

SHIRE OF DALWALLINU



MINUTES

SPECIAL COUNCIL MEETING

19 November 2013

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SHIRE OF DALWALLINU

MINUTES of the Special Meeting of Council held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday, 19 November 2013.

1.0 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (President) opened the meeting at 3.04 pm.

2.0 ATTENDANCE RECORD

2.1 Present

| | |
|-----------------|--------------------|
| Shire President | Cr RS Nixon |
| | Cr GH Sanderson JP |
| | Cr SC Carter |
| | Cr KL Carter |
| | Cr KM McNeill JP |
| | Cr AR Dickins |
| | Cr NW Mills |
| | Cr Ian Hyde |

IN ATTENDANCE

| | |
|----------------------------|-----------------|
| Chief Executive Officer | Mr PJ Crispin |
| Manager of Works | Mr L Shopov |
| Community Services Manager | Miss DA Fortuin |
| Executive Support Officer | Mrs GC Matias |

2.2 Apologies

| | |
|--|--|
| Deputy Chief Executive Officer | Cr MC Huggett(due to a conflict of interest) |
| Economic Development and Marketing Officer | Mr KT Jones |
| | Miss T Slot |

2.3 Leave Of Absence Previously Granted

Nil

3.0 PUBLIC QUESTION TIME

Nil

4.0 MEMBERS REPORTS

Declarations of Interest

Nil

5.0 MATTERS FOR CONSIDERATION – WORKS

5.1 Tender 05/13 – 2 3x1 Dwellings - Lots 733 & 734 South St, Dalwallinu

Applicant: Shire of Dalwallinu
File No: CP/1 Council Properties – Dev & Sales
Previous Meeting Reference: Motion 7800 (Council 3 September 2013)
Community Services & Economic Development
Committee Meeting 15 October 2013
Motion 7853 (Council 22 October 2013)
Attachments: Tender Assessments, Other confidential tender
documentation previously sent
Author: Mr Peter Crispin
Disclosure of Interest: Nil
Date of Report: 15 November 2013
Senior Officer: Mr Peter Crispin

Purpose of Report

To consider the tenders received for the construction of two - 3 bedroom, 1 bathroom dwellings (Tender 05/13).

Background

Council has previously authorised the Chief Executive Officer to prepare appropriate tender documentation and the calling of tenders for the construction of two (2) 3x1 dwellings. The tender specifications were broadly based to allow for the greatest number of options to be received.

These tenders are presented as part of the tender (05/13) process.

At the meeting held 22 October 2013, Council resolved:

PROCEDURAL MOTION 7853

Moved Cr KM McNeill
Seconded Cr AR Dickins

That this item be deferred to the next Community Services & Economic Development Committee Meeting for recommendation and decision at a Special Council meeting to be held on Tuesday 19 November 2013 at 3pm.

CARRIED 7/0

Comment

The tender for the construction of the two dwellings at Lots 733 & 734 South Street, Dalwallinu was advertised in the West Australian on 5 January 2013 closing at 4pm on Wednesday 9 October 2013.

At the closing of the advertising period the Shire had received nine (9) tenders for the construction of the two (2) dwellings, these being from:

Mike O'Neil Building
BGC Modular Pty Ltd
WBS Group
Famlonga Building Contractors
ECLAT Building Pty Ltd
McGrath Homes
Nordic Group
TR Homes (3 Options)
Thermal Comfort Homes

The tenders need to be assessed in accordance with the following qualitative criteria:

| | |
|-----------------------------------|-----|
| Relative Experience | 30% |
| Key Personnel Skills & Experience | 15% |
| Tenderer's Resources | 35% |
| Demonstrated Understanding | 20% |

The 2013/14 Budget has allowed the amount of \$500,000 plus GST for this project (including connection to services as required).

This includes the Shire allocation from the Royalties for Regions program of \$440,000 from 2012/13. According to the Financial Assistance Agreement for this grant, we are already behind the agreed schedule. Advice received is that this project needs to be substantial completed by the end of the 2013/14 financial year.

Policy Requirements

Nil

Legislative Requirements

Local Government Act 1995

Local Government (Function and General) Regulations 1996

Strategic Implications

The two (2) dwellings have the potential to be an aid to local business in providing accommodation for their increasing workforces.

Sustainability Implications

Environment

The dwellings will achieve a minimum 6 star energy efficiency with some tenders achieving over eight (8) stars.

Economic

The two dwellings will help to attract further people to the community.

Social (Community Consultation)

The community have been raising the issue of a shortage of rental house for a number of years.

Financial Implications

The 2013/14 budget has provided for \$500,000 excluding GST including \$440,000 from Royalties for Regions.

Voting Requirements

Simple Majority

Officer Recommendation

That Tender 05/13 be awarded to _____ for a total cost of \$_____ plus GST

Resolution

MOTION 7875

Moved Cr IW Hyde
Seconded Cr KM McNeill

That Tender 05/13 be awarded to Nordic Group for a total cost of \$535,734.00 including GST.

CARRIED 8/0

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| 6.0 CLOSURE |
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There being no further business, the Chairperson closed the meeting at 3.11pm.

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| 7.0 CERTIFICATION |
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I, ROBERT STANLEY NIXON, certify that the Minutes of the meeting held on the 19 November 2013, as shown on page numbers 1 to 5 were confirmed as a true record at the meeting held on the 26 November 2013.

CHAIRPERSON

DATE