

**SHIRE OF DALWALLINU  
LOCAL EMERGENCY MANAGEMENT COMMITTEE**

**A G E N D A**

For the meeting to be held

**Meeting Date:** 9 February 2026  
**Location:** Shire Administration Centre, 58 Johnston St Dalwallinu  
**Time:** 3.30pm  
**Videoconference link:**  
<https://teams.microsoft.com/meet/49505611543248?p=73asn1SBSw9zIR5GZy>

*Emergency Management Act 2005 (Section 39) - Functions of local emergency management committees:*

- a) to advise and assist the local government in ensuring that local emergency management arrangements are established for its district.
- b) to liaise with public authorities and persons in the development, review and testing of local emergency management arrangements; and
- c) to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

**1. MEETING OPENING & ANNOUNCEMENT OF VISITORS**

In the absence of the chair, \_\_\_\_\_ was nominated to chair the meeting.

Chairperson opened the meeting at \_\_\_\_ pm.

**2. ATTENDANCE RECORD**

**2.1 Present**

|                  |                                         |
|------------------|-----------------------------------------|
| Hanna Jolly      | Shire of Dalwallinu                     |
| Jean Knight      | Shire of Dalwallinu                     |
| Keith Carter     | Shire of Dalwallinu                     |
| Elize Pronk      | Dalwallinu Hospital                     |
| Sam Dickins      | Volunteer Fire & Rescue Service         |
| David Hughes     | Volunteer Fire & Rescue Service         |
| Stewart Benton   | St John Ambulance                       |
| Ricki Hathway    | St John Ambulance                       |
| Aaron Mills      | Bushfire Brigade                        |
| Justin Burt      | Dalwallinu District High School         |
| Kate McCreery    | Kalannie Primary School                 |
| Angela Mills     | One School Global                       |
| Mark Schorer     | Department of Communities               |
| Michael Phillips | Department of Communities               |
| Steve McCrea     | Dalwallinu Police                       |
| Shelby Robinson  | Department of Fire & Emergency Services |
| Matt Chomiak     | Department of Fire & Emergency Services |

**2.2 Apologies**

|                       |                                  |
|-----------------------|----------------------------------|
| Jemma Counsel (Chair) | Shire of Dalwallinu – Councillor |
|-----------------------|----------------------------------|

## 2.3 Leave of Absence Previously Granted

Nil

## 3. DISCLOSURE OF INTERESTS

*Identify real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be declared now and if possible, raised with the Chair prior to the meeting to determine the appropriate way to manage the conflict.*

## 4. GUEST PRESENTATIONS

Nil

## 5. CONFIRMATION OF PREVIOUS MEETING MINUTES

Moved:

Seconded:

That the Committee approve the minutes of the Shire of Dalwallinu LEMC meeting held on 3 November 2025 be confirmed.

## 6. REVIEW OF ACTION LIST AND BUSINESS ARISING

| Item | Owner | Status |
|------|-------|--------|
| Nil  | Nil   | Nil    |
|      |       |        |
|      |       |        |
|      |       |        |

## 7. CORRESPONDENCE

### 7.1 Correspondence In

Correspondence from Western Power received 23 January 2026.

*“Through Regional Connect, Western Power is implementing initiatives to reduce the duration of unplanned outages in targeted regional areas supplied by long feeder lines. I am pleased to inform you that Dalwallinu is one of the next locations that will benefit from Regional Connect. Proposed improvements*

*As part of Regional Connect, Western Power will be implementing reliability improvement works to Regional Feeder MOR610 including:*

- Installation of protection devices and switches which improve network flexibility to reduce outage area and speed up fault-finding to reduce outage duration*
- Improve remote automation ability to reduce outage duration*

*While the network upgrades may seem minor in isolation, they will compliment other work underway in the area improving the overall feeder reliability and safety.*

*These upgrades are expected to be completed over the next six months.”*

**7.2 Correspondence Out**

Shire wrote Telstra Regional General Manager Boyd Brown a letter in January regarding recent Telstra outages. Letter has been acknowledged but no response has been received to date.

**7.3 Information Tabled**

Nil

**8. REVIEW OF LEMC MEMBERSHIP AND CONTACT LIST UPDATES**

David Kelly (Acquirian) is no longer in charge of Wubin site. Richard Powel is the new contact. To be updated to LEMA.

**9. LOCAL EMERGENCY MANAGEMENT (Standing Items to be considered at each meeting)**

**9.1 Post Incident Reports**

Nil

**9.2 Post Exercise Reports –**

Nil

**9.3 LEMC exercise**

Planning in process. Hanna Jolly has been in contact with Richard Powel at Wubin Site. It has been proposed that the exercise is in May however I need Acquirin to be on board to present a scenario that could happen on the site.

**9.4 Review Local Emergency Management Arrangements**

Nil

**9.5 Risk Management Update**

*(Monitor and review, emerging risk, mitigation)*

Telstra and power outages discussed in November 2025. Any further comments from January 2026 outage?

**9.6 Review LEMC Business Plan**

To be reviewed during 2025/26. Sample requested to be used for Dalwallinu.

**9.7 Review Funding Opportunities**

Nil

**9.8 Any Incident Support Group (ISG) activations or incidents – debrief**

Nil

**9.9 Training – future dates**

Nil

**10. AGENCY / MEMBER REPORTS & UPDATES**

**10.1 Agency**

*Members to consider:*

- *Capability and limitations for the coming season (resources/staffing)*
- *Any known emerging risks*
- *Any scheduled exercises*
- *Outcomes or lessons learnt from any incidents or exercises.*

***Shire of Dalwallinu – Hanna Jolly***

***Dalwallinu Hospital – Elize Pronk***

***Volunteer Fire & Rescue Service – Sam Dickins***

***St John Ambulance – Stewart Benton***

***Bush Fire Brigade – Aaron Mills***

***Dalwallinu District High School – Justin Burt***

***Kalannie Primary School – Kate McCreery***

***One School Global – Angela Mills***

***Department of Communities – Michael Phillips***

***Dalwallinu Police – Steve McCrea***

***Department of Fire & Emergency Services – Shelby Robinson/Matt Chomiak***

**11. GENERAL BUSINESS**

**11.1 Any General Business**

**12. CONFIRMATION OF NEXT MEETING**

**12.1 LEMC CALENDAR**

| <b>Date</b>           | <b>Activity</b> | <b>Venue</b>                            | <b>Comment</b> |
|-----------------------|-----------------|-----------------------------------------|----------------|
| 4/5/2026 –<br>3.30pm  | LEMC Meeting    | Shire of Dalwallinu<br>Council Chambers |                |
| 3/8/2026 –<br>3.30pm  | LEMC Meeting    | Shire of Dalwallinu<br>Council Chambers |                |
| 2/11/2026 –<br>3.30pm | LEMC Meeting    | Shire of Dalwallinu<br>Council Chambers |                |

**13. MEETING CLOSURE**

There being no further business, the Chairperson closed the meeting at \_\_\_\_pm.