



APPLICATION FOR PLANNING CONSENT

Owner Details

Name:

ABN (if applicable):

Postal Address: Post Code:

Phone Number:

Email:

Signature: Date:

Applicant Details *(if different to owner)*

Name:

Postal Address: Post Code:

Phone Number:

Email:

Signature: Date:

Property Details

Lot N^o: Volume N^o: Diagram N^o:

Street N^o: Street Name: Town/Locality:

Proposed Development

Description of proposed development:

Approximate Cost of Development: \$

Estimated Time of Completion:

DOCUMENT REQUIREMENTS

The following documents are required to be submitted with the application to support the proposed development. Applications without the necessary (where relevant) documents will not be accepted.

- (a) A site plan or plans to a scale of not greater than 1:500* showing —
- (i) the location of the site including street names, lot numbers, north point and the dimensions of the site;
 - (ii) the existing and proposed ground levels over the whole of the land the subject of the application and the location, height and type of all existing structures, and structures and vegetation proposed to be removed;
 - (iii) the existing and proposed use of the site, including proposed hours of operation, and buildings and structures to be erected on the site[^];
 - (iv) the existing and proposed means of access for pedestrians and vehicles to and from the site;
 - (v) the location, number, dimensions and layout of all car parking spaces intended to be provided[^];
 - (vi) the location and dimensions of any area proposed to be provided for the loading and unloading of vehicles carrying goods or commodities to and from the site and the means of access to and from those areas[^];
 - (vii) the location, dimensions and design of any open storage or trade display area and particulars of the manner in which it is proposed to develop the same[^]; and
 - (viii) the nature and extent of any open space and landscaping proposed for the site[^];
- (b) Floor-plans, elevations and sections of any building proposed to be erected or altered and of any building it is intended to retain.
- (c) Certificate of Title – a full copy issued within the previous months must be provided.
- (d) Detailed rationale supporting the application.

** Plans with clearly cited dimensions in metric will be acceptable. Plans submitted are to be A4 or A3 size unless accompanied by a digital copy.*

[^] This requirement not applicable to residential type buildings or ancillary outbuildings located on land zoned 'Residential' or 'Rural'.