

**SHIRE OF DALWALLINU  
LOCAL EMERGENCY MANAGEMENT COMMITTEE**

**MINUTES**

For the meeting held

**Meeting Date:** 3 November 2025  
**Location:** Shire Administration Centre, 58 Johnston St Dalwallinu  
**Time:** 3.30pm

*Emergency Management Act 2005 (Section 39) - Functions of local emergency management committees:*

- a) to advise and assist the local government in ensuring that local emergency management arrangements are established for its district.
- b) to liaise with public authorities and persons in the development, review and testing of local emergency management arrangements; and
- c) to carry out other emergency management activities as direct by the SEMC or prescribed by the regulations.

**1. MEETING OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson opened the meeting at 3.31pm.

**2. ATTENDANCE RECORD**

**2.1 Present**

|                       |                                                     |
|-----------------------|-----------------------------------------------------|
| Hanna Jolly           | Shire of Dalwallinu                                 |
| Jemma Counsel (Chair) | Shire of Dalwallinu – Councillor                    |
| Elize Pronk           | Dalwallinu Hospital (via Teams)                     |
| Sam Dickins           | Volunteer Fire & Rescue Service                     |
| David Hughes          | Volunteer Fire & Rescue Service                     |
| Stewart Benton        | St John Ambulance                                   |
| Justin Burt           | Dalwallinu District High School                     |
| Angela Mills          | One School Global                                   |
| Michael Phillips      | Department of Communities                           |
| Steve McCrea          | Dalwallinu Police                                   |
| Shelbey Robinson      | Department of Fire & Emergency Services             |
| Matt Chomiak          | Department of Fire & Emergency Services (via Teams) |

**2.2 Apologies**

|               |                         |
|---------------|-------------------------|
| Kate McCreery | Kalannie Primary School |
| Jean Knight   | Shire of Dalwallinu     |
| Keith Carter  | Shire of Dalwallinu     |
| Ricki Hathway | St John Ambulance       |
| Aaron Mills   | Bushfire Brigade        |

**2.3 Leave of Absence Previously Granted**

Nil

**3. DISCLOSURE OF INTERESTS**

*Identify real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be declared now and if possible, raised with the Chair prior to the meeting to determine the appropriate way to manage the conflict.*

**4. GUEST PRESENTATIONS**

Nil

**5. CONFIRMATION OF PREVIOUS MEETING MINUTES**

Moved: Jemma Counsel

Seconded: Hanna Jolly

That the Committee approve the minutes of the Shire of Dalwallinu LEMC meeting held on 5 August 2025 be confirmed.

**CARRIED**

**6. REVIEW OF ACTION LIST AND BUSINESS ARISING**

| Item | Owner | Status |
|------|-------|--------|
| Nil  | Nil   | Nil    |

**7. CORRESPONDENCE**

**7.1 Correspondence In**

Nil

**7.2 Correspondence Out**

Nil

**7.3 Information Tabled**

Nil

**8. REVIEW OF LEMC MEMBERSHIP AND CONTACT LIST UPDATES**

Jimwell Cruz Shire of Dalwallinu – Councillor – Resignation received August 2025.  
Cr Jemma Counsel, Cr Keith Carter appointed as LEMC members and Cr Shannon Dawson and Cr Shane Hickleton appointed Deputy members in October 2025.  
Angela Mills – One School Global – New member

**9. LOCAL EMERGENCY MANAGEMENT (Standing Items to be considered at each meeting)**

**9.1 Post Incident Reports**

Nil

**9.2 Post Exercise Reports –**

Dalwallinu Police and Fire & Rescue members provided a debrief of the single vehicle crash mock exercise undertaken at the Dalwallinu District High School 28 October 2025. Exercise went well and it was valuable for the school staff, St John and fire & rescue volunteers and the local police.

**9.3 LEMC exercise**

Planning in process.

**9.4 Review Local Emergency Management Arrangements**

Nil

## **9.5 Risk Management Update**

*(Monitor and review, emerging risk, mitigation)*

During the planned power outage on 23 October 2025, it was observed that 000 emergency calls were not functioning during the outage period. The issue was traced to the mobile tower being offline, which affected Dalwallinu and Pithara from approximately 11:30am to 5:45pm.

Hanna Jolly has been in contact with Telstra, and it was confirmed that the outage impacted mobile connectivity and therefore emergency call availability.

A subsequent planned power outage on Sunday, 26 October 2025, did not experience the same issues.

This was a major issue for many local agencies including the Royal Flying Doctor and Dalwallinu hospital.

## **9.6 Review LEMC Business Plan**

To be reviewed during 2025/26

## **9.7 Review Funding Opportunities**

Nil

## **9.8 Any Incident Support Group (ISG) activations or incidents – debrief**

Nil

## **9.9 Training – future dates**

Nil

# **10. AGENCY / MEMBER REPORTS & UPDATES**

## **10.1 Agency**

*Members to consider:*

- *Capability and limitations for the coming season (resources/staffing)*
- *Any known emerging risks*
- *Any scheduled exercises*
- *Outcomes or lessons learnt from any incidents or exercises.*

### ***Shire of Dalwallinu – Hanna Jolly***

*Chief Fire Control Officer has been provided a Starlink for his vehicle to increase communication capacity. Bushfire volunteers training program has been the priority before the fire season. Majority of the regular volunteers have now done the basic training however we have had influx of new volunteers to join.*

### ***Dalwallinu Hospital – Elize Pronk***

*Has conducted bushfire evacuation training at the Hospital to prepare for the fire season. Heatwave induction will be shared to LEMC by Elize.*

### ***Volunteer Fire & Rescue Service – Sam Dickins/Dave Hughes***

*Attended recently to road crash in Latham and worked with Perenjori volunteers. Juniors still training on Mondays. Fire & Rescue volunteers been marking the hydrants in town and attended a recent conference.*

### ***St John Ambulance – Stewart Benton***

*Attended recently to Pithara East Road incident. Stewart Benton wanted to acknowledge all volunteers officially especially Ambulance and Fire & Rescue. St*

*John has got two new volunteers and hoping they will be delivered a new ambulance soon as well.*

***Dalwallinu District High School – Justin Burt***

*Department of Education has done an inspection to the grounds and pruning and weed management been done. School site has requested to increase water pressure as it is not sufficient in case of emergency. School doesn't currently have permanent generator, and they only have access to temporary one on planned power outage days.*

***One School Global – Angela Mills***

*School has an emergency evacuation plan in place and A Mills wanted to check where the current evacuation centres are located. They also have defibrillator on site.*

***Department of Communities – Michael Phillips***

*Department has had discussions around short- and long-term accommodation and who is the responsible agency for that. Local level care packs have been received.*

***Dalwallinu Police – Steve McCrea***

*As the traffic is increased, local police will be increasing monitoring & inspecting of condition of trucks and trailers travelling on local roads. No major issues with the recent funerals.*

***Department of Fire & Emergency Services – Matt Chomiak***

*New State hazard plan fire - attached is summary of changes. Big item being minimum training for combat agency personnel (DFES, LG, DBCA) on fire ground. RFA available to anyone externally through Bushfire Centre of Excellence.*

*Region has received additional appliances (SOSF) for enhancing region asset numbers and available for deployment to large fires if required.*

*After recent Telstra outage. Sat phone at Dalwallinu VFRS being set up and number given to DFES Comcen as backup contact for brigade.*

*EmergencyWA also now issues alerts for earthquake. Download and set watch zones to be alerted for incidents near you.*

**11. GENERAL BUSINESS**

**11.1 Any General Business**

Nil

**12. CONFIRMATION OF NEXT MEETING**

**12.1 LEMC CALENDAR**

| Date               | Activity     | Venue                                | Comment |
|--------------------|--------------|--------------------------------------|---------|
| 9/2/2026 – 3.30pm  | LEMC Meeting | Shire of Dalwallinu Council Chambers |         |
| 4/5/2026 – 3.30pm  | LEMC Meeting | Shire of Dalwallinu Council Chambers |         |
| 3/8/2026 – 3.30pm  | LEMC Meeting | Shire of Dalwallinu Council Chambers |         |
| 2/11/2026 – 3.30pm | LEMC Meeting | Shire of Dalwallinu Council Chambers |         |

**13. MEETING CLOSURE**

There being no further business, the Chairperson closed the meeting at 4.21pm.