

**SHIRE OF DALWALLINU
LOCAL EMERGENCY MANAGEMENT COMMITTEE**

MINUTES

For the meeting to be held in the Shire Administration Centre, 58 Johnston St Dalwallinu on Monday 5 May 2025.

1. MEETING OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson opened the meeting at 3.15pm.

2. ATTENDANCE RECORD

2.1 Present

Hanna Jolly	Shire of Dalwallinu
Jean Knight	Shire of Dalwallinu
Jemma Counsel (chair)	Shire of Dalwallinu – Councillor
Jeanette Syme	Dalwallinu Hospital
Sam Dickins	Volunteer Fire & Rescue Service
David Hughes	Volunteer Fire & Rescue Service
Justin Burt	Dalwallinu District High School
Michael Phillips	Department of Communities
John Rekia	Dalwallinu Police
Shelbey Robinson	Department of Fire & Emergency Services
Justin Corrigan	Department of Fire & Emergency Services
John Idland	Department of Fire & Emergency Services

2.2 Apologies

Stewart Benton	St John Ambulance
Aaron Mills	Bushfire Brigade
Kate McCreery	Kalannie Primary School

2.3 Leave of Absence Previously Granted

Nil

3. MINUTES OF PREVIOUS MEETING

Moved: David Hughes
Seconded: Sam Dickins

That the minutes of the previous meeting held on 10 February 2025 be confirmed.

CARRIED

4. BUSINESS ARISING FROM MINUTES

Thank you for Dalwallinu Fire & Rescue and St John being part of the Community Day in March.

5. CORRESPONDENCE

Nil

6. STANDING ITEMS TO BE CONSIDERED AT EACH MEETING

6.1 Update of contacts (committee and emergency)

Kalannie Primary School – New principal Kate McCreery. Bec Chown to be removed.

6.2 Any Incident Support Group (ISG) activations or incidents – debrief

Nil

6.3 Any LEMC exercise held – report and /or debrief

Nil

6.4 Training – future dates

Nil

6.5 Funding applications

Nil

7. PROJECT PROGRESS REPORT

Nil

8. PRESENTATION OR EXERCISES

Annual LEMC exercise to be held as part of the meeting on 5 May 2025.

9. AGENCY UPDATES

9.1 Dalwallinu District High School (Justin Burt)

There are there (3) confirmed fire safe rooms at the School.

No water in the tanks on school site. Dam pump waiting to be commissioned. Pending Shire commission. Sawyer Avenue fire hydrant is closest to the school but concerns were raised if that is adequate in case of an emergency.

Incident Management Plan updated and current as at April 2025.

9.2 Volunteer Fire Rescue Service (Sam Dickins)

Few incidents recently. Most out of region. Work has been completed with a bushfire brigade to undertake some burning (exercise) at the School.

No update on emergency services co-location building works.

Attended Anzac day events at the Dalwallinu Dawn Service and School service with junior cadets.

9.3 WAPOL Dalwallinu (John Rekia)

Sergeant Steve McCrea away for two weeks. John Rekia acting on his position. Trying to build a relationship with the new Dalwallinu Hotel owners to ensure any incidents are reported.

9.4 Dalwallinu Hospital (Jeanette Syme)

Fairly calm at the moment and no major incidents.

9.5 Department of Fire and Emergency Services (Justin Corrigan)

Matthew Chomiak left the Area Officer position. Role has been advertised and replacement to be confirmed.

High threat period is now finished and DFES have moved to training season.

9.6 Department of Fire and Emergency Services (Shelby Robinson)

Regular meetings with District Emergency Management Committee (DEMC). Trying to activate LEMC members to participate.

DFES running monthly webinar series on different emergency management related matters. Recording available if anyone is interested.

9.7 Department of Communities (Michael Phillips)

Confirmed difference of Dalwallinu Town Hall and Dalwallinu Discovery Centre being the two separate buildings. Hanna Jolly confirmed that buildings are separate and Dalwallinu Discovery Centre is still an evacuation centre whereas Dalwallinu Town Hall is not.

16 activations throughout the high threat period.

10. LEMA & RECOVERY PLAN REVIEW

Local Emergency Management Arrangements are currently out for public comment. Nil submission received to date.

The updated 2025 plan is open for discussion and needs to be accepted by the Shire of Dalwallinu LEMC.

Two items raised – Department of Communities suggested an update of welfare terminology to emergency relief and support and resource list to be updated to include generators, satellite internet, lighting towers and emergency accommodation.

Moved:	Jeanette Syme
Seconded:	Michael Phillips
Shire of Dalwallinu Local Emergency Management Arrangements (LEMA) be accepted with following changes:	
Remove	‘Welfare’ and replace with Emergency Relief and Support; and
Add	Shire generators, Starlink internet, lighting towers and emergency accommodation to the resource list.
CARRIED	

11. GENERAL BUSINESS

Annual meeting dates Schedule 2025-2026:

- Monday 4 August 2025
- Monday 3 November 2025
- Monday 9 February 2026
- Monday 4 May 2026

12. CONFIRMATION OF NEXT MEETING

Moved: Jeanette Syme
Seconded: Michael Phillips

That the next meeting be held on 4 August 2025 at the Shire Administration Centre commencing at 3.15pm.

CARRIED

13. MEETING CLOSURE

There being no further business, the Chairperson closed the meeting at 3.39pm.