Shire of Dalwallinu

Place of wheat and wattle

Ordinary Council Meeting Minutes

27 October 2026

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SHIRE OF DALWALLINU

MINUTES of the Ordinary Meeting of Council held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 27 October 2026.

PRESIDING OFFICER DECLARATION

In accordance with the *Local Government Act 1995*, this public meeting is being recorded. The recording will be archived and available on Councils website. Persons participating in public question time will be recorded as part of the meeting proceedings. I request all participants maintain a respectful and professional demeanour throughout the proceedings. Any use of profanity, disrespectful language, or disruptive behaviour may result in removal from the meeting. Thank you for your cooperation.

1 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (President)

I welcome you to the Ordinary Meeting of Council held at the Shire of Dalwallinu Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 27 October 2026 and I declare the meeting open at 5.01pm.

2 ANNOUNCEMENTS OF PRESIDING MEMBER

Nil

3 ATTENDANCE RECORD

3.1 Present

Councillors

Shire President	Cr KL Carter	
Deputy President	Cr MM Harms	
	Cr SC Carter	
	Cr JL Counsel	
	Cr DS Cream	
	Cr S Dawson	
	Cr S Hickleton	
Chief Executive Officer	Ms JM Knight	
Manager Planning & Development Services	Mr D Burke	*left the meeting at 5.17pm*

Public

Mr Manu Ofiaza	
Miss Dana Ofiaza	
Mrs Elaine Ofiaza	*entered the meeting at 5:15pm*
Mr Simon Robinson	*entered the meeting at 5:16pm*
	left the meeting at 5:27pm

3.2 Apologies

Nil

3.3 Leave of Absence Previously Granted

Nil

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4 DECLARATIONS OF INTEREST

Item 9.2.1 – Cr S Dawson declared a Proximity Interest in this Item as he owns the property opposite the property in discussion.

5 PUBLIC QUESTION TIME

5.1 Response to Previous Public Questions Taken on Notice

Nil

5.2 Public Question Time

Nil

6 MINUTES OF PREVIOUS MEETINGS

6.1 Ordinary Council Meeting – 22 September 2026

MOTION 10635

Moved Cr S Hickleton
Seconded Cr JL Counsel

That the Minutes of the Ordinary Meeting of Council held 22 September 2026 be confirmed.

CARRIED 7/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton
Against: Nil

7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS

7.1 Petitions

Nil

7.2 Presentations

Nil

7.3 Deputations

Mr Manu Ofiaza – Item 9.4.1 - Dalwallinu Caravan Park

7.4 Delegates Reports/Submissions

Nil

8 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands)

As agreed.

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9 REPORTS

9.1 WORKS & SERVICES

There were Nil reports for Works and Services this month

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5.13pm Cr Shannon Dawson left the meeting.

9.2 PLANNING & DEVELOPMENT

9.2.1 DA 072627 Factory Building

Report Date	27 October 2026
Applicant	Shire of Dalwallinu
File Ref	A6283
Previous Meeting Reference	Nil
Prepared by	Doug Burke, Manager Planning & Development Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Supporting documentation

Purpose of Report

Council is requested to consider an application for approval to allow for the proposed factory building.

The proposed development requires discretionary approval from the Council.

It is recommended that the proposed development be approved subject to given conditions.

Background

Subject Property:	17 Huggett Drive, Dalwallinu (Lot 11)
Land Use Zoning:	General Industry
Property Owner:	A & R Jackson
Applicant:	The Jackson Family Superfund
Consent Authority:	Shire of Dalwallinu Council
Proposed Development:	Factory Building
Value of Development:	$587.6K
Outside Consultation:	Nil

The proposal is for the approval for the expansion of the existing 'General Industry' at the subject site by way of construction of a new factory building. The business occupying the property, COERCO, produce injection moulded plastic water tanks and septic tanks for the retail market.

The dimensions of the proposed building, to be constructed with steel sheet cladding over a steel frame, are 48m(L) x 24m (W) x 11m (H).

The subject site is situated within the designated industrial sector of Dalwallinu, located on the eastern side of the Great Northern Highway. The site, as well as the neighbouring properties are zoned under the Shire of Dalwallinu Local Planning Scheme (the Scheme) as being 'General Industry'. The primary objective for this land-use zone is to:

'To provide for general industry, the storage and distribution of goods and associated uses, which by the nature of their operations may need to be separated from residential and other sensitive areas.'

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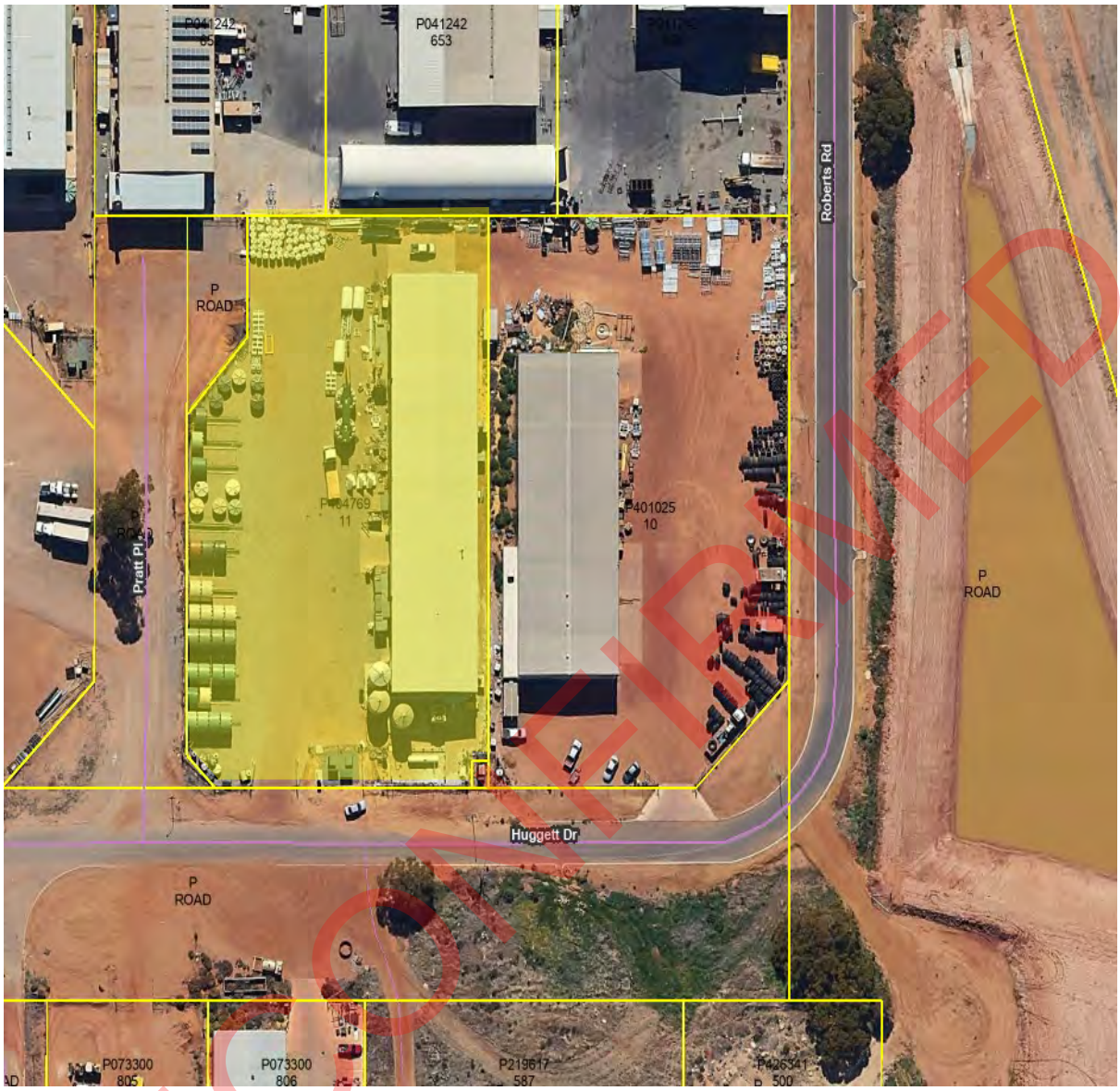
Any proposed development within the General Industry zone requires the discretionary approval of the Council, acting as the decision makers under the *Planning and Development Act 2005.*



Site of proposed development (SLIP)

Consultation
Nil

Legislative Implications
State
Planning and Development Act 2005

The *Planning and Development Act 2005* directs that that any development referred to within the Scheme is not to be commenced or carried out without approval being obtained. Any determination of an application for such development is to be considered under those matters referred to in the *Planning and Development (Local Planning Schemes) Regulation 2015.*

In considering an application for development approval, Council is to have due regard to the following matters to the extent that, in the opinion of Council, those matters that are relevant to the development the subject of the application. In assessing the development application, the matters

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listed in Section 67 of the *Planning and Development (Local Planning Schemes) Regulation 2015* have been taken into consideration for the preparation of this report and are addressed as follows:

'Matters for Consideration'	Comments
The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area	• The following Schemes are applicable: • *Shire of Dalwallinu Planning Scheme No. 2* The relevant aims of the Scheme are: • To assist the effective implementation of regional plans and policies including the State and Local Planning Strategy. • To promote the sustainable use of rural land for agricultural purposes whilst accommodating other rural activities including rural residential development. • To protect and enhance the environmental values, remnant vegetation and natural resources of the local government area and to promote ecologically sustainable land use and development. • To safeguard and enhance the character, heritage and amenity of the built and natural environment of the local government area.
The requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the *Planning and Development (Local Planning Schemes) Regulations 2015* or any other proposed planning instrument that the local government is seriously considering adopting or approving.	There are two proposed amendments to the Scheme that are currently being considered for adoption by the Planning Commission. Neither of the amendments affect this site particularly or the General Industry land use zone directly.
Any approved State planning policy	State Planning Policy 4.1 – Industrial Interface. The objectives of this policy are to: • ensure the impacts of industrial land uses are considered at all stages of the planning process; • adequately separate industrial land uses and any resulting off-site impacts and/or safety risks from incompatible land uses to: • protect industrial areas to improve long-term operational certainty • avoid, mitigate or manage potential impacts on the health and amenity of people and the environment

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Any environmental protection policy approved under the *Environmental Protection Act 1986* section 31(d)	Nil identified
Any policy of the Commission	Nil applicable
Any policy of the State	Nil applicable
Any local planning policy for the Scheme area	Nil applicable
Any structure plan, activity centre plan or local development plan that relates to the development	Nil applicable
Any report of the review of the local planning scheme that has been published under the *Planning and Development (Local Planning Schemes) Regulations 2015*	Nil applicable
In the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve	Not applicable as the subject land is freehold title.
The built heritage conservation of any place that is of cultural significance;	No items of cultural significance noted
The effect of the proposal on the cultural heritage significance of the area in which the development is located;	Nil impact
The compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the effect of the height, bulk, scale, orientation and appearance of the development	The overall height of the proposed factory building will be 12.3m at the ridge. This is compatible with the adjoining factory building onsite, and other industrial scale buildings on adjoining lands.
The amenity of the locality including the following— (i) environmental impacts of the development; (ii) the character of the locality; (iii) social impacts of the development	The factory building will be utilised in the production of plastic product that will require the delivery, storage and movement of raw plastic product that has previously raised issues of environmental importance.
The likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource	The raw product in pellet form has been noted to migrate offsite during storm events. These pellets have been found in the road reserve, adjacent property and in the stormwater retention dam on Roberts Road.
Whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved	The development is not taking place on a Greenfield site.

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The suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk	The potential impacts are regarded as being minimal.
The suitability of the land for the development taking into account the possible risk to human health or safety	No issues identified.
The adequacy of— (i) the proposed means of access to and egress from the site; and (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles	Frontage to a sealed road adequate to accommodate anticipated vehicular movements.
The amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety	Nil impact
The availability and adequacy for the development of the following — (i) public transport services; (ii) public utility services; (iii) storage, management and collection of waste; (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities); (v) access by older people and people with disability	No public transport services are available. Electricity and potable water are available. The site is not serviced by a reticulated sewerage service. Solid waste can be adequately stored and removed from the site. The site is not conducive to access for pedestrians nor older/disabled people due to the nature of operations undertaken.
The potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses	Not applicable
The history of the site where the development is to be located	The site was purchased by the current owners in 2007. The existing factory building was constructed in 2015. It has been in continual use since occupation in February 2016.
The impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals	Nil substantial impacts envisaged.
Any submissions received on the application	N/A

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The comments or submissions received from any authority consulted under clause 66	No other statutory, public or planning authority was identified as being necessary for further consultation.
Any other planning consideration the Council considers appropriate	Nil

Policy Implications
Nil

Financial Implications
Nil

General Function Implications
Nil

Strategic Implications
Nil

Site Inspection
A site inspection was undertaken by the reporting officer.

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

Social implications
There are no known significant social implications associated with this proposal.

Environmental implications
There are concerns as to raw product (plastic pellets) migrating from the site during storm events. Also, no provision or detail has been submitted for assessment of the waste-water that will be generated. The plans give details of the ablutions facility to be located within the factory building consisting of a shower, water closet and a hand basin.

Officer Comment
An assessment report and a recommendation have been prepared taking into account all relevant provisions of the Act and associated Regulations.

The proposal for the proposed extension 'General Industry' on the subject site is consistent with the objectives of the land use zone.

Council may determine an application for development approval by —
a) granting development approval without conditions; or
b) granting development approval with conditions; or
c) refusing to grant development approval.

It is recommended that the proposed development be approved subject to given conditions.

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5.15pm *Mrs Elaine Ofiaza entered the meeting*

5.16pm *Mr Simon Robinson entered the meeting*

Officer Recommendation/Council Resolution

MOTION 10636

Moved Cr SC Carter

Seconded Cr DS Cream

That Council approve the development application (DA 072627) for Lot 11 Huggett Drive, Dalwallinu pursuant to Section 68(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* subject to the following conditions:

1. The development (factory building) is to be carried out in accordance with the documents endorsed with the Shire's stamp, except where amended by other conditions of this consent. If there is any inconsistency between the above documents, the most recent document shall prevail to the extent of the inconsistency. However, the conditions of this consent shall prevail to the extent of any inconsistency;
2. Prior to the commencement of works the proponent is to submit to the Shire of Dalwallinu a stormwater management plan for review and approval. The design is to be certified by a suitably qualified practicing Engineer or the like, to the satisfaction of the Shire, and ideally designed on the basis of a 1:20 year storm event. The approved detailed design is to be implemented in full prior to the commencement of the approved use and maintained thereafter to the approval of the local government;
3. Prior to the commencement of works the proponent is to submit to the Shire of Dalwallinu a waste-water management plan for review and approval. The approved detailed design is to be implemented in full prior to the commencement of the approved use and maintained thereafter to the approval of the local government.
4. Without further approval from Shire of Dalwallinu Council, in writing, this approval will lapse and have no force or effect after two years of the date of this permit if not substantially commenced.

CARRIED 6/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Hickleton

Against: Nil

5.17pm *Cr Shannon Dawson re-entered the meeting.*

5.17pm *Mr Doug Burke left the meeting and did not return.*

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2/09/2026

Shire of Dalwallinu
PO Box 141
Dalwallinu WA 6609
shire@dalwallinu.wa.gov.au

Dear Shire of Dalwallinu,

PLANNING APPLICATION - Job 3622 – [redacted] – 17 Huggett Drive, Dalwallinu, WA, 6609

Please find attached documents to submit for a Planning application for the above property.

Project Description:	Structural Steel Shed 48m x 24m x 11m – Area under roof: 1152m^2
Contracted construction value:	$587,625.62 inc GST
Purpose of Structure:	Manufacturing
Stormwater Collection:	3 x 14,000L Coerco Water Tanks

We are wanting to build a new shed on our site, 48m x 24m x 11m – Area under roof: 1152m^2 Apex of the shed is going to be 12.3m. The purpose of the shed is for moulding water tanks, the decibels rating with range between 75-85 depending on which side of the oven is operated. The shed is going to be constructed with Zincalume roof and pale eucalypt cladding as illustrated on the drawings.

There is going to be a maximum of 5 staff members working in the new shed at one time. The existing shed on Lot 11: is 72m x 18m x 7.5m this also has a maximum of 5 staff members working in the shed at one time. Staff members are currently working 24hours a day for 5 days a week. Staff access to this Lot will be from Huggett Drive. 7 car parks for staff members are going to be located at the southern end of the Lot, 6 car parks on the western side of the gate entrance and 1 car park on the eastern side of the entrance, additional cars will park on the culdesac. These car parks are going to be 2.4m in width and 5.4m in length. Forklifts will access the site from 9 and 15 Deacon Street.

Stormwater is going to be collected by 3 x 14,000L Coerco Water Tanks, located at the northern end of the shed.

Staff amenities are located inside the shed.

We will be paying for the Planning Application fees. Could you please provide an invoice to me at your earliest convenience. [redacted] or call for payment [redacted].

Kind Regards,

[redacted]

coerco

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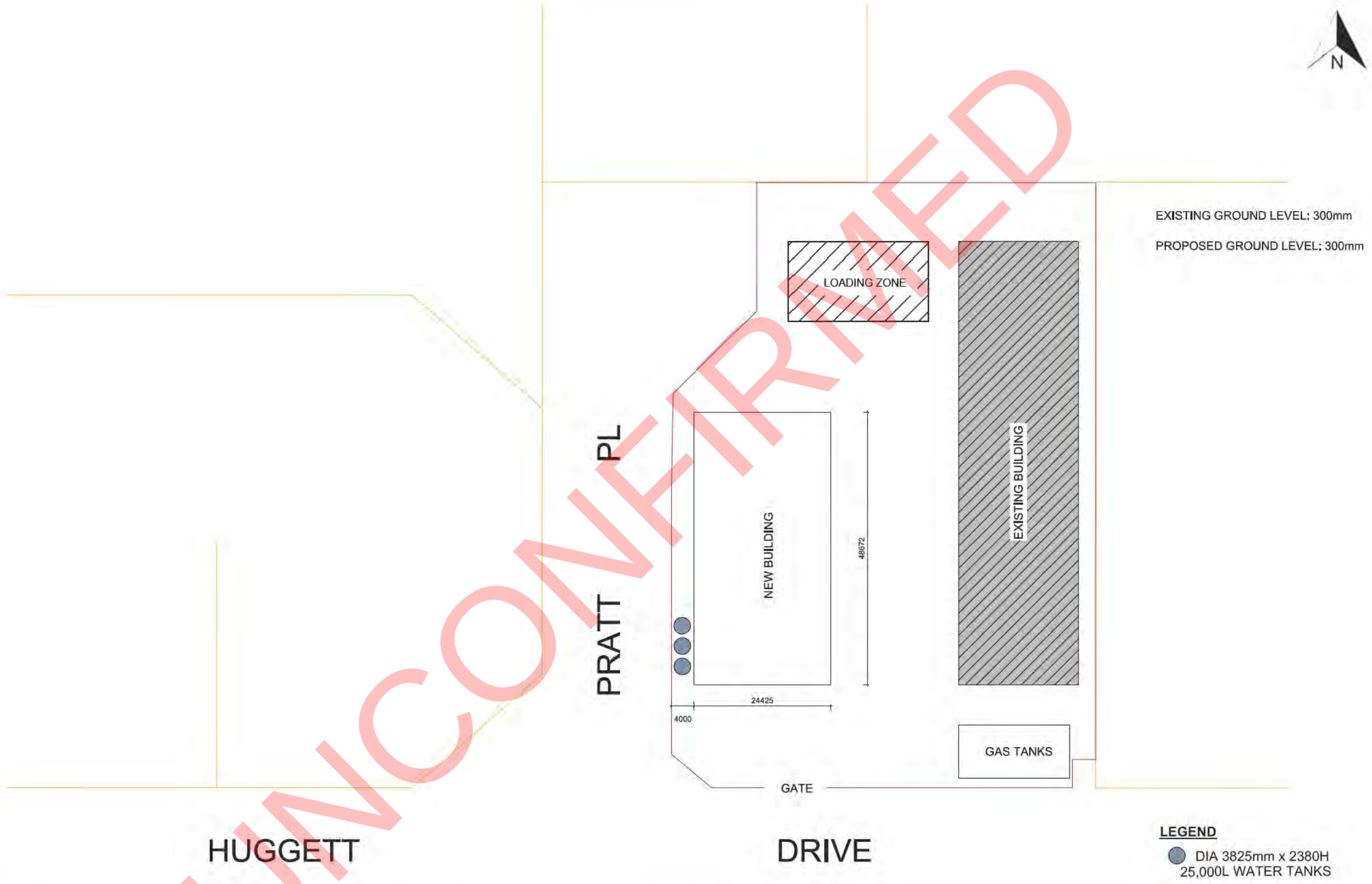

PLAN VIEW

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WBS WHEATBELT STEEL
BENCH MARKING QUALITY

Ahrens [redacted]

JOB DETAILS				
PROJECT No.	3622	DATE	11/06/2025	DRAWING No.
CLIENT	[redacted]			3622 - SP
DRAWING	SITE PLAN			

REVISIONS			
REV No.	BY	DESCRIPTION	DATE
2	NP	ISSUED FOR BUILDING LICENCE	15/04/2026
1	NP	ISSUED FOR BUILDING LICENCE	14/04/2026
00	NP	ISSUED FOR BUILDING LICENCE	09/03/2026

PRE CONSTRUCTION PROOFING	INITIALS	DATE
APRVD.		
CHKD.		

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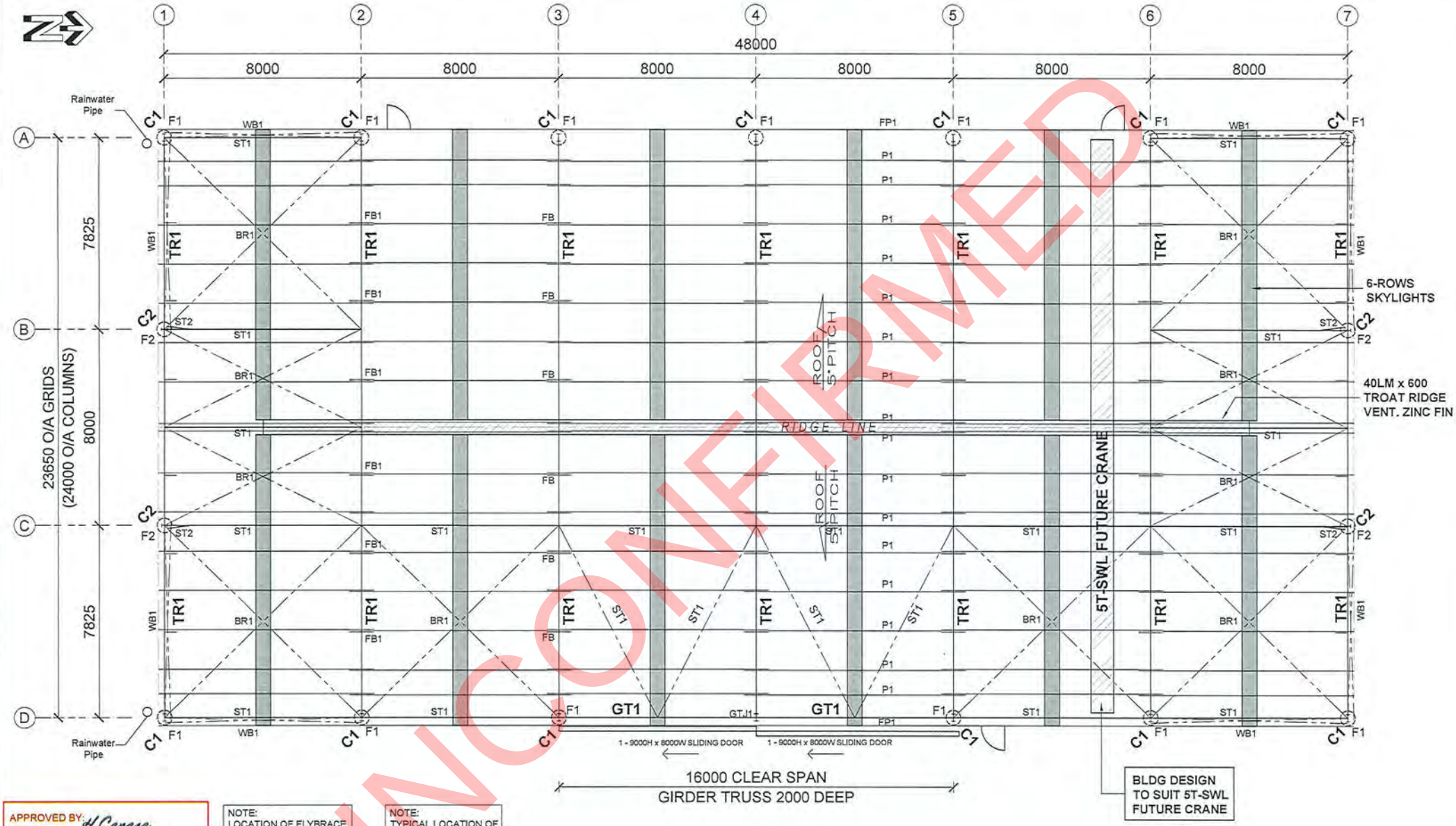

APPROVED BY: H Canasa
HERMINIO CANASA, MIEAust
Snr Structural Engineer
OPTIMUM ENGINEERING CONSUTANTS

NOTE:
LOCATION OF FLYBRACE (FB) TO BE ADJUSTED TO CLEAR CLASH TO TRUSS WEB MEMBERS.

NOTE:
TYPICAL LOCATION OF FB, FP1 AND P1 U.O.N.

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WBS WHEATBELT STEEL
BENCH MARKING QUALITY

Ahrens

[redacted]

JOB DETAILS				
PROJECT No.	3622	DATE	14/03/2026	DRAWING No.
CLIENT	[redacted]			3622-02
DRAWING	PLAN VIEW			SCALE 1:150

REVISIONS			
1	4ACE	ENGINEERS CERTIFICATION	28/03/2026
00	4ACE	ENGINEERS CERTIFICATION	14/03/2026
REV No.	BY	DESCRIPTION	DATE

PRE CONSTRUCTION PROOFING	INITIALS	DATE
APRVD.		
CHKD.		

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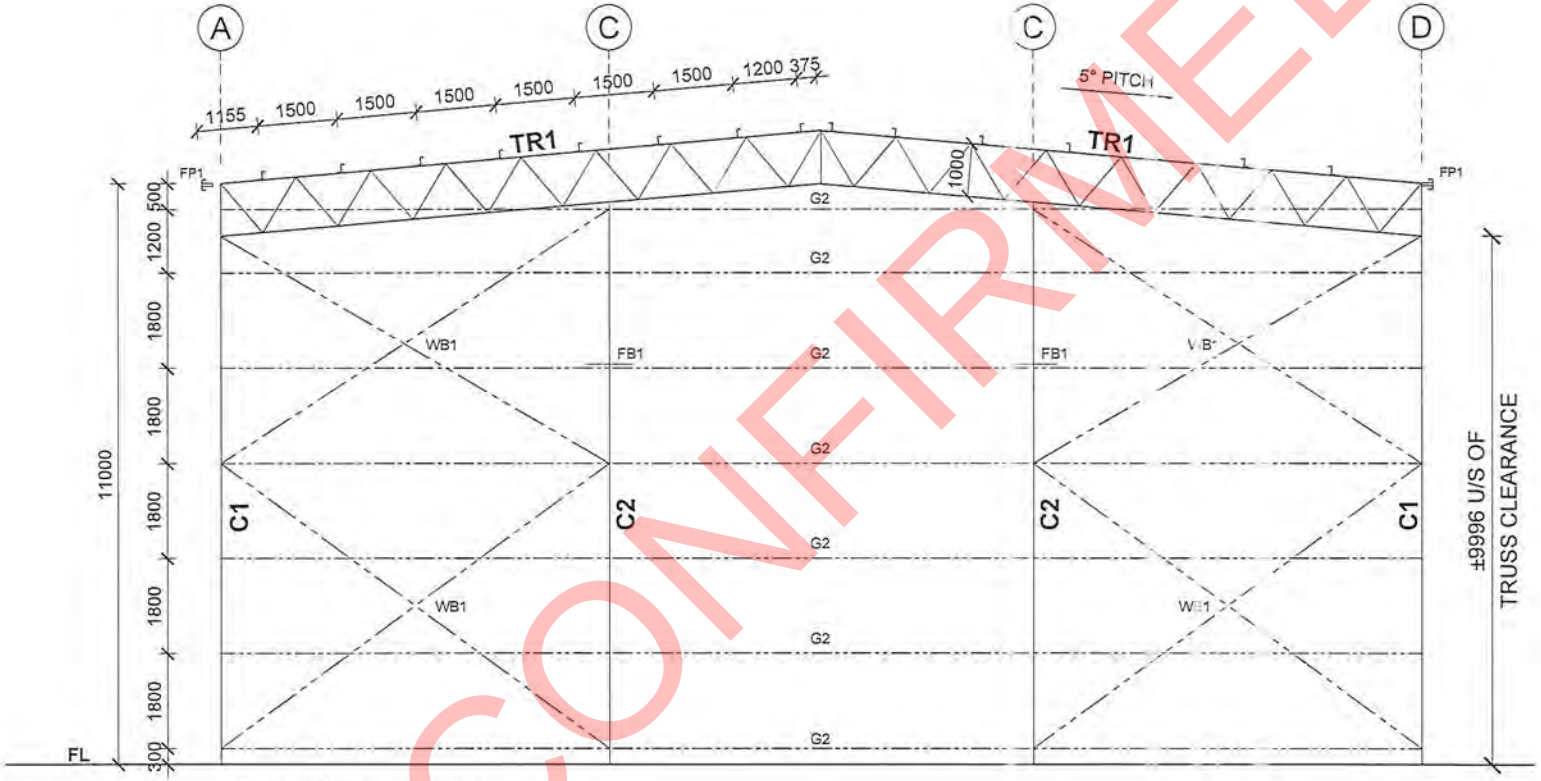

ELEVATION ON GRID 1
(MIRRORED TO GRID 7)

APPROVED BY: H Canasa
HERMINIO CANASA, MIEAust
Snr Structural Engineer
OPTIMUM ENGINEERING CONSULTANTS

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WBS WHEATBELT STEEL
BENCH MARKING QUALITY

Ahrens

[redacted]

JOB DETAILS				
PROJECT No.	3622	DATE	14/03/2026	DRAWING No.
CLIENT	[redacted]			3622-03
DRAWING	ELEVATIONS SHEET 1			SCALE 1:100

REVISIONS				
1	4ACE	ENGINEERS CERTIFICATION	28/03/2026	
00	4ACE	ENGINEERS CERTIFICATION	14/03/2026	
REV No.	BY	DESCRIPTION	DATE	

PRE CONSTRUCTION PROOFING	INITIALS	DATE
APRVD.		
CHKD.		

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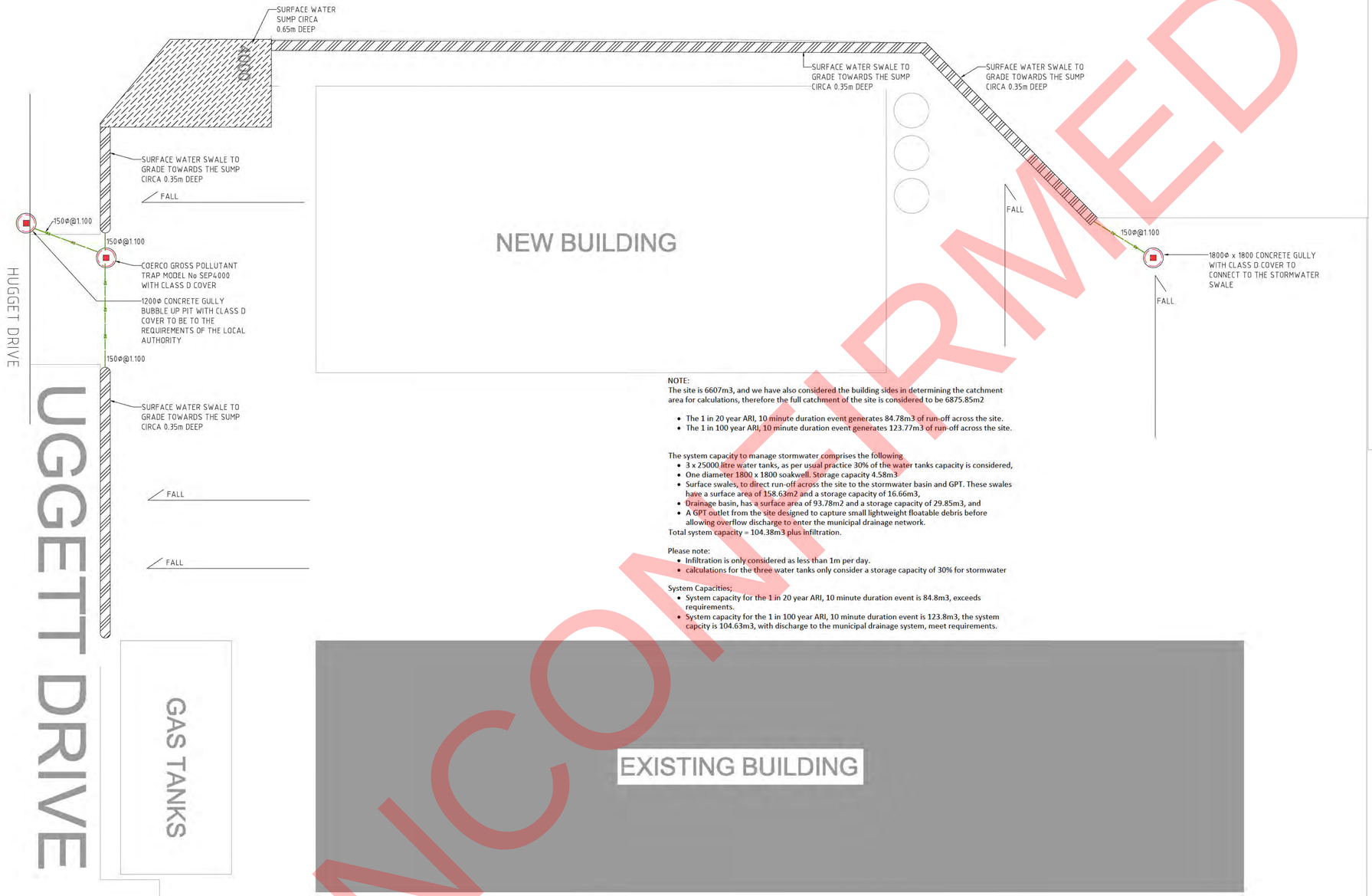
PRATT PL



NOTE:
The site is 6607m3, and we have also considered the building sides in determining the catchment area for calculations, therefore the full catchment of the site is considered to be 6875.85m2

- The 1 in 20 year ARI, 10 minute duration event generates 84.78m3 of run-off across the site.
- The 1 in 100 year ARI, 10 minute duration event generates 123.77m3 of run-off across the site.

The system capacity to manage stormwater comprises the following
- 3 x 25000 litre water tanks, as per usual practice 30% of the water tanks capacity is considered,
- One diameter 1800 x 1800 soakwell. Storage capacity 4.58m3
- Surface swales, to direct run-off across the site to the stormwater basin and GPT. These swales have a surface area of 158.63m2 and a storage capacity of 16.66m3,
- Drainage basin, has a surface area of 93.78m2 and a storage capacity of 29.85m3, and
- A GPT outlet from the site designed to capture small lightweight floatable debris before allowing overflow discharge to enter the municipal drainage network.

Total system capacity = 104.38m3 plus infiltration.

Please note:
- Infiltration is only considered as less than 1m per day.
- calculations for the three water tanks only consider a storage capacity of 30% for stormwater

System Capacities;
- System capacity for the 1 in 20 year ARI, 10 minute duration event is 84.8m3, exceeds requirements.
- System capacity for the 1 in 100 year ARI, 10 minute duration event is 123.8m3, the system capcity is 104.63m3, with discharge to the municipal drainage system, meet requirements.

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Quality Hydraulic
[redacted]

REV	DESCRIPTION	DATE	DRN	CHK
A	ISSUED FOR INFORMATION	24.08.2026	JM	BNE

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AHSCA
THE ASSOCIATION OF HYDRAULIC SERVICES CONSULTANTS AUSTRALIA INCORPORATED

HYDRAULIC SERVICES DRAWING STYLE
WATER SERVICES
DRAINAGE SERVICES
THIS DRAWING SHOULD BE PRINTED IN COLOUR

CLIENT: [redacted]

PROJECT: [redacted]

TITLE:
HYDRAULIC SERVICES
SITE DRAINAGE PLAN

DATE	JUNE 2026	SCALE	NTS
DRAWN	JM	CHECKED	BNE
PAGE SIZE	A1	DWG No	H.02 A
JOB No	58-28		

GENERAL NOTES

THE HYDRAULIC SERVICES DOCUMENTATION HAS BEEN COMPLETED IN FULL COMPLIANCE TO THE STANDARDS BELOW:

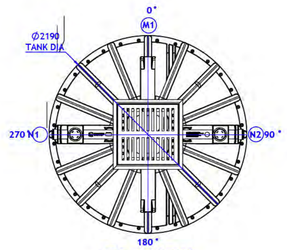
1. AS/NZS 3500.3:2021 – STORMWATER DRAINAGE.
2. REQUIREMENTS OF THE LOCAL AUTHORITY

DRAWING REGISTER	
H.01	LEGEND, NOTES, DETAILS AND DRAWING REGISTER
H.02	SITE DRAINAGE PLAN

LINE TYPE LEGEND

—— SW —— SW —— STORM WATER DRAIN

1. ALL PLUMBING AND DRAINAGE WORKS SHALL BE COMPLETED IN ACCORDANCE WITH THE PLUMBERS LICENSING AND PLUMBING STANDARDS REGULATIONS 2000 (PLUMBING REGULATIONS). THE PLUMBING REGULATIONS ADOPT VOLUME 3 OF THE NATIONAL CONSTRUCTION CODE, THE PLUMBING CODE OF AUSTRALIA AS THE PLUMBING STANDARDS THAT APPLY FOR PLUMBING WORK IN WA. ALL WORKS SHALL BE COMPLETED IN ACCORDANCE WITH WATER SERVICES PROVIDERS REGULATION AND OTHER LOCAL AUTHORITIES CONDITIONS. HYDRAULIC DRAWINGS SHOW DESIGN INTENT ONLY AND WILL NOT REMOVE THE CONTRACTOR FROM RESPONSIBILITY OF COMPLIANCE.
2. THE LICENSED PLUMBING CONTRACTOR SHALL SUBMIT ALL NECESSARY NOTIFICATION AND CERTIFICATION TO THE PLUMBERS LICENSING BOARD AS REQUIRED BY THE PLUMBING REGULATIONS.
3. IT IS REQUIRED THAT ALL WORK SHALL BE CARRIED OUT BY OR UNDER THE DIRECTION OF A WESTERN AUSTRALIAN LICENSED PLUMBER. THIS PLUMBER MUST BE APPROPRIATELY LICENSED FOR THE WORKS THAT ARE BEING UNDERTAKEN AND FOR ANY AUTHORITIES WITH JURISDICTION OVER THE WORKS.
4. THE DESIGN CONSULTANT DRAWINGS SHALL BE READ IN CONJUNCTION AND COORDINATED WITH THE ARCHITECTURAL, CIVIL, STRUCTURAL, MECHANICAL AND ELECTRICAL CONSULTANTS DOCUMENTATION.
5. ANY DISCREPANCIES IN THE DOCUMENTATION ARE TO BE REFERRED BACK TO THE MAIN CONTRACTOR FOR DIRECTION. WHERE THERE ARE ANY DISCREPANCIES, THE DISCREPANCY WITH THE HIGHER VALUE IS TO BE INCLUDED IN THE TENDER.
6. ALL PLUMBING WORKS SHALL BE COMPLETED IN FULL COMPLIANCE OF:
   - THE PLUMBERS LICENSING AND PLUMBING STANDARDS REGULATIONS 2000;
   - PLUMBING CODE OF AUSTRALIA (PCA);
   - AUSTRALIAN STANDARDS APPLICABLE TO THE WORKS BEING UNDERTAKEN;
   - WATER SERVICES PROVIDER'S REGULATIONS AND REQUIREMENTS; AND
   - ALL LOCAL AUTHORITY REGULATIONS AND REQUIREMENTS.
7. THE HYDRAULIC CONTRACTOR MUST SUPPLY ALL MATERIALS, PLANT, HIRE, EQUIPMENT AND LABOR NECESSARY TO ALLOW THEM TO FULFILL THE COMPLETE AND OPERATIONAL HYDRAULIC SERVICES INSTALLATION THAT REPRESENTS THE INTENT AND REQUIREMENTS OF THE HYDRAULIC SERVICES SPECIFICATION AND DRAWINGS.
8. THE HYDRAULIC CONTRACTOR MUST ATTEND SITE DURING THE TENDER PERIOD TO FULLY UNDERSTAND THE SITE CONDITIONS. NO VARIATIONS WILL BE APPROVED FOR CLAIMS RELATING TO NOT UNDERSTANDING SITE CONDITIONS.
9. ALL HYDRAULIC TENDERS SHOULD INCLUDE A FULL SCHEDULE OF RATES.
10. ALLOW FOR WORKS TO BE STAGED AND COMPLY WITH THE CONTRACT PROGRAM.
11. THE CONTRACT ADMINISTRATOR MUST BE SATISFIED OF ALL WORKS COMPLETED.
12. ANY COMPLIANCE ISSUES REGARDING THE DOCUMENTATION MUST BE PRESENTED TO THE CONTRACT ADMINISTRATOR. THE HYDRAULIC INSTALLATION MUST NOT PROCEED UNTIL THE ISSUE HAS BEEN RESOLVED
13. DRAWINGS SHOWING EXISTING SERVICES IN AND WITHIN THE PROXIMITY OF THE SITE AND HAVE BEEN DEVELOPED FROM AVAILABLE SITE SURVEYS AND RECORD DRAWINGS. ALL EXISTING SERVICES ARE SHOWN IN INDICATIVE LOCATIONS THE EXACT LOCATION MUST BE CONFIRMED ON SITE.
14. BEFORE THE COMMENCEMENT OF ANY WORK ON SITE THE HYDRAULIC CONTRACTOR MUST CONFIRM THE LOCATION, DEPTH AND MATERIAL OF ALL EXISTING SERVICES TO ENSURE ALL CONNECTIONS CAN BE ACHIEVED. NOTIFY THE CONTACT ADMINISTRATOR OF ANY DISCREPANCIES.
15. ALL NEW AND EXISTING SERVICES ARE TO BE COORDINATED ON SITE THIS INCLUDES, BUT IS NOT LIMITED TO:
   - EXISTING DOCUMENTATION IS TO BE REVIEWED;
   - SPATIAL REQUIREMENTS OF THE HYDRAULIC SERVICES AND PLANT WITH OTHER SERVICES AND THE ARCHITECTS LAYOUT; AND
   - COORDINATE SERVICES INTERFACE POINTS WITH THE MECHANICAL,CIVIL AND ELECTRICAL CONTRACTORS.
16. HYDRAULIC DRAWINGS ARE NOT TO BE USED FOR THE SETOUT OF PLUMBING SERVICES AND SHALL BE ISSUED FOR CONSTRUCTION BEFORE THE COMMENCEMENT OF THE PLUMBING INSTALLATION.
17. BEFORE PRACTICAL COMPLETION, PREPARE AND PROVIDE TO THE CONTRACT ADMINISTRATOR AS-INSTALLED DRAWINGS EQUAL TO THE DESIGN DRAWINGS ACCURATELY PLOTTED SHOWING DIMENSIONED, VALVES, SUMPS SOAK WELLS AND UNDERGROUND SERVICES. SUPPLY THE AS CONSTRUCTED DRAWINGS IN CAD AND PDF FORMAT TO THE CONTRACT ADMINISTRATOR AND HYDRAULIC CONSULTANT.
18. BEFORE PRACTICAL COMPLETION, PREPARE AND PROVIDE A PLUMBING DRAINAGE DIAGRAM (DPD) IN THE FORMAT REQUIRED BY THE PLUMBING REGULATIONS. THE DPD SHALL SHOW THE POSITION OF ALL UNDERGROUND DRAINS AND INSPECTION OPENINGS WITH MEASUREMENTS TAKEN FROM DATUM POINTS ON THE EXTERNAL WALL S OF THE BUILDING. THE DPD SHALL BE IN CAD AND PDF FORMAT AND SUPPLIED TO THE CONTRACT ADMINISTRATOR AND HYDRAULIC CONSULTANT.
19. PAY ALL NECESSARY FEES AND CHARGES DIRECT TO THE LOCAL AUTHORITIES. CO-ORDINATE WITH THE LOCAL AUTHORITY TO ENSURE THE SUBMISSION OF NECESSARY APPLICATIONS, PERMITS, APPROVALS AND CERTIFICATIONS REQUIRED FOR THE WORKS ASSOCIATED WITH THE INSTALLATION. ALL APPROVALS TO BE SUBMITTED TO THE CONTRACT ADMINISTRATOR.



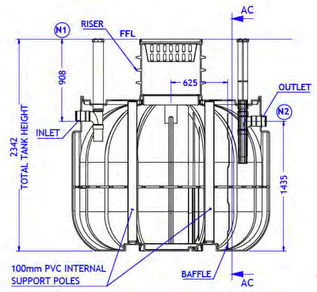
TOP VIEW

NOZZLE	FLANGE DN	SPIGOT O.D.	CONNECTION SUBSCRIPTION	SERVICE DESCRIPTION	HEIGHT	POS'N PROJ'N		RED PEN MARK-UPS
N1	100	110	PVC INLET w/ INTERNAL ASSEMBLY	INLET	908 FROM FGL	270°	-	
N2	100	110	PVC OUTLET w/ INTERNAL ASSEMBLY & SS STRAINER	OUTLET	1435	90°	-	
M1	600x600		STEEL GRATED LID COVER w/ STRAINER & RISER	MANHOLE	ROOF	CENTRE	-	

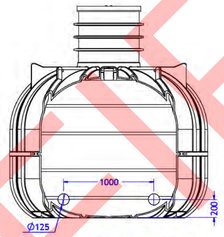
QTY = 1

TANK NOTES:

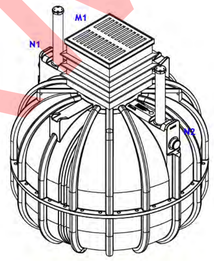
1. NOMINAL TANK VOLUME IS 4,000 Li.
2. TANK EMPTY MASS IS 249 KG.
3. TANK WAS DESIGNED & MANUFACTURED
4. IN ACCORDANCE WITH AS 4766.
5. TANK S.G. VALUE IS 1.2



FRONT SECTION VIEW



SIDE SECTION VIEW



PERSPECTIVE VIEW

APPROVED ◯ REVISE ◯ REJECTED REV.

6 BY: _____

COMP.: _____

DATE: _____

SIGN.: _____

REVISIONS

	DESCRIPTION	BY	CHK	APP	DATE
A	ISSUED FOR APPROVAL	GT			27/07/2026

FINISH: BLACK

MATERIAL: ELDPE

TOLERANCES IF NOT SPECIFIED (COARSE SER ES, METALS)

LINEAR:	NOMINAL DIMENSION						
OVER	6	30	120	400	1000	4000	
TO	30	120	400	1000	4000		
TOL.	±0.5	±0.8	±1.2	±2.0	±3.0	±5	±5.0
ANGULAR: FORMED: ± ° OTHER: ±0.5 °							

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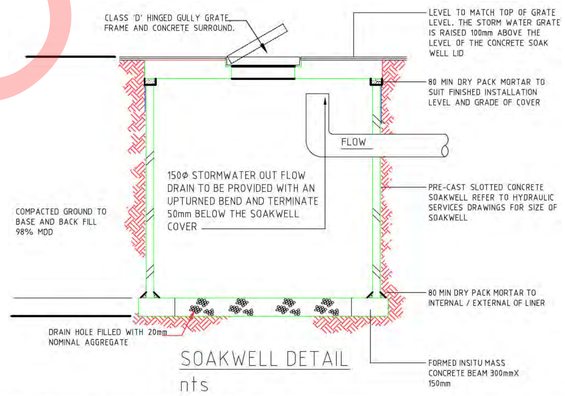
SCALE	DIMENSIONS IN MM U.O.S.	DWG BY	DWG DATE	CLIENT	COERCO
NTS		GT	27/07/2026	PRO.	SEP4000
A3	SHEET 1 OF 2	CHK BY	CHK DATE	DESCR.	GENERAL ARRANGEMENT
		APV BY	APV DATE	PART NO. SEP4000	WEIGHT(KG) 249
				DRAWING NO. BR270726-SEP4000	REVISION A

COERCO GROSS PULLENT TRAP

nts



SOAKWELL DETAIL

nts

UNCONFIRMED

Quality Hydraulic [redacted]

REV	DESCRIPTION	DATE	DRN	CHK
A	ISSUED FOR INFORMATION	24.08.2026	JM	BNE

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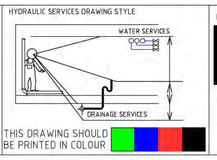
AHSCA THE ASSOCIATION OF HYDRAULIC SERVICES CONSULTANTS AUSTRALIA INCORPORATED

HYDRAULIC SERVICES DRAWING STYLE



THIS DRAWING SHOULD BE PRINTED IN COLOUR

CLIENT: [redacted]

PROJECT: [redacted]

TITLE: HYDRAULIC SERVICES LEGEND, NOTES, DETAILS AND DRAWING REGISTER

DATE	JUNE 2026	SCALE	NTS
DRAWN	JM	CHECKED	BNE
PAGE SIZE	A1	DWG No	H.01 A
JOB No	58-28		

9.3 CORPORATE SERVICES

9.3.1 Accounts for Payment for September 2026*

Report Date	27 October 2026
Applicant	Shire of Dalwallinu
File Ref	FM/9 Financial Reporting
Previous Meeting Reference	Nil
Prepared by	Christie Andrews, Finance Officer
Supervised by	Hanna Jolly, Manager Corporate Services
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Summary of Accounts for Payment

Purpose of Report

Council is requested to consider the acceptance and approval of the Schedule of Accounts for Payment.

Background

A list of invoices paid for the month of September 2026 from the Municipal Account to the sum of $593,270.19 paid by EFT is attached together with a list of bank fees, payroll, direct debit payments, loan payments and transfer to Term Deposits. These payments total $3,984,035.28. There were no payments from the Trust Account. Total payments from all accounts being $3,984,035.28have been listed for Council's ratification.

Consultation

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under Council's delegated authority, is to be completed for each month showing:

- The payees names
- The amount of the payments
- Sufficient information to identify the payment
- The date of the payment

The attached list meets the requirements of the Financial Regulations,

In addition to the above statutory requirements, Financial Management Regulation Section 13(4) requires 'the total of the other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

Legislative Implications

State

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

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Financial Implications
Payments are in accordance with the adopted budget for 2026/2027.

General Function Implications
Nil

Strategic Implications
Nil

Site Inspection
Not applicable

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

Social implications
There are no known significant social implications associated with this proposal.

Environmental implications
There are no known significant environmental implications associated with this proposal.

Officer Comment
Accounts for Payments are in accordance with the adopted budget for 2026/2027 or authorised by separate resolution.

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Officer Recommendation/Council Resolution

MOTION 10637

Moved Cr JL Counsel
Seconded Cr S Dawson

That Council, in accordance with the requirements of sections 13(1), 13(3), and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in September 2026 under Chief Executive Officer's delegated authority is endorsed in respect to the following bank accounts:

Municipal Fund Account totalling $3,984,035.28 consisting of:

Bank Fees	$2,465.32
BPay – Fleet Schedule Renewal	$11,995.95
EFT Payments (EFT18740-EFT18830)	$593,270.19
Bunnings Trade EFT18813 $1,245.80	
Wex Australia EFT18782 $3,220.86	
EFT Payments (Payroll)	$152,467.78
Direct Debit – Credit Card (DD18989.1)	$8,809.65
Direct Debit – Housing Bond (DD18971.1)	$1,048.00
Direct Debit – Superannuation (DD18960.1 & DD18982.1)	$30,015.19
Direct Debit – Payments to Department of Transport	$115,400.95
Loan 159 – Dalwallinu Rec Centre	$68,562.25
Transfer to Muni Excess Funds Term Deposit	$3,000,000.00

CARRIED 7/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton

Against: Nil

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EFT PAYMENTS FOR THE MONTH OF SEPTEMBER 2026

Chq/EFT	Date	Name	Description	Amount
EFT18740	03/09/2026	Dependable Laundry Solutions	Meytag Commercial Washer	4,724.50
EFT18741	03/09/2026	Online Media	Monthly on-hold messages	77.00
EFT18742	03/09/2026	CJD EQUIPMENT PTY LTD	Panel switch - DL147	144.90
EFT18743	03/09/2026	T-quip	Assorted parts	196.85
EFT18744	03/09/2026	JASON SIGNMAKERS	Assorted signs & LED screen remote access	2,391.44
EFT18745	03/09/2026	AUSTRALIA POST - SHIRE	Postage charges - August 2026	78.45
EFT18746	03/09/2026	Bridgestone Service Centre Dalwallinu	Assorted tyres & repairs - Aug 26	552.50
EFT18747	03/09/2026	TELSTRA	Assorted phone usage charges to 18/8/26, Service charges to 18/9/26	2,140.93
EFT18748	03/09/2026	THE ROYAL LIFE SAVING SOCIETY OF AUSTRALIA	Pool Lifeguard renewal	187.00
EFT18749	03/09/2026	OFFICEWORKS	Stationery - August	370.81
EFT18750	03/09/2026	ST JOHN AMBULANCE DALWALLINU	St John Ambulance Memberships collected - August 2026	195.00
EFT18751	03/09/2026	SYNERGY	Electricity Usage Jul - Aug 26	8,528.73
EFT18752	03/09/2026	Team Global Express Pty Ltd	Freight charges - Aug 26	691.69
EFT18753	03/09/2026	STATE LIBRARY OF WA	2026-2027 Better Beginnings Subscription	119.48
EFT18754	03/09/2026	ROWDY'S ELECTRICAL	Electrical repairs - Aug 26	1,203.46
EFT18755	03/09/2026	AMPAC DEBT RECOVERY	Debt Recovery Costs - Aug 26	66.00
EFT18756	03/09/2026	DALLCON	Assorted concrete deliveries - Aug 26	1,012.00
EFT18757	03/09/2026	IXOM OPERATIONS PTY LTD	Container service fee - Aug 26	84.57
EFT18758	03/09/2026	LIBERTY PLUMBING & GAS	Assorted plumbing works - Oct 26	1,190.00
EFT18759	03/09/2026	Totally Workwear Joondalup	Uniforms for assorted works staff & embroidery of cushions & Councillor jackets	500.20
EFT18760	03/09/2026	DALWALLINU FOODWORKS	Assorted supplies for Admin, Council and Events - Aug 26	865.12
EFT18761	03/09/2026	DOMAIN DIGITAL	IT Charges - Aug 26	16,655.65
EFT18762	03/09/2026	WCS CONCRETE PTY LTD	Procurement payment for footpath installation	33,482.35
EFT18763	03/09/2026	Hall & Wilcox Lawyers	Professional fees - Lot 52 (23) Nelson St, Buntine	3,138.42
EFT18764	03/09/2026	Rubek Automatic Doors	Service electric sliding doors at Shire buildings	1,943.70
EFT18765	03/09/2026	Three Sons Pty Ltd	Hearing assessments for works staff	712.00
EFT18766	03/09/2026	Shire Of Mingenew	Velpic on-line training platform quarterly charges	4.80
EFT18767	03/09/2026	Northover Farms	Refund of overpayment payment of septic pump out	378.00
EFT18768	03/09/2026	Securex Security Systems and Services	Alarm monitoring - Early Learning Centre to 16/11/26	151.60
EFT18769	03/09/2026	Omnicom Media Group Australia Pty Ltd	RFT2627-03 Advertising - Aug 26	533.18
EFT18770	03/09/2026	Gazz's Maintenance Services	Cleaning & Townscape maintenance - Aug 26	774.00
EFT18771	03/09/2026	Bruce Rock Engineering	Hyd ram and seal kit as per quote 534603.	1,419.00
EFT18772	03/09/2026	PAYWISE PTY LTD	Novated Lease Charges - PE250826	1,868.70
EFT18773	03/09/2026	BUCHER MUNICIPAL PTY LTD	Brushes	761.93
EFT18774	03/09/2026	DEPT OF LOCAL GOVERNMENT, INDUSTRY REGULATION & SAFETY	BSL Collected - Aug 26	169.95
EFT18775	03/09/2026	Newground Water Services Pty Ltd	Supply and Install Vortex - Dalwallinu Oval dam	12,375.00
EFT18776	03/09/2026	GWENDOLINE MABEL BRADFORD	Return of hire bonds	490.00
EFT18777	03/09/2026	LANDGATE	GRV interim valuation charges - Jul 26	159.24

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Chq/EFT	Date	Name	Description	Amount
EFT18778	03/09/2026	DALWALLINU & DISTRICTS AGRICULTURAL SOCIETY	Return of key bond	630.00
EFT18779	17/09/2026	Elders Rural Services Australia Limited	Davey pump	1,100.00
EFT18780	17/09/2026	JOHN R WALLIS ENGINEERING	Assorted supplies for Works - Aug 26	1,496.01
EFT18781	17/09/2026	FUEL DISTRIBUTORS OF WA PTY LTD	Fuel delivered to Depot	21,611.93
EFT18782	17/09/2026	Wex Australia Pty Ltd	Fuel - Aug 26	3,220.86
EFT18783	17/09/2026	BOC LIMITED	Monthly container rental - Aug 26	41.09
EFT18784	17/09/2026	Bridgestone Service Centre Dalwallinu	Assorted tyre repairs	95.00
EFT18785	17/09/2026	DEPUTY COMMISSIONER OF TAXATION	Business Activity Statement - Aug 26	16,337.00
EFT18786	17/09/2026	SYNERGY	Electricity Usage Jul - Aug 26	7,050.30
EFT18787	17/09/2026	WESTWATER ENTERPRISES PTY LTD	Regulator part	6,077.50
EFT18788	17/09/2026	Dalwallinu Netball Association	Community Grant Scheme 2025/26	424.00
EFT18789	17/09/2026	DEPT OF FIRE & EMERGENCY SERVICES	2026/27 ESL Quarter 1	33,675.92
EFT18790	17/09/2026	Team Global Express Pty Ltd	Freight charges - Aug 26	384.56
EFT18791	17/09/2026	PURSLOWE TINETTI FUNERALS	Refund duplicate payments of invoice 11985	929.00
EFT18792	17/09/2026	REFUEL AUSTRALIA	Diesel delivered to Depot	22,015.66
EFT18793	17/09/2026	SHERMAC AUSTRALIA PTY LTD	Refund of overpaid rates	4,010.00
EFT18794	17/09/2026	WOODLANDS DISTRIBUTORS PTY LTD	Planter boxes	12,716.00
EFT18795	17/09/2026	WESTERN POWER	Western Power tree cut - McNeill Street	838.55
EFT18796	17/09/2026	WILSONS SIGN SOLUTIONS	Annual Subscription - Digital Honour Board	275.00
EFT18797	17/09/2026	ORIGIN	Bulk gas delivery - Rec Centre	792.00
EFT18798	17/09/2026	ROWDY'S ELECTRICAL	Electrical repairs - Aug 26	2,239.88
EFT18799	17/09/2026	Main Roads Western Australia	Line marking	70,487.95
EFT18800	17/09/2026	AMPAC DEBT RECOVERY	Debt Recovery - Aug 26	188.70
EFT18801	17/09/2026	Airport Lighting Specialists Pty Ltd	Windsock for Nugadong Aerodrome	523.60
EFT18802	17/09/2026	Marty Grant Bulldozing Pty Ltd	Gravel pushing	25,845.60
EFT18803	17/09/2026	RIVER ENGINEERING	Stormwater mapping Dalwallinu town site	11,579.70
EFT18804	17/09/2026	P & J Transport Pty Ltd	Freight charges - Sep 26	118.80
EFT18805	17/09/2026	Allwest Plant Hire Australia Pty Ltd	Tow along sweeper hire	825.00
EFT18806	17/09/2026	WEST COAST STABILISERS	Maintenance grading -Aug 26	45,507.00
EFT18807	17/09/2026	E FIRE & SAFETY	Fire indicator panel testing - Aug 26	550.00
EFT18808	17/09/2026	FRONTLINE FIRE AND RESCUE EQUIPMENT	Parts for Kalannie fire truck	1,275.27
EFT18809	17/09/2026	RICOH AUSTRALIA PTY LTD (RICOH FINANCE)	Photocopier lease fee to 14/10/26	390.61
EFT18810	17/09/2026	DOMAIN DIGITAL	IT Service Charges - Sep 26	4,538.49
EFT18811	17/09/2026	TELAIR PTY LTD	Shire NBN service fee - Sep 26	778.90
EFT18812	17/09/2026	Kleen West Distributors	Cleaning products Jul - Aug 26	2,939.97
EFT18813	17/09/2026	BUNNINGS TRADE	Assorted building maintenance items - Aug 26	1,245.80
EFT18814	17/09/2026	Omnicom Media Group Australia Pty Ltd	RFQ2627-12 Advertising - Aug 26	533.18
EFT18815	17/09/2026	Westline Contracting	Line mark parking bays Johnston Street	10,705.20
EFT18816	17/09/2026	Bradford Air (C P & L M Bradford Pty Ltd T/as)	Split system for 7 South Street, Dalwallinu	3,695.00
EFT18817	17/09/2026	Aquatic Projects & Resources Pty Ltd	Upgrades at Dalwallinu Aquatic Centre	151,250.00

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Chq/EFT	Date	Name	Description	Amount
EFT18818	17/09/2026	PAYWISE PTY LTD	Novated Lease Charges - P/E 08/09/26	1,868.70
EFT18819	17/09/2026	BUCHER MUNICIPAL PTY LTD	Brushes	308.37
EFT18820	17/09/2026	TIM DAVIES LANDSCAPING PTY LTD	Variation 2 - Proposed Memorial Park Upgrade	4,158.00
EFT18821	17/09/2026	ALEXANDER ELLIOT COOMBES	Repair to Audio in Main hall at Rec. Centre	348.59
EFT18822	17/09/2026	Kahlee Nankivell	Return of hire bonds	560.00
EFT18823	17/09/2026	Independent Rural Pty Ltd	Assorted goods - Aug 26	1,740.21
EFT18824	17/09/2026	Avon Valley Windscreens	Replacement windscreen - DL281	2,624.60
EFT18825	17/09/2026	Wiz's Maintenance Service	Cleaning & Townscape Maintenance - Aug 26	2,816.00
EFT18826	17/09/2026	BDSS Pty Ltd	Chairs for Shire Admin kitchen	1,379.27
EFT18827	17/09/2026	Coerco Pty Ltd	Return of hire bonds	345.48
EFT18828	17/09/2026	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Registration for Annual State Conference - CEO, MWS & TSO	5,270.00
EFT18829	17/09/2026	DALWALLINU PLAYGROUP	Community Grants 2025/26	2,001.79
EFT18830	17/09/2026	DALWALLINU COMMUNITY RESOURCE CENTRE	DDC/Library for August 2026	572.00
				593,270.19

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DIRECT DEBITS FOR THE MONTH OF SEPTEMBER 2026

Chq/EFT	Date	Name	Description	Amount
DD18960.1	10/09/2026	Precision Administration Services Pty Ltd	Super Contributions pe080926	15,347.39
DD18971.1	15/09/2026	BOND ADMINISTRATOR	Bond lodgement -11B Anderson Way	1,048.00
DD18980.1	22/09/2026	DEPARTMENT OF TRANSPORT	Renewals of Shire vehicles	11,995.95
DD18982.1	24/09/2026	Precision Administration Services Pty Ltd	Super contributions pe220926	14,667.80
				43,059.14

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CREDIT CARD PAYMENTS FOR THE MONTH OF SEPTEMBER 2026

Chq/EFT	Date	User	Name	Description	Amount
DD18989.1	23/09/2026	H Jolly	Shire of Dalwallinu	Change of plates for DL9138	32.00
	22/09/2026	J Knight	Aussie Broadband	Monthly charge for internet at Dalwallinu Rec Centre	95.00
	21/09/2026	J Knight	Hilton Perth	Accomodation for Councillors attending Local Government Week	4097.82
	21/09/2026	H Jolly	Starlink	Monthly charge for Starlink statellite Wifi	30.00
	18/09/2026	J Knight	The Island Brew House	Meal & refreshments for Councillors attending Local Government Week	1084.80
	17/08/2026	J Knight	Hilton Perth	Refreshments for Councillors attending Local Government Week	79.00
	17/09/2026	H Jolly	Euro Diesel Services	Breather & crankcase for DL9039	741.68
	16/09/2026	H Jolly	GoNitro.com	PDF Subscription	77.00
	16/09/2026	H Jolly	NNT Uniforms	Uniforms for R Rose	104.89
	14/09/2026	J Knight	Caltex	Fuel for DL 2	240.82
	08/09/2026	H Jolly	Shire of Dalwallinu	Registration renewals for DL73, DL134, DL281 & DL9138	863.05
	07/09/2026	H Jolly	Jennys Bakehouse	Staff lunch during Magiq training	29.70
	03/09/2026	H Jolly	AADHYA Australia	Catering for employee farewell lunch	216.00
	02/09/2026	J Knight	ChargeFox	EV Station management fee	82.52
	02/09/2026	H Jolly	Zone Bowling	Deposit for school holiday activity	380.00
	31/08/2026	J Knight	WA Newspapers Pty Ltd	Monthly charge for on-line newspapers	32.00
	28/08/2026	J Knight	ChargeFox	EV Station management fee	74.54
	28/08/2026	J Knight	Dept of Racing	Application for liquor license for Christmas Street Party	62.00
	27/08/2026	J Knight	Dept of Primary Industries & Regional Development	Registration for Rec Centre sheep yards	90.83
	27/08/2026	H Jolly	Geraldton Mowers	Whiper snipper parts	396.00
					8,809.65

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CHARGE CARDS PAYMENTS FOR THE MONTH OF SEPTEMBER 2026

Chq/EFT	Card Name	Card Type	Date	User	Description	Amount
EFT18782	Wex Australia Pty Ltd	Fuel Card	11/08/2026	Christie Andrews	Fuel for DL 186	61.14
			26/08/2026	Jean Knight	Fuel for DL 186	45.11
			29/11/2026	Jean Knight	Fuel for DL 186	55.30
			05/08/2026	Jean Knight	Fuel for DL 2 (CEO)	185.31
			15/08/2026	Jean Knight	Fuel for DL 2 (CEO)	100.00
			19/08/2026	Jean Knight	Fuel for DL 2 (CEO)	226.11
			31/07/2026	Olufemi Onikola	Fuel for DL 89 (Doctor)	60.77
			02/08/2026	Olufemi Onikola	Fuel for DL 89 (Doctor)	82.54
			06/08/2026	Olufemi Onikola	Fuel for DL 89 (Doctor)	50.00
			09/08/2026	Olufemi Onikola	Fuel for DL 89 (Doctor)	94.46
			16/08/2026	Olufemi Onikola	Fuel for DL 89 (Doctor)	118.65
			21/08/2026	Olufemi Onikola	Fuel for DL 89 (Doctor)	57.87
			23/08/2026	Olufemi Onikola	Fuel for DL 89 (Doctor)	56.53
			28/08/2026	Olufemi Onikola	Fuel for DL 89 (Doctor)	55.29
			30/08/2026	Rodney Broad	Fuel for DL 281 (WS)	282.18
			09/08/2026	Douglas Burke	Fuel for DL 492 (MPDS)	101.99
			20/08/2026	Douglas Burke	Fuel for DL 492 (MPDS)	101.50
			23/08/2026	Douglas Burke	Fuel for DL 492 (MPDS)	42.27
			04/08/2026	Damien Thorpe	Fuel for DL 102 (Cleaner)	77.10
			13/08/2026	Damien Thorpe	Fuel for DL 102 (Cleaner)	52.59
			20/08/2026	Damien Thorpe	Fuel for DL 102 (Cleaner)	44.14
			28/08/2026	Damien Thorpe	Fuel for DL 102 (Cleaner)	41.81
			02/08/2026	Hanna Jolly	Fuel for DL 131 (MCS)	89.36
			08/08/2026	Hanna Jolly	Fuel for DL 131 (MCS)	91.56
			23/08/2026	Hanna Jolly	Fuel for DL 131 (MCS)	29.38
			23/08/2026	Hanna Jolly	Fuel for DL 131 (MCS)	96.52
			24/08/2026	Hanna Jolly	Fuel for DL 131 (MCS)	80.03
			29/08/2026	Hanna Jolly	Fuel for DL 131 (MCS)	99.71
			10/08/2026	David Hughes	Fuel for sundry plant	256.75
			19/08/2026	David Hughes	Fuel for sundry plant	158.20
			24/08/2026	David Hughes	Fuel for sundry plant	180.99
			27/08/2026	Dean Draper	Fuel for DL 515	145.70
EFT18813	Bunnings Trade	Store Card	07/08/2026	Sheree Sundstrom	Outdoor blinds for 3 Bell Street	465.00
			27/08/2026	Sheree Sundstrom	Indoor blinds for 8 Pioneer Place & U2, 11 James Street	780.80
						4466.66

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Commonwealth Bank

Commonwealth Bank of Australia
ABN 48 123 123 124 AFSL and
Australian credit licence 234945

Consolidated Statement

Corporate Charge Card

053

SHIRE OF DALWALLINU

SHIRE OF DALWALLINU

Facility number	xxxx xxxx xxxx xxxx
Statement period	27 Aug 2026 - 24 Sep 2026
Next statement end date	26 Oct 2026

ENQUIRIES 13 1576
24 hours a day, 7 days a week

Account summary

Facility credit limit	$20,000.00
Total number of accounts	2
Accounts active this period	2

Your payment

Your AutoPay amount of $8,809.65 will be deducted from your account xxxxxx-xxxxxxxx on 25 Sep 2026.

Transactions

Date	Transaction details		Total Amount ($)
24 Sep	AUTO PAYMENT - THANK YOU		8,809.65-
	Interest on purchases	17.990%	0.00
	Interest on cash advances	17.990%	0.00

Account details

$8,809.65

Cardholder Name	Account Number	Credit Limit ($)	Balance ($)
JOLLY,HANNA	xxxx xxxx xxxx xxxx	5,000.00	2,965.32
KNIGHT,JEAN	xxxx xxxx xxxx xxxx	15,000.00	5,844.33

------ End of statement ------

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"#" 7162.7269.1.1 ZZ396 0913 S111.2026092401.OV01.00.07

Shire of Dalwallinu Municipal Account

Payroll
September 2026

10/09/2026	Payroll fortnight ending 10/09/2026	$	73,252.19
24/09/2026	Payroll fortnight ending 24/09/2026	$	79,215.59
	TOTAL	$	152,467.78

Bank Fees
September 2026

04/09/2026	Refund Fee Overcharge	$	0.01
15/09/2026	Bpay Transaction Fee (Muni)	$	343.53
02/09/2026	CBA Merchant Fee (Muni)	$	2,006.83
21/09/2026	CBA Returned Payment Fee	$	2.49
15/09/2026	CBA Transfer Fees	$	46.48
15/09/2026	CBA Account Service Fee	$	66.00
	TOTAL	$	2,465.34

Direct Debit Payments
September 2026

	Superannuation Payments (Pay endings 10/09/2026 & 24/09/2026)	$	30,015.19
25/09/2026	Credit Card Payments	$	8,809.65
29/09/2026	Loan Payment 159 - Dalwallinu Rec Centre	$	68,562.25
15/09/2026	Bond Administrator - Housing Bonds	$	1,048.00
03/09/2026	Transfer to Muni Excess Funds Term Deposit	$	3,000,000.00
22/09/2026	Bpay Payment (Dept Transport - Vehicle Registrations)	$	11,995.95
1-30/08/2026	Payments to Department of Transport Licensing	$	115,400.95
	TOTAL	$	3,235,831.99

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9.3.2 Monthly Financial Statements for September 2026*

Report Date	27 October 2026
Applicant	Shire of Dalwallinu
File Ref	FM/9 Financial Reporting
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Manager Corporate Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Monthly Statements of Financial Activity, Variance Report, Investments Held and Bank Reconciliations

Purpose of Report
Council is requested to receive and accept the Financial Reports for the month end 30 September 2026.

Background
There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The Financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

Consultation
Nil

Legislative Implications
State
Local Government Act 1995
Local Government (Financial Management) Regulations 1996 s34(1), s19(1)(2) and s34(2)

Policy Implications
Nil

Financial Implications
Nil

General Function Implications
Nil

Strategic Implications
Nil

Site Inspection
Site inspection undertaken: Not applicable

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

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Social implications
There are no known significant social implications associated with this proposal.

Environmental implications
There are no known significant environmental implications associated with this proposal.

Officer Comment
Financial Reports as at last day of business of the previous month are appended, for the period ending 30 September 2026. It is to be noted that the opening balances in these financial statements are not finalised as further adjustments for 2025-2026 may be required for yearend accruals.

Attached for council's consideration are:
1. Statement of Financial Activity
2. Variance Reports
3. Investments Held
4. Bank Reconciliations

As per Council resolution, all items that have a variance of more than $10,000 have been noted on the variance reports.

Officer Recommendation/Council Resolution

MOTION 10638
Moved Cr DS Cream
Seconded Cr S Hickleton

That the Council accept the Financial Reports as submitted for the month ending 30 September 2026.

CARRIED 7/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton
Against: Nil

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SHIRE OF DALWALLINU

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 September 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF DALWALLINU
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

	Supplementary Information	Amended Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* $ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
		$	$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	3,968,371	3,968,371	**3,963,460**	(4,911)	(0.12%)	
Rates excluding general rates		53,819	53,819	**53,834**	15	0.03%	
Grants, subsidies and contributions	14	1,478,979	722,307	**760,161**	37,854	5.24%	▲
Fees and charges		1,493,995	917,234	**965,006**	47,772	5.21%	▲
Interest revenue		409,633	100,226	**123,563**	23,337	23.28%	▲
Other revenue		100	24	**0**	(24)	(100.00%)	▼
Profit on asset disposals	6	169,426	0	**0**	0	0.00%	
		7,574,323	**5,761,981**	**5,866,024**	104,043	1.81%	
Expenditure from operating activities							
Employee costs		(3,130,260)	(784,485)	**(603,312)**	181,173	23.09%	▼
Materials and contracts		(3,631,213)	(953,429)	**(944,631)**	8,798	0.92%	
Utility charges		(502,308)	(83,974)	**(81,785)**	2,189	2.61%	
Depreciation		(5,912,912)	(1,478,193)	**(961)**	1,477,232	99.93%	▼
Finance costs		(91,274)	(42,351)	**(34,047)**	8,304	19.61%	▼
Insurance		(224,689)	(111,551)	**(150,260)**	(38,709)	(34.70%)	▲
Other expenditure		(170,011)	(31,811)	**(37,387)**	(5,576)	(17.53%)	▲
Loss on asset disposals	6	(335,803)	0	**0**	0	0.00%	
		(13,998,470)	**(3,485,794)**	**(1,852,383)**	1,633,411	46.86%	
Non-cash amounts excluded from operating activities	Note 2(b)	6,071,843	1,470,747	**961**	(1,469,786)	(99.93%)	▼
Amount attributable to operating activities		**(352,304)**	**3,746,934**	**4,014,602**	267,668	7.14%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	15	4,819,965	819,317	**292,679**	(526,638)	(64.28%)	▼
Proceeds from disposal of assets	6	701,181	0	**0**	0	0.00%	
		5,521,146	**819,317**	**292,679**	(526,638)	(64.28%)	
Outflows from investing activities							
Payments for property, plant and equipment	5	(2,156,637)	(476,200)	**(470,898)**	5,302	1.11%	
Payments for construction of infrastructure	5	(6,274,778)	(1,871,006)	**(927,066)**	943,940	50.45%	▼
Amount attributable to investing activities		**(2,910,269)**	**(1,527,889)**	**(1,105,284)**	422,605	27.66%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	1,033,373	0	**373,466**	373,466	0.00%	▲
		1,033,373	**0**	**373,466**	373,466	0.00%	
Outflows from financing activities							
Repayment of borrowings	11	(136,810)	(34,566)	**(34,566)**	0	0.00%	
Payments for principal portion of lease liabilities	12	(13,185)	(13,185)	**(961)**	12,224	92.71%	▲
Transfer to reserves	4	(2,367,020)	0	**(931,009)**	(931,009)	0.00%	▲
		(2,517,015)	**(47,751)**	**(966,537)**	(918,786)	(1924.12%)	
Amount attributable to financing activities		**(1,483,642)**	**(47,751)**	**(593,071)**	(545,320)	(1142.01%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		4,746,215	4,746,215	**4,786,217**	40,002	0.84%	▲
Amount attributable to operating activities		(352,304)	3,746,934	**4,014,602**	267,668	7.14%	▲
Amount attributable to investing activities		(2,910,269)	(1,527,889)	**(1,105,284)**	422,605	27.66%	▼
Amount attributable to financing activities		(1,483,642)	(47,751)	**(593,071)**	(545,320)	(1142.01%)	▲
Surplus or deficit after imposition of general rates		**0**	**6,917,509**	**7,102,464**	184,955	2.67%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

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SHIRE OF DALWALLINU
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

	Supplementary Information	30 June 2026	30 September 2026
		$	$
CURRENT ASSETS			
Cash and cash equivalents	3	13,007,005	15,421,436
Trade and other receivables		182,889	873,274
Inventories	8	24,027	26,422
TOTAL CURRENT ASSETS		13,213,921	16,321,132
NON-CURRENT ASSETS			
Trade and other receivables		3,974	3,974
Investment in associate	16	271,561	271,562
Property, plant and equipment		38,977,433	39,448,331
Infrastructure		275,142,541	276,069,606
Right-of-use assets		14,803	13,841
TOTAL NON-CURRENT ASSETS		314,410,312	315,807,314
TOTAL ASSETS		327,624,233	332,128,446
CURRENT LIABILITIES			
Trade and other payables	9	1,059,541	1,284,220
Other liabilities	13	98,300	107,071
Lease liabilities	12	13,201	12,210
Borrowings	11	136,810	102,245
Employee related provisions	13	431,523	431,523
TOTAL CURRENT LIABILITIES		1,739,375	1,937,269
NON-CURRENT LIABILITIES			
Lease liabilities	12	2,790	2,790
Borrowings	11	2,335,774	2,335,773
Employee related provisions		63,259	63,259
Other provisions		167,681	167,681
TOTAL NON-CURRENT LIABILITIES		2,569,504	2,569,503
TOTAL LIABILITIES		4,308,879	4,506,772
NET ASSETS		**323,315,354**	**327,621,674**
EQUITY			
Retained surplus		66,809,324	70,558,100
Reserve accounts	4	7,055,218	7,612,762
Revaluation surplus		249,450,812	249,450,812
TOTAL EQUITY		**323,315,354**	**327,621,674**

This statement is to be read in conjunction with the accompanying notes.

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:
- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES
Significant acccounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW
Date prepared: All known transactions up to 08 September 2026

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2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Supplementary Information	Amended Budget Opening 30 June 2026	Last Year Closing 30 June 2026	Year to Date 30 September 2026
Current assets		$	$	$
Cash and cash equivalents	3	7,076,174	13,007,005	15,421,436
Trade and other receivables		430,352	182,889	873,274
Inventories	8	16,923	24,027	26,422
		7,523,449	13,213,922	16,321,132
Less: current liabilities				
Trade and other payables	9	(382,502)	(1,059,541)	(1,284,220)
Other liabilities	13	(29,293)	(98,300)	(107,071)
Lease liabilities	12	(12,619)	(13,201)	(12,210)
Borrowings	11	(136,810)	(136,810)	(102,245)
Employee related provisions	13	(433,815)	(431,523)	(431,523)
		(995,039)	(1,739,375)	(1,937,269)
Net current assets		**6,528,410**	**11,474,547**	**14,383,863**
Less: Total adjustments to net current assets	Note 2(c)	(6,816,019)	(6,688,330)	(7,281,400)
Closing funding surplus / (deficit)		**(287,609)**	**4,786,217**	**7,102,464**

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32* .

Non-cash amounts excluded from operating activities		Amended Budget	YTD Budget (a)	YTD Actual (b)
		$	$	$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(169,426)	0	0
Add: Loss on asset disposals	6	335,803	0	0
Add: Depreciation		5,912,912	1,478,193	961
Movement in current employee provisions associated with restricted cash		(7,446)	(7,446)	0
Total non-cash amounts excluded from operating activities		**6,071,843**	**1,470,747**	**961**

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Amended Budget Opening 30 June 2026	Last Year Closing 30 June 2026	Year to Date 30 September 2026
		$	$	$
Adjustments to net current assets				
Less: Reserve accounts	4	(7,055,218)	(7,055,218)	(7,612,762)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	0	136,810	102,245
- Current portion of lease liabilities	12	0	13,201	12,210
- Current portion of other provisions held in reserve		238,262	216,877	216,907
- Current portion of user defined		937		
Total adjustments to net current assets	Note 2(a)	**(6,816,019)**	**(6,688,330)**	**(7,281,400)**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

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3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2026-27 year is $10,000 or 10.00% whichever is the greater.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
Grants, subsidies and contributions	**37,854**	**5.24%**	▲
Financial Assistance Grants higher than budgeted		Permanent	
Fees and charges	**47,772**	**5.21%**	▲
Various small variances		Timing	
Interest revenue	**23,337**	**23.28%**	▲
Investment interest higher than anticipated		Timing	
Other revenue	**(24)**	**(100.00%)**	▼
Various small variances		Timing	
Expenditure from operating activities			
Employee costs	**181,173**	**23.09%**	▼
Employee expenses less than budgeted - timing		Timing	
Depreciation	**1,477,232**	**99.93%**	▼
Depreciation not processed for July to September 2026		Timing	
Finance costs	**8,304**	**19.61%**	▼
Timing variance		Timing	
Insurance	**(38,709)**	**(34.70%)**	▲
Timing variance		Timing	
Other expenditure	**(5,576)**	**(17.53%)**	▲
Various small variances		Timing	
Non-cash amounts excluded from operating activities	**(1,469,786)**	**(99.93%)**	▼
Depreciation not processed for July to September 2026		Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	**(526,638)**	**(64.28%)**	▼
Timing variance		Timing	
Outflows from investing activities			
Payments for construction of infrastructure	**943,940**	**50.45%**	▼
Timing variances - see note 5 for details		Timing	
Inflows from financing activities			
Transfer from reserves	**373,466**	**0.00%**	▲
Timing variance		Timing	
Outflows from financing activities			
Payments for principal portion of lease liabilities	**12,224**	**92.71%**	▲
Timing variance		Timing	
Transfer to reserves	**(931,009)**	**0.00%**	▲
Timing variance		Timing	
Surplus or deficit at the start of the financial year	**40,002**	**0.84%**	▲
Audit result pending - variation possible		Permanent	
Surplus or deficit after imposition of general rates	**184,955**	**2.67%**	▲
Due to variances described above			

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SHIRE OF DALWALLINU

SUPPLEMENTARY INFORMATION

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1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)

	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$4.75 M	$4.75 M	$4.79 M	$0.04 M
Closing	$0.00 M	$6.92 M	$7.10 M	$0.18 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	$15.42 M	% of total
Unrestricted Cash	$7.81 M	50.6%
Restricted Cash	$7.61 M	49.4%

Refer to 3 - Cash and Financial Assets

Payables

	$1.28 M	% Outstanding
Trade Payables	$1.22 M	
0 to 30 Days		89.7%
Over 30 Days		10.3%
Over 90 Days		0.0%

Refer to 9 - Payables

Receivables

	$0.20 M	% Collected
Rates Receivable	$0.68 M	86.1%
Trade Receivable	$0.20 M	% Outstanding
Over 30 Days		75.7%
Over 90 Days		7.5%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($0.35 M)	$3.75 M	$4.01 M	$0.27 M

Refer to Statement of Financial Activity

Rates Revenue

		% Variance
YTD Actual	$3.96 M	
YTD Budget	$3.97 M	(0.1%)

Refer to 10 - Rate Revenue

Grants and Contributions

		% Variance
YTD Actual	$0.76 M	
YTD Budget	$0.72 M	5.2%

Refer to 14 - Grants and Contributions

Fees and Charges

		% Variance
YTD Actual	$0.97 M	
YTD Budget	$0.92 M	5.2%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($2.91 M)	($1.53 M)	($1.11 M)	$0.42 M

Refer to Statement of Financial Activity

Proceeds on sale

		%
YTD Actual	$0.00 M	
Amended Budget	$0.70 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition

		% Spent
YTD Actual	$0.93 M	
Amended Budget	$6.27 M	(85.2%)

Refer to 5 - Capital Acquisitions

Capital Grants

		% Received
YTD Actual	$0.29 M	
Amended Budget	$4.82 M	(93.9%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($1.48 M)	($0.05 M)	($0.59 M)	($0.55 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	($0.03 M)
Interest expense	($0.03 M)
Principal due	$2.44 M

Refer to 11 - Borrowings

Reserves

Reserves balance	$7.61 M
Interest earned	$0.06 M

Refer to 4 - Cash Reserves

Lease Liability

Principal repayments	($0.00 M)
Interest expense	($0.00 M)
Principal due	$0.02 M

Refer to Note 12 - Lease Liabilites

This information is to be read in conjunction with the accompanying Financial Statements and notes.

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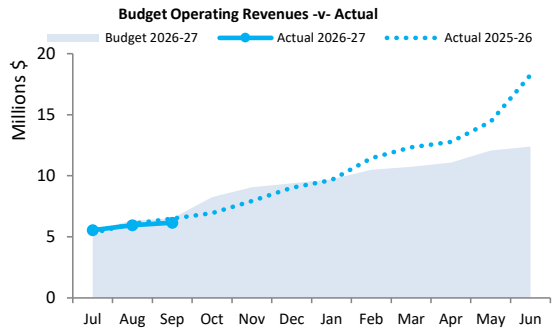
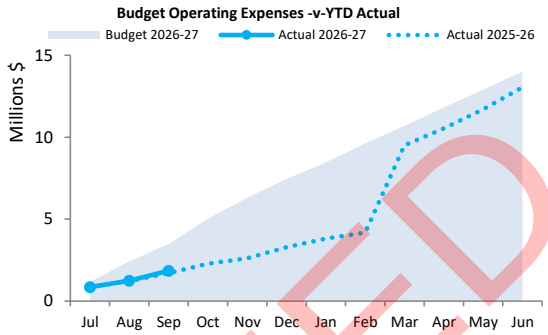
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

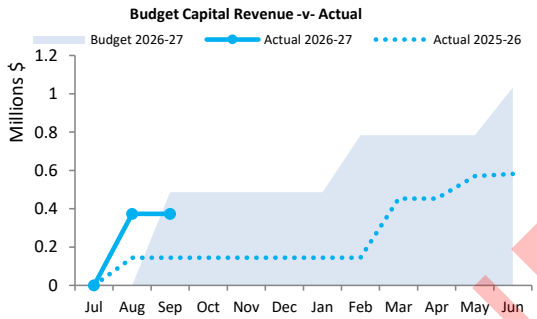


OPERATING EXPENSES

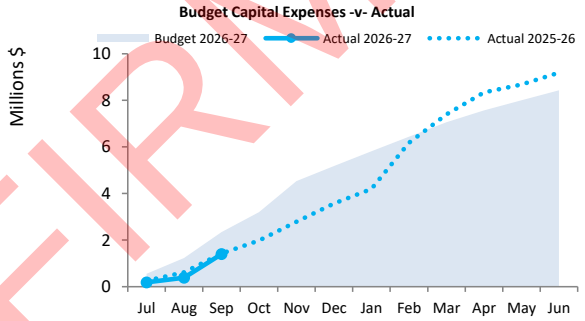


INVESTING ACTIVITIES

CAPITAL REVENUE

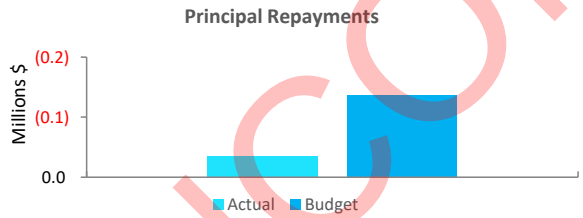


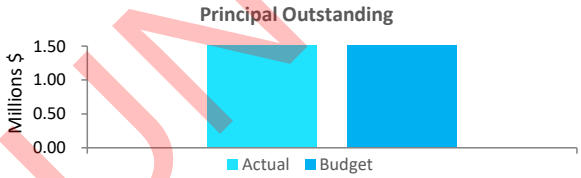
CAPITAL EXPENSES



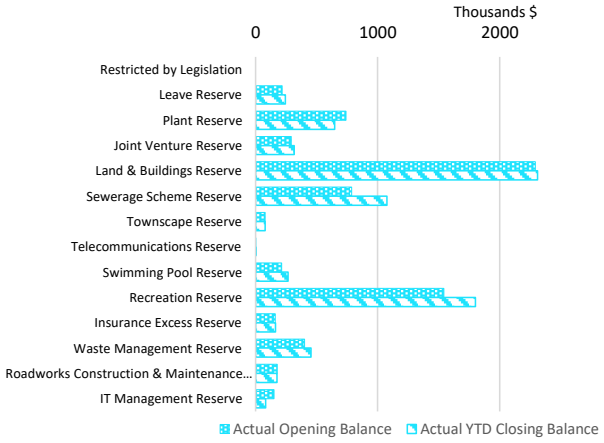
FINANCING ACTIVITIES

BORROWINGS

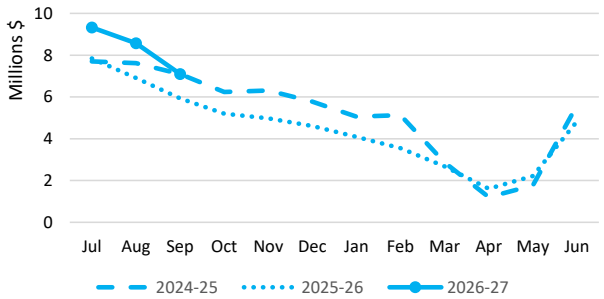




RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

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3 CASH AND FINANCIAL ASSETS

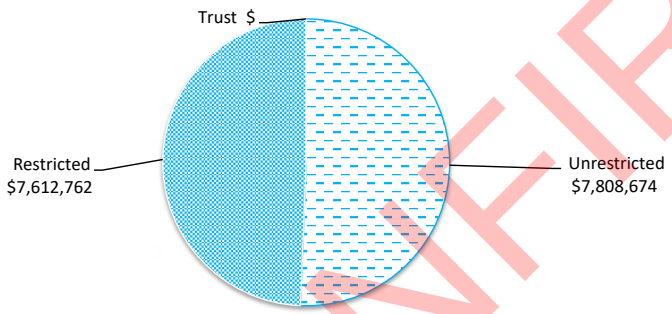
Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
Business Online Saver	Cash and cash equivalents	981		981		Bank	3.85%	At call
Municipal Account	Cash and cash equivalents	1,127,586		1,127,586		Bank	4.00%	At call
Term Deposit - Reserves	Cash and cash equivalents	0	7,612,762	7,612,762		Bank	4.87%	5/10/2026
Term Deposit - Municipal Exce	Cash and cash equivalents	6,679,857		6,679,857		Bank	4.60%	6/10/2026
Floats Held	Cash and cash equivalents	250		250		Shire float	0.00%	At call
Total		**7,808,674**	**7,612,762**	**15,421,436**	**0**			
Comprising								
Cash and cash equivalents		7,808,674	7,612,762	15,421,436	0			
		7,808,674	**7,612,762**	**15,421,436**	**0**			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other a



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4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$	$
Restricted by Legislation										
Leave Reserve	216,877	7,591	25,000	(11,206)	238,262	216,877	1,726	25,000	0	243,603
Plant Reserve	741,163	25,941	150,000	(250,000)	667,104	741,163	5,897	150,000	(250,000)	647,060
Joint Venture Reserve	292,920	10,252	21,320	0	324,492	292,920	2,331	21,320	0	316,570
Land & Buildings Reserve	2,291,843	80,216	1,245,209	(296,218)	3,321,050	2,291,843	18,234	0	0	2,310,077
Sewerage Scheme Reserve	786,696	27,534	283,051	0	1,097,281	786,696	6,259	283,051	0	1,076,006
Townscape Reserve	77,683	2,719	0	0	80,402	77,683	618	0	0	78,301
Telecommunications Reserve	577	20	0	0	597	577	5	0	0	582
Swimming Pool Reserve	214,554	7,509	50,000	(147,433)	124,630	214,554	1,707	50,000	0	266,261
Recreation Reserve	1,542,826	53,999	245,506	(205,050)	1,637,281	1,542,826	12,275	245,506	0	1,800,607
Insurance Excess Reserve	160,935	5,633	0	0	166,568	160,935	1,280	0	0	162,215
Waste Management Reserve	400,766	14,027	50,000	0	464,793	400,766	3,189	50,000	0	453,955
Roadworks Construction & Main	177,529	6,214	50,000	(53,466)	180,277	177,529	1,412	50,000	(53,466)	175,476
IT Management Reserve	150,849	5,279	0	(70,000)	86,128	150,849	1,200	0	(70,000)	82,049
	7,055,218	**246,934**	**2,120,086**	**(1,033,373)**	**8,388,865**	**7,055,218**	**56,132**	**874,877**	**(373,466)**	**7,612,762**

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5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	$	$	$	$
Buildings - non-specialised	1,370,640	361,704	21,805	(339,899)
Plant and equipment	785,997	114,496	449,093	334,597
Acquisition of property, plant and equipment	**2,156,637**	**476,200**	**470,898**	**(5,302)**
Infrastructure - roads	5,165,743	1,119,541	603,247	(516,294)
Infrastructure - Other	930,103	706,735	297,527	(409,208)
Infrastructure - Footpaths	178,932	44,730	26,292	(18,439)
Acquisition of infrastructure	**6,274,778**	**1,871,006**	**927,066**	**(954,545)**
Total capital acquisitions	**8,431,415**	**2,347,206**	**1,397,963**	**(959,847)**
Capital Acquisitions Funded By:				
Capital grants and contributions	4,819,965	819,317	292,679	(526,638)
Other (disposals & C/Fwd)	701,181	0	0	0
Reserve accounts				
Plant Reserve	250,000	0	148,416	148,416
Land & Buildings Reserve	296,218	0	0	0
Swimming Pool Reserve	147,433	0	0	0
Recreation Reserve	205,050	0	0	0
Roadworks Construction & Maintenance Reserve	53,466	0	53,466	53,466
IT Management Reserve	70,000		70,000	70,000
Contribution - operations	1,888,102	2,187,887	833,403	(1,354,484)
Capital funding total	**8,431,415**	**3,007,204**	**1,397,963**	**(1,609,241)**

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)* . These assets are expensed immediately.

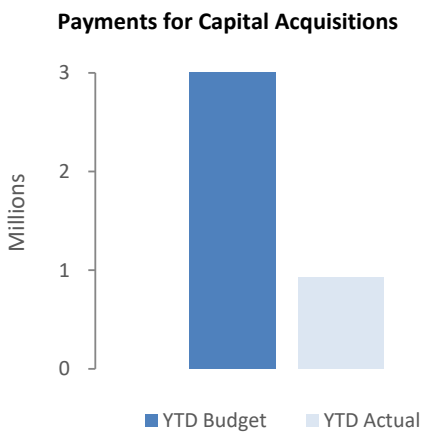
Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A.* Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.



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5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total
Level of completion indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

	Account Description	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		$	$	$	$
LAND					0
BUILDINGS					
K89	Dalwallinu Medical Centre - Capital Upgrade	28,000	0	0	0
K122	6A Cousins Rd, Dalwallinu - MRDS - Capital Upgrade	18,230	18,230	0	18,230
K99	Lot 72 Prior St, Kalannie JV - Capital Upgrade	13,240	0	0	0
K114	Unit 1, 11 James Street, Dalwallinu JV - Capital Upgrade	7,722	0	0	0
K153	Aged Housing Myers St - Capital Upgrade	48,000	0	10,655	(10,655)
K155	Aged Housing Myers St Stage 2 - Captial Upgrade	1,129,298	282,324	0	282,324
K38	Dalwallinu Craft Shop - Capital Upgrade	100,000	50,000	0	50,000
K85	Kalannie Sports Pavillion - Capital Upgrade	11,150	11,150	11,150	0
K49	Dalwallinu Caravan Park - Capital Upgrade	15,000	0	0	0
		0	0	0	0
		0	0	0	0
ROADS					
E121700	ROAD CON - Regional Road Group	934,226	168,135	222,836	(54,701)
E121720	ROAD CON - Roads To Recovery	1,458,114	279,535	177,994	101,541
E121735	ROAD CON - WSFN	85,810	0	64,080	(64,080)
E121730	ROAD CON - Shire Road Program	687,594	171,873	138,338	33,536
E121795	ROAD CON - DRFAWA Works	2,000,000	499,998	0	499,998
OTHER INFRASTRUCTURE					0
E051814	FIRE - Capital Expenditure - Other Infrastructure	86,000	0	0	0
O36	Sewerage Line Upgrade - Main Line	46,383	11,594	0	11,594
O19	Dalwallinu Cemetery Other Infrastructure	33,650	8,412	21,733	(13,321)
O95	Aquatic Centre Other Infrastructure Upgrade	265,850	265,850	252,940	12,910
O41	Dalwallinu Bowling Club - Other Infrastructure	410,100	410,100	0	410,100
O40	Dalwallinu Recreation Precinct Fence - Capital Upgrade	43,120	10,779	18,297	(7,518)
O32	Shade Structure with Seating - Recreation Centre Grounds	8,000	0	920	(920)
O29	Kalannie Sports Pavilion Other Infrastructure - Capital Upgrade	37,000	0	3,636	(3,636)
FOOTPATH CONSTRUCTION					0
F0193	Strickland Drive - capital upgrade footpath	83,640	20,910	19,939	971
F0194	Myers Street - capital upgrade footpath	26,650	6,660	6,353	307
F0184	Wasley Street - capital upgrade footpath	68,642	17,160	0	
PLANT & EQUIPMENT					
E113838	OTH REC - Capital Expenditure - Plant & Equipment	14,232	14,232	15,768	(1,536)
CP011	Diesel tank with swipe card system	100,264	100,264	0	100,264
DL9138	DL9138 Purchase Loader	360,000	0	347,586	(347,586)
DL73	DL73 Purchase Utility	39,000	0	0	0
DL134	DL134 Purchase Utility	39,000	0	0	0
DL281	Purchase Utility WS	58,000	0	0	0
CP012	Peruzzo Flail mower	22,500	0	21,440	(21,440)
CP013	Tractor 95HP	75,000	0	0	0
CP014	Sewer Tank	60,000	0	58,480	(58,480)
CP001	Purchase Sundry Plant	8,000	0	5,818	(5,818)
E124803	AERO - Nugadong Airstrip - Equipment	10,000	0	0	0
FURNITURE & FIXTURES					
		8,431,415	**2,347,206**	**1,397,963**	**932,083**

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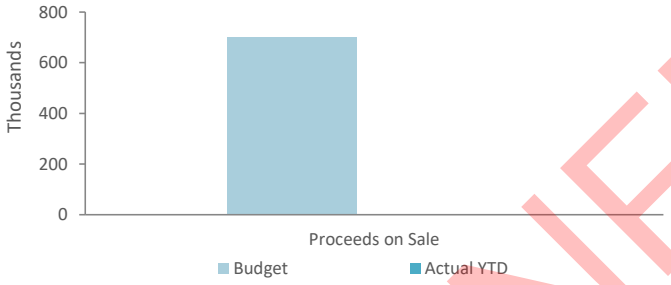
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Amended Budget Net Book Value	Amended Budget Proceeds	Amended Budget Profit	Amended Budget (Loss)	YTD Actual Net Book Value	YTD Actual Proceeds	YTD Actual Profit	YTD Actual (Loss)
		$	$	$	$	$	$	$	$
	Land & Buildings								
	Sale of McNeill St lots	75,000	120,000	45,000	0	0	0	0	0
	Sale of Roberts Rd lots	65,000	150,000	85,000	0	0	0	0	0
	Sale of Buntine Town Hall	216,625	53,636	0	(162,989)	0	0	0	0
	Sale of Buntine CWA Hall	14,119	24,545	10,426	0	0	0	0	0
	Sale of Wubin Town Hall	224,552	130,000	0	(94,552)	0	0	0	0
	Plant and equipment								
	Sale of DL9346	63,462	50,000	0	(13,462)	0	0	0	0
	Sale of DL9138	164,800	100,000	0	(64,800)	0	0	0	0
	Sale of DL73	5,000	17,000	12,000	0	0	0	0	0
	Sale of DL134	13,000	17,000	4,000	0	0	0	0	0
	Sale of DL281	26,000	26,000	0	0	0	0	0	0
	Sale of Flail Mower	0	10,000	10,000	0	0	0	0	0
	Sale of Sewer Tank	0	3,000	3,000	0	0	0	0	0
	Other Infrastructure								
		867,558	**701,181**	**169,426**	**(335,803)**	**0**	**0**	**0**	**0**



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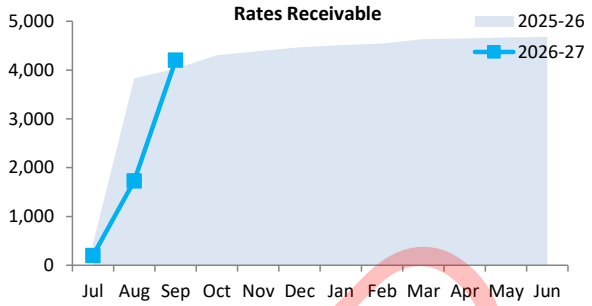
7 RECEIVABLES

4,336,786

Rates receivable	30 Jun 2026	30 Sep 2026
	$	$
Opening arrears previous years	39,389	57,251
Levied this year	4,690,071	4,823,222
Less - collections to date	(4,672,209)	(4,202,860)
Gross rates collectable	**57,251**	**677,613**
Net rates collectable	**57,251**	**677,613**
% Collected	98.8%	86.1%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	(2,019)	26,579	68,610	269	7,618	101,057
Percentage	(2.0%)	26.3%	67.9%	0.3%	7.5%	
Balance per trial balance						
Trade receivables	(2,019)	26,579	68,610	269	7,618	101,057
GST receivable						77,443
Payments in Advance						17,161
Total receivables general outstanding						**195,661**

Amounts shown above include GST (where applicable)

KEY INFORMATION

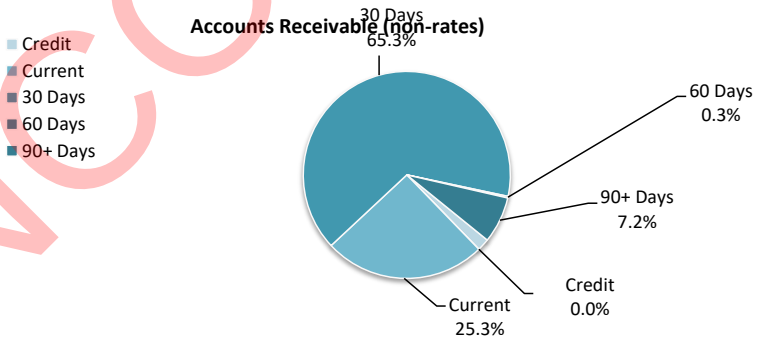
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods s and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trad receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classifie as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



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8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2026	Asset Increase	Asset Reduction	Closing Balance 30 September 20
	$	$	$	$
Inventory				
Inventories Fuel & Materials	24,027	80,905	(78,510)	26,422
Total other current assets	**24,027**	**80,905**	**(78,510)**	**26,422**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory
Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

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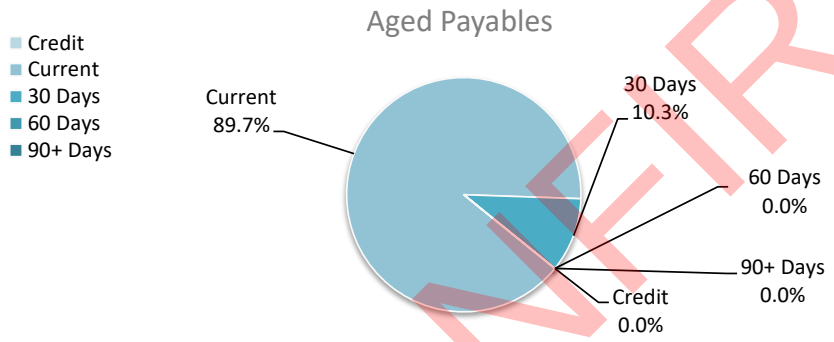
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	1,023,459	117,274	12	14	1,140,760
Percentage	0.0%	89.7%	10.3%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	0	1,099,067	117,274	12	14	1,216,368
Accrued salaries and wages						(7,822)
Other payables						18,993
Accrued interest on loans						41,901
Bonds & Deposits Held						14,780
Total payables general outstanding						**1,284,220**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



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10 RATE REVENUE

General rate revenue

				Budget			YTD Actual		
	Rate in $ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate Revenue	Total Revenue	Rate Revenue	Interim Rate Revenue	Total Revenue
RATE TYPE				$	$	$	$	$	$
Gross rental value									
Gross Rental Value	0.086360	404	6,443,302	556,443	500	556,943	556,369	(25)	556,344
Unimproved value									
Unimproved Value	0.007450	356	459,895,000	3,426,218	500	3,426,718	3,426,218	0	3,426,218
Sub-Total		**760**	**466,338,302**	**3,982,661**	**1,000**	**3,983,661**	**3,982,587**	**(25)**	**3,982,562**
Minimum payment	**Minimum Payment $**								
Gross rental value									
GRV - Dalwallinu	689	47	169,270	32,383	0	32,383	32,383	0	32,383
GRV - Kalannie	689	33	188,703	22,737	0	22,737	22,737	0	22,737
GRV - Other Towns	689	74	292,286	50,986	0	50,986	50,986	0	50,986
Unimproved value									
UV - Rural	803	38	1,525,325	30,514	0	30,514	30,514	0	30,514
UV - Mining	803	30	330,559	24,090	0	24,090	24,090	0	24,090
Sub-total		**222**	**2,506,143**	**160,710**	**0**	**160,710**	**160,710**	**0**	**160,710**
Discount						(176,000)			(179,813)
Amount from general rates						**3,968,371**			**3,963,460**
Ex-gratia rates						53,819			53,834
Total general rates						**4,022,190**			**4,017,294**

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11 BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**Loan No.**	**1 July 2026**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**
		$	**$**	**$**	**$**	**$**	**$**	**$**	**$**	**$**
Dalwallinu Discovery Centre	157	206,156	0	0	0	(67,160)	206,156	138,996	0	(6,339)
Dalwallinu Recreation Centre	159	2,266,428	0	0	(34,566)	(69,650)	2,231,862	2,196,778	(33,996)	(84,474)
Total		**2,472,584**	**0**	**0**	**(34,566)**	**(136,810)**	**2,438,018**	**2,335,774**	**(33,996)**	**(90,813)**
Current borrowings		136,810					102,245			
Non-current borrowings		2,335,774					2,335,773			
		2,472,584					**2,438,018**			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materiallly different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

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12 LEASE LIABILITIES

Movement in carrying amounts

Information on leases			New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**Lease No.**	**1 July 2026**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**
		$	**$**	**$**	**$**	**$**	**$**	**$**	**$**	**$**
Gymnasium Equipment	E6N0162493	9,361	0	0	0	(9,361)	9,361	0	0	(222)
Administration Photocopiers	Ricoh	6,615	0	0	(961)	(3,824)	5,654	2,791	(51)	(239)
Total		**15,976**	**0**	**0**	**(961)**	**(13,185)**	**15,015**	**2,791**	**(51)**	**(461)**
Current lease liabilities		13,201					12,210			
Non-current lease liabilities		2,790					2,790			
		15,991					**15,000**			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

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13 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2026	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 September 2026
		$	$	$	$	$
Other liabilities						
Contract liabilities		98,300	0	301,450	(292,679)	107,071
Total other liabilities		98,300	0	301,450	(292,679)	107,071
Employee Related Provisions						
Provision for annual leave		206,049	0	0	0	206,049
Provision for long service leave		225,474	0	0	0	225,474
Total Provisions		431,523	0	0	0	431,523
Total other current liabilities		**529,823**	**0**	**301,450**	**(292,679)**	**538,594**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

KEY INFORMATION
Provisions
Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions
Short-term employee benefits
Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits
The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities
An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities
Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

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14 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2026	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Sep 2026	Current Liability 30 Sep 2026	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Grants and subsidies								
General Purpose Grant - WA Government	0	0	0	0	0	302,284	75,570	135,588
Untied Roads Grant - WA Government	0	0	0	0	0	204,292	51,073	61,842
DFES Operating Grant	0	0	0	0	0	58,380	14,595	10,845
Direct Grant - Main Roads	0	0	0	0	0	470,329	470,329	470,329
	0	**0**	**0**	**0**	**0**	**1,035,285**	**611,567**	**678,604**
Contributions								
Collection of Legal Costs	0	0	0	0	0	15,000	3,749	837
Miscellaneous Reimbursements - GOV	0	0	0	0	0	1,300	324	0
Miscellaneous Reimbursements - HEALTH	0	0	0	0	0	7,885	1,969	3,297
Miscellaneous Reimbursements - PRE SCHOOL	0	0	0	0	0	16,584	4,145	4,247
Miscellaneous Reimbursements - OTH WELFARE	0	0	0	0	0	200	50	0
Miscellaneous Reimbursements - STAFF HOUSING	0	0	0	0	0	11,666	1,944	2,067
Miscellaneous Reimbursements - OTH HOUSING	0	0	0	0	0	14,048	3,511	2,975
Miscellaneous Reimbursements - SEW	0	0	0	0	0	1,000	1,000	1,284
Miscellaneous Reimbursements - OTH COM	0	0	0	0	0	1,976	492	686
Containers Deposit Scheme Income	0	0	0	0	0	1,500	373	826
Collection Metal Rubbish	0	0	0	0	0	250	125	8,079
Miscellaneous Reimbursements - REC & CUL	0	0	0	0	0	239,472	59,864	4,758
Miscellaneous Reimbursements - ROAD MAIN	0	0	0	0	0	500	123	265
Street Light Contribution - Main Roads	0	0	0	0	0	6,000	1,498	0
Miscellaneous Reimbursements - ECON SERV	0	0	0	0	0	58,113	14,526	16,914
Miscellaneous Reimbursements - OTH PRO & SERV	0	0	0	0	0	18,200	4,547	22,708
Fuel Rebates - ATO	0	0	0	0	0	50,000	12,500	12,614
	0	**0**	**0**	**0**	**0**	**443,694**	**110,740**	**81,557**
TOTALS	**0**	**0**	**0**	**0**	**0**	**1,478,979**	**722,307**	**760,161**

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15 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
Provider	Liability 1 July 2026	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Sep 2026	Current Liability 30 Sep 2026	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Capital grants and subsidies								
CWSP Grant Water Tanks (subject for approval)	0	0	0	0	0	60,200	0	0
RHSF Fund Grant (subject for approval)	0	0	0	0	0	833,080	208,269	0
CITS CSRFF Grant for pool lining - OTH REC	0	0	0	0	0	98,300	0	84,313
Main Roads - Regional Road Group ROAD CON	0	0	0	0	0	604,105	151,026	148,557
Dept. Infr. - Roads to Recovery ROAD CON	0	0	0	0	0	1,373,850	0	0
DFES - DRFAWA (subject for approval) ROAD CON	0	0	0	0	0	1,760,000	440,000	0
Main Roads - Wheatbelt Secondary Freight Program ROAI	0	0	0	0	0	80,089	20,022	59,808
CWSP Dalwallinu Dam Op Grant - OTH REC	0	0	0	0	0	10,341	0	0
	0	**0**	**0**	**0**	**0**	**4,819,965**	**819,317**	**292,679**

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16 INVESTMENT IN ASSOCIATES

(a) Investment in associate

Aggregate carrying amount of interests in Local Government House accounted for using the equity method are reflected in the table below.

	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$
Carrying amount at 1 July	0	0	271,562
Carrying amount at 30 June	0	0	271,562

SIGNIFICANT ACCOUNTING POLICIES

Investments in associates

An associate is an entity over which the Shire has the power to participate in the financial and operating policy decisions of the investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.

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Shire of Dalwallinu
Bank Reconciliation
as at 30 September 2026

Balance as per General Ledger as at 1 September 2026				
A910000 - Municipal Fund	2,428,770.59			
A910001 - Telenet Saver	978.26	2,429,748.85		2,429,748.85
Add Cash Receipts				
Daily Receipts		435,885.67		
BPAY Receipts		2,243,328.15		
Interest Received		3,639.98		
				2,682,853.80
				5,112,602.65
Less Cash Payments				
EFT Payments - Payroll		152,467.78		
EFT Payments (EFT18740-EFT18830)		593,270.19		
Direct Debit - Credit Cards (DD18989.1)		8,809.65		
Direct Debit - Housing Bonds (DD18971.1)		1,048.00		
Direct Debit - Superannuation Payments		30,015.19		
Bpay - DoT Fleet Payment		11,995.95		
Bank Fees		2,465.32		
Loan Payments Loan 159 - Rec Centre		68,562.25		
Transfer to Muni Excess Funds Term Deposit		3,000,000.00		
Direct Debit - Payment to DoT		115,400.95		
				3,984,035.28
Balance as per General Ledger as at 30 September 2026				
A910000 - Municipal Fund	1,127,586.12			
A910001 - Telenet Saver	981.25			
		1,128,567.37	0.00	1,128,567.37
Add				
Le				
Banking 09/09/2026, received on 01/10/2026				1,203.20
				1,127,364.17
Balance as per Bank Statements as at 30 September 2026				
CBA Muni Cheque Account - xxxx379		1,126,382.92		
CBA Business Online Saver - xxxx395		981.25	0.00	1,127,364.17

Prepared by 2/10/26

Reviewed by 8/10/2026

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Shire of Dalwallinu
Trust Bank Reconciliation
as at 30 September 2026

Balance as per General Ledger as at 1 September 2026				
2T9900000 - Trust Fund	0.00	0.00		0.00
Add Cash Receipts				
				0.00
				0.00
Less Cash Payments				
		0.00		0.00
Balance as per General Ledger as at 30 September 2026				
2T9900000 - Trust Fund	0.00	0.00	0.00	0.00
Add				
Less				
Balance as per Bank Statements as at 30 September 2026				0.00
2T9900000 - Trust Fund		0.00	0.00	0.00

Prepared by 1/10/2026

Reviewed by 8/10/2026

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9.3.3 Community Grants Scheme Allocation 2026-2027 – Round 1

Report Date	27 October 2026
Applicant	Shire of Dalwallinu
File Ref	GS/1 – Community Grants
Previous Meeting Reference	Nil
Prepared by	Gillian Barnes, Community Development & Discovery Centre Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	1. Grant applications

Purpose of Report
Council is requested to consider the applications for Round One of the Community Grant Scheme funding for the 2026-2027 financial year.

Background
Council have provided $20,000 in this financial year for community grant projects to be allocated in two rounds of $10,000.

Advertising of the Community Grant Funding commenced in August 2026 with the closing date being Friday 9 October 2026.

Consultation
Nil

Legislative Implications
Nil

Policy Implications
Local
Policy 2.4 – Community Grants Scheme

Financial Implications
There is an allocation of $20,000 in the 2026-2027 budget. $10,000 has been allocated for round 1.

Strategic Implications
Nil

Site Inspection
Site inspection undertaken: Nil

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

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Social implications
The community grants help the smaller community groups (usually volunteers) who are not always able to fund projects that can improve and enhance lifestyle and liveability in the community.

Environmental implications
There are no known significant environment implications associated with this proposal.

Officer Comment
At the closing date, five (5) applications were received:

Applicant	Cash	In Kind / Other	Shire	Total
Bluebush Wildlife Rescue & Rehabilitation Inc	0	$ 47.81	$ 478.15	$ 525.96 (est)
Dalwallinu Toy Library	$ 701.00	0	$ 701.00	$ 1,402.00 (est)
Dalwallinu CRC	$ 16,796.00	0	$ 10,000.00	$ 26,796.00 (inc GST)
Dalwallinu Netball Association	0	$ 210.00	$ 205.00	$ 415.00 (est)
Kalannie P&C	$ 300.00	$ 150.00	$ 300.00	$ 750.00 (est)
		TOTAL	$ 11,684.15	**$ 29,853.96**

The history of grant funding for the applicants over the past five (5) years is as follows:

Applicant	Total Funding
Bluebush Wildlife Rescue & Rehab Inc	$ 0.00
Dalwallinu Toy Library	$ 1,409.50
Dalwallinu CRC	$ 4,030.76
Dalwallinu Netball Association	$ 424.00
Kalannie P&C	$ 0.00

Application Details

1. **Bluebush Wildlife Rescue & Rehab Inc – $ 525.96 (estimate)**
   Bluebush Wildlife Rescue & Rehabilitation Inc are seeking funding for education /information leaflets for the community, fostering a human-wildlife harmony. These will include the below:
   a) 'Glove box guide' which helps bridge the remote care gap as in regional areas professional wildlife rescue can be hours away. It gives basic advice regarding safety, step by step instructions on how to handle injured wildlife, containment of an injured animals and contact numbers
   b) 'Australian Magpie'. Information on social structure, diet nesting, swooping and tips on how to provide a Magpie friendly garden for this iconic back yard bird.
   c) 'Bobtail Lizard'. Behaviour, breeding season, predators and threats, how to help protect these beautiful reptiles and tips on a bobtail friendly garden
   d) 'Rescuing a baby bird' Many baby birds come into care unnecessarily and the flow chart gives sound advice for community members who may come across young birds on the ground.
   e) Our distribution strategy: Propose placing leaflets at the Dalwallinu Discovery Centre, Council office foyer, Community events and handing to residents who rescue local

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injured, sick or orphaned wildlife. These leaflets have already been designed and ready for printing. Copies of the leaflets have been included in this application.

Nil Quotes Received - Under $500.00
The application meets the community grant eligibility criteria, and it is recommended that their request be funded at $262.98 (50%) of the total cost being $525.96

2. Dalwallinu Toy Library - $1,402.00 (estimate)
The Dalwallinu Toy Library are seeking funding to celebrate its 30th anniversary in early 2027, marking three decades of providing local families with access to a wide range of toys, games and resources for children.

To celebrate this significant milestone, we are proposing to hold a community morning tea in Dalwallinu, bringing together current and past Toy Library members, founding members, volunteers, families, community groups and organisations that have supported the Toy Library throughout its 30-year history.

The event will provide an opportunity to acknowledge and thank the many volunteers and community organisations whose contributions have helped the Toy Library continue operating and supporting local families over three decades. We hope to invite as many of the original founding members as possible, along with former committee members, long-term supporters and representatives from organisations that have contributed to the Toy Library's development. The morning tea will include refreshments, an opportunity to reconnect and reminisce, displays and photographs from the Toy Library's history, and activities/games for children and families.

NIL Quotes have been submitted.
The application meets the community grant eligibility criteria, and it is recommended that their request be funded at $701.00 (50%) of the total cost being $1,402.00

3. Dalwallinu CRC - $26,796 (inclusive GST)
Dalwallinu CRC are seeking funds for the 'CRC Revitalisation Project' which will open up the CRC building to the community, with street access becoming the main entrance to the building, as well as remodelling the layout and updating old furniture that is no longer fit for purpose.

The Dalwallinu CRC is a central hub for the Dalwallinu community, however the furniture in the space is old, run down and no longer fit for purpose. Because of the current layout of the centre, the space does not feel welcoming to the community, and many customers remain at the reception counter and do not step through into the centre itself, therefore not fully utilising the resources available.

We seek to remodel the layout so that the main entrance is through the door that is (in the current layout) located towards the back of the centre. The space will be more easily accessible from the street entrance, and community members will be greeted by our staff with customer-facing reception desks providing more direct access to both our staff and our facilities. We have attached the proposed floorplan to this application. This project will increase community connection with the Community Resource Centre, allowing the Dalwallinu CRC to better support our local community.

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Please Note: No plans for any structural changes have been submitted to or approved by the Shire for the project to remodel the layout of the office space at the Discovery Centre.

One quote has been submitted for a total of $26,796.00
The application meets the community grant eligibility criteria, and it is recommended that their request be funded at $8,000.00 (29.85%) of the total cost being $26,796.00.

4. Dalwallinu Netball Association - $415.00 (estimate)

Dalwallinu Netball Association are seeking funds to improve the organisation, storage and functionality of the area assigned to 'Netball' in the storage room of the Rec Centre.

Grant funding would be used to purchase additional storage solutions, including a lockable cabinet and wall hooks, to provide a secure and accessible place for equipment, uniforms and other supplies.

These improvements will help reduce clutter, protect valuable items and make it easier for volunteers and players to locate and pack away equipment. The project will create a safer, more organised and functional storage space for the benefit of the club and the other communities that utilise the storage room

NIL Quotes Received - Under $500.00
The application meets the community grant eligibility criteria, and it is recommended that their request be funded at $205.00 (49.5%) of the total cost being $415.00.

5. Kalannie P&C - $750.00 (estimate)

Kalannie P&C request funding to assist with holding their annual Christmas Tree event where Santa arrives on the fire truck and gives out presents and spreads Christmas cheer. Usually the P&C fund the event paying for all incidentals and providing dinner for those who attend. They are seeking the funds to support cover the costs.

NIL Quotes Received - Under $500.00
The application meets the community grant eligibility criteria, and it is recommended that their request be funded at $300.00 (41.96%) of the total cost being $715.00.

The total funding available under Round 1 is $10,000. The current total for the five (5) submissions is $9,468.98.

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5.20pm *Cr Diane Cream left the meeting*

Officer Recommendation/Council Resolution

MOTION 10639

Moved Cr JL Counsel

Seconded Cr MM Harms

That Council allocate Round 1 of the 2026-2027 Community Grant Scheme to the following recipients:

1.	Bluebush Wildlife Rescue & Rehab Inc	$ 262.98
2.	Dalwallinu Toy Library	$ 701.00
3.	Dalwallinu CRC	$ 8,000.00
4.	Dalwallinu Netball Association	$ 205.00
5.	Kalannie P&C	$ 300.00

CARRIED 6/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr S Dawson, Cr S Hickleton

Against: Nil

5.21pm *Cr Diane Cream returned to the meeting*

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Community Grants and Sponsorship Funding

Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only					
Officer:				Date:	/ /
Record #		Received #:		Outcome	
File #		Acquitted:		Date:	/ /

Section A: Project / Event Summary

Organisation:	Bluebush Wildlife Rescue and rehabilitation Inc.		
Project or Event Title:	Educational and Information leaflets		
Project or Event Date/s:	Start Date: 01 / 11 / 2026	Finish Date:	01 / 04 /2027
Total Budget:	$ 525.96		
Requested Funding	$ 478.15		
Shire Officer Contacted:	Name: Gillian Barnes	Date:	8 / 10 /26

Section B: Applicant Details

Postal Address:	*Street Address:* [redacted]		
	Suburb [redacted]	*State* [redacted]	*Postc* [redacted]

Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.

Contact Person:	[redacted]	Phone:	[redacted]
Email:	[redacted]		
ABN:	[redacted]		

If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/

Is your Organisation registered for GST?	Yes ☐	No ☑
Is your Organisation Incorporated? Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.	Yes ☑	No ☐
Do you have Public Liability Insurance? All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.	Yes ☑	No ☐

Section C: Funding Category

Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7

☑ **Community Assistance Grants (CAG)**

CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.

☐ **Community Sponsorship Funding (CSF)**

Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. ***Please ensure you visit https://www.dalwallinu.wa.gov.au for relevant event notification forms and other approval processes.***

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Shire of Dalwallinu
Place of wheat and wattle

Community Grants and Sponsorship Funding

Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

Please see Project Description sheet attached

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:

Section E: Financial Details

Budget

Please provided a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over $500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is $10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) **Budget Items** (i.e., what the money will be spent on)	(2) **Shire of Dalwallinu Funding** ($) (Excl. GST)	(3) **Other Cash Funding Amount** ($) (Excl. GST)	(4) **In-Kind Support** Please estimate the dollar value of the in-kind support. ($) (Excl. GST)	**Source of Other Cash Funding or In-Kind Support** Please state if confirmed or unconfirmed
Glove box guide (250)	$ 141.81	$	$	
Magpie (250)	$ 141.81	$	$	
Bobtail Lizard (250)	$ 141.81	$	$	
Baby bird Rescue (250)	$ 52.72	$	$	
	$	$	$	
Total $	$ 478.15	$	$	

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Shire of Dalwallinu
Place of wheat and wattle

Community Grants and Sponsorship Funding

Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:	[redacted]	Date:	07 / 10 / 2026
Position: *Must be a Committee Office Bearer	Chairperson		
Bank Account:	BSB Number [redacted]	Account Number [redacted]	
Account Name:	Bluebush Wildlife Rescue and Rehabilitation Inc.		

Please submit your application by no later than Friday 9 October 2026 at 4pm.

To: Shire of Dalwallinu
Mail: PO Box 141, Dalwallinu WA 6609
Address: 58 Johnston Street, Dalwallinu WA 6609
Email: shire@dalwallinu.wa.gov.au

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
☑	☐	Certificate of Incorporation
☑	☐	Current Financial Statement for the previous financial year
☐	☐	Copies of letters of support from key partners
☐	☐	Statement by Auspicing Association (if you do not have an ABN)
☐	☐	Copy of written quote/s for any costs over $500
☑	☐	Other, please specify below

Project description

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PROJECT DESCRIPTION

Funding for education /information leaflets for the community, fostering a human-wildlife harmony

1. 'Glove box guide' which helps bridge the remote care gap as in regional areas professional wildlife rescue can be hours away. It gives basic advice regarding safety, step by step instructions on how to handle injured wildlife, containment of an injured animals and contact numbers
2. 'Australian Magpie'. Information on social structure, diet nesting, swooping and tips on how to provide a Magpie friendly garden for this iconic back yard bird.
3. 'Bobtail Lizard'. Behaviour, breeding season, predators and threats, how to help protect these beautiful reptiles and tips on a bobtail friendly garden
4. 'Rescuing a baby bird' Many baby birds come into care unnecessarily and the flow chart gives sound advice for community members who may come across young birds on the ground.

Our distribution strategy:

Propose placing leaflets at the Dalwallinu Discovery Centre, Council office foyer, Community events and handing to residents who rescue local injured, sick or orphaned wildlife.

These leaflets have already been designed and ready for printing. Copies have been included in this application.

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(2)

Shire of Dalwallinu
Place of wheat and wattle

Community Grants and Sponsorship Funding

Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only

Officer:				Date:	/ /
Record #		Received #:		Outcome	
File #		Acquitted:		Date:	/ /

Section A: Project / Event Summary

Organisation:	Dalwallinu Toy Library Inc		
Project or Event Title:	Celebrating 30 years of Dalwallinu Toy Library in 2027		
Project or Event Date/s:	Start Date: 01 / 02 / 2027	Finish Date:	30 / 05 / 2027
Total Budget:	$ 1,402		
Requested Funding	$ 701		
Shire Officer Contacted:	Name: Gillian Barnes	Date:	8 / 10 / 26

Section B: Applicant Details

Postal Address:	*Street Address:* [redacted]		
	Suburb [redacted]	*State* [redacted]	*Postcode* [redacted]

Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.

Contact Person:	[redacted]	Phone:	
Email:	[redacted]		
ABN:	[redacted]		

If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/

Is your Organisation registered for GST?	Yes ☐	No ☑
Is your Organisation Incorporated? Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.	Yes ☑	No ☐
Do you have Public Liability Insurance? All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.	Yes ☑	No ☐

Section C: Funding Category

Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7

☐ **Community Assistance Grants (CAG)**

CAG funding is available to Community Groups and is designed to provide benefits to Shire residents through recreational, sport, social or cultural means. Grants can be used towards infrastructure and equipment in the Shire of Dalwallinu. Examples of previously successful grants include uniforms, sporting equipment, shade structures and seating.

☑ **Community Sponsorship Funding (CSF)**

Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. ***Please ensure you visit https://www.dalwallinu.wa.gov.au for relevant event notification forms and other approval processes.***

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Shire of Dalwallinu
Place of wheat and wattle

Community Grants and Sponsorship Funding

Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.
The project aims to celebrate the 30th anniversary of the Dalwallinu Toy Library since its incorporation in April 1997 and recognise the volunteers, founding members, families and community organisations who have supported it over the past 30 years. A community morning tea will be held in early 2027 (date TBC, ideally March/April), bringing together past and present members and supporters to share memories and celebrate the Toy Library' s contribution to local families.

Proposed actions and purchases include venue hire, catering and refreshments, decorations, children' s activities including sensory play, crafts & outdoor games.

The expected outcomes are increased community connection, recognition of past volunteer contributions, greater awareness of the Toy Library among local families, and encouragement of ongoing community involvement and volunteering.

See the attached page for more detail on the project.

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:
N/A		

Section E: Financial Details

Budget
Please provided a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over $500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is $10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) **Budget Items** (i.e., what the money will be spent on)	(2) **Shire of Dalwallinu Funding** ($) (Excl. GST)	(3) **Other Cash Funding Amount** ($) (Excl. GST)	(4) **In-Kind Support** Please estimate the dollar value of the in-kind support. ($) (Excl. GST)	**Source of Other Cash Funding or In-Kind Support** Please state if confirmed or unconfirmed
Facility Hire - Early Childhood	$ 51	$ 51	$	All other cash funding is from the Toy
Morning Tea food for approx 40 people	$ 250	$ 250	$	
Drinks - juice for kids, tea & coffee	$ 100	$ 100	$	
Kids activities & games (sensory play, craft items, group toys)	$ 250	$ 250	$	
Printing, Advertising & exterior	$ 50	$ 50	$	
Total $	$ 701	$ 701	$	

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Shire of Dalwallinu
Place of wheat and wattle

Community Grants and Sponsorship Funding

Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:	[redacted]	Date:	08 / 10 / 2026
Position: *Must be a Committee Office Bearer	Secretary		
Bank Account:	BSB Numbe [redacted]	Account Number [redacted]	
Account Name:	Dalwallinu Toy Library		

Please submit your application by no later than Friday 9 October 2026 at 4pm.

To: Shire of Dalwallinu
Mail: PO Box 141, Dalwallinu WA 6609
Address: 58 Johnston Street, Dalwallinu WA 6609
Email: shire@dalwallinu.wa.gov.au

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
☑	☐	Certificate of Incorporation
☑	☐	Current Financial Statement for the previous financial year
☐	☑	Copies of letters of support from key partners
☐	☑	Statement by Auspicing Association (if you do not have an ABN)
☐	☑	Copy of written quote/s for any costs over $500
☐	☑	Other, please specify below

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Celebrating 30 Years of the Dalwallinu Toy Library in 2027

Project Details

The Dalwallinu Toy Library will celebrate its 30th anniversary in early 2027, marking three decades of providing local families with access to a wide range of toys, games and resources for children.

To celebrate this significant milestone, we are proposing to hold a community morning tea in Dalwallinu, bringing together current and past Toy Library members, founding members, volunteers, families, community groups and organisations that have supported the Toy Library throughout its 30-year history.

The event will provide an opportunity to acknowledge and thank the many volunteers and community organisations whose contributions have helped the Toy Library continue operating and supporting local families over three decades. We hope to invite as many of the original founding members as possible, along with former committee members, long-term supporters and representatives from organisations that have contributed to the Toy Library's development.

The morning tea will include refreshments, an opportunity to reconnect and reminisce, displays and photographs from the Toy Library's history, and activities/games for children and families.

Benefit to Residents of the Shire of Dalwallinu

The Dalwallinu Toy Library has been an important community resource for local families for 30 years, providing children with opportunities for play, learning and development while giving families access to toys and resources without the need to purchase them individually.

The 30th anniversary celebration will recognise the significant contribution that volunteers, families and local organisations have made to this service and strengthen connections between generations of the Dalwallinu community.

The event will provide an inclusive opportunity for current and former residents to come together, share memories and celebrate a community organisation that has supported families for three decades. Inviting founding members and long-term supporters will also provide an opportunity for younger families to learn about the history of the Toy Library and the importance of community volunteering.

By celebrating the Toy Library's history, the event will help raise awareness of the service among current and new families in the Shire and encourage ongoing community involvement and volunteer participation. It will also reinforce the value of community-led organisations and the role they play in supporting families, children and community connection in a regional community.

The celebration will leave a lasting record of the Toy Library's 30-year history and acknowledge the people and organisations who have contributed to its success, while looking towards the next generation of families who will benefit from the Toy Library.

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(3)

Shire of Dalwallinu
Place of wheat and wattle

Community Grants and Sponsorship Funding

Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500	shire@dalwallinu.wa.gov.au a01 e dalwallinuwa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only					
Officer:				Date:	/ /
Record #		Received #:		Outcome	
File #		Acquitted:		Date:	/ /

Section A: Project / Event Summary

Organisation:	DALWALLINN COMMUNITY RESOURCE CENTRE		
Project or Event Title:	DALWALLINN CRC REVITALISATION PROJECT		
Project or Event Date/s:	Start Date: / 8 / 2026	Finish Date:	30 / 6 / 2027
Total Budget:	$26,796		
Requested Funding	$10,000		
Shire Officer Contacted:	Name: GILLIAN BARNES.	Date:	21 / 9 / 26

Section B: Applicant Details

Postal Address:	*Street Address:* [redacted]		
	Suburb [redacted]	*State* [redacted]	*Postcode* [redacted]

Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.

Contact Person:	[redacted]	Phone:	[redacted]
Email:	[redacted]		
ABN:	[redacted]		

If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/

Is your Organisation registered for GST?	Yes ☑	No ☐
Is your Organisation Incorporated? Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.	Yes ☑	No ☐
Do you have Public Liability Insurance? All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.	Yes ☑	No ☐

Section C: Funding Category

Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7

☑ **Community Assistance Grants (CAG)**

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☐ **Community Sponsorship Funding (CSF)**

Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. ***Please ensure you visit https://www.dalwallinu.wa.gov.au for relevant event notification forms and other approval processes.***

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Dalwallinu
Place of wheat and wattle

Community Grants and Sponsorship Funding

Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefits to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

PROJECT DESCRIPTION ATTACHED – PROJECT PLAN.

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:

Section E: Financial Details

Budget

Please provided a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over $500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is $10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) Budget Items (i.e. what the money will be spent on)	(2) Shire of Dalwallinu Funding ($) (Excl. GST)	(3) Other Cash Funding Amount ($) (Excl. GST)	(4) In-Kind Support Please estimate the dollar value of the in-kind support. ($) (Excl. GST)	Source of Other Cash Funding or In-Kind Support. Please state if confirmed or unconfirmed.
FURNITURE QUOTE	$ 10,000	$	$	SHIRE OF DALWALLINU COMMUNITY GRANT
FURNITURE QUOTE	$	$ 5,000	$	NUTRIEN COMMUNITY GRANT – APPLIED
FURNITURE QUOTE	$	$ 10,000	$	FREE SMALL + VITAL GRANT – APPLIED
	$	$	$	
	$	$	$	
TOTAL $	$ 10,000	$ 15,000	$	FUNDING APPLIED FOR TOTAL $25,000

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Shire of Dalwallinu
Place of wheat and wattle

Community Grants and Sponsorship Funding

Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:	[redacted]	Date:	8 / 10 / 26
Position: *Must be a Committee Office Bearer	TREASURER		
Bank Account:	BSB Number [redacted]	Account Number [redacted]	
Account Name:	[redacted]		

Please submit your application by no later than Friday 9 October 2026 at 4pm.

To: Shire of Dalwallinu
Mail: PO Box 141, Dalwallinu WA 6609
Address: 58 Johnston Street, Dalwallinu WA 6609
Email: shire@dalwallinu.wa.gov.au

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
☑	☐	Certificate of Incorporation
☑	☐	Current Financial Statement for the previous financial year
☑	☐	Copies of letters of support from key partners
☐	☑	Statement by Auspicing Association (if you do not have an ABN)
☑	☐	Copy of written quote/s for any costs over $500
☑	☐	Other, please specify below

- QUOTE $26,796
- FLOORPLAN - LABELLED
- IMAGES OF EXISTING LAYOUT / FURNITURE
- IMAGES OF CURRENT LAYOUT

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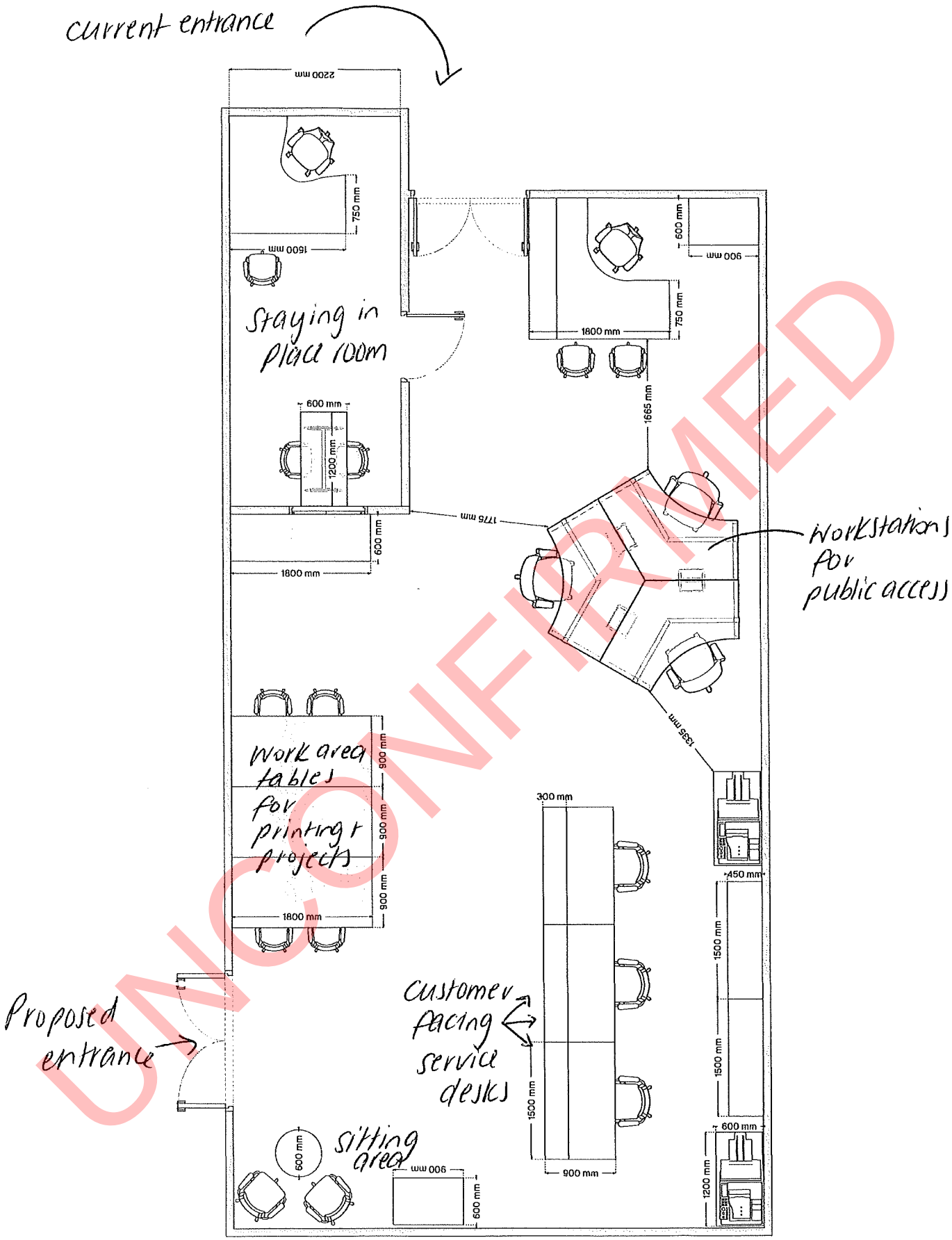

Johnston Street, Dalwallinu

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Shire of Dalwallinu
Place of wheat and wattle

Community Grants and Sponsorship Funding

Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only

Officer:				Date:	/ /
Record #		Received #:		Outcome	
File #		Acquitted:		Date:	/ /

Section A: Project / Event Summary

Organisation:	Dalwallinu Netball Association		
Project or Event Title:	Additional Storage for Netball		
Project or Event Date/s:	Start Date: 01 / 01 / 2027	Finish Date:	01 / 05 / 2027
Total Budget:	$ 415		
Requested Funding	$ 205		
Shire Officer Contacted:	Name: Gillian Barnes	Date:	9 / 10 / 26

Section B: Applicant Details

Postal Address:	*Street Address* [redacted]		
	Suburb [redacted]	*State* [redacted]	*Postcode* [redacted]

Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.

Contact Person:	[redacted]	Phone:	[redacted]
Email:	[redacted]		
ABN:	[redacted]		

If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/

Is your Organisation registered for GST?	Yes ☐	No ☑
Is your Organisation Incorporated? Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.	Yes ☑	No ☐
Do you have Public Liability Insurance? All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.	Yes ☐	No ☑

Section C: Funding Category

Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7

☑ **Community Assistance Grants (CAG)**

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☐ **Community Sponsorship Funding (CSF)**

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Shire of Dalwallinu
Place of wheat and wattle

Community Grants and Sponsorship Funding

Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

This project aims to improve the organisation, storage and functionality of the area assigned to 'Netball' in the storage room of the Rec Centre. Grant funding would be used to purchase additional storage solutions, including a lockable cabinet and wall hooks, to provide a secure and accessible place for equipment, uniforms and other supplies. These improvements will help reduce clutter, protect valuable items and make it easier for volunteers and players to locate and pack away equipment. The project will create a safer, more organised and functional storage space for the benefit of the club and the other communities that utilise the storage room.

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:

Section E: Financial Details

Budget

Please provided a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over $500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is $10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) **Budget Items** (i.e., what the money will be spent on)	(2) **Shire of Dalwallinu Funding** ($) (Excl. GST)	(3) **Other Cash Funding Amount** ($) (Excl. GST)	(4) **In-Kind Support** Please estimate the dollar value of the in-kind support. ($) (Excl. GST)	**Source of Other Cash Funding or In-Kind Support** Please state if confirmed or unconfirmed
Lockable Cabinet	$ 190	$ 0	$ 0	
Wall Hooks	$ 15	$ 0	$ 0	
Travel Costs	$ 0	$ 0	$ 150	Confirmed
Labour Costs 2hr	$ 0	$ 0	$ 60	Confirmed
	$	$	$	
Total $	$ 205	$ 0	$ 210	

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Shire of Dalwallinu
Place of wheat and wattle

Community Grants and Sponsorship Funding

Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:	[redacted]	Date:	09 / 10 / 2026
Position: *Must be a Committee Office Bearer	President		
Bank Account:	BSB Numbe[redacted]	Account Numbe[redacted]	
Account Name:	[redacted]		

Please submit your application by no later than Friday 9 October 2026 at 4pm.

To: Shire of Dalwallinu
Mail: PO Box 141, Dalwallinu WA 6609
Address: 58 Johnston Street, Dalwallinu WA 6609
Email: shire@dalwallinu.wa.gov.au

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
☐	☐	Certificate of Incorporation
☐	☐	Current Financial Statement for the previous financial year
☐	☐	Copies of letters of support from key partners
☐	☐	Statement by Auspicing Association (if you do not have an ABN)
☐	☐	Copy of written quote/s for any costs over $500
☐	☐	Other, please specify below

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(5)

Shire of Dalwallinu
Place of wheat and wattle

Community Grants and Sponsorship Funding

Shire of Dalwallinu PO Box 141 DALWALLINU WA 6609	(08) 9661 0500	shire@dalwallinu.wa.gov.au	Office Hours 8:30am – 4:30pm Monday to Friday

Office Use Only

Officer:				Date:	/ /
Record #		Received #:		Outcome	
File #		Acquitted:		Date:	/ /

Section A: Project / Event Summary

Organisation:	Kalannie P&C		
Project or Event Title:	Christmas Tree-Community Event		
Project or Event Date/s:	Start Date: 12/12/26.	Finish Date:	12/12/26
Total Budget:	$ 600		
Requested Funding	$ 300		
Shire Officer Contacted:	Name: Gillian Barnes	Date:	13/10/26

Section B: Applicant Details

Postal Address:	Street Address [redacted]		
	Suburb [redacted]	Stat [redacted]	Postcode [redacted]

Please give the name and telephone / email contact for the person in your organisation who can help us if the Shire requires further information. Under the Privacy Act (1988) you must get consent from this person before recording their details below.

Contact Person:	[redacted]	Phone:	[redacted]
Email:	[redacted]		
ABN:			

If you do not have an ABN, please download, complete, and enclose a Statement by Supplier Form available from https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/

Is your Organisation registered for GST?	Yes ☐	No ☑
Is your Organisation Incorporated? Please include a copy of your Certificate of Incorporation. If you are not Incorporated, you will need to be auspiced by an Incorporated Organisation. Please include a copy of the Auspicing Organisation's Certificate of Incorporation.	Yes ☐	No ☑
Do you have Public Liability Insurance? All event applications will require the applicant to provide Council with a Certificate of Currency for Public Liability.	Yes ☑	No ☐

Section C: Funding Category

Please identify which of the following funding categories you are applying for. You will be required to submit two forms if applying for both Grants and Event Sponsorship. In-kind costs associated with Grants or Sponsorship must be included in the relevant application. Y7

☐ **Community Assistance Grants (CAG)**

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☑ **Community Sponsorship Funding (CSF)**

Council understands and appreciates the importance of events and programs in creating healthy communities. CSF is made available to community groups to be used toward the costs associated with equipment hire, venue hire, entertainment, and catering for community events or programs in the Shire of Dalwallinu. ***Please ensure you visit https://www.dalwallinu.wa.gov.au for relevant event notification forms and other approval processes.***

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Shire of Dalwallinu
Place of wheat and wattle

Community Grants and Sponsorship Funding

Section D: Project Details / Event Details

To assist the Shire to assess your application, please provide details of your project, including its benefit to the residents of the Shire of Dalwallinu. You are welcome to attach additional pages, or your Project Plan, should there be insufficient space.

Project Description – Objectives, expected outcomes and proposed actions / purchases.

Every year Kalannie P&C holds a Christmas Tree Event where Santa arrives on the Fire Truck & gives out presents & Christmas Cheer. Usually the P&C funds the event, paying for incidentals & providing dinner. This year the P&C is seeking financial support to help cover costs.

Are you working with any other community groups or businesses in the delivery of this project?

Organisation:	Contact Name:	Phone:
Kalannie CRC	[redacted]	[redacted]

Section E: Financial Details

Budget

Please provided a detailed budget for the activity or project you are requesting funding for. All costs should be itemised in the space provided below. Quotes are required for costs over $500. Please note that your income and expenditure should match. Applicants can request a maximum of 50% of their total project cost. The maximum available funding in each round is $10,000 and successful recipients may be awarded a lesser amount than requested depending upon the number of eligible applications received.

(1) **Budget Items** (i.e., what the money will be spent on)	(2) **Shire of Dalwallinu Funding** ($) (Excl. GST)	(3) **Other Cash Funding Amount** ($) (Excl. GST)	(4) **In-Kind Support** Please estimate the dollar value of the in-kind support. ($) (Excl. GST)	**Source of Other Cash Funding or In-Kind Support** Please state if confirmed or unconfirmed
Sausage sizzle bread, sausages, onions, sauce, icy poles.	$300	$300	$150	parents will donate sald & sundry items.
	$	$	$	
	$	$	$	
	$	$	$	
	$	$	$	
Total $	$ 300	$ 300	$ 150	

UNCONFIRMED

Shire of Dalwallinu
Place of wheat and wattle

Community Grants and Sponsorship Funding

Section F: Declaration

I hereby declare that the information supplied here on behalf of the named organisation is correct. I consent to the Shire of Dalwallinu collecting the personal contact details provided above. We acknowledge your right to have access to our personal information, in accordance with the Privacy Act 2000.

I also declare that I have read the Shire of Dalwallinu Community Assistance Grants/Sponsorship Policy and agree to comply with the provisions included.

Name:	[redacted]	Date: 8/10/26	8/10/26.
Position: *Must be a Committee Office Bearer	Secretary Kalannie P&C		
Bank Account:	BSB Number [redacted]	Account Number [redacted]	
Account Name:	[redacted]		

Please submit your application by no later than Friday 9 October 2026 at 4pm.

To: Shire of Dalwallinu
Mail: PO Box 141, Dalwallinu WA 6609
Address: 58 Johnston Street, Dalwallinu WA 6609
Email: shire@dalwallinu.wa.gov.au

Please ensure you have included the following items with your application where applicable.

Attached	N/A	Details:
☑	☐	Certificate of Incorporation
☐	☐	Current Financial Statement for the previous financial year
☐	☐	Copies of letters of support from key partners
☑	☐	Statement by Auspicing Association (if you do not have an ABN)
☐	☐	Copy of written quote/s for any costs over $500
☐	☐	Other, please specify below

UNCONFIRMED

Kalannie
Community Resource Centre
Your local connection

[redacted]
[redacted]
[redacted]
www.kalannie.com.au

Shire of Dalwallinu

58 Johnston St

Dalwallinu, 6609

Dear Dalwallinu Shire Community Grants and Sponsorship Funding team

I am writing to confirm auspicing for Kalannie P&C's application for funding for the end of year Christmas Tree event. The P&C runs this every year in collaboration with Kalannie CRC, and it is always a fantastic end of year wrap-up, well attended by Kalannie kids and their families. We hope the Dalwallinu Shire will be able to provide some funding this year.

If you need any info or have any queries, please don't hesitate to contact me on 08 9666 1017.

Kind Regards

[redacted]

Manager, Kalannie CRC

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Proudly supported by Department of Primary Industries and Regional Development

9.4 CHIEF EXECUTIVE OFFICER

9.4.1 Dalwallinu Caravan Park - Lease*

Report Date	27 October 2026
Applicant	Shire of Dalwallinu
File Ref	A46125
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	1. EOI Advertisement 2. CONFIDENTIAL – Inspection Reports

Purpose of Report

Council is requested to authorise the Chief Executive Officer to call for expressions of interest for the lease of the Dalwallinu Caravan Park for a three (3) year period.

Background

At the Ordinary Meeting of Council held 19 December 2023, Council resolved the following:

'MOTION 10187

Moved Cr DS Cream
Seconded Cr JH Cruz

That Council:

1. *Accept the market valuation undertaken by McGees Property of $11,000 per annum;*
2. *Accept the offer from Manu, Ellaine & Dana Ofiaza for the management of the Dalwallinu Caravan Park (exclusive of the three accommodation units) for the sum of $15,117 ex GST per annum for a period of three (3) years, with an option to renew (subject to Council approval);*
3. *Authorise the Chief Executive Officer to advertise the disposal of the property by way of lease, as per the requirements of the Local Government Act 1995;*
4. *Subject to not receiving any submissions, authorise the Chief Executive Officer to finalise the disposal of the property and to prepare a lease;*
5. *Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to any documentation relating to the disposal of the Dalwallinu Caravan Park by way of lease.*

CARRIED 6/0'

The current lease expires on 11 May 2027.

Clause 7 of the current lease has an option to renew for a further three (3) years, subject to Council approval.

Consultation

Dalwallinu Caravan Park Managers
Councillors

UNCONFIRMED

Legislative Implications
State
Local Government Act 1995 – Section 3.58

Policy Implications
Nil

Financial Implications
Nil

Strategic Implications
Nil

Site Inspection
Site inspection undertaken: Numerous

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

Social implications
There are no known significant social implications associated with this proposal.

Environmental implications
There are no known significant environmental implications associated with this proposal.

Officer Comment
An email was forwarded to the current Managers on 20 July 2026 enquiring if they wished to renew the lease for another three (3) years. The current Managers of the Dalwallinu Caravan Park have indicated that they wish to renew the lease for a further three (3) years at the end of the current lease on 11 May 2027.

Over the term of the current lease, the Shire has received numerous complaints about the day-to-day operations of the Dalwallinu Caravan Park, in particular, the cleanliness of the park. In June-July 2026 we received five (5) formal complaints from tourists who used the park. Due to the complaints in the past, regular audits were undertaken. Results of these audits are contained within the Confidential attachment.

After the complaints in June and July 2026, a meeting was held with the Manager of the park and Shire Officers. The subject of the complaints was raised with the Manager, and he assured the Officers that he would tend to these as a priority.

As can be seen from the audits there has been minimal improvement to the cleanliness of the park. In addition, it is noted that there is no Manager on-site, which has been difficult for travellers at times.

During the recent tourist season, we have received several positive comments about the park and the activities conducted there. Some of those tourists have made a comment about the camp kitchen needing an upgrade.

UNCONFIRMED

Council is requested to authorise the Chief Executive Officer to advertise for Expressions of Interest for the management of the Dalwallinu Caravan Park. By doing so now, this will enable time to advertise, assess and appoint the management prior to the expiry of the current lease. The current Managers will be able to submit a new expression of interest along with any other interested parties.

As part of the Caravan Park operations the lessee would:

- Provide a clean and friendly caravan park for the enjoyment of residents and tourists
- Provide office hours (7 days)
- Provide an On-site Manager
- Be responsible for all bookings and would retain the revenue generated
- Marketing and Advertising on a greater scale to attract more visitors
- Make available to the Shire, on an annual basis (financial year), the data relating to utilisation and turnover figures
- Respond to complaints in a timely manner

The lessee would be responsible for the day-to-day operations of the park, including but not limited to:

- Maintenance of all gardens (including replacing dead plants, shrubs and trees)
- Cleaning of all facilities, cleaning equipment and materials
- Administration (bookings)
- Utilities (electricity, water, gas and telephone)
- Day to day repairs (including but not limited to light bulbs, tap ware etc, toilet cistern issues, retic repairs, repairs to washing machines and dryers)
- Pest Control (evidence to be provided annually)
- Sanitary Service
- Six monthly servicing of Fire equipment (evidence to be provided)
- Annual Electrical testing (RCD) and electrical repairs (including light issues, replacing light globes, maintenance of power points, security lighting etc)
- Waste Collection
- Sewerage Rates
- Insurance of buildings (paid by Shire but reimbursed by lessee)
- Insurance (Public Liability) to cover lessee (copy of Certificate of Currency to be provided to the Shire on an annual basis)
- Annual Servicing of Washing Machine and Dryer by Maytag (income is the property of the lessee)

The Shire would be responsible for:

- Any major upgrades to infrastructure
- Replacement of Washing Machine and Dryer (subject to evidence of annual servicing)
- Maintenance of the sewerage system
- Insurance (Public Liability) to cover the Shire

A copy of the Expressions of Interest information is attached to this report. It is proposed to advertise for a period of 28 days.

Advertisements will be placed in the Shire Newsletter, Shire Facebook, Shire Website, Totally Locally, Kalannie Kapers and on the Shire noticeboards.

If any offers are received these will be bought back to Council for consideration.

UNCONFIRMED

Officer Recommendation/Council Resolution

MOTION 10640

Moved Cr S Dawson

Seconded Cr SC Carter

That Council:

1. Request that the Chief Executive Officer advise the current Managers (Manu, Elaine & Dana Ofiaza) that Council acknowledge their request to renew the lease for the Dalwallinu Caravan Park, however, the Shire will be advertising for Expressions of Interest for the lease and day to day management of the Dalwallinu Caravan Park;
2. Authorise the Chief Executive Officer to call for Expressions of Interest for the lease and day to day management of the Shire of Dalwallinu Caravan Park, excluding the 3 two (2) bedroom self-contained units, for a period of three (3) years with an option to renew for a further three (3) years subject to Council approval.

CARRIED 7/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton

Against: Nil

UNCONFIRMED

Shire of Dalwallinu

Place of wheat and wattle

EXPRESSIONS OF INTEREST

LEASE OF DALWALLINU CARAVAN PARK

Closing Date for Submissions: 2pm, Thursday 26 November 2026.

UNCONFIRMED

Address for Delivery:

In Person:

58 Johnston Street, Dalwallinu

By Post:

PO Box 141, Dalwallinu WA 6609

By Email:

tenders@dalwallinu.wa.gov.au

ADVERTISEMENT

EXPRESSIONS OF INTEREST

LEASE OF DALWALLINU CARAVAN PARK

Council is seeking expressions of interest for the lease of, and the day-to-day management of the Shire of Dalwallinu Caravan Park for a period of three (3) years with an option to renew for a further three (3) years, subject to Council approval. The lease commences on 12 May 2027. It is to be noted that the 3 two (2) bedroom self-contained units are NOT included in the lease.

For an information package, please contact Jean Knight, Chief Executive Officer, by email ceo@dalwallinu.wa.gov.au or call 9661 0500.

Submissions must include the proposed annual lease payment inclusive of GST and any other information which may support your submission.

All submissions should be addressed to Jean Knight and can be delivered in person to the Shire Administration Centre, or by post to PO Box 141, Dalwallinu WA 6609 or via email to tenders@dalwallinu.wa.gov.au.

Closing date for submissions is 2pm, Thursday 26 November 2026.

Jean M Knight JP
Chief Executive Officer

UNCONFIRMED

Dalwallinu Caravan Park

Description of Premises:

- The land is currently held in freehold by the Shire of Dalwallinu
- It is described as Lots 568 and 417 on Certificate of Title Volume 2192 Folio 536
- Property street address is 10 Dowie Street, Dalwallinu WA 6609
- Lot 568 has an area of 1.84 hectares and Lot 417 has an area of 0.92 hectares
- The three (3) – 2 bedroom self-contained units are NOT included in this lease and will remain the responsibility of the Shire of Dalwallinu
- Caretaker House (3x1) – to be utilised as Manager's residence and not to be sub-let
- Two (2) ablution facilities
- Camp Kitchen
- 42 powered sites
- 10 unpowered sites

UNCONFIRMED

As part of the Caravan part operations the lessee would:

- Provide a clean, well maintained and friendly park for the enjoyment of residents and tourists
- Provide office hours (7 days)
- Ensure the Manager is on-site or easily contactable *(if not on-site state how they will be able to assist customers)*
- Be responsible for all bookings and would retain the revenue generated
- Undertake marketing and advertising to attract visitors
- Make available to the Shire, on an annual basis (financial year), the data relating to utilisation
- Respond to complaints in a timely manner

The lessee would be responsible for the day-to-day operations of the park, including but not limited to:

- Maintenance of all gardens, garden beds and site grounds (including replacing dead plants, shrubs and trees)
- Day to day repairs and maintenance of all facilities (including but not limited to light bulbs, tap ware etc, toilet cistern issues, retic repairs, repairs to washing machines and dryers)
- Cleaning of all facilities, provision of cleaning equipment and materials
- Administration (bookings)
- Utilities (electricity, water, gas and telephone)
- Pest Control (evidence to be provided annually)
- Sanitary Service
- Six monthly servicing of fire equipment (evidence to be provided)
- Annual electrical testing (RCD) and electrical repairs (including light issues, replacing light globes, maintenance of power points, security lighting etc)
- Waste Collection Charges
- Sewerage Rates
- Insurance of buildings (paid by the Shire but reimbursed by lessee)
- Public Liability Insurance to cover lessee (copy of Certificate of Currency is to be provided to the Shire on an annual basis)
- Annual servicing of Washing Machine and Dryer by Maytag (income is the property of the lessee)

UNCONFIRMED

The Shire would be responsible for:

- Any major upgrades to infrastructure
- Provision of washing machines and dryers (lessee retains the revenue generated on the proviso that the equipment is well maintained and clean and presentable at all times)
- Maintenance of the sewerage system
- Public Liability Insurance

Annual Rates & Charges (2026-2027)

Sewerage Rates	$3,635.02
Refuse removal charges	$ 4,240.00
Recycling removal charges	$ 990.00

Services:

The property is serviced with electricity and water.

Inspection:

The property may be inspected upon request. Please contact Sheree Sundstrom on 9661 0500 to request an appointment.

Submission of Offers:

Offers will be accepted until 2pm Thursday, 26 November 2026.

Council reserves the right to not accept the highest or any offer.

Offers will be considered by Council at the next practicable Council meeting and outcomes will be communicated to all parties shortly thereafter.

Should Council accept an offer, as required under the *Local Government Act 1995*, a public notice will be advertised for fourteen (14) days seeking any submissions regarding the offer. If any submissions are received these will be bought back to the next Council meeting for Council's consideration.

If no submissions are received, the Chief Executive Officer will proceed with the disposal (lease) of the property.

Commencement Date:

The lease will commence on 12 May 2027 for a three (3) year period with an option to renew for a further three (3) years, subject to Council approval.

UNCONFIRMED

Further Information and enquiries:

Further information and enquiries may be directed to Jean Knight on 08 9661 0500 or by email ceo@dalwallinu.wa.gov.au.

Disclaimer:

Whilst care has been taken to accurately describe this property, no responsibility will be accepted for any errors or omissions in the information provided in this document. It is the responsibility of prospective lessees to satisfy themselves as to the condition and description of the property before submitting an expression of intertest.

Jean Knight JP
Chief Executive Officer

UNCONFIRMED

9.4.2 Christmas/New Year Office Closure

Report Date	27 October 2026
Applicant	Shire of Dalwallinu
File Ref	GO/22 – Governance - General
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report
Council is requested to note the Christmas New Year closure period for 2026-2027.

Background
Council Policy 1.5 Christmas/New Year Closure of Facilities states:

'The Administration Centre, Discovery/Library and Depot will be closed for business from 4.30pm on the 23 December and re-open on the first working day following New Year's Day.

Shire employees will take leave entitlements during this closure period for those days that are not designated public holidays.

An outside skeleton crew is to be on duty during this closure period.'

Consultation
Nil

Legislative Implications
Local
Shire of Dalwallinu Policy 1.5 Christmas/New Year Closure of Facilities

Policy Implications
Nil

Financial Implications
Nil

General Function Implications
Nil

Strategic Implications
Nil

Site Inspection
Site inspection undertaken: Not applicable

UNCONFIRMED

Sustainability & Climate Change Implications

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

It is proposed that the Shire Administration Office, Dalwallinu Discovery Centre and Shire Depot will close at 3.00pm on Wednesday 23 December 2026 and re-open at 8.30am on Monday 4 January 2027.

This will be a total of seven (7) days, made up of three (3) public holidays (Christmas Day, Boxing Day and New Year's Day) and four (4) annual leave, extra public holidays or RDO days.

The closure of the Shire Administration Office, Dalwallinu Discovery Centre and Shire Depot will be advertised on the Shire website, Facebook, Newsletter and Administration noticeboard and a sign will be placed on the front door of the Administration Centre and Discovery Centre.

Officer Recommendation/Council Resolution

MOTION 10641

Moved Cr S Hickleton

Seconded Cr MM Harms

That Council notes the closure of the Shire Administration Centre, Dalwallinu Discovery Centre and Shire Depot from 3.00pm Wednesday 23 December 2026 to 8:30am Monday 4 January 2027.

CARRIED 7/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton

Against: Nil

UNCONFIRMED

9.4.3 Unbudgeted Expenditure – Aquatic Centre Contract Variation*

Report Date	27 October 2026
Applicant	Shire of Dalwallinu
File Ref	FM/28
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	**Absolute Majority**
Attachments	Report from Contractor

Purpose of Report
Council is requested to endorse and approve the unbudgeted expenditure for works at the Dalwallinu Aquatic Centre.

Background
At the Ordinary Meeting of Council held 25 February 2025, Council resolved the following:

'MOTION 10361
Moved Cr DS Cream
Seconded Cr MM Harms

That Council, subject to being successful with the Community Sporting and Recreation Facilities Fund (CSRFF) application in Round 2 of 2024-2025:

1. *Award RFT2425-07 Upgrades to Dalwallinu Aquatic Centre to Aquatic Projects & Resources P/L for the sum of $395,000.00 (ex GST);*
2. *Authorise the Chief Executive Officer to enter into a contract with Aquatic Projects & Resources P/L as per Point 1 above.*

CARRIED 6/0'

The Shire was successful with their application for CSRFF for the removal and replacement of the liner at the Dalwallinu Aquatic Centre, with the funding of $147,467 being received.

Works commenced in August 2026.

Consultation
Manager Works & Services

Legislative Implications
State
Local Government Act 1995
Local Government (Financial Management) Regulations 1996

Policy Implications
Nil

UNCONFIRMED

Financial Implications
The table below provides the budgets & actuals to date:

Financial year	Budget	Actual	Description
2025-2026	442,400.00	147,500.00	Part Payment 1
2026-2027	247,500.00	242,500.00	Part Payment 2 & 3
Total:		**390,000.00**	

A balance of $5,000.00 remains in the 2026-2027 budget.

The variation quote was $65,000 ex GST. This can be funded by the additional Financial Assistance Grants that were under budgeted in the 2026-2027 budget.

Should Council approve this variation, this will be adjusted in the budget review in February 2027.

General Function Implications
Nil

Strategic Implications
Nil

Site Inspection
Site inspection undertaken: No

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

Social implications
There are no known social implications associated with this proposal.

Environmental implications
There are no known significant environmental implications associated with this proposal.

Officer Comment
Once the works commenced, the contractor noticed additional works that were required to be undertaken:

Pool Return/Nozzles:
All of the pool return nozzles/eyeball kits have been replaced. These had become brittle and very hard to loosen. A total of 25 were replaced.

PVC Strips on Pool Edges:
PVC strips were installed all around the pool perimeter to reduce the uneven surface level. There were many zones of dead spots which cause poor circulation and areas where no water was passing over the edges.

Wetdeck Spacers:
All existing spacers under the wetdeck grating had to be removed and disposed of. They were all warped and are not providing adequate support to the grating.

UNCONFIRMED

Pool Ramp
A membrane on the pool ramp was installed as there was none previously. This will assist to reduce any uneven surface and better cushion the new PVC liner.

Gutters Edging
Most of the gutters under the pavers were found to be in very poor condition, uncovered only when the pavers were removed. If not fixed, the existing membrane would only worsen over time and there is a very high chance that it could compromise the integrity of the new liner installation.

A copy of the report from the Contractor with images is attached to this agenda item.

The additional works were only uncovered once the removal of the existing liner occurred and therefore were unknown at time of awarding of the tender.

It is the Officer's recommendation that Council endorse and approve the unbudgeted expenditure as these works were required to be undertaken prior to the installation of the new liner. These additional works will ensure that the pool is maintained to a quality standard.

Officer Recommendation/Council Resolution

MOTION 10642
Moved Cr JL Counsel
Seconded Cr S Dawson

That Council endorses and authorises the unbudgeted expenditure of $65,000.00 (ex GST) for the additional repairs to the Dalwallinu Aquatic Centre 25m pool.

CARRIED BY ABSOLUTE MAJORITY 7/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton
Against: Nil

UNCONFIRMED

Aquatic Project & Resources Pty Ltd
[redacted]

7tt September 2026

To- **Marc Bennett**
Shire of Dalwallinu
PO Box 141
DALWALLINU WA 6609

RFT2425-07: UPGRADES TO DALWALLINU AQUATIC CENTRE – VARIATION WORKS

Dear Marc,

Please see below a brief report on variation works required at the swimming pool.

I have also attached a few photos for your reference

1. **Pool Return/Nozzles**
   We have renewed all the pool return nozzles/eyeball kits- They had become brittle over time and very hard to loosen, they cracked upon removal. unable to be reuse- 25 Units in Total

   Old Nozzles/eyeballs and Base plate

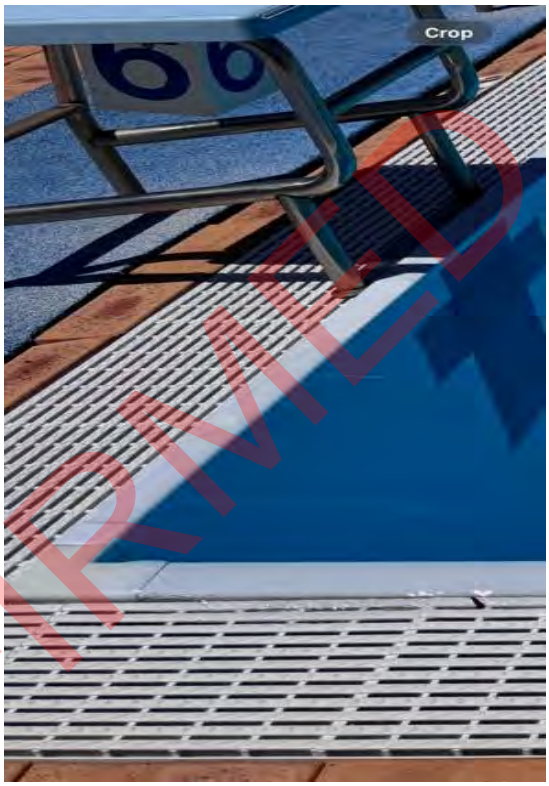
   New Nozzles/eyeball and replacement base kit

UNCONFIRMED

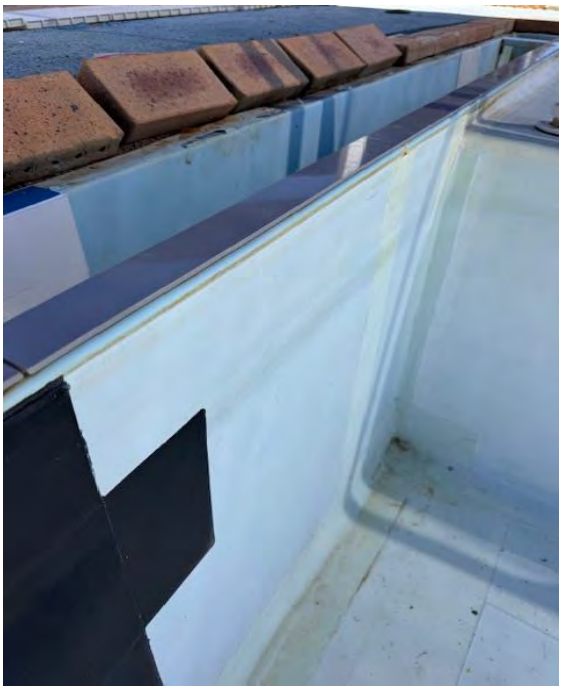
2. PVC Strips on Pool edges.

We have installed new PVC strips all around the pool perimeter to reduce the uneven surface level.

There were many zones of dead spots which caused by poor water circulation and areas where no water was passing over the edges. See below



New PVC Strips install on pool edges -Below



UNCONFIRMED

New PVC Strips install along the pool ramp -Below

PVC Liner installed on top of pool edges

UNCONFIRMED

3. Wetdeck Spacers

All existing spacers under the wetdeck grating had to be removed and disposed of. They were all warped and weren't providing adequate support to the grating. These were an add-on of previous repairs and not part of the original pool. This had been done to relevel the edges ,has the pool structure had experienced structural movement.

UNCONFIRMED

New rigid Grey PVC Spacers installed -25mm x 25mm along the pool perimeter.

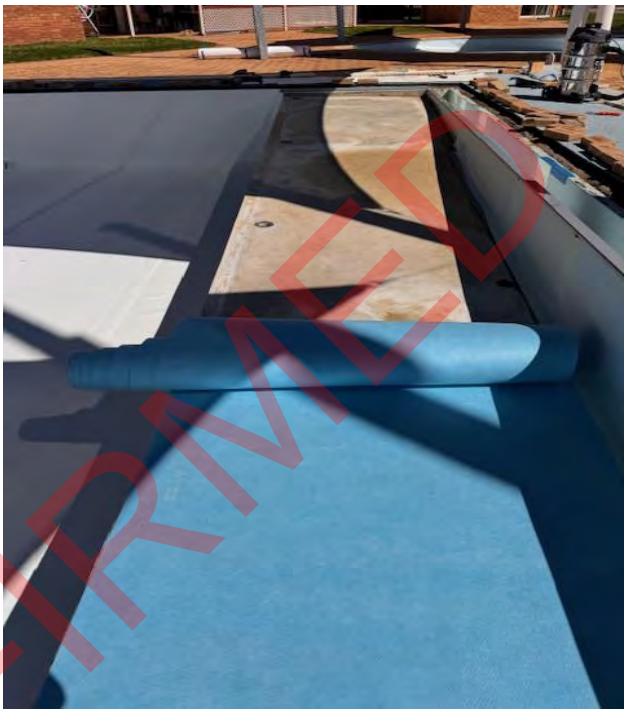
UNCONFIRMED

4. Pool Ramp -Geotextile membrane

We have now installed some new geotextile membrane on the pool ramp as there were none previously, This will assist to reduce any uneven surface and better cushion for the new PVC Liner.

No Geotextile on ramp.

Geotextile being installed



Geotextile being installed along with new PVC Liner

UNCONFIRMED

5. **Gutters Edging- Concourse Side- Most challenging and undertaking task**

Most of the gutters edging under the pavers were found to be in very poor condition, uncovered only when the pavers had to be removed. If not fixed, the existing membrane will only worsen over time and there is a very high chance that it could compromise the integrity of the new liner installation. We have recommended that the damaged areas be removed and that the gutter be lined with new PVC membrane. This is not a permanent solution but will greatly assist in minimising any further deterioration of the existing gutter membrane.

UNCONFIRMED

We have started the removal of damaged and cracked (old liner) and preparation work is being conducted on all affected the edges within the gutter perimeter.

UNCONFIRMED

As discussed previously,

We have used some of the funds from the provisional sums within the scope to cover some expenses for other associated works.

I have provided hereunder an estimate of the total costs for the variations works associated with Item 1-5. Item 5 will require a specialist PVC welder (from the Eastern state) to attend site for over 4 days to conduct installation.

Costs estimate for item 1-5 $65,000 + GST

If you require any more information or clarification, please do not hesitate to contact me [redacted] or [redacted]

Yours Faithfully,

[redacted]

[redacted]
Managing Director
Aquatic Projects and Resources Pty Ltd

UNCONFIRMED

9.4.4 Contract Variation – RFT2425-09 Avon Waste*

Report Date	27 October 2026
Applicant	Shire of Dalwallinu
File Ref	FM/28
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	**Absolute Majority**
Attachments	1. Correspondence from Avon Waste 2. Deed of Variation

Purpose of Report
Council is requested to approve a Deed of Variation for RFT2425-09 Waste Collection Services.

Background
At the Ordinary Meeting of Council held 27 May 2025, Council resolved the following:

'MOTION 10404
Moved *Cr DS Cream*
Seconded *Cr JL Counsel*

That Council:

1. *Award RFT2425-09 Waste and Refuse Disposal Service to Avon Waste at the following rates (ex GST):*

General Rubbish – Kerbside Collections (weekly)	*$2.52*
Recycling – Kerbside Collections (fortnightly)	*$4.15*
3m3 Comingled Bin collection (fortnightly)	*$73.64*
4.5m3 Comingled Recycling Bin (fortnightly)	*$84.32*
3^{m3} Cardboard only Bin	*$73.64*
6^{m3} Cardboard only Bin	*$84.32*
Replacement MGB	*$100.00*
Replacement Lids	*$13.64*
Replacement wheels/axles	*$32.73*
Recycling processing rate per tonne	*$137.63*
Additional Commercial Collection (weekly)	*$552.73*
Street/Park bin collection (each)	*$4.64*

2. *Authorise the Chief Executive Officer to enter into a contract with Avon Waste as per Point 1 above.*

CARRIED 5/0'

The current contract with Avon Waste expires on 30 June 2030.

Correspondence was received on 14 September 2026 from Avon Waste requesting Council to enter into a Deed of Variation to introduce a fuel levy provision with effect from 1 July 2026.

Consultation
Nil

UNCONFIRMED

Legislative Implications
State
Local Government Act 1995
Local Government (Financial Management) Regulations 1996

Policy Implications
Nil

Financial Implications
There has been no allocation in the 2026-2027 budget to account for this increase in costs.

Example:
Base rate = 184.80 cents/litre = $1.84/litre
Fuel Adjustment rate (average for the month) = 250.00 cents/litre
Average Diesel Usage per week = 500 litres
Number of weeks in month = 4 weeks
Fuel Levy = 2,000 litres x ($2.50-$1.84)
Fuel levy = 2,000 litres x $0.66
Fuel Levy = $1,320.00 inclusive of GST.

This would equate to an additional $14,400.00 ex GST per annum.

Adjustment for expenditure relating to Waste Collection Services will need to be amended in the annual budget review in February 2027.

Moving forward, the Waste Collection Charge will need to be examined to ensure that Council is covering the cost of the service with the annual fee.

General Function Implications
Nil

Strategic Implications
Nil

Site Inspection
Site inspection undertaken: No

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

Social implications
There are no known social implications associated with this proposal.

Environmental implications
There are no known significant environmental implications associated with this proposal.

UNCONFIRMED

Officer Comment

The Deed of Variation is intended to provide a fair and transparent mechanism for managing significant movements in diesel fuel costs over the remaining term of the Contract, and to provide greater certainty for both the Shire of Dalwallinu and Avon Waste in relation to this ongoing and largely uncontrollable cost.

Avon Waste note in their correspondence that when the contract pricing was originally prepared and submitted, diesel fuel prices were materially different from current market prices. Fuel represents a substantial and unavoidable component of the cost of delivering the contracted services, particularly given the nature and frequency of the collection and transport activities undertaken.

The Road Transport and Contracting Cost Adjustment (RTCCO) mechanism provided some relief from fuel price movements for a limited period, however that mechanism is no longer available. Consequently, there is currently no ongoing mechanism within the current Contract to recognise significant movements in diesel fuel prices.

Establishing a permanent mechanism within the current and any future contracts will provide both the Shire and Avon Waste with certainty as to how future movements in fuel prices will be dealt with, without the need for further ad hoc negotiations or requests for contractual relief.

In summary, the proposed variation is intended to:

- Provide a clear and transparent mechanism for adjusting contract rates in response to movements in diesel fuel prices;
- Will use an average for the billing period (fortnightly or monthly as appropriate);
- Will establish the weekly litres attributable to the contract;
- Recognise the significant proportion of contract costs attributable to fuel;
- Acknowledge the significant difference between the fuel prices used in establishing the original contract rates and prevailing fuel prices;
- Provide an appropriate ongoing mechanism following the cessation of the RTCCO relief;
- Provide certainty and transparency to both Council and the Contractor;
- Establish a permanent fuel adjustment mechanism for the remainder of the contract term; and
- Request that the Deed of Variation be in place from 1 July 2026 and adjustments applied retrospectively.

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Officer Recommendation/Council Resolution

MOTION 10643

Moved Cr MM Harms

Seconded Cr DS Cream

That Council:

1. enter into a Deed of Variation for Fuel Levy provision for RFT2425-09 (Waste Collection Services);
2. approve the Deed of Variation to take effect from 1 July 2026;
3. request Avon Waste provide evidence of the average monthly base rate and purchased fuel rate with their monthly invoice.

CARRIED BY ABSOLUTE MAJORITY 7/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton

Against: Nil

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AVON WASTE

[redacted]

11th September 2026

Jean Knight
Chief Executive Officer
Shire of Dalwallinu
PO Box 141
DALWALLINU WA 6609

Dear Jean

Request for Deed of Variation – Fuel Levy Provision

We are writing to seek the Shire of Dalwallinu's consideration of a proposed Deed of Variation to the existing waste management contract to introduce a fuel levy provision, with effect from 1 July 2026. This request is made with reference to Clause 10 of the Contract and the possibility that it may be applied in these circumstances.

The proposed variation is intended to provide a fair and transparent mechanism for managing significant movements in diesel fuel costs over the remaining term of the Contract, and to provide greater certainty for both the Shire and Avon Waste in relation to this ongoing and largely uncontrollable cost.

When the Contract pricing was originally prepared and submitted, diesel fuel prices were materially different from current market prices. Fuel represents a substantial and unavoidable component of the cost of delivering the contracted services, particularly given the nature and frequency of the collection and transport activities undertaken.

The Road Transport and Contracting Cost Adjustment (RTCCO) mechanism provided some relief from fuel price movements for a limited period; however, that mechanism is no longer available. Consequently, there is currently no ongoing mechanism within the Contract to recognise significant movements in diesel fuel prices. This places the full impact of continuing fuel price volatility on our company, despite fuel costs being largely outside our control. This is particularly significant given the length of time the Contract has been in place and the substantial difference between the fuel prices prevailing when the original Contract rates were established and current diesel prices. The current circumstances are placing increasing pressure on the cost of delivering the contracted services and make the introduction of an appropriate fuel adjustment mechanism necessary to ensure the ongoing commercial sustainability of the Contract.

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Importantly, the proposed fuel levy is not intended to be a temporary measure or a short-term response to current fuel prices. We consider a fuel adjustment mechanism to be a necessary and permanent component of the Contract for the balance of its term and any extension. Fuel price volatility is an ongoing commercial risk associated with the delivery of the contracted services. Establishing a permanent mechanism within the Contract will provide both the Shire and Avon Waste with certainty as to how future movements in fuel prices will be dealt with, without the need for further ad hoc negotiations or requests for contractual relief.

In summary, the proposed variation is intended to:

- provide a clear and transparent mechanism for adjusting Contract rates in response to movements in diesel fuel prices;
- will use an average for the billing period (fortnightly or monthly as appropriate);
- will establish the weekly litres attributable to the Contract;
- recognise the significant proportion of Contract costs attributable to fuel;
- acknowledge the significant difference between the fuel prices used in establishing the original Contract rates and prevailing fuel prices;
- provide an appropriate ongoing mechanism following the cessation of the RTCCO relief;
- provide certainty and transparency to both Council and the Contractor; and
- establish a permanent fuel adjustment mechanism for the remainder of the Contract term; and
- Request that the deed of variation be in place from 1st July 2026 and adjustments applied retrospectively.

We believe this approach represents a fair and commercially responsible outcome for both parties. It will provide a sustainable basis for the continued delivery of the contracted services while giving Council transparency around the impact of fuel price movements on Contract costs.

We would welcome the opportunity to discuss the proposed variation with yourself and Council if required and to work collaboratively towards finalising the Deed of Variation.

We look forward to receiving your response.

Kind Regards

[redacted]

Managing Director

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Deed of Variation

Fuel Levy

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DEED OF VARIATION

Waste Management Collection Services Contract

Fuel Levy

This Deed of Variation is made on the 1st day of July 2026.

Parties

Principal

Shire of Dalwallinu
ABN: 34 957 928 647

and

Contractor

[redacted]

Together referred to as the "Parties".

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Background

A) The Parties entered into a Waste Management Collection Services Contract dated 1st July 2025 ("Contract").
B) The Parties acknowledge the commencement and operation of the *Road Transport Contractual Chain Order – Fuel Cost Recovery – 2026* ("RTCCO") and any future amendments and adjustments arising from these orders.
C) The Parties wish to vary the Contract to permit recovery and adjustment of extraordinary diesel fuel costs.
D) The Parties acknowledge that this Deed is intended to establish a transparent and reasonably attributable methodology for the adjustment of diesel fuel costs during the operation of the entire waste collection contract.

Operative Provisions

1. Definitions

In this Deed, unless the context otherwise requires:

AIP means the Australian Institute of Petroleum or its successor.

Average Diesel Usage means the agreed estimated diesel usage attributable to the Services for the relevant billing period.

Base Rate means 184.80 cents per litre inclusive of excise and GST, being the AIP average Perth diesel Terminal Gate Price for diesel on 6 March 2026. This amount will be subject to CPI annually on the 1st July.

Contract means the Waste Management Collection Services Contract between the Parties.

Fuel Adjustment Rate means the applicable rate determined under clause 5 of this Deed.

Fuel Levy means the amount calculated under clause 6 of this Deed.

RTCCO means the *Road Transport Contractual Chain Order – Fuel Cost Recovery – 2026*, as amended, replaced or revoked from time to time.

Services means the services performed by the Contractor under the Contract.

Terminal Gate Price (TGP) means the Perth diesel Terminal Gate Price published by the AIP inclusive of excise and GST.

2. Variation to Contract

The Contract is varied by inserting the provisions contained in this Deed as a new clause titled:

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"Fuel Levy".

Except as expressly varied by this Deed, all other terms and conditions of the Contract remain unchanged and continue in full force and effect.

3. Application of Fuel Levy

3.1 Application of Adjustment

Notwithstanding any other pricing or adjustment provision contained within the Contract, the Contract Price may be adjusted to reflect increases and decreases in diesel fuel costs in accordance with this Deed.

3.2 Scope of Adjustment

The adjustment applies only to diesel fuel costs attributable to the performance of the Services and does not otherwise amend:

a) the Contract pricing structure;
b) the scope of Services;
c) service levels; or
d) the Contractor's performance obligations under the Contract.

3.4 Cessation Trigger

The Fuel Levy shall cease to apply if the weekly average Perth diesel TGP published by the AIP falls below the base rate.

3.5 Review of Mechanism

3.5.1

The Parties acknowledge that this mechanism may be reviewed and reasonably amended if:

a) a new RTCCO is applied specifying a different calculation; or
b) the Parties reasonably consider that the methodology no longer fairly reflects fuel costs attributable to the Services.

3.5.2

Following review by both parties, the mechanism can be reinstated to reflect changed circumstances and the accompanying fluctuation in fuel price.

4. Baseline Diesel Price

The Base Rate for diesel shall be 184.80 cents per litre inclusive of excise and GST.

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The Base Rate is derived from the AIP average Perth diesel TGP on 6 March 2026.

The Parties acknowledge that this date has been adopted as the reference point immediately preceding significant abnormal diesel fuel price escalation associated with the period.

5. Determination of Fuel Adjustment Rate

5.1 Fuel Adjustment Rate

The Fuel Adjustment Rate shall be the average AIP Perth diesel TGP for the billing period, be that fortnightly or monthly.

5.2 Fuel Price Source

The applicable diesel TGP shall be determined using the Australian Institute of Petroleum historical diesel TGP data for Perth inclusive of excise and GST available at:

https://www.aip.com.au/historical-ulp-and-diesel-tgp-data

6. Fuel Levy Formula

6.1 Formula

The Fuel Levy (inclusive of GST) shall be calculated as follows:

Fuel Levy = Average Diesel Usage per Period × (Fuel Adjustment Rate − Base Rate)

6.2 Direction of Adjustment

Where the Fuel Adjustment Rate exceeds the Base Rate, the resulting Fuel Levy shall be payable by the Principal.

Where the Fuel Adjustment Rate equals or is less than the Base Rate, no adjustment shall apply.

6.3 Average Diesel Usage

The Parties agree that the Average Diesel Usage applicable to the Contract shall be:

386 litres per week.

7. Fuel Attribution and Evidence

7.1 Attribution Requirement

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Any Fuel Levy claimed under this Deed must be reasonably attributable to services performed for the Principal under the Contract.

Where the Contractor performs services for multiple local governments or customers, the Contractor must apply a reasonable and supportable methodology to attribute fuel usage to the services provided to the Principal.

7.2 Permitted Attribution Methodologies

Fuel usage attribution may be determined using one or more objectively reasonable methodologies, including:

a) activity-based allocation, including vehicle type, collection frequency and standard fuel consumption rates;
b) distance-based allocation, including route kilometres, collection runs or transport distances attributable to the Principal;
c) time-based allocation, including operating hours or service schedules attributable to the Principal; or
d) another methodology demonstrating a logical, transparent and auditable connection between fuel usage and the services provided under the Contract.

The Parties acknowledge that exact fuel invoicing by individual local government area is not required provided the methodology adopted is reasonable, transparent and consistently applied.

7.3 Supporting Information

The Contractor shall provide sufficient supporting information with any invoice claiming a Fuel Levy, including where reasonably available:

a) the applicable Fuel Adjustment Rate;
b) the billing period to which the levy relates;
c) the Average Diesel Usage adopted;
d) the methodology used to attribute diesel usage to the Services; and
e) supporting calculations.

8. Secondary Party Fuel Levy – Recycling and Cardboard Services

8.1 Application

Where recycling, cardboard or similar material is transported and processed by a third-party contractor engaged by the Contractor, a Secondary Party Fuel Levy may be charged.

8.2 Basis of Calculation

The Secondary Party Fuel Levy shall:

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a) be based on the actual fuel levy charged to the Contractor by the third-party transport contractor; and
b) be apportioned according to the tonnage attributable to the Principal for the relevant billing period.

8.3 Formula

Fuel Levy per Tonne = Total Fuel Levy Charged by Contractor ÷ Total Tonnes Transported

Secondary Party Fuel Levy = Fuel Levy per Tonne × Tonnes Attributable to Principal

8.4 Supporting Evidence

The Contractor shall provide reasonable supporting documentation evidencing the actual levy charged by the third-party contractor upon request by the Principal.

9. Review and Audit

The Principal may, upon reasonable notice, review and verify the methodology, calculations and supporting records relating to any Fuel Levy claim in accordance with the audit and record-keeping provisions of the Contract.

Where the Principal reasonably determines that the methodology adopted does not fairly reflect fuel usage attributable to the services, the Parties shall meet and attempt in good faith to agree a revised methodology.

Any dispute regarding the calculation or application of the Fuel Levy shall be resolved in accordance with the dispute resolution provisions of the Contract.

10. Commencement, Duration and Cessation

This Deed takes effect from 1st July 2026 or such other date agreed in writing by the Parties.

The Parties may review the operation of this mechanism periodically, including following any issue, amendment, replacement or revocation of any RTCCO or similar.

11. No Precedent

This Deed is entered into in response to extraordinary diesel fuel price volatility.

The Parties acknowledge that this Deed does not establish a precedent for future pricing arrangements, contract variations or permanent fuel levies.

12. Governing Law

This Deed is governed by the laws of Western Australia.

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Execution

Executed as a Deed.

Executed by the Principal

Signature: _____

Name: _____

Position: _____

Date: _____

Executed by the Contractor

Signatu[redacted]

Name: [redacted]

Position[redacted]

Date: [redacted]

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Schedule 1 – Worked Examples

Example 1 – Fortnightly Billing

Base Rate = 184.80 cents/litre = $1.84/litre

Fuel Adjustment Rate (average for the fortnight) = 250.00 cents/litre = $2.50/litre

Average Diesel Usage per fortnight = 1,000 litres

Fuel Levy = 1,000 litres × ($2.50 – $1.84)

Fuel Levy = 1,000 litres × $0.66

Fuel Levy = $660.00 inclusive of GST

Example 2 – Monthly Billing

Base Rate = 184.80 cents/litre = $1.84/litre

Fuel Adjustment Rate (average for the month) = 250.00 cents/litre = $2.50/litre

Average Diesel Usage per week = 500 litres

Number of weeks in month = 4 weeks

Fuel Levy = 2,000 litres × ($2.50 – $1.84)

Fuel Levy = 2,000 litres × $0.66

Fuel Levy = $1,320.00 inclusive of GST

Example 3 – Secondary Party Fuel Levy

Charge from transport contractor = $2,500.00

Total tonnes transported = 125 tonnes

Fuel levy per tonne = $2,500 ÷ 125

= $20 per tonne

Tonnes attributable to Principal = 12.5 tonnes

Secondary Party Fuel Levy = $20 × 12.5 tonnes

= $250.00

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9.4.5 Contract Variation – RFT2223-06 Dudawa Haulage*

Report Date	27 October 2026
Applicant	Shire of Dalwallinu
File Ref	FM/28
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	**Absolute Majority**
Attachments	1. Correspondence from Dudawa Haulage

Purpose of Report
Council is requested to approve variation for RFT2223-06 Cartage of Road Building Materials.

Background
At the Ordinary Meeting of Council held 27 June 2023, Council resolved the following:

'MOTION 10105
Moved *Cr KM McNeil*
Seconded *Cr DS Cream*

That Council:

1. *Award RFT2223-06 to Dudawa Haulage for the price of $250.00 per hour for a Double Road Train and $200.00 per hour for a Single Trailer;*
2. *Authorise the Chief Executive Officer to enter into a three (3) year contract with Dudawa Haulage to complete the works in accordance with the tender specifications and submitted price schedule for RFT2223-06.*

CARRIED 6/0'

RFT2223-06 expired on 30 June 2026 and was renewed for a further three (3) years at a rate of $280.00 per hour plus GST.

On 7 April 2026, correspondence was received from Dudawa Haulage advising that they would be implementing a diesel levy citing that this was necessary to reflect the current operational costs associated with fuel.

Consultation
Manager Works & Services

Legislative Implications
State
Local Government Act 1995
Local Government (Financial Management) Regulations 1996

Policy Implications
Nil

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Financial Implications
There has been no allocation in the 2026-2027 budget to account for this increase in costs.

Should an adjustment be required, this can be incorporated into the budget review in February 2027.

General Function Implications
Nil

Strategic Implications
Nil

Site Inspection
Site inspection undertaken: No

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

Social implications
There are no known social implications associated with this proposal.

Environmental implications
There are no known significant environmental implications associated with this proposal.

Officer Comment
Since the correspondence advising that Dudawa Haulage would be implementing a fuel levy we have not utilised their services until recently.

On 29 September 2026, we received further correspondence advising that rather than implementing a diesel fuel levy which is onerous for both parties to reconcile, they propose to increase their hourly rate from $280.00 ex GST to $315.00 ex GST inclusive of meals and accommodation. This rate is to be reviewed monthly.

The Manager Works & Services believes that this is an acceptable rate increase to accommodate for the increased diesel fuel prices.

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Officer Recommendation/Council Resolution

MOTION 10644

Moved Cr SC Carter

Seconded Cr JL Counsel

That Council:

1. approves the increase in hourly rate from $280.00 ex GST to $315.00 ex GST per hour for works associated with RFT2223-06 for Dudawa Haulage, effective from 1 July 2026;
2. request that the Chief Executive Officer review the rate on a monthly basis.

CARRIED BY ABSOLUTE MAJORITY 7/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton

Against: Nil

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DUDAWA HAULAGE

[redacted]

To: Marc - Shire of Dalwallinu

After our phone call last Friday Re-Diesel Levy, Dudawa Haulage are happy to drop the Diesel Levy and increase our hourly rate from $280 per hour to $315 per hour plus GST.

This will be reviewed monthly.

Please don't hesitate to call if you have any queries on the above.

Yours sincerely

[redacted]

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9.4.6 Setting of 2027 Ordinary Council Meeting Dates

Report Date	27 October 2026
Applicant	Shire of Dalwallinu
File Ref	CR/7 – Community Relations - Meetings
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report
Council is requested to endorse the proposed dates for Ordinary Council Meetings in 2027.

Background
The *Local Government (Administration) Regulations 1996*, requires that a local government is to give local public notice at least once each year of the proposed dates on which meetings are to be held and the times and venues at which they are to be held.

Consultation
Nil

Legislative Implications
State
Local Government (Administration) Regulations 1996

Policy Implications
Nil

Financial Implications
Nil

General Function Implications
Nil

Strategic Implications
Nil

Site Inspection
Site inspection undertaken: Nil

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

Social implications
There are no known significant social implications associated with this proposal.

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Environmental implications
There are no known significant environment implications associated with this proposal.

Officer Comment
In determining meeting dates for 2027, consideration needs to be given to school and public holidays and their impact on agenda distribution, meeting clashes, Councillors and the general public's ability to attend the scheduled meetings.

The following timetable shows the relationship between school and public holidays and the usual meeting cycle (i.e fourth Tuesday of each month, February – December).

Usual meeting cycle	Schedule holidays (i.e school and public holidays)	Suggested meeting date
23 February 2027	School returns 1 February 2027	23 February 2027
23 March 2027	Public Holidays Monday 1 March 2027 – Labour Day Friday 26 March 2027 – Good Friday Monday 29 March 2027 – Easter Monday	23 March 2027
27 April 2027	School Holidays 10 April 2027 – 25 April 2027 Public Holidays Monday 26 April 2027 – Anzac Day	27 April 2027
25 May 2027		25 May 2027
22 June 2027	Public Holidays Monday 7 June 2027 – WA Day	22 June 2027
27 July 2027	School Holidays 3 July 2027 – 18 July 2027	27 July 2027
24 August 2027		24 August 2027
28 September 2027	School Holidays 25 September 2027 – 10 October 2027 Public Holiday Monday 27 September 2027 – King's Birthday	28 September 2027
26 October 2027	School Holidays 26 September 2027 – 11 October 2027	26 October 2027
23 November 2027		23 November 2027
28 December 2027	School Holidays 17 December 2027 Public Holiday Tuesday 28 December 2027 – Boxing Day	14 December 2027

There is one deviation from the normal fourth Tuesday of each month being:

- 14 December 2027 – to ensure the minutes are produced before the Christmas closure period, it is recommended to move the meeting to 14 December 2027.

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Officer Recommendation/Council Resolution

MOTION 10645

Moved Cr S Hickleton
Seconded Cr SC Carter

That Council:

1. Endorse the following meetings dates for Ordinary Council Meetings of Council of the Shire of Dalwallinu for the 2027 calendar year to be held in the Council Chambers at the Shire of Dalwallinu Administration Centre commencing at 4:30pm except for the April meeting which is to be held at the Kalannie Sport & Recreation Centre:
   a) 23 February 2027
   b) 23 March 2027
   c) 27 April 2027
   d) 25 May 2027
   e) 22 June 2027
   f) 27 July 2027
   g) 24 August 2027
   h) 28 September 2027
   i) 26 October 2027
   j) 23 November 2027
   k) 14 December 2027
2. Approves the advertising of the 2027 meeting dates in accordance with the *Local Government (Administration) Regulations 1996.*

CARRIED 7/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton
Against: Nil

5.27pm Mr Simon Robinson left the meeting and did not return.

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10 APPLICATION FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)

Nil

14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2) & SECTION 5.23(4)

Nil

15 SCHEDULING OF MEETING

The next Ordinary Meeting of Council will be held on 24 November 2026 at the Shire of Dalwallinu Council Chambers, 58 Johnston Street, Dalwallinu commencing at 5.00pm.

16 CLOSURE

There being no further business, the Chairperson closed the meeting at 5.29pm.

17 CERTIFICATION

I, Keith Leslie Carter, certify that the minutes of the Ordinary Council meeting held on the 27 October 2026, as shown on page numbers 1 to ### were confirmed as a true record at the Ordinary Council meeting held on 24 November 2026.

_____

CHAIRPERSON

_____

DATE

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