Shire of Dalwallinu

Place of wheat and wattle

Ordinary Council Meeting Minutes

24 November 2026

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SHIRE OF DALWALLINU

MINUTES of the Ordinary Meeting of Council held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 24 November 2026.

PRESIDING OFFICER DECLARATION

In accordance with the *Local Government Act 1995*, this public meeting is being recorded. The recording will be archived and available on Councils website. Persons participating in public question time will be recorded as part of the meeting proceedings. I request all participants maintain a respectful and professional demeanour throughout the proceedings. Any use of profanity, disrespectful language, or disruptive behaviour may result in removal from the meeting. Thank you for your cooperation.

1 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (President)

I welcome you to the Ordinary Meeting of Council held at the Shire of Dalwallinu Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 24 November 2026 and I declare the meeting open at 5.00pm.

2 ANNOUNCEMENTS OF PRESIDING MEMBER

Nil

3 ATTENDANCE RECORD

3.1 Present

Councillors

Shire President	Cr KL Carter
Deputy President	Cr MM Harms
	Cr SC Carter
	Cr JL Counsel
	Cr DS Cream
	Cr S Dawson
	Cr S Hickleton
Chief Executive Officer	Ms JM Knight

Public

Nil

3.2 Apologies

Nil

3.3 Leave of Absence Previously Granted

Nil

4 DECLARATIONS OF INTEREST

Nil

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5 PUBLIC QUESTION TIME

5.1 Response to Previous Public Questions Taken on Notice

Nil

5.2 Public Question Time

Nil

6 MINUTES OF PREVIOUS MEETINGS

6.1 Ordinary Council Meeting – 27 October 2026

MOTION 10647

Moved Cr DS Cream
Seconded Cr MM Harms

That the Minutes of the Ordinary Meeting of Council held 27 October 2026 be confirmed.

CARRIED 7/0

6.2 Special Council Meeting –11 November 2026

MOTION 10648

Moved Cr JL Counsel
Seconded Cr S Hickleton

That the Minutes of the Special Meeting of Council held 11 November 2026 be confirmed.

CARRIED 7/0

7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES REPORTS/SUBMISSIONS

7.1 Petitions

Nil

7.2 Presentations

Nil

7.3 Deputations

Nil

7.4 Delegates Reports/Submissions

Nil

8 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands)

As agreed.

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9 REPORTS

9.1 WORKS & SERVICES

There were Nil reports for Works and Services this month

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9.2 PLANNING & DEVELOPMENT

9.2.1 Extensions to existing dwelling (DA 082627) – 72 Annetts Rd, Dalwallinu*

Report Date	24 November 2026
Applicant	Shire Approval Experts
File Ref	A381
Previous Meeting Reference	Nil
Prepared by	Doug Burke, Manager Planning & Development Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Supporting Documentation

Purpose of Report

Council is requested to consider an application for approval to allow for the proposed development consisting of extensions to the existing single-storey dwelling on the subject property as submitted by the applicant on 30 September 2026.

The proposed development requires discretionary approval from the Council.

It is recommended that the proposed development be approved subject to given conditions.

Background

Subject Property:	Lot 260 Annetts Road, Dalwallinu
Land Use Zoning:	Residential
Property Owner:	P & D Harris
Applicant:	Shire Approval Experts
Consent Authority:	Shire of Dalwallinu Council
Proposed Development:	Extensions to the existing dwelling
Value of Development:	$15K
Outside Consultation:	Nil

The proposal is for the addition of a carport and a front facing verandah to the existing single-storey dwelling.

The proposed development was referenced against Part B of the Residential Design Codes Volume 1 (2024).

The Code can be used to circumvent the planning process if a residential type development satisfies the 'deemed-to-comply' requirements of the Code. The deemed-to-comply requirements for Outbuildings (carports, sheds, etc.) are outlined under Part 5.4.3 of the Code. If the proposed development does not satisfy the requirements, then the proposal is needed to be assessed as per the 'Design Principles'. This means that the development is not permitted unless the local government has exercised its discretion by granting planning approval.

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Clause 5.4.3 of the R-Codes sets out the outbuildings design principle and deemed-to-comply requirements. This is to protect the streetscape and visual amenity by requiring outbuildings to have a relatively small floor area, be low in height, and located away from view.

The deemed-to-comply requirements are satisfied if the outbuilding is —

(1) not attached to a dwelling. ***Comment****: Non-Compliant*

(2) non-habitable. ***Comment****: Compliant*

(3) maximum area 60m^2 (aggregate) or 10% of site (whichever is less). ***Comment****: Compliant*

(4) maximum wall height of 2.4m. ***Comment****: Compliant insofar as the proposed carport does not have any walls other than the wall incorporated in the existing dwelling building.*

(5) maximum ridge height of 4.2m. ***Comment****: Compliant. Proposed ridge height = 2.5m*

(6) located behind street front setback. ***Comment****: Compliant*

(7) private open space requirements are met. ***Comment****: Compliant*

(8) boundary setbacks achieved. ***Comment****: Non-Compliant. The wall (<3.5m) must have a nominal setback of 1m. The proposal is for a setback of 500mm from the northern boundary.*

(9) Minimum setback of 4m from Primary Street. ***Comment:*** *Compliant with a setback of >7.5m.*



Frontage of the subject property – 72 Annetts Road Dalwallinu – Western aspect

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Site of Proposed Development

Consultation
There is no requirement nor impetus to seek consultation with near neighbours, the wider community nor any government agency with regard to the matter.

Legislative Implications
State
Planning and Development Act 2005 (the Act)

The *Planning and Development Act 2005* directs that that any development referred to within the Scheme is not to be commenced or carried out without approval being obtained. Any determination of an application for such development is to be considered under those matters referred to in the *Planning and Development (Local Planning Schemes) Regulation 2015.*

Policy Implications
Nil

Financial Implications
Nil

General Function Implications
Nil

Strategic Implications
Nil

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Site Inspection
A site inspection has been undertaken by the reporting officer.

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

Social implications
There are no known significant social implications associated with this proposal.

Environmental implications
There are no known significant environmental implications associated with this proposal.

Officer Comment
In making a determination on the suitability of a planning proposal for residential type development, the Council is required by the Code to exercise its judgement, having regard to the following:

(a) any relevant purpose, objectives and provisions of the local planning scheme;
(b) any relevant objectives and provisions of the R-Codes Volume 1;
(c) a provision of a local planning policy adopted by the decision-maker consistent with and pursuant to the R-Codes Volume 1; and
(d) orderly and proper planning.

Council may determine an application for development approval by —
(a) granting development approval without conditions; or
(b) granting development approval with conditions; or
(c) refusing to grant development approval.

It is recommended that the proposed development be approved subject to given conditions.

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Officer Recommendation/Council Resolution

MOTION 10649

Moved Cr JL Counsel
Seconded Cr S Dawson

That Council approve the development application (DA 082627) for Lot 260 Annetts Road, Dalwallinu pursuant to Section 68(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* subject to the following conditions:

1. The development (extensions to existing dwelling) is to be carried out in accordance with the documents endorsed with the Shire's stamp, except where amended by other conditions of this consent. If there is any inconsistency between the above documents, the most recent document shall prevail to the extent of the inconsistency. However, the conditions of this consent shall prevail to the extent of any inconsistency;
2. During construction, access to the site shall be at the location of the vehicle crossover only. No material or vehicles associated with construction shall be allowed on the verge without the prior written approval from the local government.
3. The landowner/proponent at the time shall be responsible to compensate the local government for the repair of (or shall if the local government so agrees repair) any facility existing on the road reserve adjacent to the site which is damaged in the process of construction, establishment or installation of the development/land use.
4. Without further approval from Shire of Dalwallinu Council, in writing, this approval will lapse and have no force or effect after two years of the date of this permit.

CARRIED 7/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton
Against: Nil

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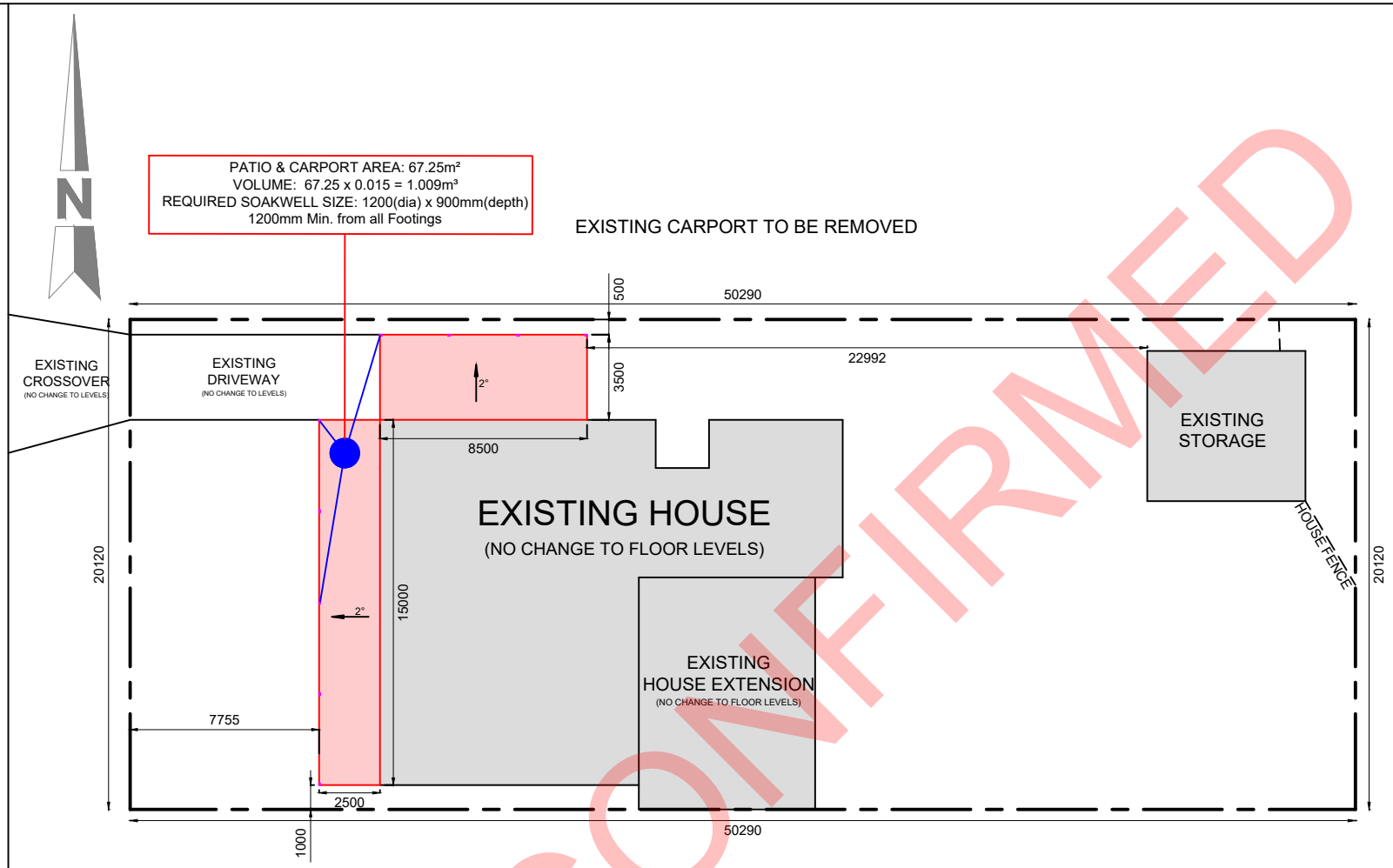
ANNETTS ROAD



COLOURS - PATIO	
LOCATION	COLOUR
ROOF (TOP)	CLASSIC CREAM
ROOF (BOTTOM)	CLASSIC CREAM
SKY LIGHT	N/A
COLUMN	CLASSIC CREAM
ROOF FRAMING	CLASSIC CREAM
BOX GUTTER	N/A
GUTTER	CLASSIC CREAM
DOWNPIPE	CLASSIC CREAM
INFILL	N/A
BARGE	CLASSIC CREAM
RIDGE CAP	N/A

SITE AREA	
SITE AREA (sqm)	1,012m²
PROPOSED	
PATIO (sqm)	37.50m²
CARPORT (sqm)	29.75m²

LEGEND	
	RHS 76x38mm POSTS

SITE PLAN

1:270

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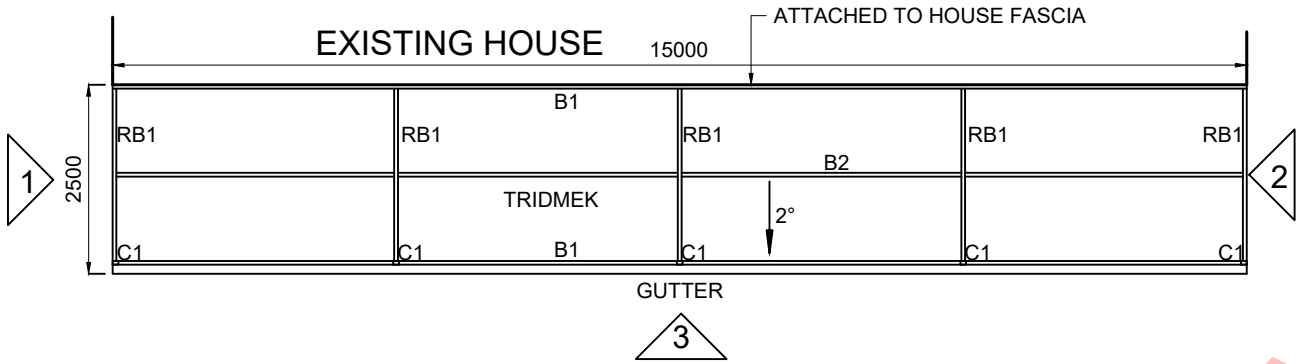
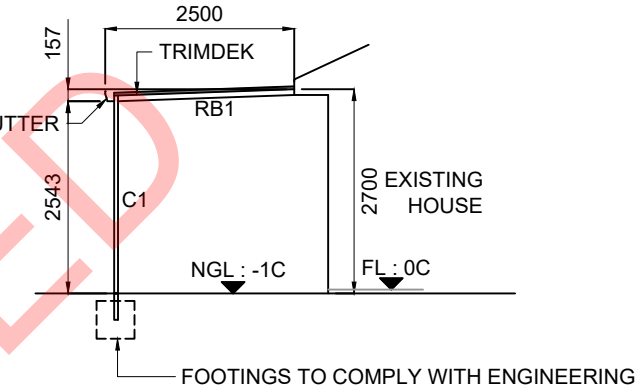
SHIRE APPROVAL EXPERTS	SHEET 01 OF 03	DATE 25/08/2026	CLIENT : PHILLIP HARRIS	ADDRESS : 72 ANNETTS ROAD, DALWALLINU, 6609	SCALE AS SHOWN
		REVISION : 0	LOT NO. : 260	PARENT LOT NO. : 260	TAX INVOICE / QUOTATION : 25757	DRAWN BY : HEROLD	A4



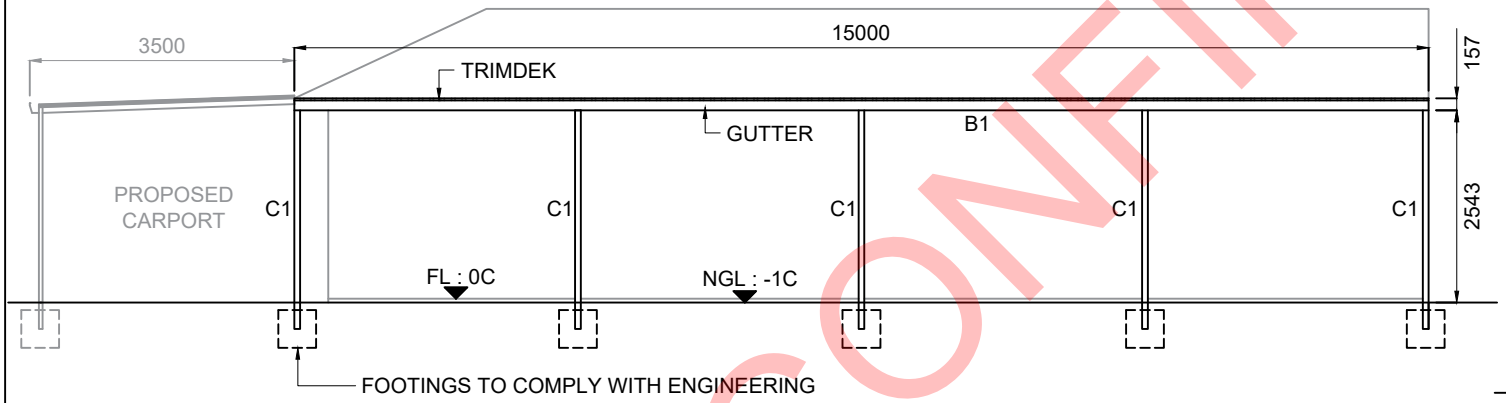
PROPOSED PATIO PLAN

1:100



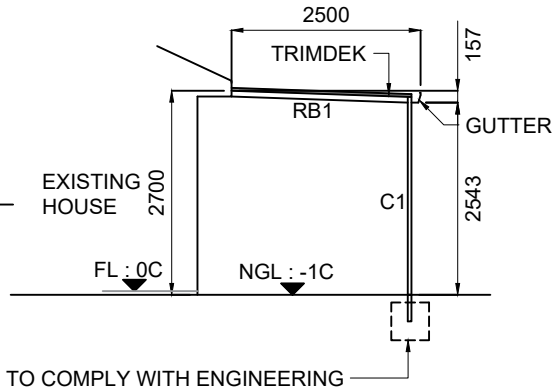
ELEVATION - 1

1:100



ELEVATION - 3

1:100



ELEVATION - 2

1:100

SCHEDULE OF STRUCTURAL FRAMING	
BEAM/ COLUMN TAG NO	SIZE
C1	RHS 76x38mm
RB1	TO ENG.DETAIL
B1	
B2	

NGL: -1C = NATURAL GROUND LEVEL (GROUND)
FL: -1C = FLOOR LEVEL (PATIO)
FL: 0C = FLOOR LEVEL (HOUSE)
*NOTE: NO CHANGE TO EXISTING NGL AND EXISTING FLOOR LEVELS

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SHIRE APPROVAL EXPERTS	SHEET 03 OF 03	DATE 25/08/2026	CLIENT :	ADDRESS : 72 ANNETTS ROAD, DALWALLINU, 6609	SCALE AS SHOWN
		REVISION : 0	LOT NO. : 260 / PARENT LOT NO. : 260	TAX INVOICE / QUOTATION : 25757	DRAWN BY : HEROLD

A4

Planning Department - Shire of Dalwallinu

Subject: Justification Letter for Proposed Patio and Carport

72 Annetts Road, Dalwallinu WA 6609

To the Planning Officer,

Colour and Material Selection: The selected Colorbond profile and colours have been carefully chosen to closely match the existing house while remaining within the available range of Colorbond colours. Given the limitations of Colorbond's standard colour palette, the selected colour is the closest possible match to maintain visual harmony with the dwelling. This ensures that the patio integrates seamlessly with the existing residence and does not detract from the aesthetic of the streetscape.

Roof Design Considerations: The proposed patio features a flat roof at a 2-degree roof pitch, and the proposed carport features a flat roof at a 2-degree roof pitch. The decision to opt for this design was based on both practical and financial considerations.

Compatibility with Existing Streetscape: The proposed patio and carport are designed to be sympathetic to the surrounding area while providing a functional and aesthetically appropriate addition to the property.

Reduced Boundary Setback: The proposed patio and carport are designed to take advantage of the space available whilst ensuring amble open space on the block is maintained. The proposed 500mm setback from the adjoining boundary will have a BA1 certified building application and performance solution report to justify the reduced setback.

Given these considerations, we respectfully request that the Shire of Dalwallinu grant planning approval for the proposed patio and carport.

We appreciate your time and consideration of this justification. Should you require any further clarification, please do not hesitate to contact us.

Yours sincerely,

David Davis
PH: 0421 227 848
ABN: 14 842 054 385
Web: www.shireapprovals.com.au
Email: shireapprovalexperts@gmail.com

SHIRE APPROVAL EXPERTS

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9.3 CORPORATE SERVICES

9.3.1 Variation of Burning Periods

Report Date	24 November 2026
Applicant	Shire of Dalwallinu
File Ref	ES/13 Emergency Services
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Manager Corporate Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

Council is requested to approve the proposed variation for the burning periods due to seasonal conditions.

Background

The annual burning periods for the Shire of Dalwallinu are determined in accordance with the provisions of the *Bush Fires Act 1954* and are published annually for the information of landowners and the wider community.

The current burning periods for the Shire are:

16 March to 30 September	Open period
1 October to 14 November	Restricted period (first)
15 November to 14 February	Prohibited period
15 February to 15 March	Restricted period (second)

In May 2025, the Department of Fire and Emergency Services (DFES) identified an inconsistency between the Shire's advertised burning periods and the dates prescribed in the Government Gazette. For several years, the Shire had advertised the first Restricted Burning Period as occurring from 1 October to 31 October; however, the gazetted dates were 1 October to 14 November. As a result, the advertised dates were amended in 2025 to align with the gazetted Restricted Burning Period.

Consultation

Fire Control Officers
Chief Executive Officer

Legislative Implications

State
Bushfires Act 1954

Policy Implications

Nil

Financial Implications

Nil

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General Function Implications
Nil

Strategic Implications
Nil

Site Inspection
Site inspection undertaken: Not applicable

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

Social implications
There are no known significant social implications associated with this proposal.

Environmental implications
There are no known significant environmental implications associated with this proposal.

Officer Comment
This matter was considered by the Fire Control Officers at the 2025 pre-season meeting. Consideration was given to seasonal factors including rainfall, fuel loads, harvest operations and overall bushfire risk. Following the discussion, the Fire Control Officers recommended that the Restricted Burning Period be permanently amended to commence on 1 October and conclude on 31 October each year, with the Prohibited Burning Period commencing on 1 November. No changes are proposed to any other burning periods currently in place.

The proposed amendment represents a change of only 14 days from the currently advertised Restricted Burning Period. Given the relatively minor adjustment and the operational benefits associated with aligning the burning periods with prevailing seasonal conditions, the impact on the community is expected to be minimal.

Officer Recommendation/Council Resolution

MOTION 10650
Moved Cr SC Carter
Seconded Cr DS Cream

That Council:
1. Endorses a permanent amendment to the annual Restricted Burning Period to commence on 1 October and conclude on 31 October, with the Prohibited Burning Period commencing on 1 November;
2. Authorises the Chief Executive Officer to correspond to the Fire & Emergency Services Commissioner for approval and publication in the Government Gazette.

CARRIED 7/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton
Against: Nil

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9.3.2 Request for Discount – Rates Assessment 00920*

Report Date	24 November 2026
Applicant	Shire of Dalwallinu
File Ref	A920
Previous Meeting Reference	Nil
Prepared by	Christie Andrews, Finance Officer
Supervised by	Hanna Jolly, Manager Corporate Services
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Email from Ratepayer

Purpose of Report
Council is requested to consider allowing the discount on rates assessment 00920, totalling $240.04.

Background
The Rates Notice for assessment 00920 was issued via email on 28 July 2026, with a due date of 4 September 2026.

The total amount payable, including the discount, was $5,103.71. A payment of $4,926.51 was received via BPay 24 August 2026, which left a shortfall of $177.20.

Over the previous three years, the ratepayer has consistently paid their rates prior to the due date.

Consultation
Manager Corporate Services

Legislative Implications
State
Local Government Act 1995

Policy Implications
Nil

Financial Implications
Should Council support the proposal there would be a loss of revenue totalling $240.04.

General Function Implications
Nil

Strategic Implications
Nil

Site Inspection
Not applicable

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

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Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

A payment of $4,926.51 was received, which is equal to the discounted amount of the 2025/2026 rates for Assessment 00920. The ratepayer had inadvertently paid the previous year's rates invoice.

As over 90% of the outstanding amount was received by the due date, there has been a clear intention of rates being paid on time.

Should Council support the allowance of the discount a balance of $177.20 remains payable by the ratepayer.

Officer Recommendation/Council Resolution

MOTION 10651

Moved Cr MM Harms
Seconded Cr SC Carter

That Council authorise the Chief Executive Officer to allow the discount of $240.04.

CARRIED 7/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton
Against: Nil

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From:	John Nicholson
To:	Rebecca Rose
Subject:	I-COR-31229 - 4286 PITHARA EAST ROAD KALANNIE - Council Request Consideration RE: Rate Payment
Date:	Tuesday, 20 October 2026 11:32:59 AM

Hi Team,

Due to a slight oversight on my part when paying the 2026/2027 Shire Rates I mistakenly reviewed the 2025/2026 Rate Notice and paid that sum which was the lesser amount being $4926.51 which was transferred from my account on the 24.08.2026.
This error was only identified by the Shires written correspondence Dated 22..09.2026 of which I was made aware of on 18.10.2026 as I have been away on leave from my postal address for the period between.

I, John Nicholson, am seeking consideration in the matter of the above clearly an oversight by myself in my early payment having the shortfall & request to pay the outstanding balance only of $177.20 and not the amount of $418.68 .

Please don't hesitate to contact me should you require anything else.

Cheers John Nicholson

PH:0499 266 123

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9.4 CHIEF EXECUTIVE OFFICER

9.4.1 RFT2627-03 – Design & Construct Aged Accommodation

Report Date	24 November 2026
Applicant	Shire of Dalwallinu
File Ref	FM/28 – Financial Management - Tendering
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

Council is requested to consider the tenders received for RFT2627-03 - Design & Construct Aged Accommodation.

Background

At the Ordinary Council Meeting held 25 August 2026, Council resolved the following:

'MOTION 10615

Moved *Cr DS Cream*
Seconded *Cr S Hickleton*

That Council:

1. *Authorises the Chief Executive Officer to call for tenders for the Design and Construction of Aged Accommodation on Lot 567 (27) McNeill St, Dalwallinu;*
2. *Sets the qualitative criteria as follows:*

Price	*65%*
Relevant Experience in Similar Projects	*20%*
Ability to meet delivery timeframe	*10%*
Tenderer's WHS Policies and Procedures	*5%*

CARRIED 6/0'

As per the *Local Government Act 1995* and *Local Government (Functions & General) Regulations 1996* and *Local Government (Administration) Regulations 1996*, advertising was carried out in the following manner:

- The West (Saturday 26 August 2026)
- Shire of Dalwallinu Website
- Shire of Dalwallinu Facebook Page
- Shire of Dalwallinu Administration & Library Noticeboards
- Totally Locally & Kalannie Kapers (via the Newsletter)
- Shire of Dalwallinu Newsletter

Tender documentation was issued to ten (10) interested parties.

Consultation

Manager Works & Services
Manager Planning & Development Services

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Legislative Implications
State
Local Government Act 1995
Local Government (Functions & General) Regulations 1996
Local Government (Administration) Regulations 1996

Policy Implications
Local
Council Policy 3.3 Regional Price Preference
Council Policy 3.5 Purchasing

Financial Implications
Expenses relating to the construction of Aged Accommodation Units were allocated in the 2026-2027 budget, however, was partially offset by grant funding. Unfortunately, we were unsuccessful with our application for the Regional Housing Support Fund.

Should Council support this project, additional funds would be required to be transferred from the Land & Buildings Reserve.

General Function Implications
Nil

Strategic Implications
Nil

Site Inspection
Site inspection undertaken: No

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

Social implications
There are no known significant social implications associated with this proposal.

Environmental implications
There are no known significant environmental implications associated with this proposal.

Officer Comment
Tenders closed 2:00pm, Wednesday 14 October 2026 and were opened at 4:50pm, Wednesday 14 October 2026 by the Chief Executive Officer, Manager Corporate Services and Technical Support Officer.

Two (2) tenders were received from:
- Stallion Homes
- Summit Homes

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The tenders were assessed by the Chief Executive Officer, Manager Works & Services, and Manager Planning & Development Services, with the following qualitative criteria:

Price	65%
Relevant Experience & Key Personnel	20%
Tenderer's Resources	10%
Tenderer's WHS Policies & Procedures	5%

During the assessment process, it was found that the designs submitted by one tenderer would not fit in the available space and the design from the second tenderer, whilst they fit along Myers Street, they extended too far back on the lot and compromised the driveway for the Wilfred Thomas Lodge occupants. In addition, both of the quotes were above the budget allocation for the design and construction component of the project.

As neither tender is considered to meet Council's specifications, it is the Officer's recommendation that Council reject both tenders received and authorise the Chief Executive Officer to liaise with companies outside of this tender process in accordance with the *Local Government (Functions and General) Regulations 1996 – Reg 11 (2)(c).*

Excerpt from the *Local Government (Functions and General) Regulations 1996:*

(2) Tenders do not have to be publicly invited according to the requirements of this Division if —

(c) within the last 6 months —

(i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment;

Officer Recommendation/Council Resolution

MOTION 10652

Moved Cr S Hickleton
Seconded Cr S Dawson

That Council:

1. Reject the two (2) tenders received for RFT2627-03 as they did not meet Council's specifications;
2. Authorise the Chief Executive Officer to liaise with companies directly for the Design & Construction of Aged Accommodation in accordance with the *Local Government (Functions and General) Regulations 1996 – Reg 11 (2)(c)(i).*

CARRIED 7/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton
Against: Nil

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9.4.2 Request for Concession for Hire of Dalwallinu Recreation Centre*

Report Date	24 November 2026
Applicant	Glen Jones
File Ref	CU/6 – Customer Requests
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Correspondence

Purpose of Report
Council is requested to consider providing the Dalwallinu Recreation Centre at a discounted rate or free of charge for the Year 10 Formal to be held on 5 December 2026.

Background
Correspondence was received on 17 November 2026, from Mr Glen Jones on behalf of the Year 10 parents, requesting that Council allow the use of the Dalwallinu Recreation Centre for free or at a discounted rate.

Consultation
Nil

Legislative Implications
State
Local Government Act 1995 section 6.12

Policy Implications
Nil

Financial Implications
Should Council provide the venue for free there would be a loss of revenue of $217.50

Strategic Implications
Nil

Site Inspection
Site inspection undertaken: Not applicable

Sustainability & Climate Change Implications
Economic implications
There are no known significant economic implications associated with this proposal.

Social implications
There are no known significant social implications associated with this proposal.

Environmental implications
There are no known significant environmental implications associated with this proposal.

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Officer Comment

The Dalwallinu Recreation Centre has been booked for this event and this booking has been provided a 50% concession. The total cost for the booking is $435.00 however with the 50% concession it will be $217.50.

It is the Officer's recommendation that the provision of the venue free of charge not be granted. The group has already been provided a 50% concession and providing the venue free of charge will set a precedent for future hirers.

Officer Recommendation/Council Resolution

MOTION 10653

Moved Cr SC Carter

Seconded Cr JL Counsel

That Council request the Chief Executive Officer to advise Mr Glen Jones that no further concessions for the hire of the Dalwallinu Recreation Centre for the Year 10 formal will be provided.

CARRIED 7/0

For: President KL Carter, Deputy MM Harms, Cr SC Carter, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton

Against: Nil

UNCONFIRMED

From: Glen Jones
To: Jean Knight; crkarter@dalwallinu.wa.gov.au
Subject: Dally Complex
Date: Monday, 16 November 2026 10:23:33 PM
Attachments: image001.png

Keith and Jean

I am writing this letter on behalf of the Year 10s from the Dalwallinu High School.
They are having a Year 10 Formal on the 5th of December.
There will be about 60 people attending this non-alcohol event.

There is a limited budget for the event.
Most of the money that has been fundraised has been taken up with food, drinks, entertainment and decorations.

The parents organizing the event were wondering if the Shire can sponsor the event by allowing the use of the Rec Centre for free or at a discounted rate.

If you can let me know your thoughts that would be greatly appreciated.

Thanks

Thanks & Regards,
Glen Jones
Nutrien Ag Solutions Dalwallinu| Branch Manager Dalwallinu
Phone: 0437584107
Email: glen.jones1@nutrien.com.au

Thanks & Regards,
Glen Jones
Nutrien Ag Solutions Dalwallinu| Branch Manager Dalwallinu
Phone: 0437584107
Email: glen.jones1@nutrien.com.au

Nutrien Ag Solutions

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UNCONFIRMED

10 APPLICATION FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)

Nil

UNCONFIRMED

14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2-9)

MOTION 10654
Moved Cr SC Carter
Seconded Cr JL Counsel

That Council moves into a closed session at 5.10pm to consider the confidential report listed below in a meeting closed to the public in accordance with **Section 5.23(4)(b)** of the *Local Government Act 1995*.

14.1 2027 Australia Day Community Citizen of the Year Award Nomination
This matter is considered to be confidential under **Section 5.23(4)(b)** of the *Local Government Act 1995,* and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed would reveal information relating to the personal affairs of an individual.

CARRIED 7/0

For: President KL Carter, Deputy President MM Harms, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton
Against: Nil

UNCONFIRMED

14.1 2027 Australia Day Community Citizen of the Year Award Nomination*

Report Date	24 November 2026
Applicant	Shire of Dalwallinu
File Ref	CR/13 – Community Relations – Ceremonies & Awards
Previous Meeting Reference	Nil
Prepared by	Deb Whitehead, Executive Assistant
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	14.1.1 Attachments - Nominations - Community Citizen

Purpose of Report
Council is requested to consider nominations in four categories for the 2027 Australia Day Community Citizen of the Year Awards.

Officer Recommendation/Council Resolution

MOTION 10655

Moved Cr S Dawson
Seconded Cr MM Harms

That Council accept the Officer's recommendation contained within Item 14.1.

CARRIED 7/0

For: President KL Carter, Deputy President MM Harms, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton
Against: Nil

PROCEDURAL MOTION 10656

Moved Cr S Hickleton
Seconded Cr DS Cream

That the meeting come from behind closed doors at **5.13pm**.

CARRIED 7/0

For: President KL Carter, Deputy President MM Harms, Cr JL Counsel, Cr DS Cream, Cr S Dawson, Cr S Hickleton
Against: Nil

15 SCHEDULING OF MEETING

The next Ordinary Meeting of Council will be held on 15 December 2026 at the Shire of Dalwallinu Council Chambers, 58 Johnston Street, Dalwallinu commencing at 5.00pm.

16 CLOSURE

There being no further business, the Chairperson closed the meeting at 5.14pm.

17 CERTIFICATION

I, Keith Leslie Carter, certify that the minutes of the Ordinary Council meeting held on the 24 November 2026, as shown on page numbers 1 to 27 were confirmed as a true record at the Ordinary Council meeting held on 15 December 2026.

_____
CHAIRPERSON

_____
DATE

UNCONFIRMED