

# **SHIRE OF DALWALLINU**

## **LOCAL EMERGENCY MANAGEMENT COMMITTEE**

### **A G E N D A**

For the meeting to be held in the Shire Administration Centre, 58 Johnston St Dalwallinu on Monday 4 November 2024, commencing at 3.15pm.

#### **1. MEETING OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson opened the meeting at \_\_\_\_ pm.

#### **2. ATTENDANCE RECORD**

##### **2.1 Present**

|                  |                                         |
|------------------|-----------------------------------------|
| Hanna Jolly      | Shire of Dalwallinu                     |
| Jemma Counsel    | Shire of Dalwallinu – Councillor        |
| Jimwell Cruz     | Shire of Dalwallinu – Councillor        |
| Jeanette Syme    | Dalwallinu Hospital                     |
| Sam Dickins      | Volunteer Fire & Rescue Service         |
| David Hughes     | Volunteer Fire & Rescue Service         |
| Stewart Benton   | St John Ambulance                       |
| Aaron Mills      | Bushfire Brigade                        |
| Jon Attwell      | Dalwallinu District High School         |
| Bec Chown        | Kalannie Primary School                 |
| Mark Schorer     | Department of Communities               |
| Steve McCrea     | Dalwallinu Police                       |
| Shelbey Robinson | Department of Fire & Emergency Services |
| TBA              | Department of Fire & Emergency Services |
| David Kelly      | Western Energetics (Aquirian)           |

##### **2.2 Apologies**

|             |                     |
|-------------|---------------------|
| Jean Knight | Shire of Dalwallinu |
|-------------|---------------------|

##### **2.3 Leave of Absence Previously Granted**

#### **3. MINUTES OF PREVIOUS MEETING**

Moved:

Seconded:

That the minutes of the previous meeting held on 1 August 2024 be confirmed.

#### **4. BUSINESS ARISING FROM MINUTES**

Nil

**5. CORRESPONDENCE**

Nil

**6. STANDING ITEMS TO BE CONSIDERED AT EACH MEETING**

**6.1 Update of contacts (committee and emergency)**

Dalwallinu Police – Update of staffing.

**6.2 Any Incident Support Group (ISG) activations or incidents – debrief**

Nil

**6.3 Any LEMC exercise held – report and /or debrief**

Nil

**6.4 Training – future dates**

Annual training for 2024/25 to be organised. It was decided to have a desktop exercise on bushfire close proximity to Dalwallinu townsite. Shire will liaise with DFES to get this organised.

**6.5 Funding applications**

Nil

**7. PROJECT PROGRESS REPORT**

Electronic emergency sign has now been installed. Unfortunately there has been a broken screen part which we are waiting to be replaced at the moment. Please share any feedback or signs required.

**8. PRESENTATION OR EXERCISES**

Nil

**9. AGENCY UPDATES**

**10.1 Agency updates**

**10. LEMA & RECOVERY PLAN REVIEW**

Local Emergency Management Arrangements are due to be reviewed in 2025. I have distributed the LEMA to all stakeholders with the agenda. Could you please review and share of any updates required.

I will bring the final version for LEMC to endorse in early 2025.

**11. GENERAL BUSINESS**

Annual meeting dates Schedule:

- Monday 10 February 2025
- Monday 5 May 2025

**12. CONFIRMATION OF NEXT MEETING**

Moved:

Seconded:

That the next meeting be held on 10 February 2025 at the Shire Administration Centre commencing at 3.15pm.

**13. MEETING CLOSURE**

There being no further business, the Chairperson closed the meeting at \_\_\_\_pm.