

SHIRE OF DALWALLINU

LOCAL EMERGENCY MANAGEMENT COMMITTEE

MINUTES

Minutes of the meeting held in the Shire Administration Centre, 58 Johnston St Dalwallinu on Monday 4 November 2024.

1. MEETING OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson opened the meeting at 3.21pm.

2. ATTENDANCE RECORD

2.1 Present

Hanna Jolly	Shire of Dalwallinu
Jemma Counsel (Chair)	Shire of Dalwallinu – Councillor
Jimwell Cruz	Shire of Dalwallinu – Councillor
Jeanette Syme	Dalwallinu Hospital
Sam Dickins	Volunteer Fire & Rescue Service
David Hughes	Volunteer Fire & Rescue Service
Jon Attwell	Dalwallinu District High School
Michael Phillips	Department of Communities
George Cowley	Rapid Relief

2.2 Apologies

Jean Knight	Shire of Dalwallinu
Stewart Benton	St John Ambulance
Ricki Hathway	St John Ambulance
Bec Chown	Kalannie Primary School

2.3 Leave of Absence Previously Granted

Nil

3. MINUTES OF PREVIOUS MEETING

Moved: Jon Attwell
Seconded: Jimwell Cruz

That the minutes of the previous meeting held on 1 August 2024 be confirmed.

CARRIED

4. BUSINESS ARISING FROM MINUTES

Nil

5. CORRESPONDENCE

St Johns Ambulance has installed a new AED (Automated External Defibrillator) to Goodlands CBH site.

6. STANDING ITEMS TO BE CONSIDERED AT EACH MEETING

6.1 Update of contacts (committee and emergency)

Nil

6.2 Any Incident Support Group (ISG) activations or incidents – debrief

Nil

6.3 Any LEMC exercise held – report and /or debrief

Nil

6.4 Training – future dates

Annual training for 2024/25 to be organised. It was decided to have a desktop exercise on bushfire close proximity to Dalwallinu townsite. Shire will liaise with DFES to get this organised.

6.5 Funding applications

Nil

7. PROJECT PROGRESS REPORT

Electronic emergency sign has now been installed. Unfortunately there has been a broken screen part which we are waiting to be replaced at the moment. Please share any feedback or signs required.

Fire danger rating sign to be displayed longer than other signs. Shire to organise change of time once the sign has been fixed.

8. PRESENTATION OR EXERCISES

Nil

9. AGENCY UPDATES

9.1 Agency updates

Department of Communities – (Michael Phillips)

Undertaking evacuation centre audits.

Dalwallinu Hospital – (Jeanette Syme)

Have tested their bushfire plan.

Volunteer Fire Rescue Service - (Sam Dickins/David Hughes)

6 incidents since 1 July. Appliances ready to go. Junior training ongoing. Attending community based events around Christmas. Planning for the needs of new appliances in the future. Information session at the Dalwallinu station planned for 20 November 2024.

Dalwallinu District High School - (Jon Attwell)
Completed and tested Emergency & bushfire plans.

Shire of Dalwallinu (Jemma Counsel/Jimwell Cruz)
Jimwell apologised for his lack of attendance in the past. He has relocated back to Dalwallinu and will be more available now.

Shire of Dalwallinu (Hanna Jolly)
Asked feedback from the members if they wish extreme weather conditions preparedness meetings (hosted by DFES) to be shared.

The meeting invites will be sent in the future for those who are interested to attend.

Rapid Relief (George Cowley)
Update on Rapid Relief team events. Available again during the fire season if needed in the community.

10. LEMA & RECOVERY PLAN REVIEW

Local Emergency Management Arrangements are due to be reviewed in 2025. Hanna Jolly has distributed the LEMA to all stakeholders with the agenda. Needs to be reviewed and any updates required to be made.

Updates discussed during the meeting; revised plans needed, special risk considerations, key roads, evacuation/welfare centres and contacts.

11. GENERAL BUSINESS

Annual meeting dates Schedule:

- Monday 10 February 2025
- Monday 5 May 2025

12. CONFIRMATION OF NEXT MEETING

Moved: Jemma Counsel
Seconded: Hanna Jolly

That the next meeting be held on 10 February 2025 at the Shire Administration Centre commencing at 3.15pm.

CARRIED

13. MEETING CLOSURE

There being no further business, the Chairperson closed the meeting at 3.58pm.