

Ordinary Council Meeting Agenda

30 September 2025



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Shire of Dalwallinu

NOTICE OF MEETING

NOTICE is hereby given that the next Ordinary Meeting of Council of the Shire of Dalwallinu will be held on Tuesday, 30 September 2025 in the Council Chambers, Dalwallinu commencing at 5.00pm.

Signed:



Jean Knight

Chief Executive Officer

26 / 09 / 2025

Date

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SHIRE OF DALWALLINU

AGENDA for the Ordinary Meeting of Council to be held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 30 September 2025 commencing at 5.00pm.

1. OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (President) opened the meeting at ____ pm.

2. ANNOUNCEMENTS OF PRESIDING MEMBER

3. ATTENDANCE RECORD

3.1 Present

Shire President	Cr KL Carter
Deputy Shire President	Cr SC Carter
	Cr JL Counsel
	Cr DS Cream
	Cr S Dawson
	Cr MM Harms

Chief Executive Officer	Ms JM Knight
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Public

3.2 Apologies

3.3 Leave of Absence Previously Granted

4 DECLARATIONS OF INTEREST

5 PUBLIC QUESTION TIME

5.1 Response to Previous Public Questions Taken on Notice
Nil

5.2 Public Question Time



6 MINUTES OF PREVIOUS MEETINGS

6.1 Ordinary Council Meeting – 26 August 2025

MOTION

Moved Cr
Seconded Cr

That the Minutes of the Ordinary Meeting of Council held 26 August 2025 be confirmed.

0/0

7 PETITIONS/PRESENTATIONS/DEPUTATIONS/DELEGATES/REPORTS/SUBMISSIONS

7.1 Petitions

7.2 Presentations

7.3 Deputations

7.4 Delegates Reports/Submissions

8 METHOD OF DEALING WITH AGENDA BUSINESS (Show of hands)

As agreed.



9 REPORTS

9.1 WORKS & SERVICES

There were Nil reports from Works & Services this month.



9.2 PLANNING & DEVELOPMENT

9.2.1 Proposed 'Rural Industry' (DA 012526)*

Report Date	30 September 2025
Applicant	Co-operative Bulk Handling Ltd
File Ref	A6511 & A5950
Previous Meeting Reference	Nil
Prepared by	Doug Burke, Manager Planning & Development Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Supporting Documentation

Purpose of Report

Council is requested to consider an application for approval to allow for the proposed development of a 'Rural Industry' on the subject land as submitted by the applicant on 1 July 2025.

The proposed development requires discretionary approval from the Council.

It is recommended that the proposed development be approved subject to given conditions.

Background

Subject Property:	Lot 24/425174, Lot 156/44386 & Lot 4333/219485 (Kalannie)
Land Use Zoning:	Lot 24 (Rural), Lot 156 (General Industry) & Lot 4333 (Road Reserve)
Property Owner:	Co-operative Bulk Handling LTD (CBH)
Applicant:	Timothy Roberts <i>obo</i> Co-operative Bulk Handling LTD
Consent Authority:	Shire of Dalwallinu Council
Proposed Development:	Rural Industry
Value of Development:	\$19,800K
Outside Consultation:	Yes

The proposal is for the approval of a 'Rural Industry' at the subject site. 'Rural Industry' is defined under the *Town Planning Regulations 1967* as being:

'an industry handling, treating, processing or packing rural products or a workshop servicing plant or equipment used for rural purposes'

The subject site is situated adjacent to the townsite of Kalannie, which is located in the eastern portion of the Shire of Dalwallinu local government area.

Lot 24 is zoned 'Rural' under the Shire of Dalwallinu Local Planning Scheme No.2 (the Scheme). The objectives and purposes of the Rural Zone are as follows:

- To ensure that development maintains the rural character of the locality, maintains a high level of amenity and minimises disturbance to the landscape through construction of buildings and structures, clearing, earthworks and access roads.





The proposed development consists of those structural building and infrastructure commonly found in a large grain receival and storage industry site:

- Six open bulkhead storage structures
- One sample hut
- Two weighbridges
- Staff amenity buildings including ablutions and a crib room

These buildings and infrastructure are supported by new internal roadworks culminating in new exits onto Sanderson Terrace.

Consultation

Main Roads were consulted, and they advised that they had no issue with the proposed road set-out.

Legislative Implications

State

Planning and Development Act 2005

The *Planning and Development Act 2005* directs that that any development referred to within the Scheme is not to be commenced or carried out without approval being obtained. Any determination of an application for such development is to be considered under those matters referred to in the *Planning and Development (Local Planning Schemes) Regulation 2015*.

In considering an application for development approval, Council is to have due regard to the following matters to the extent that, in the opinion of Council, those matters that are relevant to the development the subject of the application. In assessing the development application, the matters listed in Section 67 of the *Planning and Development (Local Planning Schemes) Regulation 2015* have been taken into consideration for the preparation of this report and are addressed as follows:

'Matters for Consideration'	Officer's Comments
The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area	<ul style="list-style-type: none"> • The following Schemes are applicable: • <i>Shire of Dalwallinu Planning Scheme No. 2</i> <p>The aims of the Scheme are:</p> <ul style="list-style-type: none"> • To assist the effective implementation of regional plans and policies including the State and Local Planning Strategy. • To ensure there is a sufficient supply of serviced and suitable land for a variety of housing types, employment, commercial activities, community facilities, recreation and open space. • To rationalise the distribution of townsites to be supported and serviced by the Council. • To reinforce the role of the Dalwallinu town centre as the principal focus of retail, office, civic and cultural activities as well as providing for a high level of community services and for the provision of mixed use developments.



	<ul style="list-style-type: none"> • To assist employment and economic growth by facilitating the timely provision of suitably serviced land for retail, commercial, industrial, entertainment and tourist developments, as well as providing opportunities for home-based employment. • To facilitate a diverse and integrated network of open space catering for both active and passive recreation, consistent with the needs of the community. • To promote the sustainable use of rural land for agricultural purposes whilst accommodating other rural activities including rural residential development. • To protect and enhance the environmental values, remnant vegetation and natural resources of the local government area and to promote ecologically sustainable land use and development. • To safeguard and enhance the character, heritage and amenity of the built and natural environment of the local government area.
The requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> or any other proposed planning instrument that the local government is seriously considering adopting or approving.	<ul style="list-style-type: none"> • Proposed Amendment No.9 – Rezoning of 3 lots in McConnell St, Pithara (Crown Reserve – Townsite. This would have nil impact upon the proposed project. • Proposed Amendment No.10 – Changes to the text in the Shire of Dalwallinu Local Planning Scheme to emulate the ‘deemed provisions’ in the Regulations. This would have nil impact upon the Rural Industry proposal.
Any approved State planning policy	State Planning Policy 2.5 - <i>Land Use Planning In Rural Areas</i> . This Policy was considered in the assessment of the proposed project and no ‘land use conflict’ was discerned.
Any environmental protection policy approved under the <i>Environmental Protection Act 1986</i> section 31(d)	Nil identified
Any policy of the Commission	Nil applicable
Any policy of the State	Nil
Any local planning policy for the Scheme area	Nil
Any structure plan, activity centre plan or local development plan that relates to the development	Nil applicable
Any report of the review of the local planning scheme that has been published under the	Nil applicable



<i>Planning and Development (Local Planning Schemes) Regulations 2015</i>	
In the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve	<p>Not applicable as far as the subject land (Lot 24 and Lot 156) are freehold titles.</p> <p>Lot 4333 is a road reserve and the proposed development specific to that land is compatible with the objectives for that reserve.</p>
The built heritage conservation of any place that is of cultural significance;	No items of cultural significance noted
The effect of the proposal on the cultural heritage significance of the area in which the development is located;	Nil impact
The compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the effect of the height, bulk, scale, orientation and appearance of the development	Nil impact identified
<p>The amenity of the locality including the following—</p> <p>(i) environmental impacts of the development;</p> <p>(ii) the character of the locality;</p> <p>(iii) social impacts of the development</p>	Nil
The likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource	Nil
Whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved	No notable vegetation noted on the site that is regarded as being of cultural or visual importance or necessary to retain.
The suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk	Adjacent to similar development that has been insitu for a discernable period of time. This project will essentially allow for an integral expansion to the existing.
The suitability of the land for the development taking into account the possible risk to human health or safety	No issues identified.



<p>The adequacy of—</p> <p>(i) the proposed means of access to and egress from the site; and</p> <p>(ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles</p>	<p>Frontage to a sealed road adequate to accommodate anticipated vehicular movements (refer to the attached Transport Impact Assessment).</p> <p>Incorporated into the design are sealed internal roads, a truck marshalling area, bypass lanes and designated car parking areas for workers and visitors to the site.</p>
<p>The amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety</p>	<p>Refer to:</p> <p>Attachment 1 -Cover Letter (Traffic Generation)</p> <p>Attachment 3- Road Network (Plan)</p>
<p>The availability and adequacy for the development of the following —</p> <p>(i) public transport services;</p> <p>(ii) public utility services;</p> <p>(iii) storage, management and collection of waste;</p> <p>(iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);</p> <p>(v) access by older people and people with disability</p>	<p>No public transport services are available.</p> <p>Electricity and potable water are available. The proposed development will need to be serviced with on-site waste-water treatment facilities.</p> <p>Solid waste can be adequately stored and removed from the site.</p> <p>Access to the site is only by invitation.</p>
<p>The potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses</p>	<p>Not applicable</p>
<p>The history of the site where the development is to be located</p>	<p>The site is adjacent to exiting compatible development under the same ownership (CBH)</p>
<p>The impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals</p>	<p>Nil substantial impacts envisaged.</p>
<p>Any submissions received on the application</p>	<p>Nil submissions received.</p>
<p>The comments or submissions received from any authority consulted under clause 66</p>	<p>No other statutory, public or planning authority was identified as being necessary for further consultation.</p>
<p>Any other planning consideration the Council considers appropriate</p>	<p>Nil</p>

Policy Implications

Nil



Financial Implications

Nil

General Function Implications

Nil

Strategic Implications

Nil

Site Inspection

A site inspection was undertaken by the reporting officer.

Sustainability & Climate Change Implications

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

An assessment report and recommendation has been prepared (the subject of this report) taking into account all relevant provisions of the Act and associated Regulations.

The proposal for a 'Rural Industry' on the site is consistent with the objectives of both the Rural and General Industry land use zones.

Council may determine an application for development approval by —

- a) granting development approval without conditions; or
- b) granting development approval with conditions; or
- c) refusing to grant development approval.

It is recommended that the proposed development be approved subject to given conditions.

Officer Recommendation

That Council approve the development application (DA 012526) for Lot 24/425174, Lot 156/44386 & Lot 4333/219485, Kalannie, pursuant to Section 68(2) of the *Planning and Development (Local Planning Schemes) Regulation 2015* subject to the following conditions:

1. The development (Rural Industry) is to be carried out in accordance with the documents endorsed with the Shire's stamp, except where amended by other conditions of this consent. If there is any inconsistency between the above documents, the most recent document shall prevail to the extent of the inconsistency. However, the conditions of this consent shall prevail to the extent of any inconsistency;
2. Without further approval from Shire of Dalwallinu Council, in writing, this approval will lapse and have no force or effect after two years of the date of this permit if not substantially commenced.



Officer Recommendation/Council Resolution

MOTION

Moved Cr
Seconded Cr

0/0





Co-operative Bulk Handling Ltd
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17 June 2025

Jean Knight
Chief Executive Officer
Shire of Dalwallinu

Via email: ceo@dalwallinu.wa.gov.au

Dear Jean,

ADDITIONS TO GRAIN HANDLING & STORAGE FACILITY AT LOT 24 ON DEPOSITED PLAN 425174, LOT 156 ON DEPOSITED PLAN 44386 AND LOT 4333 ON DEPOSITED PLAN 219485.

CBH is seeking development approval from the Shire of Dalwallinu for a proposed grain handling and storage facility located at Lot 24 on Deposited Plan 425174, Lot 156 on Deposited Plan 44386 and Lot 4333 on Deposited Plan 219485. The subject application is prepared in accordance with Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015 and the Shire of Dalwallinu Local Planning Scheme No. 2 (LPS2).

Proposal

The proposed development incorporates the following elements:

- 6 x 300m long x 35m wide x 1.8m high x 39,300 tonnes capacity open storage bulkhead.
- 3 x 500tph auger pit and conveyor loading system each with two stackers and trippers.
- 1 x twin spear Type-11 sample hut with 6 x pull forward lanes.
- 1 x 56m entry weighbridge with hut (manned).
- 1 x 56m exit weighbridge (unmanned).
- 1 x truck marshalling area.
- 1 x staff amenities area.
- 1 x washdown pad.
- 3 x compressor container one with storage locker.
- Sealed internal roads inc. bypass lanes and car parking areas.
- New site entry/exit to Lot 24 and Lot 156 off Sanderson Terrace.
- General drainage (open drains, culverts, drainage basins) to support impervious works.

Site Details

The subject land is located north of the Kalannie townsite immediately east of Sanderson Terrace. The proposed development is located predominately on Lot 24 on Deposited Plan 425174 and Lot 156 on Deposited Plan 44386. Lot 156 is zoned 'general agriculture' and Lot 24 is zoned 'rural' under the Shire of Dalwallinu LPS2. The subject site is surrounded by 'general agriculture' zoned land to the north, east and west. Land immediately south of the subject site is reserved railways. Both Goodlands Road and Sanderson Terrace are local road's under the control and maintenance of the Shire of Dalwallinu.

Background

CBH Group has a strategic objective to be able to receive an average crop of 22Mt and out-turn 70% of the crop in the January to June shipping window by 2033. To achieve this objective, storage capacity must be expanded at strategically chosen sites to meet the pace, investment and innovations of CBH growers.

Kalannie is a network site in Area 6 of CBH's Kwinana North Zone that has been identified and prioritised for expansion and enhancement in the network plan. An additional 235,800t of permanent storage including new marshal, sample, and weigh facilities are proposed to be built on a new 112ha land holding northeast of the existing site across Sanderson Terrace.

Continued growth in grower receivals, ageing infrastructure and a reliance on harvest essential moves is contributing to significant capacity deficit at Kalannie. This storage capacity shortfall is exacerbated by fixed storage infrastructure that is ageing, unable to be fumigated and forecast to reach end of life by 2023 and 2026 respectively. It is cost prohibitive to remediate these storages from a structural, electrical, mechanical and sealing perspective.

Currently to keep the site open for growers each harvest, Kalannie must undertake essential harvest moves. Oversubscription results in tonnes being pushed to port earlier than required to keep services open. This is not sustainable and will only be exacerbated in the future if a permanent solution is not implemented.

Kalannie is a critical site in the Kwinana North supply chain that has several opportunities to handle the growth in its receival task, re-design the site to out-load more tonnes faster in the peak shipping window, improve safety and site operational efficiency for growers and front-line staff.

Town Planning Considerations

The proposed development is consistent with Clause 68 of Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015 and the provisions of the Shire of Dalwallinu Local Planning Scheme No. 2. The following key matters are further discussed in this report:

- Local Planning Scheme No. 2
- Stormwater Management
- Traffic Generation
- Noise and Dust Management

Shire of Dalwallinu Local Planning Scheme No. 2

The subject land is zoned 'general agriculture' and 'rural' under the Shire's LPS2. The predominant development the subject of this application is on the rural zoned lot with the works on the 'general agriculture' zoned lot confined to access and stormwater runoff improvements.

An 'industry-rural' land use within the 'rural' zone is permitted by the Scheme provided the use complies with the relevant development standards and the requirements of the Scheme.

A, 'industry-rural' land use is subject to the 'site and development requirements' prescribed by Table 2 of LPS2 which sets out the zone/use development requirements for various land uses to ensure the scale, nature, design, general appearance, and impact of such uses is compatible with the objectives of the zone in which the development is located as well as the general purposes and aims of the Scheme.

LPS2 stipulates that development requirements for the development of uses not referred to in Table 2 shall be determined by the local government. Noting the scale of the subject site, that the proposal is an extension of an adjoining industry, and the land use is designed to support agricultural activities within the immediate and wider locality, it is considered that the proposed setbacks, height, plot ratio and number of car parking spaces proposed by this application are appropriate to the zone in which it is located. Notwithstanding, the proposed development meets the setback requirements for an 'industry-general' land use which is a similar land use to the land use proposed by this application.

Stormwater Management

The stormwater drainage system has been designed in accordance with the requirements of CBH Design Specification TS10A – Civil Earthworks, Roads and Drainage and followed guidelines set out in the Australian Rainfall & Runoff. Open drains and culverts have been designed to convey the 20-year ARI rainfall event.

Stormwater from the expansion will be conveyed to existing basin 1 and proposed basin 1A. The location of these basins is shown on the proposed site plan. Stormwater outflows have been limited to predevelopment flows and culverts and drains have been sized to provide 300mm freeboard to bottom of boxing to adjacent pavements.

Engineering detail and calculations are provided as part of McDowall Affleck's Stormwater Management Plan attached in support of this application for development approval that documents the drainage and associated design constraints for the proposed CBH Kalannie facility.

Traffic Generation

Typically, storage demand (grower receivals) that cannot be met by the permanent storage on site has been accommodated by a combination of train out-loading during harvest and on-site emergency storage (and bagged storage).

CBH propose to construct 6x new open bulkheads (OBH04-09), as well as marshal/sample/weigh facilities at the new site north of the existing. These new bulkheads will have a nameplate storage capacity of 235,800t which increases the total nameplate storage of the site from 244,500t to 480,300t.

It is noted that although the total nameplate storage of the site will be 480,300t, the maximum effective storage available is reduced to 395,100t due to the three HOR storages not being able to achieve full capacity (due to their deteriorated condition, reducing capacity by 15,000t) and the two temporary OBHs not being constructed to permanent specification (70,200t reduction).

It is proposed to use RAV10 trucks up to 53.5m long for the transport of grain. In addition, while this site will be rated for RAV10, deliveries would include haulage using RAV7 or even as low as RAV2 vehicles. The average payload for the site will be 62.8t.

On average the harvest receival period will last approximately three months, generally October through to December. During this period, it is known that delivery patterns peak for around 45 days with 80% of the crop delivered in this time. Generally, receival sites will operate 7 days a week for 12 hours a day during the harvest period.

The existing percentage breakdown of trip origins for grower receivals as provided by CBH is as follows:

- North 1 – 26% North West – Dalwallinu-Kalannie Road (including harvest in loading)
- North 2 – 25% North East – Goodlands Road
- West – 16% Pithara East Rd
- South – 15% Dowerin-Kalannie Road
- East – 18% Kalannie-Kulja Road

It is expected this distribution will remain the same post-expansion.

Site distribution is as follows:

- 40.3% of total receivals will be stored at the existing site. The remaining 59.7% will be stored at the new site.
- 29% of the 40.3% of receivals (11.7% of total site receivals) will unload at the existing TBH 98/99. 29% was estimated based on TBH98/99 total storage capacity compared to the total existing site storage capacity.
- 0-40% of all future deliveries will be RAV10. Therefore, for conservatism, a worst case of 40% of RAV10 trucks will be assumed for this assessment as this allows for a larger amount of truck movements having to return to the new proposed weighbridge at the new site after unloading before leaving the site.

Grain is not received consistently throughout the harvest period and data from CBH suggest that generally 80% of grain is received within 45 days. For the purposes of assessing the peak period impacts, the following assumptions have been made:

- 80% of total grain tonnes are received within, and evenly distributed over 45 days.
- Truck deliveries occur over a 12-hour period, and 10% of all daily volumes are received within a peak hour.

The trip distribution in and around the town and CBH site is based on all trucks enter the site at the Goodlands Road and Sanderson Terrace intersection and all trucks then sample and weigh in at the new site IN weighbridge.

- New Site Receivals:
 - 71.4% of receivals will unload at the new site, with 40% being RAV10 vehicles (including existing emergency bulkheads TBH 98/99).
 - All new site receivals (71.4%) will weigh out at new site OUT weighbridge.
 - All new site receivals (71.4%) will exit via the Goodlands Road and Sanderson Terrace intersection.
- Existing Site Receivals:
 - 28.6% of receivals will unload at the existing site, with 40% being RAV10 vehicles (not including existing emergency bulkheads TBH 98/99).
 - 28.6% of receivals of receivals will access the existing south site via the new south access on Sanderson Terrace by crossing Sanderson Terrace from the new north site access/exit.
 - 60% of the existing south site receivals (RAV 7 and under) will weigh out at the existing weighbridge and exit at the existing CBH site exit.
 - 40% of the existing south site receivals (estimated RAV 10s) will return via internal roads, cross Sanderson Terrace and enter the new site via the new north Sanderson Terrace access, and weigh out at the new OUT weighbridge before exiting the site via the new north Sanderson Terrace intersection access/exit and then Goodlands Road.

Regardless of whether this storage is built, the same average delivery movements to the Kalannie facility will occur during harvest. This is because receivals are determined by local production which falls outside of CBH control. CBH are proposing to construct the six additional storage bulkheads to increase site capacity so that more grain can be stored through the harvest period and inefficient out loading movements within the harvest period are avoided.

As Kalannie is a rail site, typically grain is stored at the site and railed to the export port after harvest. If the site storage capacity is reached during harvest, grain would need to be out loaded by truck during the harvest to allow grain to continue to be received from nearby farms. This will involve shifting the grain from Kalannie to the next site with available storage capacity rather than rail out loading outside of harvest. This double-handling of grain is inefficient in terms of cost and adds additional traffic to the surrounding road network during the already busy harvest period.

Outside of the harvest period, in loading movements are proposed to move grain from the existing Goodlands CBH site to the CBH Kalannie site. All movements will be to/from the North-East of the site via Goodlands Road. There will be 1,068 truck movements required.

Out/In loading of sites is typically taken over the course of the year outside of the 45 days harvest period. Therefore, estimated out of harvest period in loading movements are approximately 4 movements a day, which are considerably less than the peak harvest period. As a result, the out of harvest period in loading movements will have significantly less impact to the road network than the peak harvest period traffic generation.

Outside of the harvest period, grain will need to be moved from the new north site to the existing south site to allow rail out loading.

As grain from the south site is loaded onto trains, the south site storage will be consistently replenished from the north site until all the grain from both sites have been out loaded via rail.

Kalannie's cycle time and distance from Port only allows 1 train per day to be out loaded. The train is a 60-wagon train with a 3540t.

Rail outloading will be undertaken outside of the peak harvest period. Therefore, assuming a train arrives every 2 days, approximately 1140t of grain will need to be moved from the north site to the south site to allow the total site (north and south) to be out loaded over an approximate 223-day period.

Assuming a truck payload of 62.8t, there will be 18-19 truck movements per day (in one direction) which, over a 14-hour day, is 1-2 trucks per hour.

Therefore, estimated intrasilo split movements are considerably less than the peak harvest period and will significantly less impact to the road network than the peak harvest period traffic generation.

It is proposed to widen the existing Goodlands Road and Sanderson Terrace intersection, as well as the Sanderson Terrace curve/bend, to allow for lane correct movements. A 'Swept Path Movements' diagram for the proposed new site accesses has been provided as an attachment to this development application.

RAV Status

As per MRWA's HVS Network Mapping Tool:

- Dalwallinu- Kalannie Road is categorised on the Tandem Drive 10.1 networks and Tri Drive 1.1 networks with the following condition:
 - All operators must carry written support from the road manager acknowledging the operator's use of the road.

- Goodlands Road is categorised on the Tandem Drive 10.1 networks and Tri Drive 2.1 networks with the following condition:
 - All operators must carry written support from the road manager acknowledging the operator's use of the road.
- Sanderson Terrace is categorised on the Tandem Drive 4.1 and Tri Drive 1.1 networks without conditions.

This development application proposes RAV10 compliance for the two new site entry/exit off Sanderson Terrace however it is acknowledged that Sanderson Terrace is currently only rated RAV4. To upgrade the section of Sanderson Terrace between the CBH entry/exit and Goodlands Road will need to be amended to the Tandem Drive 10.1 network to support the proposed expansion. The remaining southern section of Sanderson Terrace does not require RAV10 access and therefore does not need to be amended to a higher RAV network.

An 'Application to Add or Amend a Road on a Restricted Access Vehicle Network' is required to be submitted to Heavy Vehicle Services under Main Roads to support this change which CBH is currently in the process of applying for. Wider intersection compliance will be looked at more closely during that application. In the interim, CBH will only accept deliveries to the site and outload by road in accordance with the approved RAV network.

Noise & Dust Management

CBH shall ensure that noise from the specification and installation of any mechanical equipment as well as traffic and construction noise does not exceed assigned levels prescribed in the *Environmental Protection (Noise) Regulations 1997*, when it is received at a neighbouring property. Due to the nature of grain handling and storage, some dust can be produced from a range of activities. Dust Management will comply with *Environmental Protection Act 1986* and the relevant *National Environmental Protection Measures*.

CBH is committed to improving the overall environmental impacts of its business and in achieving the environmental objectives outlined in the CBH Group Health, Safety and Environmental Policy. CBH undertakes frequent noise and dust monitoring across its sites to ensure that dust and noise levels are measured and are mitigated whenever there is an exceedance.

Conclusion

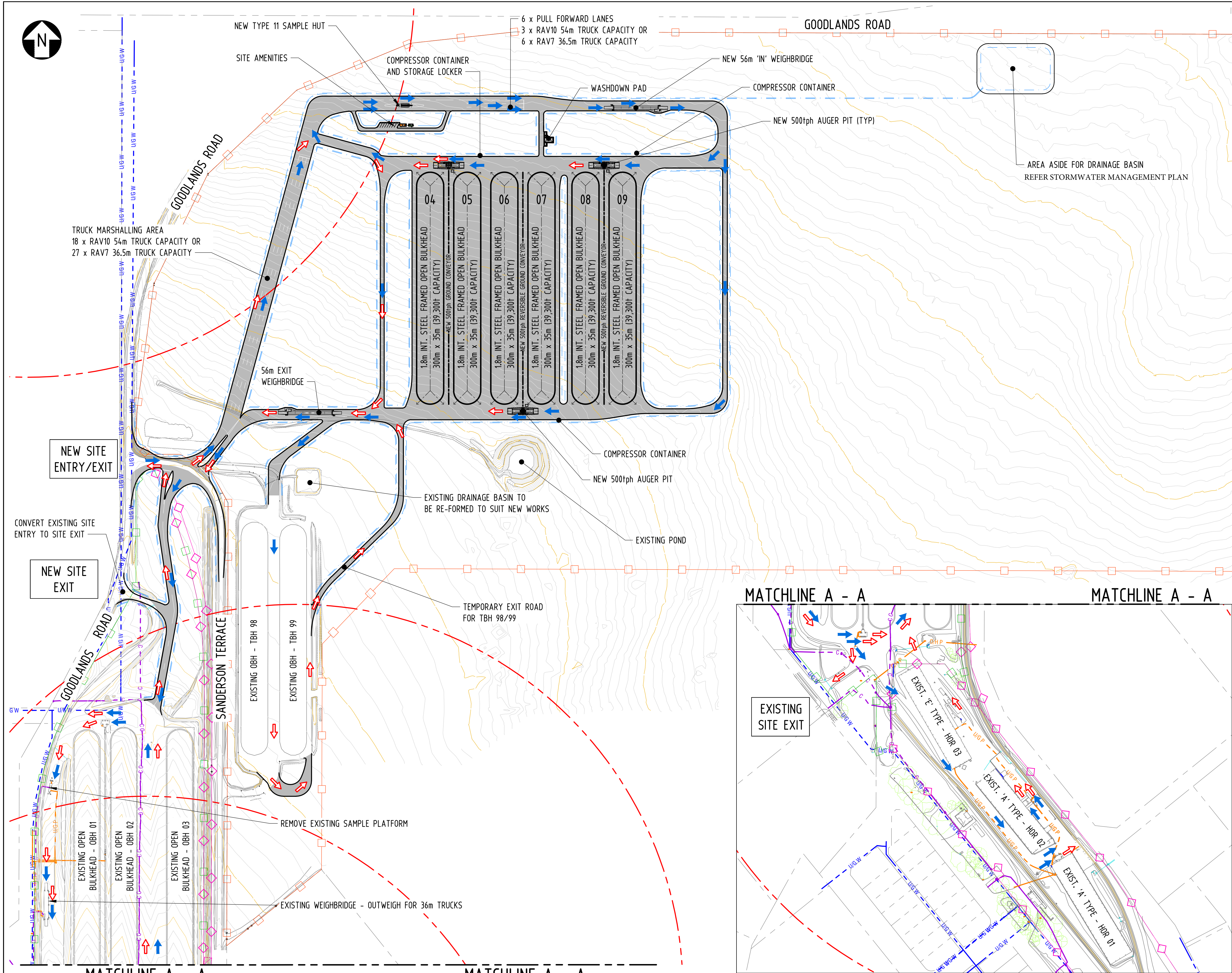
The proposed additions are aligned with the planning framework for the area specifically the 'general industry' and 'rural' zone in which it is located, and it is not considered to result in any new amenity impacts to the surrounding area. CBH respectfully requests the Application for Development Approval is considered by the Shire of Dalwallinu expeditiously given the straightforward nature of the application and its general compliance with the Shire's planning framework.

Should you have any question in relation to the details provided in this submission, please contact Timothy Roberts on 9216 6061 or timothy.roberts@cbh.com.au

Yours Sincerely,



Timothy Roberts
Lead – Planning & Approvals



DRAWING LEGEND

- TRAFFIC MOVEMENTS - TRUCKS FULL
- TRAFFIC MOVEMENTS - TRUCKS EMPTY
- LOT BOUNDARIES
- CBH SITE BOUNDARY
- CBH RAIL LEASE BOUNDARY
- UNDERGROUND POWER LINES
- UNDERGROUND COMMS
- UNDERGROUND WATER PIPES
- UNDERGROUND STORMWATER PIPES
- RAIL LINE
- EPA INDUSTRIAL/SENSITIVE LAND USE SEPARATION DISTANCE - 500m RADIUS

STORAGE CAPACITIES

EXISTING SITE STORAGE		
'A' TYPE STORAGE	HOR 01	26,400 t
'A' TYPE STORAGE	HOR 02	20,400 t
'E' TYPE STORAGE	HOR 03	15,000 t
RRLF STEEL CELLS	4 CELLS	2,000 t
1.6m INT. STEEL FRAME OPEN BULKHEAD	(01)	42,500 t
1.2m LOW STEEL FRAME OPEN BULKHEAD	(02)	34,000 t
1.2m LOW STEEL FRAME OPEN BULKHEAD	(03)	34,000 t
1.2m LOW STEEL FRAME OBH - RENUMBER	(TBH 98)	35,100 t
1.2m LOW STEEL FRAME OBH - RENUMBER	(TBH 99)	35,100 t
TOTAL EXISTING STORAGE		244,500 t

PROPOSED SITE STORAGE		
1.8m STEEL FRAME OPEN BULKHEAD	(04)	39,300 t
1.8m STEEL FRAME OPEN BULKHEAD	(05)	39,300 t
1.8m STEEL FRAME OPEN BULKHEAD	(06)	39,300 t
1.8m STEEL FRAME OPEN BULKHEAD	(07)	39,300 t
1.8m STEEL FRAME OPEN BULKHEAD	(08)	39,300 t
1.8m STEEL FRAME OPEN BULKHEAD	(09)	39,300 t
TOTAL PROPOSED STORAGE		235,800 t

TOTAL SITE STORAGE 480,300 t

LAND ACQUISITION 101.7ha

HATCHING LEGEND

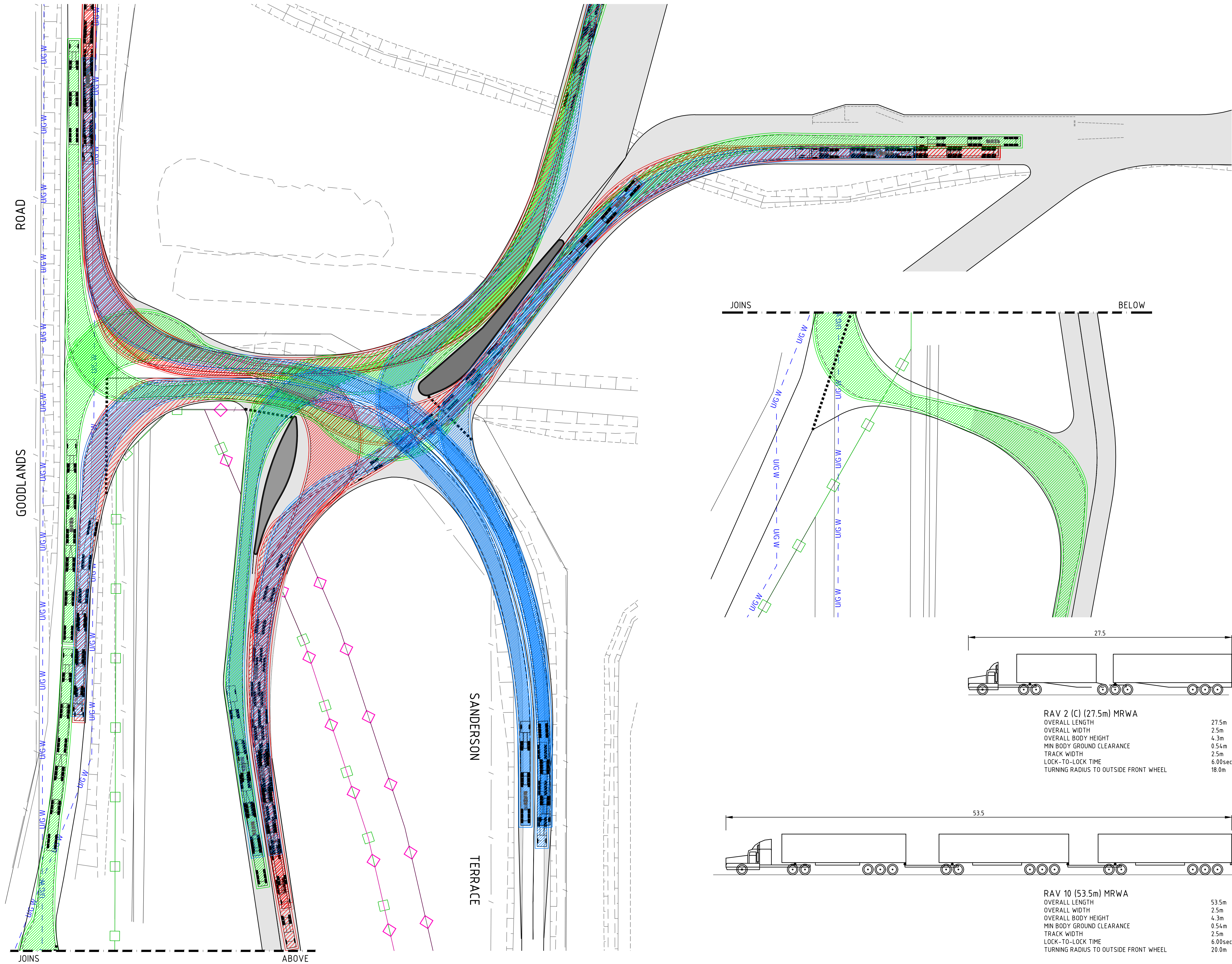
AREA OF NEW WORKS 140,100m²

NOTE:
THIS DRAWING BASED OFF
FUTURE PLAN 368-ENG-CI-DCO-0017

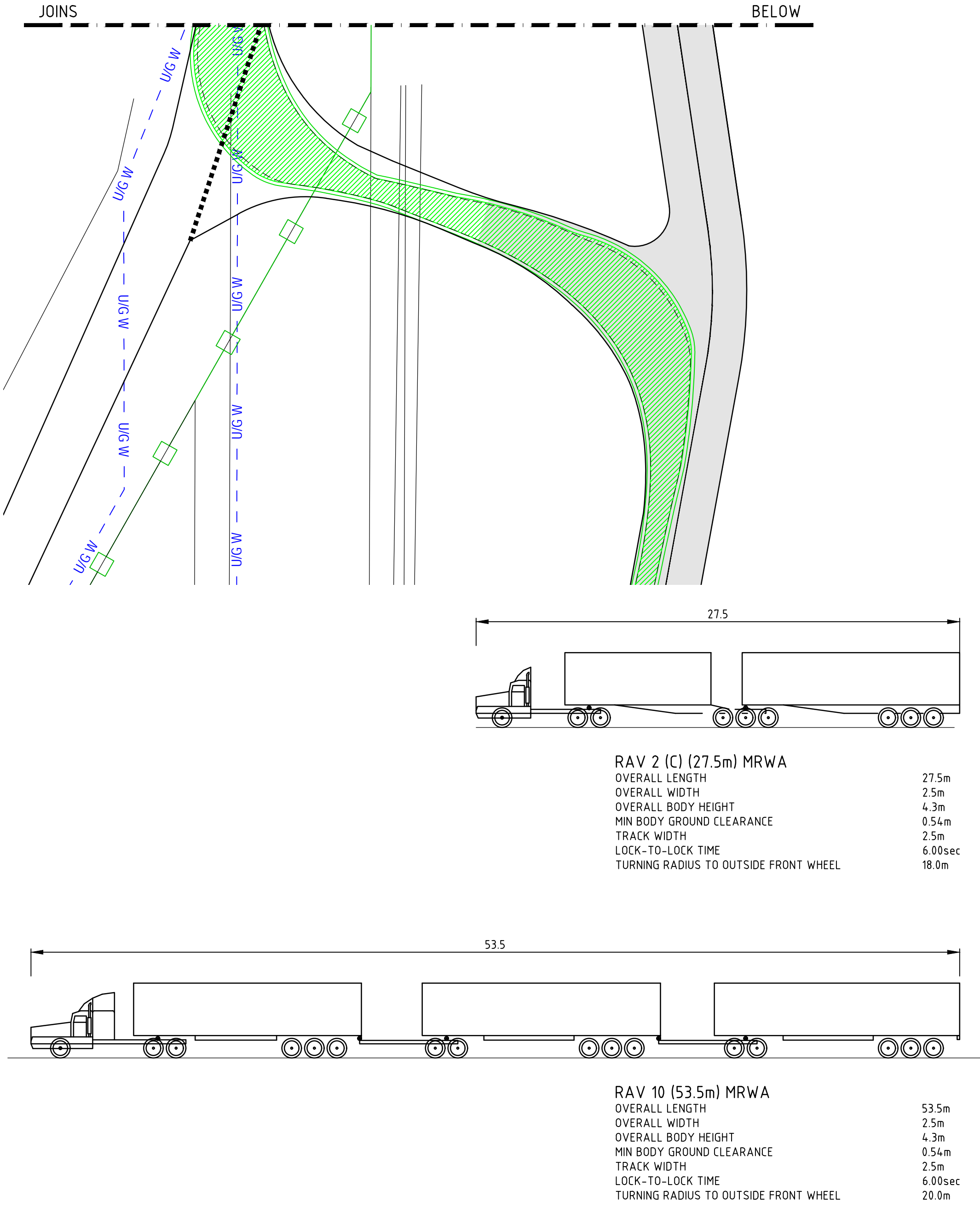
PRELIMINARY ISSUE
DO NOT USE FOR CONSTRUCTION
DATE 11.02.25

1:2500 @ A1
15000 @ A3

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DO NOT SCALE FROM THIS DRAWING																			
REF DRAWING No.		REFERENCE DRAWING TITLE		REV		DATE		REVISION DESCRIPTION		BY		CHK'D		APP'D					
				B		11.02.25		REVISED AS PER PM REQUEST, RE-ISSUED FOR REVIEW.		JB									
				A		03.09.24		ISSUED AS CHECK PRINT AND FOR REVIEW		JD									



- NOTES:
1. ALL DIMENSIONS SHOWN ARE IN METRES UNLESS NOTED OTHERWISE
 2. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL UNDERGROUND SERVICES PRIOR TO COMMENCEMENT OF CONSTRUCTION



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Project Number & Title:	368-3143-CI-RPT-0001 Stormwater Drainage Report
Contractor:	McDowall Affleck

Document Information		
CBH Document Number	Contractor Document Number	Document Name
368-3143-CI-RPT-0001		Stormwater Drainage Report

Revision History					
CBH Rev No	Contractor Rev No.	Description	Date	Approved By (Contractor)	Approved By (CBH)
A	A	Initial Report	15.5.2023	Rob Smith	
B	B	Screen shots updated	22.05.2023	Rob Smith	
C	C	Updated for 30% Detailed Design	9.02.2024	Rob Smith	
D	D	Updated for 60% Detailed Design	9.04.2024	Rob Smith	
E	E	Updated for 85% Detailed Design	28.06.2024	Michael Ferritto	
F	F	Updated for 100% Detailed Design	01.12.2024	Michael Ferritto	

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1. EXECUTIVE SUMMARY

CBH are conducting detailed design for future additional bulkheads expansion at their Kalanie facility to cater for future harvest demands, referred to herein as 'the site'.

The Stormwater Drainage Report (SDR) has been prepared to support the design and provide guidance to both CBH and contractors as to their obligations to ensure that any potential impacts of development are minimized.

This SDR provides details as to how the future bulkhead expansion will meet water management criteria detailed in the CBH Technical Specification 10A. It provides the calculations and description of the surface water management to achieve compliance with the design criteria to ensure that the development does not exceed predevelopment flows for storm events up to and including a 5% Annual Exceedance Probability (AEP) (5% AEP is equivalent to a 20 Year Average Recurrence Interval (ARI)) and that drainage channels, culverts and drains are designed to convey a 5% AEP and generally provide at least 300mm freeboard to bottom of adjacent permanent pavements. Any locations where we were not able to provide 300mm freeboard to underside of pavements we have cement stabilised subbase and basecourse. Emergency road extensions have been designed to provide 150mm freeboard to bottom of adjacent pavements.

2. INTRODUCTION

McDowall Affleck has been appointed by CBH as Engineering Consultants for the Detailed design expansion at the CBH Kalannie facility. The proposed expansion is to construct six additional Open Bulkhead (OBH) storages, ancillary pavements and drainage devices to convey stormwater flows to an existing and proposed basin.

2.1. Objectives

The objective of this Stormwater Design Report (SDR) is to limit the stormwater outflow from the site after the development of the proposed bulkheads to predevelopment flow rates for a 5% AEP and to convey a 5% AEP around OBH and access roads in open drains while maintaining 300mm freeboard to bottom of pavements. There are two locations where we were not able to achieve this where we will cement stabilize adjacent pavements. This SDR provides details on how stormwater will be managed.

3. PRE-DEVELOPMENT ENVIRONMENT

The site generally slopes towards the north-east.

3.1. Existing Infrastructure

The site consists of 5 Open Bulk Heads, 3 Grain sheds, weigh bridges, ancillary pavements, rail loading facility and basin. Below in Figure 1 is an aerial image of the site.



Figure 1: Existing CBH facility, Kalannie

4. STORMWATER MANAGEMENT CALCULATIONS

The CBH TS10A requires outflow to be limited to predevelopment outflow for a 5% AEP and all open drains, pavement drains and culverts be designed to convey a 5% AEP while providing 300mm freeboard to bottom of pavement.

4.1. Hydrology

To enable a detailed hydraulic analysis of the existing stormwater management system onsite the hydrological conditions need to be determined. This has been based on ILSAX which uses Horton Loss model. An AMC of 3 has been adopted with Moderately Well drained soils.

4.2. Rainfall Data

Design rainfall Intensity Frequency Duration (IFD) data was produced using the Bureau of Meteorology design rainfalls intensity (mm/h) based on the co-ordinates of the site. A summary of the IFD is shown below for different Annual Exceedance Probabilities (AEP).

Location

Label: Kalannie

Latitude: -30.3526 [Nearest grid cell: 30.3625 (S)]

Longitude: 117.1177 [Nearest grid cell: 117.1125 (E)]



IFD Design Rainfall Intensity (mm/h)

Issued: 07 April 2023

Rainfall intensity for Durations, Exceedance per Year (EY), and Annual Exceedance Probabilities (AEP).

[FAQ for New ARR probability terminology](#)

Table

Chart

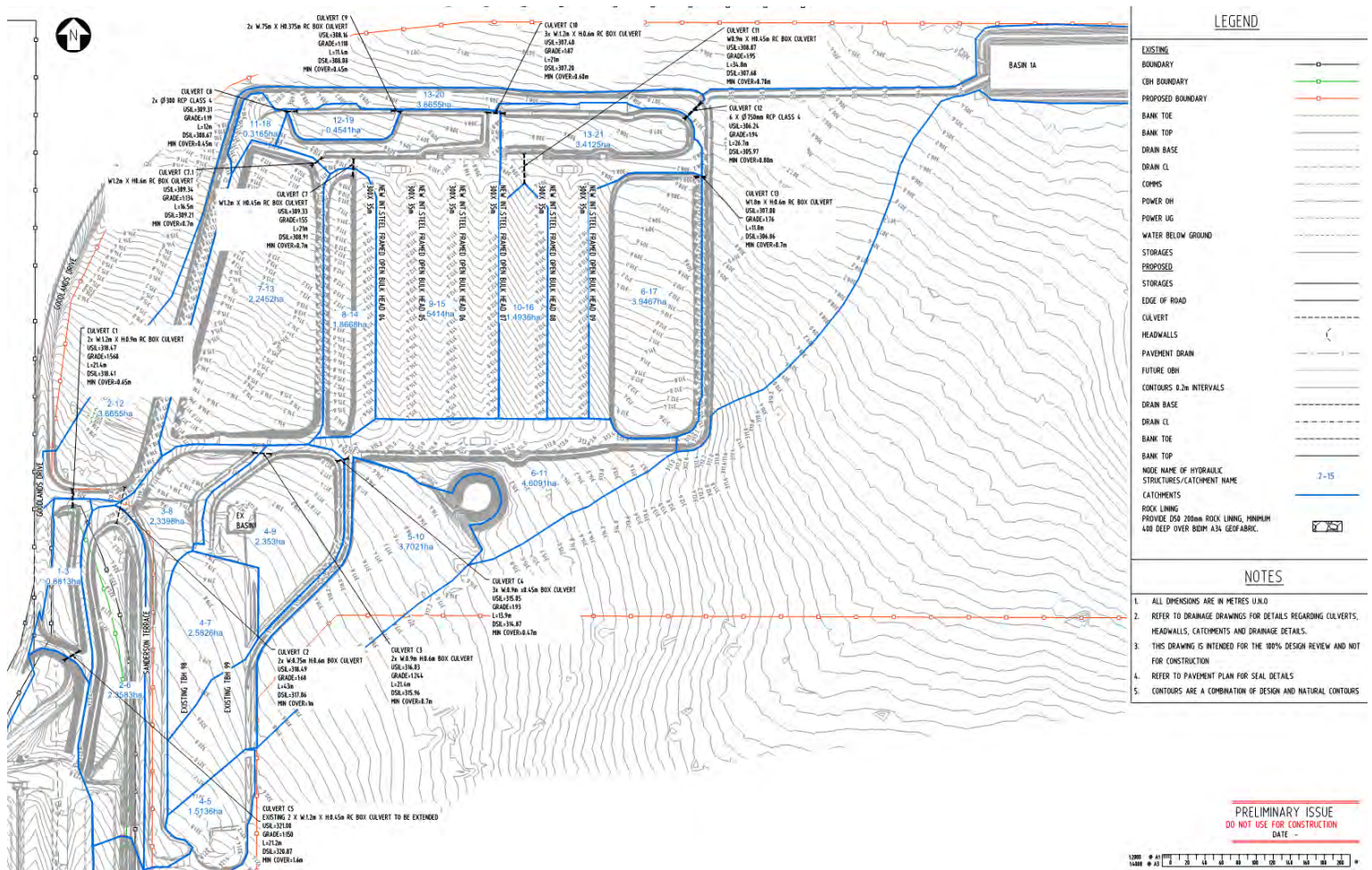
Unit: **mm/h**

Duration	Annual Exceedance Probability (AEP)						
	63.2%	50%#	20%*	10%	5%	2%	1%
1 min	78.0	90.3	132	162	194	240	278
2 min	66.5	76.6	111	136	163	202	235
3 min	60.2	69.4	100	124	148	184	213
4 min	55.3	63.9	92.8	114	137	170	197
5 min	51.3	59.4	86.4	106	128	158	183
10 min	38.5	44.6	65.2	80.4	96.3	119	137
15 min	31.3	36.3	53.1	65.4	78.3	96.5	111
20 min	26.7	30.9	45.1	55.6	66.5	81.9	94.6
25 min	23.4	27.1	39.5	48.6	58.1	71.7	82.7
30 min	20.9	24.2	35.2	43.4	51.9	64.0	73.9
45 min	16.2	18.7	27.1	33.4	39.9	49.3	57.0
1 hour	13.4	15.5	22.4	27.5	32.9	40.7	47.2
1.5 hour	10.3	11.8	17.0	20.9	25.0	31.1	36.1
2 hour	8.44	9.69	14.0	17.2	20.6	25.6	29.8
3 hour	6.40	7.33	10.6	13.0	15.7	19.6	22.9
4.5 hour	4.83	5.53	7.98	9.87	11.9	15.0	17.6
6 hour	3.94	4.51	6.53	8.10	9.82	12.4	14.6
9 hour	2.94	3.37	4.90	6.11	7.44	9.43	11.2
12 hour	2.37	2.72	3.97	4.97	6.09	7.74	9.19

Figure 2 – Intensity Frequency Duration.

4.3. Catchments

Based on the proposed design levels and existing surface levels where applicable within the site we have determined catchment areas based on water shed boundaries and where catchments are flowing to drainage structures. Please note that the external catchment 12-3 is based on 2m Lidar contours and there is some uncertainty as to their exact size due to upstream roads and the location of culverts. The catchment boundaries are shown in Figure 3 below. Appendix 1 contains more information on time of concentration and peak flows.



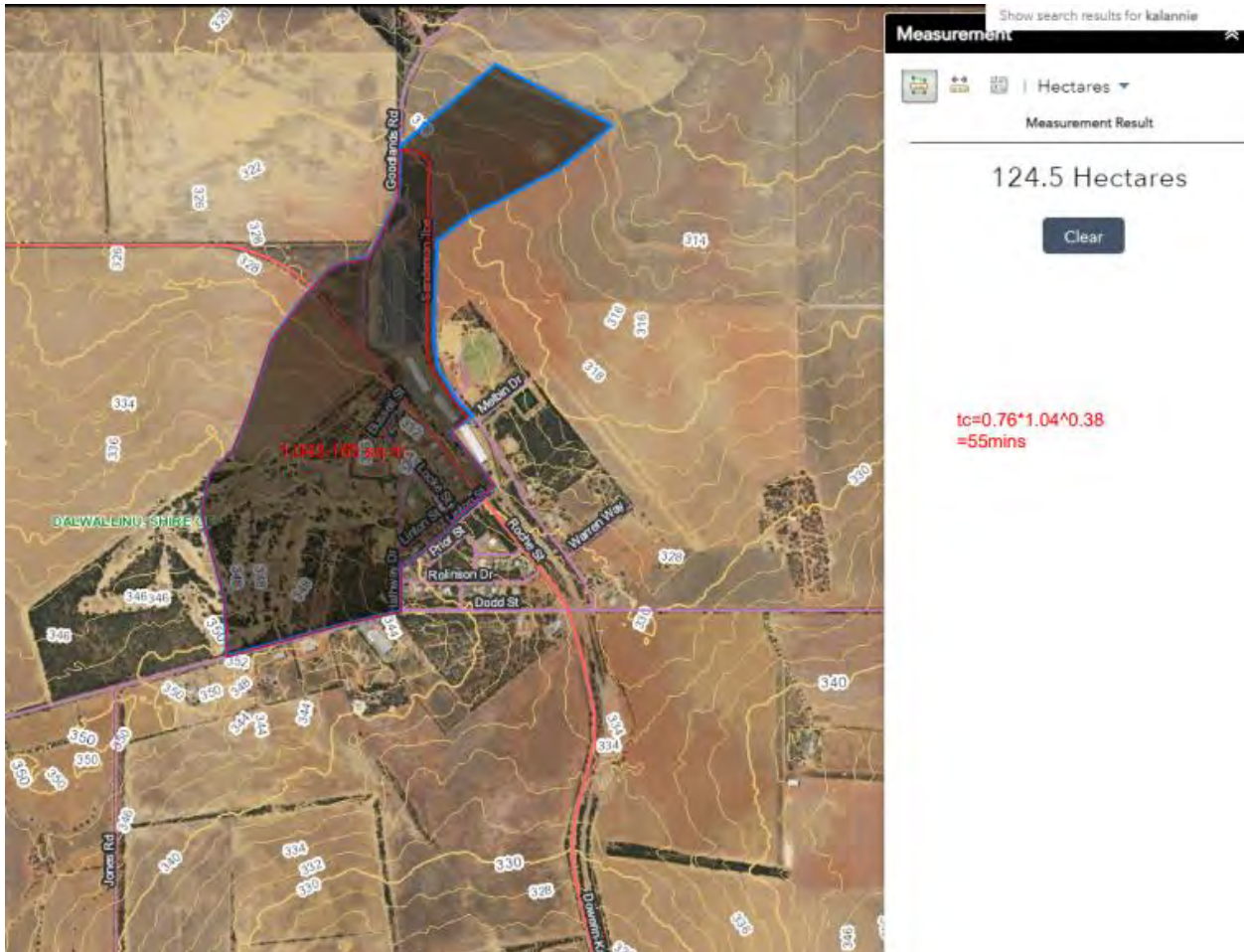
4.4. Hydraulic Modelling for Catchments

Stormwater analysis for catchments within the site has been undertaken using 12d dynamic drainage. This is engineering software package for designing urban and rural stormwater drainage systems. To enable modelling of the proposed basins, culverts and open drains, we have used the ILSAX with a Horton loss model to convert Australian Rainfall and Runoff (AR&R) Temporal Patterns and rainfall data into runoff Hydrographs.

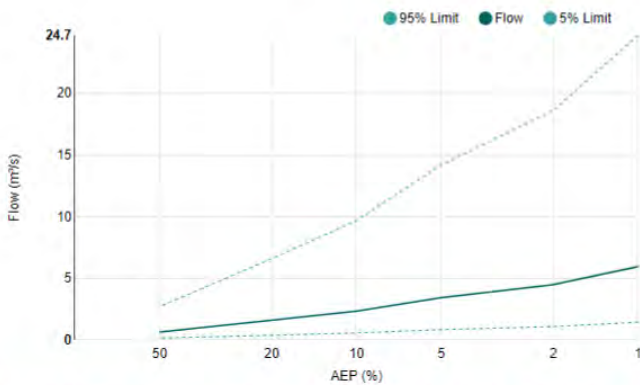
To ascertain the rain event that would require the greatest volume of detention, a range of rainfall events were analyzed in 12d for each model (5, 10, 15, 20, 25, 30, 45, 60, 90, 120, 180, 270, 360, 540, 720 and 1080 minutes) in a 5% AEP, which is equivalent to a 20 Year ARI. Values for rainfall intensity are based on the AR&R Maps. Analysis has been conducted within the catchments to determine size of open drains, culverts, basins and outlet structures to convey a 5% AEP through the site while providing 300mm freeboard to bottom of boxing while ensuring the outflow from the site is below a predeveloped flow.

4.5. External Catchment

The flow associated with external Catchment 12-3 have been determined using Regional Flood Frequency Estimation method that had a flow of 3.43m³/s which is shown in Figure 4 below. A time of concentration using Wheatbelt Regional Rational method has been determined at approximately 55 minutes.



Results | Regional Flood Frequency Estimation Model



*The catchment has unusual shape. Results have lower accuracy and may not be directly applicable in practice.

AEP (%)	Discharge (m³/s)	Lower Confidence Limit (5%) (m³/s)	Upper Confidence Limit (95%) (m³/s)
50	0.650	0.160	2.70
20	1.59	0.380	6.60
10	2.33	0.570	9.67
5	3.43	0.840	14.2
2	4.48	1.09	18.6
1	5.94	1.44	24.7

Input Data	
Date/Time	2023-04-12 14:27
Catchment Name	12-3
Latitude (Outlet)	-30.352
Longitude (Outlet)	117.115
Latitude (Centroid)	-30.363
Longitude (Centroid)	117.115
Catchment Area (km²)	1.0
Distance to Nearest Gauged Catchment (km)	133.62
50% AEP 6 Hour Rainfall Intensity (mm/h)	4.512213
2% AEP 6 Hour Rainfall Intensity (mm/h)	12.394798
Rainfall Intensity Source (User/Auto)	Auto
Region	Fringe - SW WA & Arid and Semi-arid
Region Version	RFFE Model 2016 v1
Region Source (User/Auto)	Auto
Shape Factor	1.22*

Figure 4– Catchment 12-3 Map and Flows

4.6. Predevelopment condition

Based on the predeveloped catchments characteristics we have determined what the peak outflow would be in a 5% AEP, which is 2.11m³/s. Below in Figure 5 is a screen shot of the results.

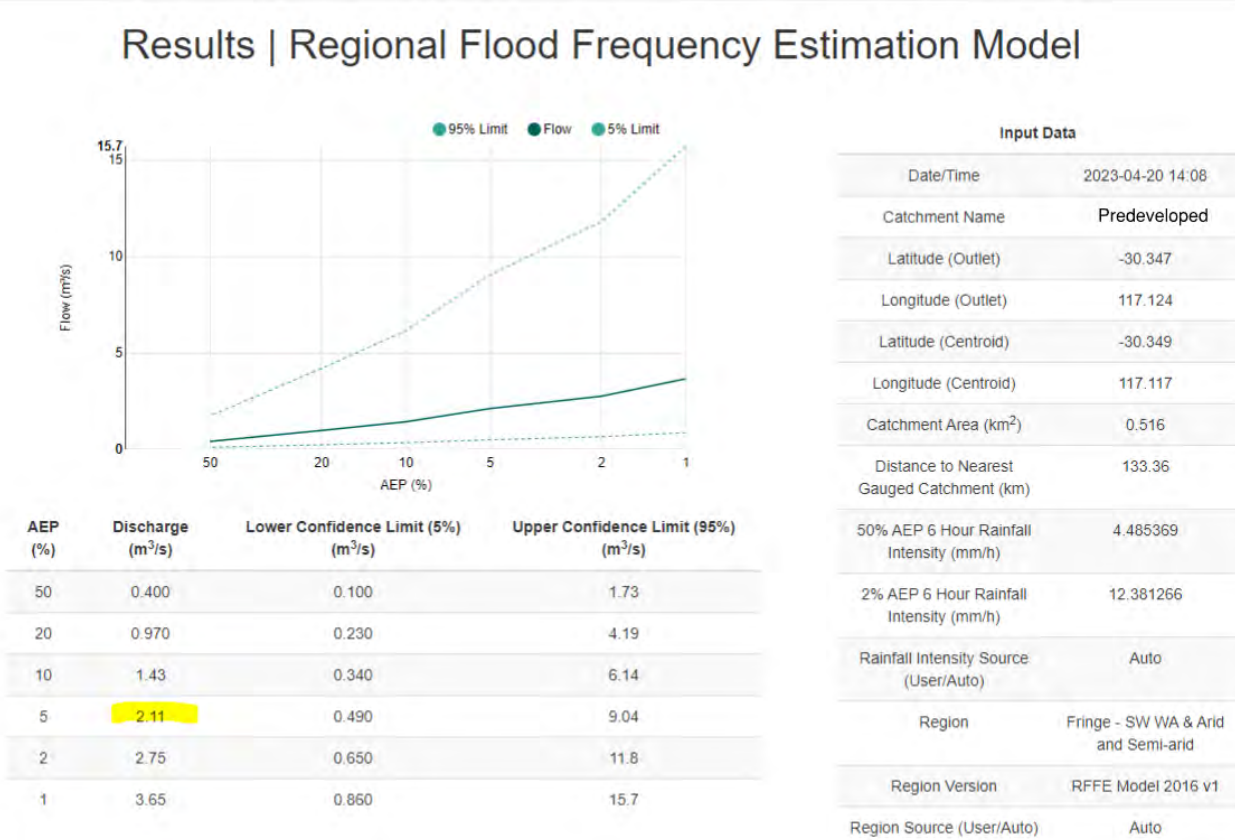


Figure 5 – Predeveloped flow

4.7. Developed Model

As part of the expansion of the site its proposed to have the following drainage devices:

- Trapezoidal and Vee drains and culverts are designed to convey 5%AEP while providing 300mm freeboard to bottom of pavements.
- Basin to limit outflow below a predeveloped flow by the use of outlet culverts and a bund running parallel with contour will be used to spread basin outflows over a large distance to mimic pre developed overland flow.
- Erosion protection other than at Floodway's and headwall outlets will be installed where velocities are estimated to be greater than 2m/s

Following the creation of the developed model within 12d and utilizing the Hydrology characteristics listed in the sections above, this model was then tasked to ascertain the size of downstream hydraulic structures for a 5% AEP while maintaining appropriate freeboard to edge of pavement around the site.

From several iterations of the design model, it has determined appropriately sized hydraulic structures (basins, culverts and swales). Below in Figure 6, 7 & 8 is a screen shot of the results which are shown on drawings 368-ENG-CI-DAL-0002, 368-ENG-CI-DAL-0003 & 368-ENG-CI-DAL-0004. The Data and results from the model are contained in Appendix 1.

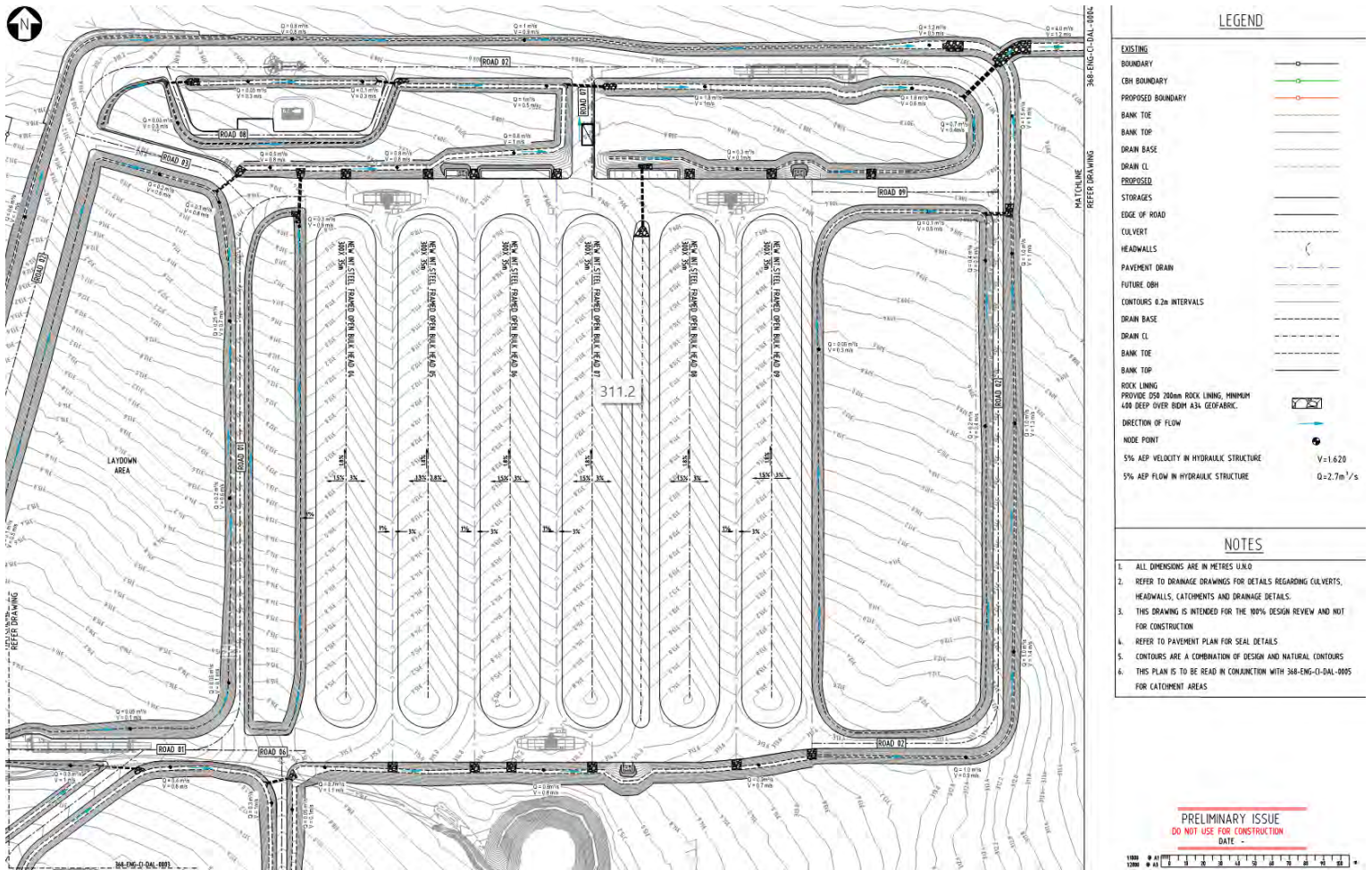


Figure 6 – 5% AEP Drainage Results

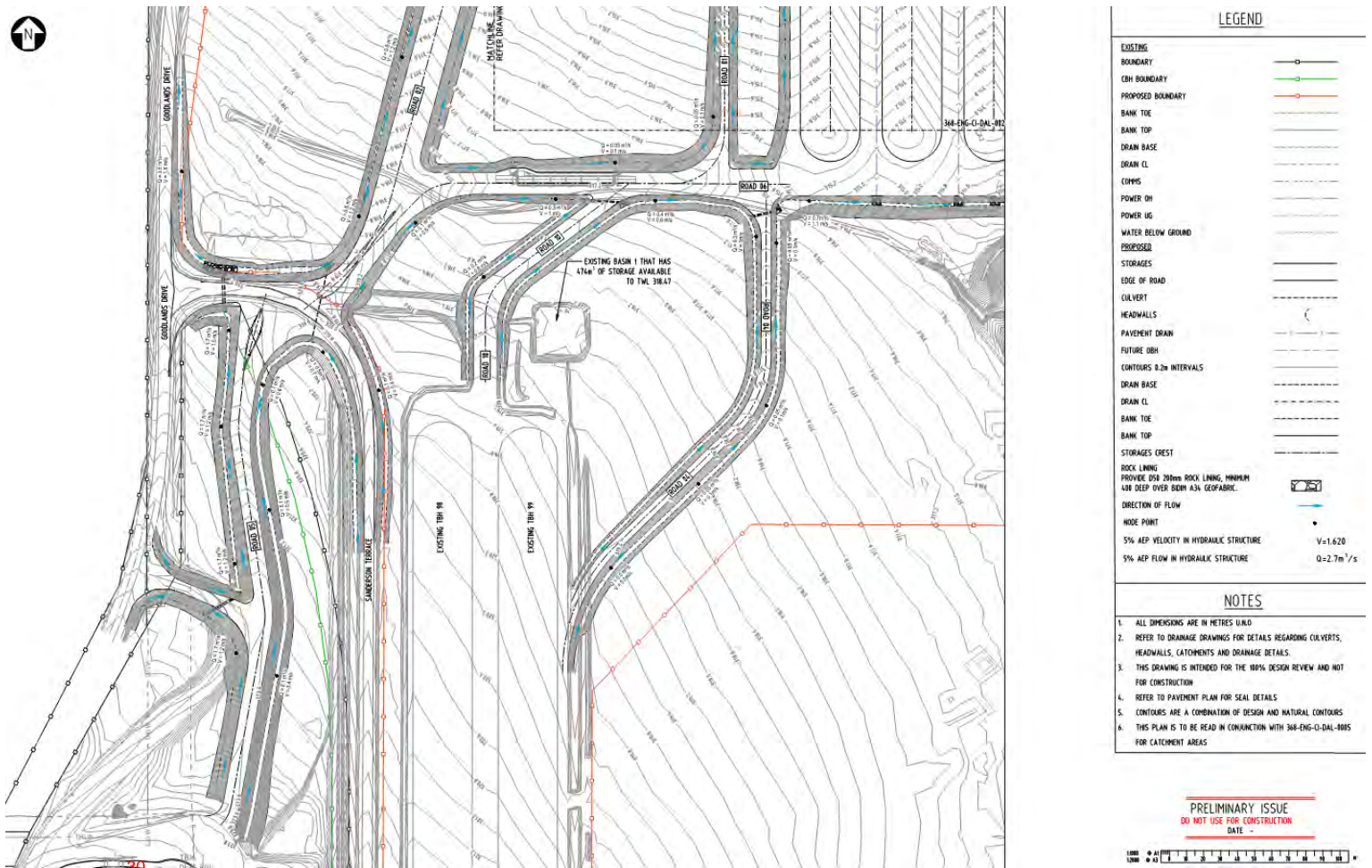


Figure 7 – 5% AEP Drainage Results

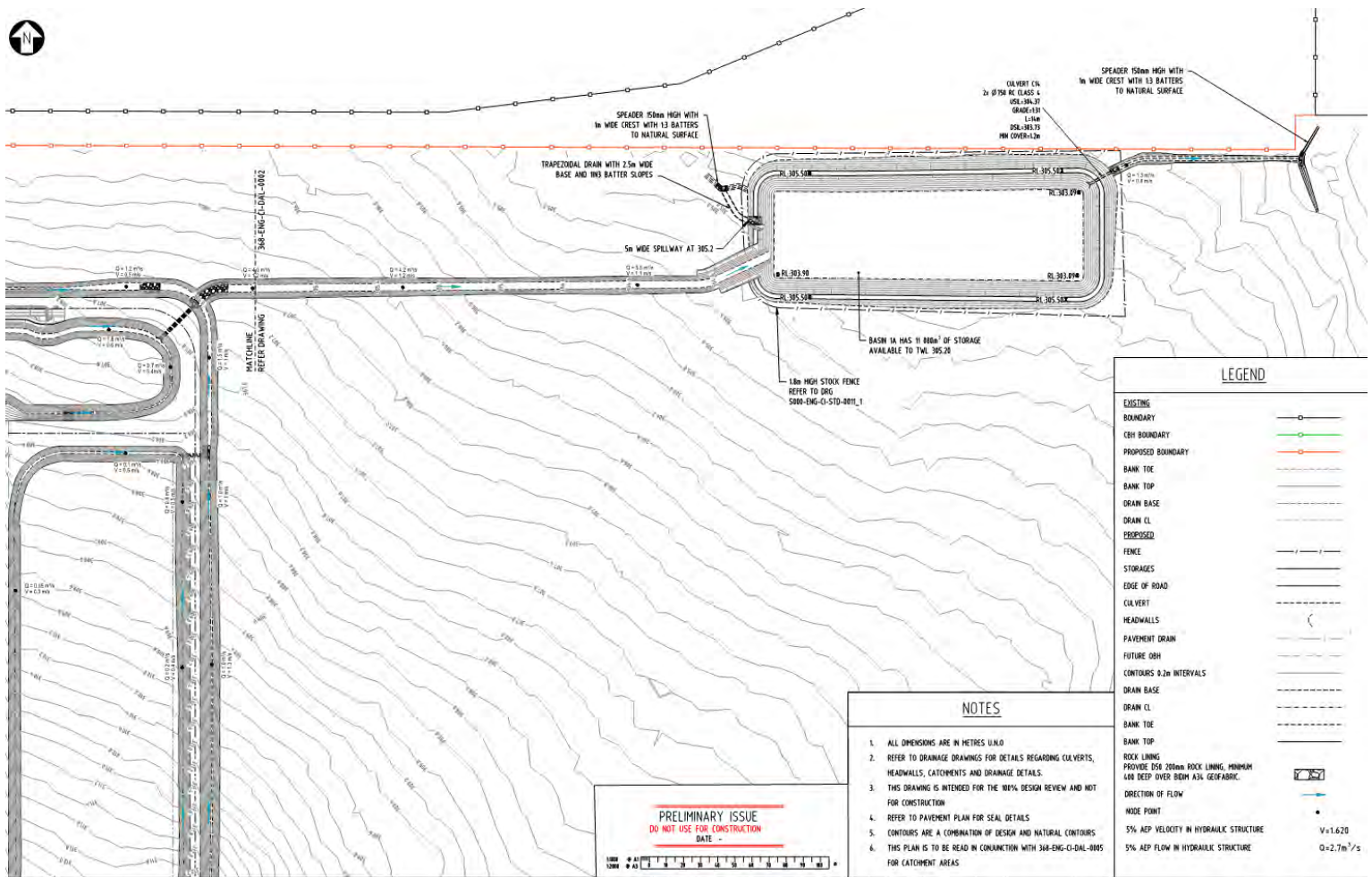


Figure 8 – 5% AEP Drainage Results

4.8. Basin Storage

Stormwater from Kalannie expansion will be conveyed to Existing Basin 1 and Basin 1A. Below is a summary of the Basin details:

Basin Name	Available storage	Spillway level	Outlet structure
1A	11 080m ³ to RL305.2	305.2	Twin 750 pipes
1	474m ³ to RL318.47	318.47	Channel

Stormwater Existing Basin 1 has an outlet channel to a drain to the west. Stormwater Basin 1A is a proposed Basin that has twin 750 pipes that will be used to attenuate flows to allow flows to be reduced below predeveloped flow rates. The location of the Basins are shown in drawings 368-ENG-CI-DGA-0002 & 368-ENG-CI-DGA-0003.

4.9. Culverts

Culverts have been designed to convey a 5% AEP while providing 300mm freeboard to adjacent pavements. Please note that it was not possible to provide the required freeboard at Culvert C1 & C2 due to downstream hydraulic capacity of existing table drain in Goodlands Road. In the vicinity of Culvert C1& C2 we have cement stabilized the pavement
The culvert locations and further details are shown on drawings 368-ENG-CI-DGA-0001, 368-ENG-CI-DGA-0002, 368-ENG-CI-DGA-0003 and 368-ENG-CI-DGA-0004.

4.10. Open Channels

The trapezoidal and Vee drains have been designed to convey the stormwater during the rainfall events. The drains generally have a minimum of 0.3% longitudinal fall, max 1in 3 batter slopes, minimum 0.8m deep to pavement and have been modelled with a Mannings roughness of 0.035 which is indicative of short grass in channel. The open drain locations are shown on drawings 368-ENG-CI-DGA-0001, 368-ENG-CI-DGA-0002 368-ENG-CI-DGA-0003 and 368-ENG-CI-DGA-0004.

5. CONCLUSION

The Stormwater Drainage Report describes how the objectives for the stormwater drainage have been met for a 5% AEP or 20 Year ARI.

- Stormwater outflows have been limited to predevelopment flows.
- Culverts and Trapezoidal drains have been sized to provide 300mm freeboard to bottom of boxing to adjacent pavements. Where this was not able to be achieved, we have cement stabilised pavements which is shown in drawing 368-ENG-CI-DAL-0007.

APPENDIX 1– HYDROLOGICAL AND HYDRAULIC CALCULATIONS

SUBCATCHMENT SUMMARY

Name	Area	%Imperv	%Slope	Outlet
2-4	4,5123	76	1,37	2-4
1-1	3,0216	69	1,14	1-1
1-3	0,8813	29	2,94	C1
9-15	5,5414	90	1,78	C10
10-16	1,4937	100	1,82	C11
13-21	3,4125	63	1,79	C12
6-17	3,9468	18	2,46	C13
14-22	8,1351	3	2,44	C14
4-5	1,5136	51	1,94	4-5
2-12	3,6655	34	1,95	C12
6-11	4,6091	40	1,9	6-11
5-10	3,7022	0	2,5	5-10
2-6	2,6684	76	1,71	C2
4-7	1,582	42	2,5	4-7
7-13	2,2257	23	2,24	C7.1
4-9	2,353	42	2,36	C4
1-2	7,8357	69	2,5	C5
8-14	1,8668	43	2,55	C7
9-15	5,051	13	2,54	C10
11-18	0,3165	69	2,55	C8
12-19	0,4541	25	2,16	C9

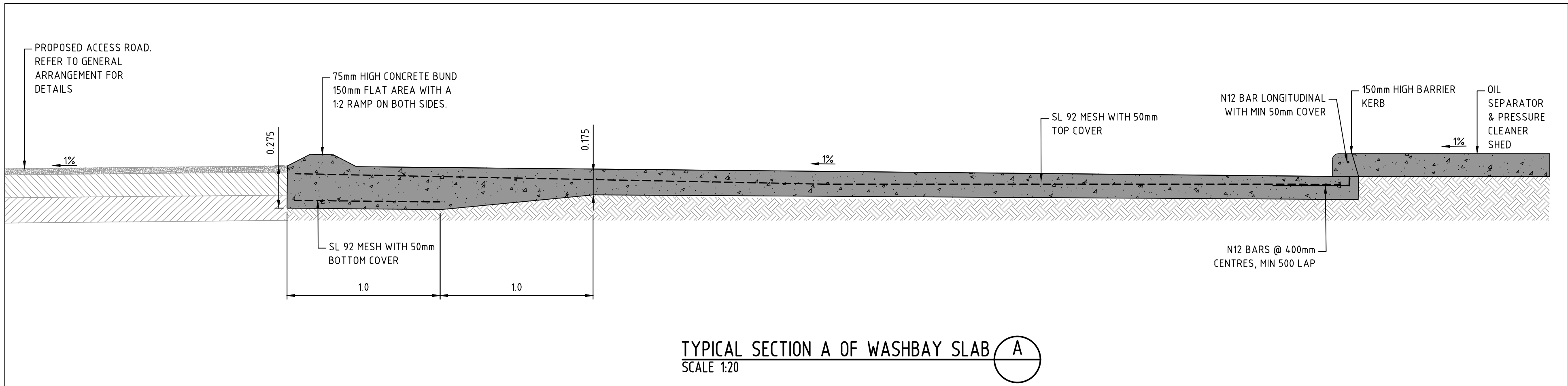
SUBCATCHMENT RUNOFF SUMMARY

Subcatchment	Total Precip mm	Total Infil mm	Total Runoff mm	Total Runoff 10 ⁶ ltr	Peak Runoff m ³ /s	Runoff Coeff
2-4	16,1	2,105	12,755	0,576	1,018	0,792
1-1	16,1	2,72	12,07	0,365	0,637	0,75
1-3	16,1	6,229	8,161	0,072	0,139	0,507
9-15	16,1	0,877	14,123	0,783	1,419	0,877
10-16	16,1	0	15,1	0,226	0,415	0,938
13-21	16,1	3,246	11,484	0,392	0,692	0,713
6-17	16,1	7,194	7,086	0,28	0,562	0,44
14-22	16,1	8,51	5,62	0,457	0,995	0,349
4-5	16,1	4,299	10,311	0,156	0,283	0,64
2-12	16,1	5,79	8,65	0,317	0,601	0,537
6-11	16,1	5,264	9,236	0,426	0,793	0,574
5-10	16,1	8,773	5,327	0,197	0,438	0,331
2-6	16,1	2,105	12,755	0,34	0,602	0,792
4-5	16,1	5,088	9,432	0,149	0,276	0,586
7-13	16,1	6,755	7,575	0,169	0,332	0,47
4-9	16,1	5,088	9,432	0,222	0,411	0,586

1-2	16,1	2,72	12,07	0,946	1,653	0,75
8-14	16,1	5	9,53	0,178	0,329	0,592
9-15	16,1	7,632	6,598	0,333	0,686	0,41
11-18	16,1	2,72	12,07	0,038	0,067	0,75
12-19	16,1	6,58	7,77	0,035	0,069	0,483

LINK FLOW SUMMARY

Link	Type	Maximum Flow m³/s	Time of Max Occurence		Maximum Velocity m/s	Max/Full Flow	Max/Full Depth	Upstream		Downstream		Maximum		Max Head Loss		Max Velocity	
			days	hr:min				Max HGL Flev	Ku Loss m	Max HGL Flev	Ku Loss m	Ku	Kw	Ku m	Kw m	US m/s	DS m/s
C1-1_to_C1-2	CONDUIT	1,899	0	00:17	0,7	0,33	0,72	319,103	0,01	319,079	0	0,4	0	0,01	0	0,71	0,69
C10-1_to_C10-2	CONDUIT	1,825	0	00:19	0,98	0,3	0,86	307,907	0,014	307,703	0	0,4	0	0,015	0	0,97	1
C11-1_to_C11-2	CONDUIT	0,304	0	00:15	1,18	0,34	0,63	308,457	0,014	307,854	0	0,4	0	0,014	0	0,84	1,97
C12-1_to_C12-2	CONDUIT	2,378	0	00:22	1,03	0,34	0,81	306,778	0,031	306,623	0	0,5	0	0,031	0	1,11	0,97
C13-1_to_C13-2	CONDUIT	0,546	0	00:17	0,85	0,15	0,66	307,355	0,014	307,297	0	0,4	0	0,014	0	0,82	0,93
C14-1_to_C14-2	CONDUIT	1,331	0	05:34	1,75	0,41	0,8	304,937	0,058	304,188	0	0,5	0	0,031	0	1,51	2,38
C16-1_to_C16-2	CONDUIT	0,12	0	00:17	1,74	1,66	0,67	320,222	0,073	319,914	0	0,5	0	0,073	0	1,69	1,82
C2-1_to_C2-2	CONDUIT	0,526	0	00:16	1,04	0,23	0,56	318,885	0,015	318,129	0	0,4	0	0,015	0	0,86	1,39
C3-1_to_C3-2	CONDUIT	0,341	0	00:15	0,75	0,2	0,42	316,293	0,01	316,176	0	0,4	0	0,01	0	0,7	0,8
C4-1_to_C4-2	CONDUIT	0,71	0	00:16	1,04	0,26	0,56	315,372	0,012	315,036	0	0,4	0	0,012	0	0,78	1,56
C5-1_to_C5-2	CONDUIT	1,881	0	00:15	1,4	10,49	0,94	321,7	0,035	321,527	0	0,4	0	0,035	0	1,31	1,5
C7-1_to_C7-2	CONDUIT	0,355	0	00:15	0,88	0,21	0,76	309,683	0,013	309,232	0	0,4	0	0,013	0	0,81	0,96
C7.1-1_to_C7.1-2	CONDUIT	0,571	0	00:17	1,26	0,35	0,63	309,821	0,018	309,463	0	0,4	0	0,018	0	0,95	1,87
C8-1_to_C8-2	CONDUIT	0,046	0	00:15	1,08	0,1	0,37	309,437	0,013	308,746	0	0,5	0	0,015	0	0,78	1,74
C9-1_to_C9-2	CONDUIT	0,103	0	00:16	0,56	0,1	0,33	308,29	0,005	308,187	0	0,4	0	0,005	0	0,5	0,62

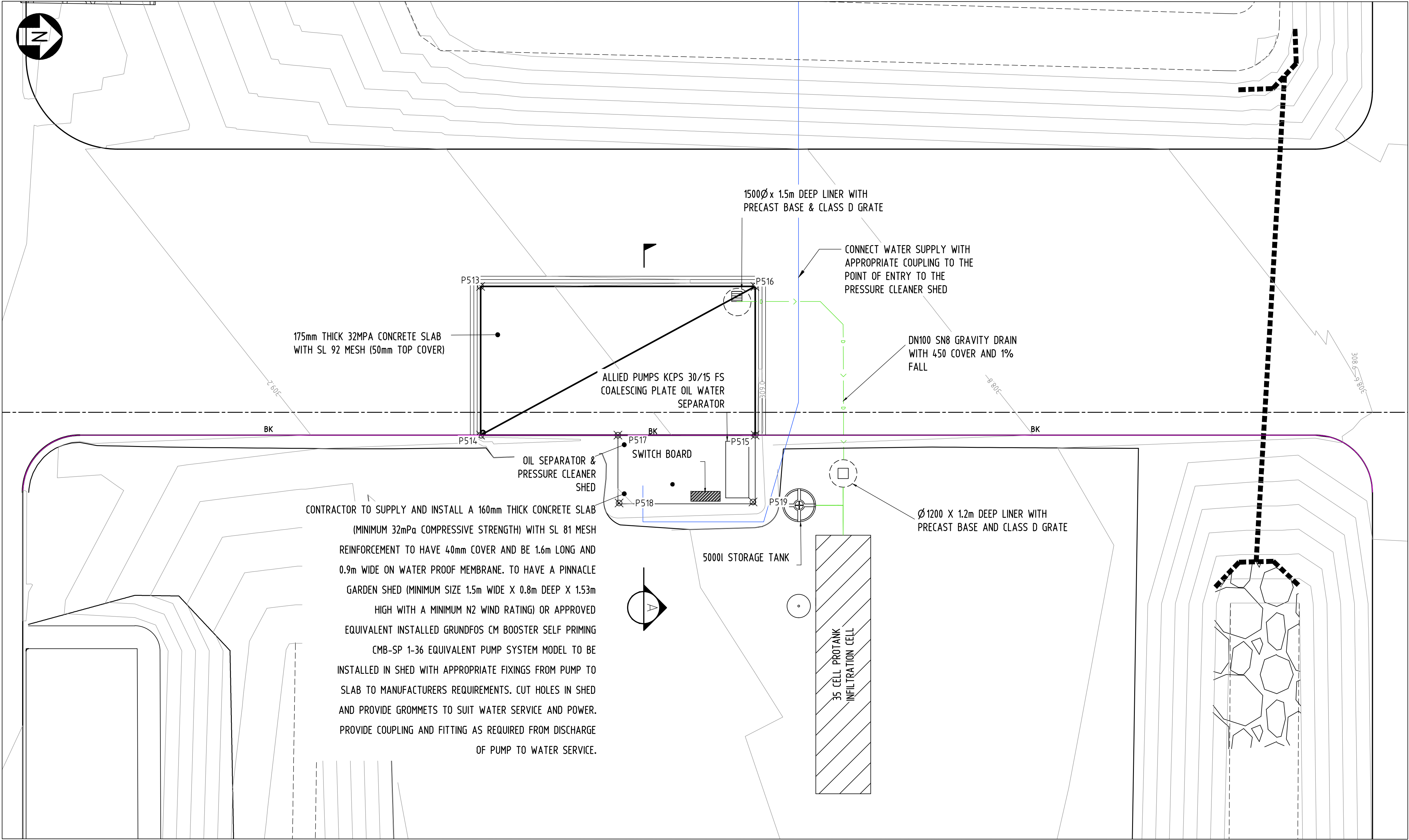


LEGEND

PROPOSED	
EDGE OF EARTHWORK PAD	
EDGE OF SEAL	
DESIGN CONTOURS 0.1m INTERVALS	
PAVEMENT DRAIN	
INTERFACE	
BARRIER KERB	
CONCRETE BUND	
DN50 PRESSURE MAIN	
DN 25 WATER LINE	

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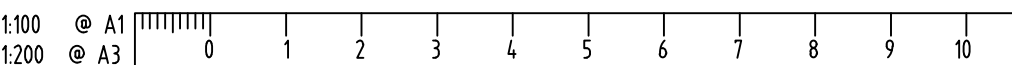
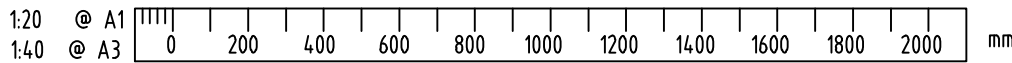


WASH BAY SET OUT

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P515	308.996	641128.154	75991.829
P516	308.889	641128.142	75985.335
P517	309.029	641122.155	75991.832
P518	309.206	641122.206	75994.796
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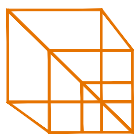


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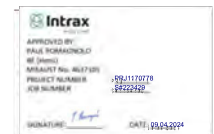


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PROJECT M-3143					
CONTRACT No.					
DATE	09.02.2024	09.02.2024	09.02.2024	09.02.2024	09.02.2024
TITLE	KALANNIE SITE EXPANSION WASHBAY LAYOUT				
ORIG No.	368-ENG-CI-DAL-0012				
SHEET	1 OF 1				
REV.	D				

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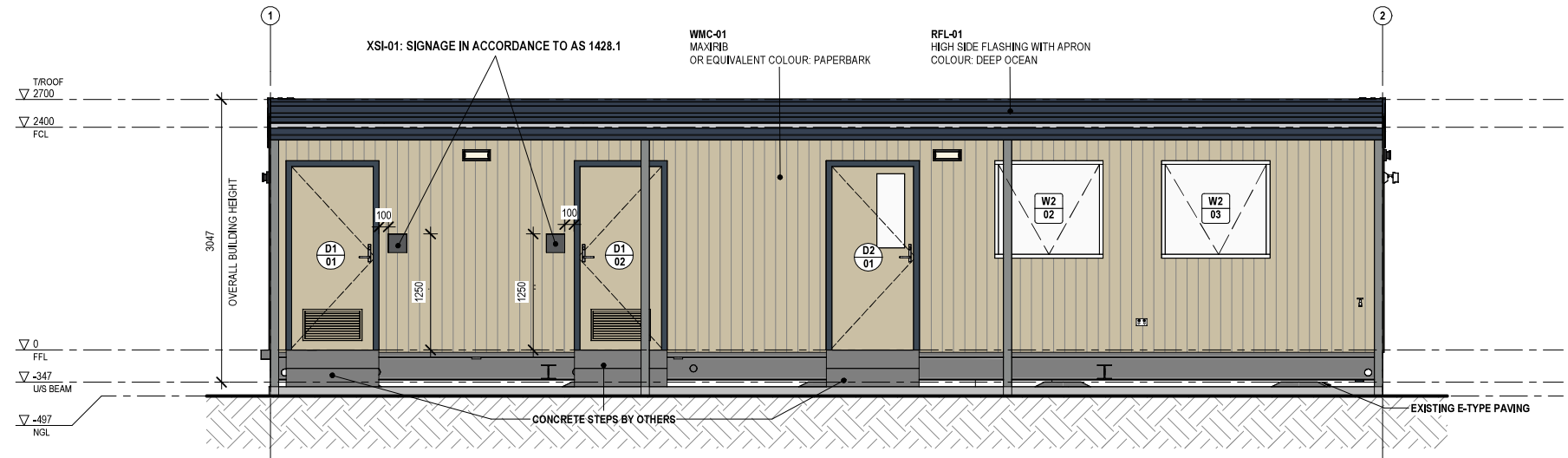
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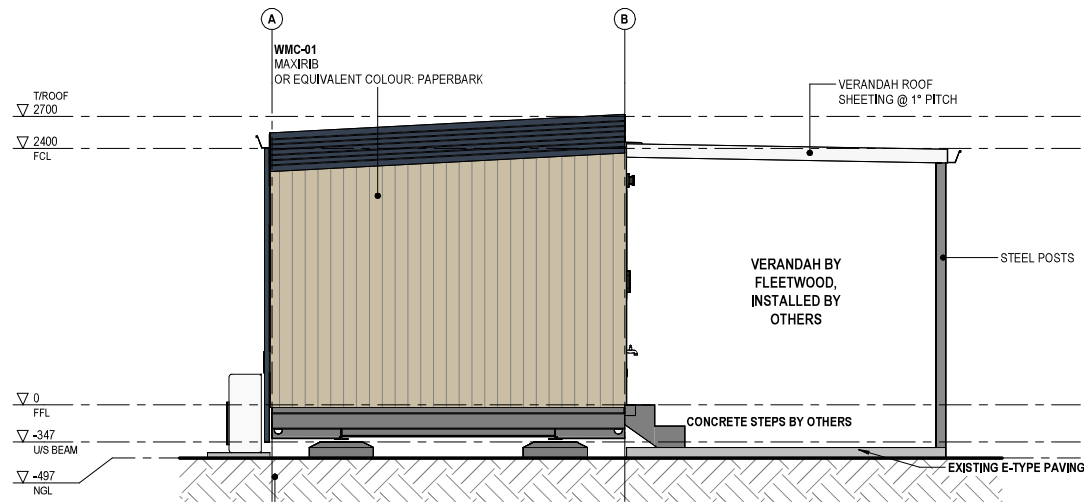
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AMENITIES BUILDING

PROJECT ADDRESS
**KALANNIE
GOODLANDS ROAD**

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DC SIGN OFF:			



1 FRONT ELEVATION
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2 SIDE 1 ELEVATION
A02-FP01 1: 50

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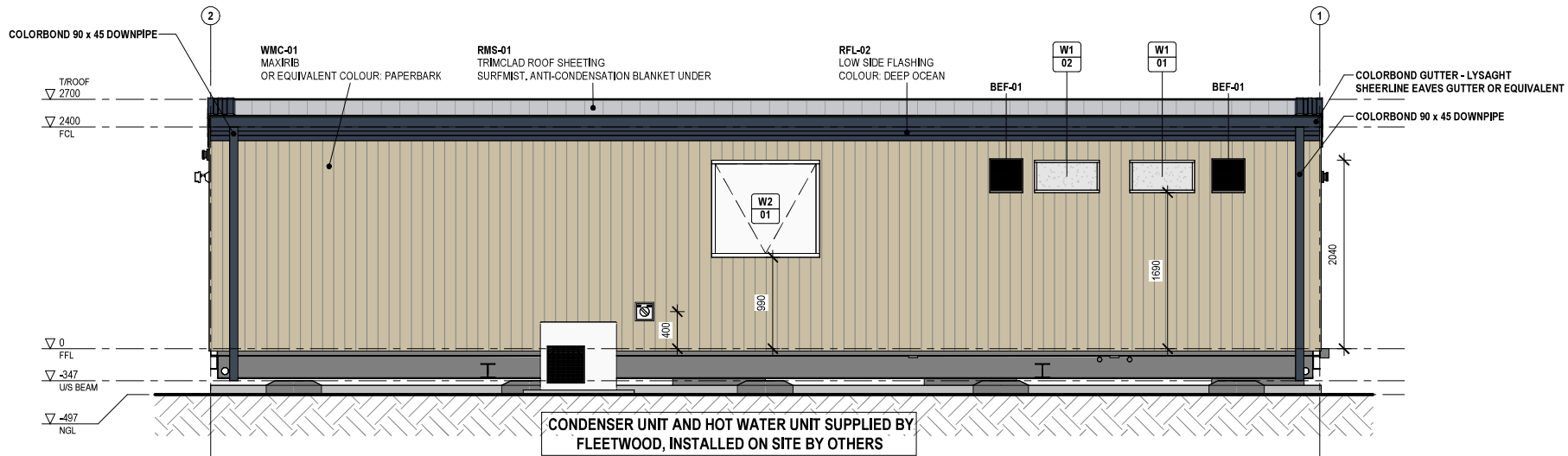
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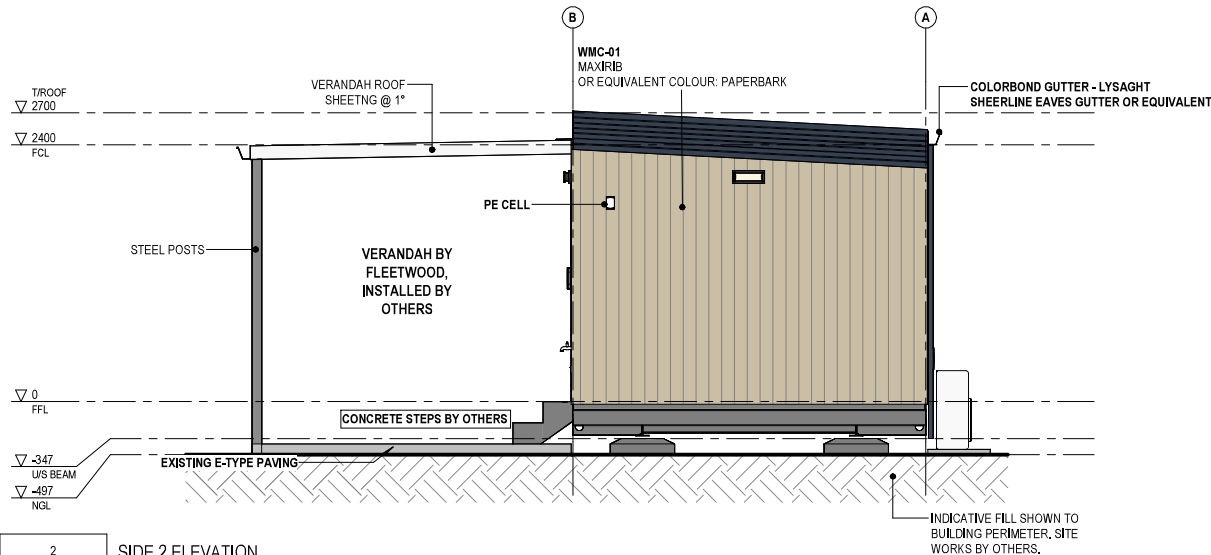
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PROJECT ADDRESS
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GOODLANDS ROAD

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SIZE A3
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REAR ELEVATION
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2
A02-FP01
SIDE 2 ELEVATION
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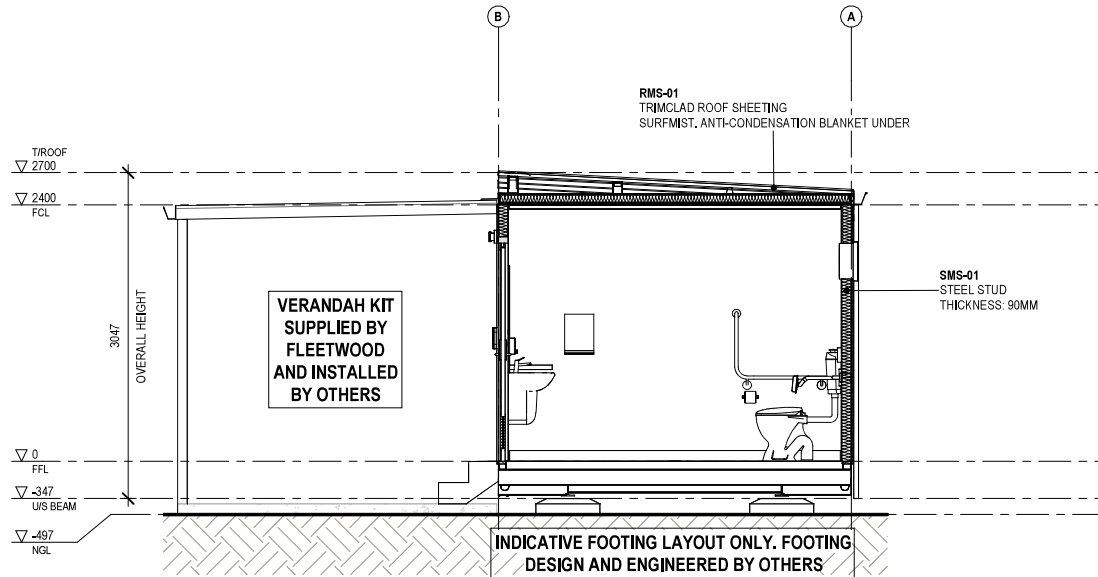
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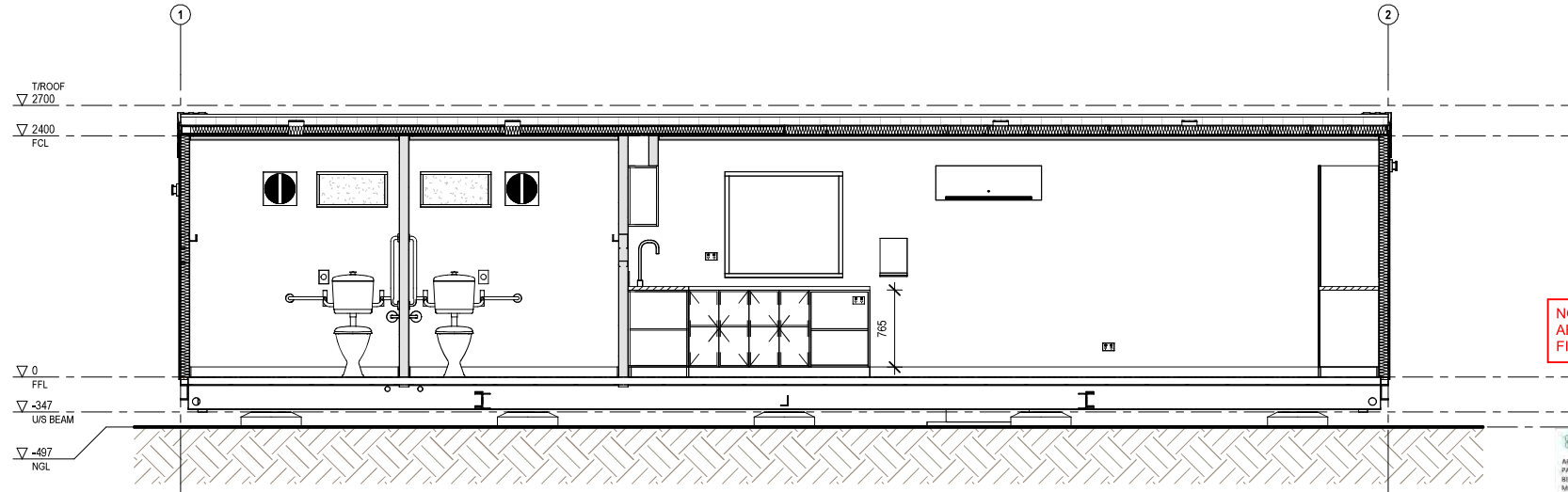
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PROJECT ADDRESS:
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SHEET
SECTIONS

DRAWN:
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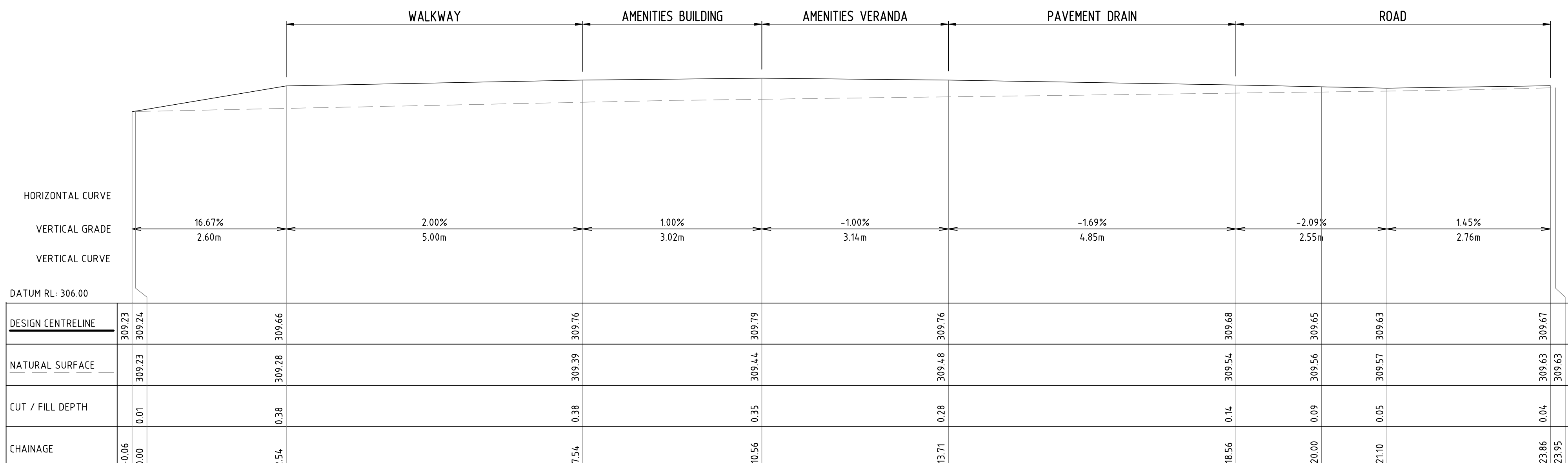
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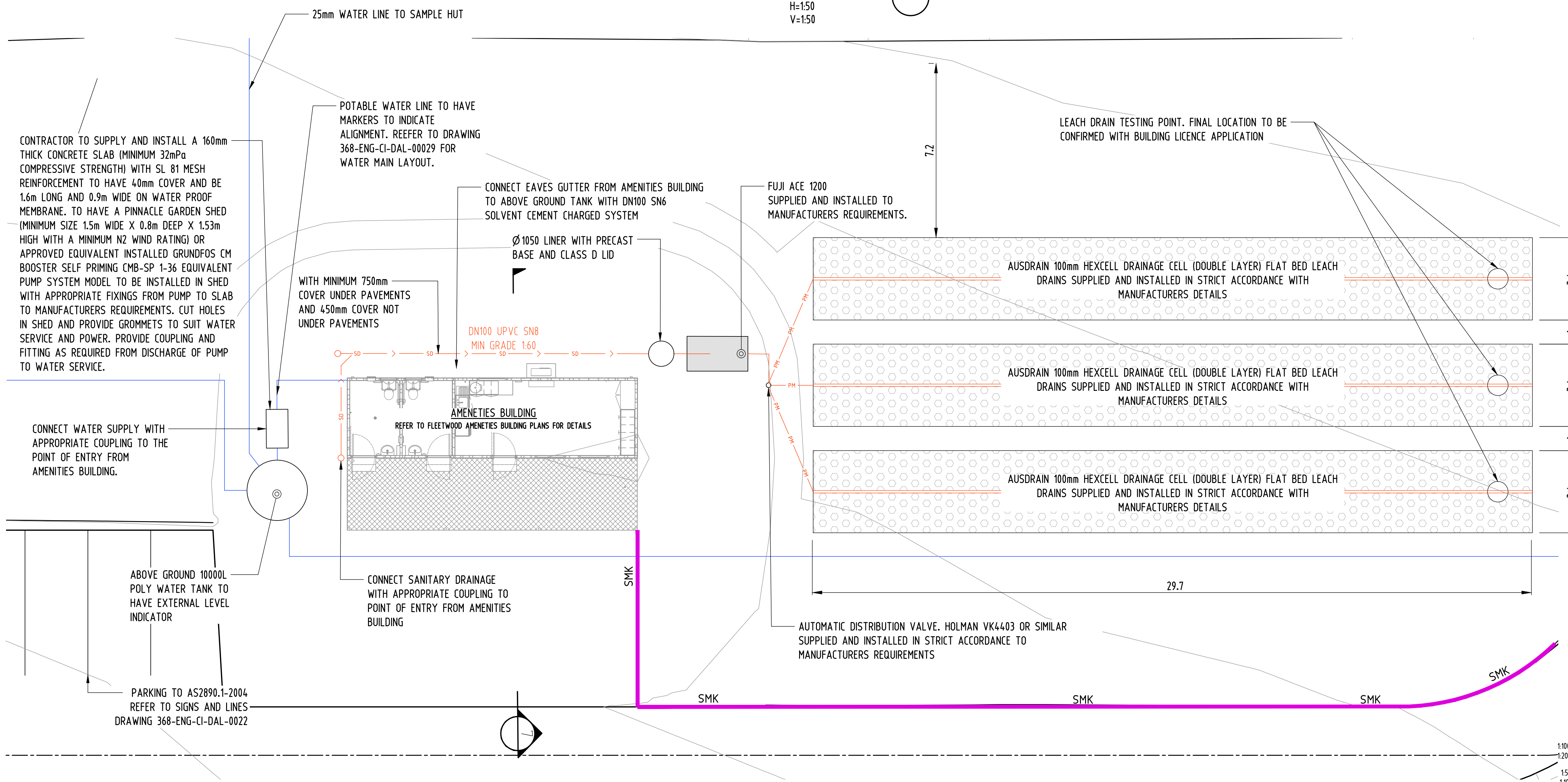
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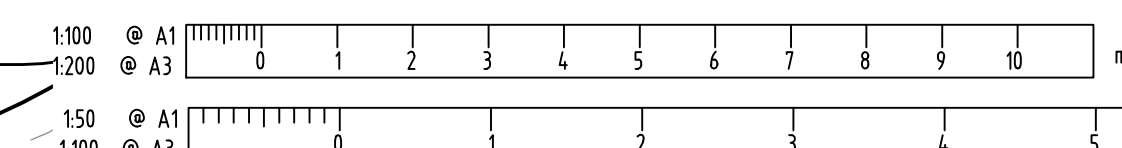


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V=1:50

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4. MIN GRADE OF SANITARY DRAINAGE
DN100=1:60
MIN COVER TO TOP OP PIPE TO BE MIN 0.45m DEEP
5. REFER TO GENERAL ARRANGEMENT PLAN FOR DRAINAGE AND EARTHWORK DETAILS
6. REFER TO DRAWING 368-ENG-CI-DAL-0011 FOR THE AMENITIES FOOTINGS LAYOUT.

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DRG No 368-ENG-CI-DAL-0010

SHEET 1 OF 1

REV.	
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9.3 CORPORATE SERVICES

9.3.1 Accounts for Payment for August 2025*

Report Date	30 September 2025
Applicant	Shire of Dalwallinu
File Ref	FM/9 Financial Reporting
Previous Meeting Reference	Nil
Prepared by	Christie Andrews, Finance Officer
Supervised by	Hanna Jolly, Manager Corporate Services
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Summary of Accounts for Payment

Purpose of Report

Council is requested to consider the acceptance and approval of the Schedule of Accounts for Payment.

Background

A list of invoices paid for the month of August 2025 from the Municipal Account, to the sum of \$953,724.32 paid by EFT is attached together with a list of bank fees, payroll, direct debit payments, loan payments and transfer to Term Deposits. These payments total \$4,054,826.04. There were no payments from the Trust Account. Total payments from all accounts being \$4,054,826.04 have been listed for Council's ratification.

Consultation

In accordance with the requirements of the *Local Government Act 1995* a list of accounts paid, by approval of the Chief Executive Officer under Council's delegated authority, is to be completed for each month showing:

- The payees names
- The amount of the payments
- Sufficient information to identify the payment
- The date of the payment

The attached list meets the requirements of the Financial Regulations,

In addition to the above statutory requirements, Financial Management Regulation Section 13(4) requires 'the total of the other outstanding accounts be calculated and a statement be presented to Council at the next Council meeting'.

Legislative Implications

State

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Policy Implications

Nil



Financial Implications

Payments are in accordance with the adopted budget for 2025/2026.

Strategic Implications

Nil

Site Inspection

Not applicable

Triple Bottom Line Assessment

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Accounts for Payments are in accordance with the adopted budget for 2025/2026 or authorised by separate resolution.

Officer Recommendation

That Council, in accordance with the requirements of sections 13(1), 13(3), and 13(4) of the *Local Government (Financial Management) Regulations 1996* a list of payments made in August 2025 under Chief Executive Officer's delegated authority is endorsed in respect to the following bank accounts:

Municipal Fund Account totalling \$4,054,826.04 consisting of:

EFT Payments (EFT17372-EFT17514)	\$953,724.32
<i>Bunnings Trade EFT17465 \$713.17</i>	
<i>Wex Australia EFT17435 \$2,725.30</i>	
EFT Payments (Payroll)	\$131,777.19
Direct Debit – Credit Card (DD18431.1)	\$8,971.66
Direct Debit – Superannuation (DD18414.1 & DD18428.1)	\$26,644.53
Direct Debit – Payments to Department of Transport	\$104,831.20
Bank Fees	\$871.14
Transfer to Reserves Term Deposit	\$828,006.00
Transfer to Muni Excess Funds Term Deposit	\$2,000,000.00



Officer Recommendation/Council Resolution

MOTION

Moved Cr

Seconded Cr

0/0



EFT PAYMENTS FOR THE MONTH OF AUGUST 2025

Chq/EFT	Date	Name	Description	Amount
EFT17372	04/08/2025	TELSTRA	Assorted phone usage & service charges	273.47
EFT17373	04/08/2025	BURGESS RAWSON (WA) PTY LTD	Water usage	239.24
EFT17374	04/08/2025	ROWDY'S ELECTRICAL	Electrical repairs	898.92
EFT17375	04/08/2025	LGIS WA	Assorted insurance renewals	171,167.29
EFT17376	04/08/2025	DALLCON	Concrete	330.00
EFT17377	04/08/2025	Nusteel Patios And Sheds	Shade structure	2,641.37
EFT17378	04/08/2025	P & J Transport Pty Ltd	Freight charges	211.20
EFT17379	04/08/2025	LIBERTY PLUMBING & GAS	Sewer repair	900.00
EFT17380	04/08/2025	Martin Grant	Gravel pushing	65,523.04
EFT17381	04/08/2025	B & K Fencing	Assorted fencing projects	27,877.30
EFT17382	04/08/2025	Fleet Commercial Gymnasiums	Gym equipment	7,513.00
EFT17383	04/08/2025	PAYWISE PTY LTD	Lease payment	1,539.89
EFT17384	04/08/2025	Wubin Trading Co	Grease & oils	799.40
EFT17385	06/08/2025	On Hold On Line	Monthly on-hold message	77.00
EFT17386	06/08/2025	KALANNIE PRIMARY SCHOOL	Subsidy	379.30
EFT17387	06/08/2025	WESTRAC EQUIPMENT PTY LTD	Service kit	929.80
EFT17388	06/08/2025	T-quip (Tocojopa Pty Ltd T/as)	Assorted Parts	287.62
EFT17389	06/08/2025	JASON SIGNMAKERS	Assorted signs	795.08
EFT17390	06/08/2025	WATER CORPORATION	Water Usage May	2,293.03
EFT17391	06/08/2025	AUSTRALIA POST - SHIRE	Postage charges	905.64
EFT17392	06/08/2025	BOC LIMITED	Container rental	40.03
EFT17393	06/08/2025	Bridgestone Service Centre Dalwallinu	Tyres	1,000.00
EFT17394	06/08/2025	OFFICEWORKS	Stationery order	245.40
EFT17395	06/08/2025	ST JOHN AMBULANCE DALWALLINU	Memberships	128.00
EFT17396	06/08/2025	Building and Construction Industry Training Board	BCITF Levy	791.75
EFT17397	06/08/2025	SYNERGY	Electricity Usage	12,984.39
EFT17398	06/08/2025	Dalwallinu Netball Association	Return of bonds	490.00
EFT17399	06/08/2025	Team Global Express Pty Ltd	Freight charges	660.06
EFT17400	06/08/2025	REFUEL AUSTRALIA	Diesel & Oils	31,275.73
EFT17401	06/08/2025	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	Subscription	534.28
EFT17402	06/08/2025	HITACHI CONSTRUCTION MACHINERY (AUST) PTY LTD	Service kit	869.98
EFT17403	06/08/2025	TRUCK CENTRE (WA) PTY LTD	Filter kit	382.53

Chq/EFT	Date	Name	Description	Amount
EFT17404	06/08/2025	Kings Park Fashions	Return of bonds	280.00
EFT17405	06/08/2025	JUSTIN ANDREW JACKSON	Refund	627.00
EFT17406	06/08/2025	Hanna Kristina Jolly	Return of bonds	280.00
EFT17407	06/08/2025	THE LEISURE INSTITUTE OF WA AQUATICS (INC).	Conference Attendance	980.10
EFT17408	06/08/2025	AMPAC DEBT RECOVERY	Debt recovery costs	15.00
EFT17409	06/08/2025	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Parts	110.71
EFT17410	06/08/2025	RAW CREATIVE	Brochures	3,658.00
EFT17411	06/08/2025	LIBERTY PLUMBING & GAS	Repairs	825.00
EFT17412	06/08/2025	Totally Workwear Joondalup	Embroidery	39.60
EFT17413	06/08/2025	WA CONTRACT RANGER SERVICES PTY LTD	Provision of Ranger Services	2,145.00
EFT17414	06/08/2025	DALWALLINU FOODWORKS	Assorted supplies	401.13
EFT17415	06/08/2025	E FIRE & SAFETY	Assorted repairs	2,879.25
EFT17416	06/08/2025	DEPT ENERGY, MINES, INDUSTRY REG & SAFETY	BSL	1,805.87
EFT17417	06/08/2025	TRACTUS AUSTRALIA	Tyres	55.00
EFT17418	06/08/2025	TELAIR PTY LTD	NBN service fee	603.00
EFT17419	06/08/2025	Kleen West Distributors	Cleaning products	1,813.57
EFT17420	06/08/2025	Daniel Peter Ray	Return of bonds	660.00
EFT17421	06/08/2025	Hall & Wilcox Lawyers	Purchase of Land costs	22,216.60
EFT17422	06/08/2025	Martin Grant	Gravel pushing	14,613.50
EFT17423	06/08/2025	Dudawa Haulage Pty Ltd	Frieght	2,568.50
EFT17424	06/08/2025	Fleet Commercial Gymnasiums	Annual Service	159.50
EFT17425	06/08/2025	Murray River North Pty Ltd T/as TR Homes	Housing Construcion	128,748.61
EFT17426	06/08/2025	SUPAGAS PTY LTD	Annual rental	198.00
EFT17427	06/08/2025	Kalannie Community Resource Centre Inc	Suscription & donation	2,500.00
EFT17428	06/08/2025	ARROW BRONZE	Plaque	716.17
EFT17429	06/08/2025	SYNERGY	Electricity Usage	314.66
EFT17430	20/08/2025	Elders Rural Services Australia Limited	Assorted chemicals	7,732.45
EFT17431	20/08/2025	JOHN R WALLIS ENGINEERING	Assorted supplies	641.65
EFT17432	20/08/2025	RBC - RURAL	Meterplan charge	2,118.93
EFT17433	20/08/2025	CJD EQUIPMENT PTY LTD	Parts	2,097.67
EFT17434	20/08/2025	WURTH AUSTRALIA PTY LTD	Consumable supplies	154.35
EFT17435	20/08/2025	Wex Australia Pty Ltd	Fuel	2,725.30
EFT17436	20/08/2025	AVON WASTE	Waste collections	24,223.39
EFT17437	20/08/2025	IT VISION	Amendments	554.40

Chq/EFT	Date	Name	Description	Amount
EFT17438	20/08/2025	DEPUTY COMMISSIONER OF TAXATION	Business Activity Statement	1,342.00
EFT17439	20/08/2025	AUSTRALIA'S GOLDEN OUTBACK	Advertising	2,524.50
EFT17440	20/08/2025	Kalannie Football Club	Donation	2,500.00
EFT17441	20/08/2025	SYNERGY	Electricity Usage	5,841.81
EFT17442	20/08/2025	Team Global Express Pty Ltd	Freight charges	842.40
EFT17443	20/08/2025	HITACHI CONSTRUCTION MACHINERY (AUST) PTY LTD	Air filter	72.31
EFT17444	20/08/2025	FULTON HOGAN INDUSTRIES PTY LTD	Stock	3,894.00
EFT17445	20/08/2025	TRUCK CENTRE (WA) PTY LTD	Air filters	294.58
EFT17446	20/08/2025	MAJOR MOTORS PTY LTD	Service kit	2,442.13
EFT17447	20/08/2025	E & MJ ROSHER PTY LTD	Air filter	630.64
EFT17448	20/08/2025	ROWDY'S ELECTRICAL	Assorted electrical repairs	7,077.23
EFT17449	20/08/2025	Daimler Trucks Perth	Service kit	341.53
EFT17450	20/08/2025	Arro Enterprises Pty Ltd	Repairs	2,391.40
EFT17451	20/08/2025	Blue Diamond Machinery Pty Ltd	Auto change over switch	1,210.00
EFT17452	20/08/2025	DALLCON	Drainage materials	119,069.50
EFT17453	20/08/2025	P & J Transport Pty Ltd	Freight charges	118.80
EFT17454	20/08/2025	Delta Agribusiness WA Pty Ltd	Assorted goods	3,162.34
EFT17455	20/08/2025	RAW CREATIVE	Freight	75.00
EFT17456	20/08/2025	LIBERTY PLUMBING & GAS	Plumbing repairs	400.00
EFT17457	20/08/2025	Totally Workwear Joondalup	Uniforms	688.60
EFT17458	20/08/2025	WEST COAST STABILISERS	Maintenance Grading	42,735.00
EFT17459	20/08/2025	Bronwyn Hyde	Return of bonds	210.00
EFT17460	20/08/2025	E FIRE & SAFETY	Testing	528.00
EFT17461	20/08/2025	RICOH AUSTRALIA PTY LTD (RICOH FINANCE)	Photocopier lease	781.22
EFT17462	20/08/2025	DOMAIN DIGITAL	IT Charges	3,966.60
EFT17463	20/08/2025	COMMERCIAL LOCKSMITHS PTY LTD	Fobs	1,259.50
EFT17464	20/08/2025	Three Sons Pty Ltd	Pre Placement Medical	201.00
EFT17465	20/08/2025	BUNNINGS TRADE	Assorted cleaning/building maintenance items	713.17
EFT17466	20/08/2025	Hersey's Safety Pty Ltd	Assorted consumable supplies	557.51
EFT17467	20/08/2025	Martin Grant	Gravel pushing	6,490.00
EFT17468	20/08/2025	H C Construction Services Pty Ltd	Painting	2,000.01
EFT17469	20/08/2025	GNC QUALITY PRECAST GERALDTON	Fire pits	4,312.00
EFT17470	20/08/2025	The Spectacle Hut	Return of bonds	210.00
EFT17471	20/08/2025	Before You Dig Australia Ltd	Membership	330.00

Chq/EFT	Date	Name	Description	Amount
EFT17472	20/08/2025	BABA MARDA ROAD SERVICES	Traffic controllers	2,830.30
EFT17473	20/08/2025	B & K Fencing	Fencing	5,351.50
EFT17474	20/08/2025	Securex Security Systems and Services	Alarm Monitoring	151.60
EFT17475	20/08/2025	Omnicom Media Group Australia Pty Ltd	Advertising	574.87
EFT17476	20/08/2025	Gazz's Maintenance Services	Cleaning & Townscape Maintenance	3,055.00
EFT17477	20/08/2025	Maria Victoria Bontia	Return of bonds	280.00
EFT17478	20/08/2025	Sports Entertainment Network Pty Ltd	Advertising	1,590.00
EFT17479	20/08/2025	Murray River North Pty Ltd T/as TR Homes	Housing Construcion	13,876.06
EFT17480	20/08/2025	PAYWISE PTY LTD	Lease payment	1,539.89
EFT17481	20/08/2025	Jason Takuira	Return of bond	15.00
EFT17482	20/08/2025	Rabobank Australia Limited	Return of bonds	590.00
EFT17483	20/08/2025	CERTEX LIFTING LTY LTD	Lifting hook	182.16
EFT17484	20/08/2025	DALWALLINU HOTEL MOTEL	Meals	109.00
EFT17485	20/08/2025	ALEXANDER ELLIOT COOMBES	Repairs	425.59
EFT17486	20/08/2025	Wubin Trading Co	Battery	229.00
EFT17487	20/08/2025	BOEKEMAN MACHINERY	Vehicle servicing	4,584.59
EFT17488	20/08/2025	Coerco Pty Ltd	Return of bonds	730.00
EFT17489	20/08/2025	WA LOCAL GOVERNMENT ASSOCIATION	Memberships	24,481.97
EFT17490	20/08/2025	ARROW BRONZE	Plaque	602.44
EFT17491	28/08/2025	WESTRAC EQUIPMENT PTY LTD	Air filters	120.84
EFT17492	28/08/2025	T-quip (Tocojepa Pty Ltd T/as)	Oil filters	28.80
EFT17493	28/08/2025	TELSTRA	Assorted phone usage & service	1,587.66
EFT17494	28/08/2025	AUSTRALIA'S GOLDEN OUTBACK	Dubscription	185.00
EFT17495	28/08/2025	OFFICEWORKS	Stationery	403.64
EFT17496	28/08/2025	SYNERGY	Electricity Usage	2,272.72
EFT17497	28/08/2025	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	ESL Payment	34,004.12
EFT17498	28/08/2025	WESTERN POWER	Power connection	10,290.00
EFT17499	28/08/2025	ROWDY'S ELECTRICAL	Repairs	2,370.50
EFT17500	28/08/2025	ACCESS 1 SECURITY SYSTEMS	Annual maintenance & repairs	2,720.30
EFT17501	28/08/2025	R N R AUTO ELECTRICS	Batteries	603.90
EFT17502	28/08/2025	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services	1,980.00
EFT17503	28/08/2025	ELLAINENOR TABUNYAG OFIAZA	Return of bonds	280.00
EFT17504	28/08/2025	DOMAIN DIGITAL	IT Charges	301.40
EFT17505	28/08/2025	Kleen West Distributors	Cleaning products	1,028.28

Chq/EFT	Date	Name	Description	Amount
EFT17506	28/08/2025	ARC CLEAN ENERGY PTY LTD	Electrical upgrade	2,442.00
EFT17507	28/08/2025	CORSIGN WA	Signs	484.00
EFT17508	28/08/2025	BABA MARDIA ROAD SERVICES	Traffic controllers	22,160.33
EFT17509	28/08/2025	B & K Fencing	Fencing	4,125.00
EFT17510	28/08/2025	Countryside Plumbing Services	Sewer repairs	387.75
EFT17511	28/08/2025	CERTEX LIFTING LTY LTD	Testing	2,860.00
EFT17512	28/08/2025	BOEKEMAN MACHINERY	Vehicle servicing	17,274.00
EFT17513	28/08/2025	LANDGATE	Valuations	51.68
EFT17514	28/08/2025	DOWN TO EARTH TRAINING & ASSESSING	Training	905.00
				953,724.32

DIRECT DEBITS FOR THE MONTH OF AUGUST 2025

Chq/EFT	Date	Name	Description	Amount
DD18428.1	28/08/2025	Precision Administration Services Pty Ltd	Superannuation	13,254.93
DD18414.1	14/08/2025	Precision Administration Services Pty Ltd	Superannuation	13,389.60
				26,644.53

CREDIT CARD PAYMENTS FOR THE MONTH OF AUGUST 2025

Chq/EFT	Date	User	Name	Description	Amount
DD18431.1	22/08/2025	Jean Knight	Aussie Broadband	Internet fees	79.00
	22/08/2025	Hanna Jolly	Starlink Internet	Internet fees	7.92
	21/08/2025	Jean Knight	Nisbets Australia	Oven	4,168.89
	20/08/2025	Jean Knight	Kogan	Membership Credit	-121.58
	19/08/2025	Jean Knight	7 Eleven	Fuel	211.08
	18/08/2025	Jean Knight	Big W	Equipment	108.92
	15/08/2025	Jean Knight	Adobe	Subscription	1,247.93
	12/08/2025	Jean Knight	SP Test Tag Training	Staff training	499.00
	11/08/2025	Jean Knight	Risk Factor Pty Ltd	Equipment	788.58
	08/08/2025	Jean Knight	Joondalup Resort	Accommodation	490.00
	08/08/2025	Jean Knight	Joondalup Resort	Accommodation	542.00
	05/08/2025	Hanna Jolly	Royal Lifesaving Society WA	Staff training	175.00
	04/08/2025	Jean Knight	WA Newspapers Pty Ltd	Subscription	32.00
	04/08/2025	Hanna Jolly	Dept Racing & Gaming	Liquor License	60.50
	01/08/2025	Hanna Jolly	Dorest Australia	Equipment	100.01
	01/08/2025	Hanna Jolly	CMYK Colour Online	Stationary	406.26
	30/07/2025	Jean Knight	Kogan	Membership	129.00
	29/07/2025	Jean Knight	Pagoda Resort Spa	Parking & Refreshments	47.15
					8,971.66

CHARGE CARDS PAYMENTS FOR THE MONTH OF AUGUST 2025

Chq/EFT	Card Name	Card Type	Date	User	Description	Amount
EFT17435	Wex Australia Pty Ltd	Fuel Card	30/06/2025	Darren Streets	Fuel	90.80
			02/07/2025	Megan Pipe	Fuel	37.99
			05/07/2025	Megan Pipe	Fuel	50.70
			07/07/2025	Darren Streets	Fuel	99.24
			14/07/2025	Darren Streets	Fuel	76.22
			04/07/2025	Jean Knight	Fuel	128.77
			24/07/2025	Jean Knight	Fuel	180.98
			04/07/2025	Olufemi Onikola	Fuel	48.21
			06/07/2025	Olufemi Onikola	Fuel	59.08
			10/07/2025	Olufemi Onikola	Fuel	86.78
			13/07/2025	Olufemi Onikola	Fuel	71.84
			19/07/2025	Olufemi Onikola	Fuel	101.17
			25/07/2025	Olufemi Onikola	Fuel	47.78
			27/07/2025	Olufemi Onikola	Fuel	56.65
			03/07/2025	Hanna Jolly	Fuel	54.97
			05/07/2025	Hanna Jolly	Fuel	93.48
			11/07/2025	Hanna Jolly	Fuel	75.90
			16/07/2025	Hanna Jolly	Fuel	83.28
			22/07/2025	Hanna Jolly	Fuel	102.22
			12/07/2025	Rodney Broad	Fuel	94.60
			13/07/2025	Rodney Broad	Fuel	64.41
			21/07/2025	Rodney Broad	Fuel	185.87
			04/07/2025	Douglas Burke	Fuel	82.96
			17/07/2025	Douglas Burke	Fuel	84.82
			26/07/2025	Douglas Burke	Fuel	38.42
			04/07/2025	Damien Thorpe	Fuel	45.20
			15/07/2025	Damien Thorpe	Fuel	52.99
			29/07/2025	Damien Thorpe	Fuel	73.46
			02/07/2025	David Hughes	Fuel	104.00
			09/07/2025	David Hughes	Fuel	62.98
			23/07/2025	David Hughes	Fuel	77.25
			28/07/2025	David Hughes	Fuel	212.28
EFT17465	Bunnings Trade	Store Card	21/07/2025	Paul Jefferys	Cleaning supplies	34.96
			21/07/2025	Paul Jefferys	Equipment	334.18
			21/07/2025	Paul Jefferys	Equipment	39.08
			21/07/2025	Paul Jefferys	Equipment	178.60
			21/07/2025	Paul Jefferys	Equipment	126.35
						3438.47

Shire of Dalwallinu Municipal Account

Payroll August 2025

14/08/2025	Payroll fortnight ending 14/08/2025	\$ 64,148.06
28/08/2025	Payroll fortnight ending 28/08/2025	\$ 67,629.13
	TOTAL	<u>\$ 131,777.19</u>

Bank Fees August 2025

15/08/2025	Bpay Transaction Fee (Muni)	\$ 152.46
02/08/2025	CBA Merchant Fee (Muni)	\$ 562.68
15/08/2025	CBA Account Service Fee	\$ 96.00
12/08/2024	Audit Certificate Fee	\$ 60.00
	TOTAL	<u>\$ 871.14</u>

Direct Debit Payments August 2025

	Superannuation Payments (Pay endings 14/08/2025 & 28/08/2025)	\$ 26,644.53
27/08/2025	Credit Card Payments	\$ 8,971.66
05/08/2025	Transfer to Reserves Term Deposit	\$ 828,006.00
05/08/2025	Transfer to Muni Excess Funds Term Deposit	\$ 2,000,000.00
1-31/08/2025	Payments to Department of Transport Licensing	\$ 104,831.20
	TOTAL	<u>\$ 2,968,453.39</u>



Commonwealth Bank

Commonwealth Bank of Australia
ABN 48 123 123 124 AFSL and
Australian credit licence 234945

Consolidated Statement

Corporate Charge Card

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053

SHIRE OF DALWALLINU

SHIRE OF DALWALLINU

Facility number	XXXX XXXX XXXX XXXX
Statement period	29 Jul 2025 - 26 Aug 2025
Next statement end date	25 Sep 2025

ENQUIRIES 13 1576

24 hours a day, 7 days a week

Account summary

Facility credit limit	\$20,000.00
Total number of accounts	2
Accounts active this period	2

Your payment

Your AutoPay amount of \$8,971.66
will be deducted from your account
xxxxxx-xxxxxxxxxx on 27 Aug 2025.

Transactions

Date	Transaction details	Total Amount (\$)
26 Aug	AUTO PAYMENT - THANK YOU	8,971.66-
	Interest on purchases	17.990% 0.00
	Interest on cash advances	17.990% 0.00

Account details

			\$8,971.66
Cardholder Name	Account Number	Credit Limit (\$)	Balance (\$)
JOLLY, HANNA	XXXX XXXX XXXX XXXX	5,000.00	828.69
KNIGHT, JEAN	XXXX XXXX XXXX XXXX	15,000.00	8,142.97

----- End of statement -----



*# 7066.7164.1.1 ZZ396 0913 SL_CR.S111.D238.O V01.00.05

9.3.2 Monthly Financial Statements for August 2025*

Report Date	30 September 2025
Applicant	Shire of Dalwallinu
File Ref	FM/9 Financial Reporting
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Manager Corporate Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Monthly Statements of Financial Activity, Variance Report, Investments Held and Bank Reconciliations

Purpose of Report

Council is requested to receive and accept the Financial Reports for the month end 31 August 2025.

Background

There is a statutory requirement that Financial Reports be recorded in the Minutes of the meeting to which they are presented. The Financial Reports, as circulated, give an overview of the current financial position of the Shire and the status of capital income and expenditure.

Consultation

Nil

Legislative Implications

State

Local Government Act 1995

Local Government (Financial Management) Regulations 1996 s34(1), s19(1)(2) and s34(2)

Policy Implications

Nil

Financial Implications

Nil

General Function Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Sustainability & Climate Change Implications

Economic implications

There are no known significant economic implications associated with this proposal.



Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

Financial Reports as at last day of business of the previous month are appended, for the period ending 31 August 2025. It is to be noted that the opening balances in these financial statements are not finalised as further adjustments for 2024-2025 may be required for yearend accruals.

Attached for council's consideration are:

1. Statement of Financial Activity
2. Variance Reports
3. Investments Held
4. Bank Reconciliations

As per Council resolution, all items that have a variance of more than \$10,000 have been noted on the variance reports.

Officer Recommendation

That the Council accept the Financial Reports as submitted for the month ending 31 August 2025.

Officer Recommendation/Council Resolution

MOTION

Moved Cr
Seconded Cr

0/0



SHIRE OF DALWALLINU

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 August 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF DALWALLINU
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

	Supplementary Information	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	3,835,036	3,835,036	3,834,584	(452)	(0.01%)	
Rates excluding general rates		50,983	50,983	50,982	(1)	(0.00%)	
Grants, subsidies and contributions	14	2,736,522	954,536	1,035,512	80,976	8.48%	▲
Fees and charges		1,435,188	818,547	807,364	(11,183)	(1.37%)	▼
Interest revenue		346,131	55,780	71,659	15,879	28.47%	▲
Other revenue		100	16	0	(16)	(100.00%)	▼
Profit on asset disposals	6	162,727	0	0	0	0.00%	
		8,566,687	5,714,898	5,800,101	85,203	1.49%	
Expenditure from operating activities							
Employee costs		(2,935,949)	(678,655)	(438,779)	239,876	35.35%	▼
Materials and contracts		(3,391,739)	(467,543)	(594,896)	(127,353)	(27.24%)	▲
Utility charges		(491,334)	(83,045)	(47,839)	35,206	42.39%	▼
Depreciation		(6,108,419)	(1,114,148)	(2,806)	1,111,342	99.75%	▼
Finance costs		(93,862)	(154)	(273)	(119)	(77.27%)	▲
Insurance		(222,023)	(163,761)	(109,878)	53,883	32.90%	▼
Other expenditure		(145,660)	(12,728)	(18,988)	(6,260)	(49.18%)	▲
Loss on asset disposals	6	(17,800)	0	0	0	0.00%	
		(13,406,786)	(2,520,034)	(1,213,459)	1,306,575	51.85%	
Non-cash amounts excluded from operating activities	Note 2(b)	5,956,046	1,106,702	2,806	(1,103,896)	(99.75%)	▼
Amount attributable to operating activities		1,115,947	4,301,566	4,589,448	287,882	6.69%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	15	6,133,942	1,150,063	281,174	(868,889)	(75.55%)	▼
Proceeds from disposal of assets	6	409,727	409,727	0	(409,727)	(100.00%)	▼
		6,543,669	1,559,790	281,174	(1,278,616)	(81.97%)	
Outflows from investing activities							
Payments for property, plant and equipment	5	(1,791,536)	(284,558)	(214,984)	69,574	24.45%	▼
Payments for construction of infrastructure	5	(8,643,278)	(1,211,633)	(401,262)	810,371	66.88%	▼
Amount attributable to investing activities		(3,891,145)	63,599	(335,072)	(398,671)	(626.85%)	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	731,039	0	144,173	144,173	0.00%	▲
		731,039	0	144,173	144,173	0.00%	
Outflows from financing activities							
Repayment of borrowings	11	(214,362)	0	0	0	0.00%	
Payments for principal portion of lease liabilities	12	(12,619)	(2,806)	(2,806)	0	0.00%	
Transfer to reserves	4	(1,448,910)	0	(1,014,302)	(1,014,302)	0.00%	▲
		(1,675,891)	(2,806)	(1,017,108)	(1,014,302)	(36149.55%)	
Amount attributable to financing activities		(944,852)	(2,806)	(872,935)	(870,129)	(31011.25%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		3,720,050	3,720,050	3,531,028	(189,022)	(5.08%)	▼
Amount attributable to operating activities		1,115,947	4,301,566	4,589,448	287,882	6.69%	▲
Amount attributable to investing activities		(3,891,145)	63,599	(335,072)	(398,671)	(626.85%)	▲
Amount attributable to financing activities		(944,852)	(2,806)	(872,935)	(870,129)	(31011.25%)	▲
Surplus or deficit after imposition of general rates		0	8,082,409	6,912,469	(1,169,940)	(14.48%)	▼

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF DALWALLINU
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2025

	Supplementary Information	30 June 2025	31 August 2025
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	10,061,350	14,776,487
Trade and other receivables		442,047	1,384,488
Inventories	8	9,260	20,873
TOTAL CURRENT ASSETS		10,512,657	16,181,848
NON-CURRENT ASSETS			
Trade and other receivables		4,175	4,175
Investment in associate	16	139,334	139,334
Property, plant and equipment		39,682,677	39,897,662
Infrastructure		272,439,224	272,840,485
Right-of-use assets		27,219	24,414
TOTAL NON-CURRENT ASSETS		312,292,629	312,906,070
TOTAL ASSETS		322,805,286	329,087,918
CURRENT LIABILITIES			
Trade and other payables	9	565,646	628,038
Other liabilities	13	29,293	1,390,285
Lease liabilities	12	(3)	(2,790)
Borrowings	11	214,362	214,362
Employee related provisions	13	433,815	428,036
TOTAL CURRENT LIABILITIES		1,243,113	2,657,931
NON-CURRENT LIABILITIES			
Lease liabilities	12	28,609	28,609
Borrowings	11	2,472,584	2,472,584
Employee related provisions		41,301	41,301
Other provisions		268,458	268,458
TOTAL NON-CURRENT LIABILITIES		2,810,952	2,810,952
TOTAL LIABILITIES		4,054,065	5,468,883
NET ASSETS		318,751,221	323,619,035
EQUITY			
Retained surplus		62,827,187	66,824,872
Reserve accounts	4	6,189,582	7,059,711
Revaluation surplus		249,734,452	249,734,452
TOTAL EQUITY		318,751,221	323,619,035

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 September 2025

SHIRE OF DALWALLINU
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Amended Budget Opening 30 June 2025	Last Year Closing 30 June 2025	Year to Date 31 August 2025
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents	3	11,708,133	10,061,350	14,776,487
Trade and other receivables		269,668	442,047	1,384,488
Inventories	8	18,901	9,260	20,873
		11,996,702	10,512,657	16,181,848
Less: current liabilities				
Trade and other payables	9	(482,763)	(565,646)	(628,038)
Other liabilities	13	(11,159)	(29,293)	(1,390,285)
Lease liabilities	12	(12,061)	3	2,790
Borrowings	11	(317,147)	(214,362)	(214,362)
Employee related provisions	13	(391,047)	(433,815)	(428,036)
Other provisions	13	(702,925)	0	0
		(1,917,102)	(1,243,113)	(2,657,931)
Net current assets		10,079,600	9,269,544	13,523,917
Less: Total adjustments to net current assets	Note 2(c)	(5,620,297)	(5,738,516)	(6,611,454)
Closing funding surplus / (deficit)		4,459,303	3,531,028	6,912,463

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(162,727)	0	0
Add: Loss on asset disposals	6	17,800	0	0
Add: Depreciation		6,108,419	1,114,148	2,806
Movement in current employee provisions associated with restricted cash		(7,446)	(7,446)	0
Total non-cash amounts excluded from operating activities		5,956,046	1,106,702	2,806

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Amended Budget Opening 30 June 2025	Last Year Closing 30 June 2025	Year to Date 31 August 2025
Adjustments to net current assets				
		\$	\$	\$
Less: Reserve accounts	4	(6,189,582)	(6,189,582)	(7,059,711)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	317,147	214,362	214,362
- Current portion of lease liabilities	12	12,061	(3)	(2,790)
- Current portion of other provisions held in reserve		240,077	236,707	236,685
Total adjustments to net current assets	Note 2(a)	(5,620,297)	(5,738,516)	(6,611,454)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF DALWALLINU
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	80,976	8.48%	▲
Various small timing variances	Timing		
Fees and charges	(11,183)	(1.37%)	▼
Various small differences	Timing		
Interest revenue	15,879	28.47%	▲
Various small timing variances	Timing		
Other revenue	(16)	(100.00%)	▼
Timing variance	Timing		
Expenditure from operating activities			
Employee costs	239,876	35.35%	▼
Salaries & Wages more than budgeted - Timing	Timing		
Materials and contracts	(127,353)	(27.24%)	▲
Various small timing variances	Timing		
Utility charges	35,206	42.39%	▼
Various small timing variances	Timing		
Depreciation	1,111,342	99.75%	▼
Depreciation not processed for July to August 2025	Timing		
Finance costs	(119)	(77.27%)	▲
Timing variance	Timing		
Insurance	53,883	32.90%	▼
Timing variance	Timing		
Second instalment due in October 2025			
Other expenditure	(6,260)	(49.18%)	▲
Various small timing differences	Timing		
Non-cash amounts excluded from operating activities	(1,103,896)	(99.75%)	▼
Depreciation not processed for July to August 2025	Timing		
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(868,889)	(75.55%)	▼
Timing variance	Timing		
Proceeds from disposal of assets	(409,727)	(100.00%)	▼
Timing variance	Timing		
Outflows from investing activities			
Payments for property, plant and equipment	69,574	24.45%	▼
Timing variance	Timing		
Payments for construction of infrastructure	810,371	66.88%	▼
Timing variance	Timing		
Inflows from financing activities			
Transfer from reserves	144,173	0.00%	▲
See note 4 for details	Timing		
Outflows from financing activities			
Transfer to reserves	(1,014,302)	0.00%	▲
See note 4 for details	Timing		
Surplus or deficit at the start of the financial year	(189,022)	(5.08%)	▼
Further adjustments required for 2024/25	Timing		
Surplus or deficit after imposition of general rates	(1,169,940)	(14.48%)	▼
Due to variances described above			

SHIRE OF DALWALLINU
SUPPLEMENTARY INFORMATION

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SHIRE OF DALWALLINU
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.72 M	\$3.72 M	\$3.53 M	(\$0.19 M)
Closing	\$0.00 M	\$8.08 M	\$6.91 M	(\$1.17 M)

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$14.78 M	% of total		\$0.63 M	% Outstanding		\$0.48 M	% Collected
Unrestricted Cash	\$7.72 M	52.2%	Trade Payables	\$0.41 M		Rates Receivable	\$0.90 M	81.0%
Restricted Cash	\$7.06 M	47.8%	0 to 30 Days		94.3%	Trade Receivable	\$0.48 M	% Outstanding
			Over 30 Days		5.7%	Over 30 Days		5.2%
			Over 90 Days		0.0%	Over 90 Days		4.0%

Refer to 3 - Cash and Financial Assets

Refer to 9 - Payables

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.12 M	\$4.30 M	\$4.59 M	\$0.29 M

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$3.83 M	% Variance	YTD Actual	\$1.04 M	% Variance	YTD Actual	\$0.81 M	% Variance
YTD Budget	\$3.84 M	(0.0%)	YTD Budget	\$0.95 M	8.5%	YTD Budget	\$0.82 M	(1.4%)

Refer to 10 - Rate Revenue

Refer to 14 - Grants and Contributions

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.89 M)	\$0.06 M	(\$0.34 M)	(\$0.40 M)

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.00 M	%	YTD Actual	\$0.40 M	% Spent	YTD Actual	\$0.28 M	% Received
Amended Budget	\$0.41 M	(100.0%)	Amended Budget	\$8.64 M	(95.4%)	Amended Budget	\$6.13 M	(95.4%)

Refer to 6 - Disposal of Assets

Refer to 5 - Capital Acquisitions

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.94 M)	(\$0.00 M)	(\$0.87 M)	(\$0.87 M)

Refer to Statement of Financial Activity

Borrowings			Reserves			Lease Liability		
Principal repayments	\$0.00 M		Reserves balance	\$7.06 M		Principal repayments	(\$0.00 M)	
Interest expense	\$0.00 M		Interest earned	\$0.04 M		Interest expense	(\$0.00 M)	
Principal due	\$2.69 M					Principal due	\$0.03 M	

Refer to 11 - Borrowings

Refer to 4 - Cash Reserves

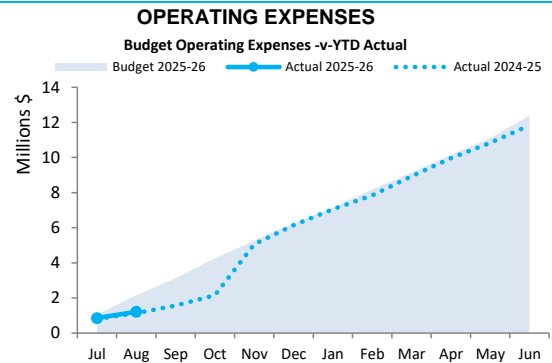
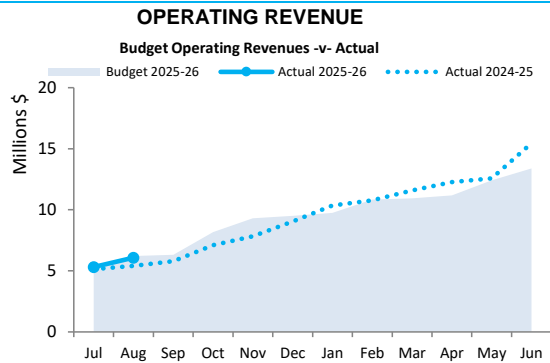
Refer to Note 12 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

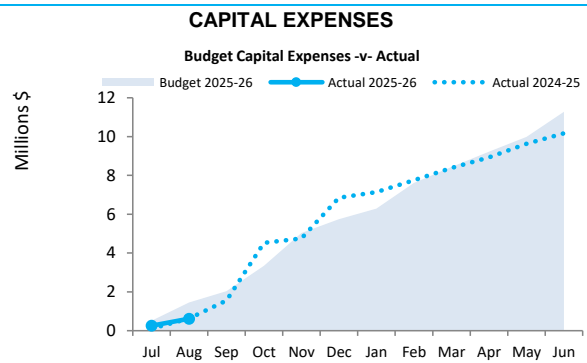
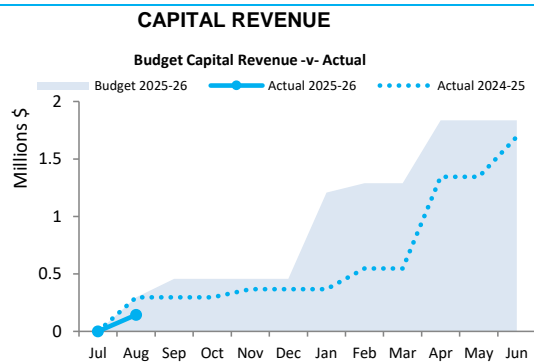
SHIRE OF DALWALLINU
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

2 KEY INFORMATION - GRAPHICAL

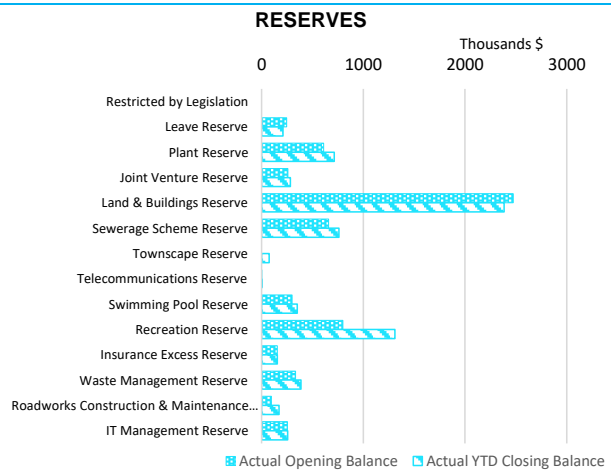
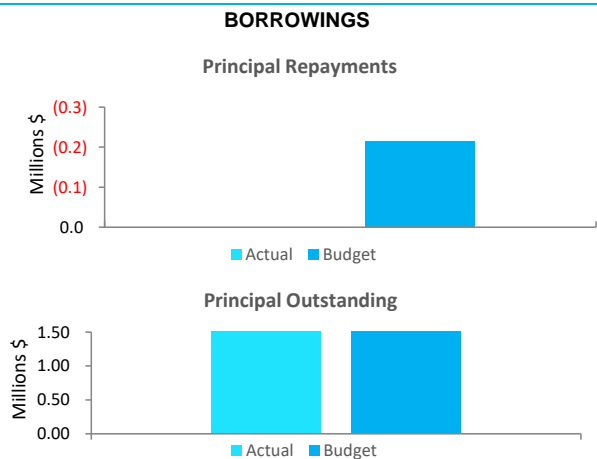
OPERATING ACTIVITIES



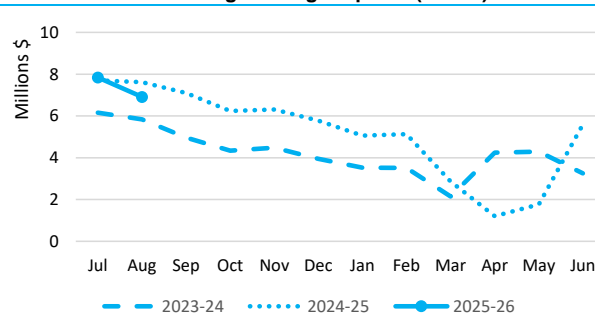
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Business Online Saver	Cash and cash equivalents	4,526,988		4,526,988		Bank	3.60%	At call
Municipal Account	Cash and cash equivalents	1,189,538		1,189,538		Bank	3.50%	At call
Term Deposit - Reserves	Cash and cash equivalents	0	7,059,711	7,059,711		Bank	4.17%	3/11/2025
Term Deposit - Municipal Exce	Cash and cash equivalents	2,000,000		2,000,000		Bank	3.94%	4/09/2025
Floats Held	Cash and cash equivalents	250		250		Shire float	0.00%	At call
Total		7,716,776	7,059,711	14,776,487	0			
Comprising								
Cash and cash equivalents		7,716,776	7,059,711	14,776,487	0			
		7,716,776	7,059,711	14,776,487	0			

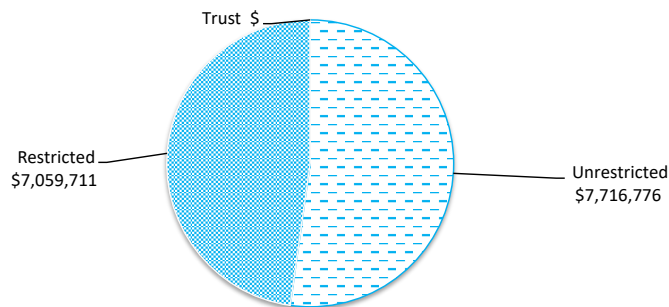
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other a



SHIRE OF DALWALLINU
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation										
Leave Reserve	246,824	8,146	0	(39,117)	215,853	246,824	1,680	0	(39,117)	209,387
Plant Reserve	611,406	20,176	100,000	0	731,582	611,406	4,161	100,000	0	715,567
Joint Venture Reserve	259,716	8,571	21,320	0	289,607	259,716	1,767	21,320	0	282,803
Land & Buildings Reserve	2,473,535	81,627	270,000	(268,414)	2,556,748	2,473,535	16,834	0	(105,056)	2,385,313
Sewerage Scheme Reserve	657,620	21,701	97,433	0	776,754	657,620	4,475	97,433	0	759,528
Townscape Reserve	0	2,475	75,000	0	77,475	0	0	75,000	0	75,000
Telecommunications Reserve	553	18	0	0	571	553	4	0	0	557
Swimming Pool Reserve	299,119	9,871	50,000	(294,933)	64,057	299,119	2,036	50,000	0	351,155
Recreation Reserve	800,376	26,412	505,357	0	1,332,145	800,376	5,447	505,357	0	1,311,180
Insurance Excess Reserve	154,326	5,093	0	0	159,419	154,326	1,050	0	0	155,376
Waste Management Reserve	334,648	11,043	50,000	0	395,691	334,648	2,277	50,000	0	386,925
Roadworks Construction & Main	97,665	3,223	73,069	0	173,957	97,665	665	73,069	0	171,399
IT Management Reserve	253,794	8,375	0	(128,575)	133,594	253,794	1,727	0	0	255,521
	6,189,582	206,731	1,242,179	(731,039)	6,907,453	6,189,582	42,123	972,179	(144,173)	7,059,711

5 CAPITAL ACQUISITIONS

	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Capital acquisitions				
Land - freehold land	86,858	0	23,552	23,552
Buildings - non-specialised	1,085,916	238,648	176,170	(62,478)
Furniture and equipment	55,426	28,410	0	(28,410)
Plant and equipment	563,336	17,500	15,262	(2,238)
Acquisition of property, plant and equipment	1,791,536	284,558	214,984	(69,574)
Infrastructure - roads	6,913,048	1,116,808	382,772	(734,036)
Infrastructure - Other	1,662,785	94,825	18,490	(76,335)
Infrastructure - Footpaths	67,445	0	0	0
Acquisition of infrastructure	8,643,278	1,211,633	401,262	(949,519)
Total capital acquisitions	10,434,814	1,496,191	616,246	(1,019,093)
Capital Acquisitions Funded By:				
Capital grants and contributions	6,133,942	1,150,063	281,174	(868,889)
Other (disposals & C/Fwd)	409,727	409,727	0	(409,727)
Reserve accounts				
Leave Reserve	0	6,895	39,117	32,222
Land & Buildings Reserve	268,414	81,356	105,056	23,700
Townscape Reserve	0	76,849	0	(76,849)
Swimming Pool Reserve	294,933	0	0	0
Roadworks Construction & Maintenance Reserve	0	131,878	0	(131,878)
IT Management Reserve	128,575		0	0
Contribution - operations	3,199,223	241,249	190,899	(50,350)
Capital funding total	10,434,814	2,098,017	616,246	(1,481,771)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

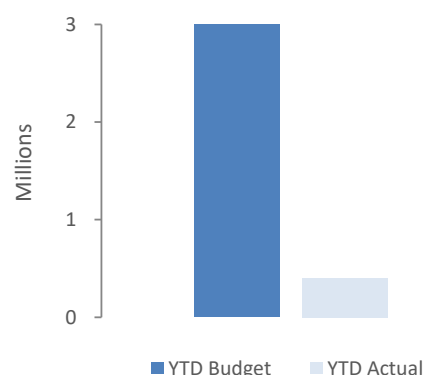
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

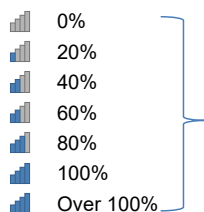
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



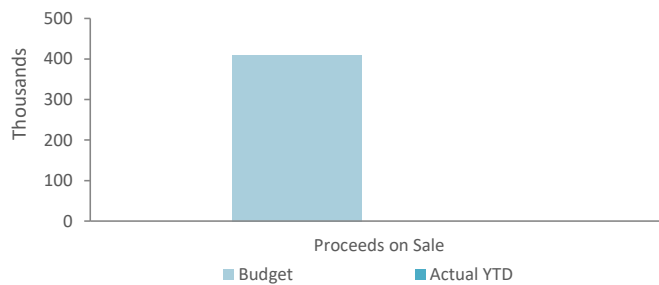
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

			Amended			Variance
Account Description			Budget	YTD Budget	YTD Actual	(Under)/Over
			\$	\$	\$	\$
LAND						
	E111837	PUB HALL - Capital Expenditure - Land	56,858	0	23,552	(23,552)
	E135876	OTH ECON - Capital Expenditure - Purchase of Land	30,000	0	0	0
BUILDINGS						
	E053847	OTH LOPS -Capital Expenditure - Buildings Disaster Resilience DF	28,248	0	3,430	(3,430)
	K89	Dalwallinu Medical Centre - Capital Upgrade	17,255	0	17,255	(17,255)
	K117	1 Wattle Close, Dalwallinu - FO rates - Capital Upgrade	27,500	0	0	0
	K116	36 Annetts Rd, Dalwallinu - CSO - Capital Upgrade	25,300	0	0	0
	K123	6B Cousins Rd, Dalwallinu - WM - Capital Upgrade	10,945	0	0	0
	K151	68A Annetts Road, Dalwallinu (3x2) - Capital Upgrade	146,495	96,686	80,733	15,953
	K152	68B Annetts Road (2x1) - Capital Upgrade	215,095	141,962	74,753	67,209
	K12	Wilfred Thomas Lodge - Capital Upgrade	36,300	0	0	0
	K153	Aged Housing Myers St - Capital Upgrade	450,000	0	0	0
	K103	11 A Anderson Way, Dalwallinu - Accountant - Capital Upgrade	8,778	0	0	0
	K8	Dalwallinu Town Hall - Capital Upgrade	120,000	0	0	0
ROADS						
	E121700	ROAD CON - Regional Road Group	734,750	89,188	8,236	80,952
	E121720	ROAD CON - Roads To Recovery	1,232,813	203,396	36,576	166,820
	E121735	ROAD CON - WSFN	4,042,805	673,792	190,821	482,971
	E121730	ROAD CON - Shire Road Program	396,156	66,016	5,900	60,116
	E121736	ROAD CON - Commodity Route	506,524	84,416	141,239	(56,823)
OTHER INFRASTRUCTURE						
	O36	Sewerage Line Upgrade - Main Line	369,925	0	0	0
	O95	Aquatic Centre Other Infrastructure Upgrade	530,095	0	0	0
	O11	Dalwallinu Oval Capital Upgrades	492,356	0	0	0
	O30	Dalwalinu Playground (Arts Centre) - Capital Upgrade	72,250	72,250	0	72,250
	O18	Wubin Playground	40,000	0	0	0
	O39	Pithara Park - Capital Upgrade	68,103	0	0	0
	O29	Kalannie Sports Pavilion Other Infrastructure - Capital Upgrade	19,169	0	0	0
	O10	Recreation Precinct Car Park Shelter	38,500	19,250	2,626	16,624
	O40	Dalwallinu Recreation Precinct Fence - Capital Upgrade	32,387	3,325	15,864	(12,539)
FOOTPATH CONSTRUCTION						
	F0184	Wasley Street - capital upgrade footpath	67,445	0	0	0
PLANT & EQUIPMENT						
	E073835	OTH HEALTH - Capital Expenditure - Plant & Equipment	17,500	17,500	15,262	2,238
	DL147	Purchase of Tipper Truck	110,000	0	0	0
	DL9346	Purchase of Prime Mover	270,000	0	0	0
	CP010	Purchase of Skid Steer Trailer	10,000	0	0	0
	CP001	Purchase Sundry Plant	15,000	0	0	0
	E145801	ADMIN - CEO's Vehicle DL 2	78,000	0	0	0
	E145802	ADMIN - MCS Vehicle - DL 131	62,836	0	0	0
FURNITURE & FIXTURES						
	E073846	OTH HEALTH - Capital Expenditure Furniture & Equipment	27,016	0	0	0
	E145805	ADMIN - Capital Expenditure - Furniture & Equipment	28,410	28,410	0	28,410
			10,434,814	1,496,191	616,246	879,945

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Land & Buildings								
	Sale of McNeill St lots	75,000	120,000	45,000	0	0	0	0	0
	Sale of Roberts Rd lots	65,000	150,000	85,000	0	0	0	0	0
	Plant and equipment								
	Sale of Med Centre Generator	4,000	4,000	0	0	0	0	0	0
	Sale of DL9346	67,800	50,000	0	(17,800)	0	0	0	0
	Sale of DL487	7,500	12,000	4,500	0	0	0	0	0
	Sale of Skid Steer Trailer	500	2,000	1,500	0	0	0	0	0
	Sale of DL2	35,000	59,000	24,000	0	0	0	0	0
	Sale of DL186	10,000	12,727	2,727	0	0	0	0	0
		264,800	409,727	162,727	(17,800)	0	0	0	0

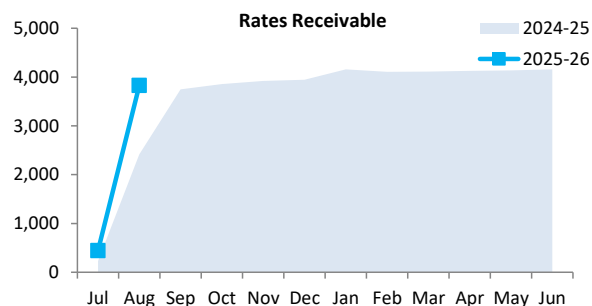


7 RECEIVABLES

4,336,786

Rates receivable

	30 Jun 2025	31 Aug 2025
	\$	\$
Opening arrears previous years	46,638	39,389
Levied this year	4,336,786	4,691,494
Less - collections to date	(4,344,035)	(3,830,342)
Gross rates collectable	39,389	900,541
Net rates collectable	39,389	900,541
% Collected	99.1%	81.0%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,441)	460,236	5,499	339	19,314	483,947
Percentage	(0.3%)	95.1%	1.1%	0.1%	4.0%	
Balance per trial balance						
Trade receivables	(1,441)	460,236	5,499	339	19,314	483,947
Total receivables general outstanding						483,947

Amounts shown above include GST (where applicable)

KEY INFORMATION

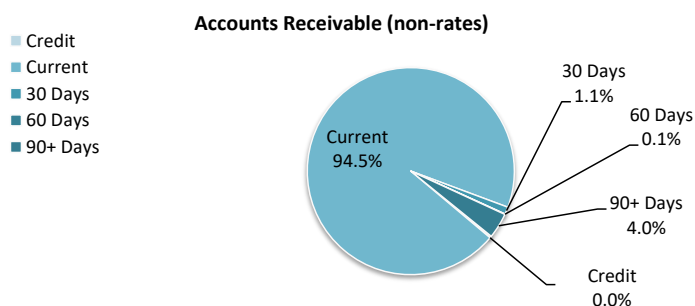
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 August 2025
Other current assets	\$	\$	\$	\$
Inventory				
Inventories Fuel & Materials	9,260	44,822	(33,209)	20,873
Total other current assets	9,260	44,822	(33,209)	20,873
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

9 PAYABLES

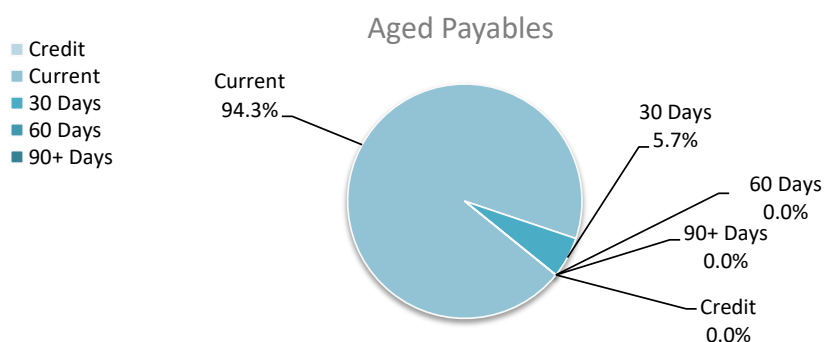
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	317,673	19,096	0	0	336,769
Percentage	0.0%	94.3%	5.7%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	0	390,985	19,096	0	0	410,081
Accrued salaries and wages						(4,214)
ATO liabilities						142,730
Other payables						20,013
Accrued interest on loans						49,147
Bonds & Deposits Held						10,281
Total payables general outstanding						628,038

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Interim	Revenue	Revenue	Interim	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
Gross Rental Value	0.083440	402	6,391,982	533,347	0	533,347	533,347	0	533,347
Unimproved value									
Unimproved Value	0.008710	358	381,939,500	3,326,693	100	3,326,793	3,326,693	1,040	3,327,733
Sub-Total		760	388,331,482	3,860,040	100	3,860,140	3,860,040	1,040	3,861,080
Minimum payment									
Gross rental value									
GRV - Dalwallinu	666	36	149,590	23,976	0	23,976	23,976	0	23,976
GRV - Kalannie	666	33	182,697	21,978	0	21,978	21,978	0	21,978
GRV - Other Towns	666	75	292,999	49,950	0	49,950	49,950	0	49,950
Unimproved value									
UV - Rural	776	38	1,305,689	29,488	0	29,488	29,488	0	29,488
UV - Mining	776	29	322,206	22,504	0	22,504	22,504	0	22,504
Sub-total		211	2,253,181	147,896	0	147,896	147,896	0	147,896
Discount						(173,000)			(174,392)
Amount from general rates						3,835,036			3,834,584
Ex-gratia rates						50,983			50,982
Total general rates						3,886,019			3,885,566

11 BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Dalwallinu Discovery Centre	157	271,804	0	0	0	(65,648)	271,804	206,156	0	(5,851)
Dalwallinu Recreation Centre	159	2,334,035	0	0	0	(67,607)	2,334,035	2,266,428	0	(86,518)
Bell St Subdivision	160	81,107	0	0	0	(81,107)	81,107	0	0	(449)
Total		2,686,946	0	0	0	(214,362)	2,686,946	2,472,584	0	(92,818)
Current borrowings		214,362					214,362			
Non-current borrowings		2,472,584					2,472,584			
		2,686,946					2,686,946			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 LEASE LIABILITIES

Movement in carrying amounts

Information on leases		Lease No.	1 July 2025	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars				Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
Gymnasium Equipment	E6N0162493		17,964	0	0	(2,169)	(8,785)	15,795	9,179	(192)	(617)
Administration Photocopiers	Ricoh		10,646	0	0	(637)	(3,834)	10,009	6,812	(82)	(427)
Total			28,610	0	0	(2,806)	(12,619)	25,804	15,991	(273)	(1,044)
Current lease liabilities			-3					(2,790)			
Non-current lease liabilities			28,609					28,609			
			28,606					25,819			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

13 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 August 2025
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		29,293	0	1,828,026	(467,034)	1,390,285
Total other liabilities		29,293	0	1,828,026	(467,034)	1,390,285
Employee Related Provisions						
Provision for annual leave		224,951	0	0	0	224,951
Provision for long service leave		208,864	0	0	(5,779)	203,085
Total Provisions		433,815	0	0	(5,779)	428,036
Total other current liabilities		463,108	0	1,828,026	(472,813)	1,818,321

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

14 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD Budget	YTD Revenue
	1 July 2025		(As revenue)	31 Aug 2025	31 Aug 2025	Revenue		Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
General Purpose Grant - WA Government	0	0	0	0	0	1,137,913	284,478	317,838
Untied Roads Grant - WA Government	0	0	0	0	0	674,552	168,638	195,455
DFES Operating Grant	0	0	0	0	0	61,979	0	10,843
Direct Grant - Main Roads	0	0	0	0	0	429,914	429,914	437,158
	0	0	0	0	0	2,304,358	883,030	961,293
Contributions								
Collection of Legal Costs	0	0	0	0	0	25,000	4,164	15
Miscellaneous Reimbursements - GOV	0	0	0	0	0	1,300	16	45
Miscellaneous Reimbursements - HEALTH	0	0	0	0	0	8,219	1,368	1,882
Miscellaneous Reimbursements - PRE SCHOOL	0	0	0	0	0	17,265	2,876	2,319
Miscellaneous Reimbursements - OTH WELFARE	0	0	0	0	0	200	0	0
Miscellaneous Reimbursements - STAFF HOUSING	0	0	0	0	0	12,130	2,022	7,982
Miscellaneous Reimbursements - OTH HOUSING	0	0	0	0	0	16,157	2,690	3,269
Miscellaneous Reimbursements - SEW	0	0	0	0	0	1,000	0	0
Miscellaneous Reimbursements - OTH COM	0	0	0	0	0	1,976	328	522
Containers Deposit Scheme Income	0	0	0	0	0	1,000	166	493
Collection Metal Rubbish	0	0	0	0	0	250	0	0
Miscellaneous Reimbursements - REC & CUL	0	0	0	0	0	159,536	26,576	3,521
Miscellaneous Reimbursements - ROAD MAIN	0	0	0	0	0	500	82	254
Street Light Contribution - Main Roads	0	0	0	0	0	5,500	916	0
Miscellaneous Reimbursements - ECON SERV	0	0	0	0	0	76,104	12,676	15,218
Miscellaneous Reimbursements - OTH PRO & SERV	0	0	0	0	0	39,047	6,470	31,506
Fuel Rebates - ATO	0	0	0	0	0	45,000	7,496	7,193
Parental Leave Reimbursements - ADMIN	0	0	0	0	0	21,979	3,660	0
	0	0	0	0	0	432,163	71,506	74,219
TOTALS	0	0	0	0	0	2,736,521	954,536	1,035,512

15 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD	YTD Revenue
	1 July 2025		(As revenue)	31 Aug 2025	31 Aug 2025	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
DFES LG Resilience Fund Grant	0	0	0	0	0	29,293	0	3,430
CSRFF Grant - SWIM	0	0	0	0	0	147,467	0	0
Club Night Light Program Grant - OTH REC	0	0	0	0	0	200,000	0	0
Main Roads - Regional Road Group ROAD CON	0	0	0	0	0	489,834	122,458	5,491
Dept. Infr. - Roads to Recovery ROAD CON	0	0	0	0	0	1,156,926	0	0
Main Roads - Wheatbelt Secondary Freight Program ROAD CON	0	0	0	0	0	3,773,188	943,297	178,094
Main Roads - Commodity Route ROAD CON	0	0	0	0	0	337,235	84,308	94,159
	0	0	0	0	0	6,133,943	1,150,063	281,174

16 INVESTMENT IN ASSOCIATES

(a) Investment in associate

Aggregate carrying amount of interests in Local Government House accounted for using the equity method are reflected in the table below.

Carrying amount at 1 July
Carrying amount at 30 June

Amended Budget Revenue		YTD Budget		YTD Revenue Actual
\$		\$		\$
0		0		139,334
0		0		139,334

SIGNIFICANT ACCOUNTING POLICIES

Investments in associates

An associate is an entity over which the Shire has the power to participate in the financial and operating policy decisions of the investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.

Shire of Dalwallinu

Bank Reconciliation

as at 31 August 2025

Balance as per General Ledger as at 1 August 2025 / A910000 - Municipal Fund A910001 - Telenet Saver	82,344.14 ✓ 4,169,280.44 ✓	4,251,624.58	4,251,624.58
Add Cash Receipts Daily Receipts BPAY Receipts Interest Received		2,443,711.67 3,064,850.07 11,165.63	5,519,727.37 9,771,351.95
Less Cash Payments EFT Payments - Payroll ✓ EFT Payments (EFT17372-EFT17514) Direct Debit - Credit Cards (DD18431.1) Direct Debit - Superannuation Payments Bank Fees Transfer to Reserves Term Deposit Transfer to Muni Excess Funds Term Deposit Direct Debit - Payment to DoT		131,777.19 953,724.32 ✓ 8,971.66 26,644.53 871.14 828,006.00 2,000,000.00 104,831.20	4,054,826.04
Balance as per General Ledger as at 31 August 2025 ✓ A910000 - Municipal Fund A910001 - Telenet Saver	1,189,538.11 ✓ 4,526,987.80 ✓	5,716,525.91	5,716,525.91
Add Less Banking 29/08/25, received on 01/09/25			1,125.70 ✓ 5,715,400.21
Balance as per Bank Statements as at 31 August 2025 ✓ CBA Muni Cheque Account - xxxx379 CBA Business Online Saver - xxxx395	1,188,412.41 4,526,987.80	0.00 0.00	5,715,400.21

Prepared by

03/09/25

Reviewed by

18/9/25


Shire of Dalwallinu

Trust Bank Reconciliation

as at 31 August 2025

Balance as per General Ledger as at 1 August 2025 2T9900000 - Trust Fund	0.00	0.00		0.00
Add Cash Receipts				0.00
Less Cash Payments				0.00
		0.00		0.00
Balance as per General Ledger as at 31 August 2025 2T9900000 - Trust Fund /	0.00	0.00	0.00	0.00
Add				
Less				
Balance as per Bank Statements as at 31 August 2025 /				0.00
2T9900000 - Trust Fund		0.00	0.00	0.00
			/	



Prepared by  2/9/2025

Reviewed by  3/9/2025

9.3.3 Bush Fire Advisory Meeting Minutes and Appointments*

Report Date	30 September 2025
Applicant	Shire of Dalwallinu
File Ref	ES/16 – Emergency Services Provision
Previous Meeting Reference	Nil
Prepared by	Hanna Jolly, Manager Corporate Services
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Bush Fire Advisory Meeting Minutes – 15/09/2025

Purpose of Report

Council is requested to accept the minutes of the Bush Fire Advisory Committee meeting held 15 September 2025 and appoint the Bush Fire Control Officers.

Background

The Bush Fire Advisory Committee was formed to make recommendations to Council specifically relating to the Bush Fire Emergency Services managed by community volunteers under the umbrella of Department of Fire & Emergency Services (DFES). The committee is made up of staff, and local community members and aims to oversee the management of functions pertaining to bush fire risks.

The Bush Fire Advisory Committee met on Wednesday 15 September 2025 and the minutes of that meeting are attached.

Consultation

Nil

Legislative Implications

State

Bush Fire Act 1954 Section 38 (1) – Power to appoint Fire Control Officers

Policy Implications

Nil

Financial Implications

Nil

General Function Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken: Not applicable

Sustainability & Climate Change Implications

Economic implications

There are no known significant economic implications associated with this proposal.



Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

The Committee met on 15 September 2025 to determine the positions of Chief Bush Fire Control Officer for the next (3) years, two Deputy Chief Bush Fire Control Officers for the next (3) years and Fire Control Officers for the next twelve (12) months. The election of these positions has been carried out in the meeting and are submitted in the following recommendation.

Officer Recommendation

That Council:

1. Receive the minutes of the Bush Fire Advisory Committee Meeting held 15 September 2025;
2. Endorse the appointment of Aaron Mills as Chief Bush Fire Control Officer for a three (3) year period;
3. Endorse the appointment of Gareth Barnes as Deputy Chief Bush Fire Control Officer for a three (3) year period;
4. Endorse the appointment of Paul Burrridge as Deputy Chief Bush Fire Control Officer for a three (3) year period;
5. Endorse the appointment of the following Bush Fire Control Officers:
 - Michael Dodd
 - Shaun Fitzsimons
 - Gary Butcher
 - Shannon Fry
 - Rowan McCreery
 - Bryce Hathway
 - Michael Cailfor a twelve (12) month period.

Officer Recommendation/Council Resolution

MOTION

Moved Cr
Seconded Cr

0/0



SHIRE OF DALWALLINU

MINUTES of the Bush Fire Advisory Committee Meeting held in the Dalwallinu Shire Council Chambers, on **Monday 15 September 2025**.

1.0 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson opened the meeting at 6.01pm.

2.0 ATTENDANCE RECORD

2.1 Present

Aaron Mills (Chairperson)
Paul Burrridge
Shannon Fry
Shaun Fitzsimons
Mike Dodd
Michael Cail
Rowan McCreery
Hanna Jolly
Jean Knight

2.2 Apologies

Gareth Barnes
Bryce Hathway
Gary Butcher
Melissa Harms

3.0 MINUTES OF PREVIOUS COMMITTEE MEETING

3.1 Bush Fire Advisory Committee Meeting 16 September 2024

MOTION

Moved Mike Dodd
Seconded Shaun Fitzsimons

That the Minutes of the Bush Fire Advisory Committee Meeting of Council held on Monday 16 September 2024 be confirmed.

CARRIED

4.0 CHIEF BUSH FIRE CONTROL OFFICER'S REPORT

The CBFCO presented his report (verbally) at the meeting.

5.0 MATTERS FOR CONSIDERATION

Chief Fire Control Officer	Aaron Mills	Appointed 16 September 2022
Deputy Chief Fire Control Officer	Gareth Barnes	Appointed 16 September 2022
Deputy Chief Fire Control Officer	Paul Burrridge	Appointed 11 October 2023

Appointments done as per policy for three (3) year term. Appointments of Aaron Mills and Gareth Barnes are now at the end of their term so these positions will need to be re-appointed.

5.1 Chief Fire Control Officer (FCO) - Appointment

MOTION

Moved Mike Dodd
Seconded Shaun Fitzsimons

That Aaron Mills be appointed as Chief Bush Fire Control Officer.

CARRIED

5.2 Deputy Chief Fire Control Officers (DFCO) - Appointments

MOTION

Moved Mike Dodd
Seconded Shaun Fitzsimons

That Gareth Barnes be appointed as Deputy Chief Bush Fire Control Officer.

CARRIED

MOTION

Moved Mike Dodd
Seconded Shaun Fitzsimons

That Paul Burrridge be appointed as Deputy Chief Bush Fire Control Officer.

CARRIED

5.3 Fire Control Officers (FCO) - Appointments

MOTION

Moved Mike Dodd
Seconded Shaun Fitzsimons

That the following people be appointed as Bush Fire Control Officers:

Michael Dodd, Shaun Fitzsimons, Gary Butcher, Shannon Fry, Rowan McCreery, Bryce Hathway and Michael Cail.

CARRIED

6.0 GENERAL BUSINESS

6.1 Council Policy – Bush Fire Brigades Management, WHS and DFES training requirements

FCO training requirements and other brigade members training

Out of 178 currently registered volunteers, 47 are fully compliant, 94 are part compliant and 37 volunteers have done no training at all. We have been actively following these trainings up for last 3 months with some response.

- Keep following up 94 volunteers with missing requirements
- Issue a letter for 37 volunteers with no training that they will be removed and not allowed to access incidents outside of their own property
- Shire will advise all FCO's of the 37 volunteers to ensure they are not responding to incidents

Fire Control Officer training is up to date for 2025/26 season.

Action

Hanna Jolly to advise Fire Control Officers of the volunteers who have not completed their training requirements. These volunteers should not attend the incidents.

6.2 Fire Vehicle Locations during peak season

Establish a procedure if the fire vehicles are stored outside of the sheds during the fire season. Items to consider:

- Who needs to know the location – FCO's, Shire, local brigade
- If volunteer not available, Fire Vehicle is to be moved back to the Shire shed
- Fire vehicles must be fully charged, tank full of water and fuel at all times

Action

Michael Cail and Gareth Barnes to ensure via Fire Control Officer's WhatsApp group that location of the vehicles are always known. Trucks must be moved back to the designated Fire Sheds if the FCO's are away.

Hanna Jolly to check with the insurance company that there are no insurance restrictions of storing the fire vehicles outside of their designated sheds.

6.3 Application for Community Emergency Services Manager (CESM) funding

Shire made an application to Commissioner to be included in the CESM program. DFES has informed us that State Government has committed extra funds for the program and Shire of Dalwallinu will be considered for the program when the extra funding becomes available.

6.4 Vehicle Identification Stickers

Any private vehicles should be issued with a vehicle identification sticker if they are outside of their own property acting as bushfire volunteer. Previously we have not issued many of these stickers, but we should ensure all private vehicles and equipment

meet standard criteria when they are on the fire ground. This is important for WHS and insurance perspective. Looking for advise how best to manage these criteria in the future.

Action

Shire will issue stickers on return of the form and keep a register. Aim to identify all vehicles and equipment attending the incidents. Vehicles must be suitable and capable of performing the task, equipment is reliable, has the capability and robustness to operate in a hostile environment. The vehicles must also comply with the *Road Traffic Act 1974*.

6.5 Bush Fire Appliances

Amber light (1) and blow torches (4) to be ordered.

6.6 Other Matters

- Water Supply map. Supplied to the Fire Control Officers.
- Mt Gibson Security gates – access. Not required.
- Lighting Strike Application. Noted that ‘My Lighting Tracker’ App is used.
- Fire break reminder to Shire Facebook, LED board and Newsletter.
- Ranger to check Fire Breaks commencing 1 October.
- Investigate if Nugadong Airstrip could have water refill option for DFES Water bomber planes.
- Shire to follow up handheld radios ordered from Phil Lehman in 2022.
- Burning Periods. Current burning periods (as Gazetted) are:

Open Period	16 March to 30 September
Burning Restricted	1 October to 14 November and 15 February to 15 March
Burning Prohibited	15 November to 14 February

MOTION

Moved Mike Dodd
Seconded Rowan McCreery

Amend Prohibited Burning period to 1 November to 14 February and Restricted Burning period to 1 October to 31 October.

CARRIED

- Recognition of Long Service of Bushfire volunteers

MOTION

Moved Mike Dodd
Seconded Rowan McCreery

The following criteria was established to recognise long service of bushfire volunteers:

- Minimum 25 years of service as a bushfire volunteer
- Must have been a Fire Control Officer at some stage of their volunteer career
- Fire Control Officers Group to approve recipients in the annual meeting commencing 2026
- DFES Medal to be ordered and CEO to write a letter of appreciation for any approved recipients

CARRIED

- Honorarium Payment to Chief Bush Fire Control Officer

MOTION

Moved Shannon Fry
Seconded Rowan McCreery

That Council consider the inclusion of a provision in the 2026/27 Budget for an annual honorarium payment to be made to the Chief Bush Fire Control Officer and Deputy Bush Fire Control Officers, in recognition of the significant responsibilities, time commitment, and community service associated with the role.

CARRIED

7.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 7.10pm.

9.3.4 Request to Write Off Invoice – Debtor 15308

Report Date	30 September 2025
Applicant	Shire of Dalwallinu
File Ref	FM/13 Debtors
Previous Meeting Reference	Nil
Prepared by	Christie Andrews, Finance Officer
Supervised by	Hanna Jolly, Manager Corporate Services
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

Council is requested to consider writing off the outstanding Tax Invoice 9343 for debtor 15308 for repairs to 11B Anderson Way, Dalwallinu totalling \$131.46.

Background

The tenant vacated the property and left it in an unsatisfactory condition during March 2022. The cost of the repairs were invoiced to the debtor on 21 April 2022. The housing bond is still held by Department of Energy, Mines, Industry Regulation and Safety Bond Administration. Several attempts have been made to recover the debt from the housing bond, however the tenant has not completed their section to disperse the bond.

To date the account remains unpaid despite the following attempts to recover the debt:

- 21 April 2022 - Invoice issued via post
- 24 May 2022, 23 June 2022, 15 October 2024, 24 April 2025 and 26 May 2025 - Attempts to recover the debt from the bond disposal
- 13 October 2023 - Letter sent advising unsuccessful in recovering outstanding invoice from housing bond, please pay
- 13 November 2023 - Second outstanding reminder letter sent
- 13 December 2023 - Letter sent advising further recovery action may be undertaken if not paid. Copy sent via post and emailed with a delivery notification received
- Emails sent from the Chief Executive Officer on 15 October 2024 and 24 April 2025
- Statements showing the outstanding debt are issued to the debtor on a monthly basis.

Council could seek the housing bond to be released by submitting an application to the Magistrates' Court; however, it would not be a feasible use of staff resources.

Consultation

Chief Executive Officer
Manager Corporate Services

Legislative Implications

State

Local Government Act 1995

Local Government (Financial Management) Regulations 1996



Policy Implications

Nil

Financial Implications

There would be a loss of income of \$131.46 should Council not support the Officer recommendation and resolve to write off the Invoice.

General Function Implications

Nil

Strategic Implications

Nil

Site Inspection

Not applicable

Sustainability & Climate Change Implications

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

After numerous attempts, it is no longer feasible to attempt to recover outstanding Tax Invoice 9343, totalling \$131.46.

It is the Officer's recommendation that the debt be written off. Should the tenant at some time in the future, complete her section of the bond disposal, that portion will be returned to the Shire.

Officer Recommendation

That Council authorise the Chief Executive Officer to write off Tax Invoice 9343 for debtor 15308 to the value of \$131.46.

Officer Recommendation/Council Resolution

MOTION

Moved Cr
Seconded Cr

0/0



9.3.5 Request for Discount – Rates Assessments A299 & A32201

Report Date	30 September 2025
Applicant	Shire of Dalwallinu
File Ref	A299 & A32201
Previous Meeting Reference	Nil
Prepared by	Christie Andrews, Finance Officer
Supervised by	Hanna Jolly, Manager Corporate Services
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Email from Ratepayer

Purpose of Report

Council is requested to consider allowing the discount on rates assessments A299 and A32201, totalling \$513.81.

Background

Rates Notices for assessments A299 and A32201 were issued via post on 25 July 2025 with a due date of 29 August 2025. The returned Rates Notices were received on 11 September 2025, marked as unclaimed. The Rates Notices were delivered to Dalwallinu Foodworks on 12 September 2025.

Advertising was undertaken on Facebook 25 July 2025 asking ratepayers if Rates Notices were sent to the correct address, 25 August 2025 reminding ratepayers of the due date, as well as the August edition of the Shire Newsletter which is included in the Totally Locally & Kapers.

The ratepayer has previously been requested to update their address details after previous correspondence was returned to sender.

Consultation

Manager Corporate Services

Legislative Implications

State

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Should Council support the request from the applicant, the Shire would be lose income totalling \$513.81.

General Function Implications

Nil

Strategic Implications

Nil

Site Inspection

Not applicable



Sustainability & Climate Change Implications

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

There has been no change to the timing of issuing Rates Notices, which continues to be in late July/early August. Ratepayers are encouraged to update their details and sign up for eRates when a property is purchased, numerous times throughout the year via social media and other advertising outlets and when sending correspondence if noted details are not complete.

Payments have been received by the due date in previous years, and the ratepayer has now signed for eRates.

Officer Recommendation

That Council decline the request to allow the discount on rates assessments A299 and A32201 totalling \$513.81.

Officer Recommendation/Council Resolution

MOTION

Moved Cr
Seconded Cr

0/0



Jean Knight

From: [REDACTED]
Sent: Monday, 15 September 2025 6:40 PM
To: [REDACTED]
Subject: Rates Notices
Attachments: Screenshot 2025-09-15 at 6.31.26PM.jpeg

Good Evening Jean

We have only just received our rate notices today [REDACTED] We have never had issues in previous years so I don't know what happened this year. Someone has put it in the Post Office Box on the street outside FoodWorks in Dalwallinu and Mariz got it when she emptied it. The envelope had been opened and we did not receive notification from anyone that they had our rate notice.

The due date was 29/08/25 which has obviously passed us by!

Considering the circumstances, I am requesting if you would honour the discount amount as it was outside of our hands? The Moora Shire rates aren't due until October and we have recently come back from Scotland so didn't really think much about it.

I would also like to know if it is possible to receive our rate notices electronically in future?

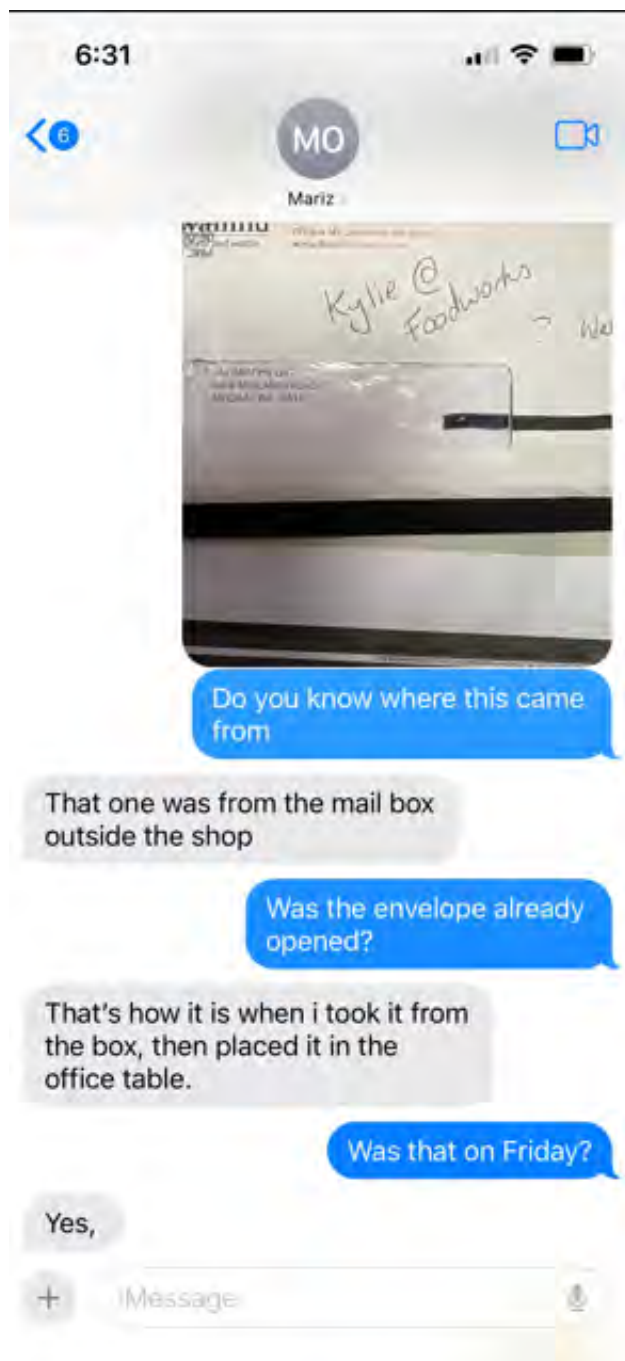
Kind Regards

Kylie

----- Forwarded message -----

From: [REDACTED]
To: [REDACTED]
Sent: Monday 15 September 2025 at 06:31:49 pm AWST
Subject: Screenshot 2025-09-15 at 6.31.26 PM

Sent from my iPhone



9.4 CHIEF EXECUTIVE OFFICER

9.4.1 Review of Fraud and Corruption Control Plan*

Report Date	30 September 2025
Applicant	Shire of Dalwallinu
File Ref	GO/9 – Internal Audit
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Reviewed Fraud and Corruption Control Plan

Purpose of Report

Council is requested to endorse the reviewed Fraud and Corruption Control Plan.

Background

The Office of the Auditor General previously conducted performance audits on local governments to assess whether the local governments have taken appropriate steps to prevent fraud.

The Office of the Auditor General released the report '*Fraud Prevention in Local Government*' in August 2019. The report highlighted that many local governments had not assessed their fraud risks and did not have comprehensive fraud management plans and programs.

The Shire of Dalwallinu Fraud and Corruption Control Plan was developed by Officers in September 2019 and has been reviewed bi-annually since adoption.

This report is presented to Council to endorse the 2025 review.

Consultation

Nil

Legislative Implications

State

Local Government (Administration) Regulations 1996

Policy Implications

Nil

Financial Implications

Nil

General Function Implications

Nil

Strategic Implications

Shire of Dalwallinu – Council Plan 2025-2035

Objective 11.2 – Responsibly manage the Shire's finances, human resources and assets.



Site Inspection

Site inspection undertaken. N/A

Sustainability & Climate Change Implications

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

A review of the plan has been conducted by the Chief Executive Officer. No major changes have occurred, and the minor changes were made to a reference to the previous Shire of Dalwallinu Strategic Community Plan now known as the Shire of Dalwallinu Council Plan and the change of name for the Department of Local Government, Sports and Cultural industries which is now known as the Department of Local Government, Industry Regulation and Safety (LGIRS).

Officer Recommendation

That Council endorse the reviewed Shire of Dalwallinu Fraud and Corruption Control Plan.

Officer Recommendation/Council Resolution

MOTION

Moved Cr
Seconded Cr

0/0





Fraud & Corruption Control Plan

Endorsed by Council: 24 September 2019
Reviewed by Council: 28 September 2021
Reviewed by Council: 26 September 2023
Reviewed by Council: 23 September 2025

EXECUTIVE SUMMARY

The Shire of Dalwallinu is committed to the prevention, deterrence, monitoring and investigation of all forms of fraud and corruption. Fraud and corruption can be damaging to Council through financial loss, loss of public confidence (either perceived or real) reputational damage and adverse publicity.

Council is the custodian of significant public funds and assets, therefore it is important that the community has assurance that these are adequately protected from fraud and corruption.

Fraud and corruption control forms part of Council's risk management framework. It is a risk that Council actively seeks to identify and limit its exposure to, by reducing the potential opportunity (risk likelihood) for fraud and corruption to occur.

This Fraud and Corruption Control Plan is to clearly document Council's approach to controlling fraud and corruption at both strategic and operational levels.

BACKGROUND

Context

Councillors and Council's administration are committed to policies and practices that prevent, deter and detect fraudulent and corrupt behaviour in the performance of Council activities.

The Western Australian Auditor General has recommended all Councils adopt specific fraud control procedures that address the risk of fraud and corrupt conduct.

The Shire of Dalwallinu Fraud Corruption & Control Plan was first endorsed by Council in September 2019.

Communication

This procedure's contents are communicated across the organisation through internal memos and staff meetings.

OUR ATTITUDE TO FRAUD AND CORRUPTION

The Shire of Dalwallinu has zero tolerance for corrupt conduct or fraudulent activities.

Council is committed to preventing, deterring and detecting fraudulent and corrupt behaviour in the performance of Council activities. Employees must not engage in practices that may constitute fraud or corruption.

Council has developed a structured framework and approach to the implementation and review of fraud and corruption prevention, detection, monitoring and reporting.

This plan is based on the Australian Standards for Fraud and Corruption Control (AS8001-2008).

The desired outcome of this commitment is the elimination of fraud and corruption throughout Council operations both internally and externally. Council will prosecute people identified as committing fraud or undertaking corrupt behaviour. Employees may also face disciplinary action and restitution of money or property lost through fraudulent activity and will be pursued through legislative means.

DEFINITIONS

Definition of fraud and corruption:

For the purposes of this plan, fraud and corruption shall be defined as:

“the use of deception or misrepresentation to obtain an unjust advantage or benefit, or to cause a disadvantage or loss to the council, and includes theft or misappropriation of Council assets”

PURPOSE

Council Objective

The objective of this plan is to outline Council’s approach to fraud and corruption prevention, deterrence and detection. Council is committed to meeting its legislative obligations under the *Local Government Act 1995* including: ensuring that resources are maintained in a responsible and accountable manner.

Council’s commitment to fraud control will be met by ensuring an environment in which fraudulent or corrupt conduct is discouraged, and conflicts of interest are avoided.

Scope

This plan applies to all Councillors, employees, contractors and volunteers.

Councillors are also obliged to maintain standards as mandated by the *Local Government Act 1995*.

Relevant training on legislative obligations is to be provided at elected member and staff induction sessions.

Further guidance on the Shire’s responsibilities under this plan is detailed at:

- Department of Local Government, Sport & Cultural Industries – Fraud & Corruption Control Framework – July 2015
- Australian Standard AS8001:2008
- Crime Protection Policy (LGIS Insurance)

CORPORATE & REGULATORY FRAMEWORK

Corporate Framework

This plan is informed by the *Shire of Dalwallinu Council Plan 2025-2035* that directly informs our budgets, strategies, policies and actions.

Of particular relevance is:

Objective 11.2 – Responsibly manage the Shire’s finances, human resources and assets.

Regulatory Framework

The *Local Government Act 1995 (the Act)* requires Council to develop and maintain adequate internal control systems, and to establish codes of conduct and an Audit, Risk and Improvement Committee.

The *Public Interest Disclosure Act 2003* requires Council to establish written procedures for handling of any protected disclosures.

ROLES AND RESPONSIBILITIES FOR FRAUD AND CORRUPTION CONTROL

Roles and responsibilities for fraud and corruption control are clearly laid out in the Shire of Dalwallinu Public Interest Disclosure procedures.

1. PLANNING AND RESOURCING

1.1 Program for fraud and corruption control planning and review

The Act requires that all local governments establish an Audit, Risk and Improvement Committee (ARIC). An ARIC plays a key role in assisting a local government to fulfil its governance and oversight responsibilities in relation to financial reporting, internal control structure, risk management systems, legislative compliance, ethical accountability and the internal and external audit functions.

In 2012, the Victorian Auditor General's Office tabled a report on the findings of Fraud Prevention Strategies in Local Government. The audit found that Councils had not effectively managed exposure to fraud and have not been sufficiently vigilant or effective in dealing with the risk associated with fraud.

The recommendation of the Auditor General were that Councils should:

- Develop and maintain an up to date fraud control plan;
- Conduct thorough, periodic fraud risk assessments;
- Provide induction and periodic fraud awareness training to all council staff;
- Systematically monitor and report effectiveness of fraud control strategies;
- Establish arrangements that assure effective ongoing scrutiny by executive management, internal audit and audit committees.

This plan is designed to achieve compliance with each of these recommendation.

This plan will be reviewed bi-annually by the Chief Executive Officer with oversight from the Audit, Risk and Improvement Committee. In reviewing the plan the Chief Executive Officer shall give regard to the following:

- Significant changes in business conditions;
- Strategies arising out of recently detected fraud or corruption control incidents;
- Results of fraud and corruption risk assessments completed;
- Changes in fraud and corruption control practices locally and internally;
- Resourcing requirements;
- Any identified changing nature of fraud and corruption within the sector.

1.2 Fraud control responsibility and resources

The responsibility for implementation of this plan sits with the Chief Executive Officer. The Chief Executive Officer will report six monthly to the Senior Management Team, on the progress of delivery on the outcomes from this Plan.

The Shire of Dalwallinu is committed to allocating the required resources across the organisation to ensure appropriate controls in regard to fraud and corruption. In particular, resources will be made available to:

- Implement the Plan initiatives
- Undertake fraud and corruption risk assessments

- Deliver organisational training and awareness
- Review incident reports
- Undertake investigations

Important resources within Council, in terms of controlling fraud and corruption, includes:

- All senior staff
- Human Resources
- Records Management
- Governance
- Risk Management
- Finance and Procurement

1.3 External assistance

Where required, external assistance will be engaged, to support the delivery of any aspects of this plan.

1.4 Internal audit activity in fraud and corruption control

Under this plan, the primary responsibility for the identification of fraud and corruption rests with management, however, it is also recognised that internal audit activity can also be an effective part of the overall control environment to identify fraud and corruption.

2. FRAUD AND CORRUPTION PREVENTION

2.1 Implementing and maintain our integrity framework

The Codes of Conduct are key enablers in delivering the sound and ethical culture required in the prevention of fraud and corruption throughout the organisation.

Senior staff shall set the example in regard to exercising and demonstrating high levels of integrity in the execution of their roles and functions by regularly reminding Staff of the importance of complying with Councils Code of Conduct and the Public Interest Disclosure Procedures (PID).

2.2 Commitment to controlling the risk of fraud and corruption

Senior management will not be complacent and will treat fraud and corruption risks as a serious threat to the organisation.

The Shire of Dalwallinu Senior Management team will regularly be briefed on the following:

- Council's current fraud and corruption plan;
- Information on the program and robustness of the internal control environment in regard to preventing and detecting fraud;
- The types of fraud and corruption common with the sector;
- Incidence of fraud and corruption generally in Australia;
- Information on the types of fraud and corruption that have been detected at Council over the previous five years;
- Information of new or emerging trends in this area.

2.3 Maintaining strong internal control systems and internal control culture

The Shire of Dalwallinu has an existing culture of continuous improvement. The implementation of effective systems of internal control is an integral part of this program, particularly for activities assessed as having a high predisposition to the risk of fraud and corruption.

Well planned and documented internal controls will be a major defence for avoiding fraud and corruption. When undertaking projects and reviewing existing practices into the future, consideration will be given to appropriate fraud and corruption controls in the development of outcomes.

Internal controls will be:

- Appropriately documented
- Accessible
- Reviewed and amended regularly
- Communicated effectively to all relevant staff
- Subject to review of adherence

2.4 Fraud and corruption risk assessment

Risk assessments will be undertaken for all identified fraud and corruption risks in accordance with Council's current Risk & Opportunity Framework's management approach.

As a minimum, the following risks will be assessed:

- Theft of cash
- Theft/misuse of assets
- Misuse of confidential corporate information
- Conflict of interest
- Accounts payable
- Payroll practices
- Procurement
- IT and information security
- Recruitment
- Misuse of credit cards

2.5 Communication and awareness of fraud and corruption

It is important that fraud and corruption is identified and reported at an early stage and that staff have understanding and confidence in the system.

Staff will be provided with information on the Public Interest Disclosure Procedures so that they have confidence in knowing how to respond if this type of activity is detected or suspected.

The awareness of Council's risk of fraud and corruption controls will be made available to staff through the following:

- Copy of the Shire's Code of Conduct and Public interest Disclosure Procedures will be included in packs for all new staff;
- Fraud and Corruption awareness training will be conducted annually (this may include e-learning)
- Any substantive changes in the Code or Plan will be communicated to all staff.

2.6 Employment screening

Employment screening will be undertaken for all new 'senior officer' positions and to nominated positions that have been identified by the Executive to be 'higher risk' in terms of potential exposure to fraud and corruption due to their role within the organisation. This screening process will reduce the risk of a potential security breach and will provide a high level of assurance as to the integrity, identity and credentials of prospective employees.

Prior to the appointment of senior and nominated officer positions, the following screening shall be undertaken with the express consent of the individual concerned, irrespective of whether they are internal or external applicants:

- Verification of identity
- Police criminal history check
- Working with children check
- Reference checks
- Consideration of any gaps on employment history and the reasons for the gaps
- Verification of formal qualifications claimed – where required for position

2.7 Policy dealing with annual leave and job rotation

Individual departments will regularly consider job rotation for positions where there are multiple officers undertaking the same or similar functions and the position is deemed a high risk from a fraud or corruption perspective, local law enforcement, planning officers, contract management for example.

Excess annual leave will be monitored on a quarterly basis to ensure excess leave is managed.

2.8 Supplier vetting

The Shire of Dalwallinu will continue to undertake supplier vetting for new and ongoing suppliers in accordance with existing practices.

The Shire of Dalwallinu uses EFTsure to verify details of all new suppliers.

For new suppliers with prospective business in excess of \$150,000, the minimum checks will include:

- Search of Company Register
- ABN verification
- Insurance currency

For new contracts exceeding, or potential to exceed \$2.5 million, the following additional checks should be considered:

- Corporate scorecard check which looks at Bankruptcy search
- Assessment of credit rating
- Search of legal proceedings pending or judgements pending

3. FRAUD AND CORRUPTION DETECTION

3.1 Fraud and corruption detection program

As part of the development of the annual internal audit program the ARIC will consider opportunities to undertake pro-active fraud and corruption detecting activities that might include:

Post transactional reviews: A review of transactions after they have been processed. This option may identify or uncover altered documents or missing documentation, falsified or altered authorisations or inadequate documentary support.

Data mining: The application of sophisticated (and sometimes unsophisticated) software applications and techniques where a series of suspect transactions can be identified and then investigated which can identify anomalies at an early stage.

Analysis of management accounting reports: Using relatively straight forward techniques in analysing management accounting reports, trends can be examined and investigated which may be indicative of fraudulent or corrupt conduct.

3.2 External auditor's role in the detection of fraud

Consistent with recent changes to international and Australian accounting standards, the auditor's accountability for the detection of fraud will form part of any audit. These provisions will increase the likelihood of detecting material misstatements or errors in the Shire's financial statements.

3.3 Mechanisms for reporting suspected fraud and corruption incidents

The Shire's Public Interest Disclosure Procedures provide clear direction in regard to staff reporting suspicious or known illegal or unethical conduct. This procedure also provides for alternative internal means by which to report matters of concern.

As a further support mechanism, if any Officer would prefer to make an external report, this can be done directly to Council's Internal Auditing contractors.

Reports can be made anonymously. Anonymous reports will be examined and investigated on the available evidence.

All employees have a right to make a disclosure in accordance with the *Public Interest Disclosure Act 2003*. This is encouraged where any person wishes to access the protections afforded by the Act.

The Shire's Public Interest Disclosure Procedure is available on the Shire's website: www.dalwallinu.wa.gov.au.

4. RESPONDING TO DETECTED FRAUD AND CORRUPTION INCIDENTS

4.1 Procedures for the investigation of detected or suspected incidents

The Shire's Public Interest Disclosure Procedures provides:

- Appropriate measures for the comprehensive investigation of such matters, based on the principles of independence, objectivity and fair due process (rules of natural justice)
- Systems for internal reporting of all detected incidents
- Process for reporting the matters of suspected fraud and corruption to the appropriate enforcement agency
- For the recovery of stolen funds or property

- This procedure will be reviewed annually to ensure that it continues to meet these objectives.

4.2 Internal Reporting

The Chief Executive Officer is to ensure that all incidents reported and investigated are documented and registered on the appropriate confidential file.

The documentation placed on the file must include the following minimum information:

- Date and time of report
- Date and time the incident was detected
- How the incident came to the attention of management
- The nature of the incident
- Value of loss (if any) to the entity
- Action taken following discovery of the incident

4.3 Disciplinary procedures

The Shire's disciplinary guidelines and procedures outline the potential disciplinary outcomes that apply in regards to the application of this plan.

4.4 External reporting (local government, public sector commission, police or crime & corruption commission)

The Shire's Public Interest Disclosure Procedures provides clear direction in regard to reporting any suspected fraudulent or corrupt conduct to any external enforcement agencies including:

From 1 July 2015, you can report any reasonable suspicion of minor misconduct involving a public officer to the Public Sector Commission (PSC). These powers come from the *Corruption, Crime and Misconduct Act 2003*.

It is important to consider what behaviours and circumstances constitutes minor misconduct and whether the person/s involved is a public officer for the purposes of the legislation.

There is a good chance that if the public officer/s involved could be the subject of a disciplinary investigation within the authority, then it might be minor misconduct. If you suspect the behaviour you have seen or experienced is minor misconduct you can report it to the PSC or the Shire's Public Interest Disclosure Officer.

Department of Local Government, Industry Regulation and Safety (LGIRS)

Locked bag 14
CLOISTERS SQUARE
PERTH WA 6000
GPO Box 8349, PERTH WA 6849
Tel: (08) 9222 333

Public Sector Commission

Dumas House
2 Havelock Street
WEST PERTH WA 6005
Locked Bag 3002, WEST PERTH WA 6872
Tel: (08) 6552 8500

Corruption and Crime Commission

Level 5, 45 Francis Street
NORTHBRIDGE WA 6003
PO Box 330, NORTHBRIDGE WA 6865
Tel: (08) 9215 4888
Toll Free: 1800 809 000

4.5 Policy for civil proceeding to recover the proceeds of fraud and corruption

The Shire will pursue recovery of any losses due to fraud or corruption where there is clear evidence of fraud and corruption and where the likely benefits of such recovery will exceed the funds and resources required to be invested in the recovery action.

4.6 Internal control review following discovery of fraud

Where fraud or corruption is detected the relevant manager of the team will be responsible to assess the adequacy of the relevant internal control environment and provide a report to the Senior Management Team with any recommend improvements identified.

Managers will also be responsible for ensuring that recommendations arising out of the assessment are to be clearly allocated in the report with an associated time frame.

4.7 Maintaining and monitoring adequacy of fidelity guarantee insurance and other insurance related policies dealing with fraudulent or improper conduct

The Shire will maintain a fidelity guarantee insurance policy that insures the risk of loss arising from internal fraudulent conduct. The level of the policy will be reviewed annually by the Senior Management team subject to analysis of cost/benefit.

Insurance for external fraud and corruption, in particular, theft of Council property, will also be maintained and reviewed annually by staff in conjunction with the normal annual assessment of insurance policy cover and limits.

5. LEGISLATIVE AND STRATEGIC CONTEXT

Strategic context (Community Strategic Plan) and/or Federal or State legislation, directives, guidelines, Acts or Regulations:

- Australian Standard for Fraud and Corruption Control – AS8001:2008
- *Public Interest Disclosure Act 2003*
- *Local Government Act 1995*
- *Local Government (Financial Management) Regulations 1996, Regulation 5:*

- *Local Government (Audit) Regulations 1996 Regulation 17(1)*

6. REVIEW POSITION AND DATE

Chief Executive Officer to review at least once every two years.

DRAFT

9.4.2 Support to Local Government Rural Health Funding Alliance

Report Date	30 September 2025
Applicant	Shire of Dalwallinu
File Ref	GR/28 – Government Relations
Previous Meeting Reference	Nil
Prepared by	Jean Knight, Chief Executive Officer
Supervised by	Jean Knight, Chief Executive Officer
Disclosure of interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

Council is requested to support the policy positions of the Local Government Rural Health Funding Alliance with regards to medical services in remote and very remote local governments.

Background

The Local Government Rural Health Funding Alliance (LGRHA), a collaboration of six (6) local governments in rural Western Australia (Lake Grace, Kojonup, Gnowangerup, Jerramungup, Narembeen and Ravensthorpe) are working together to address the challenge of attracting and retaining general practitioners in remote and very remote communities.

Correspondence was received on 17 September 2025 advising that they are seeking to expand its network of supporting local governments to strengthen their collective voice and see their policy positions implemented.

Consultation

Nil

Legislative Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

General Function Implications

Nil

Strategic Implications

Nil

Site Inspection

Site inspection undertaken. N/A



Sustainability & Climate Change Implications

Economic implications

There are no known significant economic implications associated with this proposal.

Social implications

There are no known significant social implications associated with this proposal.

Environmental implications

There are no known significant environmental implications associated with this proposal.

Officer Comment

The correspondence received from LGRHA is summarised below:

Local Governments in remote and very remote areas are increasingly stepping in to fund and manage primary healthcare services – an area under the purview of State and Commonwealth governments. Collectively, the six (6) Shires in the LGRHA contribute over \$1.475M annually in cash. These cash contributions are directly from rates and for some in the Alliance it accounts for 16% of their rate income. The Shire of Dalwallinu's cash contribution equates to 6.43% of the Shire's rates income. Housing, vehicles, fuel cards, facilities and telecommunications are also provided to attract and retain GPs.

The National Rural Health Alliance recently released a report detailing the comparative Government health spend between major city residents and rural and remote Australia. It showed a gap of \$6.55 billion, which is a health spend shortfall of \$848 per person in rural and remote Australia. Given the challenges, those that live in rural and remote Australia should be seeing a greater investment in health service expenditure by the State and Commonwealth governments, instead the third tier of government is paying the gap.

The Alliance was formed because the provision of a GP is not their legislated responsibility, yet without their intervention, communities face poorer health outcomes, reduced life expectancy by seven (7) years and economic vulnerability.

Alliance highlights:

- WALGA have provided their support to the Alliance. The Alliance formed after Rural Health West partnered with WALGA to survey the extent of the problem across all of WA. It was found that sixty-nine (69) local governments were contributing \$6.8 million annually through financial and in-kind assistance to sustain primary healthcare services in their communities. More than three quarters of the funding supported general practice of which 92% came from communities with fewer than 5,000 residents.
- A motion was passed at the ALGA National General Assembly (June 2025). The Alliance successfully called on the Australian Government to increase Financial Assistance Grants and recalibrate their distribution to better support rural councils funding GP services. The motion was carried unanimously.
- Alliance representatives have met with the National Rural Health Commissioner, Department of Health and Aged Care, National Rural Health Alliance, WA Primary Health Network, members of State and Federal parliament and the Australian Medical Association, among others. These discussions focused on:
 - The need for specific and tailored funding solutions, such as block funding for remote and very remote local governments;
 - Recognition of the economic impact of local government involvement in healthcare;
 - Support for a rural generalist service model and hub and spoke delivery.



Policy Positions

This issue is not related to the supply of GPs in rural communities. This issue is not related to workforce training or Medicare bulk billing.

Currently to visit the doctor, residents in the Alliance local governments pay their Medicare levy, a GP consultation fee and their rates. They pay **three times** to access a doctor.

Their policy positions have been formulated because their communities have;

- Small populations;
- Are geographically dispersed;
- Can only tackle the issue through economies of scale (uniting as multiple local governments under one practice);
- And are competing for GPs who have the same incentives in front of them whether they are urban or very remote.

They are advocating on two positions:

1. **Increase Financial Assistance Grants or provide block funding specifically tailored** to reflect actual costs incurred by remote and very remote local governments.
2. Support the **Rural Generalist Service Model**, enabling multi-site practices (for economies of scale) with local government participation.

As the Shire of Dalwallinu contributes a significant amount of cash and in-kind benefits for GP services, it would be prudent to support the policy position of the Rural Health Funding Alliance.

Officer Recommendation

That Council:

1. Requests that the Chief Executive Officer advise the Local Government Rural Health Funding Alliance that the Shire of Dalwallinu supports their policy positions being:
 - a. **Increase Financial Assistance Grants or provide block funding specifically tailored** to reflect actual costs incurred by remote and very remote local governments.
 - b. Support the **Rural Generalist Service Model**, enabling multi-site practices (for economies of scale) with local government participation.
2. Supports the call on the Australian Local Government Association (ALGA) to commit to an impact assessment on local governments providing GP services in remote and very remote areas.

Officer Recommendation/Council Resolution

MOTION

Moved Cr
Seconded Cr

0/0



- 10 APPLICATIONS FOR LEAVE OF ABSENCE**
- 11 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**
- 12 QUESTIONS FROM MEMBERS WITHOUT NOTICE**
- 13 NEW BUSINESS OF AN URGENT NATURE (INTRODUCED BY DECISION OF THE MEETING)**
- 14 MEETING CLOSED TO THE PUBLIC – CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT, 1995, SECTION 5.23(2)**
- 15 SCHEDULING OF MEETING**
The next Ordinary Meeting of Council will be held on 28 October 2025 at the Shire of Dalwallinu Council Chambers, Dalwallinu commencing at 5.00pm.
- 16 CLOSURE**
There being no further business, the Chairperson closed the meeting at 0.00pm.

