

Community Grants & Sponsorship Funding



Shire of Dalwallinu
PO Box 141
DALWALLINU WA 6609

(08) 96610500/96611097

shire@dalwallinu.wa.gov.au

Office Hours
8:30am – 4:30pm
Monday to Friday

Office Use Only					
Officer:				Date:	/ /
Record #	I	Received #	O	Outcome	O
File#		Acquitted	O	Date	/ /

Section A: PROJECT / EVENT SUMMARY

Organisation:					
Project or Event Title:					
Project or Event Date/s:	Start Date:	/	/	Finish Date:	/ /
Total Budget:	\$				
Requested Funding:	\$				
Shire Officer Contacted	Name:		Date:	/	/

Section B: APPLICANT DETAILS

Postal Address:	<i>Street Address</i>			
	<i>Suburb</i>	<i>State</i>	<i>Postcode</i>	
Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.				
Contact Person:			Phone:	
Email:				
ABN Number:				
If you do not have an ABN, please download, complete and enclose a Statement by Supplier Form available from https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/				
Is your Organisation registered for GST?			Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your Organisation Incorporated? <small>Please include a copy of your Certificate of Incorporation. If you are not Incorporated you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.</small>			Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have Public Liability Insurance? <small>All event applications will require the applicant to provide Council with a certificate of currency for Public Liability.</small>			Yes <input type="checkbox"/>	No <input type="checkbox"/>

Section C: FUNDING CATEGORY

Please identify which of the following funding categories you are applying for. You will be required to submit 2 forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application.

Additional Printing/Photocopying and Works Requests can be submitted on one form.

Community Assistance Grants (CAG)

CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include; uniforms, sporting equipment, shade structures, seating.

Community Sponsorship Funding (CSF)

Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. **Please ensure you visit <https://www.dalwallinu.wa.gov.au> for relevant event notification forms and other approval processes.**

Community In-Kind Support Funding (CISF)

CISF can also be utilised to cover the costs of printing and photocopying as well as Shire staff time, including Administration and Works Crew/Plant & Machinery for community groups. This is an in-kind allocation not a cash payment.

NB: Printing and Photocopying are required to be supplied print ready.

NBB: Please refer to the Shire fees and charges on the Shire website to calculate your budget request.

Section D: PROJECT DETAILS / EVENT DETAILS

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, Expected Outcomes and Proposed Actions / Purchases.

Are you working with any other community groups or businesses in the delivery of this project?

Organisation	Contact Name	Phone

Section E: FINANCIAL DETAILS.

BUDGET

Please provide a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over \$500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum

available funding in each round is \$10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) Budget Items (i.e. what the money will be spent on.	(2) Shire of Dalwallinu Funding (\$ (excl. GST)	(3) Other Cash Funding Amount (\$ (excl. GST)	(4) In-Kind Support - Please estimate the dollar value of the in-kind support (\$)	Source of Other Cash Funding or In Kind Support — Please state if confirmed or unconfirmed
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
Total: \$	\$	\$	\$	

Section F: OTHER

Please list below any anticipated printing/photocopying/works requirements. The Shire will require a minimum of **one (1) weeks' notice** for any printing or photocopying, and the information must be supplied in print ready format. The Shire **requires** an estimated date for any works requirements to be submitted with this application for scheduling purposes. Once approved, a works request form will need to be provided with specific details of the works required.

Date	Details. i.e. printing requirements, labour hours, machinery hire costs)	Estimated Cost

Section G: DECLARATION

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:		Date: / /
Position*: <small>*must be a Committee Office Bearer</small>		
Bank Account:	-	
	BSB Number	Account Number
Account Name:		

Please submit your application by no later than 7 October 2022 at 4pm.

To: Shire of Dalwallinu
 Mail: PO Box 141, Dalwallinu WA 6609
 Address: 58 Johnston Street, Dalwallinu WA 6609
 Email: shire@dalwallinu.wa.gov.au

Please ensure you have included the following items with your application where applicable.

- | Attached | N/A | Details. |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Certificate of Incorporation |
| <input type="checkbox"/> | <input type="checkbox"/> | Current Financial Statement for the previous financial year |
| <input type="checkbox"/> | <input type="checkbox"/> | Copies of letters of support from key partners |
| <input type="checkbox"/> | <input type="checkbox"/> | Statement by Auspicing Association (If you do not have an ABN) |
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of written quote/s for any costs over \$500 |
| <input type="checkbox"/> | | Other, please specify. |