuel        | 101.1   |
|          |                       |            | 02/02/2025 | Rodney Broad    | Fuel        | 136.8   |
|          |                       |            | 23/02/2025 | Rodney Broad    | Fuel        | 195.1   |
| EFT16943 | Bunnings Trade        | Store Card | 07/01/2025 | Preston Knight  | Materials   | 1,485.0 |
|          |                       |            |            |                 |             | 3924.3  |

### 9.3.2 Monthly Financial Statements for March 2025\*

|                                   |  |
|-----------------------------------|--|
| <b>Report Date</b>                | 22 April 2025  |
| <b>Applicant</b>                  | Shire of Dalwallinu  |
| <b>File Ref</b>                   | FM/9 Financial Reporting   |
| <b>Previous Meeting Reference</b> | Nil  |
| <b>Prepared by</b>                | Hanna Jolly, Manager Corporate Services  |
| <b>Supervised by</b>              | Jean Knight, Chief Executive Officer   |
| <b>Disclosure of interest</b>     | Nil  |
| <b>Voting Requirements</b>        | Simple Majority  |
| <b>Attachments</b>                | Monthly Statements of Financial Activity, Variance Report, Investments Held and Bank Reconciliations |

#### Purpose of Report

Council is requested to receive and accept the Financial Reports for the month end 31 March 2025.

#### Background

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The Financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

#### Consultation

Nil

#### Legislative Implications

##### State

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996 s34(1), s19(1)(2) and s34(2)*

#### Policy Implications

Nil

#### Financial Implications

Nil

#### General Function Implications

Nil

#### Strategic Implications

Nil

#### Site Inspection

Site inspection undertaken: Not applicable

#### Sustainability & Climate Change Implications

##### Economic implications

There are no known significant economic implications associated with this proposal.



*Social implications*

There are no known significant social implications associated with this proposal.

*Environmental implications*

There are no known significant environmental implications associated with this proposal.

**Officer Comment**

Financial Reports as at last day of business of the previous month are appended, for the period ending 31 March 2025.

Attached for council's consideration are:

1. Statement of Financial Activity
2. Variance Reports
3. Investments Held
4. Bank Reconciliations

As per Council resolution, all items that have a variance of more than \$10,000 have been noted on the variance reports.

**Officer Recommendation**

That the Council accept the Financial Reports as submitted for the month ending 31 March 2025.

**Officer Recommendation/Council Resolution**

**MOTION**

Moved                    Cr  
Seconded                Cr

0/0



**SHIRE OF DALWALLINU**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the required statement of financial activity and statement of financial position)**  
**For the period ended 31 March 2025**

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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**SHIRE OF DALWALLINU**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

| Supplementary Information                                    | Amended Budget Estimates (a) | YTD Budget Estimates (b) | YTD Actual (c)     | Variance* \$ (c) - (b) | Variance* % ((c) - (b))/ (b) | Var.     |  |
|--|------------------------------|--------------------------|--------------------|------------------------|------------------------------|----------|--|
|  | \$                           | \$                       | \$                 | \$                     | %                            |          |  |
| <b>OPERATING ACTIVITIES</b>                                  |                              |                          |                    |                        |                              |          |  |
| <b>Revenue from operating activities</b>                     |                              |                          |                    |                        |                              |          |  |
| General rates  | 10                           | 3,708,272                | 3,707,728          | <b>3,705,387</b>       | (2,341)                      | (0.06%)  |  |
| Rates excluding general rates                                |                              | 50,268                   | 50,268             | <b>50,040</b>          | (228)                        | (0.45%)  |  |
| Grants, subsidies and contributions                          | 14                           | 1,376,194                | 1,167,627          | <b>1,237,325</b>       | 69,698                       | 5.97%    |  |
| Fees and charges   |                              | 1,458,898                | 1,276,285          | <b>1,314,868</b>       | 38,583                       | 3.02%    |  |
| Interest revenue   |                              | 409,582                  | 254,928            | <b>381,842</b>         | 126,914                      | 49.78%   |  |
| Other revenue  |                              | 100                      | 72                 | <b>11</b>              | (61)                         | (84.72%) |  |
| Profit on asset disposals                                    | 6                            | 319,995                  | 189,995            | <b>194,175</b>         | 4,180                        | 2.20%    |  |
|  |                              | <b>7,323,309</b>         | <b>6,646,903</b>   | <b>6,883,648</b>       | 236,745                      | 3.56%    |  |
| <b>Expenditure from operating activities</b>                 |                              |                          |                    |                        |                              |          |  |
| Employee costs   |                              | (2,822,627)              | (2,117,462)        | <b>(1,866,166)</b>     | 251,296                      | 11.87%   |  |
| Materials and contracts                                      |                              | (2,884,950)              | (2,199,969)        | <b>(1,962,166)</b>     | 237,803                      | 10.81%   |  |
| Utility charges  |                              | (445,219)                | (299,751)          | <b>(367,598)</b>       | (67,847)                     | (22.63%) |  |
| Depreciation   |                              | (5,640,892)              | (4,252,353)        | <b>(4,258,020)</b>     | (5,667)                      | (0.13%)  |  |
| Finance costs  |                              | (103,497)                | (98,226)           | <b>(67,670)</b>        | 30,556                       | 31.11%   |  |
| Insurance  |                              | (211,768)                | (213,301)          | <b>(209,470)</b>       | 3,831                        | 1.80%    |  |
| Other expenditure  |                              | (144,259)                | (105,623)          | <b>(86,185)</b>        | 19,438                       | 18.40%   |  |
| Loss on asset disposals                                      | 6                            | (133,902)                | (133,902)          | <b>(101,442)</b>       | 32,460                       | 24.24%   |  |
|  |                              | <b>(12,387,114)</b>      | <b>(9,420,587)</b> | <b>(8,918,717)</b>     | 501,870                      | 5.33%    |  |
| Non-cash amounts excluded from operating activities          | Note 2(b)                    | 5,447,353                | 4,188,814          | <b>4,165,287</b>       | (23,527)                     | (0.56%)  |  |
| <b>Amount attributable to operating activities</b>           |                              | <b>383,548</b>           | <b>1,415,130</b>   | <b>2,130,218</b>       | 715,088                      | 50.53%   |  |
| <b>INVESTING ACTIVITIES</b>                                  |                              |                          |                    |                        |                              |          |  |
| <b>Inflows from investing activities</b>                     |                              |                          |                    |                        |                              |          |  |
| Proceeds from capital grants, subsidies and contributions    | 15                           | 6,062,355                | 4,952,325          | <b>4,705,939</b>       | (246,386)                    | (4.98%)  |  |
| Proceeds from disposal of assets                             | 6                            | 865,000                  | 520,545            | <b>520,545</b>         | 0                            | 0.00%    |  |
|  |                              | <b>6,927,355</b>         | <b>5,472,870</b>   | <b>5,226,484</b>       | (246,386)                    | (4.50%)  |  |
| <b>Outflows from investing activities</b>                    |                              |                          |                    |                        |                              |          |  |
| Payments for property, plant and equipment                   | 5                            | (2,458,826)              | (2,198,584)        | <b>(1,629,989)</b>     | 568,596                      | 25.86%   |  |
| Payments for construction of infrastructure                  | 5                            | (8,820,385)              | (7,494,409)        | <b>(6,754,005)</b>     | 740,404                      | 9.88%    |  |
| <b>Amount attributable to investing activities</b>           |                              | <b>(4,351,856)</b>       | <b>(4,220,123)</b> | <b>(3,157,510)</b>     | 1,062,613                    | 25.18%   |  |
| <b>FINANCING ACTIVITIES</b>                                  |                              |                          |                    |                        |                              |          |  |
| <b>Inflows from financing activities</b>                     |                              |                          |                    |                        |                              |          |  |
| Transfer from reserves                                       | 4                            | 1,836,200                | 547,834            | <b>547,834</b>         | (0)                          | (0.00%)  |  |
|  |                              | <b>1,836,200</b>         | <b>547,834</b>     | <b>547,834</b>         | (0)                          | (0.00%)  |  |
| <b>Outflows from financing activities</b>                    |                              |                          |                    |                        |                              |          |  |
| Repayment of borrowings                                      | 11                           | (317,147)                | (284,879)          | <b>(284,879)</b>       | 0                            | 0.00%    |  |
| Payments for principal portion of lease liabilities          | 12                           | (12,061)                 | (9,321)            | <b>(9,321)</b>         | 0                            | 0.00%    |  |
| Transfer to reserves   | 4                            | (2,338,389)              | (1,301,834)        | <b>(1,301,834)</b>     | 0                            | 0.00%    |  |
|  |                              | <b>(2,667,597)</b>       | <b>(1,596,034)</b> | <b>(1,596,034)</b>     | 0                            | 0.00%    |  |
| <b>Amount attributable to financing activities</b>           |                              | <b>(831,397)</b>         | <b>(1,048,200)</b> | <b>(1,048,200)</b>     | (0)                          | (0.00%)  |  |
| <b>MOVEMENT IN SURPLUS OR DEFICIT</b>                        |                              |                          |                    |                        |                              |          |  |
| <b>Surplus or deficit at the start of the financial year</b> |                              |                          |                    |                        |                              |          |  |
| Amount attributable to operating activities                  |                              | 4,803,479                | 4,803,479          | <b>4,803,480</b>       | 1                            | 0.00%    |  |
| Amount attributable to investing activities                  |                              | 383,548                  | 1,415,130          | <b>2,130,218</b>       | 715,088                      | 50.53%   |  |
| Amount attributable to financing activities                  |                              | (4,351,856)              | (4,220,123)        | <b>(3,157,510)</b>     | 1,062,613                    | 25.18%   |  |
| <b>Surplus or deficit after imposition of general rates</b>  |                              | <b>(831,397)</b>         | <b>(1,048,200)</b> | <b>(1,048,200)</b>     | (0)                          | (0.00%)  |  |
|  |                              | <b>3,774</b>             | <b>950,286</b>     | <b>2,727,988</b>       | 1,777,702                    | 187.07%  |  |

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DALWALLINU**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

|                                      | Supplementary<br>Information |                    |                    |
|--------------------------------------|------------------------------|--------------------|--------------------|
|                                      |                              | 30 June 2025       | 31 March 2025      |
|                                      |                              | \$                 | \$                 |
| <b>CURRENT ASSETS</b>                |                              |                    |                    |
| Cash and cash equivalents            | 3                            | 11,708,133         | 10,283,017         |
| Trade and other receivables          |                              | 272,732            | 130,582            |
| Inventories                          | 8                            | 18,901             | 18,493             |
| <b>TOTAL CURRENT ASSETS</b>          |                              | <b>11,999,766</b>  | <b>10,432,092</b>  |
| <b>NON-CURRENT ASSETS</b>            |                              |                    |                    |
| Trade and other receivables          |                              | 6,879              | 6,879              |
| Investment in associate              | 16                           | 145,549            | 145,549            |
| Property, plant and equipment        |                              | 39,351,342         | 39,635,907         |
| Infrastructure                       |                              | 268,698,988        | 272,121,906        |
| Right-of-use assets                  |                              | 39,636             | 30,315             |
| <b>TOTAL NON-CURRENT ASSETS</b>      |                              | <b>308,242,394</b> | <b>311,940,556</b> |
| <b>TOTAL ASSETS</b>                  |                              | <b>320,242,160</b> | <b>322,372,648</b> |
| <b>CURRENT LIABILITIES</b>           |                              |                    |                    |
| Trade and other payables             | 9                            | 518,744            | 860,614            |
| Other liabilities                    | 13                           | 715,184            | 126,805            |
| Lease liabilities                    | 12                           | 12,061             | 3,068              |
| Borrowings                           | 11                           | 317,147            | 32,268             |
| Employee related provisions          | 13                           | 411,621            | 411,621            |
| <b>TOTAL CURRENT LIABILITIES</b>     |                              | <b>1,974,757</b>   | <b>1,434,376</b>   |
| <b>NON-CURRENT LIABILITIES</b>       |                              |                    |                    |
| Lease liabilities                    | 12                           | 28,609             | 28,609             |
| Borrowings                           | 11                           | 2,686,946          | 2,686,946          |
| Employee related provisions          |                              | 24,211             | 24,211             |
| Other provisions                     |                              | 260,433            | 260,433            |
| <b>TOTAL NON-CURRENT LIABILITIES</b> |                              | <b>3,000,199</b>   | <b>3,000,199</b>   |
| <b>TOTAL LIABILITIES</b>             |                              | <b>4,974,956</b>   | <b>4,434,575</b>   |
| <b>NET ASSETS</b>                    |                              | <b>315,267,204</b> | <b>317,938,073</b> |
| <b>EQUITY</b>                        |                              |                    |                    |
| Retained surplus                     |                              | 59,739,547         | 61,656,416         |
| Reserve accounts                     | 4                            | 5,793,205          | 6,547,205          |
| Revaluation surplus                  |                              | 249,734,452        | 249,734,452        |
| <b>TOTAL EQUITY</b>                  |                              | <b>315,267,204</b> | <b>317,938,073</b> |

This statement is to be read in conjunction with the accompanying notes.

# NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MARCH 2025

## 1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

### BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

#### ***Local Government Act 1995 requirements***

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

### Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

### SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 09 April 2025

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

| (a) Net current assets used in the Statement of Financial Activity | Supplementary Information | Amended           | Last              | Year             |
|--|---------------------------|-------------------|-------------------|------------------|
|  |                           | Budget            | Year              | to Date          |
|  |                           | Opening           | Closing           | 31 March 2025    |
| <b>Current assets</b>  |                           |                   |                   |                  |
| Cash and cash equivalents  | 3                         | \$ 11,708,133     | \$ 11,708,133     | \$ 10,283,017    |
| Trade and other receivables  |                           | 269,668           | 272,732           | 130,582          |
| Inventories  | 8                         | 18,901            | 18,901            | 18,493           |
|  |                           | 11,996,702        | 11,999,766        | 10,432,092       |
| <b>Less: current liabilities</b>                                   |                           |                   |                   |                  |
| Trade and other payables   | 9                         | (482,763)         | (518,744)         | (860,614)        |
| Other liabilities  | 13                        | (11,159)          | (715,184)         | (126,805)        |
| Lease liabilities  | 12                        | (12,061)          | (12,061)          | (3,068)          |
| Borrowings   | 11                        | (317,147)         | (317,147)         | (32,268)         |
| Employee related provisions  | 13                        | (391,047)         | (411,621)         | (411,621)        |
| Other provisions   | 13                        | (702,925)         | 0                 | 0                |
|  |                           | (1,917,102)       | (1,974,757)       | (1,434,376)      |
| <b>Net current assets</b>  |                           | <b>10,079,600</b> | <b>10,025,009</b> | <b>8,997,716</b> |
| <b>Less: Total adjustments to net current assets</b>               | Note 2(c)                 | (5,223,920)       | (5,221,529)       | (6,269,728)      |
| <b>Closing funding surplus / (deficit)</b>                         |                           | <b>4,855,680</b>  | <b>4,803,480</b>  | <b>2,727,988</b> |

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

| Non-cash amounts excluded from operating activities                     | Amended | YTD              | YTD              |                  |
|---|---------|------------------|------------------|------------------|
|   | Budget  | Budget           | Actual           |                  |
|   | \$      | \$               | \$               |                  |
| <b>Adjustments to operating activities</b>                              |         |                  |                  |                  |
| Less: Profit on asset disposals   | 6       | (319,995)        | (189,995)        | (194,175)        |
| Add: Loss on asset disposals  | 6       | 133,902          | 133,902          | 101,442          |
| Add: Depreciation   |         | 5,640,892        | 4,252,353        | 4,258,020        |
| Movement in current employee provisions associated with restricted cash |         | (7,446)          | (7,446)          |                  |
| <b>Total non-cash amounts excluded from operating activities</b>        |         | <b>5,447,353</b> | <b>4,188,814</b> | <b>4,165,287</b> |

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

| Adjustments to net current assets   | Amended   | Last               | Year               |                    |
|---|-----------|--------------------|--------------------|--------------------|
|   | Budget    | Year               | to Date            |                    |
|   | Opening   | Closing            | 31 March 2025      |                    |
|   | \$        | \$                 | \$                 |                    |
| Less: Reserve accounts  | 4         | (5,793,205)        | (5,793,205)        | (6,547,205)        |
| Add: Current liabilities not expected to be cleared at the end of the year: |           |                    |                    |                    |
| - Current portion of borrowings   | 11        | 317,147            | 317,147            | 32,268             |
| - Current portion of lease liabilities                                      | 12        | 12,061             | 12,061             | 3,068              |
| - Current portion of other provisions held in reserve                       |           | 240,077            | 242,468            | 242,141            |
| <b>Total adjustments to net current assets</b>                              | Note 2(a) | <b>(5,223,920)</b> | <b>(5,221,529)</b> | <b>(6,269,728)</b> |

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF DALWALLINU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

| Description   | Var. \$          | Var. %          |           |
|---|------------------|-----------------|-----------|
|   | \$               | %               |           |
| <b>Revenue from operating activities</b>                            |                  |                 |           |
| <b>Grants, subsidies and contributions</b>                          | <b>69,698</b>    | <b>5.97%</b>    | ▲         |
| Timing variance   |                  |                 |           |
| <b>Fees and charges</b>   | <b>38,583</b>    | <b>3.02%</b>    | ▲         |
| Timing variance   |                  |                 |           |
| <b>Interest revenue</b>   | <b>126,914</b>   | <b>49.78%</b>   | ▲         |
| Interest rates higher than anticipated. Will be more than budgeted. |                  |                 | Permanent |
| <b>Other revenue</b>  | <b>(61)</b>      | <b>(84.72%)</b> | ▼         |
| Timing variance   |                  |                 |           |
| <br><b>Expenditure from operating activities</b>                    |                  |                 |           |
| <b>Employee costs</b>   | <b>251,296</b>   | <b>11.87%</b>   | ▼         |
| Salaries & Wages less than budgeted                                 |                  |                 | Permanent |
| <b>Materials and contracts</b>                                      | <b>237,803</b>   | <b>10.81%</b>   | ▼         |
| Various small timing differences                                    |                  |                 | Timing    |
| <b>Utility charges</b>  | <b>(67,847)</b>  | <b>(22.63%)</b> | ▲         |
| Various small timing differences                                    |                  |                 | Timing    |
| <b>Finance costs</b>  | <b>30,556</b>    | <b>31.11%</b>   | ▼         |
| Various small timing differences                                    |                  |                 | Timing    |
| <b>Other expenditure</b>  | <b>19,438</b>    | <b>18.40%</b>   | ▼         |
| Various small timing differences                                    |                  |                 | Timing    |
| <b>Loss on asset disposals</b>                                      | <b>32,460</b>    | <b>24.24%</b>   | ▲         |
| Timing variance   |                  |                 | Timing    |
| <b>Non-cash amounts excluded from operating activities</b>          | <b>(23,527)</b>  | <b>(0.56%)</b>  | ▼         |
| Various timing differences - depreciation & loss on sale of assets  |                  |                 | Timing    |
| <br><b>Inflows from investing activities</b>                        |                  |                 |           |
| <b>Proceeds from capital grants, subsidies and contributions</b>    | <b>(246,386)</b> | <b>(4.98%)</b>  | ▼         |
| Various timing differences  |                  |                 | Timing    |
| <br><b>Outflows from investing activities</b>                       |                  |                 |           |
| <b>Payments for property, plant and equipment</b>                   | <b>568,596</b>   | <b>25.86%</b>   | ▼         |
| Timing variances  |                  |                 | Timing    |
| <b>Payments for construction of infrastructure</b>                  | <b>740,404</b>   | <b>9.88%</b>    | ▼         |
| Timing variances  |                  |                 | Timing    |
| <br><b>Surplus or deficit after imposition of general rates</b>     | <b>1,777,702</b> | <b>187.07%</b>  | ▲         |
| Due <sup>40</sup> to variances described above                      |                  |                 |           |

# SHIRE OF DALWALLINU

## SUPPLEMENTARY INFORMATION

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**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

**1 KEY INFORMATION**

**Funding Surplus or Deficit Components**

**Funding surplus / (deficit)**

|         | Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
|---------|----------------|----------------|----------------|-----------------|
| Opening | \$4.80 M       | \$4.80 M       | \$4.80 M       | \$0.00 M        |
| Closing | \$0.00 M       | \$0.95 M       | \$2.73 M       | \$1.78 M        |

Refer to Statement of Financial Activity

**Cash and cash equivalents**

|                   | \$10.28 M | % total |
|-------------------|-----------|---------|
| Unrestricted Cash | \$3.74 M  | 36.3%   |
| Restricted Cash   | \$6.55 M  | 63.7%   |

Refer to 3 - Cash and Financial Assets

**Payables**

|                | \$0.86 M | % Outstanding |
|----------------|----------|---------------|
| Trade Payables | \$0.79 M |               |
| 0 to 30 Days   |          | 69.3%         |
| Over 30 Days   |          | 30.7%         |
| Over 90 Days   |          | 0.0%          |

Refer to 9 - Payables

**Receivables**

|                  | \$0.08 M | % Collected   |
|------------------|----------|---------------|
| Rates Receivable | \$0.06 M | 98.8%         |
| Trade Receivable | \$0.08 M | % Outstanding |
| Over 30 Days     |          | 8.7%          |
| Over 90 Days     |          | 6.7%          |

Refer to 7 - Receivables

**Key Operating Activities**

**Amount attributable to operating activities**

| Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
|----------------|----------------|----------------|-----------------|
| \$0.38 M       | \$1.42 M       | \$2.13 M       | \$0.72 M        |

Refer to Statement of Financial Activity

**Rates Revenue**

| YTD Actual | \$3.71 M | % Variance |
|------------|----------|------------|
| YTD Budget | \$3.71 M | (0.1%)     |

Refer to 10 - Rate Revenue

**Grants and Contributions**

| YTD Actual | \$1.24 M | % Variance |
|------------|----------|------------|
| YTD Budget | \$1.17 M | 6.0%       |

Refer to 14 - Grants and Contributions

**Fees and Charges**

| YTD Actual | \$1.31 M | % Variance |
|------------|----------|------------|
| YTD Budget | \$1.28 M | 3.0%       |

Refer to Statement of Financial Activity

**Key Investing Activities**

**Amount attributable to investing activities**

| Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
|----------------|----------------|----------------|-----------------|
| (\$4.35 M)     | (\$4.22 M)     | (\$3.16 M)     | \$1.06 M        |

Refer to Statement of Financial Activity

**Proceeds on sale**

| YTD Actual     | \$0.52 M | %       |
|----------------|----------|---------|
| Amended Budget | \$0.87 M | (39.8%) |

Refer to 6 - Disposal of Assets

**Asset Acquisition**

| YTD Actual     | \$6.75 M | % Spent |
|----------------|----------|---------|
| Amended Budget | \$8.82 M | (23.4%) |

Refer to 5 - Capital Acquisitions

**Capital Grants**

| YTD Actual     | \$4.71 M | % Received |
|----------------|----------|------------|
| Amended Budget | \$6.06 M | (22.4%)    |

Refer to 5 - Capital Acquisitions

**Key Financing Activities**

**Amount attributable to financing activities**

| Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
|----------------|----------------|----------------|-----------------|
| (\$0.83 M)     | (\$1.05 M)     | (\$1.05 M)     | (\$0.00 M)      |

Refer to Statement of Financial Activity

**Borrowings**

| Principal repayments | (\$0.28 M) |
|----------------------|------------|
| Interest expense     | (\$0.07 M) |
| Principal due        | \$2.72 M   |

Refer to 11 - Borrowings

**Reserves**

| Reserves balance | \$6.55 M |
|------------------|----------|
| Interest earned  | \$0.20 M |

Refer to 4 - Cash Reserves

**Lease Liability**

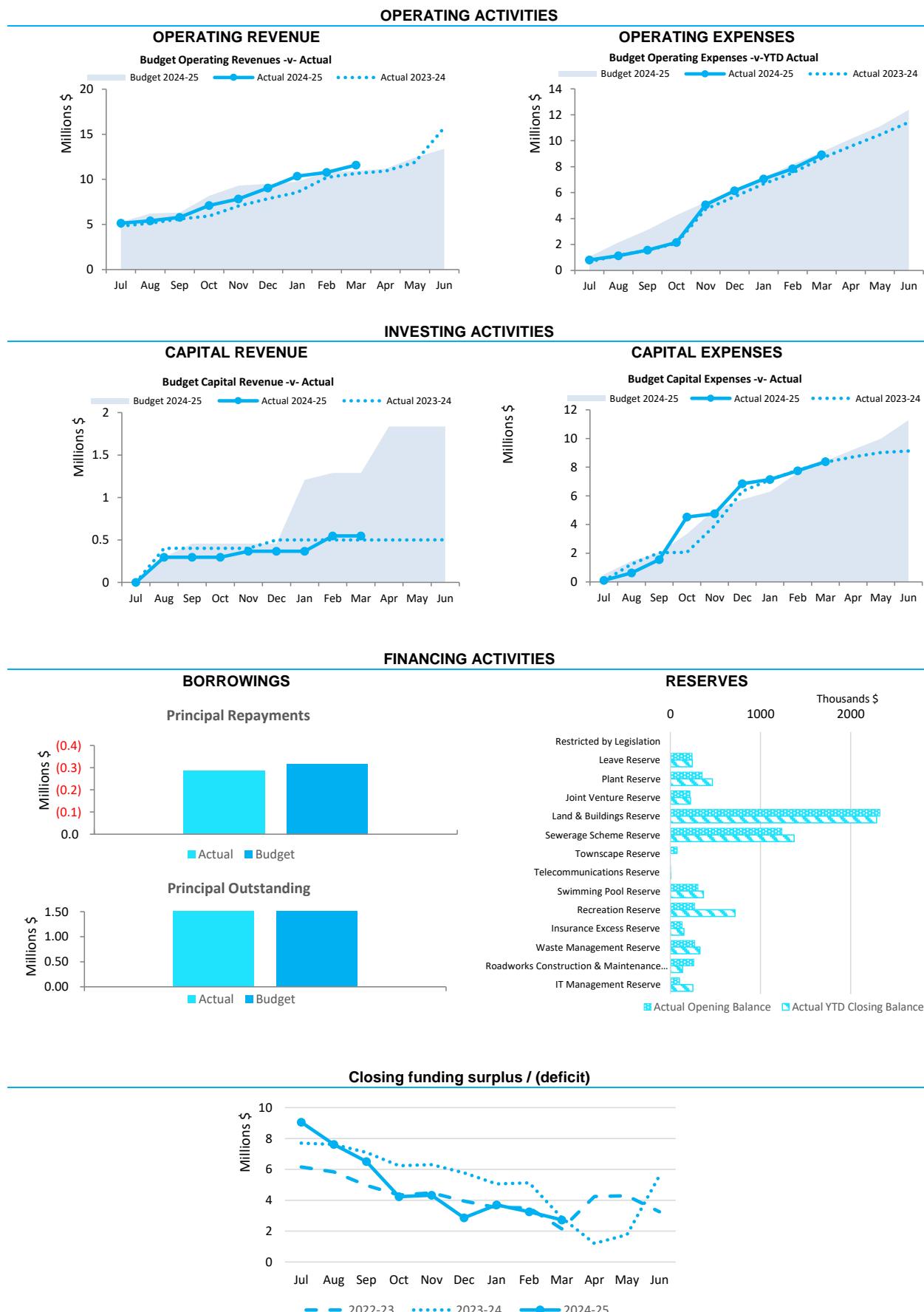
| Principal repayments | (\$0.01 M) |
|----------------------|------------|
| Interest expense     | (\$0.00 M) |
| Principal due        | \$0.03 M   |

Refer to Note 12 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

**2 KEY INFORMATION - GRAPHICAL**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF DALWALLINU  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2025**

**3 CASH AND FINANCIAL ASSETS**

| Description                   | Classification            | Unrestricted     | Restricted       | Total Cash        | Trust    | Institution | Interest Rate | Maturity Date |
|-------------------------------|---------------------------|------------------|------------------|-------------------|----------|-------------|---------------|---------------|
|                               |                           | \$               | \$               | \$                | \$       |             |               |               |
| Business Online Saver         | Cash and cash equivalents | 1,240,893        |                  | 1,240,893         |          | Bank        | 3.60%         | At call       |
| Municipal Account             | Cash and cash equivalents | 55,895           |                  | 55,895            |          | Bank        | 3.50%         | At call       |
| Term Deposit - Reserves       | Cash and cash equivalents | 0                | 6,547,205        | 6,547,205         |          | Bank        | 4.60%         | 7/04/2025     |
| Term Deposit - Municipal Exce | Cash and cash equivalents | 2,438,773        |                  | 2,438,773         |          | Bank        | 4.27%         | 16/04/2025    |
| Floats Held                   | Cash and cash equivalents | 250              |                  | 250               |          | Shire float | 0.00%         | At call       |
| <b>Total</b>                  |                           | <b>3,735,812</b> | <b>6,547,205</b> | <b>10,283,017</b> | <b>0</b> |             |               |               |
| <b>Comprising</b>             |                           |                  |                  |                   |          |             |               |               |
| Cash and cash equivalents     |                           | 3,735,812        | 6,547,205        | 10,283,017        | 0        |             |               |               |
|                               |                           | <b>3,735,812</b> | <b>6,547,205</b> | <b>10,283,017</b> | <b>0</b> |             |               |               |

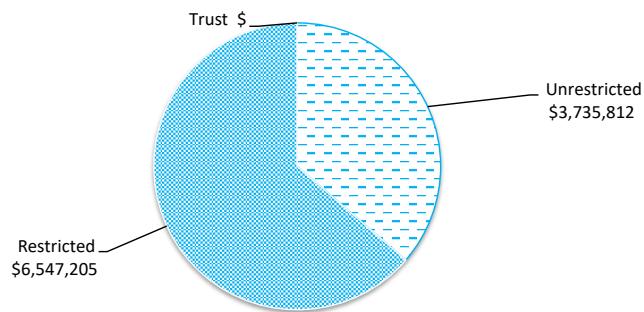
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other a



**SHIRE OF DALWALLINU**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

**4 RESERVE ACCOUNTS**

| Reserve name                     | Budget<br>Opening<br>Balance | Budget<br>Interest<br>Earned | Budget<br>Transfers<br>In (+) | Budget<br>Transfers<br>Out (-) | Budget<br>Closing<br>Balance | Actual<br>Opening<br>Balance | Actual<br>Interest<br>Earned | Actual<br>Transfers<br>In (+) | Actual<br>Transfers<br>Out (-) | Actual YTD<br>Closing<br>Balance |
|----------------------------------|------------------------------|------------------------------|-------------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|--------------------------------|----------------------------------|
|                                  | \$                           | \$                           | \$                            | \$                             | \$                           | \$                           | \$                           | \$                            | \$                             | \$                               |
| <b>Restricted by Legislation</b> |                              |                              |                               |                                |                              |                              |                              |                               |                                |                                  |
| Leave Reserve                    | 242,469                      | 8,963                        | 0                             | (6,895)                        | 244,537                      | 242,469                      | 7,584                        | 0                             | (6,895)                        | 243,158                          |
| Plant Reserve                    | 353,069                      | 13,355                       | 296,599                       | 0                              | 663,023                      | 353,069                      | 13,698                       | 100,000                       | 0                              | 466,767                          |
| Joint Venture Reserve            | 217,384                      | 8,053                        | 63,427                        | (26,400)                       | 262,464                      | 217,384                      | 6,949                        | 0                             | 0                              | 224,333                          |
| Land & Buildings Reserve         | 2,324,985                    | 86,319                       | 915,426                       | (664,498)                      | 2,662,232                    | 2,324,985                    | 75,972                       | 150,000                       | (262,712)                      | 2,288,245                        |
| Sewerage Scheme Reserve          | 1,238,024                    | 46,118                       | 92,349                        | (731,584)                      | 644,907                      | 1,238,024                    | 41,800                       | 92,349                        | 0                              | 1,372,173                        |
| Townscape Reserve                | 76,849                       | 0                            | 0                             | (76,849)                       | 0                            | 76,849                       | 0                            | 0                             | (76,849)                       | 0                                |
| Telecommunications Reserve       | 527                          | 17                           | 0                             | 0                              | 544                          | 527                          | 17                           | 0                             | 0                              | 544                              |
| Swimming Pool Reserve            | 307,066                      | 11,513                       | 50,000                        | (160,000)                      | 208,579                      | 307,066                      | 10,185                       | 50,000                        | 0                              | 367,251                          |
| Recreation Reserve               | 267,457                      | 11,287                       | 500,406                       | 0                              | 779,150                      | 267,457                      | 20,621                       | 500,406                       | (69,500)                       | 718,984                          |
| Insurance Excess Reserve         | 131,445                      | 4,914                        | 16,000                        | 0                              | 152,359                      | 131,445                      | 4,588                        | 16,000                        | 0                              | 152,033                          |
| Waste Management Reserve         | 269,844                      | 10,134                       | 50,000                        | 0                              | 329,978                      | 269,844                      | 9,832                        | 50,000                        | 0                              | 329,676                          |
| Roadworks Construction & Main    | 260,744                      | 9,295                        | 0                             | (169,974)                      | 100,065                      | 260,744                      | 5,153                        | 0                             | (131,878)                      | 134,019                          |
| IT Management Reserve            | 103,342                      | 4,214                        | 140,000                       | 0                              | 247,556                      | 103,342                      | 6,681                        | 140,000                       | 0                              | 250,023                          |
|                                  | <b>5,793,205</b>             | <b>214,182</b>               | <b>2,124,207</b>              | <b>(1,836,200)</b>             | <b>6,295,394</b>             | <b>5,793,205</b>             | <b>203,079</b>               | <b>1,098,755</b>              | <b>(547,834)</b>               | <b>6,547,205</b>                 |

## 5 CAPITAL ACQUISITIONS

| Capital acquisitions                                | Amended           | YTD Budget        | YTD Actual       | YTD Actual Variance |
|---|-------------------|-------------------|------------------|---------------------|
|   | Budget            |                   |                  |                     |
| Land - freehold land                                | 53,500            | 53,500            | 0                | (53,500)            |
| Buildings - non-specialised                         | 1,580,134         | 1,319,892         | 756,987          | (562,905)           |
| Furniture and equipment                             | 23,326            | 23,326            | 23,326           | 0                   |
| Plant and equipment                                 | 801,866           | 801,866           | 849,676          | 47,810              |
| <b>Acquisition of property, plant and equipment</b> | <b>2,458,826</b>  | <b>2,198,584</b>  | <b>1,629,989</b> | <b>(568,596)</b>    |
| Infrastructure - roads                              | 7,155,467         | 6,147,471         | 6,177,382        | 29,911              |
| Infrastructure - Other                              | 1,552,478         | 1,234,498         | 464,929          | (769,569)           |
| Infrastructure - Footpaths                          | 112,440           | 112,440           | 111,694          | (746)               |
| <b>Acquisition of infrastructure</b>                | <b>8,820,385</b>  | <b>7,494,409</b>  | <b>6,754,005</b> | <b>(1,877,595)</b>  |
| <b>Total capital acquisitions</b>                   | <b>11,279,211</b> | <b>9,692,993</b>  | <b>8,383,994</b> | <b>(2,446,190)</b>  |
| <b>Capital Acquisitions Funded By:</b>              |                   |                   |                  |                     |
| Capital grants and contributions                    | 6,062,355         | 4,952,325         | 4,705,939        | (246,386)           |
| Other (disposals & C/Fwd)                           | 865,000           | 520,545           | 520,545          | 0                   |
| Reserve accounts                                    |                   |                   |                  |                     |
| Leave Reserve                                       | 0                 | 6,895             | 6,895            | 0                   |
| Joint Venture Reserve                               | 26,400            | 0                 | 0                | 0                   |
| Land & Buildings Reserve                            | 664,498           | 81,356            | 262,712          | 181,356             |
| Sewerage Scheme Reserve                             | 731,584           | 0                 | 0                | 0                   |
| Townscape Reserve                                   | 76,849            | 76,849            | 76,849           | (0)                 |
| Swimming Pool Reserve                               | 160,000           | 0                 | 0                | 0                   |
| Recreation Reserve                                  | 0                 |                   | 69,500           | 69,500              |
| Roadworks Construction & Maintenance Reserve        | 169,974           | 131,878           | 131,878          | 0                   |
| Contribution - operations                           | 2,522,551         | 4,524,971         | 2,609,676        | (1,915,295)         |
| <b>Capital funding total</b>                        | <b>11,279,211</b> | <b>10,294,819</b> | <b>8,383,994</b> | <b>(1,910,825)</b>  |

### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A* (5). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

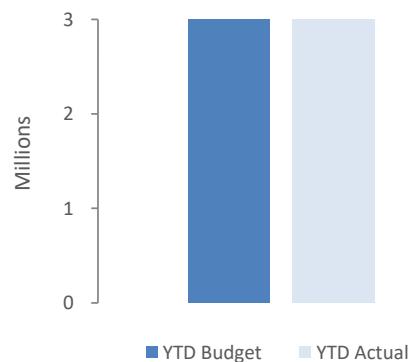
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

#### Payments for Capital Acquisitions

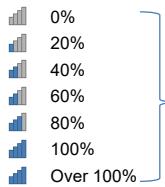


■ YTD Budget ■ YTD Actual

5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



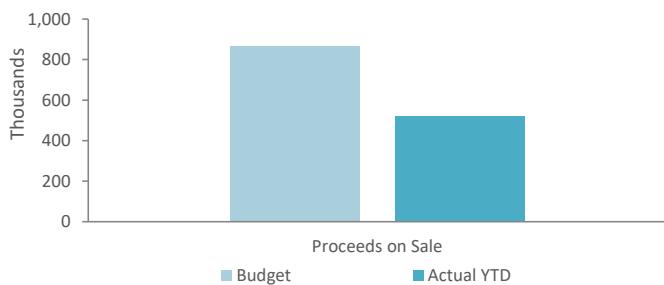
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

|     |                                 | Amended  |           |            |            |                          |
|-----|---------------------------------|--|-----------|------------|------------|--------------------------|
|     |                                 | Account Description  | Budget    | YTD Budget | YTD Actual | Variance<br>(Under)/Over |
|     |                                 |  | \$        | \$         | \$         | \$                       |
|     | <b>LAND</b>                     |  |           |            |            | 0                        |
| ■   | E111837                         | PUB HALL - Capital Expenditure - Land                            | 53,500    | 53,500     | 0          | 53,500                   |
|     |                                 |  | 0         | 0          | 0          | 0                        |
|     | <b>BUILDINGS</b>                |  |           |            |            | 0                        |
| ■   | E053847                         | OTH LOPS -Capital Expenditure - Buildings Disaster Resilience DI | 260,242   | 0          | 221,703    | (221,703)                |
| ■   | K89                             | Dalwallinu Medical Centre - Capital Upgrade                      | 17,500    | 17,500     | 0          | 17,500                   |
| ■   | K60                             | Dalwallinu Early Learning Centre - Capital Upgrade               | 64,313    | 64,313     | 64,313     | 0                        |
| ■   | K104                            | 11B Anderson Way,Dalwallinu - DDC Coordinator - Capital Upgr     | 27,500    | 27,500     | 27,500     | 0                        |
| ■   | K122                            | 6A Cousins Rd, Dalwallinu - MRDS - Capital Upgrade               | 7,000     | 7,000      | 6,562      | 439                      |
| ■   | K123                            | 6B Cousins Rd, Dalwallinu - WM - Capital Upgrade                 | 26,839    | 26,839     | 26,839     | 0                        |
| ■   | K151                            | 68A Annetts Road, Dalwallinu (3x2) - Capital Upgrade             | 465,406   | 465,406    | 45,507     | 419,899                  |
| ■   | K152                            | 68B Annetts Road (2x1) - Capital Upgrade                         | 370,742   | 370,742    | 37,090     | 333,652                  |
| ■   | K103                            | 11 A Anderson Way, Dalwallinu - Accountant - Capital Upgrade     | 27,500    | 27,500     | 27,500     | 0                        |
| ■   | K97                             | 23 Rayner St, Dalwallinu JV - Capital Upgrade                    | 26,400    | 26,400     | 26,400     | 0                        |
| ■■■ | K8                              | Dalwallinu Town Hall - Capital Upgrade                           | 76,088    | 76,088     | 78,009     | (1,921)                  |
| ■   | K85                             | Kalannie Sports Pavillion - Capital Upgrade                      | 13,100    | 13,100     | 13,061     | 39                       |
| ■   | C149                            | Dalwallinu Recreation Centre Gardeners Shed - Capital Upgrade    | 11,850    | 11,850     | 11,850     | 0                        |
| ■   | K36                             | 6 Dowie St, Dalwallinu - Cvan Park Caretaker - Capital Upgrade   | 29,700    | 29,700     | 29,700     | 0                        |
| ■   | K6                              | Kalannie Caravan Park - Capital Upgrade                          | 9,080     | 9,080      | 9,080      | 0                        |
| ■   | K49                             | Dalwallinu Caravan Park - Capital Upgrade                        | 9,000     | 9,000      | 0          | 9,000                    |
| ■   | K88                             | Administration Office - Capital Upgrade                          | 137,874   | 137,874    | 131,874    | 6,000                    |
|     |                                 |  | 0         | 0          | 0          | 0                        |
|     | <b>ROADS</b>                    |  |           |            |            | 0                        |
| ■   | E121700                         | ROAD CON - Regional Road Group                                   | 864,004   | 689,082    | 864,002    | (174,920)                |
| ■   | E121720                         | ROAD CON - Roads To Recovery                                     | 1,524,644 | 1,355,447  | 1,279,038  | 76,409                   |
| ■   | E121735                         | ROAD CON - WSFN  | 3,978,838 | 3,493,165  | 3,427,923  | 65,242                   |
| ■   | E121730                         | ROAD CON - Shire Road Program                                    | 511,529   | 399,275    | 490,698    | (91,423)                 |
| ■   | E121736                         | ROAD CON - Commodity Route                                       | 276,452   | 210,502    | 115,721    | 94,781                   |
|     | <b>OTHER INFRASTRUCTURE</b>     |  |           |            |            | 0                        |
| ■   | Z74                             | Shire Town Entry Statements                                      | 78,594    | 58,938     | 78,594     | (19,656)                 |
| ■   | O36                             | Sewerage Line Upgrade - Main Line                                | 1,010,769 | 758,076    | 26,614     | 731,462                  |
| ■   | O37                             | Sewerage Replacement Imhoff Tank                                 | 162,232   | 121,668    | 162,232    | (40,564)                 |
| ■   | O38                             | Sewerage Storm Water Dam Fence - Annetts Rd                      | 20,238    | 15,171     | 20,238     | (5,067)                  |
| ■   | O95                             | Aquatic Centre Other Infrastructure Upgrade                      | 160,000   | 160,000    | 72,600     | 87,400                   |
| ■   | O32                             | Shade Structure with Seating - Roche St Kalannie                 | 22,060    | 22,060     | 8,140      | 13,920                   |
| ■   | O33                             | Hockey Pavilion Retaining Wall                                   | 12,339    | 12,339     | 10,961     | 1,378                    |
| ■   | O34                             | Dalwallinu Sports Club Service Area Fence                        | 21,659    | 21,659     | 21,648     | 11                       |
| ■   | O35                             | Richardson Park Shade Shelter                                    | 53,807    | 53,807     | 52,493     | 1,314                    |
| ■■■ | O49                             | Dalwallinu Caravan Park - Other Infrastructure Upgrade           | 10,780    | 10,780     | 11,409     | (629)                    |
|     |                                 |  | 0         | 0          | 0          | 0                        |
|     | <b>FOOTPATH CONSTRUCTION</b>    |  |           |            |            | 0                        |
| ■   | F0189                           | Leahy St Between South & Annetts - Capital Upgrade               | 25,300    | 25,300     | 23,230     | 2,070                    |
| ■   | F0185                           | Johnston St Footpath - Capital Upgrade                           | 27,500    | 27,500     | 25,120     | 2,380                    |
| ■■■ | F0216                           | Rolinson Drive Footpath - Capital Upgrade                        | 35,640    | 35,640     | 36,465     | (825)                    |
| ■■■ | F0142                           | Locke St Footpath - Capital Upgrade                              | 11,000    | 11,000     | 10,100     | 900                      |
| ■■■ | F0201                           | Leahy St Pithara Footpath - Capital Upgrade                      | 13,000    | 13,000     | 16,779     | (3,779)                  |
|     | <b>PLANT &amp; EQUIPMENT</b>    |  |           |            |            | 0                        |
| ■   | E053848                         | OTH LOPS -Capital Expenditure - Plant & Equip Disaster Resilenc  | 39,675    | 39,675     | 39,675     | 0                        |
| ■   | E073835                         | OTH HEALTH - Doctor Vehicle - DL 89                              | 49,031    | 49,031     | 49,031     | (0)                      |
| ■   | E113838                         | OTH REC - Capital Expenditure - Plant & Equipment                | 31,759    | 31,759     | 31,759     | (0)                      |
| ■   | DL515                           | Purchase of Tipper Truck   | 130,652   | 130,652    | 130,652    | 0                        |
| ■   | DL80                            | Purchase of Prime Mover  | 258,300   | 258,300    | 258,300    | 0                        |
| ■   | DL281                           | Purchase Utility WS  | 59,022    | 59,022     | 59,022     | (0)                      |
| ■   | DL9360                          | Purchase Utility   | 38,427    | 38,427     | 38,427     | 0                        |
| ■   | CP007                           | Purchase of Side Tipping Trailer                                 | 126,000   | 126,000    | 125,279    | 721                      |
| ■   | CP005                           | Second Hand Street Sweeper - Capital Upgrade                     | 0         | 0          | 50,000     | (50,000)                 |
| ■   | CP008                           | Purchase of Emulsion Spray Unit                                  | 10,000    | 10,000     | 9,083      | 917                      |
| ■   | CP001                           | Purchase Sundry Plant  | 7,000     | 7,000      | 6,330      | 670                      |
| ■■■ | E145803                         | ADMIN - MPDS Vehicle - DL492                                     | 52,000    | 52,000     | 52,118     | (118)                    |
|     | <b>FURNITURE &amp; FIXTURES</b> |  |           |            |            | 0                        |
| ■   | E113883                         | OTH REC - Capital Expenditure - Furniture & Equipment            | 23,326    | 23,326     | 23,326     | 0                        |

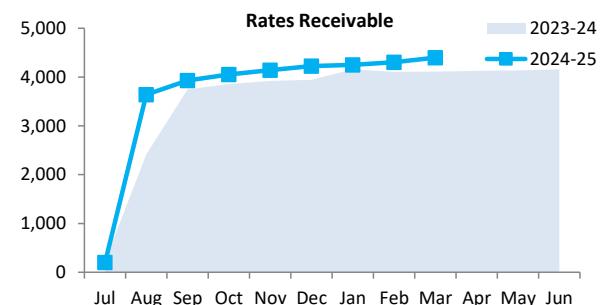
6 DISPOSAL OF ASSETS

| Asset Ref.                  | Asset description | Amended Budget |                |                  |                | YTD Actual     |                |                  |          |
|-----------------------------|-------------------|----------------|----------------|------------------|----------------|----------------|----------------|------------------|----------|
|                             |                   | Net Book Value | Proceeds       | Profit           | (Loss)         | Net Book Value | Proceeds       | Profit           | (Loss)   |
|                             |                   | \$             | \$             | \$               | \$             | \$             | \$             | \$               | \$       |
| <b>Land &amp; Buildings</b> |                   |                |                |                  |                |                |                |                  |          |
| Sale of McNeill St lots     | 75,000            | 120,000        | 45,000         | 0                | 0              | 0              | 0              | 0                | 0        |
| Sale of Roberts Rd lots     | 65,000            | 150,000        | 85,000         | 0                | 0              | 0              | 0              | 0                | 0        |
| Demolition of 68 Annetts Rd | 99,448            | 0              | 0              | (99,448)         | 99,448         | 0              | 0              | 0                | (99,448) |
| Sale of 40 Leahy St         | 230,732           | 401,000        | 170,268        | 0                | 230,731        | 401,000        | 170,269        | 0                | 0        |
| <b>Plant and equipment</b>  |                   |                |                |                  |                |                |                |                  |          |
| Sale of DL89                | 16,994            | 15,000         | 0              | (1,994)          | 16,539         | 14,545         | 0              | 0                | (1,994)  |
| Sale of DL9048              | 12,713            | 5,000          | 0              | (7,713)          | 0              | 0              | 0              | 0                | 0        |
| Sale of JD Mower            | 1,652             | 3,000          | 1,348          | 0                | 0              | 0              | 0              | 0                | 0        |
| Sale of DL281               | 25,000            | 26,000         | 1,000          | 0                | 25,000         | 28,182         | 3,182          | 0                | 0        |
| Sale of DL515               | 20,439            | 25,000         | 4,561          | 0                | 18,912         | 29,545         | 10,633         | 0                | 0        |
| Sale of DL147               | 84,747            | 60,000         | 0              | (24,747)         | 0              | 0              | 0              | 0                | 0        |
| Sale of DL9360              | 9,182             | 15,000         | 5,818          | 0                | 9,182          | 18,182         | 9,000          | 0                | 0        |
| Sale of 1TIO129             | 10,000            | 10,000         | 0              | 0                | 0              | 0              | 0              | 0                | 0        |
| Sale of DL492               | 28,000            | 35,000         | 7,000          | 0                | 28,000         | 29,091         | 1,091          | 0                | 0        |
|                             | <b>678,907</b>    | <b>865,000</b> | <b>319,995</b> | <b>(133,902)</b> | <b>427,812</b> | <b>520,545</b> | <b>194,175</b> | <b>(101,442)</b> |          |



## 7 RECEIVABLES

| Rates receivable               | 30 June 2024  | 31 Mar 2025   |
|--------------------------------|---------------|---------------|
| Opening arrears previous years | \$ 46,638     | \$ 39,759     |
| Levied this year               | 4,336,786     | 4,412,403     |
| Less - collections to date     | (4,343,665)   | (4,397,108)   |
| Gross rates collectable        | <b>39,759</b> | <b>55,054</b> |
| <b>Net rates collectable</b>   | <b>39,759</b> | <b>55,054</b> |
| % Collected                    | 99.1%         | 98.8%         |



| Receivables - general                        | Credit  | Current | 30 Days | 60 Days | 90+ Days | Total         |
|--|---------|---------|---------|---------|----------|---------------|
|  | \$      | \$      | \$      | \$      | \$       | \$            |
| Receivables - general                        | (3,051) | 35,621  | 0       | 716     | 2,379    | 35,665        |
| Percentage                                   | (8.6%)  | 99.9%   | 0.0%    | 2.0%    | 6.7%     |               |
| <b>Balance per trial balance</b>             |         |         |         |         |          |               |
| Trade receivables                            | (3,051) | 35,621  | 0       | 716     | 2,379    | 35,665        |
| GST receivable                               |         |         |         |         |          | 39,863        |
| <b>Total receivables general outstanding</b> |         |         |         |         |          | <b>75,528</b> |

Amounts shown above include GST (where applicable)

### KEY INFORMATION

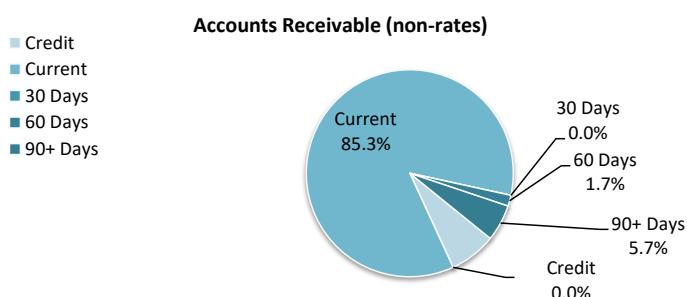
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

### Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**8 OTHER CURRENT ASSETS**

|   | Opening<br>Balance<br>1 July 2024 | Asset<br>Increase | Asset<br>Reduction | Closing<br>Balance |    |
|---|-----------------------------------|-------------------|--------------------|--------------------|----|
|   |                                   |                   |                    | 31 March 2025      | \$ |
| <b>Other current assets</b>                               |                                   |                   |                    |                    |    |
| <b>Inventory</b>  |                                   |                   |                    |                    |    |
| Inventories Fuel & Materials                              | 18,901                            | 180,989           | (181,397)          | 18,493             |    |
| <b>Total other current assets</b>                         | <b>18,901</b>                     | <b>180,989</b>    | <b>(181,397)</b>   | <b>18,493</b>      |    |
| <b>Amounts shown above include GST (where applicable)</b> |                                   |                   |                    |                    |    |

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF DALWALLINU  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2025**

**OPERATING ACTIVITIES**

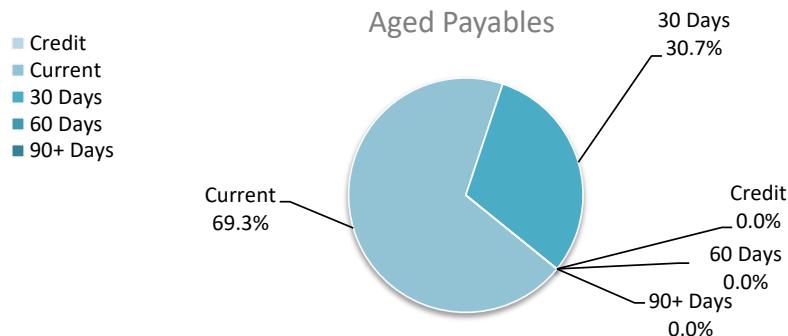
**9 PAYABLES**

| Payables - general                        | Credit | Current | 30 Days | 60 Days | 90+ Days | Total          |
|---|--------|---------|---------|---------|----------|----------------|
|   | \$     | \$      | \$      | \$      | \$       | \$             |
| Payables - general                        | 0      | 544,944 | 241,718 | 0       | 0        | 786,662        |
| Percentage                                | 0.0%   | 69.3%   | 30.7%   | 0.0%    | 0.0%     |                |
| <b>Balance per trial balance</b>          |        |         |         |         |          |                |
| Sundry creditors                          | 0      | 551,785 | 241,718 | 0       | 0        | 793,505        |
| Accrued salaries and wages                |        |         |         |         |          | (3,721)        |
| Accrued interest on loans                 |        |         |         |         |          | 49,078         |
| Bonds & Deposits Held                     |        |         |         |         |          | 21,752         |
| <b>Total payables general outstanding</b> |        |         |         |         |          | <b>860,614</b> |

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF DALWALLINU  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2025

OPERATING ACTIVITIES

10 RATE REVENUE

| General rate revenue             | Budget                |                         |                    |                  |                         |                  | YTD Actual       |                         |                  |
|----------------------------------|-----------------------|-------------------------|--------------------|------------------|-------------------------|------------------|------------------|-------------------------|------------------|
|                                  | Rate in<br>\$ (cents) | Number of<br>Properties | Rateable<br>Value  | Rate<br>Revenue  | Interim<br>Rate Revenue | Total<br>Revenue | Rate<br>Revenue  | Interim<br>Rate Revenue | Total<br>Revenue |
| RATE TYPE                        |                       |                         |                    | \$               | \$                      | \$               | \$               | \$                      | \$               |
| <b>Gross rental value</b>        |                       |                         |                    |                  |                         |                  |                  |                         |                  |
| Gross Rental Value               | 0.080620              | 396                     | 6,282,470          | 506,492          | 0                       | 506,492          | 506,493          | 8,933                   | 515,426          |
| <b>Unimproved value</b>          |                       |                         |                    |                  |                         |                  |                  |                         |                  |
| Unimproved Value                 | 0.010045              | 352                     | 320,278,000        | 3,217,193        | 2,156                   | 3,219,349        | 3,217,193        | (2,009)                 | 3,215,184        |
| <b>Sub-Total</b>                 |                       | <b>748</b>              | <b>326,560,470</b> | <b>3,723,685</b> | <b>2,156</b>            | <b>3,725,841</b> | <b>3,723,686</b> | <b>6,924</b>            | <b>3,730,610</b> |
| <b>Minimum payment</b>           |                       |                         |                    |                  |                         |                  |                  |                         |                  |
| <b>Minimum Payment \$</b>        |                       |                         |                    |                  |                         |                  |                  |                         |                  |
| <b>Gross rental value</b>        |                       |                         |                    |                  |                         |                  |                  |                         |                  |
| GRV - Dalwallinu                 | 643                   | 39                      | 159,686            | 25,077           | 0                       | 25,077           | 25,077           | 0                       | 25,077           |
| GRV - Kalannie                   | 643                   | 34                      | 182,931            | 21,862           | 0                       | 21,862           | 21,862           | 0                       | 21,862           |
| GRV - Other Towns                | 643                   | 74                      | 289,987            | 47,582           | 0                       | 47,582           | 47,582           | 0                       | 47,582           |
| <b>Unimproved value</b>          |                       |                         |                    |                  |                         |                  |                  |                         |                  |
| UV - Rural                       | 750                   | 35                      | 922,978            | 26,250           | 0                       | 26,250           | 26,250           | 0                       | 26,250           |
| UV - Mining                      | 750                   | 45                      | 486,420            | 33,750           | 0                       | 33,750           | 33,750           | (7,654)                 | 26,096           |
| <b>Sub-total</b>                 |                       | <b>227</b>              | <b>2,042,002</b>   | <b>154,521</b>   | <b>0</b>                | <b>154,521</b>   | <b>154,521</b>   | <b>(7,654)</b>          | <b>146,867</b>   |
| Discount                         |                       |                         |                    |                  |                         | (172,090)        |                  |                         | (172,090)        |
| <b>Amount from general rates</b> |                       |                         |                    |                  |                         | <b>3,708,272</b> |                  |                         | <b>3,705,387</b> |
| Ex-gratia rates                  |                       |                         |                    |                  |                         | 50,268           |                  |                         | 50,040           |
| <b>Total general rates</b>       |                       |                         |                    |                  |                         | <b>3,758,540</b> |                  |                         | <b>3,755,427</b> |

11 BORROWINGS

Repayments - borrowings

| Information on borrowings    | Particulars | Loan No.         | New Loans   |                  | Principal Repayments |                  | Principal Outstanding |                  | Interest Repayments |                 |
|------------------------------|-------------|------------------|-------------|------------------|----------------------|------------------|-----------------------|------------------|---------------------|-----------------|
|                              |             |                  | 1 July 2024 | Actual           | Budget               | Actual           | Budget                | Actual           | Budget              | Actual          |
| Dalwallinu Sewerage Scheme   | 64          | 25,882           |             | 0                | 0                    | (25,882)         | (25,882)              | 0                | 0                   | (749)           |
| Dalwallinu Discovery Centre  | 157         | 335,974          |             | 0                | 0                    | (31,903)         | (64,170)              | 304,071          | 271,804             | (3,236)         |
| Dalwallinu Recreation Centre | 159         | 2,399,658        |             | 0                | 0                    | (65,623)         | (65,623)              | 2,334,035        | 2,334,035           | (60,933)        |
| Bell St Subdivision          | 160         | 242,578          |             | 0                | 0                    | (161,471)        | (161,472)             | 81,107           | 81,106              | (1,499)         |
| <b>Total</b>                 |             | <b>3,004,092</b> |             | <b>0</b>         | <b>0</b>             | <b>(284,879)</b> | <b>(317,147)</b>      | <b>2,719,213</b> | <b>2,686,945</b>    | <b>(66,417)</b> |
| Current borrowings           |             |                  |             | 317,147          |                      |                  |                       | 32,268           |                     |                 |
| Non-current borrowings       |             |                  |             | 2,686,946        |                      |                  |                       | 2,686,946        |                     |                 |
|                              |             |                  |             | <b>3,004,093</b> |                      |                  |                       | <b>2,719,214</b> |                     |                 |

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

## 12 LEASE LIABILITIES

### Movement in carrying amounts

| Information on leases<br>Particulars | Lease No.  | 1 July 2024   | New Leases |          | Principal<br>Repayments |                 | Principal<br>Outstanding |               | Interest<br>Repayments |                |
|--------------------------------------|------------|---------------|------------|----------|-------------------------|-----------------|--------------------------|---------------|------------------------|----------------|
|                                      |            |               | Actual     | Budget   | Actual                  | Budget          | Actual                   | Budget        | Actual                 | Budget         |
| Gymnasium Equipment                  | E6N0162493 | \$ 26,711     | 0          | 0        | \$(6,458)               | \$(8,406)       | \$ 20,253                | \$ 18,305     | \$(782)                | \$(995)        |
| Administration Photocopiers          | Ricoh      | 13,959        | 0          | 0        | (2,863)                 | (3,655)         | 11,096                   | 10,304        | (472)                  | (606)          |
| <b>Total</b>                         |            | <b>40,670</b> | <b>0</b>   | <b>0</b> | <b>(9,321)</b>          | <b>(12,061)</b> | <b>31,349</b>            | <b>28,609</b> | <b>(1,254)</b>         | <b>(1,601)</b> |
| Current lease liabilities            |            | 12,061        |            |          |                         |                 | 3,068                    |               |                        |                |
| Non-current lease liabilities        |            | 28,609        |            |          |                         |                 | 28,609                   |               |                        |                |
|                                      |            | <b>40,670</b> |            |          |                         |                 | <b>31,677</b>            |               |                        |                |

All lease repayments were financed by general purpose revenue.

### KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

13 OTHER CURRENT LIABILITIES

| Other current liabilities                                 | Note | Opening          | Liability   | Liability        | Closing            |
|---|------|------------------|-------------|------------------|--------------------|
|   |      | Balance 1        | transferred |                  |                    |
|   |      | \$               | \$          | \$               | \$                 |
| <b>Other liabilities</b>                                  |      |                  |             |                  |                    |
| Contract liabilities                                      |      | 715,184          | 0           | 4,128,719        | (4,717,098)        |
| <b>Total other liabilities</b>                            |      | <b>715,184</b>   | <b>0</b>    | <b>4,128,719</b> | <b>(4,717,098)</b> |
| <b>Employee Related Provisions</b>                        |      |                  |             |                  |                    |
| Provision for annual leave                                |      | 196,969          | 0           | 0                | 196,969            |
| Provision for long service leave                          |      | 214,652          | 0           | 0                | 214,652            |
| <b>Total Provisions</b>                                   |      | <b>411,621</b>   | <b>0</b>    | <b>0</b>         | <b>411,621</b>     |
| <b>Total other current liabilities</b>                    |      | <b>1,126,805</b> | <b>0</b>    | <b>4,128,719</b> | <b>(4,717,098)</b> |
| <b>Amounts shown above include GST (where applicable)</b> |      |                  |             |                  |                    |

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee Related Provisions**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

**Capital grant/contribution liabilities**

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

14 GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider                                      | Unspent grant, subsidies and contributions liability |                          |                             |                          |                                     | Grants, subsidies and contributions revenue |                  |                          |
|---|--|--------------------------|-----------------------------|--------------------------|-------------------------------------|---|------------------|--------------------------|
|   | Liability<br>1 July 2024                             | Increase in<br>Liability | Decrease in<br>(As revenue) | Liability<br>31 Mar 2025 | Current<br>Liability<br>31 Mar 2025 | Amended<br>Budget<br>Revenue                | YTD<br>Budget    | YTD<br>Revenue<br>Actual |
|   | \$   | \$                       | \$                          | \$                       | \$                                  | \$  | \$               | \$                       |
| <b>Grants and subsidies</b>                   |  |                          |                             |                          |                                     |   |                  |                          |
| General Purpose Grant - WA Government         | 0  | 0                        | 0                           | 0                        | 0                                   | 368,363                                     | 276,270          | 276,272                  |
| Untied Roads Grant - WA Government            | 0  | 0                        | 0                           | 0                        | 0                                   | 141,813                                     | 106,359          | 106,360                  |
| DFES Operating Grant                          | 0  | 0                        | 0                           | 0                        | 0                                   | 44,401                                      | 33,300           | 33,814                   |
| Community Day Grant                           | 0  | 0                        | 0                           | 0                        | 0                                   | 9,659                                       | 9,659            | 9,659                    |
| Direct Grant - Main Roads                     | 0  | 0                        | 0                           | 0                        | 0                                   | 429,914                                     | 429,914          | 429,914                  |
|   | <b>0</b>   | <b>0</b>                 | <b>0</b>                    | <b>0</b>                 | <b>0</b>                            | <b>994,150</b>                              | <b>855,502</b>   | <b>856,019</b>           |
| <b>Contributions</b>                          |  |                          |                             |                          |                                     |   |                  |                          |
| Collection of Legal Costs                     | 0  | 0                        | 0                           | 0                        | 0                                   | 20,000                                      | 15,000           | 19,581                   |
| Miscellaneous Reimbursements - GOV            | 0  | 0                        | 0                           | 0                        | 0                                   | 1,300                                       | 972              | 100                      |
| Miscellaneous Reimbursements - HEALTH         | 0  | 0                        | 0                           | 0                        | 0                                   | 8,600                                       | 6,447            | 7,379                    |
| Miscellaneous Reimbursements - PRE SCHOOL     | 0  | 0                        | 0                           | 0                        | 0                                   | 11,701                                      | 8,769            | 11,065                   |
| Miscellaneous Reimbursements - OTH WELFARE    | 0  | 0                        | 0                           | 0                        | 0                                   | 200   | 150              | 0                        |
| Miscellaneous Reimbursements - STAFF HOUSING  | 0  | 0                        | 0                           | 0                        | 0                                   | 4,670                                       | 3,112            | 4,819                    |
| Miscellaneous Reimbursements - OTH HOUSING    | 0  | 0                        | 0                           | 0                        | 0                                   | 16,436                                      | 12,324           | 11,752                   |
| Contributions & Donations - OTH HOUSING       | 0  | 0                        | 0                           | 0                        | 0                                   | 100,000                                     | 100,000          | 100,000                  |
| Miscellaneous Reimbursements - OTH COM        | 0  | 0                        | 0                           | 0                        | 0                                   | 1,993                                       | 1,494            | 2,705                    |
| Containers Deposit Scheme Income              | 0  | 0                        | 0                           | 0                        | 0                                   | 2,500                                       | 1,872            | 3,207                    |
| Collection Metal Rubbish                      | 0  | 0                        | 0                           | 0                        | 0                                   | 4,050                                       | 4,050            | 4,051                    |
| Miscellaneous Reimbursements - REC & CUL      | 0  | 0                        | 0                           | 0                        | 0                                   | 71,295                                      | 53,457           | 70,170                   |
| Miscellaneous Reimbursements - ROAD MAIN      | 0  | 0                        | 0                           | 0                        | 0                                   | 500   | 369              | 248                      |
| Street Light Contribution - Main Roads        | 0  | 0                        | 0                           | 0                        | 0                                   | 5,500                                       | 4,122            | 0                        |
| Miscellaneous Reimbursements - ECON SERV      | 0  | 0                        | 0                           | 0                        | 0                                   | 49,580                                      | 37,212           | 45,235                   |
| Miscellaneous Reimbursements - OTH PRO & SERV | 0  | 0                        | 0                           | 0                        | 0                                   | 38,719                                      | 29,028           | 55,881                   |
| Fuel Rebates - ATO                            | 0  | 0                        | 0                           | 0                        | 0                                   | 45,000                                      | 33,747           | 45,114                   |
|   | <b>0</b>   | <b>0</b>                 | <b>0</b>                    | <b>0</b>                 | <b>0</b>                            | <b>382,044</b>                              | <b>312,125</b>   | <b>381,306</b>           |
| <b>TOTALS</b>                                 | <b>0</b>   | <b>0</b>                 | <b>0</b>                    | <b>0</b>                 | <b>0</b>                            | <b>1,376,194</b>                            | <b>1,167,627</b> | <b>1,237,325</b>         |

15 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider  | Capital grant/contribution liabilities |                          |  |                          |                                     | Capital grants, subsidies and contributions revenue |                  |                  |
|---|--|--------------------------|--|--------------------------|-------------------------------------|---|------------------|------------------|
|   | 1 July 2024<br>Liability               | Increase in<br>Liability | Decrease in<br>Liability<br>(As revenue) | 31 Mar 2025<br>Liability | Current<br>Liability<br>31 Mar 2025 |   |                  |                  |
| <b>Capital grants and subsidies</b>                   |  |                          |  |                          |                                     |   |                  |                  |
| DFES LG Resilience Fund Grant                         | 0                                      | 0                        | 0  | 0                        | 0                                   | 299,917   | 299,917          | 261,378          |
| DoT - Footpaths ROAD CON                              | 0                                      | 0                        | 0  | 0                        | 0                                   | 49,720  | 49,720           | 25,000           |
| Main Roads - Regional Road Group ROAD CON             | 0                                      | 0                        | 0  | 0                        | 0                                   | 565,335   | 423,999          | 464,010          |
| Dept. Infr. - Roads to Recovery ROAD CON              | 0                                      | 0                        | 0  | 0                        | 0                                   | 1,272,619   | 1,272,619        | 1,086,819        |
| Main Roads - Wheatbelt Secondary Freight Program ROA[ | 0                                      | 0                        | 0  | 0                        | 0                                   | 3,716,506   | 2,787,378        | 2,791,585        |
| Main Roads - Commodity Route ROAD CON                 | 0                                      | 0                        | 0  | 0                        | 0                                   | 158,258   | 118,692          | 77,148           |
|   | <b>0</b>                               | <b>0</b>                 | <b>0</b>                                 | <b>0</b>                 | <b>0</b>                            | <b>6,062,355</b>                                    | <b>4,952,325</b> | <b>4,705,940</b> |

**SHIRE OF DALWALLINU  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2025**

**16 INVESTMENT IN ASSOCIATES**

**(a) Investment in associate**

Aggregate carrying amount of interests in Local Government House accounted for using the equity method are reflected in the table below.

**Carrying amount at 1 July**  
**Carrying amount at 30 June**

| Amended<br>Budget<br>Revenue | \$ | YTD<br>Budget | \$ | YTD Revenue<br>Actual |
|------------------------------|----|---------------|----|-----------------------|
|                              | 0  |               | 0  | 145,549               |
|                              | 0  |               | 0  | 145,549               |

**SIGNIFICANT ACCOUNTING POLICIES**

**Investments in associates**

An associate is an entity over which the Shire has the power to participate in the financial and operating policy decisions of the investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.

**SHIRE OF DALWALLINU  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2025**

**17 BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

| Description                     | Council Resolution | Classification   | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|---------------------------------|--------------------|------------------|---------------------|----------------------------|----------------------------|--------------------------------|
|                                 |                    |                  |                     | \$                         | \$                         |                                |
| <b>Budget adoption - review</b> | 10359              |                  |                     |                            |                            | 3,774                          |
| Purchase of Road Sweeper        | 10366              | Capital expenses | 0                   | 0                          | (60,000)                   | (56,226)                       |
| Transfer from Plant Reserve     | 10366              | Capital revenue  | 0                   | 60,000                     | 0                          | 3,774                          |
|                                 |                    |                  |                     | <b>60,000</b>              | <b>(60,000)</b>            | <b>0</b>                       |

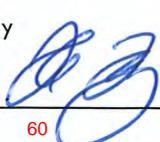
**Shire of Dalwallinu**  
**Bank Reconciliation**  
**as at 31 March 2025**

|   |              |   |              |              |
|---|--------------|---|--------------|--------------|
| <b>Balance as per General Ledger as at 1 March 2025</b>   |              |   |              |              |
| A910000 - Municipal Fund                                  | 79,657.39    |   |              |              |
| A910001 - Telenet Saver                                   | 1,020,580.18 | ✓ | 1,100,237.57 |              |
|   |              |   |              | 1,100,237.57 |
| <b>Add Cash Receipts</b>                                  |              |   |              |              |
| Daily Receipts  | 906,125.02   | ✓ |              |              |
| BPAY Receipts   | 92,080.74    |   |              |              |
| Interest Received   | 4,853.94     |   |              |              |
| Transfer from Muni Excess Funds Term Deposit              | 400,000.00   |   |              |              |
|   |              |   |              | 1,403,059.70 |
|   |              |   |              | 2,503,297.27 |
| <b>Less Cash Payments</b>                                 |              |   |              |              |
| EFT Payments - Payroll                                    | 135,223.53   | ✓ |              |              |
| EFT Payments ( EFT16874-EFT16964 )                        | 785,438.21   | ✓ |              |              |
| Direct Debit - Credit Cards (DD18225.1)                   | 5,414.81     |   |              |              |
| Direct Debit - Housing Bonds (DD18179.1 & DD18198.1)      | 2,008.00     |   |              |              |
| Direct Debit - Superannuation Payments                    | 26,738.52    |   |              |              |
| Bank Fees   | 696.60       |   |              |              |
| Loan Payments Loan 160 - Bell Street Subdivision          | 81,356.12    |   |              |              |
| Loan Payments Loan 159 - Rec Centre                       | 68,562.25    |   |              |              |
| Direct Debit - Payment to DoT                             | 101,071.65   |   |              |              |
|   |              |   |              | 1,206,509.69 |
| <b>Balance as per General Ledger as at 31 March 2025</b>  |              |   |              |              |
| A910000 - Municipal Fund                                  | 55,894.66    | ✓ |              |              |
| A910001 - Telenet Saver                                   | 1,240,892.92 | ✓ |              |              |
|   |              |   |              | 1,296,787.58 |
|   |              |   | 0.00         | 1,296,787.58 |
| <b>Add</b>  |              |   |              |              |
| Le Banking 31/03/25, received on 01/04/25                 |              |   |              | 3,195.55     |
|   |              |   |              | 1,293,592.03 |
| <b>Balance as per Bank Statements as at 31 March 2025</b> |              |   |              |              |
| CBA Muni Cheque Account - xxxx379                         | 52,699.11    | ✓ |              |              |
| CBA Business Online Saver - xxxx395                       | 1,240,892.92 | ✓ | 0.00         | 1,293,592.03 |
|   |              |   |              |              |

Prepared by

 4/4/2025

Reviewed by

 8/4/2025

**Shire of Dalwallinu**  
**Trust Bank Reconciliation**  
**as at 31 March 2025** ✓

|   |  |      |      |      |      |
|---|--|------|------|------|------|
| <b>Balance as per General Ledger as at 1 March 2025</b><br>2T9900000 - Trust Fund |  | 0.00 | 0.00 |      | 0.00 |
| <b>Add Cash Receipts</b>  |  |      |      |      | 0.00 |
| <b>Less Cash Payments</b>   |  |      |      |      | 0.00 |
| <b>Balance as per General Ledger as at 31 March 2025</b>                          |  | 0.00 | 0.00 |      | 0.00 |
| 2T9900000 - Trust Fund  |  | 0.00 | 0.00 | 0.00 | 0.00 |
| <b>Add</b>  |  |      |      |      |      |
| <b>Less</b>   |  |      |      |      |      |
| <b>Balance as per Bank Statements as at 31 March 2025</b>                         |  |      |      |      | 0.00 |
| 2T9900000 - Trust Fund  |  | 0.00 | 0.00 | 0.00 | 0.00 |

○

Prepared by



11/4/2025

Reviewed by



8/4/2025

### 9.3.3 Community Grants Scheme Allocation 2024-2025 – Round 2\*

|                                   |  |
|-----------------------------------|--|
| <b>Report Date</b>                | 22 April 2025  |
| <b>Applicant</b>                  | Shire of Dalwallinu  |
| <b>File Ref</b>                   | GS/1 – Community Grants  |
| <b>Previous Meeting Reference</b> | Nil  |
| <b>Prepared by</b>                | Kiera van Sambeeck, Community Development & Discovery Centre Officer |
| <b>Supervised by</b>              | Jean Knight, Chief Executive Officer                                 |
| <b>Disclosure of interest</b>     | Nil  |
| <b>Voting Requirements</b>        | Simple Majority  |
| <b>Attachments</b>                | 1. Grant applications  |

#### **Purpose of Report**

Council is requested to consider the applications for the second portion (\$10,000) of the Community Grant Scheme funding for the 2024-2025 financial year.

#### **Background**

Council have provided \$20,000 in this financial year for community grant projects to be allocated in two rounds of \$10,000.

Advertising of the Community Grant Funding commenced in July 2024 with the closing date being Friday 4 April 2025.

#### **Consultation**

Nil

#### **Legislative Implications**

Nil

#### **Policy Implications**

##### Local

Policy 2.4 – Community Grants Scheme

#### **Financial Implications**

There is an allocation of \$20,000 in the 2024-2025 budget. \$9,905 was approved in Round 1 leaving a balance of \$10,095 for Round 2.

#### **Strategic Implications**

Nil

#### **Site Inspection**

Site inspection undertaken: Nil

#### **Sustainability & Climate Change Implications**

##### Economic implications

There are no known significant economic implications associated with this proposal.



### Social implications

The community grants help the smaller community groups (usually volunteers) who are not always able to fund projects that can improve and enhance lifestyle and liveability in the community.

### Environmental implications

There are no known significant environment implications associated with this proposal.

### **Officer Comment**

Council has allocated \$20,000 in the 2024-2025 financial year for the Community Grant Scheme. \$9,905 was approved in Round 1 leaving a balance of \$10,095 for Round 2.

After the closing date, three (3) applications were received:

| Applicant                            | Cash      | In Kind / Other | Shire              | Total              |
|--------------------------------------|-----------|-----------------|--------------------|--------------------|
| Dalwallinu Toy Library               | \$ 857.66 | 0               | \$ 857.67          | \$ 1,715.33        |
| Dalwallinu Community Resource Centre | \$ 705.00 | 0               | \$ 720.00          | \$ 1,425.00        |
| Dalwallinu Baptist Church            | \$ 460.00 | 0               | \$ 430.00          | \$ 860.00          |
| <b>TOTAL</b>                         |           |                 | <b>\$ 2,007.67</b> | <b>\$ 4,000.33</b> |

The history of grant funding for the applicants over the past five (5) years is as follows:

| Applicant                      | Total Funding |
|--------------------------------|---------------|
| Dalwallinu Toy Library         | \$697.00      |
| Dalwallinu CRC                 | \$5,532.39    |
| Dalwallinu Toddler MultiSports | \$0.00        |

### **Application Details**

#### **1 Dalwallinu Toy Library – \$720.00 – amended to \$712.50 to comply with policy guidelines**

Dalwallinu Toy Library are seeking funding to expand and upgrade their collection of toys that encourage physical activity, balance, coordination and outdoor play. Currently, their selection of active outdoor play toys is very limited and many of the existing items are worn and in need of replacement. The application meets the community grant eligibility criteria, and it is recommended that their request be funded at 50% of the total cost being \$712.50.

#### **2 Dalwallinu Community Resource Centre Inc - \$857.67**

Dalwallinu Community Resource Centre are seeking funding to acquire essential equipment to enhance the centre's functionality and inclusivity. The project aims to purchase three (3) trestle tables to support workshops, training sessions and seminars. The current tables are worn and require replacement. towards the installation of shade and outdoor play equipment.

The application meets the community grant eligibility criteria, and it is recommended that their request be funded at 50% of the total cost being \$857.67.



**3 Dalwallinu Baptist Church - \$430.00**

Dalwallinu Baptist Church are seeking funding to put towards equipment for a project called Dalwallinu Toddler Multisports, to give toddlers in the area an opportunity to be introduced to a variety of sports and skills at an early age.

The application does not meet the community grant eligibility criteria as the group functions under and through the Baptist Church. It is recommended that their request not be funded.

The total funding available under Round 2 is \$10,000. The total of the two supported applications amounts to \$1,570.17.

**Officer Recommendation**

That Council allocate Round 2 of the 2024-2025 Community Grant Scheme to the following recipients:

|   |          |
|---|----------|
| 1. Dalwallinu Community Resource Centre Inc | \$857.67 |
| 2. Dalwallinu Toy Library                   | \$712.50 |

**Officer Recommendation/Council Resolution**

**MOTION**

Moved Cr  
Seconded Cr

0/0



## Community Grants and Sponsorship Funding

|   |   |   |   |
|---|---|---|---|
|  |  |  |  |
| Shire of Dalwallinu<br>PO Box 141<br>DALWALLINU WA 6609                           | (08) 9661 0500  | shire@dalwallinu.wa.gov.au  | Office Hours<br>8:30am – 4:30pm<br>Monday to Friday                                 |

| <b>Office Use Only</b> |             |         |     |
|------------------------|-------------|---------|-----|
| Officer:               |             | Date:   | / / |
| Record #               | Received #: | Outcome |     |
| File #                 | Acquitted:  | Date:   | / / |

### Section A: Project / Event Summary

|                          |   |              |          |
|--------------------------|---|--------------|----------|
| Organisation:            | Dalwallinu Community Resource Centre, Inc |              |          |
| Project or Event Title:  | New Picnic Tables and Kids Corner         |              |          |
| Project or Event Date/s: | Start Date: 19/05/25                      | Finish Date: | 19/05/25 |
| Total Budget:            | \$ 1,715.33                               |              |          |
| Requested Funding        | \$ 857.67                                 |              |          |
| Shire Officer Contacted: | Name: Kiera Van Sambeck                   | Date:        | / /      |

### Section B: Applicant Details

|   |                                 |   |                             |
|---|---------------------------------|---|-----------------------------|
| Postal Address:   | Street Address: 53 Johnston St. |   |                             |
|   | Suburb Dalwallinu               | State WA                                | Postcode 6609               |
| Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.                    |                                 |   |                             |
| Contact Person:   | Manager Ofiaza                  | Phone:                                  |                             |
| Email:  | Manager@dalwallinucrc.net.au    |   |                             |
| ABN:  | 43290689416                     |   |                             |
| If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from <a href="https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/">https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/</a> |                                 |   |                             |
| Is your Organisation registered for GST?  |                                 | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Is your Organisation Incorporated?  |                                 | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.                                    |                                 |   |                             |
| Do you have Public Liability Insurance?   |                                 | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.   |                                 |   |                             |

### Section C: Funding Category

Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7

**Community Assistance Grants (CAG)**

CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.

**Community Sponsorship Funding (CSF)**

Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. **Please ensure you visit <https://www.dalwallinu.wa.gov.au> for relevant event notification forms and other approval processes.**

## Community Grants and Sponsorship Funding

### Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

|   |                                      |  |                |           |
|---|--------------------------------------|--|----------------|-----------|
| Name:   | Manu T. Ofiara                       |  | Date:          | 31/3/2025 |
| Position:<br>*Must be a Committee Office Bearer | Secretary / Manager                  |  |                |           |
| Bank Account:                                   | BSB Number                           |  | Account Number |           |
| Account Name:                                   | Dalwallinu Community Resource Centre |  |                |           |

**Please submit your application by no later than 4 April 2025 at 4pm.**

To: Shire of Dalwallinu  
 Mail: PO Box 141, Dalwallinu WA 6609  
 Address: 58 Johnston Street, Dalwallinu WA 6609  
 Email: [shire@dalwallinu.wa.gov.au](mailto:shire@dalwallinu.wa.gov.au)

Please ensure you have included the following items with your application where applicable.

| Attached                            | N/A                      | Details:   |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Certificate of Incorporation                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Current Financial Statement for the previous financial year    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Copies of letters of support from key partners                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Statement by Auspicing Association (if you do not have an ABN) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Copy of written quote/s for any costs over \$500               |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Other, please specify below                                    |

Project Details

## Community Grants and Sponsorship Funding

### Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

Please refer to the attachment

Are you working with any other community groups or businesses in the delivery of this project?

| Organisation: | Contact Name: | Phone: |
|---------------|---------------|--------|
| NA            |               |        |
|               |               |        |
|               |               |        |
|               |               |        |

### Section E: Financial Details

#### Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

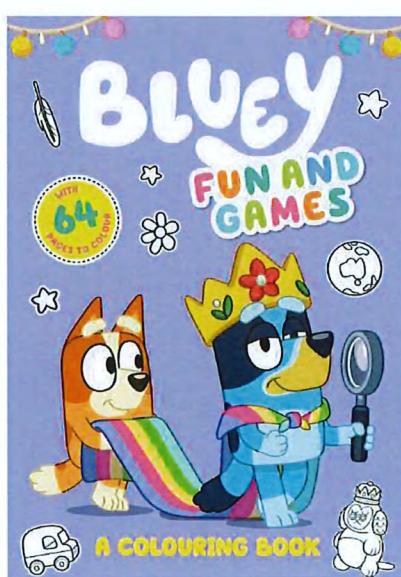
| (1)<br>Budget Items<br>(i.e., what the money will be spent on) | (2)<br>Shire of<br>Dalwallinu<br>Funding<br>(\$)(Excl. GST) | (3)<br>Other Cash<br>Funding Amount<br>(\$)(Excl. GST) | (4)<br>In-Kind Support<br>Please estimate<br>the dollar value<br>of the in-kind<br>support.<br>(\$)(Excl. GST) | Source of Other Cash Funding or In-Kind<br>Support<br>Please state if confirmed or unconfirmed |
|--|---|--|--|--|
| \$1,310.95   | \$655.48  | \$655.48   | \$   | DCRC   |
| \$404.38   | \$202.19  | \$202.19   | \$   | Confirmed.   |
| \$   | \$  | \$   | \$   |  |
| \$   | \$  | \$   | \$   |  |
| \$   | \$  | \$   | \$   |  |
| <b>\$1,715.33</b><br>Total \$                                  | <b>\$857.67</b>   | <b>\$857.67</b>  | <b>\$ Nil</b>  |  |

## Section D: PROJECT DETAILS

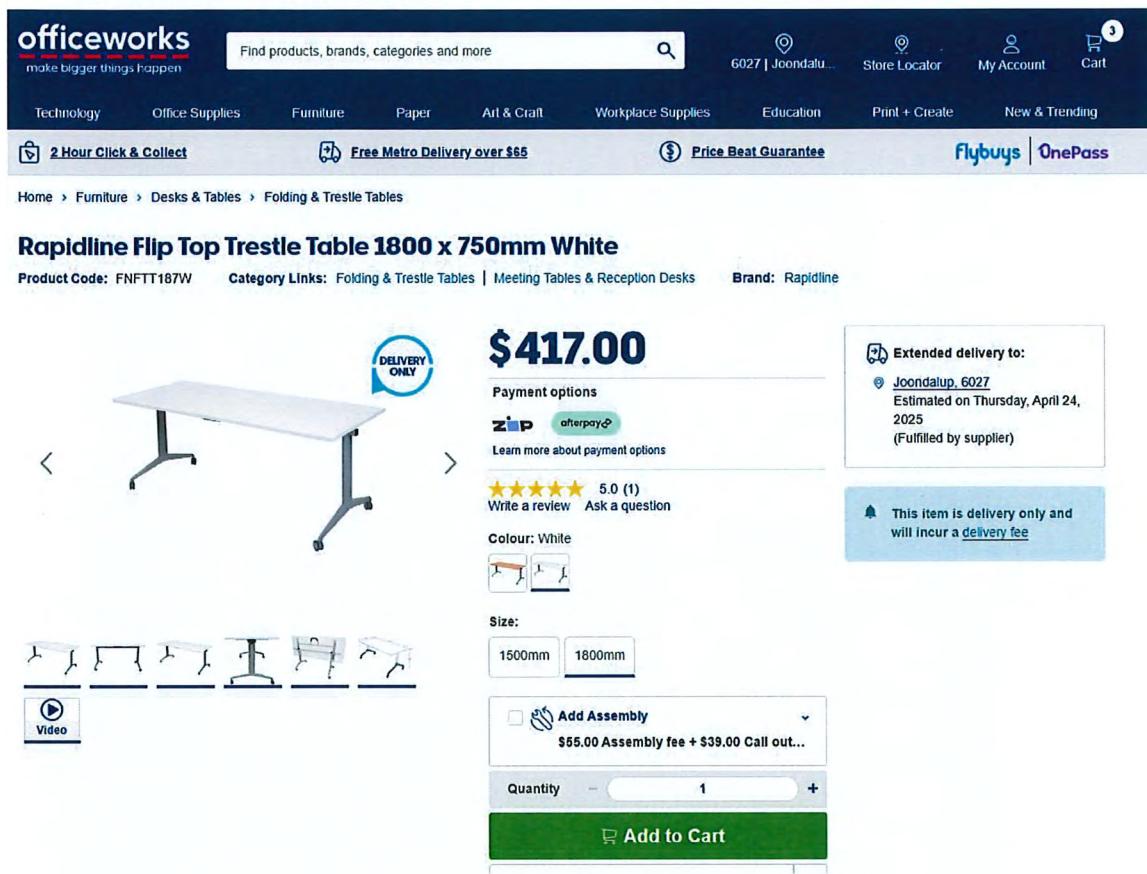
The Dalwallinu Community Resource Centre (DCRC) seeks funding to acquire essential equipment to enhance the centre's functionality and inclusivity. The project aims to purchase three trestle tables to support workshops, training sessions, and seminars, replacing the current deteriorating desks. This will improve the learning environment, allowing for increased participation and a more comfortable experience for attendees.



Additionally, the project includes creating a dedicated **Kids' Corner** with a table, chairs, and art materials. This initiative will provide a safe and engaging space for children, enabling parents and guardians to focus on their tasks while visiting the centre. The expected outcome is a more accessible and welcoming facility that fosters community engagement, supports skill-building activities, and encourages greater participation in DCRC programs. Through this project, DCRC aims to enhance service delivery, improve user experience, and strengthen its role as a vital hub for education and community development in Dalwallinu.



## 1. Trestle Table Cost



**Rapидline Flip Top Trestle Table 1800 x 750mm White**

Product Code: FNFTT187W Category Links: Folding & Trestle Tables | Meeting Tables & Reception Desks Brand: Rapидline

**\$417.00**

Payment options: Zippay, Afterpay. Learn more about payment options.

5.0 (1) Write a review Ask a question

Colour: White

Size: 1500mm, 1800mm

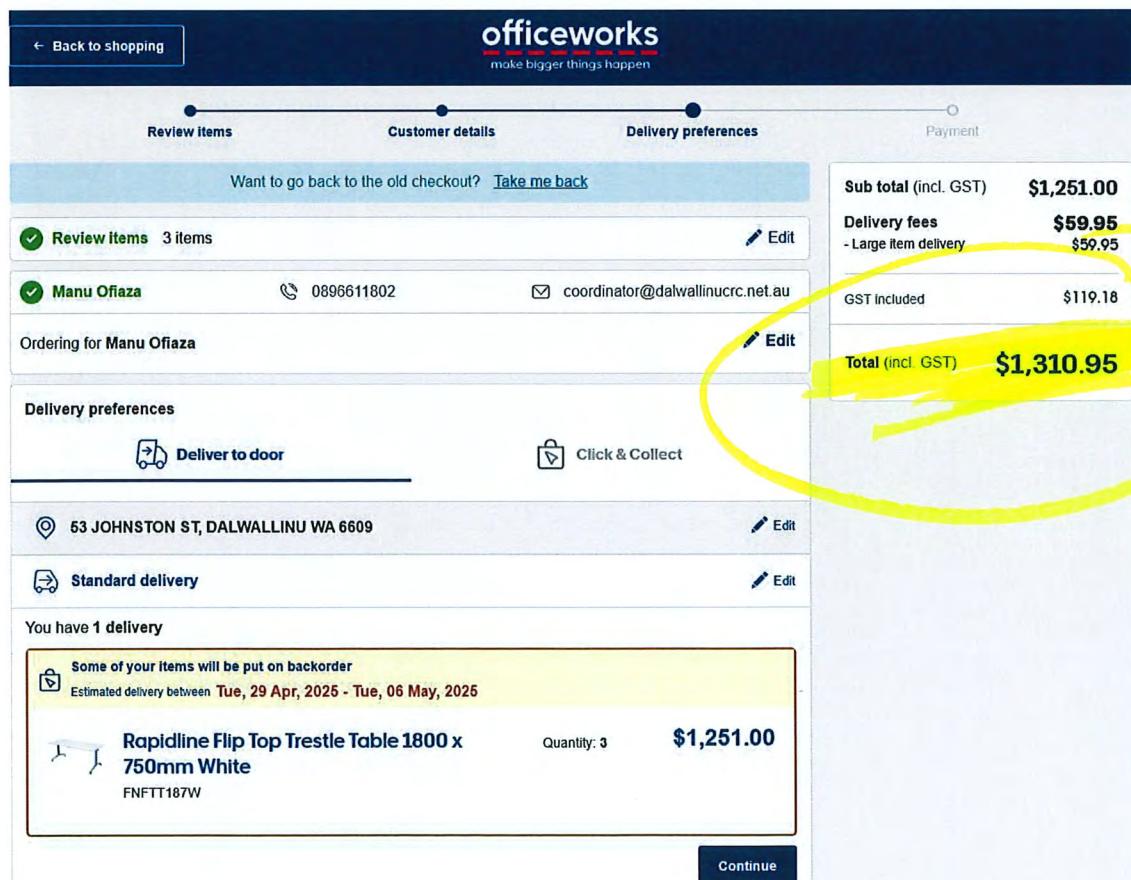
Add Assembly: \$55.00 Assembly fee + \$39.00 Call out...

Quantity: 1

Add to Cart

Extended delivery to: Joondalup, 6027. Estimated on Thursday, April 24, 2025. (Fulfilled by supplier)

This item is delivery only and will incur a delivery fee.



← Back to shopping

officeworks  
make bigger things happen

Review items Customer details Delivery preferences Payment

Want to go back to the old checkout? [Take me back](#)

**Review Items** 3 items [Edit](#)

**Manu Ofiaza** 0896611802 [coordinator@dalwallinucrc.net.au](mailto:coordinator@dalwallinucrc.net.au) [Edit](#)

Ordering for Manu Ofiaza [Edit](#)

**Delivery preferences**

**Deliver to door**  Click & Collect

53 JOHNSTON ST, DALWALLINU WA 6609 [Edit](#)

Standard delivery [Edit](#)

You have 1 delivery

Some of your items will be put on backorder  
Estimated delivery between Tue, 29 Apr, 2025 - Tue, 06 May, 2025

|   |             |            |
|---|-------------|------------|
| Rapидline Flip Top Trestle Table 1800 x 750mm White | Quantity: 3 | \$1,251.00 |
|---|-------------|------------|

Sub total (incl. GST) \$1,251.00  
Delivery fees \$59.95  
- Large item delivery \$59.95  
GST Included \$119.18  
Total (incl. GST) \$1,310.95

Continue

## 2. Kid's Corner Set Cost

**BIG W** Search BIG W 

Delivery to WA 6609 | Shop at Ellenbrook    

Shop By Department Catalogue Deals BIG W Market Easter  

Home / Cart

### Your Shopping Cart

Pick a delivery method

|   |                                  |  |
|---|----------------------------------|--|
| <input type="checkbox"/> Home delivery  | <input type="checkbox"/> Pick up | <input checked="" type="checkbox"/> Lay-by |
| Postcode: 6609 <a href="#">Change postcode</a>  |                                  |  |
| <input checked="" type="radio"/> Standard \$82.23<br>Estimated delivery dates vary and are shown next to each product.<br><input type="radio"/> 2 Day<br>Not available<br><input type="radio"/> Same Day<br>Not available |                                  |  |

 Sold & shipped by BIG W

|   |   |         |  |   |
|---|---|---------|--|---|
|  | Cra-Z-Art Mega Pack Crayons<br>200 Pieces | \$28.00 | <input type="button" value="-"/> <input type="button" value="2"/> <input type="button" value="+"/> \$56.00 |  |
| Estimated delivery: 09 Apr - 14 Apr   |   |         |  |   |
| <a href="#">Move to wishlist</a>  |   |         |  |   |

|   |   |        |   |   |
|---|---|--------|---|---|
|  | Peppa Pig: Peppa's Super<br>Bumper Colouring Book | \$4.00 | <input type="button" value="-"/> <input type="button" value="2"/> <input type="button" value="+"/> \$8.00 |  |
| Estimated delivery: 09 Apr - 14 Apr   |   |        |   |   |
| <a href="#">Move to wishlist</a>  |   |        |   |   |

|   |   |        |   |   |
|---|---|--------|---|---|
|  | Toy Story 30th Anniversary:<br>Ultimate Colouring Book (Disney Pixar) | \$4.00 | <input type="button" value="-"/> <input type="button" value="1"/> <input type="button" value="+"/> \$4.00 |  |
| Estimated delivery: 09 Apr - 14 Apr   |   |        |   |   |
| <a href="#">Move to wishlist</a>  |   |        |   |   |

|   |  |        |   |   |
|---|--|--------|---|---|
|  | Bluey: Fun and Games A<br>Colouring Book | \$4.00 | <input type="button" value="-"/> <input type="button" value="1"/> <input type="button" value="+"/> \$4.00 |  |
| Estimated delivery: 09 Apr - 14 Apr   |  |        |   |   |
| <a href="#">Move to wishlist</a>  |  |        |   |   |

|   |                                       |        |   |   |
|---|---------------------------------------|--------|---|---|
|  | Bluey: At the Beach: A Colouring Book | \$4.00 | <input type="button" value="-"/> <input type="button" value="1"/> <input type="button" value="+"/> \$4.00 |  |
| Estimated delivery: 09 Apr - 14 Apr   |                                       |        |   |   |
| <a href="#">Move to wishlist</a>  |                                       |        |   |   |

|   |  |        |   |   |
|---|--|--------|---|---|
|  | Marvel Spider-Man Colour-Me-Magnets Colouring Book | \$4.00 | <input type="button" value="-"/> <input type="button" value="1"/> <input type="button" value="+"/> \$4.00 |  |
| Estimated delivery: 09 Apr - 14 Apr   |  |        |   |   |
| <a href="#">Move to wishlist</a>  |  |        |   |   |

|   |   |        |   |   |
|---|---|--------|---|---|
|  | Marvel: Ultimate Colouring Book<br>(Starring Captain America) | \$4.00 | <input type="button" value="-"/> <input type="button" value="1"/> <input type="button" value="+"/> \$4.00 |  |
| Estimated delivery: 09 Apr - 14 Apr   |   |        |   |   |
| <a href="#">Move to wishlist</a>  |   |        |   |   |

**Order summary**

|   |   |
|---|---|
| <input type="checkbox"/> Add promo or Rewards code          |  |
| <input type="text"/> Promo or Rewards code                  | <input type="button" value="Add"/>  |
| Item subtotal \$322.15                                      |   |
| Delivery \$82.23  |   |
| You could collect 322 points <a href="#">Link your card</a> |   |
| <b>Total (Incl. GST) \$404.38</b>                           |   |
| <input type="button" value="Proceed to checkout"/>          |   |



Disney Manga Adult Colouring Book

\$6.00

— 2 +

\$12.00



Estimated delivery: 09 Apr - 14 Apr

[Move to wishlist](#)

Delivery: Free



Sold and shipped by [KG Superstore](#)



115pc Crayola Imagination Art Case Set w/  
Crayons/Pencils/Markers For  
Kids 4+

\$53.10

— 2 +

\$106.20



Estimated delivery: 07 Apr - 14 Apr

[Move to wishlist](#)

Delivery: Free



Sold and shipped by [Prime Cart](#)



1 Keezi Kids Table and 4 Chairs  
Set Blue

\$109.95

— 1 +

\$109.95



Estimated delivery: 07 Apr - 14 Apr

[Move to wishlist](#)

Delivery: \$82.23

Government of Western Australia  
Department of Commerce

**WESTERN AUSTRALIA**

*Associations Incorporation Act 1987*  
(Section 18(6))

Registered No: A1007454W

**Certificate of Incorporation  
on Change of Name**

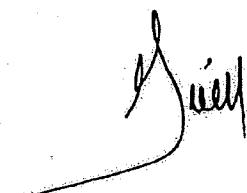
This is to certify that

**THE DALWALLINU TELECENTRE INC**

which was on the fourteenth day of January 1999  
incorporated under the *Associations Incorporation Act 1987*  
changed its name on the first day of June 2010 to:

**DALWALLINU COMMUNITY RESOURCE CENTRE INCORPORATED**

Dated this first day of June 2010



Commissioner for Consumer Protection

# Community Grants and Sponsorship Funding



Shire of Dalwallinu  
PO Box 141  
DALWALLINU WA 6609

(08) 9661 0500

shire@dalwallinu.wa.gov.au

Office Hours  
8:30am – 4:30pm  
Monday to Friday

## Office Use Only

|          |             |         |     |
|----------|-------------|---------|-----|
| Officer: |             | Date:   | / / |
| Record # | Received #: | Outcome |     |
| File #   | Acquitted:  | Date:   | / / |

## Section A: Project / Event Summary

|                          |                                |              |               |
|--------------------------|--------------------------------|--------------|---------------|
| Organisation:            | Dalwallinu Baptist Church      |              |               |
| Project or Event Title:  | Dalwallinu Toddler Multisports |              |               |
| Project or Event Date/s: | Start Date: 1 / 4 /2025        | Finish Date: | 1 / 5 / 2025  |
| Total Budget:            | \$860.00                       |              |               |
| Requested Funding        | \$430.00                       |              |               |
| Shire Officer Contacted: | Name: Kiera Van Sambeeck       | Date:        | 14 / 3 / 2025 |

## Section B: Applicant Details

|   |  |          |               |
|---|--|----------|---------------|
| Postal Address:                           | Street Address: 3 Mcneill Street,<br>Suburb DALWALLINU |          |               |
| Amy Cail,<br>P.O. Box 41, Wubin, WA, 6612 |  | State WA | Postcode 6609 |

Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.

|                 |             |        |            |
|-----------------|-------------|--------|------------|
| Contact Person: | Amy Cail    | Phone: | [REDACTED] |
| Email:          | [REDACTED]  |        |            |
| ABN:            | 86626756967 |        |            |

If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from  
<https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/>

|  |   |                             |
|--|---|-----------------------------|
| Is your Organisation registered for GST?   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Is your Organisation Incorporated?<br>Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Do you have Public Liability Insurance?<br>All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

## Section C: Funding Category

|  |  |  |
|--|--|--|
| Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7 |  |  |
|--|--|--|

|   |  |
|---|--|
| <input checked="" type="checkbox"/>   | <b>Community Assistance Grants (CAG)</b> |
| CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating. |  |

|  |  |
|--|--|
| <input type="checkbox"/>   | <b>Community Sponsorship Funding (CSF)</b> |
| Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. <b>Please ensure you visit <a href="https://www.dalwallinu.wa.gov.au">https://www.dalwallinu.wa.gov.au</a> for relevant event notification forms and other approval processes.</b> |  |

## Community Grants and Sponsorship Funding

### Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

The Toddler Multisports Program is a community-driven initiative, run by volunteers from the Dalwallinu Baptist Church. The program is designed to provide families in Dalwallinu and surrounding areas with the opportunity to introduce their toddlers (ages 2-5) to a variety of sports. Its goal is to foster a love for physical activity, promote social interaction, and develop fundamental movement skills through engaging, weekly activities.

As the program is in its beginning phase, we are hoping to receive this grant to support its growth. Purchasing a range of sports equipment will be essential for the program to run successfully and to offer a diverse, high-quality experience for the children involved.

Please see the attached project description for information on the project.

Are you working with any other community groups or businesses in the delivery of this project?

| Organisation: | Contact Name: | Phone: |
|---------------|---------------|--------|
|               |               |        |
|               |               |        |
|               |               |        |
|               |               |        |

### Section E: Financial Details

#### Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

| (1)<br><b>Budget Items</b><br>(i.e., what the money will be spent on) | (2)<br><b>Shire of<br/>Dalwallinu<br/>Funding</b><br>(\$)(Excl. GST) | (3)<br><b>Other Cash<br/>Funding Amount</b><br>(\$)(Excl. GST) | (4)<br><b>In-Kind Support</b><br>Please estimate<br>the dollar value<br>of the in-kind<br>support.<br>(\$)(Excl. GST) | <b>Source of Other Cash Funding or In-Kind<br/>Support</b><br>Please state if confirmed or unconfirmed |
|---|--|--|---|--|
| HART Super soft ball set x3   | \$ 63.75   | \$ 63.75   | \$  | Cash co-contribution from the Bapsit Church  |
| HART ground markers   | \$ 65.45   | \$ 65.45   | \$  | Cash co-contribution from the Bapsit Church  |
| Circuit 2 in 1 Combo Soccer Tennis x3                                 | \$ 67.50   | \$ 67.50   | \$  | Cash co-contribution from the Bapsit Church  |
| T Ball sets, cricket, tennis requests                                 | \$ 200   | \$ 200   | \$  | Cash co-contribution from the Bapsit Church  |
| Basketball hoop   | \$ 30  | \$ 30  | \$  | Cash co-contribution from the Bapsit Church  |
| <b>Total \$</b>   | <b>\$ 426.70</b>   | <b>\$ 430</b>  | <b>\$</b>   |  |

## Community Grants and Sponsorship Funding

### Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

|   |                           |            |                |                |
|---|---------------------------|------------|----------------|----------------|
| Name:   | Courtney Hyde             |            | Date:          | 27 / 03 / 2025 |
| Position:<br>*Must be a Committee Office Bearer | Treasurer                 |            |                |                |
| Bank Account:                                   | BSB Number                | ██████████ | Account Number | ██████████     |
| Account Name:                                   | Dalwallinu Baptist Church |            |                |                |

**Please submit your application by no later than 4 April 2025 at 4pm.**

To: Shire of Dalwallinu  
 Mail: PO Box 141, Dalwallinu WA 6609  
 Address: 58 Johnston Street, Dalwallinu WA 6609  
 Email: [shire@dalwallinu.wa.gov.au](mailto:shire@dalwallinu.wa.gov.au)

Please ensure you have included the following items with your application where applicable.

| Attached                            | N/A                                 | Details:   |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Certificate of Incorporation                                   |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Current Financial Statement for the previous financial year    |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Copies of letters of support from key partners                 |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Statement by Auspicing Association (if you do not have an ABN) |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Copy of written quote/s for any costs over \$500               |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Other, please specify below                                    |
|                                     |                                     | Project description included                                   |

# Community Grants and Sponsorship Funding



Shire of Dalwallinu  
PO Box 141  
DALWALLINU WA 6609

(08) 9661 0500

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Office Hours  
8:30am – 4:30pm  
Monday to Friday

## Office Use Only

|          |             |         |     |
|----------|-------------|---------|-----|
| Officer: |             | Date:   | / / |
| Record # | Received #: | Outcome |     |
| File #   | Acquitted:  | Date:   | / / |

## Section A: Project / Event Summary

|                          |  |              |              |
|--------------------------|--|--------------|--------------|
| Organisation:            | Dalwallinu Toy Library Inc                     |              |              |
| Project or Event Title:  | Play, Move, Grow: Active Play for Healthy Kids |              |              |
| Project or Event Date/s: | Start Date: 15 / 5 / 2025                      | Finish Date: | 1 / 8 / 2025 |
| Total Budget:            | \$ 1425  |              |              |
| Requested Funding        | \$ 720   |              |              |
| Shire Officer Contacted: | Name: Kiera Van Sambeeck                       | Date:        | 3 / 4 / 25   |

## Section B: Applicant Details

|                 |   |            |                               |
|-----------------|---|------------|-------------------------------|
| Postal Address: | C/O Katrina Carter, DTL Secretary, PO Box 148 |            |                               |
|                 | Street Address:                               | Dalwallinu | Suburb State WA Postcode 6609 |

Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.

|                 |                                |        |            |
|-----------------|--------------------------------|--------|------------|
| Contact Person: | Katrina Carter                 | Phone: | [REDACTED] |
| Email:          | dalwallinutoylibrary@gmail.com |        |            |
| ABN:            | 39 276 393 190                 |        |            |

If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from  
<https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/>

|  |   |                             |                                     |
|--|---|-----------------------------|-------------------------------------|
| Is your Organisation registered for GST?   | Yes <input type="checkbox"/>            | No <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Is your Organisation Incorporated?   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |                                     |
| Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation. |   |                             |                                     |

## Do you have Public Liability Insurance?

All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.

|  |  |  |  |
|--|--|--|--|
| <b>Section C: Funding Category</b>   |  |  |  |
| Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7 |  |  |  |

|   |  |
|---|--|
| <input checked="" type="checkbox"/>   | <b>Community Assistance Grants (CAG)</b> |
| CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating. |  |

|  |  |
|--|--|
| <input type="checkbox"/>   | <b>Community Sponsorship Funding (CSF)</b> |
| Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. <b>Please ensure you visit <a href="https://www.dalwallinu.wa.gov.au">https://www.dalwallinu.wa.gov.au</a> for relevant event notification forms and other approval processes.</b> |  |

## Community Grants and Sponsorship Funding

### Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

**Project Description – Objectives, expected outcomes and proposed actions / purchases.**

#### About the Dalwallinu Toy Library

The Dalwallinu Toy Library is a local volunteer-run organisation that provides the opportunity for families within Dalwallinu and the surrounding regions to borrow, use and return a wide range of toys for children for different ages and interests. The Toy Library provides access to a variety of toys for children to play with, promoting learning, creativity, imagination and social interaction.

Toy libraries play a vital role in regional towns by providing a valuable resource for children's development and community engagement. In areas where access to diverse and educational toys might be limited, toy libraries bridge this gap, offering a wide range of toys that cater to various ages and interests. These libraries not only provide entertainment but also promote learning through play, fostering creativity, problem-solving skills, and social interaction among children. Additionally, they offer families an affordable option to access toys, particularly for those facing financial constraints.

Please see attached Project Description for further information on the project.

Are you working with any other community groups or businesses in the delivery of this project?

| Organisation: | Contact Name: | Phone: |
|---------------|---------------|--------|
| N/A           |               |        |
|               |               |        |
|               |               |        |
|               |               |        |

### Section E: Financial Details

#### Budget

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

| (1)<br><b>Budget Items</b><br>(i.e., what the money will be spent on) | (2)<br><b>Shire of<br/>Dalwallinu<br/>Funding</b><br>(\$)(Excl. GST) | (3)<br><b>Other Cash<br/>Funding Amount</b><br>(\$)(Excl. GST) | (4)<br><b>In-Kind Support</b><br>Please estimate<br>the dollar value<br>of the in-kind<br>support.<br>(\$)(Excl. GST) | <b>Source of Other Cash Funding or In-Kind<br/>Support</b><br>Please state if confirmed or unconfirmed |
|---|--|--|---|--|
| Various toys<br>(see attached breakdown)                              | \$ 720   | \$ 705   | \$ 0  | Confirmed - Cash contribution by<br>Dalwallinu Toy Library   |
|   | \$   | \$   | \$  |  |
|   | \$   | \$   | \$  |  |
|   | \$   | \$   | \$  |  |
|   | \$   | \$   | \$  |  |
| <b>Total \$</b>   | <b>\$</b>  | <b>\$</b>  | <b>\$</b>   |  |

## Community Grants and Sponsorship Funding

### Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

|   |                        |            |                |            |
|---|------------------------|------------|----------------|------------|
| Name:   | <i>K Carter</i>        |            | Date:          | / /        |
| Position:<br>*Must be a Committee Office Bearer | Secretary              |            |                | 4/3/2025   |
| Bank Account:                                   | BSB Number             | [REDACTED] | Account Number | [REDACTED] |
| Account Name:                                   | Dalwallinu Toy Library |            |                |            |

**Please submit your application by no later than 4 April 2025 at 4pm.**

To: Shire of Dalwallinu  
 Mail: PO Box 141, Dalwallinu WA 6609  
 Address: 58 Johnston Street, Dalwallinu WA 6609  
 Email: [shire@dalwallinu.wa.gov.au](mailto:shire@dalwallinu.wa.gov.au)

Please ensure you have included the following items with your application where applicable.

| Attached                            | N/A                                 | Details:   |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Certificate of Incorporation                                   |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Current Financial Statement for the previous financial year    |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Copies of letters of support from key partners                 |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Statement by Auspicing Association (if you do not have an ABN) |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Copy of written quote/s for any costs over \$500               |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Other, please specify below                                    |
|                                     |                                     |  |

## 9.4 CHIEF EXECUTIVE OFFICER

### 9.4.1 Wubin Sewerage Arrangements

|                                   |  |
|-----------------------------------|--|
| <b>Report Date</b>                | 22 April 2025                          |
| <b>Applicant</b>                  | Shire of Dalwallinu                    |
| <b>File Ref</b>                   | SD/8 – Sewerage and Drainage - General |
| <b>Previous Meeting Reference</b> | Nil                                    |
| <b>Prepared by</b>                | Jean Knight, Chief Executive Officer   |
| <b>Supervised by</b>              | Jean Knight, Chief Executive Officer   |
| <b>Disclosure of interest</b>     | Nil                                    |
| <b>Voting Requirements</b>        | Simple Majority                        |
| <b>Attachments</b>                | Nil                                    |

#### Purpose of Report

Council is requested to consider the current sewerage arrangements provided by the Shire to three businesses in Wubin.

#### Background

Our records indicate that there is an informal sewerage arrangement in place for three businesses (BP Roadhouse, Wubin Hotel and Mobil Roadhouse) in Wubin.



The current system is 63mm PVC blue line pipe buried 400mm running underground along the laneway behind the businesses and discharging into an evaporation pond.



*Pipe Work*



*Pond*

In February 2013 an email was received from the Department of Health, see excerpt below:

*"As we discussed, it was with surprise that DOH staff read that Dalwallinu and Wubin had deep sewerage systems managed by the Shire (Shire of Dalwallinu Local Planning Strategy Background Report, p.29). We were only aware of the gazetted Dalwallinu system, and the ERA licence and the Dalwallinu Service Charter do not refer to anything in Wubin.*

*Thank you for your advice that the town itself is not actually sewered, but that there is an arrangement serving three businesses. Could you please provide further clarification on the layout and nature of the system (deep sewerage or limited effluent scheme and where/how the sewerage stream is disposed of?). As we have not been able to locate any approval for this shared system in our records at this time, we would also like to determine the legal status of the arrangement. Does the Council own or have maintenance responsibilities as mentioned in the LPS, and is there a fee for the use of the drainage system? Any advice you may have on approval or installation dates, or if a Reserve has been approved for the effluent disposal, could help with our records review".*

In July 2013 further correspondence was received from the Department of Health requesting a response to the information requested in the email from February 2013.

In July 2013, the Shire provided the response as follows:

*'The small evaporation pond in question is situated on land earmarked for development in the near future. Arrangements are underway to seek assistance for a consulting engineer to provide Council with options going forward, as an alternative solution has to be found. This will result in Council submitting a new application for a system to your department. This is an undertaking in partnership with Main Roads as they are the developers of the land. Quotes are being sought from consultants, and we are hoping to be able to commission a consultant in the coming weeks once approval has been obtained from Main Roads.*

*In light of these recent developments, we would appreciate it if you could afford us time to undertake the process.*

Our records indicate that a report was prepared by Cardno "Wubin Road Train Assembly Area Upgrade – Wastewater Pond Options" dated November 2013.



Excerpt from Report:

### **Executive Summary**

*Cardno has been engaged by the Shire of Dalwallinu to undertake an assessment of the available wastewater disposal options for the Liberty Roadhouse, Wubin Hotel and BP Roadhouse. The wastewater from the commercial premises is currently directed to a wastewater pond located 300m northwest of the town adjacent to the MRWA Road train Assembly Area.*

*The existing wastewater pond is located approximately 40m from the northern boundary of the RTAA with an underground pipe system connecting to the commercial premises. The wastewater pond is used for disposal of effluent discharged from each commercial properties septic tank.*

*It is concluded that a collective solution similar to the current wastewater pond would be the most cost effective. Either system proposed would require to be licensed from the Department of health as the volumes of water calculated exceed the 540L/day maximum for an unlicensed treatment facility.*

### **Potential Options**

#### Option 1 – Wastewater Pond

*The wastewater pond could be relocated to a new location, chosen based on ability to maintain and expand where required, the existing underground pipe network and to maintain existing standoff from sensitive receptors. The design of the wastewater pond would need to ensure future flow demands could be met. Based on calculations, the anticipated volume that will be going to the new pond will be approx. 23m<sup>3</sup>/day, excluding losses with evaporation and infiltration. In addition to this, any wastewater pond would need to have sufficient capacity to retain rainfall from a 10 year average recurrence interval storm event which would fall within the pond.*

*Wastewater ponds are the wastewater treatment option preferred by Water Corporation outside the Perth metropolitan Area. The owners of the commercial premises would also prefer this method of wastewater treatment.*

#### **Limitations**

- *A suitable location for the new wastewater pond would need to be agreed*
- *Licensing with DoH is required, which would require associated environmental monitoring*
- *The wastewater collected within the pond is unlikely to be of sufficient quality for reuse within the townsite, unlike Option 2.*

#### Option 2 – Sewerage treatment plant

*A small scale sewage treatment plant (STP) servicing the commercial premises could be installed. This system would produce treated effluent of a standard easily used within the townsite for irrigation and could be a source of irrigation for the town golf course! In addition, this system could be expanded to include the whole townsite. This would have the added benefit of reducing the potential for contamination through poorly maintained septic tanks leaking into the groundwater supply which is used within the town's scheme water supply.*

#### **Limitations**

- *The STP produces large volumes of treated wastewater which would need to be managed either via irrigation of open space or evaporation via a pond system so the land take for this method is slightly greater than option 1.*
- *The construction costs and annual maintenance of a STP are significantly higher than Option 1.*
- *Existing septic tanks would have to be removed and new infrastructure installed prior to operating the STP*



- *STP requires a fairly constant flow to function adequately*
- *Licensing with DoH is required, which would require associated environmental monitoring*

*Based on Cardno's assessment, it is concluded that a collective solution similar to the current wastewater pond would be the most cost effective. Figure 4 shows possible locations where the wastewater pond could be sited while maintaining existing separation distances from residential areas in order to minimise adverse impacts from the wastewater pond such as odour and effluent seepage.*

Records are limited on fees associated with the service however there was a fee found in the 2005-2006 Schedule of Fees & Charges of \$100 per annum with the last record of a fee being in the 2016-2017 Schedule of Fees & Charges of \$396 per annum. It is noted that the fee was removed from the 2017-2018 Schedule of Fees & Charges.

Since 2017 the three businesses have not paid an annual fee, however have been utilising the system. No records can be found as to when this system was installed and what arrangements were in place for the three (3) businesses.

### **Consultation**

Councillors – Agenda Briefing Session – February 2025

River Engineering

Senior Management Team

Mr B Boys – Wubin Hotel

Mr K Markotic – Mobil Wubin

Ms W Pickering – BP Wubin

### **Legislative Implications**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

There are annual costs of approx. \$2,500 per annum to maintain and repair any breakages in the pipe. At times, this may involve the engagement of a plumber along with Shire resources.

### **General Function Implications**

Nil

### **Strategic Implications**

Nil

### **Site Inspection**

Site inspection undertaken: Yes

### **Sustainability & Climate Change Implications**

#### **Economic implications**

There are no known significant economic implications associated with this proposal.



### Social implications

There are no known social implications associated with this proposal.

### Environmental implications

There are no known significant environmental implications associated with this proposal.

### **Officer Comment**

Since the receipt of the Cardno report in November 2013, no action has been taken to remedy the situation of the sewerage arrangements in Wubin.

**Cardno provided two options:**

#### **Option 1 – Wastewater Pond**

The current area is not large enough for expansion and no other suitable location can be found within or adjacent to the Wubin townsite.

It is to be noted that the current evaporation pond is situated on Reserve 29878 with a purpose for 'Sewerage'.

#### **Option 2 – Sewerage treatment plant**

The current area is not large enough for expansion and no other suitable location can be found within or adjacent to the Wubin townsite.

The proposed new location as suggested by Cardno to the north of the existing reserve is Vacant Crown Land and it would be a long process in trying to obtain this land as we know from our current experience. An enquiry has been made with Department of Planning Lands and Heritage to create a 'Sewerage' reserve on a portion of the old golf course, however that too will take many years and the cost to transfer the sewerage waste to that area would be excessive.

Discussions with River Engineering back in 2013 highlighted another issue in that if a new location is found and an application is lodged with the Department of Health, there is a risk that utilisation of the current pond would have to cease until approval is granted. This would require additional cost and resources of the Shire as the pit on each property would be required to be emptied on a daily basis. This would be an unrealistic expectation of the Shire.

### **Alternative Solutions**

Using costs from previous sewerage infrastructure upgrades undertaken in the Shire the estimated cost to provide deep sewerage for the entire townsite would be \$2.5M. There is still the issue of where to discharge the wastewater as no suitable location can be found.

On basis of 2024/25 figures, estimated annual Revenue from the entire Wubin townsite would be:

|                      |                 |
|----------------------|-----------------|
| Sewerage Residential | \$28,240        |
| Sewerage Commercial  | \$33,594        |
| <b>TOTAL:</b>        | <b>\$61,834</b> |

Should Council terminate the current arrangements, the three businesses currently being serviced would be required to arrange for their sewerage to be treated on their own properties.



This would come at an expense to the businesses, however if deep sewerage was installed, they would be required to pay an estimated annual sewerage fee as listed below:

|                 |          |
|-----------------|----------|
| BP Wubin        | \$ 7,338 |
| Wubin Hotel     | \$14,520 |
| Mobil Roadhouse | \$ 5,183 |

A once off expense to seek an alternative solution would be less expensive than if deep sewerage was installed. The Shire has no responsibility for providing the service and should not be providing a service to selected businesses at no cost.

The current arrangements are operating without approval from the Department of Health and the three (3) businesses are utilising this system free of charge.

Meetings were held with representatives from the three (3) businesses on 31 March 2025 and 1 April 2025, and they are now aware of the proposed recommendation to Council and that they will be required to seek an alternative solution to manage sewerage on their own property.

It is the Officers recommendation that as the Shire of Dalwallinu has no license or approval to operate the current system in Wubin, as of 30 June 2026 (or a date earlier if advised by the Department of Health), the current arrangements shall cease. Providing the timeframe of 30 June 2026 will provide sufficient time for each business to seek an alternative solution for their sewerage system.

#### **Officer Recommendation**

That Council requests the Chief Executive Officer to advise BP Wubin, Wubin Hotel and Mobil Wubin, that effective from 30 June 2026 (or earlier if directed by the Department of Health), the current sewerage arrangements will cease to operate and that it will be the business owner's responsibility to find an alternative sewerage solution.

#### **Officer Recommendation/Council Resolution**

##### **MOTION**

|          |    |
|----------|----|
| Moved    | Cr |
| Seconded | Cr |

**0/0**



**10 APPLICATIONS FOR LEAVE OF ABSENCE**

**MOTION**

Moved Cr  
Seconded Cr

That the application for Leave of Absence from 00 Month 2025 to 00 Month 2025 for Cr \_\_\_\_\_ to the Ordinary Meeting of Council to be held on Tuesday 00 Month 2025 be approved.

**0/0**

**For:** President KL Carter, Deputy President SC Carter, Cr JL Counsel, Cr DS Cream, Cr JH Cruz, Cr S Dawson, Cr MM Harms  
**Against:** Nil

**11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**

**12 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

**13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)**

**14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2)**

**15 SCHEDULING OF MEETING**

The next Ordinary Meeting of Council will be held on 27 May 2025 at the Shire of Dalwallinu Council Chambers, Dalwallinu commencing at 3.30pm.

**16 CLOSURE**

There being no further business, the Chairperson closed the meeting at \_\_\_\_\_ pm.

